

Tuesday
September 16, 2014
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED BUDGET MEETING of the Mayor and Council of the City of Gautier, Mississippi was held September 16, 2014 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Gordon Gollott, Council Members Mary Martin, Johnny Jones, Hurley Ray Guillotte, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Samantha Abell, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
September 16, 2014 @ 6:30 PM**

- I. Call to Order**
 - 1 Prayer**
 - 2 Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1 24th Annual Gautier Mullet & Music Fest Saturday, October 18th and Sunday, October 19th.**
- IV. Presentation Agenda**
 - 1 Recognition of Retirement for Milton Ricks, Jr.**
 - 2 Presentation of March of Dimes 2014 March for Babies Proclamation by Mayor Gollott.**
 - 3 Annual Stormwater Officials Training. Jay Estes, Senior Principal Planner and Director of Operations with AICP.**
- V. Public Agenda**
 - 1 Agenda Comments**
- VI. Business Agenda**
 - 1 Order approving a professional services agreement with Lemon Mohler Insurance and Fox Everett Inc. for insurance coverage of property, automobile and liability insurance coverage for FY 2015.**

- 2 Order approving a revised Police Department 2184 Pay Scale and 2080 Pay Scale effective October 10, 2014.
- 3 Order approving a professional services contract with Batson and Brown, Inc. for Surveying and Engineering Services needed for the Tidelands funded Town Green/City Park Projects.
- 4 Order approving a grant Agreement of Understanding and Compliance with the Mississippi Office of Highway Safety (MOHS) for the FY 2015 Traffic Services Program Grant.
- 5 Order approving a Mississippi Office of Highway Safety FY 2015 Alcohol Impaired Driving Enforcement Program Grant Acceptance/Agreement of Understanding.
- 6 Order approving the Docket of Claims.

VII. Consent Agenda (All items approved in one motion)

- 1 Order approving Lien/Council request to adjudicate private property cleanup costs in the amount of \$4,475.00 at 8105 Exchange Street. Bobby Joe Odom, owner.
- 2 Order approving a Lien/Council request to adjudicate private property cleanup costs in the amount of \$4,400.00 at 2013 South Haven Drive. Tyrone I & Jennifer D. Blackmon, owners.
- 3 Order receiving August 2014 Privilege License Report.
- 4 Order approving minutes from Regular Council Meeting held September 2, 2014.
- 5 Order authorizing a contribution in the amount of \$5,000.00 to the 2014 Gautier Mullet & Music Fest as budgeted Cultural Support Plan.
- 6 Resolution approving the continuance of the Local Emergency Deep Water Horizon Oil Spill.

**STUDY AGENDA
CITY OF GAUTIER, MISSISSIPPI
September 16, 2014**

- 1 Discuss Citizen Comments
- 2 Discuss Council Comments
- 3 Discuss City Manager Comments
- 4 Discuss City Clerk Comments
- 5 Discuss City Attorney Comments

Recess until September 23, 2014 at 6:00 PM
www.gautier-ms.gov

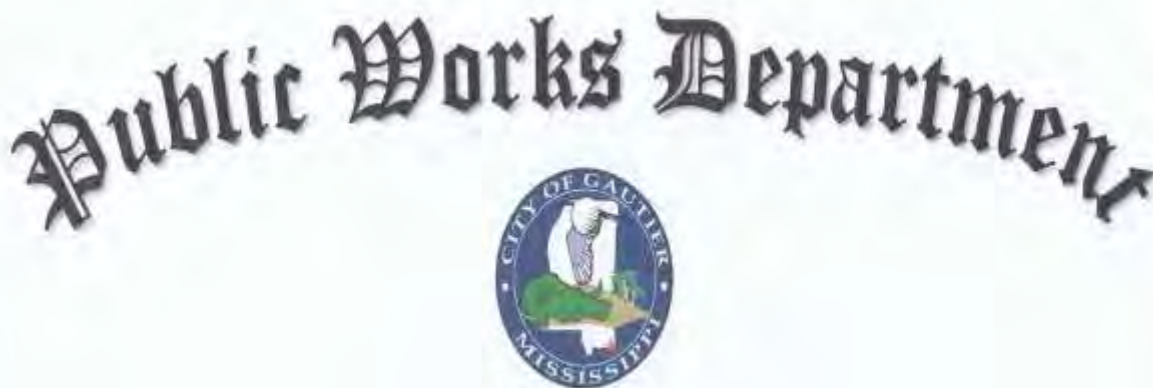
Councilwoman Martin made the motion to table Presentation Items 2 & 3 and add the Presentation by Pascagoula School District Wayne Rodolfich. Councilman Anderson seconded by and the vote unanimously carried.

Announcements

- 1 24th Annual Gautier Mullet & Music Fest Saturday, October 18th and Sunday, October 19th.

Presentation

- 1 Recognition of Retirement for Milton Ricks, Jr.
- 2 Pascagoula School District presentation by Wayne Rodolfich.



Certificate of Retirement

Is Presented to **Milton Ricks, Jr.**

In grateful recognition of **24 years of service**

From **1990 to 2014** *as a faithful Civil Servant of the Public Works
Department of the City of Gautier, Mississippi.*

This 16th Day of September, 2014.

**PASCAGOULA SCHOOL
DISTRICT CONSTRUCTION
PROJECTS
2005-2014**

Gautier Middle School Hallways



Before



After

Gautier Middle School Library



Before



After

Gautier Middle School Cafeteria



Before



After

Gautier Middle Gym and Dressing Room

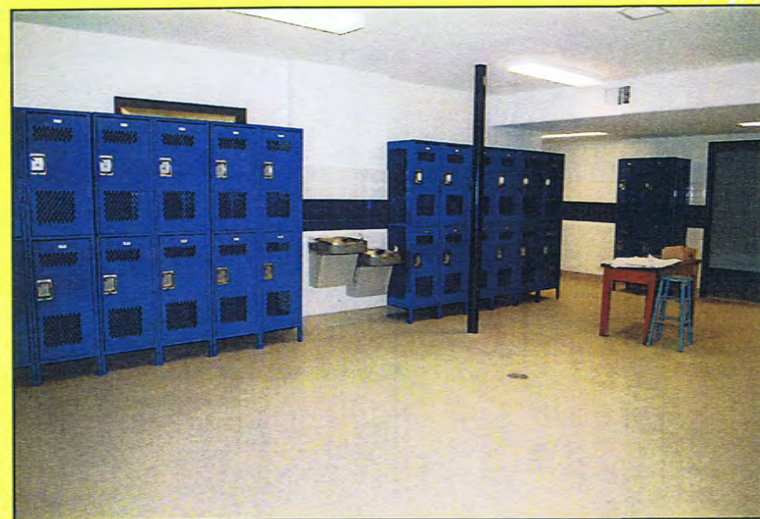


Gym After

**Dressing
Room After**



**Dressing Room
Before**



College Park Elementary Bathroom



Before



After

College Park Elementary Hallways



Before



After

Gautier Elementary Classroom Addition



Before



After

Martin Bluff Elementary Classroom Addition



Before



After

Singing River Academy



Before



After

Singing River Academy Auditorium



Before



After

Gautier High School Gym

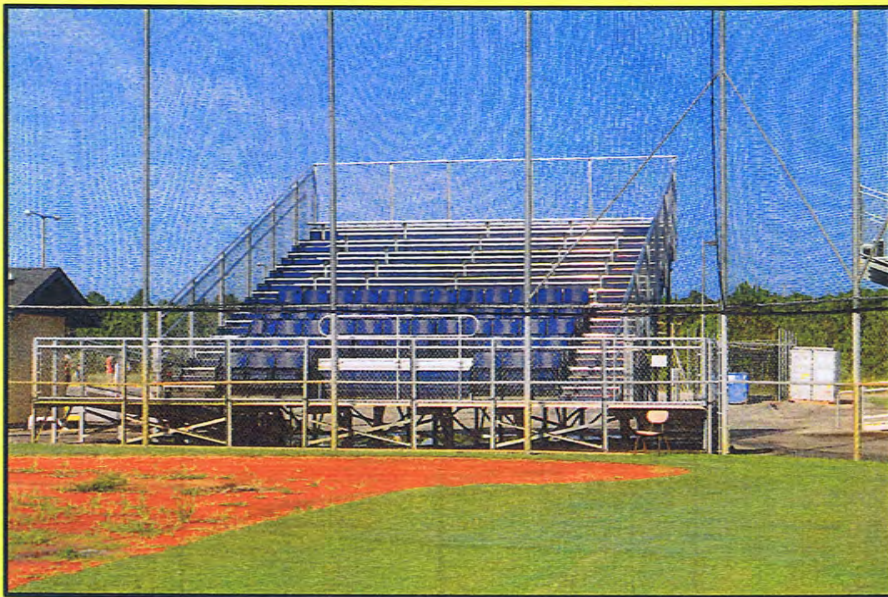


Before



After

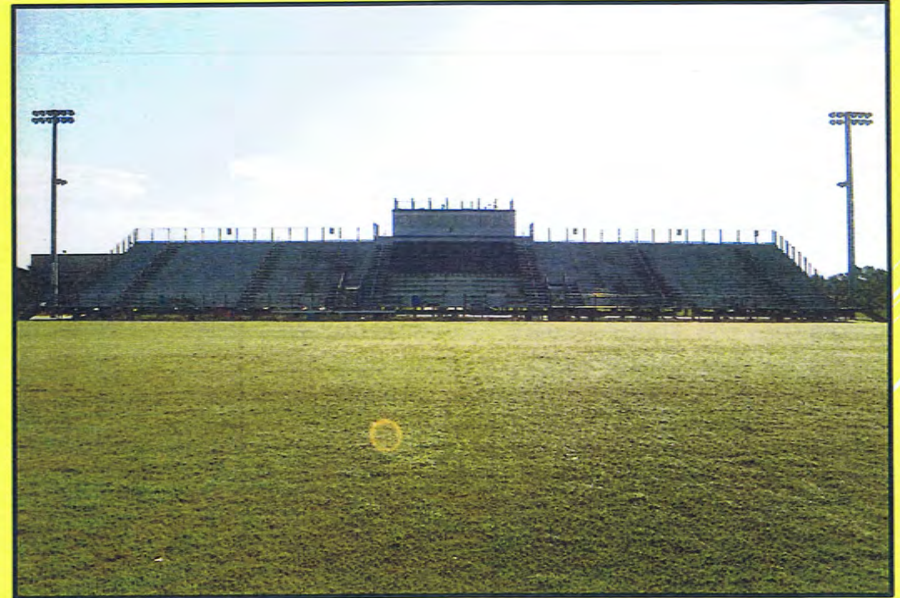
Gautier High School Girls' Softball and Boys' Baseball Chair Back Seats



Gautier High School Vaughn-Wallace Stadium



Before



After

Gautier High School Ticket Booths, Restrooms and Concession Stands



Home side



Visitors side

Gautier High School Stadium Improvements

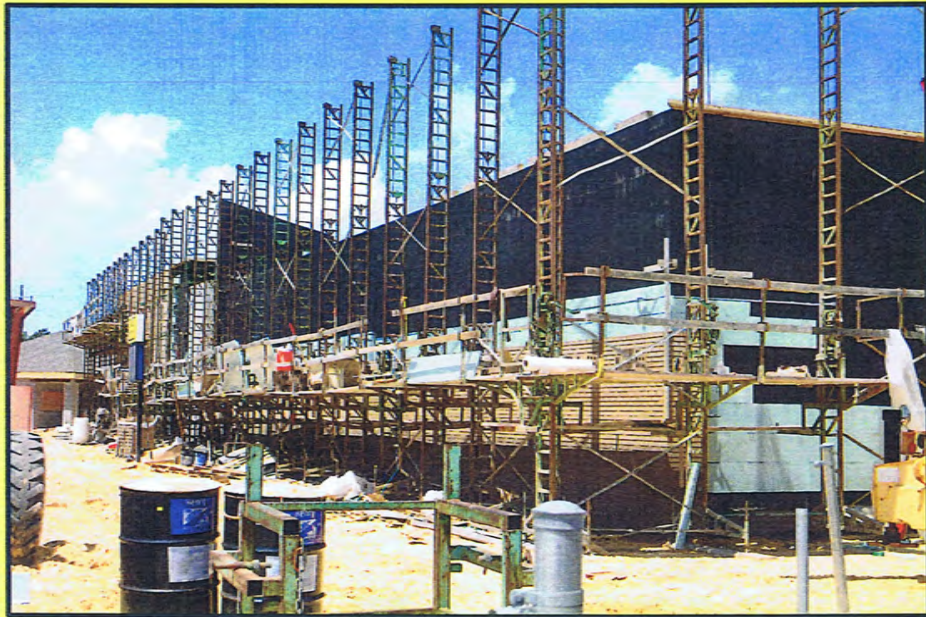


**Chair Back
Stadium Seats**

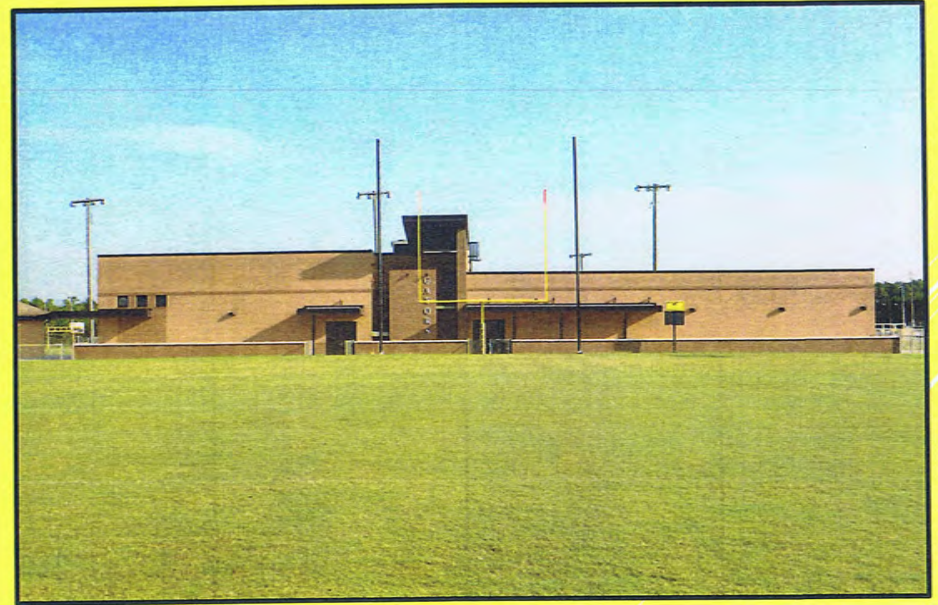


New Band Bleachers

Gautier High School Field House



Before



After

Gautier High School Weight Room



Before



After

Gautier High School Locker Room



Before



After

Gautier High – Under Construction



Classroom Addition



New Batting Cages

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 211-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the professional services agreement with Lemon Mohler Insurance and Fox Everett Inc. for insurance coverage of property, automobile and liability insurance coverage for FY 2015 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jones**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Jason Pugh, Human Resources Director
Date: 09/10/14
Subject: Commercial Insurance Renewal for FY2015

REQUEST:

The Human Resources Department requests that the Gautier City Council approve entering into a professional services agreement with Lemon Mohler Insurance and Fox Everett Inc. for insurance coverage of property, automobile and liability insurance coverage for FY2015.

BACKGROUND:

The Human Resources Department has reviewed current commercial insurance policies and negotiated premiums with our insurance providers for FY2015.

DISCUSSION:

Total insurance premiums for FY2015 will be \$251,291 for all renewals. This is a decrease from FY2014 of \$24,516.

Insurance coverage is as follows:

Fox Everett Inc. will provide:

- Commercial General Liability Insurance
- Auto Liability and Physical Damage Insurance
- Law Enforcement Liability Insurance
- Public Officials Liability Insurance
- Crime Insurance

Lemon Mohler Insurance will provide:

- Commercial Property Insurance
- Inland Marine Insurance (Heavy Equipment)
- Boat Insurance
- Police Reserves Insurance

In addition to the above coverages, Lemon Mohler through the new insurance carrier is also offering the option of including flood/earthquake coverage with a \$100,000/\$50,000 aggregate deductible per event for an additional \$3,217.50.

RECOMMENDATION:

The Human Resources Director recommends the Gautier City Council approve entering into a professional services agreement with Fox Everett Inc. and Lemon Mohler Insurance to provide the city's insurance coverage needs for FY2015.

ATTACHMENT(S):

Fox Everett Premium Summary

Lemon Mohler Premium Summary

Property Schedule of Values

Inland Marine Schedule of Values

Vehicle Schedule of Values

Boat Schedule of Values

Premium Summary

Based upon information you provided, your dedicated team at Fox/Everett has developed the following insurance solutions to protect you, your business and your employees.

Coverage	2014-2015 Renewal Premiums	2013-2014 Expired Premiums	2012-2013 Expired Premiums
Commercial General Liability	\$34,492	\$53,430	\$52,445
Auto Liability & Physical Damage	\$54,654	\$70,844	\$56,827
Law Enforcement Liability	\$52,616	\$33,256	\$27,537
Public Officials Liability	\$3,297	\$18,284	\$15,160
Employment Practices Liability	\$6,190	Included	Included
Crime	\$731	\$500	\$500
Total Premium:	\$151,980	\$176,314	\$152,469

Payment Options	Down Payment	Installments
Trident Direct Bill 2 pay (2 nd pay due in 5 Months)– No Interest	\$75,990	\$75,990
Trident Direct Bill 4 pay (quarterly) – No Interest	\$60,792	3 @ \$30,396
Premium Finance (\$3,218.80 Finance Charge)	\$22,797	10@13,240.18

The quotations presented in this proposal will expire on 09/30/2014; however, Fox/Everett can withdraw our negotiated program at the time and date we deem appropriate.

The information disclosed in this document, as well as our negotiated program is proprietary therefore we ask that you not share it with any external sources.

Binding restrictions apply for the Gulf Coast as well as some inland counties once a named storm is within the 80/20 coordinates, and this restriction continues until the National Weather Service announces an "all clear" for the area. Please do not jeopardize your coverage by delaying your decision.

PREMIUM SUMMARY

EFFECTIVE DATE: **SEPTEMBER 30, 2014** **TO** **SEPTEMBER 30, 2015**

Expiring	Coverage	Premium
(Based on a TIV of \$6,818,078)	Commercial Property	\$ 86,414.00
	Inland Marine	\$ 5,686.00
	Boat	\$ 2,475.00
	Police Reserve	\$ 4,918.00
	TOTAL	\$ 99,493.00

Option 1	Coverage	Premium
(Based on a TIV of \$8,794,635)	Commercial Property (Excluding Flood/Earthquake)	\$ 93,192.74
	Inland Marine	\$ Included
	Boat	\$ 2,135.00
	Police Reserve	\$ 3,984.00
	TOTAL	\$ 99,311.74

Option 2	Coverage	Premium
(Based on a TIV of \$8,794,635)	Commercial Property (Including Flood/Earthquake)	\$ 96,410.24
	Inland Marine	\$ Included
	Boat	\$ 2,135.00
	Police Reserve	\$ 3,984.00
	TOTAL	\$102,529.24

Option 3	Coverage	Premium
(Based on a TIV of \$8,794,635 & TIV of \$32,750,000 for the Hydraulic Systems))	Commercial Property (Hydraulic System & Flood/Earthquake Included)	\$ TBD
	Inland Marine	\$ Included
	Boat	\$ 2,135.00
	Police Reserve	\$ 3,984.00
	TOTAL	\$ TBD

Location Name	Street Address	*Occupancy	Year Built	Is Prop within 1000 ft of saltwater	*# of Bldgs	Construction	Real Property Value (\$)	Personal Property Value	Total Bldg. & PPV	*Square Footage			
City Hall	3330 Hwy. 90 Goutier, MS	Municipal Building	1988	No	1	NC	\$1,229,000	\$60,000	\$1,289,000	8,512			
City Maintenance Barn (Blue)	3330 Hwy. 90 Goutier, MS	Fleet Maintenance	1993	No	1	NC	\$100,000	\$50,000	\$150,000	4,000			
City Storage Building (Yellow)	3330 Hwy. 90 Goutier, MS	City Storage/Shop	2011	No	1	NC	\$259,654	\$5,000	\$264,654	6,480			
Pole Barn	3330 Hwy. 90 Goutier, MS	Equipment Storage	1997	No	1	NC	\$20,000	\$10,000	\$30,000	800			
Veterans Tribute Tower	3330 Hwy. 90 Goutier, MS	Monument	2012	No	1			\$300,000	\$300,000	N/A			
Nature's Playground Sculpture	Dolphin Rd. Traffic Circle	Art	2012	No	1	Fine Art	See	Endorsement	\$500,000	N/A			
Police Department	3329 Hwy. 90 Goutier, MS	Police/City Court	1990	No	1	NC	\$1,275,000	\$75,000	\$1,350,000	12,000			
Public Works Building	3305 Goutier Vancleave Rd. Goutier, MS	Water Department	1992	No	1	Frame	\$302,000	\$20,000	\$322,000	4,200			
Public Works Warehouse	3305 Goutier Vancleave Rd. Goutier, MS	Warehouse/Offices	1992	No	1	Frame	\$354,341	\$100,000	\$454,341	9,480			
Central Fire Station	2502 College Dr. Goutier, MS	Fire Department	1984	No	1	MNC	\$299,150	\$30,000	\$329,150	4,742			
North Fire Station	7510 Martin Bluff Rd. Goutier, MS	Fire Department	1984	No	1	MNC	\$307,314	\$30,000	\$337,314	3,340			
South Fire Station	1905 Ladnier Rd. Goutier, MS	Fire Department	1984	No	1	Frame	\$281,252	\$30,000	\$311,252	4,230			
West Fire Station	6200 Brown Rd. Goutier, MS	Fire Department	2013	No	1	MNC	\$669,000	\$35,000	\$704,000	5,400			
Senior Citizens Building	914 De La Pointe Dr. Goutier, MS	Senior Center	1999	No	1	Frame	\$406,224	\$10,000	\$416,224	4,368			
City Park Storage Building	914 1/2 De La Pointe Dr. Goutier, MS	Storage/Restrooms	1999	No	1	Frame	\$54,980	\$0	\$54,980	1,368			
City Park Restrooms	914 1/3 De La Pointe Dr. Goutier, MS	Restrooms	1999	No	1	Frame	\$43,521	\$0	\$43,521	480			
City Park Pavilion D	914 1/4 De La Pointe Dr. Goutier, MS	Pavilion	1999	No	1	Frame	\$53,474	\$0	\$53,474	1,008			
City Park Pavilion E	914 1/5 De La Pointe Dr. Goutier, MS	Pavilion	1999	No	1	Frame	\$44,138	\$0	\$44,138	832			
City Park Pier/Boat Ramp	914 De La Pointe Dr. Goutier, MS	Boat Ramp	1999	No	1	Frame	\$79,841	\$0	\$79,841	N/A			
Old School House	902 De La Pointe Dr. Goutier, MS	Storage	1946	No	1	JM	\$98,641	\$0	\$98,641	1,786			
Old School House Storage	902 De La Pointe Dr. Goutier, MS	Storage	1946	No	1	JM	\$4,532	\$0	\$4,532	120			
Police Substation	2300 Ladnier Rd. Goutier, MS	Storage/PD Substation	1987	No	1	JM	\$224,205	\$5,000	\$229,205	2,296			
Storage Building (Bacot Park)	2300 Ladnier Rd. Goutier, MS	Storage	1999	No	1	Frame	\$21,990	\$25,000	\$46,990	600			
Batting Cage/Storage (Bacot PK)	2300 Ladnier Rd. Goutier, MS	Batting Cage	1997	No	1	NC	\$8,463	\$0	\$8,463	420			
Restrooms (Bacot Park)	2300 Ladnier Rd. Goutier, MS	Restrooms	1993	No	1	JM	\$53,886	\$0	\$53,886	540			
Concession Stand/Baseball (Bacot)	2300 Ladnier Rd. Goutier, MS	Concession	1979	No	1	JM	\$70,830	\$0	\$70,830	1,500			
Concession Stand/Football (Bacot)	2300 Ladnier Rd. Goutier, MS	Concession	1993	No	1	JM	\$57,796	\$0	\$57,796	400			
Press Box/Baseball (Bacot)	2300 Ladnier Rd. Goutier, MS	Press Box/North	1999	No	1	Frame	\$19,839	\$0	\$19,839	480			
Press Box/Football (Bacot)	2300 Ladnier Rd. Goutier, MS	Press Box/South	1999	No	1	Frame	\$38,840	\$10,000	\$48,840	800			
Aluminum Bleachers (Bacot)	2300 Ladnier Rd. Goutier, MS	Bleachers	1998	No	1	Other	\$11,507	\$0	\$11,507	N/A			
Bus Stop Shelter West	Hwy. 90	Bus Stop West	2012	No	1	Frame	\$50,000	\$0	\$50,000				
Bus Stop Shelter Central	Hwy. 90	Bus Stop Central	2012	No	1	Frame	\$50,000	\$0	\$50,000				
Bus Stop Shelter East	Hwy. 90	Bus Stop East	2012	No	1	Frame	\$50,000	\$0	\$50,000				
Digital Sign (Mail)	Hwy. 90/Goutier Town Center	Digital Sign	2014	No	1	Other	\$50,000	\$0	\$50,000				
Pavilion (Frasier Park)	720 Frasier Dr., Goutier, MS	Pavillion		No	1	Frame	\$34,452		\$34,452	900			
Pavilion (Bob Hayes Park)	1528 Lima Dr. Goutier, MS	Pavillion		No	1	Frame	\$43,065		\$43,065	1,100			
Blanket EDP	City Wide	Electronic Data					\$175,000		\$175,000				
Outside Property	Hwy. 90 and Dolphin Rd.	Light Poles	2011	No	1	Light Poles		\$380,000	\$380,000	N/A			

**City of Gautier
Inland Marine Equipment**

As of 09-09-14

Deductible \$1,000 per occurrence

Year	Make	Model	Vin Number	Misc. Notes	Value
2010	New Holland	B95B Backhoe	N8C511443	Backhoe/Yellow	50,000
2010	Polaris	Ranger	4XARH45A0AD100917	400cc/Cultural Svcs.	5,000
2010	Polaris	Ranger	4XARH45A4AD100919	400cc/Cultural Svcs.	5,000
2010	Polaris	Ranger	4XARH45A0AD101694	400cc/Police	5,000
2010	Polaris	Ranger	4XARH45A4AD100855	400cc/Police	5,000
	John Deere	3320 Tractor	W0300CX019812	Loader/Rec. Dept.	10,000
	Vermeer	BC600XL	1VR2091H551002750	Wood Chipper	5,000
	Mad Vac	Vacuum	11267	Industrial Vacuum	5,000
	Smith	Field Pro	02707-2722	Super Rake/Rec. Dept	8,000
	American Signal Co.	Message Board	1A9BS3332B2B2228426	On Trailer	15,000
	Ingersol Rand	Generator	351544UL0869		35,000
2009	Taylor TM100	Generator	IM100-22183		35,000
2009	Taylor TM140	Generator	IM140-22184		50,000
2009	Taylor TM140	Generator	IM140-22185		50,000
2009	Taylor TM200	Generator	IM200-22186		65,000
	Detroit	Generator	KW160-0065-9600		5,000
	Onan	Generator	J090048492		10,000
	Ingersol	Light Plant	4FVLSBDA9AU415076	Portable	5,000
	Ingersol	Light Plant	4FVLSBDA1AU415086	Portable	5,000
	Ingersol	Light Plant	4FVLSBDAXAU415085	Portable	5,000
	Ingersol	Light Plant	4FFVLSBDA3AU415087	Portable	5,000
2001	John Deere	990 Tractor (4WD)	LV0990G390401	w/ Front Loader #430	5,000

Mobile Equipment			\$500 Deductible		
19	Portable Radios	Motorola	Fire Department	3,700 each	70,300
57	Portable Radios	Motorola	Police Department	3,700 each	210,900
10	Turn Out Gear		Fire Department	3,000 per set	30,000
70	Fire Hose		Fire Department	\$550 per section	38,500

City of Gautier
Schedule of Vehicles

As of 09-09-14

\$1,000 deductible per occurrence

Admin. Department						
<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2012	Ford	F-150	1FTEX1CMXCFA89440	XL/Ext. Cab/ White/City Manager		Full
2005	Ford	Windstar SEL	2FMZA52215BA26009	Gold/City Hall Spare	A1	Liability
2005	Ford	Windstar	2FMZA57655BA66637	Gold/City Clerk	A2	Liability
2010	Ford	Crown Victoria	2FABP7BV0AX102302	Silver Birch/HR Director	12302	Full
2010	Chevrolet	Silverado 2500	1GC4KVBG5AF136383	4 X 4/ Crew Cab/ Silver/Craftsman		Full
2008	Ford	F-250	1FTSW20R78EE17633	XL/Crew Cab/Green/Fleet Maint.		Liability
1996	Dodge	Dakota	1B7FL26X3TS644585	Single Cab/Blue/Custodian		Liability
2004	GMC	Sierra 1500	1GTEC14V74Z332253	Reg. Cab/Blue/Utility Mgr.		Liability
2010	Port City	Trailer	5YCBE162XAH002412	7x16 Enclosed/side door/rear door tlr.		Liability

Economic Development Department						
<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2007	Ford	Ranger	1FTYR10D97PA49362	XL, Reg. Cab/ Dark Gray/Code Enf.	908	Liability
2007	Ford	Ranger	1FTYR10DX7PA93645	XL, Reg. Cab/ Dark Gray/Code Enf.	909	Liability
2004	GMC	Sierra	1GTEC14V34Z350409	Reg. Cab/White/Spare	902	Liability
2005	Ford	Escape	1FMYUO3115KB93195	SLT/Gray/ED Director	900	Liability
2010	Ford	F150	1FTEX1CW3AFD19415	XL, Ext. Cab/ Gray/Building Official		Full
2011	Ford	F350	1FT8W3A63BEB10648	Super Duty Crew Cab/White/Grds Maint.		Full
2007	Ford	F150	1FTPX12V97FA91642	XL/Ext. Cab/White/Rec. Coordinator		Liability
2006	Dodge	Ram 1500	1D7HU18N66J112744	Reg. Cab/White/ Cultural Svc. Mgr.		Liability
2008	Ford	F350	1FTWW30R38EC98695	XL/Diesel/Crew Cab/Green/Grds Maint.	603	Liability
2005	Ford	E350	1FBSS31S05HA64928	15 Passenger Van/Blue/Parks		Liability
1994	Chevrolet	Silverado 1500	1GBJC34K0RE259004	Flatbed/Water Tank		Liability
2008	Ford	F350	1FTWW30S588EA69832	XL/Crew Cab/Green/Parks Spare	221	Liability
2010	Ford	F150	1FTEX1CW1AFD19414	XL/Ext. Cab/White/Animal Control		Full
2011	Freightliner	Dump Truck	1FYACXDT7BDA26916	Dump Truck/White		Full
1998	International	Bucket Truck	1HTSCABN8XH626148	Trash/Limb Truck		Liability

2010	Texas Bragg	Trailer	5VTBU182X9RBB4	6'10 x 18' Tandem Axle Trailer/ Parks	Liability
2010	Port City	Trailer	4R7BU2026AT101685	8' x 20' Tandem Axle Dove Tail w/Ramps	Liability
Unk	Southern	Trailer	G54549	6'6 x 18 Tandem Axle Trailer	Liability

Police Department

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN Number</u>	<u>Misc. Notes</u>	<u>City No.</u>	<u>Coverage Type</u>
2010	Ford	F-150	1FTFW1EV1AFB13408	XLT/ Ext. Cab/Maroon	13408	Full
2009	Dodge	Charger	2B3KA43T79H561762	Silver	11762	Liability
2009	Dodge	Charger	2B3KA43T39H561760	Silver	11760	Liability
2010	Ford	Crown Victoria	2FABP7BV9AX102301	Black	12301	Full
2011	Ford	Crown Victoria	2FABP7BV9BX124400	White	14400	Full
2007	Ford	Crown Victoria	2FAFP71W97X112802	White	110	Liability
2011	Ford	Crown Victoria	2FABP7BV2BX124402	White	14402	Full
2011	Ford	Crown Victoria	2FABP7BV4BX124403	White	14403	Full
2011	Ford	Crown Victoria	2FABP7BV6BX124404	White	14404	Full
2008	Ford	Crown Victoria	2FAFP71V18X179614	White	19614	Liability
2008	Ford	Crown Victoria	2FAFP71V58X179616	White	19616	Liability
2011	Ford	Crown Victoria	2FABP7BVXBX124406	White	14406	Full
2007	Ford	Crown Victoria	2FAFP71W77X112796	White	105	Liability
2007	Ford	Crown Victoria	2FAFP71W07X112798	White	106	Liability
2007	Ford	Crown Victoria	2FAFP71W97X112797	White	108	Liability
2007	Ford	Crown Victoria	2FAFP71W77X112801	White	109	Liability
2011	Ford	Crown Victoria	2FABP7BV0BX124401	White	14401	Full
2007	Ford	Crown Victoria	2FAFP71W27X112799	White	107	Liability
2011	Ford	Crown Victoria	2FABP7BV6BX124399	White	14399	Full
2007	Ford	Crown Victoria	2FAFP71W57X115809	White	120	Liability
2007	Ford	Crown Victoria	2FAFP71W37X115808	White	130	Liability
2007	Ford	Crown Victoria	2FAFP71W87X115805	White	140	Liability
2007	Ford	Crown Victoria	2FAFP71W67X115804	White	148	Liability
2007	Ford	Crown Victoria	2FAFP71WX7X115806	White	145	Liability
2007	Ford	Crown Victoria	2FAFP71W37X115811	White	121	Liability
2007	Ford	Crown Victoria	2FAFP71W27X112804	White	123	Liability
2007	Ford	Crown Victoria	2FAFP71W47X115803	White	115	Liability
1998	Ford	Crown Victoria	2FAFP71W8WX118914	White	18914	Liability

2007	Ford	Crown Victoria	2FAFP71W57X112800	White	104	Liability
2011	Ford	Crown Victoria	2FABP7BV8BX124405	White	14405	Full
2011	Ford	Crown Victoria	2FABP7BV4BX124398	White	14398	Full
2014	Dodge	Charger	2C3CDXAT4EH172400	White	12400-30	Full
2014	Dodge	Charger	2C3CDXAT9EH172411	White	12411-27	Full
2014	Dodge	Charger	2C3CDXAT2EH172413	White	12413-21	Full
2014	Dodge	Charger	2C3CDXAT4EH172414	White	12414-24	Full
2014	Dodge	Charger	2C3CDXAT8EH172416	White	12416-5	Full
2014	Dodge	Charger	2C3CDXAT1EH172418	White	12418-6	Full
2014	Dodge	Charger	2C3CDXAT5EH191277	White	11277-7	Full
2004	Ford	Expedition	1FMPU15L44LA66160	White/SUV	16160	Liability
2007	Ford	Crown Victoria	2FAFP71W17X115810	White	126	Liability
2010	Ford	E350 Van	1FBSS3BL8ADA56004	15 Passenger/White	16004	Full
2001	GMC	Yukon	1GKEC13T21J183877	SUV/Gold	13877	Liability
2005	Ford	Crown Victoria	2FAFP71W65X145365	White	35	Liability
2005	Ford	Crown Victoria	2FAFP71W25X145363	White	33	Liability
2005	Ford	Crown Victoria	2FAFP71W85X145366	White	36	Liability
2007	Ford	Crown Victoria	2FAFP71W17X115807	White	125	Liability
2003	Ford	Crown Victoria	2FAFP71W63X164978	White	14978	Liability
1999	Ford	Crown Victoria	2FAFP71W0XX134977	White	14977	Liability
2007	Ford	Crown Victoria	2FAFP71W27X115802	White	146	Liability
2011	Ford	Crown Victoria	2FABP7BV2BX124397	White	14397	Full
2006	Ford	F250	1FTSW21586EC45606	XLT/Crew Cab/4x4/Gray	15606	Liability
2005	Jeep	Grd. Cherokee	1J4HS48N25C670508	Laredo/White	21	Liability
2005	Chrysler	Model 300	2C3JA53G35H645238	4 door/Cream	15238	Liability
2007	Dodge	Charger	2B3KA53H77H740687	Black	9	Liability
2013	Ford	F150	1FTFW1EF4DFB54435	FX4/Crew Cab/Green	14435	Full
2005	Ford	F250	1FTNX20515EB86487	XL/Ext. Cab/White	37	Liability
2001	Nissan	Pathfinder	JN8DR07X31W500652	SUV/Black	10652	Liability
2008	Harley Dav.	Electraglide	1HD1FMM188Y704889	Motorcycle	22	Liability
2000	Harley Dav.	Electraglide	1HD1FMW13YY649653	Motorcycle	27	Liability
2008	Harley Dav.	Electraglide	1HD1FMM1X8Y705509	Motorcycle	25	Liability
2002	Harley Dav.	Electraglide	1HD1FMW142Y656957	Motorcycle	24	Liability
2006	Ford	Fusion	3FAFP08146R113497	4 door/Blue	13497	Liability

2009	Carry On	Trailer 5x8	4YMCL10119G003445	White/Enclosed/Double Rear Doors	13445	Liability
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Fire Department

Year	Make	Model	VIN Number	Misc. Notes	City No.	Coverage Type
1987	E-1	Pumper	1F9RBAA84H1037119	E-R1 Pumper/Custom	36	Liability
2008	Pierce	Contender	4P1CC01M08A008330	E-1 Pumper	46	Full
2009	Pierce	Contender	4P1CC01M39A010171	E-2 Pumper	47	Full
2005	Pierce	Pumper	4P1CC01A15A005504	E-4 Pumper/Custom	40	Full
1999	E-1	Pumper	4ENRAAA85X1000806	E-3 Pumper/Custom	37	Full
1994	Freightliner	Pumper	1FV6JLCB4RL557094	E-5 Pumper	44	Liability
1999	Ford	F550	1FDAF56F4XED43091	Rescue Truck	33	Liability
2000	GMC	Sierra 3500	1GTAK34FXYP457131	Brush Truck	B34	Liability
2003	Chevrolet	Silverado	1GCGC24U03Z208409	Fire Marshall's Truck	R39	Liability
2003	Ford	Taurus	1FAFP53U03A172258	Fire Chief's Vehicle	S38	Liability
2010	Ford	F350	1FTWW3AY5AEA18237	Truck	S48	Full
1997	Ford	Ambulance	1FDLE40F9VHA15577	Ambulance	R51	Liability
1999	Chevrolet	Tahoe	1GNEC13R8XJ455722	Tahoe	7	Liability
2013	Ford	F550	1FD0W5GT1DEB43104	Command Vehicle	C33	Full

Vehicles Removed from Insurance

						Date Removed
2004	Ford	Crown Victoria	2FAFP71W34X137934	White (Police)	129	Jan. 22, 2014
2000	Ford	Crown Victoria	2FAFP71W3YX161382	White (Police)	50	Jan. 22, 2014
2008	Ford	Crown Victoria	2FAFP71V38X179615	White (Police)	19615	6-May-14
2000	Ford	Crown Victoria	2FAFP71W8YX148384	White	55	Aug. 5, 2014

City of Gautier
Boat Insurance Policy

Deductible \$1,000 per occurrence
As of 09/09/14

Year	Make	Model	Vin Number	Misc. Notes	Value
2010	Cobia	21.5 Open Fish.	CBASX0003B010		25,000
2010	Yamaha	150 HP	1S9BB2121AW542736	4 stroke	INC.
2010	Sport Trailer	TAL2010			2,000

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 212-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the revised Police Department 2184 Pay Scale and 2080 Pay Scale are hereby authorized.

IT IS FURTHER ORDERED that the revised pay scales will be in effect on the first pay cycle of October 10, 2014 (pay period of September 20 – October 03, 2014) and the pay adjustments as proposed by the FY 2015 Police Department Pay Adjustment Schedule presented to Council are hereby approved.

IT IS FURTHER ORDERED that the City Manager or Interim City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Jones** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

Police	FY 2015
--------	---------

2184 hours/year

7.8% Inc to Current Scale

increase

12.80%

Step 0
new hire
no experience

Step 1

Step 2

Step 3

Step 4

Step 5

Step 6

Step 7

Step 8

Step 9

Step 10

Step 11

Step 12

Grade 9 uncertified probationary	\$28,084.49												
	\$12.86												

3%

3.50%

3.50%

3.50% 3.5%+var per h

3.50%

3.50% 3.5%+ var per hour

3.00% 3%+ var per hour

3.00%

3.00%

Grade 10 Officers certified	\$30,350.96	\$31,261.49	\$32,355.64	\$33,488.09	\$34,660.17	\$37,926.24	\$39,253.66	\$40,627.53	\$43,097.82	\$44,390.75	\$46,989.20	\$48,398.87	\$49,850.84
	\$13.90	\$14.31	\$14.81	\$15.33	\$15.87	\$17.37	\$17.97	\$18.60	\$19.73	\$20.33	\$21.52	\$22.16	\$22.83

Grade 10S Sergeants 3.00%	\$31,262.47	\$32,200.35	\$33,327.36	\$34,493.82	\$35,701.10	\$39,243.84	\$40,617.38	\$42,038.98	\$44,602.35	\$45,940.42	\$48,410.63	\$49,862.95	\$51,358.84
	\$14.31	\$14.74	\$15.26	\$15.79	\$16.35	\$17.97	\$18.60	\$19.25	\$20.42	\$21.03	\$22.17	\$22.83	\$23.52

Grade 11 Lieutenants 4.00%	\$32,469.62	\$33,443.70	\$34,592.39	\$35,803.13	\$37,056.24	\$40,537.20	\$41,956.01	\$43,424.47	\$46,036.32	\$47,417.41	\$49,931.94	\$51,429.89	\$52,972.79
	\$14.87	\$15.31	\$15.84	\$16.39	\$16.97	\$18.56	\$19.21	\$19.88	\$21.08	\$21.71	\$22.86	\$23.55	\$24.25

POLICE FY 2015

2080 hours/year

This 2080 PD scale brings the current 2080 and 2184 scales in line to allow for easier movement between the two scales. There is no increase to Grade 13-15. Increase to Grade 11 -12 is equal to 2184 scale increase.

current increase	7.25%	none	3.20%
total increase	12.25%	5.00%	8.20%

Step 0 new hire no experience Step 1 Step 2 3% Step 3 3.50% Step 4 3.50% Step 5 3.50% 3.5%+\$1.00 per hour Step 6 3.50% Step 7 3.50% Step 8 3.50% 3.5%+\$var per hour Step 9 Step 10 3.00% 3.5%+\$var per hour Step 11 3.00% Step 12 3.00%

Grade 11	\$30,352.40	\$31,262.97	\$32,357.18	\$33,489.68	\$34,661.82	\$37,933.45	\$39,261.12	\$40,635.26	\$43,097.50	\$44,390.42	\$46,984.09	\$48,393.61	\$49,845.42
Officer/Detectiv	\$14.59	\$15.03	\$15.56	\$16.10	\$16.65	\$18.24	\$18.88	\$19.54	\$20.72	\$21.34	\$22.59	\$23.27	\$23.96
Grade 12	\$31,282.78	\$32,221.27	\$33,349.01	\$34,516.23	\$35,724.30	\$39,244.11	\$40,617.65	\$42,039.27	\$44,613.04	\$45,951.43	\$48,412.53	\$49,864.91	\$51,360.86
CID SGT	\$15.04	\$15.49	\$16.04	\$16.60	\$17.19	\$18.87	\$19.53	\$20.21	\$21.45	\$22.09	\$23.28	\$23.97	\$24.69
Grade 13	\$32,476.08	\$33,450.36	\$34,621.13	\$35,832.86	\$37,087.01	\$40,529.05	\$41,947.56	\$43,415.73	\$46,037.68	\$47,418.81	\$49,931.27	\$51,429.21	\$52,972.08
CID LT	\$15.61	\$16.09	\$16.66	\$17.23	\$17.83	\$19.49	\$20.17	\$20.87	\$22.13	\$22.80	\$24.01	\$24.73	\$25.47
Grade 14 Currently NOT USED	\$34,725.60	\$35,767.37	\$37,019.23	\$38,314.90	\$39,655.92	\$43,123.88	\$44,633.21	\$46,195.38	\$48,852.21	\$50,317.78	\$53,118.90	\$54,712.47	\$56,353.84
	\$16.70	\$17.20	\$17.80	\$18.42	\$19.07	\$20.73	\$21.46	\$22.21	\$23.49	\$24.19	\$25.54	\$26.30	\$27.09
Grade 15	\$37,128.00	\$38,241.84	\$39,580.30	\$40,965.62	\$42,399.41	\$45,962.58	\$47,571.27	\$49,236.27	\$51,999.54	\$53,559.52	\$56,474.11	\$58,168.33	\$59,913.38
CAPT	\$17.85	\$18.38	\$19.03	\$19.69	\$20.38	\$22.10	\$22.87	\$23.67	\$25.00	\$25.75	\$27.15	\$27.97	\$28.80

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 213-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the professional services contract with Batson and Brown, Inc. for Surveying and Engineering Services needed for the Tidelands funded Town Green/City Park Projects is hereby approved.

IT IS FURTHER ORDERED that the professional services contract is not to exceed \$14,000.00 for the Town Green Project and \$16,600.00 for the City Park Project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Adam Colledge

NAYS: **Casey Vaughan**
 Rusty Anderson

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: September 9, 2014
Subject: Authorization to enter into a contract with Batson and Brown, Inc.
for Surveying and Engineering Services for the Town Green and City Park Projects

REQUEST:

The Economic Development and Planning Department requests authorization for the City of Gautier to enter into professional services contract with Batson and Brown, Inc. for Surveying and Engineering Services needed for the Tidelands funded Town Green/City Park Projects.

BACKGROUND:

Planned amenities for the Town Green and City Park will require identification of wetlands. In addition, a proposal and specifications package is needed for a proposed splash pad at City Park, and another proposal and specification package is needed for the clearing of non-wetland areas at Town Green.

DISCUSSION:

Batson and Brown, Inc. has submitted a proposal to perform the wetlands identification and securing of the US Army Corps of Engineers (USACE) concurrence of wetlands at the Town Green site along with a proposal and specifications package to clear non-wetland areas for an amount not to exceed \$14,000. Similarly, they have proposed to identify wetlands/obtain USACE concurrence, and prepare a proposal and specifications package for a splash pad at City Park for an amount not to exceed \$14,600.00 (with an additional \$2,000 for permitting, if required). No match is required for Tidelands funded projects.

RECOMMENDATION:

City staff recommends that City Council approve the authorization of the professional services contract as outlined above at a cost not to exceed of \$14,000 for the Town Green Project and \$16,600.00 for the City Park Project. City Council may:

1. Authorize entering into the professional services contract as presented; or
2. Authorize entering into a professional services contract with changes; or
3. Disapprove entering into the professional services contract as presented.

ATTACHMENT(S):

Batson and Brown, Inc. Proposal for Town Green and City Park Projects



BATSON AND BROWN, INC.
CONSULTING ENGINEERS
LUCEDALE □ GAUTIER □ PASCAGOULA

REPLY TO:
4347 OLD SPANISH TRAIL
GAUTIER MS 39553
228/522-6353
228/522-6403FAX

August 29, 2014

Mrs. Chandra Nicholson, P.E.
City of Gautier
3330 Highway 90
Gautier, MS 39553

RE: Proposal for Town Green and City Park

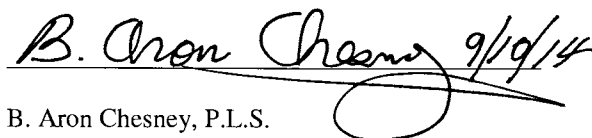
Dear Ms. Nicholson,

Thank you for the opportunity offer the following proposal for Surveying and Engineering services for your anticipated projects as referenced above.

1. **Town Green Surveying and Engineering Proposal** **\$14,000.00**
 - A. Stake previously identified wetlands
 - B. Secure USACE concurrence of wetlands as identified
 - C. Prepare proposal and Specifications Package for:
 1. Clearing of non-wetland areas as agreed to by the City of Gautier
 2. Bush Hogging only

2. **City Park Surveying and Engineering Proposal** **\$14,600.00**
 - A. Identify and map wetlands
 - B. Secure USACE concurrence of defined wetlands
 - A. New wetlands information to be overlaid onto existing electronic survey drawing as provided by the City of Gautier
 - C. Prepare proposal and Specifications Package for:
 1. Site work and Installation of a "Splash Pad"
 - D. Splash Pad Permitting (If Required) **\$2,000.00**

Prices offered for the Town Green Park and City Park are independent of one another and can be selected as desired. Any additional services required to complete these projects and which are not listed above shall be discussed and agreed upon prior to beginning any additional work.


B. Aron Chesney, P.L.S.

City of Gautier Representative

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 214-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the grant Agreement of Understanding and Compliance with the Mississippi Office of Highway Safety (MOHS) for the FY 2015 Police Traffic Services Program effective October 1, 2014 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Guillotte** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Dante Elbin, Chief of Police
Date: September 5, 2014
Subject: MS Office of Highway Safety FY2015 Police Traffic Services
Program Grant Acceptance/Agreement of Understanding

REQUEST:

The Gautier Police Department requests City Council authorization to enter into a grant Agreement of Understanding and Compliance with the Mississippi Office of Highway Safety (MOHS) for the FY2015 Police Traffic Services Program effective October 1, 2014.

BACKGROUND:

The National Highway Traffic Safety Act of provides Federal funds to states for approved highway safety projects. The City received a grant award notification letter and contract documents from the Mississippi Office of Highway Safety in August 2014 for the upcoming 2015 fiscal year for a new Police Traffic Services Program grant. The goal of this program is to reduce crashes and injuries linked to speeding and/or improper occupant restraints through funded overtime hours and increased public awareness activities (such as the Click It or Ticket Campaign).

DISCUSSION:

Grant funding for FY2015 has been approved in the amount of \$12,425.00 for overtime salary and radar equipment costs. The program will include checkpoints, saturation patrols, and community outreach. This grant requires no local match. The program period begins October 1, 2014 and ends on September 30, 2015. Once approved, contract documents must be submitted in triplicate to MOHS within thirty days of the notification date.

RECOMMENDATION:

The Police Department recommends that City Council authorize acceptance of the FY2015 grant from the MS Office of Highway Safety for the Police Traffic Services Program as outlined above.

The City Council may:

1. Approve acceptance of the grant award and authorize entering into an Agreement of Understanding and Compliance with the State of Mississippi as presented; or
2. Disapprove acceptance of the grant award as presented.

ATTACHMENT(S):

Gautier FY2015 Grant Award Notification Letter-Police Traffic Services
Contract Documents



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

ALBERT SANTA CRUZ
COMMISSIONER

July 24, 2014

The Honorable Gordon T. Gollott, Mayor
Gautier Police Department
3329 Highway 90
Gautier, MS 39553

Project Number: **15-PT-210-1**

Effective Date: **October 1, 2014**

Dear Mayor Gollott:

The MS Office of Highway Safety (MOHS) is pleased to inform you that the grant application for the 2015 *Police Traffic Service* in the amount of **\$12,425.00** has been approved. Enclosed are the contractual items needed to finalize the award agreement. Please return three (3) original contract documents signed in **blue** ink:

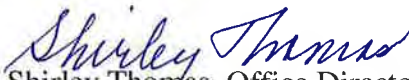
- | | |
|--|--|
| 1) Sub-grant Signature Sheet | 4) Budget Summary |
| 2) Target, Performance Measures and Strategy | 5) Cost Summary Support Sheet |
| 3) Project Task by Quarter | 6) Agreement of Understanding and Compliance |

The Agreement of Understanding contains all State and Federal requirements, guidelines, compliances, certifications and assurances, resolutions, approval signatures, required policies, etc. The Agreement is legally binding once approved and agreed upon by both parties via appropriate signatures. Please thoroughly read all documents.

All of the enclosed documents must be signed, where applicable, and returned within 30 days after receipt of this notice. You will later receive notice of the FY15 implementation meeting where you will receive an award letter and one (1) original contract.

Should you have any questions or need additional information, please contact Ginny Stubbs at 601-977-3700 or gstubb@dps.ms.gov

Sincerely,


Shirley Thomas, Office Director
Governor's Representative

SJT

Enclosures

FY15 SUBGRANT SIGNATURE SHEET

MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

1. Subgrantee's Name, Address and Phone No. Gautier Police Department 3329 Highway 90 Gautier, MS 39553 Program Title: Police Traffic Services TEL: 228-497-2486 FAX: 228-497-8018 E-Mail: delbin@gautier-ms.gov		2. Effective Date: October 1, 2014 3. Subgrant Number: 15-PT-210-1 4. Grant Identifier (Funding Source & Year): MAP21 402-Police Traffic Services FY2015 5. Beginning and Ending Dates: 10/1/2014-9/30/2015 6. Subgrant Payment Method: <u> X </u> Cost Reimbursement Method	
7. CFDA # - 20.600	8. DUNS # - 964447817	9. Congressional District - 4	10. FAIN #:
11. The following funds are obligated:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
(1) Personal Services-Salary	\$6,750.45	(1) Federal	\$12,425.00
(2) Personal Services-Fringe	\$1,579.55	(2) State	
(3) Contractual Services	\$475.00	(3) Local	
(4) Travel		(4) Other	
(5) Equipment	\$3,620.00		
(6) Other			
TOTAL	\$12,425.00	TOTAL	\$12,425.00
The Subgrantee agrees to operate the program outlined in this subcontract in accordance with all provisions of this subcontract as included herein. The following sections are attached and incorporated into this agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Budget Summary; Cost Summary Support Sheet; and required agency's policies and procedures and Agreement of Understanding and Compliances. All policies, terms, conditions, and provisions listed in guidelines, grant agreement, and agreement of understanding which has been provided to Subgrantee, are also incorporated into this agreement, and Subgrantee agrees to fully comply therewith.			
12. Approved for Grantee:		13. Approved for Subgrantee:	
Signature _____ Date _____ Name: Shirley Thomas Title: Office Director/MS Governor's Representative Department of Public Safety, Division of Public Safety Planning, MS Office of Highway Safety		Signature _____ Date _____ Name: Gordon T. Gollott Title: Mayor, City of Gautier	

FY15 Sub-Grantee-Targets, Performance Measures and Strategies

Agency Name: Gautier Police Department

List the targets that the sub-grantee will accomplish during the FY15 grant year. Performance measures should be set to help the sub-grantee accomplish the targets for the grant year. Strategies must be listed to show how the strategies will be implemented to meet the performance measures and to accomplish the targets set by the agency.

Targets:

The Gautier Police Department's overall target for FY15 is to continue its dedication to community safety by reducing fatal or injury accidents through programmatic activities that seek to discourage alcohol impaired and/or drugged driving, reduce speeding, and increase community awareness and support of traffic safety.

The goal of the Gautier Police Department's Police Traffic Services and Occupant Protection Program is to decrease overall crashes within the city limits of Gautier by 10% from 398 in FY13 to 359 in FY15.

Performance Measures:

The Gautier Police Department plans to increase overtime hours for officers from 0 hours in FY14 to 288 hours in FY15 to conduct Speed, Seatbelt and Child Restraint program related activities in an effort to reduce crashes and injuries linked to speeding and/or improper occupant restraints.

By using enhanced enforcement activities, the Gautier Police Department will increase the number of speeding citations by 6% from the FY13 count of 2,492 citations to 2,642 citations for FY15.

By using enhanced enforcement activities, the Gautier Police Department will increase the number of seatbelt citations from 0 in FY13 to 100 in FY15 and increase the number of child safety seat citations by from 0 in FY13 to 50 in FY15.

Strategies:

The Gautier Police Department seeks to increase public awareness on the dangers of speeding and improper occupant restraints during the 3rd quarter of the FY15 grant period through a public information and education campaign.

The Gautier Police Department will issue a press release announcing the grant award and emphasizing the importance of safe driving during the 1st quarter of FY15.

The Gautier Police Department will schedule earned media for the 3rd quarter to coincide with the Click It or Ticket campaign that will include City Facebook Page posts; water bill announcements; press releases to local newspapers, radio, and TV stations; messages on the City's digital display board; and flyers.

The Gautier Police Department will plan and conduct a minimum of one (4) school, community, Neighborhood Watch and/or public information presentation on the dangers of speeding and improper occupant restraints during the each quarter of FY15 to reach target audiences.

The Gautier Police Department will successfully implement the Police Traffic Services/Occupant Protection initiative for FY15 by complying with all grant requirements.

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS:

Please include information regarding Blitz participation, if agency is participating in a Blitz during quarter.

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Purchase approved equipment during 1st quarter for the grant year.

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter. (If Applicable)

Conduct not less than 1 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (264) grant funded speed citations during quarter, to reach 6 % goal of (2642) for FY2015

Issue not less than a minimum of (10) grant funded seatbelt citations during quarter, to reach goal of (100) for FY2015

Issue not less than a minimum of (5) grant funded child restraint citations during quarter, to reach goal of (50) for FY2015

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Additional Tasks:

Projected Expenditures for Quarter: \$1,242.50

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter. (If Applicable)

Conduct not less than 1 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (264) grant funded speed citations during quarter, to reach 6% goal of (2642) for FY2015

Issue not less than a minimum of (10) grant funded seatbelt citations during quarter, to reach goal of (100) for FY2015

Issue not less than a minimum of (5) grant funded child restraint citations during quarter, to reach goal of (50) for FY2015

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Additional Tasks:

Projected Expenditures for Quarter: \$1,242.50

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter. (If Applicable)

Conduct not less than 1 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (1321) grant funded speed citations during quarter, to reach 6% goal of (2642) for FY2015

Issue not less than a minimum of (50) grant funded seatbelt citations during quarter, to reach goal of (100) for FY2015

Issue not less than a minimum of (25) grant funded child restraint citations during quarter, to reach goal of (50) for FY2015

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Additional Tasks:

Projected Expenditures for Quarter: \$6,212.50

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 1 checkpoints during quarter. (If Applicable)

Conduct not less than 1 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (793) grant funded speed citations during quarter, to reach 6% goal of (2642) for FY2015

Issue not less than a minimum of (30) grant funded seatbelt citations during quarter, to reach goal of (100) for FY2015

Issue not less than a minimum of (15) grant funded child restraint citations during quarter, to reach goal of (50) for FY2015

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Additional Tasks:

Projected Expenditures for Quarter: \$3,727.50

FY15 MS OFFICE OF HIGHWAY SAFETY BUDGET SUMMARY

1. Applicant Agency: Gautier Police Department

2. Subgrant Number: 15-PT-210-1

3. Grant ID: 402-PTS

4. Beginning: October 1, 2014

Ending: September 30, 2015

6. Submitted as part of (Check One):

7. Funding Request: _____

8. Modification Number: _____

9. Modification Effective Date: _____

Funding Sources

10. For MOHS Use Only	11. Activity	Federal	State	Program Income	Other (Local-Private)	Total
	402-Police Traffic Services	\$12,425.00				\$12,425.00
TOTAL		\$12,425.00				\$12,425.00

**FY15 Mississippi Office of Highway Safety
COST SUMMARY SUPPORT SHEET**

1. Applicant Agency: Gautier Police Department					
2. Subgrant Number: 15-PT-		3. Grant ID: 402-PTS		4. Beginning: October 1, 2014	
5. Ending: September 30, 2015					
6. Activity: Police Traffic Serives					
7. MOHS Use Only	8. Category	10. Description of item and/or Basis for Valuation	11. Budget		
	9. Line Item		Federal	All Other	Total
	Salary & Wages	Overtime for officers @ approx.. \$23.57 X 286.4 hours = \$6,750.45 Not to exceed \$6,750.45	\$6,750.45		\$6,750.45
	Fringe	FICA @ 7.65% X \$6,750.45 = \$516.41 Retirement @ 15.75% X \$6,750.45 = \$1,063.20 Total = \$1,579.57 Not to exceed \$1,579.55	\$1,579.55		\$1,579.55
	Contractual	Installation of radar units (2) @ \$200.00 each = \$400.00 Shipping \$75.00 Total = \$475.00	\$475.00		\$475.00
	Equipment	Kustom Signal Raptor RP-1 Radar Units X 2 @ \$1,810.00 each = \$3,620.00 Total = \$3,620.00	\$3,620.00		\$3,620.00
TOTALS			\$12,425.00		\$12,425.00

Mississippi Office of Highway Safety

FY15 Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Recipient.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Recipient must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Recipient has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

1. It is mutually agreed that upon written application by Recipient and approval by State and NHTSA (if applicable), State will obligate Federal funds to Recipient account for reimbursement of eligible expenditures as set forth in the application.
2. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by OMB Circular A-133, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Recipient reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
3. It is also understood, pursuant to Section 18.42(e)(1) of Title 49 Code of Federal Regulations, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
4. It is further agreed that where reimbursement is made to Recipient in installments, State shall have the

right to withhold any installments to make up reimbursement(s) received for any ineligible or unauthorized expenditure until such time as the ineligible claim is made up or corrected by Recipient.

5. Unless otherwise directed, Recipients must submit monthly reimbursement and back up documentation, by the 10th business day of the following month to receive reimbursement for project activities. Tasks by Quarter Reports reflect the status of project implementation and progress toward reaching goals. Each progress report shall describe the project status quarterly and shall be submitted to the State no later than fifteen (15) days following the end of each quarter. A Final Closeout Report must be submitted to the MS Office of Highway Safety within forty five (45) days of completion of the project (November 15th) unless otherwise directed. Appropriate forms will be provided to the Project Director along with a reminder notice advising date that each is due.

Any Recipient delinquent in submitting quarterly and/or final accomplishment reports, or reports that lack sufficient detail of progress during the period in question, will be subject to having submitted reimbursement requests withheld. Once sufficient reports to substantiate adequate progress have been submitted, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. The evaluation can include on-site monitoring both during and at the end of each grant period. All written documents will be reviewed to determine progress, problems and reimbursements of the project.

III. PROPERTY AGREEMENT

- A. Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- B. It is mutually agreed and promised that the Recipient shall immediately notify the MS Office of Highway Safety if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Recipient further agrees to transfer or otherwise dispose of such equipment as directed by the MS Office of Highway Safety.
- C. It is mutually agreed and promised by the Recipient that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- D. It is mutually agreed and promised that the Recipient shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- E. Each Recipient of Section 402 funds has a financial management system that complies with the minimum requirements of 49 CFR Part 18.
- F. Each Recipient of Section 402 funds has a procurement system that complies with the minimum requirements of 49 CFR Part 18.
- G. All equipment awarded in this project agreement/contract must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, please notify the MS Office of Highway Safety of the anticipated delay.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Recipient agency is transferred to work on this project, they must be replaced the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require time certification and/or detailed activity documentation as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. All out-of-state travel must have prior written approval by the MS Office of Highway Safety. Requests for approval should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel. All federal funded travel requires itemized receipts for expenses incurred as well as an authorized travel voucher. All cost must be based on current state and federal policies.
- B. No budget modification requests will be accepted by the MS Office of Highway Safety after **June 30th**.
- C. Recipient must submit any proposed agreements for contractual services to the MS Office of Highway Safety for final approval prior to acceptance. Contracts may be subject to review and approval by NHTSA.
- D. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Recipient and used for project related expenses or to offset eligible expenses.
- E. Local government Recipient must complete the "Local Governmental Resolution" included within this document, or a similar, equally binding resolution.
- F. Recipient must submit the most current copy of the following policies with the application for funding. If agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
 - Seat belt policy;
 - Warning citation policy;
 - Pursuit policy;
 - Overtime (STEP) policy;
 - Checkpoint policy;
 - Saturation patrol policy;
 - DUI enforcement policy;
 - Payroll policy to include: overtime, payroll schedule (payroll period begin/end dates & check date), leave policy (vacation, sick leave, holiday, & compensatory time);
 - **MAGIC-Certification of Completion (NEW)**; and
 - Agency seat belt survey procedures must be provided if usage rate is identified as a goal within contract.
- G. Compliance form(s) included in this agreement of understanding, dependent upon funding source and program activities, are required to be completed as defined by the MS Office of Highway Safety.

- H. All promotional items require prior approval by the MS Office of Highway Safety before requesting. The MS Office of Highway Safety Resource Center must be used before ordering from other vendors.
- I. All training received under federal funded programs must be program related and a certificate of completion must be available for inspection.
- J. An Inventory Control form must be completed for all equipment. All equipment cost exceeding \$500.00 will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the Recipients inventory data base.
- K. Recipient must meet all reporting, meeting(s)/scheduled events, along with all other requirements as set forth in the contract by the MS Office of Highway Safety.
- L. Termination of Agreement:
 - The MS Office of Highway Safety in the event of Recipient noncompliance with any of the provisions of this agreement may terminate this agreement by giving the Recipient a thirty (30) day notice. The MS Office of Highway Safety, before issuing notice of termination of this agreement, shall allow the Recipient a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Recipient may terminate its participation in this agreement by notifying and receiving the concurrence of the MS Office of Highway Safety thirty (30) days in advance of the termination.
 - Contract Changes: Any proposed major changes in this agreement that would result in changes in the scope, character, or complexity of the agreement, as determined by the MS Office of Highway Safety, shall require supplemental agreement. Any proposed minor changes in this agreement may be authorized by the Governor's Representative of the MS Office of Highway Safety, or their delegate, by notifying the Recipient in writing of the approved changes.
 - Contracts Under This Agreement: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Recipient shall not assign any portion of the work to be performed under this agreement, or execute any agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this agreement must include all required and/or applicable clauses and provisions of this agreement.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are **not allowable** for highway safety funding.

The following are **unallowable**:

1. Facilities

- A. The cost of land is **not** allowable.
- B. The cost of construction or reconstruction of driving ranges, towers, and skid pads are **not** allowable.
- C. The cost of construction, rehabilitation, remodeling, or office furnishings and fixtures for State, local or private buildings or structures are **not** allowable.

- D. Cell phones, guns and office furniture are not allowable for purchase with these funds under any circumstances.

2. Equipment

- A. Costs for equipment purchases exceeding \$5,000.00 must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Recipient.
- B. Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- C. Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.

3. Travel

- A. Except as separately approved by NHTSA and the MS Office of Highway Safety, the cost of international travel is not allowable.
- B. All requests for out-of-state travel must be approved in advance in writing by the MS Office of Highway Safety.
- C. Travel in and out of the State must be included in the Highway Safety Grant Application and subsequent project agreement/contract.
- D. Plans for out-of-state travel should be submitted with the grant application.
- E. All travel must be submitted on the MS Office of Highway Safety/Department of Public Safety Travel reimbursement voucher, Form Number 13.20.10.

4. Training

- A. The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Training must be approved in advance.
- B. Development costs of new training curriculum and materials are allowable if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- C. Costs are not allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% with 402 funds under an approved project.
- D. Proposed training must be included with the grant application. Only DUI/alcohol training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.

5. Program Administration

Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.

6. Public Communications

Cost to purchase program advertising space in the mass communication media is not allowable for sub-grantees.

CERTIFICATIONS AND ASSURANCES
FEDERAL CERTIFICATIONS AND ASSURANCES

VII. NONDISCRIMINATION-(Applies to subrecipients as well as States)

The Subgrantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, *et seq.*), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, *et seq.*), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

VIII. THE DRUG-FREE WORKPLACE ACT OF 1988 (41USC 8103)

The Subgrantee will provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- Establishing a drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace.
 - The grantee's policy of maintaining a drug-free workplace.
 - Any available drug counseling, rehabilitation, and employee assistance programs.
 - The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 - Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 - Abide by the terms of the statement.
 - Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.

- Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - Taking appropriate personnel action against such an employee, up to and including termination.
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

IX. BUY AMERICA ACT-(Applies to subrecipients as well as States)

The Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

X. POLITICAL ACTIVITY (HATCH ACT) -(Applies to subrecipients as well as States)

The Subgrantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XI. CERTIFICATION REGARDING LOBBYING- (Applies to subrecipients as well as States)

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XII. RESTRICTION ON STATE LOBBYING-(Applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

XIII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION-(Applies to sub-recipients as well as States)

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

IX. POLICY ON SEATBELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's Web site at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, DC metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit its Web site at www.trafficsafety.org.

X. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, MS Office of Highway Safety encourages to adopt and enforce workplace safety policies to decrease crashed caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, leased or rented vehicles, or privately-owned while on official Government grant business or when performing any work on or behalf of the Government grant. MOHS also encourages subgrantees to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

XI. ENVIRONMENTAL IMPACT

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan is modified in a manner that could result in a significant environmental impact and trigger the need for an environmental review, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 U.S.C. 4321, *et seq.*) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

STATE CERTIFICATION AND ASSURANCE

CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR: RECIPIENT GRANTEEES AND SUB-GRANTEEES CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or sub-grant recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement:

On or after January 1, 2005, each state, county and local law enforcement agency that conducts Emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a recipient is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be included as an attachment to this Certification and Standard Assurance document. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received shall become an actual documented part of the grant application and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient does not show compliance with the statute emphasized above, the grantee, sub-grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, sub-grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

[ATTACH TO THIS DOCUMENT: ALL APPLICABLE STATE, COUNTY OR LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES WITH TRAINING PROCEDURES]

This original signed form, together with the pertinent state, county or local policies to include but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES
ALCOHOL/ LAW ENFORCEMENT LIASION (LEL) HIGH VISIBILITY ENFORCEMENT (HVE)
PARTICIPATION COMPLIANCE

1. Each agency with a LEL Network Coordinator Grant must hold at least one quarterly T.E.N. (Traffic Enforcement Network) meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E effort. **(LEL Only)**
2. Each agency with a LEL Network Coordinator Grant must allow the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Only)**
3. Each agency must engage in four (4) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols. Each agency must also engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, and the 4th of July Holiday Period by conducting checkpoints and/or saturation patrols during the state campaigns.
4. For each of the national blitz campaigns, each agency must maintain relevant statistics and must submit a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other citations/relevant statistics by the deadline. (Mobilization forms must be submitted by the deadline set forth by the MS Office of Highway Safety.)
5. Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each quarterly report.

Law Enforcement agencies will use the following criteria to help identify locations in each city/county for intensified enforcement including sobriety checkpoints and saturation patrols.

- ☐ Unusual incidents of alcohol/ drug related crashes;
- ☐ Alcohol/ drug impaired driving violations;
- ☐ Unusual number of nighttime single vehicle crashes;
- ☐ Any other documented alcohol/ drug related vehicular incidents; and
- ☐ Citation data related to restrained and unrestrained occupants

Enforcement agencies are strongly advised to ensure the site itself has maximum visibility from each direction and has sufficient illumination to ensure safety during night inspection.

DUI ENFORCEMENT COMPLIANCE

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI Enforcement must comply with the following:

1. Subgrantee agrees and commits to have the DUI Officer (if applicable) and/or other officers assigned to work DUI overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence. Shift hours *will include 4:00 p.m. and no later than 7:00 a.m.* for the Full Time DUI Officer(s). Overtime hours for DUI Enforcement *will include 4:00 p.m. and no later than 7:00 a.m.* and *will include* Thursdays, Fridays and Saturdays.

If proper justification can be made regarding **other time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval must be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI activities in which the DUI officer (if applicable) and/or other officers working overtime will include checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. Agency will engage in national campaigns endorsed by the National Highway Traffic Safety Administration.
4. Agency will also engage in all activities as described in the High Visibility Enforcement (HVE) Participation Compliance.

OCCUPANT PROTECTION HIGH VISIBILITY ENFORCEMENT (HVE)

Each agency funded under a 402/405(b) Occupant Protection Federal grant must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week. Forms containing the number of child restraint/safety belt citations, etc. must be submitted by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign.

Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

SUBGRANTEE/LEL PROMOTIONAL/INCENTIVE COMPLIANCE

All Current MS Office of Highway Safety subgrantee must adhere to the following compliance when ordering from the MS Office of Highway Safety Resource Center, receiving and distributing promotional items for the project:

****All Subgrantees must have prior approval in writing by MOHS before making any request related to promotional/incentive items. A distribution plan must be submitted for approval by the program manager as well.**

Promotional items: Items from the MS Office of Highway Safety Resource Center must be used to promote the programs in which are funded. Items to be given away should further enhance the public's

knowledge and awareness of the program the agency is implementing with federal funding. Items can be distributed during educational presentations and seminars for area schools, colleges, civic clubs, participating agencies and the general public to make aware of the current data and dangers attributed to your program.

EQUIPMENT CERTIFICATION:

Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the sub-grantee; or the State, through formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes. (23 CFR 1200.21)

Costs for equipment items are allowable only as part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL), where applicable.

****All Subgrantees must have prior written approval from MOHS before making any purchase related to equipment.**

MAGIC CERTIFICATION:

Each agency funded under a federal grant must participate in the Mississippi Accountability System for Government Information and Collaboration (MAGIC). Each agency must complete the sub-grantee e-learning training course for understanding of the MAGIC system. Each agency must comply with all MAGIC requirements for reporting, payment and data collection. Each agency will be required to submit a copy of the Certification of Completion of the MAGIC e-learning training course to the MS Office of Highway Safety before the grant is awarded and any payments are reimbursed.

DEBARMENT CERTIFICATION:

I, Gordon Gollott, Mayor (Signatory Official) do hereby certify that the City of Gautier (sub-grantee/agency) is not or has not been barred from contracting or entering into contracting with the MS Office of Highway Safety for a project/ projects utilizing federal funds.

Signatory Official

Assurance Requirement of Subgrant Recipients:

In cooperation with the MS Office of Highway Safety, all grant and/or subgrant recipients (regardless of the type of entity or the amount awarded) must comply with the following notice requirement:

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient: plans, organizes, sponsors or holds any seminar, conference, convention, symposium, training, event or any other meeting which encumbers, utilizes, expends or will encumber, utilize or expend grant funds, including all reimbursements derived from, generated in whole or in part, or determined to be proceeds of the grant or award; the grantee, sub-grantee or recipient must appropriately notify in writing, the MS Office of Highway Safety program manager, the MS Office of Highway Safety Director and/or the Department of Public Safety Planning Executive Director of the planning for such an occurrence and afford opportunity for Department of Public Safety Planning- MS Office of Highway Safety personnel to attend and to participate, if they so desire.

Failure of grantee, sub-grantee or recipient to communicate relevant advance notice may lead to cost adjustment, disallowance of costs and/or recovery of pertinent project funds on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for, the City of Gautier, (grantee, sub-grantee, or recipient), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, I promise and will comply with all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

Authorized Official's Signature
(Grantee, Sub-grantee or Recipient)

Gordon T. Gollott

[Typed or Printed Name]

Date

Mayor, City of Gautier

[Person's Organizational Title]

* * * * *

This original signed form (blue ink only) must be returned to the MS Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within 10 days of the grant award beginning date.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the Mayor and City Council of the City of Gautier

(Governing Body of Unit of Government)

herein called the **“SUBGRANTEE”** has thoroughly considered the problem addressed in the application (entitled) Gautier Police Traffic Services Program and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE Mayor and City Council of the City of Gautier

(Governing Body of Unit of Government)

**IN OPEN MEETING ASSEMBLED IN THE CITY OF GAUTIER, MISSISSIPPI,
THIS 16th Day of September, 2014 AS FOLLOWS:**

1. That the project above is in the best interest of the Recipient and the general public.
2. That the Mayor, Gordon T. Gollott be authorized to accept, on behalf of the
(Name and Title of Representative)
Subgrantee an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$12,425.00 to be made to the Subgrantee defraying the cost of the
(Federal Dollar Requested)
project described in the award.
3. That the Subgrantee has formally agreed to provide a cash and/or in-kind contribution of
\$0 as required by the project. (If Applicable)
(Local Match Amount)
4. That certified copies of this resolution be included as part of the award referenced above.
5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY:

(Chairman/Mayor – Blue Ink)

Commissioner/Councilman _____ offered the foregoing resolution and moved its adoption, which was seconded by Commissioner/Councilman _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 215-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the grant Agreement of Understanding and Compliance with the Mississippi Office of Highway Safety (MOHS) for the FY 2015 Alcohol Impaired Driving Enforcement Program effective October 1, 2014 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Dante Elbin, Chief of Police
Date: September 4, 2014
Subject: MS Office of Highway Safety FY 2015 Alcohol Impaired Driving
Enforcement Program Grant Acceptance/Agreement of Understanding

REQUEST:

The Gautier Police Department requests City Council authorization to enter into a grant Agreement of Understanding and Compliance with the Mississippi Office of Highway Safety (MOHS) for the FY2015 Alcohol Impaired Driving Enforcement Program effective October 1, 2014.

BACKGROUND:

The National Highway Traffic Safety Act of 1966 provides Federal funds to states for approved highway safety projects. The City of Gautier also received this same funding for the current fiscal year, and has successfully implemented the program to-date. The City received a grant award notification letter and contract documents in August 2014 for the upcoming 2015 fiscal year.

DISCUSSION:

Grant funding for FY2015 was approved in the amount of \$54,182.00 for overtime salary, travel, and equipment costs related to Alcohol Impaired Driving Enforcement. The program will include officer training, checkpoints, saturation patrols, and community outreach. This program requires no local match. The program period begins October 1, 2014 and ends on September 30, 2015. Once approved, contract documents must be submitted in triplicate to MOHS within thirty days of the notification date.

RECOMMENDATION:

The Police Department recommends that City Council authorize acceptance of the FY2015 grant from the MS Office of Highway Safety for the Alcohol Impaired Driving Enforcement Program as outlined above.

The City Council may:

1. Approve acceptance of the grant award and authorize entering into an Agreement of Understanding and Compliance with the State of Mississippi as presented; or
2. Disapprove acceptance of the grant award as presented.

ATTACHMENT(S):

Gautier FY2015 Grant Award Notification Letter
Contract Documents



STATE OF MISSISSIPPI
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF PUBLIC SAFETY PLANNING

PHIL BRYANT
GOVERNOR

ALBERT SANTA CRUZ
COMMISSIONER

August 4, 2014
The Honorable Gordon Gollott, Mayor
Gautier Police Department
3329 Highway 90
Gautier, MS 39553

Project Number: **15-ST-210-1**

Effective Date: **October 1, 2014**

Dear Mayor Gollott:

The MS Office of Highway Safety (MOHS) is pleased to inform you that the grant application for the 2015 ***Impaired Driving*** in the amount of **\$54,182.00** has been approved. Enclosed are the contractual items needed to finalize the award agreement. Please return three (3) original contract documents signed in **blue** ink:

- | | |
|--|--|
| 1) Sub-grant Signature Sheet | 4) Budget Summary |
| 2) Target, Performance Measures and Strategy | 5) Cost Summary Support Sheet |
| 3) Project Task by Quarter | 6) Agreement of Understanding and Compliance |

The Agreement of Understanding contains all State and Federal requirements, guidelines, compliances, certifications and assurances, resolutions, approval signatures, required policies, etc. The Agreement is legally binding once approved and agreed upon by both parties via appropriate signatures. Please thoroughly read all documents.

All of the enclosed documents must be signed, where applicable, and returned within 30 days after receipt of this notice. You will later receive notice of the FY15 implementation meeting where you will receive an award letter and one (1) original contract.

Should you have any questions or need additional information, please contact Sandra Moffett at 601-977-3700 or smoffett@dps.ms.gov

Sincerely,


Shirley Thomas, Office Director
Governor's Representative

SJT

Enclosures

1025 NORTHPARK DRIVE · RIDGELAND, MISSISSIPPI 39157 · TELEPHONE 601-977-3700 · www.dps.ms.gov

FY15 SUBGRANT SIGNATURE SHEET

MS Office of Highway Safety

1025 Northpark Drive

Ridgeland, MS 39157

Phone: (601) 977-3700; Fax: (601) 977-3701

1. Subgrantee's Name, Address and Phone No. Gautier Police Department 3329 Highway 90 Gautier, MS 39553 Program Title: Alcohol Impaired Driving Enforcement Program TEL: (228)497-2486 FAX: (228)497-8018 E-Mail: delbin@gautier-ms.gov		2. Effective Date: 10/01/2014	
		3. Subgrant Number: 15-ST-210-1	
		4. Grant Identifier (Funding Source & Year): Section 154 Alcohol FY15	
		5. Beginning and Ending Dates: 10/1/2014-9/30/2015	
		6. Subgrant Payment Method: <u> X </u> Cost Reimbursement Method	
7. CFDA # - 20.607	8. DUNS # - 964447817	9. Congressional District - 4	10. FAIN #:18X9205464MS15
11. The following funds are obligated:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
(1) Personal Services-Salary	\$37,529.50	(1) Federal	\$54,182.00
(2) Personal Services-Fringe	\$8,781.90	(2) State	
(3) Contractual Services		(3) Local	
(4) Travel	\$1,026.60	(4) Other	
(5) Equipment	\$4,999.99		
(6) Other	1,844.01		
TOTAL	\$54,182.00	TOTAL	\$54,182.00
The Subgrantee agrees to operate the program outlined in this subcontract in accordance with all provisions of this subcontract as included herein. The following sections are attached and incorporated into this agreement: Final Approved Agreement which includes: Sub-Grantee Signature Sheet; Sub-Grantee Targets, Performance Measures and Strategies; Task by Quarter; Budget Summary; Cost Summary Support Sheet; and required agency's policies and procedures and Agreement of Understanding and Compliances. All policies, terms, conditions, and provisions listed in guidelines, grant agreement, and agreement of understanding which has been provided to Subgrantee, are also incorporated into this agreement, and Subgrantee agrees to fully comply therewith.			
12. Approved for Grantee:		13. Approved for Subgrantee:	
Signature _____ Date _____ Name: Shirley Thomas Title: Office Director/MS Governor's Representative Department of Public Safety, Division of Public Safety Planning, MS Office of Highway Safety		Signature _____ Date _____ Name: Gordon T. Gollott Title: Mayor, City of Gautier	

FY15 Sub-Grantee-Targets, Performance Measures and Strategies

Agency Name: Gautier Police Dept

Targets:

Reduce alcohol related crashes by 10% from (398) in FY13 to (358) in FY15

Performance Measures:

Increase the number of DUI citations BY 10% from (118) in FY13 to (129) in FY15

Strategies:

- Utilize DUI officers for enforcement
- Conduct high visibility enforcement checkpoints
- Saturation patrols
- Promote and implement outreach activities

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS:

Please include information regarding Blitz participation, if agency is participating in a Blitz during quarter.

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

1st QUARTER (OCTOBER, NOVEMBER & DECEMBER)

Purchase approved equipment during 1st quarter for the grant year.

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 4 checkpoints during quarter. (If Applicable)

Conduct not less than 4 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (33) citation during quarter, to reach 25 % goal of (129) for FY2015. (If Applicable)

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Media to include the Christmas/New Year', Super Bowl Sunday, Memorial Day Holiday, 4th of July, and Labor Day blitz periods as applicable to the quarter

OHS in state training if applicable

Projected Expenditures for Quarter: \$18,427.45

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

2nd QUARTER (JANUARY, FEBRUARY & MARCH)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 4 checkpoints during quarter. (If Applicable)

Conduct not less than 4 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (32) citation during quarter, to reach 50 % goal of (129) for FY2015. (If Applicable)

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Media to include the Christmas/New Year', Super Bowl Sunday, Memorial Day Holiday, 4th of July, and Labor Day blitz periods as applicable to the quarter

OHS in state training if applicable

Projected Expenditures for Quarter: \$11,577.85

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

3RD QUARTER (APRIL, MAY & JUNE)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 6 checkpoints during quarter. (If Applicable)

Conduct not less than 2 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (32) citation during quarter, to reach 75 % goal of (129) for FY2015. (If Applicable)

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Media to include the Christmas/New Year', Super Bowl Sunday, Memorial Day Holiday, 4th of July, and Labor Day blitz periods as applicable to the quarter

OHS in state training if applicable

Projected Expenditures for Quarter: 11,577.85

FY15 TASK BY QUARTER

AGENCY NAME: Gautier Police Department

PROJECTION TASK BY QUARTERS

SCHEDULE PROJECTION OF TASKS BY QUARTERS

List the performance schedule of tasks by quarters referring specifically to the Statement of Tasks in the narrative description and defining the components of tasks to be accomplished by quarters.

Tasks that extend beyond one quarter should specify the elements of the tasks that are to be performed for the particular quarters.

4TH QUARTER (JULY, AUGUST & SEPTEMBER)

Submit request for promotional items within quarter.

Attend, at a minimum, one (1) MAHSL meeting during quarter.

Attend LEL Troop Network meeting.

Conduct not less than 4 checkpoints during quarter. (If Applicable)

Conduct not less than 4 saturation patrols during quarter. (If Applicable)

Issue not less than a minimum of (32) citation during quarter, to reach 100 % goal of (129) for FY2015. (If Applicable)

Agency will conduct a not less than 1 school, community and/or public information and education presentation during the quarter.

Submit all required reporting documents by scheduled date(s) as defined in contract by MS Office of Highway Safety, i.e. (Monthly Cost Reporting Worksheets for reimbursement, Quarterly Progress reports, etc.)

Additional Tasks:

Media to include the Christmas/New Year', Super Bowl Sunday, Memorial Day Holiday, 4th of July, and Labor Day blitz periods as applicable to the quarter

OHS in state training if applicable

Projected Expenditures for Quarter: \$12,598.85

**FY15 MS OFFICE OF HIGHWAY SAFETY
BUDGET SUMMARY**

1. Applicant Agency: Gautier Police Department					4. Beginning: October 1, 2014		Ending: September 30, 2015	
2. Subgrant Number: 15-ST-210-1					3. Grant ID: 154 Alcohol			
6. Submitted as part of (Check One):					7. Funding Request: x		9. Modification Effective Date:	
					8. Modification Number:			
Funding Sources								
10. For MOHS Use Only	11. Activity	Federal	State	Program Income	Other (Local-Private)	Total		
	DUI Enforcement	\$54,182.00				\$54,182.00		
TOTAL		\$54,182.00				\$54,182.00		

**FY15 Mississippi Office of Highway Safety
COST SUMMARY SUPPORT SHEET**

1. Applicant Agency: Gautier Police Department		3. Grant ID: 154 Alcohol		4. Beginning: October 1, 2014	5. Ending: September 30, 2015
2. Subgrant Number: 15-ST-210-1					
6. Activity: DUI Enforcement					
7. MOHS Use Only	8. Category	10. Description of item and/or Basis for Valuation	11. Budget		
	9. Line Item		Federal	All Other	Total
	Salary & Wages	Overtime Officers @ \$23.50/hr. x 1597 hrs. = \$37,529.50	\$37,529.50		\$37,529.50
	Fringe	Overtime Officers @ \$37,529.50 x 23.4% = \$8,781.91 Not to exceed \$8,781.90	\$8,781.90		\$8,781.90
	Travel	Highway Safety STARS Conference-Hotel @\$105 per night X's 3 nights = \$315.00 Hotel Taxes @ 10% = \$31.50 Meals: 1st day @ \$34.50 + 2nd day @ \$35.00 + 3rd day @ \$35.00 + 4th day @ \$34.50 = \$139.00 Gratuity for meals @ 20% = \$27.80 Total for STARS Conference = \$513.30 X's 2 People = \$ 1,026.60	\$1,026.60		\$1,026.60
	Equipment	In-car Camera: 1 @ \$4,999.99 No to exceed \$4,999.99	\$4,999.99		\$4,999.99
	Other	CMI Intoxylizer S-D5: 5 @ \$366.00 = \$1,830.00 Supplies-\$14.01 Not to exceed \$1,844.01	\$1,844.01		\$1,844.01
TOTALS			\$54,182.00		\$54,182.00

Mississippi Office of Highway Safety

FY15 Agreement of Understanding and Compliance

This agreement made and entered into by and between the State of Mississippi by and through the MS Office of Highway Safety, hereinafter referred to as State, and the Governmental Unit or agency named in this application, hereinafter referred to as Recipient.

WHEREAS, the National Highway Traffic Safety Act of 1966, as amended, provides Federal funds to the State for approved highway safety projects for the purpose of reducing injuries and fatalities as result of motor vehicle crashes, and

WHEREAS, the State may make said funds available to state, county, and municipal agencies and/or government or political subdivisions and/or non-profit entities upon application and approval by State and the National Highway Traffic Safety Administration (NHTSA) if applicable, and

WHEREAS, the Recipient must comply with the requirements listed herein, to be eligible for Federal funds in approved highway safety projects, and

WHEREAS, the State is obligated to reimburse NHTSA out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the Recipient has submitted an application for Federal funds for highway safety projects:

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. REIMBURSEMENT OF ELIGIBLE EXPENSES

1. It is mutually agreed that upon written application by Recipient and approval by State and NHTSA (if applicable), State will obligate Federal funds to Recipient account for reimbursement of eligible expenditures as set forth in the application.
2. It is understood that the State has the right to monitor and pre-audit any and all claims presented for reimbursement. Arrangements have been made for the financial and compliance audit required by OMB Circular A-133, which is to be conducted within the prescribed audit reporting cycle (failure to furnish an acceptable audit, as determined by the cognizant Federal agency, may result in denial or require return of Federal funds). It is mutually agreed and promised that Recipient reimburse State for any ineligible or unauthorized expenditure for which Federal funds have been claimed and payment received as determined by a State or Federal audit.
3. It is also understood, pursuant to Section 18.42(e)(1) of Title 49 Code of Federal Regulations, the awarding agency and the Comptroller General of the United States, or any of their authorized representatives (such as National Highway Traffic Administration otherwise known as NHTSA), shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
4. It is further agreed that where reimbursement is made to Recipient in installments, State shall have the right to withhold any installments to make up reimbursement(s) received for any ineligible or

unauthorized expenditure until such time as the ineligible claim is made up or corrected by Recipient.

5. Unless otherwise directed, Recipients must submit monthly reimbursement and back up documentation, by the 10th business day of the following month to receive reimbursement for project activities. Tasks by Quarter Reports reflect the status of project implementation and progress toward reaching goals. Each progress report shall describe the project status quarterly and shall be submitted to the State no later than fifteen (15) days following the end of each quarter. A Final Closeout Report must be submitted to the MS Office of Highway Safety within forty five (45) days of completion of the project (November 15th) unless otherwise directed. Appropriate forms will be provided to the Project Director along with a reminder notice advising date that each is due.

Any Recipient delinquent in submitting quarterly and/or final accomplishment reports, or reports that lack sufficient detail of progress during the period in question, will be subject to having submitted reimbursement requests withheld. Once sufficient reports to substantiate adequate progress have been submitted, reimbursement requests will be processed.

II. ON-SITE MONITORING AND EVALUATION

Pursuant to Federal guidelines, the State has developed a plan for evaluating all projects. The evaluation can include on-site monitoring both during and at the end of each grant period. All written documents will be reviewed to determine progress, problems and reimbursements of the project.

III. PROPERTY AGREEMENT

- A. Facilities and equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the MS Office of Highway Safety; or the State, by formal agreement with appropriate officials of a political subdivision, State agency, or non-profit entities.
- B. It is mutually agreed and promised that the Recipient shall immediately notify the MS Office of Highway Safety if any equipment purchased under this project ceases to be used in the manner set forth by the project agreement. In such event, Recipient further agrees to transfer or otherwise dispose of such equipment as directed by the MS Office of Highway Safety.
- C. It is mutually agreed and promised by the Recipient that no equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of the MS Office of Highway Safety.
- D. It is mutually agreed and promised that the Recipient shall maintain, or cause to be maintained for its useful life, any equipment purchased under this project.
- E. Each Recipient of Section 402 funds has a financial management system that complies with the minimum requirements of 49 CFR Part 18.
- F. Each Recipient of Section 402 funds has a procurement system that complies with the minimum requirements of 49 CFR Part 18.
- G. All equipment awarded in this project agreement/contract must be ordered within ninety (90) days after project implementation. If unforeseen circumstances arise which prohibit this being accomplished, please notify the MS Office of Highway Safety of the anticipated delay.

IV. STAFFING

Positions covered by this project that are 100% funded must be new positions. If staff of the Recipient agency is transferred to work on this project, they must be replaced the vacant position with a new hire. Salaries in this project are for the purpose of remuneration for personal services over and above the present manpower level of the agency. All full time funded positions require time certification and/or detailed activity documentation as directed by MS Office of Highway Safety.

V. GENERAL PROJECT REQUIREMENTS

- A. All out-of-state travel must have prior written approval by the MS Office of Highway Safety. Requests for approval should be submitted to the MS Office of Highway Safety not less than two (2) weeks before the intended date of travel. All federal funded travel requires itemized receipts for expenses incurred as well as an authorized travel voucher. All cost must be based on current state and federal policies.
- B. No budget modification requests will be accepted by the MS Office of Highway Safety after **June 30th**.
- C. Recipient must submit any proposed agreements for contractual services to the MS Office of Highway Safety for final approval prior to acceptance. Contracts may be subject to review and approval by NHTSA.
- D. Any program income earned by projects financed in whole or in part with Federal funds must be documented and accounted for. Program income earned during the project period shall be retained by the Recipient and used for project related expenses or to offset eligible expenses.
- E. Local government Recipient must complete the "Local Governmental Resolution" included within this document, or a similar, equally binding resolution.
- F. Recipient must submit the most current copy of the following policies with the application for funding. If agency does not have a current policy, please inform the MS Office of Highway Safety of the un-availability of the policy.
 - Seat belt policy;
 - Warning citation policy;
 - Pursuit policy;
 - Overtime (STEP) policy;
 - Checkpoint policy;
 - Saturation patrol policy;
 - DUI enforcement policy;
 - Payroll policy to include: overtime, payroll schedule (payroll period begin/end dates & check date), leave policy (vacation, sick leave, holiday, & compensatory time);
 - **MAGIC-Certification of Completion (NEW);** and
 - Agency seat belt survey procedures must be provided if usage rate is identified as a goal within contract.
- G. Compliance form(s) included in this agreement of understanding, dependent upon funding source and program activities, are required to be completed as defined by the MS Office of Highway Safety.

- H. All promotional items require prior approval by the MS Office of Highway Safety before requesting. The MS Office of Highway Safety Resource Center must be used before ordering from other vendors.
- I. All training received under federal funded programs must be program related and a certificate of completion must be available for inspection.
- J. An Inventory Control form must be completed for all equipment. All equipment cost exceeding \$500.00 will be tagged with a Department of Public Safety inventory control number. All equipment will be maintained on the Recipients inventory data base.
- K. Recipient must meet all reporting, meeting(s)/scheduled events, along with all other requirements as set forth in the contract by the MS Office of Highway Safety.
- L. Termination of Agreement:
 - The MS Office of Highway Safety in the event of Recipient noncompliance with any of the provisions of this agreement may terminate this agreement by giving the Recipient a thirty (30) day notice. The MS Office of Highway Safety, before issuing notice of termination of this agreement, shall allow the Recipient a reasonable opportunity to correct noncompliance issues. For noncompliance with the nondiscrimination section of this agreement or with any of the said rules, regulations or orders, this agreement may be canceled, terminated, or suspended in whole or in part.
 - The Recipient may terminate its participation in this agreement by notifying and receiving the concurrence of the MS Office of Highway Safety thirty (30) days in advance of the termination.
 - Contract Changes: Any proposed major changes in this agreement that would result in changes in the scope, character, or complexity of the agreement, as determined by the MS Office of Highway Safety, shall require supplemental agreement. Any proposed minor changes in this agreement may be authorized by the Governor's Representative of the MS Office of Highway Safety, or their delegate, by notifying the Recipient in writing of the approved changes.
 - Contracts Under This Agreement: Unless otherwise authorized in writing by the MS Office of Highway Safety, the Recipient shall not assign any portion of the work to be performed under this agreement, or execute any agreement, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this agreement without the prior written concurrence of the MS Office of Highway Safety. Any subcontract under this agreement must include all required and/or applicable clauses and provisions of this agreement.

VI. UNALLOWABLE COST

Limitations and Conditions: The provisions stated in the following section are not intended to deny flexibility in supporting potential accident and injury reduction activities; however, the conditions do serve as a guide in describing costs that are **not allowable** for highway safety funding.

The following are unallowable:

1. Facilities

- A. The cost of land is **not** allowable.
- B. The cost of construction or reconstruction of driving ranges, towers, and skid pads are **not** allowable.
- C. The cost of construction, rehabilitation, remodeling, or office furnishings and fixtures for State, local or private buildings or structures are **not** allowable.

- D. Cell phones, guns and office furniture are not allowable for purchase with these funds under any circumstances.

2. Equipment

- A. Costs for equipment purchases exceeding \$5,000.00 must have prior approval from NHTSA. The MS Office of Highway Safety will obtain the approval letter and provide a copy to the Recipient.
- B. Where major multi-purpose equipment is to be purchased, costs shall be factored, based on utilization for highway safety purposes.
- C. Costs for the following equipment items are allowable only if a part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL):
 - (1) Police traffic radar and other speed measuring devices used by the police (devices must meet the recommended federal guidelines);
 - (2) Alcohol testing; and
 - (3) Mobile video systems.

3. Travel

- A. Except as separately approved by NHTSA and the MS Office of Highway Safety, the cost of international travel is not allowable.
- B. All requests for out-of-state travel must be approved in advance in writing by the MS Office of Highway Safety.
- C. Travel in and out of the State must be included in the Highway Safety Grant Application and subsequent project agreement/contract.
- D. Plans for out-of-state travel should be submitted with the grant application.
- E. All travel must be submitted on the MS Office of Highway Safety/Department of Public Safety Travel reimbursement voucher, Form Number 13.20.10.

4. Training

- A. The cost of training is allowable using DOT/NHTSA developed, equivalent, or endorsed curriculum. Training must be approved in advance.
- B. Development costs of new training curriculum and materials are allowable if they will not duplicate materials already developed for similar purposes by DOT/NHTSA or by other states. This does not preclude modifications of present materials necessary to meet particular state and local instructional needs.
- C. Costs are not allowable to pay for an employee's salary while pursuing training, nor to pay the salary of the employee's replacement except where the employee's salary is supported 100% with 402 funds under an approved project.
- D. Proposed training must be included with the grant application. Only DUI/alcohol training is allowed under alcohol funding. Occupant protection training is allowed under occupant protection funding.

5. Program Administration

Supplanting, includes: (a) replacing routine and/or existing State or local expenditures with the use of Federal grant funds and/or (b) using Federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of State, local, or Federally-recognized Indian tribal governments.

6. Public Communications

Cost to purchase program advertising space in the mass communication media is not allowable for sub-grantees.

CERTIFICATIONS AND ASSURANCES
FEDERAL CERTIFICATIONS AND ASSURANCES

VII. NONDISCRIMINATION-(Applies to subrecipients as well as States)

The Subgrantee will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and the Americans with Disabilities Act of 1990 (Pub. L. 101-336), as amended (42 U.S.C. 12101, *et seq.*), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Civil Rights Restoration Act of 1987 (Pub. L. 100-259), which requires Federal-aid recipients and all subrecipients to prevent discrimination and ensure nondiscrimination in all of their programs and activities; (f) the Drug Abuse Office and Treatment Act of 1972 (Pub. L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (g) the comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (Pub. L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (h) Sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. 290dd-3 and 290ee-3), relating to confidentiality of alcohol and drug abuse patient records; (i) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. 3601, *et seq.*), relating to nondiscrimination in the sale, rental or financing of housing; (j) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (k) the requirements of any other nondiscrimination statute(s) which may apply to the application.

VIII. THE DRUG-FREE WORKPLACE ACT OF 1988 (41USC 8103)

The Subgrantee will provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- Establishing a drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace.
 - The grantee's policy of maintaining a drug-free workplace.
 - Any available drug counseling, rehabilitation, and employee assistance programs.
 - The penalties that may be imposed upon employees for drug violations occurring in the workplace.
 - Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
- Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 - Abide by the terms of the statement.
 - Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.

- Notifying the agency within ten days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction.
- Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted –
 - Taking appropriate personnel action against such an employee, up to and including termination.
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by Federal, State, or local health, law enforcement, or other appropriate agency.
- Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

IX. BUY AMERICA ACT-(Applies to subrecipients as well as States)

The Subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)), which contains the following requirements:

Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

X. POLITICAL ACTIVITY (HATCH ACT) -(Applies to subrecipients as well as States)

The Subgrantee will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508) which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XI. CERTIFICATION REGARDING LOBBYING- (Applies to subrecipients as well as States)

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

XII. RESTRICTION ON STATE LOBBYING-(Applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

XIII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION-(Applies to sub-recipients as well as States)

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 49 CFR Part 29. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared

ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR Part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

IX. POLICY ON SEATBELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's Web site at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, DC metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit its Web site at www.trafficsafety.org.

X. POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, MS Office of Highway Safety encourages to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, leased or rented vehicles, or privately-owned while on official Government grant business or when performing any work on or behalf of the Government grant. MOHS also encourages subgrantees to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

XI. ENVIRONMENTAL IMPACT

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this Plan is modified in a manner that could result in a significant environmental impact and trigger the need for an environmental review, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 U.S.C. 4321, *et seq.*) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

STATE CERTIFICATION AND ASSURANCE

CERTIFICATION AND STANDARD ASSURANCE REQUIREMENT FOR: RECIPIENT GRANTEES AND SUB-GRANTEES CONCERNING: STATE, COUNTY AND LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES

When truly applicable and in full cooperation with the MS Office of Highway Safety, all grant and/or sub-grant recipients (regardless of the type of entity or the amount awarded) must show substantial compliance with the following statutory requirement:

On or after January 1, 2005, each state, county and local law enforcement agency that conducts Emergency response and vehicular pursuits shall adopt written policies and training procedures that set forth the manner in which these operations shall be conducted. Each law enforcement agency may create its own policies or adopt an existing model. All pursuit policies created or adopted by any law enforcement agency must address situations in which police pursuits cross over into other jurisdictions. Law enforcement agencies which do not comply with the requirements of this provision are subject to the withholding of any state funding or state administered federal funding.

MS Code Annotated § 45-1-43, effective from and after July 1, 2004.

The obligation of a recipient is to formulate, implement, and maintain certain written pursuit policies and training procedures which specifically set forth how these operations shall be conducted in accordance with State law. Note that "recipient" means any state, county or local law enforcement agency that conducts emergency response and vehicular pursuits and which may also receive any state funding or state administered federal funding.

A true copy of the law enforcement agency's emergency response and vehicular pursuit policy with pertinent training procedures must be included as an attachment to this Certification and Standard Assurance document. However, when otherwise allowed to submit an alternative for the required documentary confirmation, recipient must specifically identify and acknowledge the use of viable pertinent policies and training procedures, as these factors may be especially expressed through an appropriate letter or timely memorandum of understanding. All relevant information submitted or received shall become an actual documented part of the grant application and thus will be placed within the MOHS master file for grants.

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient does not show compliance with the statute emphasized above, the grantee, sub-grantee or recipient is subject to the withholding of any state funding or state administered federal funding. Failure of grantee, sub-grantee or recipient to communicate the relevant policy that is required by statute may lead to adverse cost adjustment, disallowance of costs and/or recovery of pertinent project funds. Such recovery may be accomplished on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official, I certify by my signature below, that I have fully read and I am cognizant of our duties and responsibilities under the emergency response and vehicular pursuit policies statute. Therefore, I hereby comply with this Certification and Standard Assurance requirement by submitting a true copy of the applicable state, county or local emergency response and vehicular pursuit policies with training procedures which are pertinent to this organization.

* * * * *

[ATTACH TO THIS DOCUMENT: ALL APPLICABLE STATE, COUNTY OR LOCAL EMERGENCY RESPONSE AND VEHICULAR PURSUIT POLICIES WITH TRAINING PROCEDURES]

This original signed form, together with the pertinent state, county or local policies to include but not limited to the emergency response and vehicular pursuit policies with training procedures must be returned to the Mississippi Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, upon approval of the contract and prior to the beginning date.

MS OFFICE OF HIGHWAY SAFETY CERTIFICATIONS AND ASSURANCES
ALCOHOL/ LAW ENFORCEMENT LIAISON (LEL) HIGH VISIBILITY ENFORCEMENT (HVE)
PARTICIPATION COMPLIANCE

1. Each agency with a LEL Network Coordinator Grant must hold at least one quarterly T.E.N. (Traffic Enforcement Network) meeting to promote State/County/Local networking, the national blitz campaigns, blitz reporting, and PI&E effort. **(LEL Only)**
2. Each agency with a LEL Network Coordinator Grant must allow the LEL network coordinators to assist the MS Office of Highway Safety in promoting and gathering statistics from the NHTSA national blitz campaigns. **(LEL Only)**
3. Each agency must engage in four (4) sustained enforcement blitz periods during the national campaigns for Christmas/New Year's, Memorial Day, and the Labor Day Holiday by conducting checkpoints and/or saturation patrols. Each agency must also engage in two (2) sustained enforcement blitz periods during Super Bowl Sunday, and the 4th of July Holiday Period by conducting checkpoints and/or saturation patrols during the state campaigns.
4. For each of the national blitz campaigns, each agency must maintain relevant statistics and must submit a mobilization form reporting the total number of checkpoints, saturation patrols, DUI arrests and other citations/relevant statistics by the deadline. (Mobilization forms must be submitted by the deadline set forth by the MS Office of Highway Safety.)
5. Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) before, during, or after High Visibility Enforcement (HVE) state and national campaign events and must submit documentation with each quarterly report.

Law Enforcement agencies will use the following criteria to help identify locations in each city/county for intensified enforcement including sobriety checkpoints and saturation patrols.

- ☐ Unusual incidents of alcohol/ drug related crashes;
- ☐ Alcohol/ drug impaired driving violations;
- ☐ Unusual number of nighttime single vehicle crashes;
- ☐ Any other documented alcohol/ drug related vehicular incidents; and
- ☐ Citation data related to restrained and unrestrained occupants

Enforcement agencies are strongly advised to ensure the site itself has maximum visibility from each direction and has sufficient illumination to ensure safety during night inspection.

DUI ENFORCEMENT COMPLIANCE

Agency Heads of law enforcement agencies funded with Federal Highway Safety funds administered by the MS Office of Highway Safety for the purpose of DUI Enforcement must comply with the following:

1. Subgrantee agrees and commits to have the DUI Officer (if applicable) and/or other officers assigned to work DUI overtime to engage their efforts during peak hours when most impaired drivers are likely driving under the influence. Shift hours *will include 4:00 p.m. and no later than 7:00 a.m.* for the Full Time DUI Officer(s). Overtime hours for DUI Enforcement *will include 4:00 p.m. and no later than 7:00 a.m.* and *will include* Thursdays, Fridays and Saturdays.

If proper justification can be made regarding **other time periods** within the jurisdiction for needed enforcement, a written request can be made to MOHS for consideration and approval. However, written approval must be given by MOHS prior to implementing hours and day of week outside the above shifts.

2. Specific DUI activities in which the DUI officer (if applicable) and/or other officers working overtime will include checkpoints, saturation patrols and other impaired driving enforcement activities as designated.
3. Agency will engage in national campaigns endorsed by the National Highway Traffic Safety Administration.
4. Agency will also engage in **all** activities as described in the High Visibility Enforcement (HVE) Participation Compliance.

OCCUPANT PROTECTION HIGH VISIBILITY ENFORCEMENT (HVE)

Each agency funded under a 402/405(b) Occupant Protection Federal grant must participate in the National Click It or Ticket Campaign Mobilization and Child Passenger Safety week. Forms containing the number of child restraint/safety belt citations, etc. must be submitted by the reporting deadline set forth by the MS Office of Highway Safety for the National Click It or Ticket Campaign.

Each agency must generate earned media (example: press conference, TV ads, radio ads or print news articles) either before, during, or after High Visibility Enforcement (HVE) national campaign events and must submit documentation with each quarterly report.

SUBGRANTEE/LEL PROMOTIONAL/INCENTIVE COMPLIANCE

All Current MS Office of Highway Safety subgrantee must adhere to the following compliance when ordering from the MS Office of Highway Safety Resource Center, receiving and distributing promotional items for the project:

****All Subgrantees must have prior approval in writing** by MOHS before making any request related to promotional/incentive items. A distribution plan must be submitted for approval by the program manager as well.

Promotional items: Items from the MS Office of Highway Safety Resource Center must be used to promote the programs in which are funded. Items to be given away should further enhance the public's

knowledge and awareness of the program the agency is implementing with federal funding. Items can be distributed during educational presentations and seminars for area schools, colleges, civic clubs, participating agencies and the general public to make aware of the current data and dangers attributed to your program.

EQUIPMENT CERTIFICATION:

Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the sub-grantee; or the State, through formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes. (23 CFR 1200.21)

Costs for equipment items are allowable only as part of a comprehensive program effort. All allowable equipment must be included on the Federal Conformation Product List (CPL), where applicable.

****All Subgrantees must have prior written approval from MOHS before making any purchase related to equipment.**

MAGIC CERTIFICATION:

Each agency funded under a federal grant must participate in the Mississippi Accountability System for Government Information and Collaboration (MAGIC). Each agency must complete the sub-grantee e-learning training course for understanding of the MAGIC system. Each agency must comply with all MAGIC requirements for reporting, payment and data collection. Each agency will be required to submit a copy of the Certification of Completion of the MAGIC e-learning training course to the MS Office of Highway Safety before the grant is awarded and any payments are reimbursed.

DEBARMENT CERTIFICATION:

I, Gordon T. Gollott, Mayor (Signatory Official) do hereby certify that
the City of Gautier (sub-grantee/agency) is not or has not been
barred from contracting or entering into contracting with the MS Office of Highway Safety for a project/
projects utilizing federal funds.

Signatory Official

Assurance Requirement of Subgrant Recipients:

In cooperation with the MS Office of Highway Safety, all grant and/or subgrant recipients (regardless of the type of entity or the amount awarded) must comply with the following notice requirement:

During any occurrence or time period for application, selection, award, implementation or close out of a grant or an award, if the grantee, sub-grantee, or recipient: plans, organizes, sponsors or holds any seminar, conference, convention, symposium, training, event or any other meeting which encumbers, utilizes, expends or will encumber, utilize or expend grant funds, including all reimbursements derived from, generated in whole or in part, or determined to be proceeds of the grant or award; the grantee, sub-grantee or recipient must appropriately notify in writing, the MS Office of Highway Safety program manager, the MS Office of Highway Safety Director and/or the Department of Public Safety Planning Executive Director of the planning for such an occurrence and afford opportunity for Department of Public Safety Planning- MS Office of Highway Safety personnel to attend and to participate, if they so desire.

Failure of grantee, sub-grantee or recipient to communicate relevant advance notice may lead to cost adjustment, disallowance of costs and/or recovery of pertinent project funds on the basis of offset levied against any and all advanced funding, requests for reimbursements, or award of funds.

As the Authorized Official for the City of Gautier, Mississippi (grantee, sub-grantee, or recipient), I certify by my signature below, that I have fully read and am cognizant of our duties and responsibilities under this requirement. Therefore, I promise and will comply with all Federal, State and MS Office of Highway Safety Certifications and Assurances and their conditions.

_____	_____
Authorized Official's Signature (Grantee, Sub-grantee or Recipient)	Date
Gordon T. Gollott	Mayor
_____	_____
[Typed or Printed Name]	[Person's Organizational Title]

* * * * *

This original signed form (**blue ink only**) must be returned to the MS Office of Highway Safety, Division of Public Safety Planning, Department of Public Safety, within 10 days of the grant award beginning date.

LOCAL GOVERNMENTAL RESOLUTION AGREEMENT AND AUTHORIZATION TO PROCEED

WHEREAS, the Mayor and City Council of the City of Gautier
(Governing Body of Unit of Government)

herein called the "SUBGRANTEE" has thoroughly considered the problem addressed in the application (entitled) Alcohol Impaired Driving Enforcement Program and has reviewed the project described in the application; and

WHEREAS, under the terms of Public Law 89-564 as amended, the United States of America has authorized the Department of Transportation, through the Mississippi Office of Highway Safety to make federal contracts to assist local governments in the improvement of highway safety,

NOW THEREFORE BE IT RESOLVED BY THE Mayor and City Council of the City of Gautier
(Governing Body of Unit of Government)

IN OPEN MEETING ASSEMBLED IN THE CITY OF GAUTIER, MISSISSIPPI,
THIS 16th Day of September, 2014 AS FOLLOWS:

1. That the project above is in the best interest of the Recipient and the general public.

2. That the Mayor, Gordon T. Gollott be authorized to accept, on behalf of the
(Name and Title of Representative)

Subgrantee an award in the form prescribed by the MS Office of Highway Safety for federal funding in the amount of \$54,182.00 to be made to the Subgrantee defraying the cost of the
(Federal Dollar Requested)
project described in the award.

3. That the Subgrantee has formally agreed to provide a cash and/or in-kind contribution of
\$ 0 as required by the project. (If Applicable)
(Local Match Amount)

4. That certified copies of this resolution be included as part of the award referenced above.

5. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED IN OPEN MEETING BY: _____
(Chairman/Mayor – Blue Ink)

Commissioner/Councilman _____ offered the foregoing resolution and moved its adoption, which was seconded by Commissioner/Councilman _____ and, was duly adopted.

Date: _____

Attest: _____

Seal

By: _____
(Blue Ink)

Gautier Police Department

Subject:

Motor Vehicle Pursuits

Effective Date:

May 26, 2004

Reference:

Vehicle pursuit policy

Special Instructions:

Distribution

Reevaluation Date:

December 31, 2005

Number Pages:

Three (3)

- 8748-1 The purpose of this order is to establish rules and guidelines for police officers concerning pursuit of a motor vehicle. Information contained herein should give each officer the knowledge required to enter into a pursuit, and alert him/her of some of the possible consequences of this activity.
- 8748-2 Motor vehicle pursuit is defined as follows. "An active attempt by a on-duty officer, in a police unit, using audio and visual emergency equipment, to apprehend one or more occupants of a moving vehicle, providing the driver of such vehicle is aware of the attempt and is resisting apprehension by maintaining or increasing the speed, or ignoring the law enforcement officers attempt to stop him."
- 8748 - 3 Only vehicles equipped with audio/visual emergency equipment are to enter into pursuits. Further, if a law enforcement officers vehicle meets the above stated requirements, it shall also be the individual officers duty to be reasonably certain his vehicle is mechanically sound before initiating a motor vehicle pursuit.
- 8748-4 A officer with a vehicle that is not properly equipped with emergency equipment will only attempt to maintain visual contact with the fleeing vehicle without resorting to excessive speed. The officer will immediately radio all relevant information to the Gautier Police Department dispatcher and request immediate assistance. Any police officer driving any vehicle without emergency equipment is to obtain as much relevant information as possible, and either radio or telephone this information to the Gautier Police Department dispatcher.

- 8748-5 Motor vehicle pursuit must be considered to be a serious matter. When a police officer initiates a motor vehicle pursuit of a fleeing vehicle he/she may have a tendency to consider only himself/herself and the occupants of the other vehicle, but he/she must keep in mind that all other citizens (on or near public highways) could become involved due to overreaction. This is especially true of children who may likely be drawn toward a police unit with lights and sirens in operation. Motor vehicle pursuit is one of the most dangerous task which may befall a police officer. Death or injury could result without warning to the police officer or citizens alike as the result of the chase.
- 8748-6 The seriousness of the possible outcome of a motor vehicle pursuit demands that the officer weighs many factors when deciding whether or not to chase a vehicle in the name of the citizens he serves. Some of the specific questions an officer must ask himself/herself before initiating a vehicle pursuit would include but not limited to the following:
- A. Does the seriousness of the crime committed or being committed warrant a high speed chase at unsafe speeds?
 - B. What is the probability of apprehending the fleeing person?
 - C. Will the pursuit take place on residential streets, in a business district or on a freeway? What is the danger to other innocent citizens in these areas?
 - D. What are the traffic and weather conditions?
 - E. What is the condition of the police cruiser? How are the tires, brakes, steering, etc?
 - F. Is there another officer in the cruiser with him/her?
- Caution:** Be aware that steel belted radial tires have been known to disintegrate quickly at very high speeds because of excessive build up on the tire pressure.
- 8748-7 In the instance the chase is initiated, the safety of all concerned must be considered. As previously stated, it is important the officer weighs the seriousness of the offense against the hazards present to innocent citizens who may become involved. As the chase is continued, this question must be asked continuously.
- 8748-8 **CAUTION** – The officer must remember if he/she becomes involved in a traffic accident while involved in a motor vehicle pursuit, he/she may be civilly sued for any and all damages or injury to property or person which might result from his personal negligence.
- 8748-9 Upon initiation of any motor vehicle pursuit the officer involved will immediately radio the dispatcher of the fact he/she is in a chase with emergency equipment operation. He/she must also include the reason for pursuit, the location and direction of the chase, other vehicle description and any other information relevant to the situation.

- 8748-10 The pursuing officer has the prerogative and responsibility to terminate the chase at any time, if in his/her judgement, the risk out weights the seriousness of the offense, or if other innocent lives are being unduly threatened. This is known as "Better Discretion".
- 8748-11 If there is a second officer in the unit, the passenger will operate the radio. If there is not a second officer in the unit but there is a second unit in the pursuit, the officer in the second unit will take over radio transmissions with details of the pursuit allowing the officer in the lead car to concentrate fully on the motor vehicle pursuit.
- 8748-12 When in pursuit, remember all radio transmissions must be made clearly and slowly. The dispatcher and all supervisors must be able to understand the transmission in order to respond quickly and coordinate the activity to provide proper support.
- 8748-13 When radio traffic reveals a chase is in effect, the dispatcher will answer, "All units stand by - we have a unit in a vehicle pursuit". This should clear the air for emergency traffic from the pursuing unit or his supervisor. This will also tell the pursuing unit his transmission has been heard.
- 8748-14 No other officer shall enter a vehicle pursuit initiated by another police unit unless advised to do so by their superior.
- 8748-15 Roadblocks are very dangerous. They will not be used except on direct orders of the Shift Captain and then only in the most serious of offenses.
- 8748-16 All officers are cautioned of their duty to drive with due regard to the safety of all other persons and property on or near the roadway. This should be carried out at all times.
- 8748-17 Use of emergency equipment does not relieve the officer of the obligation to slow down as necessary, when approaching intersections, railroad crossings, stop lights or stop signs during this chase. Officers my proceed slowly and safely past such stop signs and signals with due regard to all other vehicles and/or pedestrians using the street or highway. Then the chase can continue.

Signature of receiving Officer & Date

Signature of witnessing Officer & Date

Fire Department: Shift personnel shall refer to Article 13, Compensation of Injured Employees/Safety, Item A1, A2, and A3 between the City of Gautier and Local 3290.

35.5 Safety Equipment and Devices

The City will provide proper and necessary safety equipment and devices for employees engaged in work when such equipment and devices are necessary. When safety equipment and devices are provided, they must be used. Failure to utilize provided safety equipment or devices will be subject to disciplinary action. If equipment or devices are reported to be worn or damaged, the City will replace them.

Personally purchased/owned safety devices shall not be utilized without written approval from the department head.

35.6 Vehicle Safety

All city employees' using city vehicles or personal vehicles on city business must abide by all state and federal traffic laws including seatbelt requirements. Activities such as eating, drinking, texting, emailing, personal grooming, or other distractions shall be refrained from while the vehicle is in motion.

Any driver determining that the vehicle assigned is unsafe to operate must report the unsafe condition(s) to his or her immediate supervisor. The department director or division supervisor must then take action to rectify the unsafe condition(s).

SECTION 36. Grievances.

An employee may make a request for resolution of any dissatisfaction arising from the interpretation and the application of work rules, policies, procedures, or practices (i.e., a "grievance"). Dissatisfactions involving job classifications, grade, salary, and other wage issues, benefit determinations, payroll procedures, or any matter outside the control of the immediate supervisor are not included for resolution under this procedure for grievances.

Disciplinary actions involving verbal and written reprimands are included within this grievance process and procedure. As to grievances pertaining to harassment and discrimination, employees are referred to other provisions and sections contained in this personnel manual and the policies and procedures referred to or incorporated in this manual.

Compliance with the time frames outlined in each step of the procedure must be followed in order that the request for resolution is considered timely. If the employee does not follow the prescribed time frame, the request becomes outdated and the last response made will become final. If the party responding to the employee's request does not follow the time frame, the response becomes outdated and the employee may proceed to the next step of the procedure. Such time frames may be extended by written mutual agreement that must be entered into before expiration of the applicable time frame as outlined in each step. To insure compliance with time frames involving written requests and written responses, all correspondence should be copied to the City Clerk. All responses will be hand-delivered to the recipient or their representative or sent by certified mail to the most recent address in the personnel record of the employee making the request. When presenting the dissatisfaction and requested remedy at each step, all prior requests, responses, and documentation must be provided by the employee.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 216-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Vaughan** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA COMPUTER SYSTEMS INC	142665	09/16/2014	09/02/2014			330.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCT SOFTWARE MAINT		MN105161	08/15/2014		230.00	
	001-092-698	VOTER REG SOFTWARE MAINT		MN105161	08/15/2014		20.00	
	001-092-698	PRIV LIC SOFTWARE MAINT		MN105162	08/15/2014		80.00	
001	SECURE NETWORKS LLC	142667	09/16/2014	09/02/2014			2,280.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	OCT 2014 NETWORK SERVICES		2146	08/14/2014		2,280.00	
001	CABLE ONE	142668	09/16/2014	09/02/2014			158.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SEP 2014:23421-102609-01-6		09052014	08/29/2014		158.39	
001	IBM CORPORATION	142669	09/16/2014	09/02/2014			816.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-730	AS400 PMT OCT 2014		I4555FW	09/01/2014		816.40	
001	PASCAGOULA UTILITIES	142671	09/16/2014	09/02/2014			39.69	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN		1590889	08/28/2014		14.85	
	001-161-630	SOUTH FIRE STN		1591069	08/28/2014		24.84	
001	LOWE'S HOME CENTER'S, INC.	142677	09/16/2014	09/02/2014			947.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	ID KEY RING(3),BRASS COUPLER		914294	07/25/2014		6.46	
	001-161-559	NIAGARA 32CT WATER(10)		902273	07/25/2014		37.70	
	001-201-576	BAYOU CASTELLE:DRAINAGE		902876	07/28/2014		10.43	
	001-205-559	GLOSS SPRAY(3),EPOXY(2)		902978	07/28/2014		24.61	
	001-170-559	75FT GARDEN HOSE,KEY(4)		914432	07/28/2014		50.21	
	001-170-502	YOUTH FOOTBALL CAMP:SUPPLIES		918079	07/29/2014		-11.34	
	001-090-559	KEYED LOCK		958712	07/29/2014		4.48	
	001-205-559	40CT SCREWS		903347	07/29/2014		5.49	
	001-205-559	PAINT BRUSH(2),WOOD OIL STAIN		903350	07/29/2014		7.39	
	001-170-502	LAUNDRY BAG(2),CADDY		915827	07/29/2014		15.14	
	001-170-502	YOUTH FOOTBALL CAMP:SUPPLIES		902108	07/29/2014		26.97	
	001-170-502	TAPE(2)		913972	07/31/2014		11.84	
	001-205-560	WIND SPIRALS:SUPPLIES		915859	07/31/2014		23.47	
	001-205-560	WIND SPIRALS:SUPPLIES		914631	08/01/2014		30.31	
	001-170-559	CREDIT RTN:PADLOCK(8)		918553	08/04/2014		-147.98	
	001-170-559	PADLOCK(5)		912687	08/04/2014		75.85	
	001-170-559	KEY(2),MARKER,FLASHLIGHT		913154	08/04/2014		11.42	
	001-170-559	PADLOCK(3)		914805	08/04/2014		72.13	
	001-201-576	180LB CONCRETE MIX(4),BUCKET		902385	08/05/2014		16.55	
	001-170-559	QUIKRETE CONCRETE MIX(3)		901966	08/06/2014		6.90	
	001-170-559	REPAIR PLAYGROUND BENCHES		913971	08/06/2014		48.36	
	001-170-559	BLANK KEY(2)		913430	08/07/2014		3.74	
	001-170-502	CREDIT RTN:GRIP STAPLES		915084	08/08/2014		-3.29	
	001-170-502	PUNT PASS KICK:GRIP STAPLES		914994	08/08/2014		3.29	
	001-170-502	PUNT PASS KICK:GRIP STAPLES		915085	08/08/2014		3.29	

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWE'S HOME CENTER'S, INC.	142677	09/16/2014	09/02/2014			947.22	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	PUNT PASS KICK: SUPPLIES	913667	08/08/2014			84.82	
	001-161-559	MOP HANDLE, PAPER TOWELS, TUBE	903689	08/11/2014			34.83	
	001-201-576	BEMIS RD: DRAINAGE	902491	08/11/2014			74.75	
	001-170-559	GLOVES(4)	913126	08/12/2014			7.52	
	001-205-559	WALL PLATE, METAL COVER, BOX	902064	08/14/2014			9.10	
	001-201-576	SUPPLIES: DRAINAGE	902681	08/18/2014			116.64	
	001-205-559	EPOXY, DRILL BIT	902701	08/18/2014			9.76	
	001-090-561	22' ALUMINUM LADDER	901285	08/18/2014			179.55	
	001-205-559	TILE ADHESIVE	903919	08/20/2014			5.48	
	001-170-559	KEY (6), MASTER PADLOCK(10)	913771	08/22/2014			29.92	
	001-170-559	MARKING FLAGS(6)	903312	07/29/2014			22.68	
	001-201-576	SUPPLIES: DRAINAGE	985246	08/22/2014			38.75	
001	CITY OF GAUTIER 7M BOND ACCT	142678	09/16/2014	08/29/2014			15,120.47	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-104	TR MDOT REIMB WIRE	08292014	08/29/2014			15,120.47	
001	GLOBALSTAR	142680	09/16/2014	09/08/2014			52.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	5858931	08/16/2014			52.92	
001	TEC	142681	09/16/2014	09/03/2014			61.71	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY LONG DISTANCE	790212	09/01/2014			61.71	
001	JOE'S GARAGE	142682	09/16/2014	09/03/2014			329.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	FLAT REPAIR: #12	13995	08/11/2014			10.00	
	001-170-639	TURFMASTER TIRE: SCAG	14016	08/15/2014			79.99	
	001-170-639	TURFMASTER TIRE: SCAG	14017	08/14/2014			79.99	
	001-170-639	TURFMASTER TIRE: SCAG	14018	08/13/2014			79.99	
	001-170-639	TURFMASTER TIRE: SCAG	14019	08/12/2014			79.99	
001	AUTO TRUCK AND TRAILER PARTS INC	142683	09/16/2014	09/03/2014			1,533.89	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	ALLEN TOOL	244283	08/11/2014			9.77	
	001-161-638	ALTERNATOR: E4	244309	08/12/2014			681.67	
	001-100-570	TRANS KIT: #64	244306	08/12/2014			454.40	
	001-100-570	REAR DRIVE SHAFT: #14450	244312	08/12/2014			56.33	
	001-100-570	FRONT DRIVE SHAFT: #14450	244313	08/12/2014			77.00	
	001-170-639	BOLT(4), PLIERS, AIR FITTING(2)	244481	08/19/2014			15.88	
	001-170-639	COUPLER, BALL, PIN, WIRE CONN(2)	244512	08/20/2014			40.84	
	001-161-638	BATTERY: R33	244521	08/20/2014			99.00	
	001-161-638	BATTERY: R33	244533	08/20/2014			99.00	
001	STEINER SAW & MOWER	142684	09/16/2014	09/03/2014			90.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	CHAIN(2), OIL(2), SPARK PLUG(4)	671987	08/12/2014			90.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS, INC.	142688	09/16/2014	09/03/2014			1,283.60	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-570	BRAKE PADS(2), RUBBER STOPS(2)	D054517	08/06/2014			74.70	
	001-170-639	FUEL CAN	D054544	08/18/2014			44.75	
	001-170-639	MOWER BLADE(30):SCAGS	40455	08/18/2014			539.40	
	001-100-570	BRAKE ROTORS(2), BRAKE PADS	D054569	08/26/2014			97.75	
	001-100-570	BRAKE ROTORS(2), BRAKE PADS	D054570	08/26/2014			97.75	
	001-170-639	HIGH FLOW PUMP	D054571	08/26/2014			97.70	
	001-100-570	BRAKE ROTORS(2), BRAKE PADS	40471	08/27/2014			97.75	
	001-100-570	BRAKE PADS(2)	40472	08/27/2014			55.50	
	001-170-639	TUBE GREASE, MOTOR OIL CASE	40476	08/27/2014			89.50	
	001-170-639	HIGH FLOW PUMP MOTOR	D054572	08/26/2014			88.80	
001	SYSCON INC	142690	09/16/2014	09/05/2014			1,475.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-698	SEP 2014 COURT SUPPORT	1-26670	09/02/2014			1,475.00	
001	MALLETTE BROTHERS CONSTRUCTION, INC	142692	09/16/2014	09/08/2014			1,663.05	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-201-576	16.39 TN ASPHALT FOB	17782	08/31/2014			1,229.25	
	001-201-576	7.53 TN A-BASE LIMESTONE FOB	17782	08/31/2014			225.90	
	001-201-576	3.78 TN RIP RAP FOB	17782	08/31/2014			207.90	
001	G&K SERVICES INC	142694	09/16/2014	09/08/2014			206.04	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-205-535	MAINTENANCE	1033517131	08/04/2014			51.51	
	001-205-535	MAINTENANCE	1033519318	08/11/2014			51.51	
	001-205-535	MAINTENANCE	1033521501	08/18/2014			51.51	
	001-205-535	MAINTENANCE	1033523696	08/25/2014			51.51	
001	O'REILLY AUTO PARTS	142696	09/16/2014	09/08/2014			1,504.05	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-570	MICRO-V BELT, SPARK PLUG(8)	1978344231	07/29/2014			47.01	
	001-161-639	S PLUG, FILTER, DIAPHRAGM, BLADE	1978344475	07/31/2014			21.66	
	001-100-570	BATTERY:#10652	1978344533	07/31/2014			77.29	
	001-100-570	TENSIONER:#14450	1978345112	08/05/2014			93.95	
	001-100-570	WATER PUMP, GAL ANTIFREEZE(2)	1978345113	08/05/2014			96.28	
	001-161-638	MINI BULB(12)	1978345204	08/06/2014			34.30	
	001-100-570	GAL ANTIFREEZE:#21	1978345340	08/07/2014			26.56	
	001-100-570	OIL FILTER	1978345354	08/07/2014			19.92	
	001-100-570	SEAL, 5GAL GEAR LUBE:#14400	1978345695	08/11/2014			50.08	
	001-100-570	SUPPORT BRG	1978345848	08/12/2014			44.41	
	001-090-638	DISC PAD SET	1978346035	08/14/2014			20.85	
	001-090-525	FILTER(2), OIL:5QT(2)&1QT(2)	1978346037	08/14/2014			53.02	
	001-100-570	1QT TRANS FLUID(9), FILTER KIT	1978346075	08/14/2014			65.06	
	001-100-570	ALTERNATOR:#14403	1978346143	08/15/2014			266.00	
	001-161-638	TENSIONER, MICRO-V BELT:#39	1978346164	08/15/2014			66.23	
	001-090-638	BRAKE CALIPER(2)	1978346532	08/18/2014			89.18	
	001-170-639	BATTERY(2), PAINT, KRYLON DUAL	1978346584	08/18/2014			21.86	
	001-170-639	QUICK LINKS(4)	1978346662	08/19/2014			35.96	

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	142696	09/16/2014	09/08/2014			1,504.05	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	BATTERY:#36	1978346753	08/20/2014			87.17	
	001-100-638	FREON(2),ARCTC FRZ(2):#3	1978346790	08/20/2014			65.96	
	001-100-570	FILTER(2)	1978347466	08/26/2014			7.38	
	001-170-559	PLIER SET,TOP TERMINAL	1978347533	08/27/2014			39.78	
	001-100-570	STOPLIGHT SW,CARBON STEEL	1978347582	08/27/2014			18.39	
	001-100-570	TAPE,SILICONE	1978347665	08/28/2014			45.55	
	001-100-570	VELCRO	1978347669	08/28/2014			51.66	
	001-100-570	ADH CLEANER	1978347693	08/28/2014			17.80	
	001-100-570	SILICONE(6)	1978347717	08/28/2014			40.74	
001	CABLE ONE	142698	09/16/2014	09/08/2014			195.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	SEP 2014:23421-102608-02-6	09112014	09/04/2014			195.50	
001	INFORMATION TECHNOLOGY SERVICE	142700	09/16/2014	09/09/2014			224.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-640	JUL 2014	5226796	07/31/2014			224.00	
001	FEDERAL EXPRESS	142701	09/16/2014	09/09/2014			15.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-607	DUI GRANT	276936126	09/03/2014			15.00	
001	DOGAN & WILKINSON PLLC	142711	09/16/2014	09/10/2014			7,916.67	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-060-602	SEP 2014 RETAINER FEE	621-0023F	09/09/2014			7,916.67	
001	MS DEPT OF FINANCE & ADMIN	142712	09/16/2014	09/10/2014			29,453.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	AUG 2014 COURT ASSESSMENTS	08312014	09/04/2014			29,453.00	
001	MS DEPT OF PUBLIC SAFETY	142713	09/16/2014	09/10/2014			205.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-000-300	AUG 2014 SPECIAL ASSESSMENTS	08312014	09/04/2014			205.00	
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY,INC	142714	09/16/2014	09/10/2014			833.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-645	AUG 2014 CLUB SUPPORT	08312014	09/05/2014			833.37	
001	C SPIRE WIRELESS	142718	09/16/2014	09/11/2014			1,165.72	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-605	CITY MGR CELL PHONES	0030759348	08/31/2014			123.92	
	001-022-605	HR CELL PHONES	0030759348	08/31/2014			123.92	
	001-040-605	CITY CLERK CELL PHONES	0030759348	08/31/2014			227.28	
	001-090-605	ECON DEV CELL PHONES	0030759348	08/31/2014			376.71	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	08/31/2014			191.88	
	001-170-605	RECREATION CELL PHONES	0030759348	08/31/2014			95.14	
	001-205-605	MAINT CELL PHONES	0030759348	08/31/2014			26.87	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DANCEL MULTIMEDIA	142721	09/16/2014	09/11/2014			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SEP 2014 WEBSITE HOSTING		860	09/08/2014		250.00	
001	FUELMAN OF MS	142722	09/16/2014	09/11/2014			4,187.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP42127537	09/01/2014		185.34	
	001-100-525	UNL FUEL		NP42127537	09/01/2014		3,303.46	
	001-161-525	UNL & DSL FUEL		NP42127537	09/01/2014		408.89	
	001-170-525	UNL & DSL FUEL		NP42127537	09/01/2014		222.21	
	001-205-525	UNL FUEL		NP42127537	09/01/2014		67.17	
001	FUELMAN OF MS	142727	09/16/2014	09/11/2014			4,150.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP42254942	09/08/2014		151.94	
	001-100-525	UNL FUEL		NP42254942	09/08/2014		2,888.09	
	001-161-525	UNL & DSL FUEL		NP42254942	09/08/2014		541.97	
	001-170-525	UNL FUEL		NP42254942	09/08/2014		363.75	
	001-205-525	UNL & DSL FUEL		NP42254942	09/08/2014		204.83	
001	MISSISSIPPI PRESS	142728	09/16/2014	09/11/2014			119.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-559	RENEWAL: 52 WEEKS		1000470	09/03/2014		119.60	
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	142729	09/16/2014	09/11/2014			1,140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-660	CUSTOM FIRE EXAM (90)		24203917	08/25/2014		1,140.00	
001	ROBERT JONES, CUSTODIAN	142730	09/16/2014	09/11/2014			134.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-635	DRILL BITS		08042014	09/04/2014		9.97	
	001-161-635	CAPACITOR		08022014	09/04/2014		24.00	
	001-161-559	POSTAGE		08132014	09/04/2014		.91	
	001-161-682	NATL EMT: MCCLURE		08132014	09/04/2014		65.00	
	001-161-682	STATE EMT: FORTNEY		09032014	09/04/2014		35.00	
001	PTS SOLUTIONS, INC	142731	09/16/2014	09/11/2014			17,850.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	GPD SOFTWARE MAINT		2014048-M	08/21/2014		17,850.00	
001	RJ YOUNG	142732	09/16/2014	09/11/2014			2,461.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	RICOH 2238C CONTRACT		INV467117	08/04/2014		656.00	
	001-100-699	OVERAGES 8/2013-7/2014		INV467117	08/04/2014		1,805.08	
001	SECURE NETWORKS LLC	142734	09/16/2014	09/11/2014			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	DOT GOV DOMAIN RENEWAL		2166	09/04/2014		150.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER E.P.A.	142735	09/16/2014	09/11/2014			1,942.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD	76008001	08162014	08/27/2014			279.00
	001-170-631	BACOT PARK	10137	08162014	08/27/2014			1,504.72
	001-201-629	SIGNAL LIGHTS	10138	08162014	08/27/2014			158.63
001	SPORTS CONDUCTOR, LLC	142738	09/16/2014	09/11/2014			556.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REG FEES: FOOTBALL (105)		1663	09/01/2014			414.75
	001-170-502	REG FEES: CHEERLEADING (36)		1663	09/01/2014			142.20
001	THE SUN HERALD	142739	09/16/2014	09/11/2014			2,976.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	HEARING NOTICE:TAX INCREASE		44573865	08/31/2014			2,976.60
001	CREDIT CARD CENTER	142746	09/16/2014	09/11/2014			2,760.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-045-500	HP OFFICEJET PRO 8620 (TLM)		42941	06/27/2014			360.97
	001-161-596	FD CHALLENGE COINS (100)		72077	07/17/2014			537.00
	001-092-698	ANNUAL FEE & CHARGE		07292014	07/29/2014			53.90
	001-022-615	JOB PSTG:CS MANAGER (PULLED)		31900	07/29/2014			299.00
	001-170-502	FOOTBALLS		35419	07/30/2014			278.11
	001-161-559	WEST STN:KITCHEN ESSENTIALS		13125	07/31/2014			247.45
	001-001-559	SCOTT PRUITT DEDICATION		08062014	08/06/2014			191.53
	001-001-559	WEST FD DEDICATION		08252014	08/25/2014			105.03
	001-161-799	48" TV & MOUNTING EQUIP		13208	08/01/2014			687.80
001	CARD SERVICES	142750	09/16/2014	09/11/2014			472.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-561	CANON POWERSHOT BUNDLE (CODE)		65X70	08/14/2014			192.47
	001-161-799	HIGH BACK MANAGER CHAIR (4)		W0501	08/19/2014			279.96
001	ALABAMA MEDIA GROUP	142751	09/16/2014	09/11/2014			30.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-550	AMENDED SMOKEFREE ORDINANCE		6127559	08/10/2014	141023		10.68
	001-090-684	NOTICE: JOHNSON APPEAL		6129910	08/17/2014	141053		19.56
001	GALLS LLC	142752	09/16/2014	09/11/2014			1,037.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	BW SSIII SECURITY HOLSTER (2)		BC0096535	08/26/2014	141070		287.98
	001-100-559	BW LG GG BUCKLELESS BELT		BC0096535	08/26/2014	141070		23.99
	001-100-559	BW XL GG BUCKLELESS BELT		BC0096535	08/26/2014	141070		23.99
	001-100-559	BW 40 SF BL OUTER DUTY BELT		BC0096535	08/26/2014	141070		65.45
	001-100-559	BW 44 SF BL OUTER DUTY BELT		BC0096535	08/26/2014	141070		65.45
	001-100-559	BW DOUBLE MAG POUCH (2)		BC0096535	08/26/2014	141070		86.30
	001-100-559	BW SF DEF SPRAY CASE (2)		BC0096535	08/26/2014	141070		57.80
	001-100-559	BW GG CLSD TOP CUFF CASE (2)		BC0096535	08/26/2014	141070		47.58
	001-100-559	BW 2 SNAP BELT KEEPERS (2)		BC0096535	08/26/2014	141070		57.80
	001-100-559	BW 21" EXP BATON HOLDER (2)		BC0096535	08/26/2014	141070		53.04
	001-100-559	21" FOAM HANDLE ASP (2)		BC0096535	08/26/2014	141070		161.50

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GALLS LLC	142752	09/16/2014	09/11/2014			1,037.83	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	CITATION HOLDER (4)	BC0096535	08/26/2014	141070		67.96	
	001-100-559	SHIPPING CHARGES	BC0096535	08/26/2014	141070		38.99	
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	142754	09/16/2014	09/11/2014			707.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-660	PO-EL 101 ENTRY LEVEL TEST	24203874	08/18/2014	141044		299.25	
	001-022-660	FF-EL 101 ENTRY LEVEL TEST	24203874	08/18/2014	141044		237.60	
	001-022-660	ADMIN FEE	24203874	08/18/2014	141044		171.00	
001	GULF STATES DISTRIBUTORS	142755	09/16/2014	09/11/2014			518.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	.223 62GR TACTICAL SP AMMO	1195705-IN	08/26/2014	140056		518.00	
001	BSN SPORTS	142756	09/16/2014	09/11/2014			321.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	1'GOLD HELMET STRIPES 25-PK	96305999	09/02/2014	141065		24.75	
	001-170-502	JV CHAIN SET & DOWN INDICATOR	96305999	09/02/2014	141065		279.99	
	001-170-502	FREIGHT	96305999	09/02/2014	141065		16.76	
001	GULF COAST BUSINESS SUPPLY CO.	142757	09/16/2014	09/11/2014			165.56	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	CS CLOROX SPRAY	90897.1	08/21/2014	141025		37.69	
	001-092-510	CS COMET POWDER	90897.1	08/21/2014	141025		35.95	
	001-092-510	CS DAWN LIQUID	91290	08/26/2014	141025		35.92	
	001-092-510	CS BMF TOWEL (4)	91426	08/28/2014	141025		63.96	
	001-092-510	CS TOILET PAPER	91426	08/28/2014	141025		27.99	
	001-092-510	RTN CR: CS COMET POWDER	6326CM	09/02/2014	141025		-35.95	
001	MISSISSIPPI WHOLESALE TROPHIES, INC.	142759	09/16/2014	09/11/2014			58.09	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	NAME/SERVING BARS:WALTMAN	3691	09/02/2014	141067		29.05	
	001-100-535	NAME/SERVING BARS:HARKINS	3691	09/02/2014	141067		29.04	
001	GULF COAST ARMY NAVY STORE	142760	09/16/2014	09/11/2014			2,875.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	NAVY PROPPER BDU PANTS (69)	454754	09/02/2014	140996		2,204.55	
	001-161-535	BLACK PROPPER BDU PANTS (12)	454755	09/02/2014	140996		383.40	
	001-161-535	NAVY PROPPER BDU PANTS (9)	454755	09/02/2014	140996		287.55	
001	VERNON W. DOSTER MD	142762	09/16/2014	09/11/2014			451.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	ACADEMY PHYSICAL: MCCLURE,M	58041	09/03/2014	141020		91.00	
	001-100-604	PRE EMP PHYSICAL: PRICE,B	13973	08/29/2014	141080		50.00	
	001-100-604	DRUG SCREEN: PRICE,B	13973	08/29/2014	141080		45.00	
	001-100-604	DRUG SCREEN/PHYSICAL:HARKINS	13750	08/13/2014	141034		95.00	
	001-100-604	DRUG SCREEN/PHYSICAL:WALTMAN	13752	08/13/2014	141034		95.00	
	001-022-604	DRUG SCREEN/PHYSICAL:BENNETT	13753	08/13/2014	141034		75.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PASCAGOULA TIRE & SERVICE	142764	09/16/2014	09/11/2014			1,541.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	SET FIRESTONE FR710: #15238	60524	08/29/2014	141085		443.64	
	001-100-638	SET FS FIREHAWK GTZ: #14401	60333	08/15/2014	140963		485.52	
	001-100-638	SET FS FIREHAWK GTZ: #109	60038	08/29/2014	141029		485.52	
	001-100-638	1 FS FIREHAWK GTZ: #21	60547	09/02/2014	141093		127.27	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	142766	09/16/2014	09/11/2014			50.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-022-500	CANON CARTRIDGE 104	3240493102	08/26/2014	141062		50.00	
001	MINGLEDORFF'S INC	142768	09/16/2014	09/11/2014			8.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	CONTACTOR 115V COIL	5463754-00	09/02/2014	141090		8.33	
001	ELITE 911 UNIFORMS INC	142769	09/16/2014	09/11/2014			227.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	CODE 3 SS WHITE SHIRT (6)	002405	09/02/2014	140773		209.70	
	001-161-535	REVERSIBLE USA FLAG	002405	09/02/2014	140773		18.00	
001	SPORTABOUT	142770	09/16/2014	09/11/2014			4,263.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	YOUTH FOOTBALL PANTS (89)	2012	09/04/2014	141083		1,824.50	
	001-170-502	ADULT PANTS (9)	2012	09/04/2014	141083		193.50	
	001-170-502	JERSEYS W/TEAM NAME & NO (98)	2012	09/04/2014	141083		1,984.50	
	001-170-502	FLAG FOOTBALL SHORT SETS(18)	2012	09/04/2014	141083		261.00	
001	RIDDELL ALL AMERICAN USA	142771	09/16/2014	09/11/2014			4,267.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	REVO ATTACK HELMET S (12)	96990422	09/02/2014	141079		660.00	
	001-170-502	REVO ATTACK HELMET M (13)	96990422	09/02/2014	141079		715.00	
	001-170-502	REVO ATTACK HELMET L (6)	96990422	09/02/2014	141079		330.00	
	001-170-502	REVO ATTACK HELMET XL (2)	96990422	09/02/2014	141079		110.00	
	001-170-502	RIVAL YTH S-PAD S (19)	96990422	09/02/2014	141079		570.00	
	001-170-502	RIVAL YTH S-PAD M (18)	96990422	09/02/2014	141079		576.00	
	001-170-502	RIVAL YTH S-PAD L (5)	96990422	09/02/2014	141079		180.00	
	001-170-502	DELUXE HELMET PUMP & NEEDLE	96990422	09/02/2014	141079		45.05	
	001-170-502	SPEED YTH S-PAD R 3/4 GRAY (2)	96990422	09/02/2014	141079		13.60	
	001-170-502	SPEED YTH S-PAD L 3/4 GRAY (2)	96990422	09/02/2014	141079		13.60	
	001-170-502	SPEED YTH S-PAD R 1 GRAY (4)	96990422	09/02/2014	141079		27.20	
	001-170-502	SPEED YTH S-PAD L 1.25 GRAY(2)	96990422	09/02/2014	141079		13.60	
	001-170-502	RIVAL JV SHOULDER PAD L (4)	96990422	09/02/2014	141079		260.00	
	001-170-502	RIVAL VARSITY SHDR PAD L (3)	96990422	09/02/2014	141079		255.00	
	001-170-502	WARRIOR III SHDR PAD 3X (2)	96990422	09/02/2014	141079		136.00	
	001-170-502	SPEED YTH S-PAD R 1.25 GRAY(2)	96990422	09/02/2014	141079		13.60	
	001-170-502	SPEED YTH S-PAD L 1 GRAY (4)	96990422	09/02/2014	141079		27.20	
	001-170-502	FREIGHT AND HANDLING	96990422	09/02/2014	141079		322.12	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	J A DAWSON & CO INC	142773	09/16/2014	09/11/2014			157.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	GAME TIME COIL SPRING ONLY		14135	09/03/2014	140958	129.00	
	001-170-639	ESTIMATED FREIGHT		14135	09/03/2014	140958	28.19	
001	OMNI CHEER	142775	09/16/2014	09/11/2014			2,259.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	DK GREEN EXTREME CHEER PACK(6)		10157402	09/04/2014	141099	319.80	
	001-170-502	NAVY EXTREME CHEER PK (20)		10157402	09/04/2014	141099	1,046.00	
	001-170-502	RED EXTREME CHEER PACK (6)		10157402	09/04/2014	141099	319.80	
	001-170-502	BLACK EXTREME CHEER PACK (8)		10157402	09/04/2014	141099	426.40	
	001-170-502	SHIPPING		10157402	09/04/2014	141099	147.84	
001	ECONOMY BOOTS SALES & SERVICE	142776	09/16/2014	09/11/2014			77.41	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SWAT BOOTS: PRICE,BRANDON		36347	09/09/2014	141132	77.41	
FUND TOTAL	1 Claims	to	Checks	57 Total	126,072.44 Manual	Held	Total	126,072.44

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK BANK	142740	09/16/2014	09/11/2014			550.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	007-680-803	AGENT FEES:KATRINA BONDS	20780	08/21/2014			550.00	
FUND TOTAL	7 Claims	to	Checks	1 Total	550.00 Manual	Held	Total	550.00

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GLMCLM17 09/12/2014 09:29 ACCOUNTING CURRENT YEAR

PAGE 11

Docket of Claims

Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
025	CHRISTOPHER W SMITH Account Number 025-100-681	142741	09/16/2014	09/11/2014			164.00	
	Description PER DIEM: STARS CONFERENCE			Invoice # 09222014	Date 09/08/2014	P.O.	Amount 164.00	
025	CHRISTOPHER M BROWN Account Number 025-100-681	142742	09/16/2014	09/11/2014			164.00	
	Description PER DIEM: STARS CONFERENCE			Invoice # 09222014	Date 09/08/2014	P.O.	Amount 164.00	
FUND TOTAL	25 Claims to	Checks	2 Total	328.00 Manual		Held	Total	328.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	LOWE'S HOME CENTER'S, INC.	142676	09/16/2014	09/02/2014			284.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	WEST FIRE STN SUPPLIES		984516	08/04/2014		284.48	
	130-130-756	CREDIT RTN:SANDED PLYWOOD		902816	08/07/2014		-32.09	
	130-130-756	WEST FIRE STN:SANDED PLYWOOD		902817	08/07/2014		32.09	
130	TEAM ONE COMMUNICATIONS, INC	142753	09/16/2014	09/11/2014			463.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-130-756	POWER SUPPLY 14V 15A UNI		902000613	08/25/2014	141063	251.60	
	130-130-756	TRAY BASE SPECTRA W/SPEAKER		902000613	08/25/2014	141063	65.45	
	130-130-756	DESTOP MICROPHONE		902000613	08/25/2014	141063	146.20	
FUND TOTAL 130 Claims	to	Checks	2 Total	747.73 Manual		Held	Total	747.73

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	HANCOCK BANK LEASING DEPT. Account Number 160-161-811	142743	09/16/2014	09/11/2014			75,862.52	
	Description LEASE #074966 FIRE TRUCK			Invoice # 178935	Date 09/03/2014	P.O.	Amount	75,862.52
160	NEW ENGLAND PROMOTIONAL MARKETING Account Number 160-161-799	142761	09/16/2014	09/11/2014			265.00	
	Description JR FIRE HELMETS (500)			Invoice # 197007	Date 09/04/2014	P.O. 141074	Amount	265.00
FUND TOTAL 160 Claims	to	Checks	2 Total	76,127.52 Manual		Held	Total	76,127.52

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	STEINER SAW & MOWER	142685	09/16/2014	09/03/2014			179.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	CARB(2)		671986	08/12/2014		89.00	
	176-170-639	WEED EATER SPOOL(3), OIL		676265	08/26/2014		90.00	
176	BELL AUTO PARTS, INC.	142689	09/16/2014	09/03/2014			99.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	5GAL HYD FLUID(2):PW#13		D054573	08/26/2014		99.00	
176	O'REILLY AUTO PARTS	142697	09/16/2014	09/08/2014			112.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-638	LOCK, BALL MOUNT:#603		1978344385	07/30/2014		64.98	
	176-170-639	BRAKE CLN(12), ADH CLEANER		1978344966	08/04/2014		41.18	
	176-170-639	SPRAY PAINT(2)		1978345066	08/05/2014		6.58	
176	C SPIRE WIRELESS	142719	09/16/2014	09/11/2014			123.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONES		0030759348	08/31/2014		123.92	
176	FUELMAN OF MS	142723	09/16/2014	09/11/2014			122.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP42127537	09/01/2014		122.98	
176	FUELMAN OF MS	142726	09/16/2014	09/11/2014			11.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	DSL FUEL		NP42254942	09/08/2014		11.45	
176	SINGING RIVER E.P.A.	142736	09/16/2014	09/11/2014			2,895.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES	76854002	08162014	08/27/2014		2,472.39	
	176-170-631	HOUSE	76855002	08162014	08/27/2014		422.61	
176	MORRELL MANUFACTURING, INC	142774	09/16/2014	09/11/2014			2,479.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-519	XXL OUTDOOR RANGE TARGET (3)	121030		08/22/2014	141055	449.97	
	176-170-519	OUTDR RANGE TARGET 2012 (29)	121030		08/22/2014	141055	2,029.71	
FUND TOTAL 176 Claims to		Checks	8 Total	6,023.77	Manual	Held	Total	6,023.77

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	DELTA COMPUTER SYSTEMS INC	142666	09/16/2014	09/02/2014			290.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	UTILITY SOFTWARE MAINT		MN105163	08/15/2014		240.00	
	400-650-698	WORK ORDER SOFTWARE MAINT		MN105163	08/15/2014		50.00	
400	JACKSON COUNTY UTILITY AUTHORITY	142670	09/16/2014	09/02/2014			117,586.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	SEP 2014 TREATMENT CHGS		41764	09/01/2014		116,959.00	
	400-651-668	FY 2013 ACTUAL FLOW ADJ		41764	09/01/2014		627.00	
400	CLEARWATER SOLUTIONS LLC	142679	09/16/2014	09/03/2014			145,083.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	AUG 2014 OPERATION FEE		GAUTIER021	09/01/2014		145,083.00	
400	CITY OF GAUTIER	142686	09/16/2014	09/03/2014			102,473.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	BAL JUL 2014 PMTS		07312014	07/31/2014		18,017.25	
	400-000-104	AUG 2014 GARBAGE PMTS		08312014	08/31/2014		84,456.03	
400	MALLETTE BROTHERS CONSTRUCTION, INC	142693	09/16/2014	09/08/2014			168.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	2.24 TN ASPHALT FOB		17782	08/31/2014		168.00	
400	G&K SERVICES INC	142695	09/16/2014	09/08/2014			27.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-559	UNIFORMS		1033517131	08/04/2014		6.83	
	400-651-559	UNIFORMS		1033519318	08/11/2014		6.83	
	400-651-559	UNIFORMS		1033521501	08/18/2014		6.83	
	400-651-559	UNIFORMS		1033523696	08/25/2014		6.83	
400	WASTE MANAGEMENT OF MS-GLF COAST INC	142699	09/16/2014	09/08/2014			371.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	ROLL OFF-TIMBERLANE		0608419213	09/01/2014		371.26	
400	C SPIRE WIRELESS	142720	09/16/2014	09/11/2014			103.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	CELL PHONE		0030759348	08/31/2014		103.36	
400	FUELMAN OF MS	142724	09/16/2014	09/11/2014			58.83	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-525	UNL FUEL		NP42127537	09/01/2014		58.83	
400	FUELMAN OF MS	142725	09/16/2014	09/11/2014			66.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-525	UNL FUEL		NP42254942	09/08/2014		66.88	
400	RJ YOUNG	142733	09/16/2014	09/11/2014			187.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SERVICE CALL:LANIER LP222CN		INV479965	08/14/2014		187.50	

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER E.P.A.	142737	09/16/2014	09/11/2014			3,701.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		08162014	08/27/2014			213.34
	400-651-631	LIFT STNS 17884		08162014	08/27/2014			1,269.57
	400-651-631	LIFT STNS 17883		08162014	08/27/2014			1,667.88
	400-651-631	WATER WELL 17883		08162014	08/27/2014			550.96
400	CREDIT CARD CENTER	142748	09/16/2014	09/11/2014			503.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-559	COMPUTER DESK & HUTCH		67611	08/11/2014			503.98
400	CARD SERVICES	142749	09/16/2014	09/11/2014			337.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-500	RICOH FUSING KIT		VH9TX3	08/06/2014			337.60
400	FOSTER'S AIR CONDITIONING & HEATING INC	142758	09/16/2014	09/11/2014			460.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-586	REPL CAPACITOR, HARD START KIT		0000155455	08/26/2014	141061		460.00
400	C & M ELECTRIC MOTOR SERVICE, INC.	142763	09/16/2014	09/11/2014			2,375.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	5HP SUB PUMP: FAIRWAY LS		11543	09/02/2014	141019		1,387.90
	400-651-584	5HP MOTOR REPAIR: FAIRWAY LS		11543	09/02/2014	141019		987.40
400	SOUTHERN WATERWORKS SUPPLY, INC	142765	09/16/2014	09/11/2014			3,038.48	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3/4 BRASS CPLG CTS X FIP		55196	08/31/2014	141086		123.40
	400-651-581	3/4 BRASS CPLG PVC X FIP		55196	08/31/2014	141086		162.50
	400-651-581	3/4 BRASS CPLG CTS X MIP		55196	08/31/2014	141086		141.00
	400-651-581	3/4 BRASSW CPLG PVC X MIP		55196	08/31/2014	141086		196.68
	400-651-581	3/4 X 1/8 RUBBER METER WASHER		55196	08/31/2014	141086		11.00
	400-651-581	3/4 BRASS VALVE		55196	08/31/2014	141086		63.40
	400-651-581	3/4 BRASS TEE CTS		55196	08/31/2014	141086		173.10
	400-651-581	3/4 BRASS CPLG CTS X CTS		55196	08/31/2014	141086		130.10
	400-651-581	3/4 BRASS CPLG NO LEAD		55196	08/31/2014	141086		62.50
	400-651-581	3/4 X 5/8 CURB STOP CTS X M/C		55196	08/31/2014	141086		353.00
	400-651-581	1" BRASS CPLG CTS X MIP		55196	08/31/2014	141086		146.40
	400-651-581	1" BRASS CPLG NL PVC X MIP		55196	08/31/2014	141086		255.40
	400-651-583	1" X 3/4 BRASS TEE CTS		55196	08/31/2014	141086		194.10
	400-651-583	1" BRASS TEE CTS		55196	08/31/2014	141086		195.00
	400-651-583	1" X 3/4 BRASS CPLG CTS X CTS		55196	08/31/2014	141086		166.20
	400-651-583	1" FUOL PORT BRASS BALL VALVE		55196	08/31/2014	141086		62.50
	400-651-583	2" X 4" BRASS NIPPLE		55196	08/31/2014	141086		61.00
	400-651-583	2" BRASS CPLG PVC X PIP		55196	08/31/2014	141086		419.40
	400-651-583	2" SCH 40 BALL VALVE		55196	08/31/2014	141086		70.00
	400-651-583	2" SCH 40 45		55196	08/31/2014	141086		10.70
	400-651-583	2" SCH 40 STREET 45		55196	08/31/2014	141086		10.70
	400-651-583	2 SCH 40 22 /2		55196	08/31/2014	141086		15.20
	400-651-583	2" SCH 40 STREET 22 1/2		55196	08/31/2014	141086		15.20

Docket of Claims
Release date from 09/16/2014 thru 09/16/2014

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	142767	09/16/2014	09/11/2014			606.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-500	HP LASER BLACK TONER (2)	3240569150	08/27/2014	141066	192.38		
	400-651-500	HP LASER MAGENTA TONER	3240569150	08/27/2014	141066	122.99		
	400-651-500	HP LASER YELLOW TONER	3240569150	08/27/2014	141066	122.99		
	400-651-500	EXECUTIVE HIGH BACK CHAIR (2)	3240651091	08/28/2014	141081	167.78		
400	THE GULF COMPANIES INC	142772	09/16/2014	09/11/2014			117.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-583	GREEN MARKING PAINT (12)	1113	08/27/2014	141054	50.52		
	400-651-581	BLUE MARKING FLAGS (12)	1113	08/27/2014	141054	16.00		
	400-651-581	BLUE MARKING PAINT (2)	1117	08/28/2014	141054	50.52		
400	J H WRIGHT & ASSOCIATES, INC.	142777	09/16/2014	09/11/2014			3,992.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-584	M# 802 REMOTE TERM:LS14 OST	378494	08/25/2014	141003	2,100.00		
	400-651-584	WET WELL MODULE:LS14 OST	378494	08/25/2014	141003	175.00		
	400-651-584	ANNUAL SERVICE/3 YRS	378494	08/25/2014	141003	1,692.00		
	400-651-584	FREIGHT	378494	08/25/2014	141003	25.00		
FUND TOTAL 400	Claims	to	Checks	20 Total	381,547.72 Manual	Held	Total	381,547.72

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	ENTERPRISE FUND	142687	09/16/2014	09/03/2014			120,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-900-979	BUDGETED TRANSFER		08312014	09/03/2014			120,000.00
404	APPLEWHITE IND	142691	09/16/2014	09/05/2014			40.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-695	AUG 2014 20 @ 2.00		2014	08/31/2014			40.00
404	DELTA SANITATION OF MS, LLC	142744	09/16/2014	09/11/2014			81,771.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	AUG 2014 RES GARBAGE SER		7479	08/31/2014			78,813.12
	404-677-693	AUG 2014 RES CART RENTAL		7479	08/31/2014			2,763.53
	404-677-693	AUG 2014 COMM CART RENTAL		7479	08/31/2014			194.68
FUND TOTAL 404 Claims	to	Checks	3 Total	201,811.33	Manual	Held	Total	201,811.33

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
405	TRI-STAR	142745	09/16/2014	09/11/2014			5,875.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	405-677-695	DEBRIS RMVL: 8105 EXCHANGE		0908201401	09/08/2014		2,975.00	
	405-677-695	DEBRIS RMVL: 2013 S HAVEN		0910201401	09/10/2014		2,900.00	
FUND TOTAL 405	Claims	to	Checks	1 Total	5,875.00	Manual	Held	Total 5,875.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	57 Total	126,072.44 Manual	Held	Total	126,072.44
FUND 7 Claims	to	Checks	1 Total	550.00 Manual	Held	Total	550.00
FUND 25 Claims	to	Checks	2 Total	328.00 Manual	Held	Total	328.00
FUND 130 Claims	to	Checks	2 Total	747.73 Manual	Held	Total	747.73
FUND 160 Claims	to	Checks	2 Total	76,127.52 Manual	Held	Total	76,127.52
FUND 176 Claims	to	Checks	8 Total	6,023.77 Manual	Held	Total	6,023.77
FUND 400 Claims	to	Checks	20 Total	381,547.72 Manual	Held	Total	381,547.72
FUND 404 Claims	to	Checks	3 Total	201,811.33 Manual	Held	Total	201,811.33
FUND 405 Claims	to	Checks	1 Total	5,875.00 Manual	Held	Total	5,875.00
Total for all Funds		Checks	96 Total	799,083.51 Manual	Held	Total	799,083.51

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 217-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Consent Agenda Items 1, 2, 3, 5 & 6 are hereby approved in one motion.

IT IS FURTHER ORDERED that Consent Item #4 has been pulled for further discussion.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 218-2014

AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED AT 8105 EXCHANGE STREET GAUTIER, MS 39553 FOR FEES AND CHARGES INCURRED BY THE CITY OF GAUTIER TO ABATE THE UNSAFE CONDITIONS OF ABANDONED AND DILAPIDATED STRUCTURES

WHEREAS, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of \$2,875.00 for the (demolition and removal of a derelict residential structures, considered a menace to the public health, safety, and welfare of the community) located at 8105 Exchange Street, in the City of Gautier, Jackson County, Mississippi; and

WHEREAS, the City of Gautier is entitled to administrative fee of \$1,500.00.

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$4,475.00 is hereby placed on the following described property at 8105 Exchange Street, Gautier, Mississippi.

That certain property listed on the Jackson County land rolls as Lot 2 Hickory Hills Estate S/D Unit #7 PB 11-22 & 23 Deed Book 1639 page 75 (267 Map771.01-03)

Name and Address:

**Bobby Joe Odom (deceased)
8105 Exchange Street
Gautier, Mississippi 39553**

Parcel Identification Number 85440602.000

IT IS FURTHER ORDERED that said lien shall be a lien against the property and enrolled in the office of the tax collector of the municipality, who shall upon order of the board of governing authorities proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes, following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be necessary in order to protect the well-being of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Joe Belles, Code Enforcement Officer
Through: Patty Huffman, Grants and Project Manager
Chandra Nicholson, Planning and Economic Development Director
Date: September 8, 2014
Subject: 8105 Exchange Street Gautier, Mississippi 39553.
Lien/Council Order Request to Adjudicate Private Property Clean Up Costs.

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the private property identified below was cleaned to the satisfaction of the Planning and Economic Development Director.

Per the attached invoices from TRI-STAR Demolition Service, who was authorized to remove exterior trash, debris, vehicles, tires, and perform routine property maintenance as previously approved by Mississippi Department of Environmental Quality utilizing the Solid Waste Assistance Grant (\$875.00). In addition, TRI-STAR was authorized to demolish the abandoned and dilapidated structure and remove all demolition debris (\$2,100.00). The City of Gautier, incurred a cost of \$2,975.00 combined with a penalty fee of \$1,500.00 equals a sum of \$4,475.00.

Legal Description: PIDN 85440602.000
Lots 2 Hickory Hill Estate S/D
Deed Book 1639, page 75

Property Address: 8105 Exchange Street Gautier Mississippi 39553

Owners of Record: Mr. Bobby Joe Odom
Last Known Address: 8605 Exchange Street
Gautier Mississippi 39553

BACKGROUND:

This property was approved for private property clean up during the City of Gautier, Council Meeting and Public Hearing held on August 5, 2014. After considering staff comments during the public hearing, the mayor and city council approved the recommendation of staff to clean up the private property after the statutory 10-day appeal period from the date of council action and adjournment (August 29, 2014). The property executor or any other interested party was given the opportunity to clean the property before the city proceeded with a contractor to clean the property and demolish the structure. TRI-STAR Demolition Service started the authorized clean up and demolition of the structure on September 2, 2014, and completed the task on September 3, 2014, to the satisfaction of the Planning and Economic Development Department.

DISCUSSION:

Mississippi Statute provides procedures for municipalities to clean private property determined to be a menace to the municipal community thus:

The governing authority may by resolution adjudicate the actual cost of cleaning the property and may impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality.

(1) If the governing authority does not declare the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

(2) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

RECOMMENDATION:

The City of Gautier, Code Enforcement Officer be authorized to place a lien against the property in accordance with the attached ORDER and the provisions set forth pursuant of Mississippi Code Annotated, 1972 § 21-19-11, Cleaning and Clearing of Private Property.

ATTACHMENTS 6:

1. Council Decision Letter
2. Property tax document
3. Parcel information
4. Invoices
5. Photos
6. Revised Order Request

Mayor
Gordon F. Gallott

City of Gautier

Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Cynthia Russell

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hurley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge



August 6, 2014

Property Owner or
Possible Heirs
8105 Exchange Street
Gautier, Mississippi 39553

COPY

POSTED August 7, 2014
JB

Reference: 8105 Exchange Street Drive Gautier, Mississippi 39553

To Whom It May Concern:

The City of Gautier, Mayor and City Council held a public hearing on August 5, 2014 pursuant to Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11, concerning the above referenced property. After hearing, comments from staff the mayor and city council found the above referenced property to be in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

Based on the decision of the governing authority, if the owner does not do so by August 31, 2014, the city shall proceed to clean the land by the use of municipal workers or by contract. The scope of the work will be the demolition on the abandoned and dilapidated primary structure and may include cutting grass, weeds, removing rubbish, dilapidated fences, other dilapidated building, personal property, debris, and standing water from the property.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearings. Notice will be posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

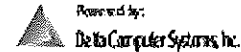
Again, you have until August 31, 2014, to clean the property as specified above, save any additional expenses associated with this abatement, and clean up of private property. You also have the right to appeal in the same manner as other appeals from municipal decisions.

If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878 or cell number (228) 219-7035.

Sincerely,

Joseph Belles
Code Enforcement Officer

Jackson County Mississippi



Property Link

JACKSON COUNTY, MS

Current Date 6/12/2014

Tax Year 2013
Records Last Updated 6/11/2014

OWNER	ODOM BOBBY JOE 8105 EXCHANGE ST GAUTIER MS 39553	PROPERTY DETAIL ACRES : **NA** LAND VALUE : 8620 IMPROVEMENTS : 24940 TOTAL VALUE: 33560 ASSESSED : 3356
PARCEL	85440602.000	
ADDRESS	8105 EXCHANGE	

TAX INFORMATION			
YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	103.39	0.00	108.56
CITY	115.92	0.00	121.72
SCHOOL	86.68	0.00	91.01
TOTAL	305.99	0.00	321.29 5% Penalty
To Pay Online, WWW.MSISTOP.COM			

LAST PAYMENT DATE **NA**

TAXES DELINQUENT PRIOR YEAR
MISCELLANEOUS INFORMATION

EXEMPT CODE	LEGAL LOT 2 HICKORY HILL EST S/D
HOMESTEAD CODE REG	UNIT #7 PB 11-22&23 DB 1639-75
TAX DISTRICT 5840	(267 Map771.01-03)
PPIN 069150	
SECTION 12	
TOWNSHIP 7S	
RANGE 7W	

Book **Page**

PURCHASE COUNTY TAX SALE FILES

TAX SALES HISTORY, FOR UNPAID TAXES

<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
2012	S & S PROPERTIES, LLC	NOT REDEEMED
2011	HENRY CORNELIUS EDWARDS	NOT REDEEMED
2010	STATE OF MISSISSIPPI	2/2/2012 BOBBY ODOM
2009	B.S. CONSTRUCTION	10/27/2010 PILGER TITLE CO
2005	AZURE INVESTMENTS LLC	2/12/2007 AMERICAN GENERAL FINANCIAL
2004	ETC FBO KATHIE BARTHOLOMEW IRA42	2/12/2007 AMERICAN GENERAL FINANCIAL

[Back](#)

[HOME](#) | [CHANCERY CALENDAR](#) | [CHANCERY CASES](#) | [REAL PROPERTY TAX](#) | [LOG IN](#) | [LOG OUT](#) | [CHECKOUT](#) | [TERMS OF USE](#) | [PRIVACY POLICY](#)

Jackson County Dashboard
Powered by ArcGIS

Parcel Search Tool
Features Selected: 1

Parcel Information

PIDN: 85440602.000
GISP: 771.01-03-0267.00

Owner Information

Name: ODOM BOBBY JOE
Name2:
Mailing Address: 8105 EXCHANGE ST
GAUTIER MS 39553
Percent of Ownership: 100
Physical Address: 8105 EXCHANGE ST GAUTIER

Land Information

Section, Township, Range: 12 7S 7W
Acreage: .00
Street Name: EXCHANGE ST

Value and Tax Information

Total Assessed Value:	3356	Total Appraised Value:	33560
Improvement Value:	24940	Land Value:	8620
Tax Amount:	305	SQ. FT:	1494
		Year Built:	1983

Legal Description

Description: LOT 2 HICKORY HILL EST S/D UNIT #7 PB 11-22&23 DB 1639-75 (267 Map771.01-03)



TRI-STAR

★ ★ ★

DEMOLITION SERVICE

228-219-6995

Date 6/16/2014

BILL TO:

City of Gautier
3330 HWY 90
Gautier, MS 39553

Please Remit:

Tri-Star Demolition
 3736 Baywood Drive
 Moss Point, MS 39563
 228-219-6995

Service Location:

8105 Exchange St
 Gautier, MS 39553

Phone Number:

Joe Belles-Code
 Enforcement Officer
 228-219-7035

Project

Demolition of
 House

Service Date	Item	Description	Amount
Upon notice to proceed	Demolition of house and clean lot complete		\$2,975.00

Tri-Star Demolition is licensed and insured with the City of Gautier and hereby agrees to Demolish House, remove debris as follows:

- Demo existing house and haul debris to proper landfill
- Clean lot complete
- All salvage to become property of Tri-Star (car, trailer, windows cooper wiring etc.)
- ***If salvage is removed prior to contract being awarded add \$500.00 to base price***
- Contractor will secure the necessary permits
- Call utility companies for utility cutbacks

DELIVERY FEE

TAX RATE

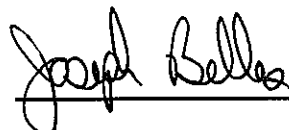
SUBTOTAL

TOTAL

Base price

\$2,975.00

\$2,975.00



Client's Signature

9/04/14 completed
demo.

Date

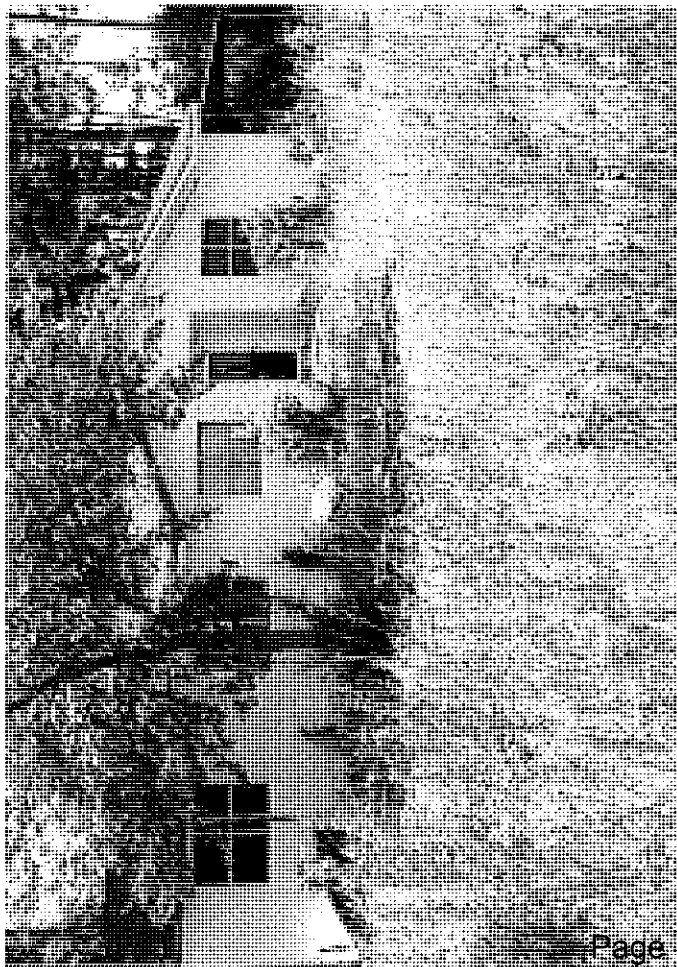
THANK YOU FOR
 YOUR BUSINESS!



Tri-Star Roll Demolition Service, LLC

6/16/14
 Date

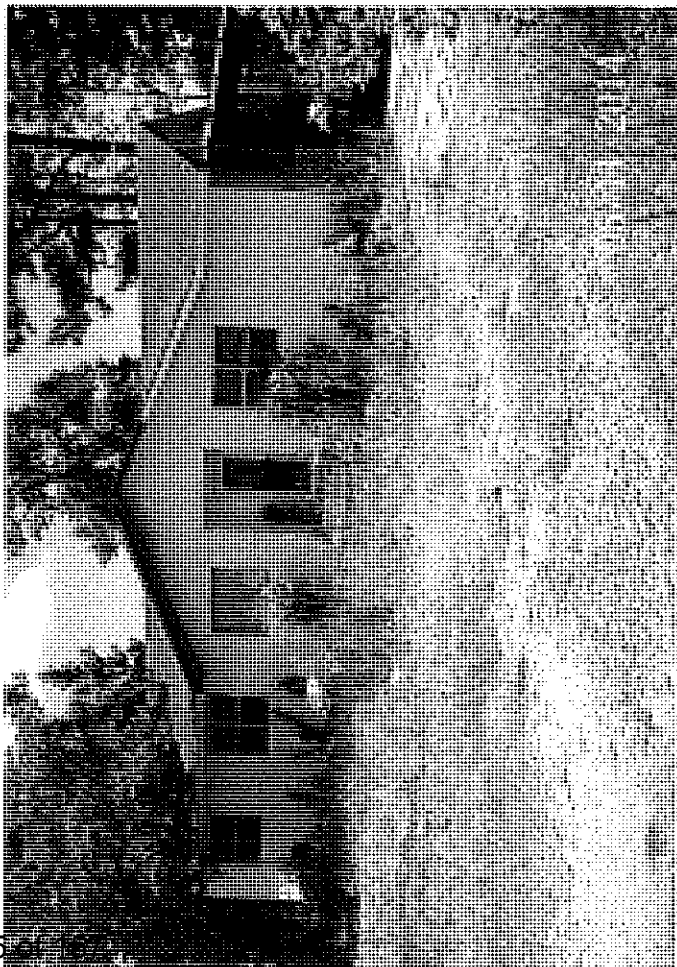
BEFORE



AFTER



BEFORE



AFTER



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2014

**AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED
AT 8105 EXCHANGE STREET GAUTIER, MS 39553 FOR FEES AND CHARGES
INCURRED BY THE CITY OF GAUTIER TO ABATE THE UNSAFE CONDITIONS
OF ABANDONED AND DILAPIDATED STRUCTURES**

WHEREAS, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of \$2,875.00 for the (demolition and removal of a derelict residential structures, considered a menace to the public health, safety, and welfare of the community) located at 8105 Exchange Street, in the City of Gautier, Jackson County, Mississippi; and

WHEREAS, the City of Gautier is entitled to administrative fee of \$1,500.00.

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$4,475.00 is hereby placed on the following described property at 8105 Exchange Street, Gautier, Mississippi.

That certain property listed on the Jackson County land rolls as Lot 2 Hickory Hills Estate S/D Unit #7 PB 11-22 & 23 Deed Book 1639 page 75 (267 Map771.01-03)

Name and Address:

Bobby Joe Odom (deceased)
8105 Exchange Street
Gautier, Mississippi 39553

Parcel Identification Number 85440602.000

IT IS FURTHER ORDERED that said lien shall be a lien against the property and enrolled in the office of the tax collector of the municipality, who shall upon order of the board of governing authorities proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes, following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be to be necessary in order to protect the well-being of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by _____, seconded by _____ and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

Passed and adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 219-2014

AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED AT 2013 SOUTH HAVEN DRIVE GAUTIER, MS 39553 FOR FEES AND CHARGES INCURRED BY THE CITY OF GAUTIER TO ABATE THE UNSAFE CONDITIONS OF ABANDONED AND DILAPIDATED STRUCTURES

WHEREAS, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of \$2,900.00 for the (demolition and removal of a derelict residential structures, considered a menace to the public health, safety, and welfare of the community) located at 2013 South Haven Drive, in the City of Gautier, Jackson County, Mississippi; and

WHEREAS, the City of Gautier is entitled to administrative fee of \$1,500.00.

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$4,400.00 is hereby placed on the following described property at 2013 South Haven Drive, Gautier, Mississippi.

That certain property listed on the Jackson County land rolls as Lot 46 College Park South S/D Deed Book 989 page 26 (33 Map871.01-03)

Name and Address:

**Tyrone I & Jennifer D Blackmon
2013 South Haven Drive
Gautier, Mississippi 39553**

Parcel Identification Number 85105896.000

IT IS FURTHER ORDERED that said lien shall be a lien against the property and enrolled in the office of the tax collector of the municipality, who shall upon order of the board of governing authorities proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes, following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be necessary in order to protect the well-being of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Joe Belles, Code Enforcement Officer
Through: Patty Huffman, Grants and Project Manager
Chandra Nicholson, Planning and Economic Development Director
Date: September 16, 2014
Subject: 2013 South Haven Drive Gautier, Mississippi 39553.
Lien/Council Order Request to Adjudicate Private Property Clean Up Costs.

REQUEST:

Pursuant to the Mississippi Codes Annotated, 1972 § Title 21, Chapter 19, Section 11, the private property identified below was cleaned to the satisfaction of the Planning and Economic Development Director.

Per the attached invoices from TRI-STAR Demolition Service, who was authorized to remove exterior trash, debris, vehicles, tires, perform routine property maintenance, and demolish the dilapidated and abandoned structure. The City of Gautier, incurred a cost of \$2,900.00 combined with a penalty fee of \$1,500.00 equals a sum of \$4,400.00.

Legal Description: PIDN 85105896.000
Lots 46 College Park South
Deed Book 989, page 26

Property Address: 2013 South Haven Road Gautier, Mississippi 39553

Owners of Record: Tyrone I & Jennifer D. Blackmon
Last Known Address: 2013 South Haven Road
Gautier, Mississippi 39553

BACKGROUND:

This property was approved for private property clean up during the City of Gautier, Council Meeting and Public Hearing held on August 19, 2014. After considering a citizens' and staff comment during the public hearing, the mayor and city council approved the recommendation of staff to clean up the private property after the statutory 10-day appeal period from the date of council action and adjournment (August 29, 2014). The property owner or any other interested party was given the opportunity to clean the property or at least contact the Code Enforcement office before the city proceeded with a private contractor to clean the property and demolish the structure. TRI-STAR Demolition Service started the authorized clean up and demolition of the structure on September 6, 2014, and completed the task on September 9, 2014, to the satisfaction of the Planning and Economic Development Department.

DISCUSSION:

Mississippi Statute provides procedures for municipalities to clean private property determined to be a menace to the municipal community thus:

The governing authority may by resolution adjudicate the actual cost of cleaning the property and may impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality.

(1) If the governing authority does not declare the cost and any penalty shall be collected as a civil debt, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes.

(2) All decisions rendered under the provisions of this section may be appealed in the same manner as other appeals from municipal boards or courts are taken.

RECOMMENDATION:

The City of Gautier, Code Enforcement Officer be authorized to place a lien against the property in accordance with the attached ORDER and the provisions set forth pursuant of Mississippi Code Annotated, 1972 § 21-19-11, Cleaning and Clearing of Private Property.

ATTACHMENTS 6:

1. Council Decision Letter
2. Property tax document
3. Parcel information
4. Invoices
5. Photos
6. Revised Order Request

Mayor
Gordon F. Gollott

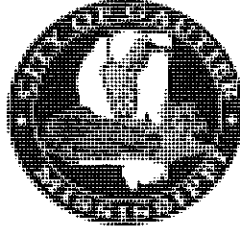
City of Gautier
Gautier, Mississippi

City Manager
Samantha D. Abell

City Clerk
Cynthia Russell

3330 Highway 90
Gautier, MS 39553
Phone: (228) 497-8000
Fax: (228) 497-8028
Email: gautier@gautier-ms.gov
Website: www.gautier-ms.gov

Council
At Large Mary F. Martin
Ward 1 Johnny Jones
Ward 2 Hunley Ray Guillotte
Ward 3 Casey C. Vaughan
Ward 4 Charles "Rusty" Anderson
Ward 5 Adam D. Colledge



August 20, 2014

Property Owner(s) or
Any Interested Party
2013 South Haven Drive
Gautier, Mississippi 39553

COPY

POSTED 8-20-14

JB

Reference: Vacant Abandoned Property

To Whom It May Concern:

The City of Gautier, Mayor and City Council held a public hearing on August 20, 2014, pursuant to Mississippi Code Annotated 1972 § Title 21, Chapter 19, Section 11, concerning the above referenced property. After hearing, comments from local residents and staff the mayor and city council found the above referenced property to be in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

Based on the decision of the governing authority, if the owner or any other interested party does not do so by September 2, 2014, the city shall proceed to clean the land by the use of municipal workers or by contract. The scope of the work may include cutting grass and weeds, filling cisterns, removing rubbish, dilapidated fences, outside toilets, dilapidated building, personal property, debris, and draining cesspools/standing water from the property.

Additionally, the municipality may reenter the property or parcel of land for a period of one (1) year after the hearing without any further hearings. Notice will be posted on the property or parcel of land and at city hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is reentered for cleaning.

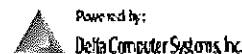
Again, you have until September 2, 2014, to clean the property as specified above and save yourself any additional expenses associated with this abatement process. You also have the right to appeal in the same manner as other appeals from municipal decisions.

If you have any questions you can contact the City of Gautier, Code Enforcement Office, Monday – Thursday, 8:00 AM - 5:00 PM at (228) 497-1878 or cell number (228) 219-7035.

Sincerely,

Joseph Belles

Joseph Belles
Code Enforcement Officer



The Server will be unavailable Saturday, July 26, 2014 from

11:00 P.M. CDT until Sunday July 27, 2014 at 12:00 P.M.
CDT for routine maintenance.

We apologize for any inconvenience this may cause

Property Link

JACKSON COUNTY, MS

Current Date 7/23/2014

Tax Year 2013

Records Last Updated 7/22/2014

PROPERTY DETAIL

OWNER BLACKMON TYRONE I & JENNIFER D
2013 SOUTH HAVEN RD

ACRES : **NA**

LAND VALUE : 4510

IMPROVEMENTS : 14630

TOTAL VALUE: 19140

ASSESSED : 2872

GAUTIER MS 39553

PARCEL 85105896.000

ADDRESS 2013 SOUTH HAVEN

TAX INFORMATION

YEAR 2013	TAX DUE	PAID	BALANCE
COUNTY	147.53	147.53	0.00
CITY	99.20	99.20	0.00
SCHOOL	133.23	133.23	0.00
TOTAL	379.96	379.96	0.00

To Pay Online, WWW.MSISTOP.COM

LAST PAYMENT DATE 1 / 22 / 2014

MISCELLANEOUS INFORMATION

EXEMPT CODE	LEGAL	LOT 46 COLLEGE PARK SOUTH
HOMESTEAD CODE	None	DB 989-26 (33 Map871.01-03)
TAX DISTRICT	3840	
PPIN	067246	
SECTION	01	
TOWNSHIP	8S	
RANGE	7W	

Book

Page

PURCHASE COUNTY TAX SALE FILES

TAX SALES HISTORY, FOR UNPAID TAXES

<u>Year</u>	<u>Sold To</u>	<u>Redeemed Date/By</u>
NO TAX SALES FOUND		

[Back](#)

Jackson County Dashboard
Powered by A

Parcel Search Tool
Features Selected: 1

Parcel Information

PIDN: 85105896.000
GISP: 871.01-03-0033.00

Owner Information

Name: BLACKMON TYRONE I & JENNIFER D Percent of Ownership: 100
Name2:
Mailing Address: 2013 SOUTH HAVEN RD Physical Address: 2013 SOUTH HAVEN RD GAUTIER
GAUTIER MS 39553

Land Information

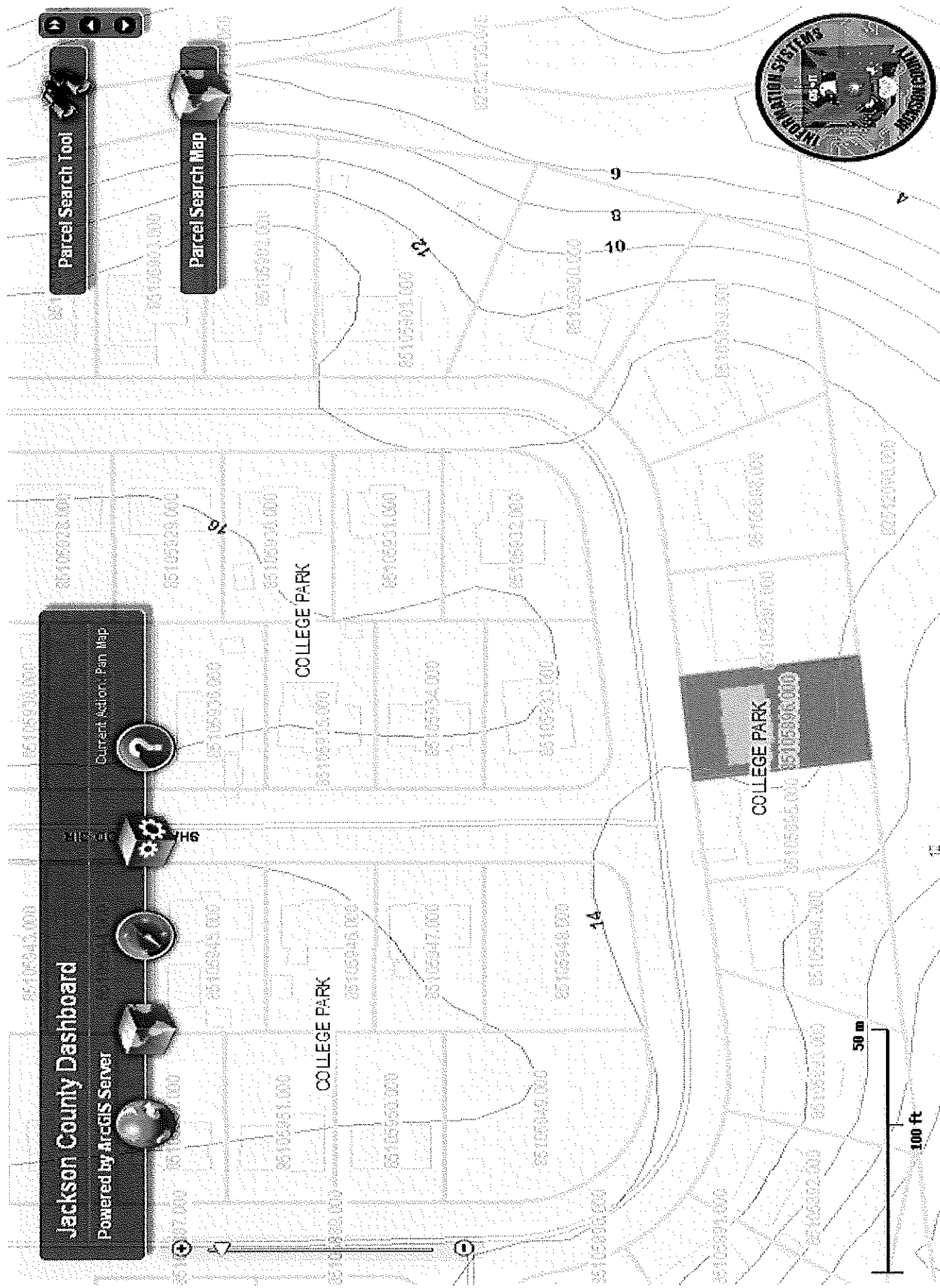
Section, Township, Range: 01 8S 7W Acreage: .00
Street Name: SOUTH HAVEN RD

Value and Tax Information

Total Assessed Value: 2872 Total Appraised Value: 19140
Improvement Value: 14630 Land Value: 4510
Tax Amount: 379 SQ. FT: 1326 Year Built: 1970

Legal Description

Description: LOT 46 COLLEGE PARK SOUTH DB 989-26 (33 Map871.01-03)



TRI-STAR**DEMOLITION SERVICE****228-219-6995**

Date 09/10/2014 09102014-01

BILL TO:

City of Gautier
3330 HWY 90
Gautier, MS 39553

Please Remit:

Tri-Star Demolition
 3736 Baywood Drive
 Moss Point, MS 39563
 228-219-6995

Service Location:

2013 So. Haven St
 Gautier, MS 39553

Phone Number:

Joe Belles-Code
 Enforcement Officer
 228-219-7035

Project

Demolition of
 House and slab

Service Date	Item	Description	Amount
09/08/2014- 09/09/2014	• Demolition of house, slab and clean lot		\$2,900.00

Tri-Star Demolition is licensed and insured with the City of Gautier has completed the following as of 09/09/2014:

- Demoed existing house, slab and haul debris to proper landfill
- All salvage to become property of Tri-Star (windows, cooper wiring etc.)
- Contractor will secure the necessary permits
- Call utility companies for utility cutbacks

DELIVERY FEE**TAX RATE****SUBTOTAL**

\$2,900.00

TOTAL**\$2,900.00**

Client's Signature

9/10/14

Date

**THANK YOU FOR
 YOUR BUSINESS!**

Tri-Star Roll Demolition Service, LLC

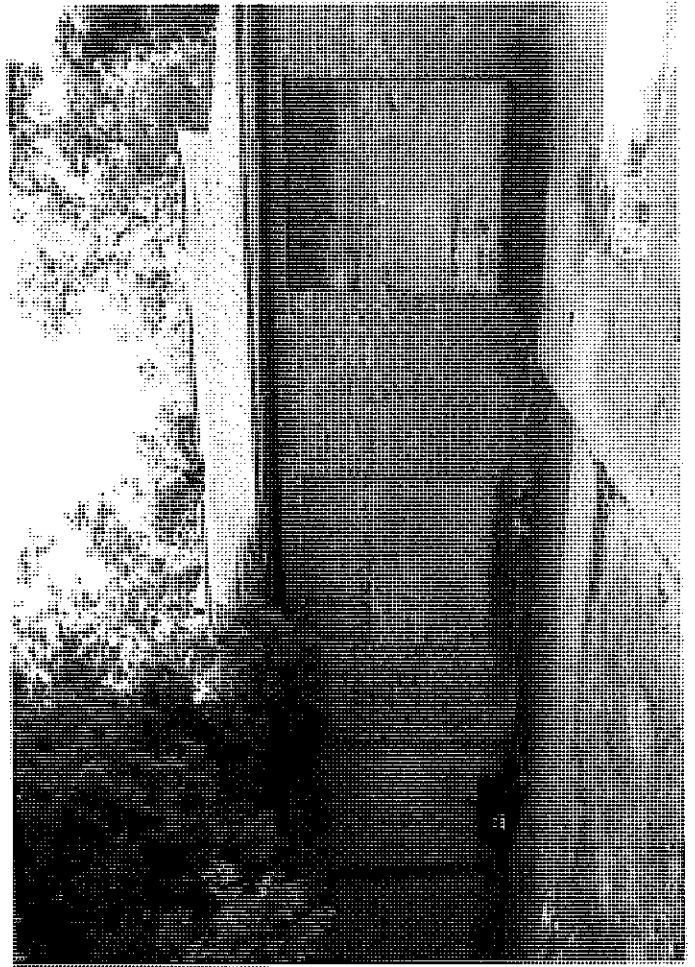
SEP 10, 2014

Date

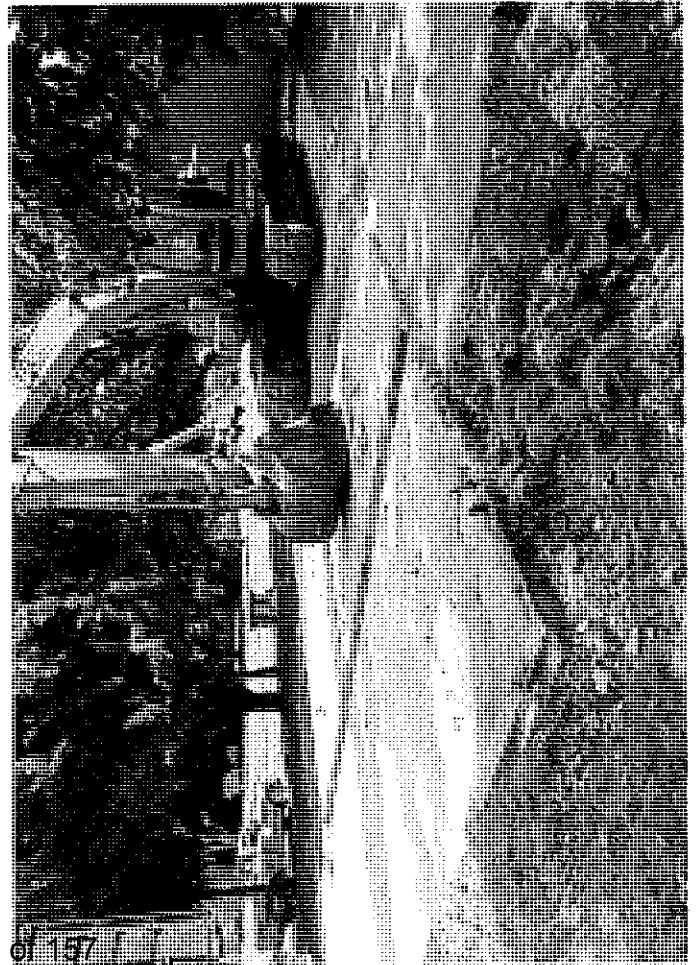
BACK OF HOME



CLEARED LOT



FRONT HOME



BEFORE SLAB REMOVAL

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2014

AN ORDER DIRECTING THE PLACEMENT OF A LIEN ON PROPERTY LOCATED AT 2013 SOUTH HAVEN DRIVE GAUTIER, MS 39553 FOR FEES AND CHARGES INCURRED BY THE CITY OF GAUTIER TO ABATE THE UNSAFE CONDITIONS OF ABANDONED AND DILAPIDATED STRUCTURES

WHEREAS, the City of Gautier, in accordance with procedures established under 21-19-11 of the Codes of Mississippi of 1972, as amended, incurred expenses in the amount of \$2,900.00 for the (demolition and removal of a derelict residential structures, considered a menace to the public health, safety, and welfare of the community) located at 2013 South Haven Drive, in the City of Gautier, Jackson County, Mississippi; and

WHEREAS, the City of Gautier is entitled to administrative fee of \$1,500.00.

NOW THEREFORE, IT IS HEREBY ORDERED by the Mayor and Council of the City of Gautier, Mississippi that a lien in the amount of \$4,400.00 is hereby placed on the following described property at 2013 South Haven Drive, Gautier, Mississippi.

That certain property listed on the Jackson County land rolls as Lot 46 College Park South S/D Deed Book 989 page 26 (33 Map871.01-03)

Name and Address:

**Tyrone I & Jennifer D Blackmon
2013 South Haven Drive
Gautier, Mississippi 39553**

Parcel Identification Number 85105896.000

IT IS FURTHER ORDERED that said lien shall be a lien against the property and enrolled in the office of the tax collector of the municipality, who shall upon order of the board of governing authorities proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes, following passage of this order and the filing of said lien; or by other means as determined by the Mayor and Council to be to be necessary in order to protect the well-being of the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by _____, seconded by _____ and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

Passed and adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 220-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for August 2014 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting September 16, 2014.

City of Gautier
Business Registry
Aug-14

<u>Acct.</u>	<u>License #</u>	<u>Business Name /Owner</u>	<u>Amt.</u>
*1275	2015-08-0004205	Ameriforce Craft Services, Inc.	\$30.00
655	2015-07-0004206	Ewas Dojo Health & Fitness Ctr.	\$20.00
*****782	2015-07-0004207	A+ Plus Cleaning Services	\$22.00
573	2015-08-0004208	McGee Construction	\$20.00
*****780	2015-07-0004209	Sailmaker's Supply	\$22.00
565	2015-08-0004210	Baywood Travel	\$20.00
1092	2015-08-0004211	The Disability Consulting Clinic	\$20.00
1006	2015-08-0004212	Infinity & Beyond Hair Essential	\$20.00
*1276	2015-08-0004213	Ice Cream & More, LLC	\$20.00
*1277	2015-08-0004214	Freckles Seafood & Bakery, LLC	\$20.00
579	2015-08-0004215	Singing River Apartments	\$20.00
571	2015-08-0004216	Coast Mini Warehouses	\$20.00
1225	2015-08-0004217	Twice the Ice Gautier	\$20.00
128	2014-11-0004218	Samantha Taylor-Taylor & Co.	\$23.60
128	2015-11-0004219	Samantha Taylor-Taylor & Co.	\$20.00
652	2015-07-0004220	Casual Cuts	\$22.00
1076	2015-05-0004221	All About Pets	\$22.40
*1278	2015-08-0004222	Goin' Country, LLC	\$20.00
685	2015-08-0004223	Joe West Realtor	\$20.00
564	2015-08-0004224	Extreme Wireless of Gautier, LLC	\$20.00
587	2015-06-0004225	Something Cherished	\$22.20
929	2015-08-0004226	Fox-Everett, Inc.	\$20.00
331	2015-07-0004227	The Carpet Mart, Inc.	\$22.00
*1279	2015-08-0004228	Terrell and Terrell, LLC/dba Just 1 More B&	\$35.00
*1280	2015-08-0004229	Landry & Associates Realty	\$20.00
*1281	2015-08-0004230	Keesler Federal Credit Union	<u>\$30.00</u>
Total			\$571.20

*	New Business	7
**	Slot Amusement	0
***	Due Refund	0
****	Transient Vendor	0
*****	Closed Business	5
*****	Delinquent Renewals Issued	7

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 221-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the \$5,000.00 financial contribution for the 2014 Gautier Mullet & Music Fest as budgeted in the Cultural Support Plan is hereby approved.

IT IS FURTHER ORDERED the Mayor and Members of the Council have determined that this event is an economic development tool to bring favorable notice, opportunities, possibilities and resources to the City of Gautier.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Director of Economic Development and Planning Dept.
Date: August 26, 2014
Subject: 2014 Gautier Mullet & Music Fest Contribution- Cultural Support Fund

REQUEST:

The Economic Development and Planning Department requests City Council authorization for a contribution in the amount of \$5,000.00 to the 2014 Gautier Mullet & Music Fest for support of the annual festival.

BACKGROUND:

The 24th Annual Gautier Mullet and Music Fest will be held on Saturday, October 18th and Sunday, October 19th. The free event features arts and craft vendors, live entertainment, heritage and educational displays, a children's area, classic cars, food booths, and the Mullet Toss. The City of Gautier also provides in-kind support services through the Cultural Services Division and the Police Department for security, traffic control, set-up, and logistics.

DISCUSSION:

The City recognizes that family events provide a "special sense of place" and bring residents and a growing number of visitors to Gautier each year. The winning entry for the festival's annual poster contest will be used for the official festival t-shirt design and promotional materials. The theme of this year's event is "*Celebrating Nature's Playground*".

RECOMMENDATION:

The Economic Development and Planning Department recommends authorization to contribute funding to the Gautier Mullet & Music Fest in the amount of \$5,000.00 as budgeted in the Cultural Support Plan.

City Council may:

- 1) approve the \$5,000.00 financial contribution for the 2014 Gautier Mullet & Music Fest as requested;
- 2) approve a different amount of funding; or
- 3) may decline to contribute a cash donation to the festival this year.

ATTACHMENT(S):

Gautier Mullet & Music Fest Sponsorship Letter

Gautier Mullet

& Music Fest

August 16, 2014

Samantha Abell
City Manager
3305 Gautier Vancleave Rd.
P.O. Box 670
Gautier, MS 39553

Dear Samatha:

For 24 years, the **Gautier Mullet and Music Fest** have provided a fun-filled weekend for local families and regional visitors from Mississippi, Alabama, Florida and Louisiana. Our 2014 event promises to be bigger and better than ever with new headlining bands, new vendors, expanded children's activities and extensive local and regional media exposure and advertising for our sponsors.

The 2014 Sponsor Levels are as follows:

- | | |
|-------------------------------------|-----------------|
| • PLATINUM CORPORATE SPONSORS | \$ 5000+ |
| • GOLD CORPORATE SPONSORS | \$ 3000- \$4900 |
| • SILVER CORPORATE SPONSORS | \$ 2000- \$2900 |
| • BRONZE CORPORATE SPONSORS | \$ 1000- \$1999 |
| • CIVIC SPONSORS (LOCAL BUSINESSES) | \$ 200- \$ 999 |

The **Gautier Mullet and Music Fest** promotes the City of Gautier as "Nature's Playground" through beautification, image, and tourism. The proceeds from this event benefit the entire greater Gautier community by funding special city projects and improvements *without* utilizing our tax dollars. The festival is coordinated completely by volunteers, and **100% of the proceeds go directly to the community**. Additionally, the festival is sponsored by Gautier Pride - designated a 501(c)(3) by the Internal Revenue - making your contribution **100% tax deductible**.

The festival achieves its goals with the assistance of generous donations from our sponsors. **To maximize your advertising exposure, we request your verbal sponsorship commitment by August 30th.**

Join us and together we will make this the best **Gautier Mullet and Music Fest** ever! *Pray for good weather!*

Kindest Regards,



Ann Anderson
Mullet & Music Fest Sponsorship Coordinator

*Approved per
budget -
Samantha Abell*

SPONSORSHIP FORM IS ATTACHED

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION NUMBER 022-2014
PROCLAMATION
(A Local Emergency)**

WHEREAS, the City Council of the City of Gautier, Mississippi does hereby find that the conditions of extreme peril to the safety of persons and property within the City of Gautier, Mississippi, is forecast to receive oil slick in the Gulf of Mexico due to the explosion and collapse of the Deep Water Horizon oil rig in the Gulf of Mexico.

NOW, THEREFORE, BE IT RESOLVED that a local emergency does exist throughout said City of Gautier, Mississippi; and

IT IS FURTHER PROCLAIMED AND ORDERED that said local emergency shall be deemed to continue to exist until further notice.

IT IS FURTHER PROCLAIMED AND ORDERED that the City Manager or City Clerk is hereby authorized to executed any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Gordon Gollott
Mary Martin
Johnny Jones
Hurley Ray Guillotte
Casey Vaughan
Rusty Anderson
Adam Colledge**

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

Mayor and Council discussed Consent Agenda Item #4 – Approval of minutes from Regular Council Meeting held September 2, 2014.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 222-2014

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held September 2, 2014 are hereby approved.

IT IS FURTHER ORDERED that the Order on page 31 of 84 be corrected to show that Councilman Hurley Ray Guillotte abstained.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Gordon Gollott**
 Mary Martin
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of September 16, 2014.

Councilman Anderson made the motion to go into Closed Session. **Councilwoman Martin** seconded the motion and the vote was as follows:

AYES: **Mary Martin**
 Johnny Jones
 Hurley Ray Guillotte
 Casey Vaughan
 Rusty Anderson

NAYS: **Gordon Gollott**
 Adam Colledge

Motion passed.

Councilman Vaughan made the motion to go into Executive Session to discuss possible litigation relating to the Firefighter Union. **Councilwoman Martin** seconded the motion and the vote unanimously carried.

Councilman Colledge made the motion to authorize the City Manager to have Attorney Carl Steinberger to assist with mitigation but not in negotiation. **Councilwoman Martin** seconded the motion and the vote unanimously carried.

Councilwoman Martin made the motion to return to Open Session. **Councilman Vaughan** seconded the motion and the vote unanimously carried.

Councilwoman Martin made the motion to recess the meeting until September 23, 2014 at 6:00 PM. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK