

Tuesday
December 3, 2013
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held December 3, 2013 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Rusty Anderson, Adam Colledge, City Manager Samantha Abell, City Clerk Cynthia Russell, City Attorney Charlie McVea and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 3, 2013 @ 6:30 PM**

- I. Call to Order**
 - 1 Prayer**
 - 2 Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1 City of Gautier Blood Drive Monday, December 2nd 11:00 A.M. – 4:30 P.M. at City Hall**
 - 2 16th Annual Gautier Rotary Club Christmas Parade Saturday, December 7th 11:00 A.M.**
 - 3 Canned Food Drive Saturday, December 7th 6:00 P.M. – 10:00 P.M. at Huck's Cove**
 - 4 Christmas Carols performed by Gator Chorale (6th Grade Choir) at City Hall Council Chambers Friday, December 13th 10:00 A.M.**
 - 5 Toys for Tots drop off site at Gautier City Hall and Utility Department November 25th – December 13th**
- IV. Presentation Agenda**
 - 1 Resolution of Commendation presented to Mississippi Department of Archives and History by Mayor Gollott**
 - 2 MS4 Stormwater Program Update by Tammy Wisco, Senior Planner/Senior Engineer with Eco-Systems Inc.**
 - 3 ClearWater Solutions 2013 Annual Report by Chad Jordan, P.E., Project Manager**
- V. Public Agenda**
 - 1 Agenda Comments**
- VI. Business Agenda**

- 1 Consideration of a Conditional Use-Major Permit for a Wireless Telecommunications Tower in a TCMU Zoning District at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace (GPC Case No. 13-22-CU)
 - 2 Consideration of an Ordinance Allowing Recreational Vehicles as a Conditional Use-Major in the MURC-MW Zoning District (GPC Case No. 13-23-UDO)
 - 3 Order authorizing acceptance of donation of Real Property on Dolphin Drive Parcel ID# 824352240.012
 - 4 Order authorizing proposal for Phase I Environmental Site Assessment for Dolphin Drive Property donation
 - 5 Order authorizing City Hall Phone System
 - 6 Order approving Docket of Claims
- VII. Consent Agenda (**All items approved in one motion**)
- 1 Order authorizing 2013 Gautier Rotary Club Christmas Parade in-kind services request
 - 2 Order approving November 2013 Utility Adjustments
 - 3 Order authorizing donation of safe for Shepard State Park
 - 4 Order declaring Tuesday, December 24, 2013 as further observance of Christmas Holiday
 - 5 Resolution approving the continuance the Local Emergency for the Deep Water Horizon Oil Spill until further notice
 - 6 Order authorizing City to submit an application for FY 2013 Assistance to Firefighters Grant
 - 7 Order approving Minutes from Recessed Council Meeting held November 19th

**STUDY AGENDA
CITY OF GAUTIER, MISSISSIPPI
December 3, 2013**

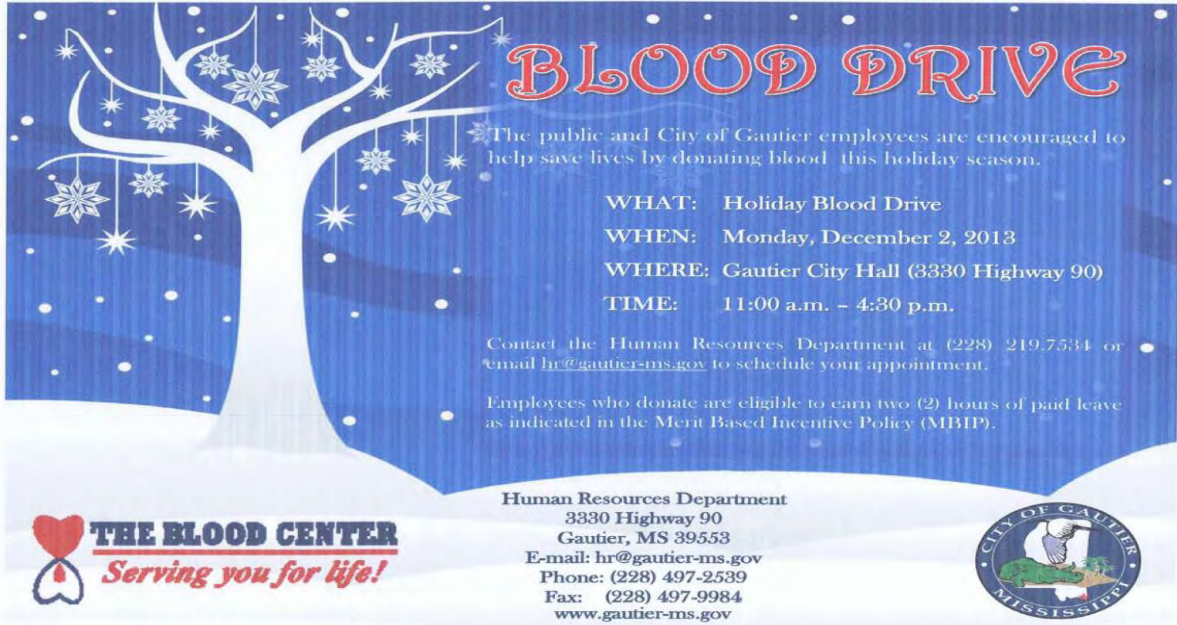
- 1 Discuss Citizen Comments
- 2 Discuss Council Comments
- 3 Discuss City Manager Comments
- 4 Discuss City Clerk Comments
- 5 Discuss City Attorney Comments

Recess until December 17, 2013 @ 6:30 PM
www.gautier-ms.gov

Motion was made by Councilman Vaughan to approve the agenda order. Motion was seconded by Councilwoman Martin and unanimously carried.

Announcements

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BLOOD DRIVE

The public and City of Gautier employees are encouraged to help save lives by donating blood this holiday season.

WHAT: Holiday Blood Drive
WHEN: Monday, December 2, 2013
WHERE: Gautier City Hall (3330 Highway 90)
TIME: 11:00 a.m. – 4:30 p.m.

Contact the Human Resources Department at (228) 219-7534 or email hr@gautier-ms.gov to schedule your appointment.

Employees who donate are eligible to earn two (2) hours of paid leave as indicated in the Merit Based Incentive Policy (MBIP).

Human Resources Department
3330 Highway 90
Gautier, MS 39553
E-mail: hr@gautier-ms.gov
Phone: (228) 497-2539
Fax: (228) 497-9984
www.gautier-ms.gov

 **THE BLOOD CENTER**
Serving you for life!





 **16th Annual** 
Gautier Rotary Christmas Parade

DATE: December 7th, 2013
(Always the 1st Saturday in December!)

TIME: 11:00 am (Line-up will be at MGCCC - JC Campus, East parking lot @9am)

WHERE: Parade will start from MGCCC - Jackson County Campus (East parking lot)

For information on entering your organization/group, contact :

Elaine Rogers, berogers@bellsouth.net or 601.530.2399
Anna Simpson, GautierRotaryClub@bellsouth.net or 228.249.1003
Charles Simpson, geauxtigers@bellsouth.net or 228.249.6664



Canned FOOD DRIVE Here

They have fed the unemployed, homeless and older people unable to feed themselves for over 25 years on the MS Gulf Coast.

Please stop in and show your support with donations of can goods, meat, vegetables, Styrofoam serving trays, plastic spoons, forks, and knives, etc.

WHO: "Our Daily Bread"
WHERE: Huck's Cove
3000 Oak Street, Gautier, MS 39553
WHEN: December 7th, 2013
6:00p - 10:00p

Live entertainment by several local musicians.



TOYS FOR TOTS

**This Holiday Season...
Help Bring Christmas To Children In Need!**

The City of Gautier has partnered with Toys For Tots as a Drop Off Site. We are collecting new, unwrapped toys November 25th - December 13th for the Marine Toys For Tots Foundation. Collection bins will be located at the following offices:

Gautier City Hall (3330 Highway 90)

Utility Department (3305 Gautier-Vancleave Road)

Donations will be accepted during normal business hours. Mon. - Thurs., 7:30a - 5:00p and Fri. 8:00a - 12:00 noon. Each of these gifts will be distributed as Christmas Gifts to less fortunate children in the local community.

Thank You for Your Support!



Presentations

- 1 **Resolution of Commendation presented to Mississippi Department of Archives and History by Mayor Gollott**
- 2 **MS4 Stormwater Program Update by Tammy Wisco, Senior Planner/Senior Engineer with Eco-Systems, Inc.**
- 3 **ClearWater Solutions 2013 Annual report by Chad Jordan, P.E., Project Manager**

Resolution of Commendation

Resolution commending the staff and Board of Trustees of the Mississippi Department of Archives and History for their tireless efforts to save the rich architectural heritage of the Mississippi Gulf Coast following the devastation of Hurricane Katrina

Whereas, on August 29, 2005, Hurricane Katrina slammed into the Mississippi Gulf Coast, leaving behind a landscape of devastation; and

Whereas, Hurricane Katrina has been called the worst historic preservation disaster in the history of our nation, destroying an estimated 75,000 historic resources; and

Whereas, countless other historic resources, including churches, schools, houses and cemeteries, were damaged by the wind and water of the storm; and

Whereas, in the days following Hurricane Katrina, the staff of the Mississippi Department of Archives and History came to the coast to assess the damage and lend assistance to owners of historic properties; and

Whereas, from October 2005 to May 2006, staff members Jennifer Baughn, Russell Archer, Richard Cawthon and Mingo Tingle led ten teams consisting of hundreds of volunteers from organizations including the Texas State Historic Preservation Office, the Association of Preservation Technology, Savannah College of Art and Design, Colonial Williamsburg and the National Trust for Historic Preservation to provide property owners with advice on how to stabilize and repair their damaged historic buildings; and

Whereas, the Mississippi Department of Archives and History worked closely with Mississippi's senators and representatives to lobby successfully for an unprecedented \$27.5 million dollars in funding to restore the architectural resources of Mississippi; and

Whereas, the Mississippi Department of Archives and History established the Gulf Coast Field Office to oversee the Katrina Relief Grant Program; and

Whereas, staff members Chelius Carter, Ron Miller, Leesa Harris, Trevor Brown, Jeff Rosenberg and Christy Worms spent countless hours assisting homeowners, cities, counties and civic organizations in the rebuilding effort; and

Whereas, Director of Historic Preservation Jim Woodrick worked diligently to coordinate the efforts of the Federal Emergency Management Agency, the Mississippi Emergency Management Agency and local officials; and

Whereas, Deputy Director Ken P'Pool labored tirelessly to ensure that all options for restoration were made available to property owners; and

Whereas, Director Hank Holmes and the Board of Trustees worked hand in hand with staff members to support the restoration efforts; and

Whereas, over the past eight years, the Mississippi Department of Archives and History has awarded 315 grants totaling \$27,567,000 for the restoration of 258 historic resources; and

Whereas, on December 31, 2013, the Mississippi Department of Archives and History Gulf Coast Field Office will close its doors; and

Whereas, without the leadership, commitment, professionalism, expertise and compassion of the staff and Board of Trustees of the Mississippi Department of Archives and History, Gautier and the Mississippi Gulf Coast would have lost countless historic treasures that had been damaged by Hurricane Katrina.

Therefore, be it resolved by Gautier, that the staff and Board of Trustees of the Mississippi Department of Archives and History be commended for their tireless efforts to save the rich architectural heritage of the Mississippi Gulf Coast following the devastation of Hurricane Katrina.

In witness whereof, I have hereunto set my hand and caused the Great Seal of Gautier, Mississippi to be affixed on the 3rd day of December 2013.



Gordon Gollott, Mayor

November 25, 2013

Samantha Abell, City Manager
City of Gautier
Gautier, MS 39553

Via email to: Chad Jordan chad.jordan@clearwatersol.com

Re: Dec 3, 2013 Council Agenda Request: MS4 Stormwater Program Update

Dear Ms. Abell,

Eco-Systems, as Jackson County's consultant on Stormwater Management, would like approximately 6-8 minutes of time at the December 3, 2013 Gautier City Council meeting to discuss the Phase II Stormwater Program and the upcoming MDEQ permit for the City of Gautier.

Eco-Systems is currently under contract to manage Gautier's Stormwater Program. The Stormwater Program is a requirement for all MS4s (Municipal Separate Storm Sewer System) and includes several components, such as public education/involvement, illicit discharge identification/elimination, construction site stormwater runoff control, post construction stormwater management and pollution prevention/good housekeeping.

One of the annual requirements of the permit and program that must be completed by December 31, 2013 is that the City's elected officials receive "Growth Management Training," which we have developed as a brief summary of the program and general guidance on development approaches to manage stormwater.

Please let me know if you have any questions or specific requests at tammy.wisco@eco-systemsinc.com or (210) 896-3432.

Thank you,



Tammy L. Wisco, PE
Senior Planner/Senior Engineer

GENERAL INFORMATION

ClearWater Solutions, LLC, (CWS) is pleased to present the 2013 Annual Report for the City of Gautier. The employees at the Gautier project are dedicated to providing the City with highest quality of service at the lowest rate.

In this report we will outline the overall performance of ClearWater for the City during 2013.

CWS's scope of services for the City in general includes operation and maintenance of 107 sewer lift stations, 8 water wells, 5 water storage tanks, 100 miles of streets and drainage, 150 miles of sewer mains, 180 miles of water mains, ROW maintenance, customer service and billing for approximately 8200 customers, stormwater management, grass cutting, regulatory compliance, and debris removal.

CWS has 26 full time employees on our payroll and oversees another 2 City employees. The classification, certifications and duties of the management team are detailed below:

CWS'S PRINCIPALS AND PROJECT MANAGEMENT TEAM

Rick Ailiff, President	Grade IV Water , PACP/MACP	25 yrs experience
Paul Jackson, Sr. VP	Grade IV Water , Grade II WW	20 yrs experience
Kody Walker, VP	Professional Engineer	10 yrs experience
Bill Cook	Environmental Health and Safety	15 yrs experience
Marcus Blevins	Operations Supervisor, PACP/MACP	15 yrs experience
Chad Jordan, PM	Professional Engineer	15 yrs experience
Charles Dickson	Supervisor	20 yrs experience
Darlene Brown	Supervisor	15 yrs experience
Herman Barnett	Supervisor, Class D Water & WW	15 yrs experience
Mark Medlen	Supervisor	20 yrs experience
Mike Hooks	Supervisor	15 yrs experience

CONTRACT TERMS AND CONDITIONS

The City of Gautier and ClearWater Solutions entered into a five (5) year contract beginning on December 1, 2012 and recently negotiated a ten (10) year contract in November 2013. This report covers the first year, 2012, of the contract.

CITY OF GAUTIER CONTACTS

Samantha Abell, City Manager

Gordon Gollott, Mayor

KEY CHANGES DURING PAST YEAR

One of the first changes made in Gautier was to merge the old Water/Sewer department with the Streets department in an effort to cross train employees and maximize employee strengths. Most of the employee's previous titles and positions were eliminated in order to promote a team approach. CWS holds monthly staff meetings in order to establish accountability and buy in from the employees. Our motto in Gautier is ***40 hours of work equals 40 hours of pay.***

Secondly, CWS focused on providing employees with the tools and equipment needed to perform their duties. A mechanic was identified within the existing staff and was tasked with identifying deficiencies in equipment and vehicles. A repair / maintenance plan was developed and needed tools were purchased. The City / CWS now have a dependable fleet of equipment and vehicles.

Next, CWS established a safety program for the employees. An initial safety audit was performed at each facility including the public works building, lift stations, wells and tanks. Safety issues were identified and have been addressed. Each employee was provided safety shoes, safety glasses, safety vests and hardhats. CWS holds a monthly safety meeting which covers a variety of OSHA topics from personal protective equipment to Material Safety Data Sheets. CWS also performs random safety inspections to insure employees and facilities are kept in a safe manner. Our goal is no lost time accidents.

Finally, CWS began planning and prioritizing daily public works activities and capital improvement projects for the City. Schedules were developed for drainage projects, road repairs, street sign replacement, grass cutting, etc., and the fun began.





CAPITAL IMPROVEMENTS 2013

Meter Reading / Billing:

- There were meters found that were not logged in the meter reading books which equals to unaccounted for revenue. That has been resolved and they are now accounted for.
- We are finding meters that are “crossed-up” meaning that customers are receiving the wrong readings and incorrect bills. This is being corrected as it is discovered.
- We are putting meters in more logical routes to make reading more efficient and less time consuming.
- There are dwellings in the city that are not connected to the City’s water system. The infrastructure is in place but the dwellings are not connected. We recommend the City pursue enforcing mandatory connections in order to generate additional revenue and we will assist as the City sees fit.
- We have discovered there is an average of 20% uncollected revenue versus water billed. We will work with the City to collect these revenues in a timely fashion.
- We have discovered there is no detailed policy related to late fees, adjustments, waivers, etc. The council has recently adopted a policy regarding adjustments and we will continue to work with the City to develop a comprehensive policy that is fair and equitable among customers.



Fire Hydrant Maintenance:

- CWS has located and painted approximately 866 Fire Hydrants.
- CWS is in the process of installing blue reflectors to note the location of every hydrant along the road. This will assist the Fire Department with locating hydrants in a timely manner.
- The next step is to document conditions of each hydrant such as available flow, pressure, age of hydrant, exercise valves, etc.

**Martin Bluff Bridge:**

Jackson County assisted with removing the existing bridge and also provided a portion of the materials.





Mallette Brothers allowed us to use the large CAT track hoe to excavate the area and install the new culverts.

CWS staff performed all labor on this project. There were numerous utilities relocated before the new culverts could be installed including 2 water mains, 2 phone lines, a gas main and a fiber optic line.



2013 Annual Report

With a deadline to complete before school started in August and only a few days without rain, our staff did an outstanding job. This project was a success due to assistance from the City, numerous consultants, Jackson County, Mallette Brothers and CWS.



Other Drainage Projects:

Following is a list and description of several other drainage projects completed by CWS thru November 2013.

1. Bayou View Drive – 150' – 36" corrugated plastic pipe with headwalls
2. Soundview Drive – 150' – 18" & 15" corrugated plastic pipe with poured in place box inlets
3. Rockvale – replaced 48" culverts
4. Townsend / Joe Beth – approximately 5000' of ditch cleaning
5. Hickory Hill Drive – replaced 2-24" culverts



6. Old Spanish Trail – replaced numerous driveway culverts and repaired headwalls
7. Tradewinds – repaired failing culvert
8. Kingslea – replaced several cross drains
9. Calle Hermosa – repaired sinkhole at cross drain
10. Bemis Ave – cleaned approximately 5000' of ditches
11. River Oaks – Replaced numerous cross drains
12. Stonegate / Holly Drive – repaired several catch basins and culverts
13. Laurel Glen / Whitewood / Lima – cleaned 6000' of ditch and replaced several cross drains
14. Stillwater / Goodland / Hastings – approximately 4000' of ditch cleaning
15. De La Pointe area – repaired numerous sinkholes, catch basins and culverts



Lift Stations / Water Wells / Storage Tanks:

For the most part, the City's sewer lift stations, water wells and storage tanks are in good working order. We have made minor improvements to numerous lift stations by swapping the "alert" lighting to "on" when there are issues and "off" when there aren't issues. This will save the City money on electrical costs. We have also discussed the need for an energy audit to identify further options for electrical savings and the City is currently pursuing professional services for this audit. This year we painted all the well piping and motors. Two of the storage tanks were painted this year under a separate contract. We worked with the City to budget converting the Beasley Well on Highway 90 from oil lube to water lube. This is the only well in the system still utilizing the oil lubricant system for the well pump. This conversion will eliminate the possibility of contamination in the water system.

Sewer Cleaning and CCTV:

Our goal for sewer cleaning and CCTV is 100,000' per year. We did not make our goal this year, but a lot of work has gone into training existing employees, repairing and replacing equipment, and developing sewer basin maps and documentation standards. We were aware of significant issues in the south part of the system, primarily on Bemis Avenue and this is where we focused the majority of our efforts related to cleaning and CCTV work. We have made great improvements on Bemis Avenue which will now sustain a 5" rainfall without an overflow as opposed to a 1" – 2" rainfall experienced before we contracted with the City. We have cleaned 13 lift stations and approximately 20,000' of sewer main in the southern sewer basin. Since this area experiences the most significant inflow and infiltration (I&I), our progress has been much slower than anticipated. Plus, the majority of the lift stations and sewer mains have never been cleaned. However, we have discovered numerous sources of I&I and have made numerous repairs. The next step will be to "smoke test" the southern basin to determine the number of needed repairs. We should be able to improve our progress in the next few years and the end result will be a well-documented effort that will lead to a 5 year comprehensive sewer plan for rehabilitation.

Office Renovation:

CWS invested over \$40,000 for the renovation of the former public works building on Gautier Vandleave Rd. We completed the renovations and moved in during September 2013. We are excited about showcasing this office space as a flagship office for our company in Southern Mississippi. We anticipate Goodwyn, Mills & Cawood to begin staffing this office with a resident engineer in the next 3 months. This will allow both CWS and GMC to better serve the City.

GIS / GPS Mapping:

CWS has completed the first phase of GIS mapping which included collected existing system maps and asbuilts and entering into a GIS database. This database can be updated as additional information is gathered. The next step is to expand the database to include meters and fire hydrants. Then we will

verify the location of manholes, valves and mainlines. The end result will be a comprehensive system map for water and sewer. Currently we are collecting GPS information on water meters.

Engineering Assistance:

Included in our contract are professional engineering services up to \$51,000 per year. We were happy to provide the full amount this year to the City on a variety of projects mostly related to survey and easements. These services were for both public works and City planned projects.

2013-2014 Capital Projects:

Following are a few capital projects planned for the upcoming year:

1. **Raw Water main installation for color removal project** – approximately 15,000' of 12" water main connecting three wells to the new water treatment plant.
2. **Robinson Still water/sewer extension** – approximately 6000' of 6" water main and 2" sewer force main with 5 new services.
3. **Bemis Avenue remediation** – CWS will continue to monitor flow. We are currently working on recommendations for repair and plan to present cost estimates and remediation options to the council during this fiscal year. We have also been researching grant opportunities to offset the capital cost for this project.
4. **Sewer Cleaning & CCTV** – 100,000' per year, ongoing. Smoke test the southern sewer basin.
5. **SCADA** – the City has wisely budgeted to install Supervisory Control and Data Acquisition (SCADA) at 10 new lift stations in 2013-2014. SCADA has been instrumental in trouble shooting the issues on Bemis Ave and other areas because it allows us to monitor and document rainfall, pump run times, flow, etc. Additional SCADA in the sewer system will further the efforts to address and minimize I&I.
6. **Tank Maintenance** – CWS completed a tank assessment this year and hope to be under contract with the City for these services in the near future. We are confident CWS can provide the City with a higher quality of service in the upcoming years.



PERFORMANCE (THRU OCTOBER 2013)

WATER AND SEWER

<u>Customer Service</u>	<u>W/O Issued</u>	<u>Completed</u>	<u>Remaining</u>
Change Out Meter	119	90	29
Customer Connect	1236	1236	0
Customer Disconnect	1199	1199	0
Leave Notice	168	168	0
Lock Off Meter	825	825	0
Meter Box	27	20	7
Misc.	197	106	91
Meter Valve	19	13	6
Reconnect	189	189	0
Replace Lid	324	64	260
Re-read	2427	2427	0
Temp Disconnect	39	39	0
Verify Occupancy	20	20	0
Pool Hydrant	12	12	0
Water Leak	<u>223</u>	<u>145</u>	<u>78</u>
TOTAL:	7042	6553	489

2013 Annual Report**WATER AND SEWER**

<u>Operations & Maint.</u>	<u>W/O Issued</u>	<u>Completed</u>	<u>Remaining</u>
Clean Out	17	10	7
Fire Hydrant	12	3	9
Line Locates	567	567	0
Manhole Repair	16	9	7
Misc.	326	262	64
Relocate Meter	3	3	0
Sewer Backup	227	220	7
Water / Sewer Tap	14	8	6
Video Inspection	44	36	8
Water Quality	118	118	0
Sewer Inspection	2	2	0
Utility Quote	44	40	4
Water Sample	2	2	0
TOTAL:	1427	1310	117



2013 Annual Report**STREETS & DRAINAGE**

<u>Customer Service</u>	<u>W/O Issued</u>	<u>Completed</u>	<u>Remaining</u>
Debris Pick-Up	54	54	0
Trim Limbs/Trees	5	5	0
Repair Culvert/Install	46	2	44
Clean Ditch/culvert	111	17	94
Pot Holes/Asphalt/curbing	99	15	84
Signs/Street Lights	21	2	19
Cut Grass	57	4	53
Sinkhole/Catch Basin	4	4	0
Misc.	<u>34</u>	<u>2</u>	<u>32</u>
TOTAL:	431	105	326



FINANCIALS

The following is an overview of 2012-2013 budget and revenue:

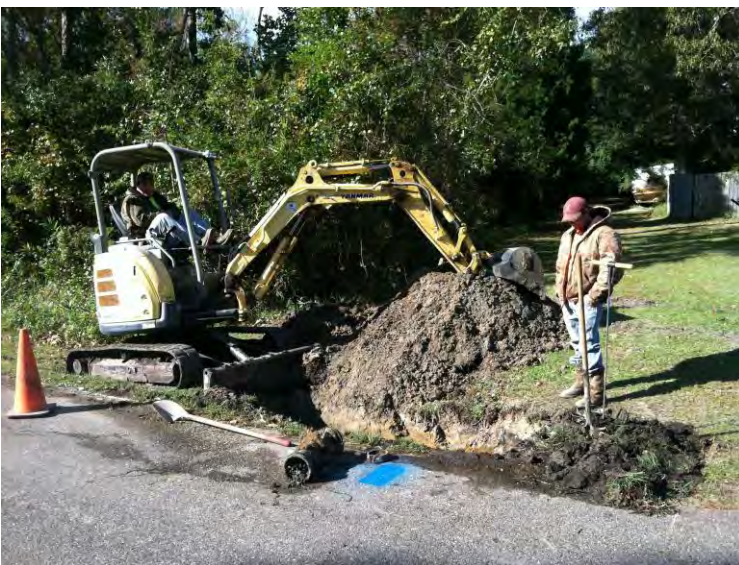
<u>Total Billed 2012</u> \$7,553,605.82	<u>Total Billed 2013 (thru Oct)</u> \$6,325,024.37
<u>Total Collected 2012</u> \$6,738,158.21	<u>Total Collected 2013 (thru Oct)</u> \$5,697,416.34
<u>Outstanding 2012</u> \$815,447.61	<u>Outstanding 2013 (thru Oct)</u> \$627,038.03

<u>Water Produced 2012</u> 469,096,883 Annual Total 1,288,656 Daily Average	<u>Water Produced 2013 (thru Oct)</u> 531,484,400 Annual Total 1,456,122 Daily Average
<u>Water Sold 2012</u> 472,255,560 Annual Total 1,293,850 Daily Average	<u>Water Sold 2013 (thru Oct)</u> 441,502,493 Annual Total 1,209,595 Daily Average

<u>FY 2013 Water/Sewer Budgeted</u> \$3,700,612.00	<u>FY 2014 Water/Sewer Budgeted</u> \$2,343,727.00
<u>FY 2013 Water/Sewer Expended</u> \$3,547,125.01	<u>FY 2014 Water/Sewer Expended (to date)</u> \$185,408.84
<u>FY 2013 Streets Budgeted</u> \$286,476.00	<u>FY 2014 Streets Budgeted</u> \$207,000
<u>FY 2013 Streets Expended</u> \$270,200.46	<u>FY 2014 Streets Expended (to date)</u> \$9,183.82

AREAS FOR IMPROVEMENT

- Work Orders:
 - Plan
 - Prioritize
 - Follow up with customers
- Grass Cutting:
 - Consider sub-contracting a portion
 - Develop schedule for council approval
 - New equipment and additional manpower
- Water Loss < 10%
 - Document Flushing
 - Document well meters
 - Document Vac-Truck usage for sewer cleaning



- Improve Water / Sewer leak response time = 30 minutes or less
- Improve On-Call response time = 30 minutes or less
- Litter Awareness – Public Involvement
- FOG (Fats / Oils / Grease) Awareness – Public Education



COMMUNITY INVOLVEMENT

ClearWater Solutions was excited to be involved in local community events this past year. We provided labor and/or financial contributions for the Gautier Mullet Festival, the Annual Christmas Parade, the American Heart Association, the City Employee Appreciation event, the City Christmas Party, the Gautier Rotary Golf Tournament and the Haunted Trails. We are looking to further our community involvement by becoming members of the Jackson County Chamber of Commerce and the Gulf Coast Business Council. In addition to community involvement, we also try to do business with local Gautier businesses when feasible. CWS also looks for local talent first when hiring new employees. We understand the importance of becoming a member of the Gautier community and will continue to plant our roots in the City of Gautier.

SUMMARY

This past year has been very rewarding for ClearWater and we have enjoyed our partnership with the City of Gautier. This partnership is a milestone for our company and we intend to make Gautier our flagship office in Southern Mississippi. We have an excellent team of employees and look forward to a great year in 2014.



Motion was made by Councilman Vaughan to amended the Conditional Use-Major Development Permit for a Wireless Telecommunications Tower in a TCMU Zoning District from a twenty (20) foot buffer to a twelve and a half (12.5) foot buffer around the three sides of the property on which the tower is located. Motion was seconded by Councilwoman Martin and unanimously carried.

There came for consideration of the Mayor and Members of Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 291-2013

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR DEVELOPMENT PERMIT
GPC CASE NO. 13-22-CU
CELLULAR SOUTH REAL ESTATE, INC.
REGARDING PARCEL ID NO: 87113024.000**

The City of Gautier, at its regular meeting held on December 3, 2013, considered the application for a Conditional Use-Major Development Permit for a wireless telecommunications tower as submitted by Cellular South Real Estate, Inc. The parcel subject to this Permit is located at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Development Permit and orders as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. The proposed use, classified as a wireless telecommunications tower, is permitted as a Conditional Use-Major in the TCMU District.
3. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 12, 2013 for a Conditional Use-Major Development Permit.
4. The following additional conditions will ensure that the operation of the proposed conditional use will minimize any detrimental effects on neighboring properties and shall apply to the project:
 - a. A twelve and a half (12.5) foot buffer must be placed around the three sides of the property on which the tower is located.
 - b. The tower must be decommissioned and removed when the tower is no longer of any use.
 - c. The tower must meet the required residential separation as required in Article XIV of the Unified Development Ordinance.
 - d. The tower must meet the required distance between towers as required in Article XIV of the Unified Development Ordinance.
5. The City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

6. The Gautier Planning Commission recommended approval of this Conditional Use-Major Development Permit on November 7, 2013.

7. The City Council adopted this Conditional Use-Major Development Permit on a recorded vote of 7 ayes to 0 nays to approve the application of Cellular South Real Estate, Inc., located at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace, in Gautier, Mississippi, and identified as Jackson County Parcel No. 87113024.000.

Motion made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

December 3, 2013
Date of Issuance

Attest:

Gordon Gollott, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cynthia Russell
City Clerk

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager

From: Babs Logan, Planning Technician

Thru: Chandra Nicholson, Economic Development Director

Date: November 12, 2013

Subject: Conditional Use-Major Permit for a Wireless Telecommunications Tower in a TCMU Zoning District at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace (GPC Case No. 13-22-CU)

REQUEST:

The Economic Development/Planning Department has received a request from Cellular South Real Estate Inc. for a Conditional Use-Major Permit that would allow a telecommunications tower in a TCMU Town Center Mixed Use zoning district at Lot 28, Shamrock Court Subdivision, PID #87113024.000. The application fee of \$250 was paid on September 12, 2013. All public notice requirements have been met.

DISCUSSION:

Staff has attached a Staff Report with detailed project analysis. The Planning Commission held a public hearing on November 7, 2013 to consider the request and found that the proposed wireless telecommunications tower can be compatible and harmonious with the TCMU district with the following conditions:

1. A twenty (20) foot buffer must be placed around the three sides of the property on which the tower is located.
2. The tower must be decommissioned and removed when the tower is no longer of any use.
3. The tower must meet the required residential separation as required in Article XIV of the Unified Development Ordinance.
4. The tower must meet the required distance between towers as required in Article XIV of the Unified Development Ordinance.

The GPC recommends the approval of the Conditional Use-Major Development Permit and orders as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.

2. The proposed use, classified as a wireless telecommunications tower, is permitted as a Conditional Use-Major in the TCMU District.

3. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 12, 2013 for a Conditional Use-Major Development Permit.

4. The following additional conditions will ensure that the operation of the proposed Conditional Use-Major will minimize any detrimental effects on neighboring properties and shall apply to the project:

- a. A twenty (20) foot buffer must be placed around the three sides of the property on which the tower is located.
- b. The tower must be decommissioned and removed when the tower is no longer of any use.
- c. The tower must meet the required residential separation as required in Article XIV of the Unified Development Ordinance.
- d. The tower must meet the required distance between towers as required in Article XIV of the Unified Development Ordinance.

RECOMMENDATION:

Cellular South Real Estate, Inc. has provided backup (see attachments) showing that each of the above conditions placed on the Conditional Use by the Planning Commission will be met.

The City Council may:

1. Approve the Conditional Use-Major Permit as recommended by the Planning Commission; or
2. Approve the Conditional Use-Major Permit with changes; or
3. Deny the Conditional Use-Major Permit.

ATTACHMENTS:

Attachment 1 - Conditional Use-Major Permit Development Order

Attachment 2 - Drawing Showing 20' Buffer

Attachment 3 - Notarized Statement Regarding Removal of Tower

Attachment 4 - Aerial Photos Showing Distance from Residential Uses

Attachment 5 - Email from Director Regarding Distance from Existing Tower

Attachment 6 - Staff Report with Back Up

ATTACHMENT 1

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR DEVELOPMENT PERMIT
GPC CASE NO. 13-22-CU**

CELLULAR SOUTH REAL ESTATE, INC.

REGARDING PARCEL ID NO: 87113024.000

The City of Gautier, at its regular meeting held on December 3, 2013, considered the application for a Conditional Use-Major Development Permit for a wireless telecommunications tower as submitted by Cellular South Real Estate, Inc. The parcel subject to this Permit is located at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Development Permit and orders as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. The proposed use, classified as a wireless telecommunications tower, is permitted as a Conditional Use-Major in the TCMU District.
3. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 12, 2013 for a Conditional Use-Major Development Permit.
4. The following additional conditions will ensure that the operation of the proposed conditional use will minimize any detrimental effects on neighboring properties and shall apply to the project:
 - a. A twenty (20) foot buffer must be placed around the three sides of the property on which the tower is located.
 - b. The tower must be decommissioned and removed when the tower is no longer of any use.
 - c. The tower must meet the required residential separation as required in Article XIV of the Unified Development Ordinance.
 - d. The tower must meet the required distance between towers as required in Article XIV of the Unified Development Ordinance.
5. The City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.

ATTACHMENT 1

6. The Gautier Planning Commission recommended approval of this Conditional Use-Major Development Permit on November 7, 2013.

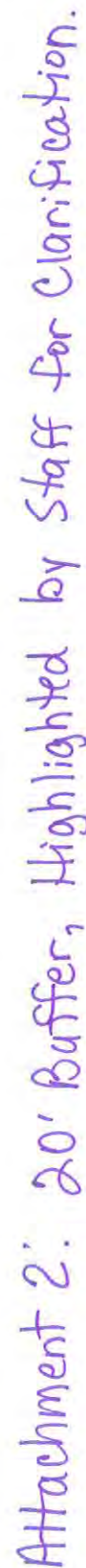
7. The City Council adopted this Conditional Use-Major Development Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Cellular South Real Estate, Inc., located at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace, in Gautier, Mississippi, and identified as Jackson County Parcel No. 87113024.000.

December 3, 2013
Date of Issuance

Attest:

Gordon Gollott, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk



ATTACHMENT 3 – Affidavit for Removal of Tower

REMOVAL OF TOWER

In compliance with the condition of zoning approval for the site called: MS-1923 E Gautier located on Jo Beth Terrace, in Gautier, Cellular South Real Estate, Inc., does hereby certify that they will remove the tower within 180 days after cessation of use.

[Signature]

Jerry Skipper
(Name)

STATE OF MS

COUNTY OF Madison

The foregoing instrument was sworn to (or affirmed) and subscribed before me this 15 day of November, 2013 by Jerry Skipper (name of person providing oath or affirmation), who is personally known to me or who has produced DH (type of identification) as identification.

Kathy H. Cate

Signature of Notary Public

My Commission

Expires:



ATTACHMENT 4 – Measurements from Residential Uses (1 of 4)



ATTACHMENT 4 – Measurements from Residential Uses (2 of 4)



ATTACHMENT 4 – Measurements from Residential Uses (3 of 4)



ATTACHMENT 4 – Measurements from Residential Uses (4 of 4)



ATTACHMENT 5 – Director's e-mail regarding nearest tower

Babs Logan

From: Chandra Nicholson [cnicholson@gautier-ms.gov]
Sent: Tuesday, November 19, 2013 3:09 PM
To: 'David Wooten'; 'Larry Dailey'; blogan@gautier-ms.gov
Cc: 'Belinda Bodie'; zduke@gautier-ms.gov; 'Charlie McVea'; 'David Wooten'; 'Greg Spanier'; 'James Torrey (E-mail)'; 'Jimmy Green'; 'Marilyn Minor'; Samantha Abell
Subject: RE: Cellular South-E Gautier site
Categories: Red Category

Commissioners,

The tower at Singing River Health Systems is for internal communications only. >From reading the entire Article XIV, I do not believe the intent of the code is to group internally used communications devices with commercial for profit Telecommunication Facilities. We will work on tightening that language up and requesting a text amendment to make the Article easier to follow. In this particular case due to the fact that the tower is being used for a hospital system, the tower at Singing River Health Systems is exempt from Article XIV by section 14.2.1F.

This should clear up the tower separation issue with this case.

Thanks, Chandra

From: David Wooten [mailto:djwooten@bellsouth.net]
Sent: Tuesday, November 19, 2013 11:24 AM
To: 'Larry Dailey'; blogan@gautier-ms.gov
Cc: 'Belinda Bodie'; cnicholson@gautier-ms.gov; zduke@gautier-ms.gov; 'Charlie McVea'; 'David Wooten'; 'Greg Spanier'; 'James Torrey (E-mail)'; 'Jimmy Green'; 'Marilyn Minor'
Subject: RE: Cellular South-E Gautier site

I agree with Mr Dailey on the interpretation of the code

From: Larry Dailey [mailto:larrydailey@cableone.net]
Sent: Tuesday, November 19, 2013 10:54 AM
To: blogan@gautier-ms.gov
Cc: Belinda Bodie; cnicholson@gautier-ms.gov; zduke@gautier-ms.gov; Charlie McVea; David Wooten; David Wooten (E-mail); Greg Spanier; James Torrey (E-mail); Jimmy Green; Marilyn Minor
Subject: Re: Cellular South-E Gautier site

Babs,

One condition for the approval is the 20 buffer on front and two sides, per UDO 11.6.7.D. My understanding is that this buffer will require the the fence be moved in 20 ft. from north property line to allow for the buffer, thus moving tower 20 ft to the south. Please confirm that this interpretation is correct and if so, that distance separation is satisfied.

Also, my interpretation of 14.6.A.1 is that there must be 1/4 mile separation between monopole, lattice or guyed Telecommunication Towers. There are no exceptions given for communication within or between users. I understand that all towers fall within this restriction. If staff takes a different stand, please refer me to the correct section of the UDO.

Thanks,

ATTACHMENT 5 – Director's e-mail regarding nearest tower

Larry

On Tue, Nov 19, 2013 at 8:04 AM, Babs Logan <blogan@gautier-ms.gov> wrote:

Thanks, Belinda. I am forwarding this to our attorney to make sure this is sufficient for our records. I don't foresee any problems with it.

Charlie – Please let me know if this is sufficient. Thanks.

Have a great day!

Babs Logan

Planning Technician

City of Gautier, MS

3330 Highway 90

Gautier, MS 39553

(O) [228-497-8026](tel:228-497-8026)

e-mail: blogan@gautier-ms.gov

web-site: www.gautier-ms.gov

From: Belinda Bodie [mailto:belinda.bodie@neel-schaffer.com]

Sent: Monday, November 18, 2013 1:49 PM

ATTACHMENT 6

Gautier Planning Commission

Regular Meeting Agenda

November 7, 2013

GPC #13-22-CU

VII. NEW BUSINESS

B. QUASI-JUDICIAL

2. REQUEST FOR A CONDITIONAL USE-MAJOR PERMIT FOR A WIRELESS TELECOMMUNICATIONS TOWER IN A TCMU DISTRICT, JO BETH TERRACE (CELLULAR SOUTH REAL ESTATE INC.) (GPC CASE #13-22-CU)

QUASI-JUDICIAL PROCEDURES

1. Announcement of Matter. Read the matter title to be considered.
2. Swear the Witnesses. All witnesses, parties, citizen participants and City Staff who plan to speak at the hearing shall collectively be sworn at the beginning of the hearing by the City Attorney
3. Ex Parte Disclosure. All members must disclose on the record any ex parte communications, to include any physical inspections of the subject property. The disclosure should include with whom any communication has taken place, a summary of the substance of the communication, and the date of the site visit, if any. If anyone has received written communications, the writing must be presented, read into record or a copy provided to all participants, and made a part of the official record.
4. Applicant Presentation.
5. Questions directed to Applicant. The applicant should answer any questions by the public, the Planning Commission, or others.
6. Staff Presentation. This includes presentation of the staff report into the official record.
7. Objections from Applicant. Confirm whether there are objections from the applicant regarding the staff report or development order.
8. Questions directed to Staff. The staff answers any questions by the public, the Planning Commission, or others.
9. Public Comments. Members of the public should be allowed to make comments regarding the application.
10. Applicant rebuttal/final comments
11. Staff rebuttal/final comments
12. Call for final questions.
13. Close public portion of the hearing.
14. Motion & Deliberation. Planning Commission makes a motion, and debates and deliberates regarding the application and development order.
15. Vote.
16. Close the quasi-judicial proceeding.

**CITY OF GAUTIER
STAFF REPORT**

To: Chairman and Members, Planning Commission

From: Babs Logan, Planning Technician

Through: Chandra Nicholson, Planning & Economic Development Director

Date: October 31, 2013

Subject: Conditional Use-Major Permit for a Telecommunications Tower in a TCMU Zoning District at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace (GPC Case No. 13-22-CU)

REQUEST:

The Economic Development/Planning Department has received a request from Cellular South Real Estate Inc. for a Conditional Use-Major Permit that would allow a telecommunications tower in a TCMU Town Center Mixed Use zoning district at Lot 28, Shamrock Court Subdivision, PID #87113024.000. The application fee of \$250 was paid on September 12, 2013. All public notice requirements have been met.

BACKGROUND:

The request property is zoned TCMU Town Center Mixed Use.

1. Location: Lot 28, Shamrock Court Subdivision, PID #87113024.000 (See Exhibit A)
Principal Arterial: Highway 90
2. General features of the proposed project:
Gross Lot Acreage: approximately 0.31 acres
3. Current Zoning: TCMU Town Center Mixed Use
4. Current Surrounding Zoning (See Exhibit B): TCMU Town Center Mixed Use
5. Current Surrounding Existing Land Use (See Exhibit C): Vacant to the east and west; Commercial-Retail to the north; Very low to low density residential to the south
6. Comprehensive Plan Future Land Use Designation (See Exhibit D): Town Center

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?

Applicant: Yes, Under Section 3.19.13-Wireless Communication Facilities are allowed via issuance of a Major Conditional Use permit.

Staff Finding: Yes. A wireless telecommunications tower is listed as a Conditional Use-Major in a TCMU zoning district.

2. Describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.

Applicant Response: The site does not require any additional parking other than for one service vehicle and is allowable in density, bulk and intensity for this type of facility under the Gautier Unified Development Code Section 14-Wireless Communication Facilities.

Staff Finding: The proposed site and surrounding area has been rezoned to TCMU which does not allow single-family homes. The area around the proposed site has a few homes but most of the lots are vacant. The character of future development in the vicinity will not continue to be residential.

3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain.

Applicant Response: No, the facility is an unmanned and will be visited once a month by a technician. There has been no evidence to show that these facilities negatively affect property values. Cellular South Real Estate Inc. will pay property taxes on their improvements.

Staff Finding: Unknown.

4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain.

Applicant Response: No, once construction is complete, the site will be visited once a month by a technician in a standard pickup or SUV. There will be no increase in traffic due to the installation of this facility nor will it impact pedestrian traffic in the vicinity.

Staff Finding: There is no evidence that the proposed tower will have any adverse affect on vehicular or pedestrian traffic.

5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?

Applicant Response: Yes, the site will be designed not to increase existing drainage in the area, can be served by existing police and fire protection. The proposed facility will not require any water or sanitary sewer; nor will it have an impact on the local school.

Staff Finding: The proposed use can be accommodated by existing public services. It will not require water, sanitary sewer nor have any impact on schools.

6. Is the proposed use in harmony with the Comprehensive Plan? Explain how.

Applicant Response: Yes, the property on the future land use map still shows the property to be zoned TC (Town Center) and the property is currently zoned TC (Town Center).

Staff Response: The Comprehensive Plan does not address wireless telecommunication towers.

7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain.

Applicant Response: The site does not pose any hazardous, detrimental or disturbing affect. The site does not produce any noise, glare, smoke, dust, odor, fumes, water pollution or vibration. The site will be in compliance with all FCC regulations and will not have any electrical interference.

Staff Finding: Unknown.

8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain.

Applicant Response: Yes, Cellular South Real Estate Inc., is proposing a 120 ft. monopole structure which is in conformance with the regulations for this property.

Staff Finding: The proposed use will meet all Unified Development Ordinance regulations regarding wireless telecommunication towers in the district in which it will be located.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major require a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

Staff finds that the proposed use may be compatible and harmonious with the Town Center Mixed Use District and recommends approval.

CONCLUSION:

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major;
2. Recommend that City Council approve the Conditional Use-Major with changes; or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map

4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map
6. City's Exhibit E – Draft Conditional Use-Major Development Order

ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

CONDITIONAL USE HEARING APPLICATION

Hearing Number

116 1 1 1 1

TYPE OF REQUEST:	FEE:
Conditional Use - Major ☒	\$250.00
Conditional Use - Minor ☐	\$250.00

Minor Conditional Use -- These uses are not allowed by right. The Economic Development/Planning Director may approve or deny a Minor Conditional Use upon review or he/she may choose to forward the request to the Planning Commission and City Council.

Major Conditional Use -- These uses are not allowed by right, and require a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: Cellular South Real Estate Inc. by NEEI-Schaffer Inc.

Name of Business: _____

Address: 1018 Highland Colony Pkwy 202 Mailing Address (if different): _____
Ridgeland, MS 39167

Email Address: belinda_bodie@neei-schaffer.com

Phone: 601-898-3358 Cell Phone: 0769-788-6846

Reason for request, location and intended use of Property: for the construction of a 120'

Monopole Wireless Telecommunications Facility & Auxiliary Ground Equipment

ATTACHMENTS REQUIRED AS APPLICABLE: at P.O. Box 87113024, 000 Town Center

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☒ 4. Copy of protective covenants or deed restrictions, if any.
- ☒ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: Belinda Bodie

Date of Application: 8/16/13

Date Received 8/16/13 Verify as Complete 13

Fee Amount Received \$250.00

Initials of Employee Receiving Application 13

CRITERIA FOR APPROVAL
MAJOR CONDITIONAL USES

Is the proposed use listed in the list of possible Conditional uses in the particular Zoning District?

Yes, Under Section 3.19.13-Wireless Communication Facilities are allowed via issuance of a Major Conditional Use permit.

Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking and (c) other uses.

The site does not require any additional parking other than for one service vehicle and is allowable in density, bulk and intensity for this type of facility under the Gautier Unified Development Code Section 14-Wireless Communication Facilities.

Will your project negatively affect neighboring property values or poses a real or perceived threat to citizens? Explain.

No, the facility is an unmanned and will be visited once a month by a technician. There has been no evidence to show that these facilities negatively affect property values. Cellular South Real Estate Inc. will pay property taxes on their improvements.

Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain

No, once construction is complete, the site will be visited once a month by a technician in a standard pickup or SUV. There will be no increase in traffic due to the installation of this facility nor will it impact pedestrian traffic in the vicinity.

Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police, fire protection, and schools?

Yes, the site will be designed not to increase existing drainage in the area, can be served by existing police and fire protection.

The proposed facility will not require any water or sanitary sewer; nor will it have an impact on the local school.

Is the proposed use in harmony with the Comprehensive Plan?

Yes, the property on the future land use map still shows the property to be zoned TC (Town Center) and the property is currently zoned TC (Town Center)

Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land use due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference or other nuisances?

The site does not pose any hazardous, detrimental or disturbing affect. The site does not produce any noise, glare, smoke, dust, odor, fumes, water pollution or vibration. The site will be in compliance with all FCC regulations and will not have any electrical interference.

Does the use confirm to all district regulations for the applicable district which it is located, or have other provisions been provided for?

Cellular South Real Estate Inc. yes, Cellular South Real Estate Inc., is proposing a 120 ft. monopole structure which is in conformance with the regulations for this property.

September 4, 2013

VIA FEDERAL EXPRESS

City of Gautier
Ms. Babs Logan
3330 Hwy 90
Gautier, MS 39553

Re: Application for Major Conditional Use Permit
Cellular South Real Estate, Inc.
MS 1923-E Gautier
NS Reference No: 11542.011

Dear Ms. Logan:

Please find the revised survey for Application for a Major Conditional Use Permit, filed on behalf of my client, Cellular South Real Estate Inc. The survey was revised to show the distance between the proposed facility and the nearest residential structure on the property to the South.

As indicated on the site plans, my client is proposing to construct a 120 ft. monopole wireless telecommunications facility with an equipment cabinet on an 8' x 15' concrete pad. Cellular South Real Estate, Inc. will purchase the property from Dr. and Ms. Royce B. Luke. The site is located at 3558 Jo Beth Terrace, Gautier, Mississippi 39553.

I would appreciate it if you place the application on October 3, 2013 Planning Commission agenda and corresponding City Council agenda. If I can provide any additional information, please do not hesitate to call me at 601-898-3358.

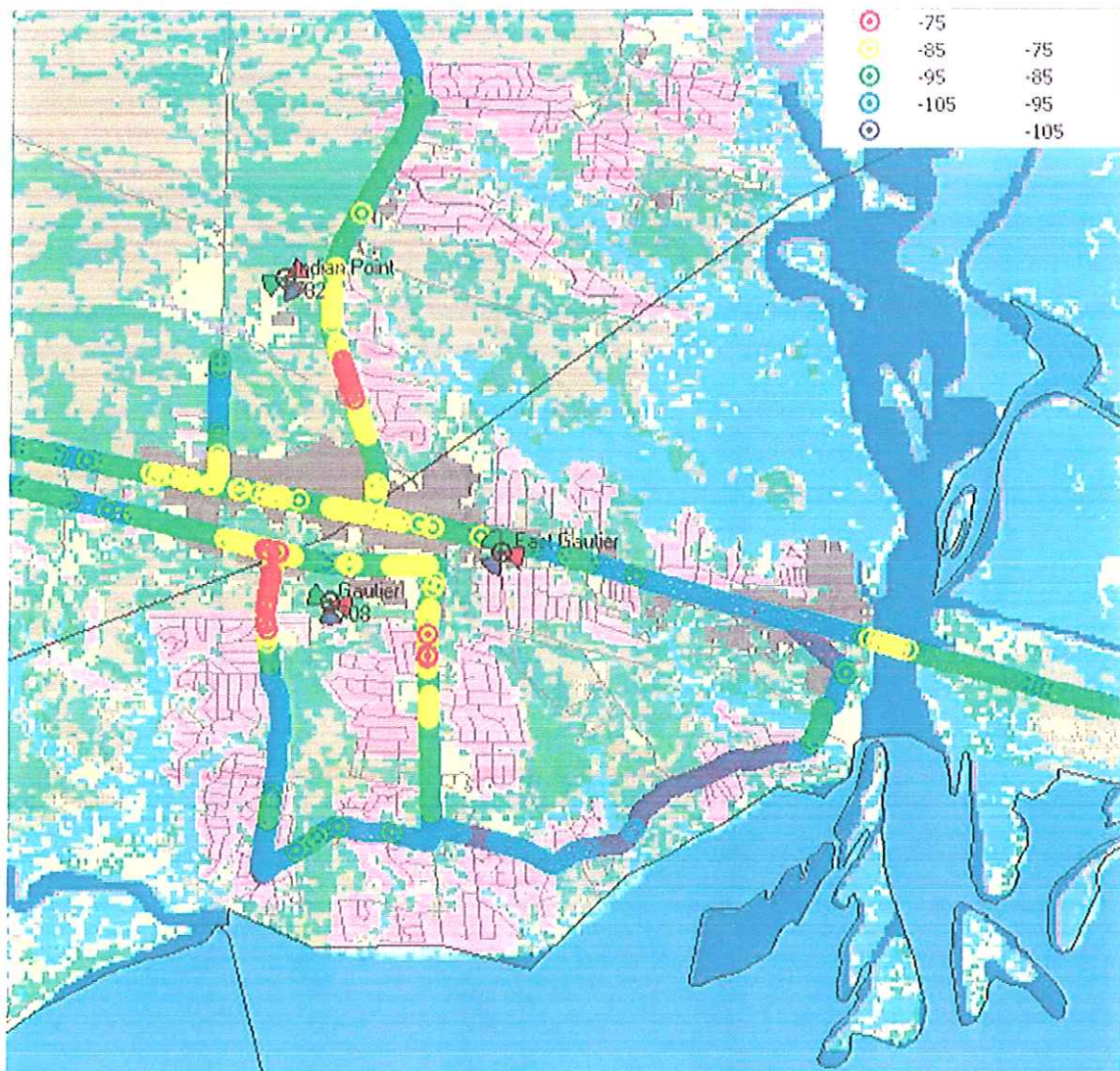
Thank you for your assistance with this matter.

Sincerely,
NEEL-SCHAFFER INC.,



Belinda Bodie
Zoning Specialist

The coverage needs for our 4G network can be seen below in an actual drive-test display. The green, light blue and blue areas are the ones that need improvement and this will be achieved with the new site.



Nikolaos Kritzilis | RF Engineer | **C Spire Wireless**

1018 Highland Colony Pkwy 2nd Fl. Ridgeland, MS 39157

601-974-7031 office | 789-798-9234 wireless | 601-974-7107 fax

nkritzilis@cspire.com

number	parcel number	Name	address
1	87113024.000	Poynor, Sanda G	8620 Bayou Castelle Dr. Gautier, MS 39553
2	87113025.000	Luke, Royce B & Rose Marie	1321 Homestead blvd Gautier, MS 39553
3	87113026.000	Stubbs, Claude D & Myrtle W	2525 Holiday Dr. Gautier, MS 39553
4	87113027.000	Luke, Royce B & Rose Marie	1321 Homestead Blvd Gautier, MS 39553
5	87113028.000	Kelly, Robert A	20507 Old Biloxi Road Vanceleave, MS 39565
6	87113008.050	McDevitt, William Clarence Sr & Janet S	P.O. Box 651 Gauteir, MS 39553
7	87113007.000	Luke, Royce B & Rose Marie	1321 Homestead Blvd Gautier, MS 39553
8	87113006.000	Luke, Royce B & Rose Marie	1321 Homestead Blvd Gautier, MS 3955B
9	87113005.000	Stubbs, Claude D & Myrtle W	3308 Jo Beth Yerrace Gautier, MS 39553
10	87113005.010	Air Masters Mechanical Inc.	P.O. Box 727 Gautier, MS 39553
11	82436480.100	Hillman, Michael H	261 Burgundy Dr Lucedale, MS 39452
12	82436480.050	Carr, Charles E	P.O. Box 1351 Gautier, MS 39553
13	82436480.160	Air Masters Mechanical Inc.	P.O. Box 727 Gautier, MS 39553
14	87113009.000	Haydel Properties LP	P.O. Box 1891 Gulfport, MS 39502
15	87113010.000	Jerry Lee Family Limited	1417 Hwy 90 Gautier, MS 39553
16	87113023.000	Wood, Kenneth	9512 Jean St Ocean Springs, MS 39565
17	87113022.000	Wood, Kenneth	9512 Jean St Ocean Springs, MS 39565
18	87113021.000	Wood, Kenneth	9512 Jean St Ocean Springs, MS 39565
19	87113020.000	Wood, Kenneth	9512 Jean St Ocean Springs, MS 39565
20	87113019.000	Wood, Kenneth	9512 Jean St Ocean Springs, MS 39565
21	87113011.000	Jerry Lee Family Limited	1417 Hwy 90 Gautier, MS 39553
22	87113013.000	Luke, Royce B & Rose Marie	1321 Homestead Blvd Gautier, MS 39553
23	87113014.000	True Vine Holiness Ministries	2724 Calle D Hermosa Gautier, MS 39553

[illegible]

OWNERS CONSENT AND DESIGNATION OF AGENCY - CONDITIONAL USE

I, Rose Marie Luke, the fee simple owner of the following described property (give legal description):

Lot 28 Shamrock Court Subdivision

hereby petition to the City of Gautier to Grant a Conditional Use of a wireless transmission in facility & associated equipment and affirm that Belinda Bodie & Mark Lydon is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Rose Marie Luke
(Owner's Signature)

The foregoing instrument was acknowledged before me this 29th day of June 20 13 by Rose Marie Luke who is personally known to me or has produced known to me as identification and who did take an oath.

Charlotte Kinsey
(Printed Name of Notary Public)

Charlotte Kinsey
(Signature of Notary Public)

Commission # 25397 My commission expires 4-26-2017
(Notary's Seal)



I, Dr. Royce Luke, the fee simple owner of the following described property (give legal description):

Lot 28 Shamrock Court Subdivision

hereby petition to the City of Gautier to Grant a Conditional Use of a wireless transmission in facility & associated equipment and affirm that Belinda Bodie & Mark Lydon is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application, attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Royce B. Luke
(Owner's Signature)

The foregoing instrument was acknowledged before me this 29th day of June, 2013, by Royce B. Luke who is personally known to me or has produced known to me as identification and who did take an oath.

Charlotte Kinsey
(Printed Name of Notary Public)

Charlotte Kinsey
(Signature of Notary Public)

Commission # 25397. My commission expires 4-26-2017

(Notary's Seal)



V 317539



COMMITMENT FOR TITLE INSURANCE

Issued By Mississippi Valley Title Insurance Company and Old Republic National Title Insurance Company

Mississippi Valley Title Insurance Company, a Mississippi corporation and Old Republic National Title Insurance Company, a Minnesota corporation (collectively, the "Company"), for a valuable consideration, commits to issue its policy or policies of title insurance, as identified in Schedule A, in favor of the Proposed Insured named in Schedule A, as owner or mortgagee of the estate or interest in the land described or referred to in Schedule A, upon payment of the premiums and charges and compliance with the Requirements; all subject to the provisions of Schedules A and B and to the Conditions of this Commitment.

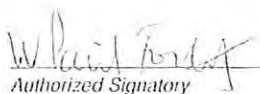
This Commitment shall be effective only when the identity of the Proposed Insured and the amount of the policy or policies committed for have been inserted in Schedule A by the Company.

All liability and obligation under this Commitment shall cease and terminate six (6) months after the Effective Date or when the policy or policies committed for shall issue, whichever first occurs, provided that the failure to issue the policy or policies is not the fault of the Company.

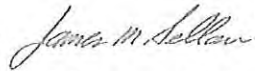
The Company will provide a sample of the policy form upon request.

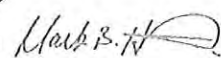
IN WITNESS WHEREOF, Mississippi Valley Title Insurance Company and Old Republic National Title Insurance Company have caused their corporate names and seals to be affixed by its duly authorized officers on the date shown in Schedule A.

Countersigned:


Authorized Signatory

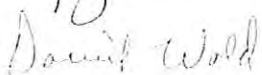
MISSISSIPPI VALLEY TITLE INSURANCE COMPANY

By  President

Attest  Secretary

OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY

By  President

Attest  Secretary

MTI Form 07-1
ALIA Commitment For Title Insurance 6-17-05

Issued for: Mississippi Valley Title Insurance, 525592

Address: 124 One Madison Plaza, Ste 2100, P.O. Box 2901, Madison, MS 39130

File Number: V317539

Commitment No: V317539

SCHEDULE A

1. Effective Date: April 4, 2013 at 8:00 A.M.
2. Policy or Policies to be issued:
 - a. Loan Policy: N/A Amount: N/A
Proposed Insured: N/A
 - b. Owner's Policy: Owner's Policy (06-17-06) Amount: \$150,000.00
Proposed Insured: Cellular South Real Estate, Inc.
3. The estate or interest in the Land described or referred to in this Commitment is Fee Simple.
4. Title to the Fee Simple estate or interest in the land is at the Effective Date vested in:
Royce B. Luke and wife, Rose Marie Luke
5. Purchaser/Borrower: Cellular South Real Estate, Inc.
6. The Land referred to in this Commitment is situated in Jackson County, State of MS and is described as follows:

THAT CERTAIN TRACT, PIECE OR PARCEL SITUATED IN JACKSON COUNTY, MISSISSIPPI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

LOT 28, SHAMROCK COURT SUBDIVISION, AS PER PLAT THEREOF RECORDED IN PLAT BOOK 7, PAGE 2, RECORD OF PLATS ON FILE IN THE OFFICE OF THE CHANCERY CLERK OF JACKSON COUNTY, MS. BEING THE SAME PROPERTY AS THAT CONVEYED IN BOOK 1534, PAGE 199, LAND DEED RECORDS OF JACKSON COUNTY, MISSISSIPPI

SCHEDULE B - SECTION I Requirements

Showing defects and objections to be removed or eliminated; liens and encumbrances to be satisfied and discharged of record and requirements to be complied with before policy of title insurance can be issued without exception thereto.

Item 1. Proper instrument creating the interest or estate to be insured must be executed and duly filed for record, to wit:

Execution and recordation without intervening rights of a Warranty deed by Royce B. Luke and wife, Rose Marie Luke conveying the property described in Schedule "A" above to Cellular South Real Estate, Inc..

Item 2. Full consideration for the interest or estate to be insured must be paid to or for the account of grantors or mortgagors.

Item 3. Furnish satisfactory evidence that there are no outstanding mechanics' or materialmen's liens against the property. Examine parties carefully, and attach owners' and contractors' affidavits where there has been construction during the statutory period for liens.

Item 4. Payment of all taxes, charges, assessments, levied and assessed against subject property, which are due and payable.

SCHEDULE B - SECTION II Exceptions

Schedule B of the Owner's Policy (06-17-06) policy to be issued will contain exceptions to the following matters unless the same are disposed of to the satisfaction of the Company:

Item 1. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the Effective Date but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.

Item 2. Any prior reservation or conveyance, together with release of damages, of minerals of every kind and character, including, but not limited to, oil, gas, sand and gravel in, on and under the Land.

Item 3. Any lien, or right to a lien for services, labor, or material heretofore or hereafter furnished, imposed by law and not shown by the Public Records.

Item 4. Any encroachment, encumbrance, violation, variation or adverse circumstance, including lack of access, affecting the Title that would be disclosed by an accurate and complete survey of the Land.

Item 5. Easements or other uses of the Land not visible from the surface, or easements or claims of easements, not shown by the Public Records.

Item 6. Rights or claims of parties in possession not shown by Public Records.

Item 7. Terms and conditions contained in Short Form of Option to Purchase Real Estate by Sandra G. Poyner to Cellular South Real Estate, Inc., recorded in Book 1688 at Page 778.

Item 8. Any mortgage, deed of trust, lease or lien created or assumed by the insured.

CONDITIONS

1. The term mortgage, when used herein, shall include deed of trust, trust deed, or other security instrument.
2. If the proposed Insured has or acquired actual knowledge of any defect, lien, encumbrance, adverse claim or other matter affecting the estate or interest or mortgage thereon covered by this Commitment other than those shown in Schedule B hereof, and shall fail to disclose such knowledge to the Company in writing, the Company shall be relieved from liability for any loss or damage resulting from any act of reliance hereon to the extent the Company is prejudiced by failure to so disclose such knowledge. If the proposed Insured shall disclose such knowledge to the Company, or if the Company otherwise acquires actual knowledge of any such defect, lien, encumbrance, adverse claim or other matter, the Company at its option may amend Schedule B of this Commitment accordingly, but such amendment shall not relieve the Company from liability previously incurred pursuant to paragraph 3 of these Conditions.
3. Liability of the Company under this Commitment shall be only to the named proposed Insured and such parties included under the definition of Insured in the form of policy or policies committed for and only for actual loss incurred in reliance hereon in undertaking in good faith (a) to comply with the requirements hereof, or (b) to eliminate exceptions shown in Schedule B, or (c) to acquire or create the estate or interest or mortgage thereon covered by this Commitment. In no event shall such liability exceed the amount stated in Schedule A for the policy or policies committed for and such liability is subject to the insuring provisions and Conditions and the Exclusions from Coverage of the form of policy or policies committed for in favor of the proposed Insured which are hereby incorporated by reference and are made a part of this Commitment except as expressly modified herein.
4. This Commitment is a contract to issue one or more title insurance policies and is not an abstract of title or a report of the condition of title. Any action or actions or rights of action that the proposed Insured may have or may bring against the Company arising out of the status of the title to the estate or interest or the status of the mortgage thereon covered by this Commitment must be based on and are subject to the provisions of this Commitment.
5. *The policy to be issued contains an arbitration clause. All arbitrable matters when the Amount of Insurance is \$2,000,000 or less shall be arbitrated at the option of either the Company or the Insured as the exclusive remedy of the parties. You may review a copy of the arbitration rules at: <http://www.alta.org/>.*

COMMITMENT
FOR
TITLE INSURANCE

MISSISSIPPI VALLEY TITLE INSURANCE COMPANY
A MEMBER OF THE OLD REPUBLIC TITLE INSURANCE GROUP

OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY

MISSISSIPPI VALLEY TITLE INSURANCE COMPANY
HOME OFFICE: MADISON, MISSISSIPPI

AFFIDAVIT AND AGREEMENT

State of _____

County of _____

(OWNERS AND CONTRACTORS) (FINAL)

PERSONALLY appeared before me, the undersigned authority in and for said county and state, the undersigned owner, purchaser and/or contractor, who after being first duly sworn states on oath:

They are/ta is the owner and/or general or _____ contractor in connection with improvements on the real property situated in the County of _____ known as _____

more particularly described in the Deed of Trust, Mortgage or other Security Instrument in favor of _____ dated _____, securing the sum of \$ _____, and filed or to be filed for record in the office of the recorder of the county in which the above land is located, which Deed of Trust, Mortgage or other Security Instrument is a valid first lien on said premises; and,

The undersigned owner states that of his personal knowledge, no other contracts have been let or guarantees of payment made by the undersigned owner to anyone other than: (List each contract let or guarantee made and obtain affidavit and payment for each)

The owner has no interest or ownership in the contracting firm or firms and the contractor has no interest in the real property described above, except:

The undersigned owner has inspected the premises before making this affidavit and found all work satisfactory to owner, and that the undersigned owner is in possession of the subject premises, unless otherwise stated: (If discrepancies and nature of possession other than by owner)

The contractor has been paid in full for all amounts due for work or services performed and materials furnished on the above project and does hereby waive, release and surrender any and all lien or claim or right of lien to the date for which payment is made, for labor, services, and/or materials furnished by the undersigned upon the premises described above, except: (If none, state "None")

The owner and/or contractor has/have paid in full any and all amounts due architects, engineers, surveyors, attorneys, sub-contractors, materialmen and laborers for work or services performed and materials furnished to the undersigned in connection with the construction of the improvements on the above property, except: (If none, state "None")

The owner has received no notice of any unpaid bills or claims for labor or services performed or materials furnished on above project, except: (If none, state "None")

The owner and/or contractor states that no chattel mortgages, conditional sales contracts, security agreements, financing statements, retention of title agreements, personal property leases or the like have been given or are now outstanding as to any materials, fixtures, appliances, furnishings or equipment placed upon, installed in or upon the aforesaid premises or improvements thereon, and that all plumbing, heating, lighting, refrigerating and other equipment is fully paid for, and,

The owner and/or contractor hereby request(s) Mississippi Valley Title Insurance Company/Old Republic National Title Insurance Company to issue its policy or policies of title insurance, or endorsements thereto, upon said real estate without exception therein as to any possible unfiled mechanics' or materialmen's lien, and in consideration thereof, and as an inducement therefor, the undersigned does hereby agree to indemnify and hold harmless the said Mississippi Valley Title Insurance Company/Old Republic National Title Insurance Company of and from any and all loss, cost, damage and expense of every kind including attorney's fees, which said Mississippi Valley Title Insurance Company/Old Republic National Title Insurance Company shall suffer or may suffer or incur or become liable for under its said policy or policies now to be issued, or any reissue, renewal or extension thereof, or a new policy anytime issued upon said real estate, part thereof or interest therein arising, directly or indirectly, out of or on account of any such mechanics' or materialmen's liens, claim or claims as a result of the undersigned's unpaid bills or in connection with its enforcement of its rights under this agreement.

The undersigned purchaser(s) (if applicable) state(s) that he/she/they has/have no notice of any unpaid bills or claims for labor or services performed or materials furnished on the above described land, except: (If none, state "None")

Contractor

Purchaser (If applicable)

Owner (Or Seller)

SWORN TO AND SUBSCRIBED before me, by the owner(s) or seller, contractor or purchaser, whose signature appears above, this _____

My Commission Expires: _____

Notary Public: _____

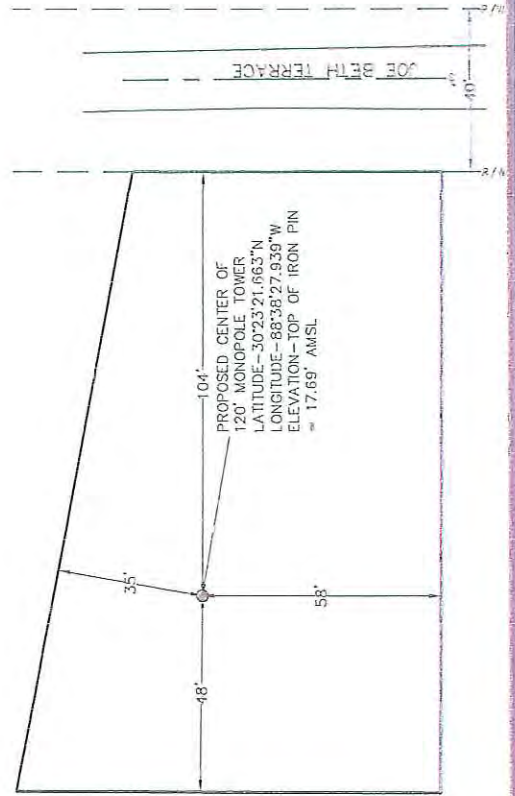
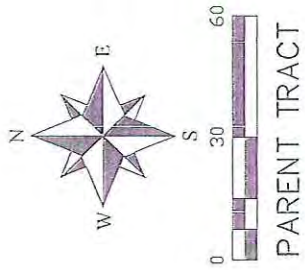
MVT 11.01

RECORD DESCRIPTION:

THAT CERTAIN TRACT, PIECE OR PARCEL SITUATED IN JACKSON COUNTY,
MISSISSIPPI, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT:

LOT/28, SHAMROCK COURT SUBDIVISION, AS PER PLAT THEREOF RECORDED IN
PLAT BOOK 7, PAGE 2, RECORD OF PLATS ON FILE IN THE OFFICE OF THE
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COUNTY, MISSISSIPPI

Page 61 of 135



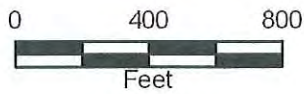
MOODY & ASSOCIATES, INC. REGISTERED PROFESSIONAL SURVEYORS ALABAMA, LOUISIANA, MISSISSIPPI 281 RATLIFF STREET LUCEDALE, MS. 39452 601-047-4499 FAX - 601-947-4282 EMAIL - moodyinc@att.net	COMMUNICATION TOWER SITE SURVEY SITE: MS-1023 NAME OF PROJECT: SITE - EAST GAULTIER NAME OF ROAD: JOE BETH TERRACE LOCATED IN: SECTION 36 T7S, R7W JACKSON COUNTY, MISSISSIPPI		REVISIONS	
	DATE: 06-01-12	BY: [Signature]	06-01-12	
	DATE: 06-07-12	BY: [Signature]	06-07-12	
	DATE: 06-05-13	BY: [Signature]	06-05-13	
DRAWING NO: 4024-01 SCALE: 1" = 30' DATE: 06-25-12 CHECKED BY: GERALD MOODY DRAWN BY: DAVIS SHEET 4 OF 4	DRAWING NO: 4024-01 SCALE: 1" = 30' DATE: 06-25-12 CHECKED BY: GERALD MOODY DRAWN BY: DAVIS SHEET 4 OF 4		06-07-13 TO SHOW CHANGE ON OWNERSHIP 06-29-13	

Location Map

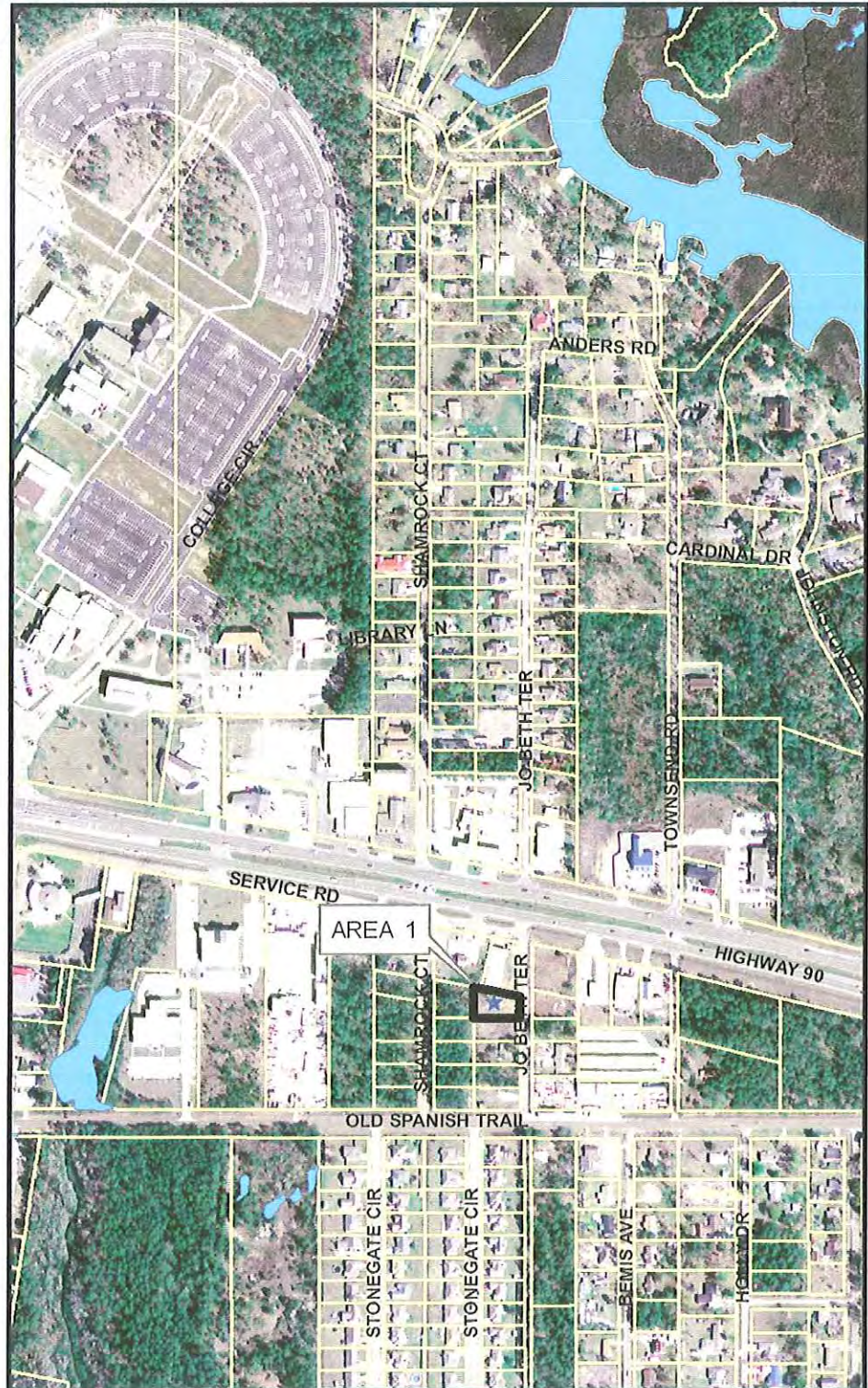
JO BETH TER

LOT 28

City Of Gautier
Economic Development/Planning

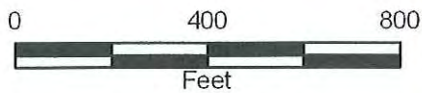


Prepared by the
City of Gautier
GIS Division



Existing Zoning Map

City Of Gautier
Economic Development/Planning



Prepared by the
City of Gautier
GIS Division

Legend

- AG Agricultural
- PL Public/Semi-Public
- PUD Planned Unit Development
- R-1 Low Density Residential
- R-2 Multi-Family Residential
- R-3 Mobile Home District
- MUM
- TC
- MURC-1
- MURC-2
- MURC-MW
- C-1 Neighborhood Commercial
- C-2 Community Commercial
- C-3 Highway Commercial
- I-2 Industrial



Existing Land Use Map

City Of Gautier
Economic Development/Planning



Prepared by the
City of Gautier
GIS Division

Legend

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant



Future Land Use Map

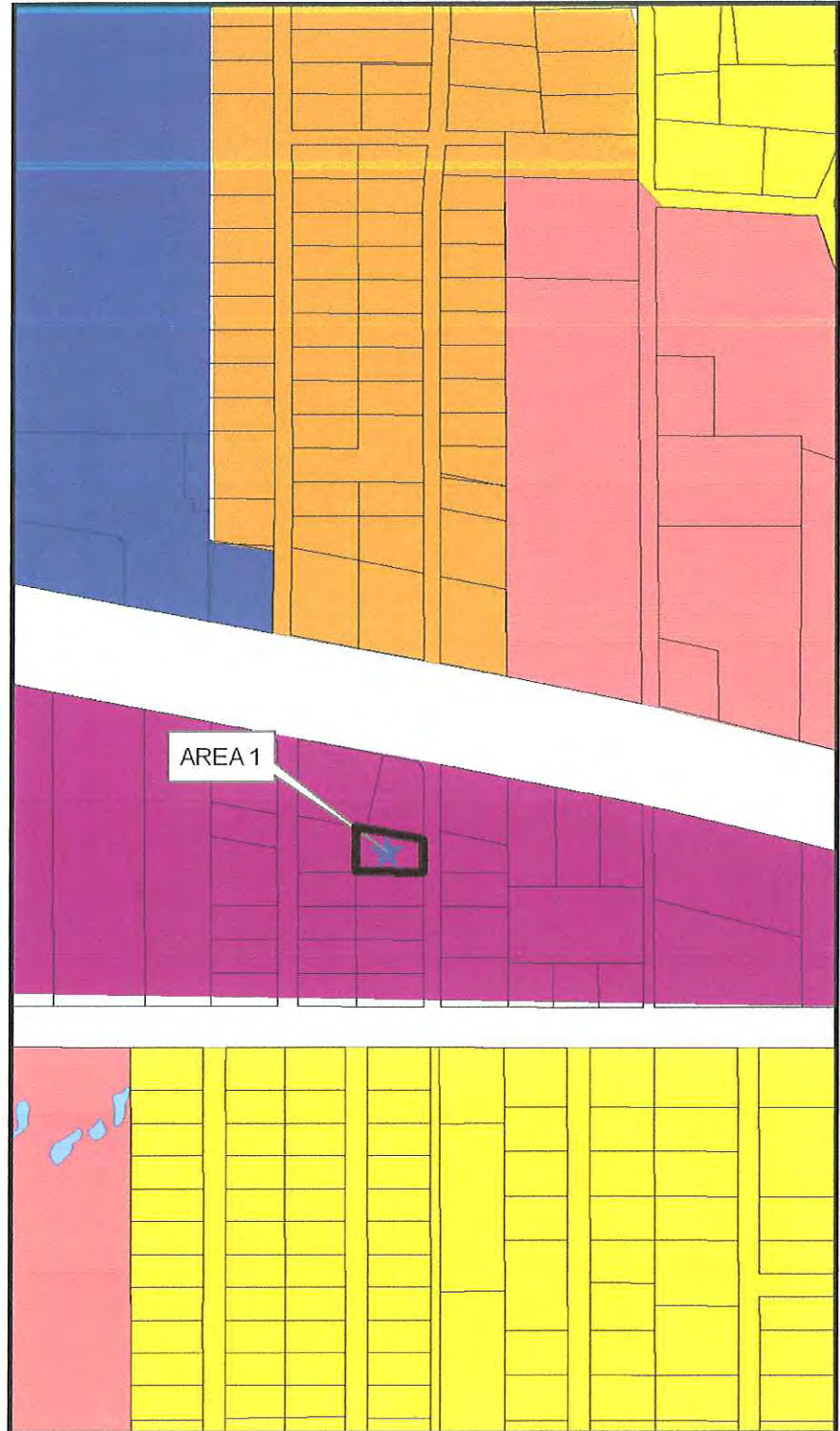
City Of Gautier
Economic Development/Planning



Prepared by the
City of Gautier
GIS Division

Legend

- Civic
- High Impact Commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- Low Impact Commercial
- Recreational
- Recreational Commercial
- Regional Scale Commercial
- Mixed Use Residential
- Town Center
- Very Low Density Residential



**CITY OF GAUTIER
CONDITIONAL USE-MAJOR DEVELOPMENT PERMIT
GPC CASE NO. 13-22-CU**

CELLULAR SOUTH REAL ESTATE, INC.

REGARDING PARCEL ID NO: 87113024.000

The City of Gautier, at its regular meeting held on November 19, 2013, considered the application for a Conditional Use-Major Development Permit for a wireless telecommunications tower as submitted by Cellular South Real Estate, Inc. The parcel subject to this Permit is located at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Development Permit and orders as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a wireless telecommunications tower, is permitted as a Conditional Use-Major in the TCMU District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 12, 2013 for a Conditional Use-Major Development Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County, at the expense of the applicant, and provide the applicant a copy of the permit with the recording information affixed.
6. The Gautier Planning Commission recommended approval of this Conditional Use-Major Development Permit on November 7, 2013.
7. The City Council adopted this Conditional Use-Major Development Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Cellular South Real Estate, Inc., located at Lot 28, Shamrock Court Subdivision, Jo Beth Terrace, in Gautier, Mississippi, and identified as Jackson County Parcel No. 87113024.000

August 20, 2013
Date of Issuance

Attest:

Gordon Gollott, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDINANCE NUMBER 212-2013

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; AMENDING ARTICLE V, ZONING DISTRICTS AND SPECIFIC REGULATIONS, OF THE UNIFIED DEVELOPMENT ORDINANCE, BY PERMITTING RECREATIONAL VEHICLES AS A CONDITIONAL USE-MAJOR IN THE MURC-MW MIXED USE RECREATION COMMERCIAL – MARY WALKER DISTRICT; AND SETTING AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

Section 1. Authority & Intent

- A. The Gautier Planning Commission held a public hearing after due public notice and considered this ordinance on Thursday, November 7, 2013. The City Council conducted a public hearing on December 3, 2013.
- B. The City Council finds that special consideration must be given to ensure that Recreational Vehicles are compatible within the mixed use district. Recreational Vehicles will be allowed as a major conditional use to ensure the use is consistent with the goals, objectives and policies of the Comprehensive Plan, ensure the major conditional use is consistent with the character of the immediate vicinity of the land proposed for development, and designed so that it is consistent with the harmonious development of the zoning district in which it is proposed.

Section 2. Amendment of Table 4

Article V, Section 5.2.2 Uses Permitted by Right and Conditional Uses, Unified Development Ordinance, is hereby amended to permit Recreational Vehicles as a Conditional Use – Major in the MURC-MW Mixed Use Recreation Commercial-Mary Walker, as listed in Table 5.

Section 3. Conflicts

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

Section 4. Severability

If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. Effective Date

This Ordinance shall take effect immediately upon approval by the City Council and signature of the Mayor.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Guillotte** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: Johnny Jones

Adopted: December 3, 2013

Gordon Gollott, Mayor

Attest:

Approved as to form and legal sufficiency.

Cynthia Russell, City Clerk

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager

From: Babs Logan, Planning Technician

Thru: Chandra Nicholson, Planning and Economic Development Director

Date: November 21, 2013

Subject: Consideration of an Ordinance Allowing Recreational Vehicles as a Conditional Use-Major in the MURC-MW Zoning District; GPC Case #13-23-UDO

REQUEST:

The Planning and Economic Development Department has received a request from James T. Lacy to amend Section 5.2.2 of the Unified Development Ordinance (UDO) to include “Recreational Vehicles” as a Conditional Use-Major in MURC-MW Mixed Use Recreation Commercial-Mary Walker zoning district. The request is not site specific except as it applies to parcels in the MURC-MW district.

BACKGROUND:

Amendment Process

Amendments to the Unified Development Ordinance may be initiated by the City Council, the Gautier Planning Commission (GPC), the City Staff, or by a citizen. The process requires that the GPC review and forward a recommendation to the City Council on the proposed amending ordinance(s).

After due public notice the City Council shall hold a public hearing after the first reading of the ordinance amending the UDO. The City Council may consider approval after a public hearing based on the application and the relevant support materials, testimony at the public hearing, the GPC recommendation, and the Staff Report.

DISCUSSION:

Planning Commission finds that the MURC-MU zoning district was implemented to protect the special character and operation of the area. The area includes a mix of uses such as permanent single-family residences, seasonal single-family detached residences and tourist-oriented uses including recreation vehicles, seasonal cabins, marinas, dry boat storage, dinner clubs, and restaurants. Recreational vehicles were provided for by allowing “recreational vehicle parks” in the MURC-MW zoning district.

RECOMMENDATION:

Planning Commission recommends denying the request to amend Section 5.2.2 of the Unified Development Ordinance to allow recreational vehicles on individual parcels in MURC-MW.

The City Council may:

1. Approve the proposed ordinance amendment which will allow recreational vehicles on individual parcels in MURC-MW;
2. Approve the proposed ordinance amendment with changes; or
3. Deny the proposed ordinance amendment.

ATTACHMENTS:

Ordinance

Staff Report with Back-up

Emails from Citizens Objecting

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; AMENDING ARTICLE V, ZONING DISTRICTS AND SPECIFIC REGULATIONS, OF THE UNIFIED DEVELOPMENT ORDINANCE, BY PERMITTING RECREATIONAL VEHICLES AS A CONDITIONAL USE-MAJOR IN THE MURC-MW MIXED USE RECREATION COMMERCIAL – MARY WALKER DISTRICT; AND SETTING AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

Section 1. Authority & Intent

- A. The Gautier Planning Commission held a public hearing after due public notice and considered this ordinance on Thursday, November 7, 2013. The City Council conducted a public hearing on December 3, 2013.
- B. The City Council finds that special consideration must be given to ensure that Recreational Vehicles are compatible within the mixed use district. Recreational Vehicles will be allowed as a major conditional use to ensure the use is consistent with the goals, objectives and policies of the Comprehensive Plan, ensure the major conditional use is consistent with the character of the immediate vicinity of the land proposed for development, and designed so that it is consistent with the harmonious development of the zoning district in which it is proposed.

Section 2. Amendment of Table 4

Article V, Section 5.2.2 Uses Permitted by Right and Conditional Uses, Unified Development Ordinance, is hereby amended to permit Recreational Vehicles as a Conditional Use – Major in the MURC-MW Mixed Use Recreation Commercial-Mary Walker, as listed in Table 5.

Section 3. Conflicts

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

Section 4. Severability

If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. Effective Date

This Ordinance shall take effect immediately upon approval by the City Council and signature of the Mayor.

Adopted: _____

Gordon Gollott, Mayor

Attest:

Approved as to form and legal sufficiency.

Cindy Russell, City Clerk

Gautier Planning Commission

Regular Meeting Agenda

November 7, 2013

GPC #13-23-UDO

VII. NEW BUSINESS

A. LEGISLATIVE

1. REQUEST TO AMEND THE UDO TO ALLOW RV'S IN A MURC-MW DISTRICT (JAMES T. LACY) (GPC CASE #13-23-UDO)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Babs Logan, Planning Technician

Thru: Chandra Nicholson, Planning and Economic Development Director

Date: October 29, 2013

Subject: Consideration of an Ordinance to Amend Section 5.2.2 of the UDO to Allow Recreational Vehicles as a Conditional Use-Major in the MURC-MW Zoning District. GPC #13-23-UDO

REQUEST:

The City has received an application from James T. Lacy requesting to amend Section 5.2.2 of the Unified Development Ordinance (UDO) to include "Recreational Vehicles" as a Conditional Use-Major in MURC-MW Mixed Use Recreation Commercial-Mary Walker zoning district. The request is not site specific except as it applies to parcels in the MURC-MW district.

The applicant paid the required \$250.00 application fee on October 23, 2013.

BACKGROUND:

Zoning and Land Use History

The City's Unified Development Ordinance does not permit recreational vehicles within the MURC-MW zoning district unless they are located in an RV park.

The amendment would grant property owners within the MURC-MW district the right to request a conditional use-major permit to allow a recreational vehicle, after a public hearing and approval by the Planning Commission and Council.

The Amendment Process

Amendments to the Unified Development Ordinance may be initiated by the City Council, the Gautier Planning Commission (GPC), the City Staff, or by a citizen. The process requires that the GPC review and forward a recommendation to the City Council on the proposed amending ordinance(s).

The City Council may consider approval after a public hearing based on the application and the relevant support materials, testimony at the public hearing, the GPC recommendation, and the Staff Report.

DISCUSSION:

The City's UDO has three (3) types of uses which may be allowed in the various districts established: permitted principal uses, permitted accessory uses both of which are permitted by right, and conditional uses.

Conditional uses are uses that are not generally considered compatible with other land uses in a particular zoning district. A Conditional Use-Major requires a recommendation by the Planning Commission and the approval of the City Council, if they find the use appropriate, after individual site review, based on their site location, design, configuration of buildings, intensity or density of use, or the imposition of conditions pertinent thereto, and may permit such individual uses. If the major conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions.

The criteria for approval of a conditional use-major development permit can ensure design and land use compatibility with the uses allowed in the MURC-MW District.

STAFF FINDINGS:

Staff finds that when the area was rezoned in December 2010 consideration was made for recreational vehicles and it was decided to only allow them in RV parks. In following the original plans for the MURC-MW Mixed Use Recreation Commercial-Mary Walker zoning district Staff recommends against approval of this ordinance.

RECOMMENDATIONS:

The Planning Commission may:

1. Recommend that City Council approve the Ordinance; or
2. Recommend that City Council not approve the Ordinance.

ATTACHMENTS:

Application –Exhibit 1
Ordinance

TEXT CHANGE TO UNIFIED DEVELOPMENT ORDINANCE (UDO)
PUBLIC HEARING APPLICATION

Hearing Number

GPC 13-23-UDO

TYPE OF REQUEST:

Text Change to UDO

X

FEE:

\$250.00

Name of Applicant : James T. Lacy

Name of Business: _____

Address: _____ Mailing Address (if different): P. O. Box 2221, Hattiesburg,
39403

Email Address: _____

Phone: 601-582-8916 Cell Phone: 601-466-2000

Reason for request: to amend the UDO to allow RV's as a major conditional use in a MURC-MW zoning district

Signature of Applicant: *James T. Lacy*

Date of Application: 10/23/13

FOR OFFICE USE ONLY

Date Received 10/23/13 Verify as Complete BL

Fee Amount Received 250.00

Initials of Employee Receiving Application BL

TEXT CHANGE TO UDO

Criteria for Approval

1. What Article is proposed to be amended?

Article V

2. What section and subsection is proposing to be amended?

Section 5.2.2 Table 5

3. How would you amend the above to read? (Strike-through/Underline format, e.g. ~~change these words~~ to these words)

Add RV's as a major conditional use in a MURC-MW zoning district in table 5

4. Why are you proposing this amendment?

I would like to have my RV on my lot so that I can come down for a few days at a time to fish and clean my property. There are other RV's and Mobile homes in the area.

5. Give an analysis of the degree of consistency of the proposed amendment with the goals, objectives and policies of the Comprehensive Plan?

The comprehensive plan shows the area as recreational commercial.

6. Attach any supporting documents, facts and/or evidence to the application in support of your request.

ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; AMENDING ARTICLE V, ZONING DISTRICTS AND SPECIFIC REGULATIONS, OF THE UNIFIED DEVELOPMENT ORDINANCE, BY PERMITTING RECREATIONAL VEHICLES AS A CONDITIONAL USE-MAJOR IN THE MURC-MW MIXED USE RECREATION COMMERCIAL – MARY WALKER DISTRICT; AND SETTING AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

Section 1. Authority & Intent

- A. The Gautier Planning Commission held a public hearing after due public notice and considered this ordinance on Thursday, November 7, 2013. The City Council conducted a public hearing on November 19, 2013.
- B. The City Council finds that special consideration must be given to ensure that Recreational Vehicles are compatible within the mixed use district. Recreational Vehicles will be allowed as a major conditional use to ensure the use is consistent with the goals, objectives and policies of the Comprehensive Plan, ensure the major conditional use is consistent with the character of the immediate vicinity of the land proposed for development, and designed so that it is consistent with the harmonious development of the zoning district in which it is proposed.

Section 2. Amendment of Table 4

Article V, Section 5.2.2 Uses Permitted by Right and Conditional Uses, Unified Development Ordinance, is hereby amended to permit Recreational Vehicles as a Conditional Use – Major in the MURC-MW Mixed Use Recreation Commercial-Mary Walker, as listed in Table 5.

Section 3. Conflicts

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

Section 4. Severability

If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. Effective Date

This Ordinance shall take effect immediately upon approval by the City Council and signature of the Mayor.

Adopted: _____

Gordon Gollott, Mayor

Attest:

Approved as to form and legal sufficiency.

Cindy Russell, City Clerk

Babs Logan

From: William Logan [wbigdoglogan@yahoo.com]
Sent: Monday, November 04, 2013 1:45 PM
To: blogan@gautier-ms.gov
Subject: conditional use-major gpc #13-24-cu

Categories: Red Category

Babs Logan

Consuming rv @ lots 25,26,27 willis heights subdivision #2, PID #87420025.000. I thought this was covered over a year ago when the city had 4 rv's removed from this subdivision. The rv is all ready in place. One family went to the expense to build a home and another sold their property. Would this be fair to them. Either this area is zoned for rv use or not. I will be out of town for work and will be unable to attend meeting. Unless the city or planning commission has changed the zoning for this area, I do not see a reason for an rv there now or in the future. The first time it was moved in was on the intent of building a home, the only thing that was built was a large deck for rv. Follow the laws set up by the planning commission and city or change them to suit their needs.

Bill Logan
3220 Willis Street
Gautier, Ms

From: Carolyn Belton [<mailto:CBelton@firstwithus.com>]
Sent: Wednesday, November 06, 2013 8:59 AM
To: brogan@gautier-ms.gov
Subject: Letter on zoning change

Babs,

I am an owner of the property located at 3216 Willis Street in Gautier.
I understand a letter went out to property owners about a proposed zone change.
I did not get a letter and **oppose to** the proposed zone change. If you can sent me one I would appreciate it greatly.
Also I would like to be included in any meeting discussions on this topic.

Thanks,

Carolyn Belton
Branch Manager/Loan Officer



Phone: (228) 826-9130 Cell (228) 990-3595
Fax: (228) 826-2709
Website: www.FirstWithUs.com
Office: 10900 Highway 57 Vancleave, MS 39565



County shows Paul Roberti, Est.
as owner- Ms. Belton is his
daughter.
Babs

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Motion was made by Councilman Colledge in the best interest of the City of Gautier, to include contingent upon Phase I Site Assessment clearance of future risk or liability to the City. Motion was seconded by Councilman Vaughan and unanimously carried.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 292-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to accept a donation of real property (approximately 1.64 acres) 0 Dolphin Drive just south of Highway 90.

IT IS HEREBY ORDERED approval is contingent upon Phase I site assessment clearance of future risk or liability to the City.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Guillotte**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning Dept.
Date: November 22, 2013
Subject: Acceptance of Donation of Real Property-0 Dolphin Drive
(Parcel ID#82435240.012)

REQUEST:

The Economic Development and Planning Department requests City Council authorization to accept a donation of real property (approximately 1.64 acres) on Dolphin Drive just south of Highway 90.

BACKGROUND:

The Economic Development and Planning Department has received an offer from a property owner to donate to the City approximately 1.64 acres of commercial property located just south of Highway 90 on Dolphin Drive. The property adjoins the Suburban Lodge and has approximately 138 feet of road frontage on Dolphin Drive. The property owner has requested that the property transfer be completed before year-end.

DISCUSSION:

According to the Office of the State Attorney General, "a municipality may accept a donation of real property, provided that it has made the requisite factual findings and has documented its formal acceptance in its minutes. With respect to owed taxes, a municipality does not have the authority to remit or release liability for taxes that are due and owing". It is in the best interest of the City to accept this property contingent on clearance from an Environmental Assessment of future risk or liability to the City. While the City has not identified an immediate use for the project, it is in the City's best interest to accept the donation based on the property value alone. The property owner will also be informed that any outstanding property taxes owed will not be forgiven.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council accept the donation of real property as proposed above contingent on a Phase I Environmental Site Assessment clearance of future risk or liability to the City.

The City Council may:

1. Accept the donation of real property identified above contingent on the Environmental Site Assessment clearance; or
2. Decline the donation of real property identified above.

ATTACHMENT(S):

Parcel Information for Parcel #82435240.012

Map

Property Feature Sheet

Jackson County Tax

Parcel ID:	82435240.012
Owner:	AFCO GAUTIER LAND COMPANY LLC
Owner Address:	4200 NORTHSIDE PKWY BLDG #12 ATLANTA GA 30327
Property Location:	0 DOLPHIN
Legal Description:	COM 2640' S OF NE COR SECT 35 S 220.77' N 79 DEG W 3444' S 10 DEG W 83' TO S/M HWY 90 & DOLPHIN S 4 DEG W 150.72' S 10 DEG W 180.29' S 10 DEG W 221.47' TO POB S 10 DEG W 138.25' N 79 DEG W 515.87' N 10 DEG E 138.25' S 79°E 515.55' TO POB DB1489-241 (26.01 MAP777.35-03)

Tax District Rate

County:		Homestead Value:	
City:		Special Exemption:	
School:		Deed Book/Page:	1489/241
Cultivated Acres Value(C1):		Cultivated Acres:	
Cultivated Acres Value(C2):		Cultivated Acres:	
Uncultivated Acres Value(C1):		Uncultivated Acres:	
Uncultivated Acres Value(C2):		Uncultivated Acres:	
Improvement/Bldg Value(C1):		Forest Acres:	0
Improvement/Bldg Value(C2):		Date Recorded:	
Total Assessment:	\$8,063	Tax District:	
Appraised Impr Value:	\$0	Sale Date:	
Appraised Land Value:	\$53,750	Sale Price:	
Total Appraised Value:	\$53,750	Year Built:	
Acres:	1.64	Section/Township/Range:	35/7S/7W
Building SqFt:	0	Subdivision:	

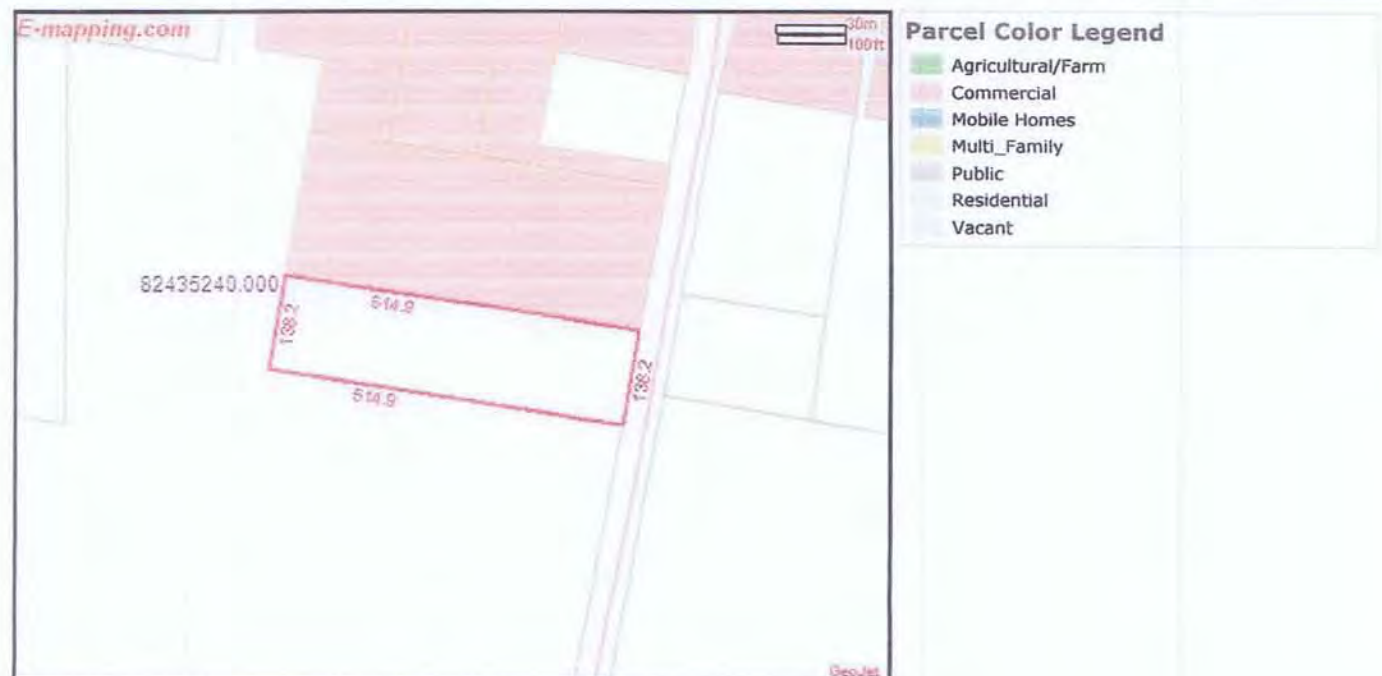
Taxes Due

County:	
City:	
School:	
Forest:	
Total Taxes:	\$1,047.05

Less H.E. Credits

County:	
City:	
School:	
:	
Roll Year:	

Maps



Lots/Acreage/Farms

UL 248326 A

Cumbest Realty, Inc. [#463]
Cumbest, Mark [cumbmm115]

228-588-6213
228-219-2376



Click On Photo For More Info

List Price: \$ 79,500
Days on Market: 647 days
List Date: 01/23/12
Excl. Agency: N
Internet: Y **IDX:** Y **Addr Public:** Y
Agency (A/B): Y/N
Co-op (A/B): 5.0/0.0 or

Other Info:

Address: 0 DOLPHIN

Area: 22-Gautier **N/S of I-10:** S
Lot Size: 138.20 X 514.90 X 138.20 X 514.90
Legal: Sec 35,T7S,R7W
Acreage: 1.640
County: Jackson County
Zoning:
Lots:

Cross St: HWY 90
City: GAUTIER
Zip Code: 39553
Subdivision: Non-Subdivision
Parcel #: 82435240.012
Flood Ins Req: SubjToSurvey
Est Ann Taxes: \$ 1,440
Map Coordinate:
Virtual Tour: http://

Road Frontage: 138

Potential Short Sale: N

Condo/HO Assn Fee:

Water Frontage:

3rd Party/Bank Owned: N

Condo/HO Fee Frequency:

School District: Gautier

Elementary School: Gautier

Junior/Middle School:

Senior High School:

Owner Name:

Owner/Agent: N

Prop Desc: GAUTIER- PRIME COMMERCIAL 1.64 acres, more or less, located just south of Hwy 90 on Dolphin St. Property adjoins the Suburban Lodge to the South. Road frontage of approx. 138 ft on Dolphin. High visibility. Just minutes to I-10. Close proximity to casinos,restaurants golf and other entertainment.

Type: Undev.Land/Water Ar

Acc Transport: City Street, Paved Road

Waterfront:

Amenities: Near Golf Course, Near Entertainment, Other-See Remarks

Trees: Heavily Wooded, Variety

Type Farm:

Utilities Avail: Water, Sewer, Electricity, Phone, Street Lights

Utilities OnSite: None

Minerals: No Minerals

Mobile Home: Not Allowed

Fences:

Bldg On Site:

Livestock:

Showing: Vacant Property

Restrictions:

Docs on File: Aerial Map/Photo, Topography/Map, Demographics

Equip Included:

Topography: Level, Partially Wooded

Sale Options: Will Not Divide

Acceptable Financing: Conventional, Cash, FHA, VA

Directions:



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 293-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to accept a proposal from BMI Environmental Services, LLC to perform a Phase I Environmental Site Assessment (ESA) for a parcel of land on Dolphin Drive that has been offered to the City as a donation.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning Dept.
Date: November 22, 2013
Subject: Proposal for Phase I Environmental Site Assessment for Dolphin Drive Property Donation

REQUEST:

The Economic Development and Planning Department requests City Council authorization to accept a proposal from BMI Environmental Services, LLC to perform a Phase I Environmental Site Assessment (ESA) for a parcel of land on Dolphin Drive that has been offered to the City as a donation.

BACKGROUND:

The Economic Development and Planning Department has received an offer from a property owner to donate to the City approximately 1.64 acres of commercial property located just south of Highway 90 on Dolphin Drive. The property adjoins the Suburban Lodge and has approximately 138 feet of road frontage on Dolphin Drive. The property owner has requested that this transfer be completed before year-end.

DISCUSSION:

According to the Office of the State Attorney General, “a municipality may accept a donation of real property, provided that it has made the requisite factual findings and has documented its formal acceptance in its minutes.” It is in the best interest of the City to accept this property, contingent on clearance from an Environmental Assessment of future risk or liability to the City. While the City has not identified an immediate use for the property, it is in the best interest of the City to accept the donation based on the property value alone. BMI Environmental Services, LLC has submitted a proposal to perform a Phase I Environmental Site Assessment (ESA) on the parcel for an amount not to exceed \$2,000.00 and will complete the project within 14 days of receipt of a signed copy of the proposal.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the acceptance of the BMI Environmental Services, LLC proposal to perform a Phase I Environmental Site Assessment on the parcel of land proposed for donation as described above.

The City Council may:

1. Authorize acceptance of the attached Environmental Services proposal; or
2. Authorize acceptance of the attached Environmental Services proposal with changes; or
3. Decline acceptance of the attached Environmental Services proposal.

ATTACHMENT(S):

BMI Environmental Services, LLC Proposal

BMI Environmental Services, LLC

Environmental Consultants

November 6, 2013

Transmitted via email: cnicholson@gautier-ms.gov

Ms. Chandra Nicholson
City of Gautier
Director of Economic Development
3330 Highway 90
Gautier, MS 39553

**RE: Phase I Environmental Site Assessment
Dolphin Street Site
Gautier, Mississippi**

Dear Ms. Nicholson:

BMI Environmental Services, LLC (BMI/ES) is pleased to submit this proposal to perform a Phase I Environmental Site Assessment (ESA) for the above referenced property.

PURPOSE AND SCOPE OF WORK

The purpose of the ESA is to identify, to the extent feasible pursuant to the processes prescribed in ASTM Standard E-1527-05 "Standard Practice for Environmental Site Assessments: Phase I Environmental Assessment Process", recognized environmental conditions in connection with the property.

The scope of work BMI/ES will perform for this project consists of the following items:

1. Manage environmental site assessment activities for the project;
2. Review and summarize standard environmental records;
3. Review and summarize historical use information;
4. Review and summarize physical setting information;
5. Conduct a site reconnaissance and summarize information and observations;
6. Conduct interviews with site owner, site manager, occupants, and local officials;
7. Prepare findings, conclusions, and opinions relative to recognized environmental conditions and their impacts to the subject property; and
8. Compile a written environmental profile report that includes information collected in the course of this ESA.

The present scope of BMI/ES's services for this project does not include

1. An opinion as to the advisability of transferring or acquiring an interest in the properties or;
2. An examination of title records to identify environmental liens, if any, that are currently recorded against the properties;
3. Any testing or sampling of materials;
4. Assessment of issues or conditions that are outside the scope of the standard practice unless specifically identified by the user and agreed upon by BMI/ES; and
5. A recommendation as to how to address or remediate any recognized environmental conditions identified in the course of this assessment at the subject property.

521 34th Street, Gulfport, MS 39507 | (228) 864-7612 | (228) 864-7676 fax

METHODOLOGY

In general, the assessment will be a qualitative evaluation of real property based on review of standard environmental records, historical records, physical setting information, public information, on-site reconnaissance, and interviews as described below. The methodology will follow the ASTM Standard E-1527-05 "Standard Practice for Environmental Site Assessments: Phase I Environmental Assessment Process". BMI/ES will review record sources that are reasonably ascertainable, publicly available, obtainable within reasonable time and cost constraints, and practically reviewable.

Standard Environmental Records Review

BMI/ES will review and summarize standard environmental records in order to obtain and review records that will help identify recognized environmental conditions in connection with the property. The records will be evaluated for on-site, adjacent, and upgradient land use.

Historical Use Information Review

BMI/ES will review and summarize historical use information in order to identify obvious uses of the property from the present, back to the property's obvious first developed use, or back to 1940, whichever is earlier. Some of the historical sources that may be reviewed include:

- Aerial photographs, fire insurance maps, property tax files, recorded land title records, street directories, topographic maps, building department records, zoning/land use records, newspaper archives, and personal knowledge of the property owner and/or occupants
- Prior site assessments, and historic and/or current BMI/ES file information

Physical Setting Information Review

BMI/ES will review and summarize physical setting information sources in order to provide information about the geologic, hydrogeologic, hydrologic, or topographic characteristics of a site. A current USGS 7.5 Minute Topographic Map (or equivalent) showing the area on which the property is located shall be reviewed. Additional physical setting information sources that may be reviewed include:

- Groundwater maps, bedrock geology maps, surficial geology maps, soil maps
- Other physical setting sources that are reasonable credible

Site Reconnaissance

BMI/ES will conduct a site reconnaissance of the subject property and summarize the site observations in order to obtain information indicating the likelihood of identifying recognized environmental conditions in connection with the subject property. Some of the uses and conditions that may be identified and evaluated include the following:

- Past and present physical features; indications of leaks, spills, stains, corrosion, and/or disposal of material; conditions of interior and exterior site improvements; type of sewage disposal system
- Presence or likely presence of hazardous substances and/or petroleum products; barrels/drums or other containers; potential routes of entry to the subsurface

Interviews with Owners and Occupants

BMI/ES will conduct interviews with owners, occupants, and local government officials in order to obtain information indicating recognized environmental conditions in connection with the subject property. Some of the persons that may be interviewed include the following:

- Current and past site owners, current and past occupants, current and past owners of adjoining and/or nearby property, current and past occupants of adjoining and/or nearby property, site manager
- Local government officials, local agency officials

Reporting

BMI/ES will prepare and deliver two (2) copies of the written environmental profile report to include the following information for the subject property:

- Results of the environmental and historical records review
- Summary of the physical setting information review
- Results of the site reconnaissance and interviews
- Opinions and summary of all recognized environmental conditions identified in connection with the subject property and the impact of these recognized environmental conditions on the subject property

USER'S RESPONSIBILITIES

It is the user's responsibility to communicate any specialized knowledge or experience that is material to recognized environmental conditions in connection with the property to BMI/ES before BMI/ES conducts the site reconnaissance. In a transaction involving the purchase of a parcel of commercial real estate, if a user has actual knowledge that the purchase price of the property is significantly less than the purchase price of comparable properties, the user should try to identify an explanation for the lower price and to make a written record of such explanation. The user of the assessment to be conducted by BMI/ES should check title records for the subject property to identify environmental liens or activity and land use limitations, if any, that are currently recorded against the property. Any environmental liens or activity and use limitations so identified shall be reported to BMI/ES during the course of the assessment. The user shall make known to BMI/ES the reason why the user wants to have the assessment performed or, if the user does not identify the purpose of the assessment, BMI/ES shall assume that the purpose is to qualify for the innocent landowner defense to CERCLA liability and state this in the report.

FEE

Based on the proposed scope of work, BMI/ES proposes to provide Phase I ESA services for the above referenced property on a time and materials basis using the billing rate of \$155.00 per hour for a Senior Environmental Scientist and \$67.50 per hour for an Environmental Technician with a cost not to exceed \$2,000.00.

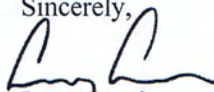
SCHEDULE

BMI/ES will complete the project within 14 days of receipt of a signed copy of this proposal.

Ms. Chandra Nicholson
November 6, 2013
Page 4

If this proposal and the General Conditions for Environmental Services attached as pages 5-6 are acceptable, please sign in the space below and return to this office. We look forward to working with you on this project.

Sincerely,



Larry Lewis
Senior Environmental Scientist

Accepted this the _____ day of _____, 2013.

City of Gautier

u:\proposals\gautier\bmies gautier dolphin st esa proposal 11-6-13.docx

ATTACHMENT A
BMI ENVIRONMENTAL SERVICES, LLC
GENERAL CONDITIONS FOR
ENVIRONMENTAL SERVICES

1. PARTIES AND SCOPE OF WORK: BMI Environmental Services, LLC ("BMI/ES") shall include said company, or its particular division, subsidiary or affiliate performing the work. "WORK" means the service(s) performed by BMI/ES for Client or at Client's direction. "This agreement" consists of BMI/ES's proposal, BMI/ES's Schedule of Fees and Services, Client's written acceptance thereof if accepted by BMI/ES, and these General Conditions. "Client" refers to the person or business entity ordering the work to be done by BMI/ES. If the Client is ordering work on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said work and in such case the term "Client" also includes the principal for whom the work is being performed. Prices quoted and charged by BMI/ES for its work are predicated upon the conditions and the allocations of risks and obligations expressed in this agreement. Unless this agreement specifically provides that BMI/ES is to perform its work pursuant to specified Federal, State or local regulations, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by Client is adequate and sufficient for Client's intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of BMI/ES's work. BMI/ES shall have no duty or obligation to any party other than those duties and obligations expressly set forth in this agreement. Ordering work from BMI/ES shall constitute acceptance of the terms of this agreement. MINIMUM CHARGE FOR ANY ENVIRONMENTAL SERVICES IS \$400.00.

2. SCHEDULING OF WORK: The services set forth in BMI/ES's proposal and Client's acceptance will be accomplished in a timely and workmanlike manner by BMI/ES personnel. If BMI/ES is required to delay any part of its work to accommodate the requests or requirements of Client, regulatory agencies, or third parties or due to any causes beyond the direct reasonable control of BMI/ES, additional charges may be applicable, which Client agrees to pay.

3. ACCESS TO SITE: Client will arrange and provide access to each site upon which it will be necessary for BMI/ES to perform its work. In the event work is required on any site not owned by Client, Client represents and warrants to BMI/ES that Client has obtained all necessary permissions for BMI/ES to enter upon the site and conduct its work. Client shall, upon request, provide BMI/ES with evidence of such permission as well as acceptance of the other terms and conditions set forth herein by the owner(s) and tenant(s), if applicable, of such site(s) in form acceptable to BMI/ES. Any work performed by BMI/ES with respect to obtaining permission to enter upon and do work on the lands of others as well as any work performed by BMI/ES pursuant to this agreement shall be deemed as being done on behalf of Client and Client agrees to assume all risks thereof. BMI/ES shall take reasonable measures and precautions to minimize damage to each site and any improvements located thereon as the result of its work and the use of its equipment; however, BMI/ES has not included in its fee the cost of restoration of damage which may occur. If Client or the possessor of any interest in any site desires or requires BMI/ES to restore site to its former conditions, upon written request of Client, BMI/ES will perform such additional work as is necessary to do and Client agrees to pay to BMI/ES the cost thereof.

4. CLIENT'S DUTY TO NOTIFY: Client represents and warrants that he has advised BMI/ES of any known or suspected hazardous materials, utility lines, and pollutants at any site at which BMI/ES is to do work hereunder, and unless BMI/ES has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save BMI/ES harmless from all claims, suits, losses, costs and expenses, including reasonable attorneys fees as a result of personal injury, death or property damage occurring with respect to BMI/ES's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to BMI/ES by Client.

5. PUBLIC RESPONSIBILITY: Both the Client and BMI/ES owe a duty of care to the public and the environment that requires them to conform to applicable codes, standards, regulations and ordinances, principally to protect the public health and safety and the environment. The Client shall make no request of BMI/ES that, in BMI/ES's reasonable opinion, would be contrary to BMI/ES's professional responsibilities to protect the public and the environment. The Client shall take all actions and render all reports required of the Client in a timely manner. Should the Client fail to take any required actions or render any required notices to appropriate governmental authorities in a timely manner, the Client agrees that BMI/ES has the right to exercise its professional judgement in reporting to appropriate public officials or taking other necessary action. The Client agrees to take no action against or attempt to hold BMI/ES liable in any way for carrying out what BMI/ES reasonably believes to be its public responsibility. In addition, the Client agrees that BMI/ES shall not be held liable in any respect for reporting said conditions. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMI/ES, its officers, directors, employees and sub-consultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with BMI/ES's notifying or failing to notify appropriate public officials.

6. LIMIT OF LIABILITY CLAUSE: In recognition of the relative risks and benefits of the Project to both the Client and BMI/ES, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of BMI/ES to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of BMI/ES to the Client shall not exceed \$50,000, or BMI/ES's total fee for services rendered on this Project, whichever is less. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

7. INDEMNITY: In the event that the Client or the Client's principal shall bring any suit, cause of action or counterclaim against BMI/ES, to the extent that BMI/ES shall prevail, the party initiating such action shall pay to BMI/ES the costs and expenses incurred to answer and or defend such action, including reasonable attorney's fees and court costs. In no event shall BMI/ES indemnify any other party for the consequences of the party's negligence, including failure to follow BMI/ES's recommendations.

8. PAYMENT: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the maximum interest rate permitted under applicable law, until paid. Client agrees to pay BMI/ES's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees. BMI/ES shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein BMI/ES waives any rights to a mechanics' lien, or any provision conditioning BMI/ES's right to receive payment for its work upon payment to Client by any third party. These general conditions are notice, where required, that BMI/ES shall file a lien whenever necessary to collect past due amounts.

9. TERMINATION: This agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, BMI/ES shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.

10. WITNESS FEES: BMI/ES's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay BMI/ES pursuant to BMI/ES's then current fee schedule for any BMI/ES employee subpoenaed by any party as an occurrence witness as a result of BMI/ES's work.

11. HAZARDOUS MATERIALS: Environmental work shall include visual observation, laboratory analyses and physical testing of sample subsurface materials for the purpose of detection, quantification or identification of the extent, if any, of contamination of subsurface, soils or ground water by hazardous materials, which shall include materials defined as such by the Resource Conservation and Recovery Act, 42 USCA, Sec. 6901, seq., as amended ("RCRA"), or the Federal Environmental Protection Agency ("E.P.A."). Nothing contained within this agreement shall be construed or interpreted as requiring BMI/ES to assume the status of a generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.

12. LIMITATIONS OF PROCEDURES, EQUIPMENT AND TESTS: Information obtained from field observations, analysis and testing of sample materials shall be accurately reported on boring logs. Such information is considered evidence with respect to the detection, quantification and identification of pollutants, but any inference or conclusion based thereon is necessarily an opinion also based upon scientific judgement and shall not be construed as a representation of fact. Groundwater levels and composition may vary due to seasonal and climatical changes and extrinsic conditions and, unless samples and testing are conducted over an extended period of time pollutants contained therein may escape detection. A site at which pollutants are not found to exist or at the time of the field observation do not, in fact, exist, may later, due to intervening causes such as natural ground water flows or human intervention, become contaminated. There is a risk that sampling techniques may themselves result in contamination of certain subsurface areas such as when a probe or boring device moves through a contaminated area linking it to an aquifer, underground stream or other hydrous body not previously contaminated and capable of transporting pollutants. Because the risks set forth in this paragraph are unavoidable and because the sampling techniques to be employed are a necessary aspect of BMI/ES's work on Client's behalf, Client agrees to assume these risks.

13. DISCOVERY OF UNANTICIPATED ENVIRONMENTAL CONDITIONS: The discovery of certain environmental conditions may make it necessary for BMI/ES to take immediate measures to protect health and safety and the environment. BMI/ES agrees to notify Client as soon as practically possible should such environmental conditions be suspected or discovered. Client agrees to reimburse BMI/ES for the reasonable cost of implementing such measures under the circumstances.

14. SOIL AND SAMPLE DISPOSAL: Unless otherwise agreed in writing, soils known at the time to be contaminated will be placed in containers, labeled and left on the site for proper disposition by Client; and samples removed by BMI/ES to a testing laboratory will, upon completion of testing, be disposed of by the testing laboratory in an approved manner.

15. DELIVERY OF ELECTRONIC FILES: In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by BMI/ES, the Client agrees that all such electronic files are instruments of service of BMI/ES, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights. The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project and agrees not to transfer these electronic files to others without the prior written consent of BMI/ES. The Client further agrees to waive all claims against BMI/ES resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than BMI/ES. The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by BMI/ES and electronic files, the signed or sealed hard-copy construction documents shall govern. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless BMI/ES, its officers, directors, employees and sub-consultants against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, arising from any changes made by anyone other than BMI/ES or from any reuse of the electronic files without prior written consent of BMI/ES. Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by BMI/ES, and BMI/ES makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall BMI/ES be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

16. ENTIRE AGREEMENT: This agreement contains the entire understanding between the parties. Client acknowledges that no representations, warranties, undertakings or promises have been made other than and except those expressly contained herein. This agreement may be amended, modified or terminated only by a written instrument signed by each of the parties hereto.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 294-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to purchase a phone system for city hall in the amount of \$7,304.34 and to enter into a loan agreement for 24 months with Merchant and Marine Bank. Total cost with interest is \$7,433.80.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Jason Pugh, Human Resources Director
Date: 11/19/13
Subject: City Hall Phone System

REQUEST

Comm-Tech Solutions, Inc. has provided the city with a proposal to replace our aging phone system with a like-new system at a cost of \$7,304.34. The hardware and all handsets for the phone system are used, but are in like-new condition. The software will be new and will be updated to the most current firmware available. The system will come with a standard one (1) year warranty and the cost includes installation and setup.

(For comparison; a brand new system of exact type and capabilities with the same warranty was also quoted at \$9,942.93)

BACKGROUND:

The phone system at Gautier City Hall is aging and has not been in proper working condition for quite some time. Due to the age of the current phone system and the availability of parts, maintaining this system has become a challenge and is no longer cost effective.

DISCUSSION:

By upgrading our phone system the city will be able to cancel 23 seven (7) digit phone lines and replace them with three (3) digit extensions at a savings of \$357.36 per month. This savings can be applied to a new phone system enabling us to purchase the system at no additional cost to the city. Over the course of 24 months, this savings would total \$8,576.64.

Merchant and Marine Bank has provided an interest rate of 2.25% for 24 months to pay for the phone system. The city Comptroller recommends the best course of action is to finance the system in two (2) annual payments of \$3,716.90. The first payment would be due on March 1, 2014 and the final payment on March 1, 2015.

RECOMMENDATION:

Staff requests council approval to proceed with the purchase of a phone system for city hall in the amount of \$7,304.34 and to enter into a loan agreement for 24 months with Merchant and Marine Bank. Total cost with interest is \$7,433.80.

ATTACHMENT(S):

Comm-Tech Solutions, Inc. quote
Amortization Schedule (M&M Bank)

Estimate For:**Date:** 10/21/2013**Cust:** Administration**Comp:** City of Gautier**Addr:** 3330 Hwy. 90**City:** Gautier**St:** MS **Zip:****Tel:** 497-8000**Fax:** 497-8028**Comm-Tech Solutions, Inc.****COMMUNICATION SERVICES**

P.O.Box 6553, Gulfport, MS 39506

Office 228-868-6550 / Fax: 228-868-6775

OPTION: 2 (Used Eq.)**Scope of Work:**

Provide material and labor to install a telephone system. To include Voice Mail /Auto-Attendant & Analog Ports. All ports to be Caller ID compatible. System to be initially configured to support a minimum of 19 telephone units & 14 Centrex Lines with the ability to expand if needed. Include Battery Back-Up.

Units	P/N	Description of Materials and Labor:	Price
1		NEC DSX-160 Common Equipment	
19		NEC DSX 34bttn Keysets	
1		NEC DSX 16 Station Digital PCB	
2		NEC DSX-8 port CO Card	
2		NEC Octopus Cables	
1		NEC Analog Station Card 8-port	
1		CO Protector 25 port	
1		NEC Intra-Mail 4P8H	
1		AC Protector 4-port	
1		Installation, Setup, Programming	
1		Battery Backup - 1100VA	

Sub-Total	\$7,304.34
Tax	exempt
Total	\$7,304.34

Notes:

The above is configured for 16 CO ports, 32 Digital Ports and 8 Analog ports. The Voice mail supports up to 128 ports including Auto-Attendant.

As Discussed, some of the Equipment above is used and in excellent condition. It comes with a One Year Warranty.

The information contained above is proprietary and intended for the person named. Any distribution of this information is prohibited without the consent of CTS. By signing below the customer authorizes CTS to provide the products and/or services offered above and agree to payment upon completion. The prices above are good for 30 days from date. All labor and material provided is covered by a One Year Warranty.

David R. Stewart

Quoted By:**Customer Name:****Authorized Signature****Date****Customer Signature****Date**

Funding Date:	11/19/2013	Compounding:	Actuarial	Principal:	7,304.34
First Payment Date:	03/01/2014	Period:	Actual/360	Initial Interest Rate:	0.000%
		Pmt Schedule:	Annually	Interest Rate:	2.250%
				Pmt Amount:	3,716.90

Payment Number	Payment Date	Days	Payment Amount	Interest Amount	Principal Reduction	Outstanding Balance	Equity Built
1	03/01/2014	102	\$3,716.90	46.57	3,670.33	3,634.01	\$3,670.33
2	03/01/2015	365	\$3,716.90	82.90	3,634.00	.01	\$7,304.33
2015	Totals:		7,433.80	129.47	7,304.33		
	Grand Totals:		7,433.80	129.47	7,304.33		

This amortization schedule is provided to you for your convenience. The amortization may include estimates based upon information provided by you. Actual terms of credit offered by us may vary from this amortization schedule. The outstanding balance shown above will vary from your actual outstanding balance owed to the Bank because of the timing of payments.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 295-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jones** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

Docket of Claims
Release date from 12/03/2013 thru 12/03/2013

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AIRGAS USA, LLC	140361	12/03/2013	11/18/2013			189.66	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-588	CYLINDER RENTAL	9913957018	10/31/2013			189.66	
001	DELTA COMPUTER SYSTEMS INC	140363	12/03/2013	11/18/2013			330.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	ACCTG SOFTWARE MAINT	100566	11/15/2013			230.00	
	001-092-698	VOTER REG SOFTWARE MAINT	100566	11/15/2013			20.00	
	001-092-698	PRIV LIC SOFTWARE MAINT	100567	11/15/2013			80.00	
001	AT&T	140390	12/03/2013	11/25/2013			3,304.76	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICES	2284978000	11/14/2013			3,304.76	
001	DAVID MCVEAY	140393	12/03/2013	11/25/2013			360.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-602	11/18/13 JUDGE PRO-TEM	4 HRS	11/19/2013			360.00	
001	JACKSON COUNTY CHAMBER OF COMMERCE	140399	12/03/2013	11/25/2013			75.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-681	LEADERS CONFERENCE:ABELL,S	1499	09/25/2013			75.00	
001	C SPIRE WIRELESS	140400	12/03/2013	11/25/2013			627.86	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-605	POLICE CELLS	0032680896	11/11/2013			627.86	
001	FUELMAN OF MS	140401	12/03/2013	11/25/2013			3,573.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP39685959	11/18/2013			174.11	
	001-092-525	UNL FUEL	NP39685959	11/18/2013			58.14	
	001-100-525	UNL FUEL	NP39685959	11/18/2013			2,811.79	
	001-161-525	UNL & DSL FUEL	NP39685959	11/18/2013			371.73	
	001-170-525	UNL & DSL FUEL	NP39685959	11/18/2013			157.64	
001	SECURE NETWORKS LLC	140404	12/03/2013	11/25/2013			600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	SYMANTEC BACKUP RENEWAL	1914	11/13/2013			600.00	
001	AT&T	140407	12/03/2013	11/25/2013			51.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284977070	11/14/2013			51.99	
001	AT&T	140408	12/03/2013	11/25/2013			59.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284972172	11/14/2013			59.11	
001	MERCHANTS & MARINE BANK	140411	12/03/2013	11/25/2013			123,413.13	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-815	FINAL VEHICLE PAYMENT	231642	11/21/2013			123,413.13	

Docket of Claims
Release date from 12/03/2013 thru 12/03/2013

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LLOYD B MARSHALL, JR. CPA	140412	12/03/2013	11/25/2013			3,632.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-600	PROGRESS PMT FY 2013		5	11/25/2013			3,632.00
001	SINGING RIVER ANIMAL HOSPITAL	140414	12/03/2013	11/25/2013			104.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	70# DRY DOG FOOD		69793	11/22/2013			104.00
001	FUELMAN OF MS	140415	12/03/2013	11/25/2013			3,745.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP39733055	11/25/2013			75.31
	001-092-525	UNL FUEL		NP39733055	11/25/2013			68.58
	001-100-525	UNL FUEL		NP39733055	11/25/2013			2,909.06
	001-161-525	UNL & DSL FUEL		NP39733055	11/25/2013			271.82
	001-170-525	UNL & DSL FUEL		NP39733055	11/25/2013			241.14
	001-205-525	UNL & DSL FUEL		NP39733055	11/25/2013			179.28
001	SINGING RIVER E.P.A.	140419	12/03/2013	11/25/2013			273.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	MARTIN BLUFF FD	58380001	11142013	11/22/2013			221.75
	001-201-629	SIGNAL LIGHTS	17546	11142013	11/22/2013			31.13
	001-092-631	CITY LIMIT SIGN	17546	11142013	11/22/2013			20.25
001	SOUTHERN PEST CONTROL INC	140422	12/03/2013	11/25/2013			333.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CITY FACILITIES		270385	11/21/2013			333.30
001	THE SUN HERALD	140423	12/03/2013	11/25/2013			167.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	RFP:PW BUILDING REHAB		T528513111	11/17/2013			113.00
	001-040-615	RFP:ENERGY SERVICES		T528517111	11/17/2013			54.26
001	STAPLES CREDIT PLAN	140425	12/03/2013	11/26/2013			627.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	TABLES,STAPLES,CANARY PAPER		56824	11/04/2013			85.19
	001-090-500	11X17 PAPER,FOAM BOARD,PENS		56825	11/04/2013			58.88
	001-100-500	PAPER,TONER,DESKPADS,FOLDERS		56899	11/05/2013			483.03
001	SINGING RIVER E.P.A.	140426	12/03/2013	11/26/2013			8,859.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING		11152013	11/25/2013			4,765.08
	001-201-629	SIGNAL LIGHTS		11152013	11/25/2013			1,438.37
	001-092-631	CITY HALL		11152013	11/25/2013			1,279.58
	001-170-631	FRAZIER PARK		11152013	11/25/2013			42.19
	001-170-631	SENIOR BLDG		11152013	11/25/2013			405.22
	001-161-631	CENTRAL FD		11152013	11/25/2013			386.69
	001-170-631	CITY PARK		11152013	11/25/2013			150.06
	001-092-631	PUBLIC WORKS		11152013	11/25/2013			372.44
	001-092-631	HWY 90 SIGN		11152013	11/25/2013			20.25

Docket of Claims
Release date from 12/03/2013 thru 12/03/2013

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E.P.A.	140427	12/03/2013	11/26/2013			2,419.21	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION	66298004	11152013	11/25/2013		1,462.54	
	001-201-629	SIGNAL LIGHT	89113001	11152013	11/25/2013		56.68	
	001-170-631	CITY PARK RESTRMS	89912001	11152013	11/25/2013		349.17	
	001-201-633	STREET LIGHTS	90345002	11152013	11/25/2013		429.34	
	001-092-631	RECORDS BLDG	90790001	11152013	11/25/2013		121.48	
001	SINGING RIVER E.P.A.	140428	12/03/2013	11/26/2013			1,294.29	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST	94987002	11152013	11/25/2013		163.03	
	001-201-633	DOLPHIN ST	94988002	11152013	11/25/2013		192.89	
	001-201-633	DOLPHIN ST	94989002	11152013	11/25/2013		223.28	
	001-201-633	DOLPHIN ST	94990002	11152013	11/25/2013		715.09	
001	ACTION PRINTING CENTER INC	140430	12/03/2013	11/26/2013			72.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-620	1000 BUSINESS CARDS:JONES,R	81585	11/20/2013	140122		72.50	
001	SOUTH MISSISSIPPI BUSINESS MACHINES, INC	140431	12/03/2013	11/26/2013			264.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	SHARP TONER/DEVELOPER	AR218129	11/15/2013	140157		114.00	
	001-161-639	SERVICE SHARP COPIER	AR216155	10/16/2013	140046		150.00	
001	GULF COAST BUSINESS SUPPLY CO.	140432	12/03/2013	11/26/2013			456.83	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-500	DESKTOP CALENDER REFILL	79034	11/14/2013	140152		1.49	
	001-161-500	8514 LEGAL FILE FOLDERS	79034	11/14/2013	140152		8.39	
	001-161-500	HEWC8766WN COLOR INK (4)	79034	11/14/2013	140152		112.00	
	001-161-500	HEWC9348FN BLACK INK (2)	79034	11/14/2013	140152		130.00	
	001-161-500	HEWQ2612A HP12A TONER CART	79034	11/14/2013	140152		72.50	
	001-161-500	POST-IT NOTES 3 X 3	79034	11/14/2013	140152		2.49	
	001-161-500	D-00703-CS STORAGE BX	79034	11/14/2013	140152		24.96	
	001-161-500	BRTTN210M TONER CART	79034	11/14/2013	140152		52.50	
	001-161-500	BRTTN210Y TONER CART	79034	11/14/2013	140152		52.50	
001	CUSTOM PRODUCTS CORPORATION	140433	12/03/2013	11/26/2013			476.78	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	STREET SIGNS (11)	245055	11/13/2013	140082		347.16	
	001-201-576	SHIPPING	245055	11/13/2013	140082		35.00	
	001-201-576	RR LOW CLEARANCE SIGNS	245055	11/13/2013	140082		94.62	
001	HILL MANUFACTURING CO., INC.	140436	12/03/2013	11/26/2013			127.51	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	ENVIRO DEGREASER W/ FREIGHT	787825-788	11/12/2013	140114		127.51	
001	GEIGER MPI	140438	12/03/2013	11/26/2013			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	ART CHARGE-LEAGUE LOGOS	2532929	11/19/2013	140104		100.00	

Docket of Claims
Release date from 12/03/2013 thru 12/03/2013

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	140439	12/03/2013	11/26/2013			675.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	BROTHER LC65 HY BK INK	3215244445	11/19/2013	140163	26.06		
	001-040-500	BROTHER LC65 HY CL INK	3215244445	11/19/2013	140163	41.70		
	001-001-559	10X13 CATALOG ENVELOPES	3215244445	11/19/2013	140163	59.46		
	001-040-500	LEGAL HANGING FOLDERS	3215244445	11/19/2013	140163	45.24		
	001-040-500	DVD CASE	3215244445	11/19/2013	140163	32.99		
	001-040-500	LEGAL STORAGE BOX 12/CT	3214242174	11/05/2013	140107	148.38		
	001-040-500	LETTER PRESTO BOX 12/CT	3214242174	11/05/2013	140107	85.46		
	001-040-500	LEGAL EXP FILE 10 PK	3214242174	11/05/2013	140107	25.02		
	001-040-500	ERGO KEYBOARD 4000	3214242174	11/05/2013	140107	34.95		
	001-040-500	HP951XL COMBO INK	3214765869	11/13/2013	140107	187.98		
	001-040-500	CREDIT RTN: BINDING	3211007039	10/03/2013		-5.99		
	001-040-500	CREDIT RTN: BINDING	3215430652	11/22/2013		-5.99		
001	BARNEYS POLICE AND HUNTING SUPPLIES	140443	12/03/2013	11/26/2013			871.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	2-FLASHBANG LOW ROLL TRNG BODY	10931	11/15/2013	140093	96.00		
	001-100-559	48-TRNG RELOAD W/SAFETY CLIP	10931	11/15/2013	140093	720.00		
	001-100-559	SHIPPING	10931	11/15/2013	140093	55.00		
001	COAST CLOTHING COMPANY	140445	12/03/2013	11/26/2013			294.66	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	4 KHAKI CARGO:DENNIS,HURD	0001486	11/19/2013	140102	95.92		
	001-100-535	2 KHAKI CARGO:WERNER	0001486	11/19/2013	140102	47.96		
	001-100-535	2 KHAKI CARGO:KELLY	0001486	11/19/2013	140102	45.96		
	001-100-535	3 NAVY POLO XL	0001486	11/19/2013	140102	32.94		
	001-100-535	3 NAVY POLO 3X	0001486	11/19/2013	140102	35.94		
	001-100-535	3 NAVY POLO 4X	0001486	11/19/2013	140102	35.94		
001	ASSOC OF STATE FLOODPLAIN MGS, INC	140447	12/03/2013	11/26/2013			60.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-682	ASFPD DUES:ATKINSON,M	11222013	11/22/2013	140158	60.00		
001	BILOXI AUTO RECYCLING, INC.	140448	12/03/2013	11/26/2013			75.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	FRONT SEAT:DODGE CHARGER	334568	11/21/2013	140173	75.00		
001	WATCH GUARD	140450	12/03/2013	11/26/2013			9,640.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	IN CAR CAMERA SYSTEM (2)	INV0002298	11/15/2013	140098	9,640.00		
001	CLAY'S PRINT SHOP	140452	12/03/2013	11/26/2013			250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	DECALS/GRAPHICS: UNIT 14397	12471	11/15/2013	140153	125.00		
	001-100-639	DECALS/GRAPHICS: UNIT 11762	12471	11/15/2013		125.00		
FUND TOTAL	1 Claims	to	Checks	34 Total	167,403.82 Manual	Held	Total	167,403.82

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
014	MERCHANTS & MARINE BANK	140394	12/03/2013	11/25/2013			14,653.83	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	014-201-829		6 MONTHS INTEREST	313192	11/12/2013		14,653.83	
FUND TOTAL	14 Claims	to	Checks	1 Total	14,653.83	Manual	Held	Total 14,653.83

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
025	CMI, INC	140449	12/03/2013	11/26/2013			1,695.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	025-100-799	INTOXILYZER S-D5 KIT (5)	793907	11/11/2013	140095	1,665.00		
	025-100-799	SHIPPING	793907	11/11/2013	140095	30.00		
025	WATCH GUARD	140451	12/03/2013	11/26/2013			4,820.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	025-100-799	IN CAR CAMERA SYSTEM	INV0002297	11/15/2013	140097	4,820.00		
FUND TOTAL	25 Claims	to	Checks	2 Total	6,515.00 Manual	Held	Total	6,515.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	THE SUN HERALD	140424	12/03/2013	11/25/2013			379.92	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	130-130-770	RFP: LEGAL SERVICES	T528516111	11/17/2013			114.54	
	130-130-770	RFP: APPRAISAL SERVICES	T528515111	11/17/2013			145.12	
	130-130-770	RFP: ROW AGENT SERVICES	T528514111	11/17/2013			120.26	
FUND TOTAL 130 Claims	to	Checks	1 Total	379.92 Manual		Held	Total	379.92

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	BARNEYS POLICE AND HUNTING SUPPLIES	140444	12/03/2013	11/26/2013			683.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	2-GLOCK PISTOL,35LE,GEN4,40SW	10447	11/14/2013	131136	864.00		
	157-100-799	2-NIGHTSITES,GLK 17,GRN	10447	11/14/2013	131136	104.00		
	157-100-799	CREDIT RTN: SL HOLSTER 6304	10897	10/28/2013	131136	-142.36		
	157-100-799	CREDIT RTN: SL HOLSTER 6304	10897	10/28/2013	131136	-142.36		
157	SOUTH SHORE PHOTOGRAPHY	140446	12/03/2013	11/26/2013			425.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	65 IMAGES, MAT W/LOGO,FRAMED	10111	11/19/2013	140177	425.00		
FUND TOTAL 157 Claims	to	Checks	2 Total	1,108.28 Manual		Held	Total	1,108.28

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	NEW ENGLAND PROMOTIONAL MARKETING	140435	12/03/2013	11/26/2013			265.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	160-161-799	404-500 JR FIRE HELMETS	190977	11/22/2013	140166		265.00	
FUND TOTAL 160	Claims	to	Checks	1 Total	265.00 Manual	Held	Total	265.00

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	140392	12/03/2013	11/25/2013			2,889.56	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	172-350-650		LIBRARY SUPPORT	OCT 2013	10/21/2013		1,478.72	
	172-350-650		LIBRARY SUPPORT	NOV 2013	11/21/2013		1,410.84	
FUND TOTAL 172 Claims to Checks 1 Total 2,889.56 Manual Held Total 2,889.56								

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	140396	12/03/2013	11/25/2013			140.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOST FEE NOV 2013	2317	11/15/2013			25.00	
	176-170-699	SHOPPING CART NOV 2013	2317	11/15/2013			115.00	
176	AT&T	140406	12/03/2013	11/25/2013			105.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	11/14/2013			105.92	
176	AT&T	140410	12/03/2013	11/25/2013			175.15	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284970676	11/14/2013			65.15	
	176-170-605	NOV 2013 DSL	2284970676	11/14/2013			110.00	
176	FUELMAN OF MS	140416	12/03/2013	11/25/2013			65.68	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-525	UNL FUEL	NP39733055	11/25/2013			65.68	
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	140440	12/03/2013	11/26/2013			397.80	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-513	HP BK INK - PLOTTER	3215244452	11/19/2013	140103		152.46	
	176-170-513	HP YL INK - PLOTTER	3215244452	11/19/2013	140103		81.78	
	176-170-513	HP CY INK - PLOTTER	3215244452	11/19/2013	140103		81.78	
	176-170-513	HP MA INK - PLOTTER	3215244452	11/19/2013	140103		81.78	
FUND TOTAL 176 Claims		to	Checks	5 Total	884.55 Manual	Held	Total	884.55

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	140362	12/03/2013	11/18/2013			64.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284972276	11/06/2013			64.64	
400	DELTA COMPUTER SYSTEMS INC	140364	12/03/2013	11/18/2013			290.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	UTILITY SOFTWARE MAINT	100568	11/15/2013			240.00	
	400-650-698	WORK ORDER SOFTWARE MAINT	100568	11/15/2013			50.00	
400	DPC ENTERPRISES, L.P.	140366	12/03/2013	11/18/2013			425.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-580	CHLORINE 150# CYL	2120235213	11/04/2013			511.17	
	400-651-580	CHLORINE 150# CYL	2120240113	11/12/2013			511.17	
	400-651-580	CREDIT ON ACCT:DUPL PMT	2120015341	08/29/2013			-596.37	
400	CITY OF GAUTIER	140368	12/03/2013	11/18/2013			43,427.11	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-821	ST LNS #3 90/57 SWR	11182013	11/18/2013			7,877.45	
	400-680-822	ST LNS #4 90/57 WTR	11182013	11/18/2013			10,948.67	
	400-680-822	ST LNS #4 90/57 SWR	11182013	11/18/2013			9,019.22	
	400-680-823	ST LNS #5 ALLEN RD	11182013	11/18/2013			2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR	11182013	11/18/2013			3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR	11182013	11/18/2013			9,665.99	
400	BAY ICE	140383	12/03/2013	11/22/2013			39.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-559	REFILL ICE 50 @ .79	510052	11/04/2013			39.50	
400	2012 GUD BONDS DEBT SERVICE	140391	12/03/2013	11/25/2013			116,316.67	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-816	DEC 2013 FRN PMT	12012013	11/31/2013			104,166.67	
	400-680-817	DEC 2013 INT PMT	12012013	11/31/2013			12,150.00	
400	REGIONS BANK	140395	12/03/2013	11/25/2013			700.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-680-803	MS DEV BANK BOND FEE (BAL)	2013-0813	08/13/2013			700.00	
400	ARISTA INFORMATION SYSTEMS INC	140397	12/03/2013	11/25/2013			4,591.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-698	OCT 2013 STATEMENTS	15868	11/14/2013			1,591.10	
	400-650-698	OCT 2013 POSTAGE	1425201311	11/18/2013			3,000.00	
400	FIRST INSURANCE FUNDING CORP	140398	12/03/2013	11/25/2013			32,754.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-625	NOV 2013 LIABILITY	11302013	11/01/2013			16,377.32	
	400-650-625	DEC 2013 LIABILITY	12302013	12/01/2013			16,377.32	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN OF MS	140402	12/03/2013	11/25/2013			121.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-525	UNL FUEL	NP39685959	11/18/2013			121.97	
400	MWPCOA	140403	12/03/2013	11/25/2013			100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-559	MEMBERSHIP DUES: 3 YEARS	2753	12/31/2013			100.00	
400	AT&T	140405	12/03/2013	11/25/2013			51.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284975234	11/14/2013			51.91	
400	AT&T	140409	12/03/2013	11/25/2013			51.91	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-605	MONTHLY SERVICE	2284974594	11/14/2013			51.91	
400	CABLE ONE	140413	12/03/2013	11/25/2013			56.35	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-698	DEC 2013: 23421-132488-01-8	11272013	11/18/2013			56.35	
400	FUELMAN OF MS	140417	12/03/2013	11/25/2013			54.57	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-525	UNL FUEL	NP39733055	11/25/2013			54.57	
400	SINGING RIVER E.P.A.	140420	12/03/2013	11/25/2013			1,828.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STATIONS 20649	11132013	11/21/2013			577.72	
	400-651-631	SCHOONER WELL 20688	11102013	11/19/2013			1,007.98	
	400-651-631	LIFT STATIONS 20688	11102013	11/19/2013			160.24	
	400-651-631	LIFT STATIONS 28779	11132013	11/21/2013			82.28	
400	SINGING RIVER E.P.A.	140421	12/03/2013	11/25/2013			4,240.73	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STNS 17881	11142013	11/22/2013			1,742.71	
	400-651-631	WATER WELLS 17881	11142013	11/22/2013			2,416.75	
	400-651-631	LIFT STNS 89627001	11142013	11/22/2013			58.17	
	400-651-631	LIFT STNS 89702001	11142013	11/22/2013			23.10	
400	SINGING RIVER E.P.A.	140429	12/03/2013	11/26/2013			6,503.82	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-631	LIFT STATIONS 17882	11162013	11/24/2013			1,731.98	
	400-651-631	WATER WELLS 17882	11162013	11/24/2013			2,924.76	
	400-651-631	CITY HALL SOUTH 17882	11162013	11/24/2013			1,847.08	
400	DOLPHIN SAFETY SUPPLY	140434	12/03/2013	11/26/2013			252.32	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-559	NITRILE GLOVES XL (19)	75763	11/12/2013	140125		252.32	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	COAST CHLORINATOR & PUMP CO., INC.	140437	12/03/2013	11/26/2013			2,143.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	STA RITE BOOSTER PUMP 3PH	59996	11/19/2013	140160		945.90	
	400-651-581	PM KIT	60009	11/21/2013	140155		172.00	
	400-651-581	FLOW TUBE	60009	11/21/2013	140155		6.00	
	400-651-581	INLET CAPSULE ASSY PM KIT	60009	11/21/2013	140155		76.00	
	400-651-581	TUBING CONNECTOR 3/8 X 1/4	60009	11/21/2013	140155		48.00	
	400-651-581	PM KIT HYDRO VACUUM REG	60009	11/21/2013	140155		288.00	
	400-651-581	VENT PLUG	60009	11/21/2013	140155		59.00	
	400-651-581	INLET VALVE PLUG	60009	11/21/2013	140155		85.00	
	400-651-581	SCREEN INLET FILTER SLVR	60009	11/21/2013	140155		20.00	
	400-651-581	FILTER STOP	60009	11/21/2013	140155		6.00	
	400-651-581	SHOP LABOR/ADVANCE MODEL	60009	11/21/2013	140155		140.00	
	400-651-581	SHOP LABOR/HYDRO VAC REG	60009	11/21/2013	140155		140.00	
	400-651-581	INLET ADAPTER	60009	11/21/2013	140155		158.00	
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	140441	12/03/2013	11/26/2013			641.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-500	BANKERS BOX 12CT 478887	3215244454	11/19/2013	140162		30.67	
	400-651-500	WHITEOUT 519018	3215244454	11/19/2013	140162		9.51	
	400-651-500	HP 970 BLACK 140385	3215244454	11/19/2013	140162		239.98	
	400-651-500	LEXMARK 269043	3215244454	11/19/2013	140162		11.99	
	400-651-500	UNIBALL PENS 405338	3215244454	11/19/2013	140162		22.29	
	400-651-500	CHAIR MAT	3213501241	10/31/2013	140086		106.60	
	400-651-500	WORK ORDER PAPER	3213501241	10/31/2013	140086		163.98	
	400-651-500	FILE FOLDERS	3213501241	10/31/2013	140086		53.52	
	400-651-500	LEGAL PADS	3213501241	10/31/2013	140086		2.99	
400	PRO CHEM, INC	140442	12/03/2013	11/26/2013			514.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-559	BIG BLAST WASP SPRAY 12CT	0525738-IN	11/14/2013	140132		135.00	
	400-651-559	WORK HORSE GREASE 12CT	0525738-IN	11/14/2013	140132		140.00	
	400-651-559	CHERRY FORCE SOAP 4CT	0525738-IN	11/14/2013	140132		160.00	
	400-651-559	FREIGHT	0525738-IN	11/14/2013	140132		35.76	
	400-651-559	12 AIR FRESHENER TAGS	0525842-IN	11/15/2013	140132		36.00	
	400-651-559	FREIGHT	0525842-IN	11/15/2013	140132		7.88	
400	SHEPPARD ELECTRIC MOTOR SERVICE LLC	140453	12/03/2013	11/26/2013			2,360.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	REPAIR PUMP: TOWNSEND LS	19616	11/20/2013	140154		795.50	
	400-651-584	LABOR	19616	11/20/2013	140154		1,300.00	
	400-651-584	MACHINE SHOP CHARGE	19616	11/20/2013	140154		265.00	
FUND TOTAL 400 Claims	to	Checks	23 Total	217,532.00 Manual	Held	Total	217,532.00	

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS, LLC	140418	12/03/2013	11/25/2013			87,592.45	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	404-677-693		OCT 2013 RES GARBAGE	7428	10/31/2013		78,914.88	
	404-677-693		OCT 2013 RES CART RENTAL	7428	10/31/2013		2,824.58	
	404-677-693		OCT 2013 COM CART RENTAL	7428	10/31/2013		194.68	
	404-677-693		JUN 2013 RATE INC	7428	10/31/2013		1,414.03	
	404-677-693		JUL 2013 RATE INC	7428	10/31/2013		1,416.45	
	404-677-693		AUG 2013 RATE INC	7428	10/31/2013		1,412.37	
	404-677-693		SEP 2013 RATE INC	7428	10/31/2013		1,415.46	
FUND TOTAL 404 Claims	to	Checks	1 Total	87,592.45	Manual	Held	Total	87,592.45

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
414	HUDSON CONTRACTING INC	140454	12/03/2013	11/26/2013			74,487.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	414-651-702	PROGRESS PMT 61.35% COMP		2	10/28/2013		74,487.60	
FUND TOTAL 414 Claims	to	Checks	1 Total	74,487.60 Manual		Held	Total	74,487.60

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SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	34 Total	167,403.82 Manual	Held	Total	167,403.82
FUND 14 Claims	to	Checks	1 Total	14,653.83 Manual	Held	Total	14,653.83
FUND 25 Claims	to	Checks	2 Total	6,515.00 Manual	Held	Total	6,515.00
FUND 130 Claims	to	Checks	1 Total	379.92 Manual	Held	Total	379.92
FUND 157 Claims	to	Checks	2 Total	1,108.28 Manual	Held	Total	1,108.28
FUND 160 Claims	to	Checks	1 Total	265.00 Manual	Held	Total	265.00
FUND 172 Claims	to	Checks	1 Total	2,889.56 Manual	Held	Total	2,889.56
FUND 176 Claims	to	Checks	5 Total	884.55 Manual	Held	Total	884.55
FUND 400 Claims	to	Checks	23 Total	217,532.00 Manual	Held	Total	217,532.00
FUND 404 Claims	to	Checks	1 Total	87,592.45 Manual	Held	Total	87,592.45
FUND 414 Claims	to	Checks	1 Total	74,487.60 Manual	Held	Total	74,487.60
Total for all Funds		Checks	72 Total	573,712.01 Manual	Held	Total	573,712.01

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 296-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 033-2013

WHEREAS, the Gautier Rotary Club has requested the Mayor and Members of the Council of the City of Gautier, Mississippi to provide in-kind services from the Cultural Services Division and the Police Department, for the 16th Annual Christmas Parade scheduled for December 7, 2013 at 11:00 AM.

WHEREAS, the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, as follows to-wit:

SECTION 1. In-kind services are hereby authorized from the Police Department to provide three (3) traffic officers and three (3) patrol officers at five (5) hours each for security and traffic direction. Reserve officers have also been scheduled to assist with the event; Estimated costs is approximately \$627.75; and

SECTION 2. In-kind services are hereby authorized from the Cultural Services Division to provide two (2) employees at 8 hours each for set-up and use of barricades and bleachers for judging area; trash receptacles and clean-up after the event clean-up during and after the event; Estimated costs is approximately \$341.00; and

SECTION 3. In-kind services are hereby authorized at the estimated cost of \$968.75.

SECTION 4. The City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Johnny Jones
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Keith Young, Cultural Services Division Manager
Through: Chandra Nicholson, Director of Economic Development and Planning Dept.
Dante Elbin, Chief of Police
Date: November 20, 2013
Subject: 2013 Gautier Rotary Club Christmas Parade In-kind Services Request

REQUEST:

The Gautier Rotary Club requests City Council authorization for in-kind support services to be provided by the City for the annual Christmas Parade scheduled for December 7, 2013.

BACKGROUND:

The Gautier Rotary Club's 16th Annual Christmas Parade will be held on Saturday, December 7th at 11:00 a.m. The parade route starts at Mississippi Gulf Coast Community College Campus (MGCCC) on Hwy 90, goes around Singing River Mall and ends at MGCCC on Gautier-Vancleave Rd. There is no entry fee to participate. Lining-up begins at 9:00 a.m. at the MGCCC east parking lot. The City has historically provided logistical support as well as traffic control and security for this event.

DISCUSSION:

The Christmas Parade organizers have submitted an in-kind services request for the following:

- Safety and Traffic Control
- Set-up and Use of Barricades and Bleachers for Judging Area
- Trash Receptacles and Clean-up After the Event

The Police Department estimates that their in-kind contribution will equal \$627.75 based on three (3) traffic officers and three (3) patrol officers at five (5) hours each. Reserve officers have also been scheduled to assist with the event. The Cultural Services Division estimates approximately \$341.00 in in-kind costs for the requested labor (2 employees @ 8 hours each). The total cost of in-kind services is therefore estimated at \$968.75.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize the in-kind services requested by the Gautier Rotary Club since the event attracts both locals and visitors to the City. City Council may:

- 1) approve the in-kind contributions for the 2013 Christmas Parade as requested;
- 2) approve a different amount of in-kind support; or
- 3) may decline to authorize in-kind support to the parade this year.

ATTACHMENT(S):

Gautier Rotary Club In-kind Services Request

Hi y'all,

This year's Christmas Parade is Saturday December 7th rolling at 11am. Line up will be as usual behind MGCCC in the Northeast parking lot.

Summary of in kind services requested:

The Gautier Rotary club requests in kind services from the city of Gautier for 2013 Christmas Parade to include: police support for safety & traffic control, clean up the streets and grass along the parade route after the parade, By 8am the morning of the parade: bleachers in front of the mall and barricades in front of the judging area.

Details:

- **Chief Elbin:**

- Do you know how many police cars will be riding in the parade? I need to get them in the line-up. Also, will you be riding this year?
- **Will there be support from Pascagoula or the Sheriff's dept?** Sometimes the Sherriff's Dept comes on 4-wheelers or horses.
- We also need traffic and safety support.
- **Will the parade route be affected due to Mall construction? If so, how?**
- **Will there be parking changes? Many attendees traditionally park in the mall parking lot.**

- **City of Gautier:**

- The City usually requests a spot for the City Council members that ride on the Fire Truck, the Mayor usually requests a spot for a convertible and sometimes the City builds a float for other City employees. Will the City have these 3 entries this year?
- By 8am the morning of the parade: We need 3 bleachers in front of Dr. Bonderer's office in the southwest corner of the mall parking lot along highway 90. We need 3 barricades to block off the judges stand in that same area.
- Also, we need clean up after the parade as usual. Can y'all also clean up the road leading into and out of the college, those areas always end up with a lot of candy left there as a mess on the campus...
- **Does the City currently have any Porta Potties? Last year was the first year the City did not have 2 Porta Potties to put in the parade set-up area in the Northeast MGCCC parking lot. Although with the Mall closed, we may need Porta Potties near the Parade route as well. Please let us know.**

Thanks for your support!

We're going to have a great community event Saturday December 7th !

Chuck and Anna Simpson and Elaine Rogers

228-249-6664 / 228-249-1003 / 601-530-2399

--

Rotary Club of Gautier, MS

P.O. Box 241

Gautier, MS 39553

Fax 228-522-2448

Rotary of Gautier, MS ~ Service Above Self

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 297-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of Water & Sewer adjustments dated November 21, 2013 are hereby approved.

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

NOVEMBER UTILITY ADJUSTMENTS

CUSTOMER NAME	ACCT #	ADJUSTMENT		LATE CHG	TOTAL ADJUSTMENT	REASON FOR ADJUSTMENT
		WATER	SEWER			
AUDREY KIDD	71230			\$25.00	\$25.00	LATE CHARGE
SANDRA BEMIS	50159			\$25.00	\$25.00	LATE CHARGE
HARRY GASTON	872341			\$50.00	\$50.00	LATE CHARGE
BETTY LAMPTON	72277		\$73.94	\$50.00	\$123.94	NEIGHBOR STEALING WATER
NAVIGATOR CREDIT	71675	\$632.13	\$669.29	\$75.00	\$1,376.42	TAMPERING (police report)
RICHARD KITE	31209		\$689.67	\$50.00	\$739.67	WATER LEAK
PHILIP TEEL	60199		\$264.96		\$264.96	WATER LEAK
DODGE STORE	883576		\$508.60		\$508.60	WATER LEAK
SHEILA BANG	50751		\$53.09		\$53.09	WATER LEAK
BEVERLY WATSON	884165		\$200.03		\$200.03	WATER LEAK
CITY SHOE SHOP	883751		\$92.43		\$92.43	WATER LEAK
MICHAEL CLODFELTER	20739		\$82.00		\$82.00	WATER LEAK
TIMOTHY RUSSELL	61461		\$94.80		\$94.80	WATER LEAK
POINT CLEAR	883848		\$268.75		\$268.75	WATER LEAK
DENISE WAINWRIGHT	648T		\$236.05	\$50.00	\$286.05	WATER LEAK
DON PIERSON	910120		\$65.41		\$65.41	WATER LEAK
JOYCE BRANSON	872316		\$249.32	\$25.00	\$274.32	WATER LEAK
FAYARD GROCERY	971071		\$191.02		\$191.02	WATER LEAK
PAIGE ROBERTS	70328		\$209.03	\$50.00	\$259.03	WATER LEAK
LATONYA GREEN	8751F		\$97.64		\$97.64	WATER LEAK
DREW MARTIN	71586		\$43.14		\$43.14	WATER LEAK
BARBARA CHASE	920961		\$338.43	\$50.00	\$388.43	WATER LEAK
JIMMY GOODWIN	41028		\$50.71		\$50.71	WATER LEAK
WAFFLE HOUSE	970151		\$270.66		\$270.66	WATER LEAK
EARL ROBINSON	70219		\$58.30		\$58.30	WATER LEAK
COREY FORTIER	870742		\$29.38		\$29.38	WATER LEAK
GARNETHA ERICKSON	920639		\$42.66	\$25.00	\$67.66	WATER LEAK
ALVA BRITT	70599		\$95.28		\$95.28	WATER LEAK
MELISSA BARRETT	70705		\$393.42	\$75.00	\$468.42	WATER LEAK
MARGARET GAINER	71318		\$272.08	\$75.00	\$347.08	WATER LEAK

final account

transferred account

APPROVED BY CITY MANAGER

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 298-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City is hereby authorized to accept a donation of a Sentry ValueGuard Model 1380 Safe by Singing River Mall for Shepard State Park.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Cindy Steen, Purchasing Agent
Through: Cindy Russell City Clerk
Date: November 21, 2013
Subject: Donation for Shepard State Park

REQUEST:

City Council authorization is requested for the City of Gautier to accept a Sentry ValueGuard Model 1380 Safe from Singing River Mall to be donated to Shepard State Park.

RECOMMENDATION:

City staff recommends that City Council authorize the donation of a Sentry ValueGuard Model 1380 Safe from Singing River Mall to be donated to Shepard State Park.

ATTACHMENT(S):

Letter from Angela Bishop, General Manager Singing River Mall

SINGING RIVER MALL

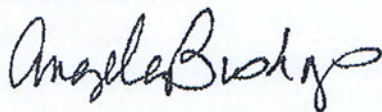
November 19, 2013

City of Gautier
3330 U.S. Hwy 90
Gautier, MS 39553

RE: Shepard State Park

Singing River Mall is pleased to donate a Sentry ValueGuard Model 1380 Safe to the City of Gautier.

Sincerely,
Singing River Mall



Angela Bishop
General Manager

2800 HIGHWAY 90, GAUTIER, MISSISSIPPI 39553 PHONE 228-497-6160

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 299-2013

WHEREAS, the City will further observe Tuesday, December 24, 2013 as a Christmas holiday and the City desires that all of the employees receive benefits for this holiday.

NOW, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi, as follows, to-wit:

1. All employees who normally work a 40 hour week shall have the above listed days off with no reduction in pay. Any 40 hour per week employee who is required to work on one of the days listed above shall receive straight time pay for each hour actually worked in addition to their regular pay.
2. Police Department employees who normally work shifts (168 hours in a 28 day cycle) shall receive eight (8) hours straight time pay in addition to their normal pay for each of the days set out above.
3. Fire Department Personnel who normally work shifts shall be paid per the terms of their contract.

ORDERED this the 3rd day of December, 2013.

Motion made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

PROCLAMATION

WHEREAS, pursuant to Miss. Code Ann. Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, during the Thanksgiving holiday and Christmas and New Year's season, many state employees will spend time with their families in Mississippi and in other states;

NOW, THEREFORE, I, Phil Bryant, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 28, 2013, in observance of THANKSGIVING DAY; on Wednesday, December 25, 2013, in observance of CHRISTMAS DAY; and on Wednesday, January 1, 2014, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 29, 2013, in further observance of the Thanksgiving holiday and on Tuesday, December 24, 2013, in further observance of Christmas; and to staff their respective agencies as needed during the Thanksgiving holiday and Christmas season.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 21st day of October in the year of our Lord, two thousand and thirteen, and of the Independence of the United States of America, the two hundred and thirty-eighth.

**PHIL BRYANT
GOVERNOR**

BY THE GOVERNOR

**C. DELBERT HOSEMAN, JR.
SECRETARY OF STATE**

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION NUMBER 034-2013
PROCLAMATION
(A Local Emergency)**

WHEREAS, the City Council of the City of Gautier, Mississippi does hereby find that the conditions of extreme peril to the safety of persons and property within the City of Gautier, Mississippi, is forecast to receive oil slick in the Gulf of Mexico due to the explosion and collapse of the Deep Water Horizon oil rig in the Gulf of Mexico.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does exist throughout said City of Gautier, Mississippi; and

IT IS FURTHER PROCLAIMED AND ORDERED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND ORDERED that the City Manager or City Clerk is hereby authorized to executed any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 300-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the City is hereby authorized submit an application to the U.S. Department of Homeland Security-Federal Emergency Management Agency for FY 2013 Assistance to Firefighters Grant (AFG) funding

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chief Robert Jones, Gautier Fire Department
Date: November 21, 2013
Subject: FY 2013 Assistance to Firefighters Grant Application Submission

REQUEST:

The Gautier Fire Departments requests City Council authorization to submit an application to the U.S. Department of Homeland Security- Federal Emergency Management Agency for FY 2013 Assistance to Firefighters Grant (AFG) funding.

BACKGROUND:

The purpose of the AFG Program is to enhance the ability of first responders to protect the health and safety of the public from fire and related hazards. The three eligible categories for grant funding are: Operations and Safety, Vehicle Acquisition, and Regional Programs.

DISCUSSION:

The Gautier Fire Department proposes to apply for funding under the Operations and Safety category for various equipment needs including (4) thermal imagers w/truck chargers, (10) traffic signal control units for vehicles and (10) units to be located at intersections, (4) multi-gas monitors with accessories, (4) commercial treadmills, and (1) all-terrain vehicle, trailer and skid unit. In addition to equipment, the Fire Department will request funding for annual physicals for all firefighters (a requirement for all exercise equipment requests). The estimated total cost for this application is \$165,000.00. Based on our city's population size, this grant requires a 5% local match (up to \$8,250.00). If the grant is awarded, the Fire Department will stagger the purchases so that the local match will not be required until FY2014-2015.

RECOMMENDATION:

The Fire Department recommends that City Council authorize the submission of an application for FY 2013 AFG Grant funding as outlined above prior to the December 6, 2013 deadline.

The City Council may:

1. approve submission of an application for FY 2013 AFG funding as described above; or
2. approve submission of an application for FY 2013 AFG funding with changes; or
3. disapprove submission of an application for FY 2013 AFG funding.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 301-2013

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Minutes from Recessed Council Meeting held November 19, 2013 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman**, seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: Gordon Gollott
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Vaughan
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 3, 2013.

Motion was made by Councilman Guillotte to go into Closed Session to discuss the need for an Executive Session. Motion was seconded by Councilman Vaughan and unanimously carried.

Motion was made by Councilman Vaughan to recommend going into Executive Session to discuss prospective litigation based on Notice of Claim that the City of Gautier received. Motion was seconded by Councilwoman Martin and unanimously carried.

Motion was made by Councilman Vaughan to return to Open Session. Motion was seconded by Councilwoman Martin and unanimously carried.

Motion was made by Councilman Vaughan to go into Executive Session. Motion was seconded by Councilwoman Martin and unanimously carried.

Motion was made by Councilman Vaughan to return to Open Session. Motion was seconded by Councilwoman Martin and unanimously carried.

Motion was made by Councilman Vaughan to recess the meeting until December 17, 2013 at 6:30 PM. Motion was seconded by Councilwoman Martin and unanimously carried.

APPROVED BY:

MAYOR

Attest:

CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi at the meeting of December 17, 2013 at 6:30 PM.