

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 19, 2017 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

IV. Presentation Agenda

1. Recognition of the 2017 Jackson County Youth Football League Super Bowl Champions

2. Presentation from the Gautier Mullet and Music Festival Committee

V. Business Agenda

1. Establishment of Just Compensation in the Amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water Storage Tank Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of Change Order #2 for City Park Boat Launch Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. GPC CASE # 17-17-CU Consideration for a Conditional Use-Major for Deliverance Missionary Baptist Church at 1412 HWY 90, Gautier, MS 39553.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. GPC CASE # 17-19-UDO Amendment to Article IV of the City of Gautier Unified Development Ordinance to create a "Special Exception".

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Consideration of a Lease Agreement for the Shepard State Park Mobile Home – Clark Gautier**
- 2. Consideration of a Lease Agreement for the Shepard State Park Host Site – Aaron Bridges**
- 3. Approval of minutes from Recessed Council Meeting held November 21st.**

VII. STUDY AGENDA

- 1. Discuss City Attorney Comments**
- 2. Discuss City Clerk Comments**
- 3. Discuss City Manager Comments**
- 4. Discuss Council Comments**
- 5. Discuss Citizen Comments**

Recess until
www.gautier-ms.gov

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting: December 19, 2017

Title: Establishment of Just Compensation in the amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water Storage Tank.

Introduced by:
Contact Person/Telephone April Havens 497-8000 Ext. 315

Summary Explanation: Establishment of Just Compensation in the amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water Storage Tank.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, the Water Storage Tank Project requires the establishment of Just Compensation for 2.62 acres of parcel no. 82300040.000 and authorization for the City Manager to move forward with acquiring the parcel; and

WHEREAS, Mississippi Code Annotated Section 21-17-1 authorizes a municipality to purchase real property for all proper municipal purposes; and

WHEREAS, Mississippi Code Annotated Section 43-37-3 provides the process for acquisition of real property and requires the municipality to obtain an appraisal before the initiation of negotiations; and

WHEREAS, the City has obtained an appraisal of the parcel at issue; and

WHEREAS, based on the appraisal, in addition to the added value of the property based on the location of existing water lines, and the savings to the City in not pursuing eminent domain litigation, the Council finds it is in the best interests of the City to establish Just Compensation for the above property in the amount of \$25,000.00.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the "Just Compensation" for 2.62 acres of parcel no. 82300040.000 in the amount of \$25,000.00 for the Gautier Water Storage Tank Project is hereby established and the City Manager is hereby authorized to move forward with acquiring the parcel.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 12/12/2017
Subject: Establishment of Just Compensation in the Amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water Storage Tank Project

REQUEST:

The Grants and Projects Department requests City Council establish Just Compensation in the amount of \$25,000.00 for 2.62 acres of parcel no. 82300040.000 for the City of Gautier water storage tank project and authorize the City Manager to move forward with acquiring the parcel.

BACKGROUND:

The water storage project, totaling \$1.1 million, will construct a water storage tank to support expansions at B & D Plastics and development in the surrounding area. Funding for the construction and professional services will come from a combination of a \$350,000 DIP grant from the Mississippi Development Authority, a \$750,000 CAP loan from MDA, a \$15,000 pledge from the City's enterprise utility revenues, and/or other sources.

DISCUSSION:

Based on the appraisal, in addition to the added value of the property based on the location of existing water lines and the savings to the City in not pursuing eminent domain litigation, it is in the best interests of the City to establish Just Compensation for the above property in the amount of \$25,000. This cost was written into the project/grant budget.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council establish Just Compensation in the amount of \$25,000.00 for 2.62 acres of parcel no. 82300040.000 for the water storage tank project and authorize the City Manager to move forward with acquiring the parcel.

The City Council may:

- 1) Approve establishing Just Compensation in the amount of \$25,000 and authorizing the City Manager to move forward with acquiring the parcel as presented; or
- 2) Not approve establishing Just Compensation in the amount of \$25,000 and authorizing the City Manager to move forward with acquiring the parcel as presented.

ATTACHMENTS:

1. Business Item #1 - Establishment of Just Compensation in the amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water
2. 1. Establishment of Just Compensation Offer

Establishment of Just Compensation Offer

This document is prepared pursuant to Federal regulation at 49 CFR 24.102(d)

“Establishment and offer of just compensation. Before the initiation of negotiations, the Agency shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the approved appraisal of the market value of the property, taking into account the value of allowable damages or benefits to any remaining property. An Agency official must establish the amount believed to be just compensation”

The property that is the subject of this offer of just compensation is as follows:

Owner: Linda Lee

Parcel No: 047-01-00-W

Project: Gautier Water Storage Tank

County: Jackson

Under the authority conveyed to me by the City of Gautier, Mississippi, and based on the approved appraisal for the above-named property, which is inclusive of all compensable interests, I, Paula Yancey, City Manager, do hereby establish the City of Gautier, Mississippi's offer of what is believed to be just compensation for the acquisition of the real property rights specified, in the amount of \$25,000.00.

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**December 19, 2017
Authorization for City Park Boat Launch
Improvements Project Change Order #2**

Introduced by:
Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization for Change Order #2 for the City Park Boat Launch Improvements Project. The change order reflects deductions totaling \$7,263.41 for unused materials, demolition, etc. It also includes the cost to add ADA compliant handrails to the newly poured concrete ramps leading to the kayak launch and the cost to restore and repair the adjacent fishing pier.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:											
Torjusen	☒	Martin	☒	George	☒	Jackson	☒	Vaughan	☒	Anderson	☒
										Colledge	☒

Second Made by:											
Torjusen	☒	Martin	☒	George	☒	Guillotte	☒	Vaughan	☒	Anderson	☒
										Colledge	☒

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☒	☒	☒	☒
At Large	Martin	☒	☒	☒	☒
Ward 1	George	☒	☒	☒	☒
Ward 2	Jackson	☒	☒	☒	☒
Ward 3	Vaughan	☒	☒	☒	☒
Ward 4	Anderson	☒	☒	☒	☒
Ward 5	Colledge	☒	☒	☒	☒

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, City was awarded \$190,310 in federal funds under the Dingell-Johnson Sport Fish Restoration Program, to restore, conserve, manage, or enhance sport fish populations; and

WHEREAS, in utilizing these funds, the City awarded a contract to M&D Construction Co., Inc. to perform various upgrades and improvements to the City Park Boat Launch;

WHEREAS, the Engineer for this project has recommended approval of Change Order #2 to this contract; and

WHEREAS, Change Order #2 entails a reduction in project costs of \$7,263.41 for unused materials, demolition, etc.; and

WHEREAS, Change Order #2 also entails an increase in project costs of \$16,005.90 for the addition of ADA compliant handrails to the newly poured concrete ramps leading to the kayak launch and the cost to restore and repair the adjacent fishing pier; and

WHEREAS, the net cost effect of Change Order #2 is an increase of \$8,742.48; and

WHEREAS, Change Order #2 also adds sixty-three (63) days to the performance time to the contract;

WHEREAS, the Mayor and Council Members find that Change Order #2 is necessary and in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order #2 is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 12/12/2017
Subject: Approval of Change Order #2 for City Park Boat Launch Project

REQUEST:

The Grants and Projects Administrator requests City Council authorization for Change Order #2 for the City Park Boat Launch Improvements Project.

BACKGROUND:

The Dingell-Johnson Sport Fish Restoration Program, authorized under the U.S. Fish and Wildlife Service, supports activities designed to restore, conserve, manage, or enhance sport fish populations; the public use and benefits from these resources; and activities that provide boat access to public waters. The Mississippi Department of Marine Resources applied to the U.S. Fish and Wildlife Service on behalf of the City of Gautier for this sport fish grant. The City was awarded \$190,310 in federal funds, which requires a 25 percent match of \$65,300. Tidelands agreed to cover the local match.

This project includes removing and replacing the two existing deteriorated boat launches, removing and replacing the existing deteriorated boat dock decking, removing and replacing the deteriorated wooden bulkhead, adding an accessible kayak and canoe launch, and installing an accessible route to the dock area.

DISCUSSION:

This change order reflects deducts totaling \$7,263.41 for unused materials, demolition, etc. It also includes the cost to add ADA compliant handrails to the newly poured concrete ramps leading to the kayak launch and the cost to restore and repair the adjacent fishing pier. The total cost of handrails and pier repairs is \$16,005.90. This change order would result in a \$8,742.48 net increase to the contract amount.

RECOMMENDATION:

The Grants & Projects Administrator requests authorization for Change Order #2 for the City Park Boat Launch Improvements Project as presented.

City Council may:

- 1) Authorize Change Order #2; or
- 2) Not Authorize Change Order #2.

ATTACHMENTS:

1. Engineer's Letter and Change Order #2



COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue
P.O. Box 686
Pascagoula, MS 39568

Phone: 228.762.3970
Fax: 228.769.9079

comptonengineering.com

December 13, 2017

Ms. April M. Havens, Grants & Project Administrator
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: City Park Boat Launch Improvements
(C.E. Job #: 216-055)

Dear Ms. Havens:

Please find enclosed three (3) originals of Change Order No. 2 for the above referenced project dated December 13, 2017. This change order increases the contract amount by \$8,742.48.00 and adds sixty-three (63) days to the contract time. This change order provides improvements to Fishing Pier at City Park.

Compton Engineering, Inc. recommends approval of Change Order No. 2 to M&D Construction Co., Inc. increasing the contract in the amount of Eight Thousand, Seven Hundred Forty-Two Dollars and Forty-Eight Cents (\$8,742.48) and adding sixty-three (63) days to the contract time.

Once approved and signed, please return two (2) originals to our office for further distribution.

If you have any questions or require additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

W. Andrew Douglass, P.E.
Project Engineer

WAD:kl

pc: M&D Construction Co., Inc.

PASCAGOULA

BILOXI

BAY ST. LOUIS

SECTION 00943-02 CHANGE ORDER NO. 2

Date of Issuance: December 13, 2017Effective Date: December 19, 2017

Project: City Park Boat Launch Improvements	Owner: City of Gautier	Funding Agent's Contract No.: N/A
Contract: City Park Boat Launch Improvements		Date of Contract: June 20, 2017
Contractor: M&D Construction Co., Inc.		Engineer's Project No.: 216-055
P.O. Box 5047		
Moss Point, MS 39563		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Provide improvements to Fishing Pier at City Park.Attachments: Attachment No. 1 to Change Order No. 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☒ Calendar days
\$261,127.65	Substantial completion (date): <u>October 25, 2017 (90 days)</u>
	Ready for final payment (date): <u>November 24, 2017 (120 days)</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$262,427.65	Substantial completion (date): <u>October 25, 2017 (90 days)</u>
	Ready for final payment (date): <u>November 24, 2017 (120 days)</u>
Increase as of this Change Order:	Change of this Change Order:
\$8,742.48	Substantial completion (days): <u>0 days</u>
	Ready for final payment (days): <u>63 days</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$271,170.13	Substantial completion (date): <u>October 25, 2017 (90 days)</u>
	Ready for final payment (date): <u>January 26, 2018 (183 days)</u>

RECOMMENDED:

By: W.K. ADL
Engineer (Authorized Signature)Date: 12/13/17

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: DAVID S. VICE
Contractor (Authorized Signature)Date: 12-13-17

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
BID SCHEDULE NO. 1 - CITY PARK BOAT LAUNCH IMPROVEMENTS									
1	Mobilization/Demobilization	LS	\$10,235.00	1.00	\$10,235.00	1.00	\$10,235.00	0%	\$0.00
2	Erosion & Sediment control	LS	\$1,725.00	1.00	\$1,725.00	1.00	\$1,725.00	0%	\$0.00
3	Construction survey	LS	\$4,025.00	1.00	\$4,025.00	1.00	\$4,025.00	0%	\$0.00
4	Temporary silt fence	LF	\$3.45	150.00	\$517.50	150.00	\$517.50	0%	\$0.00
5	Sawcut existing Asphalt/Concrete	LF	\$5.75	40.00	\$230.00	40.00	\$230.00	0%	\$0.00
6	Remove existing Asphalt	SY	\$57.50	5.00	\$287.50	5.00	\$287.50	0%	\$0.00
7	Demolition of existing concrete boat launch and Sidewalk	SY	\$10.47	275.00	\$2,879.25	275.00	\$2,879.25	0%	\$0.00
8	Demolish existing dock decking	SF	\$2.60	1,310.00	\$3,406.00	1,395.00	\$3,627.00	6%	\$221.00
9	Demolish existing structural member	BF	\$2.60	500.00	\$1,300.00	160.00	\$416.00	-68%	(\$884.00)
10	Excavate/grade for boat launch improvements	LS	\$65,700.00	1.00	\$65,700.00	1.00	\$65,700.00	0%	\$0.00
11	Excavate for ADA accessible route	LS	\$575.00	1.00	\$575.00	1.00	\$575.00	0%	\$0.00
12	Aggregate base under concrete launches and sidewalks	SY	\$28.92	415.00	\$12,001.80	415.00	\$12,001.80	0%	\$0.00
13	Aggregate base under piers adjacent to launch	SY	\$28.92	90.00	\$2,602.80	90.00	\$2,602.80	0%	\$0.00
14	Provide concrete Boat launch and ramp (incl. curbs)	SY	\$192.22	340.00	\$65,354.80	307.51	\$59,109.57	-10%	(\$6,245.23)
15	Provide ADA accessible sidewalks and ramp to pier (incl. curbs)	SY	\$90.39	75.00	\$6,779.25	86.47	\$7,816.02	15%	\$1,036.77
16	Provide vinyl sheetpile bulkhead system (11' long)	SF	\$16.45	1,500.00	\$24,675.00	1,595.00	\$26,237.75	6%	\$1,562.75
17	Provide new dock structural members (incl. hardware)	BF	\$9.20	500.00	\$4,600.00	160.00	\$1,472.00	-68%	(\$3,128.00)
18	Provide new dock decking	SF	\$6.27	1,310.00	\$8,213.70	1,395.00	\$8,746.65	6%	\$532.95
19	Provide solar lighting at docks	EA	\$1,150.00	2.00	\$2,300.00	2.00	\$2,300.00	0%	\$0.00
20	Provide new timber piles	LF	\$17.86	80.00	\$1,428.80	80.00	\$1,428.80	0%	\$0.00
21	Provide accessible floating kayak launch	LS	\$40,480.00	1.00	\$40,480.00	1.00	\$40,480.00	0%	\$0.00
TOTAL BID SCHEDULE NO. 1:				\$259,316.40		\$252,412.65		(\$6,903.75)	

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
ALTERNATE NO. 3 - CITY PARK BOAT LAUNCH IMPROVEMENTS									
1	Provide ADA accessible sidewalks on-site in locations to be determined by Owner	SY	\$51.75	35.00	\$1,811.25	28.05	\$1,451.59	-20%	(\$359.66)
TOTAL ALTERNATE NO. 3:				\$1,811.25		\$1,451.59		(\$359.66)	

ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2

Rev - 0

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
CHANGE ORDER NO. 1									
CO1-1	Provide Pile Wrap & Caps on Timber Piles	LS	\$1,300.00	1.00	\$1,300.00	1.00	\$1,300.00	-	\$0.00
TOTAL CHANGE ORDER NO. 1:				\$1,300.00		\$1,300.00		\$0.00	

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
CHANGE ORDER NO. 2 - FISHING PIER MAINTENANCE									
CO2-1	Demolish existing dock decking	SF	\$2.60	0.00	\$0.00	148.00	\$384.80	100%	\$384.80
CO2-2	Demolish existing structural member	BF	\$2.60	0.00	\$0.00	78.00	\$202.80	100%	\$202.80
CO2-3	Provide new dock structural members (incl. hardware)	BF	\$9.20	0.00	\$0.00	78.00	\$717.60	100%	\$717.60
CO2-4	Provide new dock decking	SF	\$6.27	0.00	\$0.00	160.00	\$1,003.20	100%	\$1,003.20
CO2-5	Replace handrail/ballast (including removal as necessary)	EA	\$4.98	0.00	\$0.00	80.00	\$398.40	100%	\$398.40
CO2-6	Refasten deck boards	EA	\$7.20	0.00	\$0.00	22.00	\$158.40	100%	\$158.40
CO2-7	Remove and replace hurricane straps at pavilions	EA	\$18.00	0.00	\$0.00	72.00	\$1,296.00	100%	\$1,296.00
CO2-8	Provide new hardware at each pile bent	EA	\$88.55	0.00	\$0.00	4.00	\$354.20	100%	\$354.20
CO2-9	Provide new louver vents	EA	\$190.00	0.00	\$0.00	8.00	\$1,520.00	100%	\$1,520.00
CO2-10	Provide new handrail along ADA route	LF	\$58.65	0.00	\$0.00	170.00	\$9,970.50	100%	\$9,970.50
TOTAL CHANGE ORDER NO. 2:				\$0.00		\$16,005.90		\$16,005.90	

TOTAL BID SCHEDULE NO. 1 + ALTERNATE NO. 3 + CHANGE ORDER NO. 1 + CHANGE ORDER NO. 2:					\$262,427.65		\$271,170.13		\$8,742.48
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**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

December 19, 2017
**Consideration of a Conditional Use-Major Permit
for Deliverance Missionary Baptist Church at 1412
Hwy 90. GPC #17-17-CU.**

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a request from Reverend Robert Coker representative of Deliverance Missionary Baptist Church, for a Conditional Use-Major Permit that would allow a Church or Place of Worship in a C-3, Commercial Zoning District at 1412 HWY 90, PID#82436365.000, (GPC Case No. 17-17-CU). This application fee of \$250 was paid on October 17, 2017. All public notice requirements have been met.

EXHIBITS FOR REVIEW

Resolution	○
Ordinance	○
Contract/Agreement	○
Minutes	○
Plan Maps	✱
Order	✱
Other	○
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:											
Torjusen	○	Martin	○	George	○	Jackson	○	Vaughan	○	Anderson	○
		Colledge	○								

Second Made by:											
Torjusen	○	Martin	○	George	○	Jackson	○	Vaughan	○	Anderson	○
		Colledge	○								

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	○	○	○	○
At Large	Martin	○	○	○	○
Ward 1	George	○	○	○	○
Ward 2	Jackson	○	○	○	○
Ward 3	Vaughan	○	○	○	○
Ward 4	Anderson	○	○	○	○
Ward 5	Colledge	○	○	○	○

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

**CITY OF GAUTIER CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-17-CU
DELIVERANCE MISSIONARY BAPTIST CHURCH
REGARDING PARCEL ID NO: 82436365.000**

After due public notice, a Public Hearing was held at City Hall on December 7, 2017 by the Gautier Planning Commission at its regular meeting and at which time the Gautier Planning Commission recommended approval of the Conditional Use Permit. The parcel subject to this Permit is located at 1412 HWY 90, Gautier, Mississippi, 39553. Having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a church or place of worship, is permitted as a Conditional Use-Major in the C-3 District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on October 17, 2017 for a Conditional Use-Major Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County and provide the applicant a copy of the permit with the recording information affixed.
6. The City Council adopted this Conditional Use-Major Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Deliverance Missionary Baptist Church, located at 1412 HWY 90, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436365.000.

Motion made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

December 19, 2017
Date of Issuance

Attest:

Phil Torjusen, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-17-CU**

DELIVERANCE MISSIONARY BAPTIST CHURCH

REGARDING PARCEL ID NO: 82436365.000

After due public notice, a Public Hearing was held at City Hall on December 7, 2017 by the Gautier Planning Commission at its regular meeting and at which time the Gautier Planning Commission recommended approval of the Conditional Use Permit. The City of Gautier City Council, at its regular meeting held on December 19, 2017, considered the application for a Conditional Use-Major Permit for a church or place of worship as submitted by Reverend Robert Coker, representative for Deliverance Missionary Baptist Church. The parcel subject to this Permit is located at 1412 HWY 90, Gautier, Mississippi, 39553. Having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a church or place of worship, is permitted as a Conditional Use-Major in the C-3 District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on October 17, 2017 for a Conditional Use-Major Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County and provide the applicant a copy of the permit with the recording information affixed.
6. The City Council adopted this Conditional Use-Major Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Deliverance Missionary Baptist Church, located at 1412 HWY 90, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436365.000.

December 19, 2017

Date of Issuance

Attest:

Phil Torjusen, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

Gautier Planning Commission

Regular Meeting Agenda

December 7, 2017

GPC #17-17-CU

Deliverance Missionary Baptist Church

1412 HWY 90 Conditional Use-Major

VII. NEW BUSINESS

- A. Deliverance Missionary Baptist Church request for a Conditional Use - Major that would allow a Church in a C-3, Highway Commercial Zoning District (GPC# 17-17-CU).

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: December 7, 2017

Subject: Conditional Use-Major Permit for Deliverance Missionary Baptist Church at 1412 HWY 90 GPC #17-17-CU

REQUEST:

The Planning Department has received a request from Reverend Robert Coker representative of Deliverance Missionary Baptist Church, for a Conditional Use-Major Permit that would allow a Church or Place of Worship in a C-3 Highway Commercial Zoning District at 1412 HWY 90, PID #82436365.000. The application fee of \$250 was paid on October 17, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 1412 HWY 90 (See Exhibit A)
2. General features of the proposed project:
 - Total Building Area: 1,200 square feet
 - Site Size: 1.32 Acres
 - Year Building Constructed: 1981
3. Potable Water and Wastewater Services: Existing from City
4. The building is existing and was previously used as a rental property. The last known use of the property was a church.
5. Current Zoning (See Exhibit B): C-3 Highway Commercial
6. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial to the North, South, East, and West.
7. Current Surrounding Existing Land Use (See Exhibit C): Commercial-Retail to the North and South, Commercial Office to the East and Commercial Financial/Banking to the West.

8. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

- A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use as church serves as a place of worship for the congregation. Staff finds that this use will be compatible with the properties in the vicinity due to the fact there are Commercial properties existing with surrounding uses; however, according to UDO Section 7.2.5 Table # 9, based on the number of chairs (members) called out in the applicant's narrative, the required number of parking spaces is 17. After visiting the site and reviewing the parking plan sketch included in the application, staff finds that the area designated for parking at this site is not sufficient to accommodate the number of required spaces for this specific use as called out in the UDO.

- B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

- C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: The applicant states that the church will be servicing approximately fifty (50) members with adequate parking. Staff finds that there is an existing parking lot which is of adequate size to accommodate the amount of parking spaces required by the Unified Development Ordinance for this use according to the applicant's statement of the number of members of the congregation.

- D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

- E. If the proposed use in harmony with the Comprehensive Plan.

Staff Response: Yes, the Comprehensive plan proposes High Impact Commercial in this area. The proposed use is a place of Worship (Church) which is allowed with a "Conditional Use" in the Unified Development Ordinance.

- F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, according to the Unified Development Ordinance, a "Church or Place of Worship" is allowed with a "Conditional Use Major" in a C-3 Highway Commercial District.

- G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses. .

- H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

Staff finds that the proposed use may be compatible and harmonious with the Highway Commercial District and recommends approval with the following conditions:

1. ADA accessible parking shall be installed which meets the requirements of the City of Gautier's Unified Development Ordinance and The Americans with Disabilities Act.
2. The UDO requirement for the number of parking spaces is satisfied through either On-Site Shared Parking as specified in UDO Section 7.2.8 or through Off-Site Cooperative Parking as specified in UDO Section 7.2.7.

CONCLUSION:

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major with the Conditions listed; or
2. Recommend that City Council approve the Conditional Use-Major with changes; or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

17-17-CU

<u>TO BE HEARD BY GAUTIER PLANNING COMMISSION:</u>		<u>FEE:</u>
Conditional Use - Major	<u>X</u>	\$250.00
<u>TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:</u>		<u>FEE:</u>
Conditional Use - Minor	<u> </u>	\$250.00

Name of Applicant: Deliverance Missionary Baptist Church

Name of Business: Same AS Above Phone:

Property Address: 1410 Hwy 90 Gautier, MS 39553 Mailing Address (if Different):

E-Mail Address: WilliamsFox@a-bell-south.net

Proposed Use Requiring Conditional Use: (Refer to Article V, UDO) rev. coker 627-9880

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☐ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- 0 ✓ 1. Answers to the Criteria for Approval (see attached).
- 0 ✓ 2. Project Narrative (see attached).
- 0 ✓ 4. Diagram of intended use (see attached).
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- 0 ✓ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Ralph Robert Coker Date of Application: 10.17.17

FOR OFFICE USE ONLY	
Date Received <u>10-17-17</u>	Verify as Complete <u>A</u>
Fee Amount Received <u>250.00</u>	Initials of Employee Receiving Application <u>KM</u>

I, Rose Marie Luke, the fee simple owner(s) of the

following described property:

Address:

1412 Hwy 90
Gautier MS 39553

Parcel ID No.: 82436365.000

hereby petition to the City of Gautier to Grant a Conditional Use Major or Minor of
church (state proposed use from
Article V of the Unified Development Ordinance) at the above reference property and
affirm that Connie West (name of agent) is
hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams
submitted are true and accurate to the best of my knowledge. Further, I understand this
application; attachments and fees become part of the official records of the City of
Gautier, MS, and are not returnable.

Rose Marie Luke
(Owner's Signature)

(Owner's Signature)

Notary Information:

State of North Carolina
County of Wake

The foregoing instrument was acknowledged before me this 13th day of
October, 2017 by Rose Marie Luke,
who is personally known to me or has produced _____
as identification and who did take an oath.

Sarah B. Luke
(Printed Name of Notary Public)

Sarah B. Luke
(Signature of Notary Public)



_____. My commission expires

6/24/2020

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *NO*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain. *NO*
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?
YES
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how. *YES*
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *NO*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *YES*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

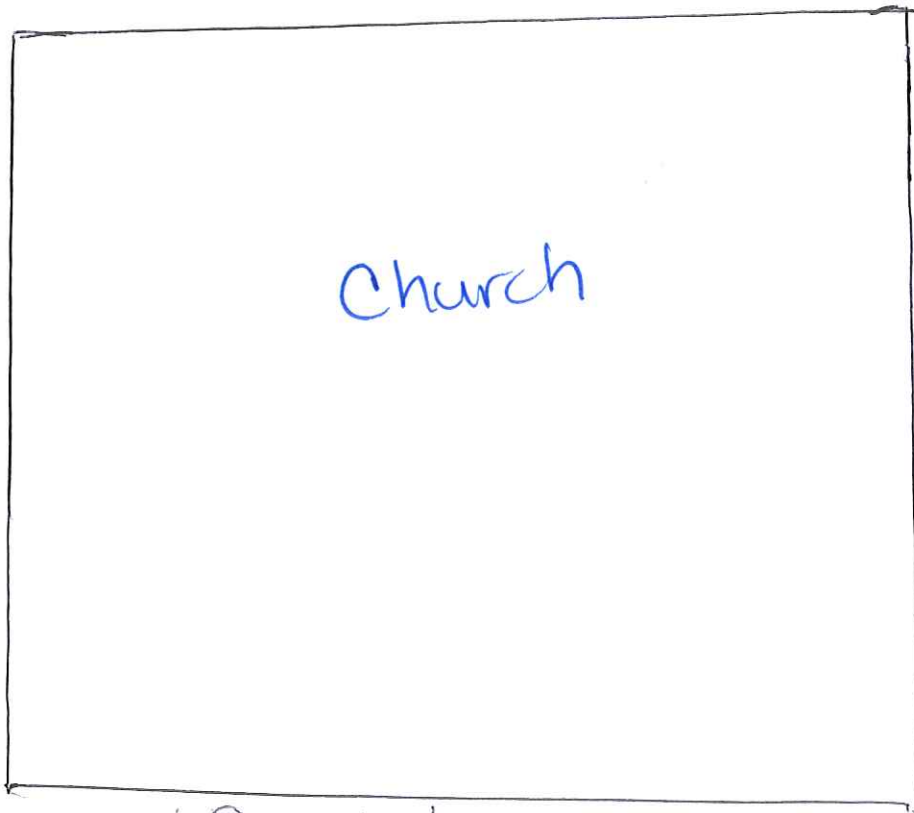
1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE — Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

Deliverance Missionary Baptist Church will use this property to hold church services every Sunday and Wednesday with occasional Saturday and Monday nights. We will use the parking that has been dedicated to this property. Currently, our membership is approximately 50 with an expected growth to 100. There will be religious programs geared towards encouraging our parishioners and community to help create a safe and productive city/community. We will abide by all city and state laws and will do our very best to be an asset to the community.

Side
Parking lot
10 SPOTS



Church

10 SPOTS
Parking lot
front

Exhibit A Location Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

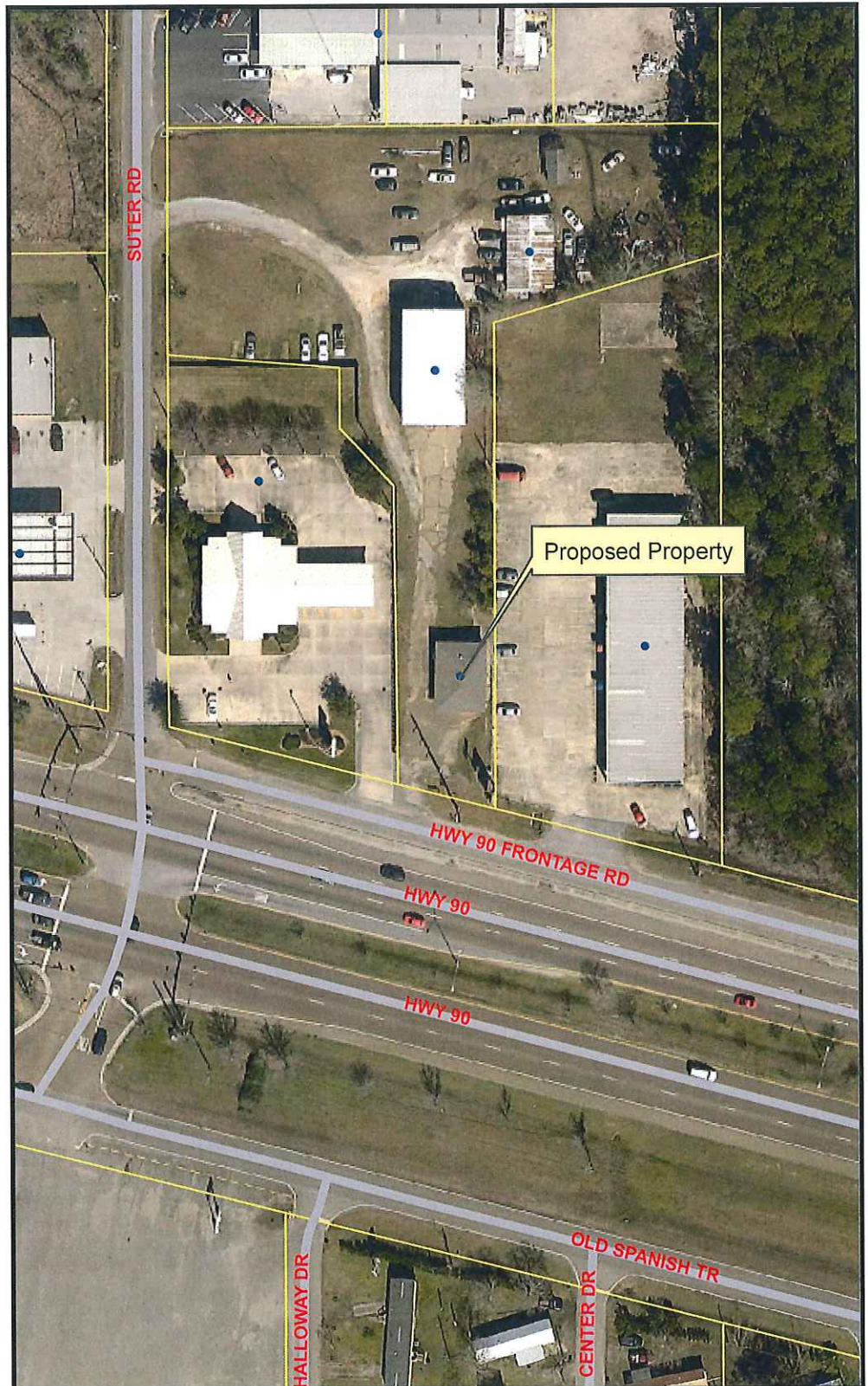


Exhibit B Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

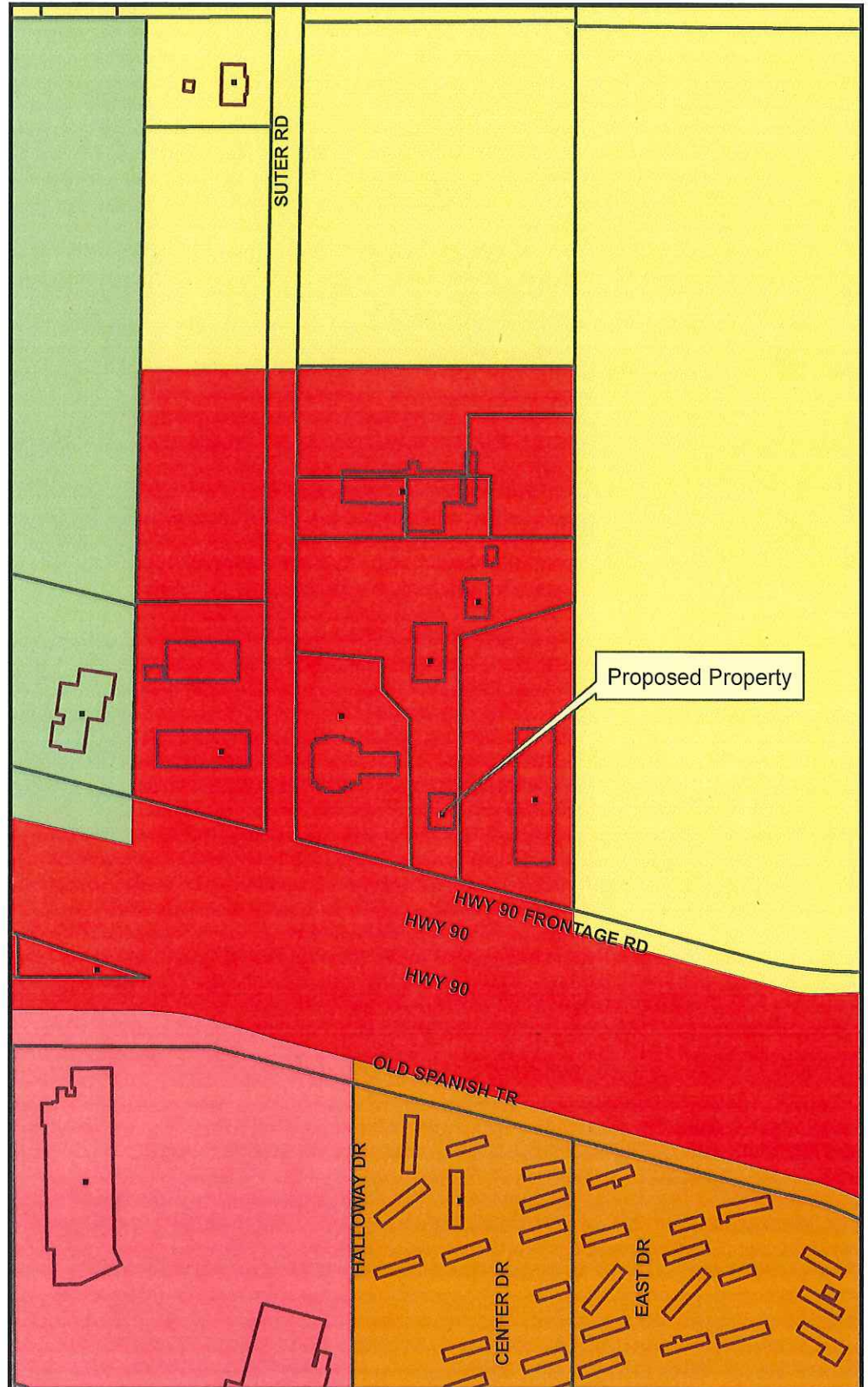


Exhibit C Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

- City_Limits
- CorOverlay
- GautierParTrimmed

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

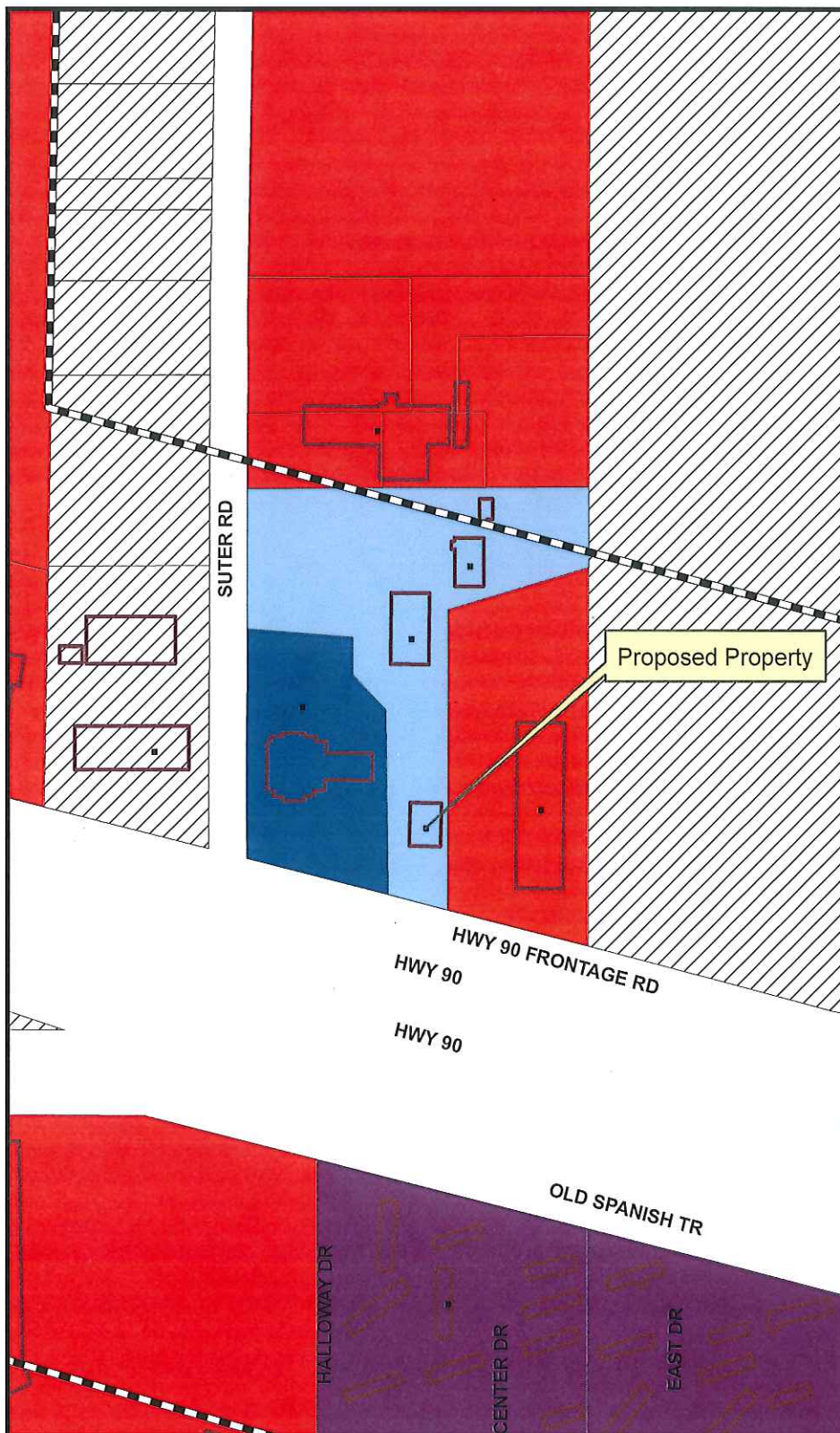


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



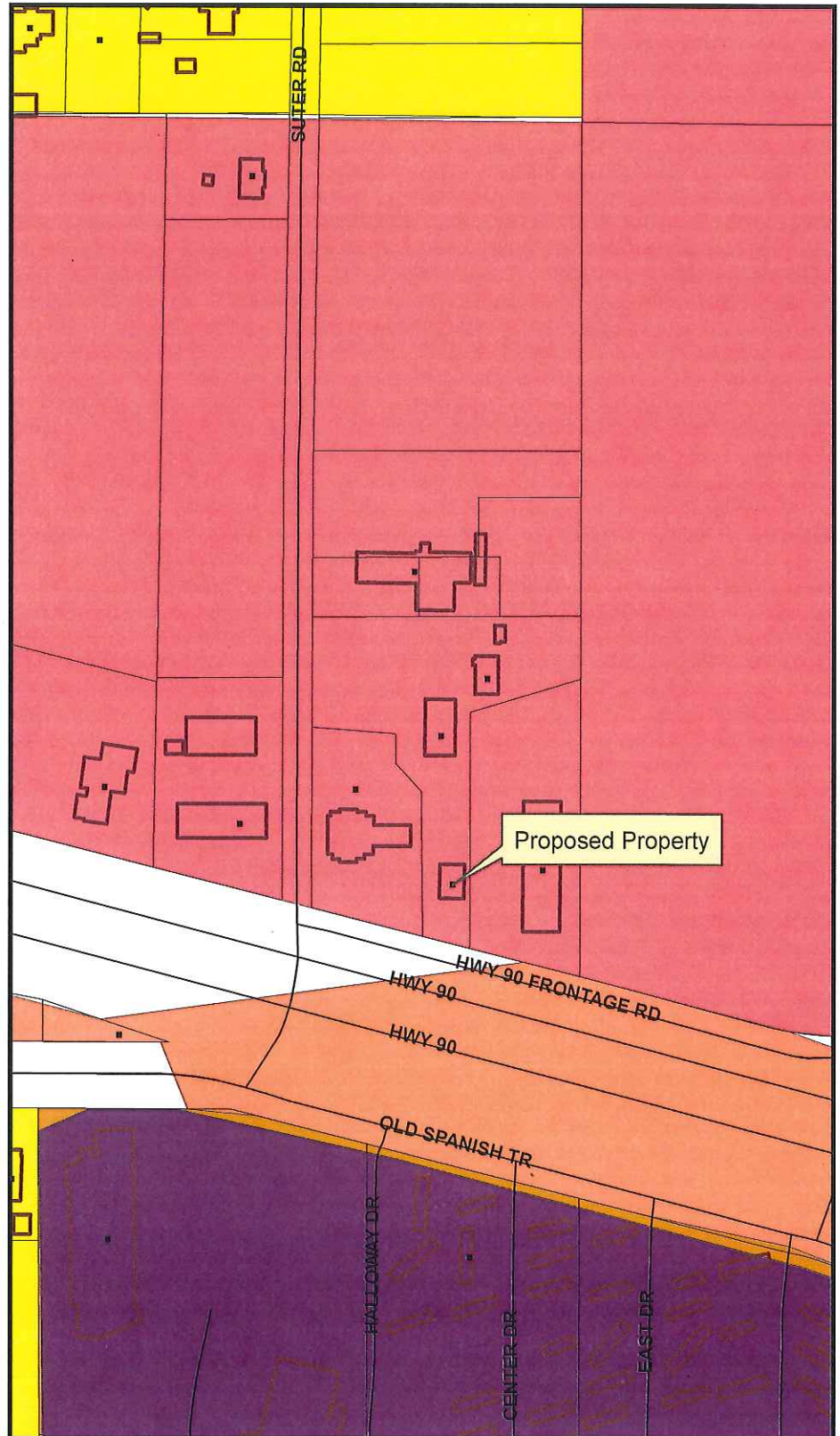
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet**

Council Meeting:
Title:

December 19, 2017
Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”, and to Remove Redundant Rezoning Procedures. GPC #17-19-UDO

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 Ext. 312

Summary Explanation: Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”, and to remove redundant rezoning procedures. GPC #17-19-UDO

EXHIBITS FOR REVIEW

Resolution	●
Ordinance	✱
Contract	●
Minutes	●
Plan Maps	●
Order	●
Other/Discussion	●
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:											
Torjusen	●	Martin	●	George	●	Jackson	●	Vaughan	●	Anderson	●

Second Made by:											
Torjusen	●	Martin	●	George	●	Jackson	●	Vaughan	●	Anderson	●

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	●	●	●	●
At Large	Martin	●	●	●	●
Ward 1	George	●	●	●	●
Ward 2	Jackson	●	●	●	●
Ward 3	Vaughan	●	●	●	●
Ward 4	Anderson	●	●	●	●
Ward 5	Colledge	●	●	●	●

Action Taken:

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NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

Section 4.16 ~~Comprehensive Rezoning Special Exception~~ IV-22

HARDSHIP: Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

(1) the land in question cannot yield a reasonable return if used only
(a) for a purpose allowed in that zone (applicable to special exceptions), or
(b) as permitted by the dimensional requirements of this ordinance (applicable to
variances);
(2) that the plight of the owner is due to unique circumstances of the land for which the
variance or special exception is sought; and
(3) that the use to be authorized by the variance will not alter the essential character of
the locality.

Article IV General Procedures

In addition to the required public notices in a newspaper of regular and general circulation in the

City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall and the affected property for the benefit of the public prior to a public hearing for a Zoning Map Change (Rezoning).

SECTION 4.16: Comprehensive Rezoning Special Exception

~~A comprehensive rezoning may be initiated by the following: property owners of twenty-five (25) contiguous parcels of land, the owner(s) of ten (10) acres of contiguous land, a recognized neighborhood association which includes the property involved and/or the Planning Director in consultation with the property owners affected.~~

A request for a Special Exception may be initiated by the owner or agent of the owner provided that said property has not been denied a previous request for a Special Exception for the same property or portion of property within the past twelve (12) months.

4.16.1 Study Required Application for Special Exception

~~Prior to recommending a Comprehensive Rezoning, the Planning Director shall conduct a study that demonstrates:~~

Applications for a Special Exception may be filed on the appropriate application available from the Planning Department and shall include all requested information, attachments, and submittals.

- ~~A. The existing zoning in the subject area is not in accordance with the Comprehensive Plan; and~~
- ~~B. The need for additional land in the City having the same zoning classification as the one proposed; and~~
- ~~C. A substantial change in the land use character of the surrounding area that justifies the change in zoning; or~~
- ~~D. The probability of a mapping error in the Comprehensive Plan or the Unified Development Ordinance has occurred.~~

4.16.2 Public Notification Procedure

~~In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall for the benefit of the public prior to a public hearing for a comprehensive rezoning.~~

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria outlined below, and make a recommendation to City Council pursuant to UDO Section 4.1.4.4 (A and B). City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall and the affected property for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

4.16.4 Criteria for Approval

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when the following criteria are established:

- A. That a literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and that interpretation of this ordinance would work unnecessary hardship upon the applicant;
- B. That the requested Special Exception will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or the general welfare; and
- C. That the special circumstances are not the result of actions of the applicant.

4.16.5 Limitations and Restrictions

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

- A. The property changes ownership;
- B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
- C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) consecutive days during the existence of the Special Exception.

Section 1. Authority & Intent

- A. The authority for enactment of this ordinance is contained in Mississippi Code Annotated, Section 17-1-11.
- B. The Staff finds the need for comprehensive amendments to the Unified Development Ordinance.
- C. The Gautier Planning Commission held a public hearing, after giving due public notice, and considered this ordinance on December 7, 2017.

122 **Section 2. Adoption of an Amended Unified Development Ordinance**

123
124 The City of Gautier hereby adopts the attached Amended Unified Development
125 Ordinance to be incorporated into the City of Gautier's Code of Ordinances.
126

127 **Section 3. Conflicts**

128
129 All ordinances or parts of ordinances in conflict with this ordinance are repealed
130 to the extent of such conflict.
131

132 **Section 4. Severability**

133
134 If any word, phrase, sentence, paragraph or provision of this ordinance or the
135 application thereof to any person or circumstance is held invalid or unconstitutional,
136 such finding shall not affect the other provisions or applications of this ordinance which
137 can be given effect without the invalid or unconstitutional provision or application, and to
138 this end the provisions of this ordinance are declared severable.
139

140 **Section 5. Effective Date**

141
142 This Ordinance shall take effect immediately upon completion of the statutory
143 requirements.
144

145
146 Adopted: _____
147 Phil Torjusen, Mayor
148

149
150 Attest: _____
151 Approved as to form and legal sufficiency.
152

153
154 _____
155 Cindy Russell, City Clerk Josh Danos, City Attorney
156

157 New language is underlined.
158 Deleted language is ~~stricken~~.
159 To Be Codified.

Excerpt from December 7, 2017 Gautier Planning Commission Meeting:

Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”, and to remove redundant rezoning procedures. GPC #17-19-UDO

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the request.

REQUEST:

The City Council has directed Planning Department Staff to draft an amendment to the Unified Development Ordinance (UDO) pursuant to Section 4.20, to create a “Special Exception”. The “Special Exception” would be relevant when an applicant seeks to establish or expand a use not ordinarily permitted in a specific district.

BACKGROUND:

The Unified Development Ordinance currently contains both Conditional Use Major and Conditional Use Minor. Such specific “Conditional Use” allowances are called out specifically in Section 5.2.2, Tables 3, 4, and 5. These “Conditional Use” allowances are specific to the use called out in these tables and are specific to the zoning district in which they are allowed. Also, a “Conditional Use Major” runs with the land, transferring from owner to owner of the specific property for which the “Conditional Use” is granted.

DISCUSSION:

The City of Gautier’s Unified Development Ordinance does not currently allow for a “Special Exception”. Through this proposed process, the City will create a relaxation of the terms of the Unified Development Ordinance where such an “exception” will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions would be necessary when an applicant seeks to establish or expand a use not ordinarily permitted, by right or by Conditional Use, in a specific zoning district. In addition, “Special Exceptions” would not run with the land and could be revoked if the property changes ownership, the property is being utilized in a manner not permitted under the zoning regulations or “Special Exception”, or the property ceases to be used for the purpose allowed in the “Special Exception” for a period of one hundred eight (180) consecutive days during the existence of the “Special Exception”.

STAFF FINDINGS:

Staff finds that the creation of the “Special Exception” will enhance the usability of specific properties within the City that have been long previously developed prior to the establishment and adoption of the Unified Development Ordinance. Such “Special Exception” may allow for certain properties to re-establish a use previously enjoyed at that specific property or a use currently enjoyed by other properties in that district.

RECOMMENDATIONS:

Staff recommends that Planning Commission recommend the approval of the UDO text changes as presented.

Planning Commission may:

1. Recommend that City Council approve the UDO Amendment;
2. Recommend that City Council approve the UDO Amendment with changes; or
3. Recommend that City Council deny the UDO Amendment.

After a brief discussion the following action was taken:

Chairman Dailey made the motion to approve Staff recommendations as presented with the following additions (proposed changes reflected in red italics):

4.15.6 Public Notification

In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall *and the affected property* for the benefit of the public prior to a public hearing for a Zoning Map Change (Rezoning).

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall *and the affected property* for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

Commissioner Jamison seconded the motion and the following vote was taken:

AYES:	Larry Dailey
	Jimmy Green
	Paul Gainer
	Christopher Scruggs
	Kay C. Jamison
	James Lee
	John Hunter

NAYS:	None
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Motion passed unanimously.

Gautier Planning Commission

Regular Meeting Agenda

December 7, 2017

Special Exception

UDO Amendment

VII. NEW BUSINESS

A. REQUEST TO AMEND THE UDO TO CREATE A SPECIAL EXCEPTION (CITY INITIATED) (GPC #17-19-UDO)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: December 7, 2017

Subject: Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”. (City Initiated) GPC #17-19-UDO

REQUEST:

The City Council has directed Planning Department Staff to draft an amendment to the Unified Development Ordinance (UDO) pursuant to Section 4.20, to create a “Special Exception”.

The “Special Exception” would be relevant when an applicant seeks to establish or expand a use not ordinarily permitted in a specific district.

BACKGROUND:

The Unified Development Ordinance currently contains both Conditional Use Major and Conditional Use Minor. Such specific “Conditional Use” allowances are called out specifically in Section 5.2.2, Tables 3, 4, and 5. These “Conditional Use” allowances are specific to the use called out in these tables and are specific to the zoning district in which they are allowed. Also, a “Conditional Use Major” runs with the land, transferring from owner to owner of the specific property for which the “Conditional Use” is granted.

DISCUSSION:

The City of Gautier’s Unified Development Ordinance does not currently allow for a “Special Exception”. Through this proposed process, the City will create a relaxation of the terms of the Unified Development Ordinance where such an “exception” will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions would be necessary when an applicant seeks to establish or expand a use not ordinarily permitted, by right or by Conditional Use, in a specific zoning district. In addition, “Special Exceptions” would not run with the land and could be revoked if the property changes ownership, the property is being utilized in a manner not permitted under the zoning regulations or “Special Exception”, or the property ceases to be used for the purpose allowed in the “Special Exception” for a period of one hundred eight (180) consecutive days during the existence of the “Special Exception”.

STAFF FINDINGS:

Staff finds that the creation of the “Special Exception” will enhance the usability of specific properties within the City that have been long previously developed prior to the establishment and adoption of the Unified Development Ordinance. Such “Special Exception” may allow for certain properties to re-establish a use previously enjoyed at that specific property or a use currently enjoyed by other properties in that district.

RECOMMENDATIONS:

Staff recommends that Planning Commission recommend the approval of the UDO text changes as presented.

Planning Commission may:

1. Recommend that City Council approve the UDO Amendment;
2. Recommend that City Council approve the UDO Amendment with changes; or
3. Recommend that City Council deny the UDO Amendment.

ATTACHMENTS:

1. UDO Excerpts with proposed changes

Article, Section or Subsection	Title	Page No.
Section 4.2	Not Used	IV-3
Section 4.3	Not Used	IV-3
Section 4.4	Not Used	IV-3
Section 4.5	Building Permits	IV-3
Section 4.6	Submittals	IV-5
Section 4.7	Procedures for Subdivision or Resubdivision of Land (See Article IX)	IV-5
Section 4.8	Not Used	IV-5
Section 4.9	Guarantees and Sureties	IV-5
Section 4.10	Future Improvement Payment	IV-11
Section 4.11	Criteria for a Request to Extend the Two (2) Year Deadline to Obtain a Building Permit and Commence Construction	IV-12
Section 4.12	Development Agreements	IV-13
Section 4.13	Building Permits and Certificate of Occupancy	IV-17
Section 4.14	Actions Requiring a Planning Commission and/or City Council Review	IV-17
Section 4.15	Zoning Map Change (Rezoning)	IV-21
Section 4.16	Comprehensive Rezoning Special Exception	IV-22
Section 4.17	Conditional Uses Both Minor and Major	IV-22
Section 4.18	Variance	IV-25
Section 4.19	Administrative Waivers for Infill Development	IV-26
Section 4.20	Unified Development Ordinance Text Changes	IV-27
Section 4.21	Home Occupation Permit	IV-27
Section 4.22	Major Development	IV-28
Section 4.23	Actions Requiring Approval by Planning Department Staff	IV-28
4.23.1	Land Alterations and Disturbance Permit	IV-29
4.23.2	Tree Removal Permit	IV-31
4.23.3	Temporary Use Permit	IV-32
4.23.4	Permit for Moving of Buildings	IV-32

GUEST HOUSE: A secondary residential structure which is detached from and incidental to the primary residence and which is designed and built to provide temporary living quarters for guests and relatives of the occupants of the principal residence.

GUN SHOP: An establishment where the principal activity involves the sale and/or repair of firearms and related supplies.

GUYED TOWER: A telecommunications tower that is supported in whole or in part by guy wires and ground.

HALF-WAY HOUSE: An establishment of four (4) or more persons primarily engaged in the provision of residential, social and personal care for individuals wherein supervision, rehabilitation, and counseling are provided to mainstream residents back into society, enabling them to live independently, but where medical care is not a major element. This includes establishments for persons involved in a program of recovery from addiction to alcohol or a controlled substance and those establishments engaged in parole and/or probation programs.

~~**HARDSHIP:** Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.~~

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

HEALTH CLUB OR FITNESS CENTER: A commercial use with interior spaces designed and used for physical exercise and sports which shall include private athletic clubs or recreational clubs and/or fitness centers offering exercise rooms, locker rooms, sauna and whirlpool facilities, weight training facilities, gymnasiums, racquetball and basketball courts and swimming facilities.

HEALTH DEPARTMENT: The State of Mississippi Department of Health or its successor agency such as the Jackson County Office of the Mississippi State Department of Health.

HEAVY EQUIPMENT SALES AND RENTAL: An establishment which rents and/or sells apparatus used in construction of commercial and industrial building, or roadways, such as but not limited to, trucks, trailers, loaders, cranes, backhoes, rollers, loaders, lifts, having a gross weight of 2.5 tons or more.

SITE: Any lot or unplatted parcel or any combination of contiguous lot or unplatted parcels of land with its appurtenances and buildings having a unity of use and ownership.

SITE PLAN: A plan prepared to scale showing accurately and with complete dimensions, the boundaries of a site and the location of all buildings, structures, uses, and principal site development features, including topography, infrastructure, protected trees, and landscaping proposed for a specific parcel of land.

SKETCH PLAN: Written and graphic documents that indicate in conceptual form the proposed land uses and their location.

SLOPE: Describes the steepness, incline, gradient or grade of a straight line. A higher slope value indicates a steeper incline.

SPECIAL EVENT: A temporary outdoor use on private or public property which extends beyond the normal uses and standards normally allowed by the zoning district such as festivals, fairs, block parties or parades. Such events are scheduled and designed to attract substantial crowds and traffic and require a Temporary Use Permit.

SPECIAL EVENT SIGN: Any sign or display which advertises an event such as a fair, special or annual city-wide event.

SPECIAL EXCEPTION: a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district.

SPECIAL PAVING: Interlocking pavers, bricks or special materials that are distinct from monolithic surfaces and call attention to entry areas, crosswalks and sidewalks.

SPECIAL SALES AND PROMOTION SIGN: Limited to pennants, banners, streamers, and air/gas filled figures for grand openings, anniversaries and special events.

SPECIALTY RETAIL SHOP: A commercial business that sells a limited range of merchandise, such as clothing and clothing accessories; jewelry; home and decorating accessories; crafts; antiques; musical instruments; floral arrangements; candy; hardware, bicycle and fitness equipment; cameras and electronic equipment, stationery and cards; hobby, toys and games; luggage and leather; and culinary stores. Most stores have an extensive width and depth of stock in the item they specialize in and provide high levels of service and expertise.

SPORTS FACILITY, PUBLIC: An indoor or outdoor recreational facility with seating or standing areas for the public where group sports such as baseball, softball, soccer, or hockey are played.

STABLE, PRIVATE: An accessory building which is designed and equipped to keep horses or other livestock for the private use of the property owner and not for remuneration, hire, or sale.

STABLE, PUBLIC: A principal building which is designed and equipped to keep horses or other livestock for commercial use including boarding, hire, and sale.

- A. There was a mistake in the original zoning, or
- B. The character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request.

4.15.4 Three-Fifths Council Vote Needed

In accordance with *Mississippi Code Annotated Section 17-1-17 (1972)*, in case of a protest against such change signed by the owners of twenty (20) percent or more, either of the area of the lots included in such proposed change, or of those immediately adjacent to the rear thereof, extending one hundred sixty (160) feet therefrom or of those directly opposite thereto, extending one hundred sixty (160) feet from the street frontage of such opposite lots, such amendment shall not become effective except by the favorable vote of three-fifths (3/5) of the members of the City Council who are not required by law or ethical considerations to recuse themselves.

4.15.5 Rezoning by Court Order

In the event rezoning is required pursuant to a court order specifically establishing the zoning classification to be applicable to the property which is the subject matter of the suit, the procedural requirements of the Unified Development Ordinance for rezoning property shall not apply. A certified copy of the final court order shall be filed with the Planning Director after all available time for appeal has expired. The Planning Director shall enter the zoning change on the official zoning map and place the certified copy of the court order in the immediate area of the official zoning map, and cause the zoning change to be entered in the minutes of the City Council.

4.15.6 Public Notification

In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall for the benefit of the public prior to a public hearing for a Zoning Map Change (Rezoning).

SECTION 4.16: ~~Comprehensive Rezoning~~ Special Exception

~~A comprehensive rezoning may be initiated by the following: property owners of twenty-five (25) contiguous parcels of land, the owner(s) of ten (10) acres of contiguous land, a recognized neighborhood association which includes the property involved and/or the Planning Director in consultation with the property owners affected.~~

A request for a Special Exception may be initiated by the owner or agent of the owner provided that said property has not been denied a previous request for a Special Exception for the same property or portion of property within the past twelve (12) months.

4.16.1 ~~Study Required~~ Application for Special Exception

~~Prior to recommending a Comprehensive Rezoning, the Planning Director shall conduct a study that demonstrates:~~

Applications for a Special Exception may be filed on the appropriate application available from the Planning Department and shall include all requested information, attachments, and submittals.

- ~~A. The existing zoning in the subject area is not in accordance with the Comprehensive Plan; and~~
- ~~B. The need for additional land in the City having the same zoning classification as the one proposed; and~~
- ~~C. A substantial change in the land use character of the surrounding area that justifies the change in zoning; or~~
- ~~D. The probability of a mapping error in the Comprehensive Plan or the Unified Development Ordinance has occurred.~~

4.16.2 Public Notification Procedure

~~In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall for the benefit of the public prior to a public hearing for a comprehensive rezoning.~~

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria outlined below, and make a recommendation to City Council pursuant to UDO Section 4.1.4.4 (A and B). City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

4.16.4 Criteria for Approval

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when the following criteria are established:

- A. That a literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and that interpretation of this ordinance would work unnecessary hardship upon the applicant;
- B. That the requested Special Exception will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or the general welfare; and
- C. That the special circumstances are not the result of actions of the applicant.

4.16.5 Limitations and Restrictions

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

- A. The property changes ownership;
- B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
- C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) consecutive days during the existence of the Special Exception.

SECTION 4.17: Conditional Uses Both Minor and Major

The development and execution of this Ordinance is based upon the division of the community into districts, within which districts the use of land and building and the bulk and location of buildings and structures in relation to the land are substantially uniform. It is recognized, however, that there are certain uses which are generally compatible with the land uses permitted in a zoning district, but due to their unique characteristics, require individual review to ensure the appropriateness and compatibility of the use on any particular site. Certain uses may be allowed as enumerated in each of the zoning districts established in *Article V* in accordance with the standards and procedures of this Article and the standards enumerated for each Conditional Use in the district regulations.

A hearing for a Conditional Use-Major may be conducted under two separate circumstances: (a) in conjunction with the rezoning of the property, or (b) if the property is already zoned correctly, but the use is not permitted by right. In the case of a rezoning, the Conditional Use must meet the legal threshold required for any rezoning action.

4.17.1 Who may initiate

A request for a conditional use may be initiated by the property owner or agent of the owner provided:

- A. The proposed use is listed as a Conditional Use in the specific district requirements of the existing or proposed zoning district of the property, **and**
- B. Said property has not been denied a previous request for the same property or portion of the property within the past twelve (12) months; **and**
- C. All procedures and provisions for a public hearing have been met.

4.17.2 Application for Conditional Use-Minor

A Conditional Use-Minor requires a Finding of Compatibility (FOC) by the Planning Director. Upon application review and after consideration of the surrounding properties and nature of the proposed use, the Director may approve, approve with conditions, or deny the application. These uses do not "run with the land" and may not be transferred from one owner to the next without application for a FOC by the Director.

4.17.3 Criteria for Approval of a Conditional Use-Minor

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: 12/15/2017
Subject: Approval of Docket of Claims

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

1. docket of claims
2. Docket of Claims

**CITY OF GAUTIER
Business Agenda Item #5
Fact Sheet**

Council Meeting:
Title:

**December 19, 2017
Approval of Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:											
Torjusen	☒	Martin	☒	George	☒	Jackson	☒	Vaughan	☒	Anderson	☒

Second Made by:											
Torjusen	☒	Martin	☒	George	☒	Jackson	☒	Vaughan	☒	Anderson	☒

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☒	☒	☒	☒
At Large	Martin	☒	☒	☒	☒
Ward 1	George	☒	☒	☒	☒
Ward 2	Jackson	☒	☒	☒	☒
Ward 3	Vaughan	☒	☒	☒	☒
Ward 4	Anderson	☒	☒	☒	☒
Ward 5	Colledge	☒	☒	☒	☒

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	180521	12/19/2017	12/01/2017			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JAN 2018 NETWORK SERVICES		3247	11/14/2017			2,280.00
	001-092-698	SYNCRONIZED EMAIL		3247	11/14/2017			150.00
001	ALLENS TIRE AND WHEEL	180522	12/19/2017	12/01/2017			281.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	TIRE: K9 EXPLORER		180157	11/02/2017			60.00
	001-100-638	DISMOUNT (2), MOUNT/BAL: U #55		180157	11/03/2017			33.00
	001-100-638	PATCH TIRE: R #35		180157	11/09/2017			25.00
	001-170-638	PATCH TIRE		180141	11/13/2017			25.00
	001-170-639	TIRE (2)		180141	11/21/2017			138.00
001	BELL AUTO PARTS INC	180524	12/19/2017	12/01/2017			686.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	TIRE, TUBE, TOGGLE, SWCH, BOOT		42329	11/09/2017			38.30
	001-100-570	REAR BRAKE PAD (2), ROTOR (2)		42330	11/13/2017			125.50
	001-170-639	5GAL HYD FLUID (2)		42332	11/14/2017			99.00
	001-170-639	AIR FILTER, TRAILER JACK		42333	11/17/2017			86.89
	001-100-570	ROTOR (2), BRAKE PAD (2)		42334	11/21/2017			168.16
	001-100-570	ROTOR (2), BRAKE PAD (2)		42335	11/29/2017			168.16
001	O'REILLY AUTO PARTS	180528	12/19/2017	12/01/2017			636.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	HANGER		1978475325	10/30/2017			17.96
	001-170-638	FILTER, 5QT & 1QT OIL, CONNECTOR		1978475357	10/30/2017			69.27
	001-170-638	BATTERY		1978475452	10/31/2017			84.68
	001-170-639	WIRE TIE, BATT CABLE (2)		1978475658	11/02/2017			26.97
	001-161-638	1GAL CAR WASH		1978476218	11/07/2017			4.99
	001-170-639	TUBE KIT, MALE CONN, FEMALE CAP		1978476863	11/14/2017			12.29
	001-100-570	OIL FILTER GASKET: U #58		1978476889	11/14/2017			12.94
	001-100-570	TENSIONER		1978476935	11/15/2017			33.31
	001-100-570	30LB FREON		1978477094	11/16/2017			119.99
	001-100-570	AC HOSE ASSY: U #19614		1978477105	11/16/2017			130.41
	001-100-570	THERMO, OUTLET SEAL: U #12798		1978477468	11/20/2017			10.23
	001-170-639	2.5GAL BLUE DEF		1978477476	11/20/2017			12.50
	001-170-639	POWER PULL		1978477586	11/21/2017			29.99
	001-161-638	FILTER, 1QT & 5QT OIL, W/BLADE		1978477609	11/21/2017			41.82
	001-100-570	HOSE CLAMP (10)		1978478095	11/27/2017			4.90
	001-100-570	SEMI-MET PAD: U #33		1978478183	11/28/2017			23.87
001	LOWES HOME CENTERS INC	180529	12/19/2017	12/04/2017			1,941.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-559	CAULK GUN, ROOF SEALANT (2)		901516	10/26/2017			6.55
	001-205-559	DW 18V BATTERY, GORILLA GLUE		903489	10/30/2017			95.88
	001-040-559	SHEET METAL SCREWS, WASHERS		903500	10/30/2017			3.69
	001-170-577	FAUCET REPR: BUDDY DAVIS FIELD		902130	10/31/2017			30.14
	001-205-559	SAFETY GLASSES		901971	10/31/2017			13.02
	001-205-560	121-OZ OUTDOOR BLEACH (5)		915941	11/01/2017			23.18
	001-170-559	3600-PSI PRESSURE WASHER		909264	11/02/2017			650.77

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	180529	12/19/2017	12/04/2017			1,941.64	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	BRASS COMBO WRENCH	915981	11/02/2017			7.71	
	001-161-559	LUBE, FILE GUIDE, DETERGENT (3)	902141	11/06/2017			64.16	
	001-161-559	LUBE, PAIL (3), CLNR, FILL VALVE	902261	11/07/2017			28.20	
	001-170-559	WP ELECTRIC RANGE: SR CENTER	901922	11/07/2017			390.09	
	001-161-559	DW 80-PC DRILL/DRIVE SET	902745	11/09/2017			20.47	
	001-170-559	3 WIRE ADAPTER(2), EXT CORD(3)	910263	11/09/2017			83.64	
	001-170-559	SAFETY CAP (12)	902641	11/09/2017			34.34	
	001-092-635	ROOF FLASHING C.HALL: H/NATE	902460	11/13/2017			16.15	
	001-001-615	SUPPLIES: CHRISTMAS FLOAT	901420	11/14/2017			78.71	
	001-001-615	SUPPLIES: CHRISTMAS FLOAT	902794	11/15/2017			136.10	
	001-170-559	SIGNS (4), PLIERS (2), GAUGE	903703	11/15/2017			73.60	
	001-161-559	PK VINYL NUMBERS, D-CON BAIT	914926	11/17/2017			9.28	
	001-161-559	WOODEN TRAP (2), 4-CT TRAP	913346	11/18/2017			5.64	
	001-170-559	MOP WRINGER BUCKET, DECK MOP	909400	11/20/2017			63.62	
	001-170-559	SPRING LINK (48)	909384	11/20/2017			80.64	
	001-161-559	BATTERIES: 4PK 9V & 24CT AA	902511	11/13/2017			26.06	
001	TEC	180532	12/19/2017	12/05/2017			110.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY LONG DISTANCE	915838	12/01/2017			110.90	
001	AUTO TRUCK AND TRAILER PARTS INC	180534	12/19/2017	12/05/2017			1,400.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	LIGHT (2): E2	265204	11/02/2017			49.00	
	001-170-639	WIRE CONNECTOR (4): TRAILER	265197	11/02/2017			40.07	
	001-100-570	FAN: U #14403	265195	11/02/2017			140.00	
	001-170-639	WIRE CONNECTOR (3)	265252	11/06/2017			18.50	
	001-170-638	OIL FITTING, 1GAL OIL(4): #603	265288	11/07/2017			89.39	
	001-100-570	1GAL OIL (2)	265289	11/07/2017			49.90	
	001-100-570	FAN: U #14404	265272	11/07/2017			140.00	
	001-100-570	COOLANT (2): U #14403	265214	11/07/2017			20.36	
	001-100-570	FLY WHEEL: U #15808	265305	11/08/2017			112.00	
	001-161-638	AIR FITTING (4): E4	265394	11/13/2017			19.69	
	001-161-638	1GAL ROTELLA OIL (6)	265395	11/13/2017			99.00	
	001-161-638	EXHAUST FLUID (8)	265396	11/13/2017			97.04	
	001-161-638	FILTER, WIPER (2), OIL (2)	265372	11/13/2017			46.73	
	001-170-639	PARTS (13): TRAILER LIGHT	265373	11/13/2017			63.93	
	001-100-570	BELT: U #62	265374	11/13/2017			31.35	
	001-100-570	RADIATOR: U # 12799	265429	11/15/2017			120.00	
	001-100-570	ANTIFREEZE (4): U #12799	265431	11/15/2017			54.24	
	001-161-638	FILTER, 1QT OIL (6): E2	265616	11/28/2017			30.38	
	001-100-570	HOSE, ANTIFREEZE (4):U #11762	265632	11/29/2017			80.45	
	001-170-638	FILTER, OIL (2): REC TRUCK	265633	11/29/2017			33.50	
	001-100-570	WIPER (10): POLICE DEPT	265670	11/30/2017			65.00	
001	DELTA SANITATION OF MS LLC	180538	12/19/2017	12/06/2017			35.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	FRAZIER PORT O LET	0000878894	11/30/2017			35.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SYSCON INC	180541	12/19/2017	12/06/2017			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	DEC 2017 COURT SUPPORT		1-43659	12/04/2017			1,475.00
001	CABLE ONE INC	180542	12/19/2017	12/06/2017			130.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	DEC 2017: #107571481		11242017	12/01/2017			130.07
001	CABLE ONE INC	180543	12/19/2017	12/06/2017			168.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	NOV 2017: SR BLDG #120793682		10252017	11/01/2017			83.56
	001-170-698	DEC 2017: SR BLDG #120793682		11242017	12/01/2017			84.62
001	MALLETTE BROTHERS CONSTRUCTION INC	180545	12/19/2017	12/07/2017			3,923.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	18.06 TN RIP RAP		19499	12/04/2017			993.30
	001-201-576	97.66 TN SACTUN A-BASE		19499	12/04/2017			2,930.40
001	PASCAGOULA UTILITIES	180555	12/19/2017	12/11/2017			33.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN		8091	11/29/2017			15.89
	001-161-630	SOUTH FIRE STN		8277	11/29/2017			17.58
001	ADVANCE AUTO PARTS	180556	12/19/2017	12/11/2017			89.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	MPOWER JUMPIT JUMP STARTER		8151	11/14/2017			89.99
001	AT&T GLOBAL NETWORK SERVS LLC	180560	12/19/2017	12/12/2017			290.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GC96026	12/01/2017			290.92
001	MS DEPT OF FINANCE & ADMIN	180562	12/19/2017	12/12/2017			22,967.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	NOV 2017 COURT ASSESSMENTS		11302017	12/04/2017			22,967.75
001	MS DEPT OF PUBLIC SAFETY	180563	12/19/2017	12/12/2017			1,386.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	NOV 2017 SPECIAL ASSESSMENTS		11302017	12/04/2017			1,386.00
001	MS DEPT OF PUBLIC SAFETY	180564	12/19/2017	12/12/2017			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	NOV 2017 INTERLOCK FEES		11302017	12/04/2017			50.00
001	BUTLER SNOW LLP	180566	12/19/2017	12/12/2017			3,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	FY 2016 BOND DISCLOSURE		03312017	03/31/2017			3,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COASTAL FIRE SAFETY LLC	180567	12/19/2017	12/12/2017			9,994.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-702	NETWORK VIDEO RECORDER	10112017	10/11/2017			1,699.00	
	001-170-702	IP CAMERA & BRACKET (12)	10112017	10/11/2017			3,360.00	
	001-170-702	POE SWITCH - 16 PORT	10112017	10/11/2017			369.00	
	001-170-702	WIRELESS BRIDGE N300 (2)	10112017	10/11/2017			538.00	
	001-170-702	WEATHERPROOF ENCLOSURE	10112017	10/11/2017			279.00	
	001-170-702	EQUIPMENT RACK,LCD MONITOR	10112017	10/11/2017			299.00	
	001-170-702	CONDUIT, PIPE, LABOR	10112017	10/11/2017			3,450.00	
001	C SPIRE WIRELESS	180568	12/19/2017	12/12/2017			886.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-605	CITY MGR CELL PHONES	0030759348	11/30/2017			50.28	
	001-022-605	HR CELL PHONES	0030759348	11/30/2017			50.28	
	001-040-605	ADMIN CELL PHONES	0030759348	11/30/2017			134.75	
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	11/30/2017			150.83	
	001-090-698	IPAD SERVICE (3)	0030759348	11/30/2017			102.57	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	11/30/2017			100.56	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	11/30/2017			156.83	
	001-170-605	RECREATION CELL PHONES	0030759348	11/30/2017			120.41	
	001-205-605	MAINT CELL PHONES	0030759348	11/30/2017			19.85	
001	DIRECTV LLC	180570	12/19/2017	12/12/2017			132.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (JAN)	12132017	12/14/2017			132.96	
001	CREDIT CARD CENTER	180571	12/19/2017	12/12/2017			3,732.51	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-509	REFUND: ROPES COURSE	10272017	10/27/2017			-80.00	
	001-161-681	HOTEL-MFIA SEMINAR: MCCOY	10272017	10/27/2017			207.00	
	001-001-681	HOTEL-SM TOWN CONF: TORJUSEN	10272017	10/27/2017			303.02	
	001-001-681	HOTEL-SM TOWN CONF: VAUGHAN	10272017	10/27/2017			303.02	
	001-100-559	TRUNK OR TREAT SUPPLIES	10302017	10/30/2017			164.66	
	001-001-681	HOTEL-SM TOWN CONF: ANDERSON	10282017	10/28/2017			303.02	
	001-022-559	ID BADGE SUPPLIES	11062017	11/06/2017			234.55	
	001-021-513	MS MASTERPCES:UTENSILS	11072017	11/07/2017			59.36	
	001-021-513	MS MASTERPCES:8 ARRANGEMENTS	11062017	11/06/2017			71.00	
	001-021-513	MS MASTERPCES:SUPPLIES	11072017	11/07/2017			114.69	
	001-021-513	MS MASTERPCES:STAGE LIGHTS	11072017	11/07/2017			254.07	
	001-021-513	MS MASTERPCES:REFND S LIGHTS	11092017	11/09/2017			-84.69	
	001-021-513	MS MASTERPCES:REFRESHMENTS	11092017	11/09/2017			66.51	
	001-021-513	MS MASTERPCES:TABLECLOTHS	11092017	11/09/2017			352.00	
	001-040-682	NIGP DUES: FARABEE,S	11092017	11/09/2017			190.00	
	001-021-513	MS MASTERPCES: FLOOR EASEL	11132017	11/13/2017			79.20	
	001-021-513	MS MASTERPCES: REFRESHMENTS	11142017	11/14/2017			75.00	
	001-022-682	SHRM DUES: PUGH, J	11152017	11/15/2017			199.00	
	001-001-615	CHRISTMAS FLOAT SUPPLIES	11172017	11/17/2017			188.91	
	001-161-681	EXPERT WITNESS CLASS: MCCOY	11172017	11/17/2017			347.19	
	001-170-513	MOVIE RENTAL: THE GRINCH	11222017	11/22/2017			385.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	180573	12/19/2017	12/12/2017			2,879.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP52023921	12/04/2017		46.95		
	001-100-525	UNL FUEL	NP52023921	12/04/2017		2,247.27		
	001-161-525	UNL & DSL FUEL	NP52023921	12/04/2017		427.40		
	001-170-525	UNL FUEL	NP52023921	12/04/2017		119.76		
	001-205-525	UNL FUEL	NP52023921	12/04/2017		38.22		
001	FUELMAN OF MS	180574	12/19/2017	12/12/2017			2,512.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP52067466	12/11/2017		28.46		
	001-100-525	UNL FUEL	NP52067466	12/11/2017		2,013.14		
	001-161-525	UNL & DSL FUEL	NP52067466	12/11/2017		344.05		
	001-170-525	UNL FUEL	NP52067466	12/11/2017		90.30		
	001-205-525	UNL FUEL	NP52067466	12/11/2017		36.75		
001	STEVEN DEREK NORSWORTHY	180575	12/19/2017	12/12/2017			400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-513	MS MASTERPCES: ENTERTAINMENT	00014	11/10/2017		400.00		
001	MAGNOLIA STUDIO LLC	180576	12/19/2017	12/12/2017			750.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-615	DEC 2017: ADVERTISING PKG	832	12/05/2017		750.00		
001	MSC 7511	180577	12/19/2017	12/12/2017			470.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	FFO200-01 RENTAL FEE	INV2211610	12/05/2017		470.88		
001	CINDY RUSSELL, CUSTODIAN	180579	12/19/2017	12/12/2017			25.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	TAG: SWEEPER TRUCK	12042017	12/04/2017		12.70		
	001-170-559	TAG: PATHFINDER	12042017	12/04/2017		12.70		
001	MSC 7511	180580	12/19/2017	12/12/2017			146.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FNK100-01 RENTAL FEE	INV2190704	11/22/2017		145.10		
	001-100-699	MPC2504EX USAGE: B/W	INV2190704	11/22/2017		1.60		
001	UNITED PARCEL SERVICE	180581	12/19/2017	12/12/2017			190.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	RTN POM POMS-OMNI CHEER	0Y99492487	12/02/2017		190.41		
001	JACKSON COUNTY ECONOMIC DEVELOPMENT	180583	12/19/2017	12/12/2017			2,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-643	2017 ANNUAL PLEDGE	561	12/01/2017		2,000.00		
001	COMM-TECH SOLUTIONS INC	180585	12/19/2017	12/13/2017			97.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-698	MV PHONE EXTS: 313 & 315	15931	12/12/2017		97.50		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BORDIS & DANOS PLLC	180586	12/19/2017	12/13/2017			7,916.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	DEC 2017 RETAINER		48	12/13/2017			7,916.67
001	CINTAS CORPORATION NO. 2	180587	12/19/2017	12/13/2017			275.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		6033445273	11/06/2017			70.42
	001-205-535	MAINTENANCE		26K100225	11/13/2017			68.42
	001-205-535	MAINTENANCE		26K101587	11/20/2017			68.42
	001-205-535	MAINTENANCE		26K102977	11/27/2017			68.42
001	CAN'T MISS EMBROIDERY	180595	12/19/2017	12/13/2017			1,286.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	SWEATSHIRT M/L/XL(48):GFD LOGO		19994	12/12/2017	180275		1,007.04
	001-161-535	SWEATSHIRT 2X (8): GFD LOGO		19994	12/12/2017	180275		223.84
	001-161-535	SWEATSHIRT 3X (2): GFD LOGO		19994	12/12/2017	180275		55.96
001	ACTION PRINTING CENTER INC	180596	12/19/2017	12/13/2017			58.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	BUSINESS CARD (250): MAYOR		93128	12/05/2017	180201		58.50
001	MID SOUTH UNIFORM & SUPPLY INC	180597	12/19/2017	12/13/2017			454.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	MERIDIAN JACKET (3)		570193	12/06/2017	171116		402.99
	001-100-559	SEW ON PATCH (6)		570193	12/06/2017	171116		6.00
	001-100-559	GENESIS ID PANEL (3)		570193	12/06/2017	171116		45.30
001	MS FIRE ACADEMY	180598	12/19/2017	12/13/2017			790.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	MSFA AIRPORT FF: ODOM, ROY		25851	12/05/2017	180069		790.00
001	GULF COAST BUSINESS SUPPLY CO	180599	12/19/2017	12/13/2017			212.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	12/CTN 409 CLEANER		160028	12/01/2017	180227		36.99
	001-092-510	96/CTN TISSUE		160028	12/01/2017	180227		26.40
	001-092-510	1GAL PINE CLEANER (1)		160028	12/01/2017	180227		30.72
	001-161-500	MONTHLY DESK PAD CALENDAR		160246	12/06/2017	180241		10.90
	001-161-500	100/PK SHIPPING LABELS		160246	12/06/2017	180241		6.99
	001-161-500	100/BX CLASP ENVELOPE 6X9		160246	12/06/2017	180241		6.75
	001-092-510	12/CT JUMBO TISSUE		160246	12/06/2017	180241		29.49
	001-092-510	CS/4 BMF PAPER TOWEL (3)		160531	12/11/2017	180286		64.71
001	THE CLARION LEDGER	180600	12/19/2017	12/13/2017			192.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	PUBLISH BID: DEMO MBLUFF ROW		0006189422	11/13/2017	180171		192.24
001	PRECISION DELTA CORPORATION	180601	12/19/2017	12/13/2017			1,010.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	223 55GR BSTA 200 RD (5)		10628	12/08/2017	180230		761.75
	001-100-559	12 GA 2 3/4 PELLET BUCK		10628	12/08/2017	180230		121.20

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001	PRECISION DELTA CORPORATION	180601	12/19/2017	12/13/2017			1,010.25	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	12 GA 2 3/4 SUPER X SLUG	10628	12/08/2017	180230		127.30	
001	A-1 AUTO PARTS	180602	12/19/2017	12/13/2017			876.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	LABOR: REPR AC SYSTEM	14517	11/16/2017	180204		391.95	
	001-161-638	PARTS: CHEVY TAHOE	14517	11/16/2017			483.84	
	001-161-638	HAZMAT	14517	11/16/2017			1.00	
001	JOSETTES	180603	12/19/2017	12/13/2017			200.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	GRINCH COSTUME: CHRISTMAS EVT	113750	12/02/2017	180168		75.00	
	001-170-513	RUDOLPH COSTUME: CHRISTMAS EVT	113750	12/02/2017	180168		125.00	
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	180604	12/19/2017	12/13/2017			82.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-513	PLAQUE (3): PET PARADE WINNERS	022498	11/27/2017	180210		42.00	
	001-100-559	DOOR PLATE (4): CID	25841	12/05/2017	180190		40.00	
001	OFFICE DEPOT, 1104	180605	12/19/2017	12/13/2017			577.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-500	SERTA SL EXEC CHAIR	9865638141	12/04/2017	180240		219.99	
	001-161-500	SERTA SL SUPERT B&T CHAIR	9865638141	12/04/2017	180240		249.99	
	001-161-500	STACK CHAIR GUEST (2)	9865638141	12/04/2017	180240		107.98	
001	PASCAGOULA TIRE & SERVICE INC	180606	12/19/2017	12/13/2017			1,492.12	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	SET FS FIREHAWK GT: U #16808	78212	12/01/2017	180197		513.08	
	001-100-638	SET FS FIREHAWK GT: U #55	78502	12/08/2017	180267		489.52	
	001-100-638	SET FS FIREHAWK GT: U #125	78501	12/08/2017	180267		489.52	
001	ROUND ISLAND DIVERS	180607	12/19/2017	12/13/2017			1,440.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	OPEN WATER CLASS: MCQUAGGE	2901002544	12/06/2017	180242		480.00	
	001-100-681	OPEN WATER CLASS: ETHERIDGE	2901002544	12/06/2017	180242		480.00	
	001-100-681	OPEN WATER CLASS: HYTER	2901002544	12/06/2017	180242		480.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180608	12/19/2017	12/13/2017			1,435.39	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-703	CHADWICK COLLECTION L DESK	3360139607	11/22/2017	180125		201.49	
	001-094-703	CHADWICK COLLECTION HUTCH	3360139607	11/22/2017	180125		99.99	
	001-094-703	5-SHELF CHADWICK BOOKCASE	3360139607	11/22/2017	180125		101.11	
	001-094-703	CHADWICK LATERAL FILE	3360139607	11/22/2017	180125		124.99	
	001-094-703	LEATHER RECEP CHAIR (2)	3360139607	11/22/2017	180125		240.38	
	001-094-703	OSGOOD HIGH-BACK CHAIR	3360139607	11/22/2017	180125		99.99	
	001-094-703	SYMPLE STUFF DESK CLOCK	3360139608	11/22/2017	180125		24.98	
	001-010-500	2" STANDARD VIEW BINDER	3359602223	11/16/2017	180187		32.94	
	001-045-559	FLAT PILE CARPET CHAIR MAT	3359602223	11/16/2017	180187		21.75	
	001-045-559	HD EXPAND FILE LEGAL (2)	3359602223	11/16/2017	180187		32.36	
	001-040-500	EXE DESKTOP TAPE DISPENSER	3359602223	11/16/2017	180187		3.50	
	001-040-500	INVISIBLE TAPE 12/PK (2)	3359602223	11/16/2017	180187		12.88	
	001-040-500	HP 950XL HYBLK/951 CMY 4/PK	3359602223	11/16/2017	180187		96.99	

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001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180608	12/19/2017	12/13/2017			1,435.39	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	9/PK CLEAR SM WIRE HOOK (2)	3359602223	11/16/2017	180187		13.66	
	001-040-500	PILOT PEN V5 PREMIUM 12/PK	3359602223	11/16/2017	180187		13.99	
	001-040-500	PILOT PEN V5 PREMIUM 12/PK	3359602223	11/16/2017	180187		13.99	
	001-045-559	TAPE DISPENSER NAVY BLUE	3360755123	11/16/2017	180187		11.49	
	001-090-500	PK POST-IT NOTE 3X3 (2)	3361291717	12/01/2017	180226		20.22	
	001-090-500	DZ BIC ATLANTIS PEN (2)	3361291717	12/01/2017	180226		17.00	
	001-090-500	MONTHLY DESK PAD 2018 (2)	3361291717	12/01/2017	180226		13.18	
	001-100-500	2-IN VIEW BINDER (8)	3361006677	11/30/2017	180213		54.40	
	001-100-500	BROTHER LABEL TAPE	3361006677	11/30/2017	180213		21.47	
	001-100-500	DZ UNI-BALL ELITE PENS (2)	3361006677	11/30/2017	180213		48.06	
	001-045-559	ONE TOUCH STAPLE REMOVER (2)	3361291709	12/01/2017	180225		6.06	
	001-045-559	SHARP EL2630PIII CALCULATOR	3361291709	12/01/2017	180225		73.04	
	001-045-559	WIRE LEGAL LETTER TRAY	3361291709	12/01/2017	180225		2.79	
	001-045-559	STAPLER ONE TOUCH DX4	3361291709	12/01/2017	180225		8.94	
	001-045-559	SHEARS STRAIGHT 8 BLACK	3361291709	12/01/2017	180225		8.59	
	001-045-559	ROTARY DESK ORGANIZER	3361291709	12/01/2017	180225		3.53	
	001-045-559	36X48 ECONOMY CHAIR MAT	3361291709	12/01/2017	180225		21.75	
	001-045-559	ELECTRONICS DUSTER 7OZ PK/2	3361291709	12/01/2017	180225		11.52	
	001-040-500	MESH PENCIL CUP ORGANIZER	3361291701	12/01/2017	180216		12.93	
	001-040-500	2 HORIZONTAL 6 UNIT ORGANIZER	3361291701	12/01/2017	180216		44.03	
	001-040-500	WIRE MESH DOCUMENT HOLDER	3361291701	12/01/2017	180216		12.49	
	001-040-500	ONE TOUCH STAPLE REMOVER	3361291701	12/01/2017	180216		3.03	
	001-040-500	10X13 EXP ENV 100/CT	3361291701	12/01/2017	180216		86.88	
	001-040-500	STAPLER ONE TOUCH DX4 BLACK	3361291701	12/01/2017	180216		8.94	
	001-094-703	CDT RTN:CHADWICK L DESK	3361291698	12/01/2017	180125		-201.49	
	001-094-703	CDT RTN:CHADWICK COLL HUTCH	3361291698	12/01/2017	180125		-99.99	
	001-094-703	CDT RTN:CHADWICK 5SHF BOOKCASE	3361291698	12/01/2017	180125		-101.11	
	001-094-703	CDT RTN:CHADWICK LATERAL FILE	3361291698	12/01/2017	180125		-124.99	
	001-094-703	CDT RTN:CHADWICK REC CHAIR(2)	3361291698	12/01/2017	180125		-240.38	
	001-094-703	CDT RTN:OSGOOD H/BACK CHAIR	3361291698	12/01/2017	180125		-99.99	
	001-022-500	BOX LEGAL INTERIOR FOLDERS	3360755124	11/26/2017	180207		48.49	
	001-022-500	PLASTIC COMB SPINES PK/25 (2)	3360139609	11/22/2017	180207		8.98	
	001-022-500	BINDER COVER CLR LETTER SIZE	3360139609	11/22/2017	180207		37.64	
	001-022-500	EXECUTIVE BINDING COVERS	3360139609	11/22/2017	180207		25.06	
	001-022-500	DAB 'N SEAL ENVELOPE PK/4	3360139609	11/22/2017	180207		5.97	
	001-022-500	COLORED CARDSTOCK	3360139609	11/22/2017	180207		15.49	
	001-022-500	BOX LEGAL CLASS FOLDERS (2)	3360139609	11/22/2017	180207		75.04	
	001-022-500	11X17 COPY PAPER RM (5)	3360139609	11/22/2017	180207		40.40	
	001-022-500	POST-IT NOTES 3X3 PK/10	3360139609	11/22/2017	180207		17.99	
	001-022-500	HP950XL HYBLK/951 CMY PK/4 (2)	3360139609	11/22/2017	180207		193.98	
	001-022-500	PK/2 DYMO LETRATAG	3360139609	11/22/2017	180207		9.99	
	001-022-500	STAPLES CARDER CHAIR	3360139609	11/22/2017	180207		187.99	
	001-022-500	CDT RTN: POST-IT NOTES 3X3	3361006671	11/30/2017	180207		-17.99	
	001-022-500	16GB CRUZER GLIDE FLASH DRIVE	3361291714	12/01/2017	180207		10.99	
	001-022-500	POST-IT NOTES 3X3 PK/10	3361006673	11/30/2017	180207		17.99	
001	BARNEYS POLICE AND HUNTING SUPPLIES	180610	12/19/2017	12/13/2017			1,158.23	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	KIT, K9 DEPLOY & HEAT ALERT	0017029-0	11/22/2017	180096		1,088.23	
	001-100-799	SHIPPING	0017029-0	11/22/2017	180096		70.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BILOXI AUTO RECYCLING INC	180611	12/19/2017	12/13/2017			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	WHEEL: NEW EXPLORER		90334	11/15/2017	180192		175.00
001	BAYSIDE CHRYSLER DODGE JEEP INC	180613	12/19/2017	12/13/2017			95.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	DIAGNOSTIC/LABOR: DODGE CHGR		6052444	11/15/2017	180189		95.00
001	APOSTC LAW ENFORCEMENT ACADEMY	180614	12/19/2017	12/13/2017			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	APOSTC FTO COURSE: MONTGOMERY		1209	11/30/2017	180118		80.00
	001-100-681	APOSTC FTO COURSE: HOLTER		1209	11/30/2017	180118		80.00
	001-100-681	APOSTC FTO COURSE: BURKES		1209	11/30/2017	180118		80.00
001	SAFEGUARD BUSINESS SYSTEMS INC	180615	12/19/2017	12/13/2017			1,091.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-620	UNIFORM ARREST TICKET(10,000)		03258423	11/27/2017	180108		1,042.00
	001-010-620	SHIPPING		03258423	11/27/2017	180108		49.76
001	SOUTHERN TIRE MART LLC	180617	12/19/2017	12/13/2017			1,338.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	VALVE STEM, STEEL: E2		12361030	11/30/2017	180215		6.00
	001-161-638	SERVICE CALL		12361030	11/30/2017	180182		60.00
	001-161-638	TIRE CHANGE		12361030	11/30/2017			25.00
	001-161-638	TIRE 315/80R22.5 FS40 20 PLY		12361030	11/30/2017			478.05
	001-161-638	OTHER		12361030	11/30/2017			-53.47
	001-161-638	FET		12361030	11/30/2017			55.47
	001-161-638	VALVE STEM, STEEL (2): E4		12361132	11/30/2017			12.00
	001-161-638	TIRE CHANGE (2)		12361132	11/30/2017			50.00
	001-161-638	SERVICE CALL		12361132	11/30/2017			60.00
	001-161-638	TIRE 11R22.5 FD663 LRH (2)		12361132	11/30/2017			641.10
	001-161-638	OTHER		12361132	11/30/2017			-54.78
	001-161-638	FETFGOV		12361132	11/30/2017			58.78
001	CHARLES D THOMPSON SR	180618	12/19/2017	12/13/2017			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-560	MAINT STAND:NATURE'S PG GLOBE		5546	10/30/2017	180273		250.00
001	OCCUPATIONAL HEALTH CENTER INC	180620	12/19/2017	12/13/2017			535.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PHYSICAL: LONGSTREET		130765	12/04/2017	180229		65.00
	001-100-604	PRE-EMP DRUG SCREEN: LONGSTREET		130765	12/04/2017	180229		60.00
	001-022-604	PRE-EMP PHYSICAL: JOHNSTON		130765	12/04/2017	180163		65.00
	001-022-604	PRE-EMP DRUG SCREEN: JOHNSTON		130765	12/04/2017	180163		30.00
	001-022-604	PRE-EMP PHYSICAL: ESHILMAN		130765	12/04/2017	180113		65.00
	001-022-604	PRE-EMP DRUG SCREEN: ESHILMAN		130765	12/04/2017	180113		30.00
	001-022-604	PRE-EMP PHYSICAL: COPELAND		130765	12/04/2017	180202		65.00
	001-022-604	PRE-EMP DRUG SCREEN: COPELAND		130765	12/04/2017	180202		30.00
	001-100-604	PRE-EMP DRUG SCREEN: KEPFER		130765	12/04/2017	180203		60.00
	001-100-604	PRE-EMP PHYSICAL: KEPFER		130765	12/04/2017	180203		65.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ECONOMY BOOTS SALES & SERVICE	180621	12/19/2017	12/13/2017			159.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	DUTY BOOTS: KILLEN, G		40287	11/28/2017	180172	89.95	
	001-161-535	DRESS SHOES: NORTHINGTON, Z		40325	12/08/2017	180287	69.95	
001	AUDIOWAVE INC	180622	12/19/2017	12/13/2017			1,560.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	INSTALL EQUIPMENT: U #19689		A48254	12/02/2017	180177	1,560.00	
001	FAMILY FROZEN FOODS	180623	12/19/2017	12/13/2017			52.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	24/8OZ MILK (4):CHRISTMAS EVT		67767	11/28/2017	180214	52.20	
FUND TOTAL	1 Claims to	Checks	60 Total	90,212.22 Manual		Held	Total	90,212.22

Docket of Claims
Release date from 12/19/2017 thru 12/19/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	CREDIT CARD CENTER	180572	12/19/2017	12/12/2017			585.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-799	DKSR 18-55MM CAMERA:F MARSHALL		10302017	10/30/2017			585.88
FUND TOTAL 160 Claims	to	Checks	1 Total	585.88 Manual		Held	Total	585.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BELL AUTO PARTS INC	180525	12/19/2017	12/01/2017			230.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REPR PARTS (17): SPRAYER		42328	11/07/2017			121.43
	176-170-639	PUMP: SPRAYER		42331	11/10/2017			109.20
176	STEINER SAW & MOWER	180526	12/19/2017	12/01/2017			123.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REWIND STARTER		649928	11/27/2017			78.00
	176-170-639	CARB, CARB KIT		649938	11/30/2017			45.00
176	O'REILLY AUTO PARTS	180527	12/19/2017	12/01/2017			236.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	STABILIZER, EXT, CONN(2), CLIPS		1978476361	11/09/2017			46.94
	176-170-639	CUTTER, CONN KIT, SPLICE, TERM		1978476830	11/14/2017			57.94
	176-170-638	STARTER, CORE CHG		1978477448	11/20/2017			152.05
	176-170-638	RTN CREDIT: CORE CHG		1978477469	11/20/2017			-20.00
176	LOWES HOME CENTERS INC	180530	12/19/2017	12/04/2017			118.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	CAMP SITE REPR: LOT #13		902195	10/25/2017			7.45
	176-170-635	AC DRAIN REPR: SHEPARD		902182	11/06/2017			7.10
	176-170-635	AC DRAIN REPR: SHEPARD		902248	11/09/2017			4.14
	176-170-635	AC DRAIN REPR: SHEPARD		902478	11/08/2017			17.32
	176-170-639	PARTS: REPR SPRAYER		902740	11/09/2017			48.65
	176-170-586	BOAT LAUNCH REPR: SHEPARD		903666	11/15/2017			34.02
176	AUTO TRUCK AND TRAILER PARTS INC	180535	12/19/2017	12/05/2017			37.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REPR PARTS (4): TRAILER		265306	11/08/2017			37.65
176	C SPIRE WIRELESS	180569	12/19/2017	12/12/2017			50.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	11/30/2017			50.28
FUND TOTAL 176 Claims	to	Checks	6 Total	797.17 Manual		Held	Total	797.17

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC	180523	12/19/2017	12/01/2017			180,357.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	NOV 2017 OPERATION FEE		GAUTIER060	12/01/2017			180,357.75
400	LOWES HOME CENTERS INC	180531	12/19/2017	12/05/2017			2,526.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	GROUND TERMINAL (4), FUSE (3)		910781	10/25/2017			22.23
	400-651-581	SUPPLIES: AUTO FLUSHERS		921055	10/25/2017			117.98
	400-651-581	SUPPLIES: AUTO FLUSHERS		910935	10/26/2017			50.00
	400-651-582	SUPPLIES: WATER TRMT PLANT		903481	10/30/2017			56.52
	400-651-582	SUPPLIES: WATER TRMT PLANT		902197	10/31/2017			19.05
	400-650-635	124-OZ PAINT (2), ROLLER, OUTLET		901112	11/01/2017			89.11
	400-651-583	STRUT (2), NUT (2), FUSE (5)		909034	11/01/2017			106.52
	400-650-635	SUPPLIES: REMODEL PW OFFICES		901371	11/03/2017			675.05
	400-650-635	WALL BASE (32), CEILING LIGHT		901981	11/08/2017			99.71
	400-650-559	KEY BLANK (3)		902640	11/09/2017			6.91
	400-650-559	LED LIGHT		901030	11/09/2017			51.20
	400-650-635	SUPPLIES: PW OFFICES		901520	11/15/2017			1,174.00
	400-650-559	128-OZ FLOOR POLISH (2)		901501	11/15/2017			31.60
	400-650-635	12-FT STEEL CEILING GRID (5)		901567	11/16/2017			26.75
400	JACKSON COUNTY UTILITY AUTHORITY	180533	12/19/2017	12/05/2017			174,032.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	DEC 2017 TREATMENT CHGS		124121	12/01/2017			168,061.00
	400-651-668	FY 2017 ACTUAL FLOW ADJ		124121	12/01/2017			5,971.00
400	IRBY'S ANSWERING SERVICE	180544	12/19/2017	12/07/2017			451.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	73 CALL OUTS: 11/1-11/28/17		277-112917	11/29/2017			34.31
	400-650-698	634 AGENT MTS: 11/1-11/28/17		277-112917	11/29/2017			164.72
	400-650-698	BASE RATE: 11/29-12/26/17		277-112917	11/29/2017			252.00
400	CINDY RUSSELL, CUSTODIAN	180578	12/19/2017	12/12/2017			50.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	WINDOW BLIND		11092017	12/04/2017			5.48
	400-650-559	CHRISTMAS DECORATIONS		11092017	12/04/2017			44.94
400	UNITED PARCEL SERVICE	180582	12/19/2017	12/12/2017			370.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			58.77
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			38.40
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			38.40
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			40.60
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			40.60
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			36.41
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			25.65
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			32.10
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			31.01
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			28.79

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	180609	12/19/2017	12/13/2017			160.98	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-703	SS 5 SHELF BOOKCASE (2)	3358869203	11/08/2017	180112		160.98	
400	ENGEL ELECTRIC LLC	180612	12/19/2017	12/13/2017			4,980.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-635	DEMO/INSTALL FLOORING:PW BLDG	S171128201	12/19/2017	180206		4,980.00	
400	CORE & MAIN LP	180616	12/19/2017	12/13/2017			3,317.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	SOLID 20" SOILTIGHT (200)	I159983	11/28/2017	180184		1,244.00	
	400-651-581	2X4 BRASS NIPPLE NO LEAD (10)	I115853	11/20/2017	180184		104.30	
	400-651-581	3/4 CPLG PJ (CTS) NO LEAD (12)	I150050	11/22/2017	180184		255.48	
	400-651-581	5/8X3/4 PJCTXNMN NO LEAD (12)	I150050	11/22/2017	180184		430.80	
	400-651-581	1 CORP CCXPJ (CTS) NO LEAD (6)	I150050	11/22/2017	180184		236.64	
	400-651-581	10X3/4 BRASS SAD F/PVC (6)	I150050	11/22/2017	180184		1,046.70	
400	PANDLE INC	180619	12/19/2017	12/13/2017			1,218.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-585	10.35 TNS HOT MIX ASPHALT	17-0336	11/30/2017	180217		724.50	
	400-651-585	7.05 TNS HOT MIX ASPHALT	17-0331	11/27/2017	180209		493.50	
400	MALLETTE BROTHERS CONSTRUCTION INC	180631	12/19/2017	12/14/2017			2,203.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-585	29.38 TN ASPHALT	19499	12/04/2017			2,203.50	
FUND TOTAL 400 Claims		to	Checks	11 Total	369,668.96 Manual	Held	Total	369,668.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	180539	12/19/2017	12/06/2017			82,535.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	NOV 2017 RES GARBAGE SERV		0000878171	11/30/2017		80,021.51	
	404-677-693	NOV 2017 CART RENTAL		0000878171	11/30/2017		2,262.92	
	404-677-693	NOV 2017 COM CART RENTAL		0000878171	11/30/2017		251.20	
FUND TOTAL 404 Claims	to	Checks	1 Total	82,535.63 Manual		Held	Total	82,535.63

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	60 Total	90,212.22 Manual	Held	Total	90,212.22
FUND 160 Claims	to	Checks	1 Total	585.88 Manual	Held	Total	585.88
FUND 176 Claims	to	Checks	6 Total	797.17 Manual	Held	Total	797.17
FUND 400 Claims	to	Checks	11 Total	369,668.96 Manual	Held	Total	369,668.96
FUND 404 Claims	to	Checks	1 Total	82,535.63 Manual	Held	Total	82,535.63

Total for all Funds		Checks	79 Total	543,799.86 Manual	Held	Total	543,799.86

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting: December 19, 2017
Title: Shepard State Park Mobile Home Lease Agreement
Introduced by:
Contact Person/Telephone: Chassity Bilbo 497-8000 Ext. 317

Summary Explanation: Approval of a Shepard State Park Mobile Home Lease Agreement between the City of Gautier and Clark Gautier.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:											
Torjusen	☒	Martin	☒	George	☒	Jackson	☒	Vaughan	☒	Anderson	☒

Second Made by:											
Torjusen	☒	Martin	☒	George	☒	Jackson	☒	Vaughan	☒	Anderson	☒

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☒	☒	☒	☒
At Large	Martin	☒	☒	☒	☒
Ward 1	George	☒	☒	☒	☒
Ward 2	Jackson	☒	☒	☒	☒
Ward 3	Vaughan	☒	☒	☒	☒
Ward 4	Anderson	☒	☒	☒	☒
Ward 5	Colledge	☒	☒	☒	☒

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, The City manages the day-to-day operations and maintenance of Shepard State Park; and

WHEREAS, the Park has a 3 bedroom mobile home which the City uses to house the Park Ranger; and

WHEREAS, the Park and Recreation Department would like to implement a Shepard State Park Mobile Home lease agreement;

WHEREAS, the lease agreement provides that in lieu of paying rent and some utilities, the Tenant/Park Ranger will perform specified maintenance tasks and "on call" duties at the park;

WHEREAS, the City Council finds that performance of these duties is good and valuable consideration for the occupancy of the leased premises;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Shepard State Park mobile home lease agreement between the City of Gautier and Clark Gautier is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Parks & Recreation Director
Date: December 12, 2017
Subject: Consideration of a Lease Agreement for the Shepard State Park Mobile Home – Clark Gautier

REQUEST:

The Parks & Recreation Department would like to proceed with execution of a lease agreement between the City of Gautier and Clark Gautier to reside in the Shepard State Park Mobile Home. Clark Gautier will serve as the Park Ranger.

BACKGROUND:

The City manages the day-to-day operations and maintenance of Shepard State Park. The Park has a 3 bedroom mobile home which the City uses to house the Park Ranger. The mobile home has been vacant for some time. The Parks & Recreation Department would like to re-implement this lease agreement. In lieu of paying rent and some of the utilities, the Park Ranger will perform maintenance and “on call” duties at the park.

DISCUSSION:

The Park Ranger is required to perform an average of 25 hours per week of lawn and facility maintenance and share the “on call” duties at Shepard State Park in exchange for “free” rent, power service, water service, and sewer/trash service. The lawn and facility maintenance duties include standard required duties and an additional duty list that can be used to supplement the standard required duties. Standard required duties would include items such as mowing, weed-eating, camp site cleaning, daily restroom cleaning/restocking, trail trimming, emergency repairs, etc. Additional duties may include items such as, archery range construction, painting, pressure washing, facility repairs, etc. “On Call” duties would include responding to campers calls, responding to emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

RECOMMENDATION:

Staff recommends the City Council authorize execution of the Lease.

The City Council may:

1. Authorize execution of the Shepard State Park Mobile Home Lease as submitted; or
2. Authorize execution of the Shepard State Park Mobile Home Lease with changes; or
3. Deny the Execution of the Lease.

ATTACHMENT(S):

Lease Agreement

**REAL ESTATE LEASE
SHEPARD STATE PARK MOBILE HOME**

This Lease Agreement, entered into and effective this the _____ day of _____, 2017 (the effective date), by and between the City of Gautier hereinafter called the Property Manager or Lessor or the Landlord, and _____, hereinafter call the Lessor or Tenant, and that in consideration of the covenants herein contained, on the part of the said Lessee to be kept and performed, the said Lessor does hereby demise and lease to the said Lessee, the 3 bedroom mobile home situated at 1034 Graveline Road, City of Gautier, County of Jackson, State of Mississippi.

PREMISES. Landlord, in consideration of the services provided below, leases to the Tenant the 3 bedroom mobile home that is located at Shepard Park (the "Premises") located at 1034 Graveline Rd, Gautier, Mississippi 39553.

TERM. The lease term will begin on the "effective" date listed above and will terminate one year from the "effective" date, and thereafter shall be automatically renewed for three months on the same terms and conditions as stated herein, save any changes made pursuant to law, until terminated.

MANAGEMENT. The Tenant is hereby notified that City of Gautier is the Property Manager in charge of the Property. Should the tenant have any issues or concerns, the Tenant may contact City of Gautier at 228 497-8000 or by mailing a letter to 3330 Hwy 90, Gautier, Mississippi 39553.

SERVICES TO BE RENDERED. In lieu of a monthly rental fee, power service, and water/sewer/garbage service, the Tenant is to provide lawn and facility maintenance at the Park for an average of 25 hours per week. In addition, the "on call" duties from 5 p.m. through 8 a.m., Monday through Sunday, will be shared with the other permanent park tenant residing at the host site. Park Ranger will be responsible for the following duties:

- Cutting of fields, bark park, archery lanes, hiking trails, and disc golf lanes
- General lawn care
- Trimming of limbs throughout park
- Maintain the areas around the restrooms and bath house
- Maintain the areas around the pavilion
- Cleaning of campsites
- Emptying trash receptacles
- Respond to camper inquiries after hours
- Lawn maintenance
- Clean Restrooms
- Perform special projects and other duties as assigned by the Recreation Director

These duties will be shared with the other permanent park tenant residing at the host campsite. "On Call" duties would include responding to campers calls, responding to

emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

Routine Maintenance of the leased premises will not be included in the average work hour calculation.

Work schedule and time off shall be coordinated with the other permanent park tenant residing in the house on site.

POSSESSION. Tenant shall be entitled to possession on the first day of the term of this Lease, and shall yield possession to Landlord on the last day of the term of this Lease, unless otherwise agreed by both parties in writing. At the expiration of the term, Tenant shall remove its goods and effects and peaceably yield up the Premises to Landlord in as good a condition as when delivered to Tenant, ordinary wear and tear excepted. Any personal property shall be removed prior to the termination date

USE OF PREMISES/ABSENCES. Tenant shall occupy and use the Premises as a full-time residential dwelling unit. Tenant shall notify Landlord of any anticipated extended absence from the Premises not later than the first day of the extended absence.

No retail, commercial or professional use of the Premises is allowed unless the Tenant receives prior written consent of the Landlord and such use conforms to applicable zoning laws. In such case, Landlord may require Tenant obtain liability insurance for the benefit of Landlord.

OCCUPANTS. No more than 3 adults or 2 adults/4 children may reside on the Premises unless the prior written consent of the Landlord is obtained. The Landlord shall be notified of the names of the occupants of the premises and any changes thereof.

This Lease and occupancy of the premises is binding, on each person(s) specifically named and who signs this Lease. The tenant may not sub-let the premises. The tenant may share required duties with another occupant in the premises as approved by the Landlord.

Tenant may have overnight guests on the Premises for not over 7 consecutive days or 14 days in a calendar year, and no more than two guests per bedroom at any one time. Persons staying more than 7 consecutive days or more than 14 days in any calendar year shall NOT be considered original tenants of the Premises. Tenant must obtain the prior written approval of Landlord if an invitee of Tenant will be present at the Premises for more than 7 consecutive days or 14 days in a calendar year.

FURNISHINGS/APPLIANCES. The following furnishings or appliances will be provided by Landlord: Range Stove, Refrigerator, Dishwasher, Window Blinds. Tenant shall return all such items at the end of the lease term in a condition as good as existed at the beginning of the lease term, normal wear and tear excepted.

RENEWAL TERMS. This Lease shall automatically renew for an additional period of 3 months per renewal term, unless either party gives written notice in accordance with

“Termination Clause” below. The lease terms during any such renewal term shall be the same as those contained in this Lease unless Landlord makes changes in writing to the assigned duties in lieu of rent.

PETS. No pets, dogs, cats, birds, fish or other animals shall be allowed on the Premises, even temporarily or with a visiting guest, without prior written consent of Landlord. As required by law, Service Animal(s) are the only exception to this rule. If a pet has been in a Tenant's apartment or allowed into the building, even temporarily (with or without Landlord's permission) Tenant may be charged for cleaning, de-fleaing, deodorizing or shampooing any portion of the building or Premises at the discretion of Landlord. Small pets may be allowed with prior written approval and a pet deposit fee in the amount of \$250.00.

Strays shall not be kept or fed in or about the Premises. Strays can be dangerous and Landlord must be notified immediately of any strays in or about the Premises.

KEYS. Tenant will be given 2 keys to the Premises. All keys must be returned to Landlord following termination of the Lease. Tenant is not permitted to change any locks or place additional locking devices on any door or window of the Premises without Landlord's approval prior to installation. If changes are allowed, Tenant must provide Landlord with keys to any changed locks immediately upon installation.

MAINTENANCE. Lessee will, at his sole expense, keep and maintain the leased premises and appurtenances in good and sanitary condition and repair during the term of this lease and any renewal thereof. In particular, Lessee shall keep the fixtures in the mobile home or on or about the leased premises in good order and repair; keep the HVAC clean; keep the use of power to a standard usage rate; maintain the lawn adjacent to the premises; keep the walks free from dirt and debris; and, at his sole expense, shall make all required repairs to the plumbing, appliances, HVAC, structure, and electric and gas fixtures whenever damage thereto shall have resulted from Lessee's misuse, waste, or neglect or that of his guest, family, agent, or visitor. The Lessee covenants and agrees with Lessor to take good care of and keep in clean and healthy condition the premises and their fixtures, and to commit or suffer no waste therein; that no changes or alterations of the premises shall be made or partitions erected, nor walls papered, signs placed, or painting done on or about the leased premises by Lessee or at his direction without the consent in writing of Lessor; that Lessee will make all repairs required to the walls, windows, glass, ceilings, paint, plastering, plumbing work, pipes, and fixtures belonging to the premises, whenever damage or injury to the same shall have resulted from misuse or neglect; and Lessee agrees to pay for any and all repairs that shall be necessary to put the premises in the same condition as when he entered therein, reasonable wear excepted, and the expenses of such repairs shall be included within the terms of this lease and any judgment by confession entered therefore.

The Lessor shall not be liable for any damage occasioned by failure to keep the premises in repair, and shall not be liable for any damage done or occasioned by or from plumbing, gas, water, or other pipes, sewerage, or the bursting, leaking, or running from any tank, washstand, water closet, or waste pipe, in above, upon or about the

premises, nor for damage occasioned by water, snow, or ice, being upon or coming through the roof, skylight, trapdoor, window, or otherwise, not for any damage arising from acts or neglect of any owners or occupants of adjacent or contiguous property.

Repairs necessitated by normal wear, tear, and aging, will be performed by the Lessor. Except in an emergency, all maintenance and repair requests must be made in writing and delivered to Landlord or its Agent. A repair request will be deemed permission for the Landlord or its Agent to enter the Premises to perform such maintenance or repairs in accordance with "Access by Landlord to Premises" herein unless otherwise specifically requested, in writing, by Tenant. Tenant may not place any unreasonable restrictions upon Landlord's or Landlord's Agent's access or entry.

UTILITIES AND SERVICES. Landlord will provide power, water, sewer/trash service to the premises. The Tenant will be responsible for all other utilities desired.

PROPERTY INSURANCE. Landlord shall not be responsible for the contents/personal belongings of the premises. The Tenant, at his sole discretion, may carry a "renters" insurance policy. The Landlord shall not be responsible for any damage incurred to Tenant/Guest personal property.

OTHER. The Tenant will receive work assignments from the Parks and Recreation Director or authorized designee. As additional consideration for this lease, the City will provide, from time to time, as it deems necessary, the use of city-owned vehicles and equipment for the execution of the Park Rangers responsibilities under this Lease. City vehicles and equipment may be used for providing city services only and may not be used by the Park Ranger for any other purpose.

DEFAULTS. Tenant shall be in default of this Lease if Tenant fails to fulfill any lease obligation or term by which Tenant is bound. After written notice of such default is provided by Landlord to Tenant, Landlord may elect to cure such default and the cost of such action shall be added to Tenant's financial obligations under this Lease or additional work duties may be assigned. In the event of Tenant's default, Landlord may, in the alternative, elect to terminate the lease as provide herein.

TERMINATION CLAUSE. Landlord or Tenant may, upon 45 days written notice to the other party, terminate this lease. Termination will be effective as of the last day of the calendar month following the end of the 45 day notice period.

MILITARY TERMINATION CLAUSE. In the event, the Tenant is, or hereafter becomes, a member of the United States Armed Forces on extended active duty and hereafter the Tenant receives permanent change of station orders to depart from the area where the Premises are located, or is relieved from active duty, retires or separates from the military, or is ordered into military housing, then in any of these events, the Tenant may terminate this lease upon giving thirty (30) days written notice to the Landlord. The Tenant shall also provide to the Landlord a copy of the official orders or a letter signed by the tenant's commanding officer, reflecting the change, which warrants termination under this clause.

DESTRUCTION OR CONDEMNATION OF PREMISES. If the Premises are partially destroyed by fire or other casualty to an extent that prevents the conducting of Tenant's use of the Premises in a normal manner, and if the damage is reasonably repairable within sixty days after the occurrence of the destruction, Landlord shall repair the Premises and a just proportion of the work assignments shall abate during the period of the repair according to the extent to which the Premises have been rendered untenable. However, if the damage is not repairable within sixty days, or if Landlord is prevented from repairing the damage by forces beyond Landlord's control, or if the property is condemned, this Lease shall terminate upon twenty days' written notice of such event or condition by either party. Tenant shall give Landlord immediate notice of any damage to the Premises.

HABITABILITY. Tenant has inspected the Premises and fixtures (or has had the Premises inspected on behalf of Tenant), and acknowledges that the Premises are in a reasonable and acceptable condition of habitability for their intended use, and the agreed work schedule in lieu of rent payment is fair and reasonable. If the condition changes so that, in Tenant's opinion, the habitability and rental value of the Premises are adversely affected, Tenant shall promptly provide reasonable notice to Landlord.

CUMULATIVE RIGHTS. The rights of the parties under this Lease are cumulative, and shall not be construed as exclusive unless otherwise required by law.

ACCESS BY LANDLORD TO PREMISES. Subject to Tenant's consent (which shall not be unreasonably withheld), Landlord shall have the right to enter the Premises to make inspections, provide necessary services, or show the unit to prospective tenants or workers. Landlord will provide reasonable notice of its intention to enter the Premises. If Tenant has, after written notice to cease, continued to deny Landlord access to the unit, as required by State law, such failure is a substantial breach of this agreement and is a just cause for eviction. However, Landlord does not assume any liability for the care or supervision of the Premises. As provided by law, in the case of an emergency, Landlord may enter the Premises without Tenant's consent.

INDEMNITY REGARDING USE OF PREMISES. To the extent permitted by law, Tenant agrees to indemnify, hold harmless, and defend Landlord from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, which Landlord may suffer or incur in connection with Tenant's possession, use or misuse of the Premises, except Landlord's act or negligence. Tenant hereby expressly releases Landlord and/or Agent from any and all liability for loss or damage to Tenant's property or effects whether in the Premises, storerooms or any other location in or about the Premises, arising out of any cause whatsoever, including but not limited to rain, plumbing leakage, fire or theft, except in the case that such damage has been adjudged to be the result of the gross negligence of Landlord, Landlord's employees, and/or Agents.

ACCOMMODATION. Landlord agrees to and is committed to complying with all applicable laws providing equal housing opportunities. To ensure compliance, Landlord will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or a tenant, unless

undue hardship would result. It is the applicant or Tenant's responsibility to make Landlord aware of any required accommodation. In writing, the individual with the disability should specify the nature and effect of the disability and any accommodation he or she needs. If after thoughtful consideration and evaluation, the accommodation is reasonable and will not impose an undue hardship, Landlord will make the accommodation. Landlord reserves the right to require appropriate medical verification of the disability.

DANGEROUS MATERIALS. Tenant shall not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a responsible insurance company, unless the prior written consent of Landlord is obtained and proof of adequate insurance protection is provided by Tenant to Landlord.

COMPLIANCE WITH REGULATIONS. Tenant shall promptly comply with all laws, ordinances, requirements and regulations of the federal, state, county, municipal and other authorities, and the fire insurance underwriters. However, Tenant shall not by this provision be required to make alterations to the exterior of the building or alterations of a structural nature.

MECHANICS LIENS. Neither Tenant nor anyone claiming through the Tenant shall have the right to file mechanics liens or any other kind of lien on the Premises and the filing of this Lease constitutes notice that such liens are invalid. Further, Tenant agrees to (1) give actual advance notice to any contractors, subcontractors or suppliers of goods, labor, or services that such liens will not be valid, and (2) take whatever additional steps that are necessary in order to keep the premises free of all liens resulting from construction done by or for the Tenant.

ASSIGNABILITY/SUBLETTING. Tenant may not assign or sublease any interest in the Premises, nor assign, mortgage or pledge this Lease. This is a blanket prohibition, meaning no replacement tenant(s) will be permitted and no additional tenant or occupant will be allowed in the Premises even if a Tenant leaves the Premises. This prohibition applies to each and every term of this Lease in regard to space leased to Tenant. Any waiver of this prohibition must be secured from the Landlord in writing. In the event the prohibition is invalidated or lifted, Tenant, Landlord and any subtenant or assignee agrees to be bound by each and every provision contained in this Lease.

NOTICE. Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed to the party at the appropriate address set forth below. Such addresses may be changed from time to time by either party by providing notice as set forth below. Notices mailed in accordance with these provisions shall be deemed received on the third day after posting.

LANDLORD:

City of Gautier
3330 Highway 90
Gautier, MS 39553

TENANT:

1034 Graveline Rd,
Gautier, Mississippi 39553

Such addresses may be changed from time to time by either party by providing notice as set forth above.

GOVERNING LAW. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this lease. If any provision of this lease should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby.

ENTIRE AGREEMENT/AMENDMENT. This Lease contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

SEVERABILITY. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER. The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

BINDING EFFECT. The provisions of this Lease shall be binding upon and inure to the benefit of parties and their respective legal representatives, successors and assigns.

LESSOR (LANDLORD):

City of Gautier
Paula S. Yancey, City Manager

Dated: _____

LESSEE (TENANT):

Dated: _____

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:

December 19, 2017

Title:

**Lease Agreement for the Shepard State Park
Host Site – Aaron Bridges**

Introduced by:

Contact Person/Telephone

Chassity Bilbo 497-8000 Ext. 317

Summary Explanation: Approval of a Lease Agreement for the Shepard State Park Host Site between the City of Gautier and Aaron Bridges.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

WHEREAS, The City manages the day-to-day operations and maintenance of Shepard State Park; and

WHEREAS, the Park has an available RV site which the City would like to make available for the Tenant/Assistant Park Ranger; and

WHEREAS, the Park and Recreation Department would like to implement a Shepard State Host Site lease agreement;

WHEREAS, the lease agreement provides that in lieu of paying rent and some utilities, the Tenant/Assistant Park Ranger will perform specified maintenance tasks and “on call” duties at the park;

WHEREAS, the City Council finds that performance of these duties is good and valuable consideration for the occupancy of the leased premises;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Shepard State Park Host Site lease agreement between the City of Gautier and Clark Gautier is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 12/12/2017
Subject: Consideration of a Lease Agreement for the Shepard State Park Host Site – Aaron Bridges

REQUEST:

The Parks & Recreation Department would like to proceed with execution of a lease agreement between the City of Gautier and Aaron Bridges to reside in the Shepard State Park Host Site. Aaron Bridges will serve as the Assistant Park Ranger.

BACKGROUND:

The City manages the day-to-day operations and maintenance of Shepard State Park. The Host Site will be used for the Assistant Park Ranger. The host site has been vacant for some time. The Parks & Recreation Department would like to re-implement this lease agreement. In lieu of paying rent, the Assistant Park Ranger will perform maintenance and “on call” duties at the park. The Park Ranger and Assistant Park Ranger will share job duties and responsibilities at the Park.

DISCUSSION:

The Assistant Park Ranger is required to perform an average of 25 hours per week of lawn and facility maintenance and share the “on call” duties at Shepard State Park in exchange for “free” rent, power service, water service, and sewer/trash service. The lawn and facility maintenance duties include standard required duties and an additional duty list that can be used to supplement the standard required duties. Standard required duties would include items such as mowing, weed-eating, camp site cleaning, daily restroom cleaning/restocking, trail trimming, emergency repairs, etc. Additional duties may include items such as, archery range construction, painting, pressure washing, facility repairs, etc. “On Call” duties would include responding to campers calls, responding to emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

RECOMMENDATION:

Staff recommends the City Council authorize execution of the Lease.

The City Council may:

1. Authorize execution of the Shepard State Park Host Site Lease as submitted; or
2. Authorize execution of the Shepard State Park Host Site Lease with changes; or
3. Deny the Execution of the Lease.

ATTACHMENTS:

1. Host Site Lease -Shepard Park

HOST CAMPSITE LEASE SHEPARD STATE PARK

This Lease Agreement, entered into and effective this the _____ day of _____, 2017 (the effective date), by and between the City of Gautier hereinafter called the Property Manager or Lessor or the Landlord, and _____, hereinafter call the Lessor or Tenant, and that in consideration of the covenants herein contained, on the part of the said Lessee to be kept and performed, the said Lessor does hereby demise and lease to the said Lessee, the host campsite situated at 1034 Graveline Road, City of Gautier, County of Jackson, State of Mississippi.

PREMISES. Landlord, in consideration of the services provided below, leases to the Tenant the host campsite that is located at Shepard Park (the "Premises") located at 1034 Graveline Rd, Gautier, Mississippi 39553.

TERM. The lease term will begin on the "effective" date listed above and will terminate one year from the "effective" date, and thereafter shall be automatically renewed for three months on the same terms and conditions as stated herein, save any changes made pursuant to law, until terminated.

MANAGEMENT. The Tenant is hereby notified that City of Gautier is the Property Manager in charge of the Property. Should the tenant have any issues or concerns, the Tenant may contact City of Gautier at 228 497-8000 or by mailing a letter to 3330 Hwy 90, Gautier, Mississippi 39553.

SERVICES TO BE RENDERED. In lieu of a monthly campsite rental fee, power and water service, the Tenant is to provide lawn and facility maintenance at the Park for an average of 20 hours per week. In addition, the "on call" duties from 5 p.m. through 8 a.m., Monday through Sunday, will be shared with the other permanent park tenant residing at the mobile home site. Assistant Park Ranger will be responsible for the following duties:

- Cutting of fields, bark park, archery lanes, hiking trails, and disc golf lanes
- General lawn care
- Trimming of limbs throughout park
- Maintain the areas around the restrooms and bath house
- Maintain the areas around the pavilion
- Cleaning of campsites
- Emptying trash receptacles
- Respond to camper inquiries after hours
- Lawn maintenance
- Clean Restrooms
- Perform special projects and other duties as assigned by the Recreation Director

These duties will be shared with the other permanent park tenant residing at the host campsite. "On Call" duties would include responding to campers calls, responding to

emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

These duties will be shared with the other permanent park tenant residing at the host site.

Routine Maintenance of the leased premises will not be included in the average work hour calculation.

Work schedule and time off shall be coordinated with the other permanent park tenant residing in the mobile home on site.

POSSESSION. Tenant shall be entitled to possession on the first day of the term of this Lease, and shall yield possession to Landlord on the last day of the term of this Lease, unless otherwise agreed by both parties in writing. At the expiration of the term, Tenant shall remove its goods and effects and peaceably yield up the Premises to Landlord in as good a condition as when delivered to Tenant, ordinary wear and tear excepted. Any personal property shall be removed prior to the termination date

USE OF PREMISES/ABSENCES. Tenant shall occupy and use the Premises as a full-time residential dwelling unit. Tenant shall notify Landlord of any anticipated extended absence from the Premises not later than the first day of the extended absence.

No retail, commercial or professional use of the Premises is allowed unless the Tenant receives prior written consent of the Landlord and such use conforms to applicable zoning laws. In such case, Landlord may require Tenant obtain liability insurance for the benefit of Landlord.

RENEWAL TERMS. This Lease shall automatically renew for an additional period of 3 months per renewal term, unless either party gives written notice in accordance with "Termination Clause" below. The lease terms during any such renewal term shall be the same as those contained in this Lease unless Landlord makes changes in writing to the

UTILITIES AND SERVICES. Landlord will provide power and water service to the premises. The Tenant will be responsible for all other utilities desired.

OTHER. The Tenant will receive work assignments from the Parks and Recreation Director or authorized designee. As additional consideration for this lease, the City will provide, from time to time, as it deems necessary, the use of city-owned vehicles and equipment for the execution of the Assistant Park Rangers responsibilities under this Lease. City vehicles and equipment may be used for providing city services only and may not be used by the Assistant Park Ranger for any other purpose.

DEFAULTS. Tenant shall be in default of this Lease if Tenant fails to fulfill any lease obligation or term by which Tenant is bound. After written notice of such default is provided by Landlord to Tenant, Landlord may elect to cure such default and the cost of such action shall be added to Tenant's financial obligations under this Lease or

additional work duties may be assigned. In the event of Tenant's default, Landlord may, in the alternative, elect to terminate the lease as provide herein.

TERMINATION CLAUSE. Landlord or Tenant may, upon 45 days written notice to the other party, terminate this lease. Termination will be effective as of the last day of the calendar month following the end of the 45 day notice period.

MILITARY TERMINATION CLAUSE. In the event, the Tenant is, or hereafter becomes, a member of the United States Armed Forces on extended active duty and hereafter the Tenant receives permanent change of station orders to depart from the area where the Premises are located, or is relieved from active duty, retires or separates from the military, or is ordered into military housing, then in any of these events, the Tenant may terminate this lease upon giving thirty (30) days written notice to the Landlord. The Tenant shall also provide to the Landlord a copy of the official orders or a letter signed by the tenant's commanding officer, reflecting the change, which warrants termination under this clause.

CUMULATIVE RIGHTS. The rights of the parties under this Lease are cumulative, and shall not be construed as exclusive unless otherwise required by law.

INDEMNITY REGARDING USE OF PREMISES. To the extent permitted by law, Tenant agrees to indemnify, hold harmless, and defend Landlord from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, which Landlord may suffer or incur in connection with Tenant's possession, use or misuse of the Premises, except Landlord's act or negligence. Tenant hereby expressly releases Landlord and/or Agent from any and all liability for loss or damage to Tenant's property or effects whether in the Premises, storerooms or any other location in or about the Premises, arising out of any cause whatsoever, including but not limited to rain, plumbing leakage, fire or theft, except in the case that such damage has been adjudged to be the result of the gross negligence of Landlord, Landlord's employees, and/or Agents.

ACCOMMODATION. Landlord agrees to and is committed to complying with all applicable laws providing equal housing opportunities. To ensure compliance, Landlord will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or a tenant, unless undue hardship would result. It is the applicant or Tenant's responsibility to make Landlord aware of any required accommodation. In writing, the individual with the disability should specify the nature and effect of the disability and any accommodation he or she needs. If after thoughtful consideration and evaluation, the accommodation is reasonable and will not impose an undue hardship, Landlord will make the accommodation. Landlord reserves the right to require appropriate medical verification of the disability.

DANGEROUS MATERIALS. Tenant shall not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a

responsible insurance company, unless the prior written consent of Landlord is obtained and proof of adequate insurance protection is provided by Tenant to Landlord.

COMPLIANCE WITH REGULATIONS. Tenant shall promptly comply with all laws, ordinances, requirements and regulations of the federal, state, county, municipal and other authorities, and the fire insurance underwriters. However, Tenant shall not by this provision be required to make alterations to the exterior of the building or alterations of a structural nature.

MECHANICS LIENS. Neither Tenant nor anyone claiming through the Tenant shall have the right to file mechanics liens or any other kind of lien on the Premises and the filing of this Lease constitutes notice that such liens are invalid. Further, Tenant agrees to (1) give actual advance notice to any contractors, subcontractors or suppliers of goods, labor, or services that such liens will not be valid, and (2) take whatever additional steps that are necessary in order to keep the premises free of all liens resulting from construction done by or for the Tenant.

ASSIGNABILITY/SUBLETTING. Tenant may not assign or sublease any interest in the Premises, nor assign, mortgage or pledge this Lease. This is a blanket prohibition, meaning no replacement tenant(s) will be permitted and no additional tenant or occupant will be allowed in the Premises even if a Tenant leaves the Premises. This prohibition applies to each and every term of this Lease in regard to space leased to Tenant. Any waiver of this prohibition must be secured from the Landlord in writing. In the event the prohibition is invalidated or lifted, Tenant, Landlord and any subtenant or assignee agrees to be bound by each and every provision contained in this Lease.

NOTICE. Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed to the party at the appropriate address set forth below. Such addresses may be changed from time to time by either party by providing notice as set forth below. Notices mailed in accordance with these provisions shall be deemed received on the third day after posting.

LANDLORD:

City of Gautier
3330 Highway 90
Gautier, MS 39553

TENANT:

1034 Graveline Rd,
Gautier, Mississippi 39553

Such addresses may be changed from time to time by either party by providing notice as set forth above.

GOVERNING LAW. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this lease. If any provision of this lease should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby.

ENTIRE AGREEMENT/AMENDMENT. This Lease contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

SEVERABILITY. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER. The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

BINDING EFFECT. The provisions of this Lease shall be binding upon and inure to the benefit of parties and their respective legal representatives, successors and assigns.

LESSOR (LANDLORD):

City of Gautier
Paula S. Yancey, City Manager

Dated: _____

LESSEE (TENANT):

Dated: _____

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: 12/15/2017
Subject: Approval of minutes from Recessed Council Meeting held November 21st.

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

1. Consent Agenda Item #3 - Council Minutes
2. November 21st Minutes

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

December 19, 2017
Approval of minutes from Recessed Council Meeting
held November 21, 2017 and Regular Council Meeting
held December 5, 2017

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from Recessed Council Meeting held November 21, 2017 and Regular Council Meeting.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Torjusen	●	Martin	●	George	●	Jackson	●	Vaughan	●	Anderson	●	Colledge	●

Second Made by:													
Torjusen	●	Martin	●	George	●	Jackson	●	Vaughan	●	Anderson	●	Colledge	●

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held November 21, 2017 and Regular Council Meeting held December 5, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**Tuesday
November 21, 2017
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held November 21, 2017 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens. Absent was Councilwoman Mary Martin.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
November 21, 2017 @ 6:30 PM**

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Office closed Thursday, November 23rd and Friday, November 24th in observance of Thanksgiving Day.

2. Lights & Lagniappe on the Bayou December 2nd 11:00 A.M. - 6:00 P.M.

IV. Presentation Agenda- None

V. Business Agenda

1. Resolution requesting the legislature amend Miss. Code Ann. 37-57-104 to

require school boards to provide all municipal governing authorities within each respective school district a certified copy of the order adopted by the school board requesting an ad valorem tax effort.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Consideration of a request for a fifteen (15) ft. Variance to Minimum Front Yard Setbacks for Accessory Structures at 3612 Norcrest.(GPC Case No.17-15-VAR)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Consideration of a Conditional Use-Major Permit for a Used Car Sales Lot in a C-2, Community Commercial Zoning District. (GPC Case No. 17-16-CU)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Authorization to enter into a Long Term Partnership Agreement with Magnolia Studio LLC DBA PlayTheCoast to promote and bring awareness to visitors of the City of Gautier.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Authorization to accept a Design Phase Proposal for Shepard State Park Gray House renovations with Mississippi State University's Gulf Coast Community Design Studio in an amount not to exceed \$3,571.13.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Resolution declaring the intention to either issue combined utility system revenue bonds of the city, issue a combined utility system revenue bond of the city for sale to Mississippi Development Bank or enter into a loan with the Mississippi Development Bank.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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7. Resolution declaring the intention to either issue General Obligation Bonds of the City, issue a general obligation bond of the City for sale to the Mississippi Development Bank or enter into a loan with the Mississippi Development Bank.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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8. Engagement Resolution hiring Butler Snow, Government Consultants, and Bordis and Danos.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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9. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Authorization to accept a donation of a American Aluminum K9 Kennel from Police Lieutenant/K9 Handler David Bever.
2. Approval of minutes from Regular Council Meeting held November 7, 2017.
3. Receive October 2017 Privilege License Report.
4. Approval and authorization to pay warranty deed, improvements, and damages totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.
5. Approval of two (2) new FEMA Flood Map Panels and the proposed revisions to the existing Flood Damage Prevention and Control Ordinance.
6. Receive September 2017 Finance Report.

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments

3. Discuss City Manager Comments

4. Discuss City Clerk Comments

5. Discuss City Attorney Comments

Adjourn until December 5, 2017 at 6:30 PM
www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda order with the following revisions:

1. Add Consent Agenda Item #7 - Authorization is requested by the Parks and Recreation Department to have a fireworks show at the Lights & Lagniappe on the Bayou Event on Saturday, December 2, 2017 by Artisan Pyrotechnics, Inc. within the Gautier City Limits.

Councilman George seconded the motion and the vote carried unanimously.

Announcements

1. Office closed Thursday, November 23rd and Friday, November 24th in observance of Thanksgiving Day.
2. Lights & Lagniappe on the Bayou December 2nd 11:00 A.M. - 6:00 P.M.

Presentation

None

STATE OF MISSISSIPPI

Office of the Governor



PROCLAMATION

WHEREAS, pursuant to Miss. Code Ann. Section 3-3-7, Thanksgiving Day, Christmas Day and New Year's Day are declared legal holidays in the State of Mississippi; and

WHEREAS, Christmas Day of 2017 falls on a Monday; and

WHEREAS, during the Thanksgiving holiday and Christmas season, many state employees will spend time with their families in Mississippi and in other states:

NOW, THEREFORE, I, Phil Bryant, Governor of the State of Mississippi, pursuant to the authority vested in me under the Constitution of the State of Mississippi and applicable statutes of the State of Mississippi, do hereby authorize the closing of all offices of the State of Mississippi on Thursday, November 23, 2017, in observance of THANKSGIVING DAY; on Monday, December 25, 2017, in observance of CHRISTMAS DAY; and on Monday, January 1, 2018, in observance of NEW YEAR'S DAY.

IN ADDITION, I hereby authorize the executive officers of all state agencies, in their discretion after considering the interests of the people of the State of Mississippi and the staffing needs of their respective agencies, to close all offices of the State of Mississippi on Friday, November 24, 2017, in further observance of the THANKSGIVING holiday, and on Tuesday, December 26, 2017, in further observance of CHRISTMAS; and to staff their respective agencies as needed during the THANKSGIVING holiday and CHRISTMAS season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Mississippi to be affixed.

DONE in the City of Jackson, on the 13th day of October in the year of our Lord, two thousand and seventeen, and of the Independence of the United States of America, the two hundred and forty-second.



PHIL BRYANT
GOVERNOR

BY THE GOVERNOR

C. DELBERT HOSEMAN, JR.
SECRETARY OF STATE

**The City of Gautier Presents
Lights & Lagniappe
on the Bayou**

**Saturday, December 2nd
11:00 a.m. - 6:00 p.m.**

Gautier City Hall

**Arts & Crafts Vendors. Great Food.
Santa. Music. Fun. Pet Parade
Annual Tree Lighting
&**

**Special Appearance by the
Elf on the Bayou!**



Councilman Vaughan made the motion that the legislature amend Miss. Code Ann. § 37-57-104. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 047-2017

BE IT RESOLVED, BY THE MAYOR AND COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI TO REQUEST THAT THE LEGISLATURE AMEND MISS. CODE ANN. § 37-57-104 TO REQUIRE SCHOOL BOARDS TO PROVIDE TO ALL MUNICIPAL GOVERNING AUTHORITIES WITHIN EACH RESPECTIVE SCHOOL DISTRICT A CERTIFIED COPY OF THE ORDER ADOPTED BY THE SCHOOL BOARD REQUESTING AN AD VALOREM TAX EFFORT.

WHEREAS, Miss. Code Ann. 37-57-104 requires municipal school boards to provide levying authorities with a certified copy of the order adopted by the school board requesting an ad valorem tax effort in dollars for the support of the school district for each fiscal year; and

WHEREAS, some school districts encompass more than one municipality; and

WHEREAS, currently, this legislation does not require school boards to provide such orders to municipal governing authorities within the school district that are not designated as the levying authority; and

WHEREAS, the City of Gautier governing authority wishes to receive a certified copy of these orders at the same time as the levying authority (City of Pascagoula); and

WHEREAS the City of Gautier requests the Legislature amend Miss. Code Ann. 37-57-104 to include such a requirement;

NOW THEREFORE IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, that the Legislature is urged to amend Miss. Code Ann. § 37-57-104 to require school boards to provide to all municipal governing authorities within each respective school district a certified copy of the order adopted by the school board requesting an ad valorem tax effort at the same time such orders are provided to the levying authority.

IT IS FURTHER RESOLVED that the City Clerk is directed to send a certified copy of this Resolution to the Speaker of the House, the Lieutenant Governor, and all members of the state Senate and House of Representatives who represent the City of Gautier.

The motion to approve the foregoing resolution was made by **Councilman Vaughan**, seconded by **Councilman George**, and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the **21st** day of **November**, 2017.

Phil Torjusen, MAYOR

ATTEST:

CITY CLERK

Councilman Vaughan made the motion to accept the Planning Commission recommendation to approve the conditional use major. Councilman Anderson seconded the motion.

Councilman Vaughan amended his motion to accept the Planning Commission recommendation to approve a variance as follows:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 231-2017

WHEREAS the Gautier Planning Commission has recommended granting a fifteen (15) ft. variance to minimum front yard set-back requirements for an accessory structure at at PID# 82436205.000; and

WHEREAS special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;

WHEREAS literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;

WHEREAS the special conditions and circumstances do not result from actions of the applicant; and

WHEREAS granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Council hereby adopts the Gautier Planning Commission's recommendation to grant a fifteen (15) ft. variance to minimum front yard set-back requirements for an accessory structure in at PID# 82436205.000;

IT IS FURTHER ORDERED that said Variance is hereby approved;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director

Date: November 21, 2017

Subject: 3612 Norcrest – Request for a fifteen (15) ft. Variance to Minimum Front Yard Setbacks for Accessory Structures. (GPC Case No. 17-15-VAR)

REQUEST:

The Planning Department has received a request from Larry and Denise McGregor for a fifteen (15) ft. Variance to minimum front yard set-back requirements for an accessory structure in an R-1 Low Density Single Family Residential Zoning District at 3612 Norcrest, PID #82436205.000. The application fee of \$175 was paid on September 19, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single Family Residential District. The property contains an existing single-family dwelling and an existing accessory structure that floods with extreme high tide or torrential rain causing damage to mechanical equipment, automobiles, and belongings. The owner would like to construct an accessory structure in his side yard that would cross the main structure front building line by 15feet. The proposed area for this accessory structure is the highest elevation portion of the lot and is a large enough area to place the proposed accessory structure without the need to request the removal of protected trees. Without the request variance being granted, to place the proposed accessory structure on this high portion of the lot would require the removal of a healthy, substantial Live Oak Tree.

DISCUSSION:

The property owner would like to maintain site line views of the bayou and build on the highest elevation portion of the lot for insurance of greater flood protection while preserving a protected Live Oak . A variance request has been submitted to reduce the minimum front set-back for accessory structures requirement to allow fifteen (15) feet of the proposed structure to cross the front main building line.

The proposed density will remain within the minimum requirements of the district and it appears that the minimum front yard setback of twenty-five (25) feet from the front property line to the front of the accessory structure will be maintained. (See Site Plan included in Exhibit 1-application).

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.
- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION:

Planning Commission recommends that Council approve the Conditional Use Major.

The City Council may:

1. Approve the Front Yard Set-back Variance request as presented;
2. Approve the Front Yard Set-back Variance request with changes; or
3. Deny the Front Yard Set-back Variance request.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

Gautier Planning Commission

Regular Meeting Agenda

November 2, 2017

GPC #17-15-VAR

3612 Norcrest Variance Request

VII. NEW BUSINESS

1. 3612 NORCREST – REQUEST FOR A FIFTEEN FOOT (15') VARIANCE TO MINIMUM FRONT YARD SET-BACK REQUIREMENTS FOR AN ACCESSORY STRUCTURE IN A R-1 LOW DENSITY SINGLE FAMILY RESIDENTIAL ZONING DISTRICT (GPC CASE #17-15-VAR)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: November 2, 2017

Subject: 3612 Norcrest – Request for a fifteen (15) ft. Variance to Minimum Front Yard Setbacks for Accessory Structures. (GPC Case No. 17-15-VAR)

REQUEST:

The Planning Department has received a request from Larry and Denise McGregor for a fifteen (15) ft. Variance to minimum front yard set-back requirements for an accessory structure in an R-1 Low Density Single Family Residential Zoning District at 3612 Norcrest, PID #82436205.000. The application fee of \$175 was paid on September 19, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned R-1 Low Density Single Family Residential District. The property contains an existing single-family dwelling and an existing accessory structure that floods with extreme high tide or torrential rain causing damage to mechanical equipment, automobiles, and belongings. The owner would like to construct an accessory structure in his side yard that would cross the main structure front building line by 15feet. The proposed area for this accessory structure is the highest elevation portion of the lot and is a large enough area to place the proposed accessory structure without the need to request the removal of protected trees. Without the request variance being granted, to place the proposed accessory structure on this high portion of the lot would require the removal of a healthy, substantial Live Oak Tree.

DISCUSSION:

The property owner would like to maintain site line views of the bayou and build on the highest elevation portion of the lot for insurance of greater flood protection while preserving a protected Live Oak . A variance request has been submitted to reduce the minimum front set-back for accessory structures requirement to allow fifteen (15) feet of the proposed structure to cross the front main building line.

The proposed density will remain within the minimum requirements of the district and it appears that the minimum front yard setback of twenty-five (25) feet from the front property line to the front of the accessory structure will be maintained. (See Site Plan included in Exhibit 1-application).

DETERMINATION OF APPLICABLE LAW:

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

- A. **SETBACK, FRONT:** The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.
- B. **SETBACK, REAR:** The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.
- C. **SETBACK, SIDE:** The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of

physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build. Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi.

Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

RECOMMENDATION & CONCLUSION:

The Staff has no objection to the Variance requested, but the Planning Commission must record a Finding of Fact regarding the “Criteria for Approval” from the UDO as listed above.

The Planning Commission may:

1. Recommend that City Council approve the Side Set-back Variance request as presented;
2. Recommend that City Council approve the Side Set-back Variance request with changes;
or
3. Recommend that City Council deny the Side Set-back Variance request.

ATTACHMENTS:

1. Applicant’s Exhibit 1 – Application
2. City’s Exhibit A – Location Map
3. City’s Exhibit B – Existing Zoning Map
4. City’s Exhibit C – Existing Land Use Map
5. City’s Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
PUBLIC HEARING APPLICATION

Public Hearing Number

17-15-VAR

TO BE HEARD BY GAUTIER PLANNING COMMISSION:		FEE:
Zoning Change	_____	\$300.00
Zoning Change (Comp.)	_____	\$300.00
Major Development	_____	\$100.00
Variance	<u>X</u>	\$175.00
Appeal to Staff Decision	_____	\$100.00

TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR ON STAFF		FEE:
REVIEW:		
Administrative Waiver	_____	\$100.00

Name of Applicant: LARRY + DENISE MCGREGOR

Name of Business: _____ Phone: (228) 327.2590

Property Address: 3612 NORCEST Mailing Address (if Different): _____

E-Mail Address: mcgregor3612@yahoo.com

Reason for request, location and intended use of Property: to put ~~STORAGE~~ BUILDING/SHOP
IN SIDE YARD

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. A detailed project narrative.
- _____ 3. Copy of protective covenants or deed restrictions, if any.
- _____ 4. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- _____ 5. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.

Signature of Applicant: Larry McGregor & Denise McGregor Date of Application: 9-11-17

FOR OFFICE USE ONLY	
Date Received	<u>9/19/17</u> Verify as Complete _____
Fee Amount Received	<u>175</u> Initials of Employee Receiving Application _____

CH546 21
88

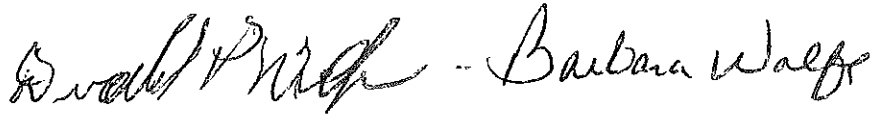
July 25, 2017

To Whom it may concern:

We do not object to Larry McGregor building a shed on the south side of his house. We have seen the location for the proposed shed and we do not have any problems with it.

Sincerely,

Donald and Barbara Wolfe

A handwritten signature in cursive script, appearing to read "Donald Wolfe - Barbara Wolfe".

3620 Norcrest

Gautier MS

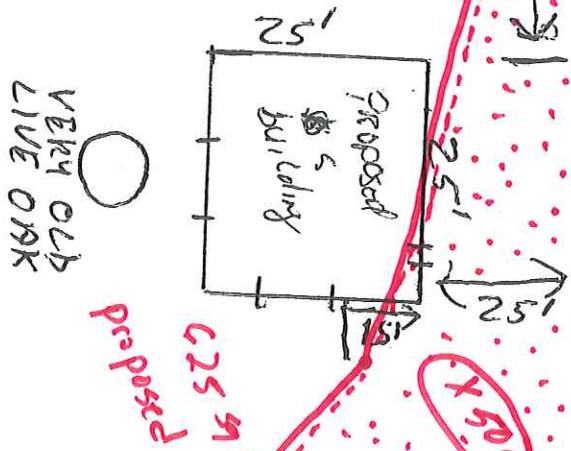
LARRY + JENNA McLENDIN

3612 MONCREST ST

3001

Rear Lot 21,000 SF
20% = 4,200 SF

1012



AE II
Good zone



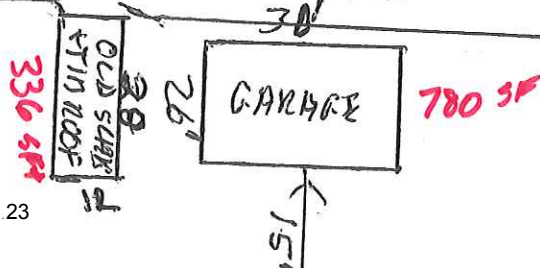
existing accessory structures = 1,236

Proposed = 625

1,861

too much

DRIVE WITH BOAT LUNCH



8384022

only allowed: 380.5 SF

entire lot 415,000 SF

20% = 9,000 SF

existing accessory structures 5,094 and proposed

The reason for the proposed building is the garage on the north side of the house floods with an extreme high tide and/or torrential rain. We need some place to store our belongings that will stay dry. This is the only high and large enough area on our property we can build it. The proposed building will extend 15 feet in from the front of the house. It cannot be further back because of an old, large live oak tree.

Larry and Denise McGregor

9

Exhibit A Location Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department



Exhibit B Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

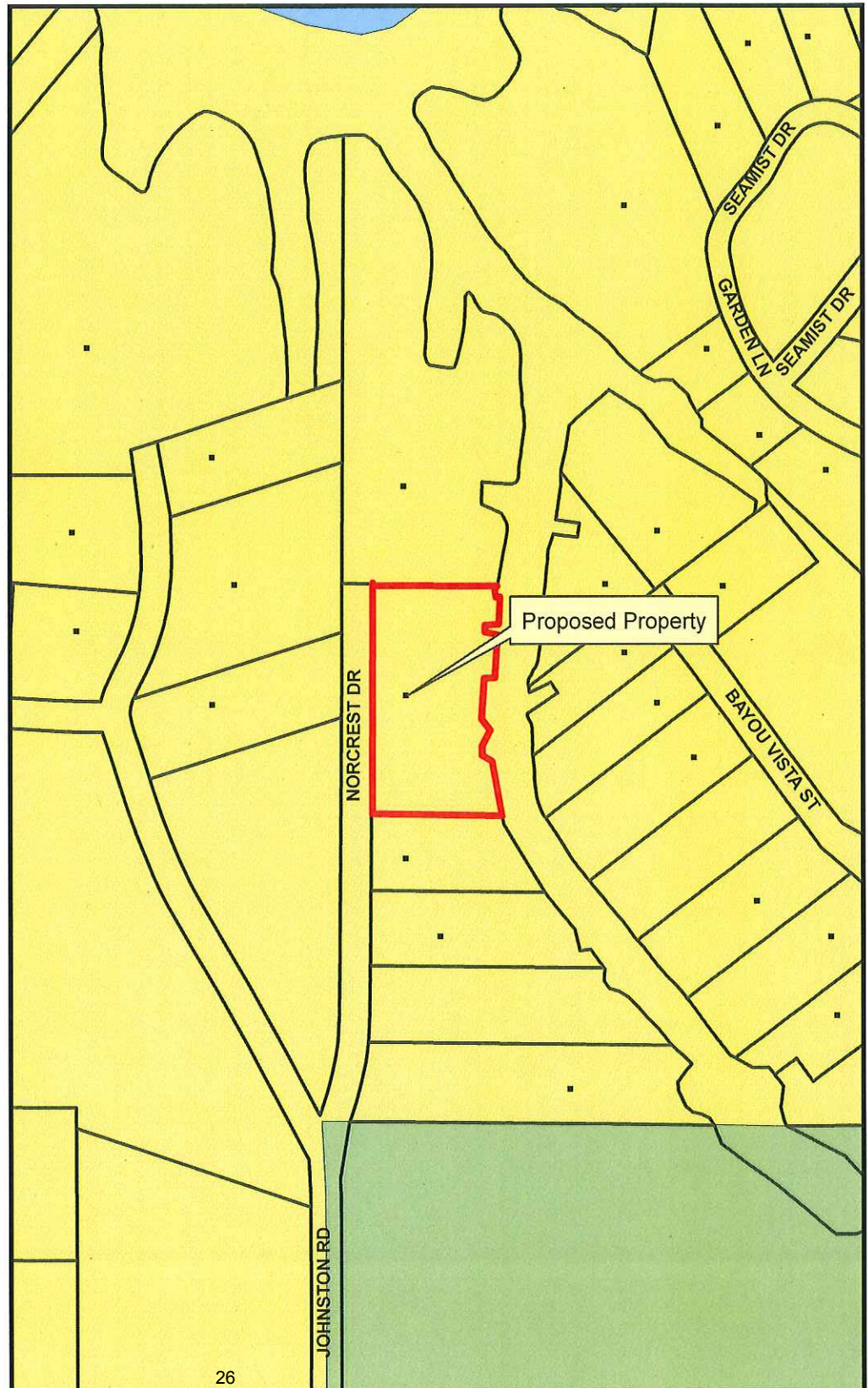


Exhibit C Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

- City_Limits
- GautierParTrimmed
- EXISTING LAND USE**
- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

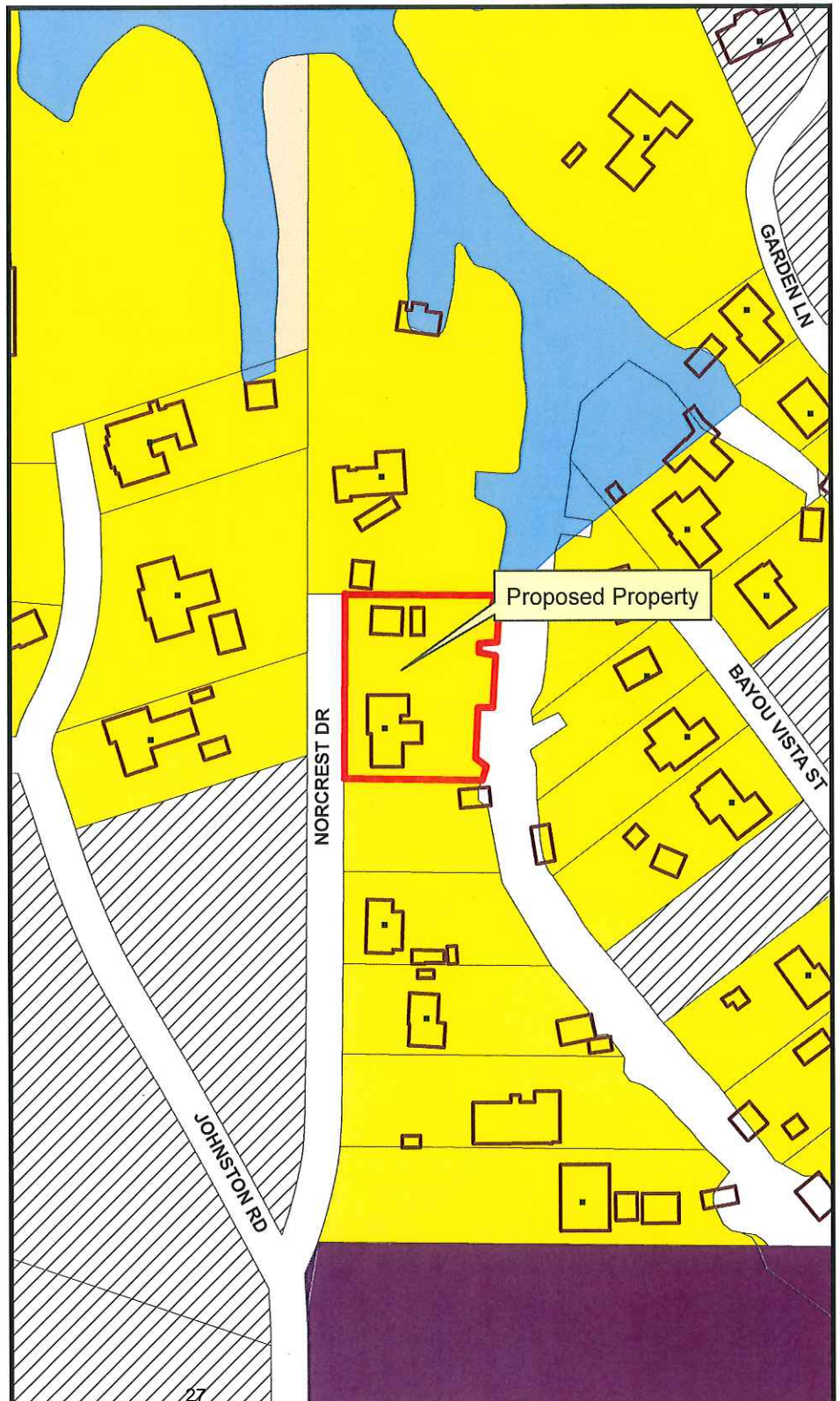


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



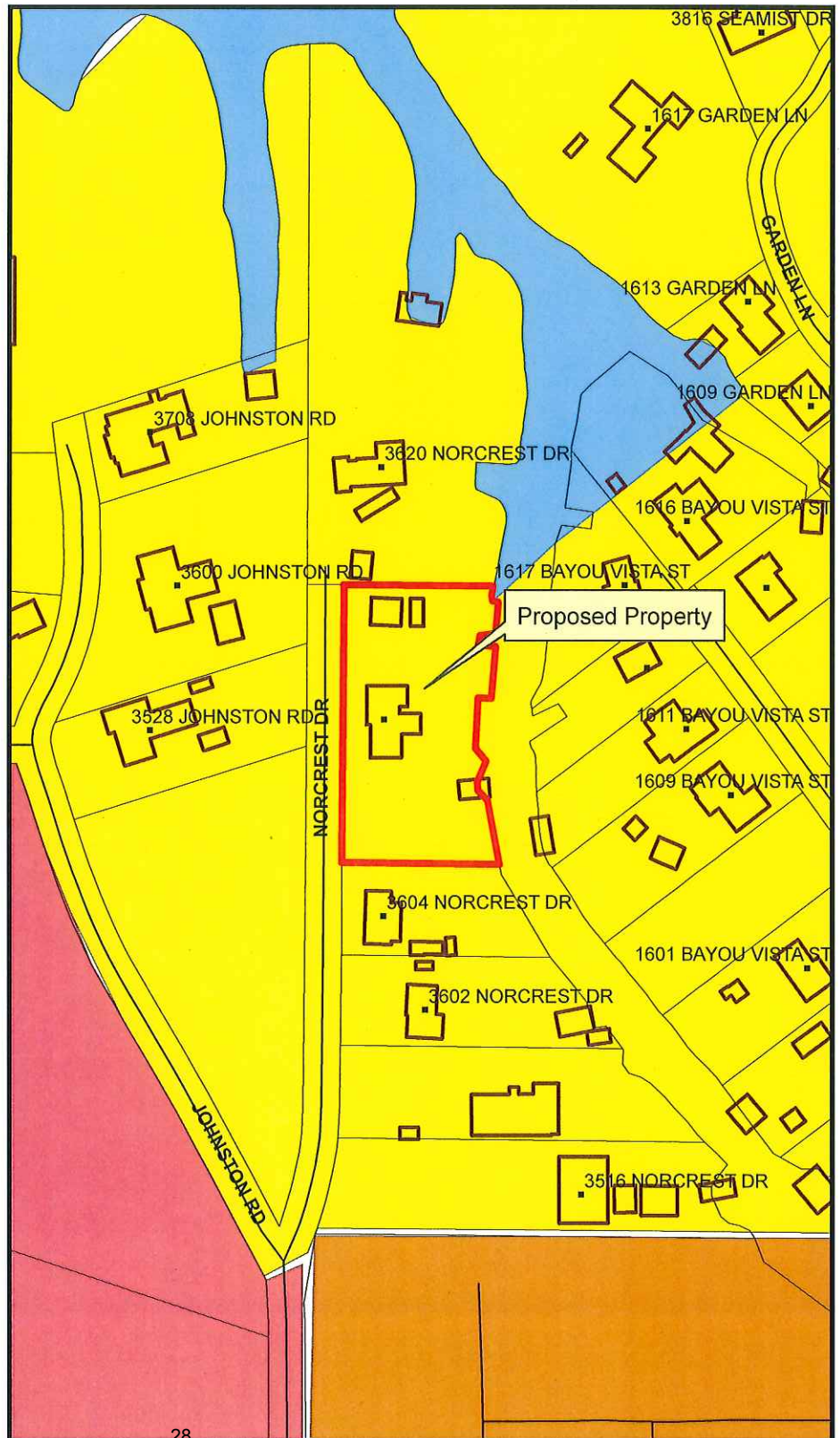
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

- Civic
- high impact commercial
- Conservation
- High Density Residential
- Industrial
- Low Density Residential
- Medium Density Residential
- Mobile Home Residential
- low impact Commercial
- Recreational
- recreational commercial
- Regional Scale Commercial
- mixed use residential
- Town Center
- Very Low Density Residential



Excerpt from November 2, 2017 Gautier Planning Commission Meeting:

Request: 3612 Norcrest – Request for a Fifteen Foot (15') Variance to minimum front yard set-back requirements for an accessory structure in a R-1 Low Density Single Family Residential Zoning District (GPC Case#17-15-VAR).

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the case: The Planning Department has received a request from Larry and Denise McGregor for a fifteen (15) ft. Variance to minimum front yard set-back requirements for an accessory structure in an R-1 Low Density Single Family Residential Zoning District at 3612 Norcrest, PID #82436205.000. The application fee of \$175 was paid on September 19, 2017. All public notice requirements have been met.

The request property is zoned R-1 Low Density Single Family Residential District. The property contains an existing single-family dwelling and an existing accessory structure that floods with extreme high tide or torrential rain causing damage to mechanical equipment, automobiles, and belongings. The owner would like to construct an accessory structure in his side yard that would cross the main structure front building line by 15feet. The proposed area for this accessory structure is the highest elevation portion of the lot and is a large enough area to place the proposed accessory structure without the need to request the removal of protected trees. Without the request variance being granted, to place the proposed accessory structure on this high portion of the lot would require the removal of a healthy, substantial Live Oak Tree.

The property owner would like to maintain site line views of the bayou and build on the highest elevation portion of the lot for insurance of greater flood protection while preserving a protected Live Oak . A variance request has been submitted to reduce the minimum front set-back for accessory structures requirement to allow fifteen (15) feet of the proposed structure to cross the front main building line.

The proposed density will remain within the minimum requirements of the district and it appears that the minimum front yard setback of twenty-five (25) feet from the front property line to the front of the accessory structure will be maintained. (See Site Plan included in Exhibit 1-application).

The Unified Development Ordinance (UDO) defines **Variances** as:

A Variance is a relaxation of the terms of the Unified Development Ordinance where such Variance will not be contrary to the public interest and where, owing to conditions peculiar to the property, a literal enforcement of the Ordinance would result in an unnecessary or undue hardship. As used in this Ordinance, a Variance is authorized only for height, area and size of structure, or size of yards, separation of uses, open spaces, off-street parking spaces and some subdivision of property. The establishment or expansion of a use not permitted shall not be allowed by Variance.

The UDO defines **Hardship** as:

Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

The UDO defines **Setback** as:

SETBACK: (SEE YARD) The minimum horizontal distance between the lot or property line and the nearest front, side or rear line of the building as measured to the outside face at the enclosing wall or in structures lacking walls (as in the case of a carport) to the face of the supporting columns and beams. Setback does not include roof overhangs, except that they shall not encroach on more than fifty (50) percent of the required setback.

A. SETBACK, FRONT: The yard area extending along the full width of a front lot line between side lot lines and from the front lot line to the front building line in depth.

B. SETBACK, REAR: The yard area extending across the full width of the lot and lying between the rear lot line and the nearest line of the building. Rear-yard depth shall be measured at right angles to the rear line of the lot.

C. SETBACK, SIDE: The yard area lying between the side line of the lot and the nearest line of the building and extending from the front yard to the rear yard, or in the absence of a front yard or a rear yard, to the front or rear lot lines. Side-yard width shall be measured at right angles to side lines of the lot.

UDO SECTION 4.18: Variance

In certain circumstances, a Variance from the dimensional requirements (i.e. height, setbacks, square footage) of this ordinance may be granted if the applicant can prove that because of physical constraints of the property involved, he is not able to build the same type of structure that other persons with the same zoning classification can build.

Variances for uses permitted will not be considered in as much as “use Variances” are not legal in the State of Mississippi. Most Variances must be granted by the City Council; however, certain minor Variances may be granted by the Economic Development Director in accordance with *Section 4.18.3* below.

4.18.1 Who May Initiate

A request for a Variance may be initiated by the property owner or agent of the owner provided that said property has not been denied a previous request for a Variance for the same property or portion of property within the past twelve (12) months.

4.18.2 Application for Variance

Applications for a Variance (from dimensional requirements) may be filed on the appropriate application available from the Economic Development/Planning Department and shall include all requested information, attachments and submittals:

4.18.3 Administrative Variances

The following dimensional variances may be granted by the Economic Development Director at his/her discretion (Note: Within the COR, Corridor Overlay District, applicants shall be required to mitigate a requested dimensional variance in accordance with the Tier Land Use Provisions in Section 5.11):

- A. 30% of required off-street parking spaces and/or
- B. 30% of required setbacks from property lines

4.18.4 Criteria for Approval

The Variance application shall demonstrate the following:

- A. That special conditions and circumstances exist which are peculiar to this particular site (lot or parcel), structure or building involved and which are not applicable to other sites (lots or parcels) or structures or buildings in the same district;
- B. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the provisions of this Ordinance;
- C. That the special conditions and circumstances do not result from actions of the applicant; and
- D. That granting the Variance requested will not confer upon the applicant any special privilege that is denied by this Ordinance to other similar sites (lots or parcels) structures or buildings in the same district.

After a brief discussion, the following motion was made:

Commissioner Green made the motion to recommend that City Council approve the Front Set-Back Variance request as presented. **Commissioner Jamison** seconded the motion and the following vote was recorded:

AYES: **Larry Dailey**
 Jimmy Green
 Paul Gainer
 Kay C. Jamison
 James Lee
 John Hunter

NAYS: **None**

ABSENT: **Christopher Scruggs**

Motion passed.

Councilman Vaughan made a motion to accept the Conditional Use-Major Permit. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 232-2017

**CITY OF GAUTIER CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-16-CU USED CAR SALES
REGARDING PARCEL ID NO: 82436580.020**

The City of Gautier City Council, at its regular meeting held on November 2, 2017, considered the application for a Conditional Use-Major Permit used car sales as submitted by Eric James Minor, representative for Gautier Auto Sales. The parcel subject to this Permit is located at 1517 Old Spanish Trail, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a used car sales, is permitted as a Conditional Use-Major in the C-2 district.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 5, 2017 for a Conditional Use-Major Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County and provide the applicant a copy of the permit with the recording information affixed.
6. The Gautier Planning Commission recommended approval of this Conditional Use-Major Permit on November 2, 2017.
7. The City Council adopted this Conditional Use-Major Permit on a recorded vote of 6 ayes to 0 nays to 1 absent to approve the application of Gautier Auto Sales, located at 1517 Old Spanish Trail, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436580.020.

Motion made by **Councilman Vaughan**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

November 21, 2017
Date of Issuance

Attest:

Phil Torjusen, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director

Date: November 21, 2017

Subject: Conditional Use-Major Permit for a Used Car Sales Lot in a C-2, Community Commercial Zoning District. (GPC Case No. 17-16-CU)

REQUEST:

Planning Department has received a request from James Eric Minor for a Conditional Use-Major Permit that would allow a Used Car Sales Lot in a C-2, Community Commercial Zone at 1517 Old Spanish Trail, PID #82436580.020. The application fee of \$250 was paid on September 19, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2, Community Commercial.

1. Location: 1517 Old Spanish Trail (See Exhibit A)
2. General features of the proposed project:
Total Building Area: App. 1050 Square Feet
Site Size: App. 0.33 Acres
3. Existing Zoning - C-2, Community Commercial (See Exhibit B)
4. Existing Land Use – Vacant Commercial Retail (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation - Low Density Residential.
(See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

- A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use is Used Car Sales which will be compatible with the properties in the vicinity.

- B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

- C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: There is no evidence that the proposed Used Car Sales Lot use will have any adverse effect on vehicular or pedestrian traffic.

- D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

- E. If the proposed use is in harmony with the Comprehensive Plan.

Staff Response: No, the Comprehensive plan's Future Land Use Designation proposes Low Density Residential for this lot.

- F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, a Used Car Sales Lot is listed as a Conditional Use-Major in a C-2 district.

- G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

- H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

UDO Article II: Definitions

USED CAR SALES: A retail business which stocks and sells used cars, light passenger trucks, cargo vans and SUVs to the public. Such businesses may offer financing assistance to customers; however no major repair may be conducted on-site.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

Planning Commission recommends that City Council approve the Conditional Use Permit based on Staff’s recommendation and there being no opposition.

The City Council may:

1. Approve the Conditional Use-Major Permit; or
2. Approve the Conditional Use-Major Permit with conditions; or

3. Deny the Conditional Use-Major Permit.

ATTACHMENTS:

1. Draft Conditional Use-Major Permit
2. GPC Minute Excerpt
3. GPC Staff Report with Back Up

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-16-CU**

USED CAR SALES

REGARDING PARCEL ID NO: 82436580.020

The City of Gautier City Council, at its regular meeting held on November 2, 2017, considered the application for a Conditional Use-Major Permit used car sales as submitted by Eric James Minor, representative for Gautier Auto Sales. The parcel subject to this Permit is located at 1517 Old Spanish Trail, Gautier, Mississippi, 39553. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a used car sales, is permitted as a Conditional Use-Major in the C-2 district.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on September 5, 2017 for a Conditional Use-Major Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County and provide the applicant a copy of the permit with the recording information affixed.
6. The Gautier Planning Commission recommended approval of this Conditional Use-Major Permit on November 2, 2017.
7. The City Council adopted this Conditional Use-Major Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Gautier Auto Sales, located at 1517 Old Spanish Trail, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436580.020.

November 21, 2017
Date of Issuance

Phil Torjusen, Mayor

Attest:

City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

Gautier Planning Commission

Regular Meeting Agenda

November 2, 2017

GPC #17-16-CU

James Eric Minor/Gautier Auto Sales

1517 Old Spanish Trail Conditional Use Major

VII. NEW BUSINESS

1. ERIC JAMES MINOR/GAUTIER AUTO SALES – 1517 OLD SPANISH TRAIL – REQUEST FOR A CONDITIONAL USE – MAJOR THAT WOULD ALLOW A USED CAR SALES LOT IN A C-2, COMMUNITY COMMERCIAL ZONING DISTRICT. (GPC CASE #17-16-CU)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: November 2, 2017

Subject: Conditional Use-Major Permit for a Used Car Sales Lot in a C-2, Community Commercial Zoning District. (GPC Case No. 17-16-CU)

REQUEST:

Planning Department has received a request from James Eric Minor for a Conditional Use-Major Permit that would allow a Used Car Sales Lot in a C-2, Community Commercial Zone at 1517 Old Spanish Trail, PID #82436580.020. The application fee of \$250 was paid on September 19, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2, Community Commercial.

1. Location: 1517 Old Spanish Trail (See Exhibit A)
2. General features of the proposed project:
Total Building Area: App. 1050 Square Feet
Site Size: App. 0.33 Acres
3. Existing Zoning - C-2, Community Commercial (See Exhibit B)
4. Existing Land Use – Vacant Commercial Retail (See Exhibit C)
5. Comprehensive Plan Future Land Use Designation - Low Density Residential.
(See Exhibit D)

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

- A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use is Used Car Sales which will be compatible with the properties in the vicinity.

- B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

- C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: There is no evidence that the proposed Used Car Sales Lot use will have any adverse affect on vehicular or pedestrian traffic.

- D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

- E. If the proposed use is in harmony with the Comprehensive Plan.

Staff Response: No, the Comprehensive plan's Future Land Use Designation proposes Low Density Residential for this lot.

- F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, a Used Car Sales Lot is listed as a Conditional Use-Major in a C-2 district.

- G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

- H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

UDO Article II: Definitions

USED CAR SALES: A retail business which stocks and sells used cars, light passenger trucks, cargo vans and SUVs to the public. Such businesses may offer financing assistance to customers; however no major repair may be conducted on-site.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION & CONCLUSION:

Staff finds that the proposed use will be compatible and harmonious with the C-2 District and recommends approval with no specific proposed conditions outside of the UDO regulations and all applicable adopted codes.

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major
2. Recommend that City Council approve the Conditional Use-Major with Conditions; or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

11-2-17

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

17-16-CU

<u>TO BE HEARD BY GAUTIER PLANNING COMMISSION:</u>		<u>FEE:</u>
Conditional Use - Major	_____	\$250.00
<u>TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:</u>		<u>FEE:</u>
Conditional Use - Minor	_____	\$250.00

Name of Applicant: James Eric Minor

Name of Business: Gautier Auto Sales Phone: 228-990-9123

Property Address: 1517 Old Spanish Trails Mailing Address (if Different): _____

E-Mail Address: EMinor@yahoo.com

Proposed Use Requiring Conditional Use: Auto Sales (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☒ Existing (with no modifications) ☐ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Answers to the Criteria for Approval (see attached).
- ☒ 2. Project Narrative (see attached).
- ☒ 4. Diagram of intended use (see attached).
- ☒ 4. Copy of protective covenants or deed restrictions, if any.
5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☒ 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- ☒ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): [Signature] Date of Application: 9-5-17

FOR OFFICE USE ONLY	
Date Received <u>9-19-17</u>	Verify as Complete <u>[Signature]</u>
Fee Amount Received <u>250</u>	Initials of Employee Receiving Application <u>(KM)</u>

I, James Eric Minor, the fee simple owner(s) of the following described property:

Address: 1517 Old Spanish Trail
Gautier, ms 39553

Parcel ID No.:

hereby petition to the City of Gautier to *Grant a Conditional Use Major or Minor of* 1517 Old Spanish Trail (state proposed use from Article V of the Unified Development Ordinance) at the above reference property and affirm that James Eric Minor (name of agent) is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application; attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

[Signature]
(Owner's Signature)

[Signature]
(Owner's Signature)

Notary Information:

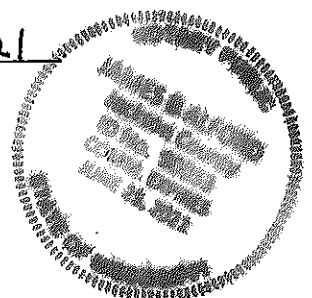
The foregoing instrument was acknowledged before me this 5th day of September, 20 17 by James E. Minor, who is personally known to me or has produced Drivers license as identification and who did take an oath.

James B Alford
(Printed Name of Notary Public)

[Signature]
(Signature of Notary Public)

Commission # 90053. My commission expires June 25, 2021

(Notary's Seal)



CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans. *There is a major shopping center to the East of my house*
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *No, It will not change any neighboring property*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain. *No old Spanish Trail is a highly traveled road*
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools? *yes*
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how. *yes, it is not in the vicinity of the downtown area*
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *No, it's a used car lot not a factory*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *yes it's all commercial property surrounding the area*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE — Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

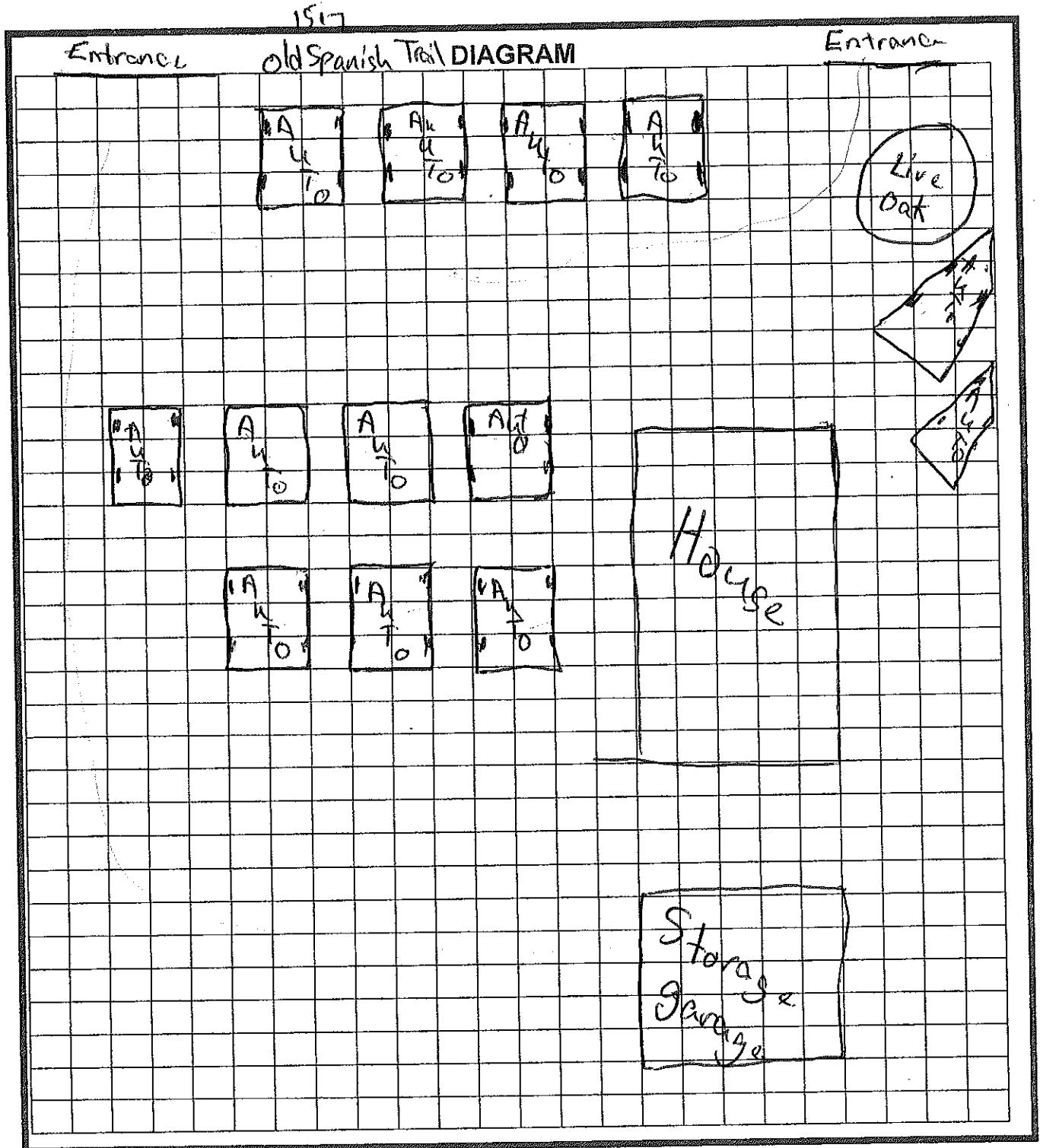
This is a perfect location for a used Car lot, it has a lot of traffic on the Road but is not on Hwy 90, all property on the Road is Commercial.

There is a storage build on Property to store any and all Car cleaning Products. I bought the build with the hope of opening a used Car lot and ~~when~~ when I checked the zone I could have a Auto Repair Shop not a used car lot, So I am asking you to Approve my Request for a Used Car lot and not a Auto Repair Shop because most Repair shops Look like Junkyard

Thank You
Eric Minor

I also own the lot next door to the house which in return gives me a total of 2Ac with the House

CONDITIONAL USE DIAGRAM – Provide a diagram of the project site. In cases where certain requirements such as parking are triggered by aspects of the interior of the building, the interior building layout will need to be provided also. Include location and dimensions of property lines, buildings, parking spaces, outdoor storage areas, outdoor seating areas, signage, landscape areas, driveways, loading/unloading areas, limits of paving, exterior elevations (if changes are proposed), entrance/exit locations. Include the whole site. Use the space below or provide separate drawings. Staff will provide guidance as needed on additional information needed on the diagram.



Prepared by:
Mark H. Watts
Attorney at Law
P. O. Drawer 1499
Pascagoula, MS 39568-1499
(228) 762-2373

Return to:
Mark H. Watts
Attorney at Law
P. O. Drawer 1499
Pascagoula, MS 39568-1499
(228) 762-2373

STATE OF MISSISSIPPI
COUNTY OF JACKSON

WARRANTY DEED

For and in the consideration of the sum of Ten Dollars (\$10.00), cash in hand, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, I

JACQUES MARTIN
5904 Martin Bluff Road
Gautier, MS 39553
(228) 217-3335

do hereby sell, convey, bargain and warrant to

JAMES E. MINOR
3015 Bonita Road
Gautier, MS 39553
(228) 990-9123

all of my interest in and to that certain tract, piece or parcel of land situated in Jackson County, Mississippi, and being more particularly described as follows, to-wit:

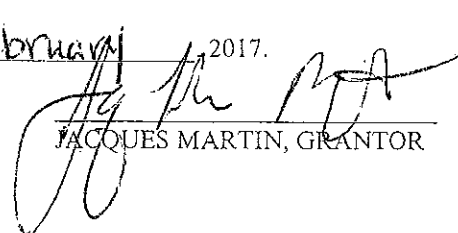
(See Exhibit A attached)

INDEXING INSTRUCTIONS: Section 36, Township 7 South, Range 7 West, Jackson County, Mississippi

The warranty of this conveyance is expressly made subject to any and all easements, covenants, dedications, right of ways, restrictions, reservations, mineral rights, and mineral conveyances of record, pertaining to or affecting the usage of the herein described property.

This deed was prepared at the request of the Grantor and Grantee without a title examination.

WITNESS MY SIGNATURE, this the 2nd day of February, 2017.


JACQUES MARTIN, GRANTOR

STATE OF MISSISSIPPI

COUNTY OF JACKSON

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the above state and county, the within named, JACQUES MARTIN, who acknowledged that he executed, signed, and delivered the above and foregoing instrument of writing on the day and in the year therein stated as his free and voluntary act and deed and for the uses and purposes therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, on this the 2nd day
of February, 2017.

Deanna J. Wade
NOTARY PUBLIC

MY COMMISSION EXPIRES:

October 16, 2019

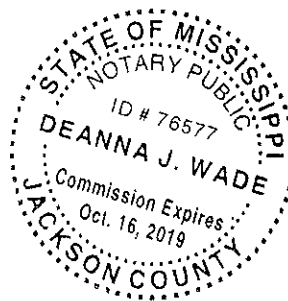


EXHIBIT A

JACKSON COUNTY, MISSISSIPPI
TOWNSHIP 7 SOUTH, RANGE 7 WEST

A tract of land situated in Section 36, Township 7 South, Range 7 West, Gautier, Jackson County, Mississippi and more particularly described as follows: Commencing at the Southeast corner of Section 36; thence North 89 degrees 27 minutes 20 seconds West along the south line of Section 36, 730.00 feet to an old fence; thence North along said fence 1145.90 feet to the Point of Beginning; thence North 152.96 feet (recorded-179.10 feet) to the south right-of-way of Old Spanish Trail; thence North 89 degrees 33 minutes 11 seconds West along the south right-of-way of Old Spanish Trail 80.00 feet; thence South 152.96 feet (recorded- 179.10 feet); thence South 89 degrees 33 minutes 11 seconds East 80.00 feet to the Point of Beginning. Being the same property as described in Deed Book 1720, page 455.

Exhibit A Location Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department



Exhibit B Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

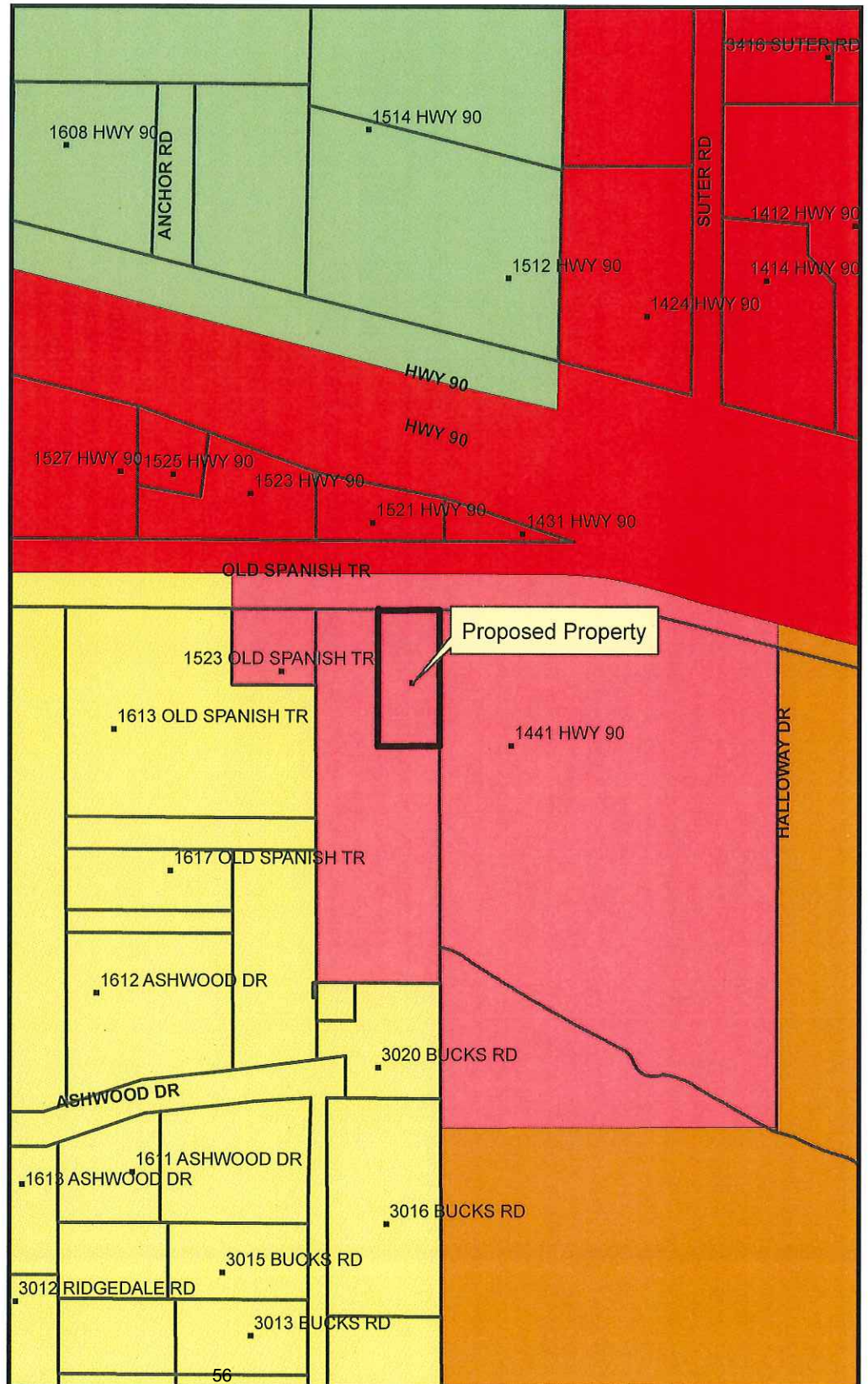


Exhibit C Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

- City_Limits
- GautierParTrimmed
- EXISTING LAND USE**
- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

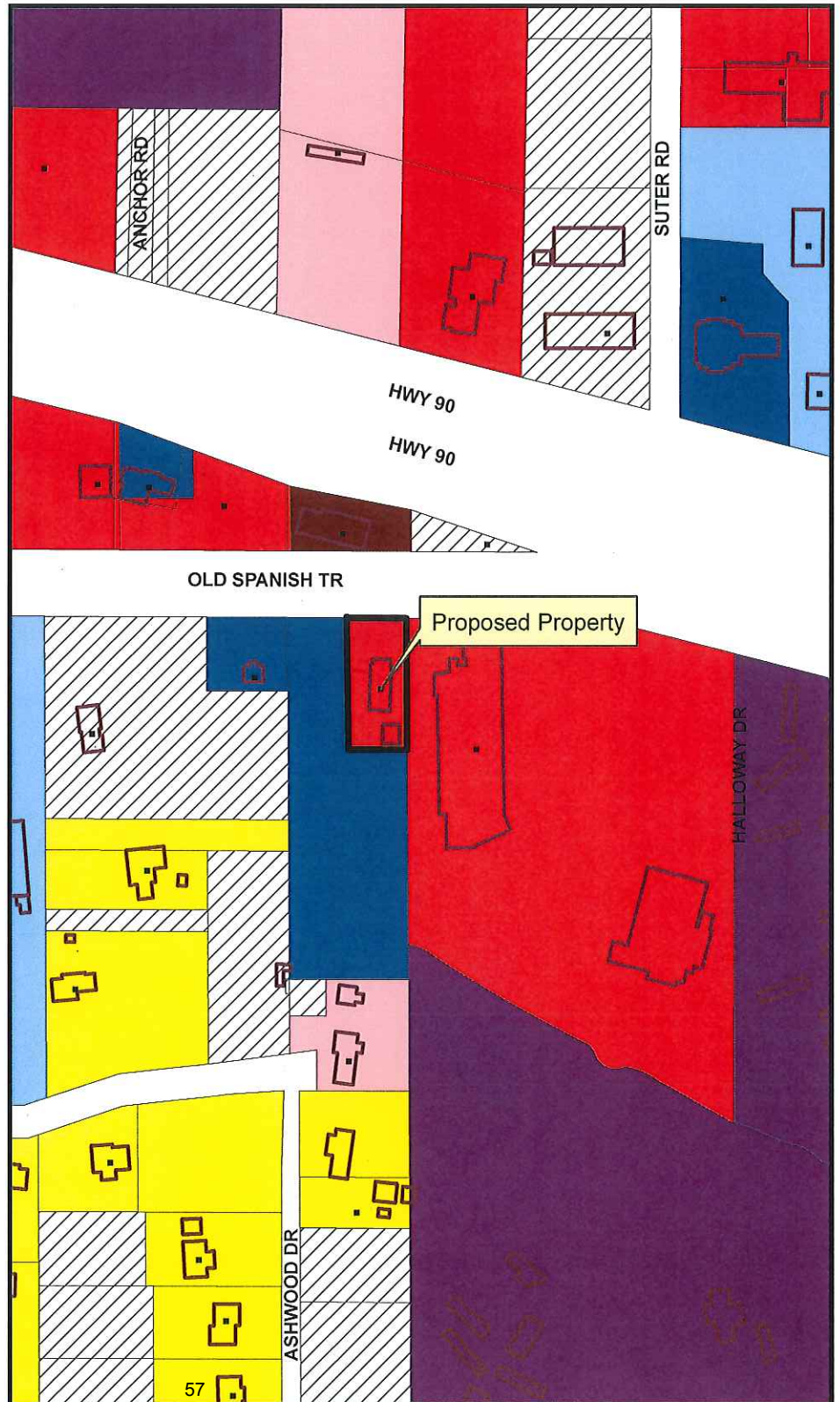


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



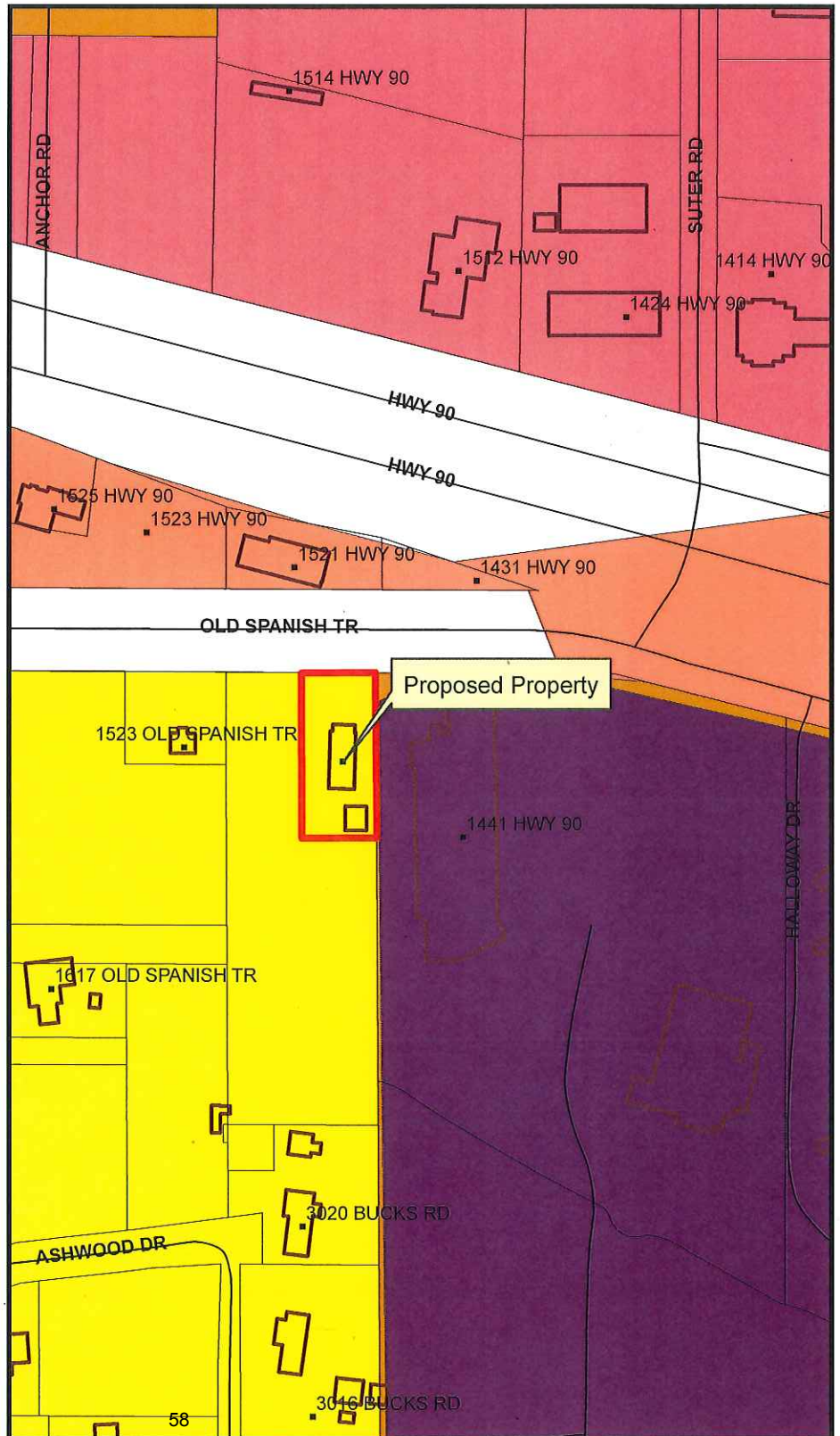
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  high impact commercial
-  Civic
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



Excerpt from November 2, 2017 Gautier Planning Commission Meeting:

Eric James Minor/Gautier Auto Sales – 1517 Old Spanish Trail- Request for a Conditional Use-Major that would allow a used car sales lot in a C-2, Community Commercial Zoning District. (GPC Case #17-16-CU)

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the case. Planning Department has received a request from James Eric Minor for a Conditional Use-Major Permit that would allow a Used Car Sales Lot in a C-2, Community Commercial Zone at 1517 Old Spanish Trail, PID #82436580.020. The application fee of \$250 was paid on September 19, 2017. All public notice requirements have been met.

The request property is zoned C-2, Community Commercial.

1. Location: 1517 Old Spanish Trail

2. General features of the proposed project:

Total Building Area: App. 1050 Square Feet

Site Size: App. 0.33 Acres

3. Existing Zoning - C-2, Community Commercial

4. Existing Land Use – Vacant Commercial Retail

5. Comprehensive Plan Future Land Use Designation - Low Density Residential

The following addresses the review criteria for a Major Conditional Use outlined in Section

4.17.5 of the UDO.

A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use is Used Car Sales which will be compatible with the properties in the vicinity.

B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: There is no evidence that the proposed Used Car Sales Lot use will have any adverse affect on vehicular or pedestrian traffic.

D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

E. If the proposed use is in harmony with the Comprehensive Plan.

Staff Response: No, the Comprehensive plan's Future Land Use Designation proposes Low Density Residential for this lot.

F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, a Used Car Sales Lot is listed as a Conditional Use-Major in a C-2 district.

G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

UDO Article II: Definitions

USED CAR SALES: A retail business which stocks and sells used cars, light passenger trucks, cargo vans and SUVs to the public. Such businesses may offer financing assistance to customers; however no major repair may be conducted on-site.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated "Conditional Uses-Major" are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Planning Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

Staff finds that the proposed use will be compatible and harmonious with the C-2 District and recommends approval with no specific proposed conditions outside of the UDO regulations and all applicable adopted codes.

After a brief discussion, the following motion was made:

Commissioner Gainer made the motion to recommend that City Council approve the Conditional Use Major request as presented. **Commissioner Green** seconded the motion and the following vote was recorded:

AYES: **Larry Dailey**
 Jimmy Green
 Paul Gainer
 Kay C. Jamison
 James Lee
 John Hunter

NAYS: **None**

ABSENT: **Christopher Scruggs**

Motion passed.

Councilman Vaughan made the motion to enter into an agreement with Magnolia Ad Studio LLC DBA PlayTheCoast. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 233-2017

WHEREAS, the PlayTheCoast.com is the premier media destination for Gulf Coast Tourists to learn about different areas of the Gulf Coast through attractions, sports, events, restaurants, shopping, clubs, festivals, and;

WHEREAS, pursuant to Miss. Code Ann. 17-3-1, the City may expend funds for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of Gautier, and;

WHEREAS, engaging Magnolia Ad Studio LLC DBA PlayTheCoast is deemed by the City Council to be helpful toward advancing the moral, financial and other interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement with Magnolia Ad Studio LLC DBA PlayTheCoast to provide most comprehensive source of information websites, social media, user friendly free download phone apps and magazine to make it easy to promote the City of Gautier, is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.



11/15/2018

To: The City of Gautier

Long Term Partnership Agreement

Play The Coast is a very powerful connector to tourists and those looking for things to do in South Mississippi.

We appreciate the ongoing business opportunity to help promote and bring awareness to visitors of the Gulf Coast. Play The Coast is excited to offer a simple long term partnership.

Proposal is as follows:

City of Gautier Premium Full Page Advertisement

12 PTC ISSUES (24 months) = **\$750/month** Dec 1st 2017 - Nov 30th 2019

PTC will update each issue with current upcoming events.

Updated info needed by camera ready deadline.

Camera ready Artwork needed by the 10th day of the months of Jan, March, May, July, Sept, Nov.

Social media campaigns to promote www.VisitGautier.com and its content.

Visit Gautier MS Section to include advertisers from the City of Gautier and articles featuring attractions and businesses on every issue.

Play The Coast App Profile

INCLUDED with Play The Coast Agreement

The only app showing the best of Mississippi Gulf Coast with over 125,000 downloads to date.

* Portal linked to phone app giving The City of Gautier listing

*Link to www.Visitgautier.com and www.playthecoast.com.

*Video

*Location & Map

*Promotions of all events

Website

www.PlayTheCoast.com is the premier media destination for Gulf Coast tourists to learn about different areas of the Gulf Coast through attractions, sports, events, restaurants, shopping, clubs, festivals, and more.

Social Media

Multiple social media outlets to distribute and promote our customers, all with large amounts of followers and fans.

Mississippi Gulf Coast Network Profile:***Included w/PTC Agreement***

Include Events & Activities
Access to add Events, Promotions, Mapping
Social Media Management on Gulf Coast tourism sites
Promotions Portal
Analytics

Link Profile to Regional Network:***Included w/PTC Agreement***

Regional network includes communities in several Gulf Coast cities, such as : New orleans, mobile, Fairhope, Pensacola, just to name a few. Some of these cities we run the airports calendar which will allow the regional events to be filter to them.

All Businesses in the City of Gautier are eligible for a discounted rate of 25%

Our goal is to provide the Gulf Coast tourists with the most comprehensive source of information websites, social media, user friendly free download phone app, & magazine to make it easy to play the Coast. We enjoy working hand in hand with our coastal communities, cities, and Main Streets to help bring marketing awareness, local and visitor traffic. We would like to help do the same with The City of Gautier.

Play The Coast looks forward to entering a long term partnership that will bring the utmost value. We are looking forward to hearing from you soon.

Thank you,

Arturo Barajas, Owner/Publisher
Magnolia Ad Studio LLC DBA PlayTheCoast

Marketing and Business Development
Serving the Mississippi Gulf Coast
at [wwwPlayTheCoast.com](http://www.PlayTheCoast.com)

Proposal Expires on 11/25/2017

Advertising published in Playthecoast Magazine and Digital services is for the interest of the subscriber.
Magnolia Studio LLC. DBA

Playthecoast reserves the right to make the final decision on all content and advertisements. Once initial agreement ends, it is acknowledged that billing/account charge will continue on a monthly basis. Cancellation of agreement can be done at any time after the completion of initial agreement with 2 months advance notice. Advertiser is responsible to advise Magnolia Studio LLC about any update in billing information, It is acknowledged that any NSF charges and returned checks fees will be charged back to the advertiser in next billing cycle.

Proposal Accepted by: Name _____

Signature: _____

Title: _____

Date: _____

Tourism Website & Digital Community Platform Proposal

VisitGautierMS.com

Nov 14th , 2017

City of Gautier Website Network Proposal

Magnolia Studio LLC DBA PlayTheCoast would like to offer the City of Gautier the opportunity to partner with us through our comprehensive Tourism Program.

The components of our proposal are as follows:

- Create a new tourism website for City of Gautier that is truly mobile
- Filter website content such as Events, promotions and directory into regional network phone APPs and Websites including PlayTheCoast APP and Web .
- Provide full directory of all Shopping, Dining, Nightlife, and Lodging in the City of Gautier.
- Allow for locals and visitors to easily find Dining, Attractions, Lodging, Shopping, Nightlife, and Promotions at no cost with option to Call, Get Directions, Share on Email and Facebook.*
- PlayTheCoast Phone App is powered by the Gautier Tourism website and free to download on Apple|Android
- Link Gautier with Regional Subscribers, currently over 125,000 downloads
- New Gautier website platform will allow updating website , blogs, Calendar of Events, Facebook, Twitter, LinkedIn, PlayTheCoast Phone App, and the Regional Phone Apps from one easy to use location
- Training on platform to use blog, schedule posting, social media integration, analytics

***Community Business Profiles** , based on level of membership, can be upgraded to include logo, pictures, live calendar|event|promotion integration, social

media marketing tools, analytics, complete profile editing on top of the “free” business listing in the community business directory. This significantly increases SEO for both parties.

Magnolia Studio will Provide:

- Access and training to use blog, schedule posting, social media integration, analytics, to City staff to be able to manage City’s profile.
- Complete Gautier New Tourism Website and Digital Community Development.
- On going Orientation and training to any business that joins the network.

Requesting from the City of Gautier:

- Project Endorsement from City of Gautier
- Assistance with initial content (History, business listings, photos, logos, etc.)
- Allocate advertising budget towards presence in Playthecoast Tourism Network of \$750 month. (Magazines, Websites, Social Media boosted advertising) Contract Attached
- Maintenance of basic City content by City Staff (in their own Profile)
- Assistance in promoting the official launching of the app
- Links from City websites to the content to Gautier Tourism website and to download the PlayTheCoast Phone App
- Add the project to all promotional efforts by the City, Posters, City Guide, Banners, Flyers, water bill, etc.
- Create awareness in the community by press release, official presentation meetings and unveiling.

We hope that the City of Gautier will take advantage of our offer to provide a Tourism Website & Digital Community Platform free of hard costs.

Total project is start up valued over \$10,000, and will be provided to the City of Gautier at no hard costs as an ongoing partnership to promote small businesses and drive tourism to the area.

Should you have any questions or need a presentation in person, do not hesitate to let us know.

Arturo Barajas, Owner/Publisher
Magnolia Ad Studio LLC DBA PlayTheCoast

Marketing and Business Development
Serving the Mississippi Gulf Coast
at [wwwPlayTheCoast.com](http://www.PlayTheCoast.com)

Proposal Expires on 11/25/2017

Proposal Accepted by: Name _____

Signature: _____

Title: _____

Date: _____

Tourism Website & Digital Community Platform Proposal

VisitGautierMS.com

May 22nd , 2017

City of Gautier Website Network Proposal

- Create a new tourism website for City of Gautier that is truly mobile
- Filter all content into regional network phone APPs including PlayTheCoast APP (Mississippi Gulf Coast APP).
- Provide full directory of all Shopping, Dining, Nightlife, and Lodging in the City of Gautier.
- Allow for locals and visitors to easily find Dining, Attractions, Lodging, Shopping, Nightlife, and Promotions at no cost with option to Call, Get Directions, Share on Email and Facebook.*
- PlayTheCoast Phone App is powered by the Gautier Tourism website and free to download on Apple|Android
- Link Gautier with Regional Subscribers, currently over 125,000 downloads
- New Gautier website platform will allow updating to website, blogs, Calendar of Events, Facebook, Twitter, LinkedIn, PlayTheCoast Phone App, and the Regional Phone Apps from one easy to use location
- Training on platform to use blog, schedule posting, social media integration, analytics

***Community Business Profiles** , based on level of membership, can be upgraded to include logo, pictures, live calendar|event|promotion integration, social media marketing tools, analytics, complete profile editing on top of the “free” business listing in the community business directory. This significantly increases SEO for both parties.

Magnolia Studio will Provide:

- Access and training to use blog, schedule posting, social media integration, analytics, to City staff to be able to manage City's profile.
- Complete Gautier New Tourism Website and Digital Community Development.
- On going Orientation and training to any business that joins the network.

Requesting from the City of Gautier:

- Endorsement of project from City of Gautier
- Assistance with initial content (History, business listings, photos, logos, etc.)
- Allocate advertising budget towards presence in Playthecoast Network of \$750 month. (Magazines, Websites, Social Media boosted advertising)
- Maintenance of basic City content by City Staff (in their own Profile)
- Assistance in promoting the official launching of the app
- Links from City websites to the content to Gautier Tourism website and to download the PlayTheCoast Phone App
- Add the project to all promotional efforts by the City, Posters, City Guide, Banners, Flyers, water bill, etc.
- Create awareness in the community by press release, official presentation meetings and unveiling.

We hope that the City of Gautier will take advantage of our offer to provide a Tourism Website & Digital Community Platform free of hard costs.

Total project is start up valued over \$10,000, and will be provided to the City of Gautier at no hard costs as an ongoing partnership to promote small businesses and drive tourism to the area.

Should you have any questions or need a presentation in person, do not hesitate to let us know.

Sincerely, Arturo Barajas

Director of Operations

Magnolia Studio LLC Playthecoast.com

play the Coast. We enjoy working hand in hand with our coastal communities, cities, and Main Streets to help bring marketing awareness, local and visitor traffic. We would like to help do the same with The City of Gautier.

Play The Coast looks forward to entering a long term partnership that will bring the utmost value. Looking forward to hearing from you soon.

Thank you,

**Arturo Barajas, Owner/Publisher
Account Executive**

**Marketing and Business Development
Serving the Mississippi Gulf Coast
at www.PlayTheCoast.com**

Proposal Expires on 7/15/2017

Proposal Accepted by: Name _____

Signature: _____

Title: _____

Date: _____

Councilman Colledge made a motion to accept a Design Phase Proposal for Shepard State Park Gray House renovations. Councilman Anderson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 234-2017

WHEREAS, the Gray House at Shepard State Park was damaged by a water leak in 2016 and requires renovation before it can be opened and used by the public; and

WHEREAS, It has been determined that renovations can be accomplished through partnerships with the Mississippi Department of Wildlife, Fisheries & Parks, MSU's Gulf Coast Community Design Studio, and non-profit Women in Construction; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the acceptance of a Design Phase Proposal for Shepard State Park Gray House renovations with Mississippi State University's Gulf Coast Community Design Studio in an amount not to exceed \$3,571.13 is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge**, seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 11/14/2017
Subject: Acceptance of a Design Phase Proposal for Shepard State Park Gray House renovations with Mississippi State University's Gulf Coast Community Design Studio in an amount not to exceed \$3,571.13.

REQUEST:

The Grants and Projects Department requests that City Council accept a Design Phase Proposal for Shepard State Park Gray House renovations with Mississippi State University's Gulf Coast Community Design Studio in an amount not to exceed \$3,571.13.

BACKGROUND:

The Gray House at Shepard State Park was damaged by a water leak in 2016 after a tenant who was serving as a park ranger for Shepard State Park moved out. A mold and mildew problem was caused by the water leak. The house requires renovation before it can be opened and used by the public. City staff has determined that renovations can be accomplished through partnerships with the Mississippi Department of Wildlife, Fisheries & Parks, MSU's Gulf Coast Community Design Studio, and non-profit Women in Construction.

DISCUSSION:

The Gulf Coast Community Design Studio is an outreach program of Mississippi State University's College of Architecture, Art + Design. It provides professional design and planning services to local communities and organizations to assistance in increasing their capacity to address issues of housing, public space, neighborhood development and the environment.

The City would like to renovate the Gray House to become a meeting space for local clubs, non-profit organizations, and citizens. Design services are required to determine a new floor plan, create a scope of work, develop a preliminary cost estimate, etc. The cost for these services is not to exceed \$3,571.13. Once a schematic design is completed, GCCDS may coordinate with the City for additional services to include construction documents and construction administration.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council accept a Design Phase Proposal for Shepard State Park Gray House renovations with Mississippi State University's Gulf Coast Community Design Studio in an amount not to exceed \$3,571.13.

The City Council may:

- 1) Accept a Design Phase Proposal for Shepard State Park Gray House renovations as presented; or
- 2) Not accept a Design Phase Proposal for Shepard State Park Gray House renovations

ATTACHMENTS:

1. GCCDS Proposal and Cost Breakdown
2. David Perkes Resume

Proposal

To: City of Gautier

From: Mississippi State University Gulf Coast Community Design Studio (GCCDS)

For: Design Phase for Sheppard State Park Activity House

Date: November 3, 2017

Deliverables include:

- Auto-cad plan of existing house
- Floor plan alternatives to get city input
- Final schematic design plan
- Scope of work description
- Preliminary cost estimate

Cost:

The total cost for the design services described above is \$3,571.13. A budget breakdown is attached. Once the schematic design is completed GCCDS will coordinate with the city to extend the agreement to do the construction documents and construction administration phases.

Schedule:

Once GCCDS has a contract worked out by the MSU Office of Sponsored Projects we can start. Because of other ongoing work and depending upon the time to get feedback from the city the estimated time to completing the drawings outlined above is four weeks.

Firm Description

The Gulf Coast Community Design Studio (GCCDS), an outreach program of Mississippi State University's College of Architecture, Art + Design, provides professional design and planning services to local communities and organizations to assistance in increasing their capacity to address issues of housing, public space, neighborhood development and the environment. David Perkes, Architect, Professor and founding Director of the studio will manage the project. (Resume attached)

Gulf Coast Community Design Studio
 Gautier house design, documentation and construction management

TASK	Perkes		Schattin		TOTAL
	HOURS	COST	HOURS	COST	
Produce measured as-is autocad drawings	0	\$ -	20	\$ 450.00	\$ 450.00
Preliminary design to get city feedback	16	\$ 903.68	32	\$ 720.00	\$ 1,623.68
totals	16	\$ 903.68	52	\$ 1,170.00	\$ 2,073.68
TOTAL SALARY COST	\$	2,073.68			
FRINGE BENEFITS AT 36.38%	\$	754.40			
TRAVEL 3 trips at 50 miles per trip	\$	80.00			
SUBTOTAL	\$	2,908.08			
INDIRECT COST AT 22.8%	\$	663.04			
TOTAL PROJECT COST	\$	3,571.13			

GCCDS

Gulf Coast Community Design Studio

Mississippi State University College of Architecture Art + Design

425 Division Street, Biloxi, MS 39530

phone: 228-436-4661

DAVID PERKES, AIA

BIO

David Perkes is a licensed architect and Professor for Mississippi State University. He is the founding director of the Gulf Coast Community Design Studio, a professional outreach program of the College of Architecture, Art + Design. The Design Studio was established in Biloxi following Hurricane Katrina and is providing resilient planning, landscape and architectural design support to many Gulf Coast communities and non-profit organizations.

David has a national role in leading the effort for design organizations to help communities become more resilient. He is part of a four person national team to receive the 2011 Latrobe Prize from the American Institute of Architects (AIA). The prize supported research in Public Interest Practices in Architecture. The Design Studio was part of one of ten teams selected by HUD to participate in "Rebuild By Design," which is a program to identify resilient design strategies for communities affected by Hurricane Sandy. The Design Studio was selected in 2015 to be part of the National Resilience Initiative, a program of the AIA to create a national network of design studios working on resilience.

David works to build and strengthen partnerships in the work of the Gulf Coast Community Design Studio. Under his leadership, the Design Studio has assisted in the renovation of hundreds of homes and over 300 new house projects in Biloxi and other communities. The Biloxi house projects were awarded an Honor Citation from the Gulf States Region AIA in 2007, a Turner Award for Innovative Housing and a Mississippi AIA Honor Citation in 2009. Other awards include: Mississippi AIA Honor Citation in 2012, an EPA Gulf Guardian Award in 2015 for the Bayou Auguste Restoration and a Mississippi AIA Honor Award in 2014 for the Women in Construction Training Center. Before creating the Design Studio, David was the director of the Jackson Community Design Center and taught in the School of Architecture's fifth year program in Jackson, Mississippi.

EDUCATION AND REGISTRATION

Loeb Fellow, Harvard Graduate School of Design, 2004
Master of Environmental Design, Yale School of Architecture, 1993
Master of Architecture, University of Utah, 1985
Ecole d'Art Americaines, Fontainebleau, France, Summer 1984.
Bachelor of Science in Civil and Environmental Engineering, Utah State University, 1982.
AIA, Mississippi & Pennsylvania

PROFESSIONAL AFFILIATIONS

American Institute of Architect, Member, Latrobe Prize Research Team 2011
Association for Community Design, Board Member 2008 to 2012
SEED Network, Member 2010 to present
Public interest Design Institute, Instructor 2011 to present.
Design Futures, Faculty, 2012 to present.
National Institute of Standards and Technology, Community Resilience Panel Member

COMMUNITY INVOLVEMENT

Moore Community House, Board Member

PROJECTS

Community Planning

- Gulf Coast Sustainable Communities Regional Plan supported by HUD.
- Rebuilding East Biloxi, HUD University Rebuilding America Partnership grant.
- East Biloxi Main Street Redevelopment Planning.
- Soria City Neighborhood Planning, Gulfport.
- Mississippi Center for Cultural Production, Utica.
- Three Mile Creek Greenway Trail Planning, Mobile.

Affordable Housing

- Katrina Replacement Houses Design Services, supported by HUD.
- Houston Disaster Recovery Houses.
- Energy Efficiency Retrofit Program.
- D'Iberville Housing Prototypes.

Resilience

- Beach Outfall Design Competition Winner, Mississippi Department of Environmental Quality.
- Rebuild by Design, Resilient Planning for Bridgeport, CT, supported by HUD.
- Flood-proof Commercial Construction Research funded by Department of Homeland Security.
- FEMA Temporary Disaster Housing Research funded by Department of Homeland Security.
- Women in Construction Work Space.
- National Disaster Resilience Competition.
- AIA, National Resilience Initiative.
- Wind and Flood Mitigation Research, supported by Oxfam America.
- Mississippi Gulf Coast Flood Zone Mitigation Planning.

Environment

- Bayou Auguste Restoration, Biloxi.
- Rotten Bayou Watershed Implementation Plan.
- Moss Point Nature Park Master Plan.
- Shearwater Park Design, Ocean Springs.
- Weeks Bayou Restoration and Outdoor Classroom, Ocean Springs.

Councilman Colledge made the motion declaring the intention to either issue combined utility system revenue bonds of the city, issue a combined utility system revenue bond of the city for sale to Mississippi Development Bank or enter into a loan with the Mississippi Development Bank. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 048-2017

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized under the provisions of Sections 21-27-23 and 21-27-41 through 21-27-69, Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bond Act") and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended from time to time (the "Bank Act" and together with the Bond Act, the "Act"), to issue utility system revenue bonds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project") and

WHEREAS, the Governing Body, acting for and on behalf of the City is authorized under the Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bank Act"), and other applicable laws of the State, to (a) issue a utility system revenue bond of the City to be sold to the Bank to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and

WHEREAS, the Project is in accordance with and in furtherance of the provisions of the Bond Act and the Bank Act; and

WHEREAS, the Governing Body is authorized pursuant to the Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) utility system revenue bonds of the City pursuant to the Bond Act in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "Bonds"), (b) a utility system revenue bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Ten Million Dollars (\$10,000,000) (the "Loan"); and

WHEREAS, the Governing Body finds and determines that it is necessary and proper to improve, repair and extend the System which improvements, repairs and extensions are to be done substantially in accordance with plans and specifications prepared by engineers employed by the City and approved by the Mayor and City Council; and

WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and

WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and

WHEREAS, the Governing Body is authorized and empowered by the Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to (a) issue and sell the Bonds pursuant to the Bond Act in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Ten Million Dollars (\$10,000,000).

SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the Bond Act and the Bank Act.

SECTION 3. The principal and interest on the said Loan and Note shall be payable solely from revenues derived and to be derived from operation of the combined utility system of the City, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of entering into the Loan and the issuance of the Note, from the State of Mississippi to the City, and the parity lien of the City's outstanding \$9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding \$3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). Said Loan and Note shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of said Loan and Note, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 4. Unless a protest in writing signed by not less than twenty percent (20%) of the qualified electors of the City, objecting to and protesting against the Loan and the Note is filed with the City Clerk on or before 5:00 o'clock p.m. on January 2, 2018, the Mayor and City Council of the City, will authorize the Loan and the issuance of the Note at a meeting of the Mayor and City Council set for 6:30 o'clock p.m. on January 2, 2018, which date shall be more than ten (10) days after the date of the last publication of this resolution. If such sufficient protest and objection is filed on or before the date and hour hereinabove set forth, the question of entering into said Loan and the issuance of the Note shall be submitted to an election to be held as provided in Mississippi Code 1972 Annotated, Section 21-27-43, as amended.

SECTION 5. This resolution shall be (i) published once a week for at least three consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended; and the last publication of this resolution shall be more than ten (10) days prior to the date hereinabove set forth as the deadline for the filing of objection or protest and shall be more than ten (10) days prior to the date hereinabove set forth for the meeting of the Mayor and City Council to authorize entering into said Loan and the issuance of the Note; and (ii) be posted for at least twenty-one (21) days next preceding the date fixed therein at three (3) public places in the City.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of publication of this resolution and have the same before the Mayor and City Council on the day and hour hereinabove specified.

Motion was made by **Councilman Colledge**, seconded by **Councilman Jackson** and the following vote was recorded:

Mayor Phil Torjusen	Voted: Aye
Councilwoman Mary Martin	Voted: Absent
Councilman Cameron B. George	Voted: Aye
Councilman Richard "DJ" Jackson	Voted: Aye
Councilman Casey Vaughan	Voted: Aye
Councilman Charles "Rusty" Anderson	Voted: Aye
Councilman Adam Colledge	Voted: Aye

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

(SEAL)

PUBLISH: December 6, 13 and 20, 2017

Councilman Vaughan made the motion declaring the intention to either issue General Obligation Bonds of the City, issue a general obligation bond of the City for sale to the Mississippi Development Bank or enter into a loan with the Mississippi Development Bank. Councilman Anderson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 049-2017

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized by Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Bond Act"), to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii) repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under Mississippi Code Ann. Sections 21-33-301 *et seq.*, as amended and/or supplemented from time to time, including paying for the cost of such borrowing (collectively, the "Project"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Bond Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended (the "Bank Act"), and other applicable laws of the State, to (a) issue a general obligation bond of the City to be

sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and

WHEREAS, the Project is in accordance with and in furtherance of the provisions of the City Bond Act and the Bank Act; and

WHEREAS, the Governing Body is authorized pursuant to the City Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) general obligation bonds of the City pursuant to the City Bond Act in a total aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "Bonds"), (b) a general obligation bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Five Million Dollars (\$5,000,000) (the "Loan"); and

WHEREAS, as of November 1, 2017, the assessed value of all taxable property within the City, according to the last completed assessment for taxation, was One Hundred Twenty Million Five Hundred Seventy One Thousand Three Hundred Thirty Nine Dollars (\$120,571,339), and the City had outstanding bonded and floating indebtedness as subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303 of the City Bond Act, as amended, in the amount of Eighteen Million Eighty Five Thousand Seven Hundred Dollars (\$18,085,700), and outstanding bonded and floating indebtedness as subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in the amount of Twenty Four Million One Hundred Fourteen Thousand Two Hundred Sixty Seven Dollars (\$24,114,267); and

WHEREAS, the Bonds, the City Bond or the Loan, when added to the outstanding bonded indebtedness of the City, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of all taxable property within the City, will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in excess of twenty percent (20%) of the assessed value of all taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City; and

WHEREAS, there has been no increase in said bonded and floating general obligation indebtedness of the City since November 1, 2017; and

WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and

WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and

WHEREAS, the Governing Body is authorized and empowered by the City Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to either (a) issue and sell the Bonds pursuant to the City Bond Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to

exceed Five Million Dollars (\$5,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Five Million Dollars (\$5,000,000).

SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the City Bond Act and the Bank Act.

SECTION 3. The Bonds or the City Bond may be issued in one or more series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate or amount upon all the taxable property within the geographical limits of the City. The Loan will be payable from available revenues of the City and will not constitute an indebtedness of the City within the meaning of any constitutional or statutory restrictions, limitations, or provisions, and the taxing power of the City will not be pledged to the payment of the Loan.

SECTION 4. The Governing Body proposes to direct the issuance of all or any portion of the Bonds or the City Bond or to authorize the Loan in the amount and for the purposes and secured as aforesaid at a meeting of the Governing Body to be held at its usual meeting place located at the City Hall in the City, located at 3330 Hwy 90, Gautier, Mississippi, at the hour of 6:30 o'clock p.m. on January 2, 2018, or at some meeting or meetings subsequent thereto; provided, however, that if ten percent (10%) or Fifteen Hundred (1500), whichever is less, of the qualified electors of the City shall file a written protest with the City Clerk against the issuance of the Bonds or the City Bond or the authorization of the Loan on or before the aforesaid date and hour, then the Bonds or the City Bond shall not be issued or the Loan shall not be entered into unless approved at an election on the question thereof called and held as is provided by law; provided, further that if no protest is filed, then the Bonds or the City Bond may be issued and sold in one or more series or the City may enter into the Loan without an election on the question of the issuance thereof at any time within a period of two (2) years after January 2, 2018.

SECTION 5. In full compliance with the City Bond Act, the City Clerk is hereby directed to publish a copy of this resolution once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, with the first publication being not less than twenty-one (21) days prior to the date set forth in Section 4 of this resolution, and the last publication being made not more than seven (7) days prior to such date.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and the required notice and have the same before the Governing Body on the date and hour specified in Section 4 hereof.

SECTION 7. The City hereby declares its official intent to reimburse itself from the proceeds of the Bonds, the City Bond or the Loan for expenses incurred with respect to the Project subsequent to the date of this resolution. This resolution is intended as a declaration of official intent under Treasury Regulation 1.150-2. The Bonds, the City Bond or the Loan will not exceed the aggregate principal amount of Five Million Dollars (\$5,000,000).

SECTION 8. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of

this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Motion was made by **Councilman Vaughan**, seconded by **Councilman Anderson** and the following vote was recorded:

Mayor Phil Torjusen	Voted: Aye
Councilwoman Mary Martin	Voted: Absent
Councilman Cameron B. George	Voted: Aye
Councilman Richard "DJ" Jackson	Voted: Aye
Councilman Casey Vaughan	Voted: Aye
Councilman Charles "Rusty" Anderson	Voted: Aye
Councilman Adam Colledge	Voted: Aye

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

PUBLISH: December 6, 13, 20 and 27, 2017

Councilman Vaughan made the motion to hire required legal counsel and independent registered municipal advisor in connection with the General Obligation Bonds. Councilman Anderson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 050-2017

RESOLUTION HIRING REQUIRED LEGAL COUNSEL AND AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR IN CONNECTION WITH (I) THE SALE AND ISSUANCE BY THE CITY OF GAUTIER, MISSISSIPPI OF EITHER GENERAL OBLIGATION BONDS OF SAID CITY OR A GENERAL OBLIGATION BOND OF SAID CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR THE EXECUTION AND DELIVERY OF THE DOCUMENTS NECESSARY TO SECURE A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000); AND FOR RELATED PURPOSES AND (II) THE SALE AND ISSUANCE BY THE CITY OF GAUTIER, MISSISSIPPI OR EITHER COMBINED UTILITY SYSTEM REVENUE BONDS OF SAID CITY OR A COMBINED UTILITY SYSTEM REVENUE BOND OF SAID CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR THE EXECUTION AND DELIVERY OF THE DOCUMENTS NECESSARY TO SECURE A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000); AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the "**Governing Body**"), acting for and on behalf of the City of Gautier, Mississippi (the "**City**"), is authorized by Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "**GO Bond Act**"), to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii) repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under Mississippi Code Ann. Sections 21-33-301 *et seq.*, as amended and/or supplemented from time to time, including paying for the cost of such borrowing (the "**GO Project**"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the GO Bond Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "**Bank Act**" and together with the GO Bond Act, the

"Act"), and other applicable laws of the State of Mississippi (the "State"), to (a) issue general obligation bonds of the City to finance the costs of the GO Project, (b) issue a general obligation bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the GO Project, and/or (c) enter into a loan with the Bank to borrow money to finance the costs of the GO Project; and

WHEREAS, the GO Project is in accordance with and in furtherance of the provisions of the GO Bond Act and the Bank Act; and

WHEREAS, the Governing Body is authorized to provide financing for the costs of the GO Project either (a) through the issuance of general obligation bonds of the City in a total aggregate principal amount not to exceed Five Million Dollars (\$5,000,000) (the "GO Bonds") pursuant to the GO Bond Act, (b) through the issuance of a general obligation bond of the City to be sold to the Bank in a total aggregate principal amount not to exceed Five Million Dollars (\$5,000,000) (the "City GO Bond") pursuant to the Act, and/or (c) by entering into a loan with the Bank to borrow money from the Bank in a total principal amount not to exceed Five Million Dollars (\$5,000,000) (the "GO Loan") pursuant to the Act; and

WHEREAS, in connection with the execution and delivery of the documentation necessary to secure the Loan and/or the sale and issuance of the Bonds and the City Bond, the Governing Body now desires to hire the required legal counsel and an independent registered municipal advisor; and

WHEREAS, the Governing Body, acting for and on behalf of the City, is authorized under the provisions of Sections 21-27-23 and 21-27-41 through 21-27-69, Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Revenue Bond Act") and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended from time to time (the "Bank Act") and together with the Bond Act, the "Act"), to issue utility system revenue bonds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Revenue Project") and

WHEREAS, the Governing Body, acting for and on behalf of the City is authorized under the Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bank Act"), and other applicable laws of the State, to (a) issue a utility system revenue bond of the City to be sold to the Bank to finance the costs of the Revenue Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Revenue Project; and

WHEREAS, the Revenue Project is in accordance with and in furtherance of the provisions of the Revenue Bond Act and the Bank Act; and

WHEREAS, the Governing Body is authorized pursuant to the Revenue Bond Act and/or the Bank Act to provide funding for the costs of the Revenue Project either through the issuance of (a) utility system revenue bonds of the City pursuant to the Bond Act in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "Revenue Bonds"), (b) a utility system revenue bond of the City to be sold to the Bank in a total aggregate

principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "**City Revenue Bond**"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Ten Million Dollars (\$10,000,000) (the "**Revenue Loan**"); and

WHEREAS, the Governing Body finds and determines that it is necessary and proper to improve, repair and extend the System which improvements, repairs and extensions are to be done substantially in accordance with plans and specifications prepared by engineers employed by the City and approved by the Mayor and City Council; and

WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Revenue Project by borrowing money through the issuance of the Revenue Bonds or the City Revenue Bond or by entering into the Revenue Loan; and

WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Revenue Project for which the City intends to reimburse itself with the proceeds of the Revenue Bonds, the City Revenue Bond or the Revenue Loan; and

WHEREAS, the Governing Body is authorized and empowered by the Bond Act and/or the Bank Act to issue the Revenue Bonds or the City Revenue Bond or to enter into the Revenue Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, does hereby find and determine that it is necessary and advisable for the City to hire the required legal counsel and an independent registered municipal advisor in connection with (i) (a) the issuance and sale of the GO Bonds pursuant to the GO Bond Act, (b) the issuance and sale of the City GO Bond to the Bank pursuant to the GO Bond Act and the Bank Act, and/or (c) entering into the GO Loan with the Bank pursuant to the GO Bond Act and the Bank Act to borrow money from the Bank; and (ii) (a) the issuance and sale of the Revenue Bonds pursuant to the Revenue Bond Act, (b) the issuance and sale of the City Revenue Bond to the Bank pursuant to the Bond Act and the Bank Act, and/or (c) entering into the Revenue Loan with the Bank pursuant to the Revenue Bond Act and the Bank Act to borrow money from the Bank.

SECTION 2. Butler Snow LLP, Ridgeland, Mississippi, is hereby selected to serve as bond counsel (the "**Bond Counsel**") to the City and Bordis & Danos P.L.L.C., is hereby selected to serve as counsel to the City in connection with (i) the sale and issuance of the GO Bonds, the City GO Bond and/or the GO Loan; and (ii) the sale and issuance of the Revenue Bonds, the City Revenue Bond and/or the Revenue Loan. The Mayor of the City, the President of the Governing Body and/or the City Clerk of the City, acting for and on behalf of the City, is hereby authorized and directed to execute and deliver the engagement letter of Bond Counsel attached hereto as **Exhibit A**.

SECTION 3. Government Consultants, Inc., Madison, Mississippi, is hereby selected to serve as Independent Registered Municipal Advisor (the "**Municipal Advisor**") to the City in connection with (i) the sale and issuance of the GO Bonds, the City GO Bond and/or the GO Loan and (ii) the sale and issuance of the Revenue Bonds, the City Revenue Bond and/or the Revenue Loan. The Mayor of the City, the President of the Governing Body and/or the City Clerk of the City, acting for and on behalf of the City, is hereby authorized and directed to execute and deliver the Independent Registered Municipal Advisor disclosure letter of the Municipal Advisor attached hereto as **Exhibit B**.

SECTION 4. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

SECTION 5. The Fee Schedule for the above mentioned services will be presented at the December 5th council meeting and shall be approved after review by the City Manager and City Attorney.

SECTION 6. Motion was made by Councilman Vaughan, seconded by Councilman Anderson and the following vote was recorded:

Mayor Phil Torjusen	Voted: AYE
Councilwoman Mary Martin	Voted: ABSENT
Councilman Cameron B. George	Voted: AYE
Councilman Richard "DJ" Jackson	Voted: AYE
Councilman Casey Vaughan	Voted: AYE
Councilman Charles "Rusty" Anderson	Voted: AYE
Councilman Adam Colledge	Voted: AYE__

SECTION 7. The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st Day of November, 2017.

MAYOR

ATTEST:

CITY CLERK

(SEAL)

EXHIBIT A

BOND COUNSEL ENGAGEMENT LETTER

EXHIBIT B
M/A IRMA LETTER

EXHIBIT A

BOND COUNSEL ENGAGEMENT LETTER

EXHIBIT B
M/A IRMA LETTER

Councilman Vaughan made the motion to approve the docket of claims. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 235-2017

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	180260	11/21/2017	11/02/2017			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	DEC 2017 NETWORK SERVICES		3226	10/16/2017			2,280.00
	001-092-698	SYNCHRONIZED EMAIL		3226	10/16/2017			150.00
001	BELL AUTO PARTS INC	180267	11/21/2017	11/02/2017			248.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BELT, HYD FILTER		42254	10/05/2017			81.42
	001-100-570	FRONT BRAKE PADS (3)		42290	10/27/2017			83.25
	001-170-639	TRUFUEL, 5GAL HYD FLUID		42291	10/30/2017			84.00
001	ALLENS TIRE AND WHEEL	180269	11/21/2017	11/02/2017			112.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	PATCH TIRE: REC TRUCK		180020	10/16/2017			25.00
	001-100-638	DISMOUNT/MOUNT/BAL, TIRE		180011	10/27/2017			87.00
001	STEINER SAW & MOWER	180270	11/21/2017	11/02/2017			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	PULLEY		487293	10/05/2017			29.00
	001-170-639	STIHL LINK, CARB, HOSE, FILTER		305318	10/25/2017			76.00
001	O'REILLY AUTO PARTS	180272	11/21/2017	11/02/2017			615.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	QT STABILIZER, OCTANE BOOST		1978473075	10/05/2017			14.98
	001-100-570	WIPER BLADE (2)		1978473209	10/06/2017			3.98
	001-161-638	SEALED BEAM, MINI LAMP		1978473420	10/09/2017			11.38
	001-161-638	SEALED BEAM (2)		1978473425	10/09/2017			16.56
	001-100-570	HOSE, DEGRSR, ADH RMVR, BLADE		1978473746	10/12/2017			31.86
	001-100-570	BLOWER RSSTR, BLOWER MOTOR		1978474166	10/17/2017			108.09
	001-100-570	CABIN FILTER		1978474178	10/17/2017			11.46
	001-100-570	RADIATOR: U #12411		1978474351	10/19/2017			197.82
	001-205-559	BOOSTER CABLE: SHOP		1978474396	10/19/2017			49.99
	001-170-639	PARTS (158): REPR MOTOR		1978474437	10/20/2017			106.02
	001-100-570	OIL TRMT, BRAKE CLEAN (12)		1978475041	10/26/2017			36.27
	001-170-638	OIL FILTER, 1QT & 5QT MOTOR OIL		1978475044	10/26/2017			27.47
001	DELTA SANITATION OF MS LLC	180274	11/21/2017	11/03/2017			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0000870394	10/31/2017			35.00
001	MALLETTE BROTHERS CONSTRUCTION INC	180278	11/21/2017	11/03/2017			945.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	18.17 RAP TN		19472	10/31/2017			545.10
	001-201-576	4.85 RAP TN		19473	10/31/2017			145.50
	001-170-577	8.49 RAP TN		19473	10/31/2017			254.70
001	TEC	180285	11/21/2017	11/06/2017			123.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		912926	11/01/2017			123.22

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AUTO TRUCK AND TRAILER PARTS INC	180287	11/21/2017	11/06/2017			2,135.29	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-638	ROTELLA(6), FILTER(2): CMD 33	264587	10/03/2017			157.18	
	001-100-570	WINDSHIELD WIPER (3)	264615	10/03/2017			39.00	
	001-100-570	FILTER (7)	264616	10/04/2017			136.50	
	001-100-570	FAN: U #146	264657	10/04/2017			140.00	
	001-100-570	WINDSHIELD WIPER (8)	264700	10/09/2017			52.00	
	001-161-638	CLEARANCE LIGHT (2): E2	264776	10/12/2017			5.58	
	001-161-638	STARTER: E2	264777	10/12/2017			228.35	
	001-100-638	LIGHT (2): E2	264795	10/12/2017			160.70	
	001-161-638	TIE ROD: E2	264803	10/12/2017			35.00	
	001-161-638	LIGHT (2): E2	264813	10/13/2017			13.52	
	001-170-639	REPR PARTS (5): TRAILER	264878	10/17/2017			61.75	
	001-161-638	BULB (20), BUTT SPLICE: E2	264890	10/17/2017			18.10	
	001-161-638	LIGHT BAR, FREIGHT: E2	264963	10/20/2017			1,026.00	
	001-100-570	WINDOW REGULATOR: U #13497	265052	10/25/2017			40.65	
	001-170-639	PINS (4): LIGHT STAND	265075	10/26/2017			6.80	
	001-170-639	TRAILER WIRE	265150	10/31/2017			14.16	
001	LOWES HOME CENTERS INC	180289	11/21/2017	11/07/2017			1,196.68	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-021-513	LINK,BUCK KNIFE: CRUISIN EVT	915887	09/25/2017			29.15	
	001-021-513	POWER POLE PARTS: CRUISIN EVT	902840	09/25/2017			190.68	
	001-100-559	FALL DECOR: POLICE DEPT	915935	09/26/2017			200.49	
	001-021-513	PUSH BROOM (3): CRUISIN EVT	909150	09/27/2017			62.78	
	001-021-513	GAL PAINT,SCREWS: CRUISIN EVT	909470	09/28/2017			56.52	
	001-201-559	TWIST LOCK LIGHT SENSOR	901959	09/29/2017			10.23	
	001-021-513	20X40 BLUE TARP: CRUISIN EVT	910527	09/30/2017			74.47	
	001-021-513	TARP STRAP,BUNGEE: CRUISIN EVT	909072	10/01/2017			25.54	
	001-021-513	LUMBER,CABLE TIE: CRUISIN EVT	902632	10/01/2017			35.75	
	001-170-639	CORD CONN,BULB(2):LIGHT PLANT	903269	10/03/2017			32.53	
	001-170-635	THERMO GUARD, SINK STRAINER	902937	10/03/2017			25.01	
	001-205-559	CLEVIS GRAB HOOK	901289	10/03/2017			4.65	
	001-170-559	SALES TAX ADJ: CREDIT	916690	10/03/2017			-12.67	
	001-040-559	BULLETIN BOARD SUPPLIES	901332	10/04/2017			21.13	
	001-170-559	4PC CORDLESS TOOL KIT W/CASE	901375	10/05/2017			185.27	
	001-161-635	IRON PIPES (6), PIPE SEALANT	901427	10/05/2017			49.88	
	001-161-639	2-CYCLE ENG OIL (8)	909950	10/05/2017			25.79	
	001-161-639	1GAL BAR & CHAIN OIL (2)	902879	10/07/2017			21.38	
	001-170-635	FLUSH LEVER, TOILET FLAPPER	902757	10/12/2017			11.72	
	001-170-559	25CT WOOD LANDSCAPE STAKE	902167	10/19/2017			6.70	
	001-205-559	CABLE TIES, CRIMP RING	902104	10/19/2017			10.85	
	001-170-559	CRDT RTN: STAPLE GUN	918064	10/19/2017			-26.06	
	001-170-559	HD STAPLES, STAPLE GUN	901737	10/19/2017			28.83	
	001-161-559	GARAGE DOOR LUBE	909580	10/20/2017			5.59	
	001-161-639	NIAGARA WATER(20),FAUCET KNOB	910432	10/23/2017			83.21	
	001-170-635	1-LB ROUND PLASTIC CAP NAILS	901317	10/24/2017			6.51	
	001-161-559	50-LB CONCRETE, REFL NUMBERS	901377	10/24/2017			23.68	
	001-205-559	150PK WIRE CONNECTORS	901261	10/24/2017			7.07	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SYSCON INC	180293	11/21/2017	11/07/2017			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	NOV 2017 COURT SUPPORT		1-43561	11/01/2017			1,475.00
001	CABLE ONE INC	180294	11/21/2017	11/07/2017			129.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	NOV 2017: #107571481		10252017	11/01/2017			129.01
001	AIRGAS USA LLC	180295	11/21/2017	11/07/2017			205.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9948815516	10/31/2017			205.17
001	M & E FEED & SEED	180302	11/21/2017	11/09/2017			83.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5156	10/05/2017			41.99
	001-100-514	DOG FOOD		5193	10/31/2017			41.99
001	DPS CRIME LAB	180303	11/21/2017	11/09/2017			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES		90064639	11/01/2017			240.00
001	TRIDENT INSURANCE SERVICES	180305	11/21/2017	11/13/2017			1,266.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	DEDUCTIBLE:WRONGFUL TERMINATN		90316	11/09/2017			1,266.05
001	BORDIS & DANOS PLLC	180306	11/21/2017	11/13/2017			7,916.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	OCT 2017 RETAINER		47	11/13/2017			7,916.67
001	JONATHAN LINTON	180308	11/21/2017	11/13/2017			144.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV:HAZMAT TECH 1		11272017	10/03/2017			144.00
001	ROBERT JONES	180309	11/21/2017	11/13/2017			163.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-596	REIMB:TRUNK OR TREAT CANDY		10302017	11/07/2017			163.71
001	DIRECTV LLC	180310	11/21/2017	11/13/2017			140.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (DEC)		11132017	11/14/2017			140.00
001	MSC 7511	180328	11/21/2017	11/13/2017			146.71	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV2133212	10/19/2017			145.10
	001-100-699	MPC2504EX USAGE: B/W		INV2133212	10/19/2017			1.61
001	MSC 7511	180329	11/21/2017	11/13/2017			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FPO200-01 RENTAL FEE		INV2162718	11/05/2017			470.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	THE SUN HERALD	180330	11/21/2017	11/13/2017			825.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-513	CRUISIN AD "MARQUEE"		G1370601	09/29/2017			250.00
	001-021-513	CRUISIN AD "MARQUEE"		G1370602	09/29/2017			200.00
	001-021-513	CRUISIN AD "SPECIAL SECTION"		G1365901	09/30/2017			375.00
001	WLOX	180332	11/21/2017	11/13/2017			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-513	PRODUCTION: EVENT COMMERCIAL		1781881-3	10/31/2017			150.00
001	ROBERT JOHNSON	180333	11/21/2017	11/13/2017			480.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE FEES: 16 GAMES		11092017	11/09/2017			480.00
001	CORY BIALOTA	180334	11/21/2017	11/13/2017			510.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE FEES: 17 GAMES		11092017	11/09/2017			510.00
001	BASKCUM KILGORE	180335	11/21/2017	11/13/2017			450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE FEES: 15 GAMES		11092017	11/09/2017			450.00
001	COREY CROCKETT	180336	11/21/2017	11/13/2017			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE FEES: 2 GAMES		11092017	11/09/2017			60.00
001	DENNIS HOLIFIELD	180337	11/21/2017	11/13/2017			30.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	REFEREE FEES: 1 GAME		11092017	11/09/2017			30.00
001	CABLE ONE INC	180338	11/21/2017	11/13/2017			88.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NOV 2017 SUB STN: #107718827		11012017	11/08/2017			88.94
001	CABLE ONE INC	180340	11/21/2017	11/13/2017			65.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NOV CABLE BOX PD: #118476316		11012017	11/13/2017			65.19
001	FUELMAN OF MS	180341	11/21/2017	11/13/2017			3,331.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-525	UNL FUEL		NP51793986	11/06/2017			79.50
	001-100-525	UNL FUEL		NP51793986	11/06/2017			2,109.52
	001-161-525	DSL FUEL		NP51793986	11/06/2017			845.95
	001-170-525	UNL & DSL FUEL		NP51793986	11/06/2017			273.05
	001-205-525	UNL FUEL		NP51793986	11/06/2017			23.73
001	CABLE ONE INC	180343	11/21/2017	11/13/2017			213.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NOV 2017: #107718371		11012017	11/08/2017			213.05

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CREDIT CARD CENTER	180345	11/21/2017	11/13/2017			2,213.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-681	REFUND HOTEL FEE: RUSSELL, C	09262017	09/28/2017			-35.10	
	001-205-560	FALL DECORATIONS: CITY HALL	09272017	09/28/2017			57.90	
	001-205-560	FALL DECORATIONS: CITY HALL	09282017	09/29/2017			22.82	
	001-205-560	FALL DECORATIONS: CITY HALL	09272017	09/29/2017			29.89	
	001-021-513	CRUISIN SUPPLIES	09292017	10/02/2017			6.42	
	001-021-513	CRUISIN SUPPLIES	10012017	10/02/2017			55.50	
	001-001-509	YOUTH COUNCIL SWEARING IN	10032017	10/04/2017			39.28	
	001-170-535	5 UNIFORM SHIRTS: BILBO, C	10102017	10/11/2017			84.95	
	001-092-625	K9 INSURANCE: JUSTICE	10102017	10/11/2017			613.71	
	001-001-509	ROPES COURSE: YOUTH COUNCIL	10122017	10/13/2017			300.00	
	001-001-509	YTH COUNCIL LUNCH (ROPES CRS)	10142017	10/16/2017			45.97	
	001-040-681	HOTEL-CLERK TRNG: THIGPEN	10182017	10/23/2017			129.71	
	001-170-681	HOTEL-MRPA CONF: BILBO	10202017	10/23/2017			444.72	
	001-170-682	SAMS CLUB MEMBERSHIP FEE	10242017	10/25/2017			45.00	
	001-170-645	CANDY: TRUNK OR TREAT	10242017	10/25/2017			372.76	
001	C SPIRE WIRELESS	180349	11/21/2017	11/13/2017			876.20	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-605	CITY MGR CELL PHONES	0030759348	10/31/2017			50.28	
	001-022-605	HR CELL PHONES	0030759348	10/31/2017			50.28	
	001-040-605	ADMIN CELL PHONES	0030759348	10/31/2017			134.75	
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	10/31/2017			150.84	
	001-090-698	IPAD SERVICE (3)	0030759348	10/31/2017			102.57	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	10/31/2017			100.56	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	10/31/2017			156.83	
	001-170-605	RECREATION CELL PHONES	0030759348	10/31/2017			110.24	
	001-205-605	MAINT CELL PHONES	0030759348	10/31/2017			19.85	
001	G&K SERVICES INC	180351	11/21/2017	11/14/2017			277.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-535	MAINTENANCE	6033436740	10/09/2017			71.47	
	001-205-535	MAINTENANCE	6033438865	10/16/2017			71.47	
	001-205-535	MAINTENANCE	6033441015	10/23/2017			70.42	
	001-205-535	MAINTENANCE	6033443132	10/30/2017			70.42	
	001-205-535	CREDIT: CONTRACT DISPUTE	941071	10/12/2017			-3.10	
	001-205-535	CREDIT: CONTRACT DISPUTE	941430	11/02/2017			-3.10	
001	FUELMAN OF MS	180352	11/21/2017	11/14/2017			3,019.76	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP51838867	11/13/2017			75.83	
	001-100-525	UNL FUEL	NP51838867	11/13/2017			2,102.75	
	001-161-525	UNL & DSL FUEL	NP51838867	11/13/2017			631.67	
	001-170-525	UNL FUEL	NP51838867	11/13/2017			116.54	
	001-205-525	UNL & DSL FUEL	NP51838867	11/13/2017			92.97	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CHASSITY BILBO	180353	11/21/2017	11/14/2017			289.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-681	REIMB MILEAGE: MRPA CONF		10192017	11/14/2017			289.11
001	JACKSON COUNTY ADULT DETENTION CENTER	180356	11/21/2017	11/14/2017			7,770.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	OCT 2017 ADC CHGS		10312017	11/13/2017			7,770.00
001	AT&T	180363	11/21/2017	11/15/2017			229.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GC75717	11/01/2017			229.64
001	ADVANCE AUTO PARTS	180364	11/21/2017	11/15/2017			186.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	RAD FAN ASSEMBLY: U #12411		7270	10/19/2017			126.64
	001-100-570	1GAL ANTIFREEZE (3)		7273	10/19/2017			44.62
	001-100-570	1GAL ANTIFREEZE		7274	10/19/2017			15.19
001	ALABAMA MEDIA GROUP	180368	11/21/2017	11/15/2017			34.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-615	PUBLIC NOTICE: GPC #17-15-VAR		0008385606	10/15/2017	180052		17.04
	001-090-615	PUBLIC NOTICE: GPC #17-16-CU		0008385614	10/15/2017	180052		17.64
001	CAN'T MISS EMBROIDERY	180369	11/21/2017	11/15/2017			232.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	POLO SHIRT (5):FIRE CAPTAIN		19464	11/06/2017	180063		145.00
	001-161-535	POLO SHIRT (3):FIRE LIEUTENANT		19464	11/06/2017	180063		87.00
001	AIR MASTERS MECHANICAL INC	180371	11/21/2017	11/15/2017			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-635	FABRICATE 40' ROOF FLASHING		4318	10/31/2017	180099		180.00
001	BELL AUTO PARTS INC	180373	11/21/2017	11/15/2017			421.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	DUNLOP TIRES (2):HARLEY CYCLE		42305	11/08/2017	180151		421.20
001	GULF COAST BUSINESS SUPPLY CO	180374	11/21/2017	11/15/2017			254.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	CS/4 BMF TOWEL (2)		158412	10/27/2017	180100		43.14
	001-092-510	SPRAY BOTTLE W/TRIGGER (4)		158412	10/27/2017	180100		4.76
	001-092-510	CS/100 43X47 CAN LINER		158412	10/27/2017	180100		19.68
	001-092-510	LYSOL DISINFECTANT 133-OZ (6)		158412	10/27/2017	180100		19.38
	001-092-510	CS/24 COMET CLEANSER		158412.1	10/30/2017	180100		35.26
	001-092-510	CS/4 BMF TOWEL (3)		159094	11/10/2017	180173		64.71
	001-092-510	8/CT DISH DETERGENT		159094	11/10/2017	180173		34.49
	001-161-500	2018 DESK CALENDAR REFILL		159094	11/10/2017	180173		6.48
	001-161-500	OFFICE COMPUTER MOUSE		159094	11/10/2017	180173		10.06
	001-161-500	DZ GEL PENS		159094	11/10/2017	180173		13.10
	001-161-500	12/PK POST IT NOTES 3X3		159094	11/10/2017	180173		3.05

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001	A-1 AUTO PARTS	180375	11/21/2017	11/15/2017			542.28	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	CONDENSER	14473	11/01/2017	180146		180.00	
	001-100-570	EXP RAD	14473	11/01/2017	180146		28.33	
	001-100-570	DYE, FREON 12-OZ	14473	11/01/2017	180146		15.50	
	001-100-570	OIL	14473	11/01/2017	180146		5.50	
	001-100-570	SHOP SUPPLIES	14473	11/01/2017	180146		2.00	
	001-100-638	CONDENSER REMOVE, REPLACE	14473	11/01/2017	180146		195.00	
	001-100-638	EVAP EXPN VALVE REMV, REPLACE	14473	11/01/2017	180146		65.00	
	001-100-638	A/C VAC, RECHARGE	14473	11/01/2017	180146		36.95	
	001-100-638	HAZARDOUS MATERIAL	14473	11/01/2017	180146		1.00	
	001-100-570	R134 FREON: U #8	14473	11/01/2017	180146		13.00	
001	VERNON W DOSTER MD	180376	11/21/2017	11/15/2017			420.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-604	PRE-EMP DRUG SCREEN: BOURQUE	23665	10/18/2017	180076		45.00	
	001-161-604	PRE-EMP PHYSICAL: BOURQUE	23665	10/18/2017	180076		50.00	
	001-161-604	PFT: BOURQUE	23665	10/18/2017	180076		45.00	
	001-161-604	PRE-EMP DRUG SCREEN: HANCOCK	23670	10/13/2017	180076		45.00	
	001-161-604	PRE-EMP PHYSICAL: HANCOCK	23670	10/13/2017	180076		50.00	
	001-161-604	PFT: HANCOCK	23670	10/13/2017	180076		45.00	
	001-161-604	PRE-EMP DRUG SCREEN: PUZZ	23679	09/19/2017	180076		45.00	
	001-161-604	PRE-EMP PHYSICAL: PUZZ	23679	09/19/2017	180076		50.00	
	001-161-604	PFT: PUZZ	23679	09/19/2017	180076		45.00	
001	PASCAGOULA TIRE & SERVICE INC	180379	11/21/2017	11/15/2017			509.08	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	FS FIREHAWK GT PURSUIT: U #9	77876	11/06/2017	180115		509.08	
001	THE SUN HERALD	180380	11/21/2017	11/15/2017			643.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-615	PUBLISH:FY17 SOLID WASTE FUND	G1419201	10/29/2017	171241		643.05	
001	COMM-TECH SOLUTIONS INC	180381	11/21/2017	11/15/2017			112.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	REPR OFFICE CAMERA: HH SUBSTN	15900	10/30/2017	180106		112.50	
001	BARNEYS POLICE AND HUNTING SUPPLIES	180384	11/21/2017	11/15/2017			194.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	TACTICAL PANTS KHAKI	26556	11/03/2017	180149		44.99	
	001-100-535	TACTICAL PANTS NAVY	26556	11/03/2017	180149		44.99	
	001-100-535	LWT PANTS (3)	26556	11/03/2017	180149		104.97	
001	MS COAST HARLEY-DAVIDSON	180385	11/21/2017	11/15/2017			329.22	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-570	OIL SEAL, INNER PRIMARY	150352	11/08/2017	180166		5.22	
	001-100-570	OIL SEAL	150352	11/08/2017			7.99	
	001-100-570	GASKET, SERVICE KIT	150352	11/08/2017			5.17	
	001-100-570	GASKET, PRIMARY COVER	150352	11/08/2017			36.00	
	001-100-570	GASKET, TRANSMISSION SIDE	150352	11/08/2017			14.29	

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001	MS COAST HARLEY-DAVIDSON	180385	11/21/2017	11/15/2017			329.22	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	CLUTCH RELEASE ROD		150352	11/08/2017			5.28
	001-100-570	ROTOR, SPRING COVER ASSY		150352	11/08/2017			12.01
	001-100-570	RETAINING RING		150352	11/08/2017			227.18
	001-100-570	BEARING, ROLLER		150352	11/08/2017			1.58
	001-100-570	GASKET PRIMARY HOUSING		150352	11/08/2017			14.50
001	SPORTABOUT	180386	11/21/2017	11/15/2017			349.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-509	MAYOR'S YTH COUNCIL TSHIRT(18)		5419	11/01/2017	180091		153.00
	001-021-513	PLAQUES (8): BICENTENNIAL EVT		5458	11/09/2017	180176		196.00
001	GRAFIX SHOPPE	180387	11/21/2017	11/15/2017			1,209.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-799	REFLECTIVE GRAPHICS		117665	10/30/2017	180087		463.00
	001-100-799	REFLECTIVE GRAPHICS: U #8		117665	10/30/2017	180087		463.00
	001-100-799	REAR DECK DECALS REFLECT:U #24		117665	10/30/2017	180087		50.00
	001-100-799	SHIPPING		117665	10/30/2017	180087		23.65
	001-100-620	3' BADGE DECAL: OFFICE TABLE		117766	11/03/2017	180116		145.00
	001-100-620	CAUTION K9 DECAL (3)		117766	11/03/2017	180116		45.00
	001-100-620	SHIPPING		117766	11/03/2017	180116		20.00
001	FOREMOST PROMOTIONS	180390	11/21/2017	11/15/2017			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	LAMINATED POLICE RULER (1000)		414508	10/25/2017	180095		200.00
001	CLARKS PROFESSIONAL CAR CARE INC	180391	11/21/2017	11/15/2017			59.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	COMPUTERIZED WHL ALIGN: U #54		0023899	10/31/2017	180119		59.95
001	OCEAN SPRINGS SIGN AND GRAPHICS LLC	180392	11/21/2017	11/15/2017			525.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-513	2X3 SIGN: BICENTENNIAL EVT		1231	11/01/2017	180111		81.06
	001-021-513	4X8 BANNER(3):BICENTENNIAL EVT		180073	11/06/2017	180073		384.00
	001-170-615	LIGHTS & LAGNIAPPE BANNER (3)		1244	11/07/2017	180164		60.00
001	STERLING PETROLEUM PRODUCTS INC	180393	11/21/2017	11/15/2017			634.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	55GAL SYN MOTOR OIL 5W20		55776	10/27/2017	180097		312.95
	001-100-570	55GAL PREM MOTOR OIL 10W30		55776	10/27/2017	180097		312.95
	001-100-570	LUBE TAX		55776	10/27/2017	180097		8.80
001	OCCUPATIONAL HEALTH CENTER INC	180395	11/21/2017	11/15/2017			954.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PHYSICAL: WORTH		129746	11/03/2017	180089		65.00
	001-100-604	PRE-EMP DRUG SCREEN: WORTH		129746	11/03/2017	180089		30.00
	001-022-604	PRE-EMP DRUG SCREEN: CRASWELL		129746	11/03/2017	180074		30.00
	001-022-604	PRE-EMP PHYSICAL: CRASWELL		129746	11/03/2017	180074		65.00
	001-022-604	PRE-EMP PHYSICAL: KIHYET		129746	11/03/2017	180085		65.00
	001-022-604	PRE-EMP DRUG SCREEN: KIHYET		129746	11/03/2017	180085		30.00
	001-022-604	PRE-EMP PHYSICAL: CHANDLER		129746	11/03/2017	180085		65.00
	001-022-604	PRE-EMP DRUG SCREEN: CHANDLER		129746	11/03/2017	180085		30.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	OCCUPATIONAL HEALTH CENTER INC	180395	11/21/2017	11/15/2017			954.00	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	PRE-EMP DRUG SCREEN: GOFF		129746	11/03/2017	180075		60.00
	001-161-604	PRE-EMP PHYSICAL: GOFF		129746	11/03/2017	180075		65.00
	001-161-604	PRE-EMP PFT: GOFF		129746	11/03/2017	180075		45.00
	001-161-604	RESPIRATOR MED QUEST: GOFF		129746	11/03/2017	180075		20.00
	001-161-604	PRE-ACADEMY PHY: NORTHINGTON		128924	11/03/2017	180035		384.00
001	PERKINS TIRE & POLARIS	180396	11/21/2017	11/15/2017			79.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	TIRE MOUNT, BALANCE (2):HARLEY		34210	11/02/2017	180150		79.90
001	AUDIOWAVE INC	180397	11/21/2017	11/15/2017			1,564.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	INSTALL EQUIPMENT: U #19688		A48253	11/07/2017	180059		1,100.00
	001-100-638	SHOP SUPPLIES: U #19688		A48253	11/07/2017	180059		100.00
	001-100-799	F/LASER CUT FLOOR MAT:EXPLORER		A48253	11/07/2017	180059		129.99
	001-100-799	F/LASER CUT FLOOR MAT:CHARGER		A48253	11/07/2017	180059		129.99
	001-100-799	R/LASER CUT FLOOR MAT:CHARGER		A48253	11/07/2017	180059		79.99
	001-100-799	SHIPPING		A48253	11/07/2017	180059		25.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	180407	11/21/2017	11/15/2017			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	OCT 2017 CLUB SUPPORT		10312017	11/15/2017			833.33
FUND TOTAL	1 Claims	to	Checks	63 Total	51,678.05 Manual	Held	Total	51,678.05

Docket of Claims
Release date from 11/21/2017 thru 11/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
050	COMPTON ENGINEERING INC	180307	11/21/2017	11/13/2017			3,350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	050-300-763	CONSTRUCTION ADMIN		216-055-8	10/31/2017			3,350.00
FUND TOTAL	50 Claims	to	Checks	1 Total	3,350.00 Manual	Held	Total	3,350.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	MID SOUTH UNIFORM & SUPPLY INC	180372	11/21/2017	11/15/2017			2,220.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	SBA ARMOR LVL 2 MALE VEST (3)	569360	11/10/2017	171133		1,800.00	
	157-100-799	SBA M1 CONCEALABLE CARRIER (3)	569360	11/10/2017	171133		216.00	
	157-100-799	SBA SOFT TRAUMA PLATE (3)	569360	11/10/2017	171133		60.00	
	157-100-799	SS ARMORSKIN BASE SHIRT (3)	569360	11/10/2017	171133		138.75	
	157-100-799	SEW ON PATCHES (6)	569360	11/10/2017	171133		6.00	
157	WATCHGUARD VIDEO	180388	11/21/2017	11/15/2017			10,040.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	4RE DVR CAMERA SYSTEM (2)	INV0004325	10/31/2017	180088		9,590.00	
	157-100-799	FRONT CAMERA 4RE PANORAMIC (2)	INV0004325	10/31/2017	180088		400.00	
	157-100-799	SHIPPING	INV0004325	10/31/2017	180088		50.00	
157	144TH MARKETING GROUP LLC	180389	11/21/2017	11/15/2017			4,018.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	RAPTOR KA-BAND ANTENNA (2)	19030	10/30/2017	180045		3,950.00	
	157-100-799	SHIPPING (2): RADAR SYSTEM	19030	10/30/2017	180045		68.00	
FUND TOTAL 157 Claims		to	Checks	3 Total	16,278.75 Manual	Held	Total	16,278.75

Docket of Claims
Release date from 11/21/2017 thru 11/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	POSITIVE PROMOTIONS INC	180383	11/21/2017	11/15/2017			704.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-799	JR FIREFIGHTER HATS (1000)		05899468	11/09/2017	180072		610.00
	160-161-799	SHIPPING		05899468	11/09/2017	180072		64.05
	160-161-799	PRESS SET UP CHARGE		05899468	11/09/2017	180072		30.00
FUND TOTAL 160 Claims	to	Checks	1 Total	704.05	Manual	Held	Total	704.05

Docket of Claims
Release date from 11/21/2017 thru 11/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	CREDIT CARD CENTER	180346	11/21/2017	11/13/2017			10,083.54	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	171-176-779	NEC 6700 LUMINS PROJECTOR	10252017	10/26/2017			3,499.00	
	171-176-779	OUTDOOR 30'X17' INFLAT SCREEN	10252017	10/26/2017			3,299.00	
	171-176-779	ZLX 15 P EV SPEAKER (2)	10252017	10/26/2017			978.00	
	171-176-779	SHURE BLX WIRELESS MICS (2)	10252017	10/26/2017			850.66	
	171-176-779	ALLESIS MIXER	10252017	10/26/2017			299.00	
	171-176-779	PELICAN PROJECTOR CASE	10252017	10/26/2017			240.00	
	171-176-779	SKB EQUIP RACK - 10 SPACE	10252017	10/26/2017			199.99	
	171-176-779	DVD/BLUE RAY PLAYER	10252017	10/26/2017			90.00	
	171-176-779	BOOM HEAVY DUTY SPEAKER (2)	10252017	10/26/2017			179.98	
	171-176-779	HEAVY DUTY SPEAKER STAND (2)	10252017	10/26/2017			151.98	
	171-176-779	XLR 50' CABLES (4)	10252016	10/26/2017			199.96	
	171-176-779	WHIRLWIND 2 CHANNEL DIRECT BOX	10252016	10/26/2017			49.99	
	171-176-779	MONSTER VGA CABLE	10252016	10/26/2017			29.99	
	171-176-779	MONSTER MP3 CABLE	10252016	10/26/2017			15.99	
FUND TOTAL 171 Claims	to	Checks	1 Total	10,083.54	Manual	Held	Total	10,083.54

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BELL AUTO PARTS INC Account Number 176-170-639	180268	11/21/2017	11/02/2017	Description TRUFUEL, 5GAL HYD FLUID: PW13	Invoice # 42292	Date 10/31/2017	P.O. Amount 84.00
176	STEINER SAW & MOWER Account Number 176-170-639	180271	11/21/2017	11/02/2017	Description SPARK PLUGS (6), SAW WRENCH	Invoice # 305319	Date 10/25/2017	P.O. Amount 36.00
176	O'REILLY AUTO PARTS Account Number 176-170-639	180273	11/21/2017	11/02/2017	Description ISO SW, BATT CABLE (2), RATCHET	Invoice # 1978472292	Date 09/29/2017	P.O. Amount 55.96
176	AUTO TRUCK AND TRAILER PARTS INC Account Number 176-170-639	180288	11/21/2017	11/06/2017	Description WIRE TIE	Invoice # 264785	Date 10/12/2017	P.O. Amount 12.50
176	LOWES HOME CENTERS INC Account Number 176-170-559 176-170-635	180290	11/21/2017	11/07/2017	Description OFFICE SUPPLIES: SHEPARD REPR TOILET: SHEPARD OFFICE	Invoice # 901481 902825	Date 10/06/2017 10/23/2017	P.O. Amount 154.08 126.23 27.85
176	FUELMAN OF MS Account Number 176-170-525	180342	11/21/2017	11/13/2017	Description UNL FUEL	Invoice # NP51793986	Date 11/06/2017	P.O. Amount 28.09
176	C SPIRE WIRELESS Account Number 176-170-605	180350	11/21/2017	11/13/2017	Description CELL PHONE	Invoice # 0030759348	Date 10/31/1017	P.O. Amount 50.28
FUND TOTAL 176 Claims	to	Checks	7 Total		420.91 Manual		Held	Total 420.91

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MALLETTE BROTHERS CONSTRUCTION INC	180284	11/21/2017	11/03/2017			247.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	8.25 SACTUN A-BASE TN		19473	11/01/2017			247.50
400	CLEARWATER SOLUTIONS LLC	180286	11/21/2017	11/06/2017			199,107.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	OCT 2017 OPERATION FEE		GAUTIER059	11/01/2017			199,107.75
400	LOWES HOME CENTERS INC	180291	11/21/2017	11/07/2017			118.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	SCADA PARTS (8)		909312	10/24/2017			118.05
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180296	11/21/2017	11/07/2017			596.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		6621202134	11/01/2017			596.66
400	JACKSON COUNTY UTILITY AUTHORITY	180297	11/21/2017	11/07/2017			174,032.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	NOV 2017 TREATMENT CHGS		120927	11/01/2017			168,061.00
	400-651-668	FY 2017 ACTUAL FLOW ADJ		120927	11/01/2017			5,971.00
400	IRBY'S ANSWERING SERVICE	180298	11/21/2017	11/07/2017			543.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	SERVICES 11/1/17 - 11/28/17		277-110117	11/01/2017			543.26
400	FOSTERS A/C & HEATING INC	180327	11/21/2017	11/13/2017			697.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	SERV CALL: CHECK 3 UNITS		W1022600	10/27/2017			190.00
	400-650-635	INSTALL THERMOSTAT: UNIT 2		W1022600	10/27/2017			105.00
	400-650-635	SERV CALL UNIT 1 FROZE UP		W1022604	10/30/2017			130.00
	400-650-635	ADD 3LBS R22: UNIT 1		W1022604	10/30/2017			135.00
	400-650-635	SERV CALL: TESTING LAB		W1022604	10/30/2017			77.50
	400-650-635	ADD 2 LBS R410A: TEST LAB		0000166875	10/30/2017			60.00
400	AT&T	180339	11/21/2017	11/13/2017			85.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	11/06/2017			85.31
400	FUELMAN OF MS	180344	11/21/2017	11/13/2017			43.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP51793986	11/06/2017			43.97
400	CREDIT CARD CENTER	180347	11/21/2017	11/13/2017			467.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-500	RICOH 402449 COLOR PCU		10202017	10/23/2017			317.99
	400-650-500	RICOH 402448 B/W PCU		10202017	10/23/2017			149.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MSC 7511	180348	11/21/2017	11/13/2017			166.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJ00-01 RENTAL FEE		INV2170960	11/09/2017			166.49
400	REYNOLDS WHOLESALE CO	180370	11/21/2017	11/15/2017			553.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	CS 96/ROLLS HS TISSUE (2)		57050	11/06/2017	180153		77.00
	400-650-559	CS 30/ROLLS PAPER TOWELS (3)		57050	11/06/2017	180153		77.70
	400-650-559	CS BROWN MF TOWELS (3)		57050	11/06/2017	180153		59.85
	400-650-559	CS 4/GAL NABC CLEANER		57050	11/06/2017	180153		46.00
	400-650-559	CS 3/144-OZ PINE-SOL ASSRT		57050	11/06/2017	180153		32.25
	400-650-559	CS 10/100CT PF LATEX GLOVES		57050	11/06/2017	180153		59.50
	400-650-559	CS 30X36 WHITE CAN LINERS		57050	11/06/2017	180153		18.95
	400-650-559	CS 24X33 WHITE CAN LINER		57050	11/06/2017	180153		22.95
	400-650-559	CS 12/CT LYSOL SPRAY		57050	11/06/2017	180153		68.28
	400-650-559	1-GAL PEARLIZED HAND SOAP (2)		57050	11/06/2017	180153		21.90
	400-650-559	CS 32-OZ WINDEX SPRAY (4)		57050	11/06/2017	180153		21.16
	400-650-559	SPRAY BOTTLE W/NOZZLE (2)		57050	11/06/2017	180153		2.98
	400-650-559	1-GAL BLEACH		57050	11/06/2017	180153		3.58
	400-650-559	MOP HEAD		57050	11/06/2017	180153		9.80
	400-650-559	BROOM/STAND UP DUST PAN		57050	11/06/2017	180153		16.95
	400-650-559	PLEDGE FURNITURE POLISH (3)		57050	11/06/2017	180153		14.85
400	CONSOLIDATED PIPE & SUPPLY	180377	11/21/2017	11/15/2017			4,322.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	4 JCM REPR CLMP F/PVC (4)		3772680001	11/03/2017	180152		380.00
	400-651-581	6 S1500 DUAL WEDGE (12)		3772680000	11/09/2017	180152		540.00
	400-651-581	6 MUL A2361-23 MJ GV OL NT (6)		3772680000	11/09/2017	180152		2,550.00
	400-651-581	6 MJ TRAN GSKT ONLY (6)		3772680000	11/09/2017	180152		30.00
	400-651-581	3/4X4 T-HEAD BOLT W/NUT (36)		3772680000	11/09/2017	180152		72.00
	400-651-581	6 INFAC T FOSTER ADPT W/ACC (6)		3772689000	11/09/2017	180156		750.00
400	C & M ELECTRIC MOTOR SERVICE INC	180378	11/21/2017	11/15/2017			328.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	15HP ELECT MOTOR:DARTMOUTH LS		11966	11/07/2017	180180		328.60
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	180382	11/21/2017	11/15/2017			304.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	MONTHLY DESK CALENDAR (2)		3358353281	11/02/2017	180112		8.60
	400-650-559	MONTHLY WALL CALENDAR (2)		3358353281	11/02/2017	180112		27.18
	400-650-559	MONTHLY PLANNER (3)		3358353281	11/02/2017	180112		22.08
	400-650-559	60/PK BIC BLUE MED PEN		3358353281	11/02/2017	180112		5.61
	400-650-559	3/PK MOISTENER FINGERTIP		3358353281	11/02/2017	180112		4.59
	400-650-559	SMEAD TRI-CUT LEGAL FOLDERS		3358353281	11/02/2017	180112		38.59
	400-650-559	HP COLOR INK COMBO 950XL 951		3358353281	11/02/2017	180112		96.99
	400-650-559	HP COLOR INK COMBO 952XL 952		3358353281	11/02/2017	180112		100.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	DNA UNDERGROUND LLC	180394	11/21/2017	11/15/2017			2,775.00	
	Account Number 400-651-583	Description		Invoice #	Date	P.O.	Amount	
		MANHOLE LINING: OST & DOLPHIN		MP7029	11/03/2017	180104	2,775.00	
400	J H WRIGHT & ASSOCIATES INC	180398	11/21/2017	11/15/2017			9,715.00	
	Account Number 400-651-767	Description		Invoice #	Date	P.O.	Amount	
	400-651-767	M112 WIRELESS ALARM SYSTEM (5)		403202	11/03/2017	180055	7,000.00	
	400-651-767	M651 WET WELL ALARM MODULE (5)		403202	11/03/2017	180055	875.00	
	400-651-767	1 YEAR SERVICE PACKAGE (5)		403202	11/03/2017	180055	1,740.00	
	400-651-767	FREIGHT		403202	11/03/2017	180055	100.00	
400	MISSISSIPPI 811 INC	180408	11/21/2017	11/16/2017			2,593.08	
	Account Number 400-651-698	Description		Invoice #	Date	P.O.	Amount	
		LINE LOCATES 11/16-10/17		180381	11/13/2017		2,593.08	
FUND TOTAL 400 Claims to		Checks	18 Total	396,698.48 Manual		Held	Total	396,698.48

Docket of Claims
Release date from 11/21/2017 thru 11/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	180275	11/21/2017	11/03/2017			80,350.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	OCT 2017 RES GARBAGE SERV		0000870891	10/31/2017			77,833.67
	404-677-693	OCT 2017 CART RENTAL		0000870891	10/31/2017			2,258.85
	404-677-693	OCT 2017 COM CART RENTAL		0000870891	10/31/2017			257.48
FUND TOTAL 404 Claims	to	Checks	1 Total	80,350.00	Manual	Held	Total	80,350.00

Docket of Claims
Release date from 11/21/2017 thru 11/21/2017

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
421	TYLER TECHNOLOGIES INC	180331	11/21/2017	11/13/2017			692.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	421-652-704	ENERGOV IPAD APPS SAAS FEE		025-205517	10/24/2017		230.66	
	421-652-704	ENERGOV ANNUAL SAAS FEE		025-205517	10/24/2017		461.34	
FUND TOTAL 421 Claims	to	Checks	1 Total	692.00	Manual	Held	Total	692.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	63 Total	51,678.05 Manual	Held	Total	51,678.05
FUND 50 Claims	to	Checks	1 Total	3,350.00 Manual	Held	Total	3,350.00
FUND 157 Claims	to	Checks	3 Total	16,278.75 Manual	Held	Total	16,278.75
FUND 160 Claims	to	Checks	1 Total	704.05 Manual	Held	Total	704.05
FUND 171 Claims	to	Checks	1 Total	10,083.54 Manual	Held	Total	10,083.54
FUND 176 Claims	to	Checks	7 Total	420.91 Manual	Held	Total	420.91
FUND 400 Claims	to	Checks	18 Total	396,698.48 Manual	Held	Total	396,698.48
FUND 404 Claims	to	Checks	1 Total	80,350.00 Manual	Held	Total	80,350.00
FUND 421 Claims	to	Checks	1 Total	692.00 Manual	Held	Total	692.00
Total for all Funds			Checks 96 Total	560,255.78 Manual	Held	Total	560,255.78

Councilman Vaughan made the motion to approve consent agenda items 1-7 from the November 21st council meeting. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 236-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-7 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

Councilman Vaughan made the motion to approve the authorization to accept a donation of a American Aluminum K9 Kennel. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 237-2017

WHEREAS, Police Lieutenant/K9 Handler David Bever won a American Aluminum Kennel in a raffle while competing in a national K9 competition in Foley, Alabama with his K9 partner "Justice"; and

WHEREAS, Lieutenant Bever wishes to donate the kennel to the Gautier Police Department; and

WHEREAS, this donation is in the best interest of the Police Department and the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the donation of a American Aluminum K9 Kennel valued at \$1,700 by Police Lieutenant/K9 Handler David Bever is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Danny Selover, Police
Date: 11/09/2017
Subject: Authorization to accept a donation of a American Aluminum K9 Kennel from Police Lieutenant/K9 Handler David Bever.

REQUEST:

City Council authorization is requested by the Gautier Police Department to accept a donation from Gautier Police Lieutenant/K9 handler David Bever of a new American Aluminum K9 kennel.

BACKGROUND:

This is a brand new American Aluminum K9 kennel that is custom built for a Ford police interceptor sport utility vehicle valued at approximately \$1700.00.

DISCUSSION:

Lieutenant David Bever and his K9 partner "Justice" recently competed in a national K9 competition in Foley, Alabama. At this competition, Lieutenant Bever won the American Aluminum kennel in a raffle. Lieutenant Bever wishes to donate this kennel to the Gautier Police Department to be utilized.

RECOMMENDATION:

Police Department staff recommends that City Council authorize accepting the donation of the American Aluminum kennel and placing it on the police department's inventory. .

ATTACHMENTS:

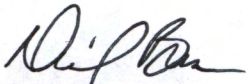
1. donation letter

November 1, 2017

Dear Chief Dante Elbin,

I, David Bever, would like to donate to the Gautier Police Department an American Aluminum E/Z Rider K9 Platform kennel, worth \$2,100.00, for the department's K9 program.

Sincerely,

A handwritten signature in black ink, appearing to read "David Bever", written in a cursive style.

David Bever

Councilman Vaughan made the motion to approve the minutes from Regular Council Meeting held November 7, 2017. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 238-2017

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held November 7, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

Councilman Vaughan made the motion to approve the October 2017 Privilege License Report. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 239-2017

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for October 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

**City of Gautier
Business Registry
October 2017**

<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>
*****1385	2018-09-0005604	Beles On the Bayou	\$49.50
879	2018-10-0005605	Hurd Realty	\$20.00
*****1242	Closed Business	The Homework Station	Closed
*****1351	Closed Business	Inchez Hartique	Closed
*****1254	Closed Business	The Praise Dance Place	Closed
1375	2018-10-0005606	Duke Land Surveying	\$20.00
534	2018-09-0005607	Belk Inc #673	\$1,840.00
792	2018-09-0005608	Santa Maria RV Resort & Marina	\$20.00
*****988	Closed Business	Ms Coast Sports Pavillion LLC	Closed
532	2018-10-0005609	O' Bryant O Keefe Funeral Home	\$20.00
870	2018-09-0005610	O' Reilly Auto Parts #1978	\$150.00
261	2018-09-0005611	Dugger Pediatric Clinic	\$20.00
*****333	Closed Business	Sylvan Learning Center	Closed
*****615	2018-06-0005612	G & S Construction	\$22.60
*****933	Closed Business	ECS Federal Inc	Closed
*****1226	2018-08-0005613	Prevenative Medicine and Primary Care LLC	\$22.20
30	2018-10-0005614	Hucks Cove	\$51.00
9	2018-10-0005615	Coast Construction	\$20.00
*****1161	Closed Business	Empress Auto Sales	Closed
8	2018-10-0005616	Burger King #9337	\$30.00
20	2018-10-0005617	First Federal Savings & Loan	\$30.00
50	2018-10-0005618	Shanghai Restaurant	\$35.00
*****786	2018-08-0005619	Gautier Thrift Store	\$22.20
19	2018-10-0005620	Fast Mart #12	\$40.00
63	2018-10-0005621	Waffle House	\$60.00
1388	2018-10-0005622	Auto Zone #104907	\$50.00
63	2018-10-0005623	Shoe Dept #379	\$92.50
7	2018-10-0005624	Auto Truck & Trailer Parts Inc	\$20.00
*****857	2018-08-0005625	All Gods Children Learning Center	\$33.30
*1450	2018-10-0005626	Top Nails	\$20.00
*****799	2017-11-0005627	Calco Industries	\$24.00
*****799	2018-11-0005628	Calco Industries	\$20.00
*1451	2018-10-0005629	Acme Electric LLC	\$20.00
873	2018-10-0005630	Final Enviromental Service	\$20.00
42	2018-10-0005631	Merchant's & Marine Bank	\$30.00
878	2018-10-0005632	Pearson Builders	\$20.00
32	2018-10-0005633	Indian Point RV Resort	\$30.00
62	2018-10-0005634	Town & Country Vet Hospital	\$30.00
1185	2018-10-0005635	Aztecas Gautier	\$60.00

*****935	2018-09-0005636	Salt Water Bed & Breakfast	\$22.00
*****867	2018-09-0005637	1st Choice Storage	\$22.00
42	2018-10-0005638	Merchant's & Marine Bank (Void)	(\$30.00)
1284	2018-10-0005639	Clark's Attic	\$20.00
53	2018-10-0005640	Souix Bayou Arms LLC	\$20.00
61	2018-10-0005641	MHC TT Membership LLC	\$150.00
1011	2018-09-0005642	DRM Homes LLC	\$22.00
*****778	2018-07-0005643	Collision Depot	\$22.40
26	2018-10-0005644	Hancock Bank	\$30.00
54	2018-10-0005645	Spa & Tub Manufacturing Co.	\$32.50
941	2018-10-0005646	Victory Chiropractic Center	\$20.00
876	2018-10-0005647	Redbox Automated Retail LLC	\$90.00
27	2018-10-0005648	Hardee's #1556	\$36.00
1338	2018-10-0005649	Slait Consulting LLC	\$30.00
		Total	\$3,429.20
*		New Business	2
**		Slot Amusement	0
***		Due Refund	0
****		Transient Vendor	0
*****		Closed Business	7
*****		Delinquent Renewals Issued	10

Councilman Vaughan made the motion to approve to pay warranty deed, improvements, and damages totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 240-2017

WHEREAS, the Martin Bluff Widening Project requires the payment of warranty deed, improvements, and damages to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor; and

WHEREAS, it is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the payment \$16,390 for warranty deed, \$4,470 for improvements (fencing), and \$17,670 for damages (cost to cure fencing and functional utility) totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000 is hereby approved and authorized for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 11/14/2017

Subject: Approval and authorization to pay warranty deed, improvements, and damages totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

REQUEST:

The Grants and Projects Department requests that City Council approve and authorize payment for warranty deed, improvements, and damages totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase

DISCUSSION:

This payment includes \$16,390 for warranty deed, \$4,470 for improvements (fencing), and \$17,670 for damages (cost to cure fencing and functional utility).

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve and authorize payment for warranty deed, improvements, and damages totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

The City Council may:

- 1) Approve expenses totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project as presented; or
- 2) Not approve expenses totaling \$38,530 payable to Pringle and Roemer, PLLC Trust Account on behalf of Cecil J. and Deborah A. Connor for the Martin Bluff Road Widening Project.

ATTACHMENTS:

1. Right of Way Invoice

Date November 8, 2017

INVOICE - RIGHT OF WAY

P.O. Number 941/

State _____		Acquired By:		Nature of Title	
Vendor No. <u>V000167376-1</u>	Customer Acct. No. _____	Agreement <u>X</u>		Fee Simple <u>X</u>	
Payee <u>Pringle and Roemer, PLLC Trust Account</u>		Settlement _____		Perm. Ease _____	
<u>for Cecil J. Conner & Deborah A. Conner</u>		Condemnation _____		Temp. Ease _____	
Mortgagee <u>N/A</u>		Special Circuit _____		D.E. <u>84-01</u>	
Address <u>P.O. Box 211</u>		Supreme _____		Acquisition	
<u>Biloxi, MS 39533</u>		TIN NO. <u>64-0850856</u>			

Project No. <u>STP-9194-00(001)</u>	County <u>Jackson</u>	Parcel: <u>047-01-00-W</u>
<u>LPA/105069-801000</u>		File No. <u>Cecil J. & Deborah A. Conner</u>

Description	Amount
Warranty Deed - <u>14,906 sq ft of land</u>	\$ 16,390.00
Improvements - <u>Fencing</u>	\$ 4,470.00
Damages - <u>Cost to Cure Fencing & Functional Utility</u>	\$ 17,670.00
IRS W-9 Form signed 11-08-17	
Martin Bluff Road Widening Project	
TOTAL INVOICE	\$ 38,530.00

Recommended For Payment Acquisition Agent, Mark Dye  Signature	Approved Paula Yancey, City Manager _____ Signature	Paid By Warrant No. _____ Req. No. _____ Date _____
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OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres
46720	3120	124	1	STP-9194-00(001)	\$ 16,390.00	047-01-00-W	0.34
46720	3150	124	1	STP-9194-00(001)	\$ 4,470.00	047-01-00-W	
46720	3180	124	1	STP-9194-00(001)	\$ 17,670.00	047-01-00-W	

Councilman Vaughan made the motion to approve two (2) new FEMA Flood Map Panels and the proposed revisions to the existing Flood Damage Prevention and Control Ordinance. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 241-2017

FLOOD DAMAGE PREVENTION ORDINANCE

ARTICLE 1. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE, AND OBJECTIVES.

SECTION A. STATUTORY AUTHORIZATION.

The Legislature of the state of Mississippi has in Title 17, Chapter 1, Mississippi Code of 1972 Annotated delegated the responsibility to local government units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the Mayor and City Council of the **City of Gautier** does hereby adopt the following floodplain management regulations.

SECTION B. FINDINGS OF FACT.

- (1) The City of Gautier is subject to periodic inundation, which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare.
- (2) These flood losses are caused by the cumulative effect of obstructions, both inside and outside the identified Special Flood Hazard Areas, causing increases in flood heights and velocities and by the occupancy in flood hazard areas by uses vulnerable to floods or hazardous to other lands which are inadequately elevated, floodproofed, or otherwise unprotected from flood damages.

SECTION C. STATEMENT OF PURPOSE.

It is the purpose of this ordinance to promote the public health, safety, and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Restrict or prohibit uses which are dangerous to health, safety, and property due to water or erosion hazards, which result in damaging increases in erosion or in flood heights or velocities;
- (2) Require that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers which are involved in the accommodation of flood waters;
- (4) Control filling, grading, dredging, and other development which may increase erosion or flood damage, and;

- (5) Prevent or regulate the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

SECTION D. OBJECTIVES.

The objectives of this ordinance are:

- (1) To protect human life and health;
- (2) To minimize expenditure of public money for costly flood control projects;
- (3) To minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) To minimize prolonged business interruptions;
- (5) To minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
- (6) To help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize flood blight areas, and;
- (7) To ensure that potential homebuyers are notified that property is in a floodprone area.

SECTION E. METHODS OF REDUCING FLOOD LOSSES.

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- (1) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- (2) Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- (4) Controlling filling, grading, dredging, and other development which may increase flood damage, and;
- (5) Preventing or regulating the construction of flood barriers that will unnaturally divert floodwaters or may increase flood hazards in other areas.

ARTICLE 2. DEFINITIONS.

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance it's most reasonable application.

A Zone is the Area of Special Flood Hazard without base flood elevations determined.

AE Zone is the Area of Special Flood Hazard with base flood elevations determined.

Accessory structure (Appurtenant structure) means a structure, which is located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Accessory structures should constitute a minimal initial investment, may not be used for human habitation, and be designed to have minimal flood damage potential. Examples of accessory structures are detached garages, carports, storage sheds, pole barns, and hay sheds.

Addition (to an existing building) means any walled and roofed expansion to the perimeter or height of a building. Any addition shall be considered new construction. If the addition is more than 50% of the market value of the structure, then the addition and the existing structure are now new construction.

Appeal means a request for a review of the Floodplain Administrator's interpretation of any provision of this ordinance or a request for a variance.

Area of shallow flooding means a designated AO or AH Zone on the City of Gautier's Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of special flood hazard is the land in the floodplain within a City of Gautier subject to a one percent or greater chance of flooding in any given year. This area is also referred to as the Special Flood Hazard Area (SFHA).

Base flood means the flood having a one percent chance of being equaled or exceeded in any given year (also called the "one percent chance flood").

Base Flood Elevation (BFE) is the elevation shown in the Flood Insurance Study (FIS) for Zones AE, AH, AR, AR/A, AR/AE, AR/AH, AR/AO, and VE that indicates the water surface elevation resulting from a flood that has a one percent or greater annual chance of being equaled or exceeded in any given year.

Basement means any portion of a building having its floor sub-grade (below ground level) on all sides.

Breakaway Wall means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or the supporting foundation system.

Building see **Structure**.

Coastal A Zone means the portion of the SFHA landward of a V Zone or landward of an open coast without mapped V Zones, in which the principal sources of flooding are astronomical tides, storm surges, seiches, or tsunamis, not riverine sources. Coastal A Zones may be subject to wave effects, velocity flows, erosion, scour, or combinations of these forces.

Coastal AE Zone means the portion of the Special Flood Hazard Area (SFHA) landward of a Velocity (V) Zone or landward of an open coast or back-bay area without mapped V-Zones, in which the principle sources of flooding are astronomical tides, storm surges, seiches or tsunamis; not riverine sources. Coastal AE Zones may be subject to wave effects, velocity flows, erosion, scour or combinations of these forces and are treated as V Zones. All community-identified portions of the Special Flood Hazard Area (SFHA) between the landward limit of the 1.5-foot breaking wave and the V Zone boundary shall be treated in a regulatory sense as V Zones. Where no V Zone is mapped in back-bay areas, the Coastal AE Zone is the portion between shore and the landward limit of the 1.5-foot breaking wave.

Coastal High Hazard Area is an area of special flood hazard extending from offshore to the inland limit of the primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources. The area is designated on the FIRM as VE Zone.

Community means any State or area or political subdivision thereof, or any Indian tribe or authorized tribal organization or authorized native organization which has the authority to adopt and enforce floodplain regulations for the areas within its jurisdiction.

Community Floodplain Management Map means any map produced by the City of Gautier utilizing best available base flood elevation and floodway data that is from a federal, state, or other accepted technical source.

Community Rating System (CRS) is a program developed by the Federal Insurance Administration to provide incentives for those communities in the Regular Program that have gone beyond the minimum floodplain management requirements to develop extra measures to provide protection from flooding.

Community Flood Hazard Area (CFHA) is an area that has been determined by the Floodplain Administrator (or other delegated, designated, or qualified Community official) from available technical studies, historical information, and other available and reliable sources, which may be subject to periodic inundation by floodwaters that can adversely affect the public health, safety and general welfare. This includes areas downstream from dams.

Critical facility (also called critical action) means facilities for which the effects of even a slight chance of flooding would be too great. The minimum floodplain of concern for critical facilities is the 0.2 percent chance flood level. Critical facilities include, but are not limited to facilities critical to the health and safety of the public such as: emergency operations centers, designated public shelters, schools, nursing homes, hospitals, police, fire and emergency response installations, vital data storage centers, power generation and water and other utilities (including related infrastructure such as principal points of utility systems) and installations which produce, use or store hazardous materials or hazardous waste (as defined under the Clean Water Act and other Federal statutes and regulations).

Dam is any artificial barrier, including appurtenant works, constructed to impound or divert water, waste water, liquid borne materials, or solids that may flow if saturated. All structures necessary to maintain the water level in an impoundment or to divert a stream from its course will be considered a dam.

Development means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, or storage of materials or equipment.

Dry Floodproofing means any combination of structural and nonstructural additions, changes, or adjustments to structures, which reduce or eliminate flood damages to real estate or improved real estate property, water, and sanitary facilities, structures, and their contents. Structures shall be floodproofed with a minimum of 12 inches of freeboard (more is recommended) in relation to the base flood elevation. Dry floodproofing of a pre-FIRM residential structure that has not been substantially damaged or improved is allowed. Dry floodproofing of a post-FIRM residential building is not allowed. Non-residential structures may be dry floodproofed in all flood zones with the exception of the Coastal High Hazard Area or the Coastal AE Zone.

Elevated building means for insurance purposes, a non-basement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, pilings, columns, or piers.

Elevation Certificate is a FEMA form used as a certified statement that verifies a building's elevation information.

Emergency Program means the first phase under which a Community participates in the NFIP. It is intended to provide a first layer amount of insurance coverage for all insurable buildings in that Community before the effective date of the initial FIRM.

Enclosures below the Lowest Floor see "Lowest Floor."

Encroachment means the advance or infringement of uses, plant growth, fill, excavation, buildings, structures or development into a floodplain, which may impede or alter the flow capacity of a floodplain.

Executive Order 11988 (Floodplain Management) this order requires that no federally assisted activities be conducted in or have the potential to affect identified Special Flood Hazard Areas, unless there is no practicable alternative.

Executive Order 11990 (Wetlands Protection) this order requires the avoidance of adverse impacts associated with the destruction or modification of wetlands.

Existing Construction means structures for which the “start of construction” commenced before July 1, 1986. Existing construction may also be referred to as existing structures.

Existing manufactured home park or subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a City of Gautier.

Expansion to an existing manufactured home park or subdivision includes the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Fill means a deposit of earthen materials placed by artificial means.

Five-Hundred Year Flood means the flood that has a 0.2 percent chance of being equaled or exceeded in any year. Areas subject to the 0.2 percent chance flood have a moderate risk of flooding.

Flood or flooding means:

A.) A general and temporary condition of partial or complete inundation of normally dry land areas from:

- 1.) The overflow of inland or tidal waters.
- 2.) The unusual and rapid accumulation or runoff of surface waters from any source.
- 3.) Mudslides (i.e. mudflows) which are proximately caused by flooding as defined in paragraph (A)(2) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

B.) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (A)(1) of this definition

Flood (insurance definition) means a general and temporary condition of partial or complete inundation of two or more acres of normally dry land areas or of two or more properties (e.g. a building and a public street) from (1) overflow of inland or tidal waters (2) unusual and rapid accumulation or runoff of surface waters (3) mudflows caused by flooding.

Flood Insurance Rate Map (FIRM) means an official map of a City of Gautier, on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the City of Gautier.

Flood Insurance Study (FIS) is the document which provides an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation, and determination of mudslide and/or flood-related erosion hazards.

Floodplain means any land area susceptible to being inundated by flood waters from any source.

Floodplain Administrator is the individual appointed to administer and enforce the floodplain management regulations.

Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including

but not limited to emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

Floodplain management regulations means this ordinance and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances, and other applications of police power which control development in flood-prone areas. This term describes federal, state, or local regulations in any combination thereof, which provide standards for preventing and reducing flood loss and damage.

Floodproofing Certificate is an official FEMA form used to certify compliance for non-residential structures in non Coastal High Hazard Areas as an alternative to elevating buildings to or above the base flood elevation.

Floodway See *Regulatory Floodway*.

Floodway fringe means that area of the special flood hazard area on either side of the regulatory floodway.

Flood Protection Elevation is the base flood elevation plus the City of Gautier freeboard. In areas where no base flood elevations exist from any authoritative source, the flood protection elevation can be historical flood elevations or base flood elevations determined and/or approved by the floodplain administrator plus freeboard.

Floor means the top surface of an enclosed area in a building (including basement), i.e., top of slab in concrete slab construction or top of wood flooring in wood frame construction. The term does not include the floor of a garage used solely for parking vehicles.

Freeboard means a factor of safety, usually expressed in feet above the BFE, which is applied for the purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

Functionally dependent use means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, ship building and ship repair facilities. The term does not include long-term storage, manufacturing facilities, processing functions, sales, administrative functions, or service facilities.

Hardship (as related to variances of this ordinance) means the exceptional difficulty that would result from a failure to grant the requested variance. The City of Gautier requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is NOT exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

Hazard potential means the possible adverse incremental consequences that result from the release of water or stored contents due to failure of a dam or mis-operation of a dam or appurtenances. The hazard potential classification of a dam does not reflect in any way on the current condition of a dam and its appurtenant structures (e.g. safety, structural integrity, and flood routing capacity).

Highest adjacent grade means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a building.

Historic Structure means any structure that is:

- a.) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

- b.) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c.) Individually listed on the State of Mississippi inventory of historic structures, or;
- d.) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified by an approved state program as determined by the Secretary of the Interior.

Hydrologic and hydraulic engineering analyses means the analyses performed by a professional engineer, registered in the state of Mississippi, in accordance with standard engineering practices as accepted by FEMA, used to determine flood elevations and /or floodway boundaries.

Increased Cost of Compliance (ICC) coverage means under the standard flood insurance policy the cost to repair a substantially flood damaged building that exceeds the minimal repair cost and that is required to bring a substantially damaged building into compliance with the local flood damage prevention ordinance. Acceptable mitigation measures are floodproofing (nonresidential), relocation, elevation, demolition, or any combination thereof. All renewal and new policies with effective dates on or after June 1, 1997, include ICC coverage.

Letter of Map Change (LOMC) is an official FEMA determination, by letter, to amend or revise effective Flood Insurance Rate Maps, Flood Boundary and Floodway Maps, and Flood Insurance Studies.

Letter of Map Amendment (LOMA)

An amendment based on technical data showing that a property was incorrectly included in a designated SFHA, was not elevated by fill (only by a natural grade elevation), and will not be inundated by the one percent chance flood. A LOMA amends the current effective FIRM and establishes that a specific property is not located in a SFHA.

Letter of Map Revision (LOMR)

A revision based on technical data that, usually due to manmade changes, shows changes to flood zones, flood elevations, floodplain and floodway delineations, and planimetric features. One common type of LOMR, a LOMR-F, is a determination concerning whether a structure or parcel has been elevated by fill above the BFE and is, therefore, excluded from the SFHA.

Conditional Letter of Map Revision (CLOMR)

A formal review and comment by FEMA as to whether a proposed project complies with the minimum NFIP floodplain management criteria. A CLOMR does not revise effective Flood Insurance Rate Maps, Flood Boundary and Floodway Maps, or Flood Insurance Studies.

Levee means a man-made structure; usually earthen embankment. Designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

Levee system means a flood protection system which consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

Limit of Moderate Wave Action (LiMWA) is the limit of the AE Zone category area exposed to wave attack from waves greater than 1.5 feet during the base (one percent chance) flood on open coastal and inland areas exposed to erosion and wave propagation.

Lowest adjacent grade means the elevation of the sidewalk, or patio slab immediately next to the building or basement entryway immediately next to the structure. It does not include earth that is placed for aesthetic or landscape reasons around a foundation wall.

Lowest floor means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage - in an area other than a

basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation provisions of this code.

Manufactured home (44 CFR 59.1 definition / FEMA) means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."

Manufactured home park or subdivision means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Map Amendment means a change to an effective NFIP map that results in the exclusion from the SFHA or an individual structure or a legally described parcel of land that has been inadvertently included in the SFHA (i.e., no alterations of topography have occurred since the date of the first NFIP map that showed the structure or parcel to be within the SFHA.

Map Panel Number means the four-digit number followed by a letter suffix assigned by FEMA on a FIRM. The first four digits represent the map panel, and the letter suffix represents the number of times the map panel has been revised.

Market value means the property value (as agreed between a willing buyer and seller); excluding the value of land as established by what the local real estate market will bear. Market value can be established by independent certified appraisal; replacement cost depreciated by age of building (Actual Cash Value); or adjusted assessed values.

Mean Sea Level means, for the purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, to which base flood elevations shown on a City of Gautier's Flood Insurance Rate Map (FIRM) are referenced.

National Flood Insurance Program (NFIP) is the federal program that makes flood insurance available to owners of property in participating communities nationwide through the cooperative efforts of the Federal Government and the private insurance industry.

National Geodetic Vertical Datum (NGVD) means a vertical control, corrected in 1929, used as a reference for establishing varying elevations within the floodplain.

New Construction means a structure for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a City of Gautier and includes any subsequent improvements to such structure or the addition. This would include any additions to an existing structure.

New manufactured home park or subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain regulations adopted by a City of Gautier.

Non-Residential means, but is not limited to; small business concerns, churches, schools, farm buildings (including grain bins and silos), poolhouses, clubhouses, recreational buildings, mercantile structures, agricultural and industrial structures, warehouses, and hotels and motels with normal room rentals for less than 6 months duration.

North American Vertical Datum (NAVD) of 1988 means a vertical control, corrected in 1988, used as a reference for establishing varying elevations within the floodplain.

Obstruction means, but is not limited to, any dam, wall, wharf, embankment, levee, dike, pile, abutment, protection, excavation, channel construction, bridge, culvert, building, wire, fence, rock, gravel, refuse, fill, structure, vegetation or other material in, along, across or projecting into any watercourse which may alter, impede, retard or change the direction and/or velocity of the flow of water, or due to its location, its propensity to snare or collect debris carried by the flow of water, or its likelihood of being carried downstream.

One Percent Flood (aka 100-Year Flood) is the flood that has a one percent chance of being equaled or exceeded in any given year. Any flood zone that begins with the letter A or V is subject to inundation by the one percent chance flood. Over the life of a 30-year loan, there is a 26-percent chance of experiencing such a flood within the SFHA.

Participating Community is any community that voluntarily elects to participate in the NFIP by adopting and enforcing floodplain management regulations that are consistent with the standards of the NFIP.

Post-FIRM Construction means new construction and substantial improvements for which start of construction occurred after December 31, 1974, or on or after the effective date of the initial FIRM of the City of Gautier, whichever is later.

Pre-FIRM Construction means new construction and substantial improvements for which start of construction occurred on or before December 31, 1974, or before the effective date of the initial FIRM of the City of Gautier, whichever is later.

Probation is a means of FEMA formally notifying participating communities of the first of the two NFIP sanctions due to their failure to correct violations and deficiencies in the administration and enforcement of the local floodplain management regulations.

Public safety and nuisance means anything which is injurious to the safety or health of an entire City of Gautier or neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin.

Recreational vehicle means a vehicle that is:

- a.) Licensed and titled as an RV or park model (not a permanent residence);
- b.) Built on a single chassis;
- c.) 400 square feet or less when measured at the largest horizontal projection;
- d.) Has no attached deck, porch, or shed;
- e.) Has quick-disconnect sewage, water, and electrical connectors;
- f.) Designed to be self-propelled or permanently towable by a light duty truck, and;
- g.) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Regular Program means the second phase of the community's participation in the NFIP in which second layer coverage is available based upon risk premium rates only after FEMA has completed a risk study for the City of Gautier.

Regulatory floodway means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

Repair means the reconstruction or renewal of any part of an existing building for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a City of Gautier and all such regulations effective at the time of permitting must be met.

Repetitive Loss means flood-related damages sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

Repetitive Loss Property is any insurable building for which two or more claims of more than \$1,000 were paid by the National Flood Insurance Program (NFIP) within any rolling 10-year period, since 1978. At least two of the claims must be more than ten days apart but, within ten years of each other. A RL property may or may not be currently insured by the NFIP.

Section 1316 means that section of the National Flood Insurance Act of 1968, as amended, which states that no new flood insurance coverage shall be provided for any property that FEMA finds has been declared by a duly constituted state or local zoning authority or other authorized public body to be in violation of state or local laws, regulations, or ordinances that are intended to discourage or otherwise restrict land development or occupancy in flood-prone areas.

Severe Repetitive Loss Structure means any insured property that has met at least one of the following paid flood loss criteria since 1978, regardless of ownership:

1. Four or more separate claim payments of more than \$5,000 each (including building and contents payments); or
2. Two or more separate claim payments (building payments only) where the total of the payments exceeds the current market value of the property.

In either case, two of the claim payments must have occurred within ten years of each other. Multiple losses at the same location within ten days of each other are counted as one loss, with the payment amounts added together.

Special flood hazard area (SFHA) is the land in the floodplain within a City of Gautier subject to a 1 percent or greater chance of flooding in any given year as shown on a FHBM or FIRM as Zones A, AE, AH, AO, AR, AR/AE, AR/AO, AR/AH, AR/A, A99, or VE.

Start of construction (for other than new construction or substantial improvements under the Coastal Barrier Resources Act P. L. 97-348), includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement or improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a building on a site, such as the pouring of slabs or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main building. For substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure (for floodplain management purposes), means a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home.

Structure (for insurance purposes), means a building with two or more outside rigid walls and a fully secured roof, that is affixed to a permanent site; a manufactured home built on a permanent chassis, transported to it site in one or more sections, and affixed to a permanent foundation; or a travel trailer without wheels, built on a chassis and affixed to a permanent foundation, that is regulated under the City of Gautier's floodplain management and building ordinances or laws. The term does not include a recreational vehicle or a park trailer or other similar vehicle, except as described in the last part of this definition, or a gas, or a liquid storage tank.

Subrogation means an action brought by FEMA when flood damages have occurred, a flood insurance claim has been paid, and all or part of the damage can be attributed to acts or omissions by a City of Gautier or other third party.

Substantial Damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Substantial damage also means flood-related damages sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred

Substantial Improvement means any combination of reconstruction, rehabilitation, addition or other improvement of a structure taking place during a 10 year period in which the cumulative percentage of improvement equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred repetitive loss or substantial damage, regardless of the actual repair work performed.

The term does not apply to:

- a.) Any project for improvement of a building required to correct existing violations of state or local existing health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are minimum necessary to assure safe living conditions, provided that said code deficiencies were not caused by neglect or lack of maintenance on the part of the current or previous owners or;
- b.) Any alteration of a “historic structure” provided that the alteration will not preclude the structure’s continued designation as a “historic structure.”

Substantially improved existing manufactured home parks or subdivisions means manufactured home parks or subdivisions where the repair, reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds 50 percent of the value of the streets, utilities and pads before the repair, reconstruction or improvement commenced.

Suspension means the removal, with or without probation, of a participating Community from the NFIP because the Community failed to adopt and enforce the compliant floodplain management regulations required for participation in the NFIP.

VE Zone see “Coastal High Hazard Area”

Variance is a grant of relief by the City of Gautier from the terms of floodplain management regulations.

Violation means the failure of a structure or other development to be fully compliant with the City of Gautier’s floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in the City of Gautier’s floodplain management regulations is presumed to be in violation until such time as that documentation is provided.

Watercourse means any flowing body of water including a river, creek, stream, or a branch.

Water surface elevation means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

Wet floodproofing means a method of construction which allows water to enter a structure in such a way that will minimize damage to the structure and its contents. Wet floodproofing is appropriate for functionally dependent use and uses that facilitate open space use by variance only, structures utilized for parking or limited storage, or when all other techniques are not technically feasible. Wet floodproofing shall not be utilized as a method to satisfy the requirements of this ordinance for bringing substantially damaged or improved structures into compliance. Wet floodproofing is not allowed in lieu of complying with the lowest floor elevation requirements for new residential buildings.

X Zones (shaded) are areas of 0.2 percent chance flood that are outside of the SFHA subject to the one percent chance flood with average depths of less than one foot, or with contributing drainage area less than one square mile and areas protected by certified levees from the base flood.

X Zones (unshaded) are areas determined to be outside the 0.2 percent chance floodplain.

Zone means a geographical area shown on a Flood Hazard Boundary Map or a Flood Insurance Rate Map that reflects the severity or type of flooding in the area.

ARTICLE 3. GENERAL PROVISIONS.

SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES.

This ordinance shall apply to all areas of special flood hazard (SFHA) areas within the jurisdiction of City of Gautier.

SECTION B. BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD.

The areas of special flood hazard identified by the Federal Emergency Management Agency in the current scientific and engineering report entitled "The Flood Insurance Study (FIS) for Jackson County, Mississippi and Incorporated Areas", dated 12/21/2017 with accompanying Flood Insurance Rate Maps (FIRM)

28059C0304G	3/16/2009	28059C0307G	3/16/2009
28059C0308	3/16/2009	28059C0309G	3/16/2009
28059C0312G	3/16/2009	28059C0313G	3/16/2009
28059C0314G	3/16/2009	28059C0316G	3/16/2009
28059C0317G	3/16/2009	28059C0318G	3/16/2009
28059C0319G	3/16/2009	28059C0330G	3/16/2009
28059C0336G	3/16/2009	28059C0338G	3/16/2009
28059C0405G	3/16/2009	28059C0406G,	3/16/2009
28059C0407G	3/16/2009	28059C0426G	3/16/2009
28059C0303H	12/21/2017	28059C0304H	12/21/2017

and other supporting data are adopted by reference and declared to be part of this ordinance. The Flood Insurance Study and maps are on file at the Gautier Municipal Building, 3330 Highway 90, Gautier, Mississippi.

SECTION C. ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT.

A development permit shall be required in conformance with the provision of this ordinance prior to the commencement of any development activities in identified areas of special flood hazard within the City of Gautier.

SECTION D. COMPLIANCE.

No structure or land shall hereafter be located, extended, converted or structurally altered without full compliance with the terms of this ordinance and other applicable regulations.

SECTION E. ABROGATION AND GREATER RESTRICTIONS.

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

SECTION F. INTERPRETATION.

In the interpretation and application of this ordinance all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the governing body, and;
- (3) Deemed neither to limit nor repeal any other powers granted under state statutes.

SECTION G. WARNING AND DISCLAIMER OF LIABILITY.

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the areas of special flood hazard or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the city or by any officer or employee of the City of Gautier or by any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

SECTION H. ENFORCEMENT, PENALTIES, AND VIOLATIONS.

Civil penalties. Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a misdemeanor. Any person who violates this ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$1,000 or imprisoned for not more than 90 days, or both, and in addition, shall pay all costs and expenses involved in the case. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent the Floodplain Administrator from taking such other lawful actions as are necessary to prevent or remedy any violation.

ARTICLE 4. ADMINISTRATION.

SECTION A. DESIGNATION OF FLOOD DAMAGE PREVENTION ORDINANCE ADMINISTRATOR.

The City of Gautier hereby appoints the Building Official to administer and implement the provisions of this ordinance and is herein referred to as the Floodplain Administrator and/or the administrator.

SECTION B. PERMIT PROCEDURES.

Application for a Development Permit shall be made to the Floodplain Administrator on forms furnished by him or her prior to any development activities, and may include, but not be limited to, the following: plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, earthen fill, storage of materials or equipment, drainage facilities, and the location of the foregoing. Specifically, the following information is required:

- (1) Application Stage.
 - a.) Elevation in relation to mean sea level of the proposed lowest floor (including basement) of all buildings, which will be submitted on a FEMA Elevation Certificate by a state of Mississippi registered engineer or surveyor;
 - b.) Elevation in relation to mean sea level to which any non-residential building in an A Zone will be floodproofed;

- c.) Certificate from a state of Mississippi registered professional engineer or architect that the non-residential flood-proofed building will meet the floodproofing criteria in Article 4, Section B (2), Article 5, Section B (2);
 - d.) Description of the extent to which any watercourse will be altered or relocated as result of proposed development.
- (2) Finished Construction:
- Upon completion of construction, a FEMA elevation certificate which depicts all finished construction elevations is required to be submitted to the Floodplain Administrator. If the project includes a floodproofing measure, a FEMA floodproofing certificate is required to be submitted by the permit holder to the Floodplain Administrator. Along with the floodproofing certificate an operation and maintenance plan must be provided.

SECTION C. POWERS, DUTIES, AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR.

The Floodplain Administrator and his or her designated staff is hereby authorized and directed to enforce the provisions of this ordinance. The Administrator is further authorized to render interpretations of this ordinance, which are consistent with its spirit and purpose.

- (1) Right of Entry
- a.) Whenever necessary to make an inspection to enforce any of the provisions of this ordinance, or whenever the Administrator has reasonable cause to believe that there exists in any building or upon any premises any condition or ordinance violation which makes such building, structure or premises unsafe, dangerous or hazardous, the Administrator may enter such building, structure or premises at all reasonable times to inspect the same or perform any duty imposed upon the Administrator by this ordinance.
 - b.) If such building or premises are occupied, the Administrator shall first present proper credentials and request entry. If such building, structure, or premises are unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of such building or premises.
 - c.) If entry is refused, the Administrator shall have recourse to every remedy provided by law to secure entry.
 - d.) When the Administrator shall have first obtained a proper inspection warrant or other remedy provided by law to secure entry, no owner or occupant or any other persons having charge, care or control of any building, structure, or premises shall fail or neglect, after proper request is made as herein provided, to promptly permit entry therein by the Administrator for the purpose of inspection and examination pursuant to this ordinance.
- (2) Stop Work Orders
- a.) Upon notice from the Administrator, work on any building, structure or premises that is being performed contrary to the provisions of this ordinance shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to his or her agent, or to the person doing the work, and shall state the conditions under which work may be resumed.
- (3) Revocation of Permits

- a.) The Administrator may revoke a permit or approval, issued under the provisions of this ordinance, in case there has been any false statement or misrepresentation as to the material fact in the application or plans on which the permit or approval was based.
- b.) The Administrator may revoke a permit upon determination that the construction, erection, alteration, repair, moving, demolition, installation, or replacement of the structure for which the permit was issued is in violation of, or not in conformity with, the provisions of this ordinance.

Duties of the administrator shall include, but not be limited to:

- (1) Review all development permits to assure that the permit requirements of this ordinance have been satisfied.
- (2) Review proposed development to assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334. Additionally, require the permittee to obtain and submit copies of any required federal or state permits and maintain them on file with the development permit.
- (3) Perform a minimum of three inspections to ensure that all applicable ordinance and floodplain development requirements have been satisfied. The first inspection upon the establishment of the Base Flood Elevation reference mark at the development site; the second upon the establishment of the structure's footprint prior to pouring the slab or the establishment of the lowest floor in an elevated foundation system; and the final inspection upon completion and submission of the required finished construction elevation certificate.
- (4) Verify any required setback distances.
- (5) Verify that all placement of fill or grading is according to certified plans. Assure that any fill being used as part of the structure's foundation system (not allowed in a CHHA) is both clean material and properly compacted and placed. A professional certification that any structure built on fill is reasonably safe from flooding can be requested of the builder/developer.
- (6) Verify adequate placement and size of any required flood vents in regard to the number of openings, their location, size, and height above ground level.
- (7) Ensure that a crawlspace has adequate vents or openings and that the interior grade is at or above the exterior grade.
- (8) Verify that the structure's utilities, duct work, and HVAC systems are to or above the base flood elevation.
- (9) Notify adjacent communities, the NFIP State Coordinator, and other federal and/or state agencies with statutory or regulatory authority prior to any alteration or relocation of a watercourse.
- (10) Assure that maintenance is provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained.
- (11) Verify and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new construction and substantially improved buildings, in accordance with Article 4, Section B (2). Information must be recorded on the FEMA Elevation Certificate.
- (12) Verify and record the actual elevation (in relation to mean sea level) to which the new construction and substantially improved buildings has been floodproofed, in accordance with Article 4, Section B (2). Information must be recorded on the FEMA Floodproofing Certificate for Non-Residential Structures and review the operations and maintenance plan.
- (13) Review certified plans and specifications for compliance.

- (14) Make the necessary interpretation where interpretation is needed as to the exact location of boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this Article.
- (15) Obtain, review and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source when base flood elevation data or floodway data have not been provided in accordance with Article 3, Section B, in order to administer the provisions of Article 5.
- (16) Provide information, testimony, or other evidence, as needed during variance request hearings.
- (17) Conduct the following actions when damage occurs to a building or buildings:
 - a.) Determine whether damaged structures are located within the Special Flood Hazard Area;
 - b.) Conduct damage assessments for those damaged structures located in the SFHA, and;
 - c.) Make a reasonable attempt to notify owner(s) of damaged structure(s) of the requirement to obtain a building permit / floodplain development permit prior to repair, rehabilitation, or reconstruction.
- (18) Perform such other inspections as may be required to insure compliance with the other provisions of this ordinance.
- (19) Required to keep all development permit records in perpetuity.

ARTICLE 5. PROVISIONS FOR FLOOD HAZARD REDUCTION.

SECTION A. GENERAL STANDARDS FOR ALL ZONES.

In all areas of special flood hazard the following provisions are required:

- (1) New construction and substantial improvements shall be anchored to prevent flotation, collapse and lateral movement of the structure.
- (2) Manufactured homes shall be anchored to prevent flotation, collapse, and lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. Dry stacked blocks (stacked without the use of mortar or cement to bond them together) are not to be used as an anchor/elevation method. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces.
- (3) New construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- (4) New construction or substantial improvements shall be constructed by methods and practices that minimize flood damage.
- (5) Electrical, heating, ventilation, plumbing, air conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding, such facilities shall be located a minimum of two (2) feet above the Base Flood Elevation.
- (6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.

- (7) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
- (8) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
- (9) Any alteration, repair, reconstruction or improvements to a building that is in compliance with the provisions of this ordinance shall meet the requirements of “new construction” as contained in this ordinance.
- (10) Any alteration, repair, reconstruction or improvements to a building that is not in compliance with the provisions of this ordinance, shall be undertaken only if said non-conformity shall meet the requirements of “new construction” as contained in this ordinance.
- (11) All gas and liquid storage tanks (both above and below ground) shall be adequately anchored to prevent floatation, lateral movement resulting from hydrodynamic forces, and the effects of buoyancy.
- (12) When new construction and substantial improvements are located in multiple flood zones or in a flood zone with multiple base flood elevations, they shall meet the requirement for the more stringent flood zone and the highest base flood elevation.

SECTION B. SPECIFIC STANDARDS FOR RIVERINE ZONES.

In all areas of special flood hazard designated on the City of Gautier’s FIRM, where base flood elevation data have been provided (excluding CHHA and Coastal AE Zone), as set forth in Article 3, Section B, the following provisions, in addition to the standards of Article 5, Section A, are required:

- (1) Residential Construction. New construction and substantial improvement of any residential building (including manufactured home) shall have the lowest floor, including basement, elevated to two (2) feet above the base flood elevation. Should solid foundation perimeter walls be used to elevate a structure, flood openings sufficient to automatically equalize hydrostatic flood forces on exterior walls of enclosures that are subject to flooding, shall be provided in accordance with standards of Article 5, Section B (4).
- (2) Non-Residential Construction. New construction and substantial improvement of any commercial, industrial, or non-residential building (including manufactured building) shall have the lowest floor, including basement, elevated to two (2) feet above the base flood elevation. Buildings located in all A Zones may, together with attendant utility and sanitary facilities, be floodproofed in lieu of being elevated provided that all areas of the building below the base flood elevation + two (2) foot freeboard are water tight with walls substantially impermeable to the passage of water, and use structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. Dry floodproofing is allowed only where flood velocities are less than or equal to five feet per second. A registered professional engineer or architect shall certify that the standards of this subsection are satisfied. A Flood Emergency Operation Plan and an Inspection and Maintenance Plan must be provided by the design professional for the building. Such certification shall be provided to the Floodplain Administrator.
- (3) In special flood hazard areas with base flood elevations (AE Zones) but without floodways, no encroachments, including fill material or structures, shall be permitted unless certification by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the City of Gautier. The engineering certification must be supported by technical data that conforms to standard hydraulic engineering principles.
- (4) Enclosures. New construction and substantial improvements that include fully enclosed areas formed by foundation and other exterior walls below the lowest floor shall be designed to preclude finished living space and designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic

flood forces on exterior walls. Enclosed areas, including crawl spaces, shall be used solely for parking of vehicles, building access, and storage.

- a.) Designs for complying with this requirement must either be certified by a professional engineer or architect or meet or exceed the following criteria:
 - (i) Provide a minimum of two openings, on different sides of each enclosed area; if a structure has more than one enclosed area below the base flood elevation, each shall have openings on exterior walls;
 - (ii) The total net area of all openings shall be at least one square inch for each square foot of enclosed area, or the openings shall be designed and the construction documents shall include a statement that the design and installation will provide for equalization of hydrostatic flood forces on exterior walls by allowing for the automatic entry and exit of floodwaters;
 - (iii) The bottom of all openings shall be no higher than one foot above interior grade (which must be equal to in elevation or higher than the exterior grade);
 - (iv) Openings may be equipped with screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwaters in both directions and automatically equalize hydrostatic flood loads on exterior walls, and;
- b.) Access to the enclosed area shall be minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment used in connection with the premises (standard exterior door) or entry to the living area (stairway or elevator); and,
- c.) The interior portion of such enclosed area shall not be finished or partitioned into separate rooms.

- (5) Detached storage buildings, sheds, or other like accessory improvements, shall solely be used for parking of vehicles and storage. Such storage space shall not be used for human habitation and shall be limited to storage of items that can withstand exposure to the elements and have low flood damage potential. The storage space shall be constructed of flood resistant or breakaway materials, and equipment and service utilities, such as electrical outlets, shall be limited to essential lighting and other incidental uses, and must be elevated or floodproofed. Flood openings in accordance with the standards of Article 5 Section B (4) shall also be required. These accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters. Accessory improvements and other appurtenant structures shall be firmly anchored to prevent flotation, collapse and lateral movement that may result in damage to other structures. Development permit for such structures shall require the following information but not limited to: \$5,000.00 and 500 square feet.

(6) Standards for Manufactured Homes and Recreational Vehicles.

- a.) All manufactured homes placed, or substantially improved, on individual lots or parcels, in existing manufactured home parks or subdivisions, in expansions to existing manufactured home parks or subdivisions, in new manufactured home parks or subdivisions or in substantially improved manufactured home parks or subdivisions, must meet all the requirements for new construction, including elevation and anchoring and the flood openings requirements of Article 5, Section B (4). Manufactured homes must be:
 - (i) Elevated on a permanent foundation to have its lowest floor elevated to two (2) feet above the base flood elevation, and;
 - (ii) Securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
- b.) All recreational vehicles placed on sites must either:

- (i) Be on site for fewer than 180 consecutive days and;
- (ii) Be fully licensed and ready for highway use, or
- (iii) Must meet all the requirements for new construction, including anchoring and elevation requirements of this Article 5, Section B (6) (a) or Article 5, Section B (6) (b) (i) above.

A recreational vehicle is ready for highway use if it is licensed and insured in accordance with the state of Mississippi motor vehicle regulations, is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

- (7) Floodways. Located within areas of special flood hazard adopted by reference in Article 3, Section B, are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity and depth of flood waters which carry debris, potential projectiles and has erosion potential, the following provisions shall apply:
- a.) Prohibit encroachments, including fill, new construction, substantial improvements, and other developments unless certification (with supporting technical data) by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during occurrence of the base flood discharge;
 - b.) If Article 5, Section B (7) (a) above is satisfied, all new construction and substantial improvements shall comply with all applicable flood damage prevention standards of Article 5.
 - c.) Prohibit the placement of manufactured homes (mobile homes), except in an existing manufactured homes (mobile homes) park or subdivision. A replacement manufactured home may be placed on a lot in an existing manufactured home park or subdivision provided the anchoring standards of Article 5, Section A (2), and the standards of Article 5, and the encroachment standards of this Article 5, Section B (6) (a), are met.

SECTION C. STANDARDS FOR STREAMS WITHOUT BASE FLOOD ELEVATIONS AND FLOODWAYS.

When base flood elevation data and floodway data are not available in accordance with Article 3, Section A, in Special Flood Hazard Areas without base flood elevation data, new construction and substantial improvements shall be elevated or floodproofed to elevations established by the City of Gautier. The following provisions in addition to the standards of Article 5 Section A and the enclosure standards of Article 5 Section B (4) shall apply:

- (1) Require that all new subdivision proposals and other proposed developments (including proposals for manufactured home parks and subdivisions) greater than five lots or five acres, whichever is lesser, include within such proposals base flood elevation data;
- (2) The Floodplain Administrator shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state, or other source, in order to administer the provisions of Article 5. When such data are available, standards of Article 5, Section B, shall apply. If data is not available from Article 5 Section C (1) or outside sources, then the following provisions shall apply.
- (3) No encroachments, including fill material or other development, shall be located within a distance of the stream bank equal to five times the width of the stream at the top of the bank or twenty feet each side from the top of the bank, whichever is greater, unless certification by a registered professional engineer is provided demonstrating that such encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge. The enclosure standards of Article 5, Section B (4) shall apply.
- (4) The Floodplain Administrator shall require that a single lot applicant develop the base flood elevation for the development site, utilizing accepted engineering practices and procedures. Upon review of the

submitted data, the Administrator may accept or reject the proposed base flood elevation. When such data is accepted, standards of Article 5, Section B, shall apply. .

- (5) Notify, in riverine situations, adjacent communities and the State Coordinating Office prior to any alteration or relocation of a watercourse, and submit copies of such notifications to FEMA. Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
- (6) Require that all manufactured homes be placed or installed using methods and practices which minimize flood damage. Manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Dry stacked blocks (stacked without the use of mortar or cement to bond them together) are not allowed within the Special Flood Hazard Area.

SECTION D. STANDARDS FOR SUBDIVISION PROPOSALS AND OTHER PROPOSED DEVELOPMENT.

- (1) All subdivision and other development proposals shall be consistent with the need to minimize flood damage;
- (2) All subdivision proposals and other development shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage;
- (3) All subdivision proposals and other development shall have adequate drainage provided to reduce exposure to flood hazards, and;
- (4) Base flood elevation data shall be provided for all new subdivision proposals and other proposed development (including manufactured home parks and subdivisions), which is greater than five lots or five acres, whichever is the lesser.

SECTION E. STANDARDS FOR ACCESSORY BUILDINGS IN ALL VE ZONES

For all accessory buildings in the SFHA designated "VE" all requirements stated in Article 5, Section F will apply.

SECTION F. COASTAL HIGH HAZARD AREAS

1. Located within areas of special flood hazard areas established in Article 3, Section B (maps) are Coastal High Hazard Areas, designated as VE Zones. These areas have special flood hazards associated with high velocity waters from wave action due to hurricanes, tsunamis, or other seismic sources. The following provisions, in addition to the standards of Article 5, Sections A, B, C, and D, except for B (7), shall also apply:
2. All new construction and substantial improvements in VE Zones shall be elevated on Pilings or columns so that:
3.
 - a. The bottom of the lowest horizontal structural member of the lowest floor, excluding the pilings or columns, is elevated to two (2) feet above the base flood elevation, or one foot above the centerline of the street, whichever is greater, and;
 - b. The pile or column foundation and structure attached there to is anchored to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Water loading values used shall be those associated with the base flood. Wind loading values used shall be those requirements by state or local building codes.

4. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of Article 5, Section F (1).
5. Obtain the elevation, in relation to mean sea level, of the bottom of the lowest structural member of the lowest floor, excluding pilings and columns, of all new and substantially improved structures in VE Zones. The Floodplain Administrator shall maintain a record of all such information.
6. All new construction shall be located landward of the reach of mean high tide.
7. All new construction and substantial improvements in VE Zones shall have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood latticework, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Breakaway wall enclosures shall not exceed 299 square feet. Use of breakaway walls which exceed a design safe loading resistance of 20 pounds per square foot, either by design or when so required by local codes, may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:
 - a. Breakaway wall collapse shall result from water load less than that which would occur during the base flood, and;
 - b. The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components, structural and nonstructural. Water loading values used shall be those associated with the base flood. Wind loading values used shall be those requirements by state or local building codes. The lowest horizontal structural member should be oriented perpendicular to the expected wave crest.
8. If breakaway walls are utilized, such enclosed space shall be useable solely for storage, parking of vehicles, or building access. Such space shall not be used for human habitation and finished or partitioned into separate rooms.
9. Enclosures below elevated buildings shall be useable solely for storage, parking of vehicles, or building access. Such space will not be used for human habitation and not finished or partitioned into separate rooms.
10. Prohibit the use of fill for structural support of buildings. Under the buildings or structures, no fill may be used except for minor site grading for drainage purposes. Nonstructural fill may be used on coastal building sites for minor landscaping and site grading for drainage purposes as long as the fill does not interfere with the free passage of floodwaters and debris underneath the building or cause changes in flow direction during coastal storms such that will cause additional damage to buildings on the site or to any adjacent buildings. Certification by a professional engineer or architect shall be submitted along with design calculations demonstrating that no adverse impacts will result.
11. Prohibit man-made alteration of sand dunes that would increase potential flood damage.
12. All manufactured homes to be placed or substantially improved within VE Zones on the City of Gautier's FIRM on site:
 - a. Outside of a manufactured home park or subdivision,
 - b. In a new manufactured home park or subdivision,
 - c. In an expansion to an existing manufactured home park or subdivision, or
 - d. In an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as the result of a flood;

- e. Shall meet the standards of this Article 5, Section F and that manufactured homes placed or substantially improved on other sites in an existing manufactured home park or subdivision with VE Zones on the FIRM meet the requirements of Article 5, Section B(6).
13. All new structures shall be located on the lot so as to minimize exposure to coastal hazards and shoreline erosion, Structures shall be located outside the Coastal High Hazard Area, to the greatest extent possible.
14. Recreational vehicles placed on sites within VE Zones on the City of Gautier's FIRM either;
- a. Be permitted before being placed on site and be on site for fewer than 180 consecutive days and shall leave the site and obtain a new permit before returning to the same site, and;
 - b. Be fully licensed and ready for highway use, on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions, or;
 - c. Meet the requirements of Article 5, Section F (1) through (10).

SECTION G. CRITICAL FACILITIES.

Construction of new and substantially improved critical facilities shall be located outside the limits of the special flood hazard area (one percent chance floodplain). Construction of new critical facilities shall be permissible within the SFHA only if no feasible alternative site is available and access to the facilities remains available during a 0.2 percent chance flood. Critical facilities constructed within the SFHA shall have the lowest floor elevated three feet six inches (3'6") above the base flood elevation at the site (or to the 0.2 percent chance flood elevation whichever is greater). Floodproofing and sealing measures must be implemented to ensure that toxic substances will not be displaced by or released into floodwaters. Multiple access routes, elevated to or above the 0.2 percent flood elevation, shall be provided to all critical facilities to the maximum extent possible. Critical facilities must not only be protected to or above the 0.2 percent chance flood, but must remain operable during such an event. The City of Gautier's flood response plan must list facilities considered critical in a flood, since loss of access can cause a critical situation. Other facilities in low risk flood zones that may also be needed to support flood response efforts must be included on the critical facility list. The use of any structure shall not be changed to a critical facility, where such a change in use will render the new critical facility out of conformance with this section. The list of the operators of the critical facilities affected by flooding must be updated at least annually, as part of the City of Gautier critical facility planning procedures.

ARTICLE 6. VARIANCE PROCEDURES.

SECTION A. DESIGNATION OF VARIANCE AND APPEALS BOARD.

The Mayor and City Council of the City of Gautier shall hear and decide appeals and requests for variances from requirements of this ordinance and is herein referred to as the board.

SECTION B. DUTIES OF VARIANCE AND APPEALS BOARD.

The board shall hear and decide appeals when it is alleged an error in any requirement, decision, or determination is made by the Floodplain Administrator in the enforcement or administration of this ordinance. Any person aggrieved by the decision of the board may appeal such decision to the City Council of the City of Gautier as provided in Mississippi Code Annotated, § 11-51-75 (1972).

SECTION C. VARIANCE PROCEDURES.

In passing upon such applications, the board shall consider all technical evaluations, relevant factors, and standards specified in other sections of this ordinance, and:

- (1) Upon consideration of factors listed below, and the purpose of this ordinance, the board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.

- (2) The evaluation must be based on the characteristics unique to that property and not be shared by adjacent parcels. The characteristics must pertain to the land itself, not to the structure, its inhabitants, or its owners;
- (3) Variances shall not be granted for multiple lots, phases of subdivisions, or entire subdivisions;
- (4) The danger that materials may be swept onto other lands to the injury of others;
- (5) The danger of life and property due to flooding or erosion damage;
- (6) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner and the City of Gautier;
- (7) The importance of the services provided by the proposed facility to the City of Gautier;
- (8) The necessity of the facility to be at a waterfront location, where applicable;
- (9) The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
- (10) The compatibility of the proposed use with existing and anticipated development;
- (11) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
- (12) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- (13) The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site, and;
- (14) The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges and culverts.
- (15) Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.

SECTION D. CONDITIONS FOR VARIANCES.

- (1) Variances shall only be issued when there is:
 - a.) A showing of good and sufficient cause;
 - b.) A determination that failure to grant the variance would result in exceptional hardship, and;
 - c.) A determination that the granting of a variance will not result in increased flood heights, additional threats to public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- (2) The provisions of this ordinance are minimum standards for flood loss reduction; therefore any deviation from the standards must be weighed carefully. Variances shall only be issued upon a determination that the variance is the minimum necessary deviation from the requirements of this ordinance, considering the flood hazard, to afford relief. In the instance of a Historic Structure, a determination that the variance is the minimum necessary so as not to destroy the historic character and design of the building. (See Article 6, Section F.)
- (3) Any applicant to whom a variance is granted shall be given written notice specifying the difference between the base flood elevation and the elevation to which the lowest floor is to be built and stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

- (4) The Floodplain Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency and Mississippi Emergency Management Agency upon request. (See Article 6 Section E.)
- (5) Upon consideration of the factors listed above and the purposes of this ordinance, the board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- (6) Variances shall not be issued “after the fact.”

SECTION E. VARIANCE NOTIFICATION.

Any applicant to whom a variance is granted shall be given written notice over the signature of a City of Gautier official that:

- (1) The issuance of a variance to construct a structure below the base flood elevation will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and;
- (2) List the specific variance granted with the minimum requirement that was changed with the approved variance. List the article, section and subsection for which the variance was issued to.
- (3) Such construction below the base flood level increases risks to life and property. A copy of the notice shall be recorded by the Floodplain Administrator in the Office of the Chancery Clerk and shall be recorded in a manner so that it appears in the chain of title of the affected parcel of land.

(4) The Floodplain Administrator will maintain a record of all variance actions, including justification for their issuance, and report such variances to the Federal Emergency Management Agency and the Mississippi Emergency Management Agency upon request.

SECTION F. HISTORIC STRUCTURES.

Variances may be issued for the repair or rehabilitation of “historic structures” only upon a determination that the proposed repair or rehabilitation will not preclude the structure’s continued designation as a “historic structure” and the variance is the minimum to preserve the historic character and design of the structure.

SECTION G. SPECIAL CONDITIONS.

Upon consideration of the factors listed in Article 6, and the purposes of this ordinance, the Mayor and City Council may attach such conditions to the granting of variances, as it deems necessary to further the purposes of this ordinance.

SECTION H. FLOODWAY.

Variances shall not be issued within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.

ARTICLE 7. SEVERABILITY.

If any section, clause, sentence, or phrase of the Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

This ordinance having first been reduced to writing was adopted at a public meeting of the Mayor and City Council of the City of Gautier, on November 21, 2017, wherein the vote was as follows and shall take effect **12/21/17**

Councilman Vaughan made the motion to approve the recommendations set by city staff and approved by the Gautier Planning Commission. Motion seconded by **Councilman George** and the following votes were recorded:

Councilman George - Ayes

Councilman Jackson - Ayes

Councilman Vaughan - Ayes

Councilman Anderson - Ayes

Councilman Colledge - Ayes

Councilwoman Martin - Absent

Mayor Torjusen - Ayes

Mayor
Phil Torjusen

ATTESTED BY:

City Clerk
Cindy Russell

Councilman Vaughan made the motion to approve the September 2017 Finance Report. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 241-2017

WHEREAS, Miss. Code Ann. 21-3513 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for September 2017 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

SEP 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$2,007,541.86
MS Development Loan Katrina	Depository Account	007-000-001	\$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$13,631.67
Allen Road Widening	Depository Account	020-000-001	\$31,890.62
MOHS PD Traffic Grant	Depository Account	023-000-001	
MOHS DUI Grant FY 2014	Depository Account	025-000-001	
MOHS DUI Grant FY 2015	Depository Account	026-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	(\$27,647.03)
MDAH School House Grant	Depository Account	030-000-001	\$1,508.43
MDAH Local Govt Grant	Depository Account	031-000-001	
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	(\$90,836.53)
US DOJ Ballistic Vest Grant	Depository Account	103-000-001	
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$419,539.84
Fire Protection Fund	Depository Account	160-000-001	\$277,573.28
DMR-BP Oil Spill Grant	Depository Account	165-000-001	
MDOT-Youth Corp Program	Depository Account	166-000-001	
FF Grant:EMW-2013-FO-05516	Depository Account	167-000-001	
Tidelands Grant	Depository Account	171-000-001	(\$49,443.29)
Library Support Fund	Depository Account	172-000-001	\$1,757.71
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$52,834.76
USDA NRCS EWP Program	Depository Account	300-000-001	\$178,387.00
Solid Waste Fund	Depository Account	404-000-001	\$24,937.85
Solid Waste Grant	Depository Account	405-000-001	
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$2,943,964.01
General Depository Reconciled Cash Balance			\$2,943,153.55

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-M&M	400-000-001	\$0.00
	Enterprise Account-Hancock	400-000-002	\$1,845,075.68
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$60,831.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
General Ledger Cash Balance			\$1,905,907.42
Enterprise Reconciled Cash Balance			\$1,902,287.65

**SEPTEMBER 2017
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2017	SEP 2017	Balance	100.00% % to date
General Fund Revenues	9,172,731.00	9,427,145.65	(254,414.65)	102.7%
Expenditures:				
001 Legislative	119,012.00	118,097.52	914.48	99.2%
010 City Court	284,491.00	282,826.03	1,664.97	99.4%
021 City Manager	306,702.00	295,657.47	11,044.53	96.3%
022 Human Resources	138,681.00	131,847.17	6,833.83	95.0%
030 Elections	20,800.00	20,764.34	35.66	99.8%
040 City Clerk	260,670.00	253,331.09	7,338.91	97.1%
045 Finance	192,080.00	191,585.58	494.42	99.7%
060 City Attorney	100,845.00	98,101.02	2,743.98	97.2%
090 Economic Dev - Planning	297,370.00	283,424.91	13,945.09	95.3%
092 Building & General Expenses	508,100.00	493,717.85	14,382.15	97.1%
100 Police	3,472,934.00	3,313,126.15	159,807.85	95.3%
161 Fire	2,359,916.00	2,275,227.60	84,688.40	96.4%
165 BP Oil Spill	0.00	0.00	0.00	
170 Recreation	381,631.00	367,490.60	14,140.40	96.2%
201 PW: Streets	258,900.00	228,329.18	30,570.82	88.1%
205 PW: Maintenance	223,438.00	217,240.75	6,197.25	97.2%
451 Public Safety	0.00	0.00	0.00	
900 Interfund Transfers	813,627.00	807,136.48	6,490.52	99.2%
General Fund Expenditures	9,739,197.00	9,377,903.74	361,293.26	96.2%
<i>Total Operating Expenditures</i>	8,560,255.00	8,242,754.51	317,500.49	
<i>Total Capital Outlay Expenditures</i>	290,215.00	252,996.02	37,218.98	
<i>Total Debt Service</i>	75,100.00	75,016.73	83.27	
<i>Total Transfers Out</i>	813,627.00	807,136.48	6,490.52	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	9,739,197.00	9,377,903.74	361,293.26	
<i>Personnel</i>	6,698,117.00	6,560,181.57	137,935.43	
<i>Supplies</i>	445,179.00	387,162.85	58,016.15	
<i>Other Services</i>	1,416,959.00	1,295,410.09	121,548.91	
<i>Capital Outlay</i>	290,215.00	252,996.02	37,218.98	
<i>Debt Service</i>	75,100.00	75,016.73	83.27	
<i>Interfund Transfers for DS</i>	813,627.00	807,136.48	6,490.52	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	9,739,197.00	9,377,903.74	361,293.26	

**SEPTEMBER 2017
YEAR TO DATE TOTALS**

<i>General Depository Special Funds</i>	BUDGET FY 2017	As of SEPTEMBER 2017	Balance	100.00% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	277,854.00	277,854.00	0.00	100.0%
Expenditures	277,854.00	277,888.75	(34.75)	100.0%
013 TE-Downtown Revitalization				
Revenues	84,158.13	43,186.68	40,971.45	51.3%
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	1,002,418.40	836,236.17	166,182.23	83.4%
Expenditures	61,000.00	59,374.54	1,625.46	97.3%
025 MOHS DUI Grant FY2017				
Revenues	27,598.00	27,549.72	48.28	99.8%
Expenditures	27,598.00	27,549.72	48.28	99.8%
029 MDOT Safe Routes to School				
Revenues	188,528.00	137,500.64	51,027.36	72.9%
Expenditures	210,084.50	186,704.17	23,380.33	88.8%
030 MDAH 2014 Community Heritage				
Revenues	130,000.00	131,508.43	(1,508.43)	101.1%
050 MDMR City Park Boat Launch Imps				
Revenues	255,610.00	27,600.00	228,010.00	10.7%
Expenditures	255,610.00	118,436.53	137,173.47	46.3%
128 Martin Bluff Road Project				
Expenditures	230,000.00	130,000.00	100,000.00	56.5%
130 \$7M GO Bond - Capital Improvements				
Revenues	2,047,259.07	1,937,504.96	109,754.11	94.6%
Expenditures	2,239,130.25	1,866,911.25	372,219.00	83.3%
157 US Justice Equitable Sharing				
Revenues	29,212.00	29,211.52	0.48	99.9%
Expenditures	29,212.00	51,256.61	(22,044.61)	175.4%
160 Fire Protection Fund				
Revenues	543,100.00	492,881.84	50,218.16	90.7%
Expenditures	525,277.68	496,469.98	28,807.70	94.5%
166 MDOT Youth Corp Program				
Revenues	36,864.66	38,683.20	(1,818.54)	104.9%
Expenditures	41,388.00	6,434.02	34,953.98	15.5%

**SEPTEMBER 2017
YEAR TO DATE TOTALS**

<i>General Depository Special Funds</i>	BUDGET FY 2017	As of SEPTEMBER 2017	Balance	100.00% % to date
171 Combined Tidelands Grant				
Revenues	989,133.64	346,665.42	642,468.22	35.0%
Expenditures	844,900.63	307,330.82	537,569.81	36.3%
172 Library Support Fund				
Revenues	108,639.00	108,639.00	0.00	100.0%
Expenditures	108,639.00	108,639.00	0.00	100.0%
175 MSWFP Recreation Trails Grant				
Revenues	95,258.57	95,258.57	0.00	100.0%
176 Shepard State Park				
Revenues	85,400.00	89,561.97	(4,161.97)	104.8%
Expenditures	115,128.00	85,731.62	29,396.38	74.4%
300 USDA-NRCS EWP				
Revenues	678,990.00	192,537.00	486,453.00	28.3%
Expenditures	678,990.00	14,150.00	664,840.00	2.0%
404 Solid Waste Fund				
Revenues	1,260,000.00	1,257,073.34	2,926.66	99.7%
Expenditures	1,326,500.00	1,311,715.17	14,784.83	98.8%
405 Solid Waste Grant				
Revenues	13,280.00	0.00	13,280.00	
Expenditures	13,280.00	0.00	13,280.00	
409 EPA: Brownfields Assessment				
Revenues	288,249.85	288,249.85	0.00	100.0%
Expenditures	223,699.85	211,971.72	11,728.13	94.7%

**SEPTEMBER 2017
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2017	SEP 2017	Balance	100.0% % to date
Utility Fund Revenues	8,653,895.00	8,961,479.29	(307,584.29)	103.5%
Administration	2,621,143.00	2,617,344.26	3,798.74	99.8%
Water & Sewer O & M	2,994,216.00	2,681,327.83	312,888.17	89.5%
Debt Service	2,477,584.00	2,476,345.98	1,238.02	99.9%
Transfers	200,000.00	200,000.00	0.00	100.0%
Utility Fund Expenditures	8,292,943.00	7,975,018.07	317,924.93	96.1%
 <i>Total Operating Expenditures</i>	 <i>5,490,359.00</i>	 <i>5,295,878.06</i>	 <i>194,480.94</i>	
<i>Total Capital Outlay Expenditures</i>	<i>125,000.00</i>	<i>2,794.03</i>	<i>122,205.97</i>	
<i>Total Debt Service</i>	<i>2,477,584.00</i>	<i>2,476,345.98</i>	<i>1,238.02</i>	
<i>Total Interfund Transfers</i>	<i>200,000.00</i>	<i>200,000.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>8,292,943.00</i>	<i>7,975,018.07</i>	<i>317,924.93</i>	
 <i>Personnel</i>	 <i>0.00</i>	 <i>0.00</i>	 <i>0.00</i>	
<i>Supplies</i>	<i>313,000.00</i>	<i>199,391.58</i>	<i>113,608.42</i>	
<i>Other Services</i>	<i>5,177,359.00</i>	<i>5,096,486.48</i>	<i>80,872.52</i>	
<i>Capital Outlay</i>	<i>125,000.00</i>	<i>2,794.03</i>	<i>122,205.97</i>	
<i>Debt Service</i>	<i>2,477,584.00</i>	<i>2,476,345.98</i>	<i>1,238.02</i>	
<i>Interfund Transfers</i>	<i>200,000.00</i>	<i>200,000.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>8,292,943.00</i>	<i>7,975,018.07</i>	<i>317,924.93</i>	

Enterprise Special Funds

	BUDGET FY 2017	SEP 2017	Balance	100.00%
421 MSB - Water Ionization Project				
Capital Outlay	141,813.04	80,981.30	60,831.74	57.1%

	BUDGET FY 2017	SEP 2017	Balance	100.00%
602 DEBT SERVICE: 2012 GUD BOND				
Revenue	1,399,200.00	1,400,518.26	(1,318.26)	100.0%
Bonds Payable	1,398,200.00	1,398,200.00	0.00	100.0%

Councilman Vaughan made the motion to have a fireworks show at the Lights & Lagniappe on the Bayou Event on Saturday, December 2, 2017. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 051-2017

WHEREAS, the Parks and Recreation Department has expressed the desire to have a fireworks show within the Gautier city limits presented by Artisan Pyrotechnics, Inc. on Saturday, December 2, 2017 for the benefit of the public; and

WHEREAS, pursuant to an agreement between the Gautier Mullet & Music Festival and Artisan Pyrotechnics, Inc., the fireworks show shall be provided at no charge to the City; and

WHEREAS, the Mayor and Council of the City of Gautier are of the opinion that a fireworks show would be a proper celebration for the Lights & Lagniappe on the Bayou Event; and

WHEREAS, the Fire Marshall recommends approval of the fireworks show within the Gautier City Limits; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, find the fireworks show is in the best interests of the City;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Members of the Council of the City of Gautier, Mississippi, as follows, to-wit:

The Parks and Recreation Department is hereby authorized to have a fireworks show on Saturday, December 2, 2017 at the Lights & Lagniappe on the Bayou for the benefit of the public at large, and at no cost to the City.

BE IT FURTHER RESOLVED that the City Manager or City Clerk is authorized to execute any and all documents.

Motion was made by **Councilman Vaughan**, seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Mary Martin**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of November 21, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: November 21, 2017
Subject: Authorization for Fireworks Show at the Lights and Lagniappe on the Bayou

REQUEST:

Authorization is requested by the Parks and Recreation Department to have a fireworks show at the Lights & Lagniappe on the Bayou Event on Saturday, December 2, 2017 by Artisan Pyrotechnics, Inc. within the Gautier City Limits.

BACKGROUND:

The Annual Gautier Mullet and Music Fest Fireworks Show was canceled October 21st due to inclement weather. The Gautier Mullet & Music Festival and Artisan Pyrotechnics, Inc., entered into an agreement for a fireworks show at no charge to the City during the Lights and Lagniappe on the Bayou.

DISCUSSION:

The City of Gautier will have a fireworks show at no cost to the City. Artisan Pyrotechnics, Inc. has submitted the required plot plan to the Gautier Fire Marshall and has submitted a Certificate of Liability Insurance listing the City of Gautier as the certificate holder on its policy.

RECOMMENDATION:

City Staff recommends that City Council authorize the fireworks show requested by the Parks and Recreation Department as presented by Artisan Pyrotechnics, Inc. within the City Limits on Saturday, December 2, 2017.

City Council may:

- 1) Approve the fireworks show presented by Artisan Pyrotechnics, Inc. within the City Limits on Saturday, December 2, 2017; or
- 2) Not approve fireworks show on December 2, 2017.

ATTACHMENT(S):

Plot Plan
Certificate of Liability Insurance



CITY OF GAUTIER

SPECIAL EVENT PERMIT APPLICATION

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event December 2, 2017 Day or Week Saturday Starting Time dark AM/PM

Ending Time: dark 15 AM/PM Proposed Location of the Event: Behind City Hall

Describe the type of event to be conducted: fireworks display

Reason for Event, Demonstration or March:

Gautier Mullet and Music Festival fireworks display rescheduled for Christmas event

If Event includes a city property or streets, give proposed route:

(Street)

(Direction Turn)

(Street)

1. NA
2. _____
3. _____
4. _____
5. _____

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Gautier Mullet and Music Festival (JanMcQuillen) Phone: (228) 627 - 1275

Address: PO Box 852 Gautier MS 39553
City State Zip

Type of Organization: Community Development Profit: Non-Profit Federal ID# _____
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Artisan Pyrotechnics, Inc. Phone (Home): () -

Address: PO Drawer 250 Phone (Work): (601) 928 - 9454

City: Wiggins State: MS Zip Code: 39577

Position with Organization: _____

Individual(s) Responsible for keeping order and maintenance:

Name: Casey Vaughan Phone (H): (228) 297 - 3063 (W) () -

Name: Kenneth E. Manis, Jr. Phone (W): (601) 928 - 9454 (W) (985) 640 - 2578

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

- | | | |
|--|--|--|
| ☐ Security | ☐ Clean up During Event | ☐ Staging |
| ☐ Traffic Direction | ☐ Clean up After Event | ☐ Fencing |
| ☐ Barricades | ☐ Trash Receptacles/Bag | ☒ Other Crowd control in pyro area |
| ☐ Set Up Barricades | | |

In applying for this permit, I the undersigned, as the responsible individual of the above named organization; AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

Date: 11-14-17

FOR OFFICE USE ONLY

Date Rec'd: _____ Received By: _____
Event has been: _____ Disapproved: _____
Approved: _____ Approval/Disapproval Authority: _____
Date: _____

Tricia Thigpen

From: Chassity Bilbo <cbilbo@gautier-ms.gov>
Sent: Tuesday, November 21, 2017 9:20 AM
To: tthigpen@gautier-ms.gov
Subject: FW: FW: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

Chassity Bilbo
Recreation Director
City of Gautier
Phone: 228-497-8000 Ext. 317 | Cell: 228-219-7644
www.gautier-ms.gov

From: Robert Jones [mailto:rjones@gautier-ms.gov]
Sent: Monday, November 20, 2017 3:13 PM
To: cbilbo@gautier-ms.gov
Cc: dmccoy@gautier-ms.gov; rrosscup@gautier-ms.gov
Subject: RE: FW: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

Mrs. Bilbo,

I have received the application for fireworks to be detonated on Saturday, December 02, 2017 from Artisan Pyrotechnics Inc. I, Robert Jones, Gautier's Fire Chief, approve of the "Fireworks Application" being forwarded to Council for their approval at their earliest convenience.

V/R

Robert Jones, Fire Chief
City of Gautier
2502 College circle
228-497-1656

From: Chassity Bilbo [mailto:cbilbo@gautier-ms.gov]
Sent: Monday, November 20, 2017 2:48 PM
To: rjones@gautier-ms.gov
Subject: FW: FW: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

Chassity Bilbo
Recreation Director
City of Gautier
Phone: 228-497-8000 Ext. 317 | Cell: 228-219-7644
www.gautier-ms.gov

From: Chassity Bilbo [<mailto:chassity13@gmail.com>]

Sent: Monday, November 20, 2017 2:50 PM

To: cbilbo@gautier-ms.gov

Subject: Fwd: FW: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

----- Forwarded message -----

From: Reta@artisan <rscott@artisanpyro.com>

Date: Mon, Nov 20, 2017 at 2:19 PM

Subject: FW: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

To: chassity13@gmail.com

Hi, Chassity:

Hope this works. Please let me know [601-928-9454](tel:601-928-9454)

From: Reta@artisan [<mailto:rscott@artisanpyro.com>]

Sent: Monday, November 20, 2017 1:52 PM

To: rjones@gautier-ms.gov

Cc: cvaughan@gautier-ms.gov

Subject: FW: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

Good afternoon:

It is my understanding you did not receive the email below originally sent on 11/14. Please confirm receipt of this email. Thanks and have a Happy Thanksgiving.

Reta C. Scott

Office Administrator

Artisan Pyrotechnics, Inc.

[601-928-9454](tel:601-928-9454) Phone

[601-928-9552](tel:601-928-9552) Fax

From: Reta@artisan [<mailto:rscott@artisanpyro.com>]

Sent: Tuesday, November 14, 2017 2:16 PM

To: 'cvaughan@gautier-ms.gov'; rjones@gautier-ms.gov; 'abang@gautier-ms.gov'

Subject: Application for Gautier Christmas Fireworks (reschedule of Gautier Mullet and Music Festival)

Good Afternoon:

We are submitting the attached paperwork for the rescheduling of the Gautier Mullet ad Music fireworks which was cancelled due to inclement weather. Please let me know if you need anything additional or if changes are appropriate. Thanks and have a wonderful evening.

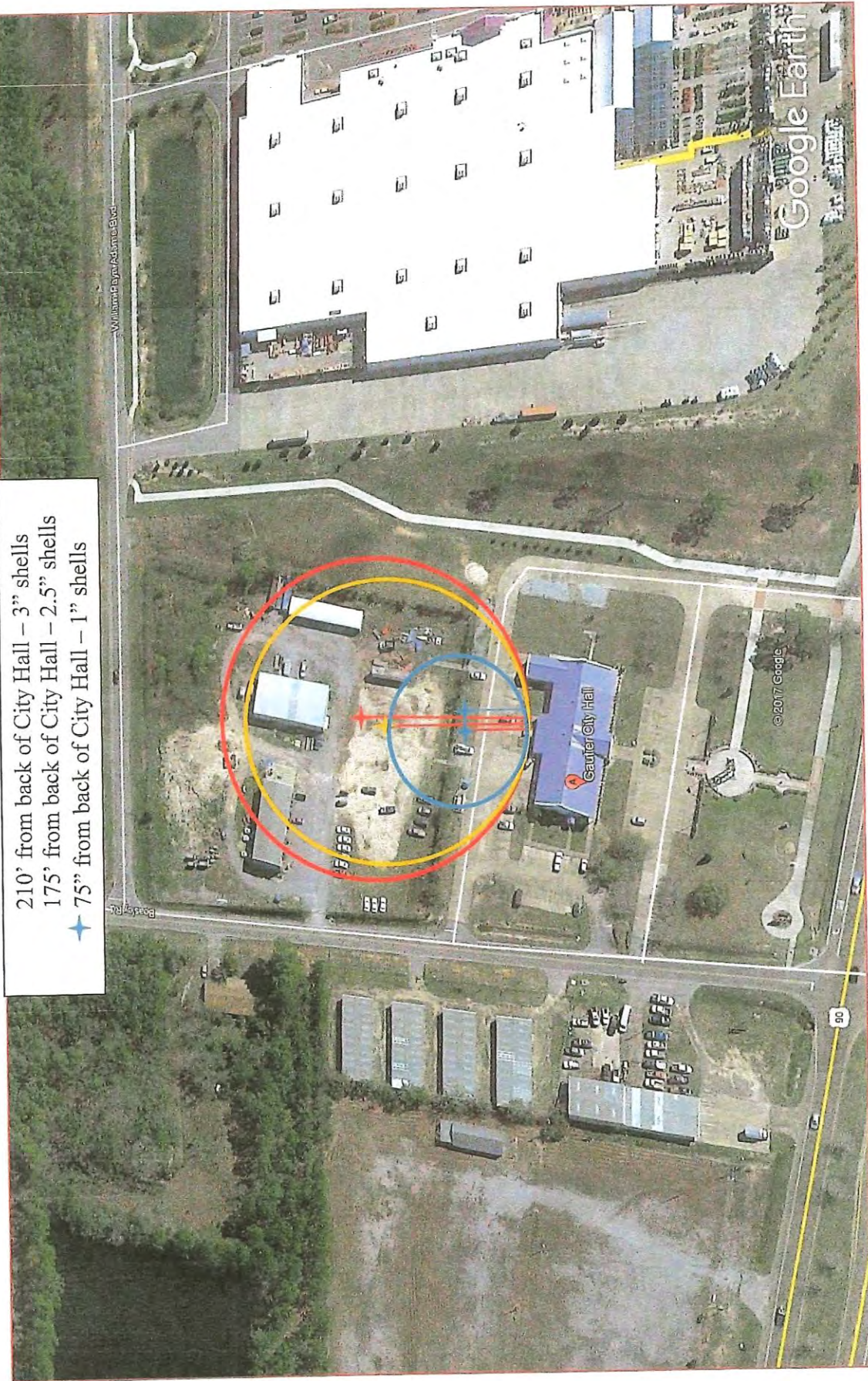
Reta C. Scott

Office Administrator

Artisan Pyrotechnics, Inc.

[601-928-9454](tel:6019289454) Phone

[601-928-9552](tel:6019289552) Fax



210' from back of City Hall – 3" shells
 175' from back of City Hall – 2.5" shells
 ★ 75" from back of City Hall – 1" shells

Gautier Christmas
 Fireworks Display

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

ATF Form 5400.12-540 (1-5-17)
Revised October 2011

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF
Correspondence To
ATF - Chief, FELC
244 Needy Road
Martinsburg, WV 25405-9431

License/Permit
Number

1-MS-131-54-0F-00529

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date

June 1, 2020

Name
ARTISAN PYROTECHNICS INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

82 GRACE RD
WIGGINS, MS 39577-

Type of License or Permit

54-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transfer of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

ARTISAN PYROTECHNICS INC
PO BOX 250
WIGGINS, MS 39577-

Licensee/Permittee Responsible Person Signature

Kenneth E. Manis, Jr.

Printed Name

President

Position Title

9/7/2017

Date

Previous Edition is Obsolete

03/01/2010-03/01/2012 12/24/17 7-95-121-511-0221-001 1-2023-03-01-01-1012001

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here

Federal Explosives License/Permit (FEL) Information Card	
License/Permit Name: ARTISAN PYROTECHNICS INC	
Business Name:	
License/Permit Number: 1-MS-131-54-0F-00529	
License/Permit Type: 54-USER OF EXPLOSIVES	
Expiration: June 1, 2020	
Please Note: Not Valid for the Sale or Other Disposition of Explosives	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/21/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No):
INSURED Artisan Pyrotechnics Inc PO Box 250 Wiggins MS 39577	E-MAIL ADDRESS: kwolfe@ryderinsurance.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: SCOTTSDALE INS CO	
	INSURER B: NATIONAL CAS CO	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 56540416

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC			CPS2507169	1/20/2017	1/20/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS			CAO7760413	1/20/2017	1/20/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB ☒ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$			CXS0006731	1/20/2017	1/20/2018	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
City of Gautier for their fireworks display on December 2, 2017.

CERTIFICATE HOLDER

CANCELLATION

City of Gautier Lights and Lagniappe on the Bayou 3333 US-90 Gautier MS 39553	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Councilman Vaughan made a motion to adjourn until December 5, 2017 at 6:30PM.

Councilman Jackson seconded the motion and the vote unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 12/04/2017
Subject: Discuss City Attorney Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 12/04/2017
Subject: Discuss City Clerk Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 12/04/2017
Subject: Discuss City Manager Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 12/04/2017
Subject: Discuss Council Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS:

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Tricia Thigpen, Deputy City Clerk
Date: 12/04/2017
Subject: Discuss Citizen Comments

REQUEST:

BACKGROUND:

DISCUSSION:

RECOMMENDATION:

ATTACHMENTS: