

Tuesday
May 6, 2014
Gautier, MS 39553

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held May 6, 2014 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Rusty Anderson, Adam Colledge, City Manager Samantha Abell, City Clerk Cynthia Russell, City Attorney Joshua Danos and other concerned citizens.

REVISED AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 6, 2014 @ 6:30 PM

- I. Call to Order**
 - 1 Prayer**
 - 2 Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1 Tornado Disaster Relief Collection deadline Wednesday, May 7th at 12pm**
- IV. Presentation Agenda**
 - 1 Swearing in of Deputy Fire Chief/Fire Marshal Derek McCoy**
 - 2 Special Recognition for Marilyn Minor former Planning Commissioner presented by Mayor Gollott**
 - 3 Goodwill Proclamation presented to Flor Vasquez by Mayor Gollott**
 - 4 National Safe Boating Proclamation presented to United States Coast Guard Auxiliary, Division 3 of the Eighth Coast Guard District by Mayor Gollott**
 - 5 Municipal Clerks Proclamation presented to Cynthia Russell by Mayor Gollott**
 - 6 Volunteers in Medicine Gautier Lighting the Way to a Healthier Community 5K Walk/Run presentation by Pastor Sheila Jenkins**
 - 7 Asset Mapping by Mississippi Development Authority's Asset Development Division presentation by Sonny Thomas, Deputy Director**
- V. Public Agenda**
 - 1 Agenda Comments**
- VI. Business Agenda**
 - 1 Consideration of a Citizen-Initiated Rezoning of Property on Martin Bluff Road from R-1 to MURC-2 (GPC #14-02-RZ). Greg Williams, applicant, property owner. Quasi-Judicial Proceedings.**

- 2 Order authorizing Professional Services Agreement with Dale Partners Architects PA for Design Services for the Gautier Colored School Rehabilitation Project.
- 3 Order authorizing Babe Ruth League/Cal Ripken Baseball Division Facility Use Agreement for 2014 Baseball/Softball Season.
- 4 Order approving Probation Services Contract for Municipal Court submitted by Professional Court Services.
- 5 Order authorizing advertisement for proposals to select a bank depository for FY2014 and FY2015 pursuant to state laws.
- 6 Order authorizing Surplus Water Meters.
- 7 Order approving Docket of Claims.

VII. Consent Agenda (All items approved in one motion)

- 1 Order authorizing the submission of an Equipment Grant Application to USA Football.
- 2 Order approving Lien/Council request to adjudicate private property clean-up cost in the amount of \$5,480.00 at 5401 Carter Road, Ocean Springs, MS. Harrield A. Teague and Teresa Ann Teague, owners.
- 3 Order approving request to set public hearing date for abatement of substandard property conditions at 3677 Mackerel Drive, Gautier, MS. Barbara L. Aguiard, owner.
- 4 Order approving Letter of Support for Gautier Mullet & Music Fest's Tourism Development Grant Application.
- 5 Order approving Minutes from Potential Adoption of a Smokefree Air Ordinance Public Meeting and Recessed Council Meeting held April 15, 2014.
- 6 Order authorizing donation of a Samsung ST72 Digital Camera from Secure Networks, LLC.
- 7 Order authorizing Surplus Items from the Police Department.
- 8 Order approving Minutes from Civil Service Meetings held January 9, 2014; February 13, 2014; and March 13, 2014.
- 9 Order approving Singing River Services Life Care Plus Program (EAP) Contract.
- 10 Order approving Mayor and Council Nominations for the Gautier Colored School Rehabilitation Project Steering Committee.
- 11 Order authorizing Pascagoula School Districts request to waive fees for 2014 Gautier Restroom Improvements for Singing River Elementary and College Park Elementary in the amount of \$2,445.00.

**STUDY AGENDA
CITY OF GAUTIER, MISSISSIPPI
May 6, 2014**

- 1 Discuss Citizen Comments
- 2 Discuss Council Comments
- 3 Discuss City Manager Comments
- 4 Discuss City Clerk Comments
- 5 Discuss City Attorney Comments

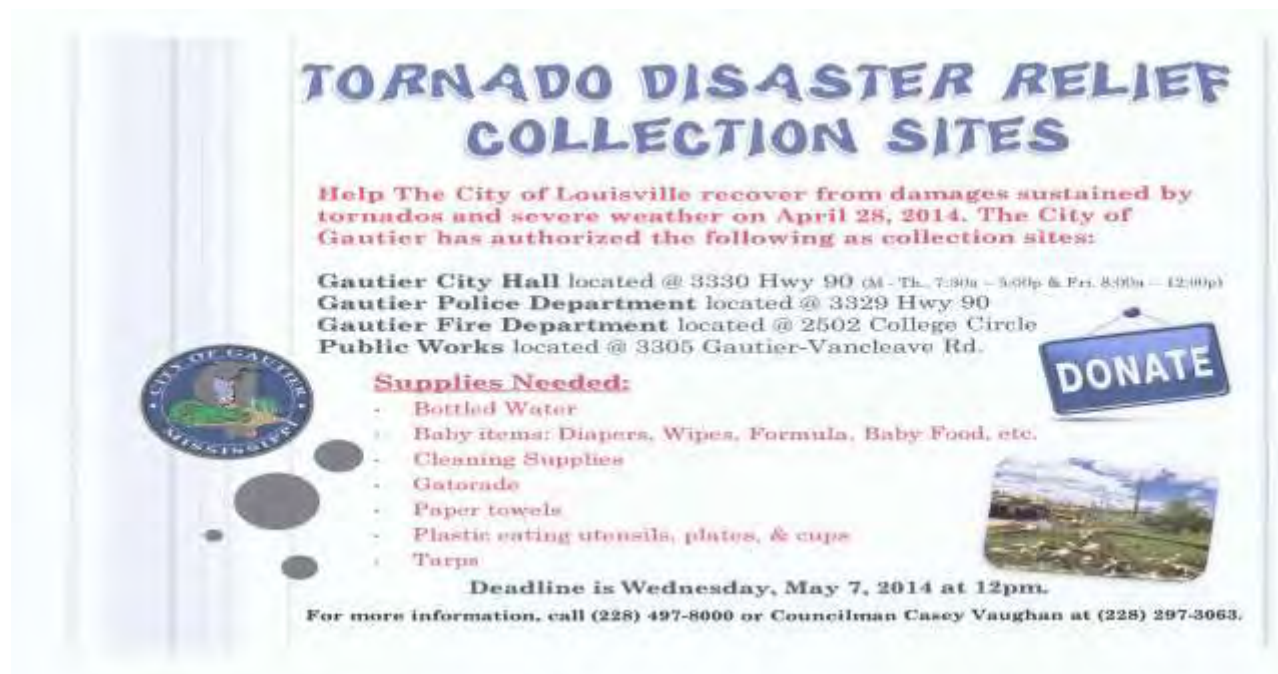
Recess until May 20, 2014 @ 6:30 PM
www.gautier-ms.gov

Motion made by Councilman Vaughan to table Business Items #3 & #4 and approved revised agenda order. Motion seconded by Councilwoman Martin and unanimously carried.

- 1 Business Item #3 - Order authorizing Babe Ruth League/Cal Ripken Baseball Division Facility Use Agreement for 2014 Baseball/Softball Season.
- 2 Business Item #4 – Order approving Probation Services Contract for Municipal Court submitted by Professional Court Services.

Announcements

- 1 Tornado Disaster Relief Collection deadline Wednesday, May 7th at 12pm.



**TORNADO DISASTER RELIEF
COLLECTION SITES**

Help The City of Louisville recover from damages sustained by tornados and severe weather on April 28, 2014. The City of Gautier has authorized the following as collection sites:

Gautier City Hall located @ 3330 Hwy 90 (M - Th, 7:00a - 5:00p & Fri, 8:00a - 12:00p)
Gautier Police Department located @ 3329 Hwy 90
Gautier Fire Department located @ 2502 College Circle
Public Works located @ 3305 Gautier-Vanceleave Rd.

Supplies Needed:

- Bottled Water
- Baby items: Diapers, Wipes, Formula, Baby Food, etc.
- Cleaning Supplies
- Gatorade
- Paper towels
- Plastic eating utensils, plates, & cups
- Tarps

Deadline is Wednesday, May 7, 2014 at 12pm.

For more information, call (228) 497-8000 or Councilman Casey Vaughan at (228) 297-3063.

The poster includes the City of Gautier, Mississippi seal on the left, a blue "DONATE" sign on the right, and a photograph of a landscape with a large tree and a building in the background.

Presentation

- 1 Swearing in of Deputy Fire Chief/Fire Marshal Derek McCoy
- 2 Special Recognition for Marilyn Minor former Planning Commissioner presented by Mayor Gollott
- 3 Goodwill Proclamation presented to Flor Vasquez by Mayor Gollott
- 4 National Safe Boating Proclamation presented to United States Coast Guard Auxiliary, Division 3 of the Eighth Coast Guard District by Mayor Gollott
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- 7 Asset Mapping by Mississippi Development Authority's Asset Development Division presentation by Sonny Thomas, Deputy Director

Derek McCoy

Born and raised in Jackson County, MS. Graduated East Central High Class of 1997 and currently resides in Hurley, MS where he and his wife Misty raise their 4 children, Madison, Breland, Ryman, and Mason. He began his career in the Fire Service in 1997 and completed the MS State Fire Academy in 1998. He began employment with Gautier Fire Department in 1999 and completed the National Registered EMT program through MGCCC that same year. He was chosen as "Firefighter of The Year" for the year 2000. In 2003 he was promoted to the rank of Lieutenant. He holds numerous certifications in dealing with hazard mitigation and response.

Proclamation

A Proclamation of the Mayor and City Council
of
The City of Gautier, Mississippi

WHEREAS, Goodwill Industries International is a network of 186 community-based autonomous member organizations that serves people with workplace disadvantages and disabilities by providing job training and employment services, as well as job placement opportunities and post-employment support; and

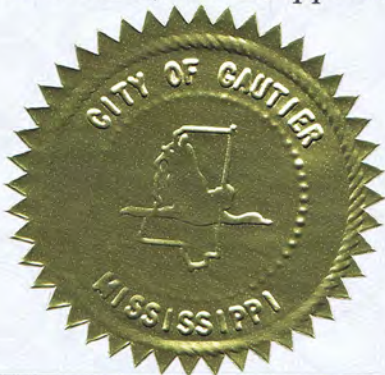
WHEREAS, with locations in the United States, Canada and 23 other countries, Goodwill Industries enhances the quality and dignity of life for individuals, families, and communities on a global basis, through the power of work, by eliminating barriers to opportunity for people with special needs, and by facilitating empowerment, self-help, and service through dedicated, autonomous local organizations; and

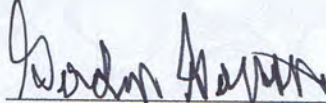
WHEREAS, the vision statement of goodwill Industries International is: goodwill industries will be satisfied only when every person in the global community has the opportunity to achieve his/her fullest potential as an individual and to participate and contribute fully in all aspects of a productive life;

NOW, THEREFORE, I Mayor Gordon Gollott, hereby proclaim the week of May 4-10, 2014 as

GOODWILL INDUSTRIES WEEK IN GAUTIER, MS

IN TESTIMONY WHEREOF, I have given under my hand and the seal of the City of Gautier, Mississippi this the 6th day of May, 2014.




Gordon Gollott, Mayor

Proclamation

A Proclamation of the Mayor and City Council
of

The City of Gautier, Mississippi

WHEREAS, Flotilla 3-8 of the United States Coast Guard Auxiliary promotes “National Safe Boating Week” (May 17th through May 23rd); and

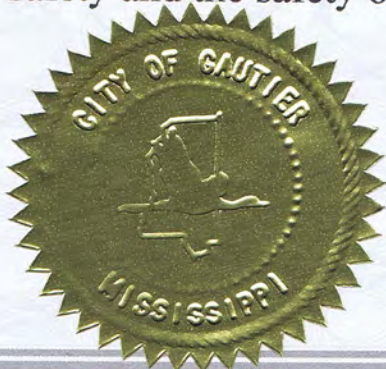
WHEREAS, the Coast Guard Auxiliary is the voluntary civilian component of the United States Coast Guard chartered by Congress in 1939 and dedicated to boating safety; and

WHEREAS, Flotilla 3-8, as the local unit of the United States Coast Guard Auxiliary, Division 3 of the Eighth Coast Guard District, Coastal Region, is committed to promoting safe boating by teaching safe boating courses, assisting with Coast Guard missions in our area, and performing vessel safety exams;

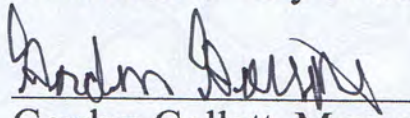
NOW, THEREFORE I, Gordon Gollott, Mayor of the City of Gautier, do hereby proclaim the week of May 17-23, 2014,

“NATIONAL SAFE BOATING WEEK”

in Gautier, and ask all citizens to join me in urging all who use our beautiful waterways to acquire those skills essential to their own safety and the safety of others.



Dated this 6th day of May, 2014


Gordon Gollott, Mayor

CITY OF GAUTIER PROCLAMATION

Municipal Clerks Week

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

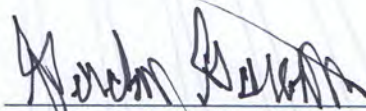
Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, Gordon Gollott, Mayor of the City of Gautier, do recognize the week of May 4th through May 10, 2014, as Municipal Clerks Week, and further extended appreciation to our Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 6th day of May, 2014.




Gordon Gollott, Mayor

Present

*Lighting The Way To
A Healthier
Community*

**5K Walk/
Run**

Register Now!

- Cost is \$20 pre-registration
includes t-shirt
& race day refreshments
- Visit www.CMHFINC.com
or Call 228.522.2174
- \$25 day of registration

**May
10th
2014**

All proceeds will benefit:

Volunteers in Medicine of Gautier

The race will take place at the Biloxi Bay Bridge

Race starts at Fort Maurepas at 8AM

Lighting the Way to a Healthier Community



5K

Presented by Volunteers in Medicine Gautier

Saturday, May 10, 2014

Location: Start at Fort Maurepas over the Biloxi Bay Bridge

Race Time: 8:00 am → **Check-in and Late Registration** at 7:00 am day of the race

Registration:

Registration will begin at least 1 hour before race time at Fort Maurepas

Pre-Registration and payment can be done on-line at: www.cmhfinc.com

Entry Fee is \$20 per person, \$25 Entry Fee on the day of the race. One entrant per form please

Awards

Overall male and female winners, Masters, Grand Masters and top 3 in each age group for male and female runners

Complete registration and mail/make check payable to:

Volunteers in Medicine Gautier

4502 Vega Street

Pascagoula, MS 39581

Or register on-line today at www.cmhfinc.com

For more information:

Contact Laney Denomme

Phone: (228) 809-2174

Email: Kathryn.Denomme@mysrhs.com

Last Name: _____ First Name: _____ Age: _____

Address: _____ City/State & Zip: _____

Phone Number: _____ Date of Birth: _____ Sex: _____

T-Shirt Size: YS YM YL S M L XL 2XL

I know that running a road race is a potentially hazardous activity that could cause injury or death. I should not enter and run unless I am medically able and properly trained, and by my signature I certify that I am medically able to perform this event in good health and properly trained. I agree to abide by any decision of a race official relative to any aspect of my participation in this event, including the right of any official to deny or suspend my participation for any reason whatsoever. I assume all risks associated with running or walking in this event, including but not limited to: falls, contact with other participants, the effects of weather, including high heat/humidity, traffic, and the conditions of the road, all such risks being known and appreciated by me. Having read this waiver and knowing these facts and in consideration of your accepting my entry, I, for myself and anyone entitled to act on my behalf, waive and release Volunteers in Medicine Gautier and City of Ocean Springs, its employees, officers, and agents, all sponsors, their representatives and successors from all claims or liabilities of any kind arising out of my participation in this event, even though that liability may arise out of negligence of carelessness on the part of the persons named in this waiver.

Signature of Participant: _____ **Date:** _____

(Parent/Guardian must sign for children under 19)

ASSET MAPPING

November 28, 2012

Gautier, Mississippi

**Asset Development Division
Mississippi Development Authority**

**GAUTIER, MISSISSIPPI
JACKSON COUNTY
ASSET MAPPING TEAM RECOMMENDATIONS**

**By Sonny Thomas
November 28, 2012**

Our Asset Mapping Team was impressed with the opening presentation of your plans for the young City of Gautier; those presently taking place and those you have planned for the future. Your location of Interstate 10 to the North and U.S. Highway 90 on the South, between two very well established communities, Pascagoula and Ocean Springs, offers you a golden opportunity to build upon your existing assets and become a destination location for families seeking a place to call home or for tourists who are seeking a place to explore, relax and enjoy our Mississippi hospitality and laid back lifestyle.



You are blessed with many assets that give you the opportunity to become a destination city. The golf courses, Shepard Park and Gulf Coast Community College (GCCC) along with the proximity of the Pascagoula River and the Gulf of Mexico plus all the aquatic recreational activities and eco-tourism that go along with those, offer many reasons to visit Gautier. These are the things that impressed us, plus observing the energetic leadership working to capitalize on these assets and grow a community. We listed and reviewed many assets but, in this report we will concentrate on the three assets the team considers to have the most potential for rapid and profitable future growth.

Team's Top Three Assets with Potential

1. The Hickory Hill Villas and the Mississippi National Golf Club and the Shell Landing Golf Club
2. Mississippi Gulf Coast Community College
3. Shepard Park

We will concentrate on the assets listed above and the recommendations that were made concerning these assets during our team's reflective discussions that transpired with the guests in attendance for the open general presentation. Many ideas were discussed. This report will focus on the best suggestions that evolved based on what the team thought would be doable and beneficial to boost Gautier's image.

Asset One: THE HICKORY HILL VILLAS AND THE MISSISSIPPI NATIONAL GOLF CLUB AND THE SHELL LANDING GOLF CLUB

The team realizes that the golf courses of Gautier are privately owned; however because of the tournaments and repeat players these courses bring into your community we viewed them as a city asset. These outstanding golf courses are within the city limits and we assume the new owners will be upgrading the facilities including the villas. Golfers look for good, challenging golf courses with good, clean well-maintained living accommodations where little or no driving is needed once they arrive. Good examples are the Robert Trent Jones Golf Trail in Alabama which is operated by the State of Alabama and the privately owned Willow Point Golf Course & Villas in Alexander City, Alabama.



Suggestions

If the villas are updated and well-maintained this would be such an attractive destination for corporate and golf group outings plus for family group vacations. Special vacation and golf packages which would include play at both Shell Landing and Mississippi National could be offered to golfers and their families. The team also suggests that joint marketing of the golf amenities and the leadership training ropes course available at the Gulf Coast Community College (GCCC) be advertised to corporate businesses. This could create a very unique opportunity for companies nationwide to grow leadership skills and bond with each other. Janet Leach is the program manager, Sports/Golf Marketing for Mississippi Development Authority (MDA) and her contact information is jleach@mississippi.org and 601-359-3608. She would be a good contact for the private developers and the city, to ensure that Gautier is represented and included in the state marketing efforts.

To capitalize on Gautier's slogan, "Natures Playground," the team suggests you work with the eco-tourism groups in your area, like Natural Capital Development, Cynthia Ramseur (228-875-1032) to offer kayaking from the boat launch at the GCCC. There needs to be a concerted advertising campaign along with a new web site and updated brochures that can be placed in all the Welcome Centers in the State promoting Gautier's eco-tourism activities, golf, GCCC continuing educational classes, and leadership training. A partnership with the



city, GCCC, and the golf courses should be explored to begin an aggressive marketing campaign. Tonya Neely of MDA's Tourism Division is a perfect source on designing and placement of the brochures. Her contact at MDA is tneely@mississippi.org and 601-359-3029. The team recommends that you work with students at the GCCC for designing an attractive brochure that adheres to MDA's guidelines.

Ocean Springs partners with local casinos to cross market events and amenities and once a month they take literature to all the casinos to ensure that information on activities taking place is always current. This is a very inexpensive practice that Gautier could also undertake and the networking that would evolve has great potential to grow the tourist visits to Gautier also.

Asset Two: MISSISSIPPI GULF COAST COMMUNITY COLLEGE

You have a highly rated, K through 12 public school system and a nationally recognized community college. The President of The United States gave the commencement address there not too long ago. The community college offers opportunities for retirees and young adults for continuing education. This is a plus in recruiting people to live in your community.



Suggestions

Not only does GCCC offer educational advantages to the community but the economic impact of approximately 2,200 students plus employees and faculty has on Gautier will amaze you. If retail recruitment is of interest to you, we suggest you work with local retail developers along with Mississippi Power Company using their Buxton retail analysis information. The contact is Anthony Lepoma at (228) 867-1173 or aslepoma@southernco.com. MDA's Asset Development Division also can be of help in retail recruitment through our Tenant Search program. You might want to contact Dr. Bob Neal, Ph.D. at The Institutions of Higher Learning for the State of Mississippi, bneal@ihl.state.ms.us and ask him to run an economic impact study of this institution's impact on the City of Gautier. This information will be helpful to your developer in recruiting specialty retail. The study will show the impact on employment, labor income and local sales taxes.

Too often the benefits of these satellite institutions are taken for granted, when actually they should be taken more seriously and catered to. With an impact analysis you could begin to educate the public of these values and build a closer working relationship with the community college. The opportunity exists for Gautier to formulate a positive working relationship between the town and the college administration and the students. With a good college experience, Gautier has the opportunity to encourage these students to return and become residents and productive citizens of the city in the future. One way to

accomplish this is to establish a Town and Gown program. This is a national program which is a voluntary collection of the local citizens and the students and faculty of the local educational institution who meet to work together towards the goal of proactive education. It is about quality of life issues, which will ultimately enable the institutions and the community striving to accomplish the same goals.

To begin, a Town and Gown Community Relation Committee is formed and co-chaired by the town representatives and the college staff. The representatives actively participate year round and the students and community residents are invited to attend and contribute from their various areas of expertise and life learning. It can be used to grow retail customers for local businesses by offering things like sales or discounts to welcome students back to campus, etc. We suggest you go on-line to www.town-gown.net and check out the merits of the International Town and Gown Association (ITGA). This program has been a tremendous success in places such as Virginia Tech, Clemson University and many other colleges and universities throughout the United State and the guidelines are online.



The team also suggests pedestrian connections to the new Town Center and making bikes available for the students to use from campus to the area and shopping attractions. If the bikes are color coded or have micro-chips inserted for easy tracking, then a person would be free to ride the bike, when they find it parked, from one area to another like in island resort areas. This would add to the vitality of the town center. Suggestions for grants would include Blue Cross Blue Shield, Wal-Mart, or Lowes.

Asset Three: SHEPARD PARK

Since our asset mapping visit to Gautier, we were informed that the City of Gautier has partnered with the State's Department of Wildlife, Parks and Fisheries on an inter-local agreement which will allow the City to operate Shepard Park. As you are aware, parks in a community provide social health and physical well-being for the citizens. Parks also help with making a good first impression on visitors. The park was on the State's park closure list but we were told that Gautier felt it was too valuable an asset to let it close. Now, Gautier will be responsible for upgrading the facilities and



adding additional amenities to fully take advantage of all that this asset has to offer for its citizens and eco-tourists.

Suggestions

Hopefully, the language in the inter-local agreement will enable Gautier and Shepard Park to be eligible for the Recreational Trail Program grants that are available through the Department of Wildlife, Parks and Fisheries. The grant will offer the opportunity for the installation of walking and bike trails and updating the playground equipment, plus updating all the accommodations and camping areas throughout the park. Our team suggests also adding soccer fields, an archery range and a paint ball area.

Additionally, the team suggests that as a guide to all the possibilities, you consider joining The National Recreation and Park Association (NRPA). A NRPA membership will add Shepard Park to the other 105,000 parks they represent and will help promote the park activities. This will serve to connect Gautier to other park communities in rural, suburban neighborhoods and urban centers all across America. Visit their website www.nrpa.org and learn about all that they may have to offer.

One activity that already exists at Shepard Park is an 18-hole disc golf course. It needs upkeep and minor improvements but this is an asset that can be developed into an income producer for the park and the city. Disc golf is an extremely popular sport throughout the U.S. Consider joining the Professional Disc Golf Association (PDGA) www.pdga.com and get sanctioned by them and have as a goal the establishment of regional and national tournaments at Shepard Park. They sanction amateur and professional tournaments throughout the country. These tournaments generate revenues through entry fees and concession booths. We suggest you earmark the funds generated to enhance the park facilities with upgrades to the course, facilities and adding badly needed directional signage throughout the park.



Additionally, we recommend that you apply for a grant through the "Sidewalk Wellness Grant Program" offered by the Blue Cross Blue Shield Foundation by tying the park entrance into the walking trails in the park. For you to qualify for this grant it will be important to show that the sidewalks are being used as a walking trail for daily exercise for the general population. We encourage you to focus on using this park for providing healthy activities for your citizenry. MDA also has a CAP Loan program with 2% to 3% money available for recreational purposes. Your contact would be Dean



Patterson in our Community Services Division. He can be reached at dpatterson@mississippi.org or (601) 359-2364. When the park is up and running at full capacity with the upgrades, you will want to add it to your marketing brochure.

Conclusion

Our team encourages Gautier to contact Ocean Springs and work jointly to develop a plan for promoting and providing attractive directional signage for the Highway 57 corridor from Interstate 10 to Highway 90. There should be signage giving directions showing east to Gautier and west to Ocean Springs so people exiting on Highway 57 and proceeding to either city can easily determine which way to proceed once they arrive at the Highway 90 intersection.

The team enjoyed our mapping visit to Gautier and was impressed by your management team's leadership. Before work begins on these suggestions and projects, it is important that you form committees that report regularly back to the management team to keep the local and surrounding population constantly updated on the progress being made. The team suggests you start a weekly post to your web site or write a weekly article to be put in the *Sun Herald* newspaper of the progress being made. Things such as these keep residents informed of the positive things and events that are taking place in Gautier and increases public support and awareness of the projects and the city itself. Please keep us informed of your progress and contact us if at any time you may need our services.



There came for consideration of the Mayor and Members of the Council of the City of Gautier, MS the following:

ORDINANCE NUMBER 214-2014

AN ORDINANCE OF THE CITY OF GAUTIER, MISSISSIPPI, RELATING TO THE REZONING OF 24.18 ACRES MORE OR LESS TO MURC-2 MIXED USE RECREATION COMMERCIAL-2; GENERALLY DESCRIBED AS PROPERTIES NORTH AND EAST OF CAMBRIDGE SQUARE SUBDIVISION; MORE PARTICULARLY DESCRIBED IN THE BODY OF THE ORDINANCE; PROVIDING AUTHORITY; MAKING FINDINGS OF FACT; PROVIDING FOR A ZONING MAP AMENDMENT; AND SETTING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. AUTHORITY.

The authority for enactment of this ordinance is Section 17-1-5, Mississippi Code Annotated Section 17-1-15 (1972), Mississippi Statutes.

The City Council of Gautier finds that a rezoning is necessary. A public hearing was held before the Gautier Planning Commission on April 3, 2014, and the Commission recommended that Council deny the change for a zoning map amendment to adopt the MURC-2 Mixed Use Recreation Commercial. The City Council has conducted a public hearing on May 1, 2014 after giving due public notice pursuant to the Public Hearing Process of the City's Unified Development Ordinance.

SECTION 2. PROPERTY REZONED.

The property generally described as commencing at the Southeast corner of Lot 175, Cambridge Square Subdivision, Part 3, per Book 13, Page 39 Records of Plats of Jackson County, Mississippi; thence run North 0 degrees, 17 minutes, 0 seconds East 832.99 feet to a point; thence run South 72 degrees, 34 minutes, 0 seconds West 668.70 feet along a fence; thence run North 71 degrees, 37 minutes, 0 seconds West 386.00 feet along a fence; thence run North 0 degrees, 27 minutes, 0 seconds West 294.10 feet; thence run South 89 degrees, 57 minutes, 38 seconds East 1078.87 feet; thence run North 0 degrees, 0 minutes, 36 seconds West 192.06 feet; thence run North 84 degrees, 2 minutes, 20 seconds East and to the Northwest corner of lands devised to J.B. Morgan, Jr. by J.B. Morgan; thence run South 0 degrees, 0 minutes, 0 seconds East 718.64 feet; thence run South 64 degrees, 28 minutes, 9 seconds East 696.46 feet to the Northerly margin of Martin Bluff Road and back to the Point of Beginning. Not including any lands devised by J.B. Morgan to J.B. Morgan, Jr. in Section 24 of Jackson County, Mississippi and as described in that certain Substituted Trustee's Deed dated June 20, 2000. Jackson County Parcel No. 82424003.000 which is comprised of approximately 24.18 acres, is hereby rezoned to MURC-2 Mixed Use Recreation Commercial-2.

SECTION 3. FINDINGS OF FACT.

The City Council finds that the character of the surrounding area has changed to such an extent to justify rezoning AND that there is a public need for additional property to be zoned MURC-2 Mixed Use Recreation Commercial-2.

The City Council finds that Martin Bluff road has become more of a commercial corridor and soon will be widened and include a multi-use pathway. A property just northeast of the subject property has already been rezoned to MURC-2. The Cambridge Square Subdivision has aged, so an adjacent new subdivision may not be desirable at this location.

The City Council also finds that the City of Gautier has become known as "Nature's Playground". More and more tourists are coming to the area for nature related activities. With

the lack of hotels in the area, mixed use recreation commercial zoning provides alternative options for residents and tourists for long term and short term housing.

SECTION 4. ZONING MAP AMENDMENT. The Official Zoning Map of the City of Gautier is hereby amended to include a change of classification from R-1 Low Density Residential to MURC-2 Mixed Use Recreation Commercial-2 for property identified as Jackson County Parcel No. 82424003.000.

SECTION 5. SETTING EFFECTIVE DATE AND APPEAL. This Ordinance shall become effective 30 days after approval by the City Council and signature of the Mayor.

Motion made by **Councilman Vaughan** to deny consideration of a Citizen-Initiated Rezoning of Property on Martin Bluff Road from R-1 to MURC-2 (GPC #14-02-RZ) Greg Williams, applicant, property owner, due to the lack of clear evidence that the surrounding area has changed and not consistent with the Comprehensive Plan to justify this rezoning. Motion seconded by **Councilman Colledge** and the following vote was recorded:

AYES: Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Adam Colledge

NAYS: Gordon Gollott
Mary Martin
Rusty Anderson

Motion passed.

ADOPTED: NA

Gordon T. Gollott, Mayor

ATTEST:

Cynthia Russell, City Clerk

Josh Danos, City Attorney

Codification Instructions: Not Codified.

QUASI-JUDICIAL PROCEDURES

1. Announcement of Matter. Read the matter title to be considered.
2. Swear the Witnesses. All witnesses, parties, citizen participants and City Staff who plan to speak at the hearing shall collectively be sworn at the beginning of the hearing by the City Attorney.
3. Ex Parte Disclosure. All members must disclose on the record any ex parte communications, to include any physical inspections of the subject property. The disclosure should include with whom any communication has taken place, a summary of the substance of the communication, and the date of the site visit, if any. If anyone has received written communications, the writing must be presented, read into record or a copy provided to all participants, and made a part of the official record.
4. Applicant Presentation.
5. Questions directed to Applicant. The applicant should answer any questions by the public, the Planning Commission, or others.
6. Staff Presentation. This includes presentation of the staff report into the official record.
7. Objections from Applicant. Confirm whether there are objections from the applicant regarding the staff report or development order.
8. Questions directed to Staff. The staff answers any questions by the public, the Planning Commission, or others.
9. Public Comments. Members of the public should be allowed to make comments regarding the application.
10. Applicant rebuttal/final comments
11. Staff rebuttal/final comments
12. Call for final questions.
13. Close public portion of the hearing.
14. Motion & Deliberation. Planning Commission makes a motion, and debates and deliberates regarding the application and development order.
15. Vote.
16. Close the quasi-judicial proceeding.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager

From: Chandra Nicholson, Economic Development & Planning Director

Date: May 2, 2014

Subject: Consideration of a Citizen-Initiated Rezoning of Property on Martin Bluff Road from R-1 to MURC-2. GPC #14-02-RZ

REQUEST:

The Economic Development and Planning Department received a request from Greg Williams dba Dirt, Inc. for a Rezoning of the property generally described as the 24.18 acre parcel north and east of Cambridge Square Subdivision on Martin Bluff Road, PID #82424003.000 to MURC-2 Mixed Use Recreation Commercial-2. The application fee of \$300 was paid on December 23, 2014. All public notice requirements have been met.

BACKGROUND:

The subject property is located off of Martin Bluff Road, adjacent to the bridge, south of the interstate, south of the Sandhill Crane property, and north and east of Cambridge Square Subdivision. The PID number is 82424003.000 and is located in Ward 3. The current zoning is R-1 Low Density Residential and the applicant is requesting a rezoning to MURC-2 Mixed Use Recreation Commercial-2.

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the need and justification for the change and the relationship of the proposed change to the goals, objectives and policies of the Comprehensive Plan.

A Public Hearing was conducted on Thursday, April 3, 2014 by the Gautier Planning Commission.

Staff provided findings that the request met the requirements of applicable law, there has been a significant change in the area, and because there are similar uses in proximity and the proposed rezoning is an appropriate buffer for existing uses as described in the Unified Development Ordinance. (See attached GPC Staff Report)

The Planning Commission recommends against the rezoning request because of lack of evidence that the surrounding areas have changed to justify a rezoning. (GPC Minutes Excerpt Attached)

DISCUSSION:

The existing land use designation for the subject property is Low Density Residential. The Comprehensive Plan's Future Land Use Element (FLUE) establishes the general land use designation for Low Density Residential thus:

Low Density Residential—Areas with lots between 9,600 square feet and one acre which contain single family residential dwellings and low-impact civic uses such as small churches or clubhouses and neighborhood parks. Gross density is 4.5 dwelling units per acre.

The MURC-2 district is described in the UDO thus:

5.3.14 MURC-2, Mixed Use Recreation Commercial-2

Purpose and intent. The Mixed Use Recreational Commercial-2 zoning district serves as a buffer between areas of lower and higher intensity. The MURC-2 zoning district shall apply to areas suited for tourist-oriented development. Specifically, lands which are developed, redeveloped and/or maintained and conserved as areas that accommodate permanent or seasonal single-family detached or multi-family attached residential dwelling units; commercial hotel, motel, bed and breakfast establishments and other commercial transient living accommodations; and tourist-oriented uses including recreation vehicles, travel trailers, seasonal cabins, marinas, dry boat storage, community buildings, public facilities, clubhouses, museums, visual and performance arts building, neighborhood retail commercial goods and services not exceeding 7,000 square feet designed primarily to serve the needs of the Mixed Use Recreational Commercial area, offices, medical clinics, laundries and dry cleaning drop off centers, banks, fitness centers, dinner clubs and restaurants. It is the intent of the MURC-2 zoning district to specifically not allow all non-residential uses to be located in the district.

REVIEW CRITERIA:

To determine the appropriateness of the request, the City Council shall study and consider the following criteria to determine Findings of Facts, if applicable. Staff's comments are in italics.

- A. There was a mistake in the original zoning; **or**

Staff finds no mistake in the original zoning.

- B. The character of the surrounding area has changed to such an extent as to

justify rezoning AND there is a public need for additional property to be zoned in accordance with the request.

Staff finds that the character of the surrounding area has changed to such an extent as to justify rezoning. Martin Bluff Road has become more of a commercial corridor and soon will be widened and include a multi-use pathway. A property just northeast of the subject property has already been rezoned to MURC-2. The Cambridge Square Subdivision has aged, so an adjacent new subdivision may not be desirable at this location. See Exhibit 3 for additional comments made by the applicant.

Staff finds that there is a public need for additional property to be zoned MURC-2 Mixed Use Recreation Commercial-2. The City of Gautier has become known as "Nature's Playground". More and more tourists are coming to the area for nature related activities. With the lack of hotels in the area, mixed use recreation commercial zoning provides alternative options for residents and tourists for long term and short term housing. See Exhibit 3 for additional comments made by the applicant.

FINDINGS / APPROPRIATENESS OF THE REQUEST:

Staff finds that the rezoning request for the purpose of the development of a full-service recreational vehicle park is compatible with surrounding properties. Staff finds that the rezoning does not constitute a higher intensity use because as it is currently zoned, the 24± acres of R-1 Single Family Residential Lands would be developed entirely as individual lots. As a recreational vehicle park in a mixed use district, the entire front half of the 24± acres will be utilized exclusively for park amenities such as pool, picnic, clubhouse and playground, with a 50' green buffer surrounding the entire parcel.

Staff further finds that although the comprehensive plan recommends single family for this area, the MURC-2 Mixed Use Recreation Commercial District is an appropriate buffer in harmony with its surrounds due to a MURC-2 recreational vehicle park located north east of this property, and a higher intensity R-2 apartment complex located to the east, as well as single family residential abutting to the west and public lands to the north.

Lastly, Staff finds the rezoning request is appropriate because the zoning change is not a spot zoning. Specifically, the change does not benefit one property while discriminating against surrounding properties, because there are similar uses in proximity and the proposed rezoning is an appropriate buffer for existing uses as described in the Unified Development Ordinances. Whether an action will be void for impermissible spot zoning is determined by the particular circumstances of each case. Spot zoning has been held to be invalid "when it is primarily for the private interest of the owner of the property affected, and not related to the general plan for the community as a whole." 2 Yokley, *supra* § 13-3. Here, other developments of similar character and intensity are in close proximity. In other words, the rezoning does not constitute spot zoning because it is not arbitrary or discriminatory.

CONCLUSION AND RECOMMENDATION:

Based on the Change in the Character of the Neighborhood and the Public Need for additional MURC-2 Zoning Districts, staff recommends that the City Council approve the rezoning request.

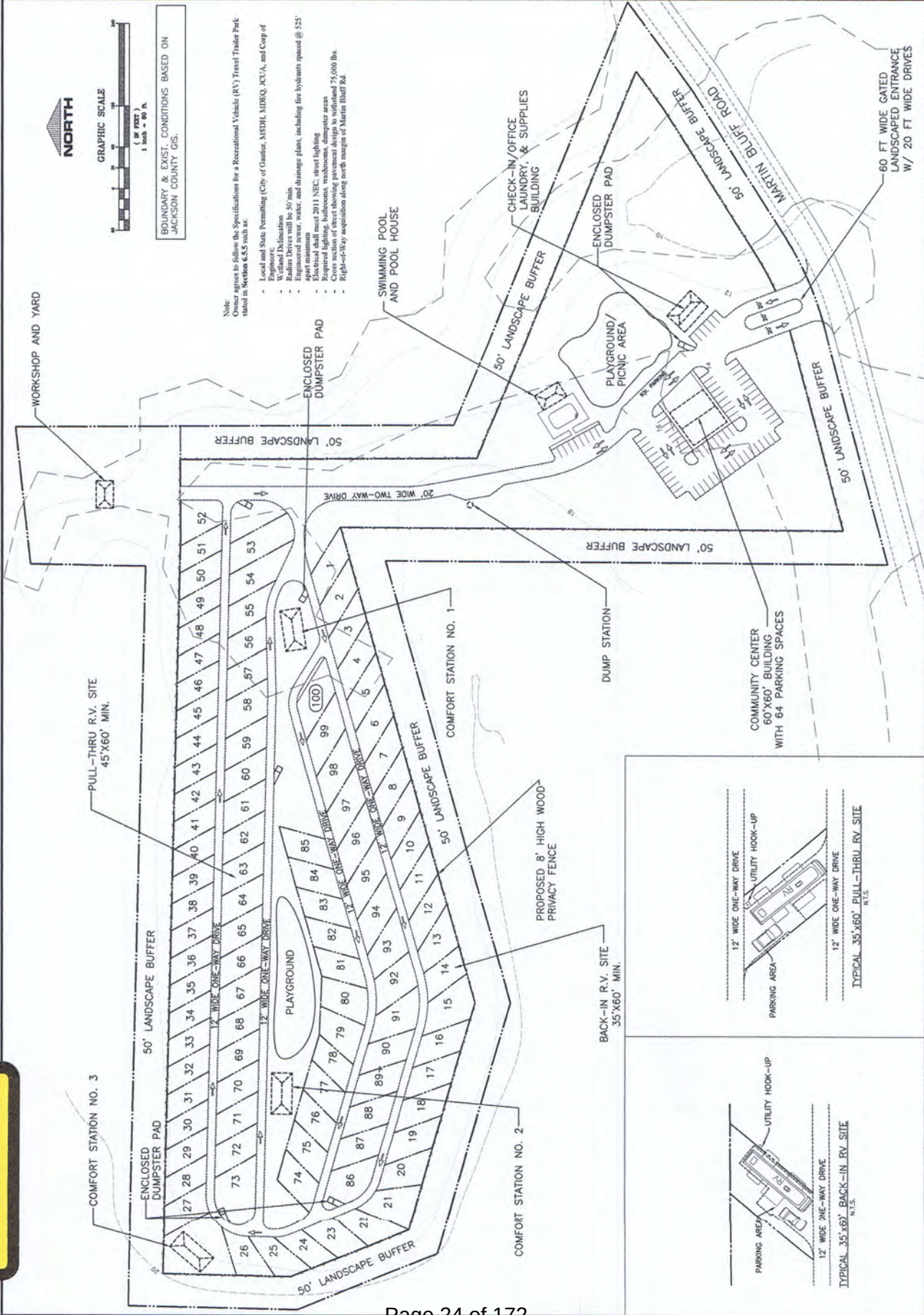
The Planning Commission did not agree with the Staff findings and recommends City Council deny the rezoning request.

Based on the required Review Criteria established by Section 4.15 of the Unified Development Ordinance and the appropriateness of the request relevant to the criteria, the City Council may:

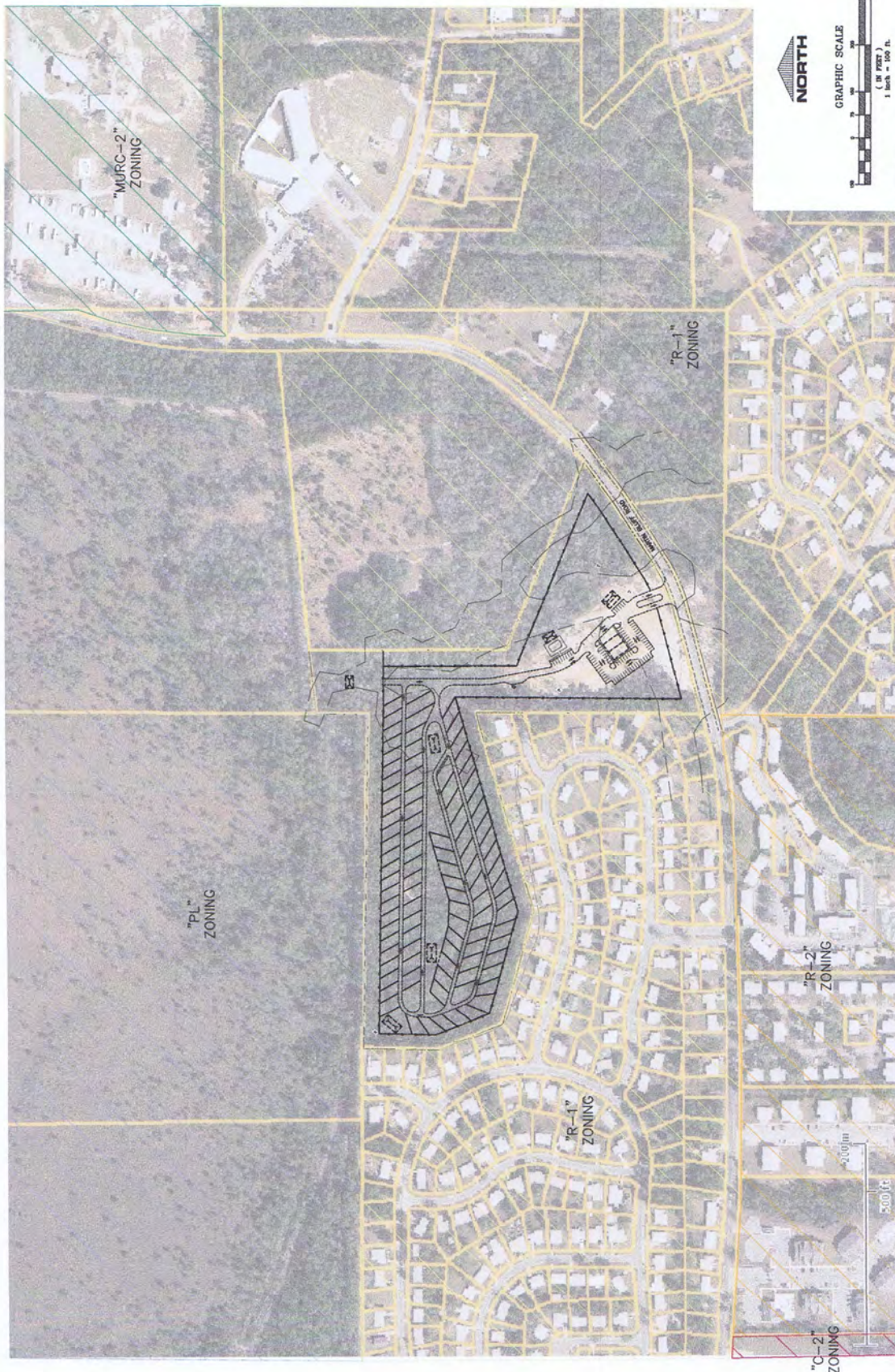
1. Find that the character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request **AND THEREFORE** approve the Ordinance to Rezone the subject area to MURC-2 Mixed-Use Residential Commercial-2; or
2. Deny the Rezoning.

ATTACHMENTS:

1. Draft Ordinance
2. Additional Exhibits Presented at 4-3-14 Planning Commission Meeting
3. Staff Report as Submitted to the GPC with Back-Up
4. GPC Minutes Excerpt Dated April 3, 2014



BOUNDARY & EXIST. CONDITIONS BASED ON
JACKSON COUNTY GIS.



ADJACENT PROPERTY
 OWNER MAP

SANDHILL RV RESORT
 MARTIN BLUFF ROAD
 GAUTIER, MISSISSIPPI

HEINRICH & ASSOCIATES
 270 COLUMBIA ROAD, SUITE 100 • CLARK, MS 39007
 PHONE: (601) 964-4789 • FAX: (601) 964-4793
 email: info@hainrichassociates.com



GRAPHIC SCALE



BOUNDARY & EXIST. CONDITIONS BASED ON
 JACKSON COUNTY GIS.

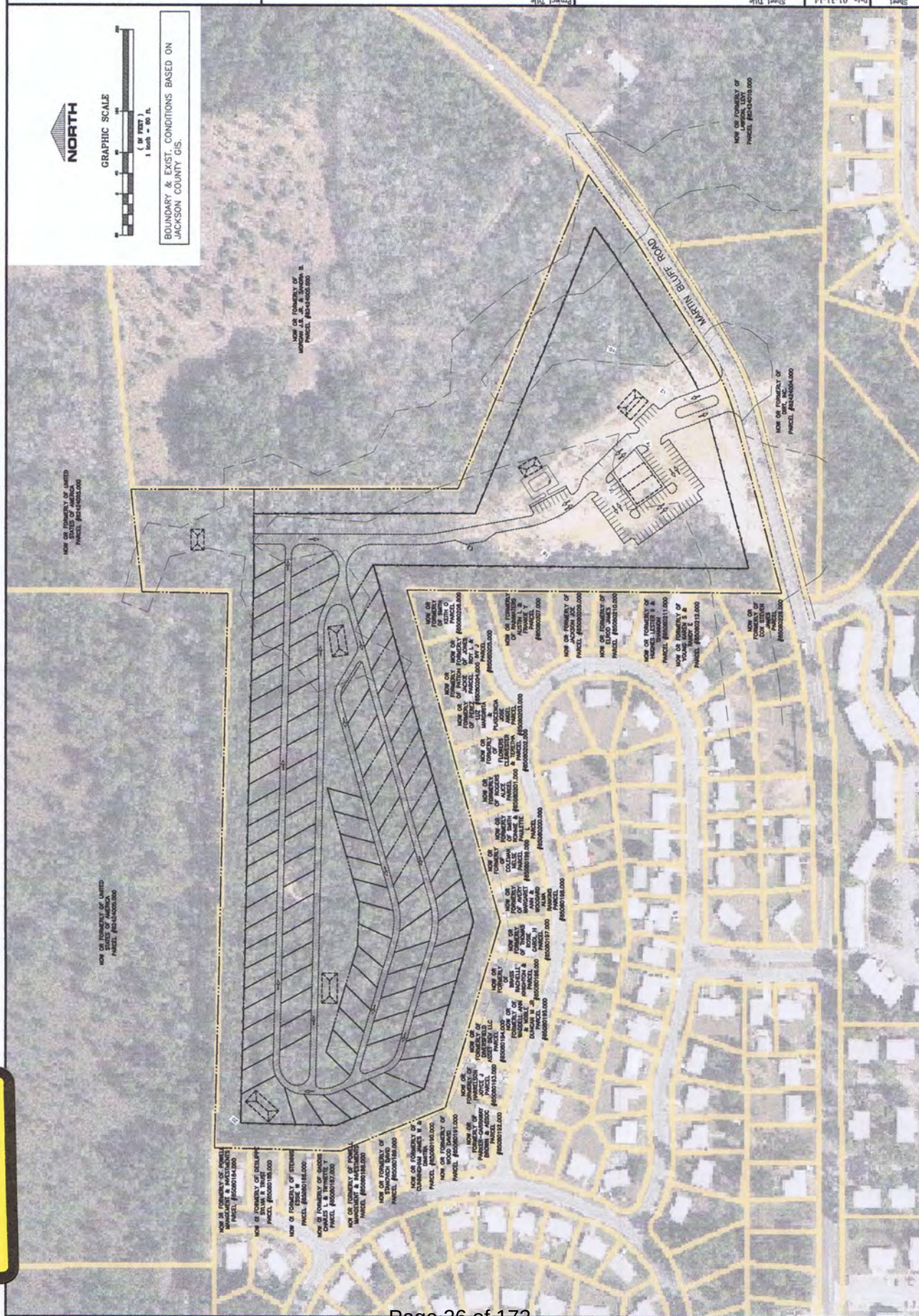


EXHIBIT
 6
 bubbles

GPC Case No. 14-02-RZ Minutes Excerpt. Date April 3, 2014

Commissioner Wooten made the motion recommend the Planning Commission deny the MURC-2 (GPC Case No. 14-02-RZ) because the Commission has not received clear evidence that this surrounding areas have changed to justify this rezoning. Commissioner Dailey seconded the motion and further stated that the rezoning is not consistent with the Comprehensive Plan and the use of the MURC is inappropriate zoning for the isolated area as there needs to be a connectivity with an expansion MURC and has to incorporate a mixture of uses with the area. The following vote was recorded:

AYES: David Wooten
Larry Dailey
Greg Spanier

NAYS: James Torrey
Jimmie Green

ABSTAINED: Sandra Walters

Motion carried.

Gautier Planning Commission

Regular Meeting Agenda

March 6, 2014

(Staff Report Revised for April 3, 2014 GPC Meeting)

Martin Bluff Rezoning

VII. NEW BUSINESS

A. QUASI-JUDICIAL

2. MARTIN BLUFF REZONING - REQUEST FOR A REZONING OF PROPERTY ON MARTIN BLUFF ROAD FROM R-1 TO MURC-2 (GPC CASE #14-02-RZ)

QUASI-JUDICIAL PROCEDURES

1. Announcement of Matter. Read the matter title to be considered.
2. Swear the Witnesses. All witnesses, parties, citizen participants and City Staff who plan to speak at the hearing shall collectively be sworn at the beginning of the hearing by the City Attorney.
3. Ex Parte Disclosure. All members must disclose on the record any ex parte communications, to include any physical inspections of the subject property. The disclosure should include with whom any communication has taken place, a summary of the substance of the communication, and the date of the site visit, if any. If anyone has received written communications, the writing must be presented, read into record or a copy provided to all participants, and made a part of the official record.
4. Applicant Presentation.
5. Questions directed to Applicant. The applicant should answer any questions by the public, the Planning Commission, or others.
6. Staff Presentation. This includes presentation of the staff report into the official record.
7. Objections from Applicant. Confirm whether there are objections from the applicant regarding the staff report or development order.
8. Questions directed to Staff. The staff answers any questions by the public, the Planning Commission, or others.
9. Public Comments. Members of the public should be allowed to make comments regarding the application.
10. Applicant rebuttal/final comments
11. Staff rebuttal/final comments
12. Call for final questions.
13. Close public portion of the hearing.
14. Motion & Deliberation. Planning Commission makes a motion, and debates and deliberates regarding the application and development order.
15. Vote.
16. Close the quasi-judicial proceeding.

**CITY OF GAUTIER
STAFF REPORT
REVISED**

To: Gautier Planning Commission Chairperson and Members

From: Chandra Nicholson, Economic Development & Planning Director

Date: February 28, 2014 (March 27, 2014 Revised last paragraph of Discussion based on City Attorney Review)

Subject: Consideration of a Property Owner Initiated Rezoning of Property Comprising Approximately 24.18 Acres to MURC-2 Mixed Use Recreation Commercial-2.

REQUEST:

The Economic Development and Planning Department has received a request from Greg Williams dba Dirt, Inc. for a Rezoning of the property generally described as the 24.18 acre parcel north and east of Cambridge Square Subdivision on Martin Bluff Road, PID #82424003.000 to MURC-2 Mixed Use Recreation Commercial-2. The application fee of \$300 was paid on December 23, 2014. All public notice requirements have been met.

The applicant is proposing to develop a Recreational Vehicle Park, which is not allowed in the current zoning, R-1 Low Density Residential.

The application has been deemed legally sufficient for planning commission consideration.

BACKGROUND:

Section 4.15 of the City's Unified Development Ordinance (UDO) establishes the procedure to amend the City's Official Zoning Map. The Gautier Planning Commission (GPC) shall review a proposal for a rezoning and shall make an advisory recommendation to the City Council as to the need and justification for the change when the public welfare justifies such action. The GPC shall include in its recommendation to the City Council findings that the required rezoning criteria have been met.

Following a February 19th advertised public hearing by the GPC on March 6th, the Ordinance to amend the City's Official Zoning Map will be considered for approval by the City Council on March 18th.

DISCUSSION:

The existing land use designation for the subject property is Low Density Residential. The Comprehensive Plan's Future Lane Use Element (FLUE) establishes the general land use designation for Low Density Residential thus:

Low Density Residential—Areas with lots between 9,600 square feet and one acre which contain single family residential dwellings and low-impact civic uses such as small churches or clubhouses and neighborhood parks. Gross density is 4.5 dwelling units per acre.

The MURC-2 district is described in the UDO thus:

5.3.14 MURC-2, Mixed Use Recreation Commercial-2

Purpose and intent. The Mixed Use Recreational Commercial-2 zoning district serves as a buffer between areas of lower and higher intensity. The MURC-2 zoning district shall apply to areas suited for tourist-oriented development. Specifically, lands which are developed, redeveloped and/or maintained and conserved as areas that accommodate permanent or seasonal single-family detached or multi-family attached residential dwelling units; commercial hotel, motel, bed and breakfast establishments and other commercial transient living accommodations; and tourist-oriented uses including recreation vehicles, travel trailers, seasonal cabins, marinas, dry boat storage, community buildings, public facilities, clubhouses, museums, visual and performance arts building, neighborhood retail commercial goods and services not exceeding 7,000 square feet designed primarily to serve the needs of the Mixed Use Recreational Commercial area, offices, medical clinics, laundries and dry cleaning drop off centers, banks, fitness centers, dinner clubs and restaurants. It is the intent of the MURC-2 zoning district to specifically not allow all non-residential uses to be

Zoning District	Min. Lot Area (sq. ft.)	Min. Lot Width	Maximum Building Height			Setbacks			Maximum Density (units per acre)			Maximum Floor Area Ratio			Max % of area covered on lot		
			Tier 1	Tier 2	Tier 3	Front	Side	Rear	Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3	Tier 1	Tier 2	Tier 3
R-1	9,600	80	35	---	---	25/35	10/25/35	25	---	---	---	---	---	---	25	---	---
MURC-2	<u>None</u>	<u>50</u>	<u>25</u>	<u>45</u>	<u>60</u>	<u>10</u>	<u>7.5</u>	<u>20</u>	<u>24</u>	<u>36</u>	<u>None</u>	<u>3.0</u>	<u>4.0</u>	<u>5.0</u>	<u>70</u>	<u>75</u>	<u>80</u>

located in the district.

Unified Development Ordinance Table 7 Intensity and Dimensional Standards (excerpt)

DATA AND ANALYSIS:

Property to be Rezoned: PID #82424003.000

Location: Ward 3

Current Zoning of the Request Property: R-1 Low Density Residential

Current surrounding existing land use and zoning:

	Current Land Use	Zoning District
North	Conservation, Vacant	PL Public Land, R-1 Low Density Residential
South	Low Density Residential, Martin Bluff Road	R-1 Low Density Residential
East	Vacant	R-1 Low Density Residential
West	Low Density Residential	R-1 Low Density Residential

Comprehensive Plan Land Use Designation: The subject properties are designated Low Density Residential.

Surrounding Future Land Use Map (FLUM) designations:

	FLUM Designation
North	Conservation, Low Density Residential
South	Low Density Residential
East	Low Density Residential
West	Low Density Residential

Proposed Zoning: MURC-2 Mixed Use Recreation Commercial

Staff finds that the rezoning request for the purpose of the development of a full-service recreational vehicle park is compatible with surrounding properties. Staff finds that the rezoning does not constitute a higher intensity use because as it is currently zoned, the 22± acres of R-1 Single Family Residential Lands would be developed entirely as individual lots. As a recreational vehicle park in a mixed use district, the entire front half of the 22± acres will be utilized exclusively for park amenities such as pool, picnic, clubhouse and playground, with a 50' green buffer surrounding the entire parcel (see Exhibit 2).

Staff further finds that although the comprehensive plan recommends single family for this area, the MURC-2 Mixed Use Recreation Commercial District is an appropriate buffer in harmony with its surrounds due to a MURC-2 recreational vehicle park located north east of this property, and a higher intensity R-2 apartment complex located to the east, as well as single family residential abutting to the west and public lands to the north.

Lastly, Staff finds the rezoning request is appropriate because the zoning change is not a spot zoning. Specifically, the change does not benefit one property while discriminating against surrounding properties, because there are similar uses in proximity and the proposed rezoning is an appropriate buffer for existing uses as described in the Unified Development Ordinances. Whether an action will be void for impermissible spot zoning is determined by the particular circumstances of each case. Spot zoning has been held to be invalid “when it is primarily for the private interest of the owner of the property affected, and not related to the general plan for the community as a whole.” 2 Yokley, *supra* § 13-3. Here, other developments of similar character and intensity are in close proximity. In other words, the rezoning does not constitute spot zoning because it is not arbitrary or discriminatory.

REVIEW CRITERIA:

The Planning Commission, in its report and recommendation to the City Council on the appropriateness of the request, shall study and consider the following criteria and recommend Findings of Facts, if applicable. Staff’s comments are in italics.

- A. There was a mistake in the original zoning; **or**

Staff finds no mistake in the original zoning.

- B. The character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request.

Staff finds that the character of the surrounding area has changed to such an extent as to justify rezoning. Martin Bluff Road has become more of a commercial corridor and soon will be widened and include a multi-use pathway. A property just northeast of the subject property has already been rezoned to MURC-2. The Cambridge Square Subdivision has aged, so an adjacent new subdivision may not be desirable at this location. See Exhibit 3 for additional comments made by the applicant.

Staff finds that there is a public need for additional property to be zoned MURC-2 Mixed Use Recreation Commercial-2. The City of Gautier has become known as “Nature’s Playground”. More and more tourists are coming to the area for nature related activities. With the lack of hotels in the area, mixed use recreation commercial zoning provides alternative options for residents and tourists for long term and short term housing. See Exhibit 3 for additional comments made by the applicant.

FINDINGS / APPROPRIATENESS OF THE REQUEST:

The Planning Commission shall not recommend approval of a rezoning unless the applicant has proven by clear and convincing evidence that either of the required criteria items above have been met.

Based on the Change in the Character of the Neighborhood and the Public Need for additional MURC-2 Zoning Districts, staff recommends that the GPC recommend approval of the rezoning to City Council.

CONCLUSION AND RECOMMENDATION:

Based on the required Review Criteria established by Section 4.15 of the Unified Development Ordinance and the appropriateness of the request relevant to the criteria, the Commission may:

1. Find that the character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request **AND THEREFORE** recommend that City Council approve the Ordinance to Rezone the subject area to RE Residential Estate; or
2. Recommend that City Council deny the Rezoning.

ATTACHMENTS:

Draft Ordinance

Exhibit 1 – Applicant’s Application Dated December 23, 2013

Exhibit 2 – Applicant’s RV Park Conceptual Site Plan

Exhibit 3 – Applicant’s Project Narratives

Exhibit 4 – Applicant’s Jackson County GIS Parcel Data

Exhibit 5 – Applicant’s Property Warranty Deed

Exhibit 6 – Applicant’s Agent Document

Exhibit 7 – Applicant’s Corporation Document

Exhibit A – Location Map

Exhibit B – Existing Zoning Map

Exhibit C – Existing Land Use Map

Exhibit D – Future Land Use Map

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NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

The authority for enactment of this ordinance is Section 17-1-5, Mississippi Code Annotated Section 17-1-15 (1972), Mississippi Statutes.

SECTION 2. PROPERTY REZONED.

SECTION 3. FINDINGS OF FACT.

The Planning Commission finds that Martin Bluff road has become more of a commercial corridor and soon will be widened and include a multi-use pathway. A property just northeast of the subject property has already been rezoned to MURC-2. The Cambridge Square Subdivision has aged, so an adjacent new subdivision may not be desirable at this location.

The Planning Commission also finds that the City of Gautier has become known as “Nature’s Playground”. More and more tourists are coming to the area for nature related activities. With the lack of hotels in the area, mixed use recreation commercial zoning provides alternative options for residents and tourists for long term and short term housing.

SECTION 4. ZONING MAP AMENDMENT. The Official Zoning Map of the City of Gautier is hereby amended to include a change of classification from R-1 Low Density Residential to MURC-2 Mixed Use Recreation Commercial-2 for property identified as Jackson County Parcel No. 82424003.000.

SECTION 5. SETTING EFFECTIVE DATE AND APPEAL. This Ordinance shall become effective 30 days after approval by the City Council and signature of the Mayor.

ADOPTED: _____

Gordon T. Gollott, Mayor

ATTEST:

Cindy Russell, City Clerk

Codification Instructions: Not Codified.

EXHIBIT 1

GAUTIER, MISSISSIPPI ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT PUBLIC HEARING APPLICATION

Public Hearing Number

GPC 14-02-RZ

GPC 14-03-MD

PERMIT REQUESTED:

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Change in Zoning District	☒	\$300.00
Major Development	☒	No Fee
Home Occupation	☐	\$100.00
Variance (greater than 30%)	☐	\$100.00
Appeal to Staff Decision	☐	\$100.00

TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR ON STAFF REVIEW:		FEE:
Home Occupation	☐	\$100.00
Variance (30% or less)	☐	\$100.00

See Attachment for Application Procedure

Name of Applicant: Greg Williams

Name of Business: Dirt Inc. Phone: (228) 831-2261

Business Address: P.O. Box 565, Saucier, MS 39674 Mailing Address (if Different): same

Reason for request, location and intended use of Property: Owner wishes to have parcel #8242400#3.000 located north and east of Cambridge Subdivision re-zoned from R-1 to MURC-2 to allow a new Recreational Vehicle park

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative.
- ☐ 4. Copy of protective covenants or deed restrictions, if any.
- ☐ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Economic Development/Planning Director and/or members of the Site Plan Review Committee.

Signature of Applicant: Greg Williams

Date of Application: 12-21-13

FOR OFFICE USE ONLY	
Date Received	<u>12/23/13</u> Verify as Complete
Fee Amount Received	<u>300.00</u>
Initials of Employee Receiving Application	<u>SB</u>

Paid
#5555555555
12/23/13

for March 6, 2014

Re-zoning Narrative for Proposed Recreational Vehicle Park
to be located on Parcel #82424003.00
3/24/14

Dirt, Inc., owner of the subject property containing approximately 24.18 acres request a rezone from the existing zoning designation of R-1 to MURC-2 which will allow the proposed recreational vehicle park to be developed by right. The owner feels that allowing this zoning change will not impact the surrounding properties since the properties to the north are zoned as Public Land owned by the United States of America, the properties to the south, west, and east are R-1 but the entire subject parcel will have a fifty (50) foot landscaped buffer along the perimeter which will limit the impact felt by these properties. There is also a piece of property 1,200 feet to the northeast of the subject property that is approximately sixty-eight (68) acres and is already zoned MURC-2 which already contains an RV park named Santa Maria RV Park containing 183 sites. The comprehensive plan for the City of Gautier shows that this property was previously zoned as R-1 which is the same request that Dirt, Inc. is making for the subject property. In addition to this parcel there are properties within two hundred (200) feet zoned R-2 (high density multi-family) and within two thousand (2,000) feet zoned C-2 (community commercial district). Per **Section 4.5.3 subsection "B"** of the Unified Development Ordinance, "The character of the surrounding area has changed to such an extent as to justify rezoning" with the increase in high density development for the area to the south of the subject property which shows that development trends in the area are increasing with the increased need for housing and the proximity of Gautier-Vancleave Road which is a major thorough fare for the City of Gautier. This also shows that there is a public need for additional property to be zoned in accordance with the request as per **Section 4.5.3 subsection "B"** of the Unified Development Ordinance. The proposed RV park will meet or exceed the City of Gautier regulations listed in Article VI of the Unified Land Development Ordinance. As you can see on the conceptual plan the owner is only requesting to develop the 24.18 +/- acre parcel with only 100 sites as opposed to the 525 units that are allowed if approved. This will create a more upscale development allowing each unit to have its own green space and privacy. This will also be enhanced by the presence of the Sandhill Crane Refuge located on the north side of the property and the owner also wishes to locate all protected existing trees and develop the site around them creating a more secluded, relaxed and natural ambiance much like Majestic Oaks RV park located on Pass Road in Biloxi, MS. We are also requesting that a condition be placed on the re-zoning approval stating that the approval is only for a 100 unit RV Park with amenities as shown on the conceptual plan. If approved the owner will then submit construction plans that will meet all City of Gautier requirements.

The proposed development will consist of one hundred (100) recreational vehicle pads, a building at the entrance which will house the office, laundry, and supply services, another building for the community center, three (3) comfort stations, and a pool with pool house. The owner has a copy of a letter written by the City of Gautier on May 31, 2013 for a proposed one hundred (100) lot residential subdivision stating that the city has the sewer and water availability for the subdivision on the subject parcel which requires a sewer demand of 450 gallons per day per lot totaling 45,000 gallons per day and a water demand of 360 gallons per day per lot (based on a peak flow of six (6) hours totaling 36,000 gallons per day. The proposed recreational vehicle park will only require a sewer demand of 100 gallons per day per unit, 250 gallons per day per restroom for comfort stations and community center, 10 gallons per day per person for

the pool and pool house (peak flow), and 500 gallons per day per machine for the laundry facilities. The water demand will be 100 gallons per day per unit, 15 gallons per day per restroom for comfort stations and community center, 10 gallons per day per person (peak flow) for the pool and pool house, and 580 gallons per day per machine for the laundry facilities. This totals a sewer demand of 17,000 gallons per day and a total water demand of 13,560 gallons per day. The proposed recreational vehicle park will require 28,000 gallons per day less sewer and 22,440 gallons per day less water than the original proposed 100 lot single family residential subdivision.

Storm water for the proposed park will be based on the required a twenty-five (25) year storm and will implement detention/ retention ponds as required at the down stream ends of the development. These ponds will be used during construction to minimize sedimentation run-off and after construction to detain the post-construction storm water run-off to the pre-developed intensity.

The park will consist of four (4) twelve (12) foot wide one-way roads and a single twenty (20) two-way main road to provide access to the 100 recreational vehicle sites, the three (3) comfort stations, an office with laundry and supply facilities, a community center and a pool house with fenced in pool as shown on the conceptual site plan. Each RV pad will be approximately thirty-five (35) by sixty (60) feet minimum and will each have utility hook-ups consisting of water, sewer, electrical, and television connections. Access to the subject property will be from a single entrance from Martin-Bluff Road located on the south side of the property. The owner will provide lighting at each site along with lighting at each building and playground/ picnic areas. Enclosed dumpster pads will be on each of the four (4) one-way roads. Fencing will be provided along the interior of the fifty (50) foot landscape buffer for security purposes and will consist of an eight (8) foot wood privacy fence. Parking will be provided at each RV site, the community center, pool/ pool house, and office/ laundry/ supply building.

In addition to the above information and per the review letter dated February 20, 2014, the owner agrees to follow the City of Gautier Development Orders and Permits stated in **Section 4.1**.

Also, the owner agrees to follow the Specifications for a Recreational Vehicle (RV) Travel Trailer Park stated in **Section 6.5.5** such as:

- Local and State Permitting (City of Gautier, MSDH, MDEQ, JCUA, and Corp of Engineers;
- Wetland Delineation
- Radius Drives will be 50' min.
- Engineered sewer, water, and drainage plans, including fire hydrants spaced @ 525' apart minimum
- Electrical shall meet 2011 NEC; street lighting
- Required lighting, bathrooms, washrooms, dumpster areas
- Cross section of street showing pavement design to withstand 75,000 lbs.
- Right-of-Way acquisition along north margin of Martin Bluff Rd.

EXHIBIT 4

Parcel Information

PIDN: 82424003.000
GISP: 776.24-01-0067.00

Owner Information

Name: DIRT INC Percent of Ownership: 100
Name2:
Mailing Address: P O BOX 565 Physical Address: GAUTIER
SAUCIER MS 39574

Land Information

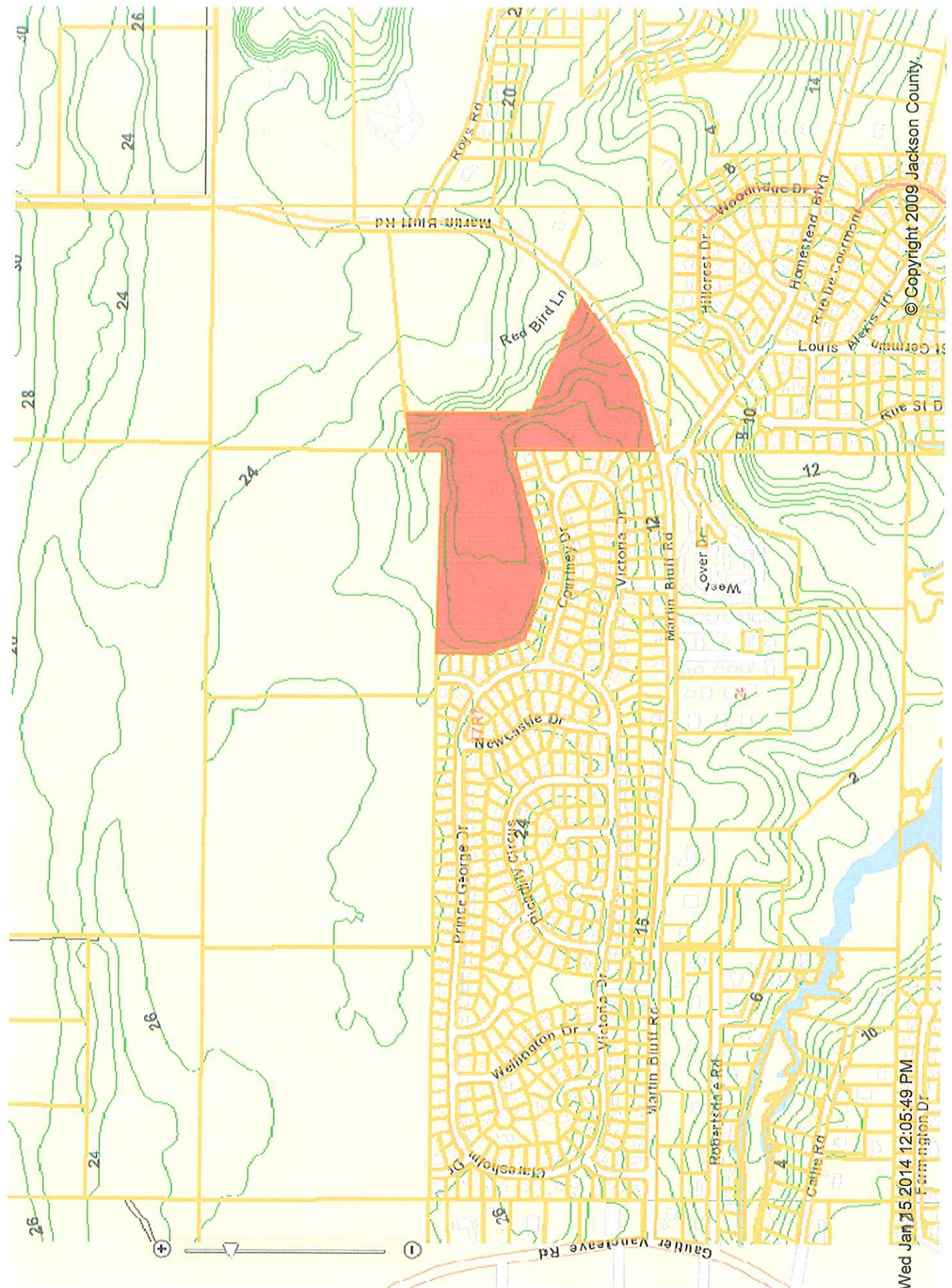
Section, Township, Range: 24 7S 7W Acreage: 24.1800003
Street Name:

Value and Tax Information

Total Assessed Value: 572 Total Appraised Value: 3810
Improvement Value: 0 Land Value: 3810
Tax Amount: 76 SQ. FT: 0 Year Built: 0000

Legal Description

Description: BEG SEC LOT 175 CAMBRIDGE SQUARE S/D PART 3 N 832.99' S 72* W 668.70' N 71* W 386' N 20* W 224' N
294.10' E 1078.87' N 192.06' N 84* E 200' S 718.64' S 64* E 696.46' SWLY ALG W/M MARTIN BLUFF RD TO
POB DB 1595-214 'PER SURVEY' (67 Map776.24-01)
Deed Book / Page: 1595 / 214



© Copyright 2009 Jackson County

Wed Jan 15 2014 12:05:49 PM
Farmington Dr

PREPARED BY:

Law Offices of
LAURA F. PAULK, PLLC
16127 Orange Grove Road
Gulfport, MS 39503
228-831-1818
LFP File No.:G0900492
MS Bar No.:10733

RETURN TO:

Law Offices of
LAURA F. PAULK, PLLC
16127 Orange Grove Road
Gulfport, MS 39503
228-831-1818
LFP File No.:G0900492

STATE OF MISSISSIPPI

COUNTY OF JACKSON

WARRANTY DEED

For and in consideration of the sum of Ten Dollars (\$10.00), cash in hand paid this date, and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged,

ASSET MANAGEMENT DIRECT, LLC,
a Mississippi Limited Liability Company,
4208 BIENVILLE BLVD
OCEAN SPRINGS, MS 39564
228-217-6602

does hereby sell, convey and warrant unto,

DIRT INC.,
a Mississippi Corporation,
P.O. BOX 565
SAUCIER, MS 39574
228-831-2216

the following described land and property being located in Jackson County, Mississippi, more particularly described as follows, to-wit:

(See Exhibit "A" Attached)

INDEXING INSTRUCTIONS: TWO PARCELS IN NE 1/4 OF SECTION 24-7-7,
JACKSON COUNTY, MISSISSIPPI

This conveyance is made expressly subject to any and all restrictive covenants, rights-of-way, easements, and mineral reservations and any other rights now of record which effect the

EXHIBIT A
LEGAL DESCRIPTION

Two parcels of land in the Northeast 1/4 of Section 24, Township 7 South, Range 7 West, Jackson County, Mississippi, being more particularly described as:

Parcel One: Commencing at the Northeast corner of Lot 11 of HILLCREST NORTH SUBDIVISION, per Book 14, Page 18 Records of Plats of Jackson County, Mississippi and run then North 89 degrees, 39 minutes, 42 seconds West along the North line of said subdivision 596.90 feet and to the Point of Beginning; thence run North 89 degrees, 39 minutes 42 seconds West 722.54 feet; thence run North 8 degrees, 17 minutes 32 seconds East 16.20 feet to the Southerly margin of Martin Bluff Road; thence run northeasterly along said southerly margin of Martin Bluff Road to a point that is North 5 degrees, 43 minutes, 0 seconds West from the Point of Beginning; thence run South 5 degrees, 43 minutes, 0 seconds East 340.61 feet and back to the Point of Beginning.

Parcel Two: Commencing at the Southeast corner of Lot 175, CAMBRIDGE SQUARE SUBDIVISION, Part 3, per Book 13, Page 39 Records of Plats of Jackson County, Mississippi; thence run North 0 degrees, 17 minutes, 0 seconds East 832.99 feet to a point; thence run South 72 degrees, 34 minutes, 0 seconds West 668.70 feet along a fence; thence run North 71 degrees, 37 minutes, 0 seconds West 386.00 feet along a fence; thence run North 20 degrees, 27 minutes, 0 seconds West 224.00 feet along a fence; thence run North 0 degrees 27 minutes, 0 seconds West 294.10 feet; thence run South 89 degrees, 57 minutes, 38 seconds East 1078.87 feet; thence run North 0 degrees, 0 minutes 36 seconds West 192.06 feet; thence run North 84 degrees 2 minutes, 20 seconds East and to the Northwest corner of lands devised to J.B. Morgan, Jr. By J.B. Morgan; thence run South 0 degrees, 0 minutes, 0 seconds East 718.64 feet; thence run South 64 degrees, 28 minutes, 9 seconds East 696.46 feet to the Northerly margin of Martin Bluff Road; thence run southwesterly along the Northerly margin of Martin Bluff Road and back to the Point of Beginning.

Not including any lands devised by J.B. Morgan to J.B. Morgan, Jr. in Section 24 of Jackson County, Mississippi and as described in that certain Substituted Trustee's Deed dated June 20, 2000.

Dirt, Inc.
P.O. Box 565
Saucier, MS 39574
(228) 831-2216

December 20, 2013

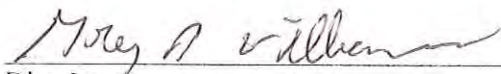
City of Gautier Planning Department
3330 Highway 90
Gautier, MS 39553

RE: **Agent Letter for Re-Zone Application**
Tax Parcel #(s): 0811G-03-053.000
Gulfport, Mississippi

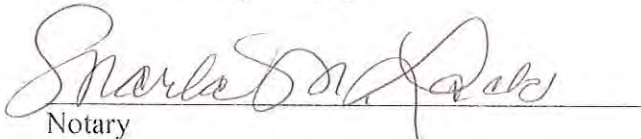
To Whom It May Concern:

Please allow this letter to serve as official notice that **Robert Heinrich of Heinrich & Associates, LLC**, is authorized to act as agent on behalf of **Dirt, Inc.** on any Planning Commission or City Council matters.

Sincerely,



Dirt, Inc.
Greg Williams (member)


Notary

My Commission Expires:

September 9, 2014





EXHIBIT 7

**State of Mississippi
Secretary of State
2011 Corporate Annual Report**

Business ID: 617780
Date Filed: 04/13/2011 12:00 AM
C. Delbert Hosemann, Jr.
Secretary of State

25.00

11F0008

Corporate Id: 617780

Registered Agent and Office:

GREG D WILLIAMS
24181 TURAN RD
PO BOX 565
SAUCIER MS 39574-0565



← If there are no changes, mark an "X" here,
date and sign at the bottom of the page.

Corporate Name & Principal Address:

DIRT, INC.
PO BOX 565
SAUCIER MS 39574

*Corporate Email: DIRTINK@AOL.COM

*New Required Field

State of Incorporation: MS

Federal Id: 640862342

Telephone:

Current Principal Officers / Addresses

President: GREG D WILLIAMS
PO BOX 565
SAUCIER MS 39574

Vice Pres: GREG D WILLIAMS
PO BOX 565
SAUCIER MS 39574

Secretary: GREG D WILLIAMS
PO BOX 565
SAUCIER MS 39574

Treasurer: GREG D WILLIAMS
PO BOX 565
SAUCIER MS 39574

Director



****Field Required, if date of incorporation before 2009
Enter all changes in the box below:**

****Corporate Principal Address****New Officers / Addresses**Mark if a
Director****President:** _____****Vice President:** _____****Secretary:** _____****Treasurer:** _____

*Directors in addition to those listed above are to be
listed on additional pages if necessary.*

****Stock Authorized, Issued & Outstanding:****Stock Shares Authorized, Issued & Outstanding:**

Class	Series	Authorized	Issued
COM		1000	100

Class	Series	Authorized	** Issued

****SIC CODE / Nature of Business**

SIC Code / Nature of Business

484220 Specialized Freight (except Us

This report has been examined by me and to the best of my knowledge and belief, is true, correct, complete and current
as of this 5th day of APRIL, 2011.

Signature

Printed Name

PRES.

Title

GREG D. WILLIAMS

Make Check for \$25.00, payable to SECRETARY OF STATE, on or before April 15, 2011, mail completed
form with payment to SECRETARY OF STATE, P O BOX 1020, JACKSON, MS 39215-1020. For assistance
contact a customer service representative at (800) 256-3494 or visit our website at www.sos.ms.gov

EXHIBIT A

Location Map Martin Bluff Road Sandhill RV Park Rezoning

City Of Gautier
Economic Development/Planning



0 400 800
Feet

4

Prepared by the
City of Gautier
GIS Division

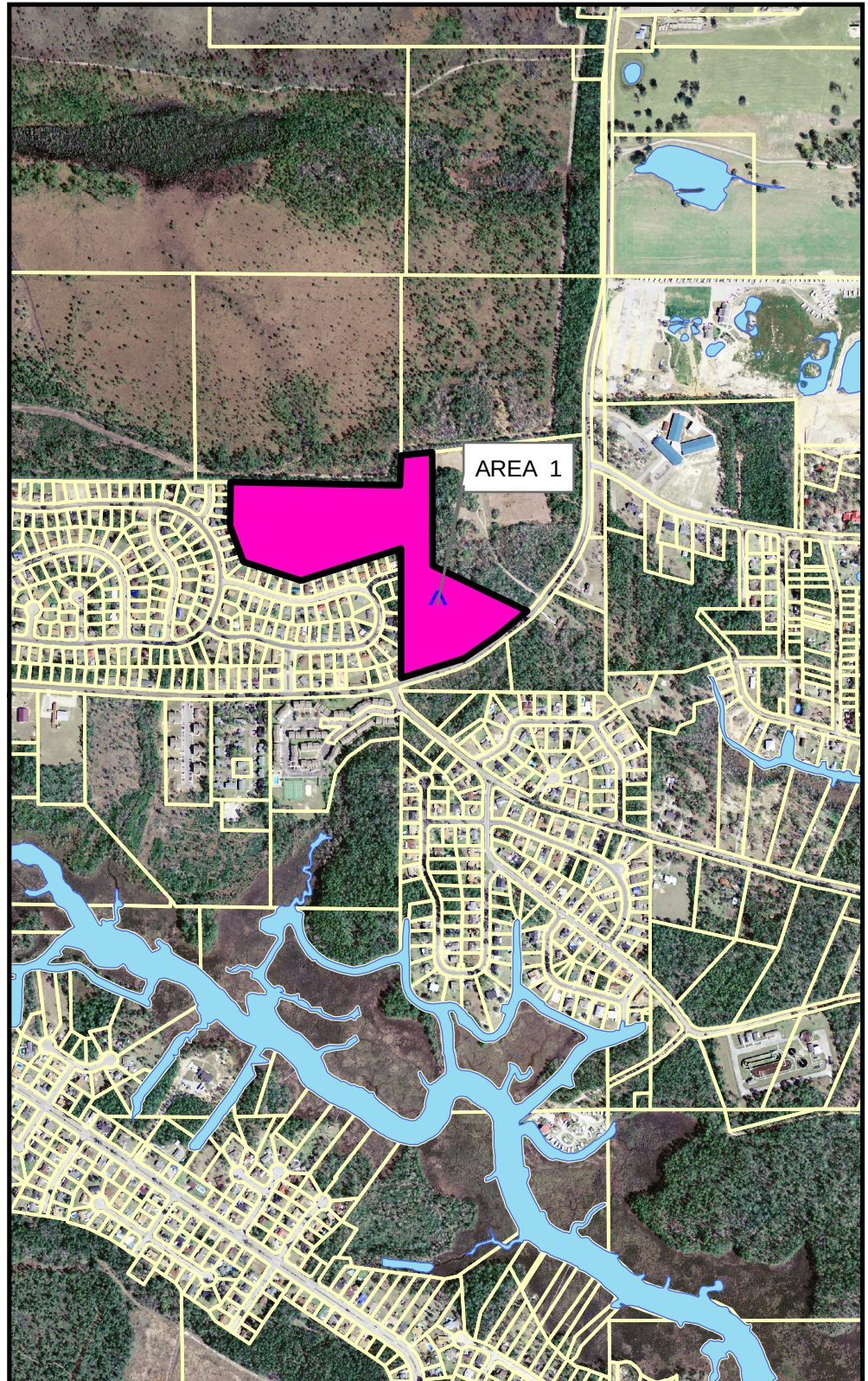


EXHIBIT B

Existing Zoning Map

City Of Gautier
Economic Development/Planning



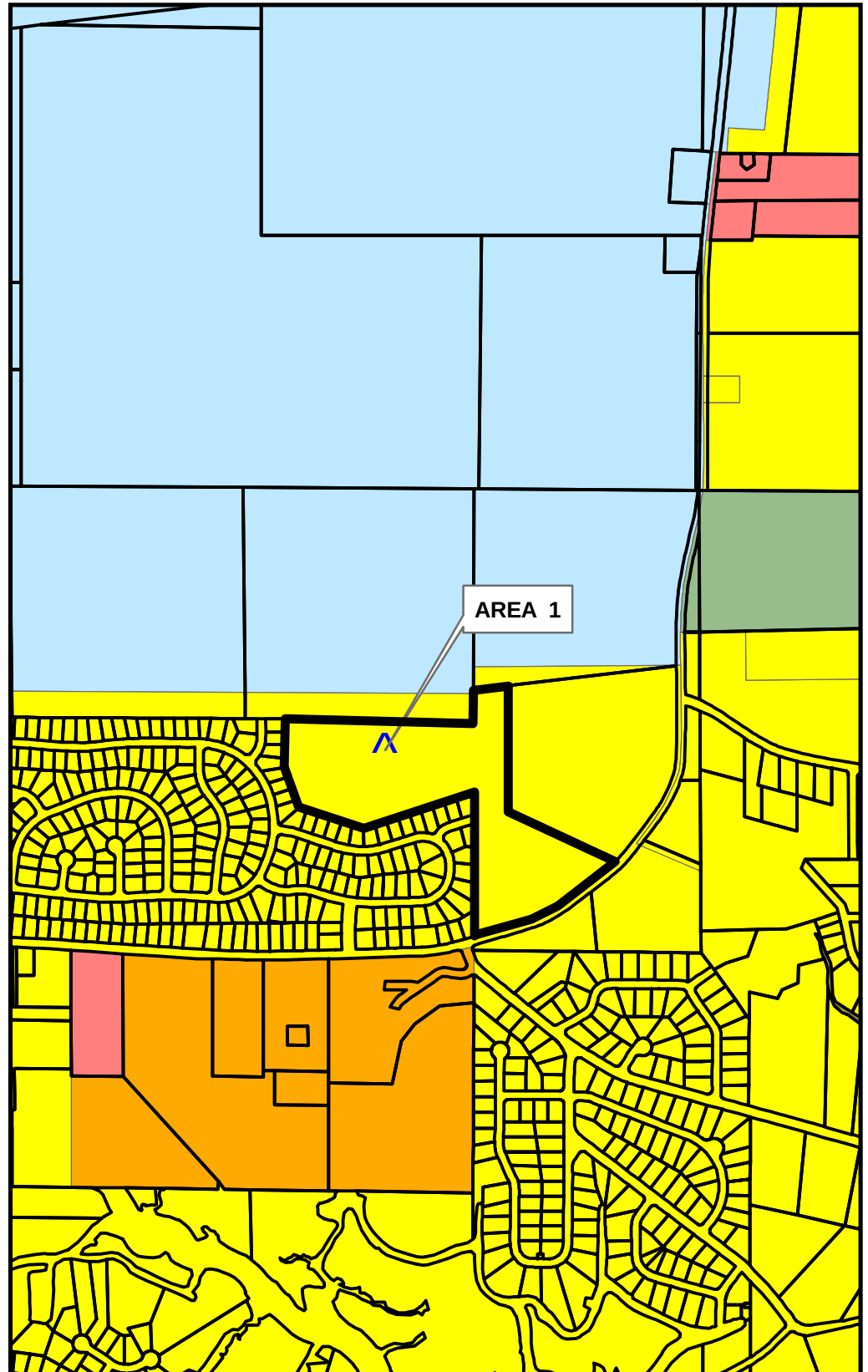
0 400 800
Feet

4

Prepared by the
City of Gautier
GIS Division

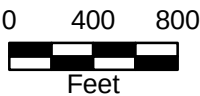
Legend

- AG Agricultural
- PL Public/Semi-Public
- PUD Planned Unit Development
- R-1 Low Density Residential
- R-2 Multi-Family Residential
- R-3 Mobile Home District
- MUM
- TC
- MURC-1
- MURC-2
- MURC-MW
- C-1 Neighborhood Commercial
- C-2 Community Commercial
- C-3 Highway Commercial
- I-2 Industrial



Existing Land Use Map

City Of Gautier
Economic Development/Planning



4

Prepared by the
City of Gautier
GIS Division

Legend

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

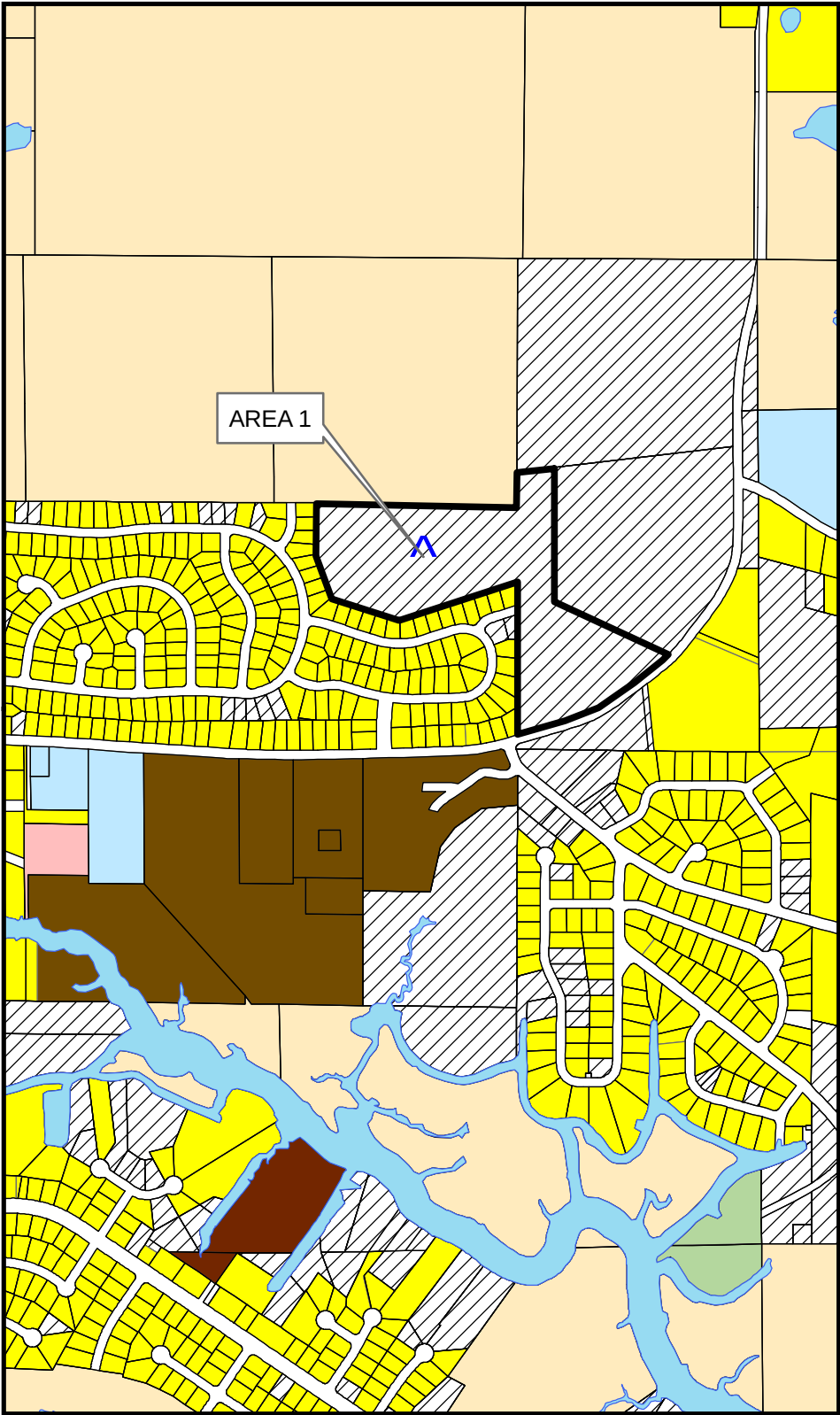


EXHIBIT D

Future Land Use Map

City Of Gautier
Economic Development/Planning



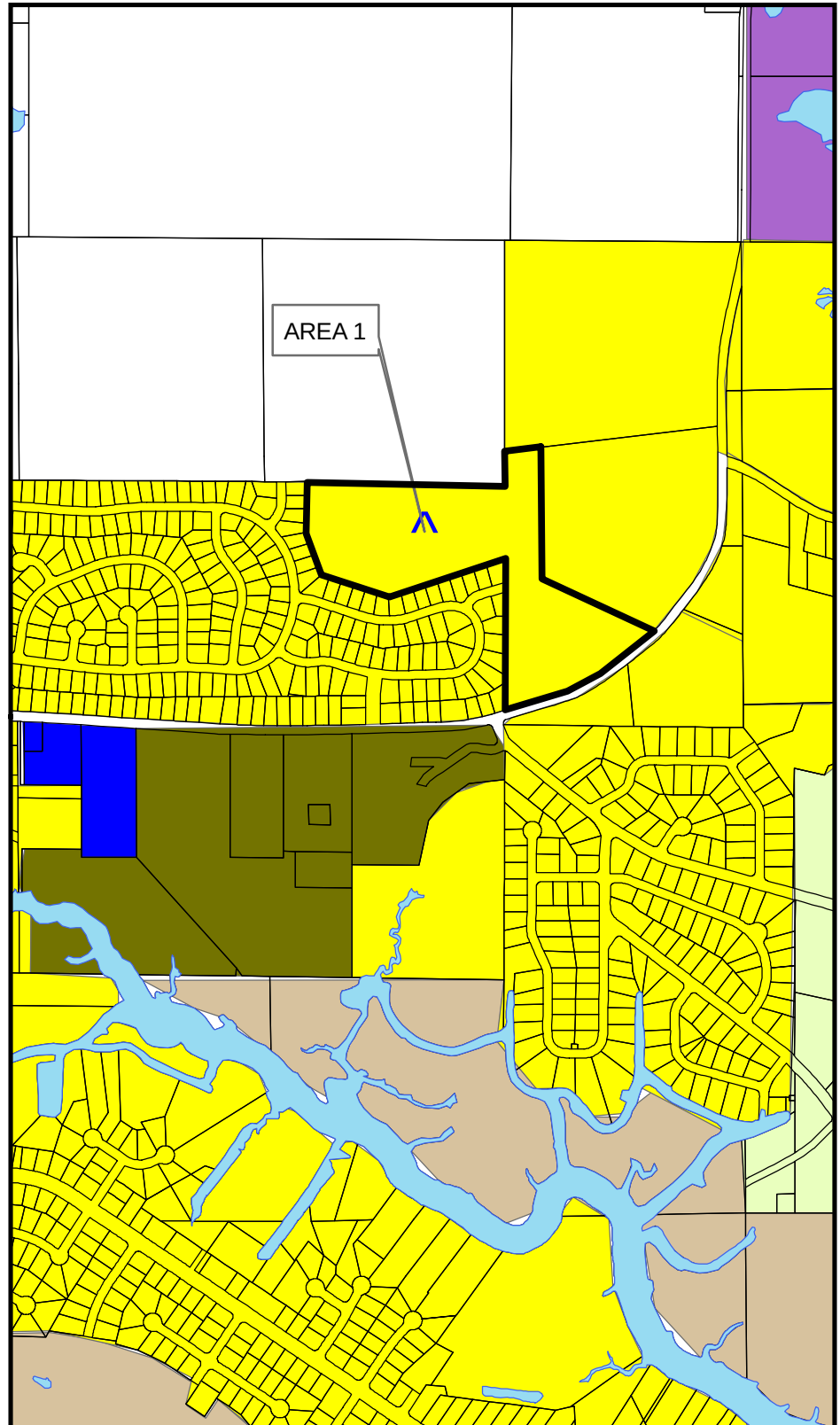
0 400 800
Feet

4

Prepared by the
City of Gautier
GIS Division

Legend

- Civic
- High Impact Commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- Low Impact Commercial
- Recreational
- Recreational Commercial
- Regional Scale Commercial
- Mixed Use Residential
- Town Center
- Very Low Density Residential



the pool and pool house (peak flow), and 500 gallons per day per machine for the laundry facilities. The water demand will be 100 gallons per day per unit, 15 gallons per day per restroom for comfort stations and community center, 10 gallons per day per person (peak flow) for the pool and pool house, and 580 gallons per day per machine for the laundry facilities. This totals a sewer demand of 17,000 gallons per day and a total water demand of 13,560 gallons per day. The proposed recreational vehicle park will require 28,000 gallons per day less sewer and 22,440 gallons per day less water than the original proposed 100 lot single family residential subdivision.

Storm water for the proposed park will be based on the required a twenty-five (25) year storm and will implement detention/ retention ponds as required at the down stream ends of the development. These ponds will be used during construction to minimize sedimentation run-off and after construction to detain the post-construction storm water run-off to the pre-developed intensity.

The park will consist of four (4) twelve (12) foot wide one-way roads and a single twenty (20) two-way main road to provide access to the 100 recreational vehicle sites, the three (3) comfort stations, an office with laundry and supply facilities, a community center and a pool house with fenced in pool as shown on the conceptual site plan. Each RV pad will be approximately thirty-five (35) by sixty (60) feet minimum and will each have utility hook-ups consisting of water, sewer, electrical, and television connections. Access to the subject property will be from a single entrance from Martin-Bluff Road located on the south side of the property. The owner will provide lighting at each site along with lighting at each building and playground/ picnic areas. Enclosed dumpster pads will be on each of the four (4) one-way roads. Fencing will be provided along the interior of the fifty (50) foot landscape buffer for security purposes and will consist of an eight (8) foot wood privacy fence. Parking will be provided at each RV site, the community center, pool/ pool house, and office/ laundry/ supply building.

In addition to the above information and per the review letter dated February 20, 2014, the owner agrees to follow the City of Gautier Development Orders and Permits stated in **Section 4.1**.

Also, the owner agrees to follow the Specifications for a Recreational Vehicle (RV) Travel Trailer Park stated in **Section 6.5.5** such as:

- Local and State Permitting (City of Gautier, MSDH, MDEQ, JCUA, and Corp of Engineers;
- Wetland Delineation
- Radius Drives will be 50' min.
- Engineered sewer, water, and drainage plans, including fire hydrants spaced @ 525' apart minimum
- Electrical shall meet 2011 NEC; street lighting
- Required lighting, bathrooms, washrooms, dumpster areas
- Cross section of street showing pavement design to withstand 75,000 lbs.
- Right-of-Way acquisition along north margin of Martin Bluff Rd.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 096-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to enter into a Professional Services Agreement with Dale Partners Architects PA to perform design work for the initial stabilization phase of the Gautier Colored School Rehabilitation.

IT IS FURTHER ORDERED that approval of this agreement is contingent upon MDAH approval.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Guillotte**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: April 23, 2014
Subject: Professional Services Agreement with Dale Partners Architects PA for Design Services for the Gautier Colored School Rehabilitation Project

REQUEST:

The Economic Development & Planning Department requests authorization to enter into a Professional Services Agreement with Dale Partners Architects PA of Biloxi to perform design work for the initial stabilization phase of the Gautier Colored School Rehabilitation Project.

BACKGROUND:

The City of Gautier recently received a grant award from the Mississippi Department of Archives and History (MDAH) for \$80,000 in Community Heritage Preservation Grant funding with a \$20,000 local match requirement to begin the stabilization of the former Gautier Colored School. This initial phase will include photographic documentation; obtaining a structural report and a hazardous materials report; as-built drawings; and a plan for abatement, a new roof, and foundation repairs for a total not to exceed of \$22,000. Construction administration can be provided on an hourly basis.

DISCUSSION:

Ultimately this structure will be used as a Welcome Center/Visitors' Center and will include an exhibit honoring the former one-room schoolhouse for African-American children.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize entering into a Professional Services Agreement with Dale Partners Architects PA for design services as outlined above, contingent upon MDAH approval.

The City Council may:

1. authorize entering into a professional services agreement with Dale Partners Architects PA as presented (contingent upon MDAH approval); or
2. authorize entering into a professional services agreement with Dale Partners Architects PA with changes, or
3. disapprove entering into the professional services agreement presented.

ATTACHMENT(S):

Dale Partners Architects PA Professional Services Agreement



22 April 2014

Ms. Patty Huffman
Grants and Projects Manager
City of Gautier
3330 Highway 90
Gautier, MS 39553

161 Lamense Street
Biloxi, MS 39530-3810
ph 228.374.1409
fx 228.374.1414

DALEPARTNERS.COM

Regarding: **Gautier Colored School**

Dear Ms. Huffman,

Congratulations on your award of an \$80,000 Community Heritage Preservation grant! On behalf of Dale Partners Architects P.A. (DPA), it is my pleasure to provide a fee proposal for phase one of the project that has been identified by the Mississippi Department of Archives and History as the Gautier Colored School. During phase one, we propose to document the existing structure and to provide plans for stabilizing the structure for future rehabilitation.

After evaluating the current condition of the structure, we recommend the following scope of work for phase one:

1. **Photographic Documentation** – As described in Part 6 of the Grant Manual, the project is required to be documented photographically. We propose to prepare this documentation per the specifications on an **hourly basis for a fee not to exceed \$3000.**
2. **Structural Evaluation** – Our Structural Engineer, Michael Costelli with Simpkins & Costelli, will spend a day at the site to identify the needed repairs. We anticipate that the building may need repairs at sill beams, joists, subfloor decking, roof framing and wall framing. In order to evaluate the damage, they may need to partially remove decking, wallboard and other materials to reveal structural members for observation. A final report will summarize the recommendations for restoring structural integrity to the building. We propose to perform this work for a **fixed fee of \$3100.**
3. **Hazardous Materials Report** – A hazardous materials report is needed to confirm the existence or nonexistence of hazardous materials in the building. We will solicit this report on behalf of the City. It will be prepared by a professional consultant and will include recommendations for abatement. We propose to provide this report for a **fixed fee of \$1900.**

T. DOUG DALE, AIA

JEFFREY R. BARNES, AIA

CHARLES R. ALEXANDER, AIA

LEIGH G. JAUNSEN, AIA

IN MEMORY OF
MICHAEL A. BARRANCO, AIA
1962-2011

4. **As Built Drawings** – As built drawings are needed to document the structure and provide a basis for preparing documents for future rehabilitation. We propose to prepare these drawings on an **hourly basis not to exceed \$6000.**
5. **Plans for Rehabilitation** – Once the reports and as-builts are finalized, we will assess the damage and recommend a plan and process for stabilizing the structure. Because we have limited knowledge of the required scope at this time, we anticipate that the fees for this work will be in the range of \$5000 to \$8000. This work will be performed on an **hourly basis not to exceed \$8000.**
6. **Construction Administration** – Our services during construction, if needed, can be provided on an hourly basis. Our hourly rate sheet is attached.

Please indicate your approval of this agreement by signing below and returning a copy of the signed agreement to us.

Sincerely yours,

Dale Partners Architects P.A.



Leigh A. Jaunsen

AIA, LEED AP BD+C, Project Architect

City of Gautier

Authorized Signature and Title

Enclosures: [Hourly Rates]

cc: Chandra Nicholson, P.E., Director of Economic Development & Planning
T. Doug Dale
Jo Ann Brown

DALE PARTNERS ARCHITECTS P.A.

HOURLY RATES

ARCHITECTURAL:

Managing Principals	\$220.00
Sr. Manager – Design/Management	\$200.00
Sr. Manager – Construction Administration.....	\$200.00
Sr. Project Manager.....	\$175.00 - \$190.00
Project Manager/Designers	\$135.00 - \$150.00
Interior Designer.....	\$95.00 - \$100.00
Quality Assurance/Construction Administration/Specifications	\$135.00 - \$185.00
Project Architect/Apprentice Architects	\$115.00 - \$150.00
CADD Technicians	\$85.00 - \$95.00
Graphics Designer	\$125.00
Project Assistants	\$85.00 - \$95.00

LANDSCAPE ARCHITECTURE/SITE PLANNING:

Senior Landscape Architect.....	\$190.00
---------------------------------	----------

November 2012

Business Item #3 was tabled.

Business Item #4 was tabled.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 097-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to advertise for sealed bids to select a bank depository(s) for the years 2014 and 2015 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Russell, City Clerk
Date: April 23, 2014
Subject: Council Authorization to advertise for proposals to select a bank depository for FY 2014 and 2015 pursuant to state laws.

REQUEST:

City Council authorization is requested for the City to advertise for proposals to select bank depositories for the years 2014 and 2015 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi Code, 1972 Annotated, as amended.

BACKGROUND:

Every two years the City must approve bank depositories. Hancock Bank currently is the City's lead depository. Remaining funds are split between Hancock Bank and Merchants & Marine Bank. Hancock Bank retains 52% and Merchants and Marine Bank receives 48%. The request for proposal specifies that the City desires a variable interest rate, not fixed, for the most competitive savings rate. The City has utilized same depositories with varying services for more than 10 years.

RECOMMENDATION:

The City Council Shall:

1. Authorize to advertise for proposals bids for the Bank Depository.

ATTACHMENT(S):

Advertisement and Specifications

City of Gautier
Invitation for Bid
(Specifications)

Notice is hereby given to all financial institutions in the City limits of Gautier, Mississippi, whose accounts are insured by Federal Deposit Insurance Corporation of the Federal Savings & Loan Insurance Corporation that the City of Gautier will be accepting sealed bids for the privilege of keeping City funds, for the years 2014 & 2015 pursuant to section 27-105-305, 27-105-363, and all other related sections of the Mississippi code, 1972 Annotated, as amended. Please address submissions to the City of Gautier, Purchasing Department, Attention Cindy Steen, 3330 Hwy 90, Gautier, MS 39553, and plainly marked on the front of the envelope "Bid City Depository". Proposals may be delivered in person to the Purchasing Department located at 3330 Hwy 90, Gautier, MS. Any proposal sent through the US Mail is done so at the risk of the bank submitting said proposal. The City reserves the right to reject any and all bids.

The intent of the City Council is to select banking services that are able to provide all required services to serve as a County Depository / Depositories. The City will continue to solicit investment opportunities from all banks represented in the City Limits. Each bank is directed to Sections 27-105-303, 27-105-305, & 27-105-6, Mississippi Code of 1972 Annotated.

The bid proposal shall include the following, with responses indicating the number responding to:

1. Kind of security, as authorized by law, that the bank proposes to give as security for the funds.
2. Provide guaranteed minimum interest rate on the NOW and SUPER NOW accounts at 100% of balances (indicating possible rate increase when applicable)

3. Safe deposit box fee (10 x 10 minimum)
4. Minimum balance fee & amount of minimum required if any
5. Demand deposit account fee
6. NOW account fee
7. Money market deposit account fee
8. Stop payment fee
9. Money order processing fee
10. Direct deposit processing fee for payroll & bank's procedure for this service
11. Bank draft fee for processing citizen payments & bank's procedure for this service
12. Acknowledgement that at the beginning of every month a statement will be provided to the City in duplicate showing the daily balance of the City money held during the month next proceeding
13. Designate in your bid if the bank is willing to distribute funds on a daily basis so that all deposits and withdrawals can be made by the City through one bank, in the event the City selects more than one bank as a depository – (indicate if there is a fee)
14. Indicate, if chosen as lead bank, whether your bank will handle opening accounts with other banks
15. Indicate maximum & minimum balance, at any one time, that the City can place on deposit with your financial institution
16. Provide certificate from State Treasurer designating your institution has qualified as a insured by the Federal Deposit Insurance Corporation, or any successors to that insurance corporation, may qualify as a depository if the institution qualifies as a public funds depository under Section 27-105-5, or a public fund guaranty pool member under Sections 27-105-5 and 27-105-6.
17. Provide electronic banking services on line such as daily / monthly activity statements, view checks that have been paid,

view deposits made, issue stop payments, wire transfers, etc & any fee associated for such services

18. Interest paid on all funds combined on a daily basis.
19. Provide a complete fee / charge schedule.
20. Rates of interest to be paid on checking accounts. If the rate is subject to change as market conditions fluctuate, please give the proposed rate.
21. Cancelled checks are required to be provided in bank statements & if any fee is charged for service.
22. Any charges for bank statements reflecting activity through the last working day of each month.
23. The ability to accept credit cards for payment of fees & services. The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of credit cards.
24. The ability to accept debit cards for payments of fees & services. The City must comply with all laws in providing this service. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the service will be accommodated for acceptance of debit cards.
25. The ability to accept on line payments from our website for payments for fees & services. In particular, the City must receive payment in full and may NOT be assessed any fees or charges of any kind. Please indicate how the services will be accommodated for acceptance of on line payments.
26. Please provide a copy of the bank's current depository commission certificate.
27. Please provide information, fees or other information concerning other services your bank provides that may be an advantage to the City.

Note:

- The depository designation will be for a period of two (2) years.
- Submission of bid shall also allow your institution to be considered for the City to purchase certificates of deposit. You may submit bid for this purpose only if you so choose.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 098-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to declare as surplus the water meters on Gautier's fixed assets inventory, to be sold at or about fair market value. These meters are being removed and replaced with new radio read meters on a continual and ongoing basis until total meter change-out is completed.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

CITY OF GAUTIER MEMORANDUM

TO: Samantha Abell, City Manager

From: Cindy Steen, Purchasing Agent

Through: Cindy Russell, City Clerk

Date: April 23, 2014

Subject: Surplus Water Meters

REQUEST:

City Council authorization is requested to declare as surplus the water meters on Gautier's fixed assets inventory, to be sold at or above fair market value. These meters are being removed and replaced with new radio read meters on a continual and ongoing basis until total meter change-out is complete.

BACKGROUND:

The City has entered into a contract with McNeil Rhoads for the City's Energy Services Project. As part of this project, the City has chosen to retrofit its water meter system to an automated meter infrastructure. Much of the City's existing meter stock is antiquated and in deficient condition. The meters will be sold based on the highest quote received.

DISCUSSION:

Section 17-25-25, 1972 Mississippi Annotated Code states:

- (1) General. The governing authority of a county or municipality may sell or dispose of any personal property belonging to the governing authority when the property has ceased to be used for public purposes or when, in the authority's judgment, a sale thereof would promote the best interest of the governing authority.
- (2) Public Sale. At least ten (10) days before bid opening, the governing authority shall advertise its acceptance of bids by posting notices at three (3) public places located in the county or municipality that the governing authority serves. One of the three (3) notices shall be posted at the governing authority's main office. The governing authority may designate the manner by which the bids will be received, including, but not laminated to, bids sealed in an envelope, bids made electronically or bids made by any other method that promotes open competition. The proceeds of the sale shall be placed in a properly approved depository to the credit of the proper fund.

RECOMMENDATION:

The City Council May:

1. Declare existing meters as surplus and authorize the City Manager to scrap the meters on a continual and ongoing basis until total meter change-out is complete.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 099-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ENTERPRISE FUND	141547	05/06/2014	04/16/2014			49,243.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-104	ERC: ENTERPRISE FUND 414	03312014	03/31/2014			49,243.04	
001	DELTA COMPUTER SYSTEMS INC	141549	05/06/2014	04/16/2014			330.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	ACCTG SOFTWARE MAINT	MN103125	04/15/2014			230.00	
	001-092-698	VOTER REG SOFTWARE MAINT	MN103125	04/15/2014			20.00	
	001-092-698	PRIV LIC SOFTWARE MAINT	MS103126	04/15/2014			80.00	
001	DPS CRIME LAB	141551	05/06/2014	04/16/2014			50.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	ANALYTICAL FEES	71114C1246	04/08/2014			50.00	
001	AT&T	141554	05/06/2014	04/22/2014			52.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284977070	04/14/2014			52.10	
001	AT&T	141557	05/06/2014	04/22/2014			69.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284972172	04/14/2014			69.04	
001	AT&T	141558	05/06/2014	04/22/2014			2,960.72	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284978000	04/14/2014			2,960.72	
001	C SPIRE WIRELESS	141565	05/06/2014	04/23/2014			725.03	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-605	POLICE CELLS	0032680896	04/11/2014			725.03	
001	FUELMAN OF MS	141566	05/06/2014	04/23/2014			4,872.65	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP40996301	04/14/2014			164.00	
	001-092-525	UNL FUEL	NP40996301	04/14/2014			37.76	
	001-100-525	UNL FUEL	NP40996301	04/14/2014			3,953.10	
	001-161-525	DSL FUEL	NP40996301	04/14/2014			264.94	
	001-170-525	UNL & DSL FUEL	NP40996301	04/14/2014			277.53	
	001-205-525	UNL FUEL	NP40996301	04/14/2014			175.32	
001	FUELMAN OF MS	141570	05/06/2014	04/23/2014			3,817.78	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP41042591	04/21/2014			38.57	
	001-092-525	UNL FUEL	NP41042591	04/21/2014			91.14	
	001-100-525	UNL FUEL	NP41042591	04/21/2014			2,961.27	
	001-161-525	UNL & DSL FUEL	NP41042591	04/21/2014			454.81	
	001-170-525	UNL & DSL FUEL	NP41042591	04/21/2014			148.60	
	001-205-525	UNL FUEL	NP41042591	04/21/2014			123.39	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES CREDIT PLAN	141574	05/06/2014	04/23/2014			403.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	CERT HOLDERS, INK CARTS	5246	03/18/2014			85.97	
	001-100-500	TONER, POST ITS, RECEIPTS	7125	04/09/2014			203.45	
	001-040-500	BK INK CARTRIDGE	6268	04/10/2014			63.12	
	001-040-500	CHAIR MAT, 16 GB FLASH DRIVE	7278	04/10/2014			50.85	
001	RJ YOUNG	141576	05/06/2014	04/23/2014			3,420.89	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-698	METER OVERAGE 2/13-2/14	INV275509	03/07/2014			3,420.89	
001	DEES PAPER COMPANY, INC.	141582	05/06/2014	04/23/2014			167.76	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	40# OIL DRI (24)	533475	04/23/2014	140632		167.76	
001	BSN SPORTS	141583	05/06/2014	04/23/2014			201.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-503	OFFICAL BASE 15X15X3	96010069	04/09/2014	140582		42.63	
	001-170-503	SET MAJOR LEAGUE BASES	96010069	04/09/2014	140582		148.74	
	001-170-503	FREIGHT	96010069	04/09/2014	140582		10.00	
001	SUNBELT FIRE, INC.	141584	05/06/2014	04/23/2014			182.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	SPECTACLE KIT (2)	84730	04/15/2014	140581		171.50	
	001-161-559	SHIPPING	84730	04/15/2014	140581		10.50	
001	A-1 AUTO PARTS	141585	05/06/2014	04/23/2014			404.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	R & R MODE DOOR ACTUATOR	10899	04/09/2014	140588		404.10	
001	BAUDVILLE, INC	141586	05/06/2014	04/23/2014			165.23	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-596	MANAGER OF THE YEAR	2692395	04/17/2014	140621		36.95	
	001-022-596	EMPLOYEE OF THE YEAR	2692395	04/17/2014	140621		36.95	
	001-022-596	SMALL GIFT BAG (2)	2692395	04/17/2014	140621		7.98	
	001-022-596	MINI AWARD PLAQUE	2692395	04/17/2014	140621		23.95	
	001-022-596	MINI AWARD PLAQUE	2692395	04/17/2014	140621		23.95	
	001-022-596	MINI AWARD PLAQUE	2692395	04/17/2014	140621		23.95	
	001-022-596	SHIPPING	2692395	04/17/2014	140621		11.50	
001	SUN COAST/CLAY'S	141587	05/06/2014	04/23/2014			56.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	BATTERY BACKUP SYSTEM	1047099-0	04/08/2014	140580		56.75	
001	PASCAGOULA TIRE & SERVICE	141588	05/06/2014	04/23/2014			477.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	4 FS FIREHAWK GTZ: #115	58430	04/14/2014	140597		477.28	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	K&R SERVICES, INC.	141589	05/06/2014	04/23/2014			80.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-639	SERVICE CENTRAL GENERATOR	32568	04/09/2014	140603		80.00	
001	THE SUN HERALD	141590	05/06/2014	04/23/2014			57.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	BID AD:ION EXCHANGE PLANT	7537003111	04/13/2014	140577		57.84	
001	SECURE NETWORKS LLC	141591	05/06/2014	04/23/2014			725.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	OPTIPLEX 3020 WINDOWS 7	2049	04/17/2014	140618		700.00	
	001-090-500	SHIPPING	2049	04/17/2014	140618		25.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	141592	05/06/2014	04/23/2014			312.89	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-500	HP OFFICEJET PRO8600	3228104101	04/08/2014	140586		279.95	
	001-040-500	MS WIRELESS MOBILE MOUSE	3228155086	04/09/2014	140589		19.95	
	001-040-500	DURACELL AA 20PK	3228155086	04/09/2014	140589		12.99	
001	DIGITAL ALLY INC	141593	05/06/2014	04/23/2014			130.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	IN CAR CAMERA BATTERY (4)	1065202	04/11/2014	140592		120.00	
	001-100-559	FREIGHT	1065202	04/11/2014	140592		10.00	
001	MISSISSIPPI ASSOC. OF CHIEFS OF POLICE	141594	05/06/2014	04/23/2014			675.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	SUMMER CONFERENCE: ELBIN	06172014	04/23/2014	140596		325.00	
	001-100-681	FBI COMMAND COLLEGE: COOKSEY	07272014	04/23/2014	140594		350.00	
001	BUCKEYE FIRE EQUIPMENT COMPANY	141595	05/06/2014	04/23/2014			564.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-559	5 GAL CLASS A FOAM (9)	421890	04/11/2014	140040		450.00	
	001-161-559	SHIPPING	421890	04/11/2014	140040		114.25	
001	PAUL PHILLIPS & ASSOCIATES, INC	141596	05/06/2014	04/23/2014			199.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-681	B PROFESSIONALISM: STANTON	1474	04/14/2014	140612		199.00	
001	GLOBALSTAR	141613	05/06/2014	04/28/2014			53.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	5520514	04/16/2014			53.09	
001	SINGING RIVER E.P.A.	141630	05/06/2014	04/30/2014			343.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	BROWN PD 95237002	04132014	04/23/2014			55.65	
	001-161-631	MARTIN BLUFF PD 58380001	04142014	04/24/2014			229.76	
	001-201-629	SIGNAL LIGHTS 17546	04142014	04/24/2014			34.49	
	001-092-631	CITY LIMIT SIGN 17546	04142014	04/24/2014			23.50	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E.P.A.	141631	05/06/2014	04/30/2014			8,938.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING		04162014	04/25/2014		4,995.12	
	001-201-629	SIGNAL LIGHTS		04163014	04/25/2014		1,319.42	
	001-092-631	CITY HALL		04162014	04/25/2014		1,155.77	
	001-170-631	FRAZIER PARK		04162014	04/25/2014		47.52	
	001-170-631	SENIOR BLDG		04182014	04/25/2014		494.22	
	001-161-631	CENTRAL FD		04162014	04/25/2014		353.95	
	001-170-631	CITY PARK		04162014	04/25/2014		203.53	
	001-092-631	PUBLIC WORKS		04162014	04/25/2014		345.20	
	001-092-631	HWY 90 SIGN		04162014	04/25/2014		23.50	
001	SINGING RIVER E.P.A.	141632	05/06/2014	04/30/2014			2,723.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION	66298004	04162014	04/25/2014		1,454.72	
	001-161-631	SOUTH FD	76008001	04172014	04/28/2014		254.56	
	001-201-629	SIGNAL LIGHT	89113001	04162014	04/25/2014		58.31	
	001-170-631	CITY PARK RESTRMS	89912001	04162014	04/25/2014		396.29	
	001-201-633	STREET LIGHTS	90345002	04162014	04/25/2014		397.21	
	001-092-631	RECORDS BLDG	90790001	04162014	04/25/2014		123.56	
	001-092-631	DIGITAL SIGN	97127001	04162014	04/25/2014		39.13	
001	SINGING RIVER E.P.A.	141633	05/06/2014	04/30/2014			1,198.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST	94987002	04162014	04/25/2014		126.74	
	001-201-633	DOLPHIN ST	94988002	04162014	04/25/2014		139.99	
	001-201-633	DOLPHIN ST	94989002	04162014	04/25/2014		321.92	
	001-201-633	DOLPHIN ST	94990002	04162014	04/25/2014		609.51	
001	SINGING RIVER E.P.A.	141638	05/06/2014	04/30/2014			1,514.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-631	BACOT PARK	10137	04172014	04/28/2014		1,379.74	
	001-201-629	SIGNAL LIGHTS	10138	04172014	04/28/2014		134.62	
001	DANCEL MULTIMEDIA	141639	05/06/2014	04/30/2014			791.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	WEBSITE PMT 6 (FINAL)	768		04/25/2014		291.65	
	001-092-698	MAR 2014 WEBSITE HOSTING	826		04/25/2014		250.00	
	001-092-698	APR 2014 WEBSITE HOSTING	810		04/25/2014		250.00	
001	SRHS BUSINESS OFFICE	141640	05/06/2014	04/30/2014			164.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	DRUG SCREENS-POST ACCIDENT		CARLIN	02/11/2014		164.00	
001	SHERWIN-WILLIAMS	141642	05/06/2014	04/30/2014			99.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-577	SHERSTRIPE FIELD PAINT	6338-0		04/21/2014	140613	99.12	

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	RIVIERA FINANCE OF TEXAS INC	141645	05/06/2014	04/30/2014			117.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	TIRE REPAIR: COMMAND 33	65695	04/23/2014	140635		117.50	
001	GAMETIME	141646	05/06/2014	04/30/2014			1,561.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	GAME TIME GANZA (6)	0831280	04/22/2014	140512		888.00	
	001-170-639	GAME TIME 4.5 STEEL SHOT (6)	0831280	04/22/2014	140512		45.00	
	001-170-639	GAME TIME BELT SEAT (2)	0831280	04/22/2014	140512		162.00	
	001-170-639	GAME TIME TOT SEAT (2)	0831280	04/22/2014	140512		282.00	
	001-170-639	SHIPPING	0831280	04/22/2014	140512		184.85	
001	ECONOMY BOOTS SALES & SERVICE	141648	05/06/2014	04/30/2014			200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	SIDE ZIP SWAT BOOTS: BURKES	34018	03/07/2014	140500		100.00	
	001-100-535	SIDE ZIP SWAT BOOTS: BROWN	34300	04/15/2014	140606		100.00	
FUND TOTAL	1 Claims	to	Checks	38 Total	88,048.25 Manual	Held	Total	88,048.25

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	CARPET MART INC	141644	05/06/2014	04/30/2014			1,140.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	130-130-756		ST CECELIA GRANITE	04292014	03/13/2014	140533	1,140.00	
FUND TOTAL 130 Claims	to	Checks	1 Total	1,140.00	Manual	Held	Total	1,140.00

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	141581	05/06/2014	04/23/2014			4,693.43	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	172-350-650	LIBRARY SUPPORT	APR 2014	04/21/2014			4,693.43	
FUND TOTAL 172 Claims	to	Checks	1 Total	4,693.43	Manual	Held	Total	4,693.43

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	141553	05/06/2014	04/22/2014			248.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	04/14/2014			248.14	
176	AT&T	141559	05/06/2014	04/22/2014			185.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284970676	04/14/2014			75.09	
	176-170-605	APR 2014 DSL	2284970676	04/14/2014			110.00	
176	AD2 INC	141564	05/06/2014	04/23/2014			140.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOST FEE APR 2014	2407	04/15/2014			25.00	
	176-170-699	SHOPPING CART APR 2014	2407	04/15/2014			115.00	
176	FUELMAN OF MS	141568	05/06/2014	04/23/2014			71.57	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP40996301	04/14/2014			71.57	
176	FUELMAN OF MS	141571	05/06/2014	04/23/2014			116.84	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP41042591	04/21/2014			116.84	
176	ENTERPRISE FUND	141627	05/06/2014	04/30/2014			310.59	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-632	SERVICE 03/14-04/11	872968	05/20/2014			310.59	
176	SINGING RIVER E.P.A.	141634	05/06/2014	04/30/2014			2,214.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-631	PARK FACILITIES	76854002	04172014	04/28/2014		1,869.91	
	176-170-631	HOUSE	76855002	04172014	04/28/2014		344.35	
FUND TOTAL 176 Claims		to	Checks	7 Total	3,286.49 Manual	Held	Total	3,286.49

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	141548	05/06/2014	04/16/2014			43,427.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-821	ST LNS #3 90/57 SWR	04162014	04/16/2014		7,877.45		
	400-680-822	ST LNS #4 90/57 WTR	04162014	04/16/2014		10,948.67		
	400-680-822	ST LNS #4 90/57 SWR	04162014	04/16/2014		9,019.22		
	400-680-823	ST LNS #5 ALLEN RD	04162014	04/16/2014		2,149.95		
	400-680-824	ST LNS #6 OLD SPAN TR	04162014	04/16/2014		3,765.83		
	400-680-825	ST LNS #7 OLD SPAN TR	04162014	04/16/2014		9,665.99		
400	DELTA COMPUTER SYSTEMS INC	141550	05/06/2014	04/16/2014			290.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	UTILITY SOFTWARE MAINT	MN103127	04/15/2014		240.00		
	400-650-698	WORK ORDER SOFTWARE MAINT	MN103127	04/15/2014		50.00		
400	AT&T	141552	05/06/2014	04/22/2014			61.06	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284972276	04/06/2014		61.06		
400	AT&T	141555	05/06/2014	04/22/2014			58.19	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284974594	04/14/2014		58.19		
400	AT&T	141556	05/06/2014	04/22/2014			60.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284975234	04/14/2014		60.94		
400	WASTE MANAGEMENT OF MS-GLF COAST INC	141560	05/06/2014	04/23/2014			1,118.08	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-583	ROLL OFF-TIMBERLANE	5907382134	04/16/2014		1,118.08		
400	2012 GUD BONDS DEBT SERVICE	141561	05/06/2014	04/23/2014			116,316.67	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-816	MAY 2014 PRN PMT	05012014	04/30/2014		104,166.67		
	400-680-817	MAY 2014 INT PMT	05012014	04/30/2014		12,150.00		
400	CITY OF GAUTIER	141562	05/06/2014	04/23/2014			105,222.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-000-104	MAR 2014 GARBAGE PMTS	03312014	03/31/2014		105,222.45		
400	ARISTA INFORMATION SYSTEMS INC	141563	05/06/2014	04/23/2014			5,494.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	MAR 2014 STATEMENTS	16768	04/11/2014		1,494.75		
	400-650-698	MAR 2014 POSTAGE	1425201404	04/14/2014		4,000.00		
400	CABLE ONE	141567	05/06/2014	04/23/2014			65.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-698	APR 2014;23421-132488-01-8	04272014	04/20/2014		65.10		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN OF MS	141569	05/06/2014	04/23/2014			61.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-525	UNL FUEL	NP40996301	04/14/2014			61.39	
400	FUELMAN OF MS	141572	05/06/2014	04/23/2014			66.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-525	UNL FUEL	NP41042591	04/21/2014			66.40	
400	SINGING RIVER E.P.A.	141573	05/06/2014	04/23/2014			1,941.98	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	SCHOONER WELL 20688	04092014	04/21/2014			1,617.96	
	400-651-631	LIFT STATIONS 20688	04092014	04/21/2014			324.02	
400	MISSION COMMUNICATIONS LLC	141628	05/06/2014	04/30/2014			8,851.44	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-698	M800 SERVICE RENEWAL (8)	40024486	04/14/2014			3,756.08	
	400-651-698	M110 SERVICE RENEWAL (20)	40024486	04/14/2014			5,095.36	
400	DELTA COMPUTER SYSTEMS INC	141629	05/06/2014	04/30/2014			267.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	CREATE FILE (METER PROJ)	XT103003	04/04/2014			267.50	
400	SINGING RIVER E.P.A.	141635	05/06/2014	04/30/2014			1,010.17	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STATIONS 20649	04132014	04/23/2014			809.74	
	400-651-631	LIFT STATIONS 28779	04132014	04/23/2014			104.06	
	400-651-631	LIFT STNS 89627001	04132014	04/24/2014			72.87	
	400-651-631	LIFT STNS 89702001	04142014	04/24/2014			23.50	
400	SINGING RIVER E.P.A.	141636	05/06/2014	04/30/2014			11,192.25	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STNS 17881	04142014	04/24/2014			2,565.11	
	400-651-631	WATER WELLS 17881	04142014	04/24/2014			1,364.64	
	400-651-631	LIFT STATIONS 17882	04162014	04/25/2014			2,539.41	
	400-651-631	WATER WELLS 17882	04162014	04/25/2014			1,952.05	
	400-651-631	CITY HALL SOUTH 17882	04162014	04/25/2014			2,771.04	
400	SINGING RIVER E.P.A.	141637	05/06/2014	04/30/2014			3,880.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STNS 17875	04172014	04/28/2014			219.29	
	400-651-631	LIFT STNS 17884	04172014	04/28/2014			1,817.80	
	400-651-631	LIFT STNS 17883	04172014	04/28/2014			1,588.10	
	400-651-631	WATER WELL 17883	04172014	04/28/2014			255.01	
400	ACTION PRINTING CENTER INC	141641	05/06/2014	04/30/2014			396.35	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-500	SERVICE APPLICATIONS	82853	04/28/2014	140584		120.14	
	400-651-500	PLEASE CONTACT NOTICE	82892	04/28/2014	140624		276.21	

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MICRO METHODS, INC.	141643	05/06/2014	04/30/2014			552.00	
	Account Number				Invoice #	Date	P.O.	Amount
	400-651-667				1404314186	04/21/2014	140631	100.00
	400-651-667				1404314186	04/21/2014	140631	200.00
	400-651-667				1404321186	04/22/2014	140631	100.00
	400-651-667				1404350186	04/23/2014	140631	100.00
	400-651-667				1404385186	04/24/2014	140631	52.00
400	THE GULF COMPANIES INC	141647	05/06/2014	04/30/2014			208.00	
	Account Number				Invoice #	Date	P.O.	Amount
	400-651-559				698	04/24/2014	140619	208.00
FUND TOTAL 400 Claims	to	Checks	21 Total	300,542.03	Manual		Held	Total 300,542.03

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
405	TRI-STAR		141575 05/06/2014	04/23/2014			5,980.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	405-677-695		DEBRIS RMVL: CARTER ROAD	0415201401	04/15/2014		5,480.00	
	405-677-695		DEBRIS RMVL: FARRAGUT LAKE	0416201401	04/16/2014		125.00	
	405-677-695		DEBRIS RMVL: CALLE HERMOSA	0417201401	04/17/2014		125.00	
	405-677-695		DEBRIS RMVL: ROCKVALE DR	0417201402	04/17/2014		125.00	
	405-677-695		DEBRIS RMVL: OCEAN AVE	0417201403	04/17/2014		125.00	
FUND TOTAL	405 Claims	to	Checks	1 Total	5,980.00 Manual	Held	Total	5,980.00

Docket of Claims
Release date from 05/06/2014 thru 05/06/2014

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	38 Total	88,048.25 Manual	Held	Total	88,048.25
FUND 130 Claims	to	Checks	1 Total	1,140.00 Manual	Held	Total	1,140.00
FUND 172 Claims	to	Checks	1 Total	4,693.43 Manual	Held	Total	4,693.43
FUND 176 Claims	to	Checks	7 Total	3,286.49 Manual	Held	Total	3,286.49
FUND 400 Claims	to	Checks	21 Total	300,542.03 Manual	Held	Total	300,542.03
FUND 405 Claims	to	Checks	1 Total	5,980.00 Manual	Held	Total	5,980.00
Total for all Funds			69 Total	403,690.20 Manual	Held	Total	403,690.20

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 100-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Items 1-4 and 6-11 are hereby approved.

IT IS FURTHER ORDERED that Consent Item #5 was pulled for further discussion.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 101-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to submit an application for a Football Equipment Grant to USA Football along with a supplemental Shock Doctor Mouth Guard Grant application.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning
Date: April 25, 2014
Subject: Authorization to submit an Equipment Grant Application to USA Football

REQUEST:

The Gautier Cultural Services Division requests City Council authorization to submit an application for a Football Equipment Grant to USA Football along with a supplemental Shock Doctor Mouth Guard Grant application.

BACKGROUND:

The Gautier Cultural Services Division successfully implemented a Youth Football League in the fall of 2013 for ages 5 through 12. 140 children participated in either flag football, tackle football, or cheerleading. The City Youth League has additional equipment needs that could benefit from this equipment grant.

DISCUSSION:

The USA Football Equipment Grants are awarded based on need and merit as well as an organization's participation and compliance within Heads Up Football. Grants are awarded in \$500 or \$1,000 credits and are distributed in the form of product credit with Riddell. Credits must be applied to new orders and may be used to purchase specific football equipment available within the equipment grant program (helmets, shoulder pads, blocking dummies, etc.). Pricing on equipment grant goods has been negotiated by USA Football to ensure that grantees get the best value. In addition, applicants may apply for the Shock Doctor Mouth Guard Grant valued at \$479. Shock Doctor is the official mouth guard partner of USA Football. Grant applications must be submitted online by May 9, 2014.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the submission of an application for the USA Football Equipment Grant including the Shock Doctor Mouth Guard Grant as described above.

The City Council may:

1. authorize submission of an application for the USA Football Equipment and Mouth Guard Grants as described above; or
2. disapprove submission of an application for the USA Football Equipment and Mouth Guard Grant funding.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 102-2014

AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED AT 5401 CARTER ROAD GAUTIER, MS 39553 FOR FEES AND CHARGES INCURRED BY THE CITY OF GAUTIER TO CLEAN AND REMOVE THE UNSAFE CONDITIONS AND DILAPIDATED STRUCTURES

WHEREAS, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of \$5,480.00 for the (demolition, removal and clean up of a derelict residential property, considered a menace to the public health, safety, and welfare of the community) located at 5401 Carter Road, in the City of Gautier, Jackson County, Mississippi; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$5,480.00 is hereby placed on the following described property at 5401 Carter Road, Gautier, Mississippi.

That certain property listed on the Jackson County land rolls as Lots 55 & 56 Fountainebleau Acres, Deed Book 1218 page 631 (348 MAP771.12-02).

Name and Address:

: Harrield A. Teague
Teresa Ann Teague (Address Unknown)
6436 Highway 57
Ocean Springs Mississippi 39564

Parcel Identification Number 85298072.000

IT IS FURTHER ORDERED that said lien is to be satisfied upon the first subsequent sale of the referenced property following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be necessary in order to protect the well-being of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Joe Belles, Code Enforcement Officer
Through: Patty Huffman, Grants and Project Manager
Chandra Nicholson, Planning and Economic Development Director
Date: April 8, 2014
Subject: 5401 Carter Road Ocean Springs Mississippi 39564.
Lien/Council Order Request to Adjudicate Private Property Clean Up Costs.

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the private property identified below was cleaned to the satisfaction of the Planning and Economic Development Director.

Per the attached invoice from TRI-STAR Demolition Service, who was authorized to remove all trash, debris, boats, vehicles, and the demolition of all dilapidated structures located on the property. The City of Gautier, incurred a cost of \$5,480.00 with funding provided by the State of Mississippi, Solid Waste Assistance Grant.

Legal Description: PIDN 85298072.000
Lots 55 & 56 Fountainebleau Acres
Deed Book 1218, page 631

Property Address: 5401 Carter Road Ocean Springs Mississippi 39564

Owners of Record: Harrield A. Teague
Teresa Ann Teague (Address Unknown)

Last Known Address: 6436 Highway 57
Ocean Springs Mississippi 39564

BACKGROUND:

This property was approved for private property clean up during the City of Gautier, Council Meeting and Public Hearing held on March 4, 2014. After considering staff and the owner's comments during the public hearing, the mayor and city council approved the recommendation of staff to clean up the private property after the statutory 10-day appeal period from the date of council action and adjournment (March 18, 2014). The property owner was afforded the opportunity to clean the property before the city proceeded to clean the property. TRI-STAR Demolition Service started the authorized property clean up of trash, debris, boats, vehicles and the demolition of all dilapidated structures, on April 5, 2014 and completed the task on April 8, 2014, to the satisfaction of the Planning and Economic Development Department.

DISCUSSION:

Mississippi Statute provides procedures for municipalities to clean private property determined to be a menace to the municipal community thus:

The governing authority may by resolution adjudicate the actual cost of cleaning the property and may impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality.

(1) If the governing authority does not declare the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

(2) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

RECOMMENDATION:

The City of Gautier, Code Enforcement Officer be authorized to place a lien against the property in accordance with the attached ORDER and the provisions set forth pursuant of Mississippi Code Annotated, 1972 § 21-19-11, Cleaning and Clearing of Private Property. The State of Mississippi, Solid Waste Assistance Grant procedures also directs the recovery of funds when possible.

ATTACHMENTS 6:

1. Council Decision Letter
2. Property tax document
3. Parcel information
4. Invoice
5. Photos
6. Revised Order Request

Mayor
Gordon F. Gallott

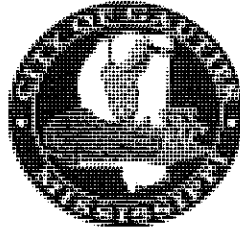
City of Gautier

Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Cynthia Russell

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge



3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

March 5, 2014

Harrield A. Teague
Teresa Ann Teague
6436 Highway 57
Ocean Springs, Mississippi 39564

COPY
mailed 3-05-14
JB

Reference: 5401 Carter Road Ocean Springs, Mississippi 39564

Mr. Teague,

The City of Gautier, Mayor and City Council held a public hearing on March 4, 2014, pursuant to Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11, concerning the above referenced property. After hearing, comments from both the owner and staff the mayor and city council found the above referenced property to be in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

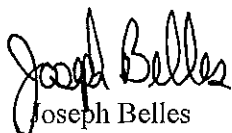
Based on the decision of the governing authority, if the owner does not do so by March 31, 2014, the city shall proceed to clean the land by the use of municipal workers or by contract. The scope of the work may include cutting grass and weeds, filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated building, personal property, debris, and draining cesspools/standing water from the property.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearings. Notice will be posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

Again, you have until March 31, 2014, to clean the property as specified above and save yourself any additional expenses associated with this abatement process. You also have the right to appeal in the same manner as other appeals from municipal decisions.

If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878, ext 318 or cell number (228) 219-7035.

Sincerely,


Joseph Belles
Code Enforcement Officer

Jackson County Mississippi

Powered by:
Delta Computer Systems, Inc.

Property Link

JACKSON COUNTY, MS

Current Date 1/15/2014

Tax Year 2013

Records Last Updated 1/14/2014

PROPERTY DETAIL

OWNER TEAGUE HARRIELD A & ACRES : 10.00
 TEAGUE TERESA ANN LAND VALUE : 10260
 6436 HWY 57 IMPROVEMENTS : 670
 OCEAN SPRINGS MS 39564 TOTAL VALUE: 10930
 ASSESSED : 1640

PARCEL 85298072.000**ADDRESS** 5401 CARTER**TAX INFORMATION**

YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	85.06	0.00	85.06
CITY	56.65	0.00	56.65
SCHOOL	86.27	0.00	86.27
TOTAL	227.98	0.00	227.98

To Pay Online, WWW.MS1STOP.COM**LAST PAYMENT DATE** **NA****MISCELLANEOUS INFORMATION**

EXEMPT CODE	LEGAL	LOTS 55 & 56 FOUNTAINEBLEAU
HOMESTEAD CODE	None	ACRES (E1/2 NE1/4 SE1/4 SE1/4
TAX DISTRICT	5800	&
PPIN	068047	W1/2 NE1/4 SE1/4 SE1/4)
SECTION	17	DB 1218-631 (114M Map774.17)
TOWNSHIP	7S	
RANGE	7W	

Book**Page****TAX SALES**PURCHASE COUNTY TAX SALE FILESYearSold ToRedeemed Date/By

NO TAX SALES FOUND

[Back](#)

[HOME](#) | [CHANCERY CALENDAR](#) | [CHANCERY CASES](#) | [REAL PROPERTY TAX](#) | [LOG IN](#) | [LOG OUT](#) | [CHECKOUT](#) | [TERMS OF USE](#) | [PRIVACY POLICY](#)

TRI-STAR**DEMOLITION SERVICE, LLC****228-219-6995**

Date 4/15/2014

04152014-01

BILL TO:

City of Gautier
3330 HWY 90
Gautier, MS 39553

Please Remit:

Tri-Star Demolition
3736 Baywood Drive
Moss Point, MS 39563
228-219-6995

Service Location:

5401 Carter Rd
 Gautier, MS 39553

Phone Number:

Joe Belles-Code
Enforcement Officer
228-219-7035

Project

Demolition of
multiple structures

Service Date	Item	Description	Amount
4/4/14 thru 4/15/14	• Demolition and removal of structures and debris complete		\$5,480.00

Tri-Star Demolition is licensed and insured with the City of Gautier and has completed the following at above location as of April 14, 2014:

- Demo 2 mobile homes
- 2 Fiber glass dilapidated storage containers
- Removed 15 small trees to clear work area
- Large barn and tack room
- 1 sailboat hull, 1 fiber glass boat hull
- Cleaned home site complete
- Contractor will secure the necessary permits
- 3 loads of fill dirt to stabilize wet ground conditions

DELIVERY FEE**TAX RATE****SUBTOTAL**

\$5,480.00

TOTAL**\$5,480.00**

Client's Signature

4/16/14

Date

THANK YOU FOR
YOUR BUSINESS!

4/15/14

Date

Parcel Information

PIDN: 85298072.000
GISP: 774.17-00-0114.00M

Owner Information

Name: TEAGUE HARRIELD A & Percent of Ownership: 100
Name2: TEAGUE TERESA ANN
Mailing Address: 6436 HWY 57 Physical Address: 5401 CARTER RD GAUTIER
OCEAN SPRINGS MS 39564

Land Information

Section, Township, Range: 17 7S 7W Acreage: 10
Street Name: CARTER RD

Value and Tax Information

Total Assessed Value: 1663 Total Appraised Value: 11080
Improvement Value: 670 Land Value: 10410
Tax Amount: 227 SQ. FT: 0 Year Built: 1968

Legal Description

Description: LOTS 55 & 56 FOUNTAINEBLEAU ACRES (E1/2 NE1/4 SE1/4 SE1/4 & W1/2 NE1/4 SE1/4 SE1/4) DB 1218-631
(114M Map774.17)

Deed Book / Page: 1218 / 631

Jackson County Dashboard

Powered by ArcGIS Server

Current Action: Pan Map

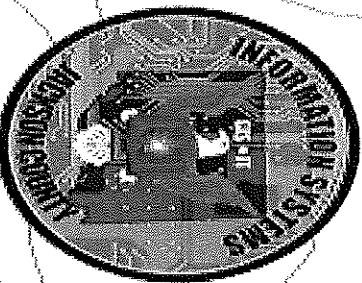
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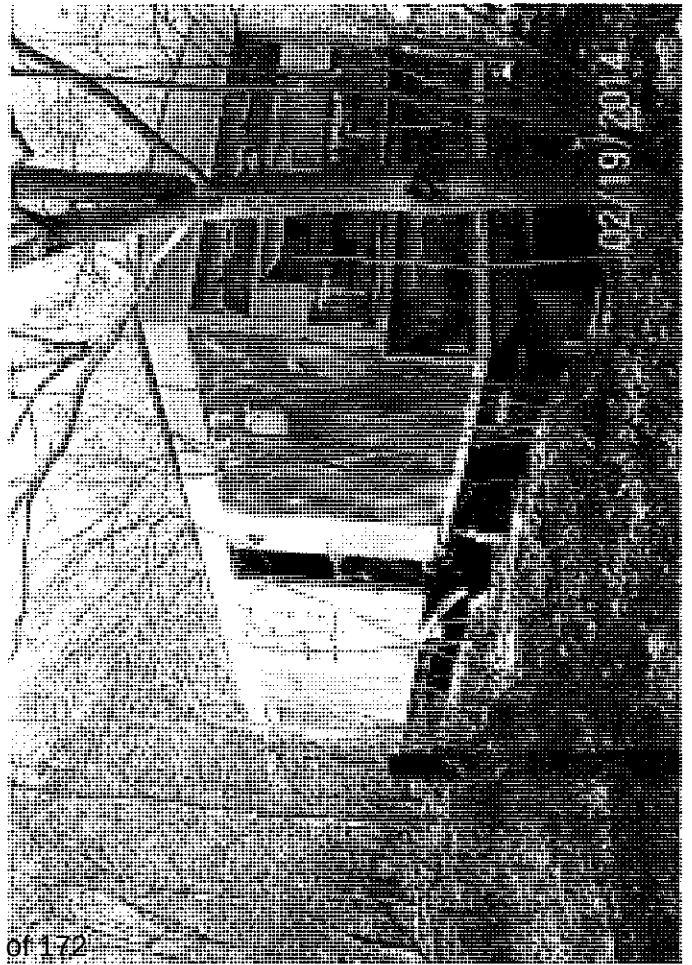
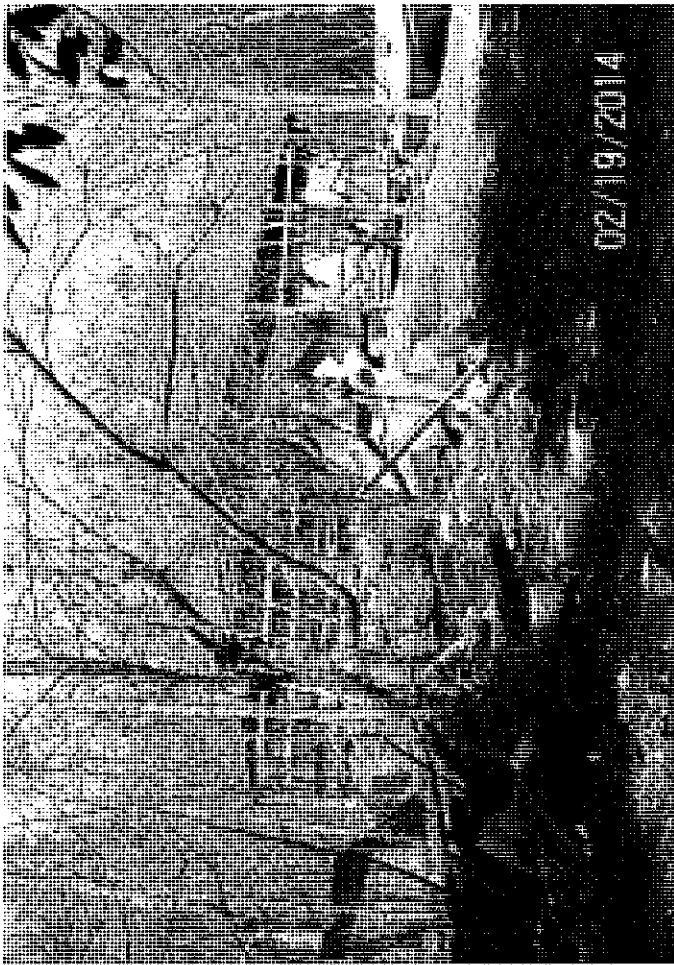
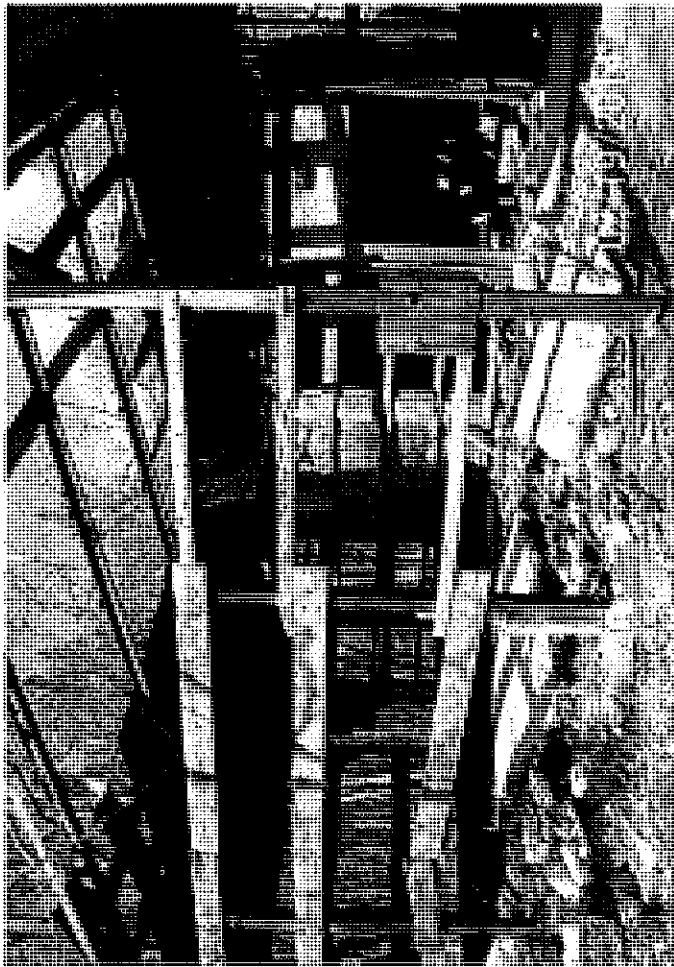
Parcel Search Map

Hwy 57

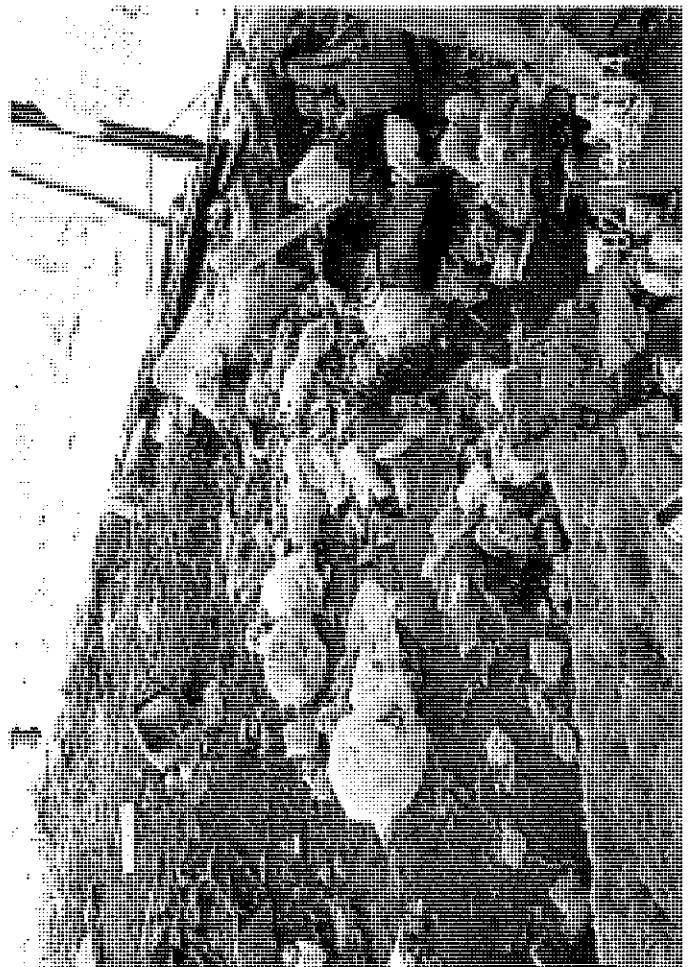
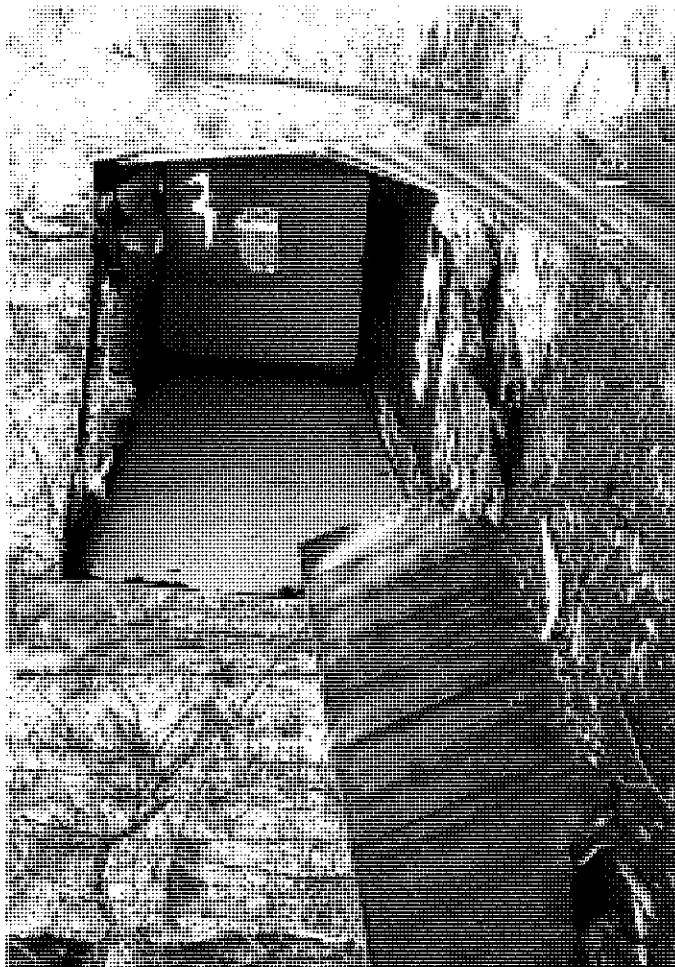
300 m
1000 ft

10 ACRES
PARCEL
5401
CARTER

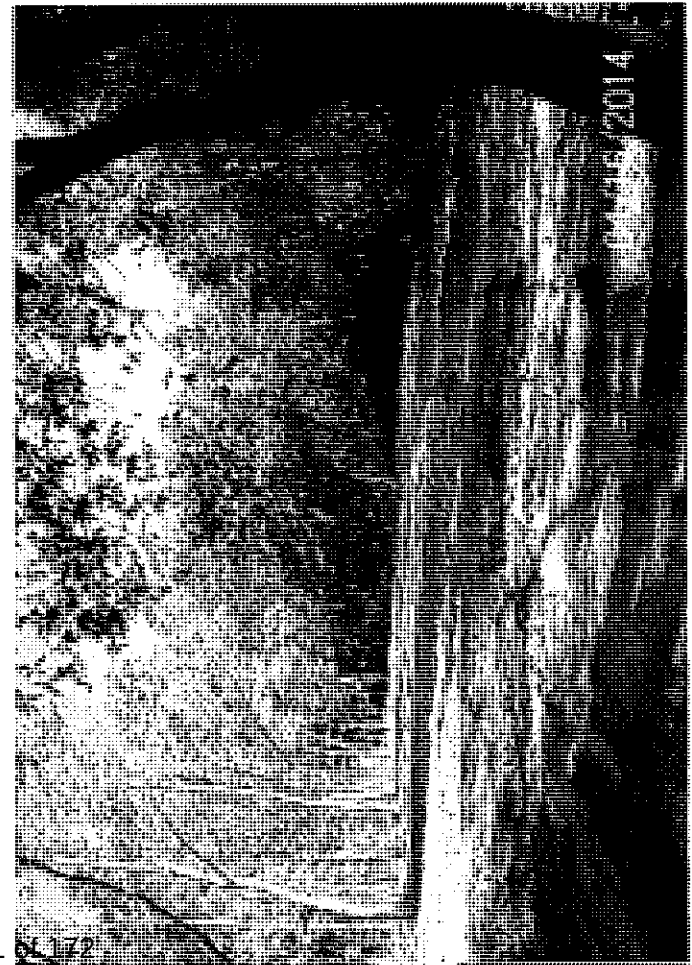
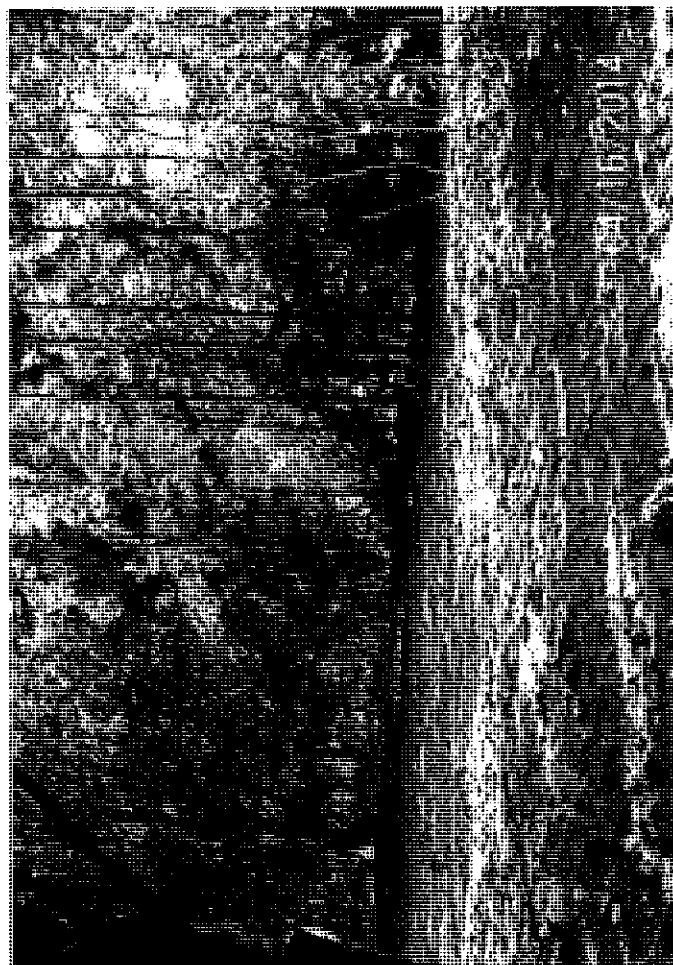
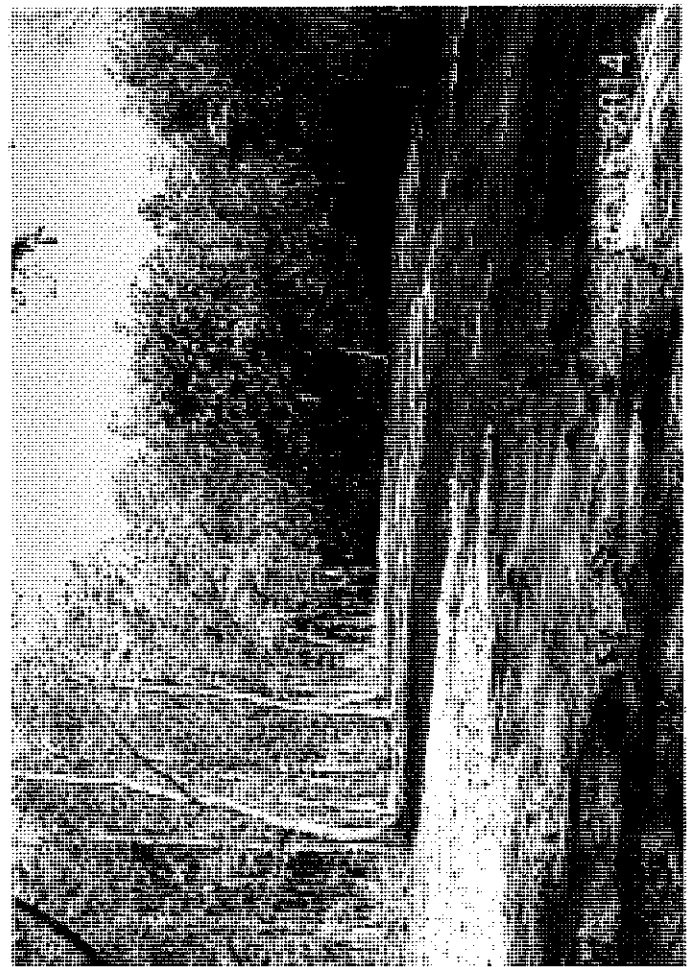
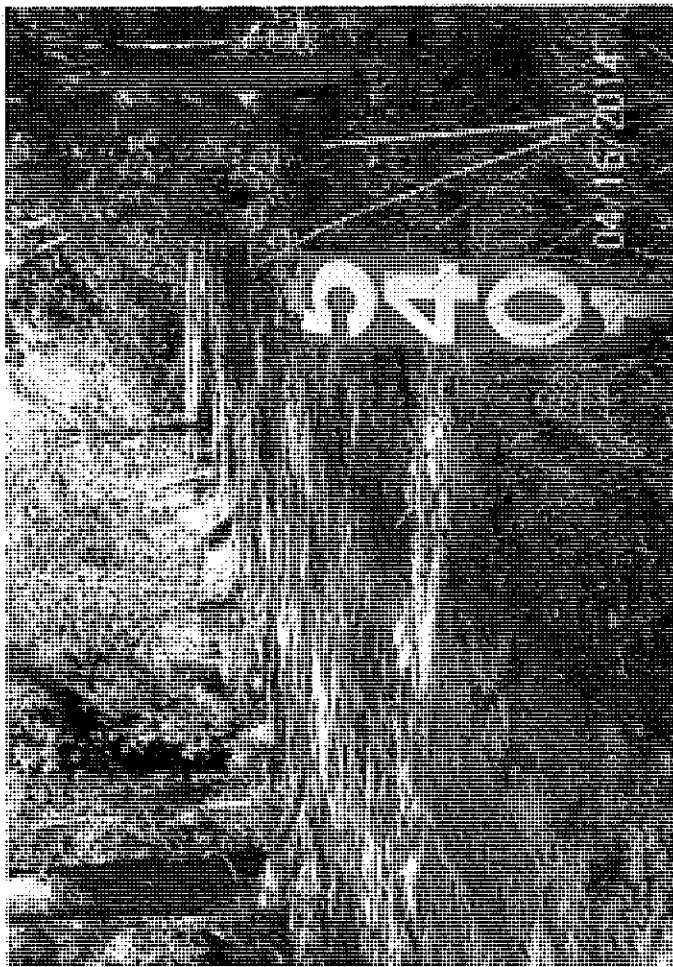




BEFORE



BEFORE



AFTER

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2014

**AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED
AT 5401 CARTER ROAD GAUTIER, MS 39553 FOR FEES AND CHARGES
INCURRED BY THE CITY OF GAUTIER TO CLEAN AND REMOVE THE UNSAFE
CONDITIONS AND DILAPIDATED STRUCTURES**

WHEREAS, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of \$5,480.00 for the (demolition, removal and clean up of a derelict residential property, considered a menace to the public health, safety, and welfare of the community) located at 5401 Carter Road, in the City of Gautier, Jackson County, Mississippi; and

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$5,480.00 is hereby placed on the following described property at 5401 Carter Road, Gautier, Mississippi.

That certain property listed on the Jackson County land rolls as Lots 55 & 56 Fountainebleau Acres, Deed Book 1218 page 631 (348 MAP771.12-02)

Name and Address:

: Harrield A. Teague
Teresa Ann Teague (Address Unknown)
6436 Highway 57
Ocean Springs Mississippi 39564

Parcel Identification Number 85298072.000

IT IS FURTHER ORDERED that said lien is to be satisfied upon the first subsequent sale of the referenced property following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be to be necessary in order to protect the well-being of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by BLANK, seconded by BLANK and the following vote was recorded:

AYES:

NAYS:

ATTEST:

MAYOR

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 16, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 103-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, to set the date for the following public hearing as requested by the Planning and Economic Development Director is hereby authorized:

WHEN: June 3, 2014

WHERE: Gautier Municipal Building-Council Chambers

TIME: 6:30 pm

PURPOSE: 3677 Mackeral Drive

LEGAL DESCRIPTION: PIDN 86304192.000
Lots 173, 174 & 175 Point Clear Rivera S/D
Deed Book 1353, page 757

Owners of Record: Barbara L. Aguiard
Last Known Address: 2805 Flounder Circle
Gautier, MS 39553

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Joseph Belles, Code Enforcement Officer
Through: Chandra Nicholson, Planning and Economic Development Director
Patty Huffman, Grants and Projects Manager
Date: April 24, 2014
Subject: Abatement of Substandard Property Conditions, 3677 Mackeral Drive
Gautier, Mississippi 39553

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11: Staff requests that the City Council set a public hearing date for June 3, 2014. The purpose of the hearing is to determine whether property or parcel of land located within a municipality is in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community.

BACKGROUND:

An initial observation by code enforcement in October 2008 cited a non-operational vehicle, a boat, and the vacant property was scattered with trash and debris. A violation notice was left at the property and followed by a letter of violation sent to the owner who resided a few blocks away at 2805 Flounder Circle. The initial violation was closed by code enforcement in December 2008.

A few years later when code enforcement was given the additional responsibility to address dilapidated homes and structures, the case was reopened on this vacant property in February 2011. At this time code enforcement cited, a non-operation vehicle, boat and the dilapidated condition of the home and allowed the owner 30 days to correct the violations. In March 2011, the owner was served with a summons to appear in municipal court on June 6, 2011. She entered a plea of not guilty and was scheduled for trial on July 11, 2011. When she did not appear in municipal court the presiding judge found her guilty in her absence and the fine amount reached a maximum allowed by law at one thousand dollars. After the owner began making payments on the fine, it was learned the owner had applied for a grant to repair the home and code enforcement took no additional action during the application process.

Later, the owner was incarcerated for five years on a felony charge with Mississippi Department of Corrections. After she was paroled another letter of violation was mailed to her in November 2013, citing the previous municipal court finding of guilty and that the property remains in a dilapidated and now unsecured condition. In April 2014, she was again found guilty in municipal court. The municipal judge had provided her nearly three months to make the necessary repairs before setting a daily fine that again reached the maximum allowed for municipal cases of one thousand dollars. The home remains in

a dilapidated condition; with broken windows, decaying wood surfaces and missing the entire back door and frame leaving the home in violation of the International Building Code and declaring the structure unsafe and unsecured and clearly noticeable from the public right-of-way.

Property owners in the vicinity remain concerned with the visible appearance of this overgrown property and are concerned for the health, safety and welfare of their neighborhood with this unsecured and unsafe structure. Code enforcement informed the owner by letter on April 23, 2014, the property would be recommended for an abatement hearing if not in compliance by June 3, 2014.

DISCUSSION:

The primary goal is to clean up the vacant property, maintain the overgrown property condition as necessary and secure the structure in accordance with the International Building Code and Mississippi Code 1972.

RECOMMENDATION:

Staff recommends City Council hold a public hearing on June 3, 2014, in order to determine the property a menace to the public health, safety and welfare of citizens and direct Staff to commence with abatement/clean up of the overgrown property and securing the structure.

ATTACHMENTS 11:

1. Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11
2. Property tax document
3. Parcel information
4. April 23, 2014, Letter to recommend property clean up
5. Summons to Appear, January 13, 2014
6. November 7, 2013, Letter of Violation
7. Summons to Appear, June 6, 2011
8. February 22, 2011, Letter of Violation
9. November 10, 2008, Letter of Violation
10. October 27, 2008, Violation Notice
11. Current Photos

COPY

Mississippi Code of 1972, Section 21-19-11, provides procedures to municipalities to clean private property determined to be a menace to those in the municipal community thus:

Section 1. Section 21-19-11, Mississippi Code of 1972 is amended as follows:

(1) To determine whether property or parcel of land located within a municipality is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community, a governing authority of any municipality shall conduct a hearing, on its own motion, or upon the receipt of a petition signed by a majority of the residents residing within four hundred (400) feet of any property or parcel of land alleged to be in need of the cleaning. Notice shall be provided to the property owner by:

(a) United States mail two (2) weeks before the date of the hearing mailed to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax; and

(b) Posting notice for at least two (2) weeks before the date of a hearing on the property or parcel of land alleged to be in need of cleaning and at city hall or another place in the municipality where such notices are posted.

Any notice required by this section shall include language that informs the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required notice mailed and posted as required by this section shall be recorded in the minutes of the governing authority in conjunction with the hearing required by this section.

If, at such hearing, the governing authority shall adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community, the governing authority, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water there from. The governing authority may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality.

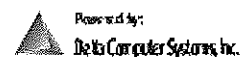
For subsequent cleaning within the one-year period after the date of the hearing at which the property or parcel of land was adjudicated in need of cleaning, upon seven (7) days' notice posted both on the property or parcel of land adjudicated in need of cleaning and at city hall or another place in the municipality where such notices are generally posted, and consistent with the municipality's adjudication as authorized in this subsection (1), a municipality may reenter the property or parcel of land to maintain cleanliness without further notice or hearing no more than six (6) times in any twelve-month period with respect to removing dilapidated buildings, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land, and the expense of cleaning of the property shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice.

(2) If the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned.

(3) If the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

(4) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

(5) Nothing contained under this section shall prevent any municipality from enacting criminal penalties for failure to maintain property so as not to constitute a menace to public health, safety and welfare.



Property Link

JACKSON COUNTY, MS

Current Date 4/14/2014

Tax Year 2013

Records Last Updated 4/11/2014

OWNER	AGUILLARD BARBARA L 3677 MACKERAL DR GAUTIER MS 39553	PROPERTY DETAIL ACRES : **NA** LAND VALUE : 5930 IMPROVEMENTS : 46240 TOTAL VALUE: 52170 ASSESSED : 5217
--------------	---	---

PARCEL 86304192.000
ADDRESS 3677 MACKERAL

TAX INFORMATION			
YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	162.99	0.00	167.88
CITY	180.20	0.00	185.61
SCHOOL	137.02	0.00	141.13
TOTAL	480.21	0.00	494.62 3% Penalty

To Pay Online, WWW.MSISTOP.COM

LAST PAYMENT DATE **NA**

MISCELLANEOUS INFORMATION	LEGAL LOTS 173,174 & 175 POINT CLEAR
EXEMPT CODE	RIVIERA S/D SECT I PB 10-24
HOMESTEAD CODE REG	DB 1353-757 (357M MAP872.03-01
TAX DISTRICT 3840	)
PPIN 072068	
SECTION 03	
TOWNSHIP 8S	
RANGE 7W	

Book **Page**

PURCHASE COUNTY TAX SALE FILES

TAX SALES HISTORY, FOR UNPAID TAXES

<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
2012	GNART LLC	1/21/2014 MOORE MARIA FOR B AGUILLARD
2011	ADAIR ASSET MGMT LLC, /BMO HARRI	1/21/2014 MOORE MARIA FOR B AGUILLARD
2010	MAGNOLIA GROVE RTO LLC	8/29/2013 MOORE MARIA L
2009	ON POINT LLC	8/31/2011 AGUILLARD BARBARA L
2008	GNART LLC	8/31/2011 AGUILLARD BARBARA L
2007	MELVINA TAYLOR	8/25/2010 AGUILLARD BARBARA L
2006	COLLEGE INVESTMENT CO	5/29/2009 AGUILLARD BARBARA L

[Back](#)

[HOME](#) | [CHANCERY CALENDAR](#) | [CHANCERY CASES](#) | [REAL PROPERTY TAX](#) | [LOG IN](#) | [LOG OUT](#) | [CHECKOUT](#) | [TERMS OF USE](#) | [PRIVACY POLICY](#)

Parcel Information

PIDN: 86304192.000
GISP: 872.03-01-0357.00M

Owner Information

Name: AGUILLARD BARBARA L Percent of Ownership: 100
Name2:
Mailing Address: 3677 MACKERAL DR Physical Address: 3677 MACKERAL DR GAUTIER
GAUTIER MS 39553

Land Information

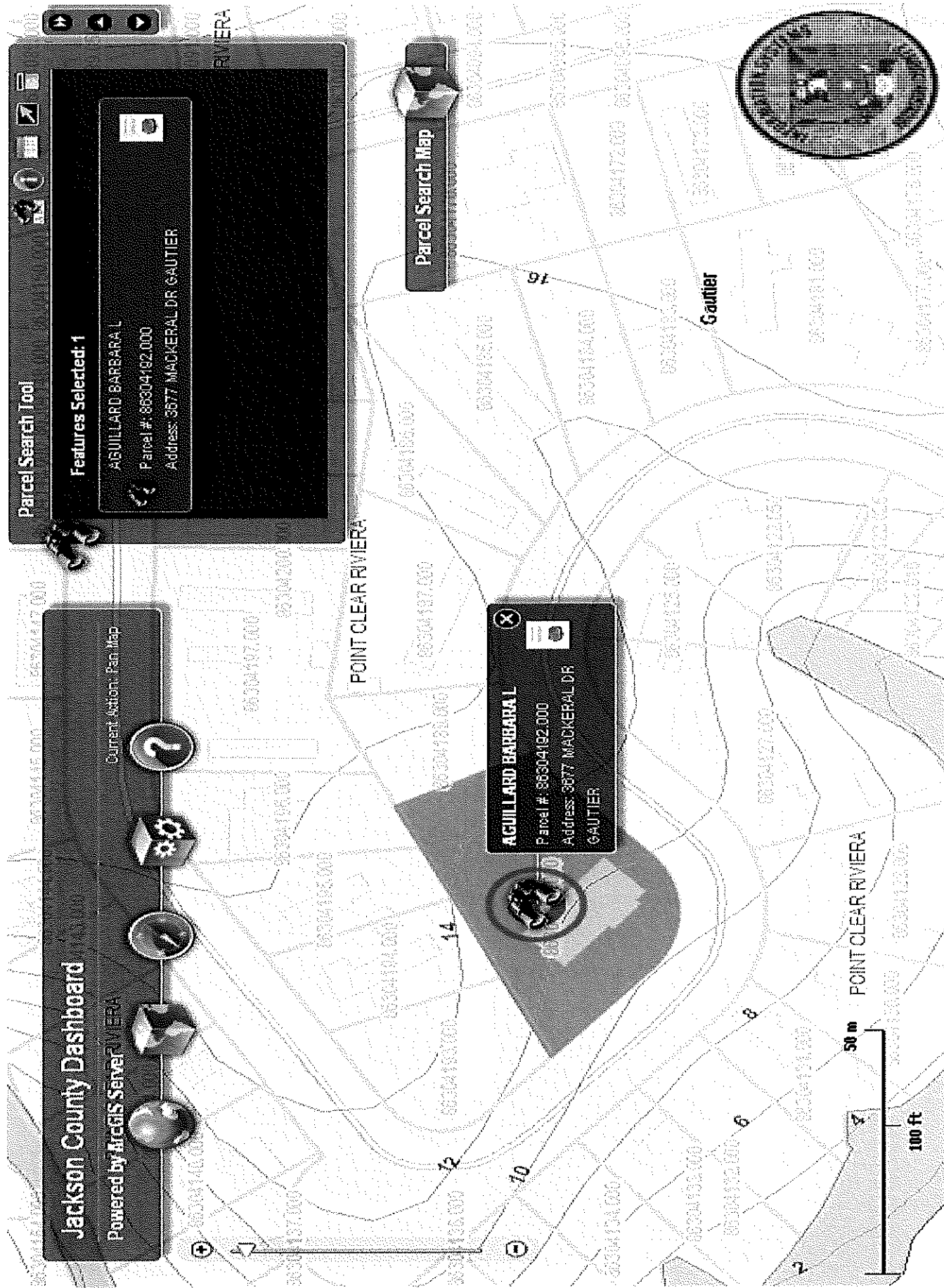
Section, Township, Range: 03 8S 7W Acreage: .00
Street Name: MACKERAL DR

Value and Tax Information

Total Assessed Value: 5217 Total Appraised Value: 52170
Improvement Value: 46240 Land Value: 5930
Tax Amount: 480 SQ. FT: 1566 Year Built: 1974

Legal Description

Description: LOTS 173,174 & 175 POINT CLEAR RIVIERA S/D SECT I PB 10-24 DB 1353-757 (357M MAP872.03-01)
Deed Book / Page: 1353 / 757



Mayor
Gordon F. Gollott

City of Gautier
Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Cynthia Russell

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov



Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge

April 23, 2014

Barbara L Aguillard
2805 Flounder Circle
Gautier, Mississippi 39553

COPY
mailed 4-23-14
JB

Reference: 3677 Mackerel Drive Gautier, MS 39553

Ms. Aguillard,

This letter is to inform you the City of Gautier; Planning and Economic Development Department will recommend to the governing authority the property at 3677 Mackerel Drive Gautier, Mississippi is a menace to the public health, safety, and welfare of the community. Code Enforcement will request the mayor and city council review the history of the code violations on this property during a scheduled May 2014 council meeting. If the mayor and council determine the property, meets the criteria for private property clean up they will set a public hearing for a scheduled June 2014 council meeting. The purpose of the hearing is to listen to testimony and determine if the property meets the requirements outlined in Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11.

Code enforcement is requesting the property be in compliance by June 3, 2014. If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878 ext 318, or cell number (228) 219-7035.

Sincerely,


Joseph Belles
Code Enforcement Officer

SUMMONS TO APPEAR

STATE OF MISSISSIPPI
COUNTY OF JACKSON
CITY OF GAUTIER

No. 01750

IN THE MUNICIPAL COURT OF THE CITY OF GAUTIER THE AFFIANT
HEREIN BEING DULY SWORN, UPON OATH DEPOSES AND
SAY AT THE FOLLOWING LOCATION, TIME AND DATE:

DAY: THUR DATE: 12-12-13 TIME: 9:00 AM

LOCATION: 3677 MACKEREL DRIVE

NAME (F, M, L): BARBARA A. AVOILLARD

ADDRESS: 2805 FOUNDER CIRCLE

CITY: GAUTIER STATE: MS ZIP: 39553

PHONE: () EMAIL:

DOB: 5-29-61 SSN:

RACE: W SEX: F HT: 5'3" WT: 155

THAT THE AFORESAID PERSON DID WILLFULLY AND
UNLAWFULLY VIOLATE

☐ State Statute

☒ Local Ordinance: City of Gautier

TO WIT: Unintentional Damage Ordinance

ART XII SEC 16.6 CARE OF

PROPERTY & PREMISES

FURTHER, AFFIANT STATES THAT HE OR SHE HAS PROBABLE
CAUSE TO BELIEVE, AND DOES BELIEVE THE PERSON NAMED
ABOVE COMMITTED THE OFFENSE HEREIN SET FORTH
CONTRARY TO LAW AND AGAINST THE PEACE AND SANITY OF
THE STATE OF MISSISSIPPI AND THE CITY OF GAUTIER.

AFFIANT/OFFICER SIGNATURE: [Signature]

SWORN TO BEFORE ME THIS THE _____ DAY OF _____

_____ 18 _____

COURT CLERK/DEPUTY CLERK:

YOU ARE HEREBY NOTIFIED TO APPEAR OR CONTACT THE
MUNICIPAL COURT CLERK, BILLY THOMPSON, OR OR BEFORE

THE 13 DAY OF JANUARY 2014

350 HWY 90, GAUTIER, MS 39553-0001 1:30 PM

CASE # _____ PAGE # _____ DOC # _____

OFFICER

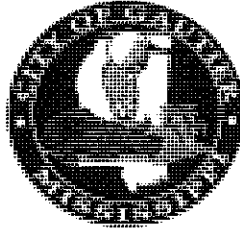
Mayor
Gordon F. Gollott

City of Gautier
Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Cindy Russell

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge



3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

November 7, 2013

Barbara Aguillard
2805 Flounder Circle
Gautier, Mississippi 39553

COPY
mailed 11-07-13
JB

Reference: 3677 Mackerel Drive Gautier, Mississippi 39553

Ms. Aguillard,

The property address referenced above remains in violation of the City of Gautier, zoning ordinances after previously sending you two letters of violation and referring the violations to the City of Gautier, Municipal Court. On May 11, 2013, you were found guilty in your absence and fined one thousand dollars. The dilapidated property still does not comply with the city ordinance and is not secured and a blight to the neighborhood. You need to contact the City of Gautier, Building Administrator for a complete review and determination of the necessary repairs to comply with the city ordinance. The City of Gautier Unified Development Ordinance, Article XVI, Section 16.1, Maintenance and Appearance Standards States:

16.1.1 Scope The provisions of this Article shall apply to all existing residential, commercial and industrial properties and premises and constitute minimum requirements and standards for premises, structures, and facilities for the health, safety, and welfare of the community. The owner or tenant of all real property within the City shall maintain the property and premises in such a manner as to conform to this Article as well as other codes and ordinances in order to avoid blighting influences on neighboring properties and causing depreciation of property values.

16.1.2 Intent This article shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare as far as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be repaired or maintenance performed to provide a minimum level of compliance of this article.

A summons to appear in court will be issued if the violations are not corrected by December 9, 2013. You may contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878, if you have any questions. Code enforcement gratefully appreciates your cooperation in this matter.

Yours truly,


Joseph Belles
Code Enforcement Officer

SUMMONS TO APPEAR

STATE OF MISSISSIPPI
COUNTY OF JACKSON
CITY OF GAULTIER

No. 03989

IN THE MUNICIPAL COURT OF THE CITY OF GAULTIER THE AFFRANT
HEREIN, BEING DULY SWORN, UPON OATH DOES DEPOSE AND
SAY: AT THE FOLLOWING LOCATION, TIME AND DATE:

DAY: TUES DATE: 3-27-2011 TIME: 3:00PM

LOCATION: 3677 MACKEYAL

NAME (F, M, L): BROWN L. AQUILLAGE

ADDRESS: 2845 FLEMING CIRCLE

CITY: GAULTIER STATE: MS ZIP: 39553

PHONE () : EMAIL:

DOB: 5-29-61 BOB:

RACE: W SEX: F HT: 5'2" WT: 155

THAT THE APRESAID PERSON DID WILLFULLY AND
UNLAWFULLY VIOLATE

☐ State Statute

☒ Local Ordinance: City of Gaultier

TO WIT: UNIFIED DELINQUENCY ORDINANCE

ART 13, SECTION 13.31 PAGE OF ARTICLE
4 PRETTIES

FURTHER, AFFRANT STATES THAT HE OR SHE HAS PROBABLE
CAUSE TO BELIEVE, AND DOES BELIEVE, THE PERSON NAMED
ABOVE COMMITTED THE OFFENSE HEREIN SET FORTH
CONTRARY TO LAW AND AGAINST THE PEACE AND TRINITY OF
THE STATE OF MISSISSIPPI AND THE CITY OF GAULTIER

AFFRANT/OFFENSE SIGNATURE: Brown L. Aquillage

SWORN TO BEFORE ME, THIS THE _____ DAY OF _____

19 _____

COURT CLERK/DEPUTY CLERK

YOU ARE HEREBY NOTIFIED TO APPEAR OR CONTACT THE
MUNICIPAL COURT CLERK, BILLIE THOMPSON, ON OR BEFORE

THE 6 DAY OF JUNE 19 2011
300 HWY 91 GAULTIER, MS 39553-5004 1:30 pm

CASE # _____ PAGE # _____ DOC. # _____

OFFICER

Mayor
Johnny Fontenberry

City of Gautier
Gautier, Mississippi

City Manager
Sidney M. Runnels

City Clerk
Wendy S. McClain

Council
At Large Mary Martin
Ward 1 Johnny Jones
Ward 2 Hwiley Ray Guillotte
Ward 3 Gordon T. Gallott
Ward 4 Scott D. Macfarland
Ward 5 Adam D. Colledge



3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

February 22, 2011

COPY

mailed 2-22-11
JB

Barbara Aguillard
2805 Flounder Circle
Gautier, Mississippi 39553

Reference: 3677 Mackerel Drive Gautier, Mississippi 39553

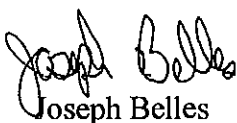
Ms Aguillard,

On February 18, 2011, a Code Enforcement Officer for the City of Gautier received a telephone complaint regarding a code of ordinance violation at your property address referenced above. This letter will serve as my notice of violation and you have thirty (30) days to correct the problems or notify the code enforcement office if you cannot meet this suspense. Your property has a home that has been vacant more than sixty (60) days and must conform to the City's existing code requirements. There is a dilapidated boat, non-operational vehicle and the home is in a state of disrepair. At this time, we would like to discuss our observations to maintain an amicable appearance with other property owners in this area. The City of Gautier, Unified Development Ordinance, Article XIII, Section 13.3.1, Termination of Nonconforming Use states:

A nonconforming building, structure, dwelling, or land use or portion thereof, existing at the time of adoption of these regulations, which is, or hereafter becomes vacant for any reason, for a period in excess of sixty (60) consecutive days any subsequent use shall conform to the regulations of this Ordinance for the district in which it is located.

You can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-8802/1878. I will be happy to assist you with any questions you may have. We gratefully appreciated your cooperation in this matter.

Sincerely,


Joseph Belles

Code Enforcement Officer

mailed
11-10-08
JB

November 10, 2008

Barbara L Aguillard
2805 Flounder Circle
Gautier, Mississippi 39553

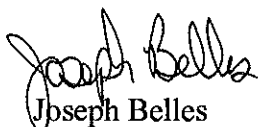
Reference: 3677 Mackerel Drive Gautier, Mississippi 39553

Ms. Aguillard,

On October 27, 2008, a Code Enforcement Officer for the City of Gautier while patrolling Riviera Sub-division detected several codes of ordinance violations at your property address referenced above. A copy of the code violation notice was left hanging on your front door and you were given 14 days to correct the problems or notify the code enforcement office if you could not meet this suspense. On November 10, 2008 the property was re-inspected and nothing appeared to have been corrected and there hasn't been any contact from you. At this time we would like to discuss the property concerns observed at this location to maintain an amicable appearance with other property owners in this area.

You are requested to contact the City of Gautier, Code Enforcement Office, Monday -- Friday, 8:00 AM - 5:00 PM at (228) 497-8802, within 14 days of this letter. I will be happy to assist you with any questions that you may have. Your cooperation in this matter will be greatly appreciated.

Sincerely,



Joseph Belles
Code Enforcement Officer

Cc: File

2805 Flounder

CITY OF GAUTIER
Planning Department
"CODE OF ENFORCEMENT"

Date Oct 27, 2008

Owner/Occupant: _____

Address: 3677 MACKERAL

In the interest of protecting the welfare of the neighborhood and the quality of life in the City of Gautier, YOU are advised that this property is found to be in violation of City Ordinance(s) for the following Reason(s):

____ Failure to have required street numbers prominently displayed on house or building

____ Over grown grass and unkempt property

☒ Accumulation of trash and debris

____ Open garbage and/or garbage in front yard or on Public Right of Way

☒ Abandoned, derelict, inoperable or otherwise unsightly vehicle(s) in yard or driveway

____ Vehicle(s) parked in yard, not on hard surface(s)

Other NON OPERATIONAL BOAT & VEHICLE

City Ordinance No. 24 Section 14:6

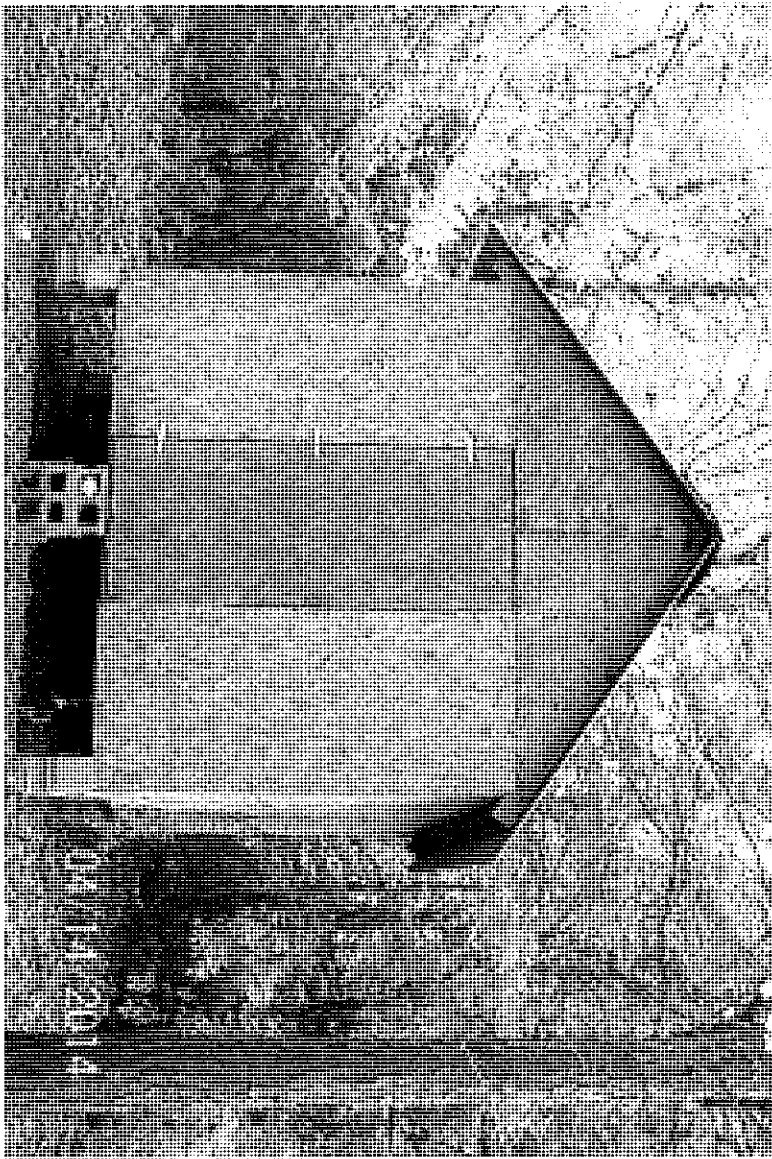
IT SHALL BE UNLAWFUL FOR THE OWNER OR OCCUPANT OF A BUILDING, STRUCTURE, OR PROPERTY TO UTILIZE THE PREMISES OF SUCH PROPERTY FOR THE OPEN STORAGE OF ANY ABANDONED MOTOR VEHICLE, OR PARTS THEREOF, ICE BOX, REFRIGERATOR, STOVE, BUILDING MATERIAL, RUBBISH OR SIMILAR ITEMS. IT SHALL BE THE DUTY AND RESPONSIBILITY OF EVERY SUCH OWNER OR OCCUPANT TO KEEP THE PREMISES OF SUCH PROPERTY CLEAN AND TO REMOVE FROM THE PREMISES ALL SUCH ABANDONED ITEMS LISTED ABOVE. FURTHERMORE, THE GENERAL SITE AND/OR PREMISES SHALL BE MAINTAINED IN GENERAL WITH PARTICULAR REFERENCE TO INSURING THAT APPEARANCE WILL BE AND REMAIN COMPATIBLE, AND HARMONIOUS WITH PROPERTIES IN THE GENERAL AREA AND WILL NOT BE SO AT VARIANCE WITH OTHER PROPERTIES IN THE GENERAL AREA AS TO CAUSE A SUBSTANTIAL DEPRECIATION OF SUCH PROPERTY VALUES.

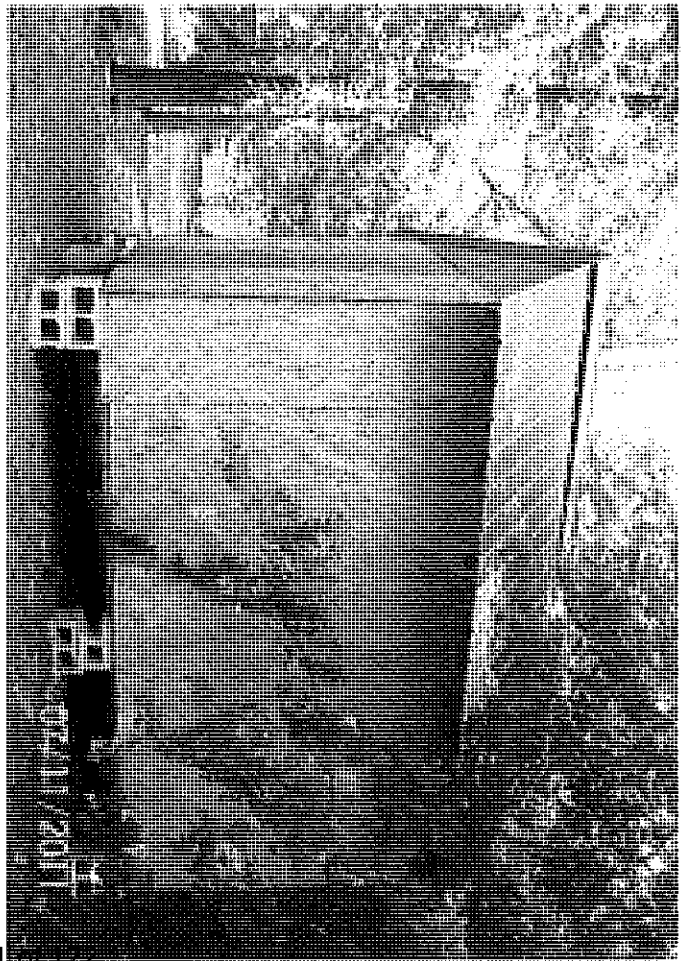
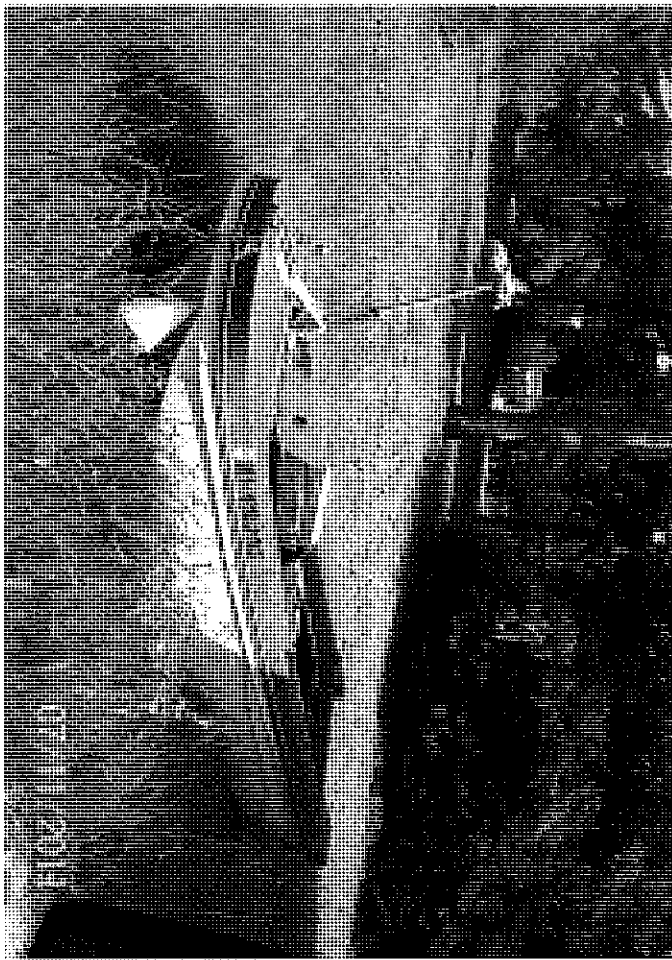
JOE @ 4978802

Owner/Occupant: YOU will have 14 days from the date of this notice in which to correct the above checked violation(s). If you have any difficulty in complying with the above City Ordinance in the allotted time please call me at 228-497-1878. If you fail to contact me or comply with the City Ordinance, a citation can be issued for you to appear in court regarding this matter.

Code Enforcement
City of Gautier







There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 104-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the letter of support for the Gautier Mullet & Music Fest Committee's Tourism Development Grant application to the Mississippi Development Authority's (MDA) Tourism Division is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning
Date: April 28, 2014
Subject: Letter of Support for Gautier Mullet & Music Fest's Tourism Development Grant Application

REQUEST:

The Economic Development and Planning Department requests City Council's support for the Gautier Mullet & Music Fest Committee's Tourism Development Grant application to the Mississippi Development Authority's (MDA) Tourism Division.

BACKGROUND:

The Tourism Development Grant Program, in its second year, supports small community events which promote Mississippi's heritage, culture and unique assets. The program encourages regional partnerships in the development and promotion of Mississippi's historic and diverse story. The primary use of grant funds is for advertising and marketing for events that attract overnight visitation. The Gautier Music & Mullet Fest received a \$4,000 grant last year. Requests for funding are limited to three consecutive years per event, and organizations must reapply each year.

DISCUSSION:

Events that occur from July 1, 2014 - June 30, 2015 are eligible. Events must have local support and provide a letter of support with the application from either the local tourism entity or unit of local government. The maximum award amount is \$5,000 per event. If funded, payment will be made after the event and upon full completion of the Project Clearance Report.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council support the Gautier Mullet & Music Fest Committee's grant application to MDA for a Tourism Development Grant for the 2014 Gautier Mullet & Music Fest scheduled for October 2014.

The City Council may:

1. authorize submission of the attached letter of support for the Gautier Mullet & Music Fest's Tourism Development Grant application;
2. authorize submission of the attached letter of support with revisions; or
3. decline to offer a letter of support.

ATTACHMENT(S):

Letter of Support for Gautier Mullet & Music Fest Grant Application (draft)

*Mayor
Gordon T. Gollott*

*City of Gautier
Gautier, Mississippi*

*City Manager
Samantha D. Abell*

*City Clerk
Cynthia Russell*

*Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty"
Anderson*



*3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov*

April 25, 2014

MDA Tourism Division
Tourism Development Grant
Post Office Box 849
Jackson, Mississippi 39205-0849
Attn: Leigh Portwood

Re: Gautier Mullet & Music Fest Grant application

Dear Ms. Portwood:

On behalf of the Gautier City Council, I would like to offer this letter of support for the Gautier Mullet & Music Fest's Tourism Development Grant application for the 2015 fiscal year. For many years, the Gautier City Council has approved a financial contribution to the festival as well as in-kind support services. This year's event marks the 24th Annual Gautier Mullet & Music Fest. The festival is one of our city's signature events and combines music, art contests, crafts, and games in a fun-filled two day event.

The event is held on the 3rd weekend of October and is scheduled this year for October 18th and 19th. Attendees enjoy the free admission, free parking, and free children's events as well as live music on two stages. The theme of the festival is "Celebrating Gautier as Nature's Playground". If awarded, grant funds would be used to expand the reach of the festival's current marketing and advertising to bring more tourists and people from outside the local area to the festival. The festival received \$4,000 in grant funding last year and benefitted from the increased advertising.

The City of Gautier and the Gautier Mullet & Music Fest Committee would appreciate consideration of this grant request again this year. Advertising and marketing provided through this grant funding will enable even more people to enjoy our community's hospitality.

Sincerely,

Gordon T. Gollott
Mayor

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 105-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to accept a Samsung ST72 Digital Camera, S/N A6V6CN0D2001G4 from Secure Networks, LLC.

IT IS FURTHER ORDERED that the Samsung ST72 Digital Camera is in the best interest of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell, City Clerk
Date: April 24, 2014
Subject: Donation of a Samsung ST72 Digital Camera

REQUEST:

City council authorization is requested to accept a donation of a Samsung ST72 Digital Camera, S/N A6V6CN0D2001G4 from Secure Networks LLC. This camera will be used in the best interest of the City.

RECOMMENDATION:

The City Council May:

- 1) May accept donation of a Samsung Digital Camera ST72.
- 2) Not to accept donation of a Samsung Digital Camera ST72.

SAMSUNG

www.samsung.com

SAMSUNG ELECTRONICS CO., LTD.



B BLACK

S/N A6V6CN0D2001G4



MADE IN CHINA/HERGESTELLT IN CHINA
FABRIQUE EN CHINA/HECHO EN CHINA
Сделано в Китае
EC-ST722ZBPBA

AD68-05308A

SAMSUNG

Samsung
ST72

16.2MP | 25mm | F2.5 | 5x



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 106-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to declare a 2008 Ford Crown Victoria VIN# 2FAFP71V38X179615 surplus and remove from the Police Department inventory.

IT IS FURTHER ORDERED that the vehicle is of no value to the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell City Clerk
Date: April 25th, 2014
Subject: Surplus Items

REQUEST:

City Council authorization is requested for the City of Gautier to declare and remove a 2008 Ford Crown Victoria from the Police Departments inventory.

BACKGROUND:

This vehicle was involved in an accident and declared to be totaled by the City's insurance company. This vehicle will be of no further use to the City of Gautier.

2008 Ford Crown Victoria 2FAFP71V38X179615

RECOMMENDATION:

Based on the attached surplus item, City staff recommends that City Council authorize declaring these vehicle to be surplus and removed from city inventory.

ATTACHMENT(S):

Email from Danny Selover requesting car to be removed

Cindy Steen

From: Danny Selover <dselover@gautier-ms.gov>
Sent: Wednesday, April 09, 2014 10:39 AM
To: csteen@gautier-ms.gov
Cc: crussell@gautier-ms.gov; vbarnett@gautier-ms.gov; delbin@gautier-ms.gov
Subject: POLICE UNIT 19615

Cindy,

The unit below needs to be taken off the police departments inventory. This vehicle was totaled. Thank you
2008 Ford Crown Victoria 2FAFP71V38X179615 19615



9800 Fredericksburg Road
San Antonio, Texas 78288

CITY OF GAUTIER
3330 HWY 90
GAUTIER MS 39553

April 8, 2014

Reference: Total Loss Information

Dear Sir or Madam,

I am writing regarding the claim referenced below.

Policyholder:	William S Des Jardins
Reference #:	002539814-19
Date of loss:	February 4, 2014
Location of loss:	Gautier, Mississippi

As discussed, here is your FedEx shipping label and sample title.

You may submit correspondence or questions to me. My contact information is:

Address:	ATTN: Salvage Recovery P.O. Box 659474 San Antonio, TX 78265 For overnight, use address above to ATTN: Salvage Recovery
Fax:	1-800-531-8669
Phone:	1-800-531-8722

Sincerely,

Cathleen M Nogueron
Claims-Total Loss/Salvage
USAA Casualty Insurance Company
PO Box 33490
San Antonio, TX 78265
Phone: 1-800-531-8722
Fax Phone: 1-800-531-8669

Enc: Total Loss/Salvage - FedEx Label
Total Loss/Salvage - MS Sample Title

Venice Barnett

From: USAA <USAA.Web.Services@customermail.usaa.com>
Sent: Tuesday, April 08, 2014 10:01 AM
To: VBARNETT@GAUTIER-MS.GOV
Subject: Regarding the USAA Automobile claim on 02/04/2014
Attachments: General Correspondence-S200.pdf

To ensure delivery to your inbox, please add USAA.Web.Services@customermail.usaa.com to your address book.



Regarding the USAA Automobile claim on 02/04/2014

[Privacy Promise]

USAA Reference Number: 002539814 - 19

Dear Sir or Madam,

CONFIDENTIALITY NOTICE

The information contained in this electronic communication is CONFIDENTIAL and may be protected by one or more legal privileges. It is intended solely for the use of the recipient identified. If you are not the intended recipient, you are hereby notified that reading, copying, or distributing this transmission is STRICTLY PROHIBITED. The sender has not waived any applicable privilege by sending this transmission. If you have received this transmission in error, please notify the sender immediately by telephone at 1-800-531-USAA (8722), and we will arrange to have the transmission returned at no cost to you.

No other method of delivery or communication of the attached communication will be utilized or attempted by USAA unless you specifically request an additional delivery method. If you wish to receive this communication by an additional delivery method, please call 1-800-531-USAA (8722)

USAA, 9800 Fredericksburg Road, San Antonio, Texas, 78288

[Privacy Promise](#)

Please do not reply to this e-mail. To contact USAA, visit our secure [contact page](#).

54577-0813

Veneice Barnett

From: Danny Selover <dselover@gautier-ms.gov>
Sent: Monday, March 31, 2014 2:13 PM
To: vbarnett@gautier-ms.gov
Attachments: 2011 push bumper and id cases.pdf; digital ally camera quote.pdf

Neice,
The camera in Gores crashed car, unit 19615 was a digital ally DVM500 serial number 01F440E3. HERE IS A QUOTE ON A SIMILAR CAMERA ALONG WITH A QUOTE FOR A PUSH BUMPER THAT WAS DESTROYED. I do believe everything else was salvageable

USAA CARLY CARTER ~~EQUIPMENT~~
(800) 531-8722 EXT. 74739 DAMAGED IN UNIT
\$ 7,779.⁰⁰ PAYMENT

USAA WILL PURCHASE THE VEHICLE

(5-7 BUSINESS DAYS
FOR CHECK TO GET HERE) IF RENTAL NEEDED WOULD BE PAID UNTIL 4/11/14.
NEED TO RELOCATE VEHICLE WILL BE PICKED-UP.
TODAY ^{WILL} CALL FIRST.

MAIL TITLE TO:

SIGN NAME AS IS ON BUSINESS CARD WITH
TITLE

INCLUDE BUSINESS CARD.

OVERNIGHT TITLE

MAIL DIRECT

03292.1B0R7.JSS840138267.01.01.68
CITY OF GAUTIER
3330 HIGHWAY 90
ATTN VENEICE BARNETT
GAUTIER, MS 395535124

USAA Casualty Insurance Company
PO Box 33490
San Antonio, TX 78265

INVOICE #: USAA-14980025319414215200
USAA #: 002539814
LOSS RPT #: 19
LOSS DATE: 02/04/2014
POLICYHOLDER:
WILLIAM S DES JARDINS

LOB: AUT
CLAIMS REP: 09019-16
CHECK #: 0007940825
CHECK DATE: 04/22/2014

EXPLANATION OF PAYMENT	TOTAL PAYMENT AMOUNT
TOTAL LOSS Payment under Property Damage Liability Coverage CITY OF GAUTIER, 2008 FORD CROWN VICTORIA 4D POLICE	\$**7,779.00

18433-1013

93868-1209

FACE OF DOCUMENT HAS A COLORED BACKGROUND. THE BACK CONTAINS AN ARTIFICIAL WATERMARK. HOLD AT ANGLE TO VIEW.



USAA Casualty Insurance Company
PO Box 33490
San Antonio, TX 78265

0007940825

DATE
04/22/2014

CHECK AMOUNT
\$**7,779.00

PAY **Seven Thousand Seven Hundred Seventy-Nine and 00/100 s**

TO
THE
ORDER
OF:
CITY OF GAUTIER

USAA #: 002539814 / LR #: 19

NATURE OF PAYMENT:
TOTAL LOSS Payment under Property Damage Liability Coverage CITY OF
GAUTIER, 2008 FORD CROWN VICTORIA 4D POLICE
BANK OF AMERICA - HARTFORD, CT

VOID 180 DAYS FROM ISSUE DATE

James Robles Jr
AUTHORIZED SIGNATURE

"0007940825" :011900 Page 124 of 172 0015665"

Veneice Barnett

From: USAA <USAA.Web.Services@customermail.usaa.com>
Sent: Tuesday, April 08, 2014 10:01 AM
To: VBARNETT@GAUTIER-MS.GOV
Subject: Regarding the USAA Automobile claim on 02/04/2014
Attachments: General Correspondence-S200.pdf

To ensure delivery to your inbox, please add USAA.Web.Services@customermail.usaa.com to your address book.



Regarding the USAA Automobile claim on 02/04/2014

| Privacy Promise |

USAA Reference Number: 002539814 - 19

Dear Sir or Madam,

CONFIDENTIALITY NOTICE

The information contained in this electronic communication is CONFIDENTIAL and may be protected by one or more legal privileges. It is intended solely for the use of the recipient identified. If you are not the intended recipient, you are hereby notified that reading, copying, or distributing this transmission is STRICTLY PROHIBITED. The sender has not waived any applicable privilege by sending this transmission. If you have received this transmission in error, please notify the sender immediately by telephone at 1-800-531-USAA (8722), and we will arrange to have the transmission returned at no cost to you.

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USAA, 9800 Fredericksburg Road, San Antonio, Texas, 78288

[Privacy Promise](#)

Please do not reply to this e-mail. To contact USAA, visit our secure [contact page](#).

54577-0813



9800 Fredericksburg Road
San Antonio, Texas 78288

CITY OF GAUTIER
3330 HWY 90
GAUTIER MS 39553

April 8, 2014

Reference: Total Loss Information

Dear Sir or Madam,

I am writing regarding the claim referenced below.

Policyholder:	William S Des Jardins
Reference #:	002539814-19
Date of loss:	February 4, 2014
Location of loss:	Gautier, Mississippi

As discussed, here is your FedEx shipping label and sample title.

You may submit correspondence or questions to me. My contact information is:

Address:	ATTN: Salvage Recovery P.O. Box 659474 San Antonio, TX 78265 For overnight, use address above to ATTN: Salvage Recovery
Fax:	1-800-531-8669
Phone:	1-800-531-8722

Sincerely,

Cathleen M Nogueron
Claims-Total Loss/Salvage
USAA Casualty Insurance Company
PO Box 33490
San Antonio, TX 78265
Phone: 1-800-531-8722
Fax Phone: 1-800-531-8669

Enc: Total Loss/Salvage - FedEx Label
Total Loss/Salvage - MS Sample Title

CERTIFICATE OF TITLE

Form 79-001-05-7-1-000

STATE OF MISSISSIPPI

ORIGINAL

VEHICLE IDENTIFICATION NUMBER

MAKE

YEAR

MODEL

BODY

TITLE NUMBER

TITLE DATE

DATE OF FIRST SALE
FOR USE NEW ONLY

NO. CYL

NEW / USED

TYPE OF VEHICLE

PASS.
OR GVW

ODOMETER - TENTHS NOT INCLUDED

OWNER

**Note: Sign your name(s) exactly
as they appear on the title**

Sign on back side of title

1ST LIENHOLDER (OR OWNER IF NO LIEN)

DATE

MONTH | DAY | YEAR

2ND LIENHOLDER

DATE

MONTH | DAY | YEAR

LIEN SATISFACTION: The undersigned holder of above described liens on the motor vehicle described herein hereby acknowledge satisfaction thereof.

1ST LIEN _____ BY _____

(PRINT NAME)

(SIGNATURE AND TITLE)

THIS _____ DAY OF _____ 20 _____

2ND LIEN _____ BY _____

(PRINT NAME)

(SIGNATURE AND TITLE)

THIS _____ DAY OF _____ 20 _____

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND THIS

THIS _____ DAY OF _____ 20 _____



CONTROL NUMBER

STATE TAX COMMISSION

The Mississippi State Tax Commission hereby certifies that on application duly made, the person named herein is registered by this office as the lawful owner of the vehicle described subject to the lien or liens of security interests as they subsequently be filed with the State Tax Commission. This certificate of title is issued pursuant to the Mississippi Motor Vehicle Title Law Section 63-21-1, Mississippi Code of 1972 and subject to the provisions thereof.

VOID IF ALTERED

Do Not Make Any Other Marks On Title

Veneice Barnett

From: Danny Selover <dselover@gautier-ms.gov>
Sent: Monday, March 31, 2014 2:13 PM
To: vbarnett@gautier-ms.gov
Attachments: 2011 push bumper and id cases.pdf; digital ally camera quote.pdf

Neice,

The camera in Gores crashed car, unit 19615 was a digital ally DVM500 serial number 01F440E3. HERE IS A QUOTE ON A SIMILAR CAMERA ALONG WITH A QUOTE FOR A PUSH BUMPER THAT WAS DESTROYED. I do believe everything else was salvageable

USAA CARLY CARTER ~~EQUIPMENT~~
(800) 531-8722 EXT. 74739 DAMAGED IN UNIT
\$ 7,779⁰⁰ PAYMENT

USAA WILL PURCHASE THE VEHICLE

(5-7 BUSINESS DAYS
FOR CHECK TO GET HERE) IF RENTAL NEEDED WOULD BE PAID UNTIL 4/11/14,
NEED TO RELOCATE VEHICLE WILL BE PICKED-UP
TODAY ^{WILL} CALL FIRST.

MAIL TITLE TO:

SIGN NAME AS IS ON BUSINESS CARD WITH
TITLE

INCLUDE BUSINESS CARD.

OVERNIGHT TITLE

Veneice Barnett

From: Heather Hunter <heather.Hunter@oldnationalins.com>
Sent: Wednesday, February 26, 2014 1:25 PM
To: vbarnett@gautier-ms.gov
Cc: jpugh@gautier-ms.gov; Vicki Smith (Vicki.Smith@foxeveryett.com)
Subject: 14-001445 City of Gautier

Hi Veneice, I wanted to let you know that I received a call back from Carly at USAA, claimant's insurance carrier and believe it or not, they have accepted liability on this case. I am really surprised cause when I talked to her last week, she said we were clearly at fault for hitting the rear of their insured's vehicle. She said today that she looked over this more and said their driver should've yielded to the right and not the left to our vehicle.

I had given her your# but she said it just kept ringing, I gave her your email as well

Jason, I also gave her your # also to get her in touch with Veneice.

Good news for us. Hoping they will reimburse you guys directly for the damages to City of Gautiers unit.

Thanks.

Heather Hunter
Claims Specialist
JWF Specialty Company/Old National Insurance
PO Box 40996
Indianapolis IN 46240
Phone#317-706-9824
Fax# 317-706-9924
heather.hunter@oldnationalins.com

Veneice Barnett

From: USAACLAIMS16826 <USAACLAIMS16826@usaa.com>
Sent: Wednesday, February 26, 2014 1:29 PM
To: VBARNETT@GAUTIER-MS.GOV
Subject: *DO NOT CHANGE SUBJECT FIELD* Confidential: Davis, Carly (PLF1822) - MR. WILLIAM DES JARDINS # 253 98 14 L/R # 19DOL: 02/04/2014

United Services Automobile Association

Ref: Davis, Carly (PLF1822) - MR. WILLIAM DES JARDINS # 253 98 14 L/R # 19DOL: 02/04/2014

We value your communication and are committed to keeping your information secure and confidential.
To ensure delivery: Reply only from this message and do not change the subject field.
To ensure privacy: Refrain from sending personal, medical, or financial information.

Ms. Barnett,

Thank you for your assistance today. If there is anything else you need please let me know. My contact is listed below for your reference.

Carly Carter

United Services Automobile Association
800-531-8722 ext: 4-4365

Venice Barnett

From: Heather Hunter <heather.Hunter@oldnationalins.com>
Sent: Thursday, February 20, 2014 8:08 AM
To: 'vbarnett@gautier-ms.gov'
Cc: Vicki Smith (Vicki.Smith@foxeveryett.com)
Subject: RE: 14-001445 City of Gautier vehicle/2008 Ford CRV Vin#79615/PHOTOS/DRIVER BILLY GORE

It appears that I am leaning toward denial out right against claimant driver. I have talked with our driver Billy Gore and I believe they are trying to track down a witness that was on scene and claimant has a duty to yield to an emergency vehicle with lights/sirens activated and appears that all other vehicles did yield except for her.

I will wait to see if USAA send over subrogation demand and we'll proceed from there.

Thanks.

From: Venice Barnett [<mailto:vbarnett@gautier-ms.gov>]
Sent: Wednesday, February 19, 2014 4:28 PM
To: Heather Hunter
Subject: RE: 14-001445 City of Gautier vehicle/2008 Ford CRV Vin#79615/PHOTOS/DRIVER BILLY GORE

Part 2 and USAA Insurance Contact information for Claims:

#USAA (8722
Phone: (210) 531-8722 or 1 (800) 531-8722

Mailing address: USAA (Claims Service)
P.O. Box 33490
San Antonio, TX 78265

Fax: 1 (800) 531-8669

Venice A. Barnett
Human Resources Generalist
City of Gautier
3330 Highway 90
Gautier, MS 39553
P: (228) 497-8000 Ext. 308
F: (228) 497-8028
Email: vbarnett@gautier-ms.gov
Website: www.gautier-ms.gov

From: Heather Hunter [<mailto:heather.Hunter@oldnationalins.com>]
Sent: Wednesday, February 19, 2014 6:45 AM
To: 'vbarnett@gautier-ms.gov'
Subject: RE: 14-001445 City of Gautier vehicle/2008 Ford CRV Vin#79615/PHOTOS/DRIVER BILLY GORE

Perfect. Thanks.

From: Venice Barnett [<mailto:vbarnett@gautier-ms.gov>]

Sent: Tuesday, February 18, 2014 5:28 PM

To: Heather Hunter

Subject: RE: 14-001445 City of Gautier vehicle/2008 Ford CRV Vin#79615/PHOTOS/DRIVER BILLY GORE

I will get these done for you tomorrow. Is that okay?

Venice A. Barnett

Human Resources Generalist

City of Gautier

3330 Highway 90

Gautier, MS 39553

P: (228) 497-8000 Ext. 308

F: (228) 497-8028

Email: vbarnett@gautier-ms.gov

Website: www.gautier-ms.gov

From: Heather Hunter [<mailto:heather.hunter@oldnationalins.com>]

Sent: Tuesday, February 18, 2014 10:17 AM

To: vbarnett@gautier-ms.gov

Subject: 14-001445 City of Gautier vehicle/2008 Ford CRV Vin#79615/PHOTOS/DRIVER BILLY GORE

Hi Venice, could you guys send us photos of this above noted vehicle?

Thanks.

Heather Hunter

Claims Specialist

JWF Specialty Company/Old National Insurance

PO Box 40996

Indianapolis IN 46240

Phone#317-706-9824

Fax# 317-706-9924

heather.hunter@oldnationalins.com

Veneice Barnett

From: Heather Hunter <heather.Hunter@oldnationalins.com>
Sent: Friday, February 07, 2014 11:29 AM
To: 'vbarnett@gautier-ms.gov'
Subject: RE: MNA434909024/ City of Gautier 2/5/14 APD loss

So no coverage?

From: Veneice Barnett [<mailto:vbarnett@gautier-ms.gov>]
Sent: Friday, February 07, 2014 12:27 PM
To: Heather Hunter
Cc: Vicki Smith
Subject: RE: MNA434909024/ City of Gautier 2/5/14 APD loss

Thank is correct.

Veneice A. Barnett
Human Resources Generalist
City of Gautier
3330 Highway 90
Gautier, MS 39553
P: (228) 497-8000 Ext. 308
F: (228) 497-8028
Email: vbarnett@gautier-ms.gov
Website: www.gautier-ms.gov

From: Heather Hunter [<mailto:heather.Hunter@oldnationalins.com>]
Sent: Friday, February 07, 2014 10:49 AM
To: Vicki Smith (Vicki.Smith@foxeveryett.com)
Cc: vbarnett@gautier-ms.gov
Subject: FW: MNA434909024/ City of Gautier 2/5/14 APD loss

Hi Vicki, I am the adjuster assigned to this claim. Claim#14-001445 involving City of Gautier driver, Billy Gore.

I have looked at the vehicle schedule and I am showing that this vehicle the 2008 Ford CRV Vin#79615 has Liability only? Is that correct. If so, we will leave claim open in case claimant tries to make a claim against us down the road.

Thanks.

From: Blair R. Libby
Sent: Thursday, February 06, 2014 3:07 PM
To: 'Vicki Smith'; Heather Hunter
Cc: Seth Graber
Subject: RE: MNA434909024/ City of Gautier 2/5/14 APD loss

Thanks. Ms. Hunter will attend to this.

Blair Libby, Liability Claims Manager
JWF Specialty Company/ Old National Insurance
600 East 96th Street, Ste. 425 | Indianapolis, IN 46240
P.O. Box 40996 | Indianapolis, IN 46240-0996

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From: Vicki Smith [<mailto:Vicki.Smith@foxeveryett.com>]
Sent: Thursday, February 06, 2014 12:49 PM
To: Blair R. Libby
Cc: Vicki Smith
Subject: MNA434909024 City of Gautier

Hi Blair,

Attached is a new loss notice for City of Gautier. Please advise adjuster's name/contact information and claim number when assigned.

Also, I will resume the claim duties for Fox Everett.

Traci is following up on the open claims before they are turned back over to me however you may want to mark your file that I will be the contact from this point forward.

Thanks,

Vicki



Vicki Smith
CL Account Manager/Claim Manager

Vicki.Smith@foxeveryett.com

12260 Intraplex Parkway direct line: (228) 897-6753
Gulfport, MS 39503 direct fax: (601) 607-5953
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**City of Gautier
ACCIDENT REPORT OF PROPERTY DAMAGE**

Today's Date: 02-04-14	Date of Damage: 02-04-14
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PERSONAL INFORMATION

Last Name: Gore		First Name: Billy		MI: W
Street Address: 7108 KNOXWOOD		City/State: Bixby MS		Zip Code:
Mailing Address: S/A/A		City/State: S/A/A		Zip Code:
Home #:	Mobile #: 228-282-4475	Email:	Fax #:	

DAMAGE QUESTIONNAIRE

(Please Attach photos, reports and provide witness information if applicable.)

Person Notified: Cooksey		Date Notified: 02-04-14	Time: 2044 ☐ AM ☒ PM	Any Witnesses: ☐ Yes ☐ No
Name of Witness:		Street Address:	City:	State:
Home #:	Mobile #:	Email:	Fax #:	
Property Damaged: (type, model, etc.) VIN# 2FAPF71V38X179615 FORD CROWN VICTORIA		Property Owner: CITY OF GAUTIER		Home #: Mobile #:

Owner's Mailing Address:		City:	State:	Zip Code:
Location which Damage or Accident Occurred:		Date of Accident/Damage:	Time:	Personal Injuries
GAUTIER VANCEAVE NEAR HIGH SCHOOL DRIVE		02-04-14	1929 ☐ AM ☒ PM	☒ Yes ☐ No

What were you doing when the damage occurred?	Time Work Day Began:
OFFICER GORE WAS RESPONDING TO AN EMERGENCY CALL	1800 PM ☐ AM ☐ PM

Describe the damage in detail. (Describe the events which resulted in damage. What happened and how it happened? Name only objects or substances involved and tell how they were involved. Give full details on all factors which led or contributed to the accident or exposure.)

OFFICER GORE WAS RESPONDING TO AN EMERGENCY CALL. A CIVILIAN VEHICLE YIELDED IMPROPERLY TO BLUE LIGHTS + SIREN BY PULLING LEFT INTO THE CENTER TURN LANE AND SWERVED BACK INTO THE PASSING LANE CAUSING COLLISION.

Describe Damage(s):	Estimated Amount of Damages: (Please attach a written estimate of damage(s) from an accredited source.)
CRASHED FRONT END	\$ Liability only

Submitted By: D. Welton	Date: 02-04-14
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FOR OFFICE USE ONLY

Department Head's Signature: [Signature]	Date: 2/6/2014
City Manager's Signature: Samantha D. Abell	Date: 2/10/14
Claim Processed By: [Signature]	Date: 2/6/2014

(NOTE: This form is to be processed by the City Manager's Office within 24 hours of the incident.)

[Signature]
HR DIRECTOR

GAUTIER POLICE DEPARTMENT

Call Number: 2014020125

	Date	Time	Location Address Information
Received	2/04/14	19:28:31	VALLYWOOD
Dispatched	2/04/14	19:29:18	GAUTIER
Enroute	2/04/14	19:29:54	
Arrived	2/04/14	19:29:25	Call Reported From: Telephone: (228) 497-2486
Under Control			VALLYWOOD
Completed			86
			Third Party:

Signal	S1	ACCIDENT
Reference Signal	S1	ACCIDENT
Actual Signal	S1	ACCIDENT

Extra Phone 1:	Extra Phone 2:
Citations Issued ☐ Weapon How Received:O	License No: Created: New

DISPOSITIONS/NOTIFIEDS

DISPOSITION: CRASH REPT

DISPOSITION: REPORT

NOTIFIED: EMS

Notes:

2012001190 02/04/2014 19:28:31: 2012001190 02/04/2014 19:27:49: unit involved
 2013001619 02/04/2014 19:38:47: collision depot enroute for police car
 2013001619 02/04/2014 19:39:02: collision will remain on top of list per pd 12
 2013001619 02/04/2014 19:39:19: all pro per owners req...1028 jhy289

Name:	Eqp. No.:	ID Number	Party	Dispatched	Enroute	Arrived	Completed
SAWYER, DON	234	2012001190	R				
SAWYER, DON	234	2012001190	D				
WELTON, DERRICK	12	2010000024	A	19:29:18		19:29:25	20:33:48
MARTIN, BILL	71	2010000094	B	19:29:51	19:29:54	19:29:55	20:33:46
ACADIAN AMBULANCE 1,	A1	2010000064	M	19:34:34	19:34:35	19:47:16	20:33:43
DENNIS, LETRANCE	236	2013001619	Z				
COLLISION DEPOT- 228-238-9455,	CD	2010000291	Z	19:46:23	19:46:28	20:32:35	20:33:34
ALL-PRO TOWING,	APT	2010000055	Z	19:46:26	19:46:29	20:32:37	20:33:49

STATE OF MISSISSIPPI
UNIFORM CRASH REPORT

Agency Number

3 0 0 5

Agency Case Number

2 0 1 4 0 2 0 4 3 0

Page

0 1

of

0 7

Agency Name

PASCAGOULA POLICE DEPT

G1. County

3 0

G2. Status Code

☒ C ☐ P ☐ U

G3. Reported Date (MM/DD/YYYY)

0 2 / 0 4 / 2 0 1 4

G4. Reported Time (2400)

1 9 3 5

Arrival Time (2400)

1 9 5 9

10-24 Time (2400)

2 0 5 5

G6. Vehicles

0 2

G7. Killed

0 0

G8. Injured

0 2

G9. Address Number

G10. Street Name

G A U T I E R V A N C L E A V E R D

G11. Hwy/County Road #

G12. Trafficflow Direction

☒ N ☐ E
☐ S ☐ W

G13. Int.

☐ Y
☒ N

G14. Distance

1 0 0 . 0 0

G15. Direction

☒ F ☐ N ☐ E
☐ S ☐ W

G16. Intersecting Street Name

R O L L I N G M E A D O W S R D

G17. Int. Hwy/County Road #

G18. City Name

P A S C A G O U L A

G19. Latitude

N 3 0 2 4 . 0 8 7

G20. Longitude

W 0 8 8 3 9 . 1 6 4

Crash with OMV in Road

- ☒ Rear end slow or stop
- ☐ Rear end turn
- ☐ Left turn same roadway
- ☐ Left turn cross traffic
- ☐ Right turn cross traffic
- ☐ Head on
- ☐ Sideswipe
- ☐ Angle
- ☐ Hit and run

Non-Crash in Road

- ☐ Overturn
- ☐ Jackknife
- ☐ Fell from vehicle
- ☐ Other

Fixed Object

- ☐ Bridge/Culvert
- ☐ Embankment/Ditch/Curb
- ☐ Guardrail/Median Barrier
- ☐ Tree
- ☐ Utility pole/tight support
- ☐ Other fixed object
- ☐ Sign Post
- ☐ Signal standard

Crash of MV in Road with

- ☐ Pedestrian
- ☐ Parked Vehicle
- ☐ Train
- ☐ Bicyclist
- ☐ Deer
- ☐ Animal (other than deer)

Non-Fixed Object

- ☐ Building/Other Structure
- ☐ Maint. Equip. - Not Moving
- ☐ Maint. Equip. - Moving
- ☐ Other non-fixed object

☒ Roadway

- ☐ Off-Roadway
- ☐ Median
- ☐ Roadside
- ☐ Shoulder
- ☐ Parking Lot
- ☐ Gate

☒ None

- ☐ Four-way Inter
- ☐ T - Intersection
- ☐ Crossover
- ☐ Driveway
- ☐ Five-point or more
- ☐ Off Ramp
- ☐ On Ramp
- ☐ Path/Trail
- ☐ RR Xing
- ☐ Traffic Circle/Round
- ☐ Y - Intersection

☒ City Street

- ☐ State Highway
- ☐ U.S. Highway
- ☐ County Road
- ☐ Parking Lot/Private Drive
- ☐ Interstate
- ☐ Off Road
- ☐ State Park

- ☐ Daylight
- ☒ Dark-Lit
- ☐ Dark-Unlit
- ☐ Dawn
- ☐ Dusk

G26. Road Condition

- ☒ Dry
- ☐ Wet
- ☐ Water
- ☐ Sand/Mud/Dirt/Oil/Gravel
- ☐ Ice
- ☐ Slush
- ☐ Snow

G27. Weather Condition (2)

- ☐ Clear
- ☐ Rain
- ☐ Cloudy
- ☐ High winds
- ☐ Blown Debris
- ☒ Fog/Smog/Smoke
- ☐ Sleet/Hail
- ☐ Snow

☒ Not Workzone Related

- ☐ Within Construction Zone
- ☐ Advance Warning Area

☒ None

- ☐ Intermittent or Moving Work
- ☐ Lane Closure
- ☐ Lane Shift/Crossover
- ☐ Shoulder/Median Work
- ☐ Utility

WITNESS(ES)

G30. First Name

M

Last Name

G31. Address

G32. Phone Number

G33. City

G34. State

G35. Zip Code

G36. Sex ☐ M ☐ F

G37. Age

G38. First Name

M

Last Name

G39. Address

G40. Phone Number

G41. City

G42. State

G43. Zip Code

G44. Sex ☐ M ☐ F

G45. Age

G46. Badge Number

1 1 5

G47. Investigating Officer Name (Please Print)

David Sanabria

G48. Officer Signature

David Sanabria

G49. Reviewing Badge Number

4 2 6 0

G50. Reviewing Officer Initials

S D

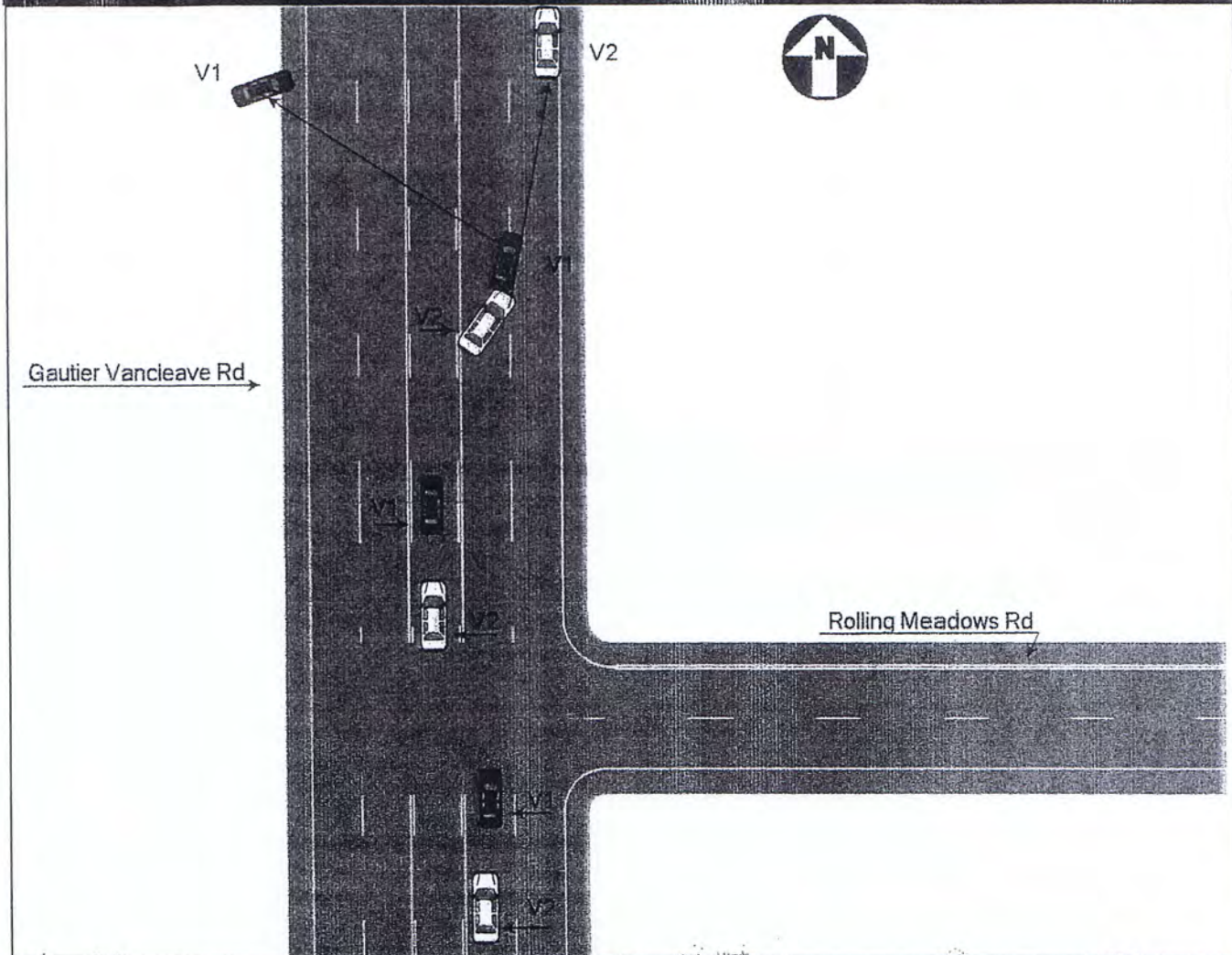
G51. Photos Taken

☒ Y ☐ N

G52. Photographer and Badge #

DAVID SANABRIA 115

N1. Collision Diagram



N2. Collision Narrative

V1 STATED SHE WAS IN THE LEFT HAND LANE GOING NORTH ON GAUTIER VANCLEAVE RD NEAR ROLLING MEADOWS RD. V1 STATED SHE SUDDENLY SAW BLUE LIGHTS FROM A POLICE CAR BEHIND HER. V1 SAID SHE TRIED TO MERGE INTO THE RIGHT HAND LANE BUT WAS UNABLE TO DUE TO TRAFFIC. V1 STATED SHE THEN MERGED INTO THE CENTER TURN LANE. V1 STATED THE POLICE VEHICLE ALSO MERGED INTO THE CENTER LANE AT THE SAME TIME AND STRUCK V1 IN THE REAR.

V2 STATED HE WAS GOING NORTH IN HIS PATROL CAR WITH BLUE LIGHTS AND SIRENS ON IN THE LEFT HAND LANE. V2 STATED HE WAS APPROACHING V1 IN THE LEFT HAND LANE. V2 STATED VEHICLES IN THE RIGHT HAND LANE YIELDED AND THE RIGHT HAND LANE WAS CLEAR FOR V1 TO MERGE INTO THE RIGHT LANE. V2 STATED HE THEN ATTEMPTED TO PASS V1 IN THE CENTER TURN LANE. V2 SAID V1 ALSO MERGED INTO THE CENTER TURN LANE IN FRONT OF HIM. V2 STATED HE APPLIED HIS BRAKES TO AVOID HITTING V1 AND TURNED RIGHT BACK INTO THE LEFT HAND LANE. V2 SAID V1 DID THE SAME. V2 STATED HE TRIED TO AVOID HITTING V1 AGAIN BY TRYING TO TURN INTO THE RIGHT HAND LANE BUT WAS UNABLE TO AND STRUCK V1 IN THE REAR.

PHOTOS OF THE ACCIDENT WERE TAKEN AT THE SCENE, BUT DUE TO THE FOG AND GLARE OF LIGHTS FROM VEHICLE TRAFFIC THE PHOTO'S ARE NOT CLEAR

MUCR Person/Occupant		VO. Veh. #		PO. Person #		Agency Number		Agency Case Number		Page 03 of 07	
		01		01		3005		2014020430			

P1. Person Type ☒ Driver ☐ Pedestrian ☐ Bicyclist ☐ Skater ☐ Other non-motorist ☐ Train Engineer ☐ Hit and Run Driver ☐ LE															
P2. Driver License# 800902612				P3. State MS		P4. Driver's License Class Regular Operator ☒ Regular Operator ☐ A ☐ Motorcycle ☐ B ☐ Class D (D-S only) ☐ C				P22. Safety Equip. (2) ☒ Shoulder & Lap Belt ☐ None ☐ Lap Belt ☐ Automated Restraint ☐ Shoulder Belt ☐ Child Safety Seat ☐ Helmet					
P5. DOB (MM/DD/YYYY) 03 / 04 / 1963				P6. First Name CHRISTINA				P7. Last Name DEJARDINS				P23. Location ☐ None ☐ Complaint of Pain ☐ Moderate ☐ Life Threatening ☐ Killed			
P8. Address 1704 SEACREST DR				P9. Phone Number 2282090470				P12. DL Status ☒ Valid ☐ Suspended - DUI ☐ No license ☐ Learner Permit ☐ Expired ☐ Improper DL ☐ Suspended ☐ Other				P24. Sex ☐ M ☒ F			
P10. City GAUTIER				P11. State MS		P11. Zip Code 39553				P25. Race ☒ White ☐ Hispanic ☐ Black ☐ Other					
P13. Offense ☐ Y ☐ N ☐ P				P14. Offense ☐ Not Transported ☐ Police ☐ Hearse ☐ EMS ☐ Private Vehicle				P17. EMS Agency Code				P18. Medical Facility Code			
☐ No Defects Apparent ☐ Unknown ☐ Hit and Run ☐ Drinking - Not impaired ☐ Drinking - Impaired ☐ Fell Asleep/Fainted/Fatigue				☐ Obviously Intoxicated ☐ Physical Impairment ☐ Affected by Exhaust Fumes ☐ Using Drugs - Impaired ☐ Using Drugs - Not Impaired ☐ Pending Lab Results				☐ Unknown ☐ Entering/Crossing Roadway ☐ Walking/running/playing/cycling ☐ Working				☐ Pushing vehicle ☐ Approaching/leaving vehicle ☐ Playing/working on vehicle ☐ Standing			
☐ No Apparent Improper Driving ☐ Failed to Yield Right of Way ☐ Following Too Closely ☐ Speed Too Fast For Conditions ☐ Driving Under The Influence ☐ Animal on Roadway ☐ Faulty Equipment ☐ Exceeded Lawful Speed ☐ Improper Passing/Overtaking				☐ Made Improper Turn ☐ Left of Center ☐ Failure to keep proper lane/Run off road ☐ Avoidance ☐ Drove on Wrong Side of Road ☐ Fatigued/Asleep ☐ Illegally Crossing Median ☐ Improper Lane Change ☐ Lying and/or illegally in roadway				☐ Not Visible (Dark Clothing) ☐ Operating Defective Equipment ☐ Passed Stop Sign ☐ Pedestrian Actions ☐ Ran Red Light ☐ Roadway Defects ☐ Visibility Obstructed ☐ Improper Backing ☒ See Crash Description				P26. Status ☐ Deployed - Front ☒ Not Deployed ☐ Deployed - Side ☐ No Airbag ☐ Deployed - Both			
P27. Alcohol Test Information ☒ None ☐ Serum ☐ Blood ☐ Urine ☐ Breath				P28. Drug Test Information ☒ None ☐ Serum ☐ Blood ☐ Urine ☐ None given ☐ Test given, pending ☐ Test refused ☐ Test given				P29. Cellular Phone In Use? ☐ Y ☒ N							

C0. Vehicle # 01		01. First Name DYLAN		M Last Name DESJARDINS		02. Address 1704 SEACREST DR		03. City GAUTIER		04. State MS		05. Unborn Child ☐	
06. Sex ☒ M ☐ F		07. Race ☒ White ☐ Hispanic ☐ Black ☐ Other		08. Age 16		09. Education ☐ M ☒ N ☐ Not ☐ Y ☐ Y ☐ Partially ☐ Totally		10. Election ☐ Not ☐ Partially ☐ Totally		11. EMS Agency Code		12. Medical Facility Code	
☐ Front-Driver ☐ 3rd-middle ☐ Front-Middle ☐ 3rd-right ☒ Front-right ☐ Sleeper of Truck Cab ☐ 2nd-left ☐ Encl. Pass./Cargo Area ☐ 2nd-middle ☐ Unencl. Pass./Cargo Area ☐ 2nd-right ☐ Riding on Exterior ☐ 3rd-left ☐ Towed Vhcl./Trailer		13. Safety Equip. (2) ☒ Shoulder and Lap Belt ☐ None ☐ Lap Belt ☐ Automated Restraint ☐ Shoulder Belt ☐ Child Safety Seat ☐ Helmet		14. Airbag ☐ None ☐ Life Threatening ☐ Complaint of Pain ☐ Deployed - Front ☒ Not Deployed ☐ Moderate ☐ Killed ☐ Deployed - Side ☐ No Airbag ☐ Deployed - Both									

C0. Vehicle # 01		01. First Name MADISON		M Last Name CREEEL		02. Address 1906 WOODVILLE LN		03. City GAUTIER		04. State MS		05. Unborn Child ☐	
06. Sex ☐ M ☒ F		07. Race ☒ White ☐ Hispanic ☐ Black ☐ Other		08. Age 15		09. Education ☐ M ☒ N ☐ Not ☐ Y ☐ Y ☐ Partially ☐ Totally		10. Election ☐ Not ☐ Partially ☐ Totally		11. EMS Agency Code		12. Medical Facility Code	
☐ Front-Driver ☐ 3rd-middle ☐ Front-Middle ☐ 3rd-right ☐ Front-right ☐ Sleeper of Truck Cab ☐ 2nd-left ☐ Encl. Pass./Cargo Area ☐ 2nd-middle ☐ Unencl. Pass./Cargo Area ☒ 2nd-right ☐ Riding on Exterior ☐ 3rd-left ☐ Towed Vhcl./Trailer		13. Safety Equip. (2) ☒ Shoulder and Lap Belt ☐ None ☐ Lap Belt ☐ Automated Restraint ☐ Shoulder Belt ☐ Child Safety Seat ☐ Helmet		14. Airbag ☐ None ☐ Life Threatening ☐ Complaint of Pain ☐ Deployed - Front ☒ Not Deployed ☐ Moderate ☐ Killed ☐ Deployed - Side ☐ No Airbag ☐ Deployed - Both									

MUCR Vehicle		V0. Vehicle 01	V1. Total Occupants 04	Agency Number 3005	Agency Case Number 2014020430	Page 04 of 07	
Vehicle Information					Owner Information		
V. VIN 4 A 3 A K 2 4 F 3 6 E 0 0 8 4 7 9 V2. State MS V3. Year 2014 V3a. Non-Expiring ☐ V4. License Plate Number JHY 289 V9. Damage ☒ H ☐ L ☐ N V5. Make MITSUBISHI V6. Model Year 2006 V10. Speed Zone 40 V7. Vehicle Model ECLIPSE V8. Vehicle Color ORAN V11. Est. Speed 40					V12. Owner Name CHRISTINA C DEJARDINS V13. Address 1704 SEACREST DR V14. City GAUTIER V15. State MS V16. Zip Code 39553 V17. No Proof of Insurance ☐ V18. Insurance Company Name USAA V19. Policy Number 00253981471020		
Collision w/ Person, Vehicle/Non-fixed Object 1 ☐ 2 ☐ 3 ☐ 4 ☐ Animal ☐ Bicyclist ☐ Maintenance Equip. ☐ Moving Vehicle ☐ Parked Vehicle ☐ Pedestrian ☐ Train ☐ Slowing Vehicle ☐ Stopped Vehicle in Road ☐ Other Moveable Object		Non-Collision 1 ☐ 2 ☐ 3 ☐ 4 ☐ Cargo Loss/Shift ☐ Crossover ☐ Equipment Failure ☐ Fell/Jump from Vehicle ☐ Fire/Explosion ☐ Immersion ☐ Jackknife ☐ Median/Centerline ☐ Thrown/Falling Object ☐ Off roadway/Left ☐ Off roadway/Right ☐ Overturn/Rollover ☐ Unit Separation ☐ Over Correcting/Steering ☐ Downhill runaway		Collision w/ Fixed Object 1 ☐ 2 ☐ 3 ☐ 4 ☐ Attenuator/Cushion ☐ Bridge Structure ☐ Culvert ☐ Curb ☐ Ditch ☐ Embankment ☐ Fence ☐ Guardrail ☐ Mailbox ☐ Median Barrier ☐ Post/Pole/Support ☐ Tree ☐ Other Fixed Object		V20a. Vehicle Property V20b. Damaged Property V21. Vehicle Action V20c. State Property V20d. State Property Damaged (Select all that apply): ☐ Signage ☐ Cable Barrier ☐ Signals ☐ Concrete Barrier ☐ Lighting ☐ Other Concrete Structure ☐ Guardrail ☐ Other (See Narrative) ☐ Going Straight ☐ Avoidance ☐ Making Left Turn ☒ Lane Change ☐ Stopped ☐ Leaving Parking ☐ Slow/Stop in Road ☐ Overtaking/Passing ☐ Parked ☐ Parking Position ☐ Backing ☐ Making U Turn ☐ Making Right Turn ☐ In Tow	
V22. Vehicle Type ☒ Passenger Car ☐ Bus ☐ Pickup Truck ☐ Truck/Tractor/Trailer(s) ☐ SUV ☐ Farm Tractor ☐ Van/Stationwagon ☐ Farm Equipment ☐ PkVeh Towing Trailer ☐ Emergency Vehicle ☐ Motorcycle ☐ Other ☐ RV ☐ Unknown Truck ☐ ATV ☐ Train		V23. Initial Contact ☐ School (Public/Private) ☐ Charter ☐ Transit ☐ Intercity ☐ Other		V24. Direction of Travel 		V25. Bikeway Type ☒ None ☐ Right only ☐ Left Only ☐ Both Sides ☐ Separate ☐ Signed	
V26a. Hazmat Placard/Cargo? ☐ Yes ☒ No ☒ Channel-Painted ☐ Officer ☐ Channel-Physical ☐ RR Flashing Signal ☐ Flag Person ☐ RR Signal & Gate ☐ Flashing Signal (Red) ☐ Signal ☐ Flashing Signal (Yellow) ☐ Stop Sign ☐ No Passing ☐ Railroad Sign ☐ None ☐ Yield Sign		V27. Device Functioning? ☒ Yes ☐ No ☒ Straight/Level ☐ Bridge ☐ Intersect two roads ☐ Private Drive ☐ Straight/Grade ☐ Curve/Hillcrest ☐ Curve/Level ☐ Crossover ☐ Straight/Hillcrest ☐ Begin/End Divided Road ☐ Curve/Grade ☐ One-Way		V28. Road Character ☐ 2 Lane ☐ 3 Lane ☒ 4+ Lane ☐ Frontage/Ramp ☐ Parking Lot ☐ One Way ☐ 1 Lane ☐ Unpaved V30. Divided? ☐ Yes ☒ No V31. Center Turn Lane? ☒ Yes ☐ No		V29. Road Surface Type ☒ Asphalt ☐ Concrete ☐ Dirt ☐ Gravel ☐ Other - See Narrative	
V33. Towed? ☒ Yes ☐ No V33a. Due to Disabling Damage? ☒ Yes ☐ No V34. Authority: ☒ Owner ☐ Police ☐ Other		V35. Towed by: ALL PRO					
Commercial Vehicle							
C1. Carrier ID Number: C2. Authority: ☐ US DOT ☐ State ☐ Mexico ☐ MC ☐ Canada		C10. Commodity Hauled:					
C3. Carrier Name:		C11. Placard ID: C12. HAZMAT Released: ☐ Yes ☐ No					
C4. Carrier Address:		☐ Passenger Car (only if has HM Placard) ☐ Truck/Tractor(s) (Single-Unit Truck with Trailer(s)) ☐ Light Truck (only if has HM Placard) ☐ Truck/Tractor (Bobtail) ☐ Bus (seats 9-15 incl. driver) ☐ Truck/Semi-Trailer (one trailer) ☐ Bus (seats 16 or more, incl. driver) ☐ Tractor/Trailers (two trailers) ☐ Single-Unit Truck (2 axles, 6 tires) ☐ Tractor/Triples (three trailers) ☐ Single-Unit Truck (3 or more axles) ☐ Other Heavy Truck (> 10,000 lbs)					
C5. City: C6. State: C7. Zip Code:		C14. City Types: ☐ Intrastate ☐ Not in Commerce - Other Truck or Bus ☐ Interstate ☐ Not in Commerce - Government ☐ Other Operations/Not Specified					
C8. GVWR/GCWR ☐ 10,000 lbs or less ☐ 10,001 lbs to 26,000 lbs ☐ Greater than 26,000 lbs		C9. Cargo Body Type ☐ Auto transporter ☐ Cargo tank ☐ Pole ☐ Bus (seats 9-15 incl. driver) ☐ Flatbed ☐ Log ☐ Bus (seats 16 or >, incl. driver) ☐ Garbage/refuse ☐ Dump ☐ Vehicle Towing Motor Vehicle ☐ Intermodal ☐ Other ☐ Van/enclosed box ☐ Concrete Mixer ☐ None ☐ Grain/chips/gravel					

MUCR Vehicle		V0. Vehicle	V1. Total Occupants	Agency Number		Agency Case Number		Page		of	
02		01	3005	2014020430		06		07			
Vehicle Information											
V. VIN: 2FAFP71V38X179615											
V2. State		V3. Year		V3a. Non-Expiring		V4. License Plate Number		V9. Damage		V10. Speed Zone	
MS				☒		G47331		H L N		40	
V5. Make		V6. Model Year		V7. Vehicle Model		V8. Vehicle Color		V11. Est. Speed		V17. No Proof of Insurance	
FORD		2008		CROWN VICT		WHIT		60		☐	
Owner Information											
V12. Owner Name: CITY OF GAUTIER											
V13. Address: 3330 HWY 90											
V14. City		V15. State		V16. Zip Code		V18. Insurance Company Name		V19. Policy Number			
GAUTIER		MS		39553		CITY OF GAUTIER		123456			
Collision w/ Person, Vehicle/Non-fixed Object											
V20. Sequence of Events											
Collision w/ Person, Vehicle/Non-fixed Object											
Non-Collision											
Collision w/ Fixed Object											
Vehicle Damaged/Damaged State Property?											
State Property Damaged (Select all that apply):											
V21. Vehicle Action											
V22a. Hazmat Placard/Cargo?											
V22b. Bus Use											
V23. Initial Contact											
V24. Direction of Travel											
V25. Roadway Type											
V26. Road Surface Type											
V27. Device Functioning?											
V28. Road Character											
V29. Roadway Type											
V30. Divided?											
V31. Center Turn Lane?											
V32. Road Surface Type											
V33. Towed?											
V33a. Due to Disabling Damage?											
V34. Authority:											
V35. Towed By:											
Commercial Vehicle											
C1. Carrier ID Number:											
C2. Authority:											
C3. Carrier Name:											
C4. Carrier Address:											
C5. City:											
C6. State:											
C7. Zip Code:											
C8. GVWR/GCWR:											
C9. Cargo Body Type:											
C10. Commodity Hauled:											
C11. Placard ID:											
C12. HAZMAT Released:											
C13. Other Types:											

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 107-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from Civil Service Meetings held January 9, 2014; February 13, 2014; and March 13, 2014 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

MINUTES
Gautier Civil Service Commission
January 9, 2014

The meeting was called to order by Commissioner Mansfield in the Gautier Municipal Building Council Chambers at 6:00 p.m. on January 9, 2014. Those present were Commissioners Doug Mansfield, Susan Parol and Jason D. Pugh, HR Director. ABSENT: Phil Torjusen, Commissioner

The agenda was as follows:

AGENDA
Civil Service Commission
January 9, 2014
6:00 p.m.

1. Approve Agenda Order
Motion _____ Second _____ AYES: _____ NAYS: _____
2. Approve Minutes for CSC Meetings held December 12, 2013.
Motion _____ Second _____ AYES: _____ NAYS: _____

(Please consider one motion to receive items 3 thru 4)

3. Receive Personnel Order: Probationary Appointment/Robert J. Burig/Police Officer/effective January 6, 2014
4. Receive Personnel Order: Probationary Appointment/Anthony A. Johnson/Police Officer/effective January 6, 2014

ITEMS 3 THRU 4

- Motion _____ Second _____ AYES: _____ NAYS: _____
5. Approve Eligibility List for Police Officer Group #1/posted November 13 thru December 5, 2013.
Motion _____ Second _____ AYES: _____ NAYS: _____
 6. Other Business.
 7. Adjourn meeting until February 13, 2013 at 6:00 p.m.

Motion was made by Parol, seconded by Mansfield, to approve agenda order; and the following vote was recorded:

AYES: Doug Mansfield and Susan Parol
NAYS: None
ABSENT: Phil Torjusen

Motion carried.

Motion was made by Parol, seconded by Mansfield, to approve the minutes of the Civil Service Meeting held December 12, 2013; and the following vote was recorded:

AYES: Doug Mansfield and Susan Parol
NAYS: None
ABSENT: Phil Torjusen

Motion carried.

Motion was made by Parol, seconded by Mansfield, to receive items 3 thru 4; and the following vote was recorded:

AYES: Doug Mansfield and Susan Parol
NAYS: None
ABSENT: Phil Torjusen

Motion carried.

Motion was made by Parol, seconded by Mansfield, to approve the Eligibility List for Police Officer Group #1 posted November 13 thru December 5, 2013; and the following vote was recorded:

AYES: Doug Mansfield and Susan Parol
NAYS: None
ABSENT: Phil Torjusen

Motion carried.

There being no further business, the meeting was adjourned until February 13, 2014, at 6:00 p.m.

APPROVED:


Chairman


Commissioner

MINUTES
Gautier Civil Service Commission
February 13, 2014

The meeting was called to order by Commissioner Mansfield in the Gautier Municipal Building Council Chambers at 6:00 p.m. on February 13, 2014. Those present were Commissioners Doug Mansfield, Susan Parol, Phil Torjusen; and Jason D. Pugh, HR Director and Fire Chief Robert O. Jones.

The agenda was as follows:

AGENDA
Civil Service Commission
February 13, 2014
6:00 p.m.

1. Approve Agenda Order
Motion_____ Second_____ AYES: _____ NAYS: _____
2. Approve Minutes for CSC Meetings held January 9, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____

(Please consider one motion to receive items 3 thru 15)

3. Receive Personnel Order: Probationary Appointment/John M. Burkes/Police Officer/effective January 25, 2014
4. Receive Personnel Order: Probationary Appointment/Nickolas Crocker/Detective/effective January 25, 2014
5. Receive Personnel Order: Probationary Appointment/Sandra M. Meaker/Dispatcher/effective February 10, 2014
6. Receive Personnel Order: Probationary Appointment/Omar Ware/Firefighter/effective February 10, 2014
7. Receive Personnel Order: Permanent Appointment/Nancy A. Lebhart/Deputy Court Clerk/effective February 24, 2014
8. Receive Personnel Order: Termination of Employment/Brian D. Tames/Police Officer/effective January 13, 2014
9. Receive Personnel Order: Termination of Employment/Brian L. Gipson/Firefighter/effective January 25, 2014
10. Receive Personnel Order: Termination of Employment/Hope F. Merrell/Dispatcher/effective January 23, 2014
11. Receive Vacancy Announcement: Dispatcher/posted February 4 thru March 6, 2014
12. Receive Vacancy Announcement: Police Officer/Open Posting
13. Receive Vacancy Announcement: Firefighter/Open Posting
14. Receive Schedule of Authorized Positions (SAP) and Organization Chart approved by City Council February 4, 2014.
15. Receive Vacancy Status Report as of February 7, 2014.

ITEMS 3 THRU 15

- Motion_____ Second_____ AYES: _____ NAYS: _____
16. Approve Eligibility List for Firefighter Open Posting Group #2/posted November 18, 2013 thru January 2, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 17. Approve Eligibility List for Police Officer Open Posting Group #2/posted December 6, 2013 thru January 2, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 18. Approve Eligibility List for Firefighter Open Posting Group #3/ January 3 thru February 6, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 19. Approve Eligibility List for Police Officer Open Posting Group #3/ January 3 thru February 6, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 20. Approve Master Register for Police Officer Open Posting Group #1/Test Date: January 6, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____

21. Induct the following employee who has successfully completed probation into Civil Service:

Nancy A. Lebhart

Deputy Court Clerk

Motion _____ Second _____ AYES: _____ NAYS: _____

22. Other Business.

23. Adjourn meeting until March 13, 2014 at 6:00 p.m.

Motion was made by Parol, seconded by Torjusen, to approve agenda order; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to approve the minutes of the Civil Service Meeting held January 9, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Mansfield, to receive items 3 thru 15; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to approve the Eligibility List for Firefighter Open Posting Group #2 posted November 18, 2013 thru January 2, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Mansfield, to approve the Eligibility List for Police Officer Open Posting Group #2 posted December 6, 2013 thru January 2, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to approve the Eligibility List for Firefighter Open Posting Group #3 posted January 3 thru February 6, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Torjusen, to approve the Eligibility List for Police Officer Open Posting Group #3 posted January 3 thru February 6, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to approve the Master Register for Police Officer Open Posting Group #1/ Test Date: January 6, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Mansfield, to induct the following employee who has successfully completed their probation into Civil Service:

Nancy A. Lebhart Deputy Court Clerk

; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

In other business, Fire Chief Robert O. Jones and HR Director, Jason D. Pugh, discussed the continuation of open postings to assist both the Fire Department and Police Department in recruiting Firefighters and Police Officers for an additional period of ninety (90) days at which the Civil Service Commission will review its progress. Commissioner Parol requested that in Chief Elbin's absence, that we call him to determine if he would like to rescind the waiver granted October 31, 2013 which lowered the passing score of Police Officer candidates to 60%. Veneice Barnett, HR Generalist contacted Chief Elbin who acknowledged that he would like to return to the original passing score of 70%.

Fire Chief Robert O. Jones presented his request for the Civil Service Commission to authorize the use of the following promotional process for the hiring a Deputy Fire Chief/Fire Marshall:

Gautier Fire Department Promotional Process (Deputy Fire Chief)

Each candidate meeting the eligibility requirements to participate in the promotional process will be evaluated during five (5) exercises. An assessment panel consisting of people, who are independent of the Gautier Fire Department, will evaluate each candidate. The Chief of the Gautier Fire Department may appoint any number of people to assist in the facilitation of the process. The facilitators will not participate in the evaluation of the candidates, and will not influence the candidates or the assessment panel.

Each candidate will be advised of the process at least two (2) weeks prior to the assessment and given the dates and time of the information release and the assessment date and time. The candidate will be given a copy of the promotional process criteria which explains each exercise, the evaluation process, and any reading material needed. The candidate will know that they have assignments prior to the information release, but the candidate will not know what the assignments are. The candidate will need to know city and departmental policies, procedures, and standard practices and well as the fire service as a whole. The candidate will be required to develop and prepare Power Points, Training Classes, Budget Plans, Action Plans for Fire Scenarios, and be prepared to debate Fire Service Related Subjects with evaluators. The candidate will have four-eight (48) hours to prepare and complete assignments prior to the scheduled interview.

Assessment Process: 95%

Seniority: 5%

Assignments and Exercises:

- 1 **Self-Presentation:** Candidates will present a presentation on their firefighting career. Ten (10) minutes. Twenty (20) Points.
- 2 **Debate an Unknown Topic:** Candidates shall discuss the pros and cons of an unknown topic as it relates to the fire service and The Gautier Fire Department. Ten (10) minutes. Fifteen (15) Points.
- 3 **Fiscal Budget Planning:** Candidates shall demonstrate their knowledge of Fiscal Planning and Budget Planning as it relates to the fire service. Ten (10) minutes. Twenty (20) Points.
- 4 **Training Abilities:** Candidates shall present a class overview of a specified fire department related subject. Ten (10) minutes. Twenty (20) Points.
- 5 **Inbox Scenario:** Candidates shall prepare a critical action plan when given a prepared scenario. Fifteen (15) minutes. Twenty (20) Points.

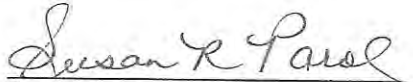
Assessment date: TBA

after reviewing and discussing Chief Jones' request, and the request of Chief Elbin to return the Police Officer written examination passing score to 70%; the Civil Service Commission had no additional comments and authorized Chief Jones to use the Deputy Fire Chief promotional process as presented to the Commission and for the Police Officer written examination score to return to 70% as stated in Rule 7, Section 7.2.3.

There being no further business, the meeting was adjourned until March 13, 2014, at 6:00 p.m.

APPROVED:


Chairman


Commissioner

MINUTES
Gautier Civil Service Commission
March 13, 2014

The meeting was called to order by Commissioner Mansfield in the Gautier Municipal Building Council Chambers at 6:00 p.m. on March 13, 2014. Those present were Commissioners Doug Mansfield, Susan Parol, Phil Torjusen; and Jason D. Pugh, HR Director and Fire Chief Robert O. Jones.

The agenda was as follows:

AGENDA
Civil Service Commission
March 13, 2014
6:00 p.m.

1. Approve Agenda Order
Motion_____ Second_____ AYES: _____ NAYS: _____
2. Approve Minutes for CSC Meetings held February 13, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____

(Please consider one motion to receive items 3 thru 8)

3. Receive Personnel Order: Probationary Appointment/Bradley E. Rayborn/Firefighter/effective February 24, 2014
4. Receive Personnel Order: Permanent Appointment/Lawrence M. Sovell III/Firefighter/effective February 5, 2014
5. Receive Personnel Order: Termination of Employment/Barbara D. Logan/Planning Technician/effective February 10, 2014
6. Receive Personnel Order: Termination of Employment/Joseph E. Hurd Jr./Dispatcher/effective February 20, 2014
7. Receive Vacancy Announcement: City Planner/posted March 6 thru April 3, 2014
8. Receive Schedule of Authorized Positions (SAP) and Organization Chart approved by City Council March 4, 2014.

ITEMS 3 THRU 8

- Motion_____ Second_____ AYES: _____ NAYS: _____
9. Approve Eligibility List for Dispatcher/posted February 4, 2014 thru March 6, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 10. Approve Master Register for Firefighter Open Posting Group #2/Test Date: March 3, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 11. Approve Master Register for Police Officer Open Posting Group #2/ Test Date: March 3, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 12. Approve Master Register for Firefighter Open Posting Group #3/Test Date: March 5, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 13. Approve Master Register for Police Officer Open Posting Group #3/Test Date: March 5, 2014.
Motion_____ Second_____ AYES: _____ NAYS: _____
 14. Induct the following employee who has successfully completed probation into Civil Service:

Lawrence M. Sovell III Firefighter

Motion_____ Second_____ AYES: _____ NAYS: _____
 15. Other Business.
 16. Adjourn meeting until April 10, 2014 at 6:00 p.m.

Motion was made by Torjusen, seconded by Parol, to approve agenda order; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Torjusen, to approve the minutes of the Civil Service Meeting held February 13, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to receive items 3 thru 8; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Torjusen, to approve the Eligibility List for Dispatcher/posted February 4, 2014 thru March 6, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to approve the Master Register for Firefighter Open Posting Group #2/ Test Date: March 3, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Torjusen, to approve the Master Register for Police Officer Open Posting Group #2/ Test Date: March 3, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to approve the Master Register for Firefighter Open Posting Group #3/ Test Date: March 5, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Parol, seconded by Torjusen, to approve the Master Register for Police Officer Open Posting Group #3/ Test Date: March 5, 2014; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

Motion was made by Torjusen, seconded by Parol, to induct the following employee who has successfully completed their probation into Civil Service:

Lawrence M. Sovell III Firefighter

; and the following vote was recorded:

AYES: Doug Mansfield, Susan Parol and Phil Torjusen
NAYS: None

Motion carried.

There being no further business, the meeting was adjourned until April 10, 2014, at 6:00 p.m.

APPROVED:


Chairman


Commissioner

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 108-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of the Life Care Plus Program (EAP) contract between Singing River Services and the City of Gautier is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Jason Pugh, Human Resources Director
Date: April 7, 2014
Subject: Singing River Services – Life Care Plus Program (EAP) Contract

REQUEST:

The Human Resources Division requests City Council approval to renew the contracted services of the Life Care Plus Program (EAP) between Singing River Services and City of Gautier.

BACKGROUND:

The EAP Contract was first approved on April 6, 2004 by City Council and has been part of the City of Gautier's Wellness Benefit Program for employees and their families. During 2013 we had approximately three (3) employees who inquired and/or utilized at least one (1) of the services provided in the contract and expect that more employees will need these services for 2014 – 2015 due to an increase of major life changes and events.

DISCUSSION:

The Life Care Plus Program (EAP) essentially provides our employees and/or their families with short-term counseling services. This program is designed to assist us in managing and resolving employee problems such as:

- Poor Job Performance
- Absenteeism- Employees missing work because they must address a life issue they are experiencing.
- On-the-job accidents
- Employee/Employer Relations
- Presenteeism- Employees show up to work but are distracted by a life issue they are going through and can also be distracting to others.
- Psychological Evaluations (Fitness for Duty)
- 24/7 Emergency Crisis Services
- Substance Abuse/Chemical Dependency
- Mental Health Treatment
- Face-to-Face Counseling Sessions (6 sessions)

FINANCIAL IMPACT:

None. This is a FY 2014 budgeted expense.

RECOMMENDATION:

The Human Resources Department recommends that City Council approve the attached order authorizing the services of the Life Care Plus Program or EAP contract which has been reviewed by City Attorney, Josh Danos and is legally sufficient.

ATTACHMENT(S):

EAP Contract for April 14, 2014 – April 14, 2015



SINGING RIVER SERVICES

3407 Shamrock Court
Gautier, MS 39553



Phone (228) 497-0690

Fax (228) 497-0794

Satellites:

57 Industrial Park Road
Lucedale, MS 39452
(601) 947-4274
Fax (601) 947-4275

Substance Abuse:

Stevens Center
4905 Telephone Road
Pascagoula, MS 39567
(228) 769-1280
Fax (228) 696-9119

McClamroch Center
2602 Criswell Street
Pascagoula, MS 39567
(228) 769-8054

Developmental Disabilities:

Singing River Industries
2900 N. Dolphin Dr.
Gautier, MS 39553
(228) 497-9468
Fax (228) 497-9471

Georco Industries
101-B Industrial Park Road
Lucedale, MS 39452
(601) 947-4855
Fax (601) 947-4225

Clubhouses:

Outreach Clubhouse
1916 Ladnier Rd.
Gautier, MS 39553
(228) 497-6940
Fax (228) 497-6856

Center for Encouragement
94 Cowart Street
Lucedale, MS 39452
(601) 947-7110
Fax (601) 947-8812

Group Homes:

D.D. Group Home
Eddie DiSanti
3850 Dolphin Drive
Gautier, MS 39553
(228) 522-0505
Fax (228) 522-0505

Children's Services
4507 McArthur Street
Pascagoula, MS 39567
(228) 696-0030
Fax (228) 712-2783

Ocean Springs Office
15808 Lemoyne Blvd.
Biloxi, MS 39532
(228) 392-7442
Fax (228) 392-7561

Emergency Services:

(228) 497-0690

March 26, 2014

City of Gautier
3330 Highway 90
Gautier, MS 39553

To Whom it May Concern:

Enclosed is the EAP contract for Singing River Services and City of Gautier. The contract is for the period April 14, 2014 to April 14, 2015. After reviewing, if there are no questions, please sign and return to us at your convenience.

If you have any questions, please contact me at (228) 497-0428 or by email at bfenech@singingriverservices.org.

Sincerely:

Beth Fenech, M.S. CMHT, CAT

Beth Fenech, M.S, CMHT, CAT
Clinical Director

Cc: Dr. Sherman F. Blackwell, II

PROPOSAL
FOR
LIFE CARE PLUS SERVICES

THIS AGREEMENT, made the ____ day of _____ between Singing River Mental Health/Mental Retardation services, Region XIV, A.K.A. Singing River Services (the provider), and the CITY OF GAUTIER, (the Subscriber).

RECITALS

WHEREAS, SINGING RIVER SERVICES is a provider of mental health services for Region XIV whose general objective is to identify, assess, and treat mental health problems.

WHEREAS, the Provider has main facilities at 3407 Shamrock Court, Gautier, Mississippi 39553, as well as branch offices covering Jackson and George Counties.

WHEREAS, for the convenience and appearance of improved confidentiality for beneficiaries, the Provider will contract Assessment and Counseling Services during evening hours by appointment.

WHEREAS, the Provider recognizes the need to assist employers such as “the Subscriber” in managing and resolving employee problems such as poor job performance, absenteeism, employee/employer relations, health insurance abuse, and on-the-job accidents.

WHEREAS, the Provider has developed an employer/employee benefit program (the “Life Care Plus Program” or “EAP”) designed to identify and provide counseling for employees and dependents who have personal problems that may contribute to unacceptable job performance.

WHEREAS, the Subscriber employs approximately 130 employees as of the date of this agreement and the Subscriber wants to utilize the Life Care Plus Program.

WHEREAS, the Subscriber’s intention is to make available to its employees, their dependents and/or family members (collectively “Beneficiaries”) who are participating in, or, who are eligible to participate in the Subscriber’s self-funded Life Care Plus Program, a range of substance abuse/chemical dependency and mental health treatment services.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. PROVIDER'S OBLIGATION:

The PROVIDER will use its best efforts to provide the following services ("EAP Services") from April 14, 2014 to April 14, 2015 (the "Contract Period") for beneficiaries.

A. General Program Development Services:

1. Emergency Crisis Services: The Provider agrees to provide an "emergency help line" telephone consultation service operated twenty-four (24) hours per day and seven (7) days per week. Normal EAP counseling hours are 8:00 a.m. – 5:00 p.m., Monday through Friday.
2. Arranging for Services: The Provider agrees to provide EAP counselor for face-to-face confidential emergency consultation with the Beneficiary within twenty-four (24) hours over the weekdays or forty-eight (48) hours over the weekend, if requested by the Beneficiary; the Provider agrees that Beneficiaries can reach an EAP counselor by making a phone call to Singing River Services from 8:00 a.m. to 5:00 p.m. Monday through Friday for an appointment. Telephone referrals will be made in severe crisis to the emergency room and support groups, etc., so that the recovery process can commence.
3. Extent of Services and Exclusions: Each beneficiary may have access to all mental health services available through the contractor at no out-of-pocket expense and at no charge to the Subscriber's insurance program subject to the following limitations:
 - a. Services normally provided by the Provider are covered. Service needs that are not normally provided at any of the Singing River Services facilities are not covered (i.e., hospitalization).
 - b. A legal DUI assessment fee of \$100.00 will be charged to the Beneficiary arrested for DUI offense and who seeks counseling by referral to Singing River Services.
 - c. Receipt of funds pursuant to this agreement does not preclude the provider from charging other third parties covering beneficiaries for services. This includes Medicaid and insurance covering primarily other family members and special grant funds. In such

event, funds received pursuant to this agreement will be used to pay co-payments, if any.

- d. Room and board will be provided at The Stevens Center only. A Deductible of \$250.00 will be charged to the beneficiary participating in the Stevens Center Residential treatment. The balance is covered by this contract.
 - e. A deductible of \$100.00 will be charged to the beneficiary participating in the Phoenix Intensive Outpatient Alcohol and Drug Program. The balance will be covered by the contract.
 - f. Clinical visits are not to exceed six (6) visits per client.
4. Liaison Services: Provider agrees to provide an EAP coordinator to serve as a Liaison between the Subscriber and the Provider, to plan and help implement wellness and prevention programming, to encourage employee participation of the EAP, and to gain the recognition of problems which may later impede their work performance.

B. Problem Assessment, Case Management, and Referral Services:

- 1. The EAP coordinator (or a member of Provider's Staff) agrees to refer Subscriber's employees and/or their dependents to an appropriate competent professional treatment program with Singing River Services at no cost or, if necessary, to an outside resource at the expense of the beneficiary for services not covered by this agreement. Such referrals and general assessments shall include the beneficiaries' problem list, social summary, assessment of mental status, tentative diagnosis, and recommended treatment.
- 2. The Provider agrees to supply the Subscriber's supervisors with a Supervisory guide for making referrals to the EAP. The EAP counselor will assist the employee in formulating an assistance plan, will identify appropriate therapeutic resources, and will document employee progress therein.
- 3. The Provider agrees to arrange, as appropriate and as needed, ongoing consultation with Subscriber regarding special handling or re-integration of employees after treatment.
- 4. The Provider will suggest that any employee seeking counseling regarding

job or employer dissatisfaction to contact the Subscriber personnel manager or designee. However, the EAP counselor will counsel with any employee regarding the employee's attitudes or feelings as relates to job satisfaction.

5. The Provider, at its discretion, may discontinue treatment services for beneficiaries who seek such referrals on a continuous basis for the same problems without utilizing recommended solutions or who violate program rules.

C. Reporting Services:

1. The Provider agrees to furnish to any Subscriber's supervisor, who so requests, a periodic participation report for beneficiaries who have sought EAP counseling or treatment upon referral from said supervisor; said beneficiary must give written consent for such reporting to be shared with the supervisor.
2. Quarterly reports regarding employee usage will be submitted to VENICE BARNETT, HR GENERALIST.

II. SUBSCRIBER'S OBLIGATIONS:

The Subscriber will cooperate fully with the Provider so as to allow the Provider to Discharge its obligations and provide the services described herein. Additionally, the Subscriber agrees:

A. Commitments:

1. To issue a policy directive announcing the availability of EAP services to its employees and shall allow on-the-job time for training sessions for supervisors as well as orientation programs for non-supervisory employees which sessions will be made available by the Provider. The Subscriber will assist in disseminating promotional and educational materials designed to encourage utilization.
2. To pay the Provider \$3000.00 per year, in consideration of the Life Care Plus services performed by the Provider for the duration of the contract period. The agreement shall be extended automatically under the same terms unless either party shall notify the other party in writing at least thirty (30) days prior to the end of the initial term or any renewal terms that alterations or termination is desired. Fee rates remain the same until the anniversary date and may be renegotiated before continuance of EAP and counseling services and initiation of a new contact.

3. To submit to the Provider on fifth (5th) day of the first month an initial list of employees qualifying for EAP services and updating said list monthly. Payment will be made at the execution of the contract.

B. Miscellaneous:

1. Licensure: The Provider represents and warrants that it is duly licensed and certified to provide covered services in Mississippi, where covered services to beneficiaries are rendered and shall maintain such standing while an agreement is in effect.
2. Professional Liability Insurance Coverage: The Provider, at its sole cost and expense, shall provide and maintain such policies of general liability and professional liability insurance, other insurance as shall be necessary to insure the Provider and its personnel and agents against any claims for damages arising by reason of personal injuries or death occasions, directly or indirectly in connection with the performance of any service provided hereunder.
3. Confidentiality of Records: Both the Subscriber and Provider agree that mental health and substance abuse records of beneficiaries shall be treated as confidential so as to comply with all federal and state laws and regulations regarding the confidentiality of patient records. Provider reserves the right to use the information without disclosing the identity of the beneficiaries for reporting purposes.
4. Termination for Cause: The Agreement may be terminated for cause under the following conditions:
 - a. Upon default by the Subscriber in payment of compensation in accordance with the Agreement. The Provider may terminate the Agreement thirty (30) days after the Provider has given written notice to the Subscriber of such default.
 - b. Upon material breach of the Agreement by either party, the non-breaching party may terminate the Agreement after thirty (30) days written notice to the breaching party, specifying the facts and circumstances of the breach.
 - c. If any legal action or other proceeding is brought for the enforcement of the Agreement, or because of an alleged dispute, breach, default, or misrepresentation in connection with any provisions of the Agreement, recovery shall be limited to any and all damages available under Mississippi law to the extent proven in a Court of law.

5. Hold Harmless: The Provider shall hold harmless and indemnify the Subscriber from any claims, losses, damages, judgements, liabilities, costs expenses or obligations, including but not limited to attorney fees and expenses arising out of or resulting from the Provider's gross negligence or willful misconduct in its provisions of mental health and substance abuse services to beneficiaries.
6. Nothing in this agreement shall limit the responsibility of either party to fully comply with medical confidentiality requirements under any applicable state or federal law, including but not limited to HIPAA.

IN WITNESS WHEREOF, the parties have entered in to this agreement on the _____ day of _____, 2014.

SINGING RIVER SERVICES

BY: _____
Sherman F. Blackwell, II
Executive Director

Tax ID Number 640 650 708

CITY OF GAUTIER:

BY: _____
City Manager's Signature

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 109-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the seven individuals nominated by Mayor and Council for appointments to a Steering Committee for the Gautier Colored School Rehabilitation Project are hereby approved.

Nettie Jones
Ellen Malone
James Torrey
Jo Ann Blanks
Paul Caesar
Jerome Blanks
Gwen Wells-Parker

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cynthia Russell, City Clerk
Date: April 30, 2014
Subject: Mayor and Council Nominations for the Gautier Colored School Rehabilitation Project Steering Committee

REQUEST:

The Mayor and Council approval is requested of seven nominated individuals for appointment to a Steering Committee for the Gautier Colored School Rehabilitation Project.

BACKGROUND:

The Gautier Colored School building (also known as the West Pascagoula Colored School) was originally built in 1921 by patrons of the school as a one-room schoolhouse for Gautier's African-American children and was used as a school until 1946. Later, the building was used as a community center and voting place. The building was designated as a *Mississippi Landmark* by the Mississippi Department of Archives and History (MDAH) on October 19, 2012 and was listed as one of the Ten Most Endangered Historic Places in Mississippi for 2013. MDAH has awarded the City \$80,000 in Community Heritage Preservation Grant funding for the first phase of a project which will focus on stabilizing the foundation and adding a new roof. Ultimately the structure will be re-purposed as a Welcome Center/Visitors' Center with an exhibit of a one-room school house. All grant applicants must provide cash matching funds (private, local or federal) in an amount not less than 20% of the total project (or \$20,000). The Gautier City Council plans to appoint a Steering Committee to assist with the planning, vision, and fundraising activities for this project.

DISCUSSION:

At their April 1, 2014 meeting, the Mayor and Council made a motion for each Council Member to nominate an individual to serve on the Gautier Colored School Project Steering Committee. These nominations for City Council approval include: *Nettie Jones, Ellen Malone, James Torrey, Jo Ann Blanks, Paul Caesar, Jermone Blanks and Gwen Wells-Parker.*

RECOMMENDATION:

The City Clerk Department recommends that City Council appoint the seven individuals nominated by the Mayor and Council to serve on the Gautier Colored School Project Steering Committee along with other positions that were filled by the Historic Preservation Commission.

City Council may:

1. approve the appointments of the seven individuals nominated to the Gautier Colored School Project Steering Committee; or
2. disapprove the nominations.

ATTACHMENT(S):

NA

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 110-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City of Gautier is hereby authorized to waive fees for the 2014 Gautier Restroom Improvements for Singing River Elementary and College Park Elementary in the amount of \$2,445.00:

Permit Fees - \$1,630.00
Plan Review - \$ 815.00

Total Amount \$2,445.00

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

Tricia Thigpen

From: Addie Bang <abang@gautier-ms.gov>
Sent: Thursday, May 01, 2014 4:16 PM
To: tthigpen@gautier-ms.gov
Subject: School Fees

Tricia ,

Here is the break down for the School bathroom project.
If you need anything else feel free to call me.

\$1630.00 permit fee
\$ 815.00 plan review
Total is \$2445.00

Shanda Bang

City of Gautier

Economic Development/Planning

3330 Highway 90

Gautier, MS 39553

Phone :228-497-1878

Fax :228-497-1038

Email :abang@gautier-ms.gov

Website: www.gautier-ms.gov

Tricia Thigpen

From: Chassity Bilbo <cbilbo@gautier-ms.gov>
Sent: Monday, April 28, 2014 11:15 AM
To: tthigpen@gautier-ms.gov
Subject: FW: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Agenda Item backup.

Chassity Bilbo
City Manager
Executive Assistant
City of Gautier
Phone: 228-497-8000 Ext. 306
Cell: 228-219-7644
www.gautier-ms.gov

From: Ryan Florreich [<mailto:rflorreich@JBHM.com>]
Sent: Thursday, April 24, 2014 4:35 PM
To: cbilbo@gautier-ms.gov
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Thanks! So...the request for the "2014 Gautier Restroom Improvements" project will be considered on Tuesday, May 6th?

Ryan Florreich, AIA, NCARB
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Phone: 601.352.2699
Fax: 601.352.2693
www.jbhm.com
rflorreich@jbhm.com

From: Chassity Bilbo <cbilbo@gautier-ms.gov>
Sent: Thursday, April 24, 2014 3:12 PM
To: sabell@gautier-ms.gov
Cc: Ryan Florreich
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Mr. Florreich,
The City of Gautier's Council Meeting are held on the 1st and 3rd Tuesday Monthly. Agenda Item request are due by 5:00 p.m. the Tuesday prior to the Council Meeting.

Chassity Bilbo
City Manager
Executive Assistant
City of Gautier
Phone: 228-497-8000 Ext. 306
Cell: 228-219-7644
www.gautier-ms.gov

From: Samantha Abell [<mailto:sabell@gautier-ms.gov>]

Sent: Thursday, April 24, 2014 1:40 PM

To: cbilbo@gautier-ms.gov

Cc: Ryan Florreich

Subject: FW: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Chassity,

Please prepare this fee waiver request for the next agenda as a consent item. Also, provide Mr. Florreich with our agenda deadlines.

Thanks.

From: Ryan Florreich [<mailto:rflorreich@JBHM.com>]

Sent: Thursday, April 24, 2014 10:40 AM

To: sabell@gautier-ms.gov

Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Thanks for your response.

The current job we have bidding is the "2014 Gautier Restroom Improvements" (our project number 14003.00); we have submitted the plans to Shanda / Lee Bond for review. The construction estimate range is \$380,000.00 – \$440,000.00 and the project is essentially bathroom renovations at College Park Elementary and Singing River Academy. **Please place a waiver request for this project on the council's agenda.**

We have at least (2) other projects in Gautier coming out in the next 2-3 months. For my future reference and planning...the Council typically meets on the First and Third Tuesday of each month? When does the agenda typically close in advance of each meeting, so I can get these requests submitted in time?

Ryan Florreich, AIA, NCARB
Architect

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Architecture

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rflorreich@jbhm.com

From: Samantha Abell [<mailto:sabell@gautier-ms.gov>]

Sent: Wednesday, April 23, 2014 12:29 PM

To: Ryan Florreich

Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Ryan,

No, the mayor and council do not have a policy for "blanket waivers" and aren't entertaining such at this time. Fee waivers are on a case by case basis, which is the same for the JCUA and other permitting authorities as far as I'm aware. You may shoot me an email with a waiver request on behalf of the school district and it is a simple matter to place it on the consent agenda.

Thanks,

Samantha

From: Ryan Florreich [<mailto:rflorreich@JBHM.com>]
Sent: Wednesday, April 23, 2014 11:17 AM
To: Samantha Abell (sabell@gautier-ms.gov)
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

I am sure you have been busy! I left a voicemail on your cell yesterday to follow up on this.

When you have an opportunity, please advise with the City's thoughts. If this request needs to come directly from the School District, let me know.

Ryan Florreich, AIA, NCARB
Architect

JBHM
Architecture

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www.jbhm.com
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From: Ryan Florreich
Sent: Monday, April 14, 2014 12:32 PM
To: 'sabell@gautier-ms.gov'
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

I wanted to follow up on the below; did you have any feedback on the "master" Memorandum of Understanding?

Ryan Florreich, AIA, NCARB
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www.jbhm.com
rflorreich@jbhm.com

From: Ryan Florreich
Sent: Thursday, April 03, 2014 5:02 PM
To: 'sabell@gautier-ms.gov'
Cc: Weber Parker (wfparker@psd.ms); Wayne Rodolfich (wrodolfich@psd.ms)
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Thanks so much for the clarification.

Would a fee waiver need to be considered by the Council on a project-by-project basis, or could this be handled as a "master" Memorandum of Understanding or something similar? As the School District typically bids multiple projects each year, it would be much more efficient to have a standing agreement for this matter, if at all possible.

Ryan Florreich, AIA, NCARB
Architect

JBHM
Architecture

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Fax: 601.352.2693
www.jbhm.com
rflorreich@jbhm.com

From: Samantha Abell [<mailto:sabell@gautier-ms.gov>]
Sent: Thursday, April 03, 2014 4:12 PM
To: Ryan Florreich
Cc: 'Weber Parker'; Wrodolfich
Subject: RE: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Ryan,
Thank you for emailing so I can offer some clarity on the matter. The City of Gautier has a comprehensive fee schedule that establishes only the City Council may waive fees, under certain conditions. The comprehensive fee schedule was adopted approximately two years ago. The Mayor and Council have given me the impression that it is their desire to waive these fees for the school district whenever possible. The only time when this wouldn't be possible would be if the plan review was conducted by a contracted engineer on behalf of the city, for instance. The cost for the plan review would then be passed on to the school district. For relatively modest expansions and connection fees that are conducted in-house, Gautier is comfortable issuing permits to the school district without delay and then placing the fee waiver request on the Council's consent agenda for approval at the earliest meeting possible.

I hope this clarifies the matter for you. Let me know if you have more questions.

Thanks,

Samantha D. Abell
City Manager
City of Gautier, MS
c. 228.217.5843

From: Ryan Florreich [<mailto:rflorreich@JBHM.com>]
Sent: Thursday, April 03, 2014 12:33 PM
To: sabell@gautier-ms.gov
Cc: Weber Parker (wfparker@psd.ms)
Subject: Pascagoula School District Projects - Fees for Plan Review and Building Permit(s)

Samantha:

The Pascagoula School District has been a client of JBHM for a number of years. I am e-mailing on behalf of the

Pascagoula School District. In the past, the City of Gautier has not charged any fees for Plan Review, Building Permit(s), and the like. Utility tap fees and the like HAVE been charged in the past, and we would expect that to continue.

The most recent "major" PSD Project located within the City of Gautier was bid in October/November 2013, and construction started in mid-November 2013...this project was the new **Gautier High School Football Fieldhouse and Shared Training Facility**.

On this project, the School District was advised that the City would start charging fees, so we modified the bid documents via addendum, as follows:

Following further discussion with The City of Gautier, the City of Gautier **NOW DOES** charge building permit fees for Pascagoula School District projects (this differs from that listed in Item No. 1 of Addendum No. 2). The City of Gautier Permit Fee Schedule is attached as an exhibit to this addendum. As such, contractors shall include permit fees in their bid as follows.

- A. Building Permit Fee (as calculated based upon valuation of the work as-bid).
- B. Mechanical, Electrical, and Plumbing Permit Fees (per City of Gautier, each subcontractor/trade typically pulls their own permit; General Contractor shall verify that the appropriate fees are included in his total bid).
- C. Miscellaneous Fees:
 - Construction trailer
 - Plan Review, Commercial (assume an additional ½ cost of the Building Permit Fee, the City of Gautier does not anticipate utilizing a 3rd Party Plan Review for th is project).

All other permits, fees, licenses, inspections, and charges necessary for proper execution and completion of the Work shall be included in the base bid

I cannot recall who advised the School District of this back in 2013. Later in 2013, we were also advised that the City MAY NOT continue to charge these fees on School District projects. We have not had any projects bidding in Gautier, so I have not followed up.

In the immediate future...the School District does have a small Summer 2014 Restroom Renovation project with a bid opening scheduled for May 1, 2014, and will have a larger Classroom Addition and Baseball-Softball Facilities project going out for bid in the next 1-2 months.

Therefore, on behalf of the School District, I wanted to reach out and clarify the City's intent on this issue. Feel free to call to discuss. Thanks,

Ryan Florreich, AIA, NCARB
Architect

JBHM
Architecture

JBHM Architects, P.A.
308 East Pearl Street, Suite 300
Jackson, MS 39201
Phone: 601.352.2699
Fax: 601.352.2693
www.jbhm.com
rflorreich@jbhm.com

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 111-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from Potential Adoption of a Smokefree Air Ordinance Public Meeting and Recessed Council Meeting held April 15, 2014 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 6, 2014.

Motion made by Councilwoman Martin for the City of Gautier to supply vehicle and gas for Council Members to take supplies to Louisville, MS for Tornado Disaster Relief effort. Motion seconded by Councilman Colledge and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

Motion carried.

Motion made by Councilman Vaughan for Council to allow Employee Picnic for 2 hours on May 7, 2014 during operating hours. Motion seconded by Councilwoman Martin and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

Motion carried.

Motion made by Councilman Vaughan to recess the meeting until May 20, 2014 at 6:30 pm. Motion seconded by Councilman Colledge and unanimously carried.

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi at the meeting for May 20, 2014.