

**Tuesday
November 3, 2015
Gautier, Mississippi**

BE IT REMEMBERED THAT A REGULAR MEETING by the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 3, 2015 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Samantha Abell, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 3, 2015 @ 6:30 P.M.**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Laying of the Wreath Ceremony will be held November 11, 2015 11:00 a.m. at the Veterans Tribute Tower.**
 - 2. Office closed Wednesday, November 11, 2015 in observance of Armistice Day (Veterans' Day).**
- IV. Presentation Agenda**
 - 1. 2015 Gautier Mullet & Music Fest Artwork presented to the City of Gautier, Gautier Mullet Festival Committee.**
- V. Public Agenda**
 - 1. Agenda Comments**
- VI. Business Agenda**
 - 1. Discussion of Martin Bluff Road Widening Project update, Chandra Nicholson, Economic Development and Planning Director, Baker Engineering/Batson & Brown/Right of Way Technology Inc. (STP-9194-00(001)LPA/105069-801000).**

2. Order authorizing a Professional Engineering Services proposal with Brown Mitchell & Alexander, Inc. for the civil design, bidding and construction administration services associated with the new fishing pier at Graveline Bayou in Gautier in the amount of \$36,114.00.
3. Resolution authorizing FY2016 to the Comprehensive Fee Schedule.
4. Order authorizing the registration of Mayor Gordon Gollott, Councilwoman At Large Mary Martin and Councilman Rusty Anderson to attend the 2016 Mid-Winter Conference to be held on January 12th – 14th in Jackson Mississippi.
5. Order approving Docket of Claims.

VII. Consent Agenda **(All Consent Agenda Items approved in one motion)**

1. Order authorizing the renewal of Pet Insurance for K9 Justice in the amount of \$531.17 annually.
2. Order approving minutes from Recessed Council Meeting held October 20, 2015.
3. Consideration of a request to set public hearing date of December 1, 2015 regarding Cable One's request to renew Franchise Agreement with the City of Gautier.

STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until November 17, 2015 @ 6:30 P.M.

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Councilwoman Martin made the motion to revise the agenda as follows and approve the agenda order.

1. Add revised Docket of Claims.
2. Table Business Agenda Item #3 – Resolution authorizing FY 2016 Comprehensive Fee Schedule.

Councilman Vaughan seconded the motion and the vote carried unanimously.

Announcements:

1. Laying of the Wreath Ceremony will be held November 11, 2015 at 11:00 AM at the Veterans Tribute Tower.
2. Office closed Wednesday, November 11th in observance of Armistice Day (Veterans Day).

Presentation Agenda:

1. 2015 Gautier Mullet & Music Fest Artwork presented to the City of Gautier, Mullet Festival Committee.

You're Invited!



Veterans Day

Laying of the Wreath Ceremony

Hosted by

American Legion Post 1992 Family

&

The City of Gautier

November 11, 2015

11:00 A.M.

Veterans Tribute Tower

3330 Hwy 90 Gautier, Mississippi

RSVP: Bill Whatley

228-627- 1887 or

bill_whatley@yahoo.com

PRESS RELEASE

Gautier, Mississippi; October 20, 2015:

The City of Gautier & the American Legion Post 1992 Family will host its Third Annual Veterans Day Laying of the Wreath Ceremony. Please join us to honor our veterans and those men and women currently serving in the military. The Laying of the Wreath Ceremony will be held November 11, 2015 11:00 a.m. at the Veterans Tribute Tower located at 3330 Hwy 90 Gautier, Mississippi. For more information please contact Bill Whatley at 228-627-1887 or bill_whatley@yahoo.com.

FOR IMMEDIATE RELEASE

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the eleventh day of November as the day for the observance of ARMISTICE DAY (VETERANS' DAY), and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

WEDNESDAY, NOVEMBER 11, 2015

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 7th day of October, 2015.



C. Delbert Hosemann, Jr.
C. DELBERT HOSEMAN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

Mayor and Council discussed Martin Bluff Road Widening Project update with Chandra Nicholson, Economic Development and Planning Director, Jeff May and Ray Valentine, Baker Engineering; Aron Chesney P.L.S., Batson & Brown, Inc.; and Mark Dye, Right of Way Technology, Inc. STP-9194-00(001)LPA/105069-801000.

No action was taken.

MARTIN BLUFF PARTIAL TIMELINE

2011

5/9/11 – Preliminary Engineering Contract Executed (The LPA Group, Inc.)

11/30/11 – MDOT Form LPA-100 approved.

2012

2/17/12 – ENV-160 submitted by LPA Group to MDOT

3/1/12 – City sent letter to residents that Pritchett (sub of LPA Group) would be conducting a walking survey for Cultural Resource Study

7/24/12 – Baker received letter from DMR of no objection

2013

1/2/13 – Baker sent City a letter giving update and that all environmental documents had been completed and sent to MDOT for review. They expected 4 to 6 weeks for approval.

1/8/13 – City received letter from MDOT with approved Environmental Document

4/9/13 – Field Review (MDOT, GRPC, City)

4/23/13 – Eric Meyer sent follow-up letter to Baker of changes made during the Field Review which reiterated change from 6' sidewalk on the north side of Martin Bluff to be a 12' Multi-Use pathway.

5/22/13 – Addendum to contract executed extending Preliminary Engineering Contract from June 1, 2013 to December 31, 2016

7/8/13 – MDOT Consultant Services sent an e-mail to Baker with comments on the "preliminary" review of S/A#1. (One of the comments was that adjustments would need to be made to Cultural Resources Study and Wetlands)

7/16/13 – Baker sent City the preliminary ROW map. The entire parcels for along Cambridge Square were highlighted.

7/23/13 – City requested an increase to the TIP for project funding from GRPC.

8/1/13 – Baker sent revised S/A back to Consultant Services for Preliminary Review

8/5/13 – Baker sent S/A request for \$190,022.60 (44% increase) to city for approval (included maps/deeds & multi-use pathway mods).

8/6/13 – Council approval to advertise for RFP's for ROW Acquisition Services

8/28/13 – GRPC asked the city to amend their TIP amendment request, so a revised letter was sent.

9/13/13 – City discussed their concerns about the Supplemental Agreement with Baker. Mainly the cost and the city felt the changes requested due to the changes at the field review should be covered in the original design. The purpose of the Field Review is to make any last changes to the conceptual design and alignment before moving on to final design.

- 9/16/13 – Baker forwarded city e-mail correspondence discussing the Supplemental Agreement, corrections needed, and what would be required with the Environmental Re-evaluation.
- 9/17/13 – MDOT checked with City on the status of the Supplemental Agreement. City responded to MDOT stating that they were not comfortable with the wording in the supplemental agreement and were not aware of the environmental study requirements for the environmental re-evaluation until forwarded the correspondence to the city the previous day.
- 10/8/13 – Baker checked with city on the status of the Supplemental Agreement.
- 10/31/13 – Baker checked with city on the status of the Supplemental Agreement stating that MDOT was putting pressure on them to move forward. City staff followed up with MDOT and could not find anyone putting pressure on Baker to move forward.
- 11/10/13 – First advertisement published for ROW Acquisition Agent Services.
- 12/2/13 – Deadline for ROW Acquisition Agent Services Proposals.
- 12/23/13 – City sent an e-mail to Baker stating that they had gone through all the previous invoices and didn't understand why the billing was so high at this stage of the project. The city was not comfortable with processing more invoices.

2014

- 1/8/14 – ROW meeting held.
- 1/29/14 – City sent Baker an e-mail describing the two concerns with the supplemental agreement. The city also was concerned with the billings/invoicing at this stage.
- 2/12/14 – City met with Baker to discuss the supplemental agreement and moving the project forward.
- 2/17/14 – Baker sent an e-mail justification for the high cost of the S/A.
- 3/18/14 – Council approval of ROW Acquisition Agent Services firm selection.
- 3/24/14 – Per MDOT's request, City sent letter to MDOT requesting to use earmarked funds for ROW Acquisition.
- 4/1/14 – Baker presented a project update to Council and an explanation of the cost in the supplemental agreement.
- 4/3/14 – Baker sent request for S/A request broken out into 2 separate S/A's#1 (Multi-Use Path Improvements) and #2 (Preparation of Maps and Deeds)
- 4/6/14 – City submitted supplement agreement to MDOT for "preliminary" review.
- 4/18/14 – City received approval of the "preliminary" review of the supplement agreement.
- 4/15/14 – S/A#1 (Multi-path addition) Council Approval
- 4/22/14 – S/A#1 Sent to MDOT for Official Approval
- 6/9/14 – City checked with MDOT on the status of the supplemental agreement.
- 6/10/14 – MDOT notified City via phone call that there was a glitch that needed to be taken care of in order for the Supplemental Agreement to be approved. An invoice had not been processed in over a year and that causes a glitch in FHWA's system. MDOT said the city must process an invoice for payment of some sort to move forward.
- 6/19/14 – Letter sent from City to Baker not accepting maps and deeds S/A#2 Request (\$2370 per parcel and Baker was not willing to negotiate)
- 6/20/14 – Received "preliminary approval" of the ROW Acquisition Agent Services contact.
- 6/30/14 – City sent Baker a request for a small invoice of approximately \$1,000 to process and get in the system so the S/A could move forward.

7/2/14 – Baker called MDOT and complained that the City was not allowing them to invoice for all of their billings. MDOT contacted the city and told them to go ahead and process all of the billings to date. City e-mailed Baker to send a full invoice.

7/10/15 – Invoice received from Baker.

8/26/14 – City followed up with MDOT on S/A #1.

9/15/14 – City followed up with MDOT on S/A #1.

9/18/14 – City was notified by MDOT that they could execute the S/A #1.

9/25/14 – S/A#1 Executed \$52,053.32 increase once the originals were received from MDOT.

9/26/14 – Notice to Proceed sent to Baker for S/A #1.

10/1/14 – City submitted ROW Surveying Contract to MDOT for “preliminary review”.

10/1/14 - City asked Baker for a date the revised Archaeology Report would be in hand.

10/13/14 – City follow-up with MDOT on “preliminary review” of the ROW Surveying Contract.

10/14/14 – Follow-up to 10/1/15 e-mail to Baker due to no response.

10/15/14 – Baker replied to the City’s e-mail from 10/1/15 and 10/14/15 with, “yes we are coordinating this work now.” Baker also asked the city to hand mark-up sidewalk locations.

10/15/14 – City replied to Bakers request for sidewalk mark-up that we would need more information to be able to provide that mark-up.

10/21/14 – Council approval of ROW Surveying Services (Map & Deeds) Contract.

10/21/14 – Council approval of ROW Acquisition Agent Services Contract.

10/21/14 – Staff gave a project update to council on the project.

10/26/14 – City follow-up with MDOT on “preliminary review” of the ROW Surveying Contract.

10/26/14 – City requested a timeline from Baker to get the Environmental documents reapproved.

11/2/14 – City follow-up with MDOT on “preliminary review” of the ROW Surveying Contract.

11/6/14 – City received a response from Baker on timeline questions from City in 10/1/14, 10/14/14, and 10/26/14. Planned to resubmit environmental document week of December 15th, 2014.

11/23/14 – City follow-up with MDOT on “preliminary review” of the ROW Surveying Contract.

12/3/14 – City follow-up with MDOT on “preliminary review” of the ROW Surveying Contract.

12/8/14 – MDOT sent comment from the “preliminary review” of the ROW Surveying Contract.

12/10/14 – City sent ROW Surveying Contract back to MDOT for “preliminary approval”.

12/11/14 – MDOT authorized city to proceed with “official approval” of the ROW Surveying Contract.

12/11/14 – City followed up with Baker to make sure timeline had not changed.

12/12/14 – Baker responded that they were still on track.

12/15/14 – Baker sent letter to MDOT requesting Environmental Re-Evaluation. *Cover letter states, “A copy of the cultural resources report that covers the area requiring re-evaluation is attached to this letter for your convenience.”*

12/19/14 – MDOT authorized City to sign ROW Surveying Contract.

2015

- 2/4/15 – Staff received a call from a citizen wanting to know how their property would be affected by the project. Staff e-mailed Baker and Baker's response was, "Yes, that location is in the area where it was identified to be a full take." Baker attached a drawing to the e-mail with their ROW map showing hatching on the whole properties.
- 2/12/15 – Baker followed-up with MDOT on the status of the Environmental Re-evaluation.
- 2/24/15 – City submitted a detailed ROW cost estimate for all fees, property, and services to MDOT for ROW funding obligation.
- 2/25/15 - Environmental Re-evaluation approval received from MDOT due to City follow-up
- 2/24/15 – City prepared estimated ROW costs sheet for MDOT and submitted to MDOT for ROW Funding Obligation
- 3/30/15 – ROW Kick-off Meeting held at City Hall
- 3/30/15 – City followed-up with MDOT on ROW cost funding obligation.
- 4/22/15 – City followed-up with MDOT on ROW Acquisition Services contract.
- 4/23/15 – MDOT follow-up – Still waiting on ROW funding obligation approval
- 4/30/15 - MDOT follow-up – Still waiting on ROW funding obligation approval
- 5/6/15 – The City was notified by MDOT that the ROW acquisition was not spelled out in the TIP, so an amendment would be needed by GRPC to clean this up.
- 5/21/15 – City followed up with GRPC on ROW TIP Amendment
- 5/22/15 – TIP Amendment approved for ROW
- 5/29/15 – MDOT follow-up – Still waiting on ROW funding obligation approval
- 6/2/15 – MDOT needed list of changes to plans since filed review from Baker so MDOT could authorize ROW Phase to proceed. City asked Baker on same day to get MDOT what they needed.
- 6/8/15 – City Follow-up with Baker on information requested on 6/2/15
- 6/26/15 – City follow-up with Baker again on information requested on 6/2/15.
- 6/26/15 – Baker responded to 6/2/16, 6/8/15, and 6/26/15 e-mails for the first time and told City that the information had been sent to MDOT a few weeks ago.
- 6/26/15 – MDOT notified the city that they now had everything they needed for the ROW letter.
- 6/28/15 – City checked on status of ROW Acquisition Agent Service Contract with MDOT.
- 6/29/15 – City received approval to proceed with the ROW Phase. City notified ROW Surveyor firm to move forward.
- 7/1/15 – City received approval to execute ROW Acquisition Agent Services Contract.
- 7/6/15 – Followed-up with surveyor to see if they had received ROW drawings from Baker. They had not.
- 7/15/15 – City had to send e-mail to Baker requesting ROW drawings.
- 7/16/15 – Baker provided ROW Surveyor digital ROW maps/drawings. (The drawings were later determined to not have any of the proposed improvements included.)
- 7/21/15 – ROW Acquisition Services Contract Executed by city once the originals were received from MDOT.
- 8/25/15 – City met with Surveyor and Acquisition Agent to go over ROW maps. Baker sent maps that didn't match what was agreed.
- 8/26/15 – City sent e-mail to Baker asking about ROW map and why it didn't show whole parcels as always discussed.
- 8/27/15 – Baker responded to ROW questions with "that's how we do it".

8/27/15 – City responded to Baker showing drawings where they knew the entire parcels were to be acquired.

8/27/15 – Baker responded and basically said this is how it's done. If the city wants to include more property in the acquisition than what's shown they can do that. Baker is just showing the minimum.

8/27/15 – City met with MDOT and FHWA to go over ROW maps and problem. Rhea Vincent said to just send the correct maps to him and he could do a quick 15 minute reevaluation.

9/4/15 – City sent MDOT the ROW drawings to have the quick 15 minute reevaluation done.

9/8/15 – MDOT notified City that a quick reevaluation could not be done because the property to be acquired was not included in the Archaeology Study.

9/9/15 – City asked Baker if the entire parcels were included in the Environmental Reevaluation

9/14/15 – City follow-up with Baker on question from 9/9/15

9/18/15 – Baker responded to City's e-mail from 9/9/15 & 9/15/15 with we're working on this and waiting for call back from the Archaeology firm

9/18/15 – Baker forward an e-mail chain from Archaeology firm and said they had contacted MDOT and basically said what needed to be done had not been done.

9/18/15 – City replied to Baker asking why the work that was agreed to was not completed as discussed.

9/30/15 – ROW Surveyor sent e-mail to Baker requesting ROW maps with proposed improvements. This was a follow-up to a previous phone call according to Batson & Brown.

10/5/15 – City was notified by MDOT that the property behind houses on the full take lots were not covered by a Cultural Resources Study and one needs to be provided.

10/6/15 – ROW Surveyor firm received ROW maps with proposed improvements.

10/13/15 – Baker responded to the City's 10/6/15 e-mail trying to explain why the work was not done, but did not provide an explanation.

11/2/15 – Baker sent City an access letter to be put on letterhead and signed. The letter said the project limits were 150' either side of the roadway. Staff responded to Baker letting them know that some of the "full take" lots are deeper than 150' from the edge of the roadway.

Councilman Jones made the motion to amend the agreement for Topographic Survey, Civil Design and Bidding Assistance only. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 214-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Engineering Services proposal with Brown, Mitchell & Alexander, Inc. for the topographic survey, civil design, and bidding associated with the new fishing pier at Graveline Bayou in Gautier in the amount of \$18,774.00 **as amended** is hereby authorized. Tasks and fees will be as follows:

Topographic Survey

- Control and Topographic Survey of site (no bathymetric range to be provided)
Fee: \$1,388.00 (Hourly, Not to Exceed)

Civil Design

- Development of Plans, Specifications and Option of Probable Construction Costs for the construction of new fishing pier;
- Coordination with City of Gautier as to Design and Scope of Work;
- Coordination of preliminary test pile (s) on behalf of the City of Gautier;
Fee: \$13,596.00 (Lump Sum)

Bidding Assistance

- Distribution of construction documents (Plans and Specifications);
- Receipt and review of bids;
- Preparation of Bid Tabulation and Recommendation of Award;
Fee: \$3,790.00 (Lump Sum)

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jones** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Rachel Honea, Recreation Coordinator
Through: Jeremy Thames, Cultural Services Department Director
Date: October 28, 2015
Subject: 2015 Graveline Pier - BMA Engineering Services

REQUEST:

The Cultural Services Department requests City Council authorization for Profession Engineering Services from Brown, Mitchell & Alexander, INC. (BMA) in the amount of \$36,114.00 for complete engineering services in the design, survey, bidding & construction oversight of the new Tidelands funded Graveline Pier project.

BACKGROUND:

Council has previously directed Cultural Services Department to hire Brown, Mitchell & Alexander, Inc. for preliminary engineering & permitting on the Graveline Pier Project under the Master Services Agreement the City has in place with BMA.

DISCUSSION:

We have completed the initial phase of preliminary engineering and begun permitting process. We now need further authorization to proceed with full Engineering design & related tasks. This proposal represents the second and final costs associated with the design portion of the project.

RECOMMENDATION:

The Cultural Services Department has determined that it is in the best interest of the City to approve the request for Engineering Services as this pier project is an economic tool that brings into favorable notice the opportunities, possibilities, and resources of the City of Gautier and will greatly benefit all citizens.

City Council may:

- 1) Approve the \$36,114 for Engineering Services with Brown, Mitchell & Alexander, Inc. as requested;
- 2) Authorize amending the Engineering Services agreement with Brown, Mitchell & Alexander, Inc. with changes, or
- 3) May decline the request for Engineering Services with with Brown, Mitchell & Alexander, Inc. at this time.

ATTACHMENT(S):

BMA proposal dated October 12, 2015 for Engineering Services for Graveline Pier Project

October 12, 2015

via email: j.thames@gautier-ms.gov

Mr. Jeremy Thames, Director
Cultural Services / Parks & Recreation
City of Gautier
3330 Highway 90
Gautier, Mississippi 39553

**RE: Professional Engineering Services
New Fishing Pier at Graveline Bayou
Gautier, Mississippi**

Dear Mr. Thames:

Brown, Mitchell & Alexander, Inc. is pleased to submit this proposal for professional engineering services for the civil design, bidding and construction administration services associated with the new fishing pier at Graveline Bayou in Gautier. Tasks and fees will be as follows:

A. Topographic Survey

- Control and Topographic Survey of site (no bathymetric range to be provided);
Fee: \$1,388.00 (Hourly, Not to Exceed)

B. Civil Design

- Development of Plans, Specifications and Opinion of Probable Construction Costs for the construction of new fishing pier;
- Coordination with City of Gautier as to Design and Scope of Work;
- Coordination of preliminary test pile(s) on behalf of the City of Gautier;
Fee: \$13,596.00 (Lump Sum)

C. Bidding Assistance

- Distribution of construction documents (Plans and Specifications);
- Receipt and review of bids;
- Preparation of Bid Tabulation and Recommendation of Award;
Fee: \$3,790.00 (Lump Sum)

C. Construction Administration

- Oversight of construction activities
- Review and recommendation of potential Change Orders to City of Gautier;
- Review of Pay Applications;
- Part-time Resident Project Representation;
Fee: \$17,340.00 (Lump Sum)

The above services can be performed for a combined hourly and lump sum fee of **\$36,114.00** and billed hourly in accordance with the attached Standard Rate Schedule (Attachment A). Attachment B, "General Conditions for Engineering & Surveying Activities" is attached to and a part of this agreement. Reimbursable expenses are in addition to fees for service and will be billed accordingly. Invoices are submitted monthly and payment shall be made upon receipt of and in accordance with BMA's itemized invoice.

If this letter satisfactorily sets forth our agreement, please execute in the space designated below and return to this office via email. If you have any questions or need additional information, please contact me at (228) 864-7612.

Thank you for considering us for this work and we look forward to working with you on this project.

Sincerely,



Dax Alexander, P.E.
President

Attachments

ACCEPTED AND AGREED TO ON THIS _____ DAY OF OCTOBER, 2015

City of Gautier

ATTACHMENT A

BROWN, MITCHELL & ALEXANDER, INC. STANDARD HOURLY RATES

Engineering Staff

Principal Engineer	\$168.00
Professional Engineer V	\$149.00
Professional Engineer IV	\$137.00
Professional Engineer III	\$124.00
Professional Engineer II	\$113.00
Professional Engineer I	\$100.00
Engineer Intern II	\$97.00
Engineer Intern I	\$82.00
Senior Design Technician	\$88.00
Engineer Technician	\$65.00

Project Representation Staff

Resident Project Representative IV	\$88.00
Resident Project Representative III	\$82.00
Resident Project Representative II	\$72.00
Resident Project Representative I	\$65.00

Drafting Staff

CADD Production Manager	\$95.00
Design/CADD Technician	\$91.00
CADD Operators/Drafters	\$85.00

Surveying Staff

Registered Land Surveyor II	\$100.00
Registered Land Surveyor I	\$97.00
Land Surveyor Intern	\$65.00
Survey Crew Chief	\$58.00
Instrument Man	\$52.00

*Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
January 1, 2015*

ATTACHMENT A

BROWN, MITCHELL & ALEXANDER, INC. STANDARD HOURLY RATES

Surveying Staff (Cont'd)

1-Man Survey Crew	\$90.00
2-Man Survey Crew	\$125.00
3-Man Survey Crew	\$150.00

OVERTIME:

1-Man Survey Crew	\$115.00
2-Man Survey Crew	\$155.00
3-Man Survey Crew	\$180.00

Administrative Staff

Administrative III	\$70.00
Administrative II /Specifications Technician	\$60.00
Administrative I	\$52.00
Clerical	\$45.00

*Alternate personnel may be utilized at their regular hourly rates, which will not exceed listed rates.
These hourly rates are subject to an annual increase of up to 5%.
January 1, 2015*

ATTACHMENT B

BROWN, MITCHELL & ALEXANDER, INC. GENERAL CONDITIONS FOR ENGINEERING & SURVEYING ACTIVITIES

1. **PARTIES AND SCOPE OF WORK:** Brown, Mitchell & Alexander, Inc. ("BMA") shall include said company, or its particular division, subsidiary or affiliate performing the work. "WORK" means the service(s) performed by BMA for Client or at Client's direction. "This agreement" consists of BMA's proposal, BMA's Schedule of Fees and Services, Client's written acceptance thereof if accepted by BMA, and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by BMA. If the Client is ordering work on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said work and in such case the term "Client" also includes the principal for whom the work is being performed. Prices quoted and charged by BMA for its work are predicated upon the conditions and the allocations of risks and obligations expressed in this agreement. Unless this agreement specifically provides that BMA is to perform its work pursuant to specified Federal, State or local regulations, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by Client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of BMA's work. BMA shall have no duty or obligation to any party other than those duties and obligations expressly set forth in this agreement. Ordering work from BMA shall constitute acceptance of the terms of this agreement.

2. **SCHEDULING OF WORK:** The services set forth in BMA's proposal and Client's acceptance will be accomplished in a timely and workmanlike manner by BMA personnel. If BMA is required to delay any part of its work to accommodate the requests or requirements of Client, regulatory agencies, or third parties or due to any causes beyond the direct reasonable control of BMA, additional charges may be applicable, ~~which Client agrees to pay.~~

3. **ACCESS TO SITE:** Client will arrange and provide access to each site upon which it will be necessary for BMA to perform its work. In the event work is required on any site not owned by Client, Client represents and warrants to BMA that Client has obtained all necessary permissions for BMA to enter upon the site and conduct its work. Client shall, upon request, provide BMA with evidence of such permission as well as acceptance of the other terms and conditions set forth herein by the owner(s) and tenant(s), if applicable, of such site(s) in form acceptable to BMA. Any work performed by BMA with respect to obtaining permission to enter upon and do work on the lands of others as well as any work performed by BMA pursuant to this agreement shall be deemed as being done on behalf of Client and ~~Client agrees to assume all risks thereof.~~ BMA shall take reasonable measures and precautions to minimize damage to each site and any improvements located thereon as the result of its work and the use of its equipment; however, BMA has not included in its fee the cost of restoration of damage which may occur. If Client ~~or the possessor of any interest in any site~~ desires or requires BMA to restore site to its former conditions, upon written request of Client, BMA will perform such additional work as is necessary to do and Client agrees to pay to BMA the cost thereof. ~~under separate written agreement.~~

4. **CLIENT'S DUTY TO NOTIFY ENGINEER:** Client represents and warrants that he has advised BMA of any known or suspected hazardous materials, utility lines, and pollutants at any site at which BMA is to do work hereunder, ~~and unless BMA has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save BMA harmless from all claims, suits, losses, costs and expenses, including reasonable attorneys fees as a result of personal injury, death or property damage occurring with respect to BMA's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to BMA by Client.~~

5. **PUBLIC RESPONSIBILITY:** Both the Client and BMA owe a duty of care to the public and to the environment that requires them to conform to applicable codes, standards, regulations and ordinances, principally to protect the public health and safety and the environment. The Client shall make no request of BMA that, in BMA's reasonable opinion, would be contrary to BMA's professional responsibilities to protect the public and the environment. The Client shall take all actions and render all reports required of the Client in a timely manner. Should the Client fail to take any required actions or render any required notices to appropriate governmental authorities in a timely manner, the Client agrees that BMA has the right to exercise its professional judgment in reporting to appropriate public officials or taking other necessary action. The Client agrees to take no action against or attempt to hold BMA liable in any way for carrying out what BMA reasonably believes to be its public responsibility. In addition, the Client agrees that BMA shall not be held liable in any respect for reporting said conditions. ~~Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and sub-BMAs against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with BMA's notifying or failing to notify appropriate public officials.~~

6. **LIMIT OF LIABILITY CLAUSE:** In recognition of the relative risks and benefits of the Project to both the Client and BMA, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of BMA to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of BMA to the Client shall not exceed \$50,000, or BMA's total fee for services rendered on this Project, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

7. **STATUTE OF LIMITATIONS:** Statute of Limitations will commence to run at the Date of Substantial Completion of the Work. The Client and BMA hereby agree that any applicable statute of limitations shall commence to run and any alleged cause of action shall be deemed to have accrued in any and all event not later than the relevant Date of Substantial Completion of the Work. ~~or as otherwise provided by Mississippi law.~~

8. **INDEMNITY:** In the event that the Client or the Client's principal shall bring any suit, cause of action or counterclaim against BMA, to the extent that BMA shall prevail, the party initiating such action shall pay to BMA the costs and expenses incurred to answer and or defend such action, including reasonable attorneys' fees and court costs. In no event shall BMA indemnify any other party for the consequences of the party's negligence, including failure to follow BMA's recommendations.

9. **PAYMENT:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the maximum interest rate permitted under applicable law, until paid. ~~Client agrees to pay BMA's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees.~~ BMA shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein BMA waives any rights to a mechanics' lien, or any provision conditioning BMA's right to receive payment for its work upon payment to Client by any third party. These general conditions are notice, where required, that BMA shall file a lien whenever necessary to collect past due amounts.

10. **TERMINATION:** This agreement may be terminated by either party upon seven (7) day's prior written notice. In the event of termination, BMA shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.

11. **WITNESS FEES:** BMA's employees shall not be retained as expert witnesses except by separate, written agreement. ~~Client agrees to pay BMA pursuant to BMA's then current fee schedule for any BMA employee subpoenaed by any party as an occurrence witness as a result of BMA's work.~~

12. **HAZARDOUS MATERIALS:** Client assumes full responsibility for compliance with the provisions of the Resource Conservation and Recovery Act, 42 USCA, Sec. 6901, seq., as amended ("RCRA") and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

13. LIMITATIONS OF PROCEDURES, EQUIPMENT AND TESTS: Information obtained from field observations, analysis and testing of sample materials shall be accurately reported on boring logs. Such information is considered evidence with respect to the detection, quantification and identification of pollutants, but any inference or conclusion based thereon is necessarily an opinion also based upon engineering judgement and shall not be construed as a representation of fact. Ground water levels and composition may vary due to seasonal and climatical changes and extrinsic conditions and, unless samples and testing are conducted over an extended period of time pollutants contained therein may escape detection. A site at which pollutants are not found to exist or at the time of the field observation do not, in fact, exist, may later, due to intervening causes such as natural ground water flows or human intervention, become contaminated. There is a risk that sampling techniques may themselves result in contamination of certain subsurface areas such as when a probe or boring device moves through a contaminated area linking it to an aquifer, underground stream or other hydrous body not previously contaminated and capable of transporting pollutants. ~~Because the risks set forth in this paragraph are unavoidable and because the sampling techniques to be employed are a necessary aspect of BMA's work on Client's behalf, Client agrees to assume these risks.~~

14. DISCOVERY OF UNANTICIPATED ENVIRONMENTAL CONDITIONS: The discovery of certain environmental conditions may make it necessary for BMA to take immediate measures to protect health and safety and the environment. BMA agrees to notify Client as soon as practically possible should such environmental conditions be suspected or discovered. ~~Client agrees to reimburse BMA for the reasonable cost of implementing such measures under the circumstances.~~

15. SOIL AND SAMPLE DISPOSAL: Unless otherwise agreed in writing, soils known at the time to be contaminated will be placed in containers, labeled and left on the site for proper disposition by Client; and samples removed by BMA to a testing laboratory will, upon completion of testing, be disposed of by the testing laboratory in an approved manner.

16. DELIVERY OF ELECTRONIC FILES: In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by BMA, the Client agrees that all such electronic files are instruments of service of BMA, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights. The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project and agrees not to transfer these electronic files to others without the prior written consent of BMA. ~~The Client further agrees to waive all claims against BMA resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than BMA.~~ The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by BMA and electronic files, the signed or sealed hard-copy construction documents shall govern. ~~In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and sub-BMAs against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising from any changes made by anyone other than BMA or from any reuse of the electronic files without prior written consent of BMA.~~

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by BMA, and BMA makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. ~~In no event shall BMA be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.~~

17. SITE SAFETY: BMA's site responsibilities are limited solely to the activities of BMA and BMA's employees on site. These responsibilities shall not be inferred by any party to mean that BMA has responsibility for site safety. Safety in, on, or about the site is the sole and exclusive responsibility of the Contractor alone. The Contractor's methods of work performance, superintendence of the Contractor's employees, and sequencing of construction are also the sole and exclusive responsibilities of the Contractor alone. Client warrants that: 1) The Contractor's responsibilities will be made clear in Client's agreement with the Contractor; 2) Client's agreement with the Contractor shall require the Contractor to indemnify, defend, and hold Client and BMA harmless from any claim or liability for injury or loss arising from Client's or BMA's alleged failure to exercise site safety responsibility; and 3) Client's agreement with the Contractor shall require the Contractor to make Client and BMA additional insureds under the Contractor's general liability insurance policy, which insurance protection shall be primary protection for Client and BMA. Given the foregoing, ~~Client also shall, to the fullest extent permitted by law, waive any claim.~~

~~against BMA, and indemnify, defend, and hold BMA harmless from any claim or liability for injury or loss arising from BMA's alleged failure to exercise site safety responsibility. Client also shall compensate BMA for any time spent or expenses incurred by BMA in defense of any such claim. Such compensation shall be based upon BMA's prevailing fee schedule and expense reimbursement policy. (The term "any claim" used in this provision means "any claim in contract, tort, or statute alleging negligence, errors, omissions, strict liability, statutory liability, breach of contract, breach of warranty, negligent misrepresentation, or other acts giving rise to liability.")~~

18. CONSTRUCTION OBSERVATION: If included as a service or task in this agreement, BMA shall visit the site at intervals to the stage of construction, or as otherwise agreed to in writing by the Client and BMA, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow BMA to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. Based on this general observation, BMA shall keep the Client informed about the progress of the Work and shall advise the Client about observed deficiencies in the Work. If the Client desires more extensive project observation or full-time project representation such as a Resident Project Representative (RPR), the Client shall request that such services be provided by BMA and such tasks may be included in the scope of services in the agreement. In any case, BMA shall not supervise, direct, or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

If construction observation is not included as a service in the agreement, it is understood and agreed that BMA's scope of services under this Agreement does not include project observation or review of the Contractor's performance or any other construction phase services, and that such services will be provided for by the Client. The Client assumes all responsibility for interpretation of the contract documents and for construction observation ~~and the Client waives any claims against BMA that may be in any way connected thereto. In addition, the Client agrees to the fullest extent permitted by law, to indemnify and hold harmless BMA, its officers, directors, employees and any sub-consultants of BMA against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of BMA.~~

19. ENTIRE AGREEMENT: This agreement contains the entire understanding between the parties. Client acknowledges that no representations, warranties, undertakings or promises have been made other than and except those expressly contained herein. This agreement may be amended, modified or terminated only by a written instrument signed by each of the parties hereto.

The name and registration number of the professional engineer who will bear the primary responsibility for the engineering work on this project is: Dax B. Alexander, Mississippi Registration No. 14208.

The name and registration number of the professional land surveyor who will bear the primary responsibility for the land surveying work on this project is: George M. Hataway, Mississippi Registration No. 1776.

Business Agenda Item #3 – Resolution authorizing FY2016 Comprehensive Fee Schedule was tabled.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 215-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the registration fees in the amount of \$135.00 per person and hotel accommodations in the amount of \$109.00 per night (per person) for Mayor Gordon Gollott, Councilwoman At Large Mary Martin and Councilman Rusty Anderson to attend the 2016 Mid-Winter Conference to be held January 12th – 14th in Jackson Mississippi is hereby authorized.

IT IS FURTHER ORDERED that the total amount of fees are \$1,059.00.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Guillotte** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell, City Clerk
Date: October 28, 2015
Subject: Authorization to Register Mayor Gordon Gollott, Councilwoman-At-Large Mary Martin and Councilman Rusty Anderson to attend the 2016 Mid-Winter Conference to be held on January 12-14 in Jackson Mississippi.

REQUEST:

City Council authorization is requested to register Mayor Gollott, Councilwoman-At-Large Mary Martin and Councilman Rusty Anderson to attend the 2016 Mid-Winter Conference to be held on January 12-14, 2016 in Jackson Mississippi.

BACKGROUND:

MML is the official non-profit private organization of cities and towns of Mississippi. The MML lobbies the State and Federal legislatures, provides education for Municipal Elected Officials, provides technical support, represents Municipalities with public and private entities, and is a networking media for Municipal Members.

Cost for the registration will be \$135.00 per Councilman and room rates will be \$109.00 per night.

RECOMMENDATION:

Based on the request, City staff recommends that City Council authorize the registration of Mayor Gollott, Councilwoman At-Large Mary Martin and Councilman Rusty Anderson to attend the 2016 Mid-Winter Conference to be held on January 12-14 in Jackson Mississippi.

ATTACHMENT(S):

Registration Form for 2016 Mid-Winter Conference



Mississippi Municipal League

2016 Mid-Winter Legislative Conference

January 12-14, 2016 • Hilton Jackson 1001 East County Line Road - Jackson, MS

Registration Form (Please print legibly)

Full Name Gordon Gollott Title Mayor

City/Organization City of Gautier

Address 3330 Highway 90

City Gautier State Ms Zip 39553

Phone 228-238-2691 Fax 228-497-8028

Cell Phone _____ E-mail mayor@gautier-ms.gov

Check Applicable Conference Registration Fees

One Registration Form per Attendee

Early Registration

(Postmarked by 12/18/2015)

☒ **\$135 Member/Associate Member**

☐ **\$50 Guest/Spouse Fee**
(Covers all meal events)

Guest Name _____

Late Registration (After 12/18/2015)

☐ **\$185 Member/Associate Member**
Name badges will be printed on-site

Non-Member Registration

☐ **\$200 Non-Member Registration**
No Early Discount for non-members

No Refunds after December 18, 2015

Mississippi Municipal League

600 East Amite Street - Suite 104 - Jackson MS 39201

601.353.5854 - 800.325.7641 - Fax 601.353.6980

www.mmlonline.com

facebook.com/msmunicipalleague

@mmlonline

Mid-Winter Conference Hotels

(All hotel room blocks open 10/19/15)

Hilton Jackson

1001 East County Line Rd
601-957-2800 or 1-888-263-0524
\$119 Flat Rate
Group Code MMLC
Room block closes 12/11/2015

Cabot Lodge Jackson North

120 Dyess Road, Ridgeland
601-957-0757 203412
\$109 Flat Rate includes breakfast
Room block closes 12/29/2015

Courtyard Marriott

6280 Ridgewood Court Drive
800-314-1451
\$129
Room block closes 12/22/2015

Drury Inn & Suites

610 East County Line Road, Ridgeland
800-325-0720
\$94.95 Flat Rate includes breakfast
Room block closes 12/11/2015
Please specify the Hotel Location and
reference Group Name MS Municipal League.
To reserve online, go to druryhotels.com.
Click on Book it Fast - enter group # 2252243

Homewood Suites

853 Centre Street, Ridgeland
800-225-5466
\$129 One Room Suite
Room block closes 1/2/2016

Method of Payment

Check # _____

We accept the following credit cards:

☒ VISA ☐ MC ☐ DISCOVER

To make a payment using one of these cards,
please contact the MML Office at
601-353-5854.

All on-site payments
must be made with debit
or credit cards only.
No cash or check
purchases will be
allowed.



Mississippi Municipal League

2016 Mid-Winter Legislative Conference

January 12-14, 2016 • Hilton Jackson 1001 East County Line Road - Jackson, MS

Registration Form (Please print legibly)

Full Name Rusty Anderson Title Councilman

City/Organization City of Gautier

Address 3330 Highway 90

City Gautier State Ms Zip 39553

Phone 228-218-9483 Fax 228-497-8028

Cell Phone _____ E-mail councilmanward4@gautier-ms.gov

Check Applicable Conference Registration Fees

One Registration Form per Attendee

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(Postmarked by 12/18/2015)

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601-957-0757 **203413**

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Room block closes 12/29/2015

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Mississippi Municipal League

2016 Mid-Winter Legislative Conference

January 12-14, 2016 • Hilton Jackson 1001 East County Line Road - Jackson, MS

Registration Form (Please print legibly)

Full Name Mary Martin Title Councilwoman at Large

City/Organization City of Gautier

Address 3330 Highway 90

City Gautier State Ms Zip 39553

Phone 228-217-2792 Fax 228-497-8028

Cell Phone _____ E-mail councilwomanatl@gaugier-ms.gov

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One Registration Form per Attendee

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or credit cards only.
No cash or check
purchases will be
allowed.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 216-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	M & E FEED & SEED Account Number 001-100-514	160107	11/03/2015	10/16/2015	Description DOG FOOD	Invoice # 4931	Date 09/04/2015	P.O. 41.99 Amount 41.99
001	C SPIRE WIRELESS Account Number 001-100-605	160114	11/03/2015	10/21/2015	Description POLICE CELLS	Invoice # 0032680896	Date 09/12/2015	P.O. 597.45 Amount 597.45
001	AT&T Account Number 001-092-605	160125	11/03/2015	10/22/2015	Description MONTHLY SERVICE	Invoice # 2284972172	Date 10/14/2015	P.O. 106.83 Amount 106.83
001	AT&T Account Number 001-092-605	160126	11/03/2015	10/22/2015	Description MONTHLY SERVICE	Invoice # 2284977070	Date 10/14/2015	P.O. 63.80 Amount 63.80
001	AT&T Account Number 001-092-605	160127	11/03/2015	10/22/2015	Description MONTHLY SERVICE	Invoice # 2284978000	Date 10/14/2015	P.O. 3,296.25 Amount 3,296.25
001	RIVIERA FINANCE OF TEXAS INC Account Number 001-161-638 001-161-638	160145	11/03/2015	10/23/2015	Description MOUNT, DISMOUNT: E4 FLAT REPAIR: E4	Invoice # 69405 69417	Date 10/15/2015 10/16/2015	P.O. 232.95 Amount 122.95 110.00
001	BRANDON PRICE Account Number 001-100-681 001-100-681	160148	11/03/2015	10/24/2015	Description PER DIEM: SWAT CERT COURSE BARRACKS FEE: 13 NIGHTS	Invoice # 11302015 11302015	Date 10/12/2015 10/12/2015	P.O. 589.50 Amount 492.00 97.50
001	MS MUNICIPAL COURT CLERK ASSOCIATION Account Number 001-010-682	160149	11/03/2015	10/24/2015	Description MMCCA ANNUAL DUES:DAVIS,D	Invoice # 10012015	Date 09/30/2015	P.O. 50.00 Amount 50.00
001	DIRECTV LLC Account Number 001-092-698 001-092-698	160150	11/03/2015	10/24/2015	Description WEST STN: 022727663 WEST STN: 022727663	Invoice # 2 6927724388 2 6940388698	Date 10/14/2015 10/16/2015	P.O. 142.24 Amount 20.96 121.28
001	FOSTER'S AIR CONDITIONING & HEATING INC Account Number 001-092-635 001-092-635	160151	11/03/2015	10/24/2015	Description ESA CLEANING:CITY HALL SIDE DUAL CAPACITOR:CH #3 UNIT	Invoice # P963730 P162074E	Date 10/05/2015 10/05/2015	P.O. 383.50 Amount 307.50 76.00
001	FUELMAN OF MS Account Number 001-090-525 001-100-525 001-161-525 001-170-525	160152	11/03/2015	10/24/2015	Description UNL FUEL UNL FUEL UNL & DSL FUEL UNL & DSL FUEL	Invoice # NP45670925 NP45670925 NP45670925 NP45670925	Date 10/19/2015 10/19/2015 10/19/2015 10/19/2015	P.O. 2,127.79 Amount 43.23 1,677.96 256.89 117.69

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	160152	11/03/2015	10/24/2015			2,127.79	(CONTINUED)
	Account Number 001-205-525	Description UNL FUEL		Invoice # NP45670925	Date 10/19/2015	P.O.	Amount	32.02
001	JACKSON COUNTY CHAMBER OF COMMERCE	160154	11/03/2015	10/24/2015			75.00	
	Account Number 001-021-681	Description LEADERS RETREAT: ABELL,S		Invoice # 25295	Date 09/10/2015	P.O.	Amount	75.00
001	DANCEL MULTIMEDIA	160160	11/03/2015	10/26/2015			250.00	
	Account Number 001-092-698	Description NOV 2015 WEBSITE HOSTING		Invoice # 1010	Date 10/24/2015	P.O.	Amount	250.00
001	GLOBALSTAR	160161	11/03/2015	10/26/2015			53.10	
	Account Number 001-092-605	Description MONTHLY SERVICE		Invoice # 6869466	Date 10/16/2015	P.O.	Amount	53.10
001	LAMEY ELECTRIC INC	160176	11/03/2015	10/28/2015			2,354.92	
	Account Number 001-201-576	Description GV-MBLUFF SIGNAL REPAIR		Invoice # 13443	Date 10/21/2015	P.O.	Amount	2,354.92
001	PITNEY BOWES INC	160177	11/03/2015	10/28/2015			188.78	
	Account Number 001-092-698	Description SUPPLY CHARGES		Invoice # 626335	Date 10/23/2015	P.O.	Amount	188.78
001	PITNEY BOWES PURCHASE POWER	160178	11/03/2015	10/28/2015			1,246.00	
	Account Number 001-092-607	Description POSTAGE MACHINE		Invoice # 20060869	Date 10/20/2015	P.O.	Amount	1,246.00
001	LLOYD B MARSHALL JR CPA	160179	11/03/2015	10/28/2015			2,876.00	
	Account Number 001-092-600	Description PRE-LIM WORK: FY 2015		Invoice # 1	Date 10/27/2015	P.O.	Amount	2,876.00
001	INTL ASSC OF ARSON INVESTIGATORS INC	160180	11/03/2015	10/28/2015			100.00	
	Account Number 001-161-682	Description ANNUAL DUES: MCCOY 128349		Invoice # 81295	Date 10/26/2015	P.O.	Amount	100.00
001	SINGING RIVER E.P.A.	160181	11/03/2015	10/28/2015			8,946.32	
	Account Number 001-201-633	Description STREET LIGHTING	10554	Invoice # 10132015	Date 10/26/2015	P.O.	Amount	4,998.58
	001-201-629	SIGNAL LIGHTS	10554	10132015	10/26/2015			1,279.46
	001-092-631	CITY HALL	10554	10132015	10/26/2015			1,083.04
	001-170-631	FRAZIER PARK	10554	10132015	10/26/2015			51.21
	001-170-631	SENIOR BLDG	10554	10132015	10/26/2015			720.70
	001-161-631	CENTRAL FD	10554	10132015	10/26/2015			336.60
	001-170-631	CITY PARK	10554	10132015	10/26/2015			101.14
	001-092-631	PUBLIC WORKS	10554	10132015	10/26/2015			351.37
	001-092-631	HWY 90 SIGN	10554	10132015	10/24/2015			24.22
001	SINGING RIVER E.P.A.	160182	11/03/2015	10/28/2015			2,103.28	
	Account Number 001-100-631	Description POLICE STATION	66298004	Invoice # 10132015	Date 10/26/2015	P.O.	Amount	1,413.75
	001-201-629	SIGNAL LIGHT	89113001	10132015	10/26/2015			56.39
	001-170-631	CITY PARK RESTRMS	89912001	10132015	10/26/2015			29.66

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E.P.A.	160182	11/03/2015	10/28/2015			2,103.28	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-633	STREET LIGHTS	90345002	10132015	10/26/2015			314.41
	001-092-631	RECORDS BLDG	90790001	10132015	10/26/2015			174.29
	001-170-631	FRAZIER RESTRMS	98546001	10132015	10/26/2015			114.78
001	SINGING RIVER E.P.A.	160183	11/03/2015	10/28/2015			843.79	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-631	BROWN FD	95237002	10102015	10/22/2015			428.19
	001-161-631	MARTIN BLUFF FD	58380001	10112015	10/23/2015			210.05
	001-201-629	SIGNAL LIGHTS	17546	10112015	10/23/2015			33.98
	001-092-631	CITY LIMIT SIGN	17546	10112015	10/23/2015			27.92
	001-100-631	MBLUFF SUB STN	58521002	10112015	10/23/2015			143.65
001	SINGING RIVER E.P.A.	160184	11/03/2015	10/28/2015			1,298.79	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-633	DOLPHIN ST	94987002	10132015	10/26/2015			145.83
	001-201-633	DOLPHIN ST	94988002	10132015	10/26/2015			132.86
	001-201-633	DOLPHIN ST	94989002	10132015	10/26/2015			135.33
	001-201-633	DOLPHIN ST	94990002	10132015	10/26/2015			679.88
	001-201-633	WM PAYNE	100244001	10132015	10/26/2015			93.86
	001-201-633	WM PAYNE	100245001	10132015	10/26/2015			111.03
001	FUELMAN OF MS	160189	11/03/2015	10/28/2015			2,172.74	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP45710114	10/26/2015				43.94
	001-100-525	UNL FUEL	NP45710114	10/26/2015				1,627.54
	001-161-525	UNL & DSL FUEL	NP45710114	10/26/2015				255.33
	001-170-525	UNL & DSL FUEL	NP45710114	10/26/2015				146.31
	001-205-525	UNL & DSL FUEL	NP45710114	10/26/2015				99.62
001	LOCAL GOVERNMENT SERVICE, LLC	160191	11/03/2015	10/28/2015			5,000.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-021-601	FRANCHISE RENEWAL:CABLE ONE	1544	09/22/2015				5,000.00
001	REYNOLDS WHOLESALE CO.	160192	11/03/2015	10/28/2015			1,078.63	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-510	LIQUID HAND SOAP	48074	10/12/2015	160042			43.80
	001-092-510	CS/96 HS TISSUE ROLLS (8)	48074	10/12/2015	160042			308.00
	001-092-510	CS/30 PAPER TOWELS (3)	48074	10/12/2015	160042			77.70
	001-092-510	CS BROWN MF TOWELS (12)	48074	10/12/2015	160042			239.40
	001-092-510	CS/12 LYSOL SPRAY 19OZ	48074	10/12/2015	160042			68.28
	001-092-510	BOX/10 LATEX PF LG GLOVES	48074	10/12/2015	160042			59.50
	001-092-510	24X33 CAN LINERS CS/500 (2)	48074	10/12/2015	160042			45.90
	001-092-510	30X36 CAN LINERS CS/200 (3)	48074	10/12/2015	160042			56.85
	001-092-510	CS 6-GAL BLEACH	48074	10/12/2015	160042			10.50
	001-092-510	HAND SANITIZER 2 LITERS (3)	48074	10/12/2015	160042			26.85
	001-092-510	CS/3 PINE SOL 144OZ	48074	10/12/2015	160042			29.25
	001-092-510	1GAL WINDEX (2)	48074	10/12/2015	160042			25.90
	001-092-510	CS CLOROX WIPES 78CT	48074	10/12/2015	160042			32.70
	001-092-510	CS/12 TIME MIST SPRAY CANS	48074	10/12/2015	160042			54.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ACTION PRINTING CENTER INC	160193	11/03/2015	10/28/2015			157.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	WINDOW ENVELOPES (2500)		873291	10/19/2015	160040		157.60
001	NEWELL PAPER COMPANY	160195	11/03/2015	10/28/2015			88.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	CS/16 PAPER TOWELS MF (3)		854547	10/15/2015	160060		41.52
	001-092-510	CS/96 TISSUE 2 PLY		854547	10/15/2015	160060		29.61
	001-092-510	CS/100 CAN LINERS 40X46		854547	10/15/2015	160060		17.24
001	BSN SPORTS	160196	11/03/2015	10/28/2015			632.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	IN/OUTDOOR TABLE SCOREBOARD		97297455	10/13/2015	160052		359.99
	001-170-502	WIRELESS SHOT CLOCK STAND		97297455	10/13/2015	160052		64.99
	001-170-502	BATTERY		97297455	10/13/2015	160052		19.99
	001-170-502	CARRY BAG TABLETOP SCOREBOARD		97297455	10/13/2015	160052		37.50
	001-170-502	ATHLETIC FIELD STRIPER		97297455	10/13/2015	160052		105.29
	001-170-502	FREIGHT		97297455	10/13/2015	160052		45.00
001	GULF COAST BUSINESS SUPPLY CO.	160197	11/03/2015	10/28/2015			94.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	JR DESKTOP FILE BLACK		115347	10/23/2015	160067		12.74
	001-161-500	MOUSE PAD		115347	10/23/2015	160067		6.29
	001-161-500	BINDER CLIPS ASSORTED		115347	10/23/2015	160067		3.76
	001-161-500	CORRECTION TAPE 10 PK		115347	10/23/2015	160067		7.14
	001-161-500	FILING LABELS 750 PK		115347	10/23/2015	160067		21.99
	001-161-500	2-HOLE PUNCH		115347	10/23/2015	160067		3.99
	001-161-500	SHARPIE OB PAINT MARKER		115347	10/23/2015	160067		8.67
	001-161-500	REPLACEMENT INSERTS		115347.2	10/26/2015	160067		2.22
	001-161-500	TOWEL DISPENSER		115347.1	10/27/2015	160067		27.54
001	IDVILLE	160199	11/03/2015	10/28/2015			2,263.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-799	2-SIDED ID MAKER ADVANTAGE		2956314	10/22/2015	160078		2,599.00
	001-100-799	PVC CARD 30MIL WHT		2956314	10/22/2015	160078		53.58
	001-100-799	PRINTER RIBBON ID MAKER		2956314	10/22/2015	160078		115.35
	001-100-799	SHIPPING		2956314	10/22/2015	160078		49.42
	001-100-799	DISCOUNT		2956314	10/22/2015	160078		-553.59
001	POWELL CONSTRUCTION SERVICE'S INC	160200	11/03/2015	10/28/2015			5,547.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	SIGNAL MAINT: DOLPHIN & GV		0914	10/22/2015	160050		5,547.10
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	160201	11/03/2015	10/28/2015			209.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	2016 MONTHLY PLANNER (2)		3281106215	10/16/2015	160062		22.86
	001-040-500	WALL CALENDAR		3281106215	10/16/2015	160062		16.83
	001-040-500	DESK CALENDAR (3)		3281106215	10/16/2015	160062		14.67
	001-040-500	E17-BASE (2)		3281106215	10/16/2015	160062		29.98
	001-040-500	E517-50 REFILLS (4)		3281106215	10/16/2015	160062		37.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	160201	11/03/2015	10/28/2015			209.45	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-500	CS 8.5X11 COPY PAPER	3281106215	10/16/2015	160062		33.99	
	001-161-500	CANARY COPY PAPER RM (12)	3281106215	10/16/2015	160062		53.16	
001	CUPIT SIGNS INC	160203	11/03/2015	10/28/2015			710.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-635	4FT METAL LOGO SIGNS	11771	09/02/2015	151295		512.00	
	001-161-635	12X72 METAL SIGN CENTRAL	11771	09/02/2015	151295		96.00	
	001-161-635	12X77 METAL SIGN MARTIN BLUFF	11771	09/02/2015	151295		102.75	
001	LAMEY ELECTRIC INC	160204	11/03/2015	10/28/2015			570.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	TS OLD SPANISH TRL/LADNIER	13422	10/20/2015	151373		570.00	
001	GRAFIX SHOPPE	160206	11/03/2015	10/28/2015			2,018.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-740	ULT 2004 REFL GRAPHIC KIT (5)	103485	10/14/2015	160035		1,990.00	
	001-100-740	SHIPPING	103485	10/14/2015	160035		28.95	
001	WATCHGUARD VIDEO	160207	11/03/2015	10/28/2015			14,460.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	IN-CAR CAMERA SYSTEM (3)	XINV001911	10/20/2015	160045		14,385.00	
	001-100-799	SHIPPING	XINV001911	10/20/2015	160045		75.00	
001	SPEEDTECH LIGHTS	160208	11/03/2015	10/28/2015			590.74	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-689	ARIES II LED LIGHT BAR: ACO	S102374	10/05/2015	160003		549.99	
	001-090-689	SHIPPING	S102374	10/05/2015	160003		40.75	
FUND TOTAL	1 Claims	to	Checks	38 Total	63,563.47 Manual	Held	Total	63,563.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
013	GULF BREEZE LANDSCAPING LLC Account Number 013-021-750	160188	11/03/2015	10/28/2015			154,334.88	
		Description		Invoice #	Date	P.O.	Amount	
		PH III:PEDESTRIAN ACCESS IMP		4	09/27/2015		154,334.88	
013	NEEL-SCHAFER INC Account Number 013-021-750	160230	11/03/2015	11/03/2015			40,345.11	
		Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION ADMIN		1028492	07/31/2015		40,345.11	
013	NEEL-SCHAFER INC Account Number 013-021-750	160231	11/03/2015	11/03/2015			5,948.70	
		Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION ADMIN		1029480	08/31/2015		5,948.70	
FUND TOTAL	13 Claims to	Checks	3 Total	200,628.69	Manual	Held	Total	200,628.69

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	MID SOUTH UNIFORM & SUPPLY, INC.	160194	11/03/2015	10/28/2015			3,551.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	XTREME HP BODY ARMOR 06 (4)		537278	10/13/2015	151286		2,688.00
	157-100-799	XTREME HP FEMALE STRUCT VEST		537278	10/13/2015	151286		672.00
	157-100-799	ALTER VEST PANEL		537278	10/13/2015	151286		125.00
	157-100-799	REPL COVER CARRIER		537278	10/13/2015	151286		66.00
FUND TOTAL 157 Claims	to	Checks	1 Total	3,551.00	Manual	Held	Total	3,551.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	160157	11/03/2015	10/24/2015			1,415.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		OCT 2015	10/21/2015			1,415.15
FUND TOTAL 172 Claims	to	Checks	1 Total	1,415.15	Manual	Held	Total	1,415.15

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	160108	11/03/2015	10/16/2015			140.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE OCT 2015	2747	10/15/2015			25.00	
	176-170-699	SHOPPING CART FEE OCT 2015	2747	10/15/2015			115.00	
176	AT&T	160128	11/03/2015	10/22/2015			222.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	OCT 2015 DSL	2284970676	10/14/2015			110.00	
	176-170-605	MONTHLY SERVICE	2284970676	10/14/2015			112.88	
176	AT&T	160129	11/03/2015	10/22/2015			192.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	10/14/2015			192.70	
176	FUELMAN OF MS	160153	11/03/2015	10/24/2015			86.27	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL & DSL FUEL	NP45670925	10/19/2015			86.27	
176	CUPIT SIGNS INC	160155	11/03/2015	10/24/2015			140.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-513	CORRECT DATE/TIME PATCH (4)	11881	10/15/2015			140.00	
176	FUELMAN OF MS	160190	11/03/2015	10/28/2015			281.94	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL & DSL FUEL	NP45710114	10/26/2015			281.94	
FUND TOTAL 176 Claims	to	Checks	6 Total	1,063.79 Manual		Held	Total	1,063.79

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	160109	11/03/2015	10/19/2015			53.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	10/06/2015			53.69
400	AT&T	160130	11/03/2015	10/22/2015			84.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	10/14/2015			84.30
400	MICRO METHODS INC	160140	11/03/2015	10/23/2015			90.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-667	COLOR SAMPLE: HONDURAS WELL		1510317186	10/21/2015			15.00
	400-651-667	COLOR SAMPLE: BEASLEY WELL		1510317186	10/21/2015			15.00
	400-651-667	COLOR SAMPLE: MALL WELL		1510317186	10/21/2015			15.00
	400-651-667	COLOR SAMPLE: LARK WELL #1		1510346186	10/22/2015			15.00
	400-651-667	COLOR SAMPLE: HWY 57 WELL		1510346186	10/22/2015			15.00
	400-651-667	COLOR SAMPLE: OFFICE WELL		1510346186	10/22/2015			15.00
400	2012 GUD BONDS DEBT SERVICE	160156	11/03/2015	10/24/2015			117,050.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	NOV 2015 PRN PMT		11012015	10/31/2015			109,166.67
	400-680-817	NOV 2015 INT PMT		11012015	10/31/2015			7,883.33
400	ARISTA INFORMATION SYSTEMS INC	160158	11/03/2015	10/24/2015			4,182.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SEP 2015 STATEMENTS		19883	10/12/2015			1,182.56
	400-650-698	SEP 2015 POSTAGE		1425201510	10/12/2015			3,000.00
400	AT&T	160162	11/03/2015	10/26/2015			95.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	10/14/2015			95.30
400	SINGING RIVER E.P.A.	160185	11/03/2015	10/28/2015			8,438.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS	17882	10132015	10/26/2015			2,323.09
	400-651-631	WATER WELLS	17882	10132015	10/26/2015			4,047.59
	400-651-631	CITY HALL SOUTH	17882	10132015	10/26/2015			1,906.90
	400-651-631	IONIZATION PLANT	99216002	10132015	10/26/2015			160.64
400	SINGING RIVER E.P.A.	160186	11/03/2015	10/28/2015			2,313.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS	20649	10102015	10/22/2015			650.79
	400-651-631	LIFT STATIONS	28779	10100015	10/22/2015			88.04
	400-651-631	SCHOONER WELL	20688	10082015	10/20/2015			1,312.66
	400-651-631	LIFT STATIONS	20688	10082015	10/20/2015			164.54
	400-651-631	LIFT STNS	89627001	10112015	10/23/2015			72.90
	400-651-631	LIFT STNS	89702001	10112015	10/23/2015			24.43

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER E.P.A.	160187	11/03/2015	10/28/2015			3,739.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS	17881	10112015	10/23/2015			2,102.10
	400-651-631	WATER WELLS	17881	10112015	10/23/2015			1,637.19
400	HANSON PIPE & PRODUCTS, INC.	160198	11/03/2015	10/28/2015			1,920.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	1 1/4 JOINT MATERIAL		11307422	10/16/2015	160032		175.00
	400-651-583	24" ROUND REINFORCED CONCRETE		11307422	10/16/2015	160032		1,745.28
400	STAPLES BUSINESS ADVANTAGE DEPT	ATL	160202	11/03/2015	10/28/2015		218.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-500	BX 2-PART COMPUTER PAPER (3)		3280505946	10/09/2015	160044		218.73
400	THE SPECTRUM GROUP INC	160205	11/03/2015	10/28/2015			77.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	ATI MEMBRANES 05-0005		6654	10/21/2015	160033		30.00
	400-651-581	ATI ELECTROLYTE 09-0011		6654	10/21/2015	160033		15.00
	400-651-581	ATI ELECTROLYTE PH, 09-0052		6654	10/21/2015	160033		25.00
	400-651-581	FREIGHT		6654	10/21/2015	160033		7.73
FUND TOTAL 400 Claims	to	Checks	12 Total	138,263.46	Manual	Held	Total	138,263.46

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	TCI PRINTING LLC	160159	11/03/2015	10/24/2015			820.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-695	SOLID WASTE INSERT (7500)		10640	09/01/2015			820.00
FUND TOTAL 404 Claims	to	Checks	1 Total	820.00 Manual		Held	Total	820.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	38 Total	63,563.47 Manual	Held	Total	63,563.47
FUND 13 Claims	to	Checks	3 Total	200,628.69 Manual	Held	Total	200,628.69
FUND 157 Claims	to	Checks	1 Total	3,551.00 Manual	Held	Total	3,551.00
FUND 172 Claims	to	Checks	1 Total	1,415.15 Manual	Held	Total	1,415.15
FUND 176 Claims	to	Checks	6 Total	1,063.79 Manual	Held	Total	1,063.79
FUND 400 Claims	to	Checks	12 Total	138,263.46 Manual	Held	Total	138,263.46
FUND 404 Claims	to	Checks	1 Total	820.00 Manual	Held	Total	820.00
Total for all Funds			Checks	62 Total	409,305.56 Manual	Held	Total 409,305.56

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 217-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Items 1-3 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 218-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the renewal of Pet Insurance for K9 Justice with Nationwide Insurance Company to include a Major Medical Plan and a Wellness Plat at an annual cost of \$531.17 is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Jason Pugh, Human Resources Director
Date: 10/21/15
Subject: Pet Insurance Renewal for K9 Justice

REQUEST:

Renewal of Pet Insurance for K9 Justice to include a Major Medical Plan and a Wellness Plan at an annual cost of \$531.17.

BACKGROUND:

K9 Justice is one of two K9s owned by the City of Gautier. Justice incurs routine costs for wellness visits and the nature of his job duties increases his risk of serious injury. Pet Insurance may help the city recoup costs associated with maintaining a healthy police K9.

FINANCIAL IMPACT:

Annual cost of \$531.17.

RECOMMENDATION:

Staff recommends the renewal of the policy for pet insurance for K9 Justice through Nationwide/VPI Pet Insurance for one year at a cost of \$531.17.

ATTACHMENT(S):

Cover Letter from Nationwide/VPI
Renewal Notice from Nationwide/VPI



Nationwide®
is on your side

For general correspondence:

PO Box 2344 • Brea, CA 92822-2344

888-341-0789 • FAX 714-989-0537

Direct inquiries to DVM Insurance Agency

Underwritten by: Veterinary Pet Insurance Company (CA) • National Casualty Company (all other states)

October 1, 2015

Action Required to Continue Your Coverage
It's Time to Renew Your
Pet Insurance Policy.



VPA01G2A-P00107



Gautier Police Dept
3330 Highway 90
C/O Jason Pugh
Gautier MS 39553-5124

Dear Gautier Police Dept:

Thank you for protecting Justice with Nationwide. **Your policy # C-1476631, will expire on 12/05/2015.** Plan details for your next policy term are listed below. You must contact us before 11/25/2015 to renew your policy.

My Plan Details		My Coverage Add-on
Major Medical Plan		Pet Wellness Basic
covers accidents, illnesses & hereditary conditions		Covers wellness services only
▪ Highest level of benefits ▪ Hereditary coverage ▪ Chronic condition coverage ▪ Freedom to use any vet, anywhere ▪ Benefits renew in full annually	+	▪ Physical Exams ▪ Vaccinations ▪ Flea/heartworm preventive ▪ Testing ▪ Maximum annual benefits of \$400
Deductible: \$100.00 per year		Deductible: None

Payment Options

Continue to pay your premium in full or choose our convenient monthly payment plan. Please note monthly payment plans are subject to a monthly \$2 installment fee.

To make changes to your coverage, call 888-341-0789 Monday-Friday from 5:00 a.m. to 7:00 p.m. or Saturday from 7:00 a.m. to 3:30 p.m. (Pacific). All plan changes are subject to medical review.

To renew your current plan, call 888-341-0789 or mail your payment. You may also renew through your Nationwide Pet Account Access page at my.petinsurance.com.

Thank you for protecting Justice with Nationwide.

Best regards,



Scott Liles
Chief Pet Insurance Officer
Nationwide

Retain For Your Records

Date of Notice:	10/01/2015	Policy No.:	C-1476631
Owner Name:	Gautier Police Dept	Renewal No.:	1
Mailing Address:	3330 Highway 90	Insured No.:	1505252
City/ST/Zip Code:	Gautier, MS 39553-5124	Term:	Annual
Email:	JPUGH@GAUTIER-MS.GOV	Pay by This Date:	11/25/2015
Telephone:	(228) 497-8000	Renewal Effective Date:	12/05/2015
Pet Name:	Justice		12:01 AM
Age at Renewal:	3		
Gender:	M	Species:	CANINE
Breed:	Belgian Malinois	Color:	Black And Tan
Plan Type:			VPI MAJOR MEDICAL PLAN
Premium:			\$363.17
Discount(s) Applied:			
5% Group Discount:			\$19.11
Pet Wellness Basic Rider:			\$168.00
TOTAL ANNUAL PAYMENT:			\$531.17

Did your premium increase?

Nationwide premiums are based on the age of the pet, species, plan type and state of residency. Your premium may have increased if you moved to another state or if your pet's age falls within a different premium bracket.

~~We never increase your premium due to the number of claims you have submitted.~~



Nationwide®
is on your side

Renewal Notice

Date of Notice: 10/01/2015
Owner Name: Gautier Police Dept
Mailing Address: 3330 Highway 90
City/ST/Zip Code: Gautier, MS 39553-5124
Email: JPUGH@GAUTIER-MS.GOV
Telephone: (228) 497-8000
Pet Name: Justice
Age at Renewal: 3

Policy No.: C-1476631
Renewal No.: 1
Insured No.: 1505252
Term: Annual
Pay by This Date: 11/25/2015
Renewal Effective Date: 12/05/2015
12:01 AM

Gender: M
Breed: Belgian Malinois
Plan Type: VPI MAJOR MEDICAL PLAN
Premium: \$363.17
Discount(s) Applied:
5% Group Discount: \$19.11
Pet Wellness Basic Rider: \$168.00
TOTAL ANNUAL PAYMENT: **\$531.17**

Species: CANINE
Color: Black And Tan

Did your premium increase?

Nationwide premiums are based on the age of the pet, species, plan type and state of residency. Your premium may have increased if you moved to another state or if your pet's age falls within a different premium bracket.

~~We never increase your premium due to the number of claims you have submitted.~~

Payment Options to Renew Your Policy

Online

Log on or create an account on your Nationwide Pet Account Access page at my.petinsurance.com. Click on the "Renew Today" link found within your pet's account overview.

Phone

Licensed insurance agents can be reached at 888-341-0789, Monday through Friday from 5:00 a.m. to 7:00 p.m., and Saturday from 7:00 a.m. to 3:30 p.m. (Pacific Time)

Mail (Pay-in-full only)

For your convenience, an envelope has been provided to mail your check. Write your policy number on the check and send this form along with your check to:

DVM Insurance Agency, File 50939, Los Angeles, CA 90074-0939

VS-65(2-05) (REV. 04-15) PAYRENEWFORM 15
Insurance plans are offered and administered by Veterinary Pet Insurance Company in California and DVM Insurance Agency in all other states. Underwritten by Veterinary Pet Insurance Company (CA), Brea, CA, an A.M. Best A+ rated company (2012); National Casualty Company (all other states), Madison, WI, an A.M. Best A+ rated company (2012). ©2013 Veterinary Pet Insurance Company. Veterinary Pet Insurance, VPI, and the VPI logo are service marks of Veterinary Pet Insurance Company. Nationwide Insurance is a service mark of Nationwide Mutual Insurance Company.
15RE 131/9



C-1476631
Gautier Police Dept
3330 Highway 90
Gautier, MS 39553-5124
Justice
(228) 497-8000
JPUGH@GAUTIER-MS.GOV

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 219-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held October 20, 2015 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 220-2015

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the following public hearing date is hereby authorized:

WHEN: Tuesday, December 1, 2015

WHERE: Gautier Municipal Building-Council Chambers

TIME: 6:30 p.m.

PURPOSE: Renewal of Cable One's Franchise Agreement

IT IS FURTHER ORDERED, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 3, 2015.

Tricia Thigpen

From: Cindy Russell <crussell@gautier-ms.gov>
Sent: Tuesday, October 27, 2015 9:00 AM
To: tthigpen@gautier-ms.gov
Subject: FW: Public Hearing
Attachments: Invitation to Public Hearing Letter Gautier MS.doc; Notice of Public Hearing City of Gautier MS.doc; SAMPLE PUBLIC HEARING STATEMENT Gautier.doc

Tricia, please schedule to advertise public hearing for December 1st. See below.

From: Greg Fender [<mailto:ghfender@windstream.net>]
Sent: Friday, October 23, 2015 11:28 AM
To: 'Samantha'
Subject: Public Hearing

Hello Samantha,

I hope you are doing well. I am attaching for your review a public hearing package where we are recommending the City hold a public hearing regarding Cable One's request to renew their franchise with the City. I am contemplating you asking the Council to set the hearing date for December 1st at your meeting scheduled for November the 3rd that is why I dated the invitation letter for the 4th the day after the meeting. Please print that letter on your letterhead and send to Cable One via email and regular mail. Federal Law encourages cities to receive public input on franchise renewals. A public hearing is one method of doing so. We normally don't attend public hearings to help hold down cost and provide a sample statement the Mayor can read to start the hearing. We primarily need the minutes from the meeting. The more public input we have the better. Also, please advertise the notice of public hearing which is attached.

Please send me a copy of your signed letter for my files and let me know if you have any questions. Also, I still need a list of the buildings along with addresses where the City would like free cable service provided. Look forward to hearing from you.

Greg Fender
Local Government Services
127 Laurelwood Lane
Dahlonaga, GA 30533
706-482-9933
706-482-9934 (Fax)
404-375-7084 (Mobile)

November 4, 2015

**VIA E-MAIL (Charlie.Oakes@cableone.biz)
AND U.S. MAIL**

Mr. Charlie Oaks
Cable One
General Manager
5100 Macphelah Rd.
Pascagoula, MS 39567

Dear Mr. Oaks:

The City of Gautier is planning on holding a public hearing regarding Cable One's request to renew its franchise on December 1, 2015 at 6:30 p.m. at Gautier City Hall. We would like to extend an invitation to you or a representative from Cable One to plan on attending and briefing the City Council and citizens in attendance on your company's future plans to provide cable services in Gautier. It will be particularly helpful to learn about any plans to upgrade the system.

We would also appreciate your assistance in advertising the hearing. Should you have any questions or desire additional information, please do not hesitate to contact me at (228) 497-8000. I look forward to seeing you.

Sincerely,

Samantha D. Abell
City Manager

CC: Greg Fender, President, Local Government Services, LLC

Enc.

**NOTICE OF PUBLIC HEARING
CITY OF GAUTIER
CABLE TELEVISION FRANCHISE RENEWAL**

Notice is hereby given that a public hearing will be held by the City Council of the City of Gautier, Mississippi at its regular meeting on, December 1, 2015 beginning at 6:30 p.m., at City Hall council room located at 3330 Hwy.90.

The City Council will use this hearing to assess the past performance of Cable One and to determine the future cable-related community needs of the City of Gautier. This hearing will help determine the number of channels that are available, reception quality, availability of high-speed Internet service, quality of customer service, local community programming and other issues of public interest.

The City Council welcomes the public's participation in this process. Comments may also be submitted in writing to:

Attn: Ms. Cynthia L. Russell
City Clerk
3330 Highway 90
Gautier, MS 39553
gautier@gautier-ms.gov

SAMPLE PUBLIC HEARING STATEMENT FOR THE CITY OF GAUTIER

The Mayor or whoever presides over the public hearing for the City should welcome everyone who has attended and explain the purpose of the meeting is to receive public comments regarding the performance of Cable One, and for the Council to learn more about the community's interest in cable television services. The Mayor should recognize certain guest such as Mr. Charlie Oakes, General Manager with Cable One. The Mayor could then read the following three paragraphs.

This public hearing is being conducted pursuant to the Cable Act of 1984, particularly Section 626 of the Cable Act, which requires an opportunity for the public to comment about the cable franchise renewal. The ascertainment process that's laid out in the cable act includes really two major points to review. One is the past performance of the cable operator and the second is the future cable-related community needs of the City of Gautier.

In respect to the future cable-related needs of the community, they could include a whole host of issues. For example, one could be the possible upgrade of this cable system and that includes everything from the channel capacity of the system to the quality of the reception you receive. Secondly, customer service, which could include from how long you have to wait on the telephone to talk with a company representative to late fees. These are just examples of some of the issues that may arise during the franchise renewal process. Please don't limit yourself to these issues if there are others that concern you. Also, please understand, if your comments are related to rates or programming preferences, these are areas the City has limited control of.

Unless there are remarks from Council members, I would like to ask Mr. Oakes from Cable One to make a presentation about what Cable One's plans are with respect to the franchise renewal and their future plans to provide cable services to the City of Gautier. Following Mr. Oakes's comments we would like to have citizens come up and comment about any issue that is important to them. (Note: please ask each person that comments to state for the record their name, occupation and address).

Councilwoman Martin made the motion to recess the meeting until November 17, 2015 at 6:30 PM. **Councilman Vaughan** seconded the motion and the vote carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK