AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 2, 2018 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Office closed Monday, January 15, 2018 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.

IV. Presentation Agenda

1. Janice "Jan" McQuillen Special Appreciation Proclamation.

V. Business Agenda

1. Resolution regarding publication and lack of objection to Resolution Number 048-2017, as adopted on November 21, 2017.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

2. Resolution regarding publication and lack of objection to Resolution Number 049-2017, as adopted on November 21, 2017.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

3. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

4. **Approval of Paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. Consent Agenda (All items approved in one motion)

1. **Receive October 2017 Finance Report.**

2. **Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties.**

3. **Approval of minutes from Regular Council Meeting held December 5, 2017.**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Recess until January 16, 2018 at 6:30 PM
www.gautier-ms.gov

CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
January 2, 2018

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. **Office closed Monday, January 15, 2018 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.**

NOTES:

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of January as the day for the observance of the birthdays of ROBERT E. LEE and DR. MARTIN LUTHER KING, JR., and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, JANUARY 15, 2018

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 4th day of December, 2017.

C. Delbert Hosemann, Jr

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
January 2, 2018

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. **Janice “Jan” McQuillen Special Appreciation Proclamation.**

NOTES:

CITY OF GAUTIER
PROCLAMATION OF APPRECIATION

WHEREAS, Janice "Jan" Alane McQuillen has rendered outstanding service to the City of Gautier, Mississippi, and is deserving of special appreciation as a resident who displays honor, sense of community, dedication to her community, and spirit of selfless volunteerism and sacrifice, and;

WHERAS, Jan moved to Gautier, Mississippi in 1999 but later relocated to Maine to care for her ailing father. She loved Gautier so much that she returned in 2010; and

WHEREAS, Jan is very active in many non-profit organizations in the City of Gautier. Jan was instrumental in reopening the Gautier Senior Center after Hurricane Katrina in 2010. She has faithfully served as the Volunteer Coordinator since then. She was a member and served as Treasurer of Gautier Civitan Club, Gautier Pride, and Gautier Mullet and Music Festival. Jan most currently served as Chairperson of the 2017 Gautier Mullet and Music Festival. She has spent countless hours both coordinating volunteer efforts and raising financial support for these organizations; and

WHEREAS, Jan's dedication and enthusiasm in the work of these organizations has won for her the respect and affection of her fellow citizens;

NOW, THEREFORE, on behalf of Council and all our citizens of Gautier, Mississippi, I am pleased to present this Proclamation of Appreciation to Janice "Jan" Alane McQuillen with our sincere thanks for her dedicated service to the City of Gautier, Mississippi.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 28th, day of December, 2017.

Phil Torjusen

Phil Torjusen, Mayor
City of Gautier, Mississippi

CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Resolution regarding publication and lack of objection to Resolution Number 048-2017, as adopted on November 21, 2017**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000 ext. 306**

Summary Explanation: Resolution finding and determining that Resolution Number 048-2017, as adopted on November 21, 2017, was duly published as required by law; that no petition or objection against the issuance of combined utility system revenue bonds of the city, or the issuance of a qualified obligation bond of the city for purchase by the Mississippi Development Bank, or for the city to borrow funds by entering into a loan with the Mississippi Development Bank, all described in said resolution was filed; and authorizing said bonds and loan to be issued or entered into, as the case may be.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came on for consideration the matter of providing financing for various capital improvements to the combined utility system for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman __________ offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 000-2018

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED "RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS ($10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES" AS ADOPTED ON NOVEMBER 21, 2017, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF UTILITY SYSTEM REVENUE BONDS OF THE CITY, OR THE ISSUANCE OF A QUALIFIED OBLIGATION BOND OF THE CITY FOR PURCHASE BY THE MISSISSIPPI DEVELOPMENT BANK, OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the "Governing Body" of the "City"), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on November 21, 2017, the Governing Body did adopt a certain resolution entitled:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO

> EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS ($10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES (THE “INTENT RESOLUTION”).

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to January 2, 2018, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on December 6, 13 and 20, 2017, as evidenced by the publisher’s affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. That on or prior to the hour of 6:30 o’clock p.m. on January 2, 2018, no written protest objecting to and protesting against the issuance of revenue bonds of the City pursuant to the City Act (defined below) of the City (the “Bonds”), the issuance of a revenue bond of the City for purchase by the Mississippi Development Bank (the “City Bond”) pursuant to the Bank Act (defined below), or the City entering into a loan with the Mississippi Development Bank to borrow funds (the “Loan”) pursuant to the Bank Act nor any other objection of any kind or character against the issuance of the Bonds, the City Bond, or the Loan in a total aggregate principal amount not to exceed Ten Million Dollars ($10,000,000) described in the Intent Resolution had been filed or presented by the qualified voters of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the Governing Body of the City, is now authorized and empowered by the provisions of Sections 21-27-11 *et seq*., Mississippi Code of 1972, as amended and supplemented from time to time (the "City Act") and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act," and together with the City Act, the "Act"), to issue the Bonds, the City Bond, and the Loan, without the necessity of calling and holding an election on the question of the issuance thereof. That the Bonds, the City Bond, and the Loan, shall be and are hereby authorized in the maximum principal amount not to exceed Ten Million Dollars ($10,000,000) to raise money to provide funds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project").

SECTION 2. The Bonds, the City Bond, and the Loan may be issued, or entered into, as applicable, in one or more series will be payable solely from revenues derived and to be derived from operation of the System, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of issuance of the Bonds, the City Bond, and the Loan, and the parity lien of the City's outstanding $9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding $3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). the Bonds, the City Bond, and the Loan shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of the Bonds, City Bond or Loan, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 3. That the Bonds, the City Bond, and the Loan shall be issued and offered for sale or entered in to, as the case may be, in accordance with further orders and directions of this Governing Body.

Council Member _____________ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: ___
Councilwoman Mary Martin	Voted: ___
Councilman Cameron B. George	Voted: ___
Councilman Richard "DJ" Jackson	Voted: ___
Councilman Casey Vaughan	Voted: ___
Councilman Charles "Rusty" Anderson	Voted: ___
Councilman Adam Colledge	Voted: ___

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 2nd day of January, 2018.

____
Mayor of the City of Gautier, Mississippi

ATTEST:

____
City Clerk

EXHIBIT A

PROOF OF PUBLICATION

ALABAMA
MEDIA GROUP

The Mississippi Press

LEGAL AFFIDAVIT

AD#: 0008450138

State of Mississippi,) ss
County of Jackson)

Larry Leibengood being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that The Mississippi Press is a public newspaper published in the city of Pascagoula, with general circulation in Jackson County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Mississippi Press 12/06, 12/13, 12/20/2017

Larry A Leibengood
Principal Clerk of the Publisher

Sworn to and subscribed before me this 20th day of December 2017

Terry M Hancock
Notary Public

TERRY M. HANCOCK
ID # 67094
NOTARY PUBLIC
Comm. Expires Aug. 21, 2018

NOTICE

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Colledge offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 048-2017

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS ($10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized under the provisions of Sections 21-27-23 and 21-27-41 through 21-27-69, Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bond Act") and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended from time to time (the "Bank Act" and together with the Bond Act, the "Act"), to issue utility system revenue bonds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project") and

WHEREAS, the Governing Body, acting for and on behalf of the City is authorized under the Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bank Act"), and other applicable laws of the State, to (a) issue a utility system revenue bond of the City to be sold to the Bank to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and

WHEREAS, the Project is in accordance with and in furtherance of the provisions of the Bond Act and the Bank Act; and

WHEREAS, the Governing Body is authorized pursuant to the Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) utility system revenue bonds of the City pursuant to the Bond Act in a total aggregate principal amount of not to exceed Ten Million Dollars ($10,000,000) (the "Bonds"), (b) a utility system revenue bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Ten Million Dollars ($10,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Ten Million Dollars ($10,000,000) (the "Loan"); and

WHEREAS, the Governing Body finds and determines that it is necessary and proper to improve, repair and extend the System which improvements, repairs and extensions are to be done substantially in accordance with plans and specifications prepared by engineers employed by the City and approved by the Mayor and City Council; and

WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and

WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and

WHEREAS, the Governing Body is authorized and empowered by the Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to (a) issue and sell the Bonds pursuant to the Bond Act in an aggregate principal amount not to exceed Ten Million Dollars ($10,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to exceed Ten Million Dollars ($10,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Ten Million Dollars ($10,000,000).

SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the Bond Act and the Bank Act.

SECTION 3. The principal and interest on the said Loan and Note shall be payable solely from revenues derived and to be derived from operation of the combined utility system of the City, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of entering into the Loan and the issuance of the Note, from the State of Mississippi to the City, and the parity lien of the City's outstanding $9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding $3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). Said Loan and Note shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of said Loan and Note, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 4. Unless a protest in writing signed by not less than twenty percent (20%) of the qualified electors of the City, objecting to and protesting against the Loan and the Note is filed with the City Clerk on or before 5:00 o'clock p.m. on January 2, 2018, the Mayor and City Council of the City, will authorize the Loan and the issuance of the Note at a meeting of the Mayor and City Council set for 6:30 o'clock p.m. on January 2, 2018, which date shall be more than ten

(10) days after the date of the last publication of this resolution. If such sufficient protest and objection is filed on or before the date and hour hereinabove set forth, the question of entering into said Loan and the issuance of the Note shall be submitted to an election to be held as provided in Mississippi Code 1972 Annotated, Section 21-27-43, as amended.

SECTION 5. This resolution shall be (i) published once a week for at least three consecutive weeks in The Mississippi Press, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended; and the last publication of this resolution shall be more than ten (10) days prior to the date hereinabove set forth as the deadline for the filing of objection or protest and shall be more than ten (10) days prior to the date hereinabove set forth for the meeting of the Mayor and City Council to authorize entering into said Loan and the issuance of the Note; and (ii) be posted for at least twenty-one (21) days next preceding the date fixed therein at three (3) public places in the City.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of publication of this resolution and have the same before the Mayor and City Council on the day and hour hereinabove specified.

Councilman Jackson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: Aye
Councilwoman Mary Martin	Voted: Absent
Councilman-Cameron B. George	Voted: Aye
Councilman-Richard "DJ" Jackson	Voted: Aye
Councilman Casey Vaughan	Voted: Aye
Councilman-Charles "Rusty" Anderson	Voted: Aye
Councilman Adam Colledge	Voted: Aye

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.

/s/ Mayor Phil Torjusen
Mayor of the City of Gautier, Mississippi
ATTEST:
/s/ Cynthia Russell
City Clerk
MISSISSIPPI PRESS
December 6, 13 and 20, 2017

CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Resolution regarding publication and lack of objection to Resolution Number 049-2017, as adopted on November 21, 2017**
Introduced by:	
Contact Person/Telephone	**City Manager 497-8000 ext. 306**

Summary Explanation: Resolution finding and determining that Resolution Number 049-2017, as adopted on November 21, 2017, was duly published as required by law; that no petition or objection against the issuance of general obligation bonds of the city, or the issuance of a qualified obligation bond of the city for purchase by the Mississippi Development Bank, or for the city to borrow funds by entering into a loan with the Mississippi Development Bank, all described in said resolution was filed; and authorizing said bonds and loan to be issued or entered into, as the case may be.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman __________ offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 000-2018

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED "RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS ($5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES" AS ADOPTED ON NOVEMBER 21, 2017, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY, OR THE ISSUANCE OF A QUALIFIED OBLIGATION BOND OF THE CITY FOR PURCHASE BY THE MISSISSIPPI DEVELOPMENT BANK OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the "Governing Body" of the "City"), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on November 21, 2017, the Governing Body did adopt a certain resolution entitled:

> RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS ($5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES (THE "INTENT RESOLUTION").

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to January 2, 2018, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on December 6, 13, 20, and 27, 2017, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. That on or prior to the hour of 6:30 o'clock p.m. on January 2, 2018, no written protest objecting to and protesting against the issuance of in a total aggregate principal amount not to exceed Five Million Dollars ($5,000,000) of the City (the "Bonds"), the issuance of a not to exceed Five Million Dollars ($5,000,000) bond of the City (the "City Bond") for purchase by the Mississippi Development Bank, or the City entering into a loan with the Mississippi Development Bank to borrow not to exceed Five Million Dollars ($5,000,000) (the "Loan") nor any other objection of any kind or character against the issuance of the Bonds, the City Bond or the Loan described in the Intent Resolution had been filed or presented by the qualified voters of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the Mayor and City Council of the City of Gautier, Mississippi, is now authorized and empowered by the provisions of Sections 21-33-301 *et seq.*, as amended (the “GO Act”), and Sections 31-25-1 *et seq*., Mississippi Code of 1972, as amended (the “Bank Act,” and together with the GO Act the “Act”), to issue the Bonds, the City Bond and the Loan, without the necessity of calling and holding an election on the question of the issuance thereof. That the Bonds, the City Bond and the Loan, shall be and are hereby authorized in the maximum principal amount not to exceed Five Million Dollars ($5,000,000) to raise money to provide funds for the (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii) repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under GO Act, including paying for the cost of such borrowing (the “Project”). the Bonds, the City Bond and the Loan may be issued, or entered into, as applicable, in one or more series will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the debt service fund for the debt issued, or has made other provisions for funds to be applied toward the payment of the principal of and interest on the Bonds, the City Bond and the Loan due during the ensuing fiscal year of the City, in accordance with the provisions of the documents securing the Bonds, the City Bond and the Loan.

SECTION 2.That the Bonds, the City Bond, and the Loan shall be issued and offered for sale or entered in to, as the case may be, in accordance with further orders and directions of this Governing Body.

Council Member _____________ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen Voted: ___
Councilwoman Mary Martin Voted: ___
Councilman Cameron B. George Voted: ___
Councilman Richard "DJ" Jackson Voted: ___
Councilman Casey Vaughan Voted: ___
Councilman Charles "Rusty" Anderson Voted: ___
Councilman Adam Colledge Voted: ___

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 2nd day of January, 2018.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

EXHIBIT A

PROOF OF PUBLICATION

CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Approval of Docket of Claims**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

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QUEITA     GLMCLM17 12/28/2017 12:54  Gautier Current Purchasing                                                  PAGE      1
                                                 Docket of Claims
                                        Release date from 01/02/2018 thru 01/02/2018

Fund     Name of Claimant                          Trans  Release    Claim     Claim    Check      Claim
                                                     #      Date      Date     Number   Number     Amount     Approved/Disapproved
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001    SBM REPORTING LLC                          180633 01/02/2018 12/18/2017                                175.00 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-090-698       12/7/17 PLANNING MTG            MB848       12/13/2017                            175.00

001    CABLE ONE INC                              180634 01/02/2018 12/18/2017                                 89.57 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-100-699       DEC 2017 SUB STN: #107718827    12012017    12/08/2017                             89.57

001    CABLE ONE INC                              180638 01/02/2018 12/18/2017                                204.06 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-100-699       DEC 2017: #107718371            12012017    12/08/2017                            204.06

001    CABLE ONE INC                              180639 01/02/2018 12/18/2017                                 56.20 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-100-699       DEC CABLE BOX PD: #118476316    12012017    12/08/2017                             56.20

001    M & E FEED & SEED                          180640 01/02/2018 12/18/2017                                 41.99 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-100-514       DOG FOOD                        5197        11/14/2017                             41.99

001    AIRGAS USA LLC                             180644 01/02/2018 12/19/2017                                199.43 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-205-588       CYLINDER RENTAL                 9949510586  11/30/2017                            199.43

001    C SPIRE WIRELESS                           180647 01/02/2018 12/19/2017                                555.51 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-100-605       POLICE CELLS                    0032680896  12/11/2017                            555.51

001    DPS CRIME LAB                              180651 01/02/2018 12/19/2017                                120.00 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-100-699       ANALYTICAL FEES                 90065123    12/01/2017                            120.00

001    MS GULF COAST COUNCIL OF GARDEN CLUBS      180661 01/02/2018 12/21/2017                                500.00 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-170-645       2018 SPRING PILGRIMAGE          04042018    11/28/2017                            500.00

001    JACKSON COUNTY ADULT DETENTION CENTER      180665 01/02/2018 12/21/2017                             14,689.12 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-010-696       NOV 2017 ADC CHGS               11302017    12/12/2017                         14,665.00
                  001-010-696       PHARMACY CHARGES                11302017    12/12/2017                             24.12

001    BOYS & GIRLS CLUBS OF JACKSON COUNTY INC   180666 01/02/2018 12/21/2017                                833.33 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-170-642       NOV 2017 CLUB SUPPORT           11302017    12/13/2017                            833.33

001    CLYDE C SCOTT INSURANCE AGENCY INC         180667 01/02/2018 12/21/2017                                318.00 ______________
                 Account Number       Description                   Invoice #     Date     P.O.          Amount
                  001-092-625       BOND UTILITY BILLING DIV        27039       12/15/2017                            318.00
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                                    Docket of Claims
                       Release date from 01/02/2018 thru 01/02/2018

                                       Trans  Release    Claim     Claim    Check      Claim
Fund    Name of Claimant                 #     Date      Date      Number   Number     Amount     Approved/Disapproved
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001   TINA HANSEN                      180668 01/02/2018 12/21/2017                       82.00  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-100-681       PER DIEM:NEW REPORTING SYS  01162018   10/05/2017                        82.00

001   W CASEY BAXTER                   180671 01/02/2018 12/21/2017                       82.00  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-100-681       PER DIEM:NEW REPORTING SYS  01162018   10/05/2017                        82.00

001   FUELMAN OF MS                    180677 01/02/2018 12/21/2017                    2,675.33  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-100-525       UNL FUEL                    NP52100744 12/18/2017                     2,086.87
             001-161-525       UNL & DSL FUEL              NP52100744 12/18/2017                       350.49
             001-170-525       UNL & DSL FUEL              NP52100744 12/18/2017                       160.68
             001-205-525       UNL & DSL FUEL              NP52100744 12/18/2017                        77.29

001   GLOBALSTAR                       180687 01/02/2018 12/27/2017                       82.91  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-092-605       MONTHLY SERVICE             0008970934 12/16/2017                        82.91

001   AT&T                             180688 01/02/2018 12/27/2017                      153.32  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-092-605       MONTHLY SERVICE             2284972172 12/14/2017                       153.32

001   DELTA COMPUTER SYSTEMS INC       180690 01/02/2018 12/27/2017                      455.00  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-092-698       ACCTG SOFTWARE MAINT        MN126879   12/15/2017                       315.00
             001-092-698       VOTER REG SOFTWARE MAINT    MN126879   12/15/2017                        20.00
             001-092-698       PRIV LIC SOFTWARE MAINT     MN126880   12/15/2017                       120.00

001   AT&T                             180691 01/02/2018 12/27/2017                       31.22  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-100-699       NCIC TELECOM SERVS          2284970262 12/14/2017                        31.22

001   AT&T                             180692 01/02/2018 12/27/2017                       86.59  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-092-605       MONTHLY SERVICE             2284977070 12/14/2017                        86.59

001   AT&T                             180693 01/02/2018 12/27/2017                    3,414.00  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-092-605       MONTHLY SERVICE             2284978000 12/14/2017                     3,414.00

001   FUELMAN OF MS                    180701 01/02/2018 12/27/2017                    2,767.49  ______________
            Account Number      Description                Invoice #    Date     P.O.    Amount
             001-090-525       UNL FUEL                    NP52142256 12/25/2017                        44.70
             001-100-525       UNL FUEL                    NP52142256 12/25/2017                     2,249.63
             001-161-525       DSL FUEL                    NP52142256 12/25/2017                       406.07
             001-170-525       UNL FUEL                    NP52142256 12/25/2017                        31.20
             001-205-525       UNL FUEL                    NP52142256 12/25/2017                        35.89
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                                                     Docket of Claims
                                         Release date from 01/02/2018 thru 01/02/2018

                                                 Trans  Release   Claim     Claim    Check     Claim
Fund    Name of Claimant                           #     Date     Date      Number   Number    Amount     Approved/Disapproved
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001   PITNEY BOWES GLOBAL FINANCIAL SERVS        180703 01/02/2018 12/27/2017                      422.97  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-092-698     LEASE PMT: POSTAGE MACHINE    3304997714 12/07/2017                          422.97

001   SINGING RIVER ELECTRIC COOPERATIVE         180705 01/02/2018 12/28/2017                      621.37  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-161-631     BROWN FD     95237002         12142017   12/21/2017                          367.11
                  001-161-631     MARTIN BLUFF FD    58380001   12152017   12/22/2017                           95.86
                  001-201-629     SIGNAL LIGHTS      17546      12152017   12/22/2017                           32.40
                  001-092-631     CITY LIMIT SIGN    17546      12152017   12/22/2017                           28.54
                  001-100-631     MBLUFF SUB STN     58521002   12152017   12/22/2017                           97.46

001   ESTABROOK MOTOR CO INC                     180708 01/02/2018 12/28/2017                      229.90  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-170-638     DIAGNOSTIC TEST: REC TRUCK    431882     12/11/2017  180260                  229.90

001   CAN'T MISS EMBROIDERY                      180709 01/02/2018 12/28/2017                    1,630.48  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-100-535     POLO SHIRT (2): GPD LOGO      19977      12/20/2017  180290                   98.94
                  001-100-535     POLO SHIRT (2): GPD LOGO      19977      12/20/2017  180290                   65.96
                  001-100-535     POLO SHIRT (4): GPD LOGO      19977      12/20/2017  180290                  131.92
                  001-100-535     JACKET (5): EMBROID BADGE     19978      12/20/2017  180221                  224.90
                  001-100-535     JACKET (2): EMBROID BADGE     19978      12/20/2017  180221                   94.96
                  001-100-535     JACKET (2): EMBROID BADGE     19978      12/20/2017  180221                   96.96
                  001-100-535     JACKET (1): EMBROID BADGE     19978      12/20/2017  180221                   49.48
                  001-100-535     POLO SHIRT (8):EMBROID POLICE 19979      12/20/2017  180212                  207.84
                  001-100-535     POLO SHIRT (4):EMBROID POLICE 19979      12/20/2017  180212                  103.92
                  001-100-535     POLO SHIRT (5):EMBROID POLICE 19979      12/20/2017  180212                  129.90
                  001-100-535     POLO SHIRT (2):EMBROID POLICE 19979      12/20/2017  180212                   56.96
                  001-100-535     POLO SHIRT (1):EMBROID POLICE 19979      12/20/2017  180212                   28.48
                  001-100-535     POLO SHIRT (6):EMBROID POLICE 19979      12/20/2017  180212                  170.88
                  001-100-535     POLO SHIRT (3):EMBROID POLICE 19979      12/20/2017  180212                   88.44
                  001-100-535     LADIES POLO (3): REC CLERK    19979      12/20/2017  180212                   80.94

001   TEAM ONE COMMUNICATIONS INC                180710 01/02/2018 12/28/2017                      106.45  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-100-639     REPR RADIO: XTS2500           9080112701 12/14/2017  180295                  106.45

001   REYNOLDS WHOLESALE CO                      180711 01/02/2018 12/28/2017                       38.50  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-092-510     CS HS TISSUE ROLLS            57591      12/21/2017  180309                   38.50

001   MS FIRE CHIEF'S ASSOCIATION                180712 01/02/2018 12/28/2017                       90.00  ________________
                 Account Number    Description                  Invoice #   Date      P.O.        Amount
                  001-161-682     ANNUAL DUES: JONES, R         17353-01   12/19/2017  180303                   45.00
                  001-161-682     ANNUAL DUES: MCCOY, D         17353-01   12/19/2017  180303                   45.00
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                                                 Trans  Release   Claim     Claim    Check     Claim
Fund    Name of Claimant                           #      Date     Date     Number   Number    Amount     Approved/Disapproved
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001   FASTENAL COMPANY                         180713 01/02/2018 12/28/2017                       974.75
            Account Number        Description                    Invoice #    Date     P.O.     Amount
              001-201-576       50LB BAG ASPHALT PATCH (63)      MSPAS71648 12/06/2017  180262                 974.75

001   SECURE NETWORKS LLC                      180714 01/02/2018 12/28/2017                       271.00
            Account Number        Description                    Invoice #    Date     P.O.     Amount
              001-040-559       10PK HP LTO-5 DATA CARTRIDGE     3289       12/27/2017  180224                 236.00
              001-040-559       HP LTO-5 DATA CARTRIDGE          3289       12/27/2017  180224                  25.00
              001-040-559       SHIPPING                         3289       12/27/2017  180224                  10.00

001   STAPLES BUSINESS ADVANTAGE DEPT ATL      180715 01/02/2018 12/28/2017                     3,009.40
            Account Number        Description                    Invoice #    Date     P.O.     Amount
              001-094-500       DZ STENO WHITE PAPER 6X9         3361907262 12/08/2017  180270                   9.93
              001-094-500       EXPO DRY ERASER                  3361907262 12/08/2017  180270                   1.41
              001-094-500       EXPO DRY ERASE CLEANER           3361907262 12/08/2017  180270                   1.74
              001-094-500       DZ PAPER MATE RETRACTABLE PEN    3361907262 12/08/2017  180270                  10.14
              001-094-500       144/CT MINI METAL BINDER         3361907262 12/08/2017  180270                   1.42
              001-094-500       2018 STAPLES MONTHLY PLANNER     3361907262 12/08/2017  180270                  11.11
              001-094-500       5TAB HANG FOLDERS ASST 25/PK     3361907262 12/08/2017  180270                  11.50
              001-094-500       STICKY NOTES 3X3                 3361907262 12/08/2017  180270                   1.99
              001-094-559       EXPAND WALL POCKET LTR (9)       3361907262 12/08/2017  180270                  88.11
              001-100-500       BROTHER DR 630 DRUM UNIT         3359816230 11/18/2017  180198                  78.99
              001-100-500       MANILA FILE FOLDERS 250/BOX      3359816230 11/18/2017  180198                  15.75
              001-100-500       DESK ORGANIZER WIRE MESH         3359816230 11/18/2017  180198                  24.99
              001-100-500       DESKPAD CALENDARS 2018 (12)      3359816230 11/18/2017  180198                  58.68
              001-100-500       POST-IT NOTES 3X3 (3)            3359816230 11/18/2017  180198                  71.49
              001-100-500       FLASH DRIVE 32GB (2)             3359816230 11/18/2017  180198                  63.16
              001-100-500       DESKTOP 12 DIGIT CALCULATOR      3359816230 11/18/2017  180198                   6.15
              001-100-500       CROSS PEN REFILLS 2/PK (2)       3359816230 11/18/2017  180198                  14.58
              001-100-500       CANON TRI-COLOR INK 4/PK (2)     3359816230 11/18/2017  180198                 127.98
              001-100-500       AQUA BALL MOISTENER              3359816230 11/18/2017  180198                  15.29
              001-100-500       MOISTENER FNGRTIP 3/PK           3359816230 11/18/2017  180198                   4.59
              001-100-500       HIGHLIGHTERS ASST-DZ (3)         3359816230 11/18/2017  180198                  17.76
              001-100-500       DRY ERASE BOARD 11.5X11.5        3359816230 11/18/2017  180198                  11.99
              001-100-799       WASHBURN CHAIR                   3359816230 11/18/2017  180198                 169.99
              001-100-799       2 SHELF BOOKCASE HC              3359816230 11/18/2017  180198                  36.79
              001-100-500       EPSON INK CARTRIDGE 4/PK (2)     3359816230 11/18/2017  180198                 147.98
              001-100-500       BROTHER TN360 HY 2/PK (2)        3359816230 11/18/2017  180198                 252.30
              001-100-500       BROTHER TN630                    3359816230 11/18/2017  180198                  62.68
              001-100-500       BROTHER TN660 HY (4)             3359816230 11/18/2017  180198                 203.96
              001-100-500       HP 80A TONER (2)                 3359816230 11/18/2017  180198                 171.10
              001-100-799       DRAWER CABINET ITEM 1500475      3361907263 12/08/2017  180198                 444.89
              001-094-703       GLENVAR B&T CHAIR                3361907261 12/08/2017  180269                 166.74
              001-040-500       CS COPY PAPER 8.5X11 (10)        3362044003 12/09/2017  180274                 362.00
              001-045-559       GIGASTONE 16GB USB 4/PK          3362044003 12/09/2017  180274                  39.99
              001-040-500       YEL LEGAL FILE FOLDERS 100/CT    3362327051 12/13/2017  180291                  14.54
              001-040-500       ASST FOLDER LTR BOX              3362327051 12/13/2017  180291                  14.33
              001-040-500       GRN HANG LEGAL FOLDER 50CT/BX    3362327051 12/13/2017  180291                  11.31
              001-040-500       BX-BOTTOM HANG FILE FOLDER(2)    3362327051 12/13/2017  180291                  32.46
              001-100-500       CROSS PEN REFILL 2/PK (3)        3362886058 12/17/2017  180305                  21.57
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                                                          Docket of Claims
                                                Release date from 01/02/2018 thru 01/02/2018

                                                 Trans  Release     Claim     Claim     Check      Claim
Fund      Name of Claimant                         #      Date       Date     Number    Number     Amount      Approved/Disapproved
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001    STAPLES BUSINESS ADVANTAGE DEPT ATL      180715 01/02/2018 12/28/2017                         3,009.40 (CONTINUED)
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-500      RECEIPT BOOK 3-PART (4)        3362886058 12/17/2017  180305                 22.80
                   001-100-500      CS COPY PAPER 8.5X11 (6)       3362886058 12/17/2017  180305                185.22

001    AFFORDABLE PAINT & BODY                  180719 01/02/2018 12/28/2017                           475.00 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-638      REPR REAR BUMPER: U #16223     420        12/13/2017  180222                250.00
                   001-100-638      INSTALL DECALS: U #12416       420        12/13/2017  180222                225.00

001    144TH MARKETING GROUP LLC                180720 01/02/2018 12/28/2017                         2,009.00 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-799      RAPTOR KA-BAND ANTENNA         19236      12/21/2017  180193              1,975.00
                   001-100-799      SHIPPING: RADAR SYSTEM         19236      12/21/2017  180193                 34.00

001    FOREMOST PROMOTIONS                      180721 01/02/2018 12/28/2017                           861.04 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-559      JR OFCR BADGE STICKER (4000)   418981     12/12/2017  180191                800.00
                   001-100-559      SHIPPING                       418981     12/12/2017  180191                 31.04
                   001-100-559      PERFORATION                    418981     12/12/2017                         30.00

001    DONNA W FOX                              180722 01/02/2018 12/28/2017                           395.00 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-681      IAED BASIC COMM CRS: WORTH, B  17-245     12/11/2017  180220                395.00

001    AXON ENTERPRISE INC                      180723 01/02/2018 12/28/2017                           364.56 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-559      TASER CARTRIDGE 25' HYBRID     SI1513282  12/07/2017  180265                351.60
                   001-100-559      SHIPPING (12)                  SI1513282  12/07/2017  180265                 12.96

001    AUDIOWAVE INC                            180725 01/02/2018 12/28/2017                           100.00 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-100-638      REMOVE TINT: U #12416          A48608     12/21/2017  180312                100.00

001    SINGING RIVER ELECTRIC COOPERATIVE       180726 01/02/2018 12/28/2017                         8,427.94 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-201-633      STREET LIGHTING     10554      12172017   12/27/2017                      5,216.07
                   001-201-629      SIGNAL LIGHTS       10554      12172017   12/27/2017                        947.20
                   001-092-631      CITY HALL           10554      12172017   12/27/2017                      1,072.05
                   001-170-631      FRAZIER PARK        10554      12172017   12/27/2017                         50.45
                   001-170-631      SENIOR BLDG         10554      12172017   12/27/2017                        433.01
                   001-161-631      CENTRAL FD          10554      12172017   12/27/2017                        310.13
                   001-170-631      CITY PARK           10554      12172017   12/27/2017                        108.42
                   001-092-631      PUBLIC WORKS        10554      12172017   12/27/2017                        261.49
                   001-092-631      HWY 90 SIGN         10554      12172017   12/27/2017                         29.12

001    SINGING RIVER ELECTRIC COOPERATIVE       180728 01/02/2018 12/28/2017                         1,321.54 ______________
                 Account Number       Description                  Invoice #    Date      P.O.       Amount
                   001-201-633      DOLPHIN ST       94987002      12172017   12/27/2017                        146.56
                   001-201-633      DOLPHIN ST       94988002      12172017   12/27/2017                        137.18
                   001-201-633      DOLPHIN ST       94989002      12172017   12/27/2017                        152.50
                   001-201-633      DOLPHIN ST       94990002      12172017   12/27/2017                        572.51
                   001-201-633      WM PAYNE         100244001     12172017   12/27/2017                        140.05
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Fund     Name of Claimant                          Trans  Release    Claim     Claim    Check      Claim
                                                     #      Date      Date     Number   Number     Amount      Approved/Disapproved
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001   SINGING RIVER ELECTRIC COOPERATIVE          180728 01/02/2018 12/28/2017                       1,321.54 (CONTINUED)
                  Account Number     Description                     Invoice #    Date      P.O.      Amount
                   001-201-633      WM PAYNE         100245001       12172017   12/27/2017                          172.74

001   SINGING RIVER ELECTRIC COOPERATIVE          180729 01/02/2018 12/28/2017                       1,977.54 ________________
                  Account Number     Description                     Invoice #    Date      P.O.      Amount
                   001-100-631      POLICE STATION     66298004      12172017   12/27/2017                        1,080.06
                   001-201-629      SIGNAL LIGHT       89113001      12172017   12/27/2017                           57.66
                   001-170-631      CITY PARK RESTRMS  89912001      12172017   12/27/2017                          452.26
                   001-201-633      STREET LIGHTS      90345002      12172017   12/27/2017                          207.91
                   001-092-631      RECORDS BLDG       90790001      12172017   12/27/2017                          133.83
                   001-170-631      FRAZIER RESTRMS    98546001      12172017   12/27/2017                           45.82

FUND TOTAL    1 Claims         to         Checks      41 Total      50,938.51 Manual               Held              Total      50,938.51
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                                                              Docket of Claims
                                                   Release date from 01/02/2018 thru 01/02/2018

                                                    Trans  Release   Claim     Claim    Check     Claim
Fund     Name of Claimant                             #     Date     Date     Number   Number    Amount     Approved/Disapproved
------------------------------------------------------------------------------------------------------------------------------------

050   COMPTON ENGINEERING INC                    180678 01/02/2018 12/21/2017                      3,350.00 ________________
                   Account Number          Description                 Invoice #    Date     P.O.     Amount
                    050-300-763          CONTRACT MOD: PIER INSPECTION  216-055-9  11/30/2017                    3,350.00
050   M&D CONSTRUCTION COMPANY INC               180679 01/02/2018 12/21/2017                     58,977.38 ________________
                   Account Number          Description                 Invoice #    Date     P.O.     Amount
                    050-300-778          CONSTRUCTION 97%               M&D-1847   11/27/2017                   58,977.38
FUND TOTAL  50 Claims          to        Checks      2 Total      62,327.38 Manual             Held              Total      62,327.38
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                                                   Trans  Release    Claim     Claim    Check      Claim
Fund    Name of Claimant                            #       Date      Date     Number   Number     Amount     Approved/Disapproved
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130   MICHAEL BAKER INTERNATIONAL                180680 01/02/2018 12/21/2017                         6,211.35 ___________________
                   Account Number          Description                   Invoice #    Date     P.O.       Amount
                    130-130-770          ENGINEERING: MARTIN BLUFF        996838     11/17/2017                      6,211.35

FUND TOTAL 130 Claims              to        Checks       1 Total       6,211.35 Manual              Held              Total       6,211.35
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                                                         Docket of Claims
                                                Release date from 01/02/2018 thru 01/02/2018

                                               Trans  Release    Claim     Claim    Check      Claim
Fund    Name of Claimant                         #      Date      Date     Number   Number     Amount     Approved/Disapproved
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157   BARNEYS POLICE AND HUNTING SUPPLIES     180718 01/02/2018 12/28/2017                      1,647.70 ________________
                 Account Number          Description                 Invoice #    Date      P.O.    Amount
                  157-100-799           SEAT ORGANIZER (45)           00117172-0 11/17/2017  180175            1,061.10
                  157-100-799           SHIPPING                      00117172-0 11/17/2017  180175               58.00
                  157-100-799           PANTS TACLITE BROWN           00117172-1 11/27/2017  180175               41.16
                  157-100-799           PANTS TACLITE CHARCOAL        00117172-1 11/27/2017  180175               41.16
                  157-100-799           PANTS TACLITE GREEN           00117172-1 11/27/2017  180175               41.16
                  157-100-799           PANTS TACLITE STORM (2)       00117172-1 11/27/2017  180175               82.32
                  157-100-799           PANTS TACLITE KHAKI           00117172-1 11/27/2017  180175               41.16
                  157-100-799           STYLUS NYLON HOLSTER (6)      00117172-2 12/12/2017  180175              281.64

FUND TOTAL 157 Claims         to       Checks      1 Total      1,647.70 Manual           Held            Total      1,647.70
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Fund      Name of Claimant                                Trans  Release    Claim      Claim    Check      Claim
                                                            #      Date      Date      Number   Number     Amount      Approved/Disapproved
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172    JACKSON-GEORGE REGIONAL LIBRARY                 180659 01/02/2018 12/21/2017                         1,743.89 __________________
                    Account Number          Description                   Invoice #     Date      P.O.        Amount
                     172-350-650          LIBRARY SUPPORT                 DEC 2017    12/21/2017                            1,743.89

FUND TOTAL 172 Claims            to          Checks        1 Total        1,743.89 Manual                    Held                  Total        1,743.89
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                                              Docket of Claims
                                      Release date from 01/02/2018 thru 01/02/2018

Fund      Name of Claimant                              Trans  Release    Claim     Claim    Check      Claim
                                                          #     Date      Date      Number   Number     Amount     Approved/Disapproved
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176   AD2  INC                                       180635 01/02/2018 12/18/2017                          151.50 ________________
                     Account Number      Description                       Invoice #    Date      P.O.       Amount
                      176-170-699      HOSTING FEE DEC 2017                3188       12/15/2017                          36.50
                      176-170-699      SHOPPING CART FEE DEC 2017          3188       12/15/2017                         115.00
176   AT&T                                           180689 01/02/2018 12/27/2017                          271.01 ________________
                     Account Number      Description                       Invoice #    Date      P.O.       Amount
                      176-170-605      DEC 2017 DSL                        2284970676 12/14/2017                         111.64
                      176-170-605      MONTHLY SERVICE                     2284970676 12/14/2017                         159.37
176   AT&T                                           180694 01/02/2018 12/27/2017                          365.29 ________________
                     Account Number      Description                       Invoice #    Date      P.O.       Amount
                      176-170-605      MONTHLY SERVICE                     2284972244 12/14/2017                         365.29
176   STAPLES BUSINESS ADVANTAGE DEPT ATL            180716 01/02/2018 12/28/2017                          156.79 ________________
                     Account Number      Description                       Invoice #    Date      P.O.       Amount
                      176-170-500      CANON 120 TONER CARTRIDGE           3361907265 12/08/2017   180264                156.79
FUND TOTAL 176 Claims          to         Checks       4 Total        944.59 Manual             Held              Total          944.59
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                                       Docket of Claims
                          Release date from 01/02/2018 thru 01/02/2018

                                              Trans  Release   Claim     Claim    Check     Claim
Fund   Name of Claimant                         #      Date     Date     Number   Number    Amount    Approved/Disapproved
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400    CITY OF GAUTIER                        180632 01/02/2018 12/15/2017                    43,427.11 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-680-821      ST LNS #3 90/57 SWR           12112017    12/11/2017                    7,877.45
                   400-680-822      ST LNS #4 90/57 WTR           12112017    12/11/2017                   10,948.67
                   400-680-822      ST LNS #4 90/57 SWR           12112017    12/11/2017                    9,019.22
                   400-680-823      ST LNS #5 ALLEN RD            12112017    12/11/2017                    2,149.95
                   400-680-824      ST LNS #6 OLD SPAN TR         12112017    12/11/2017                    3,765.83
                   400-680-825      ST LNS #7 OLD SPAN TR         12112017    12/11/2017                    9,665.99
400    AT&T                                   180636 01/02/2018 12/18/2017                        56.96 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-650-605      MONTHLY SERVICE               2284972276 12/06/2017                        56.96
400    WASTE MANAGEMENT OF MS-GLF COAST INC   180646 01/02/2018 12/19/2017                       596.66 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-651-698      ROLL - OFF TIMBERLANE         6339221344 12/01/2017                       596.66
400    FOSTERS A/C & HEATING INC              180662 01/02/2018 12/21/2017                       105.00 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-650-635      THERMOSTAT REPAIR             W1024437    12/13/2017                      105.00
400    MSC 7511                               180663 01/02/2018 12/21/2017                       306.99 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-650-698      FGYJ00-01 RENTAL FEE          INV2220405 12/09/2017                       166.49
                   400-650-698      MPC4504 USAGE: B/W            INV2220405 12/09/2017                        35.76
                   400-650-698      MPC4504 USAGE: COLOR          INV2220405 12/09/2017                       104.74
400    2012 GUD BONDS DEBT SERVICE            180664 01/02/2018 12/21/2017                   116,362.50 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-680-816      JAN 2018 PRN PMT              01012018    12/31/2017                  112,916.67
                   400-680-817      JAN 2018 INT PMT              01012018    12/31/2017                    3,445.83
400    AT&T                                   180695 01/02/2018 12/27/2017                        98.22 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-650-605      MONTHLY SERVICE               2284974594 12/14/2017                        98.22
400    FUELMAN OF MS                          180702 01/02/2018 12/27/2017                        43.34 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-650-525      UNL FUEL                      NP52142256 12/25/2017                        43.34
400    ARISTA INFORMATION SYSTEMS INC         180704 01/02/2018 12/27/2017                     5,338.90 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-650-698      NOV 2017 STATEMENTS           24482       12/20/2017                    1,118.90
                   400-650-698      NOV 2017 POSTAGE              1425201712 12/20/2017                    4,220.00
400    SINGING RIVER ELECTRIC COOPERATIVE     180706 01/02/2018 12/28/2017                     1,648.15 ________________
                 Account Number      Description                  Invoice #    Date      P.O.    Amount
                   400-651-631      LIFT STATIONS  20649          12142017    12/21/2017                      717.68
                   400-651-631      LIFT STATIONS  28779          12142017    12/21/2017                       85.93
                   400-651-631      SCHOONER WELL  20688          12102017    12/19/2017                      658.31
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Docket of Claims
Release date from 01/02/2018 thru 01/02/2018

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                                          Trans  Release    Claim     Claim    Check     Claim
Fund    Name of Claimant                    #      Date      Date     Number   Number    Amount     Approved/Disapproved
----------------------------------------------------------------------------------------------------------------------
400   SINGING RIVER ELECTRIC COOPERATIVE     180706 01/02/2018 12/28/2017                     1,648.15 (CONTINUED)
                Account Number      Description                Invoice #    Date      P.O.    Amount
                  400-651-631     LIFT STATIONS  20688          12102017   12/19/2017                    186.23

400   SINGING RIVER ELECTRIC COOPERATIVE     180707 01/02/2018 12/28/2017                     4,541.31 ____________
                Account Number      Description                Invoice #    Date      P.O.    Amount
                  400-651-631     LIFT STNS      89627001       12142017   12/22/2017                     63.26
                  400-651-631     LIFT STNS      89702001       12152017   12/22/2017                     48.20
                  400-651-631     LIFT STNS      17881          12152017   12/22/2017                  1,936.87
                  400-651-631     WATER WELLS    17881          12152017   12/22/2017                  2,492.98

400   STAPLES BUSINESS ADVANTAGE DEPT ATL    180717 01/02/2018 12/28/2017                     1,540.08 ____________
                Account Number      Description                Invoice #    Date      P.O.    Amount
                  400-650-703     OTG RECTANGULAR DESK SHELL     3362886057 12/17/2017  180223            151.99
                  400-650-703     OTG SL4824R-R RETURN SHELL     3362886057 12/17/2017  180223            111.87
                  400-650-703     OTF HANG BOXFILE PEDASTAL (2)  3362886057 12/17/2017  180223            258.52
                  400-650-703     SL3622LF 2 DWR LATERAL FILE    3362886057 12/17/2017  180223            291.05
                  400-650-703     OTG SL71BC 4 SHELF BOOKCASE    3362886057 12/17/2017  180223            201.46
                  400-650-703     HAYDN FABRIC CHAIR BLACK       3362886057 12/17/2017  180223             58.68
                  400-650-559     SHUTTER SCAN STAMPER           3362886059 12/17/2017  180306              9.21
                  400-650-559     4IN STAN VIEW BINDER (2)       3362886059 12/17/2017  180306             30.98
                  400-650-559     DAB'N SEAL 4/PK                3362886059 12/17/2017  180306              5.97
                  400-650-559     SHARPIE FINE POINT DZ          3362886059 12/17/2017  180306              5.22
                  400-650-559     STD ACCO STAPLES 2/PK (2)      3362886059 12/17/2017  180306             15.58
                  400-650-559     4/PK MAPTACK BLACK 100/BX      3362045726 12/14/2017  180285             29.79
                  400-650-500     FLOOR CHAIR MAT #567296 (4)    3362044007 12/09/2017  180285            128.24
                  400-650-559     EPSON 252 HY INK               3362044007 12/09/2017  180285             24.32
                  400-650-559     CS COPY PAPER 8.5X11 (6)       3362044007 12/09/2017  180285            217.20

400   CORE & MAIN LP
                                             180724 01/02/2018 12/28/2017                       821.04 ____________
                Account Number      Description                Invoice #    Date      P.O.    Amount
                  400-651-581     BLUE MARK PAINT (72)           I216658    12/12/2017  180219            195.12
                  400-651-581     GREEN MARK PAINT (72)          I216658    12/12/2017  180219            195.12
                  400-651-581     5/8X3/4 METER VAL PJCTSX (12)  I216658    12/12/2017  180219            430.80

400   SINGING RIVER ELECTRIC COOPERATIVE     180730 01/02/2018 12/28/2017                     7,572.89 ____________
                Account Number      Description                Invoice #    Date      P.O.    Amount
                  400-651-631     IONIZATION PLANT 99216002     12172017   12/27/2017                    233.64
                  400-651-631     LIFT STATIONS    17882        12172017   12/27/2017                  2,054.57
                  400-651-631     WATER WELLS      17882        12172017   12/27/2017                  3,328.88
                  400-651-631     CITY HALL SOUTH  17882        12172017   12/27/2017                  1,955.80
FUND TOTAL 400 Claims         to        Checks      14 Total     182,459.15 Manual             Held          Total     182,459.15
```

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SUMMARY OF ALL FUNDS
      FUND   1 Claims       to        Checks     41 Total    50,938.51 Manual          Held           Total    50,938.51
      FUND  50 Claims       to        Checks      2 Total    62,327.38 Manual          Held           Total    62,327.38
      FUND 130 Claims       to        Checks      1 Total     6,211.35 Manual          Held           Total     6,211.35
      FUND 157 Claims       to        Checks      1 Total     1,647.70 Manual          Held           Total     1,647.70
      FUND 172 Claims       to        Checks      1 Total     1,743.89 Manual          Held           Total     1,743.89
      FUND 176 Claims       to        Checks      4 Total       944.59 Manual          Held           Total       944.59
      FUND 400 Claims       to        Checks     14 Total   182,459.15 Manual          Held           Total   182,459.15
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                Total for all Funds   Checks     64 Total   306,272.57 Manual          Held           Total   306,272.57
```

CITY OF GAUTIER
Business Agenda Item #4
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Approval of Paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013**

Introduced by:
Contact Person/Telephone **Teresa Montgomery 497-8000 Ext. 309**

Summary Explanation: Approval of paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013 in the amount of $63,062.82.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	**City Manager**

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Second Made by:													
Torjusen	☐	**Martin**	☐	**George**	☐	**Jackson**	☐	**Vaughan**	☐	**Anderson**	☐	**Colledge**	☐

Voted as follows:		**Ayes**	**Nays**	**Abstained**	**Absent**
Mayor	**Torjusen**	☐	☐	☐	☐
At Large	**Martin**	☐	☐	☐	☐
Ward 1	**George**	☐	☐	☐	☐
Ward 2	**Jackson**	☐	☐	☐	☐
Ward 3	**Vaughan**	☐	☐	☐	☐
Ward 4	**Anderson**	☐	☐	☐	☐
Ward 5	**Colledge**	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the Mayor and Members of the Council of Gautier authorized the sale of MDB Special Obligation Bond Series 2013 for the Combined Utility System Revenue Project on June 18, 2013, Resolution 019-2013, and agreed to repayment of said debt service per the amortization schedule issued upon execution;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013 in the amount of $63,062.82 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

```
TLM        GLMCLM17 12/28/2017 12:35  ACCOUNTING CURRENT FY 2018                                                          PAGE     1
                                                        Docket of Claims
                                              Claims paid from 12/28/2017 thru 12/28/2017

                                                 Trans  Release    Claim     Claim    Check      Claim
Fund     Name of Claimant                          #      Date      Date     Number   Number     Amount     Approved/Disapproved
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400   REGIONS BANK                              180727 12/28/2017 12/28/2017                       63,062.82 APPROVED
                   Account Number       Description                  Invoice #    Date    P.O.      Amount
                    400-680-819       INT PMT: MDB BOND S2013        5703       11/03/2017                   63,062.82

FUND TOTAL 400 Claims         to        Checks      1 Total     63,062.82 Manual               Held              Total     63,062.82
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SUMMARY OF ALL FUNDS
      FUND 400 Claims         to        Checks      1 Total     63,062.82 Manual                Held              Total     63,062.82
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                 Total for all Funds    Checks      1 Total     63,062.82 Manual                Held              Total     63,062.82
```

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Receive October 2017 Finance Report**
Introduced by:	
Contact Person/Telephone	**Teresa Montgomery 497-8000**

Summary Explanation: Receive October 2017 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-3513 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for October 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting January 2, 2018.

OCT 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	**$1,899,669.04**
MS Development Loan Katrina	Depository Account	007-000-001	**$275.20**
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	**$13,631.67**
Allen Road Widening	Depository Account	020-000-001	**$31,890.62**
MDOT Safe Routes to School	Depository Account	029-000-001	**($27,915.12)**
MDAH School House Grant	Depository Account	030-000-001	**$1,508.43**
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	**($61,910.50)**
Martin Bluff Road Improvements	Depository Account	128-000-001	**$102,012.64**
U S Justice Equitable Sharing	Depository Account	157-000-001	**$445,780.92**
Fire Protection Fund	Depository Account	160-000-001	**$277,573.28**
Tidelands Grant	Depository Account	171-000-001	**($26,734.16)**
Library Support Fund	Depository Account	172-000-001	**$1,705.07**
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	**$51,645.65**
USDA NRCS EWP Program	Depository Account	300-000-001	**$178,387.00**
Solid Waste Fund	Depository Account	404-000-001	**($59,575.48)**
EPA: Brownfields Assessment	Depository Account	409-000-001	
	General Ledger Cash Balance		**$2,827,944.26**
	General Depository Reconciled Cash Balance		**$2,827,221.80**

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	**$1,965,628.55**
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	**$60,831.74**
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
	General Ledger Cash Balance		**$2,026,460.29**
	Enterprise Reconciled Cash Balance		**$2,023,317.77**

OCTOBER 2017
YEAR TO DATE TOTALS

General Fund Totals	**BUDGET FY 2018**	**OCT 2017**	**Balance**	***% to date***
General Fund Revenues	**9,592,488.00**	**543,421.47**	**9,049,066.53**	***5.6%***
Expenditures:				
001 Legislative	**129,212.00**	**14,420.37**	**114,791.63**	***11.1%***
010 City Court	**319,170.00**	**24,494.44**	**294,675.56**	***7.6%***
021 City Manager	**243,564.00**	**32,639.65**	**210,924.35**	***13.4%***
022 Human Resources	**143,050.00**	**9,812.66**	**133,237.34**	***6.8%***
040 City Clerk	**277,455.00**	**15,155.00**	**262,300.00**	***5.4%***
045 Finance	**183,825.00**	**10,649.56**	**173,175.44**	***5.7%***
060 City Attorney	**105,000.00**	**7,916.67**	**97,083.33**	***7.5%***
090 Economic Dev - Planning	**337,137.00**	**31,068.05**	**306,068.95**	***9.2%***
092 Building & General Expenses	**566,700.00**	**11,918.73**	**554,781.27**	***2.1%***
094 Grants & Project Admin	**141,768.00**	**5,707.36**	**136,060.64**	***4.0%***
100 Police	**3,204,363.00**	**205,718.78**	**2,998,644.22**	***6.4%***
161 Fire	**2,405,157.00**	**166,585.95**	**2,238,571.05**	***6.9%***
170 Recreation	**452,934.00**	**29,272.01**	**423,661.99**	***6.4%***
201 PW: Streets	**278,000.00**	**8,776.57**	**269,223.43**	***3.1%***
205 PW: Maintenance	**234,530.00**	**16,169.48**	**218,360.52**	***6.8%***
900 Interfund Transfers	**1,045,982.00**	**0.00**	**1,045,982.00**	
General Fund Expenditures	**10,067,847.00**	**590,305.28**	**9,477,541.72**	***5.8%***
Total Operating Expenditures	**8,873,297.00**	**590,305.28**	**8,282,991.72**	
Total Capital Outlay Expenditures	**84,592.00**	**0.00**	**84,592.00**	
Total Debt Service	**63,976.00**	**0.00**	**63,976.00**	
Total Transfers Out	**1,045,982.00**	**0.00**	**1,045,982.00**	
Total Unappropriated	**0.00**	**0.00**	**0.00**	
Check Total	**10,067,847.00**	**590,305.28**	**9,477,541.72**	
Personnel	**6,914,250.00**	**485,940.86**	**6,428,309.14**	
Supplies	**456,517.00**	**16,830.99**	**439,686.01**	
Other Services	**1,502,530.00**	**87,533.43**	**1,414,996.57**	
Capital Outlay	**84,592.00**	**0.00**	**84,592.00**	
Debt Service	**63,976.00**	**0.00**	**63,976.00**	
Interfund Transfers for DS	**1,045,982.00**	**0.00**	**1,045,982.00**	
Unappropriated	**0.00**	**0.00**	**0.00**	
Check Total	**10,067,847.00**	**590,305.28**	**9,477,541.72**	

OCTOBER 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2018	As of OCT 2017	Balance	*8.33% % to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	0.00	279,229.00	
Expenditures	279,229.00	0.00	279,229.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	0.00	14,434.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	*1.1%*
030 MDAH 2014 Community Heritage				
Revenues	[redacted]	[redacted]	[redacted]	
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	68,127.40	201,000.60	*25.3%*
Expenditures	178,291.47	39,201.37	139,090.10	*21.9%*
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 $7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	114.11	4,114,448.10	
Expenditures	4,401,062.21	2,670.00	4,398,392.21	
157 US Justice Equitable Sharing				
Revenues	0.00	29,719.00	(29,719.00)	
Expenditures	50,000.00	3,477.92	46,522.08	*6.9%*
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	0.00	195,635.85	
171 Combined Tidelands Grant				
Revenues	713,797.29	22,709.13	691,088.16	*3.1%*
Expenditures	632,264.74	0.00	632,264.74	
172 Library Support Fund				
Revenues	109,578.00	1,705.07	107,872.93	*1.5%*
Expenditures	109,578.00	0.00	109,578.00	

OCTOBER 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of OCT 2017	Balance	*8.33% % to date*
176 Shepard State Park				
Revenues	**89,500.00**	**4,550.50**	**84,949.50**	*5.0%*
Expenditures	**124,623.00**	**4,950.77**	**119,672.23**	*3.9%*
300 USDA-NRCS EWP				
Revenues	**486,453.00**	**0.00**	**486,453.00**	
Expenditures	**664,840.00**	**0.00**	**664,840.00**	
350 Elevated Water Tank				
Revenues	**1,122,500.00**	**0.00**	**1,122,500.00**	
Expenditures	**1,122,500.00**	**0.00**	**1,122,500.00**	
351 Bemis Sewer Project				
Revenues	**1,200,000.00**	**0.00**	**1,200,000.00**	
Expenditures	**1,200,000.00**	**0.00**	**1,200,000.00**	
404 Solid Waste Fund				
Revenues	**1,284,000.00**	**0.00**	**1,284,000.00**	
Expenditures	**1,305,000.00**	**84,513.33**	**1,220,486.67**	*6.4%*
409 EPA: Brownfields Assessment				
Revenues	**7,693.90**	**0.00**	**7,693.90**	
Expenditures	**7,693.90**	**0.00**	**7,693.90**	

OCTOBER 2017
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)	BUDGET FY 2018	OCT 2017	Balance	8.33% % to date
Utility Fund Revenues	8,943,818.00	780,101.30	8,163,716.70	8.7%
Administration	2,805,776.00	250,507.35	2,555,268.65	8.9%
Water & Sewer O & M	2,955,884.00	199,974.23	2,755,909.77	6.7%
Debt Service	2,476,684.00	303,514.48	2,173,169.52	12.2%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	753,996.06	8,220,347.94	8.4%
Total Operating Expenditures	*5,607,660.00*	*450,481.58*	*5,157,178.42*	
Total Capital Outlay Expenditures	*154,000.00*	*0.00*	*154,000.00*	
Total Debt Service	*2,476,684.00*	*303,514.48*	*2,173,169.52*	
Total Interfund Transfers	*536,000.00*	*0.00*	*536,000.00*	
Total Contingency Expenditures	*200,000.00*	*0.00*	*200,000.00*	
Check Total	*8,974,344.00*	*753,996.06*	*8,220,347.94*	
Personnel	*249,133.00*	*4,565.00*	*244,568.00*	
Supplies	*330,000.00*	*5,038.23*	*324,961.77*	
Other Services	*5,028,527.00*	*440,878.35*	*4,587,648.65*	
Capital Outlay	*154,000.00*	*0.00*	*154,000.00*	
Debt Service	*2,476,684.00*	*303,514.48*	*2,173,169.52*	
Interfund Transfers	*536,000.00*	*0.00*	*536,000.00*	
Contingencies	*200,000.00*	*0.00*	*200,000.00*	
Check Total	*8,974,344.00*	*753,996.06*	*8,220,347.94*	

Enterprise Special Funds

421 MSB - Water Ionization Plant	BUDGET FY 2018	OCT 2017	Balance	8.33%
Capital Outlay	55,131.74	0.00	55,131.74	

602 DEBT SERVICE: 2012 GUD BOND	BUDGET FY 2018	OCT 2017	Balance	8.33%
Revenue	1,397,350.00	116,716.87	1,280,633.13	8.3%
Bonds Payable	1,396,350.00	0.00	1,396,350.00	

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties**
Introduced by:	
Contact Person/Telephone	**Cynthia Russell 497-8000 ext. 302**

Summary Explanation: Resolution authorizing mileage reimbursement for Mayor Phil Torjusen in the amount of $100 for the purpose of attending the 2017 MML Small Town Conference relating to performance of his official duties.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2018

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING MILEAGE REIMBURSEMENT FOR MAYOR PHIL TORJUSEN RELATING TO PERFORMANCE OF HIS OFFICIAL DUTIES

WHEREAS, pursuant to Miss. Code Ann. 25-3-41(2) council members are authorized to receive reimbursement for travel expenses and mileage when travelling in personal vehicles in performance of their official duties; and

WHEREAS, the City Council has budgeted travel expenses and mileage reimbursement for council members to travel in performance of their official duties, up to one hundred dollars ($100.00) per month; and

WHEREAS, in the month of October, Mayor Phil Torjusen travelled to Oxford, MS for the purpose of the 2017 MML Small Town Conference in performance of his official duties as a council member; and

WHEREAS, the personal vehicle of the council member was used for the above travel;

WHEREAS, the distance of travel was 730 miles; and

WHEREAS, the Mayor and Members of Council previously approved the monthly mileage, up to one hundred dollars ($100) per month with the mileage expense at the federal approved rate of reimbursement; and

WHEREAS, the Mayor and Members of Council hereby find this travel to be in the performance of the requesting Council Member’s official duties;

BE IT, THEREFORE, RESOLVED that the mileage reimbursement of $100 is hereby approved.

Motion was made by **BLANK,** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Sherry Farabee, Purchasing Agent
Date:	12/21/2017
Subject:	Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties

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REQUEST:

Authorization to reimburse for mileage to Mayor Phil Torjusen for the purpose of the 2017 MML Small Town Conference in Oxford, MS.

DISCUSSION:

The City Council has budgeted travel expenses and mileage reimbursement for the mayor and council members to travel in performance of their official duties, up to one hundred dollars ($100) per month; and in the month of October, Mayor Phil Torjusen traveled to Oxford, MS, for the purpose of the 2017 MML Small Town Conference. His personal vehicle was used for the trip.

RECOMMENDATION:

City Clerk recommends reimbursement to Mayor Phil Torjusen for mileage expense in the amount of one hundred dollars ($100).

ATTACHMENTS:

None

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:	**January 2, 2018**
Title:	**Approval of minutes from Regular Council Meeting held December 5, 2017**

Introduced by:
Contact Person/Telephone **Cynthia Russell 497-8000 Ext. 302**

Summary Explanation: Approval of minutes from Regular Council Meeting held December 5, 2017.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held December 5, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

____
MAYOR

ATTEST:

____
CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Tuesday
December 5, 2017
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held December 5, 2017 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members, Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson, and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 5, 2017 @ 6:30 PM

I. Call to Order

1. **Prayer**

2. **Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

1. **Office closed Monday, December 25th and Tuesday, December 26th in observance of Christmas.**

IV. Presentation Agenda

none

V. Business Agenda

1. **Approval of Docket of Claims.**

☐ STAFF PRESENTATION ☐ PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON) ☐ MOTION COUNCIL DISCUSSION/QUESTIONS ☐ VOTE

VI. Consent Agenda (All items approved in one motion)

1. **Resolution authorizing travel of Council Members in the performance of their official duties.**

2. **Resolution authorizing mileage reimbursement for Council Members at the mileage reimbursement rate allowable to federal employees for the use of a privately owned vehicle while on official travel.**

3. **Authorization close City Administration offices on Friday, December 22nd and Tuesday, December 26th in observance of Christmas.**

4. **Approval of minutes from Recessed Council Meeting held November 21, 2017.**

5. **Order authorizing settlement of a doubtful and disputed claim, directing payment of a sum certain and authorizing the City Manager to execute any and all documents necessary to settle the claim as may be directed by the City Attorney and authorizing City Clerk/Comptroller to issue a check.**

6. **Authorization to accept a monetary donation from the Gautier Mullet and Music Fest Committee.**

7. **Authorization to enter agreement with Cable One Business for Wi Fi service for the Central, South, and North Fire Stations.**

8. **Resolution removing office equipment from Fire Departments inventory and declaring equipment surplus.**

9. **Approval of August 15, 2017 Water and Sewer Adjustments in the amount of $10,645.27.**

10. **Approval of Gautier Historic Preservation Commission Re-appointments.**

11. **Authorization to accept a Singing River Electric Neighbors Helping Neighbors (NHN) Community Grant.**

12. **Approval and authorization to pay warranty deed and damages totaling $14,100 payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.**

13. **Approval of a Contract Employee Agreement.**

14. **Authorization to enter into a FY2018 Tidelands Grant Agreement - Mary Walker Bayou Parks Project (FY2018-P618-04).**

15. **Resolution approving engagement letters and fee arrangement of Butler Snow, LLP to serve as Bond Counsel for the City relating to the issuance of General Obligation Bonds and Utility System Revenue Bonds.**

16. **Resolution of the City Council of Gautier, Mississippi, authorizing the fee arrangement of City Attorney, Joshua Danos of Bordis & Danos, PLLC to serve as legal counsel for the City relating to the issuance of General Obligation and Utility System Revenue Bonds.**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**

2. **Discuss Council Comments**

3. **Discuss City Manager Comments**

4. **Discuss City Clerk Comments**

5. **Discuss City Attorney Comments**

Councilman Vaughan made the motion to approve the agenda with the following revisions:

1. Add to Announcements – Appreciation Christmas Luncheon at Coldwell Bankers on Friday December 8th for City Employees.
2. Delete Presentation Agenda - Boys & Girls Club of Jackson County.

Councilwoman Martin seconded the motion and the vote carried unanimously.

Announcements

1. Office closed Monday, December 25th and Tuesday, December 26th in observance of Christmas.
2. Appreciation Christmas Luncheon at Coldwell Bankers on Friday December 8th for City Employees.

Presentation

None

Councilman Vaughan mentioned backup information for Consent #5 that was given to council before the meeting.

Councilwoman Martin made the motion to approve the Docket of Claims provided they are true and accurate. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 242-2017

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

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QUEITA     GLMCLM17 11/30/2017 08:58  Gautier Current Purchasing
                                                 Docket of Claims                                          PAGE      1
                                         Release date from 12/05/2017 thru 12/05/2017
                                                   Trans  Release    Claim      Claim      Check       Claim
Fund     Name of Claimant                            #      Date      Date      Number     Number      Amount      Approved/Disapproved
---------------------------------------------------------------------------------------------------------------------------------------

001     SBM REPORTING LLC                         180409 12/05/2017 11/16/2017
                   Account Number          Description                Invoice #     Date      P.O.            175.00  ________________
                     001-090-698           11/2/17 PLANNING MTG       MB841       11/16/2017                 Amount
                                                                                                                          175.00
001     C SPIRE WIRELESS                          180410 12/05/2017 11/16/2017
                   Account Number          Description                Invoice #     Date      P.O.            555.51  ________________
                     001-100-605           POLICE CELLS               0032680896 11/11/2017                  Amount
                                                                                                                          555.51
001     AT&T                                      180421 12/05/2017 11/20/2017
                   Account Number          Description                Invoice #     Date      P.O.          3,427.86  ________________
                     001-092-605           MONTHLY SERVICE            2284978000 11/14/2017                  Amount
                                                                                                                        3,427.86
001     SOUTHERN PEST CONTROL INC                 180423 12/05/2017 11/21/2017
                   Account Number          Description                Invoice #     Date      P.O.            403.30  ________________
                     001-092-698           CITY FACILITIES            323830      11/20/2017                 Amount
                                                                                                                          403.30
001     CITY OF GAUTIER 7M BOND ACCT              180425 12/05/2017 11/22/2017
                   Account Number          Description                Invoice #     Date      P.O.        351,546.74  ________________
                     001-000-104           TR MDOT REIMB TO FUND 130  11102017    11/10/2017                 Amount
                                                                                                                      351,546.74
001     PITNEY BOWES PURCHASE POWER               180426 12/05/2017 11/22/2017
                   Account Number          Description                Invoice #     Date      P.O.          1,200.00  ________________
                     001-092-607           POSTAGE METER              0434-6213   11/20/2017                 Amount
                                                                                                                        1,200.00
001     JERALD H SAVELL                           180427 12/05/2017 11/22/2017
                   Account Number          Description                Invoice #     Date      P.O.            400.00  ________________
                     001-170-513           TRAIN RIDE: LIGHTS-LAGNIAPPE 300       12/02/2017                 Amount
                                                                                                                          400.00
001     SPECIAL RISK INSURANCE COMPANY            180428 12/05/2017 11/22/2017
                   Account Number          Description                Invoice #     Date      P.O.          3,318.00  ________________
                     001-092-625           RENEWAL: RESERVE ACCIDENT INS 845      09/13/2017                 Amount
                                                                                                                        3,318.00
001     SOUTH MISSISSIPPI BUSINESS MACHINES INC   180429 12/05/2017 11/22/2017
                   Account Number          Description                Invoice #     Date      P.O.            378.00  ________________
                     001-100-699           SHARP MX-M654N SERVICE AGRMNT 17431    11/19/2017                 Amount
                                                                                                                          378.00
001     FUELMAN OF MS                             180430 12/05/2017 11/22/2017
                   Account Number          Description                Invoice #     Date      P.O.          2,727.73  ________________
                     001-090-525           UNL FUEL                   NP51873558 11/20/2017                  Amount
                     001-100-525           UNL FUEL                   NP51873558 11/20/2017                                35.82
                     001-161-525           UNL & DSL FUEL             NP51873558 11/20/2017                             2,103.14
                     001-170-525           UNL FUEL                   NP51873558 11/20/2017                               453.33
                     001-205-525           UNL FUEL                   NP51873558 11/20/2017                                86.80
                                                                                                                           48.64
001     GLOBALSTAR                                180435 12/05/2017 11/27/2017
                   Account Number          Description                Invoice #     Date      P.O.             86.10  ________________
                     001-092-605           MONTHLY SERVICE            0008899630 11/16/2017                  Amount
                                                                                                                           86.10
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Fund      Name of Claimant                          Trans  Release    Claim     Claim    Check     Claim
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001    DELTA COMPUTER SYSTEMS INC                  180437 12/05/2017 11/27/2017
                 Account Number          Description                 Invoice #    Date     P.O.           455.00  ______________
                  001-092-698          ACCTG SOFTWARE MAINT          MN126299   11/15/2017              Amount
                  001-092-698          VOTER REG SOFTWARE MAINT      MN126299   11/15/2017                          315.00
                  001-092-698          PRIV LICENSE SOFTWARE MAINT   MN126300   11/15/2017                           20.00
                                                                                                                   120.00
001    AT&T                                        180438 12/05/2017 11/27/2017
                 Account Number          Description                 Invoice #    Date     P.O.            86.37  ______________
                  001-092-605          MONTHLY SERVICE               2284977070 11/14/2017              Amount
                                                                                                                    86.37
001    AT&T                                        180439 12/05/2017 11/27/2017
                 Account Number          Description                 Invoice #    Date     P.O.            31.01  ______________
                  001-100-699          NCIC TELECOM SERVS            2284970262 11/14/2017              Amount
                                                                                                                    31.01
001    AT&T                                        180450 12/05/2017 11/27/2017
                 Account Number          Description                 Invoice #    Date     P.O.           153.10  ______________
                  001-092-605          MONTHLY SERVICE               2284972172 11/14/2017              Amount
                                                                                                                   153.10
001    LIBERTY MUTUAL INSURANCE COMPANY            180453 12/05/2017 11/27/2017
                 Account Number          Description                 Invoice #    Date     P.O.           388.00  ______________
                  001-092-625          EMPLOYMENT SECURITY BOND      32S421484  11/20/2017              Amount
                                                                                                                   388.00
001    SINGING RIVER ELECTRIC COOPERATIVE          180456 12/05/2017 11/27/2017
                 Account Number          Description                 Invoice #    Date     P.O.           637.86  ______________
                  001-161-631          BROWN FD     95237002         11142017   11/21/2017              Amount
                  001-161-631          MARTIN BLUFF FD    58380001   11152017   11/22/2017                          278.91
                  001-201-629          SIGNAL LIGHTS      17546      11152017   11/22/2017                          190.19
                  001-092-631          CITY LIMIT SIGN    17546      11152017   11/22/2017                           32.30
                  001-100-631          MBLUFF SUB STN     58521002   11152017   11/22/2017                           28.34
                                                                                                                   108.12
001    FUELMAN OF MS                               180459 12/05/2017 11/28/2017
                 Account Number          Description                 Invoice #    Date     P.O.         2,238.82  ______________
                  001-100-525          UNL FUEL                      NP51913105 11/27/2017              Amount
                  001-161-525          UNL & DSL FUEL                NP51913105 11/27/2017                        1,608.24
                  001-170-525          UNL & DSL FUEL                NP51913105 11/27/2017                          358.77
                  001-205-525          UNL & DSL FUEL                NP51913105 11/27/2017                          190.29
                                                                                                                    81.52
001    SINGING RIVER ELECTRIC COOPERATIVE          180463 12/05/2017 11/29/2017
                 Account Number          Description                 Invoice #    Date     P.O.         7,991.25  ______________
                  001-201-633          STREET LIGHTING   10554       11172017   11/27/2017              Amount
                  001-201-629          SIGNAL LIGHTS     10554       11172017   11/27/2017                          931.49
                  001-092-631          CITY HALL         10554       11172017   11/27/2017                        5,081.05
                  001-170-631          FRAZIER PARK      10554       11172017   11/27/2017                          768.26
                  001-170-631          SENIOR BLDG       10554       11172017   11/27/2017                           48.86
                  001-161-631          CENTRAL FD        10554       11172017   11/27/2017                          390.04
                  001-170-631          CITY PARK         10554       11172017   11/27/2017                          363.85
                  001-092-631          PUBLIC WORKS      10554       11172017   11/27/2017                          108.41
                  001-092-631          HWY 90 SIGN       10554       11172017   11/27/2017                          270.17
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                                                    Trans  Release    Claim      Claim    Check     Claim
Fund    Name of Claimant                              #     Date       Date      Number   Number    Amount      Approved/Disapproved
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001   SINGING RIVER ELECTRIC COOPERATIVE         180464 12/05/2017 11/29/2017                          2,081.20  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-100-631       POLICE STATION      66298004    11172017    11/27/2017                        1,223.32
                 001-201-629       SIGNAL LIGHT        89113001    11172017    11/27/2017                           56.89
                 001-170-631       CITY PARK RESTRMS   89912001    11172017    11/27/2017                          406.83
                 001-201-633       STREET LIGHTS       90345002    11172017    11/27/2017                          206.02
                 001-092-631       RECORDS BLDG        90790001    11172017    11/27/2017                          145.77
                 001-170-631       FRAZIER RESTRMS     98546001    11172017    11/27/2017                           42.37
001   SINGING RIVER ELECTRIC COOPERATIVE         180465 12/05/2017 11/29/2017                          1,278.77  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-201-633       DOLPHIN ST      94987002        11172017    11/27/2017                          142.22
                 001-201-633       DOLPHIN ST      94988002        11172017    11/27/2017                          135.01
                 001-201-633       DOLPHIN ST      94989002        11172017    11/27/2017                          146.36
                 001-201-633       DOLPHIN ST      94990002        11172017    11/27/2017                          556.71
                 001-201-633       WM PAYNE        100244001       11172017    11/27/2017                          131.75
                 001-201-633       WM PAYNE        100245001       11172017    11/27/2017                          166.72
001   SINGING RIVER ELECTRIC COOPERATIVE         180466 12/05/2017 11/29/2017                          1,351.68  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-161-631       SOUTH FD          76008001      11192017    11/28/2017                          208.65
                 001-170-631       BACOT PARK        10137         11192017    11/28/2017                        1,001.03
                 001-201-629       SIGNAL LIGHTS     10138         11192017    11/28/2017                          118.50
                 001-170-631       BACOT SPLASHPAD   103751001     11192017    11/28/2017                           23.50
001   HUB INTERNATIONAL GULF SOUTH               180471 12/05/2017 11/29/2017                          2,036.70  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-092-625       ADD PROPERTY INS: LOG CABIN     872260      11/27/2017                        2,036.70
001   MS ASSOC OF GANG INVESTIGATORS             180472 12/05/2017 11/29/2017                            175.00  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-100-681       REGISTRATION: MONTGOMERY,G     14-0000137  11/16/2017                          175.00
001   MCGEES GULF COAST CONNECTION               180473 12/05/2017 11/29/2017                            125.00  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-170-513       RENTAL: JUMPER (2)             0000001     11/28/2017                          125.00
001   ALABAMA MEDIA GROUP                        180479 12/05/2017 11/29/2017                            164.40  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-090-615       PUBLIC NOTICE: GPC #17-19-UDO  0008432589 11/18/2017    180196                 16.32
                 001-090-615       PUBLIC NOTICE: GPC #17-17-CU   0008429638 11/19/2017    180181                 17.28
                 001-040-615       MEETING:BROWNFIELD ASMT GRANT  0008413812 11/05/2017    180123                 19.08
                 001-040-615       REVISED ORDINANCE #237-2017    0008411609 11/01/2017    180110                 44.04
                 001-040-615       REZONING ORDINANCE #239-2017   0008411621 11/01/2017    180110                 67.68
001   ROPER SUPPLY                               180480 12/05/2017 11/29/2017                          2,727.85  ____________________
                Account Number      Description                    Invoice #     Date      P.O.        Amount
                 001-100-799       NFORCE 48 6LF 6LR TD AL TDIR   50089       11/21/2017    180090              1,219.50
                 001-100-799       400 SER SIREN,BTTON SWIT 100W  50089       11/21/2017    180090                342.80
                 001-100-799       100N SER 100W SPKR W/BAIL BKT  50089       11/21/2017    180090                162.40
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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ROPER SUPPLY	180480	12/05/2017	11/29/2017			2,727.85	(CONTINUED)

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-799	BKT SPKR FORD PI UTIL D/S	50089	11/21/2017	180090	21.90
001-100-799	PB400 VS ALUM P/B 17 PI SUV	50089	11/21/2017	180090	319.65
001-100-799	CONSOLE ARM CUP 2 UTILITY	50089	11/21/2017	180090	357.85
001-100-799	VERSA STAR 3 LED BLUE (6)	50089	11/21/2017	180090	264.00
001-100-799	BKT, LIC PLATE BKT (3)	50089	11/21/2017	180090	39.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HATTIESBURG COMPUTER SUPPLIES INC.	180481	12/05/2017	11/29/2017			179.40	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-040-500	1099 LASER FORM (33)	9267	11/18/2017	180124	26.00
001-040-500	W2 LASER FORM (300)	9267	11/18/2017	180124	84.00
001-040-500	W2 ENVELOPE (200)	9267	11/18/2017	180124	52.00
001-040-500	FREIGHT	9267	11/18/2017	180124	17.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SIRCHIE CORPORATION	180483	12/05/2017	11/29/2017			114.24	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-559	BARRIER TAPE/FIRE LINE (3)	0325339-IN	11/14/2017	180179	44.82
001-161-559	25/PK DISPOSABLE PIPETTE	0325339-IN	11/14/2017	180179	2.50
001-161-559	10/BOX COLLECTION CAN 1 PINT	0325339-IN	11/14/2017	180179	46.25
001-161-559	SHIPPING	0325339-IN	11/14/2017	180179	20.67

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	180484	12/05/2017	11/29/2017			623.72	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-565	18X24 NO THRU TRUCKS (5)	297246	11/15/2017	180169	116.80
001-201-565	18X24 ROUND-A-BOUT (5)	297246	11/15/2017	180169	191.35
001-201-565	18X24 ARROW (3)	297246	11/15/2017	180169	114.81
001-201-565	POST U CHANNEL (5)	297246	11/15/2017	180169	120.00
001-201-565	BOLT CARRIAGE HEAD (10)	297246	11/15/2017	180169	4.70
001-201-565	FREIGHT	297246	11/15/2017	180169	76.06

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS TROPHY LLC	180485	12/05/2017	11/29/2017			59.90	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-559	NAME/SERVING BAR: JACKSON, J	9422	11/16/2017	180105	28.20
001-100-559	NAME/SERVING BAR: BELL, J	9422	11/16/2017		28.20
001-100-559	POSTAGE	9422	11/16/2017		3.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	180486	12/05/2017	11/29/2017			388.33	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-502	MEDALS/TSHIRTS:2017 SUPERBOWL	25753	11/17/2017	180199	388.33

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FASTENAL COMPANY	180488	12/05/2017	11/29/2017			992.25	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	50LB BAG ASPHALT PATCH (63)	MSPAS71276	11/13/2017	180165	992.25

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	180490	12/05/2017	11/29/2017			2,187.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-639	2TB ENTERPRISE HD DRIVE (2)	3262	11/17/2017	180174	550.00
001-100-639	SHIPPING	3262	11/17/2017	180174	15.00
001-045-704	LEXMARK CX417 COLOR PRINTER	3267	11/27/2017	180186	359.00
001-045-704	SHIPPING	3267	11/27/2017	180186	25.00
001-045-704	DELL OPTIPLEX MINI TOWER W10	3267	11/27/2017	180185	783.00
001-045-704	MS HOME & BUSINESS 2016	3267	11/27/2017	180185	250.00

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Fund     Name of Claimant                                  Trans    Release     Claim      Claim     Check      Claim
                                                             #        Date       Date      Number    Number     Amount    Approved/Disapproved
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001   SECURE NETWORKS LLC                                  180490 12/05/2017 11/29/2017                          2,187.00 (CONTINUED)
                   Account Number       Description                          Invoice #     Date      P.O.        Amount
                    001-045-704        VIEWSONIC 24" WS MONITOR HD           3267        11/27/2017  180185                  152.00
                    001-045-704        DELL VGA ADAPTER                      3267        11/27/2017  180185                   28.00
                    001-045-704        SHIPPING                              3267        11/27/2017  180185                   25.00

001   STAPLES BUSINESS ADVANTAGE DEPT ATL                  180491 12/05/2017 11/29/2017                          1,117.33 ______________
                   Account Number       Description                          Invoice #     Date      P.O.        Amount
                    001-100-500        EXPO DRY ERASE SET                    3357877146  11/28/2017  180107                    5.85
                    001-100-500        OFFICE VALUE WHITEBOARD               3359020631  11/10/2017  180107                   56.49
                    001-094-704        HP PAVILION 570 DT COMPUTER           3359386354  11/12/2017  180133                  729.05
                    001-094-704        OFFICE HOME & BUSINESS 2016           3358429807  11/03/2017  180133                  225.99
                    001-094-704        VIEWSONIC LED 24" MONITOR             3358774443  11/05/2017  180133                   99.95

001   MS COAST HARLEY-DAVIDSON                             180492 12/05/2017 11/29/2017                            227.18 ______________
                   Account Number       Description                          Invoice #     Date      P.O.        Amount
                    001-100-570        ROTOR & SPRING COVER ASSY             150501      11/14/2017  180166                  227.18

001   SPORTABOUT                                           180493 12/05/2017 11/29/2017                             81.00 ______________
                   Account Number       Description                          Invoice #     Date      P.O.        Amount
                    001-170-502        YTH CHEERLEADING TROPHY (18)          5477        11/17/2017  180200                   81.00

001   FOREMOST PROMOTIONS                                  180496 12/05/2017 11/29/2017                          1,405.21 ______________
                   Account Number       Description                          Invoice #     Date      P.O.        Amount
                    001-100-559        BUSINESS CARD MAGNET (1000)           416087      11/09/2017  180095                  190.00
                    001-100-559        MOOD CHANGE WB BRACELET (1000)        416087      11/09/2017  180095                  710.00
                    001-100-559        KEY CHAIN STRESS RELIEVER(250)        416087      11/09/2017  180095                  487.50
                    001-100-559        SHIPPING                              416087      11/09/2017  180095                   17.71

001   OCEAN SPRINGS SIGN AND GRAPHICS LLC                  180497 12/05/2017 11/29/2017                            399.00 ______________
                   Account Number       Description                          Invoice #     Date      P.O.        Amount
                    001-170-615        MESH BANNER:LIGHTS & LAGNIAPPE        1236        11/16/2017  180148                  399.00
FUND TOTAL    1 Claims         to        Checks      39 Total     393,914.81 Manual                Held             Total    393,914.81
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Fund     Name of Claimant                                      Trans  Release     Claim      Claim    Check      Claim
                                                                 #      Date       Date      Number   Number     Amount     Approved/Disapproved
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157   LA POLICE GEAR INC                                     180494 12/05/2017 11/29/2017                        207.00  __________________
                     Account Number           Description                      Invoice #      Date      P.O.       Amount
                      157-100-799        32X32 TACTICAL PANT KHAKI (3)  64106         11/16/2017   171134                     51.75
                      157-100-799        32X36 TACTICAL PANT KHAKI (3)  64106         11/16/2017   171134                     51.75
                      157-100-799        34X30 TACTICAL PANT KHAKI (3)  64106         11/16/2017   171134                     51.75
                      157-100-799        44X32 TACTICAL PANT KHAKI (3)  64106         11/16/2017   171134                     51.75
FUND TOTAL 157 Claims          to         Checks       1 Total         207.00 Manual              Held              Total         207.00
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                                              Trans  Release    Claim     Claim    Check      Claim
Fund    Name of Claimant                        #     Date       Date     Number   Number     Amount     Approved/Disapproved
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172   JACKSON-GEORGE REGIONAL LIBRARY         180452 12/05/2017 11/27/2017                    1,700.28 ____________________
                Account Number         Description                Invoice #    Date      P.O.    Amount
                 172-350-650          LIBRARY SUPPORT             NOV 2017   11/21/2017                     1,700.28
FUND TOTAL 172 Claims          to        Checks      1 Total      1,700.28 Manual             Held            Total       1,700.28
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                                                     #      Date      Date     Number  Number    Amount     Approved/Disapproved
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176   AD2  INC                                    180411 12/05/2017 11/16/2017                            151.50  _______________
                     Account Number    Description                   Invoice #   Date     P.O.         Amount
                      176-170-699      HOSTING FEE NOV 2017          3170       11/15/2017                            36.50
                      176-170-699      SHOPPING CART FEE NOV 2017    3170       11/15/2017                           115.00
176   AT&T                                        180440 12/05/2017 11/27/2017                            274.12  _______________
                     Account Number    Description                   Invoice #   Date     P.O.         Amount
                      176-170-605      MONTHLY SERVICE               2284972244 11/14/2017                           274.12
176   AT&T                                        180451 12/05/2017 11/27/2017                            270.79  _______________
                     Account Number    Description                   Invoice #   Date     P.O.         Amount
                      176-170-605      NOV 2017 DSL                  2284970676 11/14/2017                           111.64
                      176-170-605      MONTHLY SERVICE               2284970676 11/14/2017                           159.15
176   FUELMAN OF MS                               180460 12/05/2017 11/28/2017                             70.49  _______________
                     Account Number    Description                   Invoice #   Date     P.O.         Amount
                      176-170-525      UNL FUEL                      NP51913105 11/27/2017                            70.49
176   SINGING RIVER ELECTRIC COOPERATIVE          180467 12/05/2017 11/29/2017                          1,348.07  _______________
                     Account Number    Description                   Invoice #   Date     P.O.         Amount
                      176-170-631      PARK FACILITIES   76854002    11192017   11/28/2017                         1,299.91
                      176-170-631      HOUSE             76855002    11192017   11/28/2017                            48.16
FUND TOTAL 176 Claims          to         Checks        5 Total        2,114.97 Manual              Held            Total        2,114.97
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Fund     Name of Claimant                                 Trans  Release     Claim      Claim    Check      Claim
                                                            #      Date       Date      Number   Number     Amount      Approved/Disapproved
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400     CITY OF GAUTIER                                  180362 12/05/2017 11/22/2017                        43,427.11  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-680-821          ST LNS #3 90/57 SWR              11092017    11/09/2017                          7,877.45
                     400-680-822          ST LNS #4 90/57 WTR              11092017    11/09/2017                         10,948.67
                     400-680-822          ST LNS #4 90/57 SWR              11092017    11/09/2017                          9,019.22
                     400-680-823          ST LNS #5 ALLEN RD               11092017    11/09/2017                          2,149.95
                     400-680-824          ST LNS #6 OLD SPAN TR            11092017    11/09/2017                          3,765.83
                     400-680-825          ST LNS #7 OLD SPAN TR            11092017    11/09/2017                          9,665.99
400     ARISTA INFORMATION SYSTEMS INC                   180431 12/05/2017 11/22/2017                         4,118.00  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-650-698          OCT 2017 STATEMENTS              24305       11/14/2017                          1,118.00
                     400-650-698          OCT 2017 POSTAGE                 1425201711  11/14/2017                          3,000.00
400     2012 GUD BONDS DEBT SERVICE                      180432 12/05/2017 11/22/2017                       116,362.50  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-680-816          DEC 2017 PRN PMT                 12012017    11/30/2017                        112,916.67
                     400-680-817          DEC 2017 INT PMT                 12012017    11/30/2017                          3,445.83
400     AT&T                                             180436 12/05/2017 11/27/2017                           136.01  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-650-605          MONTHLY SERVICE                  2284975234  11/14/2017                            136.01
400     AT&T                                             180441 12/05/2017 11/27/2017                            98.01  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-650-605          MONTHLY SERVICE                  2284974594  11/14/2017                             98.01
400     TYLER TECHNOLOGIES INC                           180454 12/05/2017 11/27/2017                         2,520.00  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-650-698          INCODE COMPONENT: ANNUAL FEE     025-207822  12/01/2017                          2,520.00
400     CITY OF GAUTIER                                  180455 12/05/2017 11/27/2017                       208,349.29  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-000-104          SEP 2017 GARBAGE PMTS            09302017    09/30/2017                        102,259.96
                     400-000-104          OCT 2017 GARBAGE PMTS            10312017    10/31/2017                        106,089.33
400     SINGING RIVER ELECTRIC COOPERATIVE               180457 12/05/2017 11/27/2017                         1,895.69  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-651-631          LIFT STATIONS  20649             11142017    11/21/2017                            770.92
                     400-651-631          LIFT STATIONS  28779             11142017    11/21/2017                             94.62
                     400-651-631          SCHOONER WELL  20688             11102017    11/17/2017                            731.83
                     400-651-631          LIFT STATIONS  20688             11102017    11/17/2017                            298.32
400     SINGING RIVER ELECTRIC COOPERATIVE               180458 12/05/2017 11/27/2017                         4,521.25  ______________
                    Account Number          Description                    Invoice #     Date      P.O.       Amount
                     400-651-631          LIFT STNS    89627001            11152017    11/22/2017                             63.85
                     400-651-631          LIFT STNS    89702001            11152017    11/22/2017                             47.51
                     400-651-631          LIFT STNS    17881               11152017    11/22/2017                          2,030.76
                     400-651-631          WATER WELLS  17881               11152017    11/22/2017                          2,379.13
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                                             Trans  Release    Claim      Claim    Check      Claim
Fund   Name of Claimant                        #      Date      Date      Number   Number     Amount    Approved/Disapproved
---------------------------------------------------------------------------------------------------------------------------

400   CABLE ONE INC                          180468 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.         42.61 ______________
                 400-650-698        NOV 2017: #107663106          11162017    11/23/2017             Amount
                                                                                                                 42.61
400   SINGING RIVER ELECTRIC COOPERATIVE     180469 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.      7,443.47 ______________
                 400-651-631        IONIZATION PLANT 99216002     11172017    11/27/2017             Amount
                 400-651-631        LIFT STATIONS    17882        11172017    11/27/2017                         250.93
                 400-651-631        WATER WELLS      17882        11172017    11/27/2017                       2,297.97
                 400-651-631        CITY HALL SOUTH  17882        11172017    11/27/2017                       3,049.42
                                                                                                               1,845.15
400   SINGING RIVER ELECTRIC COOPERATIVE     180470 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.      4,178.63 ______________
                 400-651-631        LIFT STNS  17875              11192017    11/28/2017             Amount
                 400-651-631        LIFT STNS  17883              11192017    11/28/2017                         220.39
                 400-651-631        LIFT STNS  17884              11192017    11/28/2017                       2,390.03
                                                                                                               1,568.21
400   FOSTERS A/C & HEATING INC              180482 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.      4,291.31 ______________
                 400-650-635        CLEAN AC SYSTEM(3):PW B/OFFICE V10031     11/16/2017  180120     Amount
                                                                                                               4,291.31
400   CONSOLIDATED PIPE & SUPPLY             180487 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.        150.00 ______________
                 400-651-581        10X3/4 CC DS SADDLE (2)       3772823000  11/21/2017  180195     Amount
                                                                                                                 150.00
400   COMM-TECH SOLUTIONS INC                180489 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.        278.60 ______________
                 400-650-698        MOVE PHONE EXTS: PW BLDG      15913       11/09/2017  180170     Amount
                                                                                                                 278.60
400   ENGEL ELECTRIC LLC                     180495 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.      3,685.00 ______________
                 400-650-635        REMODEL 3 OFFICES:PW WAREHOUSE S17119182  11/09/2017  180121     Amount
                                                                                                               3,685.00
400   CORE & MAIN LP                         180498 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.      5,175.00 ______________
                 400-651-581        ECLIPSE HYDRANT FLUSHER (3)   H945940     11/16/2017  180050     Amount
                                                                                                               5,175.00
400   J H WRIGHT & ASSOCIATES INC            180499 12/05/2017 11/29/2017
                Account Number        Description                Invoice #    Date      P.O.      1,710.00 ______________
                 400-651-584        SINGLE PHASE VOLTAGE RELAY (3) 403362     11/13/2017  180126     Amount
                 400-651-584        SHIPPING: LARK LS & SPARES    403362      11/13/2017  180126                 240.00
                 400-651-584        3" SHORT RADIUS ELBOW (2)     403361      11/13/2017  180098                  20.00
                 400-651-584        SHIPPING: HOYT LS             403361      11/13/2017  180098                 290.00
                 400-651-584        SQUARE D NEMA 2 MOTOR(2):LS-3 403572      11/22/2017  180194                  40.00
                                                                                                               1,120.00
FUND TOTAL 400 Claims        to        Checks     18 Total     408,382.48 Manual            Held          Total     408,382.48
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SUMMARY OF ALL FUNDS
      FUND   1 Claims        to        Checks     39 Total   393,914.81 Manual              Held              Total    393,914.81
      FUND 157 Claims        to        Checks      1 Total       207.00 Manual              Held              Total        207.00
      FUND 172 Claims        to        Checks      1 Total     1,700.28 Manual              Held              Total      1,700.28
      FUND 176 Claims        to        Checks      5 Total     2,114.97 Manual              Held              Total      2,114.97
      FUND 400 Claims        to        Checks     18 Total   408,382.48 Manual              Held              Total    408,382.48
------------------------------------------------------------------------------------------------------------------------
                Total for all Funds    Checks     64 Total   806,319.54 Manual              Held              Total    806,319.54
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Councilman Vaughan made the motion to approve consent agenda Items 1, 2, 3, 5, 6, & 8-16 as presented. Councilwoman Martin seconded the motion

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 243-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1, 2,3,5,6, & 8-16 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 052-2017

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING TRAVEL OF COUNCIL MEMBERS IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES

WHEREAS, pursuant to Miss. Code Ann. 25-3-41(2) council members are authorized to travel on behalf of governing authorities in performance of their official duties;

WHEREAS, the City Council has budgeted travel expense reimbursement for council members to travel in performance of their official duties, up to one hundred dollars ($100.00) per month;

WHEREAS, the City Council finds that council member travel for the purpose of attending conventions, engaging in economic development, meeting with other governing authorities (state, county, and local levels) concerning City issues, attending municipal seminars, and other municipal purposes is in performance of their respective official duties, and is otherwise in the best interests of the City; and

WHEREAS, nothing in this resolution shall limit any additional travel duly approved by City Council;

BE IT, THEREFORE, RESOLVED that council member travel for the purpose of attending conventions, engaging in economic development, meeting with other governing authorities (state, county, and local levels) concerning City issues, attending municipal seminars, and other municipal purposes is hereby approved.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 053-2017

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING MILEAGE REIMBURSEMENT FOR COUNCIL MEMBERS AT THE MILEAGE REIMBURSEMENT RATE ALLOWABLE TO FEDERAL EMPLOYEES FOR THE USE OF A PRIVATELY OWNED VEHICLE WHILE ON OFFICIAL TRAVEL

WHEREAS, pursuant to Miss. Code Ann. 25-3-41(2) council members are authorized to receive reimbursement for mileage when travelling in personal vehicles in performance of their official duties; and

WHEREAS, the City Council has budgeted mileage reimbursement for council members to travel in performance of their official duties, up to one hundred dollars ($100.00) per month; and

WHEREAS, the above statute authorizes mileage reimbursement rate allowable to federal employees for the use of a privately owned vehicle while on official travel, if said rate is approved by the governing authority;

BE IT, THEREFORE, RESOLVED that the Mayor and Members of the Council of the City of Gautier, Mississippi hereby approve mileage reimbursement to council members at the rate allowable to federal employees.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES:	**Phil Torjusen** **Mary Martin** **Cameron George** **Richard Jackson** **Casey Vaughan** **Rusty Anderson** **Adam Colledge**
NAYS:	**None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 244-2017

WHEREAS, Phil Bryant, Governor of the State of Mississippi, has authorized the governing authorities of all state agencies at their discretion to close their respective agencies in further observance of Christmas; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the closing of City Administration offices on Friday, December 22, 2017 and Tuesday, December 26, 2017 in observance of Christmas is hereby authorized.

IT IS FURTHER ORDERED that Friday, December 22, 2017 will not be compensated and employees will be required to charge leave.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 245-2017

ORDER AUTHORIZING SETTLEMENT OF A DOUBTFUL AND DISPUTED CLAIM, DIRECTING PAYMENT OF A SUM CERTAIN AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO SETTLE THE CLAIM AS MAY BE DIRECTED BY THE CITY ATTORNEY AND AUTHORIZING CITY CLERK/COMPTROLLER TO ISSUE A CHECK.

WHEREAS, on September 12, 2017 a Gautier Police Officer was called to 8018 Meadowdale Drive for an attempted theft and suspicious persons; and

WHEREAS, the Officer was able to locate a white Toyota Camry parked on the side of the road, which matched the description to the vehicle relayed to him; and

WHEREAS, the Officer was unable to locate the vehicle owner and in turn called for a wrecker to tow the vehicle; and

WHEREAS, the owners of the vehicle, Erick Wicklund and Mike May, soon discovered that the vehicle was being towed and had to pay $160.50 to get his vehicle back; and

WHEREAS, the owners of the vehicle, Erick Wicklund and Mike May were subsequently cleared of any association with the report on September 12, 2017; and

WHEREAS, Mr. Wicklund and Mr. May have made a claim for reimbursement of the full amount paid; and

WHEREAS, the City Attorney, the City Manager, and the Department Head are all in agreement that the offer of settlement should be accepted and that the same is in the best interest of the City; and

WHEREAS, the claim is doubtful and disputed and this City Council must approve the payment of any sum to in settlement thereof;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GAUTIER DOES HEREBY ORDER AND DIRECT AS FOLLOWS:

SECTION 1. The City Manager is authorized and directed to pay to Mike May the full sum of $160.50 in return for a settlement of all claims, but specifically without any admission of liability on the part of the City.

SECTION 2. The City Manager is further authorized and directed to execute any and all documents that may be required for the full and complete settlement of the claim as advised by the City Attorney.

SECTION 3. The City Clerk/Comptroller is authorized and directed to cause a check in the aforesaid amount to be issued forthwith for the settlement of the claim.

SECTION 4. The City Attorney is authorized and directed to prepare any and all necessary settlement documents in order to effect the settlement of this claim.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

Gautier Police Department

September 19, 2017
Unwarranted Towing of a Vehicle

Chief Elbin,

On September 12, 2017 Officer Joseph Wilson was called to 8018 Meadowdale Drive for an attempted theft and suspicious persons. Officer Wilson was able to locate a white Toyota Camry parked on the side of the road, which matched the description to the vehicle relayed to him. Officer Wilson was unable to locate the vehicle owner and in turn called for a wrecker to tow the vehicle.

The owner of the vehicle, Erick Wicklund, soon discovered that the vehicle was being towed and had to pay $160.50 to get his vehicle back.

It was learned that Erick is a music major at the University of South Alabama, which is why the instruments were in the vehicle, and was visiting a girlfriend. He often parks in an empty lot while visiting her. Erick's vehicle was not in the roadway and not causing a hazard to traffic. If the vehicle was on a city easement it should have had a "Tow Sticker" placed on it giving the owner ample time to remove the vehicle.

Although I understand the reasoning of Officer Wilson, he was still wrong for having the vehicle towed, and causing the owner to pay the $160.50 to Templet Towing. The owner of the vehicle, and the person who actually paid the debt, Mike May, is requesting to be reimbursed.

Mike May and or Erick Wicklund can be contacted at 228-218-7051

Respectfully,

Captain Casey Baxter

3329 Hwy 90
Gautier, MS 39553
(228) 497-2486 / Fax (228) 497-8013

Tricia Thigpen

From: J. M May <mibaalma4@yahoo.com>
Sent: Monday, November 27, 2017 2:38 PM
To: cbaxter@gautier-ms.gov

J. M May <mibaalma4@yahoo.com>
To
cbaxter@gautier-ms.gov
Oct 31 at 12:05 PM

I request the Gautier Police Department and/or the City of Gautier reimburse me for the tow fee (Templet's) incurred on September 12,2017 after illegally and unnecessarily having my step son's vehicle towed.There was no legal cause for said vehicle to be impounded. I appreciate the work of Captain Baxter getting to the bottom of this issue and I Pray no other citizen will endure what I have been going through since this occurred.

Your handling of this issue is appreciated.If there are any further questions please feel free to contact me at (228)218-7051

You may mail the reimbursement to: Mike May
14805 Timber Ridge Drive
Moss Point, Ms 39562

Sincerely,
Mike May

Reply Reply to All Forward More

MERCHANTS & MARINE BANK

9/15/2017 11:00:42 AM
Reporting Institution: 0

Description	Debits	Credits	Date	Balance
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
46626 SIGNATURE PURCH SQ *TEMPLET TOWI Pascagoula MS 00000000 046626	$160.50		Sep 12, 2017	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]
[redacted]	[redacted]		[redacted]	[redacted]

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 246-2017

WHEREAS, the Gautier Mullet and Music Fest Committee wishes to support the needs of the Parks and Recreation Department by donating funds for miscellaneous activities, projects, equipment and programs; and

WHEREAS, this donation is in the best interest of the Parks and Recreation Department and the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the monetary donation in the amount of $10,000 from the Gautier Mullet and Music Fest Committee is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Chassity Bilbo, Parks and Recreation Director

Date: November 28, 2017

Subject: Authorization to accept a monetary donation from the Gautier Mullet and Music Fest Committee

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REQUEST:

The Parks and Recreation Director is seeking authorization from City Council to accept a monetary donation in the amount of $10,000 from the Gautier Mullet and Music Fest Committee.

BACKGROUND:

The Gautier Mullet and Music Fest is a nonprofit organization that hosts a free arts and crafts festival for the public to enjoy. The festival offers a variety of local cuisine, fine arts and crafts, kids zone, live music and a mullet toss contest that is held in the City of Gautier annually.

DICUSSION:

The Gautier Mullet and Music Fest Committee would like to support the needs of the Parks and Recreation Department by donating funds for miscellaneous activities, projects, equipment and programs throughout the year. This donation is in the best interest of the Parks and Recreation Department ant the City of Gautier.

RECOMMENDATION:

The Parks and Recreation Director recommend that City Council approve the above monetary donation from the Gautier Mullet and Music Festival Committee.

The City Council may:

1. Approve the monetary donations; or
2. Not approve the monetary donations

ATTACHEMENT:

None

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 054-2017

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI REMOVING FIRE DEPARTMENT OFFICE EQUIPMENT FROM INVENTORY AND DECLARING EQUIPMENT SURPLUS

WHEREAS, the Gautier Fire Department is requesting the following office equipment be removed from inventory and declared surplus:

ITEM	**SERVICE TAG NUMBER**	**INVENTORY NUMBER**
(1) Dell Optiplex 380 Computer	H3J6NM	803

WHEREAS, the Mayor and Members of the Council have determined that, given the age and condition of the office equipment, removal from inventory and declaring surplus, is in the best interest of the City of Gautier.

BE IT, THEREFORE, RESOLVED that the Mayor and Council of the City of Gautier, Mississippi has determined that the office equipment is hereby removed from inventory and declared surplus.

BE IT, FURTHER, RESOLVED that the Council authorizes the City Manager or City Clerk to execute all documents necessary.

The motion to approve the foregoing resolution was made by **Councilman Vaughan,** seconded by **Councilwoman Martin,** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 5th, December, 2017.

MAYOR

ATTEST:

CITY CLERK

GAUTIER FIRE DEPARTMENT
"Proudly Protecting Nature's Playground"
2502 College Circle Gautier, MS 39553
Phone: (228) 497-1656
Fax: (228) 497-0100

To: Paula Yancey, City Manager

From: Derek McCoy, Deputy Fire Chief

Date: 11/28/2017

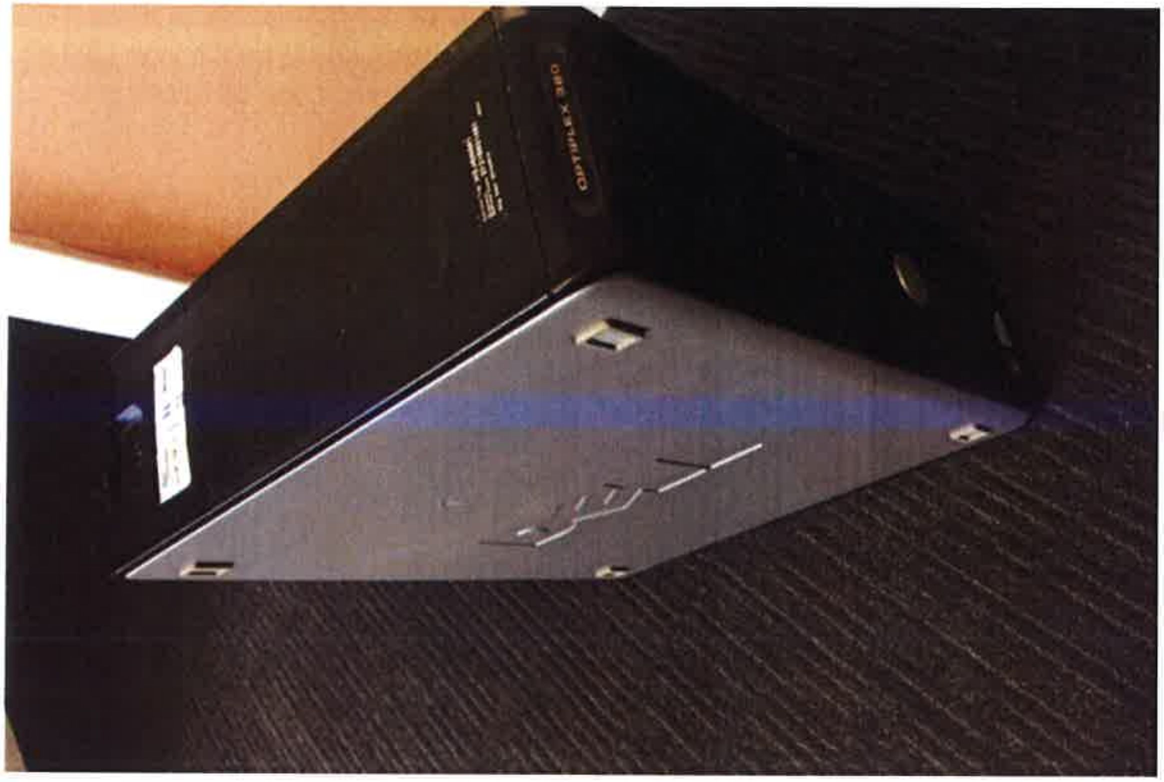
Subject: Resolution removing office equipment from fire department inventory and declaring equipment surplus.

REQUEST:
City Council authorization is requested by the Gautier Fire Department to remove the following computer from the fire department's inventory and declare it as surplus: Dell Optiplex 380 Service Tag #H3J6NM1, Gautier Inventory Number 803.

BACKGROUND:
The Fire Department has determined that, given the age and condition of this computer its removal from inventory is in the best interest of the City of Gautier.

RECOMMENDATION:
Fire Department staff recommends that City Council authorize the removal of this property from inventory until such time as it can be deemed surplus.

ATTACHMENTS:
1. FD Surplus Equipment Photos


OPTIPLEX 380

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 247-2017

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated August 15, 2017 in the amount of $10,645.27 is hereby approved.

IT IS FURHTER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

AUGUST 15, 2017 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

						TOTAL	**REASON FOR**
ACCT #	**WATER**	**SEWER**	**LATE CHG**	**GARBAGE**	**TAX**	**ADJUSTMENT**	**ADJUSTMENT**
013-17001-000		839.97	280.00			1,119.97	WATER LEAK
013-17201-000		55.98				55.98	WATER LEAK
019-06201-001		100.26				100.26	WATER LEAK
019-51201-000		44.64				44.64	WATER LEAK
021-12301-001		142.02	210.00			352.02	WATER LEAK
029-01501-000		114.30				114.30	WATER LEAK
031-11801-003		399.33	385.00			784.33	WATER LEAK
039-10801-006	186.75	197.73	35.00			419.48	POLICE REPORT
039-13501-001		65.07				65.07	WATER LEAK
044-03101-000		221.29	140.00			361.29	WATER LEAK
053-12701-007	1,373.61	1,454.40	210.00			3,038.01	POLICE REPORT
074-08801-001		141.93				141.93	WATER LEAK
074-11091-000		525.78				525.78	WATER LEAK
077-01801-000		105.03				105.03	WATER LEAK
086-11501-007	67.41	71.37	210.00			348.78	WATER LEAK
090-10751-000	67.15	71.10				138.25	POLICE REPORT
095-00201-000		83.79				83.79	WATER LEAK
095-09901-003		750.21				750.21	WATER LEAK
095-15301-001		146.07	175.00			321.07	WATER LEAK
098-05801-003		193.41	245.00			438.41	WATER LEAK
116-28401-000		1,009.89				1,009.89	WATER LEAK
122-02151-001		209.70				209.70	WATER LEAK
130-04001-000		82.08	35.00			117.08	WATER LEAK
TOTAL	**1,694.92**	**7,025.35**	**1,925.00**			**10,645.27**	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 248-2017

WHEREAS, all members of the Gautier Historic Preservation Commission are appointed by the city and shall serve at the will and pleasure of the city and shall serve staggered terms; and

WHEREAS, three (3) members of the Gautier Historic Preservation Committee whose staggered terms are expiring January 5, 2018, are willing to be re-appointed; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the following re-appointments to the Gautier Historic Preservation Commission are hereby approved:

Bill Bray
Leonard Fuller
Vivian Dailey

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 11/28/2017
Subject: Gautier Historic Preservation Commission Re-appointments

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REQUEST:

The Grants & Projects Department requests City Council approval of the re-appointment of three incumbents who are willing to be re-appointed to the Gautier Historic Preservation Commission.

BACKGROUND:

"The city is authorized to establish a preservation commission to preserve, promote, and develop the city's historical resources and to advise the city on the designation of historic districts, landmarks, and landmark sites and perform such other functions as may be provided by law. All members of the commission are appointed by the city and shall serve at the will and pleasure of the city and shall serve staggered terms. The commission shall consist of 9 members residing in the City of Gautier.

All members of the commission shall serve for terms of 3 years and shall be eligible for reappointment. All commission members shall have a demonstrated knowledge of or interest, competence, or expertise in historic preservation. To the extent available in the community, the city shall appoint professional members from the primary historic preservation-related disciplines such as urban planning, American studies, American civilization, cultural geography, cultural anthropology, interior design, law, and related fields."

DISCUSSION:

Currently, three members of the Historic Preservation Commission whose staggered terms are expiring January 5, 2018, are willing to be re-appointed. These members include Bill Bray, Leonard Fuller, and Vivian Dailey.

RECOMMENDATION:

City Council may:
1) Approve the three re-appointments to the Historic Preservation Commission as presented; or
2) Not approve one or more of the proposed re-appointments.

ATTACHMENTS:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 249-2017

WHEREAS, Neighbors Helping Neighbors (NHN) Community Grants were created by Singing River Electric Cooperative in 2001. Grant monies have been used to purchase playground equipment, car seats, computers, books to teach adults and children to read and to support local projects locally, among other causes; and

WHEREAS, the idea of "neighbors helping neighbors" emerged after Hurricane Georges when Singing River Electric witnessed firsthand neighbors lending a hand to those in need. The grant are available to not-profit organizations helping communities within Singing River Electric's service territory in education, civic, community development and economic development; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the acceptance of a $2,500 Neighbors Helping Neighbors (NHN) Community Grant through Singing River Electric Cooperative is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES:	**Phil Torjusen** **Mary Martin** **Cameron George** **Richard Jackson** **Casey Vaughan** **Rusty Anderson** **Adam Colledge**
NAYS:	**None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 11/28/2017
Subject: Singing River Electric Neighbors Helping Neighbors (NHN) Community Grant Acceptance

---

REQUEST:

The Grants and Projects Director requests City Council authorization to accept a $2,500 Neighbors Helping Neighbors (NHN) Community Grant through Singing River Electric Cooperative.

BACKGROUND:

Neighbors Helping Neighbors (NHN) Community Grants were created by Singing River Electric Cooperative in 2001. Grant monies have been used to purchase playground equipment, car seats, computers, books to teach adults and children to read and to support local projects locally, among other causes.

The idea of “neighbors helping neighbors” emerged after Hurricane Georges when Singing River Electric witnessed firsthand neighbors lending a hand to those in need.

The grants are available to non-profit organizations helping communities within Singing River Electric’s service territory in education, civic, community development and economic development.

DISCUSSION:

The City of Gautier was awarded a $2,500 grant for the purchase of a picnic table, benches, concrete pads and materials to build a small pavilion at Bacot Park. The amenities will be placed near the new splash pad to provide seating and shade.

RECOMMENDATION:

The Grants and Projects Director recommends that City Council authorize acceptance of a Neighbors Helping Neighbors Community Grant through Singing River Electric Cooperative, as outlined above.

The City Council may:
1) Accept the Neighbors Helping Neighbors Community Grant as presented; or
2) Not accept the Neighbors Helping Neighbors Community Grant.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 250-2017

WHEREAS, the Martin Bluff Widening Project requires payment of business landlord reestablishment expenses and moving expenses to Martin Bluff Trust; and

WHEREAS, it is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the pay warranty deed in the amount of $6,600 and $7,500 for damages (totaling $14,100) payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project STP-9194-00 (001) LPA/105069-801000 is hereby authorized and approved for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES:	**Phil Torjusen** **Mary Martin** **Cameron George** **Richard Jackson** **Casey Vaughan** **Rusty Anderson** **Adam Colledge**
NAYS:	**None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	April Havens, Grants Administrator
Date:	11/28/2017
Subject:	Approval and authorization to pay warranty deed and damages totaling $14,100 payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

REQUEST:

The Grants and Projects Department requests that City Council approve and authorize payment for warranty deed and damages totaling $14,100 payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

This payment includes $6,600 for warranty deed and $7,500 for damages (fence to replace privacy landscaping).

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve and authorize payment for warranty deed and damages totaling $14,100 payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

The City Council may:
1) Approve expenses totaling $14,100 payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project as presented; or
2) Not approve expenses totaling $14,100 payable to Pringle and Roemer, PLLC Trust Account on behalf of Levy Lawson for the Martin Bluff Road Widening Project.

ATTACHMENTS:

1. Right of Way Invoice

ROW-320

City of Gautier, Mississippi

Page 1 of 1

Date November 28, 2017

INVOICE - RIGHT OF WAY

P.O. Number 941/

State
Vendor No. V000167376-1
Customer Acct. No.

Payee Pringle and Roemer, PLLC Trust Account
for Levy Lawson

Mortgagee N/A

Address P.O. Box 211
Biloxi, MS 39533

Acquired By:

Agreement X
Settlement
Condemnation
Special
Circuit
Supreme

Nature of Title

Fee Simple X
Perm. Ease
Temp. Ease
D.E.
84-01
Acquisition

TIN NO. 64-0850856

Project No. STP-9194-00(001)
LPA/105069-801000

County Jackson

File No. Parcel: 057-00-00-W
Levy Lawson

Description	Amount
Warranty Deed - *10,460 sq ft of land*	$ 6,600.00
Damages - *fence to replace landscaping for privacy*	$ 7,500.00
IRS W-9 Form signed 08/01/17	
Martin Bluff Road Widening Project	
TOTAL INVOICE	**$ 14,100.00**

Recommended For Payment
Acquisition Agent, Mark Dye
Signature

Approved
Paula Yancey, City Manager
Signature

Paid By
Warrant No.
Req. No.
Date

OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres
46720	3120	124	1	STP-9194-00(001)	$ 6,600.00	057-00-00-W	0.24
46720	3150	124	1	STP-9194-00(001)	$ 7,500.00	057-00-00-W	

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 251-2017

WHEREAS, during the budget process, Council approved a contract employee position for the Parks and Recreation Department; and

WHEREAS, the compensation was calculated at $600 biweekly and the contract employee would receive a 10-99 at the end of the year; and

WHEREAS, the scope of services for the contract employee is as follows:

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.) Duties for the week will be outlined every Monday Morning.

A. Performs semi-skilled duties in several trades, may provide some supervision over seasonal employees or may work independently from the direct supervision of a superior in carrying out such duties.
B. Operates a truck in support of crews carrying out maintenance of all parks and City facilities as delegated by the Recreation Director.
C. Operates riding power mower and tractor equipped with grass cutting and ditching attachments; operates push lawn mowers, weed-eaters, edger's, and similar lawn care devices.
D. Performs special projects and other duties as assigned by the Recreation Director.
E. Must maintain a valid driver's license.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Contract Employment Agreement is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

CITY OF GAUTIER
MEMORANDUM

To:	Paula Yancey, City Manager
From:	Chassity Bilbo, Recreation Director
Date:	11/28/2017
Subject:	Approval of a Contract Employee Agreement.

REQUEST:

The Parks and Recreation Director request the approval of a Contract Employee Agreement.

BACKGROUND:

During the budgeting process, Council approved a contract employee position in the amount of $15,600. The compensation was calculated at $600 biweekly and the contract employee would receive a 10-99 at the end of the year.

DISCUSSION:

I. Scope of Services: The Contract Worker shall perform and render the following services:

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.) Duties for the week will be outlined every Monday Morning.

A. Performs semi-skilled duties in several trades, may provide some supervision over seasonal employees or may work independently from the direct supervision of a superior in carrying out such duties.
B. Operates a truck in support of crews carrying out maintenance of all parks and City facilities as delegated by the Recreation Director.
C. Operates riding power mower and tractor equipped with grass cutting and ditching attachments; operates push lawn mowers, weed-eaters, edger's, and similar lawn care devices.
D. Performs special projects and other duties as assigned by the Recreation Director.
E. Must maintain a valid driver's license.

RECOMMENDATION:

The Parks and Recreation Director recommend that City Council approve the Contract Employee Agreement.

The City Council may:
1. Approve the Contract Employee Agreement or;
2. Not approve the Contract Employee Agreement

ATTACHMENTS:

1. Contract Employee Agreement

CITY OF GAUTIER
GROUNDS AND MAINTENANCE OPERATOR
CONTRACT FOR SERVICES

This contract is made and entered into by and between the City of Gautier, Mississippi (hereinafter referred to as the City) and _____________________ (hereinafter referred to as Contract Worker) for the professional service as defined in this agreement.

The City of Gautier hereby engages the services of the Contract Worker, and the Contract Worker hereby agrees to render those certain services described in Paragraph I, “Scope of Services”, below.

This is skilled work in the operation of light to medium automotive equipment and/or, semi-skilled manual contract labor position.

Work may involve the operation of small trucks, riding power mowers, push lawn mowers, weed-eaters, edgers, light tractors, medium size dump trucks, and similar automotive equipment requiring little or no technical training. Operation of a variety of such equipment may be predominant task of this class. The predominant work of this class will likely be manual tasks of a semi-skilled nature requiring special knowledge acquired through work performance. Assignments may include use of standard specialized hand tools, power operated devices, or other equipment.

Assignments may be received in the form of specific orders or general instructions depending on the assignment. Work may be performed without direct supervision after instructions are received. Work is reviewed in progress and upon completion for conformance to established policies and procedures, and for accomplishment of desired results.

I. Scope of Services: The Contract Worker shall perform and render the following services:

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.) Duties for the week will be outlined every Monday Morning.

A. Performs semi-skilled duties in several trades, may provide some supervision over seasonal employees or may work independently from the direct supervision of a superior in carrying out such duties.
B. Operates a truck in support of crews carrying out maintenance of all parks and City facilities as delegated by the Recreation Director.
C. Operates riding power mower and tractor equipped with grass cutting and ditching attachments; operates push lawn mowers, weed-eaters, edger’s, and similar lawn care devices.
D. Performs special projects and other duties as assigned by the Recreation Director.
E. Must maintain a valid driver’s license.

II. Period of Performance: This Contract shall begin ______________________________.

III. Consideration and Method of Payment:

A. As consideration for the performance of this Contract, the Contract Worker shall be paid a fee of $600.00 bi-weekly not to exceed $15,600 per year.
B. Work Schedule: To be determined by the Recreation Director.
C. As additional consideration for this contract, the City will provide, from time to time, as it deems necessary, the use of city-owned vehicles and equipment for the execution of

the Contract Worker's responsibilities under this contract. City vehicles and equipment may be used for providing city services only and may not be used by the contractor for any other purpose.

IV. **Relationship of Parties:** It is expressly understood and agreed that the City of Gautier enters into this Contract with Contract Worker based on the purchase of services and not based on an employer-employee relationship.

A. It is further understood that the consideration expressed herein constitutes full and complete compensation for all services and performances hereunder, and is the gross sum due and payable to the Contract Worker. The City will not withhold taxes on wages earned by the Contract Worker but will furnish the Contract Worker with a 10-99 IRS Earnings Statement by January 31st of each year. Contract Worker shall not be eligible for any benefits including workers compensation insurance, paid holidays off, accrual of annual or sick leave, participation in the City's health insurance program or the Public Employees Retirement System.

V. **Termination:** Either the City or the Contract Worker may terminate this Contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least fourteen (14) days before the effective date of such termination.

VI. **Ownership of Documents and Work Product:** All documents, notes, programs, books, databases (and all applications thereof), files, reports, studies, unfinished documents and/or other materials collected or prepared by Contract Worker shall be owned by the City. The City reserves the rights to any and all information and/or materials collected on its behalf.

VII. **Records Retention and Access to Records:** Contract Worker shall maintain, and shall make available to the City or any state agency authorized to audit the City, financial records, supporting documents, statistical records and all other records pertinent to the services performed under this Contract. These records shall be maintained for at least three (3) years; however, if any litigation or other legal action, by or on behalf of the State of Federal Government has begun that is not completed at the end of the three (3) year period, or audit findings, litigation or other legal action has not been resolved at the end of the three (3) year period, the records shall be retained until resolution.

VIII. **Modification or Amendment:** Modifications, changes or amendments to this Contract may be made upon mutual agreement of the parties, in writing and signed by the parties hereto.

IX. **Assignment:** The Contract Worker may not assign or otherwise transfer its obligations or duties under this Contract without the prior written consent of the City. Any attempt to assign or transfer the obligations and duties hereunder without such consent shall be void.

X. **Waiver:** Failure of either party hereto to insist upon strict compliance with any of the terms, covenants and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power thereunder at any subsequent time or of any other provision hereof, nor shall it be construed to be a modification of the terms of this Contract.

XI. **Indemnification:** Contract Worker agrees to indemnify, defend, save and hold harmless the City from and against all claims, demands, liabilities, suits, damages and costs of every kind and nature whatsoever, including court costs and attorney's fees, arising out of or caused by Contract Worker, its agents or employees in the performance of this Contract.

XII. **Governing Law and Legal Remedies:** This Contract shall be construed and governed in accordance with the laws of the State of Mississippi. The Contract Worker expressly agrees that under no circumstances shall the City be obligated to pay an attorney's fee or the cost of legal action to the Contract Worker.

XIII. **Severability:** If any term or provision of the Contract is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Contract shall not be affected thereby and each term and provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

XIV. **Disputes:** Any dispute concerning a question of fact arising under this Contract shall be disposed of by good faith negotiation between a duly authorized representative of the City and the Contract Worker. Should such negotiation fail to resolve any differences or disputes, the issue shall be submitted to litigation before a court of competent jurisdiction in Jackson County, State of Mississippi. Pending final decision of a dispute hereunder, the Contract worker shall proceed diligently with the performance of the duties and obligations of the Contract.

XV. **Compliance with Laws:** Contract Worker shall comply with all applicable laws, regulations policies and procedures of the United States of America or any agency thereof, the State of Mississippi or any agency thereof and any local governments or political subdivisions that may affect the performance of services under the Contract. Specifically, but not limited to, Contract Worker shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of the Contract because of race, creed, color, sex, age, national origin or disability.

XVI. **Special Terms and Conditions:** It is agreed and understood by each party to this Contract that there are no special terms or conditions applicable to this contractual agreement.

XVII. **Notice:** Any notice required or permitted to be given under this Contract shall be in writing and sent by United States Certified Mail, Return Receipt Requested, to the party to whom the notice should be given at the address set forth below:

City of Gautier: Jason D. Pugh, Human Resources Director
City of Gautier
3330 Hwy. 90
Gautier, MS 39553

Contract Worker: ____________________
____
____

XVIII. **Entire Agreement:** This Contract constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating thereto.

IN WITNESS WHEREOF, this contract has been entered into and executed by the parties hereto.

Witness our signatures this the ________ day of _________________________ , 2017.

City of Gautier

____

Paula Yancey, City Manager

Contract Worker

____

Name

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 252-2017

WHEREAS, on November 13, 2017, the City of Gautier received a Tidelands Grant Agreement form the Department of Marine Resources for a FY2018 Tidelands grant award in the amount of $250,000 for the Mary Walker Bayou Parks Project. This project, which affects Town Commons and City Park, was previously known as the City Park Community Center Phase III Project and has been ongoing for several years; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City is hereby authorized to enter into a grant agreement with Mississippi Department of Marine Resources (MDMR) for FY2018 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $250,000.

IT IS FURTHER ORDERED that the City Manager or City Clerk authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES:	**Phil Torjusen** **Mary Martin** **Cameron George** **Richard Jackson** **Casey Vaughan** **Rusty Anderson** **Adam Colledge**
NAYS:	**None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 11/28/2017
Subject: FY2018 Tidelands Grant Agreement - Mary Walker Bayou Parks Project (FY2018-P618-04)

REQUEST:

The Grants and Projects Department requests City Council authorization to enter into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2018 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $250,000.

BACKGROUND:

On November 13, 2017, the City of Gautier received a Tidelands Grant Agreement from the Department of Marine Resources for a FY2018 Tidelands grant award in the amount of $250,000.00 for the Mary Walker Bayou Parks Project. This project, which affects Town Commons and City Park, was previously known as the City Park Community Center Phase III Project and has been ongoing for several years.

DISCUSSION:

Once the Department of Marine Resources receives the City's signed grant agreement and an amended application with final project designs and plans, payments will be made to the City based on the work completed and the materials used.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2018 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $250,000.

The City Council may:
1) Approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2018 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $250,000; or
2) Not approve entering into a grant agreement with the Mississippi Department of Marine Resources (MDMR) for FY2018 Tidelands funding for the Mary Walker Bayou Parks Project in the amount of $250,000.

ATTACHMENTS:

1. Grant Funding Letter and Agreement

STATE OF MISSISSIPPI
Phil Bryant
Governor

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES
Jamie M. Miller, Executive Director

November 13, 2017

Mayor Phil Torjusen
3330 Highway 90
Gautier, MS 39553

Re: Tidelands Grant Award – Gautier's Mary Walker Bayou Parks Project

Dear Mayor Torjusen:

I am pleased to announce the City of Gautier has been awarded $ 250,000 in Public Trust Tidelands funds for the above referenced project by the Mississippi Legislature. I have attached your Tidelands Grant Agreement, please sign, and return one original of the Tidelands Grant Agreements. In addition, please submit an amended application to reflect the award amount no later than December 31, 2017.

Thank you for making the Mississippi Gulf Coast a better place to live and work. Please feel free to contact me at any time should the Mississippi Department of Marine Resources be of service to you, (P)228-523-4011 or Jamie.Miller@dmr.ms.gov.

In appreciation,

Jamie M. Miller

Jamie M. Miller
Executive Director

cc: Chandra Nicholson, Economic Development & Planning Director

1141 Bayview Avenue • Biloxi, MS 39530-1613 • Tel: (228) 374-5000 • www.dmr.ms.gov
An Equal Opportunity Employer

FY18-P618-04

MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

Tidelands Grant Agreement
City of Gautier
FISCAL YEAR 2018

City of Gautier hereby agrees to expend funds as authorized by the Mississippi Legislature in H.B. 1518 2017 Regular Session and Mississippi Code Section 29-15-9.

The Mississippi Department of Marine Resources will disburse funds in the amount of **$ 250,000.00** for the Gautier's Mary Walker Bayou Parks Project, upon (1) receipt of this signed document; (2) MDMR possession of amended application with complete and final project designs and plans; (3) release of funds from the Mississippi Department of Finance and Administration; and (4) availability of said funds. The Mississippi Department of Marine Resources shall make progress payments in installments based on work completed and material used in the performance of a Tidelands project only after receiving written verification using Form TTF-3 (Attachment 1) and Form TTF-4 or Form TTF-5.

The **City of Gautier** agrees to:

1) Expend monies for the project as designated by the Legislature in H.B. 1518 2017 Regular Session Gautier's Mary Walker Bayou Parks Project and Mississippi Code Section 29-15-9, and be subject to an audit by the State Auditor.

2) Provide the Department of Marine Resources with detailed reports beginning January 31, 2018, and every six months thereafter for the duration of project, using the attached form TTF-4 (Attachment 2). Project reports will include:
    -Final project design and budget
    -Benefits to the public and community
    -Visual presentation (photographs) of project
    -Narrative description of project
    - Description of Work Completed
    - Milestones for Completion
    - Funds expended (to include Tidelands and Matching Funds)

3) Provide the Department of Marine Resources with a Notification of Completion – TTF-5 (to be included in final payment request-Form TTF-3) to include a detailed final report of entire project, using the attached forms (Attachment 3).

4) Erect a prominent, permanent sign to be displayed at all funded public access and construction related projects. The sign shall read "Funds for this project appropriated by the Mississippi Legislature, 2018 Tidelands Trust Fund, through the Secretary of State, Delbert Hosemann, and the Mississippi Department of Marine Resources."

On behalf of the **City of Gautier** I have read, understand, and agree to all terms listed above, and recognize that failure to comply with any portion of this Grant Agreement could jeopardize the receipt of any future Tidelands Trust Funds Appropriations.

Jamie M. Miller cw

Jamie M. Miller, Executive Director
Department of Marine Resources

11.14.17
Date

Phil Torjusen, Mayor
City of Gautier

Date

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 055-2017

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING THE FEE ARRANGEMENT OF BUTLER SNOW, LLP TO SERVE AS BOND COUNSEL FOR THE CITY RELATING TO THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED FIVE MILLION DOLLARS ($5,000,000), SERIES 2017, AND UTILITY SYSTEM REVENUE BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED FIVE MILLION DOLLARS ($5,000,000), SERIES 2017

WHEREAS, at the regular City Council meeting held on November 21, 2017, the Mayor and Members of Council voted and approved resolutions of intent to issue General Obligation Bonds and Utility System Revenue Bonds; and

WHEREAS, the City Council simultaneously approved an engagement resolution, hiring Butler Snow, LLP to serve as bond counsel to the City, with the fee to be determined at a later meeting; and

WHEREAS, the Mayor and City Council find that the fee arrangement described above is in the best interest of the City of Gautier;

BE IT, THEREFORE, RESOLVED that the Mayor and Members of the Council of the City of Gautier, Mississippi hereby approve the fee arrangement of Butler Snow, LLP to serve as bond counsel for the city relating to the issuance of general obligation bonds in the principal amount not to exceed five million dollars ($5,000,000), series 2017, and utility system revenue bonds in the principal amount not to exceed five million dollars ($5,000,000), series 2017.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

BUTLER | SNOW

November 21, 2017

VIA EMAIL AND U.S. MAIL

Mayor and City Council
City of Gautier, Mississippi
3330 Highway 90
Gautier, Mississippi 39553

Re: Gautier, Mississippi (the "**City**"), General Obligation Bonds in the Principal Amount Not to Exceed Five Million Dollars ($5,000,000), Series 2017 (the "**Bond**")

Dear Board of Mayor and City Council:

The purpose of this engagement letter is to set forth certain matters concerning the services we will perform as bond counsel to the City in connection with the issuance of the above-referenced Bond. We understand that the Bond is being issued for the purpose of providing funds for (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii) repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; (v) for other related purposes as authorized under Mississippi Code Ann. Sections 21-33-301 et seq., as amended and/or supplemented from time to time (together, (i) through (v) are the "**Project**"); and paying for costs of issuance of the Bonds, and will be secured by the full faith and credit of the City as authorized by Mississippi (the "**State**") law. It is also our understanding that the Bonds may be issued in one series, and that the Bonds may be issued through the Mississippi Development Bank.

SCOPE OF ENGAGEMENT

In connection with this engagement, we expect to perform the following duties:

1. Subject to the completion of proceedings to our satisfaction, render our legal opinion (the "**Bond Opinion**") regarding the validity and binding effect of the Bond, the source of payment and security for the Bond, and the excludability of interest on the Bond from gross income for federal and State income tax purposes;

2. Prepare and review documents necessary or appropriate for the authorization, issuance and delivery of the Bond and coordinate the authorization and execution of such documents;

3. Assist the City in seeking from any other governmental authorities such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the

authorization, issuance and delivery of the Bond, except that we will not be responsible for any required Blue Sky filings;

4. Review legal issues relating to the structure of the Bond issue;

5. Assist and advise counsel to the City in pursuing validation proceedings under State law;

6. If applicable, assist the City in preparing the official statement (the "**Official Statement**") and subject to satisfactory completion of our review, provide to the City written advice that in the course of our participation, no information has come to our attention that leads us to believe that the Official Statement, as of its date (except for financial statements, other statistical data, feasibility reports and statements of trends and forecasts and book-entry language contained in the Official Statement and its appendices, as to which we will express no opinion), contains any untrue statement of material fact or omits to state any material fact necessary to make the statements in the Official Statement, in light of the circumstances under which they were made, not misleading; and provided, that if we prepare an Official Statement then there will be a fee of $5,000 in addition to the fee quoted below

7. Assist the City in presenting information to bond or bond rating organizations, if necessary, and providers of credit enhancement relating to legal issues affecting the issuance of the Bond;

8. Prepare and review the notice of sale pertaining to the competitive sale of the Bonds; and

9. If applicable, draft the continuing disclosure undertaking of the City. However, based on our review and discussions with the City's municipal advisor, if it is determined that the City is not in compliance with any of its existing continuing disclosure undertakings, then with your permission we will update said undertakings for a separate fee as set forth below.

Our Bond Opinion will be addressed to the City and will be delivered by us on the date of delivery of the Bond. The Bond Opinion will be based on facts and laws existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the City with applicable laws relating to the Bond. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bond and its security. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard. In rendering our Bond Opinion, we will expressly rely upon other counsel as to due authorization, execution and delivery of Bond documents executed by the City.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties under this engagement, without a separate engagement as may hereafter be agreed between the parties, do not include:

(a) Except as described in paragraph 6 above, assisting in the preparation or review of the Official Statement or any other disclosure document, if applicable, with respect to the Bond, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document or rendering advice that the Official Statement or other disclosure document, if applicable, does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading;

(b) Preparing request for tax rulings from the Internal Revenue Service ("**IRS**") or no action letters from the Securities and Exchange Commission ("**SEC**");

(c) Preparing Blue Sky or investment surveys with respect to the Bond;

(d) Drafting State constitutional or legislative amendments;

(e) Pursuing test cases or other litigation, such as contested validation proceedings;

(f) Making an investigation or expressing any view as to the creditworthiness of the City or the Bond;

(g) Except as described in paragraph 9 above and if applicable, assisting in the preparation of, or opining on, a continuing disclosure undertaking pertaining to the Bond or, after closing, providing advice concerning any actions necessary to assure compliance with any continuing disclosure undertaking;

(h) Representing the City in IRS examinations or inquiries, or SEC investigations;

(i) After closing, providing continuing advice to the City or any other party concerning any actions necessary to assure that interest paid on the Bond will continue to be excludable from gross income for federal income tax purposes (e.g., our engagement does not include rebate calculations for the Bond). Although our present engagement does not include rebate analysis and post-issuance advice relating to the Bond, we would like to discuss with you a separate engagement involving rebate and other post-issuance compliance matters for the Bond and other bond issues or Bonds that you may have issued on various occasions. This includes the drafting of a formal debt management policy and post-issuance tax compliance policy;

(j) Giving and/or providing any financial advice or recommendations concerning the issuance of the Bond as mandated by SEC rules; or

(k) Addressing any other matters not specifically set forth above that is not required to render our Bond Opinion.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We understand that counsel to the City will assist with the issuance of the Bond, particularly as to the authorization, execution and delivery of Bond documents. We assume that all other parties will retain such counsel, as they deem necessary and appropriate to represent their interest in this transaction. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Bond counsel are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the City will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon issuance of the Bond, or the final series thereof. Nevertheless, subsequent to the Closing of each series of Bonds, we will mail, if required, to the IRS the appropriate IRS Form 8038-G and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bond.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions with the City. It is also possible that we may be asked to represent, in an unrelated matter, one or more of the entities involved in the issuance of the Bond. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the issuance of the Bond so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bond. Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEES

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing represented by the Bond; (ii) the duties we will undertake pursuant to this engagement letter; (iii) the time we anticipate devoting to the financing; and (iv) the responsibilities we will assume in connection therewith, our fee for each series of Bonds will be as follows:

1. $30,000 for par amounts between $0.00 to $2,000,000; plus

2. $15,000 for par amounts between $2,000,001 to $4,000,000; plus

3. $10,000 for par amounts between $4,000,001 to $5,000,000; plus

any of the fees with respect to the preparation and distribution of the Official Statement for each series of Bonds described above in Paragraph 6; and plus expenses in an amount not to exceed $3500 for items such as travel costs, deliveries, copies, transcripts, telephone charges, filing fees, computer-assisted research and other expenses (see enclosure for standard charges for expenses).

If the financing for the Bonds is not consummated, we understand and agree that we will not be paid for our time expended on your behalf but will be paid for client charges made or incurred on your behalf.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files.

Thank you again for this opportunity to be of service. We look forward to working with you.

Sincerely,

Butler Snow LLP

Troy Johnston

Enclosures

<u>STATEMENT TO BE SIGNED BY CITY OF GAUTIER, MS</u>:

The execution by me of the above Engagement Letter was authorized by Resolution of the Board of Mayor and City Council dated _____________, 2017. I have read the above Engagement Letter and understand and agree to its contents, including the fee and billing arrangements.

CITY OF GAUTIER, MS

By:________________________________
Mayor Phil Torjusen
Date:______________________________

BUTLER SNOW LLP
STANDARD BILLING TERMS AND CHARGES FOR EXPENSES
As of January 1, 2016

Butler Snow LLP (the "Firm") will bill clients on a monthly basis for legal services, unless another arrangement is agreed to and approved in writing by the Firm and the Client. The Firm typically sends bills for legal services and expenses via the U.S. Postal Service or by e-mail. Electronic billing services may also be used by specific agreement.

It is our goal that our bills are easy to understand, simple, and reflect appropriate charges for the value our services provided. As such, we do not charge for many incidental costs or routine services. We are continually working to ensure that our bills are clear and understandable. Should you have questions about any aspect of your bill, please contact the Firm as soon as possible so that your concerns may be quickly resolved. The chart below spells out the complete details of our expense charges. Our bills are **due upon receipt** of the bill, unless other arrangements are agreed to in advance.

Any overpayments or duplicate payments the Firm receives that cannot be posted to an outstanding bill ("unapplied payments") will be deposited into the Firm's operating account upon receipt and posted as unapplied cash to the client's account. These unapplied payments will either be applied to a future bill or refunded to the client, whichever is appropriate.

Document Reproduction	**No charge for routine reproduction (under 50 pages per day)**
Normal sized documents (up to 11 x 17)	**For reproduction in excess of 50 pages per day –** Black & White: $0.10/page Color: $0.25/page **Bates Labeling –** Electronic: $0.05/page Manual: $0.15/page
Oversize documents (size in excess of 11 x 17)	**Charge for each page – no exclusion** Black & white: $6.00/page Color: $30.00/page
Electronic Data Manipulation for reproduction	$75 per hour
Document Scanning	**No charge for routine scanning (except evidentiary materials)** **Bulk scanning of evidentiary documents: $0.06/page** (*additional charge for document coding*)
Oversize documents (size in excess of 11 x 17)	**$10.00/page**
Wire Transfers	**Outgoing:** International: **$50/wire** Domestic: **$25/wire**
Data/Audio/Visual Duplication & Reproduction	**CD/DVD:** **$12.00** for each disc **Portable Media Devices**: Priced per data storage size
Litigation Support Services	**Data Processing**: $250.00/gb per occurrence **Data Storage**: $35.00/gb per month Litigation Support specialized software and equipment at actual cost with prior client approval.
Computerized Legal Research	**No charge for basic research.** **$35/search for public records, special treatises, briefs, motions and expert directory databases.** **Specialized research at actual cost with prior client approval**
Electronic retrieval of Court documents	**$0.40 / document**
Fax and Long Distance Phone	**No charge for calls or Fax transmissions within the United States.** **Non-domestic and conference calls charged at actual cost.**
Travel (personal vehicle)	**Current Standard Mileage Rate as allowed by the IRS**
Messenger Delivery and Service of Subpoenas or Summons	Deliveries under 10 miles one way-**No charge;** 10-25 miles one way - **$30.00;** over 25 miles one way - **$10.00/hour plus mileage;** Service of Subpoenas/Summons - **$35.00 plus delivery**
Overnight Package Delivery	**Charged at actual cost per package**
Postage	**No charge for routine postage** (under $25 per day) **Bulk mailing postage:** at actual cost

NOTICE TO CLIENTS OF BUTLER SNOW'S
RECORD RETENTION & DESTRUCTION POLICY FOR CLIENT FILES

Butler Snow maintains its client files electronically. Ordinarily, we do not keep separate paper files. We will scan documents you or others send to us related to your matter to our electronic file for that matter and will ordinarily retain only the electronic version while your matter is pending. **Unless you instruct us otherwise, once such documents have been scanned to our electronic file, we will destroy all paper documents provided to us.** If you send us original documents that need to be maintained as originals while the matter is pending, we ordinarily will scan those to our client file and return the originals to you for safekeeping. Alternatively, you may request that we maintain such originals while the matter is pending. If we agree to do that, we will make appropriate arrangements to maintain those original documents while the matter is pending.

At all times, records and documents in our possession relating to your representation are subject to Butler Snow's Record Retention and Destruction Policy for Client Files. Compliance with this policy is necessary to fulfill the firm's legal and ethical duties and obligations, and to ensure that information and data relating to you and the legal services we provide are maintained in strict confidence at all times during and after the engagement. All client matter files are subject to these policies and procedures.

At your request, at any time during the representation, you may access or receive copies of any records or documents in our possession relating to the legal services being provided to you, excluding certain firm business or accounting records. We reserve the right to retain originals or copies of any such records of documents as needed during the course of the representation.

Unless you instruct us otherwise, once our work on this matter is completed, we will designate your file as a closed file on our system and will apply our document retention policy then in effect to the materials in your closed files. At that time, we ordinarily will return to you any original documents we have maintained in accordance with the preceding paragraph while the matter was pending. Otherwise, we will retain the closed file materials for our benefit and subject to our own policies and procedures concerning file retention and destruction. Accordingly, if you desire copies of any documents (including correspondence, e-mails, pleadings, contracts, agreements, etc.) related to this matter or generated while it was pending, you should request such copies at the time our work on this matter is completed.

You will be notified and given the opportunity to identify and request copies of such items you would like to have sent to you or someone else designated by you. You will have 30 days from the date our notification is sent to you to advise us of any items you would like to receive. You will be billed for the expense of assimilating, copying and transmitting such records. We reserve the right to retain copies of any such items as we deem appropriate or necessary for our use. Any non-public information, records or documents retained by Butler Snow and its employees will be kept confidential in accordance with applicable rules of professional responsibility.

Any file records and documents or other items not requested within 30 days will become subject to the terms of Butler Snow's Record Retention and Destruction Policy for Client Files and will be subject to final disposition by Butler Snow at its sole discretion. Pursuant to the terms of

Butler Snow’s Record Retention and Destruction Policy for Client Files, all unnecessary or extraneous items, records or documents may be removed from the file and destroyed. The remainder of the file will be prepared for closing and placed in storage or archived. It will be retained for the period of time established by the policy for files related to this practice area, after which it will be completely destroyed. This includes all records and documents, regardless of format.

While we will use our best efforts to maintain confidentiality and security over all file records and documents placed in storage or archived, to the extent allowed by applicable law, Butler Snow specifically disclaims any responsibility for claimed damages or liability arising from damage or destruction to such records and documents, whether caused by accident; natural disasters such as flood, fire, or wind damage; terrorist attacks; equipment failures; breaches of Butler Snow’s network security; or the negligence of third-party providers engaged by our firm to store and retrieve records.

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 056-2017

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING THE FEE ARRANGEMENT OF CITY ATTORNEY, JOSHUA DANOS OF BORDIS & DANOS, PLLC TO SERVE AS LEGAL COUNSEL FOR THE CITY RELATING TO THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED FIVE MILLION DOLLARS ($5,000,000), SERIES 2017, AND UTILITY SYSTEM REVENUE BONDS IN THE PRINCIPAL AMOUNT NOT TO EXCEED TEN MILLION DOLLARS ($10,000,000), SERIES 2017

WHEREAS, at the regular City Council meeting held on November 21, 2017, the Mayor and Members of Council voted and approved resolutions of intent to issue General Obligation Bonds and Utility System Revenue Bonds; and

WHEREAS, the City Council simultaneously approved an engagement resolution, hiring Bordis & Danos, PLLC to serve as counsel to the City, with the fee to be determined at a later meeting; and

WHEREAS, pursuant to Miss. Code Ann. 21-15-25, municipalities are authorized to compensate city attorneys one percent (1%) of the bonds issued; and

WHEREAS, City Attorney, Joshua Danos of the firm of Bordis & Danos, PLLC has offered to reduce this fee to one quarter of the statutory amount, or 0.25% of the bonds issued; and

WHEREAS, the services to be provided for these fees include review of any and all bond documents, provision of a written legal opinion required for issuance of the bonds, and initiation and finalization of uncontested validation proceedings in a court of valid jurisdiction; and

WHEREAS, the Mayor and City Council find that the fee arrangement described above is in the best interest of the City of Gautier;

BE IT, THEREFORE, RESOLVED that the Mayor and Members of the Council of the City of Gautier, Mississippi hereby approve the fee arrangement of City Attorney, Joshua Danos of Bordis & Danos, PLLC to serve as legal counsel for the city relating to the issuance of general obligation bonds in the principal amount not to exceed five million dollars ($5,000,000), series 2017, and utility system revenue bonds in the principal amount not to exceed ten million dollars ($10,000,000), series 2017 at a rate of .25% of the bonds ultimately issued.

Motion was made by **Councilman Vaughan,** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES:	**Phil Torjusen** **Mary Martin** **Cameron George** **Richard Jackson** **Casey Vaughan** **Rusty Anderson** **Adam Colledge**
NAYS:	**None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

Councilman Vaughan commented on the accuracy of the minutes from
Recessed Council Meeting held November 21, 2017, and requested that they
be considered at the next Council meeting after review and revision.

Councilman Colledge made the motion to enter into an agreement with Cable One for Wi Fi service and the Fire Stations. Councilwoman Martin seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 253-2017

WHEREAS, the Fire Department utilizes a cloud based report system provided by the state where a dependable internet service is required and the current internet service limits and in some cases prevents staff from gaining access to this vitally important and necessary service; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the business serves agreement with Cable One for Wi Fi installation at the Central, South, and North Fire Stations with a one-time installation fee of $49.95 for each location and an $83.00 monthly service charge and equipment fees is hereby approved pending City Attorney's approval and revision of contract.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES:	**Phil Torjusen** **Mary Martin** **Cameron George** **Richard Jackson** **Casey Vaughan** **Rusty Anderson** **Adam Colledge**
NAYS:	**None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 5, 2017.

Councilwoman Martin made a motion to recess until December 19, 2017 at 6:30PM.

Councilman Jackson seconded the motion and the vote unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
January 2, 2018

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES: