Tuesday
October 1, 2013
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Council of the City of Gautier, Mississippi was held October 1, 2013 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Mary Martin, Rusty Anderson, Adam Colledge, City Clerk Cynthia Russell, City Attorney Charlie McVea and other concerned citizens. Absent was City Manager Samantha Abell.

REVISED - AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
October 1, 2013 @ 6:30 PM

I. Call to Order

- **1 Prayer**
- **2 Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

- **1 Bras Across the River Saturday, October 12th at the Moss Point Bridge on Hwy 613**
- **2 Gautier Mullet and Music Fest Saturday, October 19th and Sunday, October 20th between Lowe's and Singing River Mall Town Center**
- **3 Office closed Monday, November 11th in observance of Veterans Day**
- **4 1st Annual Veterans Day Laying of the Wreath Ceremony November 11th 11:00 am at the Veterans Tribute Tower**
- **5 City of Gautier's Halloween Haunted Trails October 18th, 19th, 25th, 26th & 31st 6:30 PM to 10:30 PM**

IV. Presentation Agenda

V. Public Agenda

- **1 Agenda Comments**

VI. Business Agenda

- **1 Order approving FY 2014 Public Safety Step Increases**
- **2 Order approving Engagement Agreement with Lloyd Marshall, Jr., CPA to provide audit services for Fiscal Year ended September 30, 2013**
- **3 Order authorizing submission of an application to the Mississippi Department of Environmental Quality for a Local Government Solid Waste Assistance grant in the amount $25,000.00**

4 Order authorizing Gautier Mullet & Music Fest Contribution
5 Resolution authorizing 2013 Gautier Mullet & Music Fest In-kind Contribution request

6 Order authorizing advertisement for professional services for repair of damage to Public Works back building caused by Hurricane Katrina

7 Order approving Docket of Claims

8 Ordering authorizing amendment to website contract with The DANCEL Group

VII. Consent Agenda (All items approved in one motion)

1 Order authorizing the City to declare 1999 Ford Explorer VIN#1FMZ32XXXUC45829 as surplus and remove from inventory

2 Order approving public hearing date for abatement of substandard property conditions at 1912 Broadmoor Drive Gautier, MS

3 Order approving Minutes from Council Meeting held September 17th

4 Resolution approving Mutual Aid Agreement with the City of Pascagoula

STUDY AGENDA
CITY OF GAUTIER, MISSISSIPPI
October 1, 2013

1 Discuss Citizen Comments

2 Discuss Council Comments

3 Discuss City Manager Comments

4 Discuss City Clerk Comments

5 Discuss City Attorney Comments

Recess until October 15, 2013 @ 6:30 PM
www.gautier-ms.gov

Motion was made by Councilman Vaughan to approve agenda order. Motion was seconded by Councilwoman Martin and unanimously carried.

Announcements

1 Bras Across the River Saturday, October 12th at the Moss Point Bridge on HWY 613

2 Gautier Mullet and Music Fest Saturday, October 19th and Sunday, October 20th between Lowe’s and Singing River Mall Town Center

3 Office closed Monday, November 11th in observance of Veterans Day

4 **1st Annual Veterans Day Laying of the Wreath Ceremony November 11th 11:00 AM at the Veterans Tribute Tower**

5 **City of Gautier's Halloween Haunted Trails October 18th, 19th, 25th, 26th & 31st 6:30 PM to 10:30 PM**

6 **Gautier High School Homecoming Parade Wednesday, October 2nd at 5:00 PM**

7 **Utility Department moved to 3305 Gautier-Vancleave Road**

Presentation – None

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 238-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the pay adjustments proposed by the FY 2014 Public Safety Step Increases presented to the Council during FY 2014 budget work sessions are hereby approved.

Full-time Police Officers and Firefighters with a minimum of two (2) years of service currently paid at less than a Step 4 will advance one (1) step at their current grade.

IT IS FURTHER ORDERED that the pay changes will go into effect the 1st pay period in October 2013 beginning September 21, 2013.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Jones and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 239-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Engagement Agreement with Lloyd Marshall, Jr., CPA to provide audit services for Fiscal Year ended September 30, 2013 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Vaughan, seconded by Councilwoman Martin and the following vote was recorded:

AYES:	Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge
NAYS:	None

____
MAYOR

ATTEST:

____
CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

MEMBER: American Institute of CPA's

Mississippi Society of CPA's

LLOYD B. MARSHALL, JR.

CERTIFIED PUBLIC ACCOUNTANT

4321 Gautier Vancleave Rd. Sutie A

Gautier, Mississippi 39564

Mayor, Council, and City Manager
City of Gautier, Mississippi

I am pleased to confirm my understanding of the services I am to provide for the City of Gautier for the Fiscal Year ended September 30, 2013. I will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the City of Gautier as of and for the period ended September 30, 2013. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany the City of Gautier's basic financial statements. As part of my engagement, I will apply certain limited procedures to the City of Gautier's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless I encounter problems with the presentation of the RSI or with procedures relating to it, I will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Budgetary Comparison Information.

Supplementary information other than RSI also accompanies the City of Gautier's basic financial statements. I will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and will provide an opinion on it in relation to the basic financial statements:

The Schedule of Federal Awards.

Audit Objectives

The objective of my audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

> Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
>
> Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments, and Non-profit Organizations.

The reports on internal control and compliance will each include a statement that the report is intended solely for the information and use of management, the body or individuals charged with governance, others within the entity specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

My audit will be conducted in accordance with auditing standards generally accepted in the United States of America', the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States', the Single Audit Act Amendments of 1996: and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with OMB Circular A-133, and other procedures I consider necessary to enable me to express such opinions and to render the required reports. If my opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, I will fully discuss the reasons with you in advance. If, for any reason, I am unable to complete the audit or are unable to form or have not formed opinions, I may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, I will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements, schedule of expenditures of federal awards, and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and the schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any nonaudit services I provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Gautier and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to me and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to me in the representation letter that the effects of any uncorrected misstatements aggregated by me during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing me about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing me of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants.

Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings is available for my review. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include my report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with my report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for me previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to me corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on my current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Audit Procedures--General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, my audit will involve judgment about the number of transactions to be examined and the areas to be tested. I will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because I will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by me. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, I will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to my attention. I will also inform you of any violations of laws or governmental regulations that come to my attention, unless clearly inconsequential, and of any material abuse that comes to my attention. I will include such matters in the reports required for a Single Audit. My responsibility as an auditor is limited to the period covered by our audit and does not extend to any later periods for which I am not engaged as an auditor.

My procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. I will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of my audit, I will require certain written representations from you about the financial statements and related matters.

Audit Procedures--Internal Controls

My audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that I consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. My tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to *Government Auditing Standards.*

As required by OMB Circular A-133, I will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that I consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, my tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in my report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, I will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

Audit Procedures--Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, I will perform tests of the City of Gautier's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and I will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 requires that I also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. My procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-133 Compliance Supplement and related addenda for the types of compliance requirements that could have a direct and material effect on each of the City of Gautier's major programs. The purpose of these procedures will be to express an opinion on the City of Gautier's compliance with requirements applicable to each of its major programs in my report on compliance issued pursuant to OMB Circular A-133.

Engagement Administration, Fees, and Other

I may from time to time, and depending on the circumstances, use third-party service providers in serving your account. I may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, I maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, I will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and I will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that I am unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, I will remain responsible for the work provided by any such third-party service providers.

I understand that your employees will prepare all cash, accounts receivable, or other confirmations I request and will locate any documents selected by my for testing.

At the conclusion of the engagement, I will complete the appropriate sections of the Data Collection Form that summarizes my audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. I will coordinate with you the electronic submission and certification. If applicable, I will provide copies of my report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Lloyd B. Marshall, Jr., CPA, and constitutes confidential information. However, pursuant to authority given by law or regulation, I may be requested to make certain audit documentation available to the oversight pass through Agencies or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. I will notify you of any such request. If requested, access to such audit documentation will be provided under my supervision. Furthermore, upon request, I may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the oversight pass through Agencies or their designee. If I am aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, I will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

I expect to begin my audit immediately and to issue my reports no later than May 31, 2014. Lloyd B. Marshall, Jr., CPA is the engagement manager and is responsible for the engagement and signing the reports. My fee for these services will be at the agreed upon hourly rate except that I agree that my gross fee, including expenses, will not exceed $27,950. My standard hourly rate varies according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. My invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with my firm policies, work may be suspended if your account becomes days or more overdue and may not be resumed until your account is paid in full. If I elect to terminate my services for nonpayment, my engagement will be deemed to have been completed upon written notification of termination, even if I have not completed my report(s). You will be obligated to compensate me for all time expended and to reimburse me for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary I will discuss it with you and arrive at a new fee estimate before I incur the additional costs.

Government Auditing Standards require that I provide you with a copy of my most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. My current peer review report accompanies this letter.

I appreciate the opportunity to be of service to the City of Gautier and believe this letter accurately summarizes the significant terms of my engagement. If you have any questions, please let me know. If you agree with the terms of my engagement as described in this letter, please sign both originals and return one to me; retain one for your records.

Very truly yours,

Lloyd B. Marshall, JR., CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier.

By: ✓ ______________________________

Title: ✓ ______________________________

Date: ✓ ______________________________

BREAZEALE, SAUNDERS & O'NEIL, LTD.
CERTIFIED PUBLIC ACCOUNTANTS

System Review Report

To the Owner of
Lloyd B. Marshall, Jr. CPA
and the Peer Review Committee of the Mississippi Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Lloyd B. Marshall, Jr. CPA (the firm) in effect for the year ended December 31, 2010. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

In our opinion, the system of quality control for the accounting and auditing practice of Lloyd B. Marshall, Jr. CPA in effect for the year ended December 31, 2010, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Lloyd B. Marshall, Jr. CPA has received a peer review rating of *pass*.

Breazeale, Saunders & O'Neil, Ltd.

Jackson, Mississippi
September 23, 2011

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 240-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to submit an application to the Mississippi Department of Environmental Quality (MDEQ) for a Local Government Solid Waste Assistance grant in the amount of $25,000.00

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Guillotte, seconded by Councilwoman Martin and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Patty Huffman, Grants and Projects Manager

Through: Chandra Nicholson, Director of Economic Development and Planning

Date: September 20, 2013

Subject: Submission of an Application to the Mississippi Department of Environmental Quality for a Local Government Solid Waste Assistance Grant

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REQUEST:

The Economic Development and Planning Department requests City Council authorization to submit an application to the Mississippi Department of Environmental Quality (MDEQ) for a Local Government Solid Waste Assistance grant in the amount of $25,000.00.

BACKGROUND:

Municipalities with populations between 10,000 and 25,000 are eligible for a maximum of $25,000.00. The Department of Environmental Quality accepts applications twice each year for the Solid Waste Assistance Program (April 1st and October 1st).

DISCUSSION:

The Economic Development and Planning Department proposes to apply for funding for the clean-up of existing and future unauthorized dumps on public or private property, subject to the limitation of Section 17-17-65(3), Mississippi Code, Annotated and Paragraph A.9 of these regulations. Code Enforcement has identified several potential sites for clean-up. If funding for clean-up funds is approved, the City will be required to make a reasonable effort to determine if a responsible party or person can be identified, and, if so, to require that party or person to clean up the property.

RECOMMENDATION:

The Economic Development and Planning Department staff recommends that City Council authorize submission of a grant application to MDEQ for Local Government Solid Waste Assistance funding for clean-up of existing and future unauthorized dumps in the City of Gautier.

City Council may

1. authorize submission of an application to MDEQ for the Local Government Solid Waste Assistance Grant as outlined above; or
1. authorize submission of a grant application to MDEQ with changes; or
2. disapprove submission of a grant application to MDEQ as described above..

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 241-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that a contribution in the amount of $5,000.00 to the 23nd Annual Gautier Mullet & Music Fest from the City's Cultural Support Fund is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Guillotte, seconded by Councilman Jones and the following vote was recorded:

AYES:	Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge
NAYS:	None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Patty Huffman, Grants & Projects Manager

Through: Chandra Nicholson, Director of Economic Development and Planning Dept.

Date: September 20, 2013

Subject: 2013 Gautier Mullet & Music Fest Contribution- Cultural Support Fund

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REQUEST:
The Economic Development and Planning Department requests City Council authorization for a contribution in the amount of $5,000.00 to the 2013 Gautier Mullet & Music Fest for support of the annual festival.

BACKGROUND:
The 23rd Annual Gautier Mullet and Music Fest will be held on Saturday, October 19th and Sunday, October 20th. The free event features arts and craft vendors, live entertainment, heritage and educational displays, a children's area, classic cars, food booths, and the Mullet Toss. The City of Gautier also provides in-kind support services through the Cultural Services Division and the Police Department for security, traffic control, set-up, and logistics.

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DISCUSSION:
The City recognizes that family events provide a "special sense of place" and bring residents and a growing number of visitors to Gautier each year. The winning entry for the festival's annual poster contest will be used for the official festival t-shirt design and promotional materials. The theme of this year's event is *Celebrating Gautier as Nature's Playground.*

RECOMMENDATION:
The Economic Development and Planning Department recommends authorization to contribute funds to the Gautier Mullet & Music Fest in the amount of $5,000.00 as budgeted in the Cultural Support Plan.

City Council may:

1) Approve the $5,000.00 financial contribution for the 2013 Gautier Mullet & Music Fest as requested;
2) Approve a different amount of funding; or
3) May decline to contribute a cash donation to the festival this year.

ATTACHMENT(S):
N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 029-2013

WHEREAS, the Gautier Mullet & Music Fest Committee has requested the Mayor and Members of the Council of the City of Gautier, Mississippi to provide in-kind services from the Cultural Services Department, Human Resources Department and the Police Department, for the 23rd Annual Gautier Mullet &Music Fest to be held October 19th & 20th, 2013.

WHEREAS, the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, as follows to-wit:

SECTION 1. In-kind services are hereby authorized from the Police Department to provide four (4) full-time officers (total of 96 hours) for security and traffic direction; Estimated costs will equal $2,393.00; and

SECTION 2. In-kind services are hereby authorized from the Cultural Services Division and Human Resource Department for barricades and set-up of barricades; clean-up during and after the event; bag meters and trash receptacles/bags; staging; and fencing; Estimated costs is approximately $4,445.00; and

SECTION 3. The City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Guillotte, seconded by Councilwoman Martin and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

____
MAYOR

ATTEST:

____
CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

CITY OF GAUTIER
MEMORANDUM

To:	Samantha Abell, City Manager
From:	Keith Young, Cultural Services Division Manager
Through:	Chandra Nicholson, Director of Economic Development and Planning Dept. Dante Elbin, Chief of Police Jason Pugh, Director of Human Resources
Date:	September 26, 2013
Subject:	2013 Gautier Mullet & Music Fest In-kind Contribution Request

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REQUEST:

The Gautier Mullet & Music Fest Committee requests City Council authorization for in-kind support services to be provided by the City for the event scheduled for October 19 and 20, 2013.

BACKGROUND:

The 23rd Annual Gautier Mullet and Music Fest will be held on Saturday, October 19th and on Sunday, October 20th. The free event features arts and craft vendors, live entertainment, heritage and educational displays, a children's area, classic cars, food booths, and the Mullet Toss. The City has historically provided logistical support and security for this event.

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DISCUSSION:

The Mullet Fest organizers have submitted a special event permit application requesting the following:

- Security and Traffic Direction
- Barricades and Set-up of Barricades
- Clean-up During and After the Event
- Bag Meters, Trash Receptacles/Bags
- Staging
- Fencing

The Police Department estimates that their in-kind contribution will equal $2,393.00 based on four (4) full-time officers for a total of 96 hours. The Cultural Services Division along with the Human Resource Dept. estimates approximately $4,445.00 in in-kind costs for the requested materials and labor.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the in-kind services requested by the Mullet Fest Committee since the event attracts both locals and visitors to the City. City Council may:

1) approve the in-kind contributions for the 2013 Gautier Mullet & Music Fest as requested;
2) approve a different amount of in-kind support; or
3) may decline to authorize in-kind support to the festival this year.

ATTACHMENT(S):

Gautier Mullet & Music Fest Application for Special Event Permit
Police Department In-kind Support Estimate
Cultural Services Division/Human Resources In-kind Support Estimate

2013 Gautier Mullet & Music Fest

City of Gautier
Anticipated In-kind Services
(Cultural Services Division and Human Resources Dept.)

Materials:

Item Needed	Total Materials Cost
Can Liners	$165.00
Paint	$60.00
Orange Fencing	$400.00
Total:	**$625.00**

Labor:

Classification	Hours Needed (Reg. Hr.)	Hours Needed (OT Hr.)	Standard Hrly. Rate	OT Rate	Total Labor Cost (excl. benefits)
Mgr.	20		$21.46		$429.20
Supervisor	58	18	$18.34	$27.51	$1,558.90
Equip. Oper.	58	18	$11.24	$16.86	$955.40
Maintenance	20		$18.87		$377.40
Totals:	156	36			**$3,320.90**

Equipment:

Equipment Needed:	Total Hours Used	Rate per Hour	Total Equipment Cost
Mowers	20	$25.00	$500.00
Total:			**$500.00**

Combined Estimated Total for In-kind Services: **$4,445.90**

CITY OF GAUTIER
APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event ___10/19-10/20 2013__________ Day or Week _Sat an Sun________________Starting Time ___9:am________AM/PM

Ending Time: ___9PM on Sat and 9:am-5PM on Sun__________AM/PM Proposed Location of the Event: __Dolphin Drive________________

Describe the type of event to be conducted: _____Street Music and Craft Festival

Reason for Event, Demonstration or March: ______________Free Family Festival to stimulate economic activity in city and to promote exposure and good will in Gautier

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. Dolphin from 90 to Gautier Vancleave Rd, and side streets between Dolphin and Lowes		
2.		
3.		
4.		
5.		

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:
Organization:
Name: _Gautier Mullet and Music Festival ____________ Phone: (228) _327____-3880______
Address: ____________________________
City State Zip
Type of Organization: __Civic____________ Profit: ____ Non-Profit Federal ID#__________
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:
Name: _Susan Parol________________Phone (Home): (_228) _327____-3880______
Address: __8369 Meadowdale Dr ____________Phone (Work); (____) ______-______
City: _Gautier__________State: __MS__________ Zip Code: __39553_____-______
Position with Organization: _President/Chairperson____________

Individual(s) Responsible for keeping order and maintenance:
Name: GPD____________________ Phone (H): (____) _____-_____ (W) (____) _____-_____
Name: ____________________ Phone (W): (____) _____-_____ (W) (____) _____-_____

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

- ✓ Security
- ✓ Traffic Direction
- ✓ Barricades
- ✓ Set Up Barricades
- ✓ Clean up During Event
- ✓ Clean up After Event
- ✓ Bag Meters
- ✓ Trash Receptacles/Bag
- ✓ Staging
- ✓ Fencing
- ____ Other

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: ____________________ **Date:** __________

FOR OFFICE USE ONLY

Date Rec'd: ______ Received By: ______
Event has been:
Approved: X Disapproved: ____
Approval/Disapproval Authority Date: 9/25/13

ME #01 09/25/13

Dante Elbin

From: Shannon Aguilar [saguilar@gautier-ms.gov]
Sent: Tuesday, September 24, 2013 10:13 AM
To: 'Danny Selover'
Cc: delbin@gautier-ms.gov
Subject: Mullet Festival

Follow Up Flag: Follow up
Flag Status: Flagged

Danny

We will use (4) full-time officers for the Gautier Mullet Festival on October 19th and 20th for a total of 96 hours. We have also scheduled reserve officers to assist during this time. Below is an estimated figure for the in-kind service provided by the Gautier full-time officers:

Friday evening	1800 – 0600	12 hours	@	22.16	=	265.92	October 18th
Saturday	0600 – 1800	12 hours	@	24.45	=	293.40	October 19th
	0600 - 1800	12 hours	@	33.09	=	397.08	
	0600 - 1800	12 hours	@	19.99	=	239.88	
Saturday evening	1800 – 0600	12 hours	@	22.16	=	265.92	
Sunday	0600 – 1800	12 hours	@	24.45	=	293.40	October 20th
	0600 - 1800	12 hours	@	33.09	=	397.08	
	0600 - 1800	12 hours	@	19.99	=	239.88	
Total In-Kind Service		96 hours			=	2,392.56	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 242-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to advertise for architectural design and construction inspection services needed for repairs to the Public Works Back Building due to damage sustained from Hurricane Katrina..

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

AYES:	Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge
NAYS:	None

____
MAYOR

ATTEST:

____
CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Patty Huffman, Grants & Projects Manager

Through: Chandra Nicholson, Economic Development and Planning Director

Date: September 16, 2013

Subject: Advertisement for Professional Services for Repair of Damage to Public Works Back Building Caused by Hurricane Katrina

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REQUEST:

The Economic Development & Planning Department requests approval to advertise for architectural design and construction inspection services needed for repairs to the Public Works Back Building due to damage sustained from Hurricane Katrina.

BACKGROUND:

On May 29, 2013, the City received a determination letter from FEMA regarding the City's two-year long appeal to fully replace the pre-fabricated Public Works back building that was heavily damaged by Hurricane Katrina. While FEMA "approved the appeal in part", demolition and reconstruction are not allowed expenses. Only the prior approved scope of work may be performed for the amount of $67,637.48 unless the City chooses to request an Improved Project for reconstruction for the same amount of funding. Therefore the City plans to proceed with the original scope of work for repairs only that includes:

- Replacement of two metal awnings and three metal roll-up garage doors
- Repair of the roof along the eastern side of the building
- Replacement of multiple sections of roofing at warehouse/shop portion of building
- Replacement of entire roof at the south portion of the building
- Replacement of a downspout on the west side of the building
- Repair of a portion of chain link fencing on the west side of the building
- Replacement of a wooden privacy fence along the north edge of the property and ceiling tile in one of the offices

RECOMMENDATION:

City staff recommends that City Council approve the advertisement for professional services as specified above.

The City Council may:

1. Approve advertising for professional services as described above; or
2. Disapprove advertising for professional services.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 243-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Vaughan and the following vote was recorded:

AYES:	Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge
NAYS:	None

____
MAYOR

ATTEST:

____
CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

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TLM        GLMCLM17 09/26/2013 14:23  ACCOUNTING CURRENT YEAR                                                              PAGE     1
                                                 Docket of Claims
                                        Release date from 10/01/2013 thru 10/01/2013

                                                   Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                            #      Date      Date     Number   Number     Amount    Approved/Disapproved
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001   AIRGAS USA, LLC                          132923 10/01/2013 09/16/2013                      189.66 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-205-588      CYLINDER RENTAL                9912359913 08/31/2013                     189.66

001   DELTA COMPUTER SYSTEMS INC               132942 10/01/2013 09/19/2013                      330.00 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-092-698      ACCTG SOFTWARE MAINT           99488      09/15/2013                     230.00
                     001-092-698      VOTER REG SOFTWARE MAINT       99488      09/15/2013                      20.00
                     001-092-698      PRIV LIC SOFTWARE MAINT        99489      09/15/2013                      80.00

001   AT&T                                     132946 10/01/2013 09/23/2013                       52.07 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-092-605      MONTHLY SERVICE                2284977070 09/14/2013                      52.07

001   AT&T                                     132949 10/01/2013 09/23/2013                       59.52 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-092-605      MONTHLY SERVICE                2284972172 09/14/2013                      59.52

001   AT&T                                     132955 10/01/2013 09/24/2013                     3,275.37 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-092-605      MONTHLY SERVICE                2284978000 09/14/2013                   3,275.37

001   C SPIRE WIRELESS                         132958 10/01/2013 09/24/2013                      493.99 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-100-605      PD CELLS                       0032680896 09/11/2013                     493.99

001   CHRISTOPHER W SMITH                      132959 10/01/2013 09/24/2013                     1,120.60 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-100-681      HOTEL COST: 10/06-18/2013      200889     09/15/2013                     587.60
                     001-100-681      PER DIEM: 10/06-18/2013        10062013   09/15/2013                     533.00

001   GLOBALSTAR                               132960 10/01/2013 09/24/2013                       52.80 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-092-605      MONTHLY SERVICE                5063240    09/16/2013                      52.80

001   INSTITUTE OF POLICE TECH & MGT           132961 10/01/2013 09/24/2013                      950.00 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-100-681      TRAFFIC CRASH RECON:SMITH,C    2201401232 09/17/2013                     950.00

001   FOX-EVERETT INC                          132962 10/01/2013 09/24/2013                    16,377.32 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-092-625      LIABILITY-DOWN PMT             10012013   09/18/2013                  16,377.32

001   GULF REGIONAL PLANNING COMMISSION        132963 10/01/2013 09/24/2013                     8,477.00 __________________
                   Account Number       Description                  Invoice #    Date    P.O.     Amount
                     001-090-643      FY14 SUPPORT                   FY 2014    07/10/2013                   8,477.00
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                                            Docket of Claims
                                  Release date from 10/01/2013 thru 10/01/2013

                                                 Trans  Release    Claim     Claim    Check      Claim
Fund    Name of Claimant                           #      Date     Date      Number   Number     Amount     Approved/Disapproved
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001   ICMA                                      132964 10/01/2013 09/24/2013                       704.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-021-682       ICMA DUES: SAMANTHA ABELL     615616     09/18/2013                         704.00

001   IDENTI-KIT SOLUTIONS                      132965 10/01/2013 09/24/2013                       408.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-100-699       ANNUAL SOFTWARE LEASE FY13    103851     09/01/2013                         408.00

001   LEADSONLINE, LLC                          132966 10/01/2013 09/24/2013                     2,148.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-100-699       TOTALTRACK SERVICE PKG        225092     08/01/2013                       2,148.00

001   GLORIA LEWIS                              132967 10/01/2013 09/24/2013                        54.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-040-699       POST VOTED HISTORY-SPECIAL    08272013   09/05/2013                          54.00

001   JOE MARTIN, CIRCUIT CLERK                 132968 10/01/2013 09/24/2013                        75.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-040-699       POLL BOOKS:SPECIAL ELECTION   08272013   09/05/2013                          75.00

001   MS MUNICIPAL CLERKS/COLLECTORS ASSOC      132969 10/01/2013 09/24/2013                       100.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-040-682       2013 DUES:RUSSELL,THIGPEN     2013       09/30/2013                         100.00

001   MS MUNICIPAL LEAGUE                       132971 10/01/2013 09/24/2013                     5,872.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-001-682       FY2014 ANNUAL DUES            19332      08/27/2013                       5,872.00

001   MUNICIPAL CODE CORPORATION                132972 10/01/2013 09/24/2013                       550.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-040-699       FY14 CODE ON INTERNET FEE     00232073   08/05/2013                         550.00

001   OLDE MILL IMPRESSIONS                     132973 10/01/2013 09/24/2013                       101.92 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-092-714       4X8 ENGRAVED PAVER (2)        5158       09/16/2013                          39.00
                    001-092-714       SHIPPING                      5158       09/16/2013                          11.96
                    001-092-714       4X8 ENGRAVED PAVER (2)        5159       09/16/2013                          39.00
                    001-092-714       SHIPPING                      5159       09/16/2013                          11.96

001   SECURE NETWORKS LLC                       132974 10/01/2013 09/24/2013                       150.00 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-092-698       DOT GOV DOMAIN RENEWAL        1867       09/11/2013                         150.00

001   STAPLES CREDIT PLAN                       132976 10/01/2013 09/24/2013                       186.96 ___________________
                   Account Number      Description              Invoice #    Date     P.O.      Amount
                    001-040-500       CERTIFICATE HOLDER            3657       08/20/2013                           9.99
                    001-040-500       SHARPIE BK FINE PEN           3657       08/20/2013                          19.99
                    001-021-500       HP940 XL INK CART             3657       08/20/2013                          96.99
                    001-021-500       HP74 XL INK CART              3657       08/20/2013                          59.99
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                                        Docket of Claims
                             Release date from 10/01/2013 thru 10/01/2013

                                                    Trans  Release    Claim     Claim   Check      Claim
Fund     Name of Claimant                             #      Date      Date     Number  Number     Amount    Approved/Disapproved
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001   LLOYD B MARSHALL, JR. CPA                    132977 10/01/2013 09/25/2013                    2,876.00 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-092-600     PROGRESS PMT FY 2013          1           10/01/2013                       2,876.00

001   LMS INC                                      132978 10/01/2013 09/25/2013                   21,213.00 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-092-625     PROPERTY/INLAND MARINE        1           09/24/2013                      13,820.00
                   001-092-625     ACCIDENT                      280204      09/24/2013                       2,475.00
                   001-092-625     BOAT                          280205      09/24/2013                       4,918.00

001   SOUTHERN PEST CONTROL INC                    132979 10/01/2013 09/25/2013                      333.30 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-092-698     CITY FACILITIES               268179      09/24/2103                         333.30

001   FUELMAN OF MS                                132981 10/01/2013 09/25/2013                    4,730.47 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-090-525     UNL FUEL                      NP39123779 09/16/2013                          156.45
                   001-092-525     UNL FUEL                      NP39123779 09/16/2013                           67.40
                   001-100-525     UNL FUEL                      NP39123779 09/16/2013                        3,226.03
                   001-161-525     UNL & DSL FUEL                NP39123779 09/16/2013                          530.55
                   001-170-525     UNL & DSL FUEL                NP39123779 09/16/2013                          547.64
                   001-205-525     UNL & DSL FUEL                NP39123779 09/16/2013                          202.40

001   FUELMAN OF MS                                132983 10/01/2013 09/25/2013                    4,100.38 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-090-525     UNL FUEL                      NP39176189 09/23/2013                           50.19
                   001-092-525     UNL FUEL                      NP39176189 09/23/2013                           70.17
                   001-100-525     UNL FUEL                      NP39176189 09/23/2013                        3,404.42
                   001-161-525     UNL & DSL FUEL                NP39176189 09/23/2013                          392.31
                   001-170-525     UNL & DSL FUEL                NP39176189 09/23/2013                          119.56
                   001-205-525     UNL FUEL                      NP39176189 09/23/2013                           63.73

001   SINGING RIVER E.P.A.                         132987 10/01/2013 09/25/2013                      354.10 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-161-631     MARTIN BLUFF FD    58380001   09142013    09/24/2013                         302.51
                   001-201-629     SIGNAL LIGHTS      17546      09142013    09/24/2013                          31.34
                   001-092-631     CITY LIMIT SIGN    17546      09142013    09/24/2013                          20.25

001   AD2  INC                                     132992 10/01/2013 09/25/2013                      275.00 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-092-698     SEP 2013 WEBSITE MAINT        2277        09/16/2013                         250.00
                   001-092-698     AUG 2013 HOST FEE             2277        09/16/2013                          25.00

001   GIPSON, BRYAN                                133003 10/01/2013 09/26/2013                       80.00 __________________
                 Account Number      Description                 Invoice #     Date    P.O.       Amount
                   001-161-681     PER DIEM: HAZMAT TECH II      10072013    09/25/2013                          80.00
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                                          Docket of Claims
                                 Release date from 10/01/2013 thru 10/01/2013

                                                   Trans  Release   Claim     Claim   Check      Claim
Fund     Name of Claimant                            #      Date     Date     Number  Number     Amount     Approved/Disapproved
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001   MCGARVEY, RICHARD                          133004 10/01/2013 09/26/2013                       80.00 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-161-681      PER DIEM: HAZMAT TECH II        10072013   09/25/2013                       80.00

001   CORY MOONEY                                133005 10/01/2013 09/26/2013                       80.00 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-161-681      PER DIEM: HAZMAT TECH II        10072013   09/25/2013                       80.00

001   RUSSELL YOUNG                              133006 10/01/2013 09/26/2013                       80.00 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-161-681      PER DIEM: HAZMAT TECH II        10072013   09/25/2013                       80.00

001   SINGING RIVER E.P.A.                       133007 10/01/2013 09/26/2013                    9,544.04 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-201-633      STREET LIGHTING                 09162013   09/25/2013                    4,765.08
                         001-201-629      SIGNAL LIGHTS                   09162013   09/25/2013                    1,320.51
                         001-092-631      CITY HALL                       09162013   09/25/2013                    1,562.69
                         001-170-631      FRAZIER PARK                    09162013   09/25/2013                       42.40
                         001-170-631      SENIOR BLDG                     09162013   09/25/2013                      594.69
                         001-161-631      CENTRAL FD                      09162013   09/25/2013                      511.60
                         001-170-631      CITY PARK                       09162013   09/25/2013                      277.42
                         001-092-631      PUBLIC WORKS                    09162013   09/25/2013                      449.40
                         001-092-631      HWY 90 SIGN                     09162013   09/25/2013                       20.25

001   SINGING RIVER E.P.A.                       133008 10/01/2013 09/26/2013                    2,936.83 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-100-631      POLICE STATION    66298004      09162013   09/25/2013                    1,919.12
                         001-201-629      SIGNAL LIGHT      89113001      09162013   09/25/2013                       55.83
                         001-170-631      CITY PARK RESTRMS 89912001      09162013   09/25/2013                      386.69
                         001-201-633      STREET LIGHTS     90345002      09162013   09/25/2013                      360.46
                         001-092-631      RECORDS BLDG      90790001      09162013   09/25/2013                      214.73

001   SINGING RIVER E.P.A.                       133009 10/01/2013 09/26/2013                    1,314.10 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-201-633      DOLPHIN ST        94987002      09162013   09/25/2013                      149.16
                         001-201-633      DOLPHIN ST        94988002      09162013   09/25/2013                      186.25
                         001-201-633      DOLPHIN ST        94989002      09162013   09/25/2013                      216.03
                         001-201-633      DOLPHIN ST        94990002      09162013   09/25/2013                      762.66

001   CUMMINS MID-SOUTH INC.                     133012 10/01/2013 09/26/2013                      193.20 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-161-638      SERVICE TO E2                   010-23543  09/19/2013  131188               193.20

001   CENTRAL APPLIANCE CO., INC.                133015 10/01/2013 09/26/2013                       55.00 ________________
                        Account Number      Description                   Invoice #    Date    P.O.      Amount
                         001-161-635      REPAIR STOVE: CENTRAL FD        6866       09/12/2013  131181                55.00
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                                          Docket of Claims
                                 Release date from 10/01/2013 thru 10/01/2013

                                              Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                       #      Date      Date     Number   Number     Amount    Approved/Disapproved
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001   COMM-TECH SOLUTIONS INC                133017 10/01/2013 09/26/2013                      227.50 __________________
                     Account Number        Description                 Invoice #    Date    P.O.      Amount
                      001-100-635        REPAIR 497-8006 (STATIC)        14479      09/11/2013  131168              97.50
                      001-100-635        MOVE LINES: POLICE DEPT         14481      09/11/2013  131166              32.50
                      001-100-635        REPAIR DEAD LINE 497-8013       14480      09/11/2013  131167              97.50

001   STAPLES BUSINESS ADVANTAGE DEPT ATL    133019 10/01/2013 09/26/2013                    1,564.17 __________________
                     Account Number        Description                 Invoice #    Date    P.O.      Amount
                      001-040-500        COPY PAPER (15)              3209405068 09/13/2013  131180             552.30
                      001-022-500        BINDING COMBS                3209357925 09/12/2013  131169              27.80
                      001-040-500        PORELON CALCULATOR RIBBON    3209308391 09/11/2013  131155               4.95
                      001-040-500        BROTHER BLK INK CART         3209308391 09/11/2013  131155              43.28
                      001-040-500        BROTHER COLOR INK CART       3209308391 09/11/2013  131155              34.62
                      001-040-500        BROTHER 2820 FAX CART        3209357922 09/12/2013  131155              55.39
                      001-022-500        BINDING COMBS                3209357924 09/12/2013  131169               5.99
                      001-022-500        BINDING COMBS                3209659775 09/14/2013  131169               5.99
                      001-022-500        BINDING COMBS                3209912410 09/20/2013  131169               5.99
                      001-090-559        5 CASE COPY PAPER            3209308396 09/11/2013  131156             184.10
                      001-090-559        HP TONER YELLOW 423877       3209308396 09/11/2013  131156             119.99
                      001-090-559        HP INK CART 463460           3209308396 09/11/2013  131156             152.46
                      001-090-559        HP CART CYAN PLOTTER 46346   3209308396 09/11/2013  131156              81.78
                      001-090-559        HP CART MAGENTA 463464       3209308396 09/11/2013  131156              81.78
                      001-090-559        HP CART YELLOW PLOTTER 46346 3209308396 09/11/2013  131156              81.78
                      001-090-559        STAPLES JR WRITING PADS      3209308396 09/11/2013  131156               5.98
                      001-090-559        HP TONER MAGENTA 423887      3209308396 09/11/2013  131156             119.99

001   ECONOMY BOOTS SALES & SERVICE          133021 10/01/2013 09/26/2013                      100.00 __________________
                     Account Number        Description                 Invoice #    Date    P.O.      Amount
                      001-100-535        DUTY BOOTS: CARLIN              32194      09/09/2013  130733             100.00

001   STEINER SAW & MOWER                    133022 10/01/2013 09/26/2013                      222.00 __________________
                     Account Number        Description                 Invoice #    Date    P.O.      Amount
                      001-161-639        CYLINDER AND PISTON             220840     09/19/2013  131132             205.00
                      001-161-639        CYLINDER GASKET                 220840     09/19/2013  131132               5.00
                      001-161-639        NEEDLE BEARING                  220840     09/19/2013  131132              12.00

FUND TOTAL   1 Claims        to       Checks     42 Total     92,087.30 Manual             Held             Total      92,087.30
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                                                 Docket of Claims
                                         Release date from 10/01/2013 thru 10/01/2013

                                            Trans  Release    Claim     Claim   Check      Claim
Fund     Name of Claimant                     #      Date      Date     Number  Number     Amount     Approved/Disapproved
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012  URBAN PLANNING CONSULTANTS, INC         132953 10/01/2013 09/24/2013                      2,698.00 ____________________
                 Account Number       Description                 Invoice #    Date    P.O.       Amount
                  012-021-750       ADMIN SERVS: DOWNTOWN REVIT    9582       08/30/2013                         2,698.00

FUND TOTAL  12 Claims         to        Checks      1 Total      2,698.00 Manual              Held              Total      2,698.00
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TLM       GLMCLM17 09/26/2013 14:23  ACCOUNTING CURRENT YEAR                                                        PAGE    7
                                                    Docket of Claims
                                              Release date from 10/01/2013 thru 10/01/2013

                                                 Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date     Number   Number     Amount     Approved/Disapproved
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128   BURNS COOLEY DENNIS INC                   132954 10/01/2013 09/24/2013                       565.00 ___________________
                   Account Number       Description                  Invoice #    Date    P.O.       Amount
                    128-201-757       TEST CONSTRUCTION MATERIALS    24196      08/31/2013                      565.00

FUND TOTAL 128 Claims         to        Checks      1 Total        565.00 Manual              Held              Total        565.00
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TLM       GLMCLM17 09/26/2013 14:23  ACCOUNTING CURRENT YEAR                                                        PAGE     8
                                                        Docket of Claims
                                                 Release date from 10/01/2013 thru 10/01/2013

                                                    Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                             #      Date      Date     Number   Number     Amount     Approved/Disapproved
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166   BELL AUTO PARTS, INC.                       133013 10/01/2013 09/26/2013                         1,014.46 ____________________
                   Account Number       Description                Invoice #    Date    P.O.       Amount
                    166-201-559        BLADES #340119               39952      09/11/2013  131159                899.00
                    166-201-559        WEEDEATER STRING ROLLS       39952      09/11/2013  131159                115.46

FUND TOTAL 166 Claims         to         Checks      1 Total      1,014.46 Manual             Held             Total      1,014.46
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                                          Docket of Claims
                              Release date from 10/01/2013 thru 10/01/2013

                                                Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date     Number   Number     Amount     Approved/Disapproved
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172   JACKSON-GEORGE REGIONAL LIBRARY         132941 10/01/2013 09/18/2013                        7,927.33 ____________________
                  Account Number       Description                Invoice #    Date    P.O.       Amount
                   172-350-650       LIBRARY SUPPORT              SEP 2013   09/18/2013                     2,420.31
                   172-350-650       LIBRARY SUPPORT              TAX SALE   09/24/2013                     5,507.02

FUND TOTAL 172 Claims         to        Checks      1 Total      7,927.33 Manual              Held              Total      7,927.33
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                                                          Docket of Claims
                                                Release date from 10/01/2013 thru 10/01/2013

                                                 Trans  Release    Claim      Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date      Number   Number     Amount     Approved/Disapproved
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176    AT&T                                    132945 10/01/2013 09/23/2013                          106.66 ___________________
                     Account Number       Description                  Invoice #    Date    P.O.       Amount
                      176-170-605       MONTHLY SERVICE                2284972244 09/14/2013                       106.66

176    AT&T                                    132947 10/01/2013 09/23/2013                          175.56 ___________________
                     Account Number       Description                  Invoice #    Date    P.O.       Amount
                      176-170-605       MONTHLY SERVICE                2284970676 09/14/2013                        65.56
                      176-170-605       SEPT 2013 DSL                  2284970676 09/14/2013                       110.00

176    FUELMAN OF MS                           132982 10/01/2013 09/25/2013                          133.94 ___________________
                     Account Number       Description                  Invoice #    Date    P.O.       Amount
                      176-170-525       UNL FUEL                       NP39123779 09/16/2013                       133.94

176    FUELMAN OF MS                           132984 10/01/2013 09/25/2013                           74.31 ___________________
                     Account Number       Description                  Invoice #    Date    P.O.       Amount
                      176-170-525       UNL FUEL                       NP39176189 09/23/2013                        74.31

176    AD2  INC                                132993 10/01/2013 09/25/2013                          140.00 ___________________
                     Account Number       Description                  Invoice #    Date    P.O.       Amount
                      176-170-699       HOST FEE SEP 2013              2276       09/16/2013                        25.00
                      176-170-699       SHOPPING CART SEP 2013         2276       09/16/2013                       115.00

176    STEINER SAW & MOWER                     133023 10/01/2013 09/26/2013                          390.00 ___________________
                     Account Number       Description                  Invoice #    Date    P.O.       Amount
                      176-170-639       SCAG MUFFLER (2)               921355     09/16/2013  131129               390.00

FUND TOTAL 176 Claims         to         Checks       6 Total       1,020.47 Manual              Held              Total       1,020.47
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                                          Docket of Claims
                                Release date from 10/01/2013 thru 10/01/2013

                                             Trans  Release    Claim     Claim    Check     Claim
Fund    Name of Claimant                       #      Date      Date     Number   Number    Amount    Approved/Disapproved
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400   AT&T                                132920 10/01/2013 09/16/2013                        69.31 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-650-605     MONTHLY SERVICE               2284972276 09/06/2013                        69.31

400   DPC ENTERPRISES, L.P.               132921 10/01/2013 09/16/2013                       511.17 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-651-580     CHLORINE 150# CYL             2120191413 09/09/2013                       511.17

400   ACCESS 24 MISSISSIPPI,INC           132922 10/01/2013 09/16/2013                       266.25 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-650-698     SERVICE 09/11-10/08/13        130900124  09/11/2013                       266.25

400   CITY OF GAUTIER                     132940 10/01/2013 09/16/2013                    43,427.11 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-680-821     ST LNS #3 90/57 SWR           09162013   09/16/2013                     7,877.45
                   400-680-822     ST LNS #4 90/57 WTR           09162013   09/16/6013                    10,948.67
                   400-680-822     ST LNS #4 90/57 SWR           09162013   09/16/2013                     9,019.22
                   400-680-823     ST LNS #5 ALLEN RD            09162013   09/16/2013                     2,149.95
                   400-680-824     ST LNS #6 OLD SPAN TR         09162013   09/16/2013                     3,765.83
                   400-680-825     ST LNS #7 OLD SPAN TR         09162013   09/16/2013                     9,665.99

400   DELTA COMPUTER SYSTEMS INC          132943 10/01/2013 09/19/2013                       290.00 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-650-698     UTILITY SOFTWARE MAINT        99490      09/15/2013                       240.00
                   400-650-698     WORK ORDER SOFTWARE MAINT     99490      09/15/2013                        50.00

400   AT&T                                132944 10/01/2013 09/23/2013                        52.28 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-650-605     MONTHLY SERVICE               2284974594 09/14/2013                        52.28

400   AT&T                                132948 10/01/2013 09/23/2013                        52.28 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-650-605     MONTHLY SERVICE               2284975234 09/14/2013                        52.28

400   ARISTA INFORMATION SYSTEMS INC      132950 10/01/2013 09/24/2013                     1,877.41 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-650-698     AUG 2013 STATEMENTS           15505      09/12/2013                       877.41
                   400-650-698     AUG 2013 POSTAGE              1425201309 09/13/2013                     1,000.00

400   2012 GUD BONDS DEBT SERVICE         132951 10/01/2013 09/24/2013                   116,316.67 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-680-816     OCT 2013 PRN PMT              10012013   09/30/2013                   104,166.67
                   400-680-817     OCT 2013 INT PMT              10012013   09/30/2013                    12,150.00

400   BAY ICE                             132952 10/01/2013 09/24/2013                       250.43 __________________
                 Account Number     Description                  Invoice #    Date    P.O.      Amount
                   400-651-559     REFILL ICE 92 @ .79           025015     09/03/2013                        72.68
                   400-651-559     REFILL ICE 70 @ .79           508483     09/09/2013                        55.30
                   400-651-559     REFILL ICE 70 @ .79           508517     09/12/2013                        55.30
                   400-651-559     REFILL ICE 85 @ .79           509042     09/19/2013                        67.15
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                                      Trans  Release   Claim     Claim    Check      Claim
Fund   Name of Claimant                 #     Date      Date     Number   Number     Amount     Approved/Disapproved
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400  CABLE ONE                        132956 10/01/2013 09/24/2013                       59.85 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-698       OCT 2013:23421-132488-01-8    09272013   09/16/2013                     59.85

400  SINGING RIVER E.P.A.             132975 10/01/2013 09/24/2013                    1,772.08 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-631       LIFT STATIONS  20649          09122013   09/23/2013                    678.60
               400-651-631       SCHOONER WELL  20688          09102013   09/19/2013                    837.93
               400-651-631       LIFT STATIONS  20688          09102013   09/19/2013                    173.15
               400-651-631       LIFT STATIONS  28779          09122013   09/23/2013                     82.40

400  MS STATE DEPT OF HEALTH          132980 10/01/2013 09/25/2013                       30.00 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-581       WW OPERATOR RENEWAL:RICKS,M   D03500     09/18/2013                     30.00

400  FUELMAN OF MS                    132985 10/01/2013 09/25/2013                       68.48 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-525       UNL FUEL                      NP39176189 09/23/2013                     68.48

400  SINGING RIVER E.P.A.             132986 10/01/2013 09/25/2013                    4,376.98 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-631       LIFT STNS     17881           09142013   09/24/2013                  2,080.55
               400-651-631       WATER WELLS   17881           09142013   09/24/2013                  2,207.45
               400-651-631       LIFT STNS     89627001        09142013   09/24/2013                     64.82
               400-651-631       LIFT STNS     89702001        09142013   09/24/2013                     24.16

400  SINGING RIVER E.P.A.             133010 10/01/2013 09/26/2013                    7,881.15 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-631       LIFT STATIONS    17882        09162013   09/25/2013                  2,326.82
               400-651-631       WATER WELLS      17882        09162013   09/25/2013                  3,352.55
               400-651-631       CITY HALL SOUTH  17882        09162013   09/25/2013                  2,201.78

400  MERCHANTS & MARINE BANK          133011 10/01/2013 09/26/2013                  154,122.00 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-680-828       VACUUM TRUCK PAYOFF           09302013   09/30/2013                154,122.00

400  CITY LOCK SHOP                   133014 10/01/2013 09/26/2013                      145.50 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-586       REKEY LOCKS:UTILITY DEPT      5014       09/24/2013  131197            145.50

400  BAYOU CONCRETE, LLC              133016 10/01/2013 09/26/2013                      528.50 __________________
              Account Number      Description                 Invoice #   Date    P.O.      Amount
               400-651-581       3000 PSI CONCRETE 3.5CY       93146      09/12/2013  131164            301.00
               400-651-581       3.5 BAG FIBER                 93146      09/12/2013  131164             17.50
               400-651-581       SMALL LOAD CHARGE             93146      09/12/2013  131164            150.00
               400-651-581       SECOND DROP FEE               93146      09/12/2013  131164             60.00
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                                                 Docket of Claims
                                      Release date from 10/01/2013 thru 10/01/2013

                                                Trans  Release     Claim      Claim    Check      Claim
Fund     Name of Claimant                         #      Date       Date      Number   Number     Amount     Approved/Disapproved
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400   COMM-TECH SOLUTIONS INC                    133018 10/01/2013 09/26/2013                       97.50 ____________________
                     Account Number        Description                Invoice #    Date    P.O.       Amount
                       400-650-586        REPAIR DEAD PHONE SYSTEM       14478      09/11/2013  131162              97.50

400   STAPLES BUSINESS ADVANTAGE DEPT ATL        133020 10/01/2013 09/26/2013                      976.67 ____________________
                     Account Number        Description                Invoice #    Date    P.O.       Amount
                       400-651-500        COPY PAPER                   3209405069 09/13/2013  131179             368.20
                       400-651-500        COPY PAPER LEGAL             3209405069 09/13/2013  131179              48.59
                       400-651-500        LEXMARK T430 HIGH YIELD      3209357926 09/12/2013  131170             293.79
                       400-651-500        HP 96 BLACK CARTRIDGES       3209357927 09/12/2013  131163             125.28
                       400-651-500        AVERY LABELS                 3209357927 09/12/2013  131163              12.15
                       400-651-500        HP 950XL BLACK CARTRIDGE     3209357927 09/12/2013  131163              34.67
                       400-651-500        HP 950XL COLOR CARTRIDGE     3209357927 09/12/2013  131163              93.99

400   J H WRIGHT & ASSOCIATES, INC.              133024 10/01/2013 09/26/2013                      910.00 ____________________
                     Account Number        Description                Invoice #    Date    P.O.       Amount
                       400-651-584        MOTOR STARTER 5HP (2)        370778      09/18/2013  131158             910.00

FUND TOTAL 400 Claims         to        Checks      22 Total     334,081.62 Manual              Held             Total    334,081.62
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TLM        GLMCLM17 09/26/2013 14:23  ACCOUNTING CURRENT YEAR                                                     PAGE    14
                                                             Docket of Claims
                                                  Release date from 10/01/2013 thru 10/01/2013
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SUMMARY OF ALL FUNDS

      FUND   1 Claims         to         Checks     42 Total     92,087.30 Manual            Held             Total     92,087.30

      FUND  12 Claims         to         Checks      1 Total      2,698.00 Manual            Held             Total      2,698.00

      FUND 128 Claims         to         Checks      1 Total        565.00 Manual            Held             Total        565.00

      FUND 166 Claims         to         Checks      1 Total      1,014.46 Manual            Held             Total      1,014.46

      FUND 172 Claims         to         Checks      1 Total      7,927.33 Manual            Held             Total      7,927.33

      FUND 176 Claims         to         Checks      6 Total      1,020.47 Manual            Held             Total      1,020.47

      FUND 400 Claims         to         Checks     22 Total    334,081.62 Manual            Held             Total    334,081.62
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                    Total for all Funds  Checks     74 Total    439,394.18 Manual            Held             Total    439,394.18
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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 244-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to amend the website contract with The DANCEL Group in the amount of $1,750.00 for the purpose of transferring website to DANCEL including but not limited to large amount of spam on site, repair of damaged site, missing files, etc.

IT IS FURTHER ORDERED that DANCEL will divide the $1,750.00 into five (5) five payments of $291.66 and the sixth (6th) payment of $291.70 effective October 1, 2013.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Anderson and the following vote was recorded:

AYES:	Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge
NAYS:	None

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MAYOR

ATTEST:

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CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

Website Contract

The DANCEL Group
10265 Rodriguez St.
D'Iberville, MS 39540
(228) 396-1205

DATE: OCTOBER 1, 2013

TO The City of Gautier
Attn: Cindy Russell, via email
3330 U.S. Highway 90
Gautier, MS 39533

JOB	PAYMENT TERMS	
Website Changes	Monthly Payments	

Website	Rate
Numerous issues encountered while transferring website to DANCEL including but not limited to large amount of spam on site, repair of damaged site, missing files, etc. This took us in excess of 60 hours to complete. DANCEL will bill monthly starting October 1, 2013. The total due is $1,750 to be divided into 5 payments of $291.66 and the 6th and final payment $291.70	$1,750.00 Monthly billing to begin October 1, 2013 $291.66 for 5 payments $291.70 for 6th payment

By signing this document, Customer accepts the rates and agrees to pay the total amount of the invoice that will be created from this contract. Any invoice not paid in full within 10 days the website will be taken down until payment is received in full and interest will accrue at maximum amount allowed by law. If the DANCEL Group or the Customer is required to take legal action to enforce this Agreement, then the prevailing party will be entitled to recover all reasonable costs incurred in taking legal action, including but not limited to reasonable attorney's fees and costs. Any legal claim filed by either party must be filed in Harrison County, MS.

Signature Of Approval____ **Date**____________________

Tricia Thigpen

From: Cindy Russell <crussell@gautier-ms.gov>
Sent: Tuesday, October 01, 2013 10:14 AM
To: Tricia Thigpen
Subject: FW: Problems with SQL Upload (Spam Comments)
Attachments: gautierwebspam.JPG; spampluginnotactivated.JPG; gautier passwordfail.JPG; Gautier-BackupProcess_Abort.jpg; City of Gautier - 1.pdf; City of Gautier - 2.pdf; gautier-file-errors1.JPG; gautier-file-errors2.JPG

From: Cindy Russell [mailto:crussell@gautier-ms.gov]
Sent: Monday, September 30, 2013 9:03 AM
To: marymartincouncilwomanatlarge@yahoo.com; councilmanward2@gautier-ms.gov; john (jfjones1@cableone.net); Caseycvaughan@yahoo.com; 'gollottd@bellsouth.net'; 'bayoumoondog@me.com'; 'adamcolledge@aol.com'; sabell@gautier-ms.gov
Cc: 'Charlie McVea'
Subject: FW: Problems with SQL Upload (Spam Comments)

Mayor & Council,

The below email is from our new web developer basically stating some of the problems we have encountered from the transfer of our website. This process hasn't been an easy task, with that being said to get the site running we need to have the old site cleaned of all the spams for the transfer. To do so we will have to pay an additional $1750.00 . Let me know if you have any questions.

Thank you

Cindy

From: Celeste O'Keefe [mailto:celeste@dancel.com]
Sent: Friday, September 27, 2013 11:01 AM
To: Cindy Russell (crussell@gautier-ms.gov) (crussell@gautier-ms.gov)
Subject: FW: Problems with SQL Upload (Spam Comments)

Cindy,

As discussed we have tried many different ways and over 60 hours to retrieve your data from AD2, Mollie Hillburn. As approved we first stripped the site which always works and spent hours doing so yet, with the backend coding on the site and the spam attached, Gautier's site was infected.

As you will see in the below email Mollie was not able to provide us with the files as she tried for over a week and did so several times. Additionally, you will see in the attachment labeled **Gautier-backupProcess Abort.jpg**, that at some point the process was aborted by someone at AD2.

****

-----Original Message-----
From: Celeste O'Keefe
Sent: Thursday, September 19, 2013 8:25 AM
To: mollie@ad2inc.net
Cc: Cindy Russell (crussell@gautier-ms.gov); Samantha Abell; Kim@Ad2inc.net
Subject: Gautier website

Molly,

The files we have access to that you zipped are missing 9-15. I understand you were going to let this run all night to see if all files uploaded and you may not have the time to check.

Please let me know when you have that opportunity or when you can provide us access to all files.

****

In addition to the missing files every file she provided to us had errors as noted on the attached **labeled Gautier file errors1.jpg** which shows it skips from file part08 - part16, missing files 9-15. And attachment **labeled Gautier file errors2.jpg** which shows that the files she did provide had errors. Mollie was never able to zip the files and provide them to us in totality or without errors, therefore we asked again for the login and password hoping we could retrieve from her as you will see in the below email.

****

From: *Mollie Hillburn [mailto:mollie@ad2inc.net]*
Sent: *Friday, September 20, 2013 10:32 AM*
To: *Liz; Kerry; 'Cindy Russell'; 'Samantha Abell'; Celeste O'Keefe*
Cc: *'Kimberlie Ritter'*
Subject: *FTP login for Gautier-ms.gov*

We had hoped downloading and zipping the files would make it easier for everyone, unfortunately the best laid plans of mice and men……

****

We were able to retrieve the files from Mollie yet we then discovered the plethora of spam attached to Gautier's website, this was probably the issue Mollie had with uploading the files for us which caused some to be missing. Then after we received the FTP login and password, the issue which caused her server to crash when we tried to download. I have attached just a few of the over 2,000 spam comments and the file is labeled **gautier web spam.jpg.** We discussed that we will address the spam removal at a later date.

The reason for all of the spam, is that the plugin to filter spam was not activated, which is a feature that should be handled immediately to prevent the issues we are currently having. You can see this in attachment labeled

spam plug in not activated. When a plugin is already activated, it will display "Deactivate", but when it isn't activated it displays "Activate | Delete" as shown on the attached file. The spam plugin is the first in the list.

The site is unable to be moved off of AD2's server due to spam attachments and issues with backend coding. The charge to have the Network Administrator repair the damaged site will be $1,750 and we will have your site up by Monday, September 30th by 5:00pm, just like it is hosted and runs now. At that time DANCEL will be the host, designer and have control of your site which will allow us to make the color changes as requested which I have attached the (2) samples as **City Of Gautier – 1 and -2**.

We can then move forward to support and assist the City Of Gautier and do look forward to doing so. We appreciate your patience and understanding of this process that we have been in for so long.

Warm Regards,

Celeste A. O'Keefe
CEO

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 245-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 2-4 are hereby approved. Consent Item #1 was pulled for further discussion by the Mayor and Council.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Jones, seconded by Councilwoman Martin and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

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MAYOR

ATTEST:

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CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 246-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, to set the date for the following public hearing as requested by the Planning and Economic Development Director is hereby authorized:

WHEN:	November 5, 2013
WHERE:	Gautier Municipal Building-Council Chambers
TIME:	6:30 pm
PURPOSE:	1912 Broadmoor Drive
LEGAL DESCRIPTION:	PIDN 85441112.00 Lot 13 Hickory Hill Estate Subdivision Deed Book 1415, page 666
Owners of Record:	Janet M. Anderson
Last Known Address:	13700 Tanner Street Vancleave, Mississippi 39565

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Jones, seconded by Councilwoman Martin and the following vote was recorded:

AYES:	Gordon Gollott Mary Martin Johnny Jones Hurley Ray Guillotte Casey Vaughan Rusty Anderson Adam Colledge
NAYS:	None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

MEMORANDUM

DATE: September 11, 2013

TO: Samantha D. Abell, City Manager

THRU: Chandra Nicholson, Planning and Economic Development Director
Patty Huffman, Grants and Projects Manager

FROM: Joseph E. Belles, Code Enforcement Officer

SUBJECT: Abatement of Substandard Property Conditions, 1912 Broadmoor Drive Gautier, Mississippi 39553

ISSUE:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, Staff requests that the City Council set a public hearing date for November 5, 2013, to receive public comment regarding the abatement of the subject property.

LEGAL DESCRIPTION:

This property listed on the land assessment roll more generally described as:

PIDN 85441112.000
Lots 13 HICKORY HILL ESTATE SUBDIVISION
Deed Book 1415, page 666
Manufactured home setup on property

Property Address: 1912 Broadmoor Drive

Owners of Record: Janet M. Anderson (Thames)
Last Known Address: 13700 Tanner Street
Vancleave, Mississippi 39565

BACKGROUND:

The code enforcement officer began initial observations of this property in March 2012 and continued to observe the property for a month before code enforcement was finally able to contact a real estate agent whose For Sale sign was barely visible in the overgrown weeds and had fallen into the drainage ditch. Code enforcement learned from the real estate agent she was no longer the agent for the property and would remove her sign immediately. The agent did inform code enforcement the owner was deceased. Code enforcement learned the property owner Ms Janet Anderson (Thames) had been shot and killed on/about April 5, 2012, by her husband at their Vancleave address. Code enforcement has not been able to locate a next of kin or a probate order for deceased owner. The initial letter of violation dated October 18, 2012, mailed to the owner, never was answered or returned to code enforcement. The property remains in an overgrown condition and the city manager has requested code enforcement address all the code violations in this area of Hickory Hills.

The property was recently identified in the Mississippi Press dated, 21 August 2013. The 2012 taxes were delinquent and the property was listed for the County Tax Sale the end of August 2013. After the tax sale was completed, and one individual did pay the back taxes, but it will be another two years before the property may be deeded to this interested individual.

Property owners in the vicinity remain concerned with the visible appearance of this overgrown property and are concerned for the health, safety and welfare of their neighborhood. Code enforcement informed the owner by letter and posting the property on September 16, 2013, the property would be recommended for an abatement hearing if not in compliance by September 30, 2013.

APPLICABLE LAW:

Mississippi Code of 1972, Section 21-19-11, provides procedures to municipalities to clean private property determined to be a menace to those in the municipal community thus:

(1) To determine whether property or parcel of land located within a municipality is in such a state of uncleanliness as to be a menace to the public health, safety and welfare of the community, a governing authority of any municipality shall conduct a hearing, on its own motion, or upon the receipt of a petition * * * signed by a majority of the residents residing within four hundred (400) feet of any property or parcel of land alleged to be in need of the cleaning. Notice shall be provided to the property owner by:

(a) United States mail * * * two (2) weeks before the date of the hearing mailed to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax; and

(b) Posting notice for at least two (2) weeks before the date of a hearing on the property or parcel of land alleged to be in need of cleaning and at city hall or another place in the municipality where such notices are posted.

Any notice required by this section shall include language that informs the property owner that an adjudication at the hearing that the property or parcel of land is in need of cleaning will authorize the municipality to reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearing if notice is posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning. A copy of the required notice mailed and posted as required by this section shall be recorded in the minutes of the governing authority in conjunction with the hearing required by this section.

If, at such hearing, the governing authority shall adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community, the governing authority, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water there from. The governing authority may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed One Thousand Five Hundred Dollars ($1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality. For subsequent cleaning within the one-year period after the date of the hearing at which the property or parcel of land was adjudicated in need of cleaning, upon seven (7) days' notice posted both on the property or parcel of land adjudicated in need of cleaning and at city hall or another place in the municipality where such notices are generally posted, and consistent with the municipality's adjudication as authorized in this subsection (1), a municipality may reenter the property or parcel of land to maintain cleanliness without further notice or hearing no more than six (6) times in any twelve-month period with respect to removing dilapidated buildings, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land, and the expense of cleaning of the property shall not exceed an aggregate amount of Twenty Thousand Dollars ($20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is less. The governing authority may assess the same penalty for each time the property or land is cleaned as otherwise provided in this section. The penalty provided herein shall not be assessed against the State of Mississippi upon request for reimbursement under Section 29-1-145, nor shall a municipality clean a parcel owned by the State of Mississippi without first giving notice.

(2) If the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned.

(3) If the governing authority does not declare that the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

(4) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

(5) Nothing contained under this section shall prevent any municipality from enacting criminal penalties for failure to maintain property so as not to constitute a menace to public health, safety and welfare.

RECOMMENDATION:

Staff recommends City Council hold a public hearing on November 5, 2013, in order to determine the property a menace to the public health, safety and welfare of the citizens and direct Staff to commence with abatement of the overgrown property condition and the blight the property reflects upon this neighborhood.

Parcel Information

PIDN: 85441112.000

GISP: 771.12-02-0185.00

Owner Information

Name: ANDERSON JANET M

Percent of Ownership: 100

Name2:

Mailing Address: 13700 TANNER ST
VANCLEAVE MS 39565

Physical Address: 1912 BROADMOOR DR GAUTIER

Land Information

Section, Township, Range: 12 7S 7W

Acreage: 0

Street Name: BROADMOOR DR

Value and Tax Information

Total Assessed Value: 1296

Total Appraised Value: 8640

Improvement Value: 0

Land Value: 8640

Tax Amount: 168

SQ. FT: 0

Year Built: 2006

Legal Description

Description: LOT 13 HICKORY HILL EST S/D UNIT 10 DB 1415-666 (185 MAP771.12-02)

Deed Book / Page: 1415 / 666

Jackson County Mississippi

Powered by:
Delta Computer Systems, Inc.

Property Link

JACKSON COUNTY, MS

Current Date **9/11/2013**

Tax Year 2012
Records Last Updated **9/10/2013**

PROPERTY DETAIL

OWNER ANDERSON JANET M
13700 TANNER ST

VANCLEAVE MS 39565

ACRES : **NA**
LAND VALUE : 8640
IMPROVEMENTS : **NA**
TOTAL VALUE: 8640
ASSESSED : 1296

PARCEL 85441112.000
ADDRESS 1912 BROADMOOR

TAX INFORMATION

YEAR 2012	**TAX DUE**	**PAID**	**BALANCE**
COUNTY	66.57	0.00	71.90
CITY	41.60	0.00	44.93
SCHOOL	60.12	0.00	64.93
TOTAL	168.29	0.00	0.00 **7% Penalty-Call County Official For Total**

To Pay Online, WWW.MS1STOP.COM
A Print Fee May Apply, Contact County For Total.

LAST PAYMENT DATE **NA**

TAXES DELINQUENT CURRENT YEAR

MISCELLANEOUS INFORMATION

EXEMPT CODE
HOMESTEAD CODE None
TAX DISTRICT 5840
PPIN 069485
SECTION 12
TOWNSHIP 7S
RANGE 7W

LEGAL LOT 13 HICKORY HILL EST S/D
UNIT 10 DB 1415-666
(185 MAP771.12-02)

Book **Page**

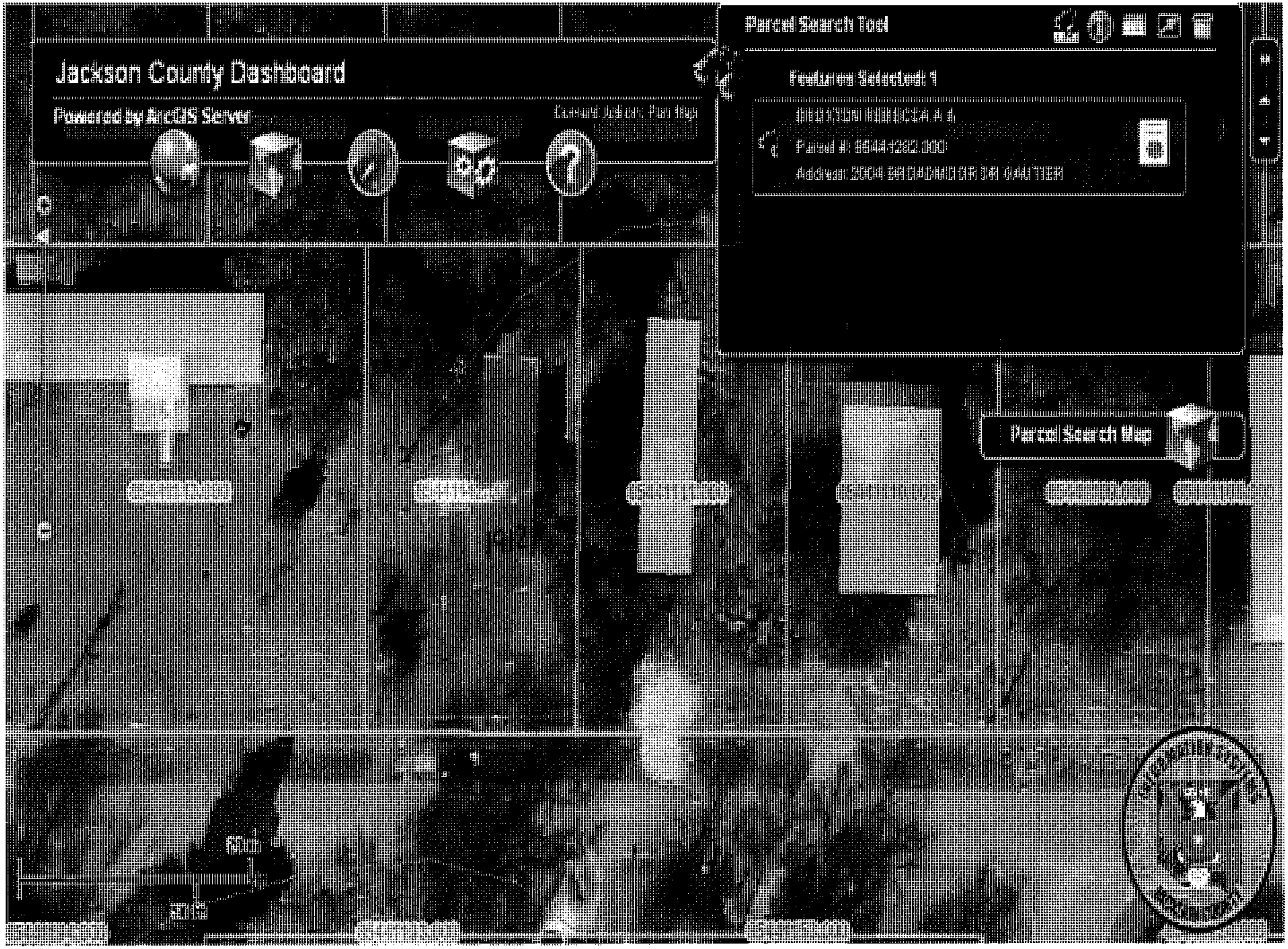
TAX SALES

PURCHASE COUNTY TAX SALE FILES

Year	**Sold To**	**Redeemed Date/By**
2012	SABINE E LADNER	UNKNOWN

Back

HOME | CHANCERY CALENDAR | CHANCERY CASES | REAL PROPERTY TAX | LOG IN | LOG OUT | CHECKOUT | TERMS OF USE | PRIVACY POLICY



Features Selected: 1

Parcel #: 8844-1282.000

Address: 2004 BROADMOOR DR GAUTIER

VANCLEAVE, Mississippi -- Don Thames, 57, has been charged with pure passion manslaughter this morning after **he shot and killed his wife, Janet Thames, during a domestic dispute at their home on Tanner St. (http://blog.gulflive.com/mississipi -press-news/2012/04/husband_suspected** about 8:30 p.m. Thursday night, Jackson County Sheriff Mike Byrd said.

Don Thames is in the Jackson County Adult Detention Center this morning, awaiting initial hearing that will likely be Monday since the courts are closed for the Good Friday holiday.

Janet Thames, 60, was found dead lying in the floor of her home after Don Thames called authorities to report he had shot his wife, according to Byrd.

Byrd said Don Thames fired three shots in the incident.

Jackson County Coroner Vicki Broadus is performing an autopsy, and results are expected mid-Saturday.

Updated at 11:45 a.m. with more information about the autopsy.

Related topics: Don Thames (http://topics.gulflive.com/tag/Don%20Thames/index.html), Janet Thames (http://topics.gulflive.com/tag/Janet%20Thames/index.html)

Mayor
Tommy Fortenberry

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Gordon T. Gollott
Ward 4 Scott D. Macfarland
Ward 5 Adam D. Colledge

City of Gautier
Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Wendy S. McClain

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

COPY

Mailed 10-19-12
JB

October 18, 2012

Janet M Anderson
13700 Tanner Street
Vancleave, Mississippi 39565

Reference: 1912 Broadmoor Drive Gautier, Mississippi 39553

Ms. Anderson,

On October 17, 2012, a Code Enforcement Officer for the City of Gautier while patrolling Hickory Hills area detected several codes of ordinance violations at the property address referenced above. This letter will serve as code enforcements initial notice of violation and you have fourteen days to correct the problems or notify the code enforcement office if you cannot meet this suspense. The property is overgrown and has been vacant longer than sixty days. At this time, we would like to discuss our observations to maintain an amicable appearance with other property owners in this area. . The City of Gautier, Unified Development Ordinance, Article XVI, Section 16.7, Care of Property and Premises States:

> The general site and/or premises shall be maintained in general with particular references to insuring that the appearance will be and remain compatible and harmonious with properties in the general area and will not be so at variance with other properties in the general area as to cause a substantial depreciation of such property values.
>
> The owner or tenant is responsible for maintaining all landscaping in good condition to present a healthy, neat, and orderly appearance. All property and yards shall be maintained free from weeds or plant growth in excess of six (6) inches. Weeds shall be defined as all grasses and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated plants, flowers and gardens. Shrubs and trees will be trimmed or pruned as necessary to prevent line-of-sight problems and any interference with entranceways, windows and rooflines. All premises shall be maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

You may contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-8802. Code Enforcement will be happy to assist you with any questions that you may have. The property will be reviewed for compliance on/about November 2, 2012.

Sincerely,

Joseph Belles

Joseph Belles
Code Enforcement Officer

"Nature's Playground!"

City of Gautier
Gautier, Mississippi

Mayor
Tommy Fortenberry

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
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Ward 5 Adam D. Colledge

City Manager
Samantha D. Abell

City Clerk
Wendy S. McClain

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

POSTED @ PROPERTY
9-19-13
JB

September 18, 2013

Estate Of or Property Owner

Reference: 1912 Broadmoor Drive Gautier, Mississippi 39553

To Whom It May Concern:

This letter is to inform you the City of Gautier; Planning and Economic Development Department will recommend to the governing authority the property at 1912 Broadmoor Drive Gautier, Mississippi is a menace to the public health, safety, and welfare of the community. Code Enforcement will request the mayor and city council review the history of the code violations on this property during a scheduled October 2013 council meeting. If the mayor and council determine the property meets the criteria for abatement they will set a public hearing for a scheduled November 2013 council meeting. The purpose of the hearing is to listen to testimony and determine if the property meets the requirements outlined in Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11 to begin the necessary clean-up of this property.

Code enforcement is requesting the property be in compliance by September 30, 2013. If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-8802/1878 or my cell number (228) 219-7035.

Yours truly

Joseph Belles

Joseph Belles
Code Enforcement Officer

Mayor
Tommy Fortenberry

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
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City of Gautier
Gautier, Mississippi

City Manager
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Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

COPY

mailed 9-19-13
JB

September 18, 2013

Janet M Anderson (Estate)
13700 Tanner Street
Vancleave, Mississippi 39565

Reference: 1912 Broadmoor Drive Gautier, Mississippi 39553

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Yours truly

Joseph Belles

Joseph Belles
Code Enforcement Officer


2012


2012


09/11/2013


09/11/2013

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 247-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from Council Meeting held September 17, 2013 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilman Jones, seconded by Councilwoman Martin and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

____
MAYOR

ATTEST:

____
CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 030-2013

RESOLUTION AUTHORIZING USE OF CERTAIN EQUIPMENT BY CITY OF GAUTIER

WHEREAS, the City of Gautier has made a request to use certain hereinafter described equipment for the purpose of hanging banners on poles in the City; and

WHEREAS, House Bill 35, which was approved by the Governor on March 27, 2002, allows the cities within Jackson County to provide municipal equipment to sister cities within the County as the need may arise; and

WHEREAS, the City of Gautier intends to use the equipment for what would be a proper municipal purpose; and

WHEREAS, the City Council of the City of Pascagoula finds that the mutual aid requested by the City of Gautier is in the best interest of the citizens and taxpayers of both communities:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Manager is authorized and directed by the Council to provide the City of Gautier with one (1) 1992 International 4900 Bucket Truck for their use in hanging banners throughout their City and for a period not to exceed forty-eight (48) hours.

SECTION 2. The City Manager shall procure from the City of Gautier its assurances that it will accept full responsibility for the maintenance and upkeep of the equipment during its use and that, should any damages occur thereto while in the possession of the City of Gautier, that the City will be fully responsible for any repairs that might be engendered by such damage.

SECTION 3. Attached hereto and incorporated by reference is a form of letter to be signed by the City Manager and counter-signed by the appropriate officials in the City of Gautier acknowledging the terms and conditions of this temporary mutual aid agreement.

Motion was made by Councilman Jones, seconded by Councilwoman Martin and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

The motion having received the affirmative vote of all the members present, the Mayor declared the motion carried and the resolution adopted this the 1st day of October, 2013.

Gordon T. Gollott
MAYOR

ATTEST:

Cynthia L. Russell
CITY CLERK

JIM BLEVINS
MAYOR

JOSEPH R. HUFFMAN
CITY MANAGER

EDDIE C. WILLIAMS
CITY ATTORNEY

THE CITY of Pascagoula™
MISSISSIPPI's FLAGSHIP CITY

CITY COUNCIL

LARRY D. TAYLOR	Councilman, Ward 1
FREDDY JACKSON	Councilman, Ward 2
DAVID TADLOCK	Councilman, Ward 3
BURT HILL	Councilman, Ward 4
SCOTT TIPTON	Councilman, Ward 5
BRENDA H. SIMKINS	Councilwoman at Large

603 WATTS AVE. • P.O. DRAWER 908
PASCAGOULA, MS 39568-0908 • TELEPHONE 228-938-6605
FAX 228-372-6851

October 2, 2013

Samantha Abell
City Manager, Gautier
3330 Highway 90
Gautier, MS 39553

Dear Ms. Abell:

At its meeting on October 1, 2013, the City Council authorized me to transfer to the City of Gautier for its use for a period not to exceed forty-eight (48) hours, a bucket truck to be used for the purpose of hanging banners in your City. This mutual aid agreement has made pursuant to House Bill 35 and a copy of the resolution authorizing this transfer is attached for your convenience.

As a condition precedent to the transfer, the City of Gautier must agree to be fully responsible for the upkeep and maintenance of the vehicle while it is in the City's possession. This will include an obligation on the part of the City of Gautier to repair any damages that might occur to the equipment while it is being used by your employees.

Please sign in the space indicated below to indicate your acceptance of these terms on behalf of the City of Gautier and your statement that you are fully authorized to agree to the terms and conditions set forth herein.

Sincerely,

Joseph R. Huffman
City Manager

ECW:khs

AGREED:

I, Samantha Abell, City Manager for the City of Gautier, Mississippi, for and on behalf of the City and after being duly authorized so to do, agree to accept the temporary transfer of one (1) 1992 International 4900 Bucket Truck from the City of Pascagoula for our use for a period not to exceed forty-eight (48) hours from the date of acceptance of possession. On behalf of the City of Gautier, I am authorized to agree to the terms and conditions set forth in the foregoing letter and the City of Gautier shall be fully responsible for the maintenance and upkeep of the vehicle and repairs of any damages that might be incurred by our use of the vehicle during the time in question.

____
Samantha Abell, City Manager
City of Gautier

____
Date

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 248-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to declare 1999 Ford Explorer VIN#1FMZU32XXXUC45829 as surplus and remove from inventory.

IT IS FURTHER ORDERED that the vehicle is of no value to the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by Councilwoman Martin, seconded by Councilman Colledge and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

PASSED AND ADOPTED by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of October 1, 2013.

CITY OF GAUTIER
MEMORANDUM

To: Samantha Abell, City Manager

From: Cindy Steen, Purchasing Agent

Through: Cindy Russell ,City Clerk

Date: September 23rd, 2013

Subject: Surplus Items

REQUEST:
City Council authorization is requested for the City of Gautier to declare and remove from inventory 1999 Ford Explorer VIN # 1FMZU32XXXUC45829.

BACKGROUND:
This vehicle is damaged and is no longer operational. These items can longer be used by the City.

RECOMMENDATION:
Based on the attached surplus list, City staff recommends that City Council authorize declaring this vehicle to be surplus and removed from city inventory.

ATTACHMENT(S):
Inventory Item

Cindy Steen

From: Jason Pugh <jpugh@gautier-ms.gov>
Sent: Tuesday, September 10, 2013 2:34 PM
To: csteen@gautier-ms.gov
Cc: crussell@gautier-ms.gov
Subject: vehicle

Cindy,
The following vehicle is being taken off of insurance and parked for good. We need to put it on a surplus list and move towards removing it from inventory.

1999 Ford Explorer 1FMZU32XXXUC45829 White/Finance Dept. Liab

Jason D. Pugh
Human Resources Director
City of Gautier
3330 Hwy. 90
Gautier, MS 39553
Office (228) 497-8000
Cell (228) 219-6194
Fax (228) 497-9984
email: jpugh@gautier-ms.gov

Motion was made by Councilman Jones to recess the meeting until October 15, 2013 at 6:30 PM. Motion was seconded by Councilwoman Martin and unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval by the Mayor and Council of the City of Gautier, Mississippi at the meeting of October 15, 2013.