AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
April 18, 2017 @ 6:30 PM

I. Call to Order

1. **Prayer**

2. **Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

1. **Jackson County Household Hazardous Waste Collection day in the Singing River Mall Parking Lot Saturday, April 22nd from 8 AM - 12 Noon.**

2. **Citywide Spring Cleanup Monday, April 24th through Monday, May 1st. Dumpsters will be placed at the following locations: Lamotte Bridge, Dolphin/Tarpon, Graveline/Ladnier, Martin Bluff (on the north side of the fire station) and Dolphin Drive (by the carwash).**

3. **Earth Day Celebration at George Martin City Park Saturday, April 22nd from 10 AM - 1 PM.**

4. **Paint the Town Plein Air Art Competition Saturday, April 29th from 9 AM - 4 PM.**

IV. Presentation Agenda

1. **Recognition of Malaiti Capers as the winner of the Pascagoula-Gautier School District 1st Graders Earth Day Coloring Contest.**

V. Public Agenda

1. **Agenda Comments**

VI. Business Agenda

1. **Consideration of a Home Occupation Permit to allow a home office in a Low Density Single Family Residential (R-1) Zoning District, to be held at 2329 Farmington Drive. (GPC Case #17-02-HO)**

2. **Approval to submit a CDBG Public Facilities Grant Application and authorize Matching Funds-Bemis Sewer Project**

3. **Authorization of a maintenance commitment in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.**

4. **Approval of a memorandum of agreement with Clearwater Solutions, LLC in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.**

5. **Authorization to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Common Park project.**

6. **Approval of Docket of Claims.**

VII. Consent Agenda (All items approved in one motion)

1. **Approval and authorization to pay moving expenses and rent supplement payment to Degranda Parker for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000**

2. **Approval and authorization to pay warranty deed-422 sq. foot of land to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000**

3. **Receive March 2017 Privilege License Report**

4. **Approval of minutes from Recessed Council Meeting held March 21, 2017 and Regular Council Meeting held April 4, 2017.**

5. **Authorization is requested for barricades to be utilized by Gautier Pride for an organizational celebration at Azteca's Restaurant.**

VIII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Recess until May 2, 2017 @ 6:30 PM
www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
April 18, 2017

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Jackson County Household Hazardous Waste Collection Day in the Singing River Mall Parking Lot Saturday, April 22nd from 8 AM – 12 Noon.**

2. **Citywide Spring Cleanup Monday, April 24th through Monday, May 1st. Dumpsters will be placed at the following locations: Lamotte Bridge, Dolphin/Tarpon, Graveline/Ladnier, Martin Bluff (on the north side of the fire station) and Dolphin Drive (by the carwash).**

3. **Earth Day Celebration at George Martin City Park Saturday, April 22nd from 9 AM – 12 Noon.**

4. **Paint the Town Plein Air Art Competition Saturday, April 29th from 9 AM – 4 PM.**

NOTES:

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
April 18, 2017

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. **Recognition of Malaiti Capers winner of the Pascagoula-Gautier School District 1st Graders Earth Day Coloring Contest.**

NOTES:

CITY OF GAUTIER, MISSISSIPPI
PUBLIC AGENDA
April 18, 2017

ITEM DESCRIPTION:

AGENDA COMMENTS

NOTES:

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Joan Craswell, Customer Service
Date:	04/11/2017
Subject:	Consideration of a Home Occupation Permit to allow a home office in a Low Density Single Family Residential (R-1) Zoning District, to be held at 2329 Farmington Drive. (GPC Case #17-02-HO)

REQUEST:

The Planning Department has received a request from Aaron Lawrence Jackson, owner of Star Life Entertainment LLC for a Home Occupation Permit that would allow a Home Office in a Low Density Single-Family Residential (R-1) Zoning District at 2329 Farmington Drive, PID 87340049.000. The application fee of $125 was paid on February 14, 2017 and verified complete February 14, 2017.

BACKGROUND:

The requested property is zoned Low Density Single-Family Residential (R-1).

1. Location: 2329 Farmington Drive

2. General features of the proposed project:
   Residential Home
   Site Size: Approximately .25 Acres
   Year Building Constructed (Home): 1992

3. Potable Water and Wastewater Services: Existing from City.

4. Existing Zoning (See Exhibit B): All surrounding lots are Zoned R-1 Low Density Single Family Dwelling.

5. Current Existing Land Use (See Exhibit C): Very Low to Low Density Residential.

6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

According to the City of Gautier's Unified Development Ordinance, Article VI, section 6.7.2 (F), a "Home Office" may be permitted as a Home Occupation. Regulations for permitted Home Occupations are described in Section 6.7.1 (A-H) below.

History

No records of an existing Home Occupation permit for this residence were found in our files.

CompatibilityNotifications to adjoining properties were mailed out by Planning Department staff pursuant to Article IV section 4.21.1. The Planning Department has received one (1) objection letter from an adjoining property owner as a result of our notifications. (See Exhibit E)

RECOMMENDATION:

The Planning Commission recommended at the April 06, 2017 meeting that the request for the Home Occupation permit is appropriate for approval.

The City Council may:

1. Approve the Home Occupation Permit; or
2. Deny the Home Occupation Permit.

ATTACHMENTS:

1. GPC 17-02-HO Home Occupation Permit Fact Sheet
2. GPC Combined 17-02-HO
3. Excerpt April 6, 2017 GPC Mtg (GPC #17-02-HO)

SECTION 6.7 Regulations for Home Occupations

6.7.1 General Regulations

A home occupation is a gainful occupation conducted in a dwelling unit, for which an annual privilege license must be issued and that:

A. No stock in trade or commodity shall be sold on the premises.

B. There shall be no employment of help other than members of the resident family.

C. Not more than twenty (20) percent of the heated and cooled square footage area of the dwelling unit not to exceed five hundred (500) square feet shall be used in conducting the home occupation.

D. There shall be no change in the outside appearance of the building or premises, no outdoor storage of anything, or any other visible evidence of the conduct of such home occupation other than one (1) sign in accordance with regulations of Article XII not exceeding one (1) non-illuminated sign no larger than one (1) square foot, mounted flush against the principal building.

E. No home occupation shall be conducted in any accessory building.

F. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be off the street and other than in the required front yard.

G. No equipment or process shall be used in such home occupation which increases noise, vibration, glare, fumes, odors, or electrical interference to adjoining properties.

H. The Economic Development Director shall periodically examine all businesses operating under a home occupation permit to determine if they are maintained in compliance with regulations set forth herein. The Economic Development Director is authorized to notify any business found to not be in compliance to cease operations and to revoke said permits.

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Consideration of a Home Occupation permit to allow a home office in a Low Density Single-Family Residential (R-1) Zoning District to be held at 2329 Farmington Drive. (GPC# 17-02-HO)**
Introduced by:	
Contact Person/Telephone	**Scott Ankerson 497-8000 Ext. 312**

Summary Explanation: Consideration of a request from Aaron Lawrence Jackson, owner of Star Life Entertainment, LLC for a Home Occupation Permit that would allow a Home Office in a Low Density Single-Family Residential (R-1) Zoning District at 2329 Farmington Drive, PID 87340049.00. The application fee of $125 was paid on February 14, 2017 and verified complete February 14, 2017.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☒
Order	☒
Other/Discussion	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of a Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Planning Commission recommendation for Home Occupation Permit to allow a home office in a Low Density Single-Family Residential (R-1) Zoning District located at 2329 Farmington Drive, PID 87340049.00, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

Gautier Planning Commission

Regular Meeting Agenda

April 06, 2017

GPC # 17-02-HO

2329 Farmington Drive: Home Occupation

Star Life Entertainment LLC

VII. NEW BUSINESS

1. REQUEST FOR A HOME OCCUPATION PERMIT TO ALLOW A HOME OFFICE IN A LOW DENSITY SINGLE FAMILY RESIDENTIAL (R-1) ZONING DISTRICT, TO BE HELD AT 2329 FARMINGTON DRIVE (GPC # 17-02-HO)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.

2. Chairman makes statement, “This is a Public Hearing and all statements to be made need to be true and accurate for the record.”

3. Staff gives brief overview of case.

4. Applicant presents their case.

5. Anyone to speak in support of the Request? Please state your name and address for the record.

6. Anyone to speak in opposition of the Request? Please state your name and address for the record.

7. Any final comments from the applicant?

8. Questions from Commission?

9. Chairman closes public hearing – “This closes the Public Hearing portion of this case” bang of gavel

10. Motion/Deliberation/Vote

CITY OF GAUTIER
STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director/Building Official

Date: March 24, 2017

Subject: Home Occupation Permit to allow a Home Office for Star Life Entertainment LLC in a Low Density Single-Family Residential (R-1) Zoning District to be held at 2329 Farmington Drive (GPC #17-02-HO)

REQUEST:

The Planning Department has received a request from Aaron Lawrence Jackson, owner of Star Life Entertainment, LLC for a Home Occupation Permit that would allow a Home Office in a Low Density Single-Family Residential (R-1) Zoning District at 2329 Farmington Drive, PID 87340049.000. The application fee of $125 was paid on February 14, 2017 and verified complete February 14, 2017.

BACKGROUND:

The requested property is zoned Low Density Single-Family Residential (R-1).

1. Location: 2329 Farmington Drive

2. General features of the proposed project:
   Residential Home
   Site Size: Approximately .25 Acres
   Year Building Constructed (Home): 1992

3. Potable Water and Wastewater Services: Existing from City.

4. Existing Zoning (See Exhibit B): All surrounding lots are Zoned R-1 Low Density Single Family Dwelling.

5. Current Existing Land Use (See Exhibit C): Very Low to Low Density Residential.

6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Density Residential.

DISCUSSION:

According to the City of Gautier's Unified Development Ordinance, Article VI, section 6.7.2 (F), a "Home Office may be permitted as a Home Occupation. Regulations for permitted Home Occupations are described in Section 6.7.1 (A-H) below.

SECTION 6.7 Regulations for Home Occupations

6.7.1 General Regulations
A home occupation is a gainful occupation conducted in a dwelling unit, for which an annual privilege license must be issued and that:

A. No stock in trade or commodity shall be sold on the premises.

B. There shall be no employment of help other than members of the resident family.

C. Not more than twenty (20) percent of the heated and cooled square footage area of the dwelling unit not to exceed five hundred (500) square feet shall be used in conducting the home occupation.

D. There shall be no change in the outside appearance of the building or premises, no outdoor storage of anything, or any other visible evidence of the conduct of such home occupation other than one (1) sign in accordance with regulations of Article XII not exceeding one (1) non-illuminated sign no larger than one (1) square foot, mounted flush against the principal building.

E. No home occupation shall be conducted in any accessory building.

F. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be off the street and other than in the required front yard.

G. No equipment or process shall be used in such home occupation which increases noise, vibration, glare, fumes, odors, or electrical interference to adjoining properties.

H. The Economic Development Director shall periodically examine all businesses operating under a home occupation permit to determine if they are maintained in compliance with regulations set forth herein. The Economic Development Director is authorized to notify any business found to not be in compliance to cease operations and to revoke said permits.

History
No records of an existing Home Occupation permit for this residence were found in our files.

Compatibility
Notifications to adjoining properties were mailed out by Planning Department staff pursuant to Article IV section 4.21.1. The Planning Department has received one (1) objection letter from adjoining property owner as a result of our notifications. (See Exhibit E)

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Home Occupation as an occupation carried on in a residential dwelling unit by the resident thereof; provided that the use is limited, incidental and secondary to the residential use of the building. A Home Occupation Permit is non-transferable to future residents.

2. Home Occupation Permits require an in-house hearing and may be approved at staff level if no objections are received. Should there be objections to any Home Occupation request; the application will then be sent to Planning Commission and City Council for review/public hearing/approval.

RECOMMENDATION & CONCLUSION:

The Planning Commission should make a finding-of-fact whether the proposed Home Occupation, described by the applicant as a home office for "Star Life Entertainment LLC", is permissible within the R-1 District, and therefore whether the Home Occupation request is appropriate for approval. The GPC should further consider whether the request will be harmonious with surroundings.

The Planning Commission may:

1. Recommend that City Council approve the Home Occupation Permit; or
2. Recommend that City Council deny the Home Occupation Permit.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application with Regulations
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map
6. City's Exhibit E – Written Objection Received

EXHIBIT 1

ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

HOME OCCUPATION APPLICATION

Hearing Number
GPC# 17-02-HO

TYPE OF REQUEST:		FEE:
Home Occupation	_____	$125.00

Name of Applicant: Aaron Lawrence Jackson

Name of Business: Star Life Entertainment LLC.

Address: 2329 Farmington Dr. Mailing Address (if different): _____

Email Address: a.lawrencejax@gmail.com

Phone: _____ Cell Phone: (228) 627-5686

Name of Proposed Business: Star Life Entertainment LLC.

Type of Proposed Business: Home office

ATTACHMENTS REQUIRED AS APPLICABLE:

✓ 1. Diagram showing dimensions of home and dimensions of area to be used for home occupation.
✓ 2. Legal description and street address. (This will be provided by City Staff)
✓ 3. A detailed project narrative.
✓ 4. Copy of protective covenants or deed restrictions, if any. (Mark as "N/A" if none are known)
_____ 5. Any other information requested by the Economic Development/Planning Director.
✓ 6. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Aaron Jackson

FOR OFFICE USE ONLY

Date Received 2/14/17 **Verify as Complete** [signature]

Fee Amount Received 125.00

Initials of Employee Receiving Application RM

OWNERS CONSENT AND DESIGNATION OF Agent – HOME OCCUPATION

I, Mozella Brown, the fee simple owner(s) of the following described property:

Address: 2329 Farmington Dr.
Gautier, MS 39553

Parcel ID No.:

hereby petition to the City of Gautier to *Grant a Home Occupation for* a private home office in 2329 Farmington Dr. and affirm that Aaron Lawrence Jackson is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Mozella Brown
(Owner's Signature)

(Owner's Signature)

Notary Information:

The foregoing instrument was acknowledged before me this 14th day of February, 2017 by Mozella Brown, who is personally known to me or has produced MS. DL as identification and who did take an oath.

Addie L. BANG
(Printed Name of Notary Public)

Addie L Bang
(Signature of Notary Public)

Commission # 101387. My commission expires Feb 13, 2020.

(Notary's Seal)

STATE OF MISSISSIPPI NOTARY PUBLIC ID 101387 ADDIE L. BANG Commission Expires Feb. 13, 2020 JACKSON COUNTY

To whom it my concern:

I Aaron Lawrence Jackson am asking for this permit in order to establish a home office. My home office will not bring traffic into this residential area, nor will it bring any peace disturbance to the community. I am the sole member.

Sincerely,

Aaron Lawrence Jackson

Aaron L. Jackson

Indexing: Lot 49, Westgate Est., Part 1

THIS DOCUMENT PREPARED BY:
Cassandra Dillon Law Offices
P.O. Box 1482
Pascagoula MS 39568-1482
Phone: (601) 769-2000

[Space Above This Line For Recording Data]

State of Mississippi

DEED OF TRUST

FHA Case No.
281-244,8961

THIS DEED OF TRUST ("Security Instrument") is made on May 31, 1996. The Grantor is

Mozella Brown

("Borrower"). The trustee is James C. Hardy

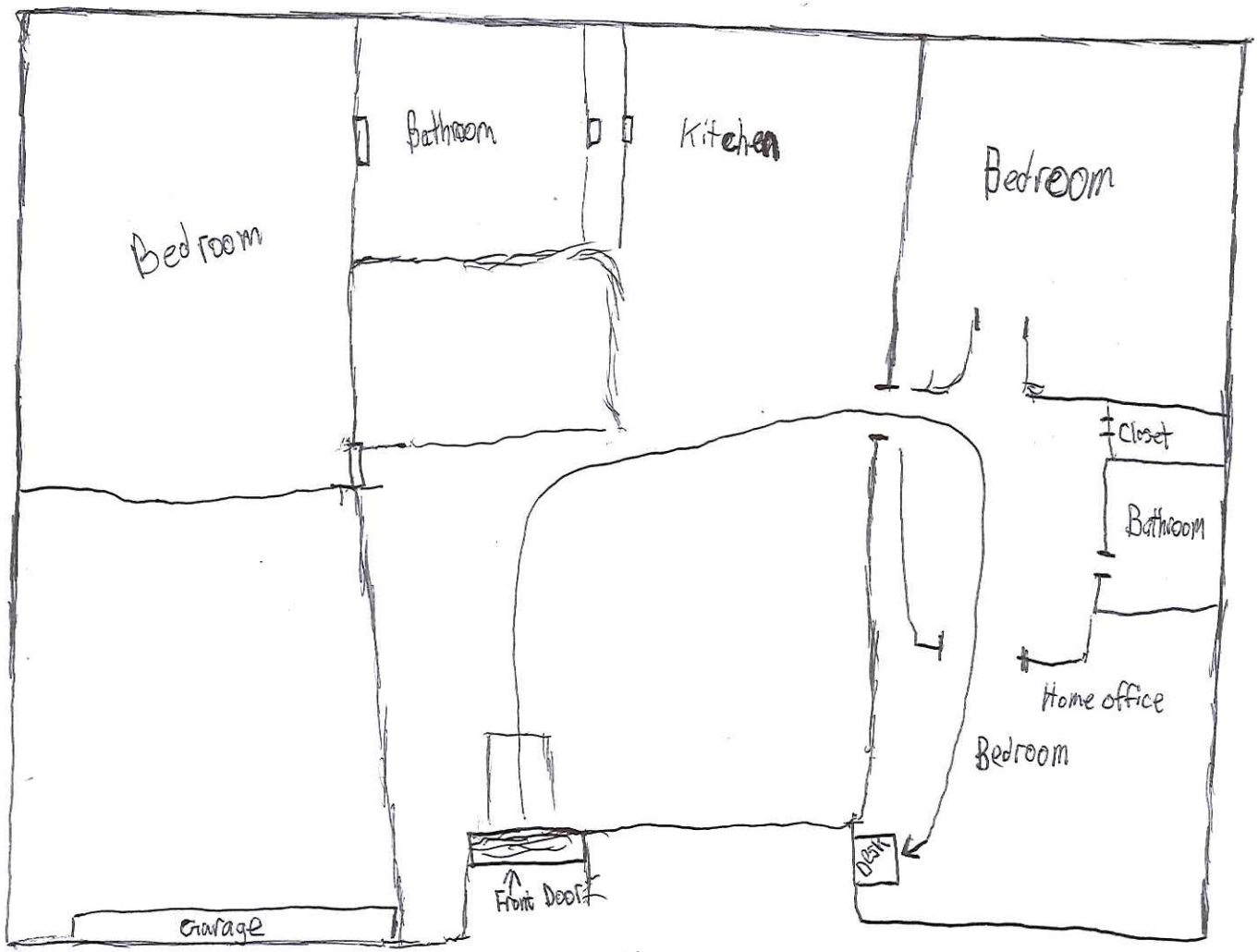
("Trustee"). The beneficiary is MORTGAGE GUARANTY CORPORATION

which is organized and existing under the laws of the State of Mississippi, and whose address is 1755 Lelia Drive, Jackson, MS 39216

("Lender"). Borrower owes Lender the principal sum of

SEVENTY THOUSAND, SEVEN HUNDRED FIVE and NO/100---------- Dollars (U.S. $ 70,705.00).

This debt is evidenced by Borrower's note dated the same date as this Security Instrument ("Note"), which provides for monthly payments, with the full debt, if not paid earlier, due and payable on June 1, 2026. This Security Instrument secures to Lender: (a) the repayment of the debt evidenced by the Note, with interest, and all renewals, extensions and modifications of the Note; (b) the payment of all other sums, with interest, advanced under paragraph 7 to protect the security of this Security Instrument; and (c) the performance



Home 1348sq ft

EXCERT FROM GAUTIER'S UNIFIED DEVELOPMENT ORDINANCE CONCERNING HOME OCCUPATIONS

SECTION 6.7 Regulations for Home Occupations

6.7.1 General Regulations

A home occupation is a gainful occupation conducted in a dwelling unit, for which an annual privilege license must be issued and that:

A. No stock in trade or commodity shall be sold on the premises.

B. There shall be no employment of help other than members of the resident family.

C. Not more than twenty (20) percent of the heated and cooled square footage area of the dwelling unit not to exceed five hundred (500) square feet shall be used in conducting the home occupation.

D. There shall be no change in the outside appearance of the building or premises, no outdoor storage of anything, or any other visible evidence of the conduct of such home occupation other than one sign in accordance with regulations of Article not exceeding one non-illuminated sign no larger than one (1) square foot, mounted flush against the principal building.

E. No home occupation shall be conducted in any accessory building.

F. No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be off the street and other than in the required front yard.

G. No equipment or process shall be used in such home occupation which increases noise, vibration, glare, fumes, odors, or electrical interference to adjoining properties.

H. The ED Director of shall periodically examine all businesses operating under a home occupation permit to determine if they are maintained in compliance with regulations set forth herein. The ED Director of is authorized to notify any business found to not be in compliance to cease operations and to revoke said permits.

6.7.2 Home Occupations Permitted

The following occupations, subject to the requirements of the above section, may be permitted as home occupations:

A. Artist, sculptor, author

B. Catering Service when they are a part of operator's residence

C. Computer programming and word processing

D. Cooking and preserving

E. Dressmaker, seamstress, tailor, interior decorator

F. Home office

G. Instructional Studio, Private. Teaching, including tutoring, musical instruction or dancing, but limited to one pupil per teacher at any given time

H. Private Professional Office

I. Telephone answering service

J. Any other similar use which the ED Director determines is compatible. The ED Director may elect to take any Home Occupation request to the Planning Commission for consideration.

6.7.3 Prohibited Home Occupations

The following are <u>NOT</u> permitted as home occupations:

A. Animal hospitals or animal rescue operations

B. Child Care Facilities including kindergartens

C. Convalescent homes

D. Repair Shops requiring outside or major repair to equipment and/or vehicles

E. Coffee Shops, restaurants or any facility serving beverages or food to the public.

F. Boarding House

EXHIBIT A

Location Map

City Of Gautier
Economic Development/Planning

0 400 800
Feet

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Prepared by the
City of Gautier
GIS Division

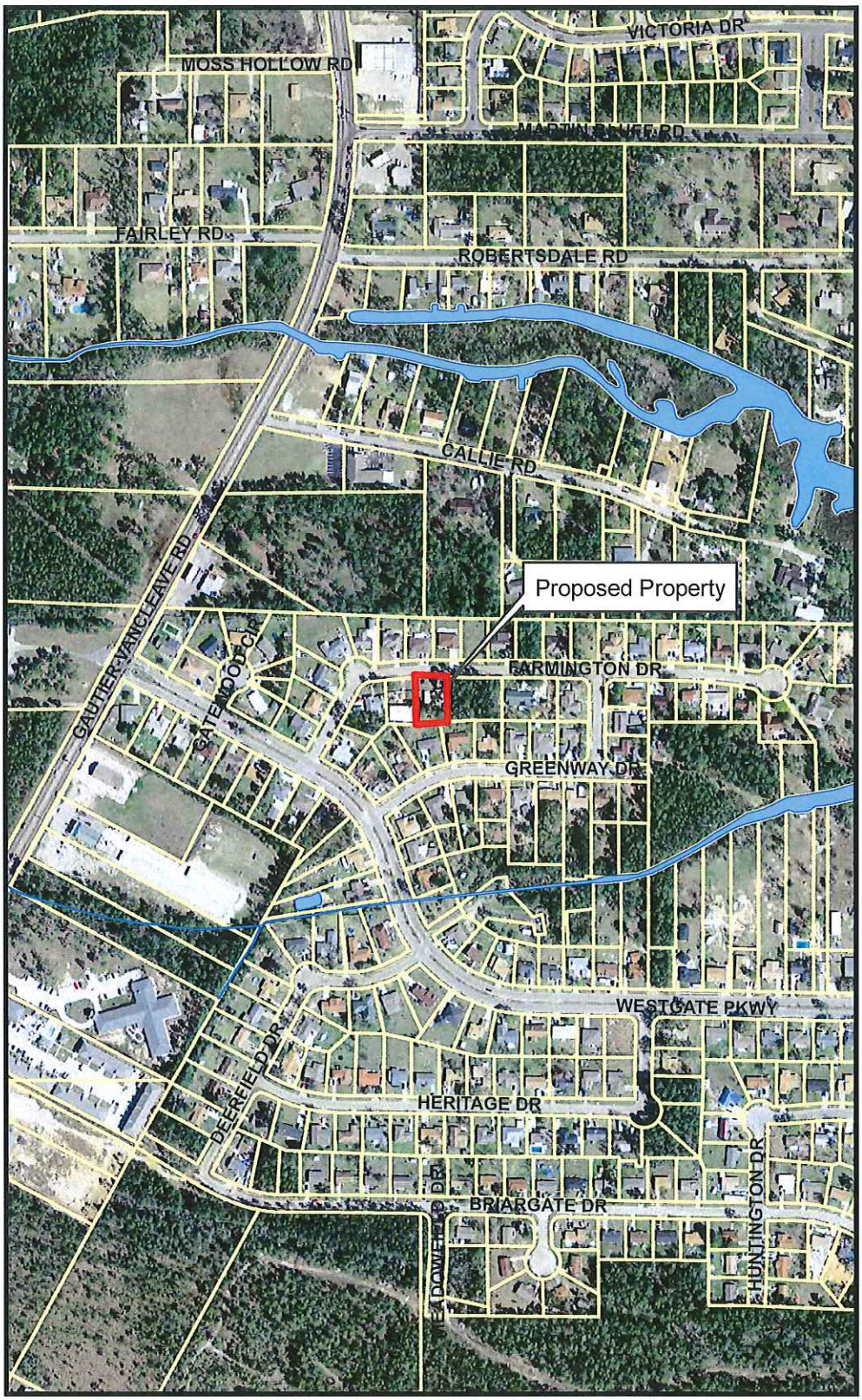
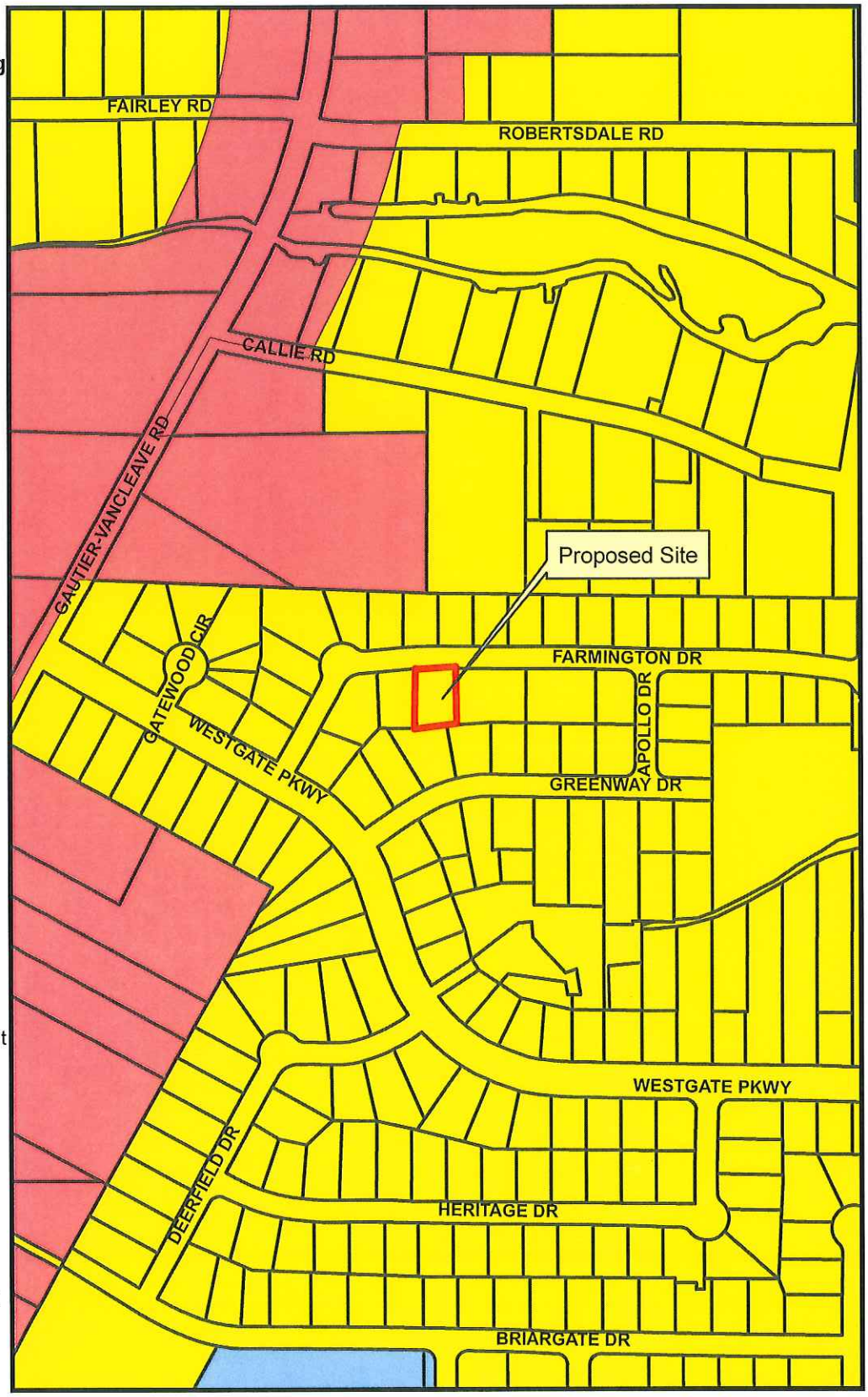


EXHIBIT B

Existing Zoning Map

City Of Gautier
Economic Development/Planning



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Prepared by the
City of Gautier
GIS Division

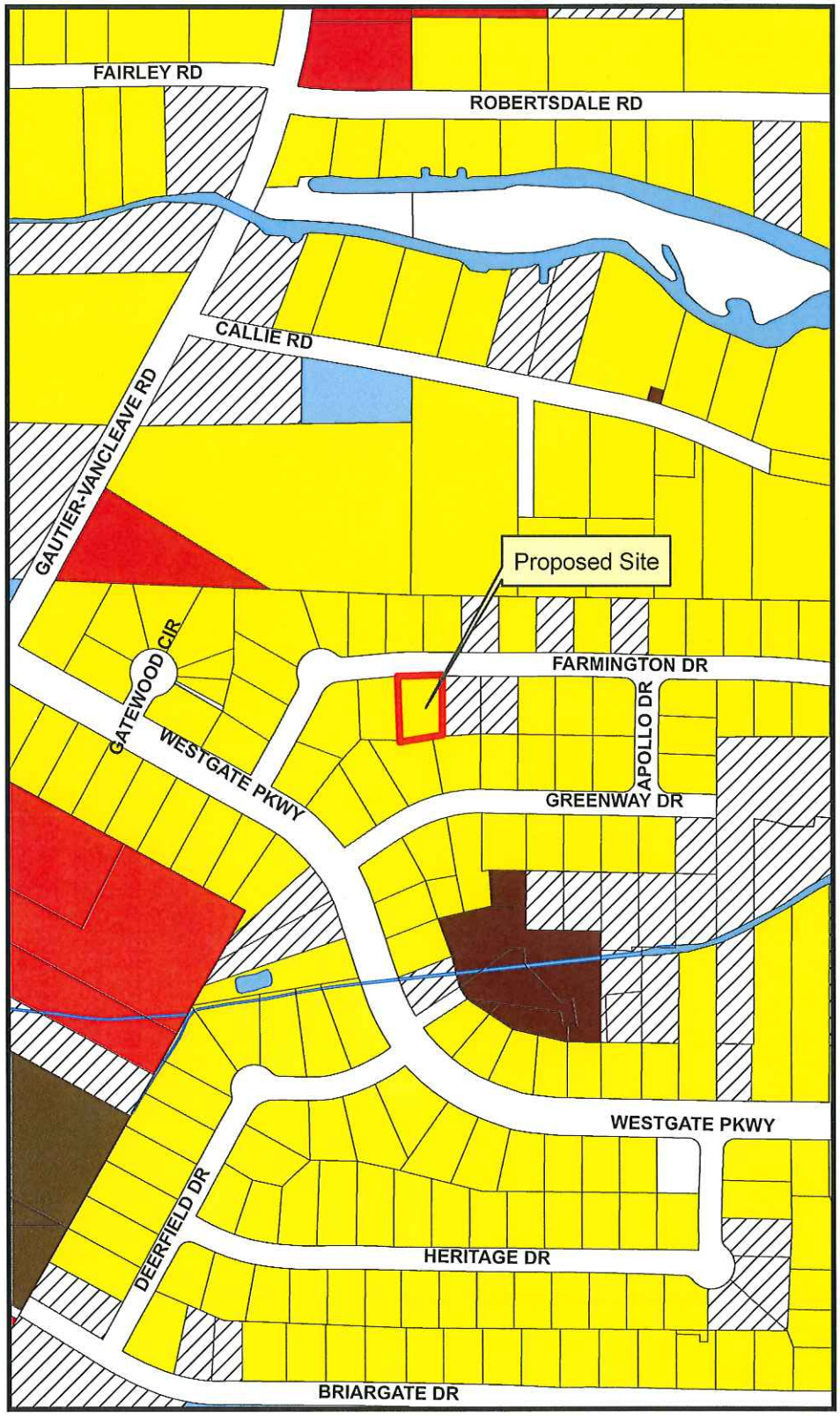
Legend

- AG Agricultural
- PL Public/Semi-Public
- PUD Planned Unit Development
- R-1 Low Density Residential
- R-2 Multi-Family Residential
- R-3 Mobile Home District
- MUM
- TC
- MURC-1
- MURC-2
- MURC-MW
- C-1 Neighborhood Commercial
- C-2 Community Commercial
- C-3 Highway Commercial
- I-2 Industrial

EHIBIT C

Existing Land Use Map

City Of Gautier
Economic Development/Planning



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Prepared by the
City of Gautier
GIS Division

Legend

- GautierParTrimmed

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

EXHIBIT D

Future Land Use Map

City Of Gautier
Economic Development/Planning

0 400 800
Feet

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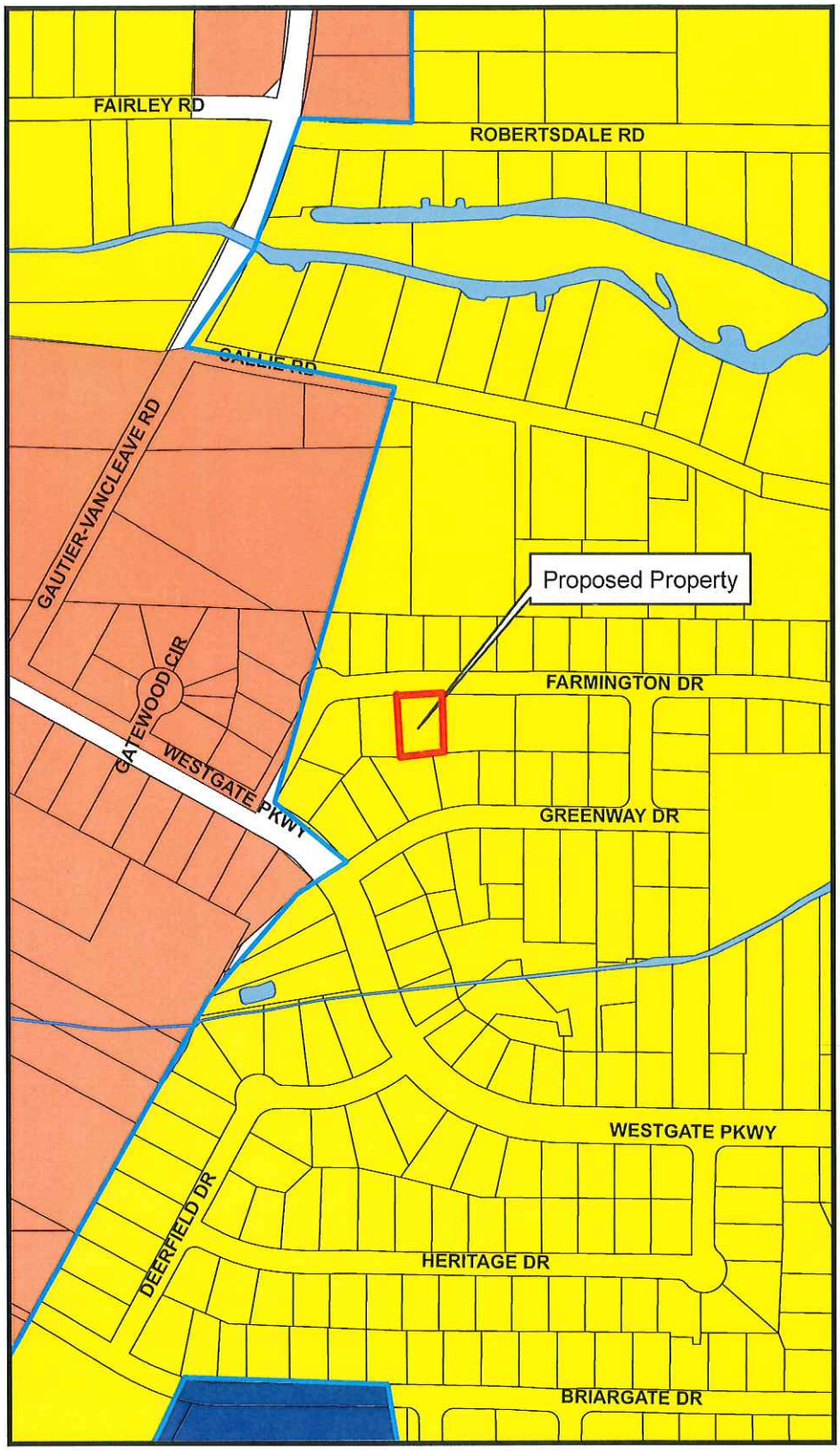
Prepared by the
City of Gautier
GIS Division



Legend

- Civic
- High Impact Commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- Low Impact Commercial
- Recreational
- Recreational Commercial
- Regional Scale Commercial
- Mixed Use Residential
- Town Center
- Very Low Density Residential

EXHIBIT E

Joan Craswell

From: Scott Ankerson <sankerson@gautier-ms.gov>
Sent: Monday, February 27, 2017 12:28 PM
To: 'Joan Craswell'
Subject: FW: GPC #17-02-HO

Scott Ankerson, CFM
Planning Director
Building Official
3330 Highway 90
Gautier, MS 39553

(O) 228.497.1878 x312
(C) 228.219.7057

e-mail: sankerson@gautier-ms.gov
web-site: www.gautier-ms.gov

-----Original Message-----
From: KATHY SANDERS [mailto:tashabit@yahoo.com]
Sent: Monday, February 27, 2017 11:43 AM
To: sankerson@gautier-ms.gov
Subject: GPC #17-02-HO

In reference to GPC#17-02-HO PID #87340049.000.This is a residential area not commercial.He needs to find businees office space for rent.We don't need extra traffic and non residents coming through the area.No other residents have been allowed to have businesses ran out of their home so this should be no exception.
Thanks,
Kathy Sanders

228-219-1010

Joan Craswell

From: Joan Craswell <jcraswell@gautier-ms.gov>
Sent: Monday, February 27, 2017 2:26 PM
To: 'tashabit@yahoo.com'
Cc: Scott Ankerson (sankerson@gautier-ms.gov)
Subject: Regulations for Home Occupations
Attachments: Regulations for Home Occupations.pdf

Ms. Sanders,

Attached are the Regulations for Home Occupations. Please reply whether or not if you still object to the Home Occupation.

Thank you,
Joan

3-1-17
Called left voicemail to call back.
Didn't call back.
JC

Joan Craswell
Permitting Clerk
City of Gautier
3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-1878
Fax: (228) 497-1038
Website: mailto:jcraswell@gautier-ms.gov

Excerpt from April 6, 2017 GPC Meeting

REQUEST FOR A HOME OCCUPATION PERMIT TO ALLOW A HOME OFFICE IN A LOW DENSITY SINGLE FAMILY RESIDENTIAL (R-1) ZONING DISTRICT, TO BE HELD AT 2329 FARMINGTON DRIVE. (GPC CASE #17-02-HO)

Commissioner Green made the motion to recommend that Council approve the Home Occupation Permit. **Commissioner Torjusen** seconded the motion and the following vote was recorded:

AYES:	**Larry Dailey** **Jimmy Green** **Kay C. Jamison** **J.J. Fletcher** **Phil Torjusen**
NAYS:	None
ABSENT:	**Sandra Walters** **Anthony York**

Motion passed.

Finding-of-Fact: The applicant, in his public testimony, has stated that he will abide by the requirements of Section 6.7.1 of the Unified Development Ordinance with the understanding that any violations will require that the permit be pulled. This satisfies the Unified Development Ordinance.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/11/2017
Subject: Approval to submit a CDBG Public Facilities Grant Application and authorize Matching Funds-Bemis Sewer Project

---

REQUEST:
The Grants & Projects Administrator requests City Council approval to submit an application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements and to authorize $600,000 in matching funds.

BACKGROUND:
The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of $600,000 for cities and counties with a population greater than 3,500 people. The application is due May 12.

DISCUSSION:
CDBG requires that at least 51% of the persons benefited must be persons of low and moderate income as determined by the U.S. Department of Housing and Urban Development. Municipalities and counties are awarded grants based on a competitive process.

RECOMMENDATION:
The Grants & Projects Administrator recommends that City Council approve the attached resolution to authorize the preparation and submittal of an application for CDBG funds.
The City Council may:
1. Approve the attached resolution;
2. Approve the proposed resolution with changes; or
3. Not approve the proposed resolution.

ATTACHMENTS:
1. CDBG Public Facilities Grant Application and Matching funds for Bemis Sewer Project Fact Sheet
2. Intent to Apply and Matching Funds Resolution

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Approval to submit an application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements for the Bemis Sewer Project and authorize matching funds**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 Ext. 315**

Summary Explanation: Approval to submit an application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements for the Bemis Sewer Project and to authorize $600,000 in matching funds.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other/Discussion	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of a Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements for the Bemis Sewer Project and requisite matching funds in the amount of $600,000 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

Community Development Block Grant
Intent to Apply and Provision of Matching Funds
Resolution

WHEREAS, the Mississippi Development Authority makes Community Development Block Grant funds available annually for all Mississippi municipalities and counties to competitively apply for; and

WHEREAS, the City of Gautier intends to apply for the aforementioned CDBG grant funds for the Bemis Avenue Sewer Project; and

NOW THEREFORE BE IT RESOLVED BY, the governing authority of the City of Gautier does hereby commit to provide at, least $600,000 in matching funds necessary to support the application made for and on behalf of Gautier, MS for federal assistance in obtaining Community Development Block Grant funds and other funds in support of the proposed project for which such federal assistance is applied for; and

BE IT FURTHER RESOLVED, the Mayor and City Council of the City of Gautier are authorized and directed to execute any further assurance necessary and required by the appropriate agency in support of such applicant and in support of the commitment made hereby.

ADOPTED this this ____ day of _____, 2017.

City of Gautier

ATTEST:

_____ _____

City Clerk Mayor Gordon Gollott

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/11/2017
Subject: Authorization of a maintenance commitment in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

REQUEST:
The Grants & Projects Administrator requests that the City Council authorize a maintenance commitment in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

BACKGROUND:
The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of $600,000 for cities and counties with a population greater than 3,500 people. The application is due May 12.

DISCUSSION:
As part of the application process, MDA requires that the City submit a maintenance plan concerning the proposed sewer improvements and adopt a resolution detailing the City's responsibility in maintaining the proposed system.

The City must agree to maintain the proposed sewer improvements for the life of the system and set aside approximately $25,000 annually from the Enterprise Fund for the purpose of maintaining the City's sewer system.

RECOMMENDATION:
The Grants & Projects Administrator recommends that City Council authorize a maintenance commitment in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

The City Council may:
1. Approve the attached resolution;
2. Approve the proposed resolution with changes; or
3. Not approve the proposed resolution.

ATTACHMENTS:
1. CDBG Public Facilities-Maintenance of Bemis Sewer Project Fact Sheet

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Authorization of a maintenance commitment in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 Ext. 315**

Summary Explanation: Authorization of a maintenance commitment in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other/Discussion	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2017

WHEREAS, the City of Gautier has requested assistance from the Community Services Division of the Mississippi Development Authority under the Community Development Block Grant Program to assist in making improvements to the City's existing system; and

WHEREAS, the Mississippi Development Authority requires that the City of Gautier submit a maintenance plan concerning the proposed sewer improvements and adopt a resolution detailing the City's responsibility in maintaining the proposed system; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Council of the City of Gautier commits to:

1. Maintain the proposed sewer improvements for the life of the system.

2. Assign ClearWater Solutions, LLC / the Public Works Department as the City personnel to be responsible for the maintenance of the sewer system.

3. Use a portion of the **Enterprise Fund** to establish a maintenance fund for the proposed improvements.

4. Set aside approximately $25,000 annually from the **Enterprise Fund** for the purpose of maintaining the City's sewer system.

5. Acknowledge that failure to maintain the funded improvements will affect future Community Development Block Grant funding.

Motion made by **Council Member** _____ seconded by **Council Member** _____ and the following vote was recorded:

AYES:

NAYS:

ADOPTED this this ____ day of _____, 2017.
City of Gautier

ATTEST:

_____ _____

City Clerk **Mayor Gollott, City of Gautier**

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/11/2017
Subject: Approval of a memorandum of agreement with Clearwater Solutions, LLC in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

REQUEST:
The Grants & Projects Administrator requests that the City Council approve a memorandum of agreement with ClearWater Solutions, LLC. in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

BACKGROUND:
The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of $600,000 for cities and counties with a population greater than 3,500 people. The application is due May 12.

DISCUSSION:
As part of the application process, MDA requires that the City enter into a memorandum of agreement with ClearWater Solutions, LLC to specify the terms and conditions of the relationship of the City and ClearWater.

RECOMMENDATION:
The Grants & Projects Administrator recommends that City Council approve a memorandum of agreement with ClearWater Solutions, LLC. in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

The City Council may:
1. Approve the attached memorandum of agreement; or
2. Not approve the proposed memorandum of agreement.

ATTACHMENTS:
1. CDBG Public Facilities MOU with ClearWater Solutions, LLC
2. CDBG-MOA Between City and ClearWater

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Approval of a memorandum of agreement with ClearWater Solutions, LLC. in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 Ext. 315**

Summary Explanation: Approval of a memorandum of agreement with ClearWater Solutions, LLC. in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other/Discussion	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Memorandum of Agreement with ClearWater Solutions, LLC in support of the City's application to the Mississippi Development Authority for up to $600,000 in Community Development Block Grant funding for public facilities improvements is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

MEMORANDUM OF AGREEMENT

This agreement made and entered into by and between the City Council of Gautier, Mississippi, hereinafter referred to as "City" and ClearWater Solutions, LLC, hereinafter referred to as "Association" is as follows:

WHEREAS, the City is applying for a Community Development Block Grant (CDBG) for and on behalf of the Association for sewer system infrastructure; and

WHEREAS, the City and Association are required to enter into a written agreement specifying the terms and conditions of the relationship of the City and Association;

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are acknowledged, the City and Association agrees as follows:

1. The City's responsibilities shall be the following:

   a) The City agrees to abide by all rules, regulations, terms, and conditions of the CDBG Program.
   b) The City agrees to prepare and submit an application for CDBG funds on behalf of the Association.
   c) The City will maintain files and adequate bookkeeping records related to the project.

2. The Association's responsibilities shall be the following:

   a) The Association agrees to abide by all rules, regulations, terms, and conditions of the CDBG Program.
   b) The Association will maintain files and adequate bookkeeping records related to the project.
   c) Following the completion of the project activities, the Association agrees to operate and maintain the sewer system infrastructure associated with the project.

3. If for any reason whatsoever, the Association does not adhere to the commitments as contemplated in this agreement, the City's sole remedy, and the limit of the City's liability under this agreement, will be for the Association to reimburse the City the amount contemplated by this agreement.

4. Terms of this agreement shall be effective and binding upon approval and award of a grant to the City by the Mississippi Development Authority of the State of Mississippi.

IN WITNESS THEREROF, the Recipient and the Association have executed this Agreement this the _____ day of _____ , 2017.

(X) _____

Mayor Gollott, City of Gautier

(X) _____

ClearWater Solutions, LLC's President/CEO

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/11/2017
Subject: Authorization to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Common Park project.

REQUEST:
The Grants and Projects Administrator requests City Council authorization to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park project in an amount not to exceed $12,096.

BACKGROUND:
The Commons Park is currently in the stage of preliminary engineering and permitting. After submitting a permit application to the Army Corps of Engineers, the Mississippi Department of Environmental Quality replied with a list of questions that must be answered before the permit review can be completed. These questions require additional work by Brown, Mitchell & Alexander.

DISCUSSION:
This work will include permit coordination (responses to the permit agency, wetland mitigation coordination) not to exceed $2,230 and preliminary engineering (MDEQ Stormwater Pollution Prevention Plan, preliminary utility plan, preliminary drainage plan, preliminary opinion of probable cost for phase I sitework) not to exceed $9,366.

RECOMMENDATION:
The Grants and Projects Administrator recommends that City Council authorize entering into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park project in an amount not to exceed $12,096.

The City Council may:
1. Approve entering into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park as presented; or
2. Not approve entering into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park.

ATTACHMENTS:
1. Commons Park Professional Services Agreement with BMA
2. BMA PSA-The Commons Park

CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Authorization to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park Project**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 Ext. 315**

Summary Explanation: Authorization to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park project in an amount not to exceed $12,096.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other/Discussion	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Commons Park project in an amount not to exceed $12,096.00.

IT IS FURTHER ORDERED that Brown, Mitchell & Alexander's scope of work in this agreement will be continuing preliminary engineering and permit coordination efforts associated with the development of the City of Gautier's Town Commons Park.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

BROWN, MITCHELL & ALEXANDER, INC.
CONSULTING ENGINEERS

401 Cowan Road, Suite A
Gulfport, MS 39507
228-864-7612

796 Vieux Marche, 2nd Floor
Biloxi, MS 39530
228-436-7612

3103 Pascagoula Street
Pascagoula, MS 39567
228-436-7612

www.bmaengineers.com

April 11, 2017

VIA E-MAIL: pyancy@gautier-ms.gov

Ms. Paula Yancey, City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

RE: PROPOSAL FOR PROFESSIONAL SERVICES
THE COMMONS PARK

Dear Ms. Yancy:

Pursuant to your request, Brown, Mitchell & Alexander, Inc. is pleased to submit this letter form of agreement to provide professional services relative to the above referenced project. The scope of work is generally described as continuing preliminary engineering and permit coordination efforts associated with the development of the City of Gautier's Town Commons Park. Tasks and fees are described as follows:

TASK 1: PERMIT COORDINATION (COE Permit)

A. Coordinate responses with Permit Agency
B. Wetland Mitigation Coordination

Fee (Hourly, Not to Exceed): $2,230.00

TASK 2: PRELIMINARY ENGINEERING

A. Prepare MDEQ Stormwater Pollution Prevention Plan (SWPPP) and Large Construction Notice of Intent (LCNOI)
B. Prepare Preliminary Utility Plan
C. Prepare Preliminary Drainage Plan
D. Prepare Preliminary Opinion of Probable Cost for Phase I Sitework

Fee (Hourly, Not to Exceed): $9,366.00

Total Hourly Fee, Not to Exceed:	**$11,596.00**
Reimbursable Expenses:	**$ 500.00**
Total Hourly & Expenses Fee:	**$12,096.00**

CELEBRATING 50 YEARS

The above services will be on an hourly basis in accordance with our Standard Hourly Rates Schedule (Attachment A) and are estimated not to exceed $11,596.00. Reimburseable expenses and any services requested outside the above referenced scope of services will be considered additional services and will be billed accordingly (not to exceed $500). Attachment B, BMA's General Conditions for Engineering, Surveying and Environmental Activities, is attached to and a part of this agreement. Invoices are submitted monthly and payment shall be made upon receipt of and in accordance with BMA's itemized invoice.

If this letter satisfactorily sets forth our agreement for these services, please have the appropriate person execute in the space provided below and return a fully executed copy to lorrie@bmaengineers.com for our records. If you have any questions relative to this proposal, please do not hesitate to contact me at (228) 864-7612. We look forward to working with you on this project.

Sincerely,

Dax Alexander

Dax Alexander, P.E.
President

Attachments

ACCEPTED & AGREED TO ON THIS _____ DAY OF APRIL, 2017

CITY OF GAUTIER

By: _____

Title: _____

ATTACHMENT A

BROWN, MITCHELL & ALEXANDER, INC.
STANDARD HOURLY RATES

Engineering Staff	
Principal Engineer	$185.00
Professional Engineer IV	$151.00
Professional Engineer III	$137.00
Professional Engineer II	$123.00
Professional Engineer I	$108.00
Engineer Intern II	$100.00
Engineer Intern I	$88.00
Engineer Technician II	$82.00
Engineer Technician I	$68.00
Environmental Staff	
Environmental Scientist	$ 90.00
Project Representation Staff	
Resident Project Representative IV	$94.00
Resident Project Representative III	$86.00
Resident Project Representative II	$75.00
Resident Project Representative I	$68.00
Drafting Staff	
CADD Production Manager	$97.00
Design/CADD Technician	$91.00
CADD Operators/Drafters	$88.00
Surveying Staff	
Registered Land Surveyor I	$100.00
Land Surveyor Intern	$68.00
Survey Crew Chief	$59.00
Instrument Man	$53.00

Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
November 17, 2016

ATTACHMENT A

BROWN, MITCHELL & ALEXANDER, INC.
STANDARD HOURLY RATES

Surveying Staff (Cont'd)

1-Man Survey Crew	$92.00
2-Man Survey Crew	$128.00
3-Man Survey Crew	$153.00

OVERTIME:

1-Man Survey Crew	$117.00
2-Man Survey Crew	$158.00
3-Man Survey Crew	$184.00

Administrative Staff

Administrative III	$74.00
Administrative II /Specifications Technician	$64.00
Administrative I	$56.00
Clerical	$47.00

Equipment Charges

Drone (minimum charge, up to half day)	$300.00
Drone (more than half day to all day)	$450.00

Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
November 17, 2016

ATTACHMENT B

BROWN, MITCHELL & ALEXANDER, INC.
GENERAL CONDITIONS
FOR
ENGINEERING, SURVEYING & ENVIRONMENTAL ACTIVITIES

1. PARTIES AND SCOPE OF WORK: Brown, Mitchell & Alexander, Inc. ("BMA") shall include said company, or its particular division, subsidiary or affiliate performing the work. "WORK" means the service(s) performed by BMA for Client or at Client's direction. "This agreement" consists of BMA's proposal, BMA's Schedule of Fees and Services, Client's written acceptance thereof if accepted by BMA, and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by BMA. If the Client is ordering work on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said work and in such case the term "Client" also includes the principal for whom the work is being performed. Prices quoted and charged by BMA for its work are predicated upon the conditions and the allocations of risks and obligations expressed in this agreement. Unless this agreement specifically provides that BMA is to perform its work pursuant to specified Federal, State or local regulations, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by Client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of BMA's work. BMA shall have no duty or obligation to any party other than those duties and obligations expressly set forth in this agreement. Ordering work from BMA shall constitute acceptance of the terms of this agreement.

2. SCHEDULING OF WORK: The services set forth in BMA's proposal and Client's acceptance will be accomplished in a timely and workmanlike manner by BMA personnel. If BMA is required to delay any part of its work to accommodate the requests or requirements of Client, regulatory agencies, or third parties or due to any causes beyond the direct reasonable control of BMA, additional charges may be applicable~~, which Client agrees to pay.~~

3. ACCESS TO SITE: Client will arrange and provide access to each site upon which it will be necessary for BMA to perform its work. In the event work is required on any site not owned by Client, Client represents and warrants to BMA that Client has obtained all necessary permissions for BMA to enter upon the site and conduct its work. Client shall, upon request, provide BMA with evidence of such permission as well as acceptance of the other terms and conditions set forth herein by the owner(s) and tenant(s), if applicable, of such site(s) in form acceptable to BMA. Any work performed by BMA with respect to obtaining permission to enter upon and do work on the lands of others as well as any work performed by BMA pursuant to this agreement shall be deemed as being done on behalf of Client. ~~and Client agrees to assume all risks thereof~~. BMA shall take reasonable measures and precautions to minimize damage to each site and any improvements located thereon as the result of its work and the use of its equipment; however, BMA has not included in its fee the cost of restoration of damage which may occur. If Client ~~or the possessor of any interest in any site~~ desires or requires BMA to restore site to its former conditions, upon written request of Client, BMA will perform such additional work as is necessary to do and Client agrees to pay to BMA the cost thereof **(under separate written agreement).**

4. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that he has advised BMA of any known or suspected hazardous materials, utility lines, and pollutants at any site at which BMA is to do work hereunder. ~~and unless BMA has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save BMA harmless from all claims, suits, losses, costs and expenses, including reasonable attorneys fees as a result of personal injury, death or property damage occurring with respect to BMA's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to BMA by Client.~~

5. PUBLIC RESPONSIBILITY: Both the Client and BMA owe a duty of care to the public and to the environment that requires them to conform to applicable codes, standards, regulations and ordinances, principally to protect the public health and safety and the environment. The Client shall make no request of BMA that, in BMA's reasonable opinion, would be contrary to BMA's professional responsibilities to protect the public and the environment. The Client shall take all actions and render all reports required of the Client in a timely manner. Should the Client fail to take any required actions or render any required notices to appropriate governmental authorities in a timely manner, the Client agrees that BMA has the right to exercise its professional judgment in reporting to appropriate public officials or taking other necessary action. The Client agrees to take no action against or attempt to hold BMA liable in any way for carrying out what BMA reasonably believes to be its public responsibility. In addition, the Client agrees that BMA shall not be held liable in any respect for reporting said conditions. ~~Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and sub-BMAs against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with BMA's notifying or failing to notify appropriate public officials.~~

~~**6. LIMIT OF LIABILITY CLAUSE:** In recognition of the relative risks and benefits of the Project to both the Client and BMA, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of BMA to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of BMA to the Client shall not exceed $50,000, or BMA's total fee for services rendered on this Project, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.~~

7. STATUTE OF LIMITATIONS: Statute of Limitations will commence to run at the Date of Substantial Completion of the Work. The Client and BMA hereby agree that any applicable statute of limitations shall commence to run and any alleged cause of action shall be deemed to have accrued in any and all event not later than the relevant Date of Substantial Completion of the Work, **or as otherwise provided by Mississippi law.**

~~**8. INDEMNITY:** In the event that the Client or the Client's principal shall bring any suit, cause of action or counterclaim against BMA, to the extent that BMA shall prevail, the party initiating such action shall pay to BMA the costs and expenses incurred to answer and or defend such action, including reasonable attorney's fees and court costs. In no event shall BMA indemnify any other party for the consequences of the party's negligence, including failure to follow BMA's recommendations.~~

9. PAYMENT: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the maximum interest rate permitted under applicable law, until paid. ~~Client agrees to pay BMA's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees.~~ BMA shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein BMA waives any rights to a mechanics' lien, or any provision conditioning BMA's right to receive payment for its work upon payment to Client by any third party. These general conditions are notice, where required, that BMA shall file a lien whenever necessary to collect past due amounts.

10. TERMINATION: This agreement may be terminated by either party upon seven (7) day's prior written notice. In the event of termination, BMA shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.

11. WITNESS FEES: BMA's employees shall not be retained as expert witnesses except by separate, written agreement. ~~Client agrees to pay BMA pursuant to BMA's then current fee schedule for any BMA employee subpoenaed by any party as an occurrence witness as a result of BMA's work.~~

12. HAZARDOUS MATERIALS: Client assumes full responsibility for compliance with the provisions of the Resource Conservation and Recovery Act, 42 USCA, Sec. 6901, seq., as amended ("RCRA") and any other Federal or State statue or regulation governing the handling, treatment, storage and disposal of pollutants.

13. LIMITATIONS OF PROCEDURES, EQUIPMENT AND TESTS: Information obtained from field observations, analysis and testing of sample materials shall be accurately reported on boring logs. Such information is considered evidence with respect to the detection, quantification and identification of pollutants, but any inference or conclusion based thereon is necessarily an opinion also based upon engineering judgement and shall not be construed as a representation of fact. Ground water levels and composition may vary due to seasonal and climatical changes and extrinsic conditions and, unless samples and testing are conducted over an extended period of time pollutants contained therein may escape detection. A site at which pollutants are not found to exist or at the time of the field observation do not, in fact, exist, may later, due to intervening causes such as natural ground water flows or human intervention, become contaminated. There is a risk that sampling techniques may themselves result in contamination of certain subsurface areas such as when a probe or boring device moves through a contaminated area linking it to an aquifer, underground stream or other hydrous body not previously contaminated and capable of transporting pollutants. ~~Because~~ The risks set forth in this paragraph are unavoidable and ~~because~~ the sampling techniques to be employed are a necessary aspect of BMA's work on Client's behalf~~, Client agrees to assume these risks.~~

14. DISCOVERY OF UNANTICIPATED ENVIRONMENTAL CONDITIONS: The discovery of certain environmental conditions may make it necessary for BMA to take immediate measures to protect health and safety and the environment. BMA agrees to notify Client as soon as practically possible should such environmental conditions be suspected or discovered~~. Client agrees to reimburse BMA for the reasonable cost of implementing such measures under the circumstances~~.

15. SOIL AND SAMPLE DISPOSAL: Unless otherwise agreed in writing, soils known at the time to be contaminated will be placed in containers, labeled and left on the site for proper disposition by Client; and samples removed by BMA to a testing laboratory will, upon completion of testing, be disposed of by the testing laboratory in an approved manner.

16. DELIVERY OF ELECTRONIC FILES: In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by BMA, the Client agrees that all such electronic files are instruments of service of BMA, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights. The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project and agrees not to transfer these electronic files to others without the prior written consent of BMA. ~~The Client further agrees to waive all claims against BMA resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than BMA.~~
The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by BMA and electronic files, the signed or sealed hard-copy construction documents shall govern. ~~In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and sub-BMAs against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising from any changes made by anyone other than BMA or from any reuse of the electronic files without prior written consent of BMA.~~

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by BMA, and BMA makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. ~~In no event shall BMA be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.~~

17. SITE SAFETY: BMA's site responsibilities are limited solely to the activities of BMA and BMA's employees on site. These responsibilities shall not be inferred by any party to mean that BMA has responsibility for site safety. Safety in, on, or about the site is the sole and exclusive responsibility of the Contractor alone. The Contractor's methods of work performance, superintendence of the Contractor's employees, and sequencing of construction are also the sole and exclusive responsibilities of the Contractor alone. Client warrants that: 1) The Contractor's responsibilities will be made clear in Client's agreement with the Contractor; 2) Client's agreement with the Contractor shall require the Contractor to indemnify, defend, and hold Client and BMA harmless from any claim or liability for injury or loss arising from Client's or BMA's alleged failure to exercise site safety responsibility; and 3) Client's agreement with the Contractor shall require the Contractor to make Client and BMA additional insureds

under the Contractor's general liability insurance policy, which insurance protection shall be primary protection for Client and BMA. ~~Given the foregoing, Client also shall, to the fullest extent permitted by law, waive any claim against BMA, and indemnify, defend, and hold BMA harmless from any claim or liability for injury or loss arising from BMA's alleged failure to exercise site safety responsibility. Client also shall compensate BMA for any time spent or expenses incurred by BMA in defense of any such claim. Such compensation shall be based upon BMA's prevailing fee schedule and expense reimbursement policy. (The term "any claim" used in this provision means "any claim in contract, tort, or statute alleging negligence, errors, omissions, strict liability, statutory liability, breach of contract, breach of warranty, negligent misrepresentation, or other acts giving rise to liability.")~~

18. <u>CONSTRUCTION OBSERVATION:</u> If included as a service or task in this agreement, BMA shall visit the site at intervals to the stage of construction, or as otherwise agreed to in writing by the Client and BMA, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow BMA to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. Based on this general observation, BMA shall keep the Client informed about the progress of the Work and shall advise the Client about observed deficiencies in the Work. If the Client desires more extensive project observation or full-time project representation such as a Resident Project Representative (RPR), the Client shall request that such services be provided by BMA and such tasks may be included in the scope of services in the agreement. In any case, BMA shall not supervise, direct, or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

If construction observation is not included as a service in the agreement, it is understood and agreed that BMA's scope of services under this Agreement does not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Client. The Client assumes all responsibility for interpretation of the contract documents and for construction observation. ~~and the Client waives any claims against BMA that may be in any way connected thereto. In addition, the Client agrees to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and any sub-consultants of BMA against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of BMA.~~

19. <u>ENTIRE AGREEMENT:</u> This agreement contains the entire understanding between the parties. Client acknowledges that no representations, warranties, undertakings or promises have been made other than and except those expressly contained herein. This agreement may be amended, modified or terminated only by a written instrument signed by each of the parties hereto.

The name and registration number of the professional engineer who will bear the primary responsibility for the engineering work on this project is: Dax B. Alexander, Mississippi Registration No. 14208.

The name and registration number of the professional land surveyor who will bear the primary responsibility for the land surveying work on this project is: Mark Otto, Mississippi Registration No. 2868.

CITY OF GAUTIER
Business Agenda Item #6
Fact Sheet

Council Meeting: April 18, 2017
Title: Approval of Docket of Claims

Introduced by:
Contact Person/Telephone Teresa Montgomery 497-8000 ext. 309

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	Martin	☐	Jones	☐	Guillotte	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Gollott	☐	Martin	☐	Jones	☐	Guillotte	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Gollott	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	Jones	☐	☐	☐	☐
Ward 2	Guillotte	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SOUTHERN PEST CONTROL INC	171462	04/18/2017	03/31/2017			403.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		314235	03/30/2017			403.30
001	ALLENS TIRE AND WHEEL	171463	04/18/2017	03/31/2017			438.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	PATCH TIRE: U #65		170533	03/03/2017			25.00
	001-100-638	DISMOUNT/MOUNT/BAL (2)		170533	03/09/2017			56.00
	001-170-639	MOWER TIRE (2): SCAG		170524	03/14/2017			192.00
	001-170-639	FRONT MOWER TIRE (2): SCAG		170524	03/14/2017			90.00
	001-100-638	PATCH TIRE: U #56		170533	03/15/2017			25.00
	001-100-638	PATCH TIRE (2): U #33 & #56		170533	03/23/2017			50.00
001	STEINER SAW & MOWER	171464	04/18/2017	03/31/2017			630.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	AIR FILTER, 14" BAR		086838	03/06/2017			59.00
	001-170-639	CARB KIT (3),REWIND STARTER		186892	03/07/2017			80.00
	001-170-639	FLY WHEEL		086845	03/09/2017			160.00
	001-170-639	FUEL HOSE, CARB		477797	03/13/2017			44.00
	001-170-639	FILTER HOUSING,PRE FILTER (2)		186866	03/15/2017			21.00
	001-170-639	FUEL HOSE (2), CARB		186884	03/20/2017			56.00
	001-170-639	1GAL/CS 2 CYCLE OIL (2)		986298	03/30/2017			130.00
	001-170-639	STIHL BUMP HEAD (8)		986299	03/30/2017			80.00
001	TEC	171468	04/18/2017	04/03/2017			149.21	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		892071	04/01/2017			149.21
001	BELL AUTO PARTS INC	171469	04/18/2017	04/03/2017			1,656.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CHGR PURSUIT PAD (4)		41945	03/02/2017			197.00
	001-100-570	CHGR PURSUIT ROTOR (2)		41947	03/06/2017			158.20
	001-100-570	CHGR PURSUIT ROTOR (2)		41948	03/08/2017			158.20
	001-170-639	TIRE(4),TUBE,5GAL HYD FLD(2)		41951	03/10/2017			180.00
	001-100-570	CHGR PURSUIT ROTOR(2), OIL		41949	03/13/2017			145.50
	001-100-570	FRT ROTOR (4)		41952	03/14/2017			140.00
	001-170-639	SCAG BELT (4)		41950	03/16/2017			190.44
	001-170-639	TOOL(2),OIL,5GAL HYD FLD (2)		41956	03/20/2017			150.90
	001-100-570	REAR ROTOR (4)		41953	03/24/2017			140.00
	001-100-570	FRONT (3)& REAR BRAKE PADS(2)		41954	03/28/2017			138.75
	001-170-639	PARTS (6): SCAG MOWER		41955	03/29/2017			57.72
001	O'REILLY AUTO PARTS	171470	04/18/2017	04/03/2017			483.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	MICRO-V BELT,TENSIONER: R39		1978450748	03/03/2017			47.08
	001-161-638	2.5GAL BLUE DEF (2)		1978450826	03/03/2017			25.00
	001-100-570	VALVE CORE: U #64		1978451238	03/07/2017			5.96
	001-100-570	3V BATT PK(2),CAPSULE:K-9 UNIT		1978451290	03/08/2017			39.86
	001-170-638	CIRCUIT BRD: R1-DODGE		1978451315	03/08/2017			14.66
	001-100-570	OIL FILTER (2): U #17050		1978451450	03/09/2017			4.38

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	171470	04/18/2017	04/03/2017			483.84	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	TOWING LIGHT: TRAILER	1978451501	03/10/2017		38.39
001-100-570	WIPER BLADE	1978451502	03/10/2017		6.83
001-170-639	FIX-A-FLAT (3),FUEL TUBING(12)	1978452145	03/16/2017		57.85
001-170-639	VALVE STEM(2),TIRE GAUGE(3)	1978452549	03/20/2017		22.09
001-170-639	FLASHER, DRILL BIT (2)	1978452660	03/21/2017		20.82
001-100-570	12OZ CAN FREON: U #62	1978452769	03/22/2017		25.98
001-100-570	HOSE ASSY: U #19616	1978452778	03/22/2017		128.09
001-100-570	LIGHT SOCKET (2): HARLEY	1978453406	03/28/2017		14.98
001-170-639	SEAL REPR,14OZ BRAKE CLNR (12)	1978453461	03/28/2017		31.87

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	LOWES HOME CENTERS INC	171474	04/18/2017	04/04/2017			1,684.63

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-634	CRDT RTN: 4LB BAG FERTILIZER	919503	02/27/2017		-5.31
001-170-634	4LB BAG FERTILIZER	919502	02/27/2017		5.20
001-170-634	4LB BAG FERTILIZER	919503	02/27/2017		5.20
001-201-559	80LB BAG CONCRETE (6)	999148	03/06/2017		22.17
001-170-577	COMBO PADLOCK (2)	909919	03/06/2017		26.03
001-205-559	10IN FILE, CAULK	902207	03/07/2017		12.91
001-170-559	BOWL BRUSH(2),LAWN INSECT KILL	909968	03/10/2017		25.09
001-161-635	CHROME TOILET HANDLE	902685	03/10/2017		8.38
001-161-559	DAP CAULK	553857	03/10/2017		3.90
001-170-577	6CT STRIPING PAINT:BUDDY DAVIS	909698	03/13/2017		67.89
001-170-559	EPOXY GEL, ADA BATHROOM SIGN	909993	03/14/2017		13.94
001-161-799	ROPER 3.5 WASHER, 6.5 DRYER	915819	03/14/2017		1,391.84
001-205-559	2PK 75W BULB	902384	03/13/2017		21.40
001-170-634	#2 TREATED LUMBER (4)	902377	03/13/2017		35.24
001-201-559	80LB BAG CONCRETE (10)	902234	03/17/2017		36.95
001-170-559	2IN REFL NUMBERS (22)	909167	03/22/2017		13.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	DELTA SANITATION OF MS LLC	171475	04/18/2017	04/04/2017			175.00

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-698	FRAZIER PORT O LET	0000808462	03/31/2017		35.00
001-170-698	FRAZIER PORT O LET	0000803393	02/28/2017		35.00
001-170-698	FRAZIER PORT O LET	0000793858	01/31/2017		35.00
001-170-698	FRAZIER PORT O LET	0000783981	12/31/2016		35.00
001-170-698	FRAZIER PORT O LET	0000761349	09/30/2016		35.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	SYSCON INC	171479	04/18/2017	04/05/2017			1,475.00

Account Number	Description	Invoice #	Date	P.O.	Amount
001-010-698	APR 2017 COURT SUPPORT	1-39639	04/03/2017		1,475.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	AUTO TRUCK AND TRAILER PARTS INC	171486	04/18/2017	04/05/2017			2,350.93

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-570	FILTER (12)	261405	02/28/2017	170410	24.00
001-100-570	CONDENSER: U #64	261496	03/07/2017	170531	141.14
001-100-570	BRAKE PAD (2),WIPER BLADE (10)	261497	03/07/2017	170531	128.11
001-100-570	1GAL ANTFRZ (8)	261522	03/08/2017	170531	99.40
001-100-570	SPARK PLUG (16): U #11760	261518	03/08/2017	1705311	60.64
001-100-570	COIL PACK (2), TRANS FLUID (2)	261539	03/09/2017	170531	81.84
001-100-570	COOLANT (3): U #81	261465	03/09/2017	170531	23.85
001-100-570	30LB FREON: POLICE CARS	261562	03/10/2017	170531	132.00

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	171486	04/18/2017	04/05/2017			2,350.93	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	STROBES (2): BUCKET TRUCK	261584	03/13/2017	170522	120.00
001-170-639	RH STEP: BUCKET TRUCK	261632	03/15/2017	170522	125.00
001-170-639	RH STEP: BUCKET TRUCK	261633	03/15/2017	170522	125.00
001-100-570	LIGHT: U #24	261648	03/16/2017	170531	30.29
001-100-570	CONDENSER	261650	03/16/2017	170531	120.44
001-170-639	YOKE (2), U JOINT (2): SCAG	261651	03/16/2017	170522	46.60
001-170-639	TIP CLNR & DRILL, ADAPTER (2)	261671	03/17/2017	170522	23.90
001-100-570	BRUSH	261720	03/20/2017	170531	17.85
001-170-639	GREASE GUN, COTTER PIN	261721	03/20/2017	170522	18.74
001-170-638	STROBE LIGHT (2)	261745	03/21/2017	170522	110.00
001-170-639	WIRE TIES (2)	261747	03/21/2017	170522	5.00
001-100-570	OIL FILTER (2), BATTERY	261765	03/21/2017	170531	123.36
001-100-570	WIPER MOTOR: U # 51	261772	03/22/2017	170531	103.60
001-161-638	ROTELLA (3),WATER,FUEL: E2	261813	03/23/2017	170510	87.59
001-161-638	FUEL & OIL FILTER (2): E2	261814	03/23/2017	170510	93.00
001-100-570	FAN: U #14404	261842	03/27/2017	170531	130.74
001-100-570	1GAL WASHER FLUID (24)	261914	03/29/2017	170531	44.40
001-100-570	FAN, ANTFRZ (4)	261944	03/31/2017	170531	184.00
001-100-570	ANTFRZ (4)	261947	03/31/2017	170531	55.40
001-161-638	BULB HOLDER(2),BRACKET,BULB(6)	261949	03/31/2017	170510	95.04

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	CABLE ONE INC	171498	04/18/2017	04/06/2017			129.01

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-698	APR 2017: #107571481	03252017	04/01/2017		129.01

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	MALLETTE BROTHERS CONSTRUCTION INC	171500	04/18/2017	04/07/2017			6,993.85

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	9.03 TN LIMESTONE	19237	04/04/2017		270.90
001-201-576	64.60 TN RIP RAP	19237	04/04/2017		3,553.00
001-201-576	86.34 TN SACTUN A-BASE	19237	04/04/2017		2,590.20
001-201-576	7.73 TN ASPHALT	19237	04/04/2017		579.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	M & E FEED & SEED	171502	04/18/2017	04/07/2017			167.96

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-514	DOG FOOD	5086	02/08/2017		41.99
001-100-514	DOG FOOD	5087	02/10/2017		41.99
001-100-514	DOG FOOD	5090	02/21/2017		41.99
001-100-514	DOG FOOD	5105	03/24/2017		41.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	PASCAGOULA UTILITIES	171503	04/18/2017	04/07/2017			46.48

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-630	CENTRAL FIRE STN	1852036	03/30/2017		19.96
001-161-630	SOUTH FIRE STN	1852223	03/30/2017		26.52

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount
001	G&K SERVICES INC	171504	04/18/2017	04/10/2017			269.96

Account Number	Description	Invoice #	Date	P.O.	Amount
001-205-535	MAINTENANCE	1033815438	03/06/2017		67.49
001-205-535	MAINTENANCE	1033817542	03/13/2017		67.49
001-205-535	MAINTENANCE	1033819632	03/20/2017		67.49
001-205-535	MAINTENANCE	1033821720	03/27/2017		67.49

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SBM REPORTING LLC	171505	04/18/2017	04/10/2017			175.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-698 / 4/6/17 PLANNING MTG			AE170406	04/07/2017			175.00
001	AIRGAS USA LLC	171506	04/18/2017	04/10/2017			202.69	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-205-588 / CYLINDER RENTAL			9943779121	03/31/2017			202.69
001	RIVIERA FINANCE OF TEXAS INC	171508	04/18/2017	04/10/2017			116.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-638 / SERVICE CALL			72701	04/05/2017			85.00
	001-161-638 / FLAT REPR: E4			72701	04/05/2017			31.00
001	MS DEPT OF FINANCE & ADMIN	171509	04/18/2017	04/11/2017			40,385.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-000-300 / MAR 2017 COURT ASSESSMENT			03312017	04/04/2017			40,385.50
001	MS DEPT OF PUBLIC SAFETY	171510	04/18/2017	04/11/2017			2,403.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-000-300 / MAR 2017 SPECIAL ASSESSMENTS			03312017	07/04/2017			2,403.00
001	BROADCAST MUSIC INC	171511	04/18/2017	04/11/2017			342.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-698 / ANNUAL FEE 2427468			29709403	04/02/2017			342.00
001	C SPIRE WIRELESS	171512	04/18/2017	04/11/2017			948.57	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-021-605 / CITY MGR CELL PHONES			0030759348	03/31/2017			150.81
	001-022-605 / HR CELL PHONES			0030759348	03/31/2017			50.27
	001-040-605 / ADMIN CELL PHONES			0030759348	03/31/2017			134.73
	001-090-605 / PLANNING CELL PHONES			0030759348	03/31/2017			150.81
	001-090-698 / IPAD SERVICE (3)			0030759348	03/31/2017			102.57
	001-161-605 / FIRE DEPT CELL PHONES			0030759348	03/31/2017			169.31
	001-170-605 / RECREATION CELL PHONES			0030759348	03/31/1017			162.40
	001-205-605 / MAINT CELL PHONES			0030759348	03/31/2017			27.67
001	DIRECTV LLC	171514	04/18/2017	04/11/2017			143.89	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-698 / WEST STN: 022727663 (MAY)			04132017	04/14/2017			143.89
001	FEDERAL EXPRESS	171515	04/18/2017	04/11/2017			91.83	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-607 / SHIP GRANT PACKETS (3)			576041008	04/05/2017			91.83
001	FUELMAN OF MS	171518	04/18/2017	04/11/2017			3,005.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-525 / UNL FUEL			NP50064124	04/03/2017			32.27
	001-100-525 / UNL FUEL			NP50064124	04/03/2017			2,365.88
	001-161-525 / UNL & DSL FUEL			NP50064124	04/03/2017			404.08
	001-170-525 / UNL & DSL FUEL			NP50064124	04/03/2017			123.65

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	171518	04/18/2017	04/11/2017			3,005.50	(CONTINUED)
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-205-525 UNL FUEL			NP50064124	04/03/2017			79.62
001	FUELMAN OF MS	171519	04/18/2017	04/11/2017			2,931.01	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-525 UNL FUEL			NP50118415	04/10/2017			29.18
	001-100-525 UNL FUEL			NP50118415	04/10/2017			2,438.66
	001-161-525 UNL & DSL FUEL			NP50118415	04/10/2017			347.22
	001-170-525 UNL & DSL FUEL			NP50118415	04/10/2017			92.69
	001-205-525 UNL FUEL			NP50118415	04/10/2017			23.26
001	HUB INTERNATIONAL GULF SOUTH	171526	04/18/2017	04/11/2017			1,002.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-625 ADD 2017 FERRAR FIRE ENGINE			637493	04/07/2017			1,002.00
001	LAMEY ELECTRIC INC	171529	04/18/2017	04/11/2017			657.16	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-201-698 ADJ CABLES: G/V-MBLUFF SIGNAL			14523	03/23/2017			487.50
	001-201-698 MATERIALS: BOLTS,WIRE,ANCHORS			14523	03/23/2017			169.66
001	PITNEY BOWES PURCHASE POWER	171533	04/18/2017	04/11/2017			621.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-607 POSTAGE METER			20060869	03/20/2017			621.00
001	RJ YOUNG	171534	04/18/2017	04/11/2017			2,191.68	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-698 C-GM1230 RENTAL FEE			INV1817720	04/06/2017			470.88
	001-092-698 MPC8003SP USAGE: COLOR			INV1817720	04/06/2017			945.08
	001-092-698 MPC8003SP USAGE: B/W			INV1817720	04/06/2017			336.33
	001-090-698 C4502 USAGE: COLOR			INV1817720	04/06/2017			352.40
	001-090-698 C4502 USAGE: B/W			INV1817720	04/06/2017			86.99
001	BORDIS & DANOS PLLC	171538	04/18/2017	04/11/2017			7,916.67	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-060-602 APR 2017 RETAINER			39	04/11/2017			7,916.67
001	JOHNATHAN P SHERMAN	171539	04/18/2017	04/12/2017			72.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-681 PER DIEM: ROPE RESCUE TECH I			05012017	04/12/2017			72.00
001	BANCORPSOUTH INSURANCE SERVS INC	171540	04/18/2017	04/12/2017			150.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-625 RENEW PUBLIC BOND: YANCEY,P			186106	04/10/2017			150.00
001	ALABAMA MEDIA GROUP	171541	04/18/2017	04/12/2017			142.12	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-040-615 NOTICE:LANDFILL SITE ORDINANCE			ISH076955	03/08/2017	170534		17.52
	001-040-615 BID NOTICE:BOAT LAUNCH IMPROV			0008069084	03/10/2017	170501		98.56
	001-090-615 PUBLIC NOTICE: GPC #17-02-HO			0008091735	03/19/2017	170577		17.04
	001-040-615 NOTICE: CEMETERY ORDINANCE			0008112180	03/31/2017	170620		9.00

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	171544	04/18/2017	04/12/2017			816.54	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-510	CS VB PAPER TOWELS (4)	53957	03/09/2017	170549	103.60
001-092-510	CS/12CT CARPET POWDER	53957	03/09/2017	170549	34.68
001-092-510	CS/12CT LEMON PLEDGE	53957	03/09/2017	170549	57.00
001-092-510	CS/12CT DUST MOP SPRAY	53957	03/09/2017	170549	71.40
001-092-510	HAND SANITIZER 67OZ (4)	53957	03/09/2017	170549	35.80
001-092-510	CS/12CT LYSOL SPRAY (2)	53957	03/09/2017	170549	136.56
001-092-510	CS PF LATEX GLOVES	53957	03/09/2017	170549	59.50
001-092-510	CS BOWN MF TOWELS (5)	53957	03/09/2017	170549	99.75
001-092-510	CS HS TISSUE (3)	53957	03/09/2017	170549	115.50
001-092-510	CS/500 24X33 CAN LINERS (2)	53957	03/09/2017	170549	45.90
001-092-510	CS/200 30X36 CAN LINERS (3)	53957	03/09/2017	170549	56.85

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACTION PRINTING CENTER INC	171545	04/18/2017	04/12/2017			353.87	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-010-559	S/C CITATION TICKETS (500)	90974	03/01/2017	170456	156.11
001-010-559	S/C CITATION TICKETS (1000)	91291	03/23/2017	170540	197.76

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF HYDRAULICS & PNEUMATICS, INC.	171547	04/18/2017	04/12/2017			174.23	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	CYLINDER REPAIR KIT	158974	04/04/2017	170629	174.23

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LAWRENCE PRINTING COMPANY INC	171548	04/18/2017	04/12/2017			172.70	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-500	MINUTE BOOK PAPER 11X8.5 (2)	16304	03/31/2017	170565	164.00
001-040-500	SHIPPING	16304	03/31/2017	170565	8.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	171549	04/18/2017	04/12/2017			451.71	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	BOLT CARRIAGE HEAD (400)	287259	03/30/2017	170614	156.00
001-201-576	NUT BREAKAWAY (400)	287259	03/30/2017	170614	280.00
001-201-576	FREIGHT	287259	03/30/2017	170614	15.71

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DE LUCA'S NURSERY & GARDEN	171550	04/18/2017	04/12/2017			6,777.32	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-021-688	LANDSCAPE MAINT: CITY HALL	19303	03/23/2017	170578	6,777.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF COAST ARMY NAVY STORE	171551	04/18/2017	04/12/2017			97.90	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-559	NAVY TACTICAL PANTS (2)	524761	04/04/2017	170640	97.90

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	171553	04/18/2017	04/12/2017			50.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-559	PLATE(2):PD OFCR YR 2015&2016	024327	02/13/2017	170450	10.00
001-100-559	8X10 PLAQUE: POLICE OFCR 2016	024327	02/13/2017		40.00

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	VERNON W DOSTER MD	171555	04/18/2017	04/12/2017			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE-EMP PHYSICAL: DEWBERRY		22470	03/08/2017	170548		50.00
	001-022-604	PRE-EMP DRUG SCREEN: DEWBERRY		22470	03/08/2017	170548		25.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	171557	04/18/2017	04/12/2017			667.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	10/PK BIC WITE-OUT (2)		3334227683	03/23/2017	170592		24.84
	001-040-500	144/PK SM BINDER CLIPS		3334227683	03/23/2017	170592		1.78
	001-040-500	1000/PK PAPER CLIPS (2)		3334227683	03/23/2017	170592		3.12
	001-040-500	4/PK DAB N' SEAL (2)		3334227683	03/23/2017	170592		11.94
	001-040-500	8.5X11 RM COPY PAPER (10)		3334227683	03/23/2017	170592		47.20
	001-040-500	CS 8.5X11 COPY PAPER (10)		3334227683	03/23/2017	170592		308.70
	001-040-500	DESKTOP FLAT STAPLER		3334227683	03/23/2017	170592		8.94
	001-040-500	HP 951XL CYAN INK CARTRIDGE		3334227683	03/23/2017	170592		11.55
	001-040-500	HP 951XL MAG INK CARTRIDGE		3334227683	03/23/2017	170592		11.55
	001-040-500	BX/10 LEGAL EXPAND WALLETS		3334227683	03/23/2017	170592		29.88
	001-170-500	CS 8.5X11 COPY PAPER		3334227684	03/23/2017	170593		30.87
	001-100-500	BROTHER TN630 TONER (4)		3334872934	03/30/2017	170603		125.36
	001-040-500	2-PART RECEIPT BOOK (3)		3334872933	03/30/2017	170604		17.97
	001-040-500	100/PK PINK FILE FOLDER		3334872933	03/30/2017	170604		28.29
	001-040-500	60/BX ROUND BALLPOINT PEN		3334872933	03/30/2017	170604		5.51
001	CITY ELECTRIC SUPPLY CO	171558	04/18/2017	04/12/2017			89.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	T5 HO 120/277V BALLAST		PAS/043270	04/03/2017	170617		71.57
	001-205-559	F54T5/850/40 BULBS (6)		PAS/043270	04/03/2017	170617		17.70
001	CUPIT SIGNS INC	171559	04/18/2017	04/12/2017			824.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	30X60 BANNER: EARTH DAY		141081	03/31/2017	170583		74.99
	001-170-577	SS COROPLAST(6): DO NOT ENTER		141103	04/11/2017	170632		750.00
001	BILOXI AUTO RECYCLING INC	171560	04/18/2017	04/12/2017			280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	BUMPER ASSY FRONT: VIN 103695		81820	03/15/2017	170566		280.00
001	AFFORDABLE PAINT & BODY	171561	04/18/2017	04/12/2017			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	INSTALL GRAPHICS/FENDERS:FORD		410	03/30/2017	170598		250.00
001	LA POLICE GEAR INC	171563	04/18/2017	04/12/2017			49.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	URBAN OPS TACTICAL PANTS (3)		3810082	02/24/2017	170162		49.50
001	HARRISON COUNTY TRAINING ACADEMY	171564	04/18/2017	04/12/2017			3,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BLE TRAINING: ALEXANDER, C		04302017	04/04/2017	170642		3,600.00

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SAFEGUARD BUSINESS SYSTEMS INC	171565	04/18/2017	04/12/2017			649.63	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-010-559 UNIFORM ARREST TICKETS (5000)			032086377	03/29/2017	170550		624.75
	001-010-559 SHIPPING			032086377	03/29/2017	170550		24.88
001	INTAPOL INDUSTRIES INC	171566	04/18/2017	04/12/2017			1,005.95	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-799 POLICE MOTORCYCLE HELMET (2)			05233	03/24/2017	170596		379.98
	001-100-799 SHIPPING CHARGES			05233	03/24/2017	170596		29.99
	001-100-799 MOTOX HELMET COMM KIT (2)			05284	03/23/2017	170596		595.98
001	OCCUPATIONAL HEALTH CENTER INC	171567	04/18/2017	04/12/2017			125.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-604 PRE-EMP PHYSICAL: LEVERETT			113409	04/04/2017	170544		65.00
	001-100-604 PRE-EMP DRUG SCREEN:LEVERETTE			113409	04/04/2017	170544		30.00
	001-100-604 PRE-EMP DRUG SCREEN: LEWIS, M			113409	04/04/2017	170595		30.00
001	ECONOMY BOOTS SALES & SERVICE	171568	04/18/2017	04/12/2017			100.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-535 SZ DUTY BOOTS: MATHIS			39983	04/06/2017	170639		100.00
001	AUDIOWAVE INC	171569	04/18/2017	04/12/2017			1,545.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-639 CHECK WIRE/REINSTALL: U #108			A47308	03/29/2017	170615		90.00
	001-100-639 INSTALL EQUIPMENT: U #12418			A46936	04/07/2017	170638		1,400.00
	001-100-639 TROUBLESHOOT LIGHT BAR:U #106			A47294	04/06/2017	170656		55.00

FUND TOTAL 1 Claims to Checks 55 Total 98,707.61 Manual Held Total 98,707.61

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	ROPER SUPPLY	171542	04/18/2017	04/12/2017			5,117.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
157-100-799	NFORCE 48" LIGHTBAR:NEW U-K9	49250	04/03/2017	170612	1,219.50
157-100-799	400 SERIES SIREN	49250	04/03/2017	170612	342.80
157-100-799	100W SPEAKER W/BAIL BKT	49250	04/03/2017	170612	162.40
157-100-799	SPEAKER BRACKET	49250	04/03/2017	170612	21.90
157-100-799	NFORCE 48" LIGHT BAR 6LF 6LR	49238	03/29/2017	170493	1,156.40
157-100-799	400 SERIES SIREN	49238	03/29/2017	170493	316.20
157-100-799	100W SPEAKER W/BAIL BKT	49238	03/29/2017	170493	150.80
157-100-799	10XL UNCOATED PARTITION	49238	03/29/2017	170493	623.45
157-100-799	STEEL WINDOW BAR	49238	03/29/2017	170493	169.55
157-100-799	ALUM PUSH BUMPER: DODGE CHRG	49238	03/29/2017	170493	286.75
157-100-799	ALUM PUSH BUMPER	49238	03/29/2017	170493	284.00
157-100-799	ALUM PUSH BUMPER	49238	03/29/2017	170493	284.00
157-100-799	SHIPPING	49238	03/29/2017	170493	100.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	144TH MARKETING GROUP LLC	171562	04/18/2017	04/12/2017			2,009.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
157-100-799	RAPTOR RP-1, DUAL KA-BAND	18050	03/27/2017	170490	1,975.00
157-100-799	SHIPPING	18050	03/27/2017		34.00

FUND TOTAL 157 Claims to Checks 2 Total 7,126.75 Manual Held Total 7,126.75

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	TEAM ONE COMMUNICATIONS INC	171543	04/18/2017	04/12/2017			210.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
160-161-799	INSTALL 800 MHZ RADIO: E5	1190000631	04/10/2017	170661	210.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	FERRARA FIREFIGHTING EQUIPMENT, INC.	171554	04/18/2017	04/12/2017			448,599.16	

Account Number	Description	Invoice #	Date	P.O.	Amount
160-161-740	2017 FFA PUMPER	JC109612	04/04/2017	170068	468,424.00
160-161-740	ORDER PROCESSING FEE	JC109612	04/04/2017	170068	-22,924.00
160-161-799	EQUIP: VIN#1F945472XHH140574	JC109612	04/04/2017	170068	-6,603.94
160-161-799	KOCHEK ADAPTOR (5)	0000128789	03/10/2017	170483	585.00
160-161-799	BOOSTER NOZZLE	0000128789	03/10/2017	170483	625.00
160-161-799	FREIGHT	0000128789	03/10/2017	170483	39.98
160-161-799	WHITE DJ HOSE (20)	0000129136	03/30/2017	170483	1,710.00
160-161-799	RUBBER COVER SUPPLY HOSE (12)	0000129136	03/30/2017	170483	5,454.00
160-161-799	REELITE BOOSTER HOSE (2)	0000129136	03/30/2017	170483	560.00
160-161-799	PONY LINES (5)	0000129136	03/30/2017	170483	595.00
160-161-799	FREIGHT	0000129136	03/30/2017	170483	134.12

FUND TOTAL 160 Claims to Checks 2 Total 448,809.16 Manual Held Total 448,809.16

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	CITY OF GAUTIER	171467	04/18/2017	04/03/2017			5,285.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
171-900-969	TR USFWS GRANT MATCH (050)	CK# 40876	04/03/2017		2,115.00
171-900-969	TR USFWS GRANT MATCH (050)	CK# 41345	04/03/2017		3,170.00

FUND TOTAL 171 Claims to Checks 1 Total 5,285.00 Manual Held Total 5,285.00

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	STEINER SAW & MOWER	171465	04/18/2017	03/31/2017			95.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-639 / COIL STIHL: CHAINSAW			477784	03/07/2017			95.00
176	BELL AUTO PARTS INC	171466	04/18/2017	03/31/2017			122.95	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-639 / INTERSTATE BATTERY: TRACTOR			D056153	03/07/2017			122.95
176	LOWES HOME CENTERS INC	171472	04/18/2017	04/04/2017			19.72	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-586 / CAMPSITE REPR: SHEPARD PARK			902430	03/13/2017			5.58
	176-170-635 / REPR TOILET: SHEPARD SHOP			902724	03/23/2017			9.04
	176-170-638 / REPR ROOF: SHEPARD TRAILER			901408	03/24/2017			5.10
176	AUTO TRUCK AND TRAILER PARTS INC	171491	04/18/2017	04/05/2017			50.42	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-639 / HITCH,PUR POWER,SUPER BLUE(2)			261476	03/07/2017			50.42
176	C SPIRE WIRELESS	171513	04/18/2017	04/11/2017			50.27	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-605 / CELL PHONE			0030759348	03/31/2017			50.27
176	FUELMAN OF MS	171523	04/18/2017	04/11/2017			30.39	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-525 / UNL FUEL			NP50118415	04/10/2017			30.39

FUND TOTAL 176 Claims to Checks 6 Total 368.75 Manual Held Total 368.75

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	LOWES HOME CENTERS INC	171473	04/18/2017	04/04/2017			34.87	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-559 / 9V BATT: BARRICADE LIGHT			902871	02/28/2017			18.60
	400-651-581 / RED SQ STONE: HYD FLUSHER			902491	03/14/2017			16.27
400	JACKSON COUNTY UTILITY AUTHORITY	171477	04/18/2017	04/04/2017			179,768.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-668 / APR 2017 TREATMENT CHGS			100019	04/01/2017			171,281.00
	400-651-668 / FY 2016 ACTUAL FLOW ADJ			100019	04/01/2017			8,487.00
400	CLEARWATER SOLUTIONS LLC	171480	04/18/2017	04/05/2017			203,357.75	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-672 / MAR 2017 OPERATION FEE			GAUTIER052	04/01/2017			203,357.75
400	MALLETTE BROTHERS CONSTRUCTION INC	171501	04/18/2017	04/07/2017			137.10	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-585 / 4.57 TN SACTUN A-BASE			19237	04/04/2017			137.10
400	WASTE MANAGEMENT OF MS-GLF COAST INC	171507	04/18/2017	04/10/2017			509.04	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-698 / ROLL - OFF TIMBERLANE			6524512134	04/03/2017			509.04
400	TYLER TECHNOLOGIES INC	171535	04/18/2017	04/11/2017			15.10	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-698 / UTILITY BILLING NOTIFICATION			025-185840	03/31/2017			15.10
400	CITY OF GAUTIER	171536	04/18/2017	04/11/2017			111,441.02	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-000-104 / MAR 2017 GARBAGE PMTS			03312017	03/31/2017			111,441.02
400	MISSION COMMUNICATIONS LLC	171537	04/18/2017	04/11/2017			12,300.30	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-698 / M800 SERVICE RENEWAL (10)			1001418	04/05/2017			5,352.30
	400-651-698 / M110 SERVICE RENEWAL (20)			1001418	04/05/2017			6,948.00
400	HD SUPPLY WATERWORKS LTD	171546	04/18/2017	04/12/2017			3,668.56	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-581 / HYDRANT FLUSHER (2)			G977077	04/03/2017	170606		3,450.00
	400-651-581 / LOCKING DEVICE (2)			G977077	04/03/2017	170606		140.00
	400-651-581 / 2X6 COLLAR LEAK			G894249	03/15/2017	170563		78.56
400	MICRO METHODS INC	171552	04/18/2017	04/12/2017			101.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-667 / WATER SAMPLE: HWY 57 WELL			1703508186	03/30/2017	170613		26.00
	400-651-667 / WATER SAMPLE:POINTE APARTMENTS			1703508186	03/30/2017	170605		75.00
400	CONSOLIDATED PIPE & SUPPLY	171556	04/18/2017	04/12/2017			172.05	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-581 / 1/2" WATTS RELIEF VALVE			3070781000	03/09/2017	170536		172.05

FUND TOTAL 400 Claims to Checks 11 Total 511,504.79 Manual Held Total 511,504.79

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	171476	04/18/2017	04/04/2017			83,247.77	_____

Account Number	Description	Invoice #	Date	P.O.	Amount
404-677-693	MAR 2017 RES GARBAGE SERV	0000807913	03/31/2017		80,581.20
404-677-693	MAR 2017 CART RENTAL	0000807913	03/31/2017		2,421.65
404-677-693	MAR 2017 COM CART RENTAL	0000807913	03/31/2017		244.92

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	APPLEWHITE INDUSTRIES INC	171499	04/18/2017	04/06/2017			180.00	_____

Account Number	Description	Invoice #	Date	P.O.	Amount
404-677-695	MAR 2017 60 @ 3.00	3013	03/31/2017		180.00

FUND TOTAL 404 Claims to Checks 2 Total 83,427.77 Manual Held Total 83,427.77

Docket of Claims
Release date from 04/18/2017 thru 04/18/2017

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	55	Total	98,707.61	Manual	Held	Total	98,707.61
FUND 157	Claims	to	Checks	2	Total	7,126.75	Manual	Held	Total	7,126.75
FUND 160	Claims	to	Checks	2	Total	448,809.16	Manual	Held	Total	448,809.16
FUND 171	Claims	to	Checks	1	Total	5,285.00	Manual	Held	Total	5,285.00
FUND 176	Claims	to	Checks	6	Total	368.75	Manual	Held	Total	368.75
FUND 400	Claims	to	Checks	11	Total	511,504.79	Manual	Held	Total	511,504.79
FUND 404	Claims	to	Checks	2	Total	83,427.77	Manual	Held	Total	83,427.77
Total for all Funds			Checks	79	Total	1,155,229.83	Manual	Held	Total	1,155,229.83

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Executive Assistant
Date:	04/11/2017
Subject:	Approval and authorization to pay moving expenses and rent supplement payment to Degranda Parker for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000

REQUEST:

The Executive Department requests approval and authorization to pay moving expenses in the amount of $1,700.00 and rent supplement payment in the amount of $1,281.00 to Degranda Parker for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

Rent supplement payments are offered when the tenant is being relocated to a residence with higher rent or higher costs associated with living at the replacement residence.

RECOMMENDATION:

The Executive Department recommends that City Council approve and authorize moving expenses in the amount of $1,700.00 and rent supplement payment in the amount of $1,281.00 to Degranda Parker for the Martin Bluff Rd widening project.

The City Council may:
1. Approve and authorize moving expenses in the amount of $1,700.00 and rent supplement payment in the amount of $1,281.00 to Degranda Parker; or

2. Not approve and authorize moving expenses in the amount of $1,700.00 and rent supplement payment in the amount of $1,281.00 to Michael Dickinson.

ATTACHMENTS:
1. Degranda Parker Martin Bluff Widening Project Expenses Fact Sheet
2. Right of Way Invoice

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Approval and authorization to pay moving expenses and rent supplement payment to Degranda Parker for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 Ext. 315**

Summary Explanation: Approval and authorization to moving expenses in the amount of $1,700.00 and rent supplement payment in the amount of $1,281.00 to Degranda Parker for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000. MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the moving expenses in the amount of $1,700.00 and rent supplement payment in the amount of $1,281.00 to Degranda Parker for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

City of Gautier, Mississippi

Date April 5, 2017 **INVOICE - RIGHT OF WAY** P.O. Number 941/

State Vendor No. V99941ROWY0 Customer Acct. No.

Payee Degranda Parker

Mortgagee N/A

Address 2412 Heritage Drive

Gautier, MS 39553

Acquired By:		Nature of Title	
Agreement		Fee Simple	
Settlement		Perm. Ease	
Condemnation		Temp. Ease	
Special			
Circuit		D.E.	
Supreme		84-01 RELOCATION	

TIN NO.

Project No. STP 9194-00-(001) LPA/105069-801000 County Jackson File No. 34-2

Description	Amount
Residential - Tenant	
Rent Supplement Payment	$ 1,281.00
Moving Expense Payment - Schedule	$ 1,700.00
W-9 form signed 4-6-16	
MARTIN BLUFF ROAD WIDENING PROJECT	
HOLD CHECK FOR RELOCATION AGENT	
TOTAL INVOICE	$ 2,981.00

Recommended For Payment

Relocation Agent - Mark Dye

Relocation Reviewer

Approved

Paula Yancey
City of Gautier, Mississippi

By
Name and Title

Paid By
Warrant No.

Req. No.

Date

OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Executive Assistant
Date:	04/11/2017
Subject:	Approval and authorization to pay warranty deed-422 sq. foot of land to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

REQUEST:

The Executive Department requests approval and authorization to pay warranty deed-422 sq. foot of land in the amount of $2,500.00 to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

This cost covers the warranty deed only for the property.

RECOMMENDATION:

The Executive Department recommends that City Council approve and authorize to pay warranty deed-422 sq. foot of land in the amount of $2,500.00 to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

The City Council may:

1. Approve and authorize payment for warranty deed 422 sq. foot of land in the amount of $2,500.00 to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums , Inc.; or

2. Not approve and authorize payment for warranty deed 422 sq. foot of land in the amount of $2,500.00 to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc.

ATTACHMENTS:

1. Martin Bluff Widening Project Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. Fact Sheet
2. Right of Way Invoice

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Approval and authorization to pay warranty deed-422 sq. foot of land to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000**
Introduced by:	
Contact Person/Telephone	**April Havens 497-8000 Ext. 315**

Summary Explanation: Approval and authorization to pay warranty deed-422 sq. foot of land in the amount of $2,500.00 to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000. MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**AYES**	**NAYS**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the warranty deed-422 sq. foot of land in the amount of $2,500.00 to Pringle and Roemer, PLLC Trust Account for Riverbend Condominiums, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

ROW-320

City of Gautier, Mississippi

Date April 11, 2017

INVOICE - RIGHT OF WAY

P.O. Number 941/

State
Vendor No. V000167376-1 Customer Acct. No.

Payee Pringle and Roemer, PLLC Trust Account
for Riverbend Condominiums, Inc.

Mortgagee N/A

Address P.O. Box 211
Biloxi, MS 39533

Acquired By:		Nature of Title	
Agreement	X	Fee Simple	X
Settlement		Perm. Ease	
Condemnation		Temp. Ease	
Special Circuit		D.E.	
Supreme		84-01 Acquisition	

TIN NO.

Project No.	County	File No.
STP-9194-00(001) LPA/105069-801000	Jackson	Parcel: 054-00-00-W Riverbend Condominiums, Inc.

Description	Amount
Warranty Deed 422 sq ft of land	$ 2,500.00
IRS W-9 Form signed 04-11-17	
Martin Bluff Road Widening Project	
TOTAL INVOICE	**$ 2,500.00**

Recommended For Payment	Approved	Paid By
Acquisition Agent, Mark Dye	Paula Yancey, City Manager	Warrant No.
Signature	Signature	Req. No.
		Date

OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres
46720	3120	124	1	STP-9194-00(001)	$ 2,500.00	054-00-00-W	0.01

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 04/11/2017
Subject: Receive March 2017 Privilege License Report

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

1. March 2017 Privilege License Report Fact Sheet
2. March 2017 Privilege License Report

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**March 2017 Privilege License Report**
Introduced by:	
Contact Person/Telephone	**Cynthia Russell 497-8000 ext. 302**

Summary Explanation: Receive March 2017 Privilege License Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for March 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____
MAYOR

ATTEST:

_____
CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting April 18, 2017.

City of Gautier
Business Registry
March 2017

ACCOUNT	LICENSE#	BUSINESS NAME/OWNER	AMOUNT
******1051	2018-02-0005354	Copy Club II	$22.00
966	2018-03-0005355	Fortress Mausoleums	$30.00
******259	2018-02-0005356	Bates Janitorial LLC	$22.00
287	2018-03-0005357	Pitalo's Marina / Marine Supply	$20.00
******453	2018-02-0005358	Southern Cuts and Styles	$22.00
1352	2018-02-0005359	Souix Bayou	$35.00
******1252	2018-02-0005360	J & B Tire Auto	$22.00
323	2018-03-0005361	Ed's Household Heat & Air	$20.00
*1410	2018-03-0005362	RoJo De Vu	$20.00
******1107	2017-11-0005363	SCB Enterprises LLC	$22.00
******1107	2018-11-0005364	SCB Enterprises LLC	$20.40
357	2018-03-0005365	La Maison Gautier	$20.00
326	2018-03-0005366	Fayard's BP	$45.00
383	2018-03-0005367	The Pointe Apartments	$30.00
271	2018-03-0005368	Gautier Reality	$20.00
345	2018-03-0005369	Formal Affair	$62.50
825	2018-03-0005370	Coastal Towing	$20.00
*1411	2018-03-0005371	Tenesha & Company	$20.00
1258	2018-03-0005372	Pelton's Tree Service	$20.00
254	2018-02-0005373	E'z Barbershop	$22.00
367	2018-03-0005374	Hickory Hill's Gulf Coast	$69.00
78	2018-03-0005375	CCBCC Operations	$150.00
351	2018-03-0005376	Hneze Enterprises Inc	$30.00
346	2018-03-0005377	Gautier Mayhaw Company	$20.00
******1297	2018-02-0005378	Dollar Tree #5890	$126.65
368	2018-03-0005379	Pizza Hut #2110	$57.00
318	2018-03-0005380	Coast Meadows Mobile Home Park	$20.00

471	2018-03-0005381	Fast Mart #29	$70.00
354	2018-03-0005382	Kathleen R. Johnson Appraisal Services	$20.00
1357	2018-03-0005383	Webster Electric Co Inc	$50.00
*1412	2018-03-0005384	Unique Kutz & Styles	$20.00
*1413	2018-03-0005385	Luxury Doughnuts	$20.00
*1414	2018-03-0005386	McKinney Enterprises	$20.00
*1415	2018-03-0005387	Hatten Auto Sales	$20.00
******1308	2017-04-0005388	Cook's Contracting	$24.00
1308	2018-04-0005389	Cook's Contracting	$20.00
321	2018-03-0005390	Dollar General #2389	$90.00
435	2018-04-0005391	Waste Oil Collectors	$30.00
1057	2018-03-0005392	Jason Lauban Construction	$20.00
322	2018-03-0005393	E & W Foods	$20.00
1363	2018-04-0005394	Templet Towing & Transport LLC	$20.00
405	2018-04-0005395	Gautier Chevron #35	$1,860.00
355	2018-03-0005396	Kentucky Fried Chicken	$30.00
352	2018-03-0005397	One Stop Pawn Inc	$500.00
1306	2018-04-0005398	Unique Bow-tique	$20.00
*1416	2018-03-0005399	Qaulity Cleaning Service	$20.00
******29	2017-10-0005400	Home Port Videos	$22.80
		TOTAL	**$3,884.35**

*	**New Business**	**7**
**	**Slot Amusement**	**0**
***	**Due Refund**	**0**
****	**Transient Vendor**	**0**
*****	**Closed Business**	**0**
******	**Delinquent Renewals Issued**	**9**

Tuesday
March 21, 2017
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held March 21, 2017 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members, Mary Martin, Johnny Jones, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; and Josh Danos, City Attorney and other concerned citizens. Absent was Councilman Hurley Ray Guillotte.

(A copy of the related documents is filed in the minute file of this meeting and incorporated herein by reference.)

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
March 21, 2017 @ 6:30 PM

I. Call to Order

1. **Prayer**
2. **Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

1. **6th Annual Easter Egg Hunt at Shepard State Park Saturday, April 8th from 9 AM – 11 AM.**
2. **Jackson County Household Hazardous Waste Collection Day in the Singing River Mall Parking Lot Saturday, April 22nd from 8 AM – 12 Noon.**
3. **Citywide Spring Cleanup Monday, April 24th through Monday, May 1st. Dumpsters will be placed at the following locations: Lamotte Bridge, Dolphin/Tarpon, Graveline/Ladnier, Martin Bluff (on the north side of the fire station) and Dolphin Drive (by the carwash).**
4. **Earth Day Celebration at George Martin City Park Saturday, April 22nd from 10 AM – 1 PM.**

5. **Paint the Town Plein Air Art Competition Saturday, April 29th from 9 AM – 4 PM.**

IV. Presentation Agenda

1. **2017 Financial Reports by Teresa Montgomery, Comptroller.**

V. Public Agenda

1. **Agenda Comments**

VI. Business Agenda

1. **Consideration of a Conditional Use-Major Permit for Applewhite Recycling Systems, LLC at 4205 Beasley Road. (GPC Case No. 17-01-CU).**

2. **Order authorizing Shepard State Park Log Cabin Welcome Center Professional Services Agreement with Brown, Mitchell & Alexander, Inc.**

3. **Order authorizing Graveline Bayou Study Professional Services Agreement with Seymour Engineering.**

4. **Order authorizing the submission of an application for a State of Mississippi Bicentennial grant through the Mississippi Humanities Council.**

5. **Order authorizing Jackson County Election Commission Contract to provide assistance with the City of Gautier's 2017 Municipal Election held May 2, 2017.**

6. **Order authorizing the City to move forward with the lowest and most qualified bid from Lyman Well for upgrading the Mall Well.**

7. **Order approving Docket of Claims.**

VII. Consent Agenda (All items approved in one motion)

1. **Order declaring Friday, April 14, 2017 Good Friday as a legal holiday for the City of Gautier.**

2. **Order approving and authorizing the payment of business landlord expenses to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.**

3. **Resolution removing equipment from Police Department inventory and declaring equipment surplus.**

4. **Resolution authorizing a request by Bethesda Free Health Clinic to waive rental and deposit fees at the George Martin City Park for a company picnic.**

5. **Order approving minutes from Regular Council Meeting held March 7, 2017.**

6. **Order approving March 7, 2017 water and sewer adjustments in the amount of $4,145.58.**

STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Adjourn until April 4, 2017 at 6:30 PM
www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda as follows:

1. Add to Announcements – Recognize the fire fighters that helped the City of Gautier Fire Department out during the recent loss of Gautier Fire Fighter Jesse Jones.

Councilwoman Martin seconded the motion and the vote carried unanimously.

Announcements:

1. 6th Annual Easter Egg Hunt at Shepard State Park Saturday, April 8th from 9 AM – 11 AM.

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4. Earth Day Celebration at George Martin City Park Saturday, April 22nd from 10 AM – 1 PM.

5. Paint the Town Plein Air Art Competition Saturday, April 29th from9 AM – 4 PM.

Presentation:

1. 2017 Financial Reports by Teresa Montgomery, Comptroller.

City of Gautier

6th Annual

Easter Egg Hunt

WHEN: April 8,2017

WHERE: Shepard State Park
1034 Graveline Road
Gautier, MS 39553

TIME: 9:00 am – 11:00 am

Easter Egg Hunt starts promptly @ 9:00 am

AGES: 1-10 years old

Easter Basket Decorating Contest!

Get crafty and put your personal spin on an Easter Basket and enter it for a chance to win an awesome prize at the 6th Annual Easter Egg Hunt. Prizes will be awarded in the following age groups: 1 – 2yrs old, 3 – 4 yrs. old, 5 – 7yrs. old, and 8 – 10 yrs.

Free

pictures w/ Easter Bunny, hay ride along the Bunny Trail, face painting, popcorn, and prizes!

BRING THE KIDS!

McDonald's

StateFarm

GAUTIER MISSISSIPPI
Nature's Playground

Jason Pilgor HYUNDAI.COM GAUTIER MS

JACKSON COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

ACCEPTABLE ITEMS

Aerosols, All Purpose Cleaners, Ammonia, Anti-Freeze, Automobile Cleaners, Batteries, Brake Fluid, Charcoal Lighter Fluid, Chlorine Bleach, Detergents, Disinfectants, Drain Opener, Furniture Polish, Gasoline, Glass Cleaner, Herbicides, Insecticides, Mothballs, Motor Oil, Oven Cleaner, Paint, Paint Thinner, Pesticides, Pool Chemicals, Rodent Poisons, Rubber Cement, Rug & Upholstery Cleaner, Scouring Powder, Silver Polish, Snail & Slug Killers, Toilet Bowl Cleaner, Transmission Fluid, Tub & Tile Cleaner, Turpentine, Varnish, Water Seal, Wood Finish

A One Day **FREE**

Proper Disposal Turn-in Event

DO NOT BRING

Explosive Materials, Radioactive Materials, **PCB's, Medical Waste,** Syringes, Compressed Cylinders, Electronic Waste

NO CONTRACTORS NO WASTE FROM BUSINESSES

SATURDAY APRIL 22, 2017

8 A.M. - 12 NOON

SINGING RIVER MALL PARKING LOT

HWY 90, GAUTIER

Put Toxic Waste In Its Place

Household Hazardous Waste

Unused or leftover portions of products containing toxic chemicals. Any product which is labeled CAUTION, POISONOUS, TOXIC, FLAMMABLE or CORROSIVE is considered a household hazardous waste.

A Safe Substitute

A safe alternative to a toxic product. Fact sheets are available to help you reduce the use of toxics and minimize health risks.

Legal Transportation

Leaving products in the original containers and making sure that the containers are sealed so that they will not leak. Transport containers in the trunk or in the back of the vehicle away from passengers.

DO NOT TRANSPORT OVER 5 GALLONS OR 50 POUNDS AT ONE TIME.

Proper Disposal

Extremely Important

It is dangerous and illegal to discard hazardous household materials in the trash or down the drain. Instead; use up the product as intended or take to a household hazardous waste event.

For More Information Call 228-872-8340 or visit http://www.co.jackson.ms.us/departments/solid-waste/

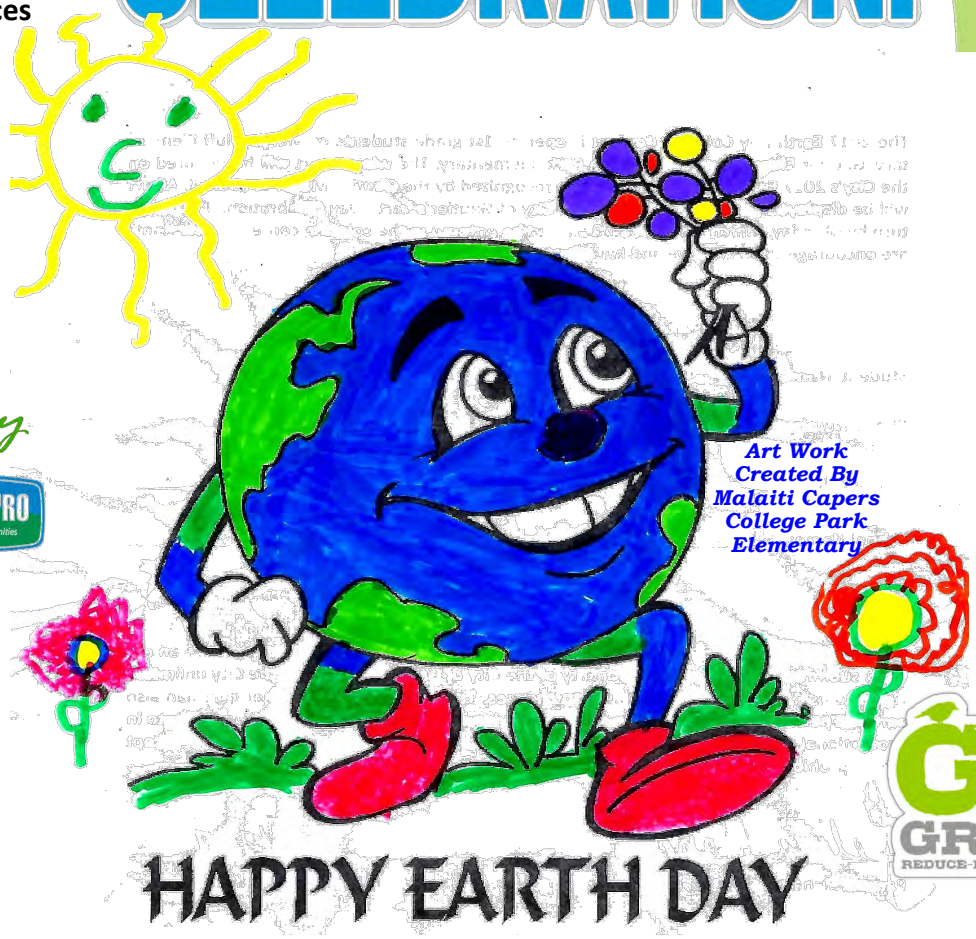
The collection event is a community service funded by the MS Department of Environmental Quality in cooperation with the Jackson County Board of Supervisors, Municipalities and the Jackson County Solid Waste Department.

City of Gautier

EARTH DAY CELEBRATION!

LIKE US ON facebook

Gautier Cultural Services
The City of Gautier



Art Work Created By Malaiti Capers College Park Elementary

Sponsored By

GAUTIER MISSISSIPPI
Nature's Playground

WASTE PRO
Caring For Our Communities

LOWE'S

ECO TOURS OF SOUTH MISSISSIPPI
GAUTIER, MS

Mississippi Sandhill Crane NATIONAL WILDLIFE REFUGE
Office / Visitor Center

PASCAGOULA RIVER Audubon CENTER

GO GREEN
REDUCE-REUSE-RECYCLE

Saturday, April 22, 2017

George Martin City Park

10:00 am - 1:00 pm

FARMERS MARKET. ECO TOURS . VENDORS . CHILDREN ACTIVITIES

GAUTIER
MISSISSIPPI
Nature's Playground

City of Gautier Presents

PAINT the TOWN

Plein Air Art Competition

April 29, 2017

9:00 a.m. - 4:00 p.m

REGISTRATION:
9:00 A.M.—10: 00 A.M.

LOCATION:
GEORGE MARTIN CITY PARK

$250.00 CASH PRIZE ADULT DIVISION

REGISTRATION FEE:
$10.00

ART WILL BE JURIED

Suggested Painting Locations

- **George Martin City Park**
  902 De La Pointe
- **Shepard State Park**
  1034 Graveline Rd
- **Indian Pointe Birding Trail**
  1600 Indian Point Pkwy
- **Sandhill Crane Refuge**
  7200 Crane Lane
- **Any Location within the City of Gautier**

1st Place
Adult Division
$250.00
1st Place
Youth Division
$50.00

Plein Air Art Competition
Capture the beauty of the City of Gautier!

$250.00 Cash Prize
Adult Division

For official rules and guidelines, visit: www.gautier-ms.gov or
Facebook: Gautier Cultural Services & The City of Gautier

Cory Mooney - Biloxi Fire Dept

Mark Collins - Moss point Fire Dept

David Nelson - Moss point Fire Dept

Vincent Falgo - Jackson County Fire Dept

T'Jay Pratt - Jackson County Fire Dept

Steven Samples - Jackson County Fire Dept

Jeremy Bell - Jackson County Fire Dept

TJ Johnson - Jackson County Fire Dept

Jeremy Snelgrove - northeast Fire Jackson

Bruce Cox - Ocean Springs Fire Dept

Russel Young - Jackson County Fire Dept

Joseph Martinelli - Seabee Base/NCBC

Josh Conway — Ocean Springs Fire Dept

Mathew Fowler — Ocean Springs Fire Dept

3-20-17

Manpower coverage provided by these wonderful fire fighters while Gautier personnel attended a funeral in Natchez, MS.

— Renae

OCTOBER 2016 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$1,502,066.02
MS Development Loan Katrina	Depository Account	007-000-001	$309.95
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	($29,555.01)
Allen Road Widening	Depository Account	020-000-001	($744,971.01)
MOHS PD Traffic Grant	Depository Account	023-000-001	
MOHS DUI Grant FY 2014	Depository Account	025-000-001	
MOHS DUI Grant FY 2015	Depository Account	026-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	$21,556.50
MDAH School House Grant	Depository Account	030-000-001	($130,000.00)
MDAH Local Govt Grant	Depository Account	031-000-001	
US DOJ Ballistic Vest Grant	Depository Account	103-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	$232,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$436,455.31
Fire Protection Fund	Depository Account	160-000-001	$281,161.42
DMR-BP Oil Spill Grant	Depository Account	165-000-001	
MDOT-Youth Corp Program	Depository Account	166-000-001	($32,295.22)
FF Grant:EMW-2013-FO-05516	Depository Account	167-000-001	
Tidelands Grant	Depository Account	171-000-001	($92,941.90)
Library Support Fund	Depository Account	172-000-001	$1,487.83
MSWFP Recreation Trails Grant	Depository Account	175-000-001	($1,416.57)
Shepard State Park Fund	Depository Account	176-000-001	$51,520.51
Solid Waste Fund	Depository Account	404-000-001	($2,437.37)
Solid Waste Grant	Depository Account	405-000-001	
EPA: Brownfields Assessment	Depository Account	409-000-001	($43,770.00)
	General Ledger Cash Balance		$1,449,183.10
	General Depository Reconciled Cash Balance		**$1,448,512.26**

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-M&M	400-000-001	$224,828.01
	Enterprise Account-Hancock	400-000-002	$540,183.70
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	$141,813.04
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
	General Ledger Cash Balance		$906,824.75
	Enterprise Reconciled Cash Balance		**$904,247.11**

OCTOBER 2016
YEAR TO DATE TOTALS

GENERAL FUND TOTALS	BUDGET FY 2017	OCT 2016	Balance	8.33% % to date
General Fund Revenues	**9,151,443.00**	**428,883.06**	**8,722,559.94**	*4.6%*
Expenditures:				
001 Legislative	117,474.00	16,311.18	101,162.82	*13.8%*
010 City Court	262,491.00	18,390.92	244,100.08	*7.0%*
021 City Manager	292,097.00	18,271.42	273,825.58	*6.2%*
022 Human Resources	138,681.00	9,707.78	128,973.22	*7.0%*
030 Elections	16,000.00	0.00	16,000.00	
040 City Clerk	257,370.00	17,939.64	239,430.36	*6.9%*
045 Finance	192,080.00	14,432.10	177,647.90	*7.5%*
060 City Attorney	120,000.00	7,916.67	112,083.33	*6.5%*
090 Economic Dev - Planning	310,570.00	43,821.74	266,748.26	*14.1%*
092 Building & General Expenses	547,100.00	249,356.54	297,743.46	*45.5%*
100 Police	3,480,334.00	216,952.24	3,263,381.76	*6.2%*
161 Fire	2,354,916.00	153,823.01	2,201,092.99	*6.5%*
165 BP Oil Spill	0.00	0.00	0.00	
170 Recreation	396,519.00	29,494.81	367,024.19	*7.4%*
201 PW: Streets	217,000.00	9,536.06	207,463.94	*4.3%*
205 PW: Maintenance	223,438.00	15,725.87	207,712.13	*7.0%*
451 Public Safety	0.00	0.00	0.00	
900 Interfund Transfers	791,839.00	2,200.00	789,639.00	*0.2%*
General Fund Expenditures	**9,717,909.00**	**823,879.98**	**8,894,029.02**	*8.4%*
Total Operating Expenditures	8,584,055.00	821,679.98	7,762,375.02	
Total Capital Outlay Expenditures	266,915.00	0.00	266,915.00	
Total Debt Service	75,100.00	0.00	75,100.00	
Total Transfers Out	791,839.00	2,200.00	789,639.00	
Total Unappropriated	0.00	0.00	0.00	
Check Total	9,717,909.00	823,879.98	8,894,029.02	
Personnel	6,701,174.00	487,540.91	6,213,633.09	
Supplies	408,167.00	12,436.50	395,730.50	
Other Services	1,474,714.00	321,702.57	1,153,011.43	
Capital Outlay	266,915.00	0.00	266,915.00	
Debt Service	75,100.00	0.00	75,100.00	
Interfund Transfers for DS	791,839.00	2,200.00	789,639.00	
Unappropriated	0.00	0.00	0.00	
Check Total	9,717,909.00	823,879.98	8,894,029.02	

OCTOBER 2016
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of OCT 2016	Balance	*8.33% % to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	277,854.00	0.00	277,854.00	
Expenditures	277,854.00	0.00	277,854.00	
013 TE-Downtown Revitalization				
Revenues	84,158.13	0.00	84,158.13	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	1,002,418.40	0.00	1,002,418.40	
Expenditures	61,000.00	0.00	61,000.00	
025 MOHS DUI Grant FY2017				
Revenues	27,598.00	0.00	27,598.00	
Expenditures	27,598.00	0.00	27,598.00	
029 MDOT Safe Routes to School				
Revenues	173,216.00	0.00	173,216.00	
Expenditures	194,772.50	0.00	194,772.50	
030 MDAH 2014 Community Heritage				
Revenues	130,000.00	0.00	130,000.00	
128 Martin Bluff Road Project				
Expenditures	230,000.00	0.00	230,000.00	
130 $7M GO Bond - Capital Improvements				
Revenues	2,047,259.07	35,118.01	2,012,141.06	*1.7%*
Expenditures	2,239,130.25	182,274.29	2,056,855.96	*8.1%*
157 US Justice Equitable Sharing				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	5,129.62	(5,129.62)	
160 Fire Protection Fund				
Revenues	543,100.00	0.00	543,100.00	
Expenditures	525,277.68	0.00	525,277.68	
166 MDOT Youth Corp Program				
Revenues	30,476.66	0.00	30,476.66	
Expenditures	35,000.00	46.04	34,953.96	*0.1%*
171 Combined Tidelands Grant				
Revenues	1,061,012.09	0.00	1,061,012.09	
Expenditures	916,779.08	4,164.01	912,615.07	*0.4%*

OCTOBER 2016
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of OCT 2016	Balance	*8.33% % to date*
172 Library Support Fund				
Revenues	**108,639.00**	**1,487.83**	**107,151.17**	*1.3%*
Expenditures	**108,639.00**	**0.00**	**108,639.00**	
175 MSWFP Recreation Trails Grant				
Revenues	**95,258.57**	**93,842.00**	**1,416.57**	*98.5%*
176 Shepard State Park				
Revenues	**94,400.00**	**8,660.00**	**85,740.00**	*9.1%*
Expenditures	**124,128.00**	**5,325.06**	**118,802.94**	*4.2%*
404 Solid Waste Fund				
Revenues	**1,260,000.00**	**0.00**	**1,260,000.00**	
Expenditures	**1,326,500.00**	**82,017.05**	**1,244,482.95**	*6.1%*
405 Solid Waste Grant				
Revenues	**13,280.00**	**0.00**	**13,280.00**	
Expenditures	**13,280.00**	**0.00**	**13,280.00**	
409 EPA: Brownfields Assessment				
Revenues	**288,249.85**	**76,278.13**	**211,971.72**	*26.4%*
Expenditures	**223,699.85**	**43,770.00**	**179,929.85**	*19.5%*

OCTOBER 2016
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)	BUDGET FY 2017	OCT 2016	Balance	8.33% % to date
Utility Fund Revenues	**8,653,895.00**	**661,987.58**	**7,991,907.42**	*7.6%*
Administration	**2,621,143.00**	**209,047.26**	**2,412,095.74**	*7.9%*
Water & Sewer O & M	**2,994,216.00**	**198,328.19**	**2,795,887.81**	*6.6%*
Debt Service	**2,477,584.00**	**303,668.65**	**2,173,915.35**	*12.2%*
Transfers	**200,000.00**	**0.00**	**200,000.00**	
Utility Fund Expenditures	**8,292,943.00**	**711,044.10**	**7,581,898.90**	*8.5%*
Total Operating Expenditures	***5,415,359.00***	***407,375.45***	***5,007,983.55***	
Total Capital Outlay Expenditures	***200,000.00***	***0.00***	***200,000.00***	
Total Debt Service	***2,477,584.00***	***303,668.65***	***2,173,915.35***	
Total Interfund Transfers	***200,000.00***	***0.00***	***200,000.00***	
Check Total	***8,292,943.00***	***711,044.10***	***7,581,898.90***	
Personnel	***0.00***	***0.00***	***0.00***	
Supplies	***238,000.00***	***753.54***	***237,246.46***	
Other Services	***5,177,359.00***	***406,621.91***	***4,770,737.09***	
Capital Outlay	***200,000.00***	***0.00***	***200,000.00***	
Debt Service	***2,477,584.00***	***303,668.65***	***2,173,915.35***	
Interfund Transfers	***200,000.00***	***0.00***	***200,000.00***	
Check Total	***8,292,943.00***	***711,044.10***	***7,581,898.90***	

Enterprise Special Funds

421 MSB-Water Ionization Project	BUDGET FY 2017	OCT 2016	Balance	8.33% % to date
Capital Outlay	**141,813.04**		**141,813.04**	

602 Debt Service: 2012 GUD Bond	BUDGET FY 2017	OCT 2016	Balance	8.33% % to date
Transfers from Enterprise Fund	**1,399,200.00**	**116,627.03**	**1,282,572.97**	*8.3%*
Bonds Payable	**1,404,600.00**		**1,404,600.00**	

NOVEMBER 2016 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$2,342,574.61
MS Development Loan Katrina	Depository Account	007-000-001	$309.95
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	($29,555.01)
Allen Road Widening	Depository Account	020-000-001	($262,732.50)
MOHS PD Traffic Grant	Depository Account	023-000-001	
MOHS DUI Grant FY 2014	Depository Account	025-000-001	($3,215.29)
MOHS DUI Grant FY 2015	Depository Account	026-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	$21,556.50
MDAH School House Grant	Depository Account	030-000-001	($129,016.57)
MDAH Local Govt Grant	Depository Account	031-000-001	
US DOJ Ballistic Vest Grant	Depository Account	103-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	$232,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$436,358.81
Fire Protection Fund	Depository Account	160-000-001	$281,161.42
DMR-BP Oil Spill Grant	Depository Account	165-000-001	
MDOT-Youth Corp Program	Depository Account	166-000-001	($32,295.22)
FF Grant:EMW-2013-FO-05516	Depository Account	167-000-001	
Tidelands Grant	Depository Account	171-000-001	($92,941.90)
Library Support Fund	Depository Account	172-000-001	$1,633.26
MSWFP Recreation Trails Grant	Depository Account	175-000-001	($1,416.57)
Shepard State Park Fund	Depository Account	176-000-001	$53,211.58
Solid Waste Fund	Depository Account	404-000-001	($84,291.12)
Solid Waste Grant	Depository Account	405-000-001	
EPA: Brownfields Assessment	Depository Account	409-000-001	($56,270.00)
	General Ledger Cash Balance		$2,677,084.59
	General Depository Reconciled Cash Balance		$2,676,413.75

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-M&M	400-000-001	$224,874.27
	Enterprise Account-Hancock	400-000-002	$765,488.71
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	$139,813.04
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
	General Ledger Cash Balance		$1,130,176.02
	Enterprise Reconciled Cash Balance		$1,127,213.41

NOVEMBER 2016
YEAR TO DATE TOTALS

GENERAL FUND TOTALS

		BUDGET FY 2017	NOV 2016	Balance	16.66% % to date
	General Fund Revenues	**9,151,443.00**	**746,454.56**	**8,404,988.44**	***8.1%***
	Expenditures:				
001	Legislative	**117,474.00**	**27,193.96**	**90,280.04**	***23.1%***
010	City Court	**262,491.00**	**43,004.24**	**219,486.76**	***16.3%***
021	City Manager	**292,097.00**	**37,600.05**	**254,496.95**	***12.8%***
022	Human Resources	**138,681.00**	**22,011.33**	**116,669.67**	***15.8%***
030	Elections	**16,000.00**	**0.00**	**16,000.00**	
040	City Clerk	**257,370.00**	**42,753.99**	**214,616.01**	***16.6%***
045	Finance	**192,080.00**	**33,417.80**	**158,662.20**	***17.3%***
060	City Attorney	**120,000.00**	**15,833.34**	**104,166.66**	***13.1%***
090	Economic Dev - Planning	**310,570.00**	**64,487.89**	**246,082.11**	***20.7%***
092	Building & General Expenses	**547,100.00**	**274,635.42**	**272,464.58**	***50.1%***
100	Police	**3,480,334.00**	**483,866.39**	**2,996,467.61**	***13.9%***
161	Fire	**2,354,916.00**	**349,454.44**	**2,005,461.56**	***14.8%***
165	BP Oil Spill	**0.00**	**0.00**	**0.00**	
170	Recreation	**396,519.00**	**57,980.78**	**338,538.22**	***14.6%***
201	PW: Streets	**217,000.00**	**19,917.29**	**197,082.71**	***9.1%***
205	PW: Maintenance	**223,438.00**	**36,853.80**	**186,584.20**	***16.4%***
451	Public Safety	**0.00**	**0.00**	**0.00**	
900	Interfund Transfers	**791,839.00**	**2,200.00**	**789,639.00**	***0.2%***
	General Fund Expenditures	**9,717,909.00**	**1,511,210.72**	**8,206,698.28**	***15.5%***
	Total Operating Expenditures	**8,584,055.00**	**1,507,620.18**	**7,076,434.82**	
	Total Capital Outlay Expenditures	**266,915.00**	**1,390.54**	**265,524.46**	
	Total Debt Service	**75,100.00**	**0.00**	**75,100.00**	
	Total Transfers Out	**791,839.00**	**2,200.00**	**789,639.00**	
	Total Unappropriated	**0.00**	**0.00**	**0.00**	
	Check Total	**9,717,909.00**	**1,511,210.72**	**8,206,698.28**	
	Personnel	**6,701,174.00**	**1,075,735.53**	**5,625,438.47**	
	Supplies	**408,167.00**	**40,354.58**	**367,812.42**	
	Other Services	**1,474,714.00**	**391,530.07**	**1,083,183.93**	
	Capital Outlay	**266,915.00**	**1,390.54**	**265,524.46**	
	Debt Service	**75,100.00**	**0.00**	**75,100.00**	
	Interfund Transfers for DS	**791,839.00**	**2,200.00**	**789,639.00**	
	Unappropriated	**0.00**	**0.00**	**0.00**	
	Check Total	**9,717,909.00**	**1,511,210.72**	**8,206,698.28**	

NOVEMBER 2016
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of NOV 2016	Balance	*16.66% % to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	277,854.00	0.00	277,854.00	
Expenditures	277,854.00	0.00	277,854.00	
013 TE-Downtown Revitalization				
Revenues	84,158.13	0.00	84,158.13	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	1,002,418.40	482,238.51	520,179.89	*48.1%*
Expenditures	61,000.00	0.00	61,000.00	
025 MOHS DUI Grant FY2017				
Revenues	27,598.00	0.00	27,598.00	
Expenditures	27,598.00	3,215.29	24,382.71	*11.6%*
029 MDOT Safe Routes to School				
Revenues	173,216.00	0.00	173,216.00	
Expenditures	194,772.50	0.00	194,772.50	
030 MDAH 2014 Community Heritage				
Revenues	130,000.00	983.43	129,016.57	
128 Martin Bluff Road Project				
Expenditures	230,000.00	0.00	230,000.00	
130 $7M GO Bond - Capital Improvements				
Revenues	2,047,259.07	35,127.21	2,012,131.86	*1.7%*
Expenditures	2,239,130.25	182,274.29	2,056,855.96	*8.1%*
157 US Justice Equitable Sharing				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	5,226.12	(5,226.12)	
160 Fire Protection Fund				
Revenues	543,100.00	0.00	543,100.00	
Expenditures	525,277.68	0.00	525,277.68	
166 MDOT Youth Corp Program				
Revenues	30,476.66	0.00	30,476.66	
Expenditures	35,000.00	46.04	34,953.96	*0.1%*
171 Combined Tidelands Grant				
Revenues	1,061,012.09	0.00	1,061,012.09	
Expenditures	916,779.08	4,164.01	912,615.07	*0.4%*

NOVEMBER 2016
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of NOV 2016	Balance	*16.66% % to date*
172 Library Support Fund				
Revenues	**108,639.00**	**3,121.09**	**105,517.91**	*2.8%*
Expenditures	**108,639.00**	**1,487.83**	**107,151.17**	*1.3%*
175 MSWFP Recreation Trails Grant				
Revenues	**95,258.57**	**93,842.00**	**1,416.57**	*98.5%*
176 Shepard State Park				
Revenues	**94,400.00**	**16,221.00**	**78,179.00**	*17.1%*
Expenditures	**124,128.00**	**11,194.99**	**112,933.01**	*9.0%*
404 Solid Waste Fund				
Revenues	**1,260,000.00**	**0.00**	**1,260,000.00**	
Expenditures	**1,326,500.00**	**163,870.80**	**1,162,629.20**	*12.3%*
405 Solid Waste Grant				
Revenues	**13,280.00**	**0.00**	**13,280.00**	
Expenditures	**13,280.00**	**0.00**	**13,280.00**	
409 EPA: Brownfields Assessment				
Revenues	**288,249.85**	**76,278.13**	**211,971.72**	*26.4%*
Expenditures	**223,699.85**	**56,270.00**	**167,429.85**	*25.1%*

NOVEMBER 2016
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)

	BUDGET FY 2017	NOV 2016	Balance	16.66% % to date
Utility Fund Revenues	8,653,895.00	1,407,279.29	7,246,615.71	16.2%
Administration	2,621,143.00	457,378.23	2,163,764.77	17.4%
Water & Sewer O & M	2,994,216.00	411,358.81	2,582,857.19	13.7%
Debt Service	2,477,584.00	463,612.43	2,013,971.57	18.7%
Transfers	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,292,943.00	1,332,349.47	6,960,593.53	16.0%
Total Operating Expenditures	*5,415,359.00*	*868,737.04*	*4,546,621.96*	
Total Capital Outlay Expenditures	*200,000.00*	*0.00*	*200,000.00*	
Total Debt Service	*2,477,584.00*	*463,612.43*	*2,013,971.57*	
Total Interfund Transfers	*200,000.00*	*0.00*	*200,000.00*	
Check Total	*8,292,943.00*	*1,332,349.47*	*6,960,593.53*	
Personnel	*0.00*	*0.00*	*0.00*	
Supplies	*238,000.00*	*15,530.70*	*222,469.30*	
Other Services	*5,177,359.00*	*853,206.34*	*4,324,152.66*	
Capital Outlay	*200,000.00*	*0.00*	*200,000.00*	
Debt Service	*2,477,584.00*	*463,612.43*	*2,013,971.57*	
Interfund Transfers	*200,000.00*	*0.00*	*200,000.00*	
Check Total	*8,292,943.00*	*1,332,349.47*	*6,960,593.53*	

Enterprise Special Funds

421 MSB-Water Ionization Project

	BUDGET FY 2017	NOV 2016	Balance	16.66% % to date
Capital Outlay	141,813.04	2,000.00	139,813.04	1.4%

602 Debt Service: 2012 GUD BOND

	BUDGET FY 2017	NOV 2016	Balance	16.66% % to date
Transfers from Enterprise Fund	1,399,200.00	233,265.98	1,165,934.02	16.6%
Bonds Payable	1,404,600.00		1,404,600.00	

DECEMBER 2016 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$577,251.50
MS Development Loan Katrina	Depository Account	007-000-001	$309.95
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	($29,555.01)
Allen Road Widening	Depository Account	020-000-001	($262,732.50)
MOHS PD Traffic Grant	Depository Account	023-000-001	
MOHS DUI Grant FY 2014	Depository Account	025-000-001	($8,936.21)
MOHS DUI Grant FY 2015	Depository Account	026-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	$21,556.50
MDAH School House Grant	Depository Account	030-000-001	($128,491.57)
MDAH Local Govt Grant	Depository Account	031-000-001	
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	($8,460.00)
US DOJ Ballistic Vest Grant	Depository Account	103-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	$232,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$436,358.81
Fire Protection Fund	Depository Account	160-000-001	$281,161.42
DMR-BP Oil Spill Grant	Depository Account	165-000-001	
MDOT-Youth Corp Program	Depository Account	166-000-001	($28,612.02)
FF Grant:EMW-2013-FO-05516	Depository Account	167-000-001	
Tidelands Grant	Depository Account	171-000-001	($92,941.90)
Library Support Fund	Depository Account	172-000-001	$1,608.20
MSWFP Recreation Trails Grant	Depository Account	175-000-001	($1,416.57)
Shepard State Park Fund	Depository Account	176-000-001	$52,180.82
Solid Waste Fund	Depository Account	404-000-001	($55,680.77)
Solid Waste Grant	Depository Account	405-000-001	
EPA: Brownfields Assessment	Depository Account	409-000-001	($67,670.00)
	General Ledger Cash Balance		$917,943.29
	General Depository Reconciled Cash Balance		**$918,461.45**

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-M&M	400-000-001	$224,920.54
	Enterprise Account-Hancock	400-000-002	$843,964.31
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	$139,813.04
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
	General Ledger Cash Balance		$1,208,697.89
	Enterprise Reconciled Cash Balance		**$1,205,009.26**

DECEMBER 2016
YEAR TO DATE TOTALS

GENERAL FUND TOTALS

		BUDGET FY 2017	DEC 2016	Balance	25.00% % to date
	General Fund Revenues	**9,151,443.00**	**1,038,179.78**	**8,113,263.22**	*11.3%*
	Expenditures:				
001	Legislative	117,474.00	37,768.14	79,705.86	*32.1%*
010	City Court	262,491.00	66,969.95	195,521.05	*25.5%*
021	City Manager	292,097.00	60,239.44	231,857.56	*20.6%*
022	Human Resources	138,681.00	35,761.83	102,919.17	*25.7%*
030	Elections	16,000.00	0.00	16,000.00	
040	City Clerk	257,370.00	68,219.15	189,150.85	*26.5%*
045	Finance	192,080.00	54,177.24	137,902.76	*28.2%*
060	City Attorney	120,000.00	23,750.01	96,249.99	*19.7%*
090	Economic Dev - Planning	310,570.00	94,012.47	216,557.53	*30.2%*
092	Building & General Expenses	547,100.00	289,655.95	257,444.05	*52.9%*
100	Police	3,480,334.00	827,758.93	2,652,575.07	*23.7%*
161	Fire	2,354,916.00	601,255.28	1,753,660.72	*25.5%*
165	BP Oil Spill	0.00	0.00	0.00	
170	Recreation	396,519.00	100,785.14	295,733.86	*25.4%*
201	PW: Streets	217,000.00	35,404.40	181,595.60	*16.3%*
205	PW: Maintenance	223,438.00	60,032.96	163,405.04	*26.8%*
451	Public Safety	0.00	0.00	0.00	
900	Interfund Transfers	791,839.00	2,200.00	789,639.00	*0.2%*
	General Fund Expenditures	**9,717,909.00**	**2,357,990.89**	**7,359,918.11**	*24.2%*
	Total Operating Expenditures	8,584,055.00	2,339,770.54	6,244,284.46	
	Total Capital Outlay Expenditure	266,915.00	16,020.35	250,894.65	
	Total Debt Service	75,100.00	0.00	75,100.00	
	Total Transfers Out	791,839.00	2,200.00	789,639.00	
	Total Unappropriated	0.00	0.00	0.00	
	Check Total	9,717,909.00	2,357,990.89	7,359,918.11	
	Personnel	6,701,174.00	1,802,171.53	4,899,002.47	
	Supplies	408,167.00	69,872.92	338,294.08	
	Other Services	1,474,714.00	467,726.09	1,006,987.91	
	Capital Outlay	266,915.00	16,020.35	250,894.65	
	Debt Service	75,100.00	0.00	75,100.00	
	Interfund Transfers for DS	791,839.00	2,200.00	789,639.00	
	Unappropriated	0.00	0.00	0.00	
	Check Total	9,717,909.00	2,357,990.89	7,359,918.11	

DECEMBER 2016
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of DEC 2016	Balance	*25.00% % to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	277,854.00	0.00	277,854.00	
Expenditures	277,854.00	0.00	277,854.00	
013 TE-Downtown Revitalization				
Revenues	84,158.13	0.00	84,158.13	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	1,002,418.40	482,238.51	520,179.89	*48.1%*
Expenditures	61,000.00	0.00	61,000.00	
025 MOHS DUI Grant FY2017				
Revenues	27,598.00	0.00	27,598.00	
Expenditures	27,598.00	8,936.21	18,661.79	*32.3%*
029 MDOT Safe Routes to School				
Revenues	173,216.00	0.00	173,216.00	
Expenditures	194,772.50	0.00	194,772.50	
030 MDAH 2014 Community Heritage				
Revenues	130,000.00	1,508.43	128,491.57	
050 MDMR City Park Boat Launch Imps				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	8,460.00	(8,460.00)	
128 Martin Bluff Road Project				
Expenditures	230,000.00	0.00	230,000.00	
130 $7M GO Bond - Capital Improvements				
Revenues	2,047,259.07	1,245,683.59	801,575.48	*60.8%*
Expenditures	2,239,130.25	501,102.03	1,738,028.22	*22.3%*
157 US Justice Equitable Sharing				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	5,226.12	(5,226.12)	
160 Fire Protection Fund				
Revenues	543,100.00	0.00	543,100.00	
Expenditures	525,277.68	0.00	525,277.68	
166 MDOT Youth Corp Program				
Revenues	30,476.66	3,683.20	26,793.46	
Expenditures	35,000.00	46.04	34,953.96	*0.1%*

DECEMBER 2016
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of DEC 2016	Balance	*25.00% % to date*
171 Combined Tidelands Grant				
Revenues	1,061,012.09	0.00	1,061,012.09	
Expenditures	916,779.08	4,164.01	912,615.07	*0.4%*
172 Library Support Fund				
Revenues	108,639.00	4,729.29	103,909.71	*4.3%*
Expenditures	108,639.00	3,121.09	105,517.91	*2.8%*
175 MSWFP Recreation Trails Grant				
Revenues	95,258.57	93,842.00	1,416.57	*98.5%*
176 Shepard State Park				
Revenues	94,400.00	22,497.00	71,903.00	*23.8%*
Expenditures	124,128.00	18,501.75	105,626.25	*14.9%*
404 Solid Waste Fund				
Revenues	1,260,000.00	110,719.23	1,149,280.77	*8.7%*
Expenditures	1,326,500.00	245,979.68	1,080,520.32	*18.5%*
405 Solid Waste Grant				
Revenues	13,280.00	0.00	13,280.00	
Expenditures	13,280.00	0.00	13,280.00	
409 EPA: Brownfields Assessment				
Revenues	288,249.85	76,278.13	211,971.72	*26.4%*
Expenditures	223,699.85	67,670.00	156,029.85	*30.2%*

DECEMBER 2016
YEAR TO DATE TOTALS

ENTERPRISE (400)

	BUDGET FY 2017	DEC 2016	Balance	25.% % to date
Utility Fund Revenues	**8,653,895.00**	**2,148,091.56**	**6,505,803.44**	***24.8%***
Administration	**2,621,143.00**	**678,942.32**	**1,942,200.68**	***25.9%***
Water & Sewer O & M	**2,994,216.00**	**629,540.05**	**2,364,675.95**	***21.0%***
Debt Service	**2,477,584.00**	**688,573.95**	**1,789,010.05**	***27.7%***
Transfers	**200,000.00**	**0.00**	**200,000.00**	
Utility Fund Expenditures	**8,292,943.00**	**1,997,056.32**	**6,295,886.68**	***24.0%***
Total Operating Expenditures	***5,415,359.00***	***1,308,482.37***	***4,106,876.63***	
Total Capital Outlay Expenditures	***200,000.00***	***0.00***	***200,000.00***	
Total Debt Service	***2,477,584.00***	***688,573.95***	***1,789,010.05***	
Total Interfund Transfers	***200,000.00***	***0.00***	***200,000.00***	
Check Total	***8,292,943.00***	***1,997,056.32***	***6,295,886.68***	
Personnel	***0.00***	***0.00***	***0.00***	
Supplies	***238,000.00***	***34,009.29***	***203,990.71***	
Other Services	***5,177,359.00***	***1,274,473.08***	***3,902,885.92***	
Capital Outlay	***200,000.00***	***0.00***	***200,000.00***	
Debt Service	***2,477,584.00***	***688,573.95***	***1,789,010.05***	
Interfund Transfers	***200,000.00***	***0.00***	***200,000.00***	
Check Total	***8,292,943.00***	***1,997,056.32***	***6,295,886.68***	

Enterprise Special Funds

421 MSB-Water Ionization Project	BUDGET FY 2017	DEC 2016	Balance	25.00%
Capital Outlay	**141,813.04**	**2,000.00**	**139,813.04**	*1.4%*

602 Debt Service: 2012 GUD BOND	BUDGET FY 2017	DEC 2016	Balance	25.00%
Transfers from Enterprise Fund	**1,399,200.00**	**349,921.69**	**1,049,278.31**	*25.0%*
Bonds Payable	**1,404,600.00**	**0.00**	**1,404,600.00**	

JANUARY 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$1,785,934.68
MS Development Loan Katrina	Depository Account	007-000-001	$309.95
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	($29,555.01)
Allen Road Widening	Depository Account	020-000-001	($36,531.23)
MOHS PD Traffic Grant	Depository Account	023-000-001	
MOHS DUI Grant FY 2014	Depository Account	025-000-001	($16,015.58)
MOHS DUI Grant FY 2015	Depository Account	026-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	$21,556.50
MDAH School House Grant	Depository Account	030-000-001	($78,491.57)
MDAH Local Govt Grant	Depository Account	031-000-001	
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	($8,460.00)
US DOJ Ballistic Vest Grant	Depository Account	103-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	$232,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$436,358.81
Fire Protection Fund	Depository Account	160-000-001	$281,161.42
DMR-BP Oil Spill Grant	Depository Account	165-000-001	
MDOT-Youth Corp Program	Depository Account	166-000-001	($28,612.02)
FF Grant:EMW-2013-FO-05516	Depository Account	167-000-001	
Tidelands Grant	Depository Account	171-000-001	($74,901.76)
Library Support Fund	Depository Account	172-000-001	$39,392.96
MSWFP Recreation Trails Grant	Depository Account	175-000-001	($1,416.57)
Shepard State Park Fund	Depository Account	176-000-001	$61,646.89
Solid Waste Fund	Depository Account	404-000-001	($32,033.13)
Solid Waste Grant	Depository Account	405-000-001	
EPA: Brownfields Assessment	Depository Account	409-000-001	($70,970.00)
	General Ledger Cash Balance		$2,481,386.98
	General Depository Reconciled Cash Balance		**$2,480,716.14**

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-M&M	400-000-001	$0.00
	Enterprise Account-Hancock	400-000-002	$1,277,499.78
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	$120,267.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
	General Ledger Cash Balance		$1,397,767.52
	Enterprise Reconciled Cash Balance		**$1,394,181.31**

JANUARY 2017
YEAR TO DATE TOTALS

General Fund Totals		BUDGET FY 2017	JAN 2017	Balance	33.33% % to date
General Fund Revenues		**9,151,443.00**	**2,840,832.87**	**6,310,610.13**	*31.0%*
	Expenditures:				
001	Legislative	117,474.00	48,612.32	68,861.68	*41.3%*
010	City Court	262,491.00	78,499.28	183,991.72	*29.9%*
021	City Manager	292,097.00	80,098.70	211,998.30	*27.4%*
022	Human Resources	138,681.00	45,279.61	93,401.39	*32.6%*
030	Elections	16,000.00	0.00	16,000.00	
040	City Clerk	257,370.00	85,847.31	171,522.69	*33.3%*
045	Finance	192,080.00	68,609.34	123,470.66	*35.7%*
060	City Attorney	120,000.00	31,666.68	88,333.32	*26.3%*
090	Economic Dev - Planning	310,570.00	110,970.70	199,599.30	*35.7%*
092	Building & General Expenses	547,100.00	302,298.69	244,801.31	*55.2%*
100	Police	3,480,334.00	1,052,428.92	2,427,905.08	*30.2%*
161	Fire	2,354,916.00	778,763.32	1,576,152.68	*33.0%*
165	BP Oil Spill	0.00	0.00	0.00	
170	Recreation	396,519.00	129,676.18	266,842.82	*32.7%*
201	PW: Streets	217,000.00	59,967.09	157,032.91	*27.6%*
205	PW: Maintenance	223,438.00	77,042.49	146,395.51	*34.4%*
451	Public Safety	0.00	0.00	0.00	
900	Interfund Transfers	791,839.00	2,200.00	789,639.00	*0.2%*
General Fund Expenditures		**9,717,909.00**	**2,951,960.63**	**6,765,948.37**	*30.3%*

Total Operating Expenditures	8,584,055.00	2,925,145.33	5,658,909.67
Total Capital Outlay Expenditur	266,915.00	24,615.30	242,299.70
Total Debt Service	75,100.00	0.00	75,100.00
Total Transfers Out	791,839.00	2,200.00	789,639.00
Total Unappropriated	0.00	0.00	0.00
Check Total	9,717,909.00	2,951,960.63	6,765,948.37

Personnel	6,701,174.00	2,308,188.22	4,392,985.78
Supplies	408,167.00	95,775.55	312,391.45
Other Services	1,474,714.00	521,181.56	953,532.44
Capital Outlay	266,915.00	24,615.30	242,299.70
Debt Service	75,100.00	0.00	75,100.00
Interfund Transfers for DS	791,839.00	2,200.00	789,639.00
Unappropriated	0.00	0.00	0.00
Check Total	9,717,909.00	2,951,960.63	6,765,948.37

JANUARY 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of JAN 2017	Balance	*33.33% % to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	277,854.00	0.00	277,854.00	
Expenditures	277,854.00	0.00	277,854.00	
013 TE-Downtown Revitalization				
Revenues	84,158.13	0.00	84,158.13	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	1,002,418.40	763,087.11	239,331.29	*76.1%*
Expenditures	61,000.00	54,647.33	6,352.67	*89.5%*
025 MOHS DUI Grant FY2017				
Revenues	27,598.00	0.00	27,598.00	
Expenditures	27,598.00	16,015.58	11,582.42	*58.0%*
029 MDOT Safe Routes to School				
Revenues	173,216.00	0.00	173,216.00	
Expenditures	194,772.50	0.00	194,772.50	
030 MDAH 2014 Community Heritage				
Revenues	130,000.00	51,508.43	78,491.57	*39.6%*
050 MDMR City Park Boat Launch Imps				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	8,460.00	(8,460.00)	
128 Martin Bluff Road Project				
Expenditures	230,000.00	0.00	230,000.00	
130 $7M GO Bond - Capital Improvements				
Revenues	2,047,259.07	1,245,808.50	801,450.57	*60.8%*
Expenditures	2,239,130.25	656,961.41	1,582,168.84	*29.3%*
157 US Justice Equitable Sharing				
Revenues	0.00	0.00	0.00	
Expenditures	0.00	5,226.12	(5,226.12)	
160 Fire Protection Fund				
Revenues	543,100.00	0.00	543,100.00	
Expenditures	525,277.68	0.00	525,277.68	
166 MDOT Youth Corp Program				
Revenues	30,476.66	3,683.20	26,793.46	*12.0%*
Expenditures	35,000.00	46.04	34,953.96	*0.1%*

JANUARY 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of JAN 2017	Balance	*33.33% % to date*
171 Combined Tidelands Grant				
Revenues	1,061,012.09	21,337.89	1,039,674.20	*2.0%*
Expenditures	916,779.08	7,461.76	909,317.32	*0.8%*
172 Library Support Fund				
Revenues	108,639.00	44,122.25	64,516.75	*40.6%*
Expenditures	108,639.00	4,729.29	103,909.71	*4.3%*
175 MSWFP Recreation Trails Grant				
Revenues	95,258.57	93,842.00	1,416.57	*98.5%*
176 Shepard State Park				
Revenues	94,400.00	36,923.00	57,477.00	*39.1%*
Expenditures	124,128.00	23,461.68	100,666.32	*18.9%*
404 Solid Waste Fund				
Revenues	1,260,000.00	216,903.45	1,043,096.55	*17.2%*
Expenditures	1,326,500.00	328,516.26	997,983.74	*24.7%*
405 Solid Waste Grant				
Revenues	13,280.00	0.00	13,280.00	
Expenditures	13,280.00	0.00	13,280.00	
409 EPA: Brownfields Assessment				
Revenues	288,249.85	76,278.13	211,971.72	*26.4%*
Expenditures	223,699.85	70,970.00	152,729.85	*31.7%*

JANUARY 2017
YEAR TO DATE TOTALS

ENTERPRISE (400)

	BUDGET FY 2017	JAN 2017	Balance	33.33% % to date
Utility Fund Revenues	**8,653,895.00**	**2,921,976.95**	**5,731,918.05**	*33.7%*
Administration	**2,621,143.00**	**890,779.36**	**1,730,363.64**	*33.9%*
Water & Sewer O & M	**2,994,216.00**	**837,242.20**	**2,156,973.80**	*27.9%*
Debt Service	**2,477,584.00**	**850,457.73**	**1,627,126.27**	*34.3%*
Transfers	**200,000.00**	**0.00**	**200,000.00**	
Utility Fund Expenditures	**8,292,943.00**	**2,578,479.29**	**5,714,463.71**	*31.0%*
Total Operating Expenditures	***5,415,359.00***	***1,728,021.56***	***3,687,337.44***	
Total Capital Outlay Expenditures	***200,000.00***	***0.00***	***200,000.00***	
Total Debt Service	***2,477,584.00***	***850,457.73***	***1,627,126.27***	
Total Interfund Transfers	***200,000.00***	***0.00***	***200,000.00***	
Check Total	***8,292,943.00***	***2,578,479.29***	***5,714,463.71***	
Personnel	***0.00***	***0.00***	***0.00***	
Supplies	***238,000.00***	***44,793.64***	***193,206.36***	
Other Services	***5,177,359.00***	***1,683,227.92***	***3,494,131.08***	
Capital Outlay	***200,000.00***	***0.00***	***200,000.00***	
Debt Service	***2,477,584.00***	***850,457.73***	***1,627,126.27***	
Interfund Transfers	***200,000.00***	***0.00***	***200,000.00***	
Check Total	***8,292,943.00***	***2,578,479.29***	***5,714,463.71***	

Enterprise Special Funds

421 MSB - Water Ionization Project

	BUDGET FY 2017	JAN 2017	Balance	33.33%
Capital Outlay	**141,813.04**	**21,545.30**	**120,267.74**	*15.1%*

602 Debt Service: 2012 GUD BOND

	BUDGET FY 2017	JAN 2017	Balance	33.33%
Transfers from Enterprise Fund	**1,399,200.00**	**466,594.08**	**932,605.92**	*33.3%*
Bonds Payable	**1,404,600.00**	**0.00**	**1,404,600.00**	

Scott Ankerson, Planning Director/Building Official, presented Business Item #1 - Consideration of a Conditional Use-Major Permit for Applewhite Recycling Systems, LLC at 4205 Beasley Road. (GPC Case No. 17-01-CU).

Councilman Vaughan asked that the City and our service provide make sure that we maintain the adopted portion from Beasley Road and the western portion of Will Payne Adams Road so that it continues to look pristine like their facility.

Councilman Anderson requested that Applewhite build a barrier at the crossing of the creek bed to Mary Walker Bayou so it will keep from washing.

After a brief discussion and comments, the council considered the following order.

There came for consideration of a Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 044-2017

CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-01-CU
4205 BEASLEY ROAD – CLASS I RUBBISH SITE CELL EXPANSION
REGARDING PARCEL ID NO: 82427005.000 & 82427005.050

The City of Gautier Planning Commission, at its regular meeting held on March 02, 2017, considered the application for a Conditional Use-Major Permit for a Class I Rubbish Site Cell Expansion as submitted by Rodger Applewhite of Applewhite Recycling Systems, LLC. The parcel subject to this Permit is located at 4205 Beasley Road in Gautier, Mississippi. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit with the following conditions and Planning Commission's recommendations:

1. The location of all structures, if any, must be properly located on the property and fully disclosed to City Staff, Planning Commission, and City Council prior to placement.

2. The landfill height will not exceed a maximum elevation of fifty (50) feet above natural grade or seventy (70) feet above Mean Sea Level (MSL).

3. All debris piles are located so as to be hidden from view, both vertically and horizontally, from any and all adjacent city streets, public right of ways, and surrounding properties.

4. The required Buffer Zones shall include a Northern Buffer of two hundred (200) feet in width, an Eastern and Western Buffer of one hundred-fifty (150) feet in width and a Southern Buffer of one hundred (100) feet in width.

5. Earthen berms shall be constructed, in accordance with MDEQ, to assure that sediment and deminimis waste do not enter the wetlands associated with Mary Walker Bayou.

6. At no time shall the vertical height of any debris piles exceed the height of the required buffer to ensure that the debris piles are continuously hidden from view.

7. The applicant shall extend the proposed eastern buffer for the expansion southward along the existing facility which currently contains debris piles or which has the potential to contain debris piles in the future. The buffer shall contain a combination of multiple species of shrubs and trees sufficient for buffering these areas from the view of city streets, public right of ways, and surrounding adjacent properties.

8. The Conditional Use is granted for a Class I Rubbish Site, as defined by MDEQ and the City, only.

9. Each load of waste shall be physically monitored by the facility operator or designated trained spotter to ensure that unauthorized wastes, if any, are separated, containerized, and shipped offsite for proper disposal at an MDEQ authorized disposal facility. If during inspection of the materials, while either in trucks or in the disposal area, incidental amounts of unauthorized wastes are observed, the waste will be containerized, and shipped offsite for disposal at an approved facility.

10. All trucks and equipment used by the Landfill will be washed to the extent that would eliminate the tracking of silt and soil on public roadways prior to leaving the facility; or, other engineering methods approved by the city.

11. Windblown and scattered litter and debris shall be collected from around the landfill facility on an as need basis at the end of each operating day and returned to the active working area for disposal.

12. The Landfill company shall adopt Beasley Road and the western portion of William Payne Adams Road, from the roundabout, west, to Beasley Road, and keep the same free of all litter and debris on a daily basis.

13. All spills will be reported to MDEQ and the City within 1 hour of occurrence; or their knowledge thereof. Additionally, such spills will be mitigated to the satisfaction of MDEQ and the City, and the City shall receive a copy of the document from MDEQ or other approved outside agency certifying that the affected area has been properly cleaned and is safe for re-use. Failure to comply shall result in the inability of the Landfill to obtain future operating permits.

14. The facility shall submit an approved Vector Control Plan to the City to ensure that birds and other vectors will not become a nuisance to the landfill site and surrounding properties and uses.

15. Any expansion, modification, or change, whether administrative or otherwise must comply with MDEQ regulations and must be reported to the City for approval prior to implementation.

16. The Landfill must obtain an Operating Permit through City Council, pursuant to the City of Gautier's Landfill Site Ordinance.

17. Applicant shall conduct a "No Adverse Impact" study, performed by an engineer licensed in Mississippi, which certifies that there will be no negative impact on Mary Walker Bayou, the designated Flood Zone area, and/or any associated Floodway.

18. Dump Fees shall be waived for all City residents and for the first 1,000 cubic yards of rubbish accepted at the site, annually, from the City of Gautier.

19. The City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

20. The Gautier Planning Commission recommended approval of this Conditional Use-Major Permit on March 2, 2017.

The City Council adopted this Conditional Use-Major Permit on a recorded vote of **6** ayes to **0** nays to approve the application of Rodger Applewhite of Applewhite Recycling Systems, LLC, located at 4205 Beasley Road, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82427005.000 & 82427005.050.

Motion was made by **Councilman Vaughan,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

March 21, 2017
Date of Issuance

_____
Gordon Gollott, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Attest:

_____
Cynthia Russell
City Clerk

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director

Date: March 14, 2017

Subject: Conditional Use-Major Permit for Applewhite Recycling Systems, LLC at 4205 Beasley Road. (GPC Case No. 17-01-CU)

REQUEST:

The Planning Department has received a request from Rodger Applewhite, of Applewhite Recycling Systems, LLC, for a Conditional Use-Major Permit that would allow a Landfill Expansion in an I-Industrial zoning district at 4205 Beasley Road, PIDN# 82427005.050 and PIDN# 82427005.000 The application fee of $250 was paid on January 20, 2017. All public notice requirements have been met.

BACKGROUND:

Applewhite Recycling Systems, LLC is an existing Landfill Facility located at the end of Beasley Road. The existing landfill site is located in an area which was annexed by the City of Gautier in 2002. Although the requested properties for expansion of the Landfill are located on PIDN #82427005.000 and PIDN #82427005.050, the entire landfill site, and all associated uses thereof, includes three (3) contiguous parcels. The remaining parcel encompassed by this landfill operation is PIDN # 82427002.000.

The request property is zoned I-Industrial.

1. Location: 4205 Beasley Road (See Exhibit A)
   Principal Arterial: Highway 90

2. Current Zoning (See Exhibit B): I-Industrial

3. Current Surrounding Zoning (See Exhibit B): Sandhill Crane Land to the North; I-Industrial District to the South; AG-Agricultural District to the West; and C-2 Commercial district to the East on the east side of Beasley Road.

4. Current Surrounding Existing Land Use (See Exhibit C): Sandhill Crane Land to the North; Industrial use to the South; Vacant property to the West; Vacant property to the East on the East side of Beasley Road.

5. Comprehensive Plan Future Land Use Designation (See Exhibit D): Split Parcel with approximately 90% of the parcel as Low Density Residential and approximately 10% of the parcel as Low Impact Commercial.

DISCUSSION:

According to the City of Gautier's Unified Development Ordinance Section 5.2.2, Table # 4, a "Solid Waste Dump" requires a "Major Conditional Use". A Conditional Use-Major is not allowed "by right" but requires a recommendation by the Planning Commission and the approval of the City Council. When considering application for a Conditional Use-Major the Planning Commission and the City Council shall consider the extent to which:

UDO 4.17.5.A. The proposed use is compatible with the character of development in the vicinity relative to; (a) density, bulk and intensity of structures, (b) parking, and (c) other uses.

Staff Finding: The proposed use is compatible with the character of the development in the vicinity. The south neighboring property's current use is part of the existing Landfill

UDO 4.17.5.B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There are currently no other developments on the immediate surrounding properties other than the existing Landfill operations. There may be a negative effect on the "value" of the surrounding properties based on the additional Landfill operations.

UDO 4.17.5.C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: There may be a negative affect on vehicular or pedestrian traffic due to the expansion of a Landfill. A Landfill expansion or modification may cause an increase in the number of Landfill Operations vehicles and other large trucks, trailers, and hauling equipment on City roadways. Furthermore, an expansion of the existing landfill will increase the duration of the use of Beasley Road by customers and employees of the existing landfill.

UDO 4.17.5.D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Staff Finding: The expansion or modification of a Landfill Facility and Operations may cause an increased demand on the City to supply potable water, to process additional sanitary waste, and to accept additional Stormwater run-off into the existing ditches, culverts, outfalls, and natural waterways. It may also increase the need for a greater

level of Fire Protection and increase the need for monitoring the City's tributaries. In addition, it may also increase the need for additional maintenance and repair on the City roadways due to the possible increased number of large hauling vehicles, trailers and other large equipment used in relation to the expansion, modification, and operations of a Landfill, as well as, increase the need for litter control on the roadways and right of ways throughout the City.

UDO 4.17.5.E. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Staff Finding: No, the Comprehensive Plan depicts this area as "Very Low Density Residential". It also depicts all other parcels included in the existing Landfill operation as "Low Impact Commercial". (See Exhibit D).

UDO 4.17.5.F. If the proposed use is listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes. A "Solid Waste Dump" is listed as a Conditional Use-Major in an "Industrial" zoning district.

UDO 4.17.5.G. Whether the proposed use will not be hazardous, detrimental, or disturbing to present surrounding land uses due to noise, glare, smoke, dust, odor, fumes, water pollution vibration, electrical interference, or other nuisances.

Staff Finding: The expansion or modification of a Landfill facility may cause an increase in noise and dust created by Landfill Operations vehicles and other heavy equipment used on and off-site by, or in relation to, the Landfill facility, which could be disturbing to other properties and uses in the vicinity. Also, an increase in odor, fumes and water pollution is a possibility with the expansion or modification of a Landfill facility due to the possible increased amount of waste received by the facility.

UDO 4.17.5.H. Whether the use conforms to all district regulations for the applicable district in which it is located unless other provisions are specifically set forth in the application.

Staff Finding: Existing facilities and uses are of Legal Non-Conforming Status. The proposed Expansion's conforming status will be addressed when all required documentation is submitted to the City contingent on the approval of the Major Conditional Use Permit.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another. The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

3. The City of Gautier's Landfill Site Ordinance was adopted by Council on February 21, 2017. This Ordinance will be in effect thirty (30) days from this date.

RECOMMENDATIONS:

Planning Commission recommends specific conditions that include the following:

1. Exhibit F- Staff Recommendations. (See Planning Commission Packet).

2. Exhibit G- Neel Schaffer letter dated February 28, 2017. (See Planning Commission Packet).

3. Applicant must conduct a "No Averse Impact" study, performed by an Engineer licensed in Mississippi, which certifies that there will be no negative impact on Mary Walker Bayou, the designated Flood Zone area, and/or any associated Floodway.

4. The Conditional Use is for a Class I Rubbish Site only as defined by MDEQ.

5. All Dump fees are waived for all City of Gautier residents and for the first 1,000 yards for the City of Gautier.

6. Applicant must extend the eastern Buffer Zone, along side of Beasley Road, to include the buffering of the existing facility site to the same extent as the buffering requirements described in Exhibit F of the Planning Commission Packet for the proposed expansion.

7. All trucks and equipment used by the Landfill must be washed to the extent that would eliminate the tracking of silt and soils on public roadways prior to leaving the facility; or, other engineering methods approved by the Planning Direct.

CONCLUSION:

Council may:

1. Approve the Conditional Use-Major; or
2. Approve the Conditional Use-Major with specific conditions; or
3. Deny the Conditional Use-Major.

ATTACHMENTS:

1. GPC Minute Excerpt
2. GPC Staff Report with Back Up
3. Exhibit A – Applewhite's Application to MDEQ for a Class I Rubbish Site

Excerpt from March 2, 2017 GPC Meeting

APPLEWHITE RECYCLING SYSTEMS – 4205 BEASLEY ROAD – REQUEST FOR A CONDITIONAL USE- MAJOR THAT WOULD ALLOW LANDFILL EXPANSION IN AN I, INDUSTRIAL ZONING DISTRICT. (GPC CASE #17-01-CU).

Commissioner Torjusen made the motion to approve GPC Case #17-01-CU-Request for a Conditional Use-Major with specific conditions that include the following:

1. All Staff Conditions contained in Exhibit F.
2. All conditions referenced in Exhibit G.
3. Applicant agrees to conduct a "No Adverse Impact Study" and present to the City of Gautier.

Commissioner Green seconded the motion.

Chairman Dailey made a motion to amend the prior motion to add the following conditions:

1. Only Class I Rubbish may be disposed at the site, as defined in Exhibit H.
2. Dump fees are waived for City residents and waived for the first 1000 cubic yards of rubbish accepted at the site from the City of Gautier.

Commissioner Torjusen seconded the motion to amend and the following vote was recorded:

AYES:	**Larry Dailey** **Sandra Walters** **Jimmy Green** **Kay C. Jamison** **Anthony York** **Phil Torjusen**
NAYS:	**None**
RECUSED:	**J.J. Fletcher**

Motion passed.

Chairman Dailey made the motion to amend the original motion to include a condition, based on applicant consent, to extend the eastern buffer zone along the entire length of the property containing existing facility. **Commissioner Torjusen** seconded the motion to amend and the following vote was recorded:

AYES:	**Larry Dailey** **Sandra Walters** **Jimmy Green** **Kay C. Jamison** **Anthony York** **Phil Torjusen**
NAYS:	**None**
RECUSED:	**J.J. Fletcher**

Motion passed.

Chairman Dailey made the motion to amend the original motion to include a condition that all trucks and equipment used by the Landfill be washed, to the extent that would eliminate the tracking of silt and soils on public roadways, prior to leaving the facility or other engineering methods approved by the Economic Development Director. **Commissioner Torjusen** seconded the motion to amend and the following vote was recorded:

AYES:	**Larry Dailey** **Sandra Walters** **Jimmy Green** **Kay C. Jamison** **Anthony York** **Phil Torjusen**
NAYS:	**None**
RECUSED:	**J.J. Fletcher**

Motion passed.

Chairman Dailey called for a vote on the original motion, as amended, and the following vote was recorded:

AYES:	**Larry Dailey** **Sandra Walters** **Jimmy Green** **Kay C. Jamison** **Anthony York** **Phil Torjusen**
NAYS:	**None**
RECUSED:	**J.J. Fletcher**

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

March 02, 2017

GPC #17-01-CU

APPLEWHITE RECYCLING SYSTEMS

4205 BEASLEY ROAD CONDITIONAL USE

VII. NEW BUSINESS

1. APPLEWHITE RECYCLING SYSTEMS – 4205 BEASLEY ROAD – REQUEST FOR A CONDITIONAL USE – MAJOR THAT WOULD ALLOW LANDFILL EXPANSION IN AN I, INDUSTRIAL ZONING DISTRICT. (GPC CASE #17-01-CU)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.

2. Chairman makes statement, “This is a Public Hearing and all statements to be made need to be true and accurate for the record.”

3. Staff gives brief overview of case.

4. Applicant presents their case.

5. Anyone to speak in support of the Request? Please state your name and address for the record.

6. Anyone to speak in opposition of the Request? Please state your name and address for the record.

7. Any final comments from the applicant?

8. Questions from Commission?

9. Chairman closes public hearing – “This closes the Public Hearing portion of this case” bang of gavel

10. Motion/Deliberation/Vote

CITY OF GAUTIER
STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: January 24, 2017

Subject: Conditional Use-Major Permit for Applewhite Recycling Services, at 4205 Beasley Road. (GPC Case No. 17-01-CU)

REQUEST:

The Planning Department has received a request from Roger Applewhite, of Applewhite Recycling Systems LLC, for a Conditional Use-Major Permit that would allow a Landfill Expansion in an I-Industrial zoning district at 4205 Beasley Road, PID # 82427005.050. The application fee of $250 was paid on January 20, 2017. All public notice requirements have been met.

BACKGROUND:

Applewhite Recycling Systems, LLC is an existing Landfill Facility located at the end of Beasley Road. The existing landfill site is located in an area which was annexed by the City of Gautier in 2002. Although the requested property for expansion of the Landfill is located on PIDN # 82427005.050, the entire landfill site, and all associated uses thereof, include four (4) parcels total, three (3) of which are contiguous. The remaining parcels encompassed by this landfill operation include; PIDN # 82427005.000, PIDN # 82427002.000, and PIDN # 82427003.000.

The request property is zoned I-Industrial.

1. Location: 4205 Beasley Road (See Exhibit A)
   Principal Arterial: Highway 90

2. Current Zoning (See Exhibit B): I-Industrial

3. Current Surrounding Zoning (See Exhibit B): Sandhill Crane Land to the North; I-Industrial District to the South; AG-Agricultural District to the West; and C-2 Commercial district to the East on the east side of Beasley Road.

4. Current Surrounding Existing Land Use (See Exhibit C): Sandhill Crane Land to the North; Industrial use to the South; Vacant property to the West; Vacant property to the East on the East side of Beasley Road.

5. Comprehensive Plan Future Land Use Designation (See Exhibit D): Split Parcel with approximately 90% of the parcel as Low Density Residential and approximately 10% of the parcel as Low Impact Commercial.

DISCUSSION:

According to the City of Gautier's Unified Development Ordinance Section 5.2.2, Table # 4, a "Solid Waste Dump" requires a "Major Conditional Use". A Conditional Use-Major is not allowed "by right" but requires a recommendation by the Planning Commission and the approval of the City Council. When considering application for a Conditional Use-Major the Planning Commission and the City Council shall consider the extent to which:

UDO 4.17.5.A. The proposed use is compatible with the character of development in the vicinity relative to; (a) density, bulk and intensity of structures, (b) parking, and (c) other uses.

Staff Finding: The proposed use is compatible with the character of the development in the vicinity. The south neighboring property's current use is part of the existing Landfill

UDO 4.17.5.B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There are currently no other developments on the immediate surrounding properties other than the existing Landfill operations. There may be a negative effect on the "value" of the surrounding properties based on the additional Landfill operations.

UDO 4.17.5.C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: *There may be a negative affect on vehicular or pedestrian traffic due to the expansion of a Landfill. A Landfill expansion or modification may cause an increase in the number of Landfill Operations vehicles and other large trucks, trailers, and hauling equipment on City roadways.*

UDO 4.17.5.D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Staff Finding: The expansion or modification of a Landfill Facility and Operations may cause an increased demand on the City to supply potable water, to process additional sanitary waste, and to accept additional Stormwater run-off into the existing ditches, culverts, outfalls, natural waterways. It may also increase the need for a greater level of

Fire Protection and increase the need for monitoring the City's tributaries. In addition, it may also increase the need for additional maintenance and repair on the City roadways due to the possible increased number of large hauling vehicles, trailers and other large equipment used in relation to the expansion, modification, and operations of a Landfill, as well as, increase the need for litter control on the roadways and right of ways throughout the City.

UDO 4.17.5.E. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Staff Finding: No, the Comprehensive Plan depicts this area as "Very Low Density Residential". It also depicts all other parcels included in the existing Landfill operation as "Low Impact Commercial". (See Exhibit D).

UDO 4.17.5.F. If the proposed use is listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes. A "Solid Waste Dump" is listed as a Conditional Use-Major in an "Industrial" zoning district.

UDO 4.17.5.G. Whether the proposed use will not be hazardous, detrimental, or disturbing to present surrounding land uses due to noise, glare, smoke, dust, odor, fumes, water pollution vibration, electrical interference, or other nuisances.

Staff Finding: The expansion or modification of a Landfill facility may cause an increase in noise and dust created by Landfill Operations vehicles and other heavy equipment used on and off-site by, or in relation to, the Landfill facility, which could be disturbing to other properties and uses in the vicinity. Also, an increase in odor, fumes and water pollution is a possibility with the expansion or modification of a Landfill facility due to the possible increased amount of waste received by the facility.

UDO 4.17.5.H. Whether the use conforms to all district regulations for the applicable district in which it is located unless other provisions are specifically set forth in the application.

Staff Finding: Existing facilities and uses are of Legal Non-Conforming Status. The proposed Expansion's conforming status will be addressed when all required documentation is submitted to the City contingent on the approval of the Major Conditional Use Permit.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another. The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

3. The City of Gautier's Landfill Site Ordinance was adopted by Council on February 21, 2017. This Ordinance will be in effect thirty (30) days from this date.

RECOMMENDATIONS:

Staff recommends that the Planning Commission consider the following matters in formulating specific conditions for a possible Conditional use permit: The limitation on height of Structures, Debris Piles, and Landfill Grades.

- The specific location of Structures and Debris piles.
- The location of the proposed site in relation to other nearby properties in the City and the effect on the Comprehensive Plan for those properties.
- The possible need to require specific Buffer Zones for Facilities.
- The overall Economic Impact on the City.
- A Host Fee and Community Host Agreement to address any negative impacts or concerns on the City.
- Negative effects on main Transportation Arteries.
- Types of Waste accepted at the Facility.
- The tracking of silt and soils on public roadways.
- The need to address off site litter and rubbish on public roadways as a result of transporting landfill materials on and off the facility site.

- The need for reporting spills to MDEQ and the City of Gautier within a designated time period.
- The need for controlling Birds and other Vector from becoming a nuisance to the Landfill site and surrounding properties and uses in the vicinity.
- The need for any Expansion and/or Modification to be permitted and approved by MDEQ.
- Continued compliance with MDEQ regulations.
- The need for obtaining an Operating Permit through City Council if and when the Landfill Site Ordinance takes affect.

CONCLUSION:

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major; or
2. Recommend that City Council approve the Conditional Use-Major with specific conditions; or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Exhibit 1 – Application
2. Exhibit A – Location Map
3. Exhibit B – Existing Zoning Map
4. Exhibit C – Existing Land Use Map
5. Exhibit D – Future Land Use Map
6. Exhibit E – Property Ownership Identification Map

GAUTIER, MISSISSIPPI

ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT

EXHIBIT 1

CONDITIONAL USE APPLICATION

Public Hearing Number

GPC #1701-CU

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Conditional Use - Major	X	$250.00
TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:		**FEE:**
Conditional Use - Minor		$250.00

Name of Applicant: Roger Applewhite / Applewhite Recycling Systems, LLC

Name of Business: Applewhite Recycling Systems Phone: 228-217-4135

Property Address: Bensley Rd (no number) Mailing Address (if Different): 4205 Bensley Rd, Gautier

E-Mail Address: rapple34@cableone.net

Proposed Use Requiring Conditional Use: C&D Landfill (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☒ Existing (with no modifications) ☐ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

X 1. Answers to the Criteria for Approval (see attached).

X 2. Project Narrative (see attached).

X 4. Diagram of intended use (see attached).

N/A 4. Copy of protective covenants or deed restrictions, if any.

DEQ Permit MOD Pending 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.

____ 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

X 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

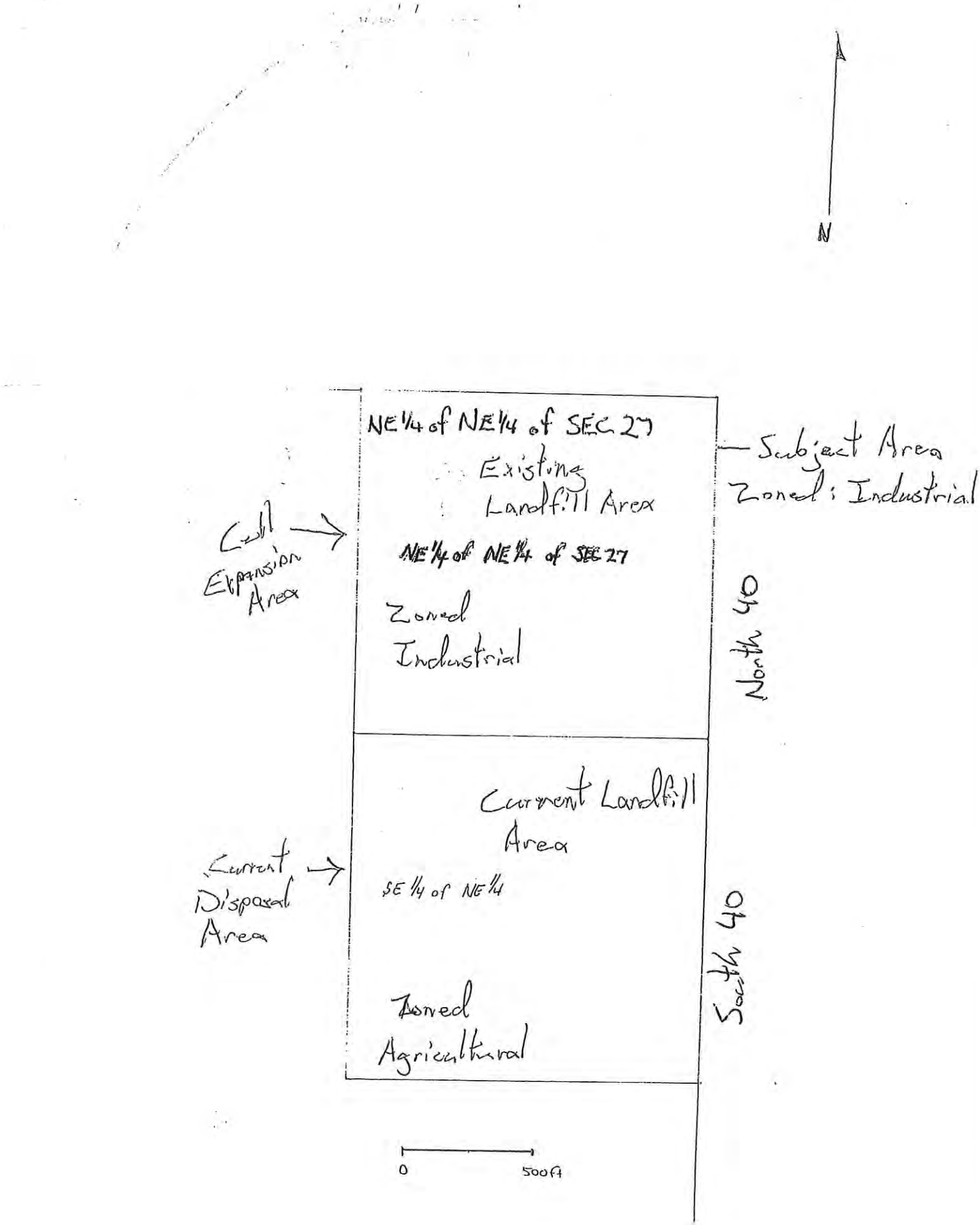
Signature of Applicant(s): [signature] Date of Application: 01/17/17

FOR OFFICE USE ONLY

Date Received 1/20/17 Verify as Complete [signature]

Fee Amount Received 250.00 ✓ Initials of Employee Receiving Application RM

Section 27, Township 7, Range 7
NE1/4 of NE1/4 of Sec 27
Zoned: Industrial
New Cell Developement
#4
N
Area where
we first began in
1982
Existing
Landfill
Zoned: Agricultural
Cell #1
Cell #2
Cell #3
Current
Landfill
Bradley Rd.
S
(TOWN)


N
NE 1/4 of NE 1/4 of SEC 27
Existing
Landfill Area
Subject Area
Zoned: Industrial
Cell
Expansion
Area
NE 1/4 of NE 1/4 of SEC 27
Zoned
Industrial
North 40
Current Landfill
Area
Current
Disposal
Area
SE 1/4 of NE 1/4
Zoned
Agricultural
South 40
0
500 ft

OWNERS CONSENT AND DESIGNATION OF AGENT – CONDITIONAL USE

I, John J. Jennings, the fee simple owner(s) of the following described property:

Address: Beasley Rd

Parcel ID No.: 32427005.050 NE¼ of NE¼ of Sec. 27

hereby petition to the City of Gautier to *Grant a Conditional Use Major or Minor of* landfill cell expansion (state proposed use from Article V of the Unified Development Ordinance) at the above reference property and affirm that Roger Applewhite (name of agent) is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

(Owner's Signature)

John J. Jennings as Pres & CEO
(Owner's Signature)

Notary Information:

The foregoing instrument was acknowledged before me this 19th day of January, 2017 by John J. Jennings, who is personally known to me or has produced _____ as identification and who did take an oath.

Malenie Velez
(Printed Name of Notary Public)

(Signature of Notary Public)

Commission # EE863007. My commission expires 3/9/17.

(Notary's Seal)

MALENIE VELEZ
MY COMMISSION # EE863007
EXPIRES March 09, 2017
(407) 398-0153 FloridaNotaryService.com

Answers To Use Criteria

#1. Yes
2. Landfill cell construction on existing landfill.
3. No. 80 acre site has been in use since 1982.
4. No change in traffic. Same continuing traffic since 1982.
5. N/A
6. Yes. This landfill has been operating on this same footprint since 1982.
7. No change in activity in volume or type of trash.

CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

The construction of landfill cell and continue landfill operations as we have done since 1982.
This is not an expansion from where we have always operated.
This is in the same location within the same 80 acre footprint
This latest cell is located at the further most northwest corner of our site. It is the further most area of our site from town.
There is no change in volume or waste type than what we currently receive.

Landfills consist of building cell after cell to create the mound and this is just another cell.

Exhibit A

Location Map

City Of Gautier
Economic Development/Planning

0 400 800
Feet

N
W E
S

Prepared by the
City of Gautier
GIS Division

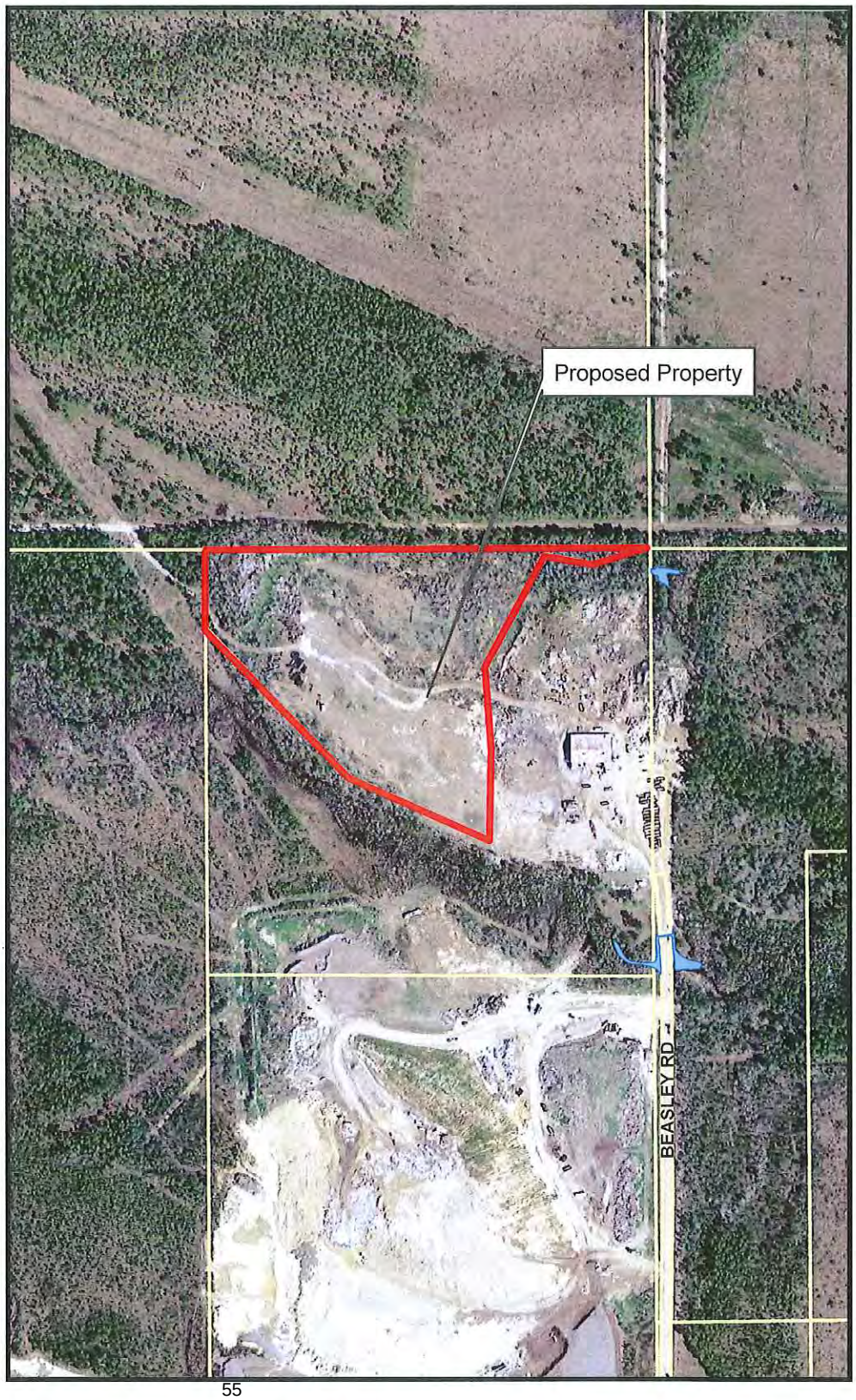
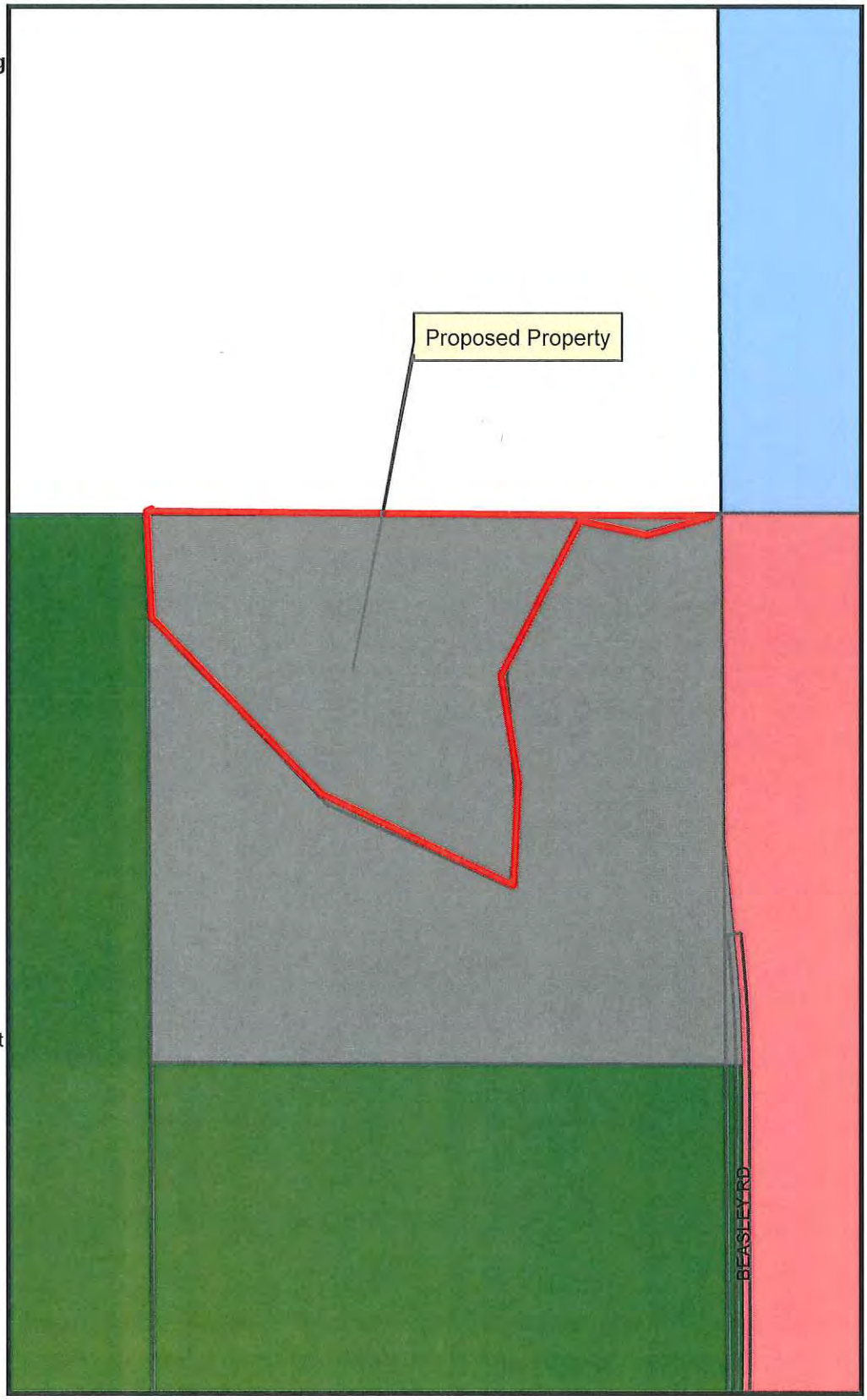


Exhibit B

Existing Zoning Map

City Of Gautier
Economic Development/Planning



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Prepared by the
City of Gautier
GIS Division

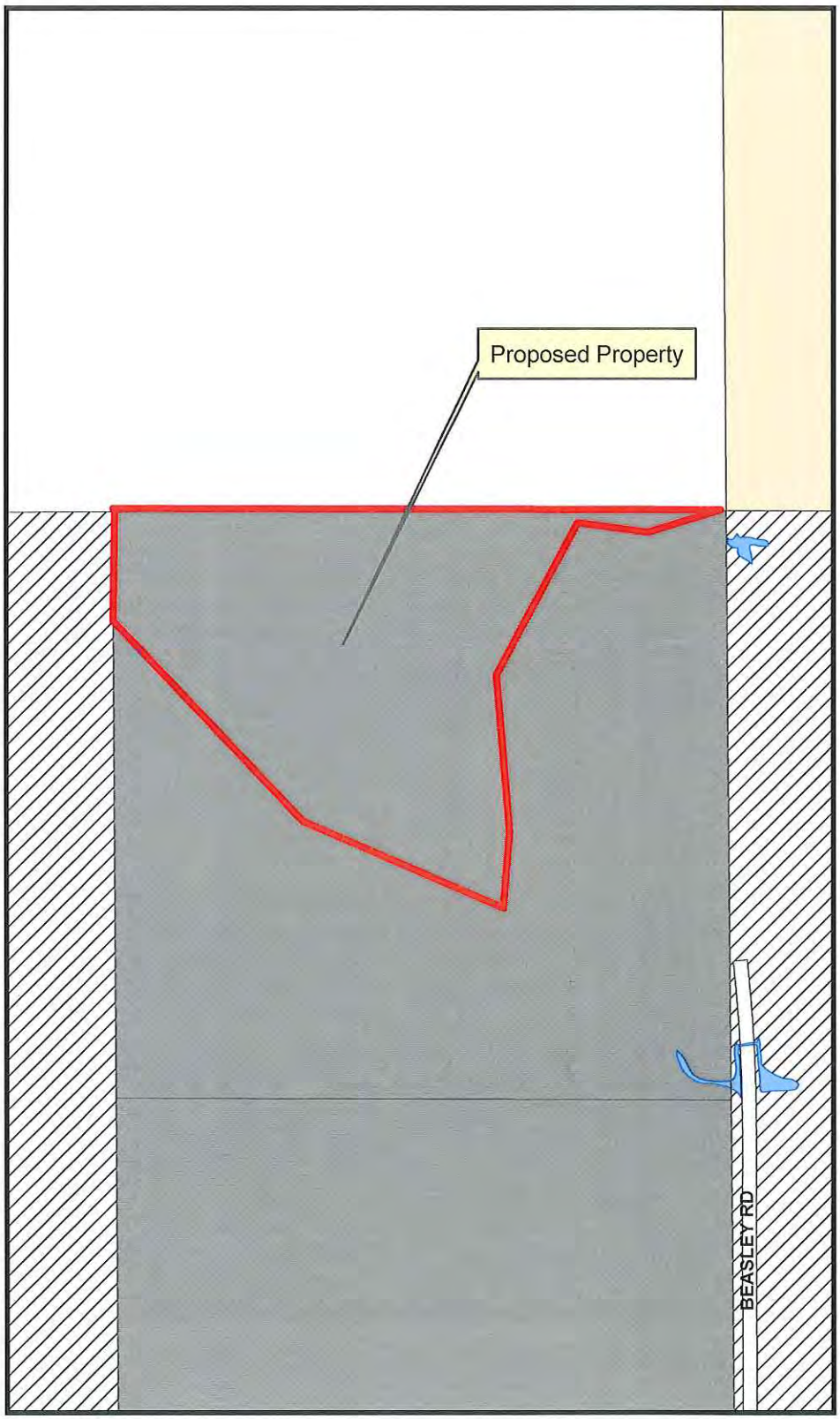
Legend

- AG Agricultural
- PL Public/Semi-Public
- PUD Planned Unit Development
- R-1 Low Density Residential
- R-2 Multi-Family Residential
- R-3 Mobile Home District
- MUM
- TC
- MURC-1
- MURC-2
- MURC-MW
- C-1 Neighborhood Commercial
- C-2 Community Commercial
- C-3 Highway Commercial
- I-2 Industrial

Exhibit C

Existing Land Use Map

City Of Gautier
Economic Development/Planning



N
W E
S

Prepared by the
City of Gautier
GIS Division

Legend

- GautierParTrimmed

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

Exhibit D

Future Land Use Map

City Of Gautier
Economic Development/Planning

0 400 800
Feet

N
W E
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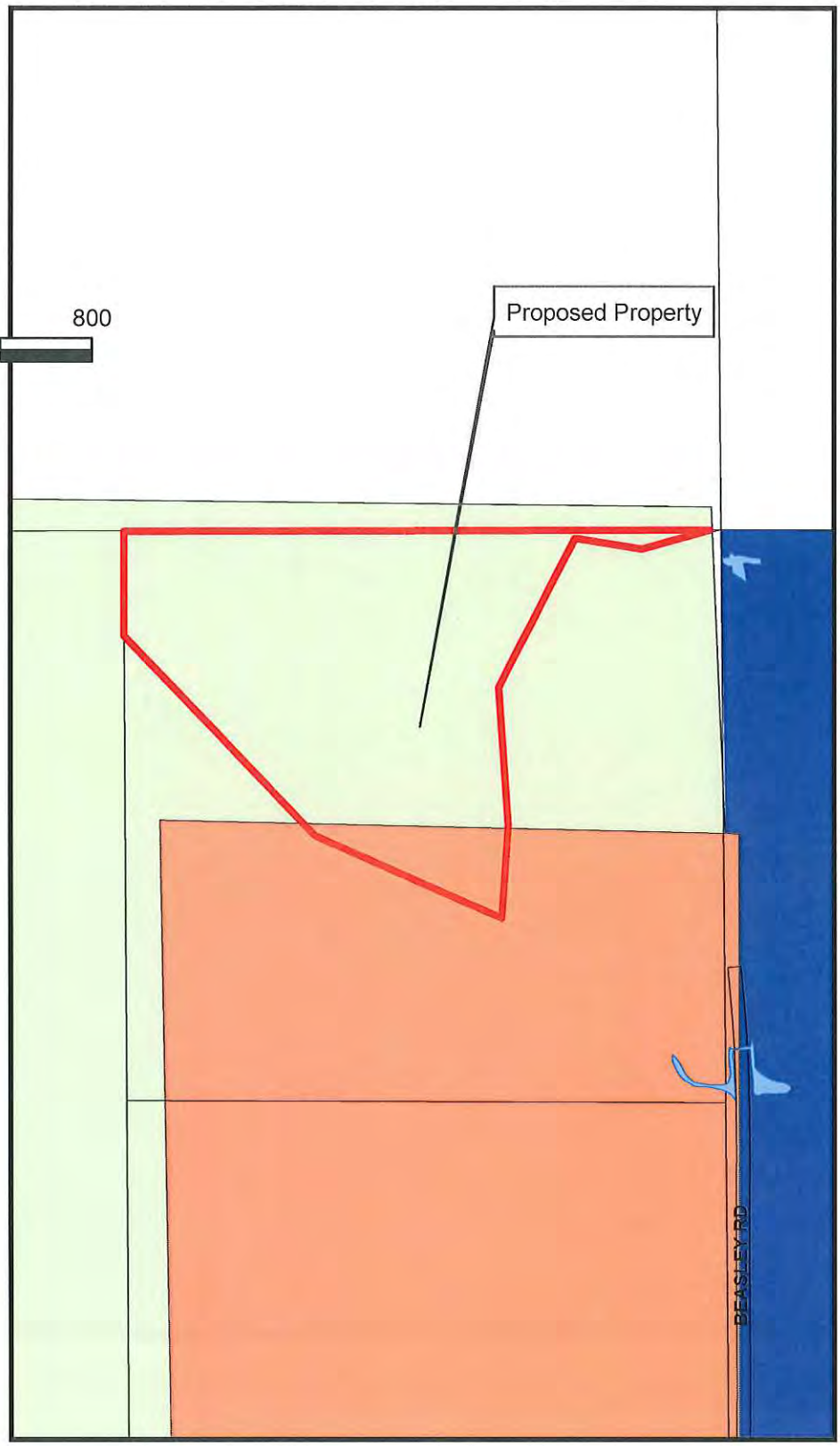
Prepared by the
City of Gautier
GIS Division



Legend

- Civic
- High Impact Commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- Low Impact Commercial
- Recreational
- Recreational Commercial
- Regional Scale Commercial
- Mixed Use Residential
- Town Center
- Very Low Density Residential

Exhibit E

Property Ownership Identification Map

City Of Gautier
Economic Development/Planning

0 400 800
Feet

N
W E
S

Prepared by the
City of Gautier
GIS Division

Exhibit F

Staff Recommendation Specifics

Note* Due to the lack of relative engineered information and details submitted by the applicant for the proposed Landfill Expansion of this specific site, all Staff recommendations are based solely on supposition. The following Bullet points are excerpts from the "Recommendations" section of the Staff Report. Directly following each Bullet point is Staff's specific recommendation as it relates to the subject of the Bullet point.

- The specific locations of structures and debris piles.

    - Staff recommends that the location of all structures, if any, be located on the property and be fully disclosed to City Staff, Planning Commission and Council. Staff further recommends that all debris piles are located so as to be hidden from view, both vertically and horizontally, from any and all adjacent public City streets, public right-of-ways, and surrounding properties.

- The location of the proposed site in relation to other nearby properties in the City and the effect on the Comprehensive Plan for those properties.

    - This site is located near the Town Center and the area referred to as the "Town Commons" area. Staff recommends that at no time shall the vertical height of the debris piles exceed the height of the buffer to ensure that the debris piles are continuously hidden from view.

- The possible need to require specific Buffer Zones for facilities.

    - Staff recommends that a Buffer Zone be established on applicant's other parcels which currently contain debris piles or which have the potential in the future to contain debris. This recommended buffer should contain a combination of multiple species of shrubs and trees sufficient for buffering these areas from City streets, public right-of ways, and surrounding properties.

- The overall Economic Impact on the City.

    - Since the Planning Department does not have engineered specifications or drawings detailing the applicant's proposed expansion, it is difficult for Staff to make specific

recommendations. Nonetheless, Staff recommends that the Planning Commission closely evaluate any potential economic impact upon economic development, the development of the Town Center/Town Commons area, and the affect on any potential development on surrounding properties.

- A Host Fee and Community Host Agreement to address any negative impacts or concerns on the City.

    - The current Landfill charges $6 per yard to non-city residents. Normally, host fees are set, generally, to compensate municipalities in which the landfill is located for any negative externalities such as; dust, traffic, litter, and other negative impacts. The landfill currently charges the City $2 per yard to dispose of Class I rubbish at the site which amounted to $1,616.00 last year.

- Negative effects on main Transportation Arteries.

    - Again, since the Planning Department has not been provided specific engineered information, these recommendations are largely based upon supposition. Nonetheless, it is supposed that Beasley Road will be heavily utilized by customers of the proposed landfill. Beasley Road is also currently used by Waste Pro's empty trucks. Possible increased traffic and the extended duration of use of the roadway due to the expansion of the landfill could have potential impacts on the maintenance required to keep Beasley Road usable and suitable for vehicular traffic.

- Types of waste accepted at the facility.

    - Staff recommends that if a "Conditional Use" is granted by the City, that it be granted for Class I rubbish only.

- The tracking of silt and soils on public roadways.

    - Staff recommends that all trucks and equipment used by the Landfill be washed, to the extent that would eliminate the tracking of silt and soils on public roadways, prior to leaving the facility.

- The need to address off site litter and rubbish on public roadways as a result of transporting landfill materials on and off the facility site.

    - Staff recommends that the Company either: adopt Beasley Road and the west portion of William Payne Adams Road, from the roundabout, west, to Beasley Road and keep the same free of

litter and debris on a daily basis, or contribute sum to the City for the litter control. Additionally, often, large piles of debris are left along the right-of –way of Beasley Road requiring the City to pick it up and pay for the disposal of same.

- The need for reporting spills to MDEQ and the City of Gautier within a designated time period.

    - Staff recommends that all spills be reported to MDEQ and the City within one (1) hour of occurrence. Additionally, such spills shall be mitigated to the satisfaction of MDEQ and the City, and the City shall receive a copy of the document from MDEQ, or other approved outside agency, clearing the affected area for safety and re-use. Failure to comply shall result in the inability of the landfill to obtain future operating permits under the City's Landfill Site Ordinance.

- The need for controlling Birds and other Vector from becoming a nuisance to the Landfill site and surrounding properties and uses in the vicinity.

    - Staff recommends that the facility submit an approved Vector Control Plan to the city to insure that Birds and other Vector will not become a nuisance to the Landfill site and surrounding properties and uses.

- The need for any Expansion and /or Modification to be permitted and approved by MDEQ.

    - Staff recommends that any Expansion, Modification, or change of any type comply with MDEQ regulations and must be reported to the City under the City's Landfill Site Ordinance.

- Continued compliance with MDEQ regulations.

    - See above Bullet Point.

- The need for obtaining an Operating Permit through City Council if and when the Landfill Site Ordinance takes affect.

    - Staff recommends as a specific condition to the "Conditional Use" permit, that that the Landfill must obtain an Operating Permit through City council, pursuant to the City of Gautier's Landfill Site Ordinance, if and when the ordinance takes affect.

NEEL-SCHAFFER
Solutions you can build upon

engineers
planners
surveyors
environmental scientists
landscape architects

EXHIBIT G

February 28, 2017
N-S Project No. 13059.002

Mr. Roger Applewhite
Applewhite Recycling Systems, LLC
PO Box 696
Gautier, Mississippi 39553

REFERENCE: CITY OF GAUTIER CONDITIONAL USE PERMIT APPLICATION
LATERAL EXPANSION CLASS I RUBBISH SITE R1-070
APPLEWHITE RECYCLING SYSTEMS, LLC
GAUTIER, JACKSON COUNTY, MISSISSIPPI

Dear Roger:

On February 21, 2017, the Gautier, Mississippi City Council voted in favor of adopting landfill ordinances for new, existing, and expanding landfills within the City of Gautier. These ordinances govern the siting and operational procedures of landfills within the city limits of Gautier to include the proposed Applewhite Recycling Systems, LLC lateral expansion of its current Class I Rubbish Facility, permit number R1-070, Section 27, Township 7 South, Range 7 West, Gautier, Jackson County, Mississippi. Subsequently, the City of Gautier has requested that Waste Pro of Mississippi, LLC respond to nine landfill conditional use criteria.

Per your email request on February 24, 2017, Neel-Schaffer, Inc. is providing responses to six of the nine conditional use requirements. The following responses and figures provided herein are excerpts from the *Lateral Expansion Permit Application* for the Applewhite Recycling Systems, LLC Class I Rubbish Site, as Submitted to the Mississippi Department of Environmental Quality, dated March 2016. Additionally, the responses are in accordance with the *Mississippi Nonhazardous Waste Management Regulations*. The City of Gautier conditional use requirements (bold) and our responses (italics) are provided in the following paragraphs.

A limitation on the height of structures, debris piles, and landfill grades.

The original intent was a design for a top of landfill elevation equivalent to the current permitted landfill of 75 feet above surface grade or an elevation of 95 feet mean sea level (MSL). Due to the restrictive buffers and location of Mary Walker Bayou, we are limited to 13.4 acre disposal footprint. With a 4 horizontal on 1 vertical final slope with a not to exceed 4% top grade, the height of the landfill is limited to maximum elevation of 50 feet above grade or an elevation of 70 feet above MSL.

Specific locations of structures and debris piles.

The total property, to include the buffer zones, is approximately 21.1 acres. The total acreage proposed for disposal is approximately 13.4 acres. The disposal area is bordered to the south by the northwest - southeast trending Mary Walker Bayou, to the north by the Mississippi Sandhill Crane Refuge, and east and west by private, undeveloped properties. The locations of the proposed lateral

1022 Highland Colony Parkway, Suite 202, Ridgeland, MS 39157, Phone 601.898.3358, Fax 601.898.8485
www.neel-schaffer.com

expansion disposal area, buffer zones, and Mary Walker Bayou and associated wetlands are shown on Figure 2 (lateral expansion permit application).

Buffer zones

Northern Buffer to the Mississippi Sandhill Crane Refuge – 200 ft,
Eastern and Western Buffers – 150 ft (wooded), and
Southern Buffer – 100 ft north of the defined channel of Mary Walker Bayou. Best management practices to include earthen berms will be constructed to assure that sediment and deminimis waste do not entire the wetlands associated with Mary Walker Bayou.

Limitation on types of waste accepted

The types of Class I materials received at the subject site will consist of those materials allowed in Item B, Section VI Rubbish Site Requirements – Nonhazardous Solid Waste Management Regulations & Criteria. The materials will include construction and demolition debris, such as wood, metal, etc.; brick, mortar, concrete, stone, and asphalt; cardboard boxes; natural vegetation, such as tree limbs, stumps, and leaves; appliances, other than refrigerators and air conditioners, which have the motors removed; furniture; plastic, glass, and crockery, except containers; sawdust, wood shavings, and wood chips; and other similar wastes specifically approved by the MDEQ. The anticipated sources of Class I solid waste materials will be from private contractors that generate construction and demolition activities, residential, and commercial facilities.

Each load will be physically monitored by the facility operator or designated trained spotter to insure that unauthorized wastes, if any, are separated, containerized, and shipped offsite for proper disposal at a MDEQ authorized disposal facility, as applicable. If during inspection of the materials while either in trucks or in the disposal area, incidental amounts of unauthorized wastes are observed, the waste will be containerized and shipped offsite for disposal at an approved facility.

Plans for off-site rubbish and litter control

Windblown and scattered litter and debris will be collected from around the landfill on an as need basis at the end of each operating day and returned to the active working area for proper disposal.

Procedures for reporting spills to the City and MDEQ

Rule 1.6 Rubbish Site Requirements of the Mississippi Nonhazardous Waste Management Regulations explicitly prohibits the disposal of liquid wastes and does not apply to this facility. However, each load will be physically monitored by the facility operator or designated trained spotter to insure that unauthorized wastes to include liquids, if any, are separated, containerized, and shipped offsite for proper disposal at a MDEQ authorized disposal facility, as applicable. If during inspection of the materials while either in trucks or in the disposal area, unauthorized liquid wastes are observed, the waste liquids will be containerized and shipped offsite for disposal at an approved facility.

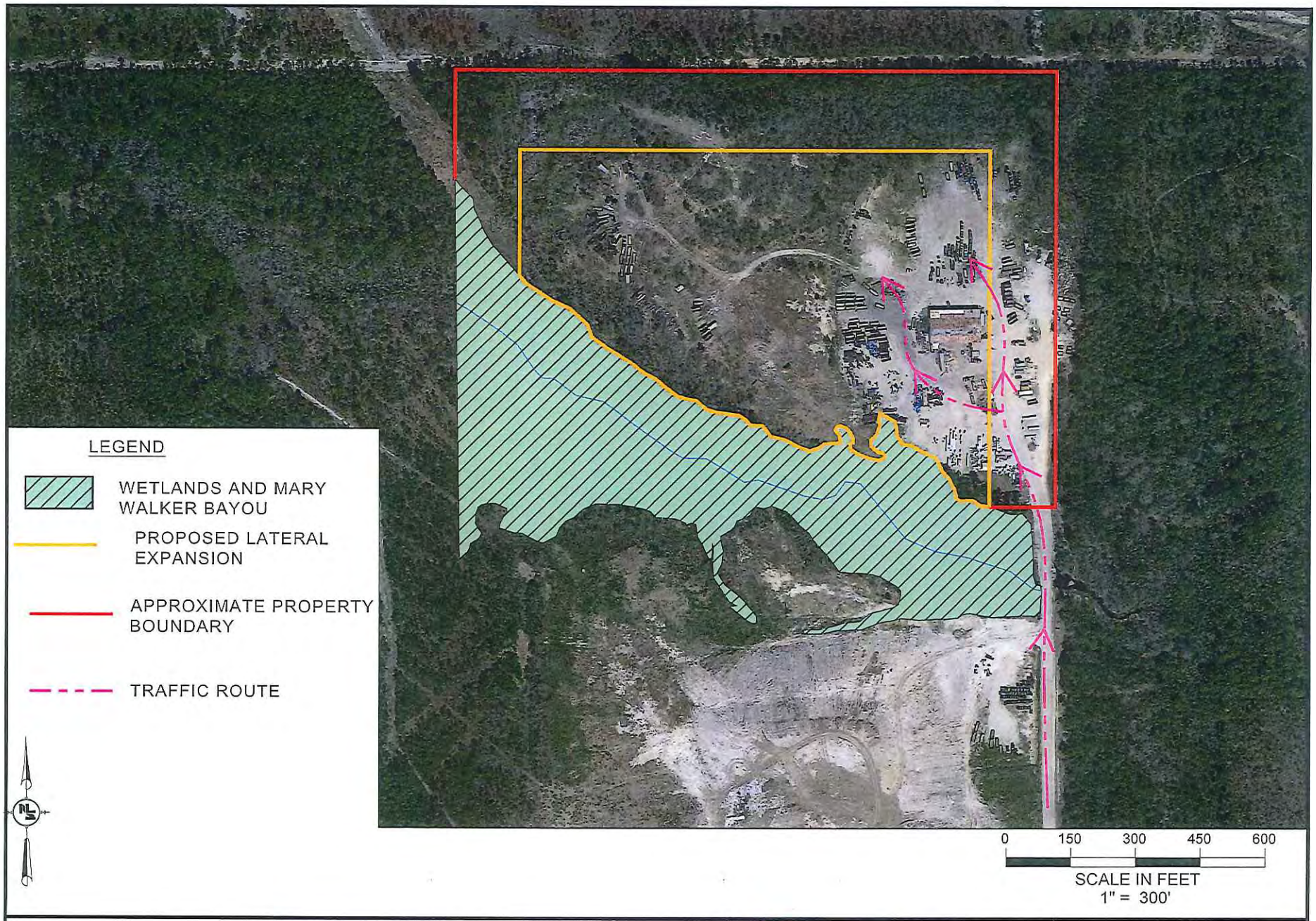
Should you have questions or require additional information, please contact me at (601) 898-3358 or my cell (601) 503-6124.

Sincerely,

NEEL-SCHAFFER, INC.

John E. Malanchak, RPG
Senior Project Manager

Attachment



APPLEWHITE RECYCLING SYSTEMS, LLC
PROPOSED CLASS I RUBBISH LATERAL EXPANSION
FOR R1-070
GAUTIER, MISSISSIPPI

Project No.: 13059.002

NEEL-SCHAFFER
Solutions you can build upon

SITE FEATURES

Drawn By:	HMS	Date:	Scale:	FIGURE 2
Checked By:	JM	01/05/17	1" = 300'	

EXHIBIT H

CLASS I RUBBISH DISPOSAL SITES

ACCEPTABLE WASTES:

Construction and demolition debris, such as wood, metal, etc.
Brick, mortar, concrete, stone, and asphalt
Cardboard boxes
Natural vegetation, such as tree limbs, stumps, and leaves
Appliances which have had the motor removed, except for refrigerators
Furniture
Plastic, glass, crockery, and metal, except containers
Sawdust, wood shavings, and wood chips

PROHIBITED WASTES:

Any waste listed above contaminated by a possible pollutant, such as a food or chemical
Household garbage
Food or drink waste
Industrial waste, unless specifically approved by the OPC[1]
Liquids
Sludges
Contaminated soils
Paint or paint buckets
Oil containers and chemical containers
Any metal, glass, plastic, or paper container, unless specifically approved by the OPC[1]
Fabric, unless specifically approved by the OPC[1]
Paper wastes, unless specifically approved by the OPC[1]
Engines or motors
Refrigerators
Whole tires
Cut or shredded tires, unless specifically approved by the OPC[1]
Batteries
Toxic or hazardous waste
Asbestos and asbestos containing material
Medical Waste
Other waste which may have an adverse effect on the environment

[1]*The Office of Pollution Control may approve the disposal of certain industrial waste, containers, fabric, paper wastes, or cut or shredded tires, on a case-by-case basis, depending upon the characteristics of the waste and the operational plan of the site.*

It is the responsibility of the operator to remove and properly dispose any prohibited wastes which were inadvertently or illegally disposed at the site. If the operator has any doubts as to the acceptability of a waste, he should contact the Office of Pollution Control, Solid Waste Management Branch, phone 961-5171, for assistance.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 045-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Shepard State Park Log Cabin Welcome Center project in an amount not to exceed $5,770.00.

IT IS FURTHER ORDERED that Brown, Mitchell & Alexander's work in this agreement will include design revisions, construction administration and resident project representation during construction in support of the approved Change Order 1. Funding is provided through Tidelands.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: April Havens, Grants and Projects Administrator

Date: March 14, 2017

Subject: Shepard State Park Log Cabin Welcome Center – Professional Services Agreement with Brown, Mitchell & Alexander, Inc.

REQUEST:
The Grants and Projects Administrator requests City Council authorization to enter into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Shepard State Park Log Cabin Welcome Center project in an amount not to exceed $5,770.00

BACKGROUND:
The Shepard State Park Log Cabin Welcome Center project is under construction. The project originally included a concrete parking lot. City staff, however, decided an asphalt parking lot with a limited amount of concrete curbing would be more appropriate for this site.

DISCUSSION:
Due to parking lot changes, a deductive Change Order 1 was issued and approved by Council on March 7, 2017. BMA's work in this agreement will include design revisions, construction administration and resident project representation during construction in support of the approved Change Order 1. Funding is provided through Tidelands.

RECOMMENDATION:
The Grants and Projects Administrator recommends that City Council authorize entering into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Shepard State Park Log Cabin Welcome Center project in an amount not to exceed $5,770.00

The City Council may:

1. Approve entering into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Shepard State Park Log Cabin Welcome Center as presented; or
2. Not approve entering into a professional services agreement with Brown, Mitchell & Alexander, Inc. for work related to the Shepard State Park Log Cabin Welcome Center as presented.

ATTACHMENT(S):

1. Proposed Letter Form Agreement with BMA

BROWN, MITCHELL & ALEXANDER, INC.
CONSULTING ENGINEERS

401 Cowan Road, Suite A
Gulfport, MS 39507
228-864-7612

796 Vieux Marche, 2nd Floor
Biloxi, MS 39530
228-436-7612

3103 Pascagoula Street
Pascagoula, MS 39567
228-436-7612

www.bmaengineers.com

March 10, 2017

VIA E-MAIL: pyancy@gautier-ms.gov

Ms. Paula Yancy, City Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

RE: PROPOSAL FOR PROFESSIONAL SERVICES
SHEPPARD STATE PARK WELCOME CENTER

Dear Ms. Yancy:

Pursuant to your request, Brown, Mitchell & Alexander, Inc. is pleased to submit this letter form of agreement to provide continued professional services relative to the above referenced project. Our tasks shall include Design Revisions, Construction Administration and Resident Project Representation during construction in support of the deductive Change Order No. 1 (CO#1) for the project. These services will provide revisions to the construction plans (per CO#1) and provide on-site observation at the site.

The above services will be provided on an hourly basis in accordance with our Standard Hourly Rates Schedule (Attachment A) and are estimated not to exceed $5,770.00 (see attached fee worksheet). Reimburseable expenses and any services requested outside the above referenced scope of services will be considered additional services and will be billed accordingly. Attachment B, BMA's General Conditions for Engineering, Surveying and Environmental Activities, is attached to and a part of this agreement. Invoices are submitted monthly and payment shall be made upon receipt of and in accordance with BMA's itemized invoice.

If this letter satisfactorily sets forth our agreement for these services, please have the appropriate person execute in the space provided below and return a fully executed copy to lorrie@bmaengineers.com for our records. If you have any questions relative to this proposal, please do not hesitate to contact me at (228) 864-7612. We look forward to working with you on this project.

Sincerely,

Benjamin Smith, P.E.
Vice President

ACCEPTED & AGREED TO ON THIS _____ DAY OF MARCH, 2017

CITY OF GAUTIER

Attachments

By: _____

Title: _____

CELEBRATING 50 YEARS

O:\lorrie\ProjectFiles\3399 CofGautier MSA\Sheppard State Park (Addl'l design, CA, RPR) 3.10.17.doc

BROWN, MITCHELL & ALEXANDER, INC.

CITY OF GAUTIER
Shepard State Park Welcome Center
Design Revisions (per CO#1), Construction Administration and Resident Project Representative

PROPOSAL WORKSHEET: 2/7/17

NUMBER OF HOURS

	Professional Engineer IV	Drafting	Clerical	RPR III	Total Fee
Hourly Rate:	$151.00	$91.00	$64.00	$86.00	
TASKS:					
1. PLAN MODIFICATION					
A. Update Plans / Prepare Budget	4	6	3		
B. Construction Administration	4		6		
2. RESIDENT PROJECT REPRESENTATION					
A. RPR Services to Support Additional Scope				40	
SUBTOTAL - TASKS (HOURS)	8	6	9	40	
SUBTOTAL - TASKS (FEE)	$1,208.00	$546.00	$576.00	$3,440.00	$5,770.00
TOTAL TASK FEES	$1,208.00	$546.00	$576.00	$3,440.00	**$5,770.00**
ESTIMATED TOTAL FEE					**$5,770.00**

ATTACHMENT A

BROWN, MITCHELL & ALEXANDER, INC.
STANDARD HOURLY RATES

Engineering Staff	
Principal Engineer	$185.00
Professional Engineer IV	$151.00
Professional Engineer III	$137.00
Professional Engineer II	$123.00
Professional Engineer I	$108.00
Engineer Intern II	$100.00
Engineer Intern I	$88.00
Engineer Technician II	$82.00
Engineer Technician I	$68.00
Environmental Staff	
Environmental Scientist	$ 90.00
Project Representation Staff	
Resident Project Representative IV	$94.00
Resident Project Representative III	$86.00
Resident Project Representative II	$75.00
Resident Project Representative I	$68.00
Drafting Staff	
CADD Production Manager	$97.00
Design/CADD Technician	$91.00
CADD Operators/Drafters	$88.00
Surveying Staff	
Registered Land Surveyor I	$100.00
Land Surveyor Intern	$68.00
Survey Crew Chief	$59.00
Instrument Man	$53.00

Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
November 17, 2016

ATTACHMENT A

BROWN, MITCHELL & ALEXANDER, INC.
STANDARD HOURLY RATES

Surveying Staff (Cont'd)

1-Man Survey Crew	$92.00
2-Man Survey Crew	$128.00
3-Man Survey Crew	$153.00

OVERTIME:

1-Man Survey Crew	$117.00
2-Man Survey Crew	$158.00
3-Man Survey Crew	$184.00

Administrative Staff

Administrative III	$74.00
Administrative II /Specifications Technician	$64.00
Administrative I	$56.00
Clerical	$47.00

Equipment Charges

Drone (minimum charge, up to half day)	$300.00
Drone (more than half day to all day)	$450.00

Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
November 17, 2016

ATTACHMENT B

BROWN, MITCHELL & ALEXANDER, INC.
GENERAL CONDITIONS
FOR
ENGINEERING, SURVEYING & ENVIRONMENTAL ACTIVITIES

1. **PARTIES AND SCOPE OF WORK:** Brown, Mitchell & Alexander, Inc. ("BMA") shall include said company, or its particular division, subsidiary or affiliate performing the work. "WORK" means the service(s) performed by BMA for Client or at Client's direction. "This agreement" consists of BMA's proposal, BMA's Schedule of Fees and Services, Client's written acceptance thereof if accepted by BMA, and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by BMA. If the Client is ordering work on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said work and in such case the term "Client" also includes the principal for whom the work is being performed. Prices quoted and charged by BMA for its work are predicated upon the conditions and the allocations of risks and obligations expressed in this agreement. Unless this agreement specifically provides that BMA is to perform its work pursuant to specified Federal, State or local regulations, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by Client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of BMA's work. BMA shall have no duty or obligation to any party other than those duties and obligations expressly set forth in this agreement. Ordering work from BMA shall constitute acceptance of the terms of this agreement.

2. **SCHEDULING OF WORK:** The services set forth in BMA's proposal and Client's acceptance will be accomplished in a timely and workmanlike manner by BMA personnel. If BMA is required to delay any part of its work to accommodate the requests or requirements of Client, regulatory agencies, or third parties or due to any causes beyond the direct reasonable control of BMA, additional charges may be applicable~~, which Client agrees to pay.~~

3. **ACCESS TO SITE:** Client will arrange and provide access to each site upon which it will be necessary for BMA to perform its work. In the event work is required on any site not owned by Client, Client represents and warrants to BMA that Client has obtained all necessary permissions for BMA to enter upon the site and conduct its work. Client shall, upon request, provide BMA with evidence of such permission as well as acceptance of the other terms and conditions set forth herein by the owner(s) and tenant(s), if applicable, of such site(s) in form acceptable to BMA. Any work performed by BMA with respect to obtaining permission to enter upon and do work on the lands of others as well as any work performed by BMA pursuant to this agreement shall be deemed as being done on behalf of Client. ~~and Client agrees to assume all risks thereof.~~ BMA shall take reasonable measures and precautions to minimize damage to each site and any improvements located thereon as the result of its work and the use of its equipment; however, BMA has not included in its fee the cost of restoration of damage which may occur. If Client ~~or the possessor of any interest in any site~~ desires or requires BMA to restore site to its former conditions, upon written request of Client, BMA will perform such additional work as is necessary to do and Client agrees to pay to BMA the cost thereof **(under separate written agreement).**

4. **CLIENT'S DUTY TO NOTIFY ENGINEER:** Client represents and warrants that he has advised BMA of any known or suspected hazardous materials, utility lines, and pollutants at any site at which BMA is to do work hereunder. ~~and unless BMA has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save BMA harmless from all claims, suits, losses, costs and expenses, including reasonable attorneys fees as a result of personal injury, death or property damage occurring with respect to BMA's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to BMA by Client.~~

5. PUBLIC RESPONSIBILITY: Both the Client and BMA owe a duty of care to the public and to the environment that requires them to conform to applicable codes, standards, regulations and ordinances, principally to protect the public health and safety and the environment. The Client shall make no request of BMA that, in BMA's reasonable opinion, would be contrary to BMA's professional responsibilities to protect the public and the environment. The Client shall take all actions and render all reports required of the Client in a timely manner. Should the Client fail to take any required actions or render any required notices to appropriate governmental authorities in a timely manner, the Client agrees that BMA has the right to exercise its professional judgment in reporting to appropriate public officials or taking other necessary action. The Client agrees to take no action against or attempt to hold BMA liable in any way for carrying out what BMA reasonably believes to be its public responsibility. In addition, the Client agrees that BMA shall not be held liable in any respect for reporting said conditions. ~~Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and sub-BMAs against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with BMA's notifying or failing to notify appropriate public officials.~~

~~**6. LIMIT OF LIABILITY CLAUSE:** In recognition of the relative risks and benefits of the Project to both the Client and BMA, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of BMA to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of BMA to the Client shall not exceed $50,000, or BMA's total fee for services rendered on this Project, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.~~

7. STATUTE OF LIMITATIONS: Statute of Limitations will commence to run at the Date of Substantial Completion of the Work. The Client and BMA hereby agree that any applicable statute of limitations shall commence to run and any alleged cause of action shall be deemed to have accrued in any and all event not later than the relevant Date of Substantial Completion of the Work, **or as otherwise provided by Mississippi law.**

~~**8. INDEMNITY:** In the event that the Client or the Client's principal shall bring any suit, cause of action or counterclaim against BMA, to the extent that BMA shall prevail, the party initiating such action shall pay to BMA the costs and expenses incurred to answer and or defend such action, including reasonable attorney's fees and court costs. In no event shall BMA indemnify any other party for the consequences of the party's negligence, including failure to follow BMA's recommendations.~~

9. PAYMENT: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the maximum interest rate permitted under applicable law, until paid. ~~Client agrees to pay BMA's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees.~~ BMA shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein BMA waives any rights to a mechanics' lien, or any provision conditioning BMA's right to receive payment for its work upon payment to Client by any third party. These general conditions are notice, where required, that BMA shall file a lien whenever necessary to collect past due amounts.

10. TERMINATION: This agreement may be terminated by either party upon seven (7) day's prior written notice. In the event of termination, BMA shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.

11. WITNESS FEES: BMA's employees shall not be retained as expert witnesses except by separate, written agreement. ~~Client agrees to pay BMA pursuant to BMA's then current fee schedule for any BMA employee subpoenaed by any party as an occurrence witness as a result of BMA's work.~~

12. HAZARDOUS MATERIALS: Client assumes full responsibility for compliance with the provisions of the Resource Conservation and Recovery Act, 42 USCA, Sec. 6901, seq., as amended ("RCRA") and any other Federal or State statue or regulation governing the handling, treatment, storage and disposal of pollutants.

13. LIMITATIONS OF PROCEDURES, EQUIPMENT AND TESTS: Information obtained from field observations, analysis and testing of sample materials shall be accurately reported on boring logs. Such information is considered evidence with respect to the detection, quantification and identification of pollutants, but any inference or conclusion based thereon is necessarily an opinion also based upon engineering judgement and shall not be construed as a representation of fact. Ground water levels and composition may vary due to seasonal and climatical changes and extrinsic conditions and, unless samples and testing are conducted over an extended period of time pollutants contained therein may escape detection. A site at which pollutants are not found to exist or at the time of the field observation do not, in fact, exist, may later, due to intervening causes such as natural ground water flows or human intervention, become contaminated. There is a risk that sampling techniques may themselves result in contamination of certain subsurface areas such as when a probe or boring device moves through a contaminated area linking it to an aquifer, underground stream or other hydrous body not previously contaminated and capable of transporting pollutants. ~~Because~~ The risks set forth in this paragraph are unavoidable and ~~because~~ the sampling techniques to be employed are a necessary aspect of BMA's work on Client's behalf~~, Client agrees to assume these risks.~~

14. DISCOVERY OF UNANTICIPATED ENVIRONMENTAL CONDITIONS: The discovery of certain environmental conditions may make it necessary for BMA to take immediate measures to protect health and safety and the environment. BMA agrees to notify Client as soon as practically possible should such environmental conditions be suspected or discovered~~. Client agrees to reimburse BMA for the reasonable cost of implementing such measures under the circumstances~~.

15. SOIL AND SAMPLE DISPOSAL: Unless otherwise agreed in writing, soils known at the time to be contaminated will be placed in containers, labeled and left on the site for proper disposition by Client; and samples removed by BMA to a testing laboratory will, upon completion of testing, be disposed of by the testing laboratory in an approved manner.

16. DELIVERY OF ELECTRONIC FILES: In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by BMA, the Client agrees that all such electronic files are instruments of service of BMA, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights. The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project and agrees not to transfer these electronic files to others without the prior written consent of BMA. ~~The Client further agrees to waive all claims against BMA resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than BMA.~~
The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by BMA and electronic files, the signed or sealed hard-copy construction documents shall govern. ~~In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and sub-BMAs against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising from any changes made by anyone other than BMA or from any reuse of the electronic files without prior written consent of BMA.~~

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by BMA, and BMA makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. ~~In no event shall BMA be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.~~

17. SITE SAFETY: BMA's site responsibilities are limited solely to the activities of BMA and BMA's employees on site. These responsibilities shall not be inferred by any party to mean that BMA has responsibility for site safety. Safety in, on, or about the site is the sole and exclusive responsibility of the Contractor alone. The Contractor's methods of work performance, superintendence of the Contractor's employees, and sequencing of construction are also the sole and exclusive responsibilities of the Contractor alone. Client warrants that: 1) The Contractor's responsibilities will be made clear in Client's agreement with the Contractor; 2) Client's agreement with the Contractor shall require the Contractor to indemnify, defend, and hold Client and BMA harmless from any claim or liability for injury or loss arising from Client's or BMA's alleged failure to exercise site safety responsibility; and 3) Client's agreement with the Contractor shall require the Contractor to make Client and BMA additional insureds

under the Contractor's general liability insurance policy, which insurance protection shall be primary protection for Client and BMA. ~~Given the foregoing, Client also shall, to the fullest extent permitted by law, waive any claim against BMA, and indemnify, defend, and hold BMA harmless from any claim or liability for injury or loss arising from BMA's alleged failure to exercise site safety responsibility. Client also shall compensate BMA for any time spent or expenses incurred by BMA in defense of any such claim. Such compensation shall be based upon BMA's prevailing fee schedule and expense reimbursement policy. (The term "any claim" used in this provision means "any claim in contract, tort, or statute alleging negligence, errors, omissions, strict liability, statutory liability, breach of contract, breach of warranty, negligent misrepresentation, or other acts giving rise to liability.")~~

18. <u>CONSTRUCTION OBSERVATION:</u> If included as a service or task in this agreement, BMA shall visit the site at intervals to the stage of construction, or as otherwise agreed to in writing by the Client and BMA, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow BMA to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. Based on this general observation, BMA shall keep the Client informed about the progress of the Work and shall advise the Client about observed deficiencies in the Work. If the Client desires more extensive project observation or full-time project representation such as a Resident Project Representative (RPR), the Client shall request that such services be provided by BMA and such tasks may be included in the scope of services in the agreement. In any case, BMA shall not supervise, direct, or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

If construction observation is not included as a service in the agreement, it is understood and agreed that BMA's scope of services under this Agreement does not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Client. The Client assumes all responsibility for interpretation of the contract documents and for construction observation. ~~and the Client waives any claims against BMA that may be in any way connected thereto. In addition, the Client agrees to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and any sub-consultants of BMA against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of BMA.~~

19. <u>ENTIRE AGREEMENT:</u> This agreement contains the entire understanding between the parties. Client acknowledges that no representations, warranties, undertakings or promises have been made other than and except those expressly contained herein. This agreement may be amended, modified or terminated only by a written instrument signed by each of the parties hereto.

The name and registration number of the professional engineer who will bear the primary responsibility for the engineering work on this project is: Dax B. Alexander, Mississippi Registration No. 14208.

The name and registration number of the professional land surveyor who will bear the primary responsibility for the land surveying work on this project is: Mark Otto, Mississippi Registration No. 2868.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 046-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a professional services agreement with Seymour Engineering for study of Graveline Bayou in an amount not to exceed $49,300.00.

IT IS FURTHER ORDERED that this work is 100 percent funded through Tidelands.

IT IS FURTHER ORDERED that the Scope of Services include environmental planning and engineering analysis of the mouth of Graveline Bayou, a bathymetric survey, sediment testing (chemical), sediment testing (geotechnical), working with the Secretary of State to establish a boundary of proposed shoreline for restoration, and developing a project budget.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Anderson**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: April Havens, Grants and Projects Administrator

Date: March 14, 2017

Subject: Graveline Bayou Study – Professional Services Agreement with Seymour Engineering

---

REQUEST:
The Grants and Projects Administrator requests City Council authorization to enter into a professional services agreement with Seymour Engineering for study of Graveline Bayou in an amount not to exceed $49,300.

BACKGROUND:
The goal of this project is to provide preliminary engineering for developing a conceptual plan and cost estimate to mitigate the continued erosion of the shoreline along the inlet of Graveline Bayou. This work is 100 percent funded through Tidelands.

DISCUSSION:
This work will include: environmental planning and engineering analysis of the mouth of Graveline Bayou, a bathymetric survey, sediment testing (chemical), sediment testing (geotechnical), working with the Secretary of State to establish a boundary of proposed shoreline for restoration, and developing a project budget.

RECOMMENDATION:
The Grants and Projects Administrator recommends that City Council authorize entering into a professional services agreement with Seymour Engineering for study of Graveline Bayou in an amount not to exceed $49,300.

The City Council may:

1. Approve entering into a professional services agreement with Seymour Engineering for study of Graveline Bayou as presented; or
2. Not approve entering into a professional services agreement with Seymour Engineering for study of Graveline Bayou as presented.

ATTACHMENT(S):

1. Proposed Contract for Graveline Bayou Study

STANDARD FORM OF AGREEMENT
BETWEEN
OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of _____, 2017, between The City of Gautier (OWNER) and Seymour Engineering, 925 Tommy Munro Drive, Suite G, Biloxi, Mississippi 39532 (ENGINEER). OWNER intends to restore the Graveline Bayou Inlet in Gautier, Mississippi (hereinafter called the Project).

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

SECTION 1 - BASIC SERVICES OF ENGINEER

1.1 General.

1.1.1. ENGINEER shall provide for OWNER professional engineering services in all phases of the Project to which this Agreement applies as hereinafter provided. These services will include serving as OWNER's professional engineering representative for the Project, providing professional engineering consultation and advice and furnishing customary civil engineering services.

1.2 Scope of Services

1.2.1 Perform Environmental Planning and Engineering Analysis of the mouth of Graveline Bayou, nearshore waters and inland waterways of Point Clear for the purpose of providing preliminary engineering for developing conceptual plan and cost estimate to mitigate the continued erosion of the shoreline along the inlet of the Graveline Bayou. Furthermore, establish proposed dredge alignment sites within close proximity of the site with estimated available quantities of dredge spoils and to evaluate the structural characteristics for utilizing said material as part of the Restoration for Beneficial Use.

1.2.2 Bathymetric Survey – Perform a Bathymetric Survey of the mouth of Graveline Bayou, nearshore waters of the peninsulas and the bayous of Point Clear. This survey will identify existing bottom elevations, water depths and support engineering calculations of proposed improvements for the restoration of the Graveline Bayou Inlet and determine the amount of dredge spoils available.

1.2.3 Sediment Testing (Chemical) – Prepare a Sediment Testing Plan which shall identify collecting material samples from six (6) selected locations for creating two (2) testing replicates and submit to the Mississippi Department of Marine Resources for review and approval.

Subject to approved Sediment Testing Plan, collect six (6) material samples from the project area to combine for two (2) replicates for evaluation of suitability for disposal within a Beneficial Use Disposal Site.

1.2.3.1 Sediment Testing (Geotechnical) – Utilize marine mounted drilling equipment to perform a Geotechnical Investigation of the existing soil conditions. Soil borings will be conducted to collect material and samples will be evaluated by a geotechnical laboratory to test soil properties for construction of containment berm for the Beneficial Use Site.

1.2.4 Secretary of State – Work with the Secretary of State's office to establish a defined boundary of proposed shoreline for defining the project parameters of the Inlet Restoration Project.

1.2.5 Project Budget - Utilize the data collected in the field to determine Project Budget Costs. The General Scope of Work will include constructing a containment system, dredging material for Beneficial Use creation and establishing long-term solutions for future shoreline protection. The informaton will be packaged for submittal of a Restore Act Funding Request.

SECTION 2 - ADDITIONAL SERVICES OF ENGINEER

2.1. Services Requiring Authorization in Advance. – N/A

METHOD OF PAYMENT

SECTION 3 - PAYMENTS TO ENGINEER

3.1. Methods of Payment for Services and Expenses of ENGINEER.

3.1.1. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:

3.1.1.1. *Payment to Engineer for Basic Services.* ENGINEER shall be paid the total amount outlined in Exhibit A.

3.1.1.2 ENGINEER shall be paid monthly based upon the percentage complete of the phase of the project on which ENGINEER is working.

3.1.2. *For additional Services.* OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows: N/A

3.2 Times of Payments.

3.2.1. ENGINEER shall submit statements for Services rendered and for Reimbursable Expenses incurred. The statements will be based upon ENGINEER's estimate of the proportion of the total services actually completed at the time of billing based on the attached Exhibit A. OWNER shall make prompt, undisputed payments in response to ENGINEER's statements in accordance with its claims docket and state law.

SECTION 4 - GENERAL CONSIDERATION

4.1. Termination.

The obligation to provide further services under this Agreement may be terminated by OWNER upon thirty days written notice with or without cause and Engineer shall be paid for all services rendered through the date of termination in accordance with Exhibit A attached hereto.

4.2. Reuse of Documents.

All documents including Drawings and Specifications prepared or furnished by ENGINEER (and ENGINEER's independent professional associates and consultants) pursuant to this Agreement are instruments of service and shall be owned by OWNER, whether or not the project is completed. However, OWNER may not reuse the documents without authorization of ENGINEER and should the OWNER do so, OWNER shall do so at OWNERS sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's independent professional associates or consultants.

4.3. Insurance.

4.3.1. ENGINEER shall procure and maintain comprehensive general liability, automotive, and any other necessary insurance for protection from claims under workers compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom.

4.3.2. Also ENGINEER shall procure and maintain professional liability insurance for protection from claims arising out of professional services caused by a negligent error, omission or act for which the insured is legally liable; such professional liability insurance shall provide coverage in the amount of $1,000,000 and shall name OWNER as an additional insured. ENGINEER shall deliver to OWNER a certificate evidencing the assurance of such a policy.

4.4. Controlling Law.

This Agreement is to be governed by the laws of the State of Mississippi.

4.5. Successors and Assigns.

4.5.1. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, representatives, administrators and assigns of OWNER and ENGINEER (and to the extent permitted by paragraph 4.5.2. that assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partner successors, executors, administrators and legal representatives (and said assigns) of such other party, respect of all covenants, agreements and obligations of this Agreement to the extent allowed by law.

4.5.2. Neither OWNER nor ENGINEER shall assign sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandate by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in and written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder.

4.5.3. Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

SECTION 5 - SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES

5.1 This Agreement is subject to the following special provision:

5.1.1 This Contract between the The City of Gautier and Seymour Engineering, are subject to the availability and amount of funding for this project.

5.2 The following Exhibit is attached to and made a part of this Agreement:

5.2.1 Exhibit A - Payments to Engineer, consisting of 1 page.

5.3 This Agreement (consisting of pages 1 to 6, inclusive) together with Exhibit A identified above, constitute the entire Agreement between Owner and Engineer and superseded all prior written or oral understandings. This Agreement and said Exhibit may only be amended, supplemented, modified or cancelled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

_____ _____

OWNER: Date

The City of Gautier

ADDRESS FOR GIVING NOTICES:

3329 Highway 90
Gautier, MS 39553

_____ _____

ENGINEER: Date

Mark M. Seymour, Jr., P.E.
Seymour Engineering

ADDRESS FOR GIVING NOTICES:

925 Tommy Munro Drive, Suite G
Biloxi, Mississippi 39532

EXHIBIT A

PAYMENTS TO ENGINEER

BATHYMETRIC SURVEY

$8,700.00

SEDIMENT TESTING

Chemical
$15,000.00

Geotechnical
$16,500.00

SECRETARY OF STATE

$3,000.00

PROJECT BUDGET

$6,100.00

COMBINED TOTAL: $49,300.00

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 047-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application for a State of Mississippi Bicentennial grant through the Mississippi Humanities Council is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: April Havens, Grants and Projects Administrator

Date: March 15, 2017

Subject: MS Humanities Council-State Bicentennial Grant Application

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REQUEST:
The Grants and Projects Administrator requests City Council authorization to submit an application for a State of Mississippi Bicentennial grant through the Mississippi Humanities Council.

BACKGROUND:
As Mississippi marks 200 years of statehood in 2017, the state is encouraging communities to reflect upon and celebrate our shared history and culture, while envisioning the future of Mississippi. This grant program is meant to inspire and empower local organizations to develop public programs that document, interpret, and explore community culture throughout the state, while celebrating the resilience and creativity that continues to shape Mississippi today.

The grant is made possible through the Mississippi Legislature in partnership with the Mississippi Development Authority/Visit Mississippi. These bicentennial grants will support a wide array of public programs. All programs must be free and open to the public and relate to some aspect of Mississippi history, contemporary culture, and the celebration of the state's bicentennial, including but not limited to People & Story; History & Culture; Music & Food; Industry & Entrepreneurship; and Outdoors & Recreation.

DISCUSSION:
City staff would like to apply for a $5,000 grant, which would require a local match of $5,000, to host a bicentennial art and songwriting contest and final event. The final event, which would be held Nov. 10 at the Gautier Convention Center, would display all art entries and feature winning songwriters performing their songs. The City's local match would be met through in-kind services and cash donations from community members, with any remainder to come from City funds.

RECOMMENDATION:
The Grants and Projects Administrator recommends that City Council authorize submission of an application for a State of Mississippi Bicentennial grant through the Mississippi Humanities Council as outlined above.

The City Council may:

1. Authorize the above grant application submission as presented;
2. Authorize the above grant application submission with changes; or
3. Not approve the submission of this grant application.

ATTACHMENT(S):
N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 048-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a contract with the Jackson County Election Commission to provide assistance with the 2017 Municipal Election held May 2, 2017.

IT IS FURTHER ORDERED that the total cost should not exceed $5,139.00. This price includes one (1) poll manager training class of up to 25 people. Any additional training classes will be an additional $275.00.

IT IS FURTHER ORDERED that the Jackson County Election Commission agrees to provide the following services:

1. Build the primary election in SEMS and GEMS.
2. Provide Logic and Accuracy testing on the TSX voting machines used.
3. Allow the City to use the County owned covered trailers for transport to and from each ward.
4. Set-up the machines prior to the election date.
5. Break down the machines the day after the election.
6. Provide the City with a PDF copy of the ballot for use in printing their absentee ballots and affidavit ballots.
7. Provide “Unofficial” voting accumulation at the end of the election at our office facility located at 4111 Amonett Street in Pascagoula.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Cindy Russell, City Clerk

Date: March 15, 2017

Subject: Request for Approval of a contract with the Jackson County Election Commission for assistance with the 2017 Municipal Election held on May 2, 2017.

REQUEST:
City Council action is requested to approve a contract with Jackson County Election Commission to help assist with the Municipal election for the City of Gautier. The City of Gautier will use County-Owned TSX Voting Machines in the Municipal Election. The total cost should not exceed $5139.00.

BACKGROUND:
The Jackson County Election Commission agrees to provide assistance for the City of Gautier Municipal Election held May 2, 2017 with a cost not to exceed $5,139.00 for the following services:

- Build the primary election in SEMS and GEMS.
- Provide Logic and Accuracy testing on the TSX voting machines used.
- Allow the city to use the county owned covered trailers for transport to and from each ward.
- Set-up the machines prior to the election date.
- Break down the machines the day after the election.
- Provide technical assistance for the operation of the voting machines during the day of the election.
- Provide the city with a PDF copy of the ballot for use in printing their absentee ballots and affidavit ballots.
- Provide "Unofficial" voting accumulation at the end of the election at our office facility located at 4111 Amonett St. in Pascagoula.

RECOMMENDATION:
The City Clerk Department recommends approval of the City Municipal Election Contract with the Jackson County Election Commission

The City Council may:

1. Approve the City Municipal Election Contract as presented; or
2. Approve the City Municipal Election Contract with changes, or
3. Not Approve the City Municipal Election Contract.

ATTACHMENT(S):
Contract

JACKSON COUNTY ELECTION COMMISSION

4111 Amonett Street
Pascagoula, Mississippi 39567

Danny Glaskox, Chairman
Commissioner, District 1
(228) 769-3362
Danny_Glaskox@co.jackson.ms.us

Jerry Sims
Commissioner, District 2
(228) 769-3006

Debbie Hodges
Commissioner, District 3
(228) 769-3008

Michael Dickinson
Commissioner, District 4
(228) 769-3261

Tamara Vidrine
Commissioner, District 5
(228) 769-3007

TO: CITY OF **GAUTIER** DATE: **3/1/2017**

SUB: CITY MUNICIPAL ELECTION CONTRACT

Danny Glaskox, Jerry Sims, Debbie Hodges, Michael Dickinson and Tamara Vidrine of the Jackson County Election Commission agrees to provide assistance for the City of Gautier's Municipal Election to be held on May 2, 2017. Danny Glaskox will build the election in SEMS & GEMS and prepare you a "master" paper ballot for "hand counted" absentee and affidavit ballots. All commissioners will be available for technical assistance the entire day of the election. We will upload your election results at the end of the day into our GEMS system and give you an "Unofficial" count on the night of the election. You will receive an update of the final count with absentee and affidavit ballots counted after the election and at that time we will give you an "Official" results afterwards. The total cost to the city of Gautier should not exceed **$5139.00** for "our" services. This price includes one (1) poll manager training class of up to 25 people. **Any additional training classes will be an additional $275.00.**

ALL voting machines will be tested by us with the City representative present to observe. We will deliver and pick-up the TSX voting machines with the assistance of city workers and a city vehicle. The associated cost of paying an adequate number of poll managers, receiving and returning managers, resolution board members and any other cost associated with the election is the responsibility of the city of Gautier. **The cost of printing street masters and poll books will be at a cost determined by Circuit Clerk Randy Carney's office unless the city desires to print their own at their expense. Adding voter history in SEMS after the election is recommended and will also be at a cost determined by Circuit Clerk Randy Carney's office.**

We agree to:

- Build the primary election in SEMS and GEMS.
- Provide Logic and Accuracy testing on the TSX voting machines used.
- Allow the city to use the county owned covered trailers for transport to and from each ward.
- Set-up the machines prior to the election date.
- Break down the machines the day after the election.
- Provide technical assistance for the operation of the voting machines during the day of the election.
- Provide the city with a PDF copy of the ballot for use in printing their absentee ballots and affidavit ballots.
- Provide "Unofficial" voting accumulation at the end of the election at our office facility located at 4111 Amonett St. in Pascagoula.

JACKSON COUNTY ELECTION COMMISSION

4111 Amonett Street
Pascagoula, Mississippi 39567

Danny Glaskox, Chairman
Commissioner, District 1
(228) 769-3362
Danny_Glaskox@co.jackson.ms.us

Jerry Sims
Commissioner, District 2
(228) 769-3006

Debbie Hodges
Commissioner, District 3
(228) 769-3008

Michael Dickinson
Commissioner, District 4
(228) 769-3261

Tamara Vidrine
Commissioner, District 5
(228) 769-3007

The city agrees to:

- Provide a safe and secure facility for the TSX voting machines prior to, during, and after the election.
- Provide two city workers & city owned vehicle to transport and help unload the TSX machines to the ward prior to Election Day.
- Provide two city workers & city owned vehicle to transport and help load the machines back to our office after the election.
- Pay mileage reimbursement for any travel in private vehicles at the rate of $.535 per mile for each commissioner.
- Provide a city representative or party representative to pick up TSX memory packs prior to the election and to return the memory packs to our office at 4111 Amonett for tally of the "UNOFFICIAL" results after the election.
- Provide a resolution board to handle any disputes in a ballot determination.
- Have Municipal Election Commissioners finalize results after all absentee and affidavit ballots are counted.
- Pay the cost of posting voter history to the SEMS program (cost to be determined by voter turn-out)
- **The city further agrees to be liable for any damages to any county owned equipment.**

The city will also provide representatives to witness testing of the TSX machines and when final tally is being done at our office.

Danny Glaskox _____ Chairman, Jackson County Election Commission

Cindy Russell _____ Gautier City Clerk

Date: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 049-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the project of upgrading the Mall well and increasing the water system capacity in order to meet Mississippi Department of Health requirements and address capacity issues is hereby awarded to Lyman Well. Lyman Well submitted the lowest and most qualified bid in the amount of $40,700.00.

IT IS FURTHER ORDERD that upgrading the Mall well consists of replacing screens, upsizing the motor from 50 hp to 100 hp, adding a variable frequency drive to control flow, and other miscellaneous items. The lowest quote received is $40,700.00 from Lyman Well and the work should be completed by June 30, 2017. The improvements will add another 200 gpm to our capacity which will result in a total of 93% capacity.

IT IS FURTHER ORDERD that the City Manager or the City Clerk is authorized to execute any and all documents necessary, including a contract with Lyman Well.

Motion made by **Councilwoman Martin,** seconded by **Councilman Colledge**, and the following vote was recorded.

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Chad Jordan, Project Manager

Date: March 16, 2017

Subject: Mall Well Upgrade

REQUEST:
City Council approval to move forward with the lowest and most qualified bid from Lyman Well for upgrading the Mall well and increasing the water system capacity in order to meet Mississippi Department of Health requirements and address capacity issues.

BACKGROUND:
In May 2016, the Council approved upgrading the office well in order to increase capacity and address Mississippi Department of Health moratorium issues. It was noted last year that the Council should also upgrade the Mall Well along with drilling a new well:

1. Upgrading the Mall well consists of replacing screens, upsizing the motor from 50 hp to 100 hp, adding a variable frequency drive to control flow, and other miscellaneous items. Two competitive bids were solicited and received by ClearWater Solutions and the lowest bid received was $40,700 from Lyman Well. The work should be completed by June 30, 2017. The improvements will add another 200 gpm to our capacity which will result in a total of 93% capacity.

RECOMMENDATION:
It is recommended that the council award the project to Lyman Wells in the amount of $40,700 to upgrade the existing mall well.

Attachments:
Contractor Quotes
Previous Council Memo regarding capacity

LYMAN WELL COMPANY, LLC

15456 SUB LADNER ROAD
GULFPORT, MS 39503

Quote

Date	Quote #
11/29/2016	155

Name / Address
GAUTIER PUBLIC WORKS 3305 GAUTIER-VANCLEAVE RD GAUTIER, MS 39553

Rep	Project

Description	Qty	Total
New 100hp Premium Efficient VHS Motor Typer RUSI Inverter Duty		8,000.00
5 Stage Goulds 11 CHC turbine pump 1000 gpm @ 300' of TDH		7,500.00
40' of 8" column assembly with 416 ss shafting and R3 bearings		5,400.00
Labor and equipment to pull existing pump and replace with new pump. Run video of well and flow test when complete.		5,000.00
Run video of well and flow test when complete		1,500.00
New 8" flow meter with a 4-20 ma transmitter required for proper operation of the chlorine auto valve.		4,800.00
Labor and materials to install new control panel provided by the Owner (include running new conduit and wires from panel to all required equipment on site).		8,000.00
Work to be performed at the Mall well, to upgrade well.		

Total	$40,200.00

A-1 Drilling Service, Inc.

1553 Hwy 84 E.
Laurel, MS 39443
601-428-1435

Estimate

Date	Estimate #
2/7/2017	112

Name / Address
Gautier Public Works 3305 Gautier- Vancleave Road Gautier, MS 39553

Project

Description	Qty	Rate	Total
New 100HP Premium Efficient VHS Motor Typer RUSI Inverter Duty		9,600.00	9,600.00
5 Stage Goulds 11 CHC turbine pump 1000 GPM @ 300' of TDH		9,000.00	9,000.00
40' of 8" column assembly with 416SS shftiing and R3 bearings		6,480.00	6,480.00
Labor and equipment to pull existing pump and replace with new pump. Run video of well and flow test when complete.		6,000.00	6,000.00
Run video of well and flow test when complete.		1,800.00	1,800.00
New 8" flow meter with a 4-20 ma transmitter required for proper operation of the chlorine auto valve.		5,760.00	5,760.00
Laor and materials to install new control panel provided by the owner (includes running new conduit and wires from panel to all required equipment on site).		9,600.00	9,600.00
Work to be performed at the Mall well, to upgrade well.			

It's been a pleasure working with you!

Subtotal	$48,240.00
Sales Tax (7.0%)	$0.00
Total	$48,240.00

CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Chad Jordan, Project Manager

Date: March 31, 2016

Subject: Options for adding additional capacity to the water system

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REQUEST:
City Council approve moving forward with one of the options below for increasing the current water capacity to meet MS Department of Health (MDH) requirements.

BACKGROUND:
According to our annual inspection performed by the MS Department of Health (MDH) dated Oct. 23, 2015, the City is currently at 123% of our capacity to provide water. It has been discussed that MDH uses a particular formula which does not consider the amount of water that can be produced by our wells in a 24 hour period, but rather tries to anticipate a worst case scenario for one moment in time. Also, MDH has added a category for commercial/industrial usage in 2015 and this had not been previously considered in our ratings. According to MDH, this formula is used throughout the State for all water systems and was developed thru years of collecting data. The capacity issue in Gautier has been forthcoming for several years.

After review of the calculations noted in the inspection, it was determined that a mistake was made and we are only at 102% of our design capacity rather than 123%. This has been confirmed by MDH and documentation is forthcoming.

Our water system consists of eight (8) groundwater wells which can pump a combined 4154 gallons per minute (gpm) according to recent pump tests. In terms of hydraulics, we have the ability to produce a total of 4,486,000 gallons in an 18 hour period (4154 gal/min x 60 min/hr x 18 hrs/day). Our customer base consists of a population of approximately 20,000 residents or about 7200 metered accounts. On an average day, our City uses approximately 1,200,000 gallons per day with a peak day usage of around 2,500,000. We also have 1,000,000 gallons of water storage capacity to assist with pressure and emergency situations. Commercial / Industrial customers account for 14% of our daily water usage and 37% of our customers use less than 3000 gallons per month. Over the past 3 years, our customer base has declined yet our well capacity has increased due to improved maintenance and upgrades.

In order to increase capacity, the following options should be considered:

1. Purchase water from JCUA = 1000 gpm, cost = $19,000 per month which includes debt service for a $400,000 metering station. Time to complete = 6 months from executing agreement.

2. Upgrade 3 of our existing wells = 600 gpm combined. We made adjustments to all wells 2 years ago in order to gain about 200 gpm combined. We've also recently upgraded the Lark and Westgate wells out of necessity. The upgrades recommended are for the Office,

Beasley and Mall wells and consist of replacing screens, upsizing motors, adding VFDs etc. Estimated cost = $225,000. These wells will pump to the new ion exchange plant. These improvements can be phased as follows:

Phase 1 – upgrade the office well, $75,000 expense, proceed immediately, complete by May 5, 2016. This timeframe is for construction only and excludes engineering, bidding, etc. The improvements will add another 200 gpm to our capacity which will result in a total of 97% capacity which will be sufficient to have the moratorium lifted.

Phase 2 – upgrade the Beasley and Mall wells, $150,000 expense, 2 months to complete, complete by October 1, 2016. These improvements will add another 400 gpm to our capacity which combined with Phase 1 will result in a total of 90% capacity.

3. Drill a new well = 600 – 800 gpm, estimated cost = $500,000 plus engineering fees. Time to complete = 12 months from executing engineering contract.

RECOMMENDATION:

It is recommended that the council approve $75,000 to upgrade the existing office well based on Option 2. This will gain approximately 200 gpm with a 97% capacity rating. According to a conversation with MDH, this will be sufficient to have the moratorium lifted until the next MDH inspection anticipated in October 2016. The Council should seek legal counsel to determine if this is an "emergency" situation which would allow for a more expedient completion. The council should also diligently move forward with upgrading the other 2 wells referenced in Option 2 above and complete by the next MDH inspection anticipated in October 2016. The cost for these improvements will be approximately $150,000 and take 2 months to complete.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 050-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PASCAGOULA UTILITIES	171243	03/21/2017	03/13/2017			62.55	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-630 CENTRAL FIRE STN			1843829	02/28/2017			19.07
	001-161-630 SOUTH FIRE STN			1844014	02/28/2017			43.48
001	CABLE ONE INC	171244	03/21/2017	03/13/2017			145.14	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-698 MAR 2017: #107571481			02222017	03/01/2017			145.14
001	AIRGAS USA LLC	171245	03/21/2017	03/13/2017			184.47	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-205-588 CYLINDER RENTAL			9943047880	02/28/2017			184.47
001	TEC	171246	03/21/2017	03/13/2017			107.79	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-605 MONTHLY LONG DISTANCE			889052	03/01/2017			107.79
001	SYSCON INC	171247	03/21/2017	03/13/2017			1,475.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-010-698 MAR 2017 COURT SUPPORT			1-39149	03/01/2017			1,475.00
001	INFORMATION TECHNOLOGY SERVICE	171248	03/21/2017	03/13/2017			224.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-640 FEB 2017			90059080	02/28/2017			224.00
001	SBM REPORTING LLC	171249	03/21/2017	03/13/2017			175.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-698 03/03/17 PLANNING MTG			AE170302	03/03/2017			175.00
001	G&K SERVICES INC	171254	03/21/2017	03/13/2017			269.96	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-205-535 MAINTENANCE			1033807024	02/06/2017			67.49
	001-205-535 MAINTENANCE			1033809131	02/13/2017			67.49
	001-205-535 MAINTENANCE			1033811230	02/20/2017			67.49
	001-205-535 MAINTENANCE			1033813339	02/27/2017			67.49
001	MALLETTE BROTHERS CONSTRUCTION INC	171256	03/21/2017	03/13/2017			1,906.80	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-201-576 19.50 TN RIP RAP			19211	03/02/2017			1,072.50
	001-201-576 27.81 TN SACTUN A-BASE			19211	03/02/2017			834.30
001	DPS CRIME LAB	171258	03/21/2017	03/13/2017			180.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-699 ANALYTICAL FEES			90059260	03/01/2017			180.00
001	BELL AUTO PARTS INC	171259	03/21/2017	03/13/2017			1,454.55	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-570 REAR ROTOR (4)			41894	02/03/2017			156.00
	001-100-570 FRONT ROTOR (4)			41896	02/06/2017			156.00
	001-100-570 SIGNAL KIT,2 BAL KITS: HARLEY			41898	02/08/2017			192.00

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	171259	03/21/2017	03/13/2017			1,454.55	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-570	BAL KIT, SIGNAL KIT: HARLEY	41899	02/10/2017		158.50
001-161-639	CS CYCLE OIL	41901	02/13/2017		37.30
001-170-639	BELT,IDLER PULLEY,CS OIL (2)	41902	02/14/2017		178.07
001-170-639	LOCK NUT (400), ENG STARTER	41903	02/20/2017		171.70
001-170-639	FILTER(2),BLADE(6),FUEL PUMP	41895	02/23/2017		157.70
001-170-639	HYD FLUID(2),BELT,LK NUT (200)	41897	02/24/2017		169.28
001-100-570	FRONT ROTOR (2)	41908	02/28/2017		78.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ALLENS TIRE AND WHEEL	171260	03/21/2017	03/13/2017			325.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-638	PATCH TIRE: U #62	170412	02/08/2017		25.00
001-170-639	TIRE (2): JD GAS GATOR	170416	02/03/2017		194.00
001-100-638	PATCH,DISMOUNT,MOUNT,BAL:U #54	170412	02/06/2017		53.00
001-100-638	PATCH: TRUCK #33	170412	02/12/2017		25.00
001-100-638	DISMOUNT,MOUNT,BAL: U #56	170412	02/28/2017		28.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	171261	03/21/2017	03/13/2017			204.06	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	MAR 2017 DSL: #107718371	03012017	03/08/2017		204.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	171262	03/21/2017	03/13/2017			56.20	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	MAR CABLE BOX PD: #118476316	03012017	03/08/2017		56.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	171263	03/21/2017	03/13/2017			79.95	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	MAR 2017 SUB STN: #107718827	03012017	03/08/2017		79.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STEINER SAW & MOWER	171264	03/21/2017	03/13/2017			481.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	METER,HARNESS,ARM BEARING (6)	986785	02/10/2017		135.00
001-170-639	PULLEY (2), HARNESS	986786	02/10/2017		98.00
001-170-639	BRAKE BAND	986798	02/14/2017		38.00
001-170-639	BRAKE BAND (2), PULLEY	086806	02/21/2017		113.00
001-170-639	WATER TEMP GAUGE	086807	02/21/2017		75.00
001-170-639	KEY SWITCH	086809	02/21/2017		22.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	171266	03/21/2017	03/13/2017			1,032.14	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-638	TIE ROD(2),FILTER,OIL(12):ACO	260924	02/01/2017		103.94
001-100-570	BUSHING KIT: U #11762	260964	02/03/2017		45.00
001-100-570	GL5 OIL: CROWN VICS	260989	02/06/2017		65.00
001-100-570	AXLE: U #14403	260988	02/06/2017		140.00
001-100-570	ANTIFREEZE (2), DCA	261026	02/07/2017		26.10
001-100-570	MERCON OIL(12),FILTER: U #49	261016	02/06/2017		71.58
001-170-639	WIRE ROLL(3),TAPE(2),CONN (2)	261032	02/08/2017		59.07
001-100-570	BIT SET: HARLEY	261087	02/10/2017		15.86
001-170-638	SWITCH	260902	02/13/2017		35.00
001-161-638	BULB (2)	261013	02/13/2017		17.20
001-170-639	CLIPS, PLUG	261104	02/13/2017		37.00
001-100-570	FILTER (15), WIPER BLADE (10)	261167	02/15/2017		116.39

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	171266	03/21/2017	03/13/2017			1,032.14	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-570	FUEL FILTER (5)	261173	02/16/2017		45.65
001-161-638	ROTELLA (3)	261275	02/22/2017		49.50
001-100-570	BUSHING KIT	261273	02/22/2017		39.29
001-170-639	PLUG (5)	261274	02/22/2017		35.00
001-100-570	LIGHT (2): U #45	261341	02/27/2017		130.56

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	171267	03/21/2017	03/13/2017			1,014.26	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-639	QT OIL(9),FUEL ADD,FIX-A-FLAT	1978447989	01/31/2017		85.24
001-170-638	OIL SWITCH, QT OIL, FILTER	1978448059	02/01/2017		16.68
001-170-639	5QT MOTOR OIL (2)	1978448457	02/06/2017		55.90
001-100-570	ADHESIVE RMVR (2)	1978448458	02/06/2017		35.98
001-170-638	SPARK PLUG(8),BATT CABLE	1978448728	02/10/2017		26.91
001-161-638	1GAL CAR WASH (5), OIL (3)	1978448965	02/13/2017		47.92
001-100-570	DISC PAD SET, BRAKE ROTOR (2)	1978448977	02/13/2017		199.64
001-100-570	BRAKE ROTOR (2), SEMI-MET PAD	1978449029	02/14/2014		199.87
001-100-570	QT STABILIZER: K-9 UNIT	1978449030	02/14/2017		16.99
001-100-570	QT STABILIZER: CROWN VIC	1978449031	02/14/2017		16.99
001-100-570	FUEL CAP: U #11	1978449144	02/14/2017		12.24
001-100-570	OIL PRESSURE SW (2), BATT	1978449270	02/17/2017		104.45
001-100-570	BATTERY: HARLEY	1978449714	02/21/2017		129.59
001-170-638	STOPLIGHT SW	1978449946	02/24/2017		43.41
001-100-570	SOCKET,TERM ADAPT,SPADE TERM	1978449956	02/24/2017		17.47
001-100-570	BODY FASTENER: U #45	1978450398	02/28/2017		4.98

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	171270	03/21/2017	03/14/2017			1,043.22	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-638	SUPPLIES: PD BOAT	997102	01/25/2017		42.24
001-100-638	CLEAR ACRYLIC(3),CERAMIC BELT	997154	01/26/2017		170.30
001-170-559	SCREW,CABLE TIE,TAPE MSR,BIT	902606	01/30/2017		64.51
001-170-577	100FT GALV HANGER TAPE	909062	01/30/2017		11.02
001-170-638	CLEANING SUPPLIES: REC TRUCK	909533	02/01/2017		13.24
001-170-645	SUPPLIES: MARDI GRAS FLOAT	903906	02/02/2017		8.73
001-170-639	CLEARWELD EPOXY SYRINGE	909774	02/02/2017		5.58
001-161-635	BATHROOM REPR: CENTRAL STN	997694	02/07/2017		340.75
001-170-559	200CT SCREWS	902102	02/07/2017		5.59
001-170-634	SCREEN WIRE, 4/PK GRIND WHL	902312	02/09/2017		15.61
001-205-559	8OZ DRYDEX SPACKLING	902411	02/09/2017		4.27
001-161-559	DUCT TAPE, 100FT ROPE	902131	02/13/2017		16.73
001-205-559	TRIM BIT	902016	02/13/2017		8.37
001-090-689	SCOOP SHOVEL: ACO	915895	02/14/2017		30.71
001-170-577	CABLE TIE(4),HAMMER(2),SPIKE	902190	02/14/2017		61.63
001-170-559	RATCHET TIE DOWN (2)	902339	02/15/2017		42.79
001-205-559	124FL OZ PAINT	902376	02/15/2017		34.39
001-170-559	BRASS KEY (3)	902397	02/15/2017		5.20
001-201-576	8FT TREATED PINE PANEL	919387	02/16/2017		45.60
001-170-559	ADA BR SIGN:WOMEN & MEN (2)	902676	02/17/2017		31.58
001-161-559	LIQUID PLUMR, 138OZ TIDE	910111	02/20/2017		13.75
001-170-559	TRAPPER KNIFE, SPRAY PAINT	902722	02/22/2017		24.18
001-170-559	32CT NIAGARA WATER,SHOVEL (2)	902628	02/22/2017		22.28
001-170-639	FUEL ADDT,PRIMER BULB, SPRAY	909492	02/23/2017		24.17

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BORDIS & DANOS PLLC	171271	03/21/2017	03/14/2017			9,038.15	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-060-602 MAR 2017 RETAINER			37	03/09/2017			7,916.67
	001-060-602 EASLEY EASEMENT SETTLEMENT			38	03/09/2017			462.50
	001-060-602 WATERFIELD EMINENT DOMAIN			38	03/09/2017			658.98
001	WALLACE EASLEY	171272	03/21/2017	03/14/2017			1,755.24	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-201-614 EASEMENT ACQ: S17 T17S R7W			ALLEN RD	03/10/2017			1,755.24
001	JACKSON COUNTY ADULT DETENTION CENTER	171273	03/21/2017	03/14/2017			8,963.35	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-010-696 FEB 2017 ADC CHGS			02282017	03/09/2017			8,925.00
	001-010-696 PHARMACY CHARGES			02282017	03/09/2017			38.35
001	MS DEPT OF FINANCE & ADMIN	171274	03/21/2017	03/14/2017			27,865.25	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-000-300 FEB 2017 COURT ASSESSMENT			02282017	03/01/2017			27,865.25
001	MS DEPT OF PUBLIC SAFETY	171275	03/21/2017	03/14/2017			1,411.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-000-300 FEB 2017 SPECIAL ASSESSMENTS			02282017	03/01/2017			1,411.50
001	BRIAN K ANSEMAN	171276	03/21/2017	03/14/2017			504.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-681 PER DIEM: FF 1001-I-II			04102017	01/23/2017			504.00
001	KYLE J FOUNTAIN	171277	03/21/2017	03/14/2017			504.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-681 PER DIEM: FF 1001-I-II			04102017	01/23/2017			504.00
001	SHANE L FOUNTAIN	171278	03/21/2017	03/14/2017			504.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-681 PER DIEM: FF 1001-I-II			04102017	01/23/2017			504.00
001	MICHAEL W HILL	171279	03/21/2017	03/14/2017			504.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-681 PER DIEM: FF 1001-I-II			04102017	01/23/2017			504.00
001	DIRECTV LLC	171280	03/21/2017	03/15/2017			142.25	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-698 WEST STN: 022727663 (APR)			03132017	03/14/2017			142.25
001	CREDIT CARD CENTER	171281	03/21/2017	03/15/2017			1,285.04	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-170-645 MARDI GRAS PARADE THROWS			710786	02/08/2017			432.82
	001-170-645 MARDI GRAS FLOAT DECORATIONS			462744	02/09/2017			29.34
	001-100-681 INTERDICTION CONF: MCQUAGGE			406895	02/13/2017			325.00
	001-090-689 UNIFORM SHIRTS: ACO/CEO			592913	02/14/2017			28.00
	001-100-681 FLIGHT TO CONF: MCQUAGGE			708919	02/13/2017			402.60

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CREDIT CARD CENTER	171281	03/21/2017	03/15/2017			1,285.04	(CONTINUED)
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-170-645 / MARDI GRAS FLOAT DECORATIONS			841998	02/16/2017			67.28
001	PITNEY BOWES PURCHASE POWER	171282	03/21/2017	03/15/2017			621.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-607 / POSTAGE METER			20060869	02/20/2017			621.00
001	PUBLIC SAFETY ACADEMICS AND CONSULTING	171283	03/21/2017	03/15/2017			600.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-681 / ACTIVE SHOOTER/WPV: THIGPEN,C			524	01/12/2017			300.00
	001-100-681 / ACTIVE SHOOTER/WPV: STEWARD,M			524	01/12/2017			300.00
001	RJ YOUNG	171284	03/21/2017	03/15/2017			470.88	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-698 / C-GM1230 RENTAL FEE			INV1770678	03/05/2017			470.88
001	MORPHOTRUST USA LLC	171285	03/21/2017	03/15/2017			3,424.51	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-699 / 5500-TPE-ED-M95 ANNUAL MAINT			110200	02/21/2017			2,060.21
	001-100-699 / PRT-DUP-M95 ANNUAL MAINT			110200	02/21/2017			324.70
	001-100-699 / TP-NOREMOTE ACCESS TO CUSTOMER			110200	02/21/2017			1,039.60
001	SINGING RIVER HEALTH SYSTEM	171288	03/21/2017	03/15/2017			276.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-604 / POST ACCIDENT SCREEN:WILLIAMS			248928	03/08/2017			276.00
001	TRIDENT INSURANCE SERVICES	171289	03/21/2017	03/15/2017			683.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-625 / DEDUCTIBLE:PUBLIC OFFICIALS			TNT0138211	02/09/2017			683.50
001	C SPIRE WIRELESS	171292	03/21/2017	03/15/2017			948.57	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-021-605 / CITY MGR CELL PHONES			0030759348	02/28/2017			150.81
	001-022-605 / HR CELL PHONES			0030759348	02/28/2017			50.27
	001-040-605 / ADMIN CELL PHONES			0030759348	02/28/2017			134.73
	001-090-605 / PLANNING CELL PHONES			0030759348	02/28/2017			150.81
	001-090-698 / IPAD SERVICE (3)			0030759348	02/28/2017			102.57
	001-161-605 / FIRE DEPT CELL PHONES			0030759348	02/28/2017			169.31
	001-170-605 / RECREATION CELL PHONES			0030759348	02/28/2017			162.40
	001-205-605 / MAINT CELL PHONES			0030759348	02/28/2017			27.67
001	FUELMAN OF MS	171294	03/21/2017	03/15/2017			2,691.18	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-525 / UNL FUEL			NP49852960	03/06/2017			49.45
	001-100-525 / UNL FUEL			NP49852960	03/06/2017			2,225.58
	001-161-525 / UNL & DSL FUEL			NP49852960	03/06/2017			246.00
	001-170-525 / UNL & DSL FUEL			NP49852960	03/06/2017			125.79
	001-205-525 / DSL FUEL			NP49852960	03/06/2017			44.36

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	171296	03/21/2017	03/15/2017			2,835.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-525 UNL FUEL			NP49889642	03/13/2017			2,237.53
	001-161-525 UNL & DSL FUEL			NP49889642	03/13/2017			389.89
	001-170-525 UNL & DSL FUEL			NP49889642	03/13/2017			140.27
	001-205-525 UNL FUEL			NP49889642	03/13/2017			67.81
001	ALABAMA MEDIA GROUP	171298	03/21/2017	03/15/2017			35.04	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-615 CU NOTICE:APPLEWHITE RECYCLING			0008042542	02/12/2017	170433		17.40
	001-090-615 NOTICE: M & M BANK VARIANCE			0008001348	01/15/2017	170330		17.64
001	CAN'T MISS EMBROIDERY	171299	03/21/2017	03/15/2017			76.75	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-689 SHIRT W/ CITY LOGO (5)			18635	03/01/2017	170472		51.75
	001-090-689 EMBROIDER: ACO/CODE ENF (5)			18635	03/01/2017	170472		25.00
001	ACTION PRINTING CENTER INC	171300	03/21/2017	03/15/2017			80.11	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-620 ENVELOPES(1000): PLANNING			91232	03/07/2017	170476		80.11
001	LEWIS PRINTING	171301	03/21/2017	03/15/2017			325.44	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-689 DOOR HANGERS (500): ACO			35592	03/03/2017	170506		325.44
001	ANIMAL CARE EQUIPMENT &	171303	03/21/2017	03/15/2017			109.90	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-689 4' STANDARD KETCH-ALL POLE			51007	03/01/2017	170505		81.95
	001-090-689 SHIPPING			51007	03/01/2017	170505		27.95
001	CUSTOM PRODUCTS CORPORATION	171304	03/21/2017	03/15/2017			1,873.13	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-201-576 STREET SIGN (22)			285961	02/28/2017	170469		613.36
	001-201-576 RAILROAD WARNING (2)			285961	02/28/2017	170469		82.86
	001-201-576 WINDING ROAD LEFT			285961	02/28/2017	170469		41.43
	001-201-576 CURVE LEFT			285961	02/28/2017	170469		41.43
	001-201-576 SINGLE ARROW			285961	02/28/2017	170469		16.86
	001-201-576 DEAF CHILD AREA (2)			285961	02/28/2017	170469		52.16
	001-201-576 DEAD END (5)			285961	02/28/2017	170469		207.15
	001-201-576 SPEED LIMIT 35			285961	02/28/2017	170469		20.60
	001-201-576 FREIGHT			285961	02/28/2017	170469		74.48
	001-201-576 STREET SIGN (13)			286269	03/08/2017	170513		362.44
	001-201-576 18X24 SPEED LIMIT 25 (7)			286269	03/08/2017	170513		163.52
	001-201-576 30X30 LOW CLEARANCE (2)			286269	03/08/2017	170513		99.00
	001-201-576 18X24 SLOW FOR CHILDREN			286269	03/08/2017	170513		23.36
	001-201-576 FREIGHT			286269	03/08/2017	170513		74.48

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS TROPHY LLC	171305	03/21/2017	03/15/2017			28.20	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-535 NAME/SERVING BAR: MAYE, E			8969	03/09/2017	170444		28.20
001	SOUTHERN PIPE & SUPPLY	171306	03/21/2017	03/15/2017			41.39	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-635 1-1/2 CAST BRASS CLOSET SPUD			577439-00	03/13/2017	170568		9.13
	001-092-635 1-1/5 SPUD NUT & FLANGE			577439-00	03/13/2017	170568		27.62
	001-092-635 VAC BREAKER REPAIR KIT			577439-00	03/13/2017	170568		4.64
001	HILL MANUFACTURING CO INC	171307	03/21/2017	03/15/2017			525.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-170-559 6/CTN EVERCIDE INSECT (2)			927117-380	03/03/2017	170496		500.00
	001-201-559 FREIGHT			927117-380	03/03/2017	170496		25.00
001	ADVANCE AUTO PARTS	171308	03/21/2017	03/15/2017			840.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-570 55GAL DRUM OIL 5W20			9478	02/24/2017	170491		420.00
	001-100-570 55GAL DRUM OIL 5W20			9478	02/24/2017	170491		420.00
001	PASCAGOULA TIRE & SERVICE INC	171310	03/21/2017	03/15/2017			485.52	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-638 FS FIREHAWK GTZ PURSUIT:U #13			73402	03/10/2017	170552		485.52
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	171313	03/21/2017	03/15/2017			272.45	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-040-500 REMAN HP951XL HY YEL INK			3332706333	03/04/2017	170535		11.55
	001-040-500 HP951 TRI COLOR CARTRIDGE			3332706333	03/04/2017	170535		52.49
	001-021-500 STAPLES MOUSE PAD			3332706333	03/04/2017	170535		1.90
	001-040-500 CORK PANEL 12X12X3/8 (6)			3331620742	02/25/2017	170485		113.64
	001-045-559 WIDE MONITOR STAND (2)			3331620742	02/25/2017	170485		83.18
	001-040-500 BOX CLASP ENVELOPES 9.5X12.5			3331620742	02/25/2017	170485		9.69
001	CITY ELECTRIC SUPPLY CO	171314	03/21/2017	03/15/2017			707.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-170-577 C/B ENCLOSURE 3PH NEM3R			PAS/042676	03/01/2017	170515		74.65
	001-170-577 2P 200A 240V 10K BRKR			PAS/042676	03/01/2017	170515		166.36
	001-170-577 2-IN PLATE TYPE HUB			PAS/042676	03/01/2017	170515		8.54
	001-170-577 2" PVC SCH40 (40)			PAS/042676	03/01/2017	170515		27.80
	001-170-577 2 TERMINAL ADAPTER (2)			PAS/042676	03/01/2017	170515		1.90
	001-170-577 2" STEEL LOCKNUT (2)			PAS/042676	03/01/2017	170515		1.43
	001-170-577 THHN-2/0 BLK-19STR-CU (150)			PAS/042676	03/01/2017	170515		360.00
	001-170-577 2" SE CAP CLAMP-ON (2)			PAS/042676	03/01/2017	170515		16.77
	001-170-577 2" TYPE LR ACCESS FITTING			PAS/042676	03/01/2017	170515		13.76
	001-170-577 UNIVERSAL PIPE CLAMP 2 (10)			PAS/042676	03/01/2017	170515		12.60
	001-170-577 13/16" 14GA STRUT (20)			PAS/042676	03/01/2017	170515		23.19

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BARNEYS POLICE AND HUNTING SUPPLIES	171315	03/21/2017	03/15/2017			147.98	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-689 AUTOLOCK EXPAND BATON			00113967-0	03/02/2017	170507		99.99
	001-090-689 BATON HOLDER			00113967-0	03/02/2017	170507		29.99
	001-090-689 SHIPPING			00113967-0	03/02/2017	170507		18.00
001	CUPIT SIGNS INC	171316	03/21/2017	03/15/2017			102.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-638 13" REFLECTIVE DECAL			140946	02/22/2017	170481		30.00
	001-161-638 14" REFLECTIVE DECAL (2)			140946	02/22/2017	170481		72.00
001	GRAFIX SHOPPE	171318	03/21/2017	03/15/2017			696.84	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-638 FRT FENDER GRAPHICS: U #49			113159	03/02/2017	170492		70.00
	001-100-638 DS FRT FENDER GRAPHICS: U #66			113159	03/02/2017	170492		70.00
	001-100-638 PS FRT FENDER GRAPHICS: U #66			113159	03/02/2017	170492		70.00
	001-100-638 ULT 2004 REFL GRAPHICS KIT			113159	03/02/2017	170492		463.00
	001-100-638 SHIPPING			113159	03/02/2017	170492		23.84
001	LA POLICE GEAR INC	171319	03/21/2017	03/15/2017			224.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-535 PROPPER TACTICAL PANTS (2)			3679888	12/01/2016	170162		56.00
	001-100-535 PROPPER TACTICAL PANTS (3)			3679888	12/01/2016	170162		84.00
	001-100-535 PROPPER TACTICAL PANTS (3)			3679888	12/01/2016	170162		84.00
001	ENGEL ELECTRIC LLC	171320	03/21/2017	03/15/2017			4,050.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-170-577 CHANGE DC SWITCH/REWIRE			S70307033	03/07/2017	170514		1,150.00
	001-170-577 DISCOUNT: BACOT PARK			S70307033	03/07/2017	170514		-100.00
	001-201-637 LED LIGHTS HWY 90 (25): LABOR			S170314034	03/14/2017	170516		3,000.00
001	APOSTC LAW ENFORCEMENT ACADEMY	171321	03/21/2017	03/15/2017			160.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-681 PATROL SUPVR CRS:MONTGOMERY,G			410-0413	03/13/2017	170539		80.00
	001-100-681 PATROL SUPVR CRS:HOGGATT,M			410-0413	03/13/2017	170539		80.00
001	WHOLESALE ELECTRIC SUPPLY CO OF HOUSTON	171322	03/21/2017	03/15/2017			3,100.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-201-637 250MM CORN COB LED LAMP(25)			81-4410082	03/02/2017	170461		3,100.00
001	OVERHEAD DOOR COMPANY OF HATTIESBURG INC	171323	03/21/2017	03/15/2017			1,325.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-635 REPL BAY DOOR SECT: WEST STN			79867	02/23/2017	170385		1,325.00
001	CLARKS PROFESSIONAL CAR CARE INC	171324	03/21/2017	03/15/2017			59.95	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-090-638 COMPUTERIZED WHL ALIGN: ACO			0020917	02/02/2017	170413		59.95

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	EXPRESS SERVICES AND TOWING LLC	171326	03/21/2017	03/15/2017			717.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	TOW VEHICLE TO MS	4639	02/20/2017	170528	200.00
001-100-699	ONE WAY MILEAGE TO MS	4639	02/20/2017		482.00
001-100-699	STORAGE:#1DH3HB13T695710909	4639	02/20/2017		35.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	POLICEONE.COM	171328	03/21/2017	03/15/2017			435.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-681	TASER CEW INST CERT: HOLTER,C	4584-1	03/08/2017	170573	435.00

FUND TOTAL 1 Claims to Checks 63 Total 91,866.71 Manual Held Total 91,866.71

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
050	COMPTON ENGINEERING INC	171290	03/21/2017	03/15/2017			2,110.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
050-300-763	SEC OF STATE TIDELANDS LEASE	216-055-4	02/28/2017		150.00
050-300-763	ENVIRONMENTAL PERMITTING	216-055-4	02/28/2017		600.00
050-300-763	CONSTRUCTION DOCUMENTS	216-055-4	02/28/2017		1,360.00

FUND TOTAL 50 Claims to Checks 1 Total 2,110.00 Manual Held Total 2,110.00

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	PRINGLE & ROEMER PLLC TRUST ACCT	171291	03/21/2017	03/15/2017			1,175.00	_____
	Account Number 130-130-770	Description SOUTHERN OIL CO	053-00-00-W	Invoice # STP-9194	Date 03/13/2017	P.O.	Amount	1,175.00

FUND TOTAL 130 Claims to Checks 1 Total 1,175.00 Manual Held Total 1,175.00

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	STEINER SAW & MOWER	171265	03/21/2017	03/13/2017			96.95	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-639 HOUSING, GREASE TUBE			086811	02/22/2017			96.95
176	LOWES HOME CENTERS INC	171268	03/21/2017	03/14/2017			183.36	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-635 ROOF REPAIR: SHEPARD PARK			903404	02/09/2017			7.43
	176-170-596 TREATED LUMBER(33): DISC GOLF			901281	02/22/2017			175.93
176	AD2 INC	171286	03/21/2017	03/15/2017			151.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-699 HOSTING FEE MAR 2017			3029	03/15/2017			36.50
	176-170-699 SHOPPING CART FEE MAR 2017			3029	03/15/2017			115.00
176	C SPIRE WIRELESS	171293	03/21/2017	03/15/2017			50.27	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-605 CELL PHONE			0030759348	02/28/2017			50.27
176	FUELMAN OF MS	171295	03/21/2017	03/15/2017			67.59	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-525 UNL FUEL			NP49852960	03/06/2017			67.59
176	BAYOU CONCRETE LLC	171311	03/21/2017	03/15/2017			1,220.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-596 10 YDS 3000 PSI (DISC GOLF)			138912	03/04/2017	170517		1,120.00
	176-170-596 SATURDAY DELIVERY TO SSP			138912	03/04/2017	170517		100.00
176	CAROLINA FLYING DISCS INC	171327	03/21/2017	03/15/2017			5,573.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-596 DISCATCHER PRO28 PERM TRG(18)			398813	03/09/2017	170494		5,850.00
	176-170-596 DISCATCHER INSTALL TUBE (18)			398813	03/09/2017	170494		450.00
	176-170-596 COURSE ATTN SIGN (2)			398813	03/09/2017	170494		50.00
	176-170-596 COURSE SIGN DISCOUNT			398813	03/09/2017	170494		-50.00
	176-170-596 INNOVA SPONSORSHIP DISCOUNT			398813	03/09/2017			-1,022.00
	176-170-596 SHIPPING			398813	03/09/2017			295.00

FUND TOTAL 176 Claims to Checks 7 Total 7,342.67 Manual Held Total 7,342.67

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC	171251	03/21/2017	03/13/2017			203,357.75	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-672 / FEB 2017 OPERATION FEE			GAUTIER051	03/01/2017			203,357.75
400	JACKSON COUNTY UTILITY AUTHORITY	171252	03/21/2017	03/13/2017			179,768.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-668 / MAR 2017 TREATMENT CHGS			96889	03/01/2017			171,281.00
	400-651-668 / FY 2016 ACTUAL FLOW ADJ			96889	03/01/2017			8,487.00
400	WASTE MANAGEMENT OF MS-GLF COAST INC	171253	03/21/2017	03/13/2017			509.04	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-698 / ROLL - OFF TIMBERLANE			6511712134	03/01/2017			509.04
400	MALLETTE BROTHERS CONSTRUCTION INC	171257	03/21/2017	03/13/2017			194.52	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-585 / 6.16 CY FILL SAND			19211	03/02/2017			73.92
	400-651-585 / 4.02 TN SACTUN A-BASE			19211	03/02/2017			120.60
400	LOWES HOME CENTERS INC	171269	03/21/2017	03/14/2017			106.81	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-650-635 / BATHROOM FAUCET,SUPPLY LINE			902896	01/26/2017			33.46
	400-650-635 / DRAIN KIT, J-BEND, GRIND WHL			902948	01/26/2017			17.18
	400-651-581 / SUPPLIES: WATER METER			910277	02/21/2017			56.17
400	MICRO METHODS INC	171287	03/21/2017	03/15/2017			310.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-667 / WATER SAMPLE: 3272 STONEGATE			1702215186	02/27/2017			45.00
	400-651-667 / MOISTURE,ASH & ORGANIC MATTER			1702215186	02/27/2017			65.00
	400-651-667 / METALS SCAN			1702215186	02/27/2017			200.00
400	BANCORPSOUTH EQUIPMENT FINANCE	171297	03/21/2017	03/15/2017			143,724.87	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-680-831 / ENERGY SERVICES/WATER METERS			620662	03/14/2017			143,724.87
400	HD SUPPLY WATERWORKS LTD	171302	03/21/2017	03/15/2017			42.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-581 / 4" PVCXPVC RUBBER COUP (12)			G848488	03/06/2017	170497		42.00
400	C & M ELECTRIC MOTOR SERVICE INC	171309	03/21/2017	03/15/2017			1,396.80	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-584 / 1-1/2 SUB PUMP MOTOR: LS #28			11880	03/01/2017	170479		1,396.80
400	SOUTHERN WATERWORKS SUPPLY INC	171312	03/21/2017	03/15/2017			268.20	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-581 / 3/4 BRASS COUP CTS X CTS (12)			68989	03/10/2017	170537		234.00
	400-651-581 / 2" SCH 40 45 (18)			68989	03/10/2017	170537		34.20

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	TONKA EQUIPMENT COMPANY	171317	03/21/2017	03/15/2017			8,978.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-581 PANELVIEW NEW			0015128-IN	02/28/2017	170273		8,978.00
400	PLAS TANKS INDUSTRIES INC	171325	03/21/2017	03/15/2017			1,060.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-581 BINMASTER C-100 CONSOLE			19686	03/02/2017	170468		1,060.00
400	J H WRIGHT & ASSOCIATES INC	171329	03/21/2017	03/15/2017			2,160.50	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	400-651-584 ROTARY PHASE CONVERTER MOTOR			397846	02/16/2017	170380		1,125.00
	400-651-584 AMRAD ENGINE CAPACITOR (3)			397846	02/16/2017	170380		85.50
	400-651-584 SHIPPING: C BYRD LS			397846	02/16/2017	170380		100.00
	400-651-583 GRINDER PUMP: TRAILER SHEPARD			398309	03/10/2017	170542		850.00

FUND TOTAL 400 Claims to Checks 13 Total 541,876.49 Manual Held Total 541,876.49

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	171250	03/21/2017	03/13/2017			83,080.88	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	404-677-693 FEB 2017 RES GARBAGE SERV			0000796835	02/28/2017			80,377.68
	404-677-693 FEB 2017 CART RENTAL			0000796835	02/28/2017			2,458.28
	404-677-693 FEB 2017 COM CART RENTAL			0000796835	02/28/2017			244.92
404	APPLEWHITE INDUSTRIES INC	171255	03/21/2017	03/13/2017			240.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	404-677-695 FEB 2017 80 @ 3.00			2984	02/28/2017			240.00

FUND TOTAL 404 Claims to Checks 2 Total 83,320.88 Manual Held Total 83,320.88

Docket of Claims
Release date from 03/21/2017 thru 03/21/2017

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	63 Total	91,866.71	Manual	Held	Total	91,866.71
FUND 50	Claims	to	Checks	1 Total	2,110.00	Manual	Held	Total	2,110.00
FUND 130	Claims	to	Checks	1 Total	1,175.00	Manual	Held	Total	1,175.00
FUND 176	Claims	to	Checks	7 Total	7,342.67	Manual	Held	Total	7,342.67
FUND 400	Claims	to	Checks	13 Total	541,876.49	Manual	Held	Total	541,876.49
FUND 404	Claims	to	Checks	2 Total	83,320.88	Manual	Held	Total	83,320.88
	Total for all Funds		Checks	87 Total	727,691.75	Manual	Held	Total	727,691.75

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 051-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-6 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 052-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier hereby declares Friday, April 14, 2017 Good Friday as a legal holiday in lieu of Confederate Memorial Day in accordance with Mississippi Code of 1972, Section 3-3-7, Subsection 2.

IT IS FURTHER ORDERED by the Mayor and Council of the City of Gautier, Mississippi, as follows, to-wit:

1. All employees who normally work a 40 hour week shall have the above listed days off with no reduction in pay. Any 40 hour per week employee who is required to work on one of the days listed above shall receive straight time pay for each hour actually worked in addition to their regular pay.

2. Police Department employees who normally work shifts (168 hours in a 28 day cycle) shall receive eight (8) hours straight time pay in addition to their normal pay for each of the days set out above.

3. Fire Department Personnel who normally work shifts (216 hours in a 28 day cycle) shall receive eight (8) hours straight time pay in addition to their normal pay for each of the days set out above.

ORDERED this the 21st day of March, 2017.

Motion made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

MISSISSIPPI CODE of 1972 ANNOTATED
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*** Current through HB 32, 2017 Regular Session, not including changes and corrections made by the Joint Legislative Committee on Compilation, Revision and Publication. The final official version of the statutes affected by 2017 legislation will appear on Lexis.com and Lexis Advance in September 2017. ***

TITLE 3. STATE SOVEREIGNTY, JURISDICTION AND HOLIDAYS
CHAPTER 3. STATE BOUNDARIES, HOLIDAYS, AND STATE EMBLEMS

Miss. Code Ann. § 3-3-7 (2017)

§ 3-3-7. Legal holidays

(1) Except as otherwise provided in subsection (2) of this section, the following are declared to be legal holidays, viz: the first day of January (New Year's Day); the third Monday of January (Robert E. Lee's birthday and Dr. Martin Luther King, Jr.'s birthday); the third Monday of February (Washington's birthday); the last Monday of April (Confederate Memorial Day); the last Monday of May (National Memorial Day and Jefferson Davis' birthday); the fourth day of July (Independence Day); the first Monday of September (Labor Day); the eleventh day of November (Armistice or Veterans' Day); the day fixed by proclamation by the Governor of Mississippi as a day of Thanksgiving, which shall be fixed to correspond to the date proclaimed by the President of the United States (Thanksgiving Day); and the twenty-fifth day of December (Christmas Day). In the event any holiday hereinbefore declared legal shall fall on Sunday, then the next following day shall be a legal holiday.

(2) In lieu of any one (1) legal holiday provided for in subsection (1) of this section, with the exception of the third Monday in January (Robert E. Lee's and Martin Luther King, Jr.'s birthday) and the eleventh day of November (Armistice or Veterans Day), the governing authorities of any municipality or county may declare, by order spread upon its minutes, Mardi Gras Day or any one (1) other day during the year, to be a legal holiday.

(3) August 16 is declared to be Elvis Aaron Presley Day in recognition and appreciation of Elvis Aaron Presley's many contributions, international recognition and the rich legacy left to us by Elvis Aaron Presley. This day shall be a day of recognition and observation and shall not be recognized as a legal holiday.

(4) May 8 is declared to be Hernando de Soto Day in recognition, observation and commemoration of Hernando de Soto, who led the first and most imposing expedition ever made by Europeans into the wilds of North America and the State of Mississippi, and in further recognition of the Spanish explorer's 187-day journey from the Tombigbee River basin on our state's eastern boundary, westward to the place of discovery of the Mississippi River on May 8, 1541. This day shall be a day of commemoration, recognition and observation of Hernando de Soto and European exploration and shall not be recognized as a legal holiday.

(5) Armistice Day (Veterans Day) shall be observed by appropriate exercises in all the public schools in the State of Mississippi. The superintendent of schools of each public school district is authorized to provide for the appearance of uniformed military personnel, uniformed veterans or the families of fallen military personnel/veterans at such public school exercises in honor of Armistice (Veterans) Day. The superintendent of schools is also authorized to permit the school band and its director(s) at any public school in the district to perform at Armistice (Veterans) Day exercises in the school district upon the request of public officials or veterans associations without loss of any program credit by participating students and without loss of leave by participating school personnel.

HISTORY: SOURCES: Codes, 1880, § 1132; 1892, § 3514; 1906, § 4011; Hemingway's 1917, § 2045; 1930, § 5024; 1942, § 5946; Laws, 1924, ch. 343; Laws, 1940, ch. 138; Laws, 1948, ch. 365; Laws, 1966, ch. 563, § 1; Laws, 1970, ch. 460, § 1; Laws, 1987, ch. 301; Laws, 1987, ch. 398; Laws, 1988, ch. 566; Laws, 1993, ch. 301, § 1; Laws, 1997, ch. 339, § 1; Laws, 2011, ch. 491, § 1, eff from and after July 1, 2011.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 053-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the business landlord reestablishment expenses in the amount of $25,000.00 and searching expenses in the amount $2,500.00 to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Chassity Bilbo, Executive Assistant/Grants Assistant

Through: April Havens, Grants & Projects Administrator

Date: March 14, 2017

Subject: Approval and authorization to pay business landlord expenses to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

REQUEST:
The Executive Department requests approval and authorization to pay business landlord reestablishment expenses in the amount of $25,000.00 and searching expenses in the amount of $2,500.00 to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:
This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:
Business landlord reestablishment expenses are provided to make a new site suitable for business. Business searching expenses are provided to compensate the business owner for the time and effort required in locating a new business property. Both costs are subject to federal maximum amounts of $25,000 for business reestablishment and $2,500 for searching.

RECOMMENDATION:
The Executive Department recommends that City Council pay business landlord reestablishment expenses in the amount of $25,000.00 and searching expenses in the amount of $2,500.00 to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000

The City Council may:

1. Approve and authorize to pay business landlord reestablishment expenses in the amount of $25,000.00 and searching expenses in the amount of $2,500.00 to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000; or

2. Not approve and authorize to pay business landlord reestablishment expenses in the amount of $25,000.00 and searching expenses in the amount of $2,500.00 to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

ATTACHMENT(S):
Right of Way Invoice

ROW-320

City of Gautier, Mississippi

Date March 1, 2017 **INVOICE - RIGHT OF WAY** P.O. Number 941/

State Vendor No. V99941ROWY0 Customer Acct. No.

Payee Marie Kuffskie

Mortgagee N/A

Address 2720 Charlestown Drive W

Mobile, AL 36693

Acquired By:		Nature of Title	
Agreement		Fee Simple	
Settlement		Perm. Ease	
Condemnation		Temp. Ease	
Special		D.E.	
Circuit			
Supreme		84-01 RELOCATION	

TIN NO.

Project No.	County	File No.
STP 9194-00-(001) LPA/105069-801000	Jackson	38-1 Marie Kuffskie

Description	Amount
BUSINESS LANDLORD	
Searching Expenses	$ 2,500.00
Reestablishment Expenses	$ 25,000.00
W-9 SIGNED 04-04-16	
HOLD CHECK FOR RELOCATION AGENT	
MARTIN BLUFF ROAD WIDENING PROJECT	
TOTAL INVOICE	**$ 27,500.00**

Recommended For Payment

Relocation Agent, Mark Dye

Relocation Reviewer, Bruce Fogg

Approved

Paula Yancey, City Manager
#REF!

By Signature

Paid By
Warrant No.

Req. No.

Date

OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 010-2017

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING THREE (3) SETINA PUSH BUMPERS FROM THE POLICE DEPARTMENT INVENTORY AND DECLARING THE BUMPERS SURPLUS

WHEREAS, the Gautier Police Department is requesting that three (3) Setina Push Bumpers, Inventory Control Numbers 1066, 1118, and 1263 be removed from inventory and declared surplus:

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the bumpers, removal from inventory and declaring these items as surplus, is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the Mayor and Council of the City of Gautier, Mississippi has determined that the bumpers are hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or Clerk to execute all documents necessary.

The motion to approve the foregoing resolution was made by **Councilwoman Martin,** seconded by **Councilman Vaughan,** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the **4th** day of **April,** 2017.

_____
GORDON GOLLOTT, MAYOR

ATTEST:

_____
CITY CLERK

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Danny Selover, Police Captain

Through: Cindy Russell, City Clerk

Date: March 8, 2017

Subject: Damaged/Destroyed Equipment

REQUEST:
City Council authorization is requested for the City to remove and surplus (3) Setina push bumpers, inventory control numbers 1066, 1118, and 1263 from the Police Department Inventory.

BACKGROUND
These Push Bumpers were on three separate police vehicles, unit 14397, 14406, and 109. These vehicles were involved in three separate accidents resulting in a total loss to the push bumpers.

DISCUSSION
These push bumpers were beyond repair and have no monetary value to the City Of Gautier.

RECOMMENDATION:
I, Captain Danny Selover recommend the City Council authorize the removal of the above described items from the Police Department Inventory, declare it as surplus and to dispose of them as solid waste.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 011-2017

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by Bethesda Free Health Clinic of D'Iberville to waive pavilion rental fee in the amount of $35.00 and deposit in the amount of $15.00 at George Martin City Park Pavilion A for the Bethesda Free Health Clinic Company Picnic, June 3, 2017 from 1 PM – 4 PM is hereby authorized pursuant to Miss. Code Ann. 21-17-1(8); and

WHEREAS, the Bethesda Free Clinic of D'Iberville Inc. provides free healthcare for local residents and is tax exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code; and

WHEREAS, the Bethesda Free Clinic of D'Iberville Inc. has received more than the amount waived by the City ($50.00) in the form of federal, state or private funding which will be used for this event; and

WHERAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event promotes unity and pride within the community. Activities such as this promote the resources available in the City of Gautier.

WHEREAS, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion made by **Councilwoman Martin,** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula, City Manager

From: La Freida Ray, Cultural Services Director

Date: March 14, 2017

Subject: Bethesda Free Health Clinic request to waive rental and deposit fees at the George Martin City Park for a Company Picnic

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REQUEST:

Bethesda Free Health Clinic of D'Iberville requests City Council to waive the $35 pavilion rental fee and $15.00 deposit fee required for the Bethesda Free Clinic Company Picnic to be held at George Martin City Park on June 3, 2017 at 1 PM – 4 PM pursuant. This request is pursuant to Miss. Code Ann. 21-17-1(8).

BACKGROUND:

Bethesda Free Health Clinic provides free healthcare and does not receive help from state or federal funds. The clinic would like to host their annual company picnic at the George Martin City Park to show their appreciation to its employees and clients. The event will have food, games and music.

DISCUSSION:

The City recognizes events, such as Bethesda Free Health Clinic Company Picnic, promotes a sense of unity within the community. Furthermore activities such as this help keep our residents inside our beautiful city and help promote the resources available in Gautier. The staff is requesting all park fees to be waived for this event.

RECOMMENDATION:

The Cultural Services Department has determined that it is in the best interest of the City to waive all associated fees, as this event is an economic tool that brings favorable notice the opportunities, possibilities, and resources of George Martin City Park and to the City of Gautier.

City Council may:

1) approve the fee waivers for the Bethesda Free Health Clinic Company Picnic as requested;
2) may decline to waive fees for the Bethesda Free Health Clinic Company Picnic

ATTACHMENT(S):

Bethesda Free Health Clinic Request and 501 (c) (3) Tax Information

Tricia Thigpen

From: Mary B <maryb@bfhcd.com>
Sent: Thursday, March 16, 2017 1:44 PM
To: tthigpen@gautier-ms.gov
Subject: Gautier City park fee
Attachments: maryb.vcf

Good afternoon,
The Bethesda Free Clinic is a totally free medical and dental clinic.
We do not receive any funding from the state or federal government. We are completely funded by private funds from the community.

We are planning a picnic for the staff of the Bethesda Free Clinic, each staff member has donated a few dollars to make this happen and we are requesting the use of Gautier City Park.
Due to our limited funds I am requesting a waiver of the fee totaling $50.00.
Thank you so much for your consideration, Mary Buffington

--
Mary Buffington
Executive Director
Bethesda Free Clinic
6900 Washington Ave
Ocean Springs, MS 39564
P.O. Box 7709
D'Iberville, MS 39540
Ph-228-818-9191
Fax-228-818-9193

This email has been checked for viruses by Avast antivirus software.
https://www.avast.com/antivirus

March 21st Agenda

City of Gautier
Agenda Item Request Form

Requestor's Name: Victoria Franklin

E-Mail Address: Victoriacavanaugh@ymail.com

Street Address: 1213 Hastings Rd City/State: Gautier MS Zip Code: 39553

Home Telephone No.: (228) 369-0172 Work Telephone No.: (228) 818-9191 Fax Telephone No.: (228) 881-9193

Representing: Bethesda Free Clinic

Department: _____

In the items below, please select the type of agenda you request your item to be placed on.

Date of meeting requested to be on:

City Council Meeting (Regular & Recessed)

- ☐ Employee: Please submit this request to the City Clerk by 5:00 p.m. on the Tuesday prior to the date of the next regular/recessed council meeting.
- ☑ Citizen: Submit request to the City Clerk by 5:00 p.m. on the Tuesday prior to the date of the next regular/recessed Council Meeting.
- ☐ Council: Submit memo/request to the City Manager of City Clerk

Council Meeting

- ☐ City Council Meeting (Business Agenda)
- ☐ City Council Meeting (Consent Agenda)
- ☐ City Council Meeting (Study Agenda)
- ☐ Civil Service Commission Meeting
  Submit request to the Human Resources Director by 5:00 p.m. on the Tuesday prior to the next regular Commission meeting.

SUBJECT MATTER: (If more space is required, reverse side may be used.)

Request Pavillion A @ City Park for Picnic fundraiser

Is there material you wish to be attached to the agenda? ☑ Yes ☐ No

Do you wish to make an oral presentation personally? ☐ Yes ☐ No

Has this item been approved for legal sufficiency by City Attorney? ☐ Yes ☐ No

Requestor's Signature: Victoria Franklin Date: 02/24/17

FOR OFFICE USE ONLY

Received By: [illegible] Title: DCC Date: 2/24/17 Time: _____

(✓) Approved ( ) Denied for Agenda Date: 3-21-17 Item No.: Consent #4

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 07 2011

BETHESDA FREE HEALTH CLINIC OF
DIBERVILLE INC
10701 BONEY AVE
DIBERVILLE, MS 39540

Employer Identification Number:
27-3534168
DLN:
401175010
Contact Person:
ERIC KAYE ID# 31612
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(iii)
Form 990 Required:
Yes
Effective Date of Exemption:
September 27, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

GAUTIER PARKS AND RECREATION

Request for Pavilion Usage

DATE OF APPLICATION: 2·24·17

ORGANIZATION OR INDIVIDUAL NAME: Bethesda Free Clinic

NAME OF APPLICANT: Victoria Franklin CONTACT PHONE: 228-369-0172

CONTACT ADDRESS: 1213 Hastings Rd
Gautier, MS 39553

TYPE OF EVENT: Company Picnic

DATE(S) APPLIED FOR: June 3, 2017 FACILITIES APPLIED FOR: Pavillion A

SET-UP TIME: 1:00 CLOSE TIME: 4:00

IT IS HEREBY AGREED between the City of Gautier Parks and Recreation Department and the above party the facility named is reserved on June 3, 2017.

The person requesting this permit agrees:

1. To personally accept responsibility for any damage done to the facility or equipment by persons in his/her group during the reserved period of time.
2. To maintain order and control over persons in the group.
3. To abide by all policies and procedures of the Gautier Parks and Recreation Department as well as those policies regulating this facility.
4. There is **NO** alcohol allowed on City property, **NO** water slides, **NO** farm animals, or any other type of instrument that would require water.

Failure to comply with all the terms of these regulations or violations of any federal, state or municipal law, ordinance or regulation in conjunction with the use of this facility will result in immediate cancellation of the privilege of using this facility and will be grounds for future denial of similar reservations or permits.

Non-profit organizations do not have to pay a fee for rental. To be considered for non-profit status, you must provide a copy of your C-3 Tax Status to the City of Gautier Parks and Recreation Department upon signing the contract.

The rental fee for residents of the City of Gautier is $35.00 along with a $15.00 cleanup deposit. The rental fee for non-residents of the City of Gautier is $35.00 along with a $15.00 cleanup deposit. Rental fees will not be refunded due to weather conditions. Fees are only refunded if the park is closed by the City of Gautier for any reason. The cleanup fee will be refunded if the area is left in good condition.

Fees are as follows:

Whole Park Rental	Day	$500.00	+ $250.00	(refundable deposit)
Pavilion - (8am to 12pm)	Day	$35.00	+ $15.00	(refundable deposit)
(1pm to 4pm)	Day	$35.00	+ $15.00	(refundable deposit)
(4pm to dusk)	Day	$35.00	+ $15.00	(refundable deposit)

I hereby agree that I have read and understood all the regulations and policies governing the use of the above named facility.

Signature: Victoria Franklin Date February 24, 2017

ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

We, the Victoria Franklin as part of the consideration for renting, leasing, or
(Name of liable person or group)
otherwise using the City Park Pavilion "A" facility agree to assume full responsibility and liability for any and all risk if loss by theft, vandalism, destruction, or otherwise, of any and all items of personal property belonging to the organization, group or members thereof while in and about said facility, regardless of whether or not said loss relates to, or arises out of, the use of said facility and, in addition, said person or group agrees to indemnity and hold the City of Gautier, its agents and servants, and employee's harmless from and against all claims and expenses for same, including attorney fees.

This the 24 day of February, 2017.

Lucia L. Nguyen
Authorized Signature

Susan S. Martin
Witness

OFFICE USE ONLY

Rental Fee ( ) $35.00 Resident ( ) $35.00 Non-Resident Receipt # _____ Date Received _____

Deposit Fee $15.00 Receipt # _____ Date Received _____

Approved ( ) Yes ( ) No Signature: _____ Date: _____

Comments: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 054-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held March 7, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 055-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated March 7, 2017 in the amount of $4,145.58 is hereby approved.

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

ABSENT: **Hurley Ray Guillotte**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017..

MARCH 7, 2016 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
	ADJUSTMENT					TOTAL	REASON FOR
ACCT #	WATER	SEWER	LATE CHG	GARBAGE	TAX	ADJUSTMENT	ADJUSTMENT
506201000	$ 193.80		$ 105.00			$ 298.80	WATER LEAK
5319001000	$ 87.21	$ 207.00				$ 294.21	WATER LEAK
5014601000		$ 179.55				$ 179.55	WATER LEAK
5321001002		$ 207.54	$ 37.45			$ 244.99	WATER LEAK
11634201001		$ 72.12				$ 72.12	WATER LEAK
5625711004	$ 61.56	$ 67.23	$ 70.00			$ 198.79	WATER LEAK
9802001000		$ 155.42	$ 35.00			$ 190.42	WATER LEAK
1603701000		$ 906.57				$ 906.57	WATER LEAK
4700801000		$ 934.86	$ 227.15			$ 1,162.01	WATER LEAK
11907401002		$ 47.52	$ 35.00			$ 82.52	WATER LEAK
11903901009	$ 66.81	$ 70.74	$ 105.00			$ 242.55	TAMPERING
13715051000		$ 205.80				$ 205.80	WATER LEAK
5602961000		$ 67.25				$ 67.25	WATER LEAK
TOTAL	**$ 409.38**	**$ 3,121.60**	**$ 614.60**			**$ 4,145.58**	

Councilwoman Martin made the motion to adjourn until April 4, 2017 at 6:30PM. Motion seconded by **Councilman Vaughan** and unanimously carried.

APPROVED BY:

_____

MAYOR

ATTEST:

_____

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

Tuesday
April 4, 2017
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held April 4, 2017 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members, Mary Martin, Hurley Ray Guillotte, Johnny Jones, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; and Josh Danos, City Attorney and other concerned citizens.

AGENDA
CITY OF GAUTIER,
MISSISSIPPI CITY HALL
COUNCIL CHAMBERS
April 4, 2017 @ 6:30 PM

I. Call to Order

1. **Prayer**
2. **Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

1. **6th Annual Easter Egg Hunt at Shepard State Park Saturday, April 8th from 9am to 11am.**

2. **Jackson County Household Hazardous Waste Collection Day in the Singing River Mall Parking Lot Saturday, April 22nd from 8am to 12pm.**

3. **Citywide Springs Cleanup Monday, April 24th through Monday, May 1st, Dumpsters will be placed at the following locations: Lamotte Bridge, Dolphin/Tarpon, Graveline/Ladnier, Martin Bluff (on the north side of the fire station) and Dolphin Drive (by the carwash).**

4. **Earth Day Celebration at George Martin City Park Saturday, April 22nd from 10am to 1pm.**

5. **Paint the Town Plein Air Art Competition Saturday, April 29th from 9am to 4pm.**

IV. Presentation Agenda

1. **Mississippi Maritime Museum Campaign Coordinator, Jan Hardy.**

2. **Father Harold F. Roberts, St Pierre's Episcopal Church.**

V. Public Agenda

1. **Agenda Comments**

VI. Business Agenda

1. **Amend Comprehensive Fee Schedule to add fees for Landfill Site Operating Permits.**

2. **Approval of a lease purchase agreement with Hancock Bank for a 2017 Ferrara-JC05 Cinder Custom Pumper Fire Truck**

3. **Order approving Docket of Claims**

VII. Consent Agenda (All items approved in one motion)

1. **Approval and authorization to pay business landlord expenses to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194- 00(001) LPA/105069-801000**

2. **Renewal of the contract with Singing River Services for the Lifecare Plus Employee Assistance Program.**

3. **Approval and authorization to pay last resort housing to Timothy and Sadie Richardson and DCD Construction, Inc. on behalf of Timothy and Sadie Richardson for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.**

4. **Approval and authorization to pay quitclaim deed-6,772 sq. foot (0.16 acres) of land to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc. for the Martin Bluff Road Widening Project STP-9194- 00(001)LPA/105069-801000**

5. **Approval of the revised Schedule of Authorized Positions.**

VIII. STUDY AGENDA

1. **Discuss City Attorney Comments**

2. **Discuss City Clerk Comments**

3. **Discuss City Manager Comments**

4. **Discuss Council Comments**

5. **Discuss Citizen Comments**

Recess until April 11, 2017
www.gautier-ms.gov

Councilwoman Martin made the motion to approve the agenda as follows:

1. Add Consent Agenda Item #6 - Approval of Auditing Services Agreement of Wright, Ward, Hatten & Guel for the year ended September 30, 2016.

Councilman Jones seconded the motion and the vote carried unanimously.

Announcements:

1. 6th Annual Easter Egg Hunt at Shepard State Park Saturday, April 8th from 9am to 11am.
2. Jackson County Household Hazardous Waste Collection Day in the Singing River Mall Parking Lot Saturday, April 22nd from 8am to 12pm.
3. Citywide Springs Cleanup Monday, April 24th through Monday, May 1st, Dumpsters will be placed at the following locations: Lamotte Bridge, Dolphin/Tarpon, Graveline/Ladnier, Martin Bluff (on the north side of the fire station) and Dolphin Drive (by the carwash).
4. Earth Day Celebration at George Martin City Park Saturday, April 22nd from 10am to 1pm.
5. Paint the Town Plein Air Art Competition Saturday, April 29th from 9am to 4pm.

Presentation:

1. Mississippi Maritime Museum Campaign Coordinator.
2. Chad Jordan, Clearwater Solutions – Monthly Report
3. Father Harold F. Roberts, St. Pierre's Episcopal Church.

City of Gautier 6th Annual

Easter Egg Hunt

WHEN: April 8,2017

WHERE: Shepard State Park
1034 Graveline Road
Gautier, MS 39553

TIME: 9:00 am – 11:00 am

Easter Egg Hunt starts promptly @ 9:00 am

AGES: 1-10 years old

Easter Basket Decorating Contest!

Get crafty and put your personal spin on an Easter Basket and enter it for a chance to win an awesome prize at the 6th Annual Easter Egg Hunt. Prizes will be awarded in the following age groups: 1 – 2yrs old, 3 – 4 yrs. old, 5 – 7yrs. old, and 8 – 10 yrs.

Free

pictures w/ Easter Bunny, hay ride along the Bunny Trail, face painting, popcorn, and prizes!

BRING THE KIDS!

McDonald's

StateFarm

GAUTIER MISSISSIPPI
Nature's Playground

Jason Pilger HYUNDAI.COM GAUTIER MS

JACKSON COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

ACCEPTABLE ITEMS

Aerosols, All Purpose Cleaners, Ammonia, Anti-Freeze, Automobile Cleaners, Batteries, Brake Fluid, Charcoal Lighter Fluid, Chlorine Bleach, Detergents, Disinfectants, Drain Opener, Furniture Polish, Gasoline, Glass Cleaner, Herbicides, Insecticides, Mothballs, Motor Oil, Oven Cleaner, Paint, Paint Thinner, Pesticides, Pool Chemicals, Rodent Poisons, Rubber Cement, Rug & Upholstery Cleaner, Scouring Powder, Silver Polish, Snail & Slug Killers, Toilet Bowl Cleaner, Transmission Fluid, Tub & Tile Cleaner, Turpentine, Varnish, Water Seal, Wood Finish

A One Day **FREE**

Proper Disposal Turn-in Event

SATURDAY

APRIL 22, 2017

8 A.M. - 12 NOON

SINGING RIVER MALL PARKING LOT

HWY 90, GAUTIER

DO NOT BRING

Explosive Materials, Radioactive Materials, PCB's, Medical Waste, Syringes, Compressed Cylinders, Electronic Waste

NO CONTRACTORS NO WASTE FROM BUSINESSES

Put Toxic Waste In Its Place

Household Hazardous Waste

Unused or leftover portions of products containing toxic chemicals. Any product which is labeled CAUTION, POISONOUS, TOXIC, FLAMMABLE or CORROSIVE is considered a household hazardous waste.

A Safe Substitute

A safe alternative to a toxic product. Fact sheets are available to help you reduce the use of toxics and minimize health risks.

Legal Transportation

Leaving products in the original containers and making sure that the containers are sealed so that they will not leak. Transport containers in the trunk or in the back of the vehicle away from passengers.

DO NOT TRANSPORT OVER 5 GALLONS OR 50 POUNDS AT ONE TIME.

Proper Disposal

Extremely Important

It is dangerous and illegal to discard hazardous household materials in the trash or down the drain. Instead; use up the product as intended or take to a household hazardous waste event.

For More Information Call 228-872-8340 or visit http://www.co.jackson.ms.us/departments/solid-waste/

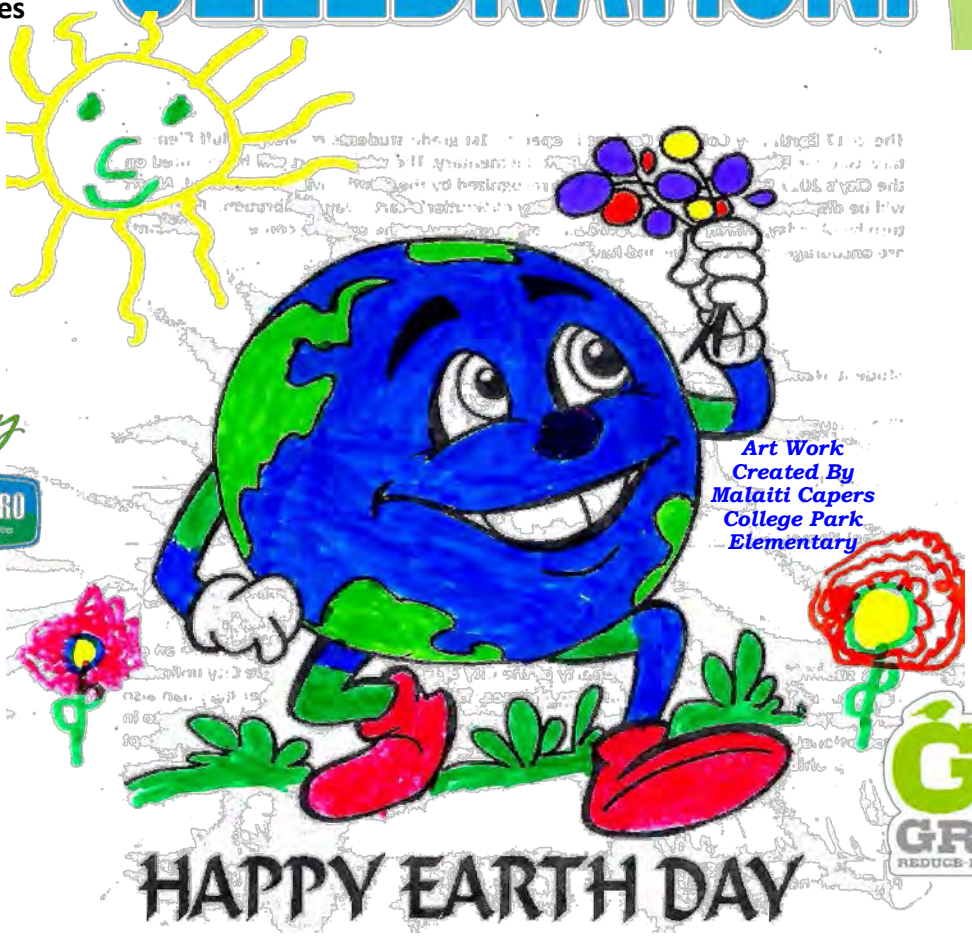
The collection event is a community service funded by the MS Department of Environmental Quality in cooperation with the Jackson County Board of Supervisors, Municipalities and the Jackson County Solid Waste Department.

City of Gautier

EARTH DAY CELEBRATION!

LIKE US ON facebook

Gautier Cultural Services
The City of Gautier



Art Work Created By Malaiti Capers College Park Elementary

Sponsored By

GAUTIER MISSISSIPPI
Nature's Playground

WASTE PRO
Caring For Our Communities

LOWE'S

ECO TOURS OF SOUTH MISSISSIPPI
GAUTIER, MS

Mississippi Sandhill Crane NATIONAL WILDLIFE REFUGE
Office / Visitor Center

PASCAGOULA RIVER Audubon CENTER

GO GREEN
REDUCE-REUSE-RECYCLE

Saturday, April 22, 2017

George Martin City Park

10:00 am - 1:00 pm

FARMERS MARKET. ECO TOURS . VENDORS . CHILDREN ACTIVITIES

GAUTIER
MISSISSIPPI
Nature's Playground

City of Gautier Presents

PAINT the TOWN

Plein Air Art Competition

April 29, 2017

9:00 a.m. - 4:00 p.m

REGISTRATION:
9:00 A.M.—10: 00 A.M.

LOCATION:
GEORGE MARTIN CITY PARK

$250.00 CASH PRIZE ADULT DIVISION

REGISTRATION FEE:
$10.00

ART WILL BE JURIED

Suggested Painting Locations

- **George Martin City Park**
  902 De La Pointe
- **Shepard State Park**
  1034 Graveline Rd
- **Indian Pointe Birding Trail**
  1600 Indian Point Pkwy
- **Sandhill Crane Refuge**
  7200 Crane Lane
- **Any Location within the City of Gautier**

1st Place
Adult Division
$250.00
1st Place
Youth Division
$50.00

Plein Air Art Competition
Capture the beauty of the City of Gautier!

$250.00 Cash Prize
Adult Division

For official rules and guidelines, visit: www.gautier-ms.gov or
Facebook: Gautier Cultural Services & The City of Gautier

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 012-2017

RESOLUTION AMENDING THE ANNUAL COMPREHENSIVE FEE SCHEDULE FOR THE CITY OF GAUTIER

WHEREAS, the Municipal Code of the City of Gautier provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established by the City Council, and

WHEREAS, the City Council of the City of Gautier has determined that the cost of providing certain services is not of general benefit but of benefit to the individual and, therefore, certain filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by the City staff, and

WHEREAS, the City Council finds that the fees included in the Resolution represent a portion of the actual costs of the services provided or facilities funded and, therefore, there is a rational relationship between the fees charged and the services and facilities funded, and

WHEREAS, the City Council has found that since the fees represent a portion of the actual costs of the service or facilities provided, there is a reasonable relationship between the amount of the fee charged and the costs of the services provided to the person paying the fee, and

WHEREAS, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule; and

WHEREAS, the City Council finds that the recently adopted Landfill Site Ordinance requires that a Landfill Site Operating Permit be issued for all new, expanding, and modifications of landfill sites within the City of Gautier and said permits shall be renewed annually; and that appropriate fees shall be added to cover administrative costs of said required permits in the amount of $150 for new, expanding, and modifications of landfill sites and $50 for annual renewal/no change in operations.

WHEREAS, the City Council finds it necessary to add said fees for services and maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule.

Passed and Adopted, by the City Council of the City of Gautier, of the State of Mississippi on the **4th** of **April,** 2017.

Motion made by **Councilwoman Martin**, seconded by **Councilman Anderson** and the following vote was recorded**:**

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
GORDON GOLLOTT, MAYOR

ATTEST:

_____
CYNTHIA RUSSELL, CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Joan Craswell, Customer Service
Date: 03/27/2017
Subject: Amend Comprehensive Fee Schedule to add fees for Landfill Site Operating Permits.

REQUEST:

Staff requests that Council approve to amend the Comprehensive Fee Schedule to add appropriate fees for Landfill Site Operating Permits. The requested fees are as follows: $150 for new facilities, expansions, and modification permits and $50 for annual renewal only permits with no change in operations.

BACKGROUND:

There are currently no fees included in The City of Gautier's Comprehensive Fee Schedule for Landfill Site Operating Permits.

DISCUSSION:

Due to the recent adoption of The City of Gautier's Landfill Site Ordinance, staff finds a need to request that Council approve to amend the Comprehensive Fee Schedule to add appropriate fees for Landfill Site Operating permits. These fees will be implemented to cover the administrative, review, and inspection costs.

RECOMMENDATION:

The staff recommends that Council approve the additional fees to the Comprehensive Fee Schedule.

ATTACHMENTS:

1. Amend Comprehensive Fee Schedule to add fees for Landfill Site Operating Permits.
2. Amend Comprehensive Fee Schedule

ECONOMIC DEVELOPMENT

BUILDING/PLANNING

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	BUILDING, MECHANICAL, ELECTRICAL, & PLUMBING CONSTRUCTION PERMITS			
	Construction Valuation $0 - 100,000	Each	$25 for 1st $1,000 + $5 each add'l $1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Data (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation $100,001 - $500,000	Each	$520 for $100,000 + $4 each add'l $1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
	Construction Valuation $500,001 - up	Each	$2120 for $500,000 + $3 each add'l $1,000	Construction valuation to be determined by the Building and Zoning Administrator based on the latest Building Valuation Date (BVD) from the International Code Council (ICC) or Certified Bid Tabulation.
II.	SITE PREPARATION - PERMITS			
	Demolition - Commercial Structure			Includes demolition of commercial building and accessory structures only.
	0 - 5,000 square feet	Each	$250.00	
	5,001 - up square feet	Each	$250.00 for 5,000 sf + $50 each add'l 5,000 sf	
	Demolition - Commercial Site			Include demolition of site work improvements including pavement, utilities, septic tanks, wells, flag poles, retaining walls, bulk heads, etc.
	0 - 5 Acres	Each	$250.00	
	5.01 - Up Acres	Each	$250.00 for 5 ac + $50 each add'l 5 ac	
	Site Clearing/Demolition/Land Disturbance			
	0 - 0.9 Acres	Each	$25.00	Required for land disturbance activities (mowing/bush hogging-only does not require a permit). Removal of protected trees requires a separate permit.
	1 - 4.9 Acres	Each	$50.00	
	5 - Up Acres	Each	$100.00	
	Protected Tree Removal	Each	$50.00	Live Oaks/Magnolia an any other significant trees are considered protected trees.
III.	MOBILE HOME/HOUSE MOVING PERMITS			
	New Placement or Moving Unit out of City	Each	$150 + $250 Refundable Deposit	Mobile Home/Trailer Moving Companies proof shall be provided. Deposit will be refunded once the city has verified that no damage was incurred to the city right of ways, vacated lot is cleaned up (as applicable), and new placement is complete. (As required by Police Chief)
	Mechanical, Electrical, Plumbing Permits		See Section I. for permits fees based on new construction valuation	
IV.	MISCELLANEOUS PERMITS/FEES			
	Commercial Signs	Each	$25.00	Per Sign including, New Placement, Copy Change, or Repair (Free Standing, Wall, Canopy, Roof)
	Temporary Banners (Within Right-of-Way)	Each	$0.00	Banners must meet the minimum Criteria of the City of Gautier's policy for Banners Within Public Rights-of-Way
	Temporary Banner (Private Commercial Property)	Each	$20.00	Per Time Period Allowed by UDO. Fee will include any combination of banners/signage up to the square footage allowed.
	Power Service Authorization/Inspection	Each	$25.00	
	New Business	Each	$100.00	

*Projects funded/administered by the City of Gautier and/or the Pascagoula-Gautier School District are not subject to permitting fees.

*Projects funded/admininstered by the Pascagoula-Gautier School District are however, subject to applicable Review/Approval Process Fees.

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Rummage Sale	Each	$0.00	Commercial Only. No permit required for residentail property.
	Temporary Use	Each	$25.00	Christmas Tree Sales Lot, Contractor's Temporary Office/ Storage Sheds (per building/structure), Portable Storage Container, Realestate Sales Office, Farm Produce/Non-Perishable Goods Sales, Special Events (Private Commercial Property). Special Events on public property will be approved by the City Clerk's Office.
	Swimming Pools	Each	See Section I. for permits fees based on new construction valuation	
	Off-Site Improvements	Each		Bond required for all off-site improvements over $10,000 valuation.
	Subdivision Infrastructure	Each		
	Re-inspection Fee	Each	$25.00	
	Work W/O Permit	Each	Up to 5x Normal Permit Fees	Building and Zoning Administrator will determine the fee based on the latest edition of the International Code Council
	City Construction Project		Permit is required, but no fee will be charged	
V.	CONTRACTOR LICENSE			
	General		no charge	Must have License issued by the State of Ms.
	Remodelers		$100 for Gautier License or No Charge if Licensed through State of Ms.	
	Electrical		$50 for Gautier License or No Charge if Licensed through State of Ms.	
	Mechanical			
	Plumbing			
VI.	REVIEW/APPROVAL PROCESS FEE			
	Plan Review			
	Commercial Plan Review	Each	1/2 Permit Fee or Cost of 3rd Party Review (whichever is higher)	
	Subdivision Infrastructure Plan Review	Each		
	Residential - New House	Each	$50.00	Includes any new house or addition/accessory structure over 750 sf
	Residential - Misc. Plan Review	Each	$25.00	Includes sheds, decks, additions/accessory structures (under 750 sf), renovations, ramps, driveways, bulkheads, retaining walls, flag poles, boathouses, piers, etc.
	Major Development Order	Each	$100.00	For all Commercial Developments over 2.25 acres (unless exempt by UDO). Or developments requesting Tier 3 approval. Required Planning Commission and City Council Review.
	Landfill Site Operating Permit			
	new, expanding and modifications	Each	$150.00	
	annual renewal only	annually	$50.00	with no changes in operations
	Appeal Staff Decision to Planning Commission	Each	$100.00	
	Appeal Planning Commission Decision to Council	Each	$100.00	
	Right-of-Way Vacation	Each	$250.00	
	Conditional Use (Major/Minor)	Each	$250.00	
	Technical Review Committee (TRC) Review Meeting	Each	$50.00	TRC Fee is not charged if it is a part of another review process listed in this section.
	Technical Review Committee (TRC) Review without Meeting	Each	$0.00	Review materials will be e-mailed to TRC members in lieu of having an official meeting if the applicant waives their right to attend a meeting.
	Variance - Greater than 30%	Each	$175.00	
	Variance - Administrative	Each	$100.00	
	Zoning Change	Each	$300.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Text Amendment	Each	$250.00	
	Home Occupation	Each	$125.00	
	Lot Split/Rearrangement (Minor)	Each	$50.00	under 2.25 acres
	Lot Split/Rearrangement (Major)	Each	$100.00	over 2.25 acres and/or 2 lots
	Subdivision of Land Process - Preliminary/Final	Each	$100.00 + $6 per lot	
	Other Public Hearing Requests	Each	$100.00	

CULTURAL SERVICES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	GENERAL PARK AND RECREATION (RENTAL FEES)			
	GEORGE MARTIN PARK			
	Whole Park Rental	Day	$500.00 + $250 refundable Deposit	
	pavilion (8am to 12pm)	Day	$35.00 + $15 refundable deposit	
	pavilion (12pm to 4pm)	Day	$35.00 + $15 refundable deposit	
	pavilion (4pm to dusk)	Day	$35.00 + $15 refundable deposit	
	pavilion (all day)		$100.00 + $30 refundable deposit	
	Senior Center Building			
	resident	Day	$100.00 + $100 refundable Deposit	
	non resident	Day	$100.00 + $100 refundable Deposit	
	BUDDY DAVIS PARK / BACOT PARK			
	Whole Park Rental	Day	$500.00 + $350 refundable Deposit	
	Field Rental (8am to 1pm)	Each	$50.00 + $50 refundable Deposit	Any one field
	Field Rental (1pm to 5pm)	Each	$50.00 + $50 refundable Deposit	Any one field
	Field Rental (5pm to 10pm)	Each	$75.00 + $100 refundable Deposit	Any one field
	Field Rental (All Day)	Each	$150.00 + $100 refundable Deposit	Any one field
	Field Light Charge when left on	Each Day	$100.00	Any Field/Any Park
	SHEPARD STATE PARK			
	Camping (RV sites)			
	nightly	Day	$18.00	
	nightly (65 or older/ or disable)	Day	$13.00	
	monthly	Monthly	$360.00	
	camping (primitive)	Per Tent/Day	$13.00	
	Group/Scout Group (primitive)	per person/Day	$2.00	
	Yearly pass	Yearly	$42.00	Includes Daily Car Pass activities and archery lane use. Does not include facility rentals or camping.
	Daily Car Pass (Up to 6 People)	per car	$4.00	$.50 per person over 6. (Provides access to disc golf, dog park, playground, bike trails/ walking trails., ~~etc.)xx~~
	Daily Walk In Pass /Bus/Bike	per person/Day	$0.50	
	Boat Launch	per boat/Day	$7.00	Campers Exempt from Boat Launch Fee

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	Archery Lane Use	per hour/ person	$5.50	Must leave valid driver's license with park attendant until fee is paid upon leaving park.
	Park Pavilions	per day	$35.00	
	Multi-purpose Field	per hour	$6.00	
	Multi-purpose Field w/lights	per hour	$12.00	
	SPECIAL EVENTS FEES			
	Bleacher Rental/ Setup			
	resident	Each	$75.00 + $75 refundable Deposit	No charge if bleachers are being used in conjunction with a field rental and the bleachers do not need to be moved. Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	$95.00 + $95 refundable Deposit	
	Chair Rental			
	resident	Each	$1.00	Refundable Deposit $10 for each set of 20 chairs ($10 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	$2.00	
	Table 6FT./8FT Rentals			
	resident	Each	$5.00	Refundable Deposit $20 for each set of 20 Tables ($20 minimum). Must leave copy of valid driver's license with City Hall until fee is paid.
	non resident	Each	$7.50	
	Barricades Delivery			
	resident	Each	$10.00	Refundable Deposit $50 for each set of 20 Barricades ($50 minimum)
	non resident	Each	$15.00	
	CITY PROGRAM REGISTRATION FEES			
	Youth Football			
	Flag Football		$70.00	
	Tackle Football		$90.00	
	Youth Cheerleading		$90.00	
	Youth Basketball		$60.00	

CITY CLERK

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	ADMINISTRATION FEES			
	Photocopies	page	$0.30	
	NSF Check Fee	Each	$40.00	
	Candidate Filing Fee	Each	$10.00	
	Audio/Video Tape Copies	Each	$25.00 + hourly rate	
II.	PRIVILEGE LICENSE			
	1 – 3 employees		$20.00	
	4 – 10 employees		$30.00	
	11 and above		$30.00	the 1st ten employees and $3 for each additional employee. The cost of the license will be determined by the number of full time employees.(30 hrs. a week or more)
III.	TRANSIENT VENDORS			
	Privilege License	Each	$250.00	(should be renewed after 90 days for $25.00)
	Privilege License Reprint	Each	$15.00	
	Badge of Identifying Certificate	Each	$15.00	
IV.	SUBPOENAS – personal appearance	Each	$150.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
V.	MUNICIPAL COURT FINES			
	IMPLIED CONSENT			
	DUI 1st offense		$1,095.00	
	DUI 2nd offense		$1,275.00	
	DUI 3rd offense		FELONY	
	DUI Drugs		$1,095.00	
	ZERO TOLERANCE FOR MINORS			
	DUI 1st offense		$575.00	
	DUI 2nd offense		$825.00	
	TRAFFIC			
	following to close		$172.00	
	handicap parking violation		$250.00	
	improper parking		$172.00	
	improper lane use		$172.00	
	improper turn or failure to sign		$172.00	
	improper passing		$172.00	
	driving on wrong side of road		$172.00	
	obstructing public street (obstruction of city street)		$172.00	
	failure to chg. lanes stopped emergency vehicle		$343.00	
	pass stopped school bus		$343.00	
	failure to yield blue lights/siren		$343.00	
	failure to obey police/traffic		$343.00	
	failure to yield- right of way		$172.00	
	failure to yield emergency vehicle		$343.00	
	failure to dim headlights		$172.00	
	ran red light		$172.00	
	ran stop sign		$172.00	
	careless driving		$212.00	
	reckless driving		$252.00	
	drag racing		$252.00	
	no motorcycle endorsement		$242.00	
	parking in fire lane		$242.00	
	no seatbelt in use		$75.00	
	child restraint violation		$168.00	
	SPEEDING			
	speeding in school zone		$247.00	
	over (1-9 miles)		$176.00	
	over (10 miles)		$186.00	
	over (11 miles)		$187.00	
	over (12 miles)		$188.00	
	over (13 miles)		$189.00	
	over (14 miles)		$190.00	
	over (15 miles)		$191.00	
	over (16 miles)		$198.00	
	over (17 miles)		$200.00	
	over (18 miles)		$202.00	
	over (19 miles)		$204.00	
	over (20 miles)		$216.00	
	over (23 miles)		$228.00	
	over (24 miles)		$231.00	
	over (25 miles)		$234.00	
	over (26 miles)		$239.00	
	over (27 miles)		$244.00	
	over (28 miles)		$249.00	
	over (29 miles)		$254.00	

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
	over (30 miles)		$269.00	
	over (31 miles)		$272.00	
	No Motor Vehicle Liability Insurance		$643.00	
	Running Railroad Crossing Arms		$363.00	
	Allow Unauthorized unlicensed person to drive		$172.00	
	No Driver's License		$342.00	
	Expired Driver's License		$343.00	
	Suspended Driver's License Alcohol involved		$568.00	
	Suspended Driver's License		$343.00	
	Leaving Scene Of An Accident		$342.00	
	Leaving Scene w/Injuries		$542.00	
	Improper Equipment		$172.00	
	Failure To Wear Crash Helmet		$172.00	
	Improper Load		$172.00	
	Expired Tag		$274.00	
	Improper Tag		$274.00	
	No Tag		$274.00	
	Switched Tag		$274.00	
	Improper Display of Tag		$274.00	
	TINTED WINDOWS			
	1st offense		$205.00	
	2nd offense		$242.00	
	3rd offense		$342.00	
	ASSAULT AND WEAPONS			
	child neglect		$553.00	
	domestic violence - 1st		$553.00	
	domestic violence - 2nd		$954.00	
	knowingly violate a protective		$538.00	
	assault & battery		$553.00	
	assault by threat		$553.00	
	assault with weapon		$704.00	
	assault on a minor		$553.00	
	carry concealed weapon		$405.00	
	discharge weapon		$505.00	
	exhibit weapon		$505.00	
	THEFT AND FALSE PRETENSE			
	solicit without permit		$254.00	
	use credit card w/intent defraud		$504.00	
	embezzlement		$505.00	
	embezzlement ($500.00 & over)		FELONY	
	false pretense		$553.00	
	false reporting of a crime		$553.00	
	home repair fraud		$804.00	
	gambling		$305.00	
	operate gambling house		$490.00	
	trespass less than larceny		$505.00	
	petit larceny		$505.00	
	defrauding an innkeeper		$553.00	
	theft of utilities		$505.00	
	meter tampering		$505.00	
	machine, coin oper/breaking in		$505.00	
	giving away MDSE by employee		$505.00	

	DESCRIPTION OF SERVICES	**UNIT**	**FEE**	**NOTES**
	harassing, profane, telephone		$490.00	
	bad check		$553.00	
	uttering forgery		$604.00	
	forgery		FELONY	
	receive stolen property (MISD)		$505.00	
	receive stolen property (MISD)		FELONY	
	SHOPLIFTING			
	1st offense		$553.00	
	2nd offense		$953.00	
	3rd offense		FELONY	
	shoplifting, encourage or aid person under 18		$553.00	
	ARREST AND POLICE OFFICER			
	false identifying information		$304.00	
	simple assault on officer		$653.00	
	resisting arrest		$653.00	
	fleeing arrest		$653.00	
	impersonate a police officer		$653.00	
	interfere with duties of a police officer		$304.00	
	ALCOHOLIC BEVERAGES			
	sell or give alcohol to minor		$605.00	
	sell beer without license		$605.00	
	unlawful to consume alcohol in public place		$230.75	
	purchase or posses alcohol for minor		$369.00	
	public drunk		$305.00	
	NARCOTICS			
	Possession of Schedule III, IV, V		$1,203.25	
	Possession of Marijuana		$504.00	
	Possession of (Drug) Paraphernalia		$504.00	
	ALLOW DOGS TO RUN LOOSE			
	1st Offense		$209.00	
	2nd Offense		$235.00	
	3rd Offense		$284.00	
	NO RABIES VACCINATION		$304.00	
	Confinement Violations		$304.00	
	General Owner Responsibility Violation		$283.00	
	Dangerous Animals Non-Compliance		$505.00	
	Failure to provide Vet care		$283.00	
	Animal Cruelty		$553.00	
	Animal Neglect		$283.00	
	Fowl and Livestock Violation		$283.00	
	Aggravated animal abuse		$553.00	
	Smoking in Public Building		$209.00	
	Public Profanity		$304.00	
	Disturbing the Peace		$304.00	
	Disorderly Conduct Failure to comply with Law Enforcement		$304.00	
	Disorderly Conduct refuse to leave premises		$304.00	
	Disorderly Conduct phys acts/profane language		$304.00	
	Contempt of Court (Failure to Compile)		$274.00	
	Contempt of Court (Failure to appear)		$274.00	
	Contempt of Court (Failure to pay)		$274.00	
	Aiding & Abetting in Bail Bond Jumping		$505.00	
	Bail Bond Jumping MISD		$553.00	

	Disturbance Nuisance - danger neighborhood		$209.00	
	DESCRIPTION OF SERVICES	**UNIT**	**FEE**	**NOTES**
	Disturbing Family Peace		$304.00	
	Interference with City Officer		$304.00	
	Care of Premises		$233.00	
	Extortion		$505.00	
	Curfew Violation		$234.00	
	Contribute to Delinquency of Minor		$505.00	
	Possession of Handgun by a Minor		$505.00	
	Indecent Exposure		$505.00	
	Obscene/Harassing Phone Calls		$505.00	
	Escape		$505.00	
	911 Abusive Calls		$515.00	
	Misdemeanor Hindering Prosecution		$505.00	
	Conspiracy to Commit a Crime		$505.00	
	Fireworks Inside City Limits		$219.00	
	Prostitution		$505.00	
	Vagrancy		$489.00	
	Hitch-Hiking		$255.00	
	Trespassing		$353.00	
	Malicious Mischief (Face Value)		$203.25	
	Loud Music		$285.00	
	Litter Law Violation		$454.00	
	Stalking			
	1st Offense		$505.00	
	2nd Offense		FELONY	
	Boating Under the Influence			
	1st Offense		$594.00	
	2nd Offense		$794.00	
	3rd Offense		$1,193.25	
	Sell Tobacco to Minor		$234.00	
	Abstracts		$10.00	
	Affidavit		$10.00	
	Withdrawal Form		$10.00	

POLICE DEPARTMENT

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	MISCELLANEOUS FEES (POLICE)			
	Accident Reports	Each	$20.00	
	Parking Lot Reports	Each	$10.00	
	Offense Reports	Each	$10.00	(No charge on domestic or assault reports)
	Fingerprints	Each	$15.00	
	Background Checks	Each	$15.00	

PUBLIC WORKS/ UTILITIES

	DESCRIPTION OF SERVICES	UNIT	FEE	NOTES
I.	METER DEPOSIT FEES *			
	¾" meter		$200.00	
	1" meter		$250.00	
	1 ½" meter		$300.00	
	2" meter		$350.00	
	3" meter and above		meter cost plus two (2) months minimum bill	
	*Move without notice will forfeit deposit			
II.	WATER CHARGE			
	Minimum Charge of 3000 Gallons or Less		$25.50	
	1000 Gallons Over the Minimum		$8.50	
III.	SEWER CHARGE			
	Minimum Charge of 3000 Gallons or Less			
	Sewer Charge		$12.30	
	1000 Gallons Over the Minimum		$4.10	
	Wastewater Treatment Charge		$14.70	
	1000 Gallons Over the Minimum		$4.90	
	Sewer Only (Residential) Monthly Charge		$42.00	
	Sewer Only (Commerical) Monthly Charge		$100.00	
IV.	GARBAGE CHARGE			
	1st Cart		$17.00	
	Additional Cart (Residential)		$3.40	
	Additional Cart (Commercial)		$5.25	
	Cart Delivery Fee (After Initial Set-up)		$15.00	
	Special pick-up (one lift)	small load	$50.00	
	Special pick-up (one lift)	large load	$100.00	
V.	MISCELLANEOUS FEES			
	Demand Fee for commerical accounts using under 2000 gallons monthly			
		3/4" meter	$25.00	
		1" meter	$50.00	
		2" meter	$150.00	
	Reconnect for Lock off		$65.00	
	Returned Check Fee		$50.00	
	Late Charge Fee		$35.00	
	Connection Service Fee		$50.00	
	Reconnect Fee for Temporary Disconnect		$30.00	
	Temporary Disconnect		$30.00	
	Lock off for Non-payment		$30.00	
	Illegal connection and/or Theft of Utilities		$600.00 plus associated fees	
	Sewer Cleanout/Cap Tampering Fee		$100.00	
	Sewer Inspection Fee (customer caused issue)		$100.00	
	Transfer Fee		$45.00	
	After Hours Calls - Other		$50.00	
	3/4" Irrigation Meter - tap		$255.00	
	1" Irrigation Meter - tap		$375.00	

	Meter Locks		$25.00	
	Meter Box Tamper Fee		$60.00	
	DESCRIPTION OF SERVICES	**UNIT**	**FEE**	**NOTES**
	Meter Relocate Fee		$100.00	
	Meter Reread Fee		$30.00	
	Pool Fill (Meter Only)		$100.00	
VI.	TAP FEES (Includes Water & Sewer)			divide by half for water only or sewer only
	3/4" tap connection	plus meter deposit	$640.00	plus time and material cost
	1" tap connection	plus meter deposit	$640.00	plus time and material cost
	1 1/2" tap connection	plus meter deposit	$640.00	plus time and material cost
	2" tap connection	plus meter deposit	$640.00	plus time and material cost
	3" tap connection	meter cost plus two (2) months minimum bill	$640.00	plus time and material cost
	4" tap connection	meter cost plus two (2) months minimum bill	$640.00	plus time and material cost
	6" tap connection	meter cost plus two (2) months minimum bill	$640.00	plus time and material cost
	8" tap connection	meter cost plus two (2) months minimum bill	$640.00	plus time and material cost

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 056-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a lease to purchase agreement with Hancock Bank in the amount of $390,000.00 for the purchase of a 2017 Ferrara-JC05 Cinder Custom Pumper Fire Truck. This vehicle will be purchased under State of Mississippi Contract 8200027987 from Ferrara Firefighting Equipment, Inc., for $440,000.00. In accordance with this year's budget, we will be making a down payment of $50,000 from Fund 160 Insurance Rebate funds. The remaining balance of $390,000 will be financed by a lease purchase agreement from Hancock Bank for a four (4) year term at 2.25% interest rate.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary pending City Attorney and City Manager review of agreement.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 03/28/2017
Subject: Approval of a lease purchase agreement with Hancock Bank for a 2017 Ferrara-JC05 Cinder Custom Pumper Fire Truck

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REQUEST:

City Council approval is requested for the City to enter into a lease purchase agreement with Hancock Bank in the amount of $390,000 for a 2017 Ferrara-JC05 Cinder Custom Pumper Fire Truck

BACKGROUND:

This vehicle will be purchased under State of Mississippi Contract 8200027987 from Ferrara Firefighting Equipment, Inc., for $440,000.00. In accordance with this year's budget, we will be making a down payment of $50,000 from Fund 160 Insurance Rebate funds. The remaining balance of $390,000 will be financed by a lease purchase agreement from Hancock Bank for a four (4) year term at 2.25% interest rate.

The exact amount to be financed will be determined by final invoice, but will not exceed $390,000. As with previous large equipment purchases, loan payments will be budgeted against annual insurance rebate funds received from the State.

DISCUSSION:

This purchase was discussed and approved during the budget process. The initial expenditure will be partially offset by budgeted loan proceeds. The purchase was budgeted this way to minimize impact on the insurance rebate fund.

RECOMMENDATION:

Based on the interest rates from Hancock Bank, City staff recommends the City Council authorize the lease purchase agreement in the amount of $390,000.

ATTACHMENTS:

1. Approval of a lease purchase agreement with Hancock Bank for a 2017 Ferrara-JC05 Cinder Custom Pumper Fire Truck

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 057-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	171342	04/04/2017	03/21/2017			2,430.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-698 MAY 2017 NETWORK SERVICES			3017	03/14/2017			2,280.00
	001-092-698 MAY 2017 SYNCHRONIZED EMAIL			3017	03/14/2017			150.00
001	GLOBALSTAR	171343	04/04/2017	03/21/2017			66.28	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-605 MONTHLY SERVICE			0008168955	03/16/2017			66.28
001	AT&T	171365	04/04/2017	03/23/2017			75.91	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-605 MONTHLY SERVICE			2284977070	03/14/2017			75.91
001	AT&T	171366	04/04/2017	03/23/2017			132.95	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-605 MONTHLY SERVICE			2284972172	03/14/2017			132.95
001	DANCEL MULTIMEDIA	171370	04/04/2017	03/23/2017			250.00	
	001-092-698 APR 2017 WEBSITE HOSTING			8093	03/20/2017			250.00
001	C SPIRE WIRELESS	171371	04/04/2017	03/23/2017			564.37	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-605 POLICE CELLS			0032680896	03/11/2017			564.37
001	DELTA COMPUTER SYSTEMS INC	171373	04/04/2017	03/24/2017			430.00	
	Account Number / Description			Invoice #	Date		Amount	
	001-092-698 ACCTG SOFTWARE MAINT			MN121972		P.O		300.00
	001-092-698 VOTER REG SOFTWARE MAINT			MN121972	.			20.00
	001-092-698 PRIV LIC SOFTWARE MAINT			MN121973	03/15/2017			110.00
					03/15/2017			
					03/15/2017			
001	AT&T	171374	04/04/2017	03/24/2017			3,352.77	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-092-605 MONTHLY SERVICE			2284978000	03/14/2017			3,352.77
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	171385	04/04/2017	03/28/2017			833.33	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-170-645 FEB 2017 CLUB SUPPORT			02282017	03/16/2017			833.33
001	BENJAMIN N MCQUAGGE	171386	04/04/2017	03/28/2017			498.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-100-681 PER DIEM: INTERDICTION CONF			04292017	02/13/2017			498.00
001	KEVIN FINN	171387	04/04/2017	03/28/2017			54.00	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	001-161-681 PER DIEM:EXEC FIRE OFFICER			04182017	02/07/2017			54.00

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	171388	04/04/2017	03/28/2017			2,921.82	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-525	UNL FUEL	NP49932446	03/20/2017		89.25
001-092-525	UNL FUEL	NP49932446	03/20/2017		41.18
001-100-525	UNL FUEL	NP49932446	03/20/2017		2,157.97
001-161-525	UNL & DSL FUEL	NP49932446	03/20/2017		476.41
001-170-525	UNL & DSL FUEL	NP49932446	03/20/2017		74.82
001-205-525	UNL & DSL FUEL	NP49932446	03/20/2017		82.19

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	171390	04/04/2017	03/28/2017			3,122.17	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-525	UNL FUEL	NP49964015	03/27/2017		48.53
001-100-525	UNL FUEL	NP49964015	03/27/2017		2,304.72
001-161-525	UNL & DSL FUEL	NP49964015	03/27/2017		525.76
001-170-525	UNL & DSL FUEL	NP49964015	03/27/2017		201.68
001-205-525	UNL FUEL	NP49964015	03/27/2017		41.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	171391	04/04/2017	03/28/2017			422.97	

Account Number	Description	Invoice #	Date	P.O.	Amount
P.O. 001-092-698	LEASE PMT: POSTAGE MACHINE	3303025763	03/07/2017		422.97

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	171392	04/04/2017	03/28/2017			250.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	SERVER BACKUP MAINT RENEWAL	3032	03/24/2017		250.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SOUTH MISSISSIPPI BUSINESS MACHINES INC	171393	04/04/2017	03/28/2017			360.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	BASE RATE CHG: MC17431-02	AR296695	03/15/2017		360.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TRIDENT INSURANCE SERVICES	171394	04/04/2017	03/28/2017			4,316.50	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-625	DEDUCTIBLE:ZONING-WHEELAN	85748	03/09/2017		4,316.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E P A	171395	04/04/2017	03/28/2017			650.53	

Account Number	Description		Invoice #	Date	P.O.	Amount
001-161-631	BROWN FD	95237002	03122017	03/23/2017		305.38
001-161-631	MARTIN BLUFF FD	58380001	03132017	03/24/2017		185.41
001-201-629	SIGNAL LIGHTS	17546	03132017	03/24/2017		37.15
001-092-631	CITY LIMIT SIGN	17546	03132017	03/24/2017		28.53
001-100-631	MBLUFF SUB STN	58521002	03132017	03/24/2017		94.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E P A	171401	04/04/2017	03/28/2017			8,515.85	

Account Number	Description		Invoice #	Date	P.O.	Amount
001-201-633	STREET LIGHTING	10554	03152017	03/27/2017		5,380.57
001-201-629	SIGNAL LIGHTS	10554	03152017	03/27/2017		1,026.98
001-092-631	CITY HALL	10554	03152017	03/27/2017		958.30
001-170-631	FRAZIER PARK	10554	03152017	03/27/2017		49.70
001-170-631	SENIOR BLDG	10554	03152017	03/27/2017		360.10
001-161-631	CENTRAL FD	10554	03152017	03/27/2017		314.38
001-170-631	CITY PARK	10554	03152017	03/27/2017		141.90

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E P A	171401	04/04/2017	03/28/2017			8,515.85	(CONTINUED)

Account Number	Description		Invoice #	Date	P.O.	Amount
001-092-631	PUBLIC WORKS	10554	03152017	03/27/2017		254.80
001-092-631	HWY 90 SIGN	10554	03152017	03/27/2017		29.12

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E P A	171402	04/04/2017	03/28/2017			1,974.25	

Account Number	Description		Invoice #	Date	P.O.	Amount
001-100-631	POLICE STATION	66298004	03152017	03/27/2017		1,173.36
001-201-629	SIGNAL LIGHT	89113001	03152017	03/27/2017		55.53
001-170-631	CITY PARK RESTRMS	89912001	03152017	03/27/2017		360.26
001-201-633	STREET LIGHTS	90345002	03152017	03/27/2017		255.85
001-092-631	RECORDS BLDG	90790001	03152017	03/27/2017		95.30
001-170-631	FRAZIER RESTRMS	98546001	03152017	03/27/2017		33.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E P A	171403	04/04/2017	03/28/2017			1,347.45	

Account Number	Description		Invoice #	Date	P.O.	Amount
001-201-633	DOLPHIN ST	94987002	03152017	03/27/2017		134.39
001-201-633	DOLPHIN ST	94988002	03152017	03/27/2017		153.86
001-201-633	DOLPHIN ST	94989002	03152017	03/27/2017		190.25
001-201-633	DOLPHIN ST	94990002	03152017	03/27/2017		541.23
001-201-633	WM PAYNE	100244001	03152017	03/27/2017		139.13
001-201-633	WM PAYNE	100245001	03152017	03/27/2017		188.59

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E P A	171413	04/04/2017	03/29/2017			1,631.39	

Account Number	Description		Invoice #	Date	P.O.	Amount
001-161-631	SOUTH FD	76008001	03172017	03/28/2017		215.07
001-170-631	BACOT PARK	10137	03172017	03/28/2017		1,298.01
001-201-629	SIGNAL LIGHTS	10138	03172017	03/28/2017		118.31

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BAYVIEW PET MEDICAL AND DENTAL CENTER	171416	04/04/2017	03/29/2017			264.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-514	WELLNESS EXAM-TESTS: JUSTICE	205269	03/27/2017		264.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FOSTERS A/C & HEATING INC	171417	04/04/2017	03/29/2017			95.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-635	SERVICE CALL: CENTRAL FD	W1012128	03/22/2017		95.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CAN'T MISS EMBROIDERY	171419	04/04/2017	03/29/2017			103.92	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-535	POLO SHIRT (4):VASQUEZ,M	18683	03/16/2017	170546	103.92

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TEAM ONE COMMUNICATIONS INC	171420	04/04/2017	03/29/2017			103.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-639	ROOF ANTENNA MOUNT ASSY:U #62	9080100201	03/14/2017	170571	103.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	REYNOLDS WHOLESALE CO	171421	04/04/2017	03/29/2017			244.90	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-559	CS BROWN MF TOWELS (2)	54336	03/17/2017	170584	39.90
001-170-559	1GAL ODO BAN (4)	54336	03/17/2017	170584	51.80
001-170-559	CS JR TISSUE	54336	03/17/2017	170584	25.50
001-170-559	BX 100/CT 38X58 CAN LINER (2)	54336	03/17/2017	170584	65.90
001-170-559	CS 12/8" BROWN TOWELS (2)	54336	03/17/2017	170584	47.90
001-170-559	BX 100/CT PF LATEX GLOVES (2)	54336	03/17/2017	170584	13.90

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACTION PRINTING CENTER INC	171422	04/04/2017	03/29/2017			99.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-620	500 BUSINESS CARDS: VASQUEZ		91315	03/23/2017	170555		52.50
	001-100-620	250 BUSINESS CARDS: BAXTER		91315	03/23/2017	170555		47.00
001	MID SOUTH UNIFORM & SUPPLY INC	171423	04/04/2017	03/29/2017			577.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SS NAVY SHIRT (3)		559866	03/17/2017	170486		129.78
	001-100-535	NAVY PANTS W/GOLD STRIPE (3)		559866	03/17/2017	170486		126.63
	001-100-535	SS ARMORSKIN BASE SHIRT WHITE		559866	03/17/2017	170486		46.25
	001-100-535	ARMORSKIN CARRIER WHITE		559866	03/17/2017	170486		89.17
	001-100-535	NAVY PANTS W/GOLD STRIPE (3)		559866	03/17/2017	170486		126.63
	001-100-535	SEW ON PATCH (8)		559866	03/17/2017	170486		8.00
	001-100-535	NAVY BRAID (6)		559866	03/17/2017	170486		25.50
	001-100-535	OLD GOLD BRAID (6)		559866	03/17/2017	170486		25.50
001	GULF COAST BUSINESS SUPPLY CO	171425	04/04/2017	03/29/2017			644.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	BRO TONER BLACK CARTRIDGE		145302	03/16/2017	170576		68.01
	001-161-500	BRO TONER MAGENTA CARTRIDGE		145302	03/16/2017	170576		63.48
	001-161-500	BRO TONER CYAN CARTRIDGE		145302	03/16/2017	170576		63.48
	001-161-500	BRO TONER YELLOW CARTRIDGE		145302	03/16/2017	170576		63.48
	001-161-500	CANNON TONER BLACK		145302	03/16/2017	170576		59.99
	001-100-500	LEATHER CHAIR (2): DISPATCH		145783	03/23/2017	170580		326.04
001	SUNBELT FIRE INC	171426	04/04/2017	03/29/2017			2,247.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-639	FLOW TEST/REPAIR SCBA (16)		112315	03/22/2017	170587		2,247.97
001	SOUTHERN PIPE & SUPPLY	171428	04/04/2017	03/29/2017			1,023.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-559	5.5'X50' 275 SQ FT FLEXAMAT		605000-00	03/23/2017	170588		1,023.00
001	PASCAGOULA TIRE & SERVICE INC	171429	04/04/2017	03/29/2017			1,049.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	FS DESTINATION (2): U #14435		73593	03/24/2017	170597		285.60
	001-100-638	FS FIREHAWK GT (4): U #11277		73516	03/23/2017	170586		509.08
001	THE SUN HERALD	171430	04/04/2017	03/29/2017			101.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	BID NOTICE:BOAT LAUNCH IMPROV		00189966	03/10/2017	170495		101.34
001	SECURE NETWORKS LLC	171431	04/04/2017	03/29/2017			3,460.00	
	001-100-699	SONICWALL NSA 2600:POLICE DEPT		3030	03/24/2017	170511		3,460.00

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	171432	04/04/2017	03/29/2017			444.70	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-500	200CT AVERY BUSINESS CARDS	3332475586	03/02/2017	170500	10.99
001-100-500	32GB USB FLASH DRIVE (6)	3333560864	03/15/2017	170559	94.14
001-100-500	CS COPY PAPER 8.5Xll (11)	3333299538	03/11/2017	170559	339.57

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUPIT SIGNS INC	171434	04/04/2017	03/29/2017			40.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-638	SET OF NUMBERS(4) :PATROL UNITS	141017	03/14/2017	170348	40.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ASSN OF STATE FLOODPLAIN MGRS INC	171435	04/04/2017	03/29/2017			50.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-090-681	US CFM RETAKE EXAM: MORGAN,R	7730	03/22/2017	170591	50.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SHERI HOKAMP	171436	04/04/2017	03/29/2017			990.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-681	EMGCY TELECOM TRNG: PRICE,D	308/31017	03/28/2017	170602	495.00
001-100-681	EMGCY TELECOM TRNG: LANGDON,A	308/31017	03/28/2017		495.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OUT ON A LIMB TREE SERVICE	171437	04/04/2017	03/29/2017			1,400.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-698	TREE REMOVAL: 2721 HONDURAS	170323-B	03/27/2017	170460	700.00
001-201-698	TREE REMOVAL: 1604 SUNRISE	170323-A	03/27/2017	170463	700.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AFFORDABLE PAINT & BODY	171438	04/04/2017	03/29/2017			200.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-638	REPLACE DECALS: U #12418	408	03/13/2017	170554	200.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ANDAX INDUSTRIES LLC	171439	04/04/2017	03/29/2017			150.50	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-559	PELICAN 7069 BATTERY PACK (5)	114147	03/14/2017	170488	150.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GRAFIX SHOPPE	171440	04/04/2017	03/29/2017			486.84	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-638	REFLECT GRAPHICS KIT: U #34	113437	03/17/2017	170553	463.00
001-100-638	SHIPPING	113437	03/17/2017	170553	23.84

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BIS OFFICE SYSTEMS LLC	171441	04/04/2017	03/29/2017			337.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-639	REPL CANNON DRUM:MATERIAL CHG	GNV34357	03/24/2017	170570	202.75
001-161-639	LABOR	INV34357	03/24/2017	170570	135.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ULINE INC	171442	04/04/2017	03/29/2017			37.94	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-021-559	ULINE SECURITY TAPE (2)	85330739	03/20/2017	170585	26.00
001-021-559	SHIPPING	85330739	03/20/2017	170585	11.94

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PANDLE INC	171444	04/04/2017	03/29/2017			3,030.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	20.2 TN ASPHALT:R HIRAM BRIDGE	17-0154	03/06/2017	170543	3,030.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUDIOWAVE INC	171445	04/04/2017	03/29/2017			640.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-799	LED STROBES BLUE (8)	A47215	03/14/2017	170572	480.00
001-100-638	REWIRE SWITCH BOX/REPR:U #130	A47077	02/22/2017	170475	160.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RED RIVER SPECIALTIES INC	171446	04/04/2017	03/29/2017			185.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-559	CREDIT 41 EXTRA 2.5GAL (10)	1GAL48	03/21/2017	170589	150.00
001-201-559	FREIGHT	583248	03/21/2017	170589	35.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PRO-LOCK LOCKSMITH SERVICE	171447	04/04/2017	03/29/2017			130.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-699	CYLINDER REKEY(5)/DUP KEYS(14)	43808	02/15/2017	170449	130.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MOTOROLA INC	171448	04/04/2017	03/29/2017			10,836.00	

Number	Description	Invoice #	Date	P.O.	Amount
001-100-799	APX 4500 MOBILE RADIO (4)	41224057	03/20/2017	170558	10,836.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CITY OF GAUTIER	171460	04/04/2017	03/30/2017			4,998.70	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-900-969	TR FRINGE MATCH: DUI GRANT	03312017	03/31/2017		4,998.70

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LEMON MOHLER INSURANCE AGENCY	171461	04/04/2017	03/30/2017			641.36	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-625	SHEPARD OFFICE & MOBILEHOME	AMR4003802	03/28/2017		641.36

FUND TOTAL 1 Claims to Checks 52 Total 68,813.12 Manual Held Total 68,813.12

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK BANK	171396	04/04/2017	03/28/2017			600.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
007-680-803	AGENT/ADMIN FEES:KATRINA BOND	25372	03/03/2017		600.00

FUND TOTAL 7 Claims to Checks 1 Total 600.00 Manual Held Total 600.00

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	RIGHT OF WAY TECHNOLOGY INC	171409	04/04/2017	03/29/2017			38,600.00	_____
	Account Number 130-130-770	Description RELOCATION ADVISORY SERVICES		Invoice # 148	Date 03/28/2017	P.O.	Amount	38,600.00
130	PRINGLE & ROEMER PLLC TRUST ACCT	171410	04/04/2017	03/29/2017			53,880.00	_____
	Account Number 130-130-770	Description JEPD LLC: 001-03-00-W		Invoice # STP-9194	Date 03/28/2017	P.O.	Amount	53,880.00

FUND TOTAL 130 Claims to Checks 2 Total 92,480.00 Manual Held Total 92'480.00

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	SUNBELT FIRE INC	171427	04/04/2017	03/20/2017			20,294.00	----------

Account Number	Description	Invoice #	Date	P.O.	Amount
160-161-799	MSA M7XT SCBA (4)	303307	03/17/2017	170484	11,956.00
160-161-799	30' CARBON FIBER CYLS (8)	303307	03/17/2017	170484	7,648.00
160-161-799	LRG FACE PIECE W/HUD (2)	303307	03/17/2017	170484	690.00

FUND TOTAL 160 Claims to Checks 1 Total 20,294.00 Manual Held Total 20,294.00

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved /Disapproved
171	MORAN HAULING INC	171408	04/04/2017	03/29/2017			58,993.95	_____

Account Number	Description	Invoice #	Date	P.O.	Amount
171-176-779	BUILDING SITE WORK	3	03/28/2017		12,498.20
171-176-779	BUILDING RELOCATION	3	03/28/2017		14,249.43
171-176-779	C/0: PARKING AREA	3	03/28/2017		32,246.32

FUND TOTAL 171 Claims to Checks 1 Total 58,993.95 Manual Held Total 58,993.95

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	171346	04/04/2017	03/21/2017			10,081.99	_____

Account Number	Description	Invoice #	Date	P.O.	Amount
172-350-650	LIBRARY SUPPORT	MAR 2017	03/21/2017		10'081.99

FUND TOTAL 172 Claims to Checks 1 Total 10,081.99 Manual Held Total 10,081.99

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	171367	04/04/2017	03/23/2017			240.20	_____
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-605 / MONTHLY ERVICE			2284972244	03/14/2017			240.20
176	AT&T	171368	04/04/2017	03/23/2017			248.99	___
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-605 / MAR 2017 DSL			2284970676	03/14/2017			llO.00
	176-170-605 / MONTHLY SERVICE			2284970676	03/14/2017			138.99
176	FUELMAN OF MS	171389	04/04/2017	03/28/2017			57.67	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-525 / UNL FUEL			NP49932446	03/20/2017			57.67
176	SINGING RIVER E P A	171414	04/04/2017	03/29/2017			1,836.40	
	Account Number / Description			Invoice #	Date	P.O.	Amount	
	176-170-631 / PARK FACILITIES	76854002		03172017	03/28/2017			1,788.42
	176-170-631 / HOUSE	76855002		03172017	03/28/2017			47.98

FUND TOTAL 176 Claims to Checks 4 Total 2,383.26 Manual Held Total 2,383.26

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	171330	04/04/2017	03/16/2017			104,873.12	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-000-104 FEB 2017 GARBAGE PMTS 02282017 02/28/2017							104,873.12
400	CITY OF GAUTIER	171332	04/04/2017	03/16/2017			200,000.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-900-985 REIMB PRIOR YEAR GEN FUND TRX BUDGETED 03/31/2017							200,000.00
400	AT&T	171344	04/04/2017	03/21/2017			58.12	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-605 MONTHLY SERVICE 2284972276 03/06/2017							58.12
400	CITY OF GAUTIER	171345	04/04/2017	03/22/2017			43,427.11	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-680-821 ST LNS #3 90/57 SWR 03092017 03/09/2017							7,877.45
	400-680-822 ST LNS #4 90/57 WTR 03092017 03/09/2017							10,948.67
	400-680-822 ST LNS #4 90/57 SWR 03092017 03/09/2017							9,019.22
	400-680-823 ST LNS #5 ALLEN RD 03092017 03/09/2017							2,149.95
	400-680-824 ST LNS #6 OLD SPAN TR 03092017 03/09/2017							3,765.83
	400-680-825 ST LNS #7 OLD SPAN TR 03092017 03/09/2017							9,665.99
400	AT&T	171369	04/04/2017	03/23/2017			85.05	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-605 MONTHLY SERVICE 2284974594 03/14/2017							85.05
400	AT&T	171375	04/04/2017	03/24/2017			119.05	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-605 MONTHLY SERVICE 2284975234 03/14/2017							119.05
400	DELTA COMPUTER SYSTEMS INC	171376	04/04/2017	03/27/2016			380.00	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-698 UTILITY SOFTWARE MAINT MN121974 03/15/2017							320.00
	400-650-698 WORK ORDER SOFTWARE MAINT MN121974 03/15/2017							60.00
400	CABLE ONE INC	171377	04/04/2017	03/27/2016			92.95	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-651-698 MAR 2017: #107663106 03162016 03/23/2017							92.95
400	ARISTA INFORMATION SYSTEMS INC	171397	04/04/2017	03/28/2017			4,122.50	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-650-698 FEB 2017 STATEMENTS 22899 03/14/2017							1,122.50
	400-650-698 FEB 2017 POSTAGE 1425201703 03/14/2017							3,000.00
400	2012 GUD BONDS DEBT SERVICE	171398	04/04/2017	03/28/2017			116,516.67	
	Account Number / Description / Invoice # / Date / P.O. / Amount							
	400-680-816 APR 2017 PRN PMT 04012017 03/31/2017							110,833.34
	400-680-817 APR 2017 INT PMT 04012017 03/31/2017							5,683.33

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER E P A	171399	04/04/2017	03/28/2017			4,156.27	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	LIFT STNS 17881	03132017	03/24/2017		2,044.94
400-651-631	WATER WELLS 17881	03132017	03/24/2017		2,024.44
400-651-631	LIFT STNS 89627001	03132017	03/24/2017		63.39
400-651-631	LIFT STNS 89702001	03132017	03/24/2017		23.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER E P A	171400	04/04/2017	03/28/2017			2,141.91	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	LIFT STATIONS 20649	03122017	03/23/2017		955.63
400-651-631	LIFT STATIONS 28779	03122017	03/23/2017		87.19
400-651-631	SCHOONER WELL 20688	03102017	03/21/2017		634.31
400-651-631	LIFT STATIONS 20688	03102017	03/21/2017		464.78

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER E P A	171404	04/04/2017	03/28/2017			8,378.27	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	IONIZATION PLANT 99216002	03152017	03/27/2017		280.63
400-651-631	LIFT STATIONS 17882	03152017	03/27/2017		2,230.94
400-651-631	WATER WELLS 17882	03152017	03/27/2017		3,518.30
400-651-631	CITY HALL SOUTH 17882	03152017	03/27/2017		2,348.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	IRBY'S ANSWERING SERVICE	171407	04/04/2017	03/28/2017			577.73	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-698	SERVICE 03/22/17 - 04/18/2017	277-032217	03/22/2017		577.73

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER E P A	171415	04/04/2017	03/29/2017			3,079.01	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	LIFT STNS 17875	03172017	03/28/2017		215.47
400-651-631	LIFT STNS 17883	03172017	03/28/2017		1,557.13
400-651-631	LIFT STNS 17884	03172017	03/28/2017		1,306.41

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	TONKA EQUIPMENT COMPANY	171418	04/04/2017	03/29/2017			134.58	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-581	14"X18"Xl/8" GASKET (4)	0015166-IN	03/22/2017		134.58

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	HD SUPPLY WATERWORKS LTD	171424	04/04/2017	03/29/2017			3,917.02	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-583	CRDT RTN:COLLAR LEAK CLAMP (2)	G896538	03/17/2017	170439	-74.38
400-651-583	CRDT RTN: RESTOCK	G896538	03/17/2017	170439	-18.60
400-651-581	HYDRANT FLUSHER (2)	G854362	03/17/2017	170474	3,450.00
400-651-581	LOCKING DEVICE (2)	G854362	03/17/2017	170474	140.00
400-651-581	#4 HIGHFIELD BARREL LOCK (100)	G796702	03/16/2017	170459	420.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	171433	04/04/2017	03/29/2017			31.20	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-500	1-LB PK RUBBERBANDS (2)	333724739	03/17/2017	170581	3.46
400-651-500	MS WIRELESS MOUSE	333724739	03/17/2017	170581	27.74

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MILE X EQUIPMENT INC	171443	04/04/2017	03/29/2017			325.00	_____

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-581	lHP VALDDR MOTOR VL3509A	61673	03/15/2017	170564	325.00

FUND TOTAL 400 Claims to Checks 19 Total 492,415.56 Manual Held Total 492,415.56

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	CITY OF GAUTIER	171331	04/04/2017	03/16/2017			200,000.00	_____

Account Number	Description	Invoice #	Date	P.O.	Amount
404-900-985	BUDGETED TRX: ADMIN COSTS	03312017	03/31/2017		183,040.00
404-900-985	BUDGETED TRX: OVERAGE	03312017	03/31/2017		16,960.00

FUND TOTAL 404 Claims to Checks 1 Total 200,000.00 Manual Held Total 200,000.00

Docket of Claims
Release date from 04/04/2017 thru 04/04/2017

SUMMARY OF ALL FUNDS

FUND	1	Claims	to	Checks	52	Total	68,813.12	Manual	Held	Total	68,813.12
FUND	7	Claims	to	Checks	1	Total	600.00	Manual	Held	Total	600.00
FUND	130	Claims	to	Checks	2	Total	92,480.00	Manual	Held	Total	92,480.00
FUND	160	Claims	to	Checks	1	Total	20,294.00	Manual	Held	Total	20,294.00
FUND	171	Claims	to	Checks	1	Total	58,993.95	Manual	Held	Total	58,993.95
FUND	172	Claims	to	Checks	1	Total	10,081.99	Manual	Held	Total	10,081.99
FUND	176	Claims	to	Checks	4	Total	2,383.26	Manual	Held	Total	2,383.26
FUND	400	Claims	to	Checks	19	Total	492,415.56	Manual	Held	Total	492,415.56
FUND	404	Claims	to	Checks	1	Total	200,000.00	Manual	Held	Total	200,000.00
Total for all Funds				Checks	82	Total	946,061.88	Manual	Held	Total	946,061.88

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 059-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the business landlord reestablishment expenses in the amount of $25,000.00, searching expenses in the amount of $855.56, and related nonresidential eligible expenses in the amount of $6,421.23 to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000. searching expenses in the amount $2,500.00 to Marie Kuffskie for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Chassity Bilbo, Executive Assistant
Date: 03/27/2017
Subject: Approval and authorization to pay business landlord expenses to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

REQUEST:
The Executive Department requests approval and authorization to pay business landlord reestablishment expenses in the amount of $25,000.00, searching expenses in the amount of $855.56, and related nonresidential eligible expenses in the amount of $6,421.23 to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:
This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:
Business landlord reestablishment expenses are provided to make a new site suitable for business. Business searching expenses are provided to compensate the business owner for the time and effort required in locating a new business property. Business landlord nonresidential eligible expenses cover moving fees. Business reestablishment costs are subject to the federal maximum amount of $25,000,searching expenses in the amount of $2,500, and actual cost paid for nonresidential eligible expenses.

RECOMMENDATION:
The Executive Department recommends that City Council pay business landlord reestablishment expenses in the amount of $25,000.00 and searching expenses in the amount of $855.56, and nonresidential eligible expenses in the amount of $6,421.23 to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000

The City Council may:

1. Approve and authorize to pay business landlord reestablishment expenses in the amount of $25,000.00, searching expenses in the amount of $855.56, and related nonresidential eligible expenses in the amount of $6,421.23 to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000; or
2. Not approve and authorize to pay business landlord reestablishment expenses in the amount of $25,000.00, searching expenses in the amount of $855.56, and related nonresidential eligible expenses in the amount of $6,421.23 to West Enterprises, LLC for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

ATTACHMENTS:

1. Approval and authorization to pay business landlord expenses to West Enterprises, LLC
2. West Enterprises, LLC Invoice

City of Gautier, Mississippi

Date March 15, 2017 **INVOICE - RIGHT OF WAY** P.O. Number 941/

State Vendor No. V99941ROWYO Customer Acct. No.

Payee West Ente!Er ises, LLC

Mortgagee N/A

Address 4101 Gautier Vancleave Road

Gautier, MS 39553

Acquired By:	Nature of Title
Agreement	Fee Simple
Settlement	Perm. Ease
Condemnation	Temp. Ease
Special	
Circuit	D.E.
Supreme	84-01 RELOCATION

TIN NO.

Project No. STP 9194-00-(001) LPA/105069-801000 | County Jackson | File No. 4-1 West Entemrises LLC

Description	Amount
BUSINESS LANDLORD	
Searching Expenses	$ 855.56
Reestablishment Expenses	$ 25,000.00
Related Nonresidential Eligible Expenses	$ 6,421.23
W-9 Signed - 4/12/16	
HOLD CHECK FOR RELOCATION AGENT	
TOTAL INVOICE	$ **32,276.79**

Reco711£r75 :_

Relocatibn Agent, Maryuye

Relocafion Reviewer, Bruce Foan

Approved

Paula Yance:t, Ci!:z'. Manager
City of Gautier, Mississippi

B:t S1Qnafure ana I1fle

Paid By
Warrant No.

Req. No.

Date

OCA	Object Level 3	User Code 1 (Function)	User Code 2 Part. Code	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 060-2016

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of the contract with Singing River Services for the Employee Assistance Program or Life Care Plus program for the period of April 15, 2017 thru April 15, 2018 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Jason Pugh, Human Resources Director
Date: 03/27/2017
Subject: Renewal of the contract with Singing River Services for the Lifecare Plus Employee Assistance Program.

REQUEST:
The Human Resources Department requests City Council approval to renew the contract between Singing River Services and the City of Gautier for the Employee Assistance Program (EAP) or Life Care Plus Program for the contract period of April 15, 2017 thru April 15, 2018.

BACKGROUND:
The Employee Assistance Program was first approved on April 6, 2004 by the Gautier City Council and has been a part of the City of Gautier's Wellness Benefit Program for employees since. The City of Gautier adopted a policy to provide these services to our employees as part of our benefit package and renews this contract annually.

DISCUSSION:
The Life Care Plus Program (EAP) essentially provides our employees with short term counseling services for a variety of life issues. This program is also designed to assist city management in handling and resolving employee problems such as:

Poor job performance
Absenteeism
On-the-job accidents
Employee/Employer relations
Presenteeism
Psychological evaluations (Fitness for duty exams)
24/7 Emergency crisis services
Substance abuse/Chemical dependency
Mental Health Treatment
Face to Face counseling sessions (6 sessions)

The contract renewal cost is $3,000 and is currently budgeted for fiscal year 2017.

RECOMMENDATION:
The Human Resources Department recommends that the Gautier City Council approve the renewal of the attached contract.

ATTACHMENTS:
1. Contract with Singing River Services for the Lifecare Plus Employee Assistance Program
2. EAP Contract for 2017-2018

SINGING RIVER SERVICES

3407 Shamrock Court
Gautier, MS 39553

Phone (228) 497-0690

Fax (228) 497-0794

Satellites:

57 Industrial Park Road
Lucedale, MS 39452
(601) 947-4274
Fax (601) 947-4275

Substance Abuse:

Stevens Center
4905 Telephone Road
Pascagoula, MS 39567
(228) 769-1280
Fax (228) 696-9119

Developmental Disabilities:

Singing River Industries
2900 N. Dolphin Dr.
Gautier, MS 39553
(228) 497-9468
Fax (228) 497-9471

Georco Industries
101-B Industrial Park Road
Lucedale, MS 39452
(601) 947-4855
Fax (601) 947-4225

Clubhouses:

Outreach Clubhouse
1916 Ladnier Rd.
Gautier, MS 39553
(228) 497-6940
Fax (228) 497-6856

Center for Encouragement
94 Cowart Street
Lucedale, MS 39452
(604) 947-7110
Fax (601) 947-8812

Group Homes:

D.D. Group Home
Eddie DiSanti
3850 Dolphin Drive
Gautier, MS 39553
(228) 522-0505
Fax (228) 522-0505

Children's/Elderly Services
4507 McArthur Street
Pascagoula, MS 39567
(228) 696-0030
Fax (228) 712-2783

Emeraency Services:

(228) 497-0690

March 16, 2017

City of Gautier
3330 Highway 90
Gautier, MS 39553

Dear Mr. Pugh:

Enclosed is the EAP contract for Singing River Services and City of Gautier. The contract is for the period April 15, 2017 to April 15, 2018. After reviewing, if there are no questions, please sign and return to us at your convenience.

If you have any questions, please contact me at (228) 497-0428 or by email at bfenech@singingriverservices.org.

Sincerely:

Beth Fenech, M.S. CMHT, CAT

Beth Fenech, M.S, CMHT, CAT
Quality and Training Officer

Cc: Dr. Sherman F. Blackwell, II

PROPOSAL

FOR

LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the_____ day of between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as "the Subscriber" in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the "Life Care Plus Program" or "EAP") designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately_____employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber's intention is to make available to its employees, their dependents and/or family members (collectively "Beneficiaries") who are participating in, or, who are eligible to participate in the Subscriber's self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER'S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services ("EAP Services") from April 15, 2017 to April 15, 2018 (the "Contract Period") for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an "emergency help line" telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.

2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.

3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber's insurance program subject to the following limitations:

a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).

b. A legal DUI assessment fee of $100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.

c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

d. Room and board will be provided at The Stevens Center only. A Deductible of $250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.

e. A deductible of $100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.

f. Clinical visits are not to exceed six (6) visits per client.

4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.

2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.

3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.

4. The Provider will suggest that any employee seeking counseling regarding

job or employer dissatisfaction to contact the Subscriber's Human Resources Director or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.

2. Quarterly reports regarding employee usage will be submitted to _____

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.

2. To pay the Provider $3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contact.

3. To submit to the Provider on fifth ($5^{1}h$) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.

2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.

3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.

4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:

   a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.

   b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.

   c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.

5. Hold Harmless: The Provider shall hold harmless and indemnify the Subscriber from any claims, losses, damages, judgements, liabilities, costs expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Provider's gross negligence or willful misconduct in its provisions of mental health and substance abuse services to beneficiaries.

6. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state of federal law, including but not limited to HIPAA.

IN WITNESS WHEREOF, the parties have entered into this agreement on the_____ day of _____' 2017.

SINGING RIVER SERVICES
Tax ID Number 64-0650708

BY: _____
Sherman F. Blackwell, II
Executive Director

CITY OF GAUTIER:

BY: _____
City Manager's Signature

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 061-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the last resort housing in the amount of $48,450.00, incidental expenses in the amount of $3,351.00, moving expenses in the amount of $1,850.00, purchase supplement payment – french drain in the amount of $4,300.00, purchase supplement payment – wood privacy fence in the amount of $5,423.00, purchase supplement payment – storage shed in the amount of $4,200.00 to Timothy Carter and Sadie Richardson, and purchase supplement payment – concrete driveway in the amount of $6,077.00 payable to DCD Construction, Inc. on behalf of Timothy Carter and Sadie Richardson, for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000. is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that MDOT's relocation reviewer approves all relocation offer amount before the offer is made (even below $50,000).

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Executive Assistant
Date:	03/27/2017
Subject:	Approval and authorization to pay last resort housing to Timothy and Sadie Richardson and DCD Construction, Inc. on behalf of Timothy and Sadie Richardson for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

REQUEST:

The Executive Department requests approval and authorization to pay last resort housing purchase supplement payment in the amount of $48,450.00, incidental expenses in the amount of $3,351.00, moving expenses in the amount of $1,850.00, purchase supplement payment – french drain in the amount of $4,300.00, purchase supplement payment – wood privacy fence in the amount of $5,423.00, purchase supplement payment – storage shed in the amount of $4,200.00 to Timothy Carter and Sadie Richardson, and purchase supplement payment – concrete driveway in the amount of $6,077.00 payable to DCD Construction, Inc. on behalf of Timothy Carter and Sadie Richardson, for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

Last resort housing is a relocation assistance term used when replacement housing payments exceed regulatory limits. (For people who live in a home being acquired for the project.) The regulatory limit for tenants is $7,200. The regulatory limit for owners is $31,000. Last resort housing has no regulatory limit because lawmakers require us to do whatever is necessary to provide replacement housing within a displaced person's financial means. MDOT's relocation reviewer approves all relocation offer amounts before the offer is made (even when offers are below $50,000).

Incidental expenses are the same thing as closing costs. These are one-time costs associated with buying a home that a buyer typically pays, and they are reasonable and necessary expenses. Examples of eligible incidental expenses would include loan origination fees, attorney fees, recording fee, home inspection fees, appraisal fees, pest inspection fees, owner's and lender's title insurance, etc. Examples of ineligible incidental expenses include Realtor fees, which are typically paid by the seller, and insurance/taxes, which are annual fees, not one-time expenses.

Additional project-specific purchase supplement payments related to this site are for correcting problems and adding amenities to the new home that were enjoyed in the home acquired for right of way.

RECOMMENDATION:

The Executive Department recommends that City Council pay last resort housing purchase supplement payment in the amount of $48,450.00, incidental expenses in the amount of $3,351.00, moving expenses in the amount of $1,850.00, purchase supplement payment – french drain in the amount of $4,300.00, purchase supplement payment – wood privacy fence in the amount of $5,423.00, purchase supplement payment –

storage shed in the amount of $4,200.00 to Timothy Carter and Sadie Richardson, and purchase supplement payment – concrete driveway in the amount of $6,077.00 payable to DCD Construction, Inc. on behalf of Timothy Carter and Sadie Richardson, for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

The City Council may:

1. Approve and authorize to pay last resort housing purchase supplement payment in the amount of $48,450.00, incidental expenses in the amount of $3,351.00, moving expenses in the amount of $1,850.00, purchase supplement payment – french drain in the amount of $4,300.00, purchase supplement payment – wood privacy fence in the amount of $5,423.00, purchase supplement payment – storage shed in the amount of $4,200.00 to Timothy Carter and Sadie Richardson, and purchase supplement payment – concrete driveway in the amount of $6,077.00 payable to DCD Construction, Inc. on behalf of Timothy Carter and Sadie Richardson, for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000; or
2. Not approve and authorize to pay last resort housing purchase supplement payment in the amount of $48,450.00, incidental expenses in the amount of $3,351.00, moving expenses in the amount of $1,850.00, purchase supplement payment – french drain in the amount of $4,300.00, purchase supplement payment – wood privacy fence in the amount of $5,423.00, purchase supplement payment – storage shed in the amount of $4,200.00 to Timothy Carter and Sadie Richardson, and purchase supplement payment – concrete driveway in the amount of $6,077.00 payable to DCD Construction, Inc. on behalf of Timothy Carter and Sadie Richardson, for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

ATTACHMENTS:

1. Approval and authorization to pay last resort housing to Timothy and Sadie Richardson and DCD Construction, Inc. on behalf of Timothy and Sadie Richar
2. Invoice Carter & Richardson Martin Bluff Rd

ROW-320

City of Gautier, Mississippi

Date March 22, 2017 NVOICE - RIGHT OF WAY PO Number 941/

State Vendor No. V99941 ROWYO Customer Acct. No.

Payee 1imoth Carter and Sadie Richardson

Mortgagee N/A

Address 5500 Collingswood

Gautier, MS 39553

Acquired By:

Agreement ___

Settlement ___

Condemnation

Special Circuit Supreme ___

Nature of Title

Fee Simple ___

Perm. Ease ___

Temp. Ease ___

D.E. ___

84-01 RELOCATION

TIN NO.

STP 9194-00-(001)

Proiect No. LPA/105069-801000

County Jackson

File No. 016-00-00-W

Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment - Purchase Replacement Dwellin Incidental Expenses	 $ 48,450.00 $ 3,351.00
W-9s Signed on 04/04/16	
Martin Bluff Road Widening Project	
TOTAL NVOICE	$ 51,801.00

Rec/Z ment

Relo-crnorJ.,£\gent, 7rk Dye

Relocation Revrewer, Bruce Fogg

Approved

Paula Yancev, City Manager
City of Gautier, M1ss1sstpp1

B S1gnarure

Paid By
Warrant No.

Req. No.

Date

OCA	uoject Level 3	user Code 1 (Function)	user Code 2 Part.Code	ProJecuuetall Prope ID Maint ec.	Amount	Parcel No.	Acres

ROW-320

City of Gautier, Mississippi

Date March 16. 2017 INVOICE - RJGHT OF WAY PO Number 941/

State Vendor No. V99941ROWYO Customer Acct. No.

Payee Imothl'. Carter and Sadie Richardson

Mortgagee *NIA*

Address 5500 Collingswood

Gautier, MS 39553

Acquired By:	Nature of Title
Agreement	Fee Simple
Settlement	Perm. Ease
Condemnation	Temp. Ease
Special	D.E.
Circuit	84-01 RELOCATION
Supreme ===	

TIN NO.

Project No. STP 9194-00-{001) LPA/105069-801000 | County Jackson | File No. 016-00-00-W

Description	Amount
LAST RESORT HOUSING Residential - Owner Moving Expenses	$ 1,850.00
W-!3s Signed on 04/04/16	
Martin Bluff Road Widening Project	
TOTAL INVOICE	$ 1,850.00

Reco

Relocat(on Agent, Mr Dye

Reloca(1on Reviewer, Bruce Foaa

Approved

Paula Yance, Cit:t Manager
City of Gautier, Mississippi

Bl'. S1gnafure

Paid By
Warrant No.

Req. No.

Date

OCA	UOJeCt Level 3	user Code 1 (Function)	user Code 2 Part.Code	t->ro1ecuueta11 Prope ID Maint ec.	Amount	Parcel No.	Acres

City of Gautier, Mississippi

Date March 16, 2017 INVOICE - RIGHT OF WAY PO Number 941/

State Vendor No. V99941ROWYO Customer Acct No.

Payee DCD Construction Inc.

for Timothy Carter and Sadie Richardson

Mortgagee N/A

Address 6512 Rose Farm Road

Ocean Serings, MS 39564

Acquired By:

Agreement ____

Settlement ____

Condemnation

Special Circuit ____

Supreme ____

Nature of Title

Fee Simple ____

Perm. Ease ____

Temp. Ease ____

D.E. ____

84-01 RELOCATION

TIN NO.

Project No. STP 9194-00-(001) LPA/105069-801000 | County Jackson | File No. 016-00-00-W

Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment - French Drain	$ 4,300.00
W-9 Signed on 03/23/17	
Martin Bluff Road Widening Project	
TOTAL INVOICE..,	$ 4,300.00

Reco me

Relocabn gent. Mf Dye

Relocauon Reviewer, Bruce Foaa

Approved

Paula Yancet. City Manager
City of Gautier, Mississippi

By S1Qnafure

Paid By
Warrant No.

Req. No.

Date

OCA	Project Level 3	user Code 1 (Function)	user Code 2 Port.Code	Project Activity Prope ID Maint ec.	Amount	Parcel No.	Acres

ROW-320

City of Gautier, Mississippi

Date March 16, 2017 INVOICE - RIGHT OF WAY PO Number 941/

State Vendor No. V99941ROWYO Customer Acct. No.

Payee DCD Construction, Inc.

for Timoth Carter and Sadie Richardson

Mortgagee N/A

Address 6512 Rose Farm Road

Ocean S12rings, MS 39564

Acqired By:

Agreement
Settlement
Condemnation
Special Circuit
Supreme

Nature of Title

Fee Simple
Perm Ease
Temp. Ease
D.E.
84-01 RELOCATION

TIN NO.

Proiect No. STP 9194-00-(001) LPA/105069-801000 | County Jackson | File No. 016-00-00-W

Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment - Wood Privacy Fence	$ 5,423.00
W-9 Signed on 03/23/17	
Martin Bluff Road Widening Project	
TOTAL INVOIC'0	$ 5,423.00

Reco ■ r;;ent

Relo<at1on ltgent, M8f Dye

Relocation Reviewer, Bruce Foaa

Approved

Paula Yance¥, Ci Manager
City of Gautier, Mississippi

Bl'.: S1gnarure

Date

Paid By
Warrant No.
Req. No.

OCA	UtljeCt Level 3	user Code 1 (Function)	user Code 2 Part. Code	PrOJecuueta11 Prope ID Maint. ec.	Amount	Parcel No.	Acres

ROW-320

City of Gautier, Mississippi

Date March 16, 2017 INVOICE - RIGHT OF WAY PO Number 941/

State Vendor No. V99941 ROWYO Customer Acct. No.

Payee DCD Construction Inc.

for Timoth Carter and Sadie Riohardsoh

Mortgagee N/A

Address 6512 Rose Farm Road

Ocean Springs, MS 39564

Acquired By:

Agreement ____

Settlement ____

Condemnation

Special Circuit ____

Supreme ===

Nature of Title

Fee Simple ____

Perm. Ease ____

Temp. Ease ____

D.E. ____

84-01 RELOCATION

TN NO.

Proiect No. STP 9194-00-(00 1) LPA/105069-801000

County Jackson

File No. 016-00-00-W

Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment - Storage Shed	$ 4,200.00
W.S Signed on 03/23/17	
Martin Bluff Road Widening Project	
TOTAL INVOICE	$ 4.200.00

Recom

Relocation Agenr, M8/ Dye

Relocation Reviewer Bruce Fooo

Approved

Paula Yancey, City Manaoer
City of Gautier. Mississippi

B Srgnafure Date

Paid By
Warrant No.

Req. No.

OCA	UDJ0Ct Level 3	User Code 1 (Function)	User Code 2 Pan.Code	t-'roJecuuetall Prope ID Maint ec.	Amount	Parcel No.	Acres

ROW-320

City of Gautier, Mississippi

Date March 16, 2017 NVOICE - RIGHT OF WAY PO Number 941/

State Vendor No. V99941ROWYO Customer Acct. No.

Payee DCD Construction, Inc.

for Timoth Carter and Sadie Richardson

Mortgagee *NIA*

Address 6512 Rose Farm Road

Ocean S2rin9s. MS 39564

Acquired By:

Agreement ____
Settlement ____
Condemnation
Special Circuit ____
Supreme ==

Nature of Title

Fee Simple ____
Perm. Ease ____
Temp. Ease ____
D.E. ____
84-01 RELOCATION

TIN NO.

STP 9194-00-(001)
Proiect No. LPA/105069-801000 County Jackson File No. 016-00-00-W

Description	Amount
LAST RESORT HOUSING Residential - Owner Purchase Supplement Payment - Concrete Driveway	$ 6,077.00
W-9 Signed on 03/23/17	
Martin Bluff Road Widening Project	
TOTAL INVOICE/J _	$ 6,077.00

Recom K&-
Relocati n Agent. Ma7uye

Reloca 1on Reviewer. Bruce Foaa

Approved
Paula Yancei'.s Ci!l'. Manager
City of Gautier, Mississippi
B S1gnafure

Paid By
Warrant No. ____
Req. No. ____
Date ____

OCA	00Ject Level 3	user Code 1 (Function)	User Code 2 Part.Code	hoiecOOeta11 Prope ID Maint. ec.	Amount	Parcel No.	Acres

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 062-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that authorization to pay quitclaim deed-6,772 sq. foot (0.16 acres) of land to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Chassity Bilbo, Executive Assistant
Date: 03/29/2017
Subject: Approval and authorization to pay quitclaim deed-6,772 sq. foot (0.16 acres) of land to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000

REQUEST:

The Executive Department requests approval and authorization to pay quitclaim deed-6,772 sq. foot (0.16 acres) of land in the amount of $500.00 to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

This cost covers the quitclaim deed only for the property.

RECOMMENDATION:

The Executive Department recommends that City Council approve and authorize to pay quitclaim deed-6,772 sq. foot (0.16 acres) of land in the amount of $500.00 to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc. for the Martin Bluff Road Widening Project STP-9194-00(001)LPA/105069-801000. The City Council may:

1. Approve and authorize payment for quitclaim deed 6,772 sq. foot (0.16 acres) of land in the amount of $500.00 to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc.; or
2. Not approve and authorize payment for quitclaim deed 6,772 sq. foot (0.16 acres) of land in the amount of $500.00 to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterprises, Inc.

ATTACHMENTS:

1. Approval and authorization to pay quitclaim deed-6,772 sq. foot (0.16 acres) of land to Pringle and Roemer, PLLC Trust Account for Steve Wilson Enterp
2. Invoice 1 Steve Wilson Enterprises

City of Gautier, Mississippi

Date March 28 2017 INVOICE - RIGHT OF WAY P.O. Number 941

State Vendor No. V000167376-1 Customer Acct. No.

Payee Pringle and Roemer, PLLC Trust Account

for Steve Wilson Enterises. Inc.

Mortgagee N/A

Address P.O. Box 211

Biloxi MS 39533

Acquired By:		Nature of Title	
Agreement	X	Fee Simple	X
Settlement		Perm. Ease	
Condemnation		Temp. Ease	
Special Circuit		D.E.	
Supreme		84-01 Acauisition	

IIN NU.

Proiect No. STP-9194-00(001) LPA/105069-801000 County Jackson File No. Parcel: 001-00-00-Q Steve VIlllson Enterprises, nc.

Description	Amount
Quitclaim Deed 6,772 sq ft (0.16 acres) of land	$ 500.00
IRS W-9 Fonn signed 03-28-17	
Martin Bluff Road Widening Project	
TOTAL INVOICE	$ 500.00

Recommended For Payment

Acauisition 4.(fent. Mark Dve

Sianature

Approved

Paula Yance:z:, Cit:z: Manager

Signature

Paid By Warrant No.

Req. No.

Date

OCA	Object Level 3	'User Code 1 (Function)	User Code 2 (Par1. Code	ProjectJOetail Property ID Maint. Sec.	Amount	Parcel No.	Acres
46720	3120	124	1	STP-9194-00(001)	$ 500.00	001-00-00-Q	0.16

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 063-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the approval of the Revised Schedule of Authorized Positions is hereby approved

IT IS HEREBY ORDERED that Cultural Services Director and Department will be eliminated. Employees within the Cultural Services Department will be reorganized under the two new divisions being created. The current Cultural Services Director will be reclassified as the new Parks and Facilities Manager whose duties will consist solely of maintaining city parks, grounds and facilities. The parks and grounds employees will be reorganized under this division. The salary for this position will be $44,220.80 annually. The Community Activities Manager position will supervise the Recreation Coordinator and they will be responsible for all city events, recreation and other activities. The salary for this position will be $44,220.80 annually. Both new managers will report directly to the City Manager

IT IS FURTHER ORDERED that changes will take effect on April 8, 2017.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

_____
MAYOR

ATTEST:

_____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 4, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Jason Pugh, Human Resources Director
Date: 03/29/2017
Subject: Approval of the revised Schedule of Authorized Positions.

REQUEST:

The City Manager requests the approval of the attached Schedule of Authorized Positions which include two new job positions and the deletion of one current job position. The new positions are titled 1.) Park and Facilities Manager and 2.) Community Activities Manager. (Position descriptions attached)

The Cultural Services Director position will be eliminated and the employees in the Cultural Services Department reorganized.

BACKGROUND:

The Cultural Services Division currently handles all event planning and recreational activities within the city as well as maintenance and beautification of all facilities, parks and grounds.

The Cultural Services Division has 5 full time employees and 1 part time employee assigned to handle these duties.

DISCUSSION:

The City Manager requests council approval of the revised Schedule of Authorized Positions which reflect the addition of a Parks and Facilities Manager and a Community Activities Manager (descriptions attached). The Cultural Services Director and Department will be eliminated. Employees within the Cultural Services Department will be reorganized under the two new divisions being created. (See attached Org. Chart).

The current Cultural Services Director will be reclassified as the new Parks and Facilities Manager whose duties will consist solely of maintaining city parks, grounds and facilities. The parks and grounds employees will be reorganized under this division. The salary for this position will be $44,220.80 annually.

The Community Activities Manager position will be posted in-house first and then outside if no suitable candidates are found. This position will supervise the Recreation Coordinator and they will be responsible for all city events, recreation and other activities. The salary for this position will be $44,220.80 annually.

Both new managers will report directly to the City Manager (See attached org. chart)

If approved these changes will take effect on April 8, 2017.

FINANCIAL IMPACT

The net budget impact for these changes will be $51,568.51 annually.

RECOMMENDATION:

The City Manager recommends the approval of the revised Schedule of Authorized Positions reflecting two (2) new positions and the elimination of one current position.

The City Council may:
- approve the agenda item as presented; or
- approve the agenda item with changes; or
- reject the agenda item as presented.

ATTACHMENTS:

1. Approval of the revised Schedule of Authorized Positions.
2. Schedule of Authorized Positions
3. Organizational Chart
4. Community Activities Manager Job Description
5. Parks and Facilities Manager Job Description

Approved by City Council 04/04/17	Pay Scale	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Reserve Authorized Positions (Not Paid)
JUDICIAL DEPARTMENT					
City Judge	N/A	N/A		1	
Total Funded				**1**	
Total Non-Funded					
EXECUTIVE DEPARTMENT					
City Manager	N/A	N/A	1		
Executive Asst./Grants Asst.	2080	13	1		
Grants and Project Administrator	2080	16	1		
Economic Developer			Unfunded (1)		
Parks and Facilities Division					
Parks and Facilities Manager	2080	14	1		
Parks Supervisor	2080	12	1		
Grounds and Maintenance Oper.	2080	7	2		
Student Laborer	N/A	N/A		1	
Park Attendant	N/A	N/A		4	
Community Activities Division					
Community Activities Manager	2080	14	1		
Recreation Coordinator	2080	10	1		
Total Funded			**9**	**5**	
Total Non-Funded			**1**		
FINANCE DEPARTMENT					
Comptroller	2080	21	1		
Finance Support Specialist	2080	14	1		
Accounting Generalist	2080	11	1		

Total Funded			**3**
Total Non-Funded			
HUMAN RESOURCES DEPARTMENT			
Director	2080	21	1
HR Generalist	2080	10	1
Maintenance Division			
Mechanic	2080	12	2
Multi-Craft Maintenance Worker	2080	12	1
Custodian	2080	7	1
Total Funded			**6**
Total Non-Funded			
CITY CLERK DEPARTMENT			
City Clerk	2080	21	1
Deputy City Clerk	2080	15	1
Purchasing Agent	2080	12	1
Administrative Clerk	2080	8	1
Court Division			
Court Clerk	2080	13	1
Deputy Court Clerk	2080	9	1
Total Funded			**6**
Total Non-Funded			
PLANNING DEPARTMENT			
Director/Building Official	2080	21	1
Administrative Clerk	2080	8	2
Building and Code Inspector	2080	13	1
Animal Control/Code Enf. Officer	2080	9	1

Total Funded			**5**		
Total Non-Funded					
POLICE DEPARTMENT					
Police Chief	2080	22	1		
Administrative Assistant IV	2080	12	1		
Captain	2080	15	3		
CID					
Detective Lieutenant	2080	14	1		
Detective Sergeant	2080	13	1		
Detective	2080	12	2		
Detective	2080	12	Unfunded (1)		
FBI Task Force Officer	2080	12	1		
Narcotics Officer	2080	12	1		
Crime Prevention Officer	2080	12	1		
Records Clerk	2080	8	1		
Patrol					
Patrol Lieutenant	2184	11	4		
Patrol Sergeant	2184	10S	4		
Patrol Officer	2184	9 or 10*	15		
Dispatcher/TAC Officer	2080	11	1		
Dispatcher	2184	7 or 8	8		
Traffic					
Traffic Sergeant	2184	10S	1		
K9 Officer	2080	10	1		
Traffic Officer	2184	10	3		
Traffic Officer	2184	10	Unfunded (1)		
School Crossing Guard	N/A	N/A		4	
Reserve Officer	N/A	N/A			21
Total Funded			**50**	**4**	**21**

Total Non-Funded			**2**	

** Probationary Officer/Grade 9*
Certified Officer/Grade 10

FIRE DEPARTMENT				
Fire Chief	2080	22	1	
Deputy Fire Chief/Fire Marshall	2080	20	1	
Administrative Assistant I	2080	9	1	
Fire Captain	2496	12	3	
Fire Lieutenant	2496	11	9	
Firefighter	2496	9 or 10*	24	
Part Time Firefighter	N/A	N/A		3
Total Funded			**39**	**3**
Total Non-Funded				

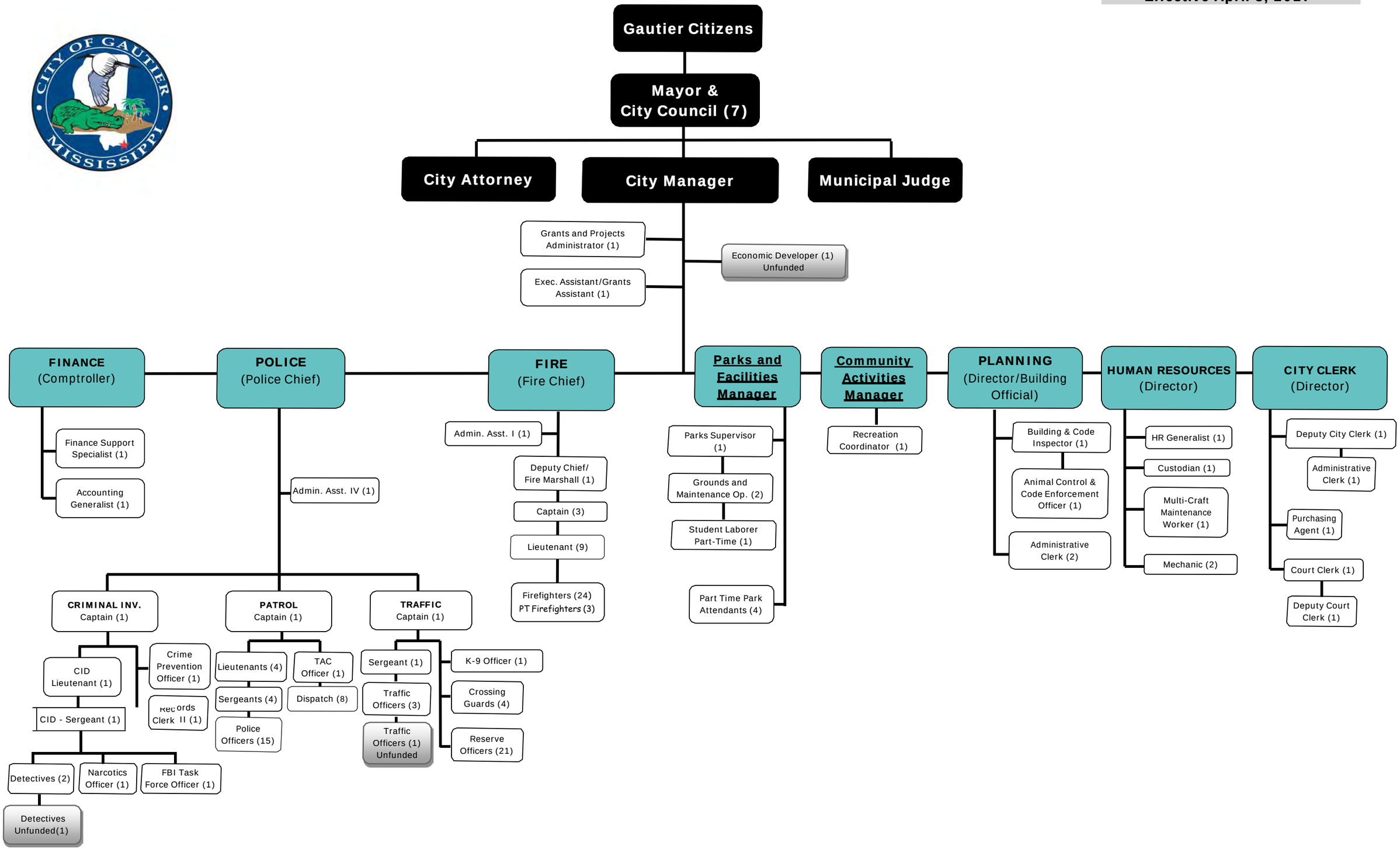
**Probationary Firefighter/Grade 9*
Certified Firefighter/Grade 10

Summary of Authorized Positions	**Full Time**	**Part Time**	**Reserve Positions**
Judicial: Funded		1	
Executive Dept: Funded	9	5	
Executive Dept: Unfunded	1		
Finance Dept: Funded	3		
Human Resources Dept: Funded	6		
City Clerk Dept: Funded	6		
Planning Dept: Funded	5		
Police Department: Funded	50	4	21
Police Department: Unfunded	2		
Fire Dept: Funded	39	3	
TOTAL	**118**	**13**	**21**
TOTAL UNFUNDED	**3**		

CITY OF GAUTIER ORGANIZATION CHART

FY 2017

Effective April 8, 2017



COMMUNITY ACTIVITIES MANAGER

Department:	Administration Department	**Pay Grade:**	14 (Schedule 2080)
Reports To:	City Manager	**Exempt (Y/N):**	Y
Competitive (Y/N):	N		

SUMMARY:

This position is a supervisory position responsible for planning, coordinating, and directing all community and recreational activities and special events. The Community Events Coordinator strategically develops, plans, and implements various special events and recreational activities for the community with ongoing evaluation of current events and potential development of new events to build community pride and increase economic development opportunities throughout the city.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.)

- Develops, plans, and oversees seasonal/holiday special community events.
- Serves as the city liaison to private groups for special community events
- Develops and monitors the budget for scheduled community events.
- Documents and prepares reports related to activities and events.
- Plans and schedules events through the Senior Center and manages the Volunteer Senior Center Coordinator.
- Works closely with volunteers, coordinates volunteer activities to execute various programs and activities for the city.
- Ensures proper public relations with the media and community to ensure proper advertising of community events. Prepares and distributes promotional literature and press releases; coordinates media coverage of special programs.
- Oversees and supervises all recreation activities; makes recommendations to the City Manager on annual budget estimates and requests; and prepares regular reports of division activities.
- Finds sponsors for special events by soliciting area businesses and organizations.
- Attends Council meetings as needed; meets with individuals, civic and community groups, and other organizations to speak on matters pertaining to special events and recreation programs; cooperates with such groups in planning and organizing programs.
- Performs special projects and other duties as assigned by the City Manager.

REQUIRED KNOWLEDGE, ABILITIES AND SKILLS:

(Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.)

- Knowledge of occupational hazards involved in the work and the safety precautions for safe performance of the job.
- Ability to establish and maintain effective working relations; to express ideas clearly and concisely, orally and in writing, to groups, individuals, and in reports.
- Ability to initiate and organize policies and procedures pertaining to special events and parks and recreation programs and to supervise the work of subordinate personnel.
- Ability to plan, direct, and coordinate the work of volunteers, and to establish and maintain effective working relations as necessitated by work assignments.
- Ability to understand the needs of the community and to coordinate activities to fulfill these needs.
- Must be proficient in Microsoft Outlook, Word, Excel and Publisher.
- Ability to prepare, analyze, and administer budgets, prepare reports, and keep records.
- Must maintain a valid driver's license.

City Manager _____ Date _____

SUPERVISORY RESPONSIBILITIES:

Directly manages the Recreation Coordinator.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job operates in a clerical office setting. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is largely a sedentary role; however, some filing is required which would require the ability to lift files, open filing cabinets and bend or stand as necessary.

MINIMUM REQUIRED EDUCATION AND EXPERIENCE:

Minimum of a High School diploma or GED equivalent plus five (5) years of related experience is required. Graduation with a bachelor's degree in a related field of study with related prior work experience is preferred. Past experience in event planning and coordination is essential. Any combination of education, skills, and experience sufficient to meet the requirements of the job will be considered.

REQUIRED LICENSES AND CERTIFICATES:

- Must maintain a valid driver's license.

CIVIL SERVICE MINIMUM QUALIFICATIONS: (Rule 4, Section 4.2)

For minimum qualifications established by the Mississippi Code, see Section 21-31-15.

PARKS AND FACILITIES MANAGER

Department:	Administration Department	**Pay Grade:**	14 (Schedule 2080)
Reports To:	City Manager	**Exempt (Y/N):**	Y
Competitive (Y/N):	N		

SUMMARY:

This is a supervisory position that is responsible for overseeing and facilitating the proper working condition and overall favorable appearance of city parks, facilities and grounds. This includes all city buildings and properties used by the public in accordance with City of Gautier policies and procedures and any valid use agreements.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.)

- Demonstrates excellent customer service skills and a professional attitude with staff, contractors, and the public.
- Manages the office at Shepard State Park. Fills in at the Shepard State Park office in the absence of Park Attendants.
- Manages the grounds and building maintenance functions as they pertain to city facilities, parks, public lands, beautification projects and efforts.
- Provides direct supervision and oversight of the daily maintenance of city facilities, parks and beautification projects in the City of Gautier.
- Plans, prioritizes and implements work schedules for all employees under their supervision.
- Completes the necessary paperwork to complete daily tasks such as work orders, timesheets and material requisitions.
- Possesses the ability to safely use gardening hand tools and equipment including chainsaws, mowers, hedgers, augers and tool sharpening equipment.
- Provides training to staff in the proper and safe use of tools and equipment.
- Briefs the City Manager and makes recommendations on job status and personnel issues in the department.
- Supervises the Park Supervisor, Grounds and Maintenance Operators, Park Attendants, Student Laborer and Summer Workers when applicable.
- Performs special projects and other duties as assigned by the City Manager.

REQUIRED KNOWLEDGE, ABILITIES AND SKILLS:

(Must possess required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodations, that the essential functions of the job can be performed.)

- Thorough knowledge of the objectives and ideas of maintenance and beautification.
- Thorough knowledge of the equipment needed to manage city facilities and grounds.
- Knowledge of occupational hazards involved in the work and the safety precautions for safe performance of the job.
- Ability to establish and maintain effective working relations; to express ideas clearly and concisely, orally and in writing, to groups, individuals, and in reports.
- Ability to initiate and organize policies and procedures pertaining to grounds and facility maintenance and to supervise the work of subordinate personnel.
- Ability to plan, direct, and coordinate the work of volunteers, and to establish and maintain effective working relations as necessitated by work assignments.
- Must be proficient in Microsoft Outlook, Word, Excel and Publisher.
- Ability to prepare, analyze, and administer budgets, prepare reports, and keep records.
- Must maintain a valid driver's license.

City Manager _____ Date _____

SUPERVISORY RESPONSIBILITIES:

Directly manages the Park Supervisor, Grounds and Maintenance Operators, Park Attendants, Student Laborers and Seasonal Summer Workers.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, toxic or caustic chemicals, outdoor weather conditions, warm, cold and extreme heat. The employee is occasionally exposed to high, precarious places; risk of electric shock and vibration. The noise level in work environment is usually loud.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, heel, crouch, or crawl; and talk or hear. The employee frequently is required to walk and taste or smell. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 25 pounds frequently and move up to 50 pounds at times. The employee will occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

MINIMUM REQUIRED EDUCATION AND EXPERIENCE:

High School diploma or GED equivalent with three (3) years of progressively responsible experience in the field of maintenance and beautification is preferred. Any combination of education, knowledge and experience to fulfill the requirements of the job will be accepted.

REQUIRED LICENSES AND CERTIFICATES:

- Must maintain a valid driver's license.

CIVIL SERVICE MINIMUM QUALIFICATIONS: (Rule 4, Section 4.2)

For minimum qualifications established by the Mississippi Code, see Section 21-31-15.

Councilwoman Martin made the motion to recess until April 11, 2017 at 5:30PM. Motion seconded by **Councilman Colledge** and unanimously carried.

APPROVED BY:

_____

MAYOR

ATTEST:

_____

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:	**April 18, 2017**
Title:	**Authorization is requested for barricades to be utilized by Gautier Pride for an organizational celebration at Azteca's Restaurant**
Introduced by:	
Contact Person/Telephone	**LaFrieda Ray 497-8000 ext. 317**

Summary Explanation: Authorization is requested for barricades to be utilized by Gautier Pride, a community service entity, for an organizational celebration at Azteca's Restaurant on May 5, 2017 from 6:00 Pm until 2:00 AM. There will be matching funds for the celebration in excess of $200.00.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Gollott	☐	**Martin**	☐	**Jones**	☐	**Guillotte**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Gollott**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**Jones**	☐	☐	☐	☐
Ward 2	**Guillotte**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the, Mayor and Members of the Council of the City of Gautier, Mississippi, as follows:

WHEREAS, Gautier Pride has request use of city barricades for an organizational celebration at Azteca's on May 5, 2017 from 6:00 PM until 2:00 AM;

WHEREAS, Gautier Pride is a community service entity;

WHEREAS, the city usually charges $200.00 for the use of the barricades;

WHEREAS, Gautier Pride is receiving matching funds and/or contributions for the celebration in excess of $200.00;

IT IS THEREFORE ORDERED that the Mayor and Members of the Council of the City of Gautier, Mississippi that the use of the barricades by Gautier Pride is hereby authorized, and the fee of $200.00 is hereby waived.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Blank** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

_____

MAYOR·

ATTEST:

_____

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 18, 2017.

GAUTIER PRIDE, INC.
PO BOX 598,
GAUTIER, MS 39553

April 13, 2017

Paula Yancey, City Manager
City of Gautier

Ref: Azteca's Restaurant & Cantina Cinco de Mayo Celebration

Dear Ms. Yancey:

This letter is a request for the use of city barricades for the Cinco De Mayo Celebration to be held on Friday, May 5, 2017, at Azteca's Restaurant, Hwy 90, Gautier. The expenditures for this event are in excess of $200.00. The city barricades are for safety reasons to separate attendees from vehicles in the parking lot and crowd control. We also request that Azteca's restaurant be allowed to promote the event by placing banners at the city's entrance signs. And, in addition, use the digital sign to make citizens aware to be mindful of traffic delays and parking congestion that might occur due to the event. This event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier.

Gautier Pride, Inc. is a 501(c)3 community based organization. This celebration has become an annual event in our city. Gautier Pride, Inc. is happy to support it.

If you have any questions, please do not hesitate to contact me,

Sincerely,

Kristie Bray, Treasurer
Gautier Pride, Inc.

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
April 18, 2017

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES: