

**Tuesday
December 19, 2017
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held December 19, 2017 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members, Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
December 19, 2017 @ 6:30 PM**

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

IV. Presentation Agenda

1. Recognition of the 2017 Jackson County Youth Football League Super Bowl Champions

2. Presentation from the Gautier Mullet and Music Festival Committee

V. Business Agenda

1. Establishment of Just Compensation in the Amount of \$25,000 for 2.62 Acres

of Parcel No. 82300040.000 for the City of Gautier Water Storage Tank Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of Change Order #2 for City Park Boat Launch Project

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. GPC CASE # 17-17-CU Consideration for a Conditional Use-Major for Deliverance Missionary Baptist Church at 1412 HWY 90, Gautier, MS 39553.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. GPC CASE # 17-19-UDO Amendment to Article IV of the City of Gautier Unified Development Ordinance to create a "Special Exception".

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Consideration of a Lease Agreement for the Shepard State Park Mobile Home – Clark Gautier**
- 2. Consideration of a Lease Agreement for the Shepard State Park Host Site – Aaron Bridges**
- 3. Approval of minutes from Recessed Council Meeting held November 21st.**

VII. STUDY AGENDA

- 1. Discuss City Attorney Comments**
- 2. Discuss City Clerk Comments**

3. Discuss City Manager Comments

4. Discuss Council Comments

5. Discuss Citizen Comments

Adjourn until January 2, 2018 @ 6:30PM
www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda with the following revisions:

1. Add Business Agenda Item #6 – to accept the lowest and best bidder JE Talley Construction, Inc. as recommended by the project engineer and give the Chief LPA Official (City Manager) approval to execute the contract with JE Talley Construction, Inc. for the Martin Bluff Road Widening Right of Way Demolition Project in an amount not to exceed \$144,801.06, upon concurrence of MDOT.
2. Move Consent Agenda Item #1 to Business Agenda Item #7 - Consideration of a Lease Agreement for the Shepard State Park Mobile Home.
3. Amend the order of the Study Agenda as follows: 1) Discuss Citizen Comments
2) Discuss Council Comments, 3) Discuss City Manager Comments, 4) Discuss City Clerk Comments, 5) Discuss City Attorney Comments.

Councilwoman Martin seconded the motion and the vote carried unanimously.

City Manager stated that the City of Gautier will be closed on Friday December 22nd , Monday December 25th and Tuesday December 26th for the holidays.

Announcements

None

Presentation

1. Recognition of the 2017 Jackson County Youth Football League Super Bowl Champions
 2. Presentation from the Gautier Mullet and Music Festival Committee
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Councilman Anderson made the motion to move forward with acquiring Parcel no. 82300040.000 as presented. Councilwoman Martin seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 254-2017

WHEREAS, the Water Storage Tank Project requires the establishment of Just Compensation for 2.62 acres of parcel no. 82300040.000 and authorization for the City Manager to move forward with acquiring the parcel; and

WHEREAS, Mississippi Code Annotated Section 21-17-1 authorizes a municipality to purchase real property for all proper municipal purposes; and

WHEREAS, Mississippi Code Annotated Section 43-37-3 provides the process for acquisition of real property and requires the municipality to obtain an appraisal before the initiation of negotiations; and

WHEREAS, the City has obtained an appraisal of the parcel at issue; and

WHEREAS, based on the appraisal, in addition to the added value of the property based on the location of existing water lines, and the savings to the City in not pursuing eminent domain litigation, the Council finds it is in the best interests of the City to establish Just Compensation for the above property in the amount of \$25,000.00.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the "Just Compensation" for 2.62 acres of parcel no. 82300040.000 in the amount of \$25,000.00 for the Gautier Water Storage Tank Project is hereby established and the City Manager is hereby authorized to move forward with acquiring the parcel.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Anderson**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 12/12/2017
Subject: Establishment of Just Compensation in the Amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water Storage Tank Project

REQUEST:

The Grants and Projects Department requests City Council establish Just Compensation in the amount of \$25,000.00 for 2.62 acres of parcel no. 82300040.000 for the City of Gautier water storage tank project and authorize the City Manager to move forward with acquiring the parcel.

BACKGROUND:

The water storage project, totaling \$1.1 million, will construct a water storage tank to support expansions at B & D Plastics and development in the surrounding area. Funding for the construction and professional services will come from a combination of a \$350,000 DIP grant from the Mississippi Development Authority, a \$750,000 CAP loan from MDA, a \$15,000 pledge from the City's enterprise utility revenues, and/or other sources.

DISCUSSION:

Based on the appraisal, in addition to the added value of the property based on the location of existing water lines and the savings to the City in not pursuing eminent domain litigation, it is in the best interests of the City to establish Just Compensation for the above property in the amount of \$25,000. This cost was written into the project/grant budget.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council establish Just Compensation in the amount of \$25,000.00 for 2.62 acres of parcel no. 82300040.000 for the water storage tank project and authorize the City Manager to move forward with acquiring the parcel.

The City Council may:

- 1) Approve establishing Just Compensation in the amount of \$25,000 and authorizing the City Manager to move forward with acquiring the parcel as presented; or
- 2) Not approve establishing Just Compensation in the amount of \$25,000 and authorizing the City Manager to move forward with acquiring the parcel as presented.

ATTACHMENTS:

1. Business Item #1 - Establishment of Just Compensation in the amount of \$25,000 for 2.62 Acres of Parcel No. 82300040.000 for the City of Gautier Water
2. 1. Establishment of Just Compensation Offer

Establishment of Just Compensation Offer

This document is prepared pursuant to Federal regulation at 49 CFR 24.102(d)

“Establishment and offer of just compensation. Before the initiation of negotiations, the Agency shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the approved appraisal of the market value of the property, taking into account the value of allowable damages or benefits to any remaining property. An Agency official must establish the amount believed to be just compensation”

The property that is the subject of this offer of just compensation is as follows:

Owner: Linda Lee

Parcel No: 047-01-00-W

Project: Gautier Water Storage Tank

County: Jackson

Under the authority conveyed to me by the City of Gautier, Mississippi, and based on the approved appraisal for the above-named property, which is inclusive of all compensable interests, I, Paula Yancey, City Manager, do hereby establish the City of Gautier, Mississippi’s offer of what is believed to be just compensation for the acquisition of the real property rights specified, in the amount of \$25,000.00.

Councilman Vaughan made the motion to authorize change order #2 for City Park Boat Launch improvements as presented. Councilwoman Marin seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 255-2017

WHEREAS, City was awarded \$190,310 in federal funds under the Dingell-Johnson Sport Fish Restoration Program, to restore, conserve, manage, or enhance sport fish populations; and

WHEREAS, in utilizing these funds, the City awarded a contract to M&D Construction Co., Inc. to perform various upgrades and improvements to the City Park Boat Launch;

WHEREAS, the Engineer for this project has recommended approval of Change Order #2 to this contract; and

WHEREAS, Change Order #2 entails a reduction in project costs of \$7,263.41 for unused materials, demolition, etc.; and

WHEREAS, Change Order #2 also entails an increase in project costs of \$16,005.90 for the addition of ADA compliant handrails to the newly poured concrete ramps leading to the kayak launch and the cost to restore and repair the adjacent fishing pier; and

WHEREAS, the net cost effect of Change Order #2 is an increase of \$8,742.48; and

WHEREAS, Change Order #2 also adds sixty-three (63) days to the performance time to the contract;

WHEREAS, the Mayor and Council Members find that Change Order #2 is necessary and in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Change Order #2 is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Vaughan** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: Phil Torjusen
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 12/12/2017
Subject: Approval of Change Order #2 for City Park Boat Launch Project

REQUEST:

The Grants and Projects Administrator requests City Council authorization for Change Order #2 for the City Park Boat Launch Improvements Project.

BACKGROUND:

The Dingell-Johnson Sport Fish Restoration Program, authorized under the U.S. Fish and Wildlife Service, supports activities designed to restore, conserve, manage, or enhance sport fish populations; the public use and benefits from these resources; and activities that provide boat access to public waters. The Mississippi Department of Marine Resources applied to the U.S. Fish and Wildlife Service on behalf of the City of Gautier for this sport fish grant. The City was awarded \$190,310 in federal funds, which requires a 25 percent match of \$65,300. Tidelands agreed to cover the local match.

This project includes removing and replacing the two existing deteriorated boat launches, removing and replacing the existing deteriorated boat dock decking, removing and replacing the deteriorated wooden bulkhead, adding an accessible kayak and canoe launch, and installing an accessible route to the dock area.

DISCUSSION:

This change order reflects deducts totaling \$7,263.41 for unused materials, demolition, etc. It also includes the cost to add ADA compliant handrails to the newly poured concrete ramps leading to the kayak launch and the cost to restore and repair the adjacent fishing pier. The total cost of handrails and pier repairs is \$16,005.90. This change order would result in a \$8,742.48 net increase to the contract amount.

RECOMMENDATION:

The Grants & Projects Administrator requests authorization for Change Order #2 for the City Park Boat Launch Improvements Project as presented.

City Council may:

- 1) Authorize Change Order #2; or
- 2) Not Authorize Change Order #2.

ATTACHMENTS:

1. Engineer's Letter and Change Order #2



COMPTON ENGINEERING, INC.

ENGINEERING, SURVEYING & ENVIRONMENTAL SERVICES

1706 Convent Avenue
P.O. Box 686
Pascagoula, MS 39568

Phone: 228.762.3970
Fax: 228.769.9079

comptonengineering.com

December 13, 2017

Ms. April M. Havens, Grants & Project Administrator
City of Gautier
3330 Highway 90
Gautier, MS 39553

Re: City Park Boat Launch Improvements
(C.E. Job #: 216-055)

Dear Ms. Havens:

Please find enclosed three (3) originals of Change Order No. 2 for the above referenced project dated December 13, 2017. This change order increases the contract amount by \$8,742.48.00 and adds sixty-three (63) days to the contract time. This change order provides improvements to Fishing Pier at City Park.

Compton Engineering, Inc. recommends approval of Change Order No. 2 to M&D Construction Co., Inc. increasing the contract in the amount of Eight Thousand, Seven Hundred Forty-Two Dollars and Forty-Eight Cents (\$8,742.48) and adding sixty-three (63) days to the contract time.

Once approved and signed, please return two (2) originals to our office for further distribution.

If you have any questions or require additional information, please advise.

Sincerely,

COMPTON ENGINEERING, INC.

W. Andrew Douglass, P.E.
Project Engineer

WAD:kl

pc: M&D Construction Co., Inc.

PASCAGOULA

BILOXI

BAY ST. LOUIS

SECTION 00943-02

CHANGE ORDER NO. 2

Date of Issuance: December 13, 2017Effective Date: December 19, 2017

Project: City Park Boat Launch Improvements	Owner: City of Gautier	Funding Agent's Contract No.: N/A
Contract: City Park Boat Launch Improvements		Date of Contract: June 20, 2017
Contractor: M&D Construction Co., Inc.		Engineer's Project No.: 216-055
P.O. Box 5047		
Moss Point, MS 39563		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Provide improvements to Fishing Pier at City Park.Attachments: Attachment No. 1 to Change Order No. 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:	Original Contract Times: ☐ Working days ☒ Calendar days
\$261,127.65	Substantial completion (date): <u>October 25, 2017 (90 days)</u>
	Ready for final payment (date): <u>November 24, 2017 (120 days)</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$262,427.65	Substantial completion (date): <u>October 25, 2017 (90 days)</u>
	Ready for final payment (date): <u>November 24, 2017 (120 days)</u>
Increase as of this Change Order:	Change of this Change Order:
\$8,742.48	Substantial completion (days): <u>0 days</u>
	Ready for final payment (days): <u>63 days</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$271,170.13	Substantial completion (date): <u>October 25, 2017 (90 days)</u>
	Ready for final payment (date): <u>January 26, 2018 (183 days)</u>

RECOMMENDED:

By: W&K ADL
Engineer (Authorized Signature)Date: 12/13/17

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: DAVID S. FINE
Contractor (Authorized Signature)Date: 12-13-17

This Change Order (CO) constitutes full and mutual accord and satisfaction for all time and costs related to this change. By acceptance of this CO, the contractor hereby agrees that the modification is an equitable adjustment to the contract, and waives all right to file any future claims arising out of this change.

To be effective, this CO must be approved by the Funding Agency if it changes the scope or objective of the PROJECT, or as may otherwise be required by the SUPPLEMENTARY GENERAL CONDITIONS.

ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2

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Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in	Total
				Quantity	Ext. Total	Quantity	Amount	Quantities	
BID SCHEDULE NO. 1 - CITY PARK BOAT LAUNCH IMPROVEMENTS									
1	Mobilization/Demobilization	LS	\$10,235.00	1.00	\$10,235.00	1.00	\$10,235.00	0%	\$0.00
2	Erosion & Sediment control	LS	\$1,725.00	1.00	\$1,725.00	1.00	\$1,725.00	0%	\$0.00
3	Construction survey	LS	\$4,025.00	1.00	\$4,025.00	1.00	\$4,025.00	0%	\$0.00
4	Temporary silt fence	LF	\$3.45	150.00	\$517.50	150.00	\$517.50	0%	\$0.00
5	Sawcut existing Asphalt/Concrete	LF	\$5.75	40.00	\$230.00	40.00	\$230.00	0%	\$0.00
6	Remove existing Asphalt	SY	\$57.50	5.00	\$287.50	5.00	\$287.50	0%	\$0.00
7	Demolition of existing concrete boat launch and Sidewalk	SY	\$10.47	275.00	\$2,879.25	275.00	\$2,879.25	0%	\$0.00
8	Demolish existing dock decking	SF	\$2.60	1,310.00	\$3,406.00	1,395.00	\$3,627.00	6%	\$221.00
9	Demolish existing structural member	BF	\$2.60	500.00	\$1,300.00	160.00	\$416.00	-68%	(\$884.00)
10	Excavate/grade for boat launch improvements	LS	\$65,700.00	1.00	\$65,700.00	1.00	\$65,700.00	0%	\$0.00
11	Excavate for ADA accessible route	LS	\$575.00	1.00	\$575.00	1.00	\$575.00	0%	\$0.00
12	Aggregate base under concrete launches and sidewalks	SY	\$28.92	415.00	\$12,001.80	415.00	\$12,001.80	0%	\$0.00
13	Aggregate base under piers adjacent to launch	SY	\$28.92	90.00	\$2,602.80	90.00	\$2,602.80	0%	\$0.00
14	Provide concrete Boat launch and ramp (incl. curbs)	SY	\$192.22	340.00	\$65,354.80	307.51	\$59,109.57	-10%	(\$6,245.23)
15	Provide ADA accessible sidewalks and ramp to pier (incl. curbs)	SY	\$90.39	75.00	\$6,779.25	86.47	\$7,816.02	15%	\$1,036.77
16	Provide vinyl sheetpile bulkhead system (11' long)	SF	\$16.45	1,500.00	\$24,675.00	1,595.00	\$26,237.75	6%	\$1,562.75
17	Provide new dock structural members (incl. hardware)	BF	\$9.20	500.00	\$4,600.00	160.00	\$1,472.00	-68%	(\$3,128.00)
18	Provide new dock decking	SF	\$6.27	1,310.00	\$8,213.70	1,395.00	\$8,746.65	6%	\$532.95
19	Provide solar lighting at docks	EA	\$1,150.00	2.00	\$2,300.00	2.00	\$2,300.00	0%	\$0.00
20	Provide new timber piles	LF	\$17.86	80.00	\$1,428.80	80.00	\$1,428.80	0%	\$0.00
21	Provide accessible floating kayak launch	LS	\$40,480.00	1.00	\$40,480.00	1.00	\$40,480.00	0%	\$0.00
TOTAL BID SCHEDULE NO. 1:				\$259,316.40		\$252,412.65		(\$6,903.75)	

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
ALTERNATE NO. 3 - CITY PARK BOAT LAUNCH IMPROVEMENTS									
1	Provide ADA accessible sidewalks on-site in locations to be determined by Owner	SY	\$51.75	35.00	\$1,811.25	28.05	\$1,451.59	-20%	(\$359.66)
TOTAL ALTERNATE NO. 3:				\$1,811.25		\$1,451.59		(\$359.66)	

ATTACHMENT NO. 1 TO CHANGE ORDER NO. 2

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Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
CHANGE ORDER NO. 1									
CO1-1	Provide Pile Wrap & Caps on Timber Piles	LS	\$1,300.00	1.00	\$1,300.00	1.00	\$1,300.00	-	\$0.00
TOTAL CHANGE ORDER NO. 1:				\$1,300.00		\$1,300.00		\$0.00	

Item #	Description	Units	Unit Price	Change Order No. 1		Change Order No. 2		Difference in Quantities	Total
				Quantity	Ext. Total	Quantity	Amount		
CHANGE ORDER NO. 2 - FISHING PIER MAINTENANCE									
CO2-1	Demolish existing dock decking	SF	\$2.60	0.00	\$0.00	148.00	\$384.80	100%	\$384.80
CO2-2	Demolish existing structural member	BF	\$2.60	0.00	\$0.00	78.00	\$202.80	100%	\$202.80
CO2-3	Provide new dock structural members (incl. hardware)	BF	\$9.20	0.00	\$0.00	78.00	\$717.60	100%	\$717.60
CO2-4	Provide new dock decking	SF	\$6.27	0.00	\$0.00	160.00	\$1,003.20	100%	\$1,003.20
CO2-5	Replace handrail/ballast (including removal as necessary)	EA	\$4.98	0.00	\$0.00	80.00	\$398.40	100%	\$398.40
CO2-6	Refasten deck boards	EA	\$7.20	0.00	\$0.00	22.00	\$158.40	100%	\$158.40
CO2-7	Remove and replace hurricane straps at pavilions	EA	\$18.00	0.00	\$0.00	72.00	\$1,296.00	100%	\$1,296.00
CO2-8	Provide new hardware at each pile bent	EA	\$88.55	0.00	\$0.00	4.00	\$354.20	100%	\$354.20
CO2-9	Provide new louver vents	EA	\$190.00	0.00	\$0.00	8.00	\$1,520.00	100%	\$1,520.00
CO2-10	Provide new handrail along ADA route	LF	\$58.65	0.00	\$0.00	170.00	\$9,970.50	100%	\$9,970.50
TOTAL CHANGE ORDER NO. 2:				\$0.00		\$16,005.90		\$16,005.90	

TOTAL BID SCHEDULE NO. 1 + ALTERNATE NO. 3 + CHANGE ORDER NO. 1 + CHANGE ORDER NO. 2:				\$262,427.65		\$271,170.13		\$8,742.48	
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Councilman Vaughan made the motion to accept the Planning Commission recommendation to approve the conditional use major as presented. Councilwoman Martin seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 256-2017

**CITY OF GAUTIER CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-17-CU
DELIVERANCE MISSIONARY BAPTIST CHURCH
REGARDING PARCEL ID NO: 82436365.000**

After due public notice, a Public Hearing was held at City Hall on December 7, 2017 by the Gautier Planning Commission at its regular meeting and at which time the Gautier Planning Commission recommended approval of the Conditional Use Permit. The parcel subject to this Permit is located at 1412 HWY 90, Gautier, Mississippi, 39553. Having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a church or place of worship, is permitted as a Conditional Use-Major in the C-3 District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on October 17, 2017 for a Conditional Use-Major Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County and provide the applicant a copy of the permit with the recording information affixed.
6. The City Council adopted this Conditional Use-Major Permit on a recorded vote of 7 ayes to 0 nays to approve the application of Deliverance Missionary Baptist Church, located at 1412 HWY 90, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436365.000.

Motion made by **Councilman Vaughan**, seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

December 19, 2017
Date of Issuance

Attest:

Phil Torjusen, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director

Date: December 19, 2017

Subject: Conditional Use-Major Permit for Deliverance Missionary Baptist Church at 1412 HWY 90. GPC #17-17-CU

REQUEST:

The Planning Department has received a request from Reverend Robert Coker representative of Deliverance Missionary Baptist Church, for a Conditional Use-Major Permit that would allow a Church or Place of Worship in a C-3 Highway Commercial Zoning District at 1412 HWY 90, PID #82436365.000. The application fee of \$250 was paid on October 17, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 1412 HWY 90 (See Exhibit A)
2. General features of the proposed project:
 - Total Building Area: 1,200 square feet
 - Site Size: 1.32 Acres
 - Year Building Constructed: 1981
3. Potable Water and Wastewater Services: Existing from City
4. The building is existing and was previously used as a rental property. The last known use of the property was a church.
5. Current Zoning (See Exhibit B): C-3 Highway Commercial
6. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial to the North, South, East, and West.
7. Current Surrounding Existing Land Use (See Exhibit C): Commercial-Retail to the North and South, Commercial Office to the East and Commercial Financial/Banking to the West.

8. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

- A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use as church serves as a place of worship for the congregation. Staff finds that this use will be compatible with the properties in the vicinity due to the fact there are Commercial properties existing with surrounding uses; however, according to UDO Section 7.2.5 Table # 9, based on the number of chairs (members) called out in the applicant's narrative, the required number of parking spaces is 17. After visiting the site and reviewing the parking plan sketch included in the application, staff finds that the area designated for parking at this site is not sufficient to accommodate the number of required spaces for this specific use as called out in the UDO.

- B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

- C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: The applicant states that the church will be servicing approximately fifty (50) members with adequate parking. Staff finds that there is an existing parking lot which is of adequate size to accommodate the amount of parking spaces required by the Unified Development Ordinance for this use according to the applicant's statement of the number of members of the congregation.

- D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

- E. If the proposed use in harmony with the Comprehensive Plan.

Staff Response: Yes, the Comprehensive plan proposes High Impact Commercial in this area. The proposed use is a place of Worship (Church) which is allowed with a “Conditional Use” in the Unified Development Ordinance.

- F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, according to the Unified Development Ordinance, a “Church or Place of Worship” is allowed with a “Conditional Use Major” in a C-3 Highway Commercial District.

- G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses. .

- H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

STAFF RECOMMENDATION:

Staff finds that the proposed use may be compatible and harmonious with the Highway Commercial District and recommends approval with the following conditions:

1. ADA accessible parking shall be installed which meets the requirements of the City of Gautier's Unified Development Ordinance and The Americans with Disabilities Act.
2. The UDO requirement for the number of parking spaces is satisfied through either On-Site Shared Parking as specified in UDO Section 7.2.8 or through Off-Site Cooperative Parking as specified in UDO Section 7.2.7.

PLANNING COMMISSION RECOMMENDATION:

Planning Commission recommends that City Council approve the Conditional Use Permit based on Staff's recommendation and there being no opposition.

The City Council may:

1. Approve the Conditional Use-Major Permit; or
2. Approve the Conditional Use-Major Permit with conditions; or
3. Deny the Conditional Use-Major Permit.

ATTACHMENTS:

1. Draft Conditional Use-Major Permit
2. GPC Minute Excerpt
3. GPC Staff Report with Back Up

**CITY OF GAUTIER
CONDITIONAL USE-MAJOR PERMIT
GPC CASE NO. 17-17-CU**

DELIVERANCE MISSIONARY BAPTIST CHURCH

REGARDING PARCEL ID NO: 82436365.000

After due public notice, a Public Hearing was held at City Hall on December 7, 2017 by the Gautier Planning Commission at its regular meeting and at which time the Gautier Planning Commission recommended approval of the Conditional Use Permit. The City of Gautier City Council, at its regular meeting held on December 19, 2017, considered the application for a Conditional Use-Major Permit for a church or place of worship as submitted by Reverend Robert Coker, representative for Deliverance Missionary Baptist Church. The parcel subject to this Permit is located at 1412 HWY 90, Gautier, Mississippi, 39553. Having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Conditional Use-Major Permit as follows:

1. This proposed Conditional Use-Major is consistent with the goals, objectives and policies of the City's Comprehensive Plan.
2. This proposed Conditional Use-Major is consistent with the character of the immediate vicinity of the proposed use.
3. The proposed use, classified as a church or place of worship, is permitted as a Conditional Use-Major in the C-3 District.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on October 17, 2017 for a Conditional Use-Major Permit.
5. The City Clerk shall have this permit recorded in the public records of Jackson County and provide the applicant a copy of the permit with the recording information affixed.
6. The City Council adopted this Conditional Use-Major Permit on a recorded vote of _____ ayes to _____ nays to approve the application of Deliverance Missionary Baptist Church, located at 1412 HWY 90, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82436365.000.

December 19, 2017

Date of Issuance

Attest:

Phil Torjusen, Mayor
City of Gautier, Mississippi
3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

Excerpt from December 7, 2017 Gautier Planning Commission Meeting:

Deliverance Missionary Baptist Church request for a Conditional Use-Major that would allow a Church in a C-3, Highway Commercial Zoning District (GPC# 17-17-CU).

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from Reverend Robert Coker representative Of Deliverance Missionary Baptist Church, for a Conditional Use-Major Permit that would allow a Church or Place of Worship in a C-3 Highway Commercial Zoning District at 1412 HWY 90, PID #82436365.000. The application fee of \$250 was paid on October 17, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 1412 HWY 90 (See Exhibit A)
2. General features of the proposed project:
Total Building Area: 1,200 square feet
Site Size: 1.32 Acres
Year Building Constructed: 1981
3. Potable Water and Wastewater Services: Existing from City
4. The building is existing and was previously used as a rental property. The last known use of the property was a church.
5. Current Zoning (See Exhibit B): C-3 Highway Commercial
6. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial to the North, South, East, and West.
7. Current Surrounding Existing Land Use (See Exhibit C): Commercial-Retail to the North and South, Commercial Office to the East and Commercial Financial/Banking to the West.
8. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use as church serves as a place of worship for the congregation. Staff finds that this use will be compatible with the properties in the vicinity due to the fact there are Commercial properties existing with surrounding uses; however, according to UDO Section 7.2.5 Table # 9, based on the number of chairs (members) called out in the applicant's narrative, the required number of parking spaces is 17. After visiting the site and reviewing the parking plan sketch included in the application, staff finds that the area designated for parking at this site is not sufficient to accommodate the number of required spaces for this specific use as called out in the UDO.

B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: The applicant states that the church will be servicing approximately fifty (50) members with adequate parking. Staff finds that there is an existing parking lot which is of adequate size to accommodate the amount of parking spaces required by the Unified Development Ordinance for this use according to the applicant's statement of the number of members of the congregation.

D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

E. If the proposed use in harmony with the Comprehensive Plan.

Staff Response: Yes, the Comprehensive plan proposes High Impact Commercial in this area. The proposed use is a place of Worship (Church) which is allowed with a "Conditional Use" in the Unified Development Ordinance.

F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, according to the Unified Development Ordinance, a “Church or Place of Worship” is allowed with a “Conditional Use Major” in a C-3 Highway Commercial District.

G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses.

H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

Staff finds that the proposed use may be compatible and harmonious with the Highway Commercial District and recommends approval with the following conditions:

1. ADA accessible parking shall be installed which meets the requirements of the City of Gautier’s Unified Development Ordinance and The Americans with Disabilities Act.
2. The UDO requirement for the number of parking spaces is satisfied through either On-Site Shared Parking as specified in UDO Section 7.2.8 or through Off-Site Cooperative Parking as specified in UDO Section 7.2.7.

CONCLUSION:

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major with the Conditions listed; or
2. Recommend that City Council approve the Conditional Use-Major with changes; or
3. Recommend that City Council deny the Conditional Use-Major.

ACTION TAKEN:

Commissioner Jamison made the motion to recommend City Council approve the Conditional Use-Major with the Conditions listed

1. ADA accessible parking shall be installed which meets the requirements of the City of Gautier's Unified Development Ordinance and The Americans with Disabilities Act.
2. The UDO requirement for the number of parking spaces is satisfied through either On-Site Shared Parking as specified in UDO Section 7.2.8 or through Off-Site Cooperative Parking as specified in UDO Section 7.2.7.

Commissioner Lee seconded the motion and the following vote was recorded:

AYES:	Larry Dailey Jimmy Green Paul Gainer Christopher Scruggs Kay C. Jamison James Lee John Hunter
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NAYS:	None
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Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

December 7, 2017

GPC #17-17-CU

Deliverance Missionary Baptist Church

1412 HWY 90 Conditional Use-Major

VII. NEW BUSINESS

- A. Deliverance Missionary Baptist Church request for a Conditional Use - Major that would allow a Church in a C-3, Highway Commercial Zoning District (GPC# 17-17-CU).

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission
From: Scott Ankerson, Planning Director
Date: December 7, 2017
Subject: Conditional Use-Major Permit for Deliverance Missionary Baptist Church at 1412 HWY 90 GPC #17-17-CU

REQUEST:

The Planning Department has received a request from Reverend Robert Coker representative of Deliverance Missionary Baptist Church, for a Conditional Use-Major Permit that would allow a Church or Place of Worship in a C-3 Highway Commercial Zoning District at 1412 HWY 90, PID #82436365.000. The application fee of \$250 was paid on October 17, 2017. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-3 Highway Commercial.

1. Location: 1412 HWY 90 (See Exhibit A)
2. General features of the proposed project:
 - Total Building Area: 1,200 square feet
 - Site Size: 1.32 Acres
 - Year Building Constructed: 1981
3. Potable Water and Wastewater Services: Existing from City
4. The building is existing and was previously used as a rental property. The last known use of the property was a church.
5. Current Zoning (See Exhibit B): C-3 Highway Commercial
6. Current Surrounding Zoning (See Exhibit B): C-3 Highway Commercial to the North, South, East, and West.
7. Current Surrounding Existing Land Use (See Exhibit C): Commercial-Retail to the North and South, Commercial Office to the East and Commercial Financial/Banking to the West.

8. Comprehensive Plan Future Land Use Designation (See Exhibit D): High Impact Commercial.

DISCUSSION:

The following addresses the review criteria for a Major Conditional Use outlined in Section 4.17.5 of the UDO.

- A. The proposed use is compatible with the character of development in the vicinity relative to density, bulk and intensity of structures, parking, and other uses.

Staff Finding: The proposed use as church serves as a place of worship for the congregation. Staff finds that this use will be compatible with the properties in the vicinity due to the fact there are Commercial properties existing with surrounding uses; however, according to UDO Section 7.2.5 Table # 9, based on the number of chairs (members) called out in the applicant's narrative, the required number of parking spaces is 17. After visiting the site and reviewing the parking plan sketch included in the application, staff finds that the area designated for parking at this site is not sufficient to accommodate the number of required spaces for this specific use as called out in the UDO.

- B. Any possible detrimental effects might occur as a result of the Conditional Use to the continued use, value, or development of properties in the vicinity.

Staff Finding: There is no evidence to indicate the proposed use will negatively affect the property values, or cause a detriment to the surrounding properties.

- C. Whether or not the proposed use will adversely affect vehicular or pedestrian traffic in the vicinity.

Staff Finding: The applicant states that the church will be servicing approximately fifty (50) members with adequate parking. Staff finds that there is an existing parking lot which is of adequate size to accommodate the amount of parking spaces required by the Unified Development Ordinance for this use according to the applicant's statement of the number of members of the congregation.

- D. If the proposed use can be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools.

Staff Finding: The proposed use can be accommodated by existing public services and facilities.

- E. If the proposed use in harmony with the Comprehensive Plan.

Staff Response: Yes, the Comprehensive plan proposes High Impact Commercial in this area. The proposed use is a place of Worship (Church) which is allowed with a “Conditional Use” in the Unified Development Ordinance.

- F. If the proposed use listed in the list of possible Conditional Uses in the particular Zoning District.

Staff Finding: Yes, according to the Unified Development Ordinance, a “Church or Place of Worship” is allowed with a “Conditional Use Major” in a C-3 Highway Commercial District.

- G. Whether the proposed use will not be hazardous, detrimental, or disturbing, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances.

Staff Finding: There is no evidence that the proposed use poses a hazardous, detrimental or disturbing affect to present surrounding uses. .

- H. Whether the use conforms to all district regulations for the applicable district in which it is located, unless other provisions are specifically set forth in the application.

Staff Finding: The proposed use will conform to district regulations. This will be ensured by the Planning Department upon review of final submittals before permits are issued.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines conditional uses as specific uses which are enumerated in each zoning district and which because of their nature are not allowed by right but may be allowed after the required review process. The City may specify certain conditions as necessary to make the use compatible with other uses in the same district. Conditional uses are issued for uses of land and uses designated “Conditional Uses-Major” are transferable from one (1) owner of land to another.

The UDO further defines Conditional Uses-Major as uses that are not allowed by right but require a recommendation by the Planning Commission and the approval of the City Council. Additionally, if the conditional use is transferred to a new owner, the new owner must submit a letter to the Economic Development Director agreeing to the current terms and conditions before a business license may be issued.

2. Conditional Uses-Major requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).

RECOMMENDATION:

Staff finds that the proposed use may be compatible and harmonious with the Highway Commercial District and recommends approval with the following conditions:

1. ADA accessible parking shall be installed which meets the requirements of the City of Gautier's Unified Development Ordinance and The Americans with Disabilities Act.
2. The UDO requirement for the number of parking spaces is satisfied through either On-Site Shared Parking as specified in UDO Section 7.2.8 or through Off-Site Cooperative Parking as specified in UDO Section 7.2.7.

CONCLUSION:

The Planning Commission may:

1. Recommend that City Council approve the Conditional Use-Major with the Conditions listed; or
2. Recommend that City Council approve the Conditional Use-Major with changes; or
3. Recommend that City Council deny the Conditional Use-Major.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

GAUTIER, MISSISSIPPI
ECONOMIC DEVELOPMENT/PLANNING DEPARTMENT
CONDITIONAL USE APPLICATION

Public Hearing Number

17-17-CU

<u>TO BE HEARD BY GAUTIER PLANNING COMMISSION:</u>		<u>FEE:</u>
Conditional Use - Major	<u>X</u>	\$250.00
<u>TO BE HEARD BY ECONOMIC DEVELOPMENT/PLANNING DIRECTOR:</u>		<u>FEE:</u>
Conditional Use - Minor	_____	\$250.00

Name of Applicant: Deliverance Missionary Baptist Church

Name of Business: Same AS Above Phone: _____

Property Address: 1410 Hwy 90 Gautier, MS 39553 Mailing Address (if Different): _____

E-Mail Address: WilliamsFoxys@bellsouth.net rev. coker
627-9880

Proposed Use Requiring Conditional Use: _____ (Refer to Article V, UDO)

Proposed Location is: ☐ New Build ☐ Existing (with no modifications) ☐ Existing (with proposed modifications)

ATTACHMENTS REQUIRED AS APPLICABLE:

- ✓ 1. Answers to the Criteria for Approval (see attached).
- 0 ✓ 2. Project Narrative (see attached).
- 0 4. Diagram of intended use (see attached).
- N/A 4. Copy of protective covenants or deed restrictions, if any.
- N/A 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- N/A 6. Any other information requested by the Economic Development/Planning Director and/or members of the Technical Review Committee.
- 0 ✓ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant(s): Ralph Coker Date of Application: 10.17.17

FOR OFFICE USE ONLY	
Date Received <u>10-17-17</u>	Verify as Complete <u>A</u>
Fee Amount Received <u>250.00</u>	Initials of Employee Receiving Application <u>KM</u>

I, Rose Marie Luke, the fee simple owner(s) of the following described property:

Address:

1412 Hwy 90
Gautier MS 39553

Parcel ID No.: 82436365.000

hereby petition to the City of Gautier to Grant a Conditional Use Major or Minor of church (state proposed use from Article V of the Unified Development Ordinance) at the above reference property and affirm that Connie West (name of agent) is hereby designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams submitted are true and accurate to the best of my knowledge. Further, I understand this application: attachments and fees become part of the official records of the City of Gautier, MS, and are not returnable.

Rose Marie Luke
(Owner's Signature)

(Owner's Signature)

Notary Information: State of North Carolina
County of Wake

The foregoing instrument was acknowledged before me this 13th day of October, 2017 by Rose Marie Luke, who is personally known to me or has produced _____ as identification and who did take an oath.

Sarah B. Luke
(Printed Name of Notary Public)

Sarah B. Luke
(Signature of Notary Public)



My commission expires 6/24/2020

CONDITIONAL USE CRITERIA FOR APPROVAL - Complete either the Major Conditional Use section or Minor Conditional Use Section below. If more room is needed, answers can be provided on a separate sheet of paper.

MAJOR CONDITIONAL USE CRITERIA FOR APPROVAL

1. Is the proposed use listed in the list of possible Conditional Uses in the particular Zoning District?
yes
2. Please describe how the project is compatible with the character of development in the vicinity relative to (a) density, bulk and intensity of structures, (b) parking, and (c) other uses. Please attach parking plan, site plan, architectural rendering or other plans.
3. Will your project negatively affect neighboring property values or pose a real or perceived threat to citizens? Explain. *NO*
4. Will your project adversely affect vehicular or pedestrian traffic in the vicinity? Explain. *NO*
5. Can the proposed use be accommodated by existing or proposed public services and facilities including, but not limited to, water, sanitary sewer, streets, drainage, police and fire protection, and schools?
YES
6. Is the proposed use in harmony with the Comprehensive Plan? Explain how. *YES*
7. Does the proposed use pose a hazardous, detrimental, or disturbing affect, either real or perceived, to present surrounding land uses due to noises, glare, smoke, dust, odor, fumes, water pollution, vibration, electrical interference, or other nuisances? Explain. *NO*
8. Does the use conform to all district regulations for the applicable district in which it is located, or have other provisions been provided for? Explain. *YES*

MINOR CONDITIONAL USE CRITERIA FOR APPROVAL

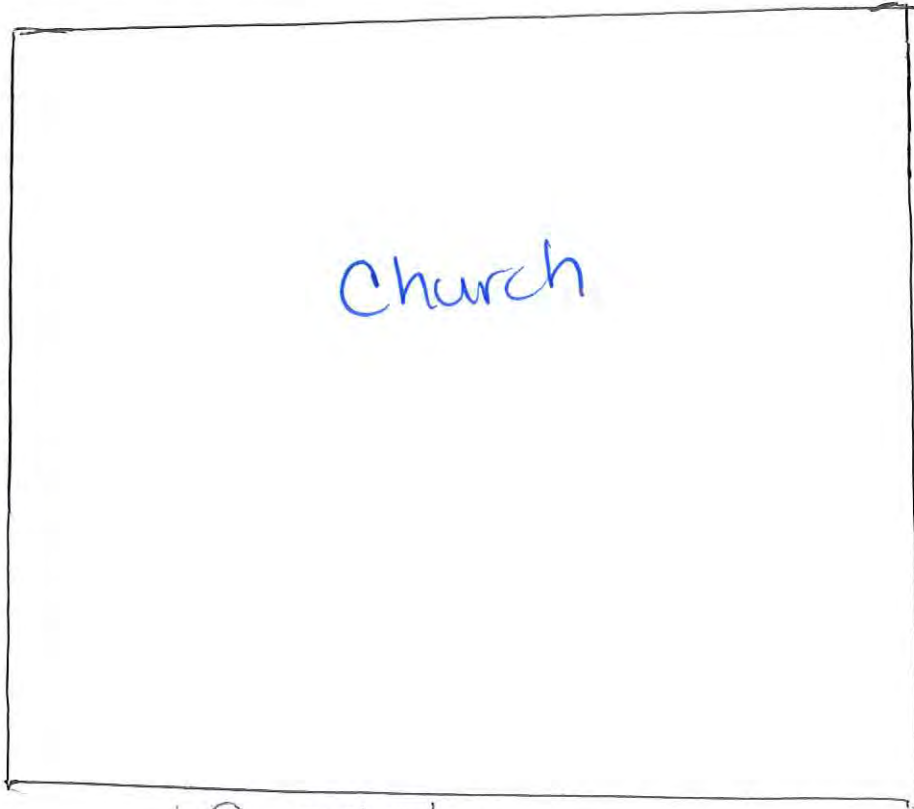
1. Is the proposed use substantially compatible with other uses in the area, including factors relating to the nature of its location, operation, building design, site design, traffic characteristics, and environmental impacts? Explain.
2. Will the proposed use be materially detrimental to the health, safety, and general welfare of the public or otherwise injurious to the environment or to the property or improvements within the area? Explain.
3. Is the proposed use consistent with the Comprehensive Plan? Explain how.
4. Is the proposed use in conformance with specific site location, development, and operation standards as required by this Ordinance? Explain.

CONDITIONAL USE NARRATIVE – Describe the proposed project in detail. Include all types of business activities that will be conducted on-site, any out-door storage or seating proposed, anticipated traffic, access for pick-up/delivery vehicles, proposed improvements, etc. Use the space below or provide a separate type written sheet of paper and attach. Staff will provide guidance as needed on additional information needed in the narrative.

NARRATIVE

Deliverance Missionary Baptist Church will use this property. We hold church services every Sunday and Wednesday with occasional Saturday and Monday nights. We will use the parking that has been dedicated to this property. Currently, our membership is approximately 50 with an expected growth to 100. There will be religious programs geared towards encouraging our parishioners and community to help create a safe and productive city/community. We will abide by all city and state laws and will do our very best to be an asset to the community.

Side
Parking lot
10 SPOTS



Church

10 SPOTS
Parking lot
front

Exhibit A Location Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

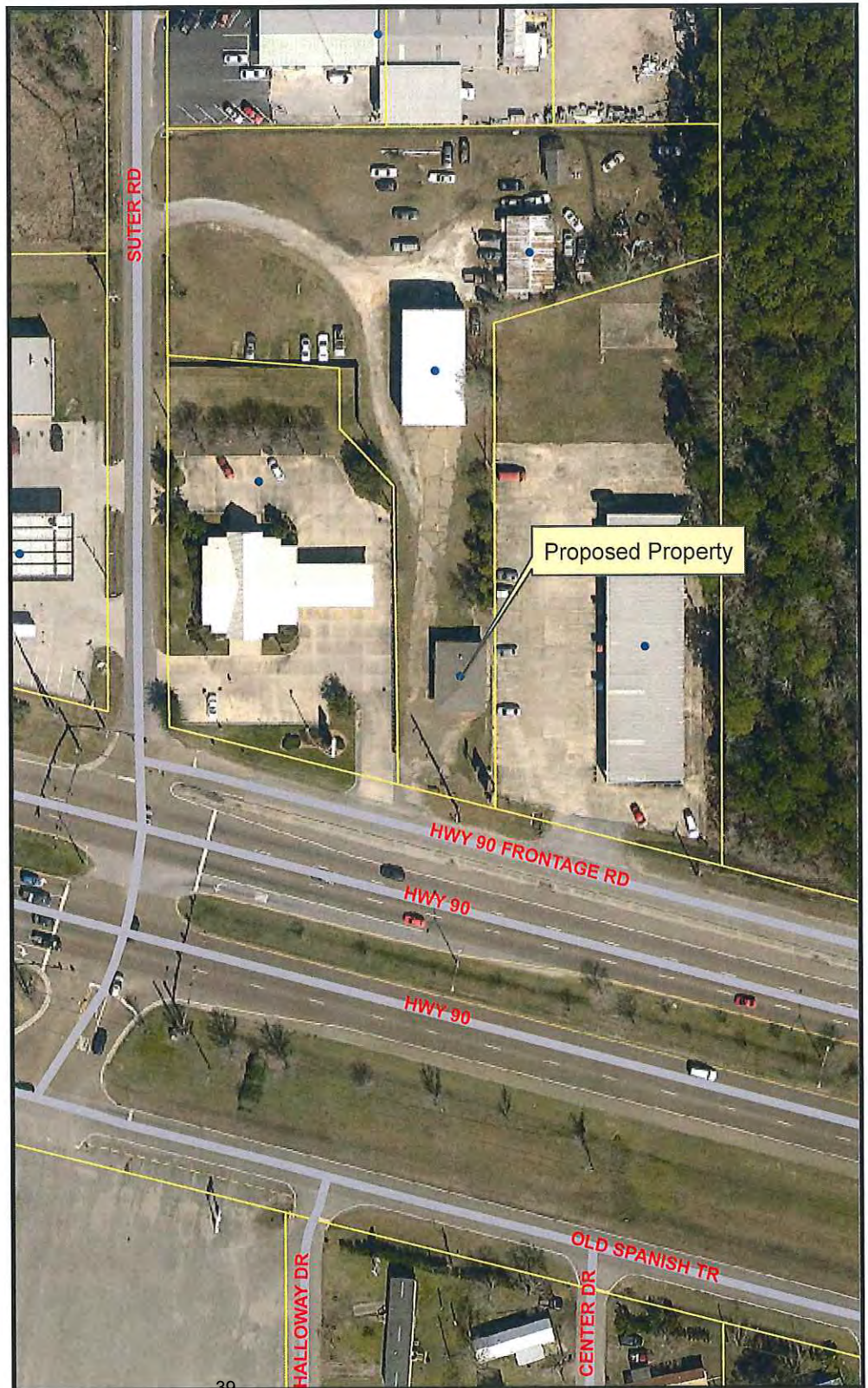


Exhibit B Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

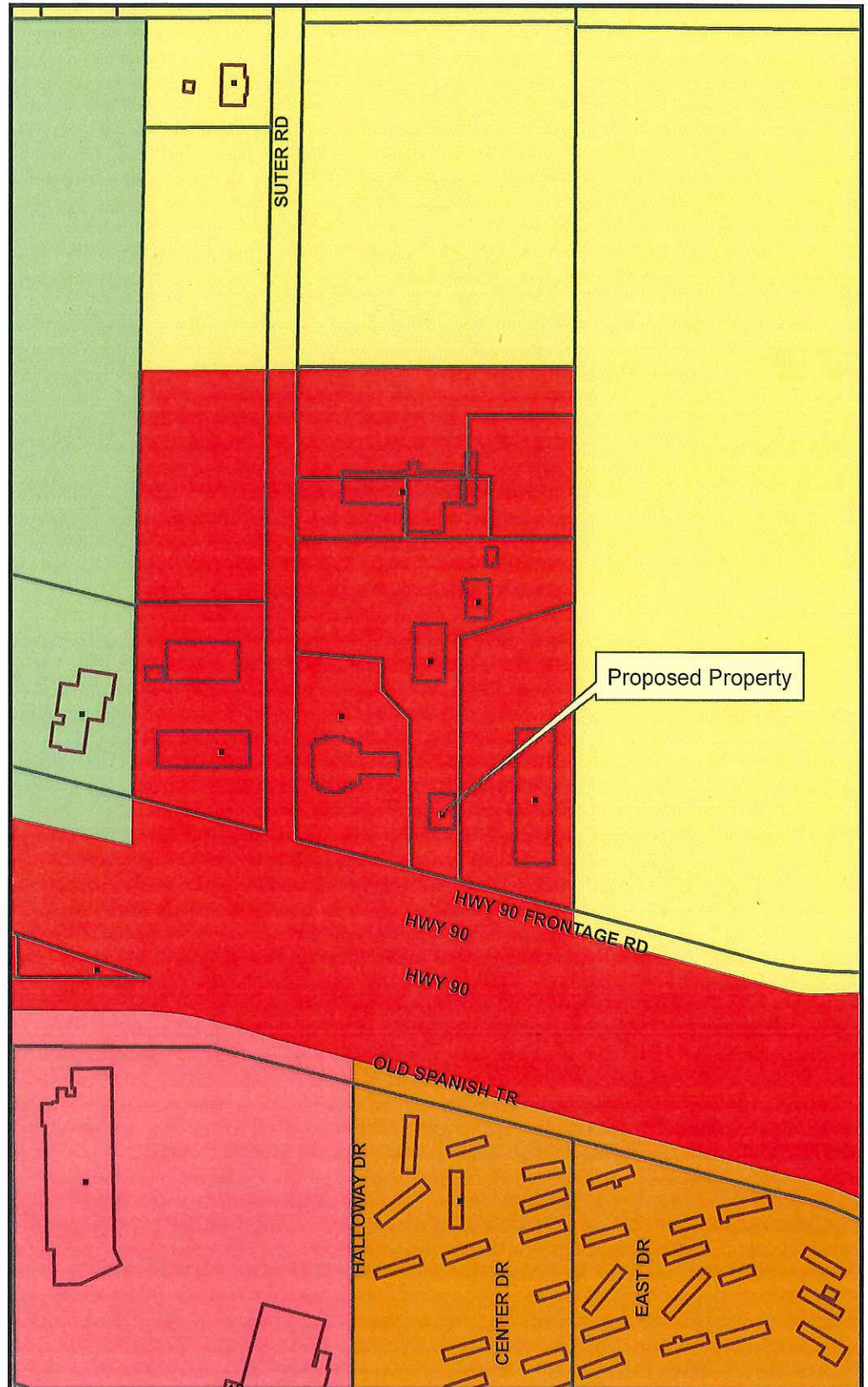


Exhibit C Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

City_Limits

CorOverlay

GautierParTrimmed

EXISTING LAND USE

Commercial-Retail

Conservation

Civic

Industrial

Marina/Fish Camps

High Density Residential

Mobile Home

Mobile Home Park

Medium Density Residential

Office

Recreation

Very Low to Low Density Residential

Utility

Vacant

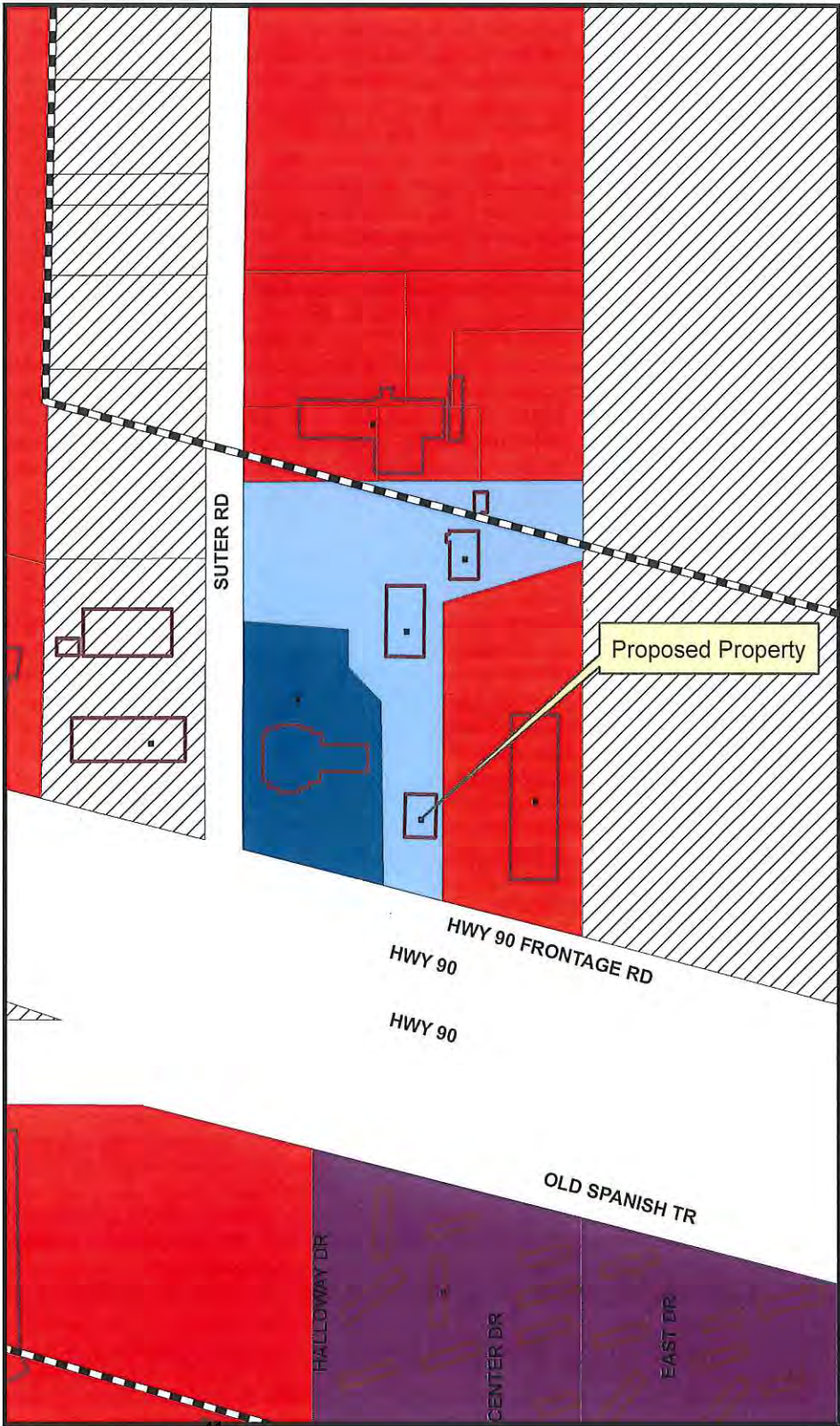


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



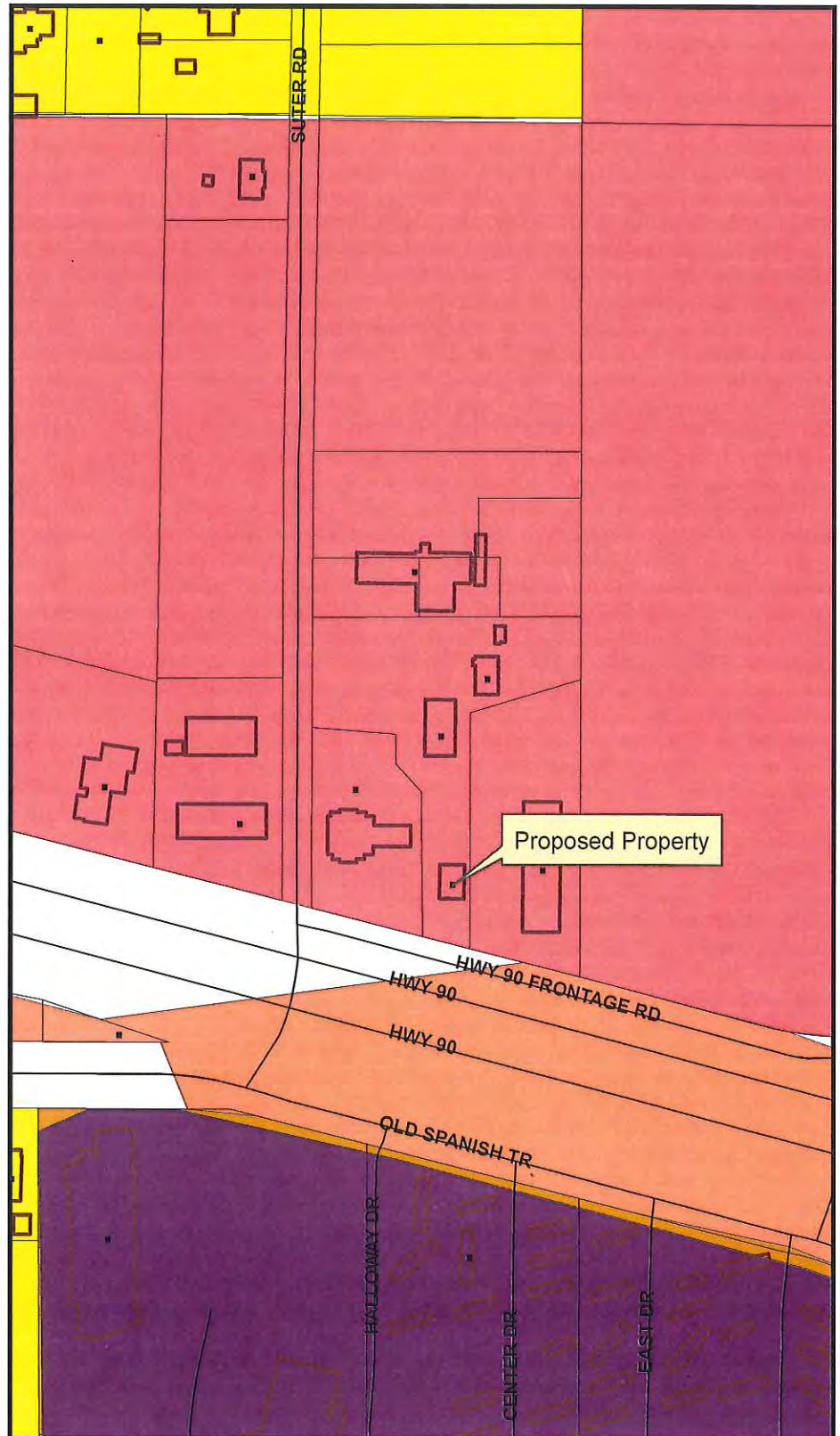
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



Scott Ankerson, Planning Director/Building Official, presented Business Item #4 - GPC CASE # 17-19-UDO Amendment to Article IV of the City of Gautier Unified Development Ordinance to create a "Special Exception". Mr. Ankerson stated that in the changes in the UDO there are also 2 tables that need to be added to the Special Exception. First, Article 4 section 4.14 Table 1 – required reviews, which establishes that the special exception application must be reviewed by the Planning Commission and City Council. Secondly, Article 4 section 4.14.3 – Table 2 will establish the notification distance requirements which will be adjoining properties will have to be notified.

Councilman Vaughan made the motion to amend the UDO recommendation as presented.

Councilman Vaughan amended the motion to include the additional recommendations of the Planning Director concerning notification provisions. Councilwoman Martin seconded the motion and the vote carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDINANCE NUMBER 242-2017

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; AMENDING ARTICLE IV, OF THE UNIFIED DEVELOPMENT ORDINANCE, BY ADDING A SECTION CREATING A SPECIAL EXCEPTION, REMOVING REDUNDANT REZONING PROCEDURES, AND AMENDING SUPPORTING ARTICLES AND SECTIONS; AND SETTING AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CHANGES TO THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GAUTIER BE ADOPTED AS FOLLOWS:

Section 1. Authority & Intent

- A. The authority for enactment of this ordinance is contained in Mississippi Code Annotated, Section 17-1-11.
- B. City Council finds the need for changes to the Unified Development Ordinance by adding a section creating a special exception, and amending supporting articles and sections; and
- C. City Council finds the need for changes to the Unified Development Ordinance by removing redundant rezoning procedures, and amending supporting articles and sections; and
- C. The Gautier Planning Commission held a public hearing, and after giving due public notice, recommended approval of this amended ordinance on December 7, 2017. The City Council considered the amendments on December 21, 2017.

Section 2. Adoption of Clarification Text Changes to the Unified Development Ordinance

The City of Gautier hereby adopts the attached changes to the Unified Development Ordinance by adding a section creating a special exception, removing redundant rezoning procedures, and amending supporting articles and sections.

Section 3. Conflicts

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

Section 4. Severability

If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. Effective Date

This Ordinance shall take effect immediately upon completion of the statutory requirements.

Motion to approve the amended ordinance was made by **Councilman Vaughan**, and seconded by **Councilman Martin** and the following vote was recorded:

AYES: Phil Torjusen
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: None

Adopted: _____ **Phil Torjusen, Mayor**

Attest:

Cynthia Russell, City Clerk

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director

Date: December 19, 2017

Subject: Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”, and to remove redundant rezoning procedures. GPC #17-19-UDO

REQUEST:

The City Council has directed Planning Department Staff to draft an amendment to the Unified Development Ordinance (UDO) pursuant to Section 4.20, to create a “Special Exception”, and to remove redundant rezoning procedures.

The “Special Exception” would be relevant when an applicant seeks to establish or expand a use not ordinarily permitted in a specific district.

BACKGROUND:

The Unified Development Ordinance currently contains both Conditional Use Major and Conditional Use Minor. Such specific “Conditional Use” allowances are called out specifically in Section 5.2.2, Tables 3, 4, and 5. These “Conditional Use” allowances are specific to the use called out in these tables and are specific to the zoning district in which they are allowed. Also, a “Conditional Use Major” runs with the land, transferring from owner to owner of the specific property for which the “Conditional Use” is granted.

DISCUSSION:

The City of Gautier’s Unified Development Ordinance does not currently allow for a “Special Exception”. Through this proposed process, the City will create a relaxation of the terms of the Unified Development Ordinance where such an “exception” will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions would be necessary when an applicant seeks to establish or expand a use not ordinarily permitted, by right or by Conditional Use, in a specific zoning district. In addition, “Special Exceptions” would not run with the land and could be revoked if the property changes ownership, the property is being utilized in a manner not permitted under the zoning regulations or “Special Exception”, or the property ceases to be used for the purpose allowed in the “Special Exception” for a period of one hundred eight (180) consecutive days during the existence of the “Special Exception”.

STAFF FINDINGS:

Staff finds that the creation of the “Special Exception” will enhance the usability of specific properties within the City that have been long previously developed prior to the establishment and adoption of the Unified Development Ordinance. Such “Special Exception” may allow for certain properties to re-establish a use previously enjoyed at that specific property or a use currently enjoyed by other properties in that district.

PLANNING COMMISSION RECOMMENDATIONS:

Planning Commission recommends that Council approve the UDO amendment with the following changes: Add *and the effected property* to UDO Section 4.15.6 and UDO Section 4.16.3.

The City Council may:

1. Approve the UDO Amendments as presented; or
2. Approve the UDO Amendments with changes; or
3. Deny the UDO Amendments.

ATTACHMENTS:

1. Draft Ordinance
2. GPC Minute Excerpt
3. GPC Staff Report with Back Up

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NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

Section 4.16 ~~Comprehensive Rezoning Special Exception~~ IV-22

HARDSHIP: Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

(1) the land in question cannot yield a reasonable return if used only
(a) for a purpose allowed in that zone (applicable to special exceptions), or
(b) as permitted by the dimensional requirements of this ordinance (applicable to
variances);

(2) that the plight of the owner is due to unique circumstances of the land for which the
variance or special exception is sought; and

(3) that the use to be authorized by the variance will not alter the essential character of the
locality.

Article IV General Procedures

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In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall and the affected property for the benefit of the public prior to a public hearing for a Zoning Map Change (Rezoning).

SECTION 4.16: Comprehensive Rezoning Special Exception

~~A comprehensive rezoning may be initiated by the following: property owners of twenty-five (25) contiguous parcels of land, the owner(s) of ten (10) acres of contiguous land, a recognized neighborhood association which includes the property involved and/or the Planning Director in consultation with the property owners affected.~~

A request for a Special Exception may be initiated by the owner or agent of the owner provided that said property has not been denied a previous request for a Special Exception for the same property or portion of property within the past twelve (12) months.

4.16.1 Study Required Application for Special Exception

~~Prior to recommending a Comprehensive Rezoning, the Planning Director shall conduct a study that demonstrates:~~

Applications for a Special Exception may be filed on the appropriate application available from the Planning Department and shall include all requested information, attachments, and submittals.

~~**A.** The existing zoning in the subject area is not in accordance with the Comprehensive Plan, **and**~~

~~**B.** The need for additional land in the City having the same zoning classification as the one proposed; **and**~~

~~**C.** A substantial change in the land use character of the surrounding area that justifies the change in zoning; **or**~~

~~**D.** The probability of a mapping error in the Comprehensive Plan or the Unified Development Ordinance has occurred.~~

4.16.2 Public Notification Procedure

~~In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall for the benefit of the public prior to a public hearing for a comprehensive rezoning.~~

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria outlined below, and make a recommendation to City Council pursuant to UDO Section 4.1.4.4 (A and B). City Council, pursuant to UDO Section 4.14.4(C), will then consider

the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall and the affected property for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

4.16.4 Criteria for Approval

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when the following criteria are established:

- A. That a literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and that interpretation of this ordinance would work unnecessary hardship upon the applicant;
- B. That the requested Special Exception will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or the general welfare; and
- C. That the special circumstances are not the result of actions of the applicant.

4.16.5 Limitations and Restrictions

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

- A. The property changes ownership;
- B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
- C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) consecutive days during the existence of the Special Exception.

Section 1. Authority & Intent

- A. The authority for enactment of this ordinance is contained in Mississippi Code Annotated, Section 17-1-11.
- B. The Staff finds the need for comprehensive amendments to the Unified Development Ordinance.

C. The Gautier Planning Commission held a public hearing, after giving due public notice, and considered this ordinance on December 7, 2017.

Section 2. Adoption of an Amended Unified Development Ordinance

The City of Gautier hereby adopts the attached Amended Unified Development Ordinance to be incorporated into the City of Gautier's Code of Ordinances.

Section 3. Conflicts

All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

Section 4. Severability

If any word, phrase, sentence, paragraph or provision of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such finding shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application, and to this end the provisions of this ordinance are declared severable.

Section 5. Effective Date

This Ordinance shall take effect immediately upon completion of the statutory requirements.

Adopted: _____

Phil Torjusen, Mayor

Attest:

Approved as to form and legal sufficiency.

Cindy Russell, City Clerk

Josh Danos, City Attorney

New language is underlined.
Deleted language is ~~stricken~~.
To Be Codified.

Excerpt from December 7, 2017 Gautier Planning Commission Meeting:

Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”, and to remove redundant rezoning procedures. GPC #17-19-UDO

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the request.

REQUEST:

The City Council has directed Planning Department Staff to draft an amendment to the Unified Development Ordinance (UDO) pursuant to Section 4.20, to create a “Special Exception”. The “Special Exception” would be relevant when an applicant seeks to establish or expand a use not ordinarily permitted in a specific district.

BACKGROUND:

The Unified Development Ordinance currently contains both Conditional Use Major and Conditional Use Minor. Such specific “Conditional Use” allowances are called out specifically in Section 5.2.2, Tables 3, 4, and 5. These “Conditional Use” allowances are specific to the use called out in these tables and are specific to the zoning district in which they are allowed. Also, a “Conditional Use Major” runs with the land, transferring from owner to owner of the specific property for which the “Conditional Use” is granted.

DISCUSSION:

The City of Gautier’s Unified Development Ordinance does not currently allow for a “Special Exception”. Through this proposed process, the City will create a relaxation of the terms of the Unified Development Ordinance where such an “exception” will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions would be necessary when an applicant seeks to establish or expand a use not ordinarily permitted, by right or by Conditional Use, in a specific zoning district. In addition, “Special Exceptions” would not run with the land and could be revoked if the property changes ownership, the property is being utilized in a manner not permitted under the zoning regulations or “Special Exception”, or the property ceases to be used for the purpose allowed in the “Special Exception” for a period of one hundred eight (180) consecutive days during the existence of the “Special Exception”.

STAFF FINDINGS:

Staff finds that the creation of the “Special Exception” will enhance the usability of specific properties within the City that have been long previously developed prior to the establishment and adoption of the Unified Development Ordinance. Such “Special Exception” may allow for certain properties to re-establish a use previously enjoyed at that specific property or a use currently enjoyed by other properties in that district.

RECOMMENDATIONS:

Staff recommends that Planning Commission recommend the approval of the UDO text changes as presented.

Planning Commission may:

1. Recommend that City Council approve the UDO Amendment;
2. Recommend that City Council approve the UDO Amendment with changes; or
3. Recommend that City Council deny the UDO Amendment.

After a brief discussion the following action was taken:

Chairman Dailey made the motion to approve Staff recommendations as presented with the following additions (proposed changes reflected in red italics):

4.15.6 Public Notification

In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall *and the affected property* for the benefit of the public prior to a public hearing for a Zoning Map Change (Rezoning).

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall *and the affected property* for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

Commissioner Jamison seconded the motion and the following vote was taken:

AYES:	Larry Dailey
	Jimmy Green
	Paul Gainer
	Christopher Scruggs
	Kay C. Jamison
	James Lee
	John Hunter

NAYS:	None
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Motion passed unanimously.

Gautier Planning Commission

Regular Meeting Agenda

December 7, 2017

Special Exception

UDO Amendment

VII. NEW BUSINESS

A. REQUEST TO AMEND THE UDO TO CREATE A SPECIAL EXCEPTION (CITY INITIATED) (GPC #17-19-UDO)

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: December 7, 2017

Subject: Consideration of an Amendment to Article IV and supporting sections of the Unified Development Ordinance to create a “Special Exception”. (City Initiated) GPC #17-19-UDO

REQUEST:

The City Council has directed Planning Department Staff to draft an amendment to the Unified Development Ordinance (UDO) pursuant to Section 4.20, to create a “Special Exception”.

The “Special Exception” would be relevant when an applicant seeks to establish or expand a use not ordinarily permitted in a specific district.

BACKGROUND:

The Unified Development Ordinance currently contains both Conditional Use Major and Conditional Use Minor. Such specific “Conditional Use” allowances are called out specifically in Section 5.2.2, Tables 3, 4, and 5. These “Conditional Use” allowances are specific to the use called out in these tables and are specific to the zoning district in which they are allowed. Also, a “Conditional Use Major” runs with the land, transferring from owner to owner of the specific property for which the “Conditional Use” is granted.

DISCUSSION:

The City of Gautier’s Unified Development Ordinance does not currently allow for a “Special Exception”. Through this proposed process, the City will create a relaxation of the terms of the Unified Development Ordinance where such an “exception” will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions would be necessary when an applicant seeks to establish or expand a use not ordinarily permitted, by right or by Conditional Use, in a specific zoning district. In addition, “Special Exceptions” would not run with the land and could be revoked if the property changes ownership, the property is being utilized in a manner not permitted under the zoning regulations or “Special Exception”, or the property ceases to be used for the purpose allowed in the “Special Exception” for a period of one hundred eight (180) consecutive days during the existence of the “Special Exception”.

STAFF FINDINGS:

Staff finds that the creation of the “Special Exception” will enhance the usability of specific properties within the City that have been long previously developed prior to the establishment and adoption of the Unified Development Ordinance. Such “Special Exception” may allow for certain properties to re-establish a use previously enjoyed at that specific property or a use currently enjoyed by other properties in that district.

RECOMMENDATIONS:

Staff recommends that Planning Commission recommend the approval of the UDO text changes as presented.

Planning Commission may:

1. Recommend that City Council approve the UDO Amendment;
2. Recommend that City Council approve the UDO Amendment with changes; or
3. Recommend that City Council deny the UDO Amendment.

ATTACHMENTS:

1. UDO Excerpts with proposed changes

Article, Section or Subsection	Title	Page No.
Section 4.2	Not Used	IV-3
Section 4.3	Not Used	IV-3
Section 4.4	Not Used	IV-3
Section 4.5	Building Permits	IV-3
Section 4.6	Submittals	IV-5
Section 4.7	Procedures for Subdivision or Resubdivision of Land (See Article IX)	IV-5
Section 4.8	Not Used	IV-5
Section 4.9	Guarantees and Sureties	IV-5
Section 4.10	Future Improvement Payment	IV-11
Section 4.11	Criteria for a Request to Extend the Two (2) Year Deadline to Obtain a Building Permit and Commence Construction	IV-12
Section 4.12	Development Agreements	IV-13
Section 4.13	Building Permits and Certificate of Occupancy	IV-17
Section 4.14	Actions Requiring a Planning Commission and/or City Council Review	IV-17
Section 4.15	Zoning Map Change (Rezoning)	IV-21
Section 4.16	Comprehensive Rezoning Special Exception	IV-22
Section 4.17	Conditional Uses Both Minor and Major	IV-22
Section 4.18	Variance	IV-25
Section 4.19	Administrative Waivers for Infill Development	IV-26
Section 4.20	Unified Development Ordinance Text Changes	IV-27
Section 4.21	Home Occupation Permit	IV-27
Section 4.22	Major Development	IV-28
Section 4.23	Actions Requiring Approval by Planning Department Staff	IV-28
4.23.1	Land Alterations and Disturbance Permit	IV-29
4.23.2	Tree Removal Permit	IV-31
4.23.3	Temporary Use Permit	IV-32
4.23.4	Permit for Moving of Buildings	IV-32

GUEST HOUSE: A secondary residential structure which is detached from and incidental to the primary residence and which is designed and built to provide temporary living quarters for guests and relatives of the occupants of the principal residence.

GUN SHOP: An establishment where the principal activity involves the sale and/or repair of firearms and related supplies.

GUYED TOWER: A telecommunications tower that is supported in whole or in part by guy wires and ground.

HALF-WAY HOUSE: An establishment of four (4) or more persons primarily engaged in the provision of residential, social and personal care for individuals wherein supervision, rehabilitation, and counseling are provided to mainstream residents back into society, enabling them to live independently, but where medical care is not a major element. This includes establishments for persons involved in a program of recovery from addiction to alcohol or a controlled substance and those establishments engaged in parole and/or probation programs.

~~**HARDSHIP:** Hardship means the exceptional hardship that would result from a failure to grant the requested variance. The City requires that the variance is exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.~~

Hardship means the unnecessary hardship that would result from a failure to grant the requested variance or special exception. An unnecessary hardship exists if:

- (1) the land in question cannot yield a reasonable return if used only
 - (a) for a purpose allowed in that zone (applicable to special exceptions), or
 - (b) as permitted by the dimensional requirements of this ordinance (applicable to variances);
- (2) that the plight of the owner is due to unique circumstances of the land for which the variance or special exception is sought; and
- (3) that the use to be authorized by the variance will not alter the essential character of the locality.

HEALTH CLUB OR FITNESS CENTER: A commercial use with interior spaces designed and used for physical exercise and sports which shall include private athletic clubs or recreational clubs and/or fitness centers offering exercise rooms, locker rooms, sauna and whirlpool facilities, weight training facilities, gymnasiums, racquetball and basketball courts and swimming facilities.

HEALTH DEPARTMENT: The State of Mississippi Department of Health or its successor agency such as the Jackson County Office of the Mississippi State Department of Health.

HEAVY EQUIPMENT SALES AND RENTAL: An establishment which rents and/or sells apparatus used in construction of commercial and industrial building, or roadways, such as but not limited to, trucks, trailers, loaders, cranes, backhoes, rollers, loaders, lifts, having a gross weight of 2.5 tons or more.

SITE: Any lot or unplatted parcel or any combination of contiguous lot or unplatted parcels of land with its appurtenances and buildings having a unity of use and ownership.

SITE PLAN: A plan prepared to scale showing accurately and with complete dimensions, the boundaries of a site and the location of all buildings, structures, uses, and principal site development features, including topography, infrastructure, protected trees, and landscaping proposed for a specific parcel of land.

SKETCH PLAN: Written and graphic documents that indicate in conceptual form the proposed land uses and their location.

SLOPE: Describes the steepness, incline, gradient or grade of a straight line. A higher slope value indicates a steeper incline.

SPECIAL EVENT: A temporary outdoor use on private or public property which extends beyond the normal uses and standards normally allowed by the zoning district such as festivals, fairs, block parties or parades. Such events are scheduled and designed to attract substantial crowds and traffic and require a Temporary Use Permit.

SPECIAL EVENT SIGN: Any sign or display which advertises an event such as a fair, special or annual city-wide event.

SPECIAL EXCEPTION: a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district.

SPECIAL PAVING: Interlocking pavers, bricks or special materials that are distinct from monolithic surfaces and call attention to entry areas, crosswalks and sidewalks.

SPECIAL SALES AND PROMOTION SIGN: Limited to pennants, banners, streamers, and air/gas filled figures for grand openings, anniversaries and special events.

SPECIALTY RETAIL SHOP: A commercial business that sells a limited range of merchandise, such as clothing and clothing accessories; jewelry; home and decorating accessories; crafts; antiques; musical instruments; floral arrangements; candy; hardware, bicycle and fitness equipment; cameras and electronic equipment, stationery and cards; hobby, toys and games; luggage and leather; and culinary stores. Most stores have an extensive width and depth of stock in the item they specialize in and provide high levels of service and expertise.

SPORTS FACILITY, PUBLIC: An indoor or outdoor recreational facility with seating or standing areas for the public where group sports such as baseball, softball, soccer, or hockey are played.

STABLE, PRIVATE: An accessory building which is designed and equipped to keep horses or other livestock for the private use of the property owner and not for remuneration, hire, or sale.

STABLE, PUBLIC: A principal building which is designed and equipped to keep horses or other livestock for commercial use including boarding, hire, and sale.

- A. There was a mistake in the original zoning, or
- B. The character of the surrounding area has changed to such an extent as to justify rezoning **AND** there is a public need for additional property to be zoned in accordance with the request.

4.15.4 Three-Fifths Council Vote Needed

In accordance with *Mississippi Code Annotated Section 17-1-17 (1972)*, in case of a protest against such change signed by the owners of twenty (20) percent or more, either of the area of the lots included in such proposed change, or of those immediately adjacent to the rear thereof, extending one hundred sixty (160) feet therefrom or of those directly opposite thereto, extending one hundred sixty (160) feet from the street frontage of such opposite lots, such amendment shall not become effective except by the favorable vote of three-fifths (3/5) of the members of the City Council who are not required by law or ethical considerations to recuse themselves.

4.15.5 Rezoning by Court Order

In the event rezoning is required pursuant to a court order specifically establishing the zoning classification to be applicable to the property which is the subject matter of the suit, the procedural requirements of the Unified Development Ordinance for rezoning property shall not apply. A certified copy of the final court order shall be filed with the Planning Director after all available time for appeal has expired. The Planning Director shall enter the zoning change on the official zoning map and place the certified copy of the court order in the immediate area of the official zoning map, and cause the zoning change to be entered in the minutes of the City Council.

4.15.6 Public Notification

In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall for the benefit of the public prior to a public hearing for a Zoning Map Change (Rezoning).

SECTION 4.16: ~~Comprehensive Rezoning~~ Special Exception

~~A comprehensive rezoning may be initiated by the following: property owners of twenty-five (25) contiguous parcels of land, the owner(s) of ten (10) acres of contiguous land, a recognized neighborhood association which includes the property involved and/or the Planning Director in consultation with the property owners affected.~~

A request for a Special Exception may be initiated by the owner or agent of the owner provided that said property has not been denied a previous request for a Special Exception for the same property or portion of property within the past twelve (12) months.

4.16.1 ~~Study Required~~ Application for Special Exception

~~Prior to recommending a Comprehensive Rezoning, the Planning Director shall conduct a study that demonstrates:~~

Applications for a Special Exception may be filed on the appropriate application available from the Planning Department and shall include all requested information, attachments, and submittals.

- ~~A. The existing zoning in the subject area is not in accordance with the Comprehensive Plan; and~~
- ~~B. The need for additional land in the City having the same zoning classification as the one proposed; and~~
- ~~C. A substantial change in the land use character of the surrounding area that justifies the change in zoning; or~~
- ~~D. The probability of a mapping error in the Comprehensive Plan or the Unified Development Ordinance has occurred.~~

4.16.2 Public Notification Procedure

~~In addition to the required public notices in a newspaper of regular and general circulation in the City at least fifteen (15) days prior to the public hearing, a notice shall be posted at City Hall for the benefit of the public prior to a public hearing for a comprehensive rezoning.~~

Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria outlined below, and make a recommendation to City Council pursuant to UDO Section 4.1.4.4 (A and B). City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4.16.3 Notice of Public Hearing

Notice of the public hearing for the Special Exception shall be made in a newspaper of regular and general circulation in the city at least fifteen (15) days prior to the public hearing, and a notice shall be posted at City Hall for the benefit of the public. Additionally, all adjoining property owners shall be notified by first class mail in accordance with UDO Section 4.14.3.

4.16.4 Criteria for Approval

A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when the following criteria are established:

- A. That a literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and that interpretation of this ordinance would work unnecessary hardship upon the applicant;
- B. That the requested Special Exception will be in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or the general welfare; and
- C. That the special circumstances are not the result of actions of the applicant.

4.16.5 Limitations and Restrictions

Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:

- A. The property changes ownership;
- B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
- C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) consecutive days during the existence of the Special Exception.

SECTION 4.17: Conditional Uses Both Minor and Major

The development and execution of this Ordinance is based upon the division of the community into districts, within which districts the use of land and building and the bulk and location of buildings and structures in relation to the land are substantially uniform. It is recognized, however, that there are certain uses which are generally compatible with the land uses permitted in a zoning district, but due to their unique characteristics, require individual review to ensure the appropriateness and compatibility of the use on any particular site. Certain uses may be allowed as enumerated in each of the zoning districts established in *Article V* in accordance with the standards and procedures of this Article and the standards enumerated for each Conditional Use in the district regulations.

A hearing for a Conditional Use-Major may be conducted under two separate circumstances: (a) in conjunction with the rezoning of the property, or (b) if the property is already zoned correctly, but the use is not permitted by right. In the case of a rezoning, the Conditional Use must meet the legal threshold required for any rezoning action.

4.17.1 Who may initiate

A request for a conditional use may be initiated by the property owner or agent of the owner provided:

- A. The proposed use is listed as a Conditional Use in the specific district requirements of the existing or proposed zoning district of the property, **and**
- B. Said property has not been denied a previous request for the same property or portion of the property within the past twelve (12) months; **and**
- C. All procedures and provisions for a public hearing have been met.

4.17.2 Application for Conditional Use-Minor

A Conditional Use-Minor requires a Finding of Compatibility (FOC) by the Planning Director. Upon application review and after consideration of the surrounding properties and nature of the proposed use, the Director may approve, approve with conditions, or deny the application. These uses do not "run with the land" and may not be transferred from one owner to the next without application for a FOC by the Director.

4.17.3 Criteria for Approval of a Conditional Use-Minor

Councilwoman Martin made the motion to approve the Docket of Claims provided they are true and accurate. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 257-2017

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	180521	12/19/2017	12/01/2017			2,430.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	JAN 2018 NETWORK SERVICES	3247	11/14/2017				2,280.00
	001-092-698	SYNCRONIZED EMAIL	3247	11/14/2017				150.00
001	ALLENS TIRE AND WHEEL	180522	12/19/2017	12/01/2017			281.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	TIRE: K9 EXPLORER	180157	11/02/2017				60.00
	001-100-638	DISMOUNT (2), MOUNT/BAL: U #55	180157	11/03/2017				33.00
	001-100-638	PATCH TIRE: R #35	180157	11/09/2017				25.00
	001-170-638	PATCH TIRE	180141	11/13/2017				25.00
	001-170-639	TIRE (2)	180141	11/21/2017				138.00
001	BELL AUTO PARTS INC	180524	12/19/2017	12/01/2017			686.01	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	TIRE, TUBE, TOGGLE, SWCH, BOOT	42329	11/09/2017				38.30
	001-100-570	REAR BRAKE PAD (2), ROTOR (2)	42330	11/13/2017				125.50
	001-170-639	5GAL HYD FLUID (2)	42332	11/14/2017				99.00
	001-170-639	AIR FILTER, TRAILER JACK	42333	11/17/2017				86.89
	001-100-570	ROTOR (2), BRAKE PAD (2)	42334	11/21/2017				168.16
	001-100-570	ROTOR (2), BRAKE PAD (2)	42335	11/29/2017				168.16
001	O'REILLY AUTO PARTS	180528	12/19/2017	12/01/2017			636.12	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-638	HANGER	1978475325	10/30/2017				17.96
	001-170-638	FILTER, 5QT & 1QT OIL, CONNECTOR	1978475357	10/30/2017				69.27
	001-170-638	BATTERY	1978475452	10/31/2017				84.68
	001-170-639	WIRE TIE, BATT CABLE (2)	1978475658	11/02/2017				26.97
	001-161-638	1GAL CAR WASH	1978476218	11/07/2017				4.99
	001-170-639	TUBE KIT, MALE CONN, FEMALE CAP	1978476863	11/14/2017				12.29
	001-100-570	OIL FILTER GASKET: U #58	1978476889	11/14/2017				12.94
	001-100-570	TENSIONER	1978476935	11/15/2017				33.31
	001-100-570	30LB FREON	1978477094	11/16/2017				119.99
	001-100-570	AC HOSE ASSY: U #19614	1978477105	11/16/2017				130.41
	001-100-570	THERMO, OUTLET SEAL: U #12798	1978477468	11/20/2017				10.23
	001-170-639	2.5GAL BLUE DEF	1978477476	11/20/2017				12.50
	001-170-639	POWER PULL	1978477586	11/21/2017				29.99
	001-161-638	FILTER, 1QT & 5QT OIL, W/BLADE	1978477609	11/21/2017				41.82
	001-100-570	HOSE CLAMP (10)	1978478095	11/27/2017				4.90
	001-100-570	SEMI-MET PAD: U #33	1978478183	11/28/2017				23.87
001	LOWES HOME CENTERS INC	180529	12/19/2017	12/04/2017			1,941.64	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	CAULK GUN, ROOF SEALANT (2)	901516	10/26/2017				6.55
	001-205-559	DW 18V BATTERY, GORILLA GLUE	903489	10/30/2017				95.88
	001-040-559	SHEET METAL SCREWS, WASHERS	903500	10/30/2017				3.69
	001-170-577	FAUCET REPR: BUDDY DAVIS FIELD	902130	10/31/2017				30.14
	001-205-559	SAFETY GLASSES	901971	10/31/2017				13.02
	001-205-560	121-OZ OUTDOOR BLEACH (5)	915941	11/01/2017				23.18
	001-170-559	3600-PSI PRESSURE WASHER	909264	11/02/2017				650.77

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	180529	12/19/2017	12/04/2017			1,941.64	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	BRASS COMBO WRENCH	915981	11/02/2017			7.71	
	001-161-559	LUBE, FILE GUIDE, DETERGENT (3)	902141	11/06/2017			64.16	
	001-161-559	LUBE, PAIL (3), CLNR, FILL VALVE	902261	11/07/2017			28.20	
	001-170-559	WP ELECTRIC RANGE: SR CENTER	901922	11/07/2017			390.09	
	001-161-559	DW 80-PC DRILL/DRIVE SET	902745	11/09/2017			20.47	
	001-170-559	3 WIRE ADAPTER (2), EXT CORD (3)	910263	11/09/2017			83.64	
	001-170-559	SAFETY CAP (12)	902641	11/09/2017			34.34	
	001-092-635	ROOF FLASHING C.HALL: H/NATE	902460	11/13/2017			16.15	
	001-001-615	SUPPLIES: CHRISTMAS FLOAT	901420	11/14/2017			78.71	
	001-001-615	SUPPLIES: CHRISTMAS FLOAT	902794	11/15/2017			136.10	
	001-170-559	SIGNS (4), PLIERS (2), GAUGE	903703	11/15/2017			73.60	
	001-161-559	PK VINYL NUMBERS, D-CON BAIT	914926	11/17/2017			9.28	
	001-161-559	WOODEN TRAP (2), 4-CT TRAP	913346	11/18/2017			5.64	
	001-170-559	MOP WRINGER BUCKET, DECK MOP	909400	11/20/2017			63.62	
	001-170-559	SPRING LINK (48)	909384	11/20/2017			80.64	
	001-161-559	BATTERIES: 4PK 9V & 24CT AA	902511	11/13/2017			26.06	
001	TEC	180532	12/19/2017	12/05/2017			110.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY LONG DISTANCE	915838	12/01/2017			110.90	
001	AUTO TRUCK AND TRAILER PARTS INC	180534	12/19/2017	12/05/2017			1,400.53	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	LIGHT (2): E2	265204	11/02/2017			49.00	
	001-170-639	WIRE CONNECTOR (4): TRAILER	265197	11/02/2017			40.07	
	001-100-570	FAN: U #14403	265195	11/02/2017			140.00	
	001-170-639	WIRE CONNECTOR (3)	265252	11/06/2017			18.50	
	001-170-638	OIL FITTING, 1GAL OIL (4): #603	265288	11/07/2017			89.39	
	001-100-570	1GAL OIL (2)	265289	11/07/2017			49.90	
	001-100-570	FAN: U #14404	265272	11/07/2017			140.00	
	001-100-570	COOLANT (2): U #14403	265214	11/07/2017			20.36	
	001-100-570	FLY WHEEL: U #15808	265305	11/08/2017			112.00	
	001-161-638	AIR FITTING (4): E4	265394	11/13/2017			19.69	
	001-161-638	1GAL ROTELLA OIL (6)	265395	11/13/2017			99.00	
	001-161-638	EXHAUST FLUID (8)	265396	11/13/2017			97.04	
	001-161-638	FILTER, WIPER (2), OIL (2)	265372	11/13/2017			46.73	
	001-170-639	PARTS (13): TRAILER LIGHT	265373	11/13/2017			63.93	
	001-100-570	BELT: U #62	265374	11/13/2017			31.35	
	001-100-570	RADIATOR: U # 12799	265429	11/15/2017			120.00	
	001-100-570	ANTIFREEZE (4): U #12799	265431	11/15/2017			54.24	
	001-161-638	FILTER, 1QT OIL (6): E2	265616	11/28/2017			30.38	
	001-100-570	HOSE, ANTIFREEZE (4): U #11762	265632	11/29/2017			80.45	
	001-170-638	FILTER, OIL (2): REC TRUCK	265633	11/29/2017			33.50	
	001-100-570	WIPER (10): POLICE DEPT	265670	11/30/2017			65.00	
001	DELTA SANITATION OF MS LLC	180538	12/19/2017	12/06/2017			35.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	FRAZIER PORT O LET	0000878894	11/30/2017			35.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SYSCON INC	180541	12/19/2017	12/06/2017			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	DEC 2017 COURT SUPPORT		1-43659	12/04/2017			1,475.00
001	CABLE ONE INC	180542	12/19/2017	12/06/2017			130.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	DEC 2017: #107571481		11242017	12/01/2017			130.07
001	CABLE ONE INC	180543	12/19/2017	12/06/2017			168.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	NOV 2017: SR BLDG #120793682		10252017	11/01/2017			83.56
	001-170-698	DEC 2017: SR BLDG #120793682		11242017	12/01/2017			84.62
001	MALLETTE BROTHERS CONSTRUCTION INC	180545	12/19/2017	12/07/2017			3,923.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	18.06 TN RIP RAP		19499	12/04/2017			993.30
	001-201-576	97.66 TN SACTUN A-BASE		19499	12/04/2017			2,930.40
001	PASCAGOULA UTILITIES	180555	12/19/2017	12/11/2017			33.47	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN		8091	11/29/2017			15.89
	001-161-630	SOUTH FIRE STN		8277	11/29/2017			17.58
001	ADVANCE AUTO PARTS	180556	12/19/2017	12/11/2017			89.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	MPOWER JUMPIT JUMP STARTER		8151	11/14/2017			89.99
001	AT&T GLOBAL NETWORK SERVS LLC	180560	12/19/2017	12/12/2017			290.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GC96026	12/01/2017			290.92
001	MS DEPT OF FINANCE & ADMIN	180562	12/19/2017	12/12/2017			22,967.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	NOV 2017 COURT ASSESSMENTS		11302017	12/04/2017			22,967.75
001	MS DEPT OF PUBLIC SAFETY	180563	12/19/2017	12/12/2017			1,386.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	NOV 2017 SPECIAL ASSESSMENTS		11302017	12/04/2017			1,386.00
001	MS DEPT OF PUBLIC SAFETY	180564	12/19/2017	12/12/2017			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	NOV 2017 INTERLOCK FEES		11302017	12/04/2017			50.00
001	BUTLER SNOW LLP	180566	12/19/2017	12/12/2017			3,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-699	FY 2016 BOND DISCLOSURE		03312017	03/31/2017			3,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COASTAL FIRE SAFETY LLC	180567	12/19/2017	12/12/2017			9,994.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-702	NETWORK VIDEO RECORDER	10112017	10/11/2017			1,699.00	
	001-170-702	IP CAMERA & BRACKET (12)	10112017	10/11/2017			3,360.00	
	001-170-702	POE SWITCH - 16 PORT	10112017	10/11/2017			369.00	
	001-170-702	WIRELESS BRIDGE N300 (2)	10112017	10/11/2017			538.00	
	001-170-702	WEATHERPROOF ENCLOSURE	10112017	10/11/2017			279.00	
	001-170-702	EQUIPMENT RACK,LCD MONITOR	10112017	10/11/2017			299.00	
	001-170-702	CONDUIT, PIPE, LABOR	10112017	10/11/2017			3,450.00	
001	C SPIRE WIRELESS	180568	12/19/2017	12/12/2017			886.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-605	CITY MGR CELL PHONES	0030759348	11/30/2017			50.28	
	001-022-605	HR CELL PHONES	0030759348	11/30/2017			50.28	
	001-040-605	ADMIN CELL PHONES	0030759348	11/30/2017			134.75	
	001-090-605	BLDG-PLNG CELL PHONES	0030759348	11/30/2017			150.83	
	001-090-698	IPAD SERVICE (3)	0030759348	11/30/2017			102.57	
	001-094-605	GRANT-PROJ CELL PHONES	0030759348	11/30/2017			100.56	
	001-161-605	FIRE DEPT CELL PHONES	0030759348	11/30/2017			156.83	
	001-170-605	RECREATION CELL PHONES	0030759348	11/30/2017			120.41	
	001-205-605	MAINT CELL PHONES	0030759348	11/30/2017			19.85	
001	DIRECTV LLC	180570	12/19/2017	12/12/2017			132.96	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-698	WEST STN: 022727663 (JAN)	12132017	12/14/2017			132.96	
001	CREDIT CARD CENTER	180571	12/19/2017	12/12/2017			3,732.51	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-509	REFUND: ROPES COURSE	10272017	10/27/2017			-80.00	
	001-161-681	HOTEL-MFIA SEMINAR: MCCOY	10272017	10/27/2017			207.00	
	001-001-681	HOTEL-SM TOWN CONF: TORJUSEN	10272017	10/27/2017			303.02	
	001-001-681	HOTEL-SM TOWN CONF: VAUGHAN	10272017	10/27/2017			303.02	
	001-100-559	TRUNK OR TREAT SUPPLIES	10302017	10/30/2017			164.66	
	001-001-681	HOTEL-SM TOWN CONF: ANDERSON	10282017	10/28/2017			303.02	
	001-022-559	ID BADGE SUPPLIES	11062017	11/06/2017			234.55	
	001-021-513	MS MASTERPCES:UTENSILS	11072017	11/07/2017			59.36	
	001-021-513	MS MASTERPCES:8 ARRANGEMENTS	11062017	11/06/2017			71.00	
	001-021-513	MS MASTERPCES:SUPPLIES	11072017	11/07/2017			114.69	
	001-021-513	MS MASTERPCES:STAGE LIGHTS	11072017	11/07/2017			254.07	
	001-021-513	MS MASTERPCES:REFND S LIGHTS	11092017	11/09/2017			-84.69	
	001-021-513	MS MASTERPCES:REFRESHMENTS	11092017	11/09/2017			66.51	
	001-021-513	MS MASTERPCES:TABLECLOTHS	11092017	11/09/2017			352.00	
	001-040-682	NIGP DUES: FARABEE,S	11092017	11/09/2017			190.00	
	001-021-513	MS MASTERPCES: FLOOR EASEL	11132017	11/13/2017			79.20	
	001-021-513	MS MASTERPCES: REFRESHMENTS	11142017	11/14/2017			75.00	
	001-022-682	SHRM DUES: PUGH, J	11152017	11/15/2017			199.00	
	001-001-615	CHRISTMAS FLOAT SUPPLIES	11172017	11/17/2017			188.91	
	001-161-681	EXPERT WITNESS CLASS: MCCOY	11172017	11/17/2017			347.19	
	001-170-513	MOVIE RENTAL: THE GRINCH	11222017	11/22/2017			385.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN OF MS	180573	12/19/2017	12/12/2017			2,879.60	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP52023921	12/04/2017		46.95		
	001-100-525	UNL FUEL	NP52023921	12/04/2017		2,247.27		
	001-161-525	UNL & DSL FUEL	NP52023921	12/04/2017		427.40		
	001-170-525	UNL FUEL	NP52023921	12/04/2017		119.76		
	001-205-525	UNL FUEL	NP52023921	12/04/2017		38.22		
001	FUELMAN OF MS	180574	12/19/2017	12/12/2017			2,512.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP52067466	12/11/2017		28.46		
	001-100-525	UNL FUEL	NP52067466	12/11/2017		2,013.14		
	001-161-525	UNL & DSL FUEL	NP52067466	12/11/2017		344.05		
	001-170-525	UNL FUEL	NP52067466	12/11/2017		90.30		
	001-205-525	UNL FUEL	NP52067466	12/11/2017		36.75		
001	STEVEN DEREK NORSWORTHY	180575	12/19/2017	12/12/2017			400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-513	MS MASTERPCES: ENTERTAINMENT	00014	11/10/2017		400.00		
001	MAGNOLIA STUDIO LLC	180576	12/19/2017	12/12/2017			750.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-615	DEC 2017: ADVERTISING PKG	832	12/05/2017		750.00		
001	MSC 7511	180577	12/19/2017	12/12/2017			470.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	FFO200-01 RENTAL FEE	INV2211610	12/05/2017		470.88		
001	CINDY RUSSELL, CUSTODIAN	180579	12/19/2017	12/12/2017			25.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	TAG: SWEEPER TRUCK	12042017	12/04/2017		12.70		
	001-170-559	TAG: PATHFINDER	12042017	12/04/2017		12.70		
001	MSC 7511	180580	12/19/2017	12/12/2017			146.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FNK100-01 RENTAL FEE	INV2190704	11/22/2017		145.10		
	001-100-699	MPC2504EX USAGE: B/W	INV2190704	11/22/2017		1.60		
001	UNITED PARCEL SERVICE	180581	12/19/2017	12/12/2017			190.41	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	RTN POM POMS-OMNI CHEER	0Y99492487	12/02/2017		190.41		
001	JACKSON COUNTY ECONOMIC DEVELOPMENT	180583	12/19/2017	12/12/2017			2,000.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-021-643	2017 ANNUAL PLEDGE	561	12/01/2017		2,000.00		
001	COMM-TECH SOLUTIONS INC	180585	12/19/2017	12/13/2017			97.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-698	MV PHONE EXTS: 313 & 315	15931	12/12/2017		97.50		

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BORDIS & DANOS PLLC	180586	12/19/2017	12/13/2017			7,916.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	DEC 2017 RETAINER		48	12/13/2017			7,916.67
001	CINTAS CORPORATION NO. 2	180587	12/19/2017	12/13/2017			275.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		6033445273	11/06/2017			70.42
	001-205-535	MAINTENANCE		26K100225	11/13/2017			68.42
	001-205-535	MAINTENANCE		26K101587	11/20/2017			68.42
	001-205-535	MAINTENANCE		26K102977	11/27/2017			68.42
001	CAN'T MISS EMBROIDERY	180595	12/19/2017	12/13/2017			1,286.84	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	SWEATSHIRT M/L/XL(48):GFD LOGO		19994	12/12/2017	180275		1,007.04
	001-161-535	SWEATSHIRT 2X (8): GFD LOGO		19994	12/12/2017	180275		223.84
	001-161-535	SWEATSHIRT 3X (2): GFD LOGO		19994	12/12/2017	180275		55.96
001	ACTION PRINTING CENTER INC	180596	12/19/2017	12/13/2017			58.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-559	BUSINESS CARD (250): MAYOR		93128	12/05/2017	180201		58.50
001	MID SOUTH UNIFORM & SUPPLY INC	180597	12/19/2017	12/13/2017			454.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	MERIDIAN JACKET (3)		570193	12/06/2017	171116		402.99
	001-100-559	SEW ON PATCH (6)		570193	12/06/2017	171116		6.00
	001-100-559	GENESIS ID PANEL (3)		570193	12/06/2017	171116		45.30
001	MS FIRE ACADEMY	180598	12/19/2017	12/13/2017			790.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	MSFA AIRPORT FF: ODOM, ROY		25851	12/05/2017	180069		790.00
001	GULF COAST BUSINESS SUPPLY CO	180599	12/19/2017	12/13/2017			212.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	12/CTN 409 CLEANER		160028	12/01/2017	180227		36.99
	001-092-510	96/CTN TISSUE		160028	12/01/2017	180227		26.40
	001-092-510	1GAL PINE CLEANER (1)		160028	12/01/2017	180227		30.72
	001-161-500	MONTHLY DESK PAD CALENDAR		160246	12/06/2017	180241		10.90
	001-161-500	100/PK SHIPPING LABELS		160246	12/06/2017	180241		6.99
	001-161-500	100/BX CLASP ENVELOPE 6X9		160246	12/06/2017	180241		6.75
	001-092-510	12/CT JUMBO TISSUE		160246	12/06/2017	180241		29.49
	001-092-510	CS/4 BMF PAPER TOWEL (3)		160531	12/11/2017	180286		64.71
001	THE CLARION LEDGER	180600	12/19/2017	12/13/2017			192.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	PUBLISH BID: DEMO MBLUFF ROW		0006189422	11/13/2017	180171		192.24
001	PRECISION DELTA CORPORATION	180601	12/19/2017	12/13/2017			1,010.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	223 55GR BSTA 200 RD (5)		10628	12/08/2017	180230		761.75
	001-100-559	12 GA 2 3/4 PELLET BUCK		10628	12/08/2017	180230		121.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PRECISION DELTA CORPORATION	180601	12/19/2017	12/13/2017			1,010.25	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	12 GA 2 3/4 SUPER X SLUG		10628	12/08/2017	180230		127.30
001	A-1 AUTO PARTS	180602	12/19/2017	12/13/2017			876.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	LABOR: REPR AC SYSTEM		14517	11/16/2017	180204		391.95
	001-161-638	PARTS: CHEVY TAHOE		14517	11/16/2017			483.84
	001-161-638	HAZMAT		14517	11/16/2017			1.00
001	JOSETTES	180603	12/19/2017	12/13/2017			200.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	GRINCH COSTUME: CHRISTMAS EVT		113750	12/02/2017	180168		75.00
	001-170-513	RUDOLPH COSTUME: CHRISTMAS EVT		113750	12/02/2017	180168		125.00
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	180604	12/19/2017	12/13/2017			82.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	PLAQUE (3): PET PARADE WINNERS		022498	11/27/2017	180210		42.00
	001-100-559	DOOR PLATE (4): CID		25841	12/05/2017	180190		40.00
001	OFFICE DEPOT, 1104	180605	12/19/2017	12/13/2017			577.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	SERTA SL EXEC CHAIR		9865638141	12/04/2017	180240		219.99
	001-161-500	SERTA SL SUPERT B&T CHAIR		9865638141	12/04/2017	180240		249.99
	001-161-500	STACK CHAIR GUEST (2)		9865638141	12/04/2017	180240		107.98
001	PASCAGOULA TIRE & SERVICE INC	180606	12/19/2017	12/13/2017			1,492.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	SET FS FIREHAWK GT: U #16808		78212	12/01/2017	180197		513.08
	001-100-638	SET FS FIREHAWK GT: U #55		78502	12/08/2017	180267		489.52
	001-100-638	SET FS FIREHAWK GT: U #125		78501	12/08/2017	180267		489.52
001	ROUND ISLAND DIVERS	180607	12/19/2017	12/13/2017			1,440.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	OPEN WATER CLASS: MCQUAGGE		2901002544	12/06/2017	180242		480.00
	001-100-681	OPEN WATER CLASS: ETHERIDGE		2901002544	12/06/2017	180242		480.00
	001-100-681	OPEN WATER CLASS: HYTER		2901002544	12/06/2017	180242		480.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180608	12/19/2017	12/13/2017			1,435.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-094-703	CHADWICK COLLECTION L DESK		3360139607	11/22/2017	180125		201.49
	001-094-703	CHADWICK COLLECTION HUTCH		3360139607	11/22/2017	180125		99.99
	001-094-703	5-SHELF CHADWICK BOOKCASE		3360139607	11/22/2017	180125		101.11
	001-094-703	CHADWICK LATERAL FILE		3360139607	11/22/2017	180125		124.99
	001-094-703	LEATHER RECEP CHAIR (2)		3360139607	11/22/2017	180125		240.38
	001-094-703	OSGOOD HIGH-BACK CHAIR		3360139607	11/22/2017	180125		99.99
	001-094-703	SYMPLE STUFF DESK CLOCK		3360139608	11/22/2017	180125		24.98
	001-010-500	2" STANDARD VIEW BINDER		3359602223	11/16/2017	180187		32.94
	001-045-559	FLAT PILE CARPET CHAIR MAT		3359602223	11/16/2017	180187		21.75
	001-045-559	HD EXPAND FILE LEGAL (2)		3359602223	11/16/2017	180187		32.36
	001-040-500	EXE DESKTOP TAPE DISPENSER		3359602223	11/16/2017	180187		3.50
	001-040-500	INVISIBLE TAPE 12/PK (2)		3359602223	11/16/2017	180187		12.88
	001-040-500	HP 950XL HYBLK/951 CMY 4/PK		3359602223	11/16/2017	180187		96.99

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001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180608	12/19/2017	12/13/2017			1,435.39	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	9/PK CLEAR SM WIRE HOOK (2)	3359602223	11/16/2017	180187		13.66	
	001-040-500	PILOT PEN V5 PREMIUM 12/PK	3359602223	11/16/2017	180187		13.99	
	001-040-500	PILOT PEN V5 PREMIUM 12/PK	3359602223	11/16/2017	180187		13.99	
	001-045-559	TAPE DISPENSER NAVY BLUE	3360755123	11/16/2017	180187		11.49	
	001-090-500	PK POST-IT NOTE 3X3 (2)	3361291717	12/01/2017	180226		20.22	
	001-090-500	DZ BIC ATLANTIS PEN (2)	3361291717	12/01/2017	180226		17.00	
	001-090-500	MONTHLY DESK PAD 2018 (2)	3361291717	12/01/2017	180226		13.18	
	001-100-500	2-IN VIEW BINDER (8)	3361006677	11/30/2017	180213		54.40	
	001-100-500	BROTHER LABEL TAPE	3361006677	11/30/2017	180213		21.47	
	001-100-500	DZ UNI-BALL ELITE PENS (2)	3361006677	11/30/2017	180213		48.06	
	001-045-559	ONE TOUCH STAPLE REMOVER (2)	3361291709	12/01/2017	180225		6.06	
	001-045-559	SHARP EL2630PIII CALCULATOR	3361291709	12/01/2017	180225		73.04	
	001-045-559	WIRE LEGAL LETTER TRAY	3361291709	12/01/2017	180225		2.79	
	001-045-559	STAPLER ONE TOUCH DX4	3361291709	12/01/2017	180225		8.94	
	001-045-559	SHEARS STRAIGHT 8 BLACK	3361291709	12/01/2017	180225		8.59	
	001-045-559	ROTARY DESK ORGANIZER	3361291709	12/01/2017	180225		3.53	
	001-045-559	36X48 ECONOMY CHAIR MAT	3361291709	12/01/2017	180225		21.75	
	001-045-559	ELECTRONICS DUSTER 7OZ PK/2	3361291709	12/01/2017	180225		11.52	
	001-040-500	MESH PENCIL CUP ORGANIZER	3361291701	12/01/2017	180216		12.93	
	001-040-500	2 HORIZONTAL 6 UNIT ORGANIZER	3361291701	12/01/2017	180216		44.03	
	001-040-500	WIRE MESH DOCUMENT HOLDER	3361291701	12/01/2017	180216		12.49	
	001-040-500	ONE TOUCH STAPLE REMOVER	3361291701	12/01/2017	180216		3.03	
	001-040-500	10X13 EXP ENV 100/CT	3361291701	12/01/2017	180216		86.88	
	001-040-500	STAPLER ONE TOUCH DX4 BLACK	3361291701	12/01/2017	180216		8.94	
	001-094-703	CDT RTN:CHADWICK L DESK	3361291698	12/01/2017	180125		-201.49	
	001-094-703	CDT RTN:CHADWICK COLL HUTCH	3361291698	12/01/2017	180125		-99.99	
	001-094-703	CDT RTN:CHADWICK 5SHF BOOKCASE	3361291698	12/01/2017	180125		-101.11	
	001-094-703	CDT RTN:CHADWICK LATERAL FILE	3361291698	12/01/2017	180125		-124.99	
	001-094-703	CDT RTN:CHADWICK REC CHAIR(2)	3361291698	12/01/2017	180125		-240.38	
	001-094-703	CDT RTN:OSGOOD H/BACK CHAIR	3361291698	12/01/2017	180125		-99.99	
	001-022-500	BOX LEGAL INTERIOR FOLDERS	3360755124	11/26/2017	180207		48.49	
	001-022-500	PLASTIC COMB SPINES PK/25 (2)	3360139609	11/22/2017	180207		8.98	
	001-022-500	BINDER COVER CLR LETTER SIZE	3360139609	11/22/2017	180207		37.64	
	001-022-500	EXECUTIVE BINDING COVERS	3360139609	11/22/2017	180207		25.06	
	001-022-500	DAB 'N SEAL ENVELOPE PK/4	3360139609	11/22/2017	180207		5.97	
	001-022-500	COLOR CARDSTOCK	3360139609	11/22/2017	180207		15.49	
	001-022-500	BOX LEGAL CLASS FOLDERS (2)	3360139609	11/22/2017	180207		75.04	
	001-022-500	11X17 COPY PAPER RM (5)	3360139609	11/22/2017	180207		40.40	
	001-022-500	POST-IT NOTES 3X3 PK/10	3360139609	11/22/2017	180207		17.99	
	001-022-500	HP950XL HYBLK/951 CMY PK/4 (2)	3360139609	11/22/2017	180207		193.98	
	001-022-500	PK/2 DYMO LETRATAG	3360139609	11/22/2017	180207		9.99	
	001-022-500	STAPLES CARDER CHAIR	3360139609	11/22/2017	180207		187.99	
	001-022-500	CDT RTN: POST-IT NOTES 3X3	3361006671	11/30/2017	180207		-17.99	
	001-022-500	16GB CRUZER GLIDE FLASH DRIVE	3361291714	12/01/2017	180207		10.99	
	001-022-500	POST-IT NOTES 3X3 PK/10	3361006673	11/30/2017	180207		17.99	
001	BARNEYS POLICE AND HUNTING SUPPLIES	180610	12/19/2017	12/13/2017			1,158.23	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	KIT, K9 DEPLOY & HEAT ALERT	0017029-0	11/22/2017	180096		1,088.23	
	001-100-799	SHIPPING	0017029-0	11/22/2017	180096		70.00	

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001	BILOXI AUTO RECYCLING INC	180611	12/19/2017	12/13/2017			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	WHEEL: NEW EXPLORER		90334	11/15/2017	180192		175.00
001	BAYSIDE CHRYSLER DODGE JEEP INC	180613	12/19/2017	12/13/2017			95.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	DIAGNOSTIC/LABOR: DODGE CHGR		6052444	11/15/2017	180189		95.00
001	APOSTC LAW ENFORCEMENT ACADEMY	180614	12/19/2017	12/13/2017			240.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	APOSTC FTO COURSE: MONTGOMERY		1209	11/30/2017	180118		80.00
	001-100-681	APOSTC FTO COURSE: HOLTER		1209	11/30/2017	180118		80.00
	001-100-681	APOSTC FTO COURSE: BURKES		1209	11/30/2017	180118		80.00
001	SAFEGUARD BUSINESS SYSTEMS INC	180615	12/19/2017	12/13/2017			1,091.76	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-620	UNIFORM ARREST TICKET(10,000)		03258423	11/27/2017	180108		1,042.00
	001-010-620	SHIPPING		03258423	11/27/2017	180108		49.76
001	SOUTHERN TIRE MART LLC	180617	12/19/2017	12/13/2017			1,338.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	VALVE STEM, STEEL: E2		12361030	11/30/2017	180215		6.00
	001-161-638	SERVICE CALL		12361030	11/30/2017	180182		60.00
	001-161-638	TIRE CHANGE		12361030	11/30/2017			25.00
	001-161-638	TIRE 315/80R22.5 FS40 20 PLY		12361030	11/30/2017			478.05
	001-161-638	OTHER		12361030	11/30/2017			-53.47
	001-161-638	FET		12361030	11/30/2017			55.47
	001-161-638	VALVE STEM, STEEL (2): E4		12361132	11/30/2017			12.00
	001-161-638	TIRE CHANGE (2)		12361132	11/30/2017			50.00
	001-161-638	SERVICE CALL		12361132	11/30/2017			60.00
	001-161-638	TIRE 11R22.5 FD663 LRH (2)		12361132	11/30/2017			641.10
	001-161-638	OTHER		12361132	11/30/2017			-54.78
	001-161-638	FETFGOV		12361132	11/30/2017			58.78
001	CHARLES D THOMPSON SR	180618	12/19/2017	12/13/2017			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-560	MAINT STAND:NATURE'S PG GLOBE		5546	10/30/2017	180273		250.00
001	OCCUPATIONAL HEALTH CENTER INC	180620	12/19/2017	12/13/2017			535.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PHYSICAL: LONGSTREET		130765	12/04/2017	180229		65.00
	001-100-604	PRE-EMP DRUG SCREEN: LONGSTREET		130765	12/04/2017	180229		60.00
	001-022-604	PRE-EMP PHYSICAL: JOHNSTON		130765	12/04/2017	180163		65.00
	001-022-604	PRE-EMP DRUG SCREEN: JOHNSTON		130765	12/04/2017	180163		30.00
	001-022-604	PRE-EMP PHYSICAL: ESHILMAN		130765	12/04/2017	180113		65.00
	001-022-604	PRE-EMP DRUG SCREEN: ESHILMAN		130765	12/04/2017	180113		30.00
	001-022-604	PRE-EMP PHYSICAL: COPELAND		130765	12/04/2017	180202		65.00
	001-022-604	PRE-EMP DRUG SCREEN: COPELAND		130765	12/04/2017	180202		30.00
	001-100-604	PRE-EMP DRUG SCREEN: KEPFER		130765	12/04/2017	180203		60.00
	001-100-604	PRE-EMP PHYSICAL: KEPFER		130765	12/04/2017	180203		65.00

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001	ECONOMY BOOTS SALES & SERVICE	180621	12/19/2017	12/13/2017			159.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	DUTY BOOTS: KILLEN, G		40287	11/28/2017	180172	89.95	
	001-161-535	DRESS SHOES: NORTHINGTON, Z		40325	12/08/2017	180287	69.95	
001	AUDIOWAVE INC	180622	12/19/2017	12/13/2017			1,560.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	INSTALL EQUIPMENT: U #19689		A48254	12/02/2017	180177	1,560.00	
001	FAMILY FROZEN FOODS	180623	12/19/2017	12/13/2017			52.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	24/8OZ MILK (4):CHRISTMAS EVT		67767	11/28/2017	180214	52.20	
FUND TOTAL	1 Claims	to	Checks	60 Total	90,212.22 Manual	Held	Total	90,212.22

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	CREDIT CARD CENTER	180572	12/19/2017	12/12/2017			585.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-161-799	DKSR 18-55MM CAMERA:F MARSHALL		10302017	10/30/2017			585.88
FUND TOTAL 160 Claims	to	Checks	1 Total	585.88 Manual		Held		Total 585.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BELL AUTO PARTS INC	180525	12/19/2017	12/01/2017			230.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REPR PARTS (17): SPRAYER		42328	11/07/2017			121.43
	176-170-639	PUMP: SPRAYER		42331	11/10/2017			109.20
176	STEINER SAW & MOWER	180526	12/19/2017	12/01/2017			123.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REWIND STARTER		649928	11/27/2017			78.00
	176-170-639	CARB, CARB KIT		649938	11/30/2017			45.00
176	O'REILLY AUTO PARTS	180527	12/19/2017	12/01/2017			236.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	STABILIZER, EXT, CONN(2), CLIPS		1978476361	11/09/2017			46.94
	176-170-639	CUTTER, CONN KIT, SPLICE, TERM		1978476830	11/14/2017			57.94
	176-170-638	STARTER, CORE CHG		1978477448	11/20/2017			152.05
	176-170-638	RTN CREDIT: CORE CHG		1978477469	11/20/2017			-20.00
176	LOWES HOME CENTERS INC	180530	12/19/2017	12/04/2017			118.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	CAMPSITE REPR: LOT #13		902195	10/25/2017			7.45
	176-170-635	AC DRAIN REPR: SHEPARD		902182	11/06/2017			7.10
	176-170-635	AC DRAIN REPR: SHEPARD		902248	11/09/2017			4.14
	176-170-635	AC DRAIN REPR: SHEPARD		902478	11/08/2017			17.32
	176-170-639	PARTS: REPR SPRAYER		902740	11/09/2017			48.65
	176-170-586	BOAT LAUNCH REPR: SHEPARD		903666	11/15/2017			34.02
176	AUTO TRUCK AND TRAILER PARTS INC	180535	12/19/2017	12/05/2017			37.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	REPR PARTS (4): TRAILER		265306	11/08/2017			37.65
176	C SPIRE WIRELESS	180569	12/19/2017	12/12/2017			50.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	11/30/2017			50.28
FUND TOTAL 176 Claims	to	Checks	6 Total	797.17 Manual		Held	Total	797.17

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC	180523	12/19/2017	12/01/2017			180,357.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	NOV 2017 OPERATION FEE		GAUTIER060	12/01/2017			180,357.75
400	LOWES HOME CENTERS INC	180531	12/19/2017	12/05/2017			2,526.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	GROUND TERMINAL (4), FUSE (3)		910781	10/25/2017			22.23
	400-651-581	SUPPLIES: AUTO FLUSHERS		921055	10/25/2017			117.98
	400-651-581	SUPPLIES: AUTO FLUSHERS		910935	10/26/2017			50.00
	400-651-582	SUPPLIES: WATER TRMT PLANT		903481	10/30/2017			56.52
	400-651-582	SUPPLIES: WATER TRMT PLANT		902197	10/31/2017			19.05
	400-650-635	124-OZ PAINT (2), ROLLER, OUTLET		901112	11/01/2017			89.11
	400-651-583	STRUT (2), NUT (2), FUSE (5)		909034	11/01/2017			106.52
	400-650-635	SUPPLIES: REMODEL PW OFFICES		901371	11/03/2017			675.05
	400-650-635	WALL BASE (32), CEILING LIGHT		901981	11/08/2017			99.71
	400-650-559	KEY BLANK (3)		902640	11/09/2017			6.91
	400-650-559	LED LIGHT		901030	11/09/2017			51.20
	400-650-635	SUPPLIES: PW OFFICES		901520	11/15/2017			1,174.00
	400-650-559	128-OZ FLOOR POLISH (2)		901501	11/15/2017			31.60
	400-650-635	12-FT STEEL CEILING GRID (5)		901567	11/16/2017			26.75
400	JACKSON COUNTY UTILITY AUTHORITY	180533	12/19/2017	12/05/2017			174,032.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	DEC 2017 TREATMENT CHGS		124121	12/01/2017			168,061.00
	400-651-668	FY 2017 ACTUAL FLOW ADJ		124121	12/01/2017			5,971.00
400	IRBY'S ANSWERING SERVICE	180544	12/19/2017	12/07/2017			451.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	73 CALL OUTS: 11/1-11/28/17		277-112917	11/29/2017			34.31
	400-650-698	634 AGENT MTS: 11/1-11/28/17		277-112917	11/29/2017			164.72
	400-650-698	BASE RATE: 11/29-12/26/17		277-112917	11/29/2017			252.00
400	CINDY RUSSELL, CUSTODIAN	180578	12/19/2017	12/12/2017			50.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	WINDOW BLIND		11092017	12/04/2017			5.48
	400-650-559	CHRISTMAS DECORATIONS		11092017	12/04/2017			44.94
400	UNITED PARCEL SERVICE	180582	12/19/2017	12/12/2017			370.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			58.77
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			38.40
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			38.40
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			40.60
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			40.60
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			36.41
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			25.65
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			32.10
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			31.01
	400-650-607	RTN METER-WARRANTY: MUELLER		0Y99492487	12/02/2017			28.79

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	180609	12/19/2017	12/13/2017			160.98	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-703	SS 5 SHELF BOOKCASE (2)	3358869203	11/08/2017	180112		160.98	
400	ENGEL ELECTRIC LLC	180612	12/19/2017	12/13/2017			4,980.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-635	DEMO/INSTALL FLOORING:PW BLDG	S171128201	12/19/2017	180206		4,980.00	
400	CORE & MAIN LP	180616	12/19/2017	12/13/2017			3,317.92	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-581	SOLID 20" SOILTIGHT (200)	I159983	11/28/2017	180184		1,244.00	
	400-651-581	2X4 BRASS NIPPLE NO LEAD (10)	I115853	11/20/2017	180184		104.30	
	400-651-581	3/4 CPLG PJ (CTS) NO LEAD (12)	I150050	11/22/2017	180184		255.48	
	400-651-581	5/8X3/4 PJCTXNMN NO LEAD (12)	I150050	11/22/2017	180184		430.80	
	400-651-581	1 CORP CCXPJ (CTS) NO LEAD (6)	I150050	11/22/2017	180184		236.64	
	400-651-581	10X3/4 BRASS SAD F/PVC (6)	I150050	11/22/2017	180184		1,046.70	
400	PANDLE INC	180619	12/19/2017	12/13/2017			1,218.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-585	10.35 TNS HOT MIX ASPHALT	17-0336	11/30/2017	180217		724.50	
	400-651-585	7.05 TNS HOT MIX ASPHALT	17-0331	11/27/2017	180209		493.50	
400	MALLETTE BROTHERS CONSTRUCTION INC	180631	12/19/2017	12/14/2017			2,203.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-585	29.38 TN ASPHALT	19499	12/04/2017			2,203.50	
FUND TOTAL 400 Claims		to	Checks	11 Total	369,668.96 Manual	Held	Total	369,668.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	180539	12/19/2017	12/06/2017			82,535.63	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	NOV 2017 RES GARBAGE SERV		0000878171	11/30/2017			80,021.51
	404-677-693	NOV 2017 CART RENTAL		0000878171	11/30/2017			2,262.92
	404-677-693	NOV 2017 COM CART RENTAL		0000878171	11/30/2017			251.20
FUND TOTAL 404 Claims	to	Checks	1 Total	82,535.63	Manual	Held	Total	82,535.63

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	60 Total	90,212.22 Manual	Held	Total	90,212.22
FUND 160 Claims	to	Checks	1 Total	585.88 Manual	Held	Total	585.88
FUND 176 Claims	to	Checks	6 Total	797.17 Manual	Held	Total	797.17
FUND 400 Claims	to	Checks	11 Total	369,668.96 Manual	Held	Total	369,668.96
FUND 404 Claims	to	Checks	1 Total	82,535.63 Manual	Held	Total	82,535.63
Total for all Funds		Checks	79 Total	543,799.86 Manual	Held	Total	543,799.86

Councilman Anderson made a motion to accept the lowest and best bidder JE Talley Construction, Inc. as recommended by the project engineer and give the Chief LPA Official (City Manager) approval to execute the contract with JE Talley Construction, Inc. for the Martin Bluff Road Widening Right of Way Demolition Project in an amount not to exceed \$144,801.06, upon concurrence of MDOT. **Councilwoman Martin** seconded and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants and Projects Director
Date: December 19, 2017
Subject: Martin Bluff Road Widening Right of Way Demolition Project Contract Execution

REQUEST:

The Grants and Projects Department requests City Council authorization to accept the bids of the recommended bidder and give the Chief LPA Official (City Manager) approval to execute the contract with JE Talley Construction, Inc. for the Martin Bluff Road Widening Right of Way Demolition Project in an amount not to exceed \$144,801.06, upon concurrence of the Mississippi Department of Transportation.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now nearing the end of the right-of-way acquisition phase.

DISCUSSION:

This work includes demolition of all structures (including homes, fences, driveways, etc.) acquired by the City for the Martin Bluff Road Widening Project. On Dec. 13, 2017, 13 bids were received and opened on this project. The lowest and best bidder was JE Talley Construction, Inc., with a bid of \$144,801.06. Once approved by council, a concurrence package will be sent to MDOT. Once approved by MDOT, the City may execute a contract with JE Talley Construction.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize acceptance of the bids of the recommended bidder and give the Chief LPA Official (City Manager) approval to execute the contract with JE Talley Construction, Inc. for the Martin Bluff Road Widening Right of Way Demolition Project in an amount not to exceed \$144,801.06, upon concurrence of the Mississippi Department of Transportation.

The City Council may:

1. Authorize the Award and Execution of the Contract; or
2. Reject all bids and modify the scope of the project; or
3. Reject all bids and re-advertise.

ATTACHMENT(S):

1. Recommendation Letter/Official Bid Tabulation
2. Contract

December 14, 2017

Ms. April Havens
Grants Coordinator
City of Gautier
3330 US Highway 90
Gautier, MS 39553

RE: Martin Bluff Road Demolition Project
STP-9194-00(001)LPA/105069-801000
City of Gautier, Jackson County, MS

Dear Ms. Havens,

Bids for the referenced project were received on Wednesday, December 13, 2017 and subsequently publicly opened and read aloud. A total of thirteen (13) bids were received and were read as follows:

1. JE Talley Contracting	-	\$144,801.06
2. Twin L Construction, Inc.	-	\$152,190.85
3. Jack Ferrill's Heavy Construction	-	\$167,250.28
4. Construction Plus	-	\$186,983.04
5. Keith Waits Construction	-	\$201,623.50
6. WG Construction & Underground Utility	-	\$214,663.85
7. AD&R, Inc.	-	\$215,347.76
8. Coastal Development & Construction	-	\$235,172.00
9. JE Borries, Inc.	-	\$256,246.00
10. Mallette Brothers Construction, Inc.	-	\$280,000.00
11. M & M Services, Inc.	-	\$287,161.50

It shall be noted that a minor math error was encountered in the bid supplied by AD&R, Inc. and has been corrected and supplied herein. Stripped bids were received from Virginia Wrecking Co. Inc, and Vice Brothers Unlimited, LLC. These bids were not opened and not read aloud.

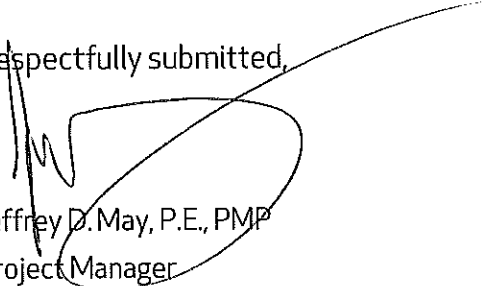
M&D Construction, Inc. did not acknowledge the one addendum, therefore their bid was not considered.

A complete review of the documents received from each of the bidders was performed and a detailed tabulation of the bids was prepared. Based on our review of the bid documents received, Michael Baker International recommends awarding the project to the low bidder, JE Talley Construction, Inc., in the amount of \$144,801.06 for the Martin Bluff Project Right-of-Way Structure Demolition Project.

We have prepared the required documentation for submittal and approval to the Mississippi Department of Transportation (MDOT), attached hereto. With the approval of the City Council, the package will be complete and ready to forward to MDOT for concurrence.

Should you have any questions, please do not hesitate to contact me at 228-818-2839.

Respectfully submitted,



Jeffrey D. May, P.E., PMP
Project Manager

Enclosure: Bid Tabulations
File: 162483

BID OPENING REPORT

CITY OF GAUTIER, MS
MARTIN BLUFF ROAD - ROW DEMO PROJECT
GAUTIER, MS
DECEMBER 13, 2017 @ 10:00 AM Local Time

PLAN HOLDERS NAME	BID BOND	ACKNOWLEDGEMENT OF ADDENDUM NO. 1	TOTAL BID AMOUNT
JE BORRIES, INC	X	X	\$256,246.40
M&D CONSTRUCTION	X	Not Acknowledged	NOT READ
TWIN L CONSTRUCTION	X	X	\$152,190.85
AD&R, INC	X	X	\$215,351.04
TALLEY CONSTRUCTION	X	X	\$144,801.06
WG CONSTRUCTION	X	X	\$214,633.85
MALLETTE BROTHERS CONSTRUCTION CO.	X	X	280,000.00
VIRGINIA WRECKING			STRIPPED BID
KEITH WAITS CONSTRUCTION	X	X	\$201,623.50
AE BOYER CO., LLC			No bid Submitted
CONSTRUCTION PLUS	X	X	\$186,983.04
JACK FERRILL'S HEAVY EQUIPMENT DBA JHE CONSTRUCTION	X	X	\$167,250.28
ASHLEY SAVARINO UNLIMITED CONSTRUCTION			No bid Submitted
COASTAL DEVELOPMENT & CONSTRUCTION	X	X	\$235,172.00
M&M SERVICES, INC.	X	X	\$287,161.50

*I hereby certify that the above is a true and correct report of the bids as received.
Unit prices and extensions have not been checked.*

BY:  MICHAEL BAKER INTERNATIONAL, INC.

Michael Baker INTERNATIONAL Martin Bluff Road Right-of-Way Structure Demolition STP-9194-00(007) LPA105069-801000 Date Prepared: 01/13/2017									
PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		JETALLEY CONSTRUCTION, INC.		TWIN L CONSTRUCTION, INC.	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
201-A001	CLEARING AND GRUBBING	ACRE	1	\$ 2,000.00	\$ 2,000.00	\$	\$	\$	\$
907-202-A	REMOVAL OF HOUSE	SF	34,316	\$ 4.00	\$ 137,264.00	\$	\$	\$	\$
907-202-A1	REMOVAL OF ASBESTOS CEILING	SF	2,400	\$ 7.00	\$ 16,800.00	\$	\$	\$	\$
907-202-A2	REMOVAL OF ASBESTOS FLOORING	SF	800	\$ 4.00	\$ 3,200.00	\$	\$	\$	\$
907-202-B	REMOVAL OF MAIL BOX AND POST	EA	17	\$ 20.00	\$ 340.00	\$	\$	\$	\$
202-9052	REMOVAL OF CONCRETE DRIVEWAYS, ALL DEPTHS	SY	1,683	\$ 8.00	\$ 13,464.00	\$	\$	\$	\$
202-9126	REMOVAL OF FENCE, ALL TYPES	LF	3,922	\$ 7.00	\$ 27,454.00	\$	\$	\$	\$
208-EX012	BORROW EXCAVATION, AH, FME, CLASS B3	CY	2,487	\$ 10.00	\$ 24,870.00	\$	\$	\$	\$
225-A001	GRASSING	ACRE	1	\$ 1,000.00	\$ 1,000.00	\$	\$	\$	\$
234-A001	TEMPORARY SILT FENCE	LF	4,000	\$ 3.00	\$ 12,000.00	\$	\$	\$	\$
618-A001	MAINTENANCE OF TRAFFIC	LS	1	\$ 11,909.60	\$ 11,909.60	\$	\$	\$	\$
620-A001	MOBILIZATION	LS	1	\$ 25,010.16	\$ 25,010.16	\$	\$	\$	\$
TOTAL BASE BID:				\$	\$ 275,111.78	\$	\$ 144,801.06	\$	\$ 152,190.85

Indicates math errors

1. Denotes incorrect extension

2. Denotes incorrect total base bid price

Michael Baker INTERNATIONAL Martin Bluff Road Right-of-Way Structure Demolition STP-9794-00(069)LP-976563-87100 Date Prepared: 012/13/2017									
PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		JACK FERRILL'S HEAVY EQUIPMENT		CONSTRUCTION PLUS, LLC	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
201-A001	CLEARING AND GRUBBING	ACRE	1	\$ 2,000.00	\$ 2,000.00	\$ 4,500.00	\$ 4,500.00	\$ 7,500.00	\$ 7,500.00
907-202-A	REMOVAL OF HOUSE	SF	34,316	\$ 4.00	\$ 137,264.00	\$ 2.98	\$ 102,261.68	\$ 2.44	\$ 83,731.04
907-202-A1	REMOVAL OF ASBESTOS CEILING	SF	2,400	\$ 7.00	\$ 16,800.00	\$ 1.98	\$ 4,752.00	\$ 8.00	\$ 19,200.00
907-202-A3	REMOVAL OF ASBESTOS FLOORING	SF	800	\$ 4.00	\$ 3,200.00	\$ 1.80	\$ 1,440.00	\$ 8.00	\$ 6,400.00
907-202-B	REMOVAL OF MAILBOX AND POST	EA	17	\$ 20.00	\$ 340.00	\$ 45.00	\$ 765.00	\$ 10.00	\$ 170.00
202-B052	REMOVAL OF CONCRETE DRIVEWAYS, ALL DEPTHS	SY	1,688	\$ 2.00	\$ 3,376.00	\$ 4.85	\$ 8,165.55	\$ 3.50	\$ 5,900.50
202-B126	REMOVAL OF FENCE, ALL TYPES	LF	3,922	\$ 7.00	\$ 27,454.00	\$ 0.65	\$ 2,549.30	\$ 2.50	\$ 9,805.00
208-EX012	BORROW EXCAVATION, AH, FME, CLASS B3	CY	2,467	\$ 10.00	\$ 24,670.00	\$ 9.25	\$ 22,819.75	\$ 9.50	\$ 23,436.50
225-A001	GRASSING	ACRE	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 350.00	\$ 350.00
234-A001	TEMPORARY SILT FENCE	LF	4,000	\$ 3.00	\$ 12,000.00	\$ 3.25	\$ 13,000.00	\$ 4.00	\$ 16,000.00
618-A001	MAINTENANCE OF TRAFFIC	LS	1	\$ 11,909.60	\$ 11,909.60	\$ 3,500.00	\$ 3,500.00	\$ 1,500.00	\$ 1,500.00
620-A001	MOBILIZATION	LS	1	\$ 25,010.16	\$ 25,010.16	\$ 2,500.00	\$ 2,500.00	\$ 13,000.00	\$ 13,000.00
TOTAL BASE BID: \$				\$ 275,117.76		\$	167,250.28	\$	166,983.04

Indicates math errors
 1. Denotes incorrect extension
 2. Denotes incorrect total base bid price

Michael Baker

INTERNATIONAL

Martin Bluff Road Right-of-Way Structure Demolition
STP-9794-02(07) LPA 105089-507000

Date Prepared: 012/13/2017

PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		KEITH WAITS CONSTRUCTION		WG CONSTRUCTION & UNDERGROUND UTILITY, LLC	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
201-A001	CLEARING AND GRUBBING	ACRE	1	\$ 2,000.00	\$ 2,000.00	\$ 3,500.00	\$ 3,500.00	\$ 8,500.00	\$ 8,500.00
907-202-A	REMOVAL OF HOUSE	SF	34,316	\$ 4.00	\$ 137,264.00	\$ 2.50	\$ 85,790.00	\$ 3.50	\$ 120,597.60
907-202-A1	REMOVAL OF ASBESTOS CEILING	SF	2,400	\$ 7.00	\$ 16,800.00	\$ 4.00	\$ 9,600.00	\$ 2.00	\$ 4,800.00
907-202-A2	REMOVAL OF ASBESTOS FLOORING	SF	800	\$ 4.00	\$ 3,200.00	\$ 4.00	\$ 3,200.00	\$ 2.00	\$ 1,600.00
907-202-B	REMOVAL OF MAILBOX AND POST	EA	17	\$ 20.00	\$ 340.00	\$ 75.00	\$ 1,275.00	\$ 5.00	\$ 85.00
202-8052	REMOVAL OF CONCRETE DRIVEWAYS, ALL DEPTHS	SV	1,683	\$ 8.00	\$ 13,464.00	\$ 2.50	\$ 4,207.50	\$ 4.75	\$ 7,994.25
202-8126	REMOVAL OF FENCE, ALL TYPES	LF	3,922	\$ 7.00	\$ 27,454.00	\$ 1.75	\$ 6,863.50	\$ 3.50	\$ 13,727.00
203-EX012	BORROW EXCAVATION, AH, FME, CLASS B3	CU	2,467	\$ 10.00	\$ 24,670.00	\$ 12.50	\$ 30,837.50	\$ 10.00	\$ 24,670.00
225-A001	GRASSING	ACRE	1	\$ 1,000.00	\$ 1,000.00	\$ 3,850.00	\$ 3,850.00	\$ 350.00	\$ 350.00
234-A001	TEMPORARY SILT FENCE	LF	4,000	\$ 3.00	\$ 12,000.00	\$ 3.00	\$ 12,000.00	\$ 3.00	\$ 12,000.00
61E-A001	MAINTENANCE OF TRAFFIC	LS	1	\$ 11,909.60	\$ 11,909.60	\$ 5,500.00	\$ 5,500.00	\$ 900.00	\$ 900.00
61D-A001	MOBILIZATION	LS	1	\$ 25,010.16	\$ 25,010.16	\$ 35,000.00	\$ 35,000.00	\$ 16,500.00	\$ 16,500.00
TOTAL BASE BID: \$				\$ 275,111.76		\$	201,623.50	\$	214,663.85

Indicates math errors

1. Denotes incorrect extension

2. Denotes incorrect total base bid price

Michael Baker INTERNATIONAL Martin Bluff Road Right-of-Way Structure Demolition STP-9194-09(09)/LPA/105093-801000 Date Prepared: 012/13/2017									
PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		AD&R, INC.		COASTAL DEVELOPMENT & CONSTRUCTION	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
201-A001	CLEARING AND GRUBBING	ACRE	1	\$ 2,000.00	\$ 2,000.00	\$ 11,900.00	\$ 11,900.00	\$ 10,000.00	\$ 10,000.00
907-202-A	REMOVAL OF HOUSE	SF	34,316	\$ 4.00	\$ 137,264.00	\$ 3.26	\$ 111,870.16	\$ 3.50	\$ 120,106.00
907-202-A1	REMOVAL OF ASBESTOS CEILING	SF	2,400	\$ 7.00	\$ 16,800.00	\$ 5.83	\$ 13,992.00	\$ 6.00	\$ 14,400.00
907-202-B	REMOVAL OF ASBESTOS FLOORING	SF	800	\$ 4.00	\$ 3,200.00	\$ 5.25	\$ 4,200.00	\$ 3.50	\$ 2,800.00
907-202-B1	REMOVAL OF MAILBOX AND POST	EA	17	\$ 20.00	\$ 340.00	\$ 28.00	\$ 476.00	\$ 50.00	\$ 850.00
202-B052	REMOVAL OF CONCRETE DRIVEWAYS, ALL DEPTHS	SY	1,683	\$ 8.00	\$ 13,464.00	\$ 11.50	\$ 20,027.70	\$ 5.50	\$ 9,256.50
202-B126	REMOVAL OF FENCE, ALL TYPES	LF	3,972	\$ 7.00	\$ 27,804.00	\$ 1.40	\$ 5,490.80	\$ 1.00	\$ 3,922.00
209-EX012	BORROW EXCAVATION, AH, FME, CLASS B3	CY	2,467	\$ 10.00	\$ 24,670.00	\$ 13.30	\$ 32,811.10	\$ 12.50	\$ 30,837.50
225-A001	GRASSING	ACRE	1	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 3,000.00	\$ 3,000.00
234-A001	TEMPORARY SILT FENCE	LF	4,000	\$ 3.00	\$ 12,000.00	\$ 2.77	\$ 11,080.00	\$ 3.00	\$ 12,000.00
618-A001	MAINTENANCE OF TRAFFIC	LS	1	\$ 11,909.60	\$ 11,909.60	\$ 1,400.00	\$ 1,400.00	\$ 3,000.00	\$ 3,000.00
630-A001	MOBILIZATION	LS	1	\$ 25,010.16	\$ 25,010.16	\$ 700.00	\$ 700.00	\$ 25,000.00	\$ 25,000.00
TOTAL BASE BID: \$				\$	275,111.76	\$	215,347.76	\$	235,172.00

Indicates math errors

1. Denotes incorrect extension
2. Denotes incorrect total base bid price

Michael Baker INTERNATIONAL Martin Bluff Road Right-of-Way Structure Demolition STP-9194-00(00)J/P4/05689-071000 Date Prepared: 01/13/2017									
PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		JE BORRIES, INC.		MALLETTE BROTHERS CONSTRUCTION CO. INC.	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
201-4001	CLEARING AND GRUBBING	ACRE	1	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
907-202-A	REMOVAL OF HOUSE	SF	34,316	\$ 4.00	\$ 137,264.00	\$ 4.15	\$ 142,411.40	\$ 2.00	\$ 68,632.00
907-202-A1	REMOVAL OF ASBESTOS CEILING	SF	2,400	\$ 7.00	\$ 16,800.00	\$ 3.00	\$ 7,200.00	\$ 5.00	\$ 12,000.00
907-202-A2	REMOVAL OF ASBESTOS FLOORING	SF	800	\$ 4.00	\$ 3,200.00	\$ 3.00	\$ 2,400.00	\$ 4.00	\$ 3,200.00
907-202-B	REMOVAL OF MAILBOX AND POST	EA	17	\$ 20.00	\$ 340.00	\$ 10.00	\$ 170.00	\$ 20.00	\$ 340.00
202-B052	REMOVAL OF CONCRETE DRIVEWAYS, ALL DEPTHS	SY	1,653	\$ 8.00	\$ 13,464.00	\$ 18.00	\$ 30,294.00	\$ 4.00	\$ 6,732.00
202-B126	REMOVAL OF FENCE, ALL TYPES	LF	3,972	\$ 7.00	\$ 27,804.00	\$ 3.00	\$ 11,916.00	\$ 1.50	\$ 5,958.00
203-EX012	BORROW EXCAVATION, AH, FME, CLASS B3	CY	2,467	\$ 10.00	\$ 24,670.00	\$ 15.00	\$ 37,005.00	\$ 15.00	\$ 37,005.00
225-4001	GRASSING	ACRE	1	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,200.00	\$ 1,200.00
234-4001	TEMPORARY SILT FENCE	LF	4,000	\$ 3.00	\$ 12,000.00	\$ 2.00	\$ 8,000.00	\$ 4.00	\$ 16,000.00
618-4001	MAINTENANCE OF TRAFFIC	LS	1	\$ 11,909.60	\$ 11,909.60	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00
620-4001	MOBILIZATION	LS	1	\$ 25,010.16	\$ 25,010.16	\$ 6,000.00	\$ 6,000.00	\$ 123,008.00	\$ 123,008.00
TOTAL BASE BID:				\$	\$ 275,111.76	\$	\$ 256,246.40	\$	\$ 280,000.00

Indicates math errors
 1. Denotes incorrect extension
 2. Denotes incorrect total base bid price

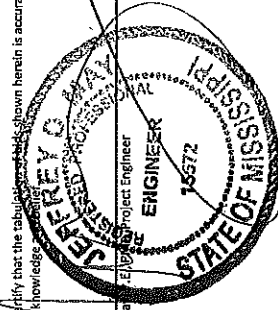
Michael Baker INTERNATIONAL		Martin Bluff Road Right-of-Way Structure Demolition 577-9194-00(007)LP4705083-801000		Date Prepared: 01/21/3/2017			
PAY ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	ENGINEER'S ESTIMATE		M AND M SERVICES, INC.	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
201-A001	CLEARING AND GRUBBING	ACRE	1	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
907-202-A	REMOVAL OF HOUSE	SF	34,316	\$ 4.00	\$ 137,264.00	\$ 4.50	\$ 154,422.00
907-202-A1	REMOVAL OF ASBESTOS CEILING	SF	2,400	\$ 7.00	\$ 16,800.00	\$ 5.00	\$ 12,000.00
907-202-A2	REMOVAL OF ASBESTOS FLOORING	SF	800	\$ 4.00	\$ 3,200.00	\$ 3.00	\$ 2,400.00
907-202-B	REMOVAL OF MAILBOX AND POST	EA	17	\$ 20.00	\$ 340.00	\$ 100.00	\$ 1,700.00
202-B052	REMOVAL OF CONCRETE DRIVEWAYS, ALL DEPTHS	SY	1,683	\$ 8.00	\$ 13,464.00	\$ 1.50	\$ 2,524.50
202-B126	REMOVAL OF FENCE, ALL TYPES	LF	3,922	\$ 7.00	\$ 27,454.00	\$ 5.00	\$ 19,610.00
203-EX012	BORROW EXCAVATION, AH, FME, CLASS B3	CY	2,467	\$ 10.00	\$ 24,670.00	\$ 15.00	\$ 37,005.00
225-A001	GRASSING	ACRE	1	\$ 1,000.00	\$ 1,000.00	\$ 26,500.00	\$ 26,500.00
234-A001	TEMPORARY SILT FENCE	LF	4,000	\$ 3.00	\$ 12,000.00	\$ 5.00	\$ 20,000.00
618-A001	MAINTENANCE OF TRAFFIC	LS	1	\$ 11,909.60	\$ 11,909.60	\$ 1,000.00	\$ 1,000.00
620-A001	MOBILIZATION	LS	1	\$ 25,010.16	\$ 25,010.16	\$ 5,000.00	\$ 5,000.00
TOTAL BASE BID:				\$	275,111.76	\$	287,161.50

Indicates math errors

1. Denotes incorrect extension
2. Denotes incorrect total base bid price

This is to certify that the tabular work shown herein is accurate to the best of my knowledge.

Jeffrey D. May, EIT, Project Engineer



LOCAL PUBLIC AGENCY (LPA)

SECTION 902

CONTRACT FOR _____
LOCATED IN THE COUNTY OF _____
STATE OF MISSISSIPPI,

This contract entered into by and between the Local Public Agency _____
_____ (hereinafter "LPA") on one hand, and the undersigned contractor, on the
other witnesseth;

That, in consideration of the payment by the LPA of the prices set out in the proposal hereto attached, to the undersigned contractor, such payment to be made in the manner and at the time of times specified in the specifications and the special provisions, if any, the undersigned contractor hereby agrees to accept the prices stated in the proposal in full compensation for the furnishing of all materials and equipment and the executing of all the work contemplated in this contract.

It is understood and agreed that the advertising according to law, the Advertisement, the instructions to bidders, the proposal for the contract, the specifications, the revisions of the specifications, the special provisions, and also the plans for the work herein contemplated, said plans showing more particularly the details of the work to be done, shall be held to be, and are hereby made a part of this contract by specific reference thereto and with like effect as if each and all of said instruments had been set out fully herein in words and figures.

It is further agreed that for the same consideration the undersigned contractor shall be responsible for all loss or damage arising out of the nature of the work aforesaid; or from the action of the elements and unforeseen obstructions or difficulties which may be encountered in the prosecution of the same and for all risks of every description connected with the work, exceptions being those specifically set out in the contract; and for faithfully completing the whole work in good and workmanlike manner according to the approved Plans, Specifications, Special Provisions, Notice(s) to Bidders and requirements of the LPA.

It is further agreed that the work shall be done under the direct supervision and to the complete satisfaction of the LPA or their authorized representatives, and when Federal Funds are involved subject to inspection at all times and approval by the Mississippi Department of Transportation or Federal Highway Administration, or its agents as the case may be, or the agents of any other Agency whose funds are involved in accordance with those Acts of the Legislature of the State of Mississippi approved by the Governor and such rules and regulations issued pursuant thereto by the Mississippi Transportation Commission and the authorized Federal Agencies.

The Contractor agrees that all labor as outlined in the Special Provisions may be secured from list furnished by

Manager, WIN Job Center nearest the project

It is agreed and understood that each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and this contract shall be read and enforced as though it were included herein, and, if through mere mistake or otherwise any such provision is not inserted, then upon the application of either party hereto, the contract shall forthwith be physically amended to make such insertion.

The Contractor agrees that he has read each and every clause of this Contract, and fully understands the meaning of same and that he will comply with all the terms, covenants and agreements therein set forth.

Witness our signatures this the _____ day of _____, 20____.

Contractor(s)

By _____

Title _____

Signed and sealed in the presence of:
(Names and address of witnesses)

By _____

LPA Official

LPA Clerk

Award authorized by the LPA in session on the _____ day of _____, 20____, as recorded _____

Councilman Vaughan recused himself from Business Agenda Item #7 at 7:01 PM
– Consideration of a Lease Agreement for the Shepard State Park Mobile Home.

Councilwoman Martin made a motion to approve the Shepard State Park Mobile Home Lease Agreement between the City of Gautier and Clark Gautier as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 258-2017

WHEREAS, the Park and Recreation Department would like to re-implement the Shepard State Park Mobile Home lease agreement, in lieu of paying rent and some utilities, the Park Ranger will perform maintenance and on call duties at the park.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Shepard State Park mobile home lease agreement between the City of Gautier and Clark Gautier is hereby approved.
is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Rusty Anderson
 Adam Colledge

NAYS: **None**

RECUSE: **Casey Vaughan**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

Councilman Vaughan returned to council chambers 7:04 PM.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Parks & Recreation Director
Date: December 12, 2017
Subject: Consideration of a Lease Agreement for the Shepard State Park Mobile Home – Clark Gautier

REQUEST:

The Parks & Recreation Department would like to proceed with execution of a lease agreement between the City of Gautier and Clark Gautier to reside in the Shepard State Park Mobile Home. Clark Gautier will serve as the Park Ranger.

BACKGROUND:

The City manages the day-to-day operations and maintenance of Shepard State Park. The Park has a 3 bedroom mobile home which the City uses to house the Park Ranger. The mobile home has been vacant for some time. The Parks & Recreation Department would like to re-implement this lease agreement. In lieu of paying rent and some of the utilities, the Park Ranger will perform maintenance and “on call” duties at the park.

DISCUSSION:

The Park Ranger is required to perform an average of 25 hours per week of lawn and facility maintenance and share the “on call” duties at Shepard State Park in exchange for “free” rent, power service, water service, and sewer/trash service. The lawn and facility maintenance duties include standard required duties and an additional duty list that can be used to supplement the standard required duties. Standard required duties would include items such as mowing, weed-eating, camp site cleaning, daily restroom cleaning/restocking, trail trimming, emergency repairs, etc. Additional duties may include items such as, archery range construction, painting, pressure washing, facility repairs, etc. “On Call” duties would include responding to campers calls, responding to emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

RECOMMENDATION:

Staff recommends the City Council authorize execution of the Lease.

The City Council may:

1. Authorize execution of the Shepard State Park Mobile Home Lease as submitted; or
2. Authorize execution of the Shepard State Park Mobile Home Lease with changes; or
3. Deny the Execution of the Lease.

ATTACHMENT(S):
Lease Agreement

**REAL ESTATE LEASE
SHEPARD STATE PARK MOBILE HOME**

This Lease Agreement, entered into and effective this the _____ day of _____, 2017 (the effective date), by and between the City of Gautier hereinafter called the Property Manager or Lessor or the Landlord, and _____, hereinafter call the Lessor or Tenant, and that in consideration of the covenants herein contained, on the part of the said Lessee to be kept and performed, the said Lessor does hereby demise and lease to the said Lessee, the 3 bedroom mobile home situated at 1034 Graveline Road, City of Gautier, County of Jackson, State of Mississippi.

PREMISES. Landlord, in consideration of the services provided below, leases to the Tenant the 3 bedroom mobile home that is located at Shepard Park (the "Premises") located at 1034 Graveline Rd, Gautier, Mississippi 39553.

TERM. The lease term will begin on the "effective" date listed above and will terminate one year from the "effective" date, and thereafter shall be automatically renewed for three months on the same terms and conditions as stated herein, save any changes made pursuant to law, until terminated.

MANAGEMENT. The Tenant is hereby notified that City of Gautier is the Property Manager in charge of the Property. Should the tenant have any issues or concerns, the Tenant may contact City of Gautier at 228 497-8000 or by mailing a letter to 3330 Hwy 90, Gautier, Mississippi 39553.

SERVICES TO BE RENDERED. In lieu of a monthly rental fee, power service, and water/sewer/garbage service, the Tenant is to provide lawn and facility maintenance at the Park for an average of 25 hours per week. In addition, the "on call" duties from 5 p.m. through 8 a.m., Monday through Sunday, will be shared with the other permanent park tenant residing at the host site. Park Ranger will be responsible for the following duties:

- Cutting of fields, bark park, archery lanes, hiking trails, and disc golf lanes
- General lawn care
- Trimming of limbs throughout park
- Maintain the areas around the restrooms and bath house
- Maintain the areas around the pavilion
- Cleaning of campsites
- Emptying trash receptacles
- Respond to camper inquiries after hours
- Lawn maintenance
- Clean Restrooms
- Perform special projects and other duties as assigned by the Recreation Director

These duties will be shared with the other permanent park tenant residing at the host campsite. "On Call" duties would include responding to campers calls, responding to

emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

Routine Maintenance of the leased premises will not be included in the average work hour calculation.

Work schedule and time off shall be coordinated with the other permanent park tenant residing in the house on site.

POSSESSION. Tenant shall be entitled to possession on the first day of the term of this Lease, and shall yield possession to Landlord on the last day of the term of this Lease, unless otherwise agreed by both parties in writing. At the expiration of the term, Tenant shall remove its goods and effects and peaceably yield up the Premises to Landlord in as good a condition as when delivered to Tenant, ordinary wear and tear excepted. Any personal property shall be removed prior to the termination date

USE OF PREMISES/ABSENCES. Tenant shall occupy and use the Premises as a full-time residential dwelling unit. Tenant shall notify Landlord of any anticipated extended absence from the Premises not later than the first day of the extended absence.

No retail, commercial or professional use of the Premises is allowed unless the Tenant receives prior written consent of the Landlord and such use conforms to applicable zoning laws. In such case, Landlord may require Tenant obtain liability insurance for the benefit of Landlord.

OCCUPANTS. No more than 3 adults or 2 adults/4 children may reside on the Premises unless the prior written consent of the Landlord is obtained. The Landlord shall be notified of the names of the occupants of the premises and any changes thereof.

This Lease and occupancy of the premises is binding, on each person(s) specifically named and who signs this Lease. The tenant may not sub-let the premises. The tenant may share required duties with another occupant in the premises as approved by the Landlord.

Tenant may have overnight guests on the Premises for not over 7 consecutive days or 14 days in a calendar year, and no more than two guests per bedroom at any one time. Persons staying more than 7 consecutive days or more than 14 days in any calendar year shall NOT be considered original tenants of the Premises. Tenant must obtain the prior written approval of Landlord if an invitee of Tenant will be present at the Premises for more than 7 consecutive days or 14 days in a calendar year.

FURNISHINGS/APPLIANCES. The following furnishings or appliances will be provided by Landlord: Range Stove, Refrigerator, Dishwasher, Window Blinds. Tenant shall return all such items at the end of the lease term in a condition as good as existed at the beginning of the lease term, normal wear and tear excepted.

RENEWAL TERMS. This Lease shall automatically renew for an additional period of 3 months per renewal term, unless either party gives written notice in accordance with

"Termination Clause" below. The lease terms during any such renewal term shall be the same as those contained in this Lease unless Landlord makes changes in writing to the assigned duties in lieu of rent.

PETS. No pets, dogs, cats, birds, fish or other animals shall be allowed on the Premises, even temporarily or with a visiting guest, without prior written consent of Landlord. As required by law, Service Animal(s) are the only exception to this rule. If a pet has been in a Tenant's apartment or allowed into the building, even temporarily (with or without Landlord's permission) Tenant may be charged for cleaning, de-fleaing, deodorizing or shampooing any portion of the building or Premises at the discretion of Landlord. Small pets may be allowed with prior written approval and a pet deposit fee in the amount of \$250.00.

Strays shall not be kept or fed in or about the Premises. Strays can be dangerous and Landlord must be notified immediately of any strays in or about the Premises.

KEYS. Tenant will be given 2 keys to the Premises. All keys must be returned to Landlord following termination of the Lease. Tenant is not permitted to change any locks or place additional locking devices on any door or window of the Premises without Landlord's approval prior to installation. If changes are allowed, Tenant must provide Landlord with keys to any changed locks immediately upon installation.

MAINTENANCE. Lessee will, at his sole expense, keep and maintain the leased premises and appurtenances in good and sanitary condition and repair during the term of this lease and any renewal thereof. In particular, Lessee shall keep the fixtures in the mobile home or on or about the leased premises in good order and repair; keep the HVAC clean; keep the use of power to a standard usage rate; maintain the lawn adjacent to the premises; keep the walks free from dirt and debris; and, at his sole expense, shall make all required repairs to the plumbing, appliances, HVAC, structure, and electric and gas fixtures whenever damage thereto shall have resulted from Lessee's misuse, waste, or neglect or that of his guest, family, agent, or visitor. The Lessee covenants and agrees with Lessor to take good care of and keep in clean and healthy condition the premises and their fixtures, and to commit or suffer no waste therein; that no changes or alterations of the premises shall be made or partitions erected, nor walls papered, signs placed, or painting done on or about the leased premises by Lessee or at his direction without the consent in writing of Lessor; that Lessee will make all repairs required to the walls, windows, glass, ceilings, paint, plastering, plumbing work, pipes, and fixtures belonging to the premises, whenever damage or injury to the same shall have resulted from misuse or neglect; and Lessee agrees to pay for any and all repairs that shall be necessary to put the premises in the same condition as when he entered therein, reasonable wear excepted, and the expenses of such repairs shall be included within the terms of this lease and any judgment by confession entered therefore.

The Lessor shall not be liable for any damage occasioned by failure to keep the premises in repair, and shall not be liable for any damage done or occasioned by or from plumbing, gas, water, or other pipes, sewerage, or the bursting, leaking, or running from any tank, washstand, water closet, or waste pipe, in above, upon or about the

premises, nor for damage occasioned by water, snow, or ice, being upon or coming through the roof, skylight, trapdoor, window, or otherwise, not for any damage arising from acts or neglect of any owners or occupants of adjacent or contiguous property.

Repairs necessitated by normal wear, tear, and aging, will be performed by the Lessor. Except in an emergency, all maintenance and repair requests must be made in writing and delivered to Landlord or its Agent. A repair request will be deemed permission for the Landlord or its Agent to enter the Premises to perform such maintenance or repairs in accordance with "Access by Landlord to Premises" herein unless otherwise specifically requested, in writing, by Tenant. Tenant may not place any unreasonable restrictions upon Landlord's or Landlord's Agent's access or entry.

UTILITIES AND SERVICES. Landlord will provide power, water, sewer/trash service to the premises. The Tenant will be responsible for all other utilities desired.

PROPERTY INSURANCE. Landlord shall not be responsible for the contents/personal belongings of the premises. The Tenant, at his sole discretion, may carry a "renters" insurance policy. The Landlord shall not be responsible for any damage incurred to Tenant/Guest personal property.

OTHER. The Tenant will receive work assignments from the Parks and Recreation Director or authorized designee. As additional consideration for this lease, the City will provide, from time to time, as it deems necessary, the use of city-owned vehicles and equipment for the execution of the Park Rangers responsibilities under this Lease. City vehicles and equipment may be used for providing city services only and may not be used by the Park Ranger for any other purpose.

DEFAULTS. Tenant shall be in default of this Lease if Tenant fails to fulfill any lease obligation or term by which Tenant is bound. After written notice of such default is provided by Landlord to Tenant, Landlord may elect to cure such default and the cost of such action shall be added to Tenant's financial obligations under this Lease or additional work duties may be assigned. In the event of Tenant's default, Landlord may, in the alternative, elect to terminate the lease as provide herein.

TERMINATION CLAUSE. Landlord or Tenant may, upon 45 days written notice to the other party, terminate this lease. Termination will be effective as of the last day of the calendar month following the end of the 45 day notice period.

MILITARY TERMINATION CLAUSE. In the event, the Tenant is, or hereafter becomes, a member of the United States Armed Forces on extended active duty and hereafter the Tenant receives permanent change of station orders to depart from the area where the Premises are located, or is relieved from active duty, retires or separates from the military, or is ordered into military housing, then in any of these events, the Tenant may terminate this lease upon giving thirty (30) days written notice to the Landlord. The Tenant shall also provide to the Landlord a copy of the official orders or a letter signed by the tenant's commanding officer, reflecting the change, which warrants termination under this clause.

DESTRUCTION OR CONDEMNATION OF PREMISES. If the Premises are partially destroyed by fire or other casualty to an extent that prevents the conducting of Tenant's use of the Premises in a normal manner, and if the damage is reasonably repairable within sixty days after the occurrence of the destruction, Landlord shall repair the Premises and a just proportion of the work assignments shall abate during the period of the repair according to the extent to which the Premises have been rendered untenable. However, if the damage is not repairable within sixty days, or if Landlord is prevented from repairing the damage by forces beyond Landlord's control, or if the property is condemned, this Lease shall terminate upon twenty days' written notice of such event or condition by either party. Tenant shall give Landlord immediate notice of any damage to the Premises.

HABITABILITY. Tenant has inspected the Premises and fixtures (or has had the Premises inspected on behalf of Tenant), and acknowledges that the Premises are in a reasonable and acceptable condition of habitability for their intended use, and the agreed work schedule in lieu of rent payment is fair and reasonable. If the condition changes so that, in Tenant's opinion, the habitability and rental value of the Premises are adversely affected, Tenant shall promptly provide reasonable notice to Landlord.

CUMULATIVE RIGHTS. The rights of the parties under this Lease are cumulative, and shall not be construed as exclusive unless otherwise required by law.

ACCESS BY LANDLORD TO PREMISES. Subject to Tenant's consent (which shall not be unreasonably withheld), Landlord shall have the right to enter the Premises to make inspections, provide necessary services, or show the unit to prospective tenants or workers. Landlord will provide reasonable notice of its intention to enter the Premises. If Tenant has, after written notice to cease, continued to deny Landlord access to the unit, as required by State law, such failure is a substantial breach of this agreement and is a just cause for eviction. However, Landlord does not assume any liability for the care or supervision of the Premises. As provided by law, in the case of an emergency, Landlord may enter the Premises without Tenant's consent.

INDEMNITY REGARDING USE OF PREMISES. To the extent permitted by law, Tenant agrees to indemnify, hold harmless, and defend Landlord from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, which Landlord may suffer or incur in connection with Tenant's possession, use or misuse of the Premises, except Landlord's act or negligence. Tenant hereby expressly releases Landlord and/or Agent from any and all liability for loss or damage to Tenant's property or effects whether in the Premises, storerooms or any other location in or about the Premises, arising out of any cause whatsoever, including but not limited to rain, plumbing leakage, fire or theft, except in the case that such damage has been adjudged to be the result of the gross negligence of Landlord, Landlord's employees, and/or Agents.

ACCOMMODATION. Landlord agrees to and is committed to complying with all applicable laws providing equal housing opportunities. To ensure compliance, Landlord will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or a tenant, unless

undue hardship would result. It is the applicant or Tenant's responsibility to make Landlord aware of any required accommodation. In writing, the individual with the disability should specify the nature and effect of the disability and any accommodation he or she needs. If after thoughtful consideration and evaluation, the accommodation is reasonable and will not impose an undue hardship, Landlord will make the accommodation. Landlord reserves the right to require appropriate medical verification of the disability.

DANGEROUS MATERIALS. Tenant shall not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a responsible insurance company, unless the prior written consent of Landlord is obtained and proof of adequate insurance protection is provided by Tenant to Landlord.

COMPLIANCE WITH REGULATIONS. Tenant shall promptly comply with all laws, ordinances, requirements and regulations of the federal, state, county, municipal and other authorities, and the fire insurance underwriters. However, Tenant shall not by this provision be required to make alterations to the exterior of the building or alterations of a structural nature.

MECHANICS LIENS. Neither Tenant nor anyone claiming through the Tenant shall have the right to file mechanics liens or any other kind of lien on the Premises and the filing of this Lease constitutes notice that such liens are invalid. Further, Tenant agrees to (1) give actual advance notice to any contractors, subcontractors or suppliers of goods, labor, or services that such liens will not be valid, and (2) take whatever additional steps that are necessary in order to keep the premises free of all liens resulting from construction done by or for the Tenant.

ASSIGNABILITY/SUBLETTING. Tenant may not assign or sublease any interest in the Premises, nor assign, mortgage or pledge this Lease. This is a blanket prohibition, meaning no replacement tenant(s) will be permitted and no additional tenant or occupant will be allowed in the Premises even if a Tenant leaves the Premises. This prohibition applies to each and every term of this Lease in regard to space leased to Tenant. Any waiver of this prohibition must be secured from the Landlord in writing. In the event the prohibition is invalidated or lifted, Tenant, Landlord and any subtenant or assignee agrees to be bound by each and every provision contained in this Lease.

NOTICE. Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed to the party at the appropriate address set forth below. Such addresses may be changed from time to time by either party by providing notice as set forth below. Notices mailed in accordance with these provisions shall be deemed received on the third day after posting.

LANDLORD:

City of Gautier
3330 Highway 90
Gautier, MS 39553

TENANT:

1034 Graveline Rd,
Gautier, Mississippi 39553

Such addresses may be changed from time to time by either party by providing notice as set forth above.

GOVERNING LAW. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this lease. If any provision of this lease should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby.

ENTIRE AGREEMENT/AMENDMENT. This Lease contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

SEVERABILITY. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER. The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

BINDING EFFECT. The provisions of this Lease shall be binding upon and inure to the benefit of parties and their respective legal representatives, successors and assigns.

LESSOR (LANDLORD):

City of Gautier
Paula S. Yancey, City Manager

Dated: _____

LESSEE (TENANT):

Dated: _____

Councilwoman Martin made the motion to approve consent agenda items 1 & 2 as presented. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 259-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1 & 2 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 260-2017

WHEREAS, the Park and Recreation Department would like to re-implement the Shepard State Park Host Site lease agreement, in lieu of paying rent, the Assistant Park Ranger will perform maintenance and on call duties at the park.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Shepard State Park Host Site lease agreement between the City of Gautier and Aaron Bridges is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 12/12/2017
Subject: Consideration of a Lease Agreement for the Shepard State Park Host Site – Aaron Bridges

REQUEST:

The Parks & Recreation Department would like to proceed with execution of a lease agreement between the City of Gautier and Aaron Bridges to reside in the Shepard State Park Host Site. Aaron Bridges will serve as the Assistant Park Ranger.

BACKGROUND:

The City manages the day-to-day operations and maintenance of Shepard State Park. The Host Site will be used for the Assistant Park Ranger. The host site has been vacant for some time. The Parks & Recreation Department would like to re-implement this lease agreement. In lieu of paying rent, the Assistant Park Ranger will perform maintenance and “on call” duties at the park. The Park Ranger and Assistant Park Ranger will share job duties and responsibilities at the Park.

DISCUSSION:

The Assistant Park Ranger is required to perform an average of 25 hours per week of lawn and facility maintenance and share the “on call” duties at Shepard State Park in exchange for “free” rent, power service, water service, and sewer/trash service. The lawn and facility maintenance duties include standard required duties and an additional duty list that can be used to supplement the standard required duties. Standard required duties would include items such as mowing, weed-eating, camp site cleaning, daily restroom cleaning/restocking, trail trimming, emergency repairs, etc. Additional duties may include items such as, archery range construction, painting, pressure washing, facility repairs, etc. “On Call” duties would include responding to campers calls, responding to emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

RECOMMENDATION:

Staff recommends the City Council authorize execution of the Lease.

The City Council may:

1. Authorize execution of the Shepard State Park Host Site Lease as submitted; or
2. Authorize execution of the Shepard State Park Host Site Lease with changes; or
3. Deny the Execution of the Lease.

ATTACHMENTS:

1. Host Site Lease -Shepard Park

HOST CAMPSITE LEASE SHEPARD STATE PARK

This Lease Agreement, entered into and effective this the _____ day of _____, 2017 (the effective date), by and between the City of Gautier hereinafter called the Property Manager or Lessor or the Landlord, and _____, hereinafter call the Lessor or Tenant, and that in consideration of the covenants herein contained, on the part of the said Lessee to be kept and performed, the said Lessor does hereby demise and lease to the said Lessee, the host campsite situated at 1034 Graveline Road, City of Gautier, County of Jackson, State of Mississippi.

PREMISES. Landlord, in consideration of the services provided below, leases to the Tenant the host campsite that is located at Shepard Park (the "Premises") located at 1034 Graveline Rd, Gautier, Mississippi 39553.

TERM. The lease term will begin on the "effective" date listed above and will terminate one year from the "effective" date, and thereafter shall be automatically renewed for three months on the same terms and conditions as stated herein, save any changes made pursuant to law, until terminated.

MANAGEMENT. The Tenant is hereby notified that City of Gautier is the Property Manager in charge of the Property. Should the tenant have any issues or concerns, the Tenant may contact City of Gautier at 228 497-8000 or by mailing a letter to 3330 Hwy 90, Gautier, Mississippi 39553.

SERVICES TO BE RENDERED. In lieu of a monthly campsite rental fee, power and water service, the Tenant is to provide lawn and facility maintenance at the Park for an average of 20 hours per week. In addition, the "on call" duties from 5 p.m. through 8 a.m., Monday through Sunday, will be shared with the other permanent park tenant residing at the mobile home site. Assistant Park Ranger will be responsible for the following duties:

- Cutting of fields, bark park, archery lanes, hiking trails, and disc golf lanes
- General lawn care
- Trimming of limbs throughout park
- Maintain the areas around the restrooms and bath house
- Maintain the areas around the pavilion
- Cleaning of campsites
- Emptying trash receptacles
- Respond to camper inquiries after hours
- Lawn maintenance
- Clean Restrooms
- Perform special projects and other duties as assigned by the Recreation Director

These duties will be shared with the other permanent park tenant residing at the host campsite. "On Call" duties would include responding to campers calls, responding to

emergencies, monitoring site security, and other care taker type duties after normal office hours: 5 p.m. to 8 a.m. Monday through Sunday.

These duties will be shared with the other permanent park tenant residing at the host site.

Routine Maintenance of the leased premises will not be included in the average work hour calculation.

Work schedule and time off shall be coordinated with the other permanent park tenant residing in the mobile home on site.

POSSESSION. Tenant shall be entitled to possession on the first day of the term of this Lease, and shall yield possession to Landlord on the last day of the term of this Lease, unless otherwise agreed by both parties in writing. At the expiration of the term, Tenant shall remove its goods and effects and peaceably yield up the Premises to Landlord in as good a condition as when delivered to Tenant, ordinary wear and tear excepted. Any personal property shall be removed prior to the termination date

USE OF PREMISES/ABSENCES. Tenant shall occupy and use the Premises as a full-time residential dwelling unit. Tenant shall notify Landlord of any anticipated extended absence from the Premises not later than the first day of the extended absence.

No retail, commercial or professional use of the Premises is allowed unless the Tenant receives prior written consent of the Landlord and such use conforms to applicable zoning laws. In such case, Landlord may require Tenant obtain liability insurance for the benefit of Landlord.

RENEWAL TERMS. This Lease shall automatically renew for an additional period of 3 months per renewal term, unless either party gives written notice in accordance with "Termination Clause" below. The lease terms during any such renewal term shall be the same as those contained in this Lease unless Landlord makes changes in writing to the

UTILITIES AND SERVICES. Landlord will provide power and water service to the premises. The Tenant will be responsible for all other utilities desired.

OTHER. The Tenant will receive work assignments from the Parks and Recreation Director or authorized designee. As additional consideration for this lease, the City will provide, from time to time, as it deems necessary, the use of city-owned vehicles and equipment for the execution of the Assistant Park Rangers responsibilities under this Lease. City vehicles and equipment may be used for providing city services only and may not be used by the Assistant Park Ranger for any other purpose.

DEFAULTS. Tenant shall be in default of this Lease if Tenant fails to fulfill any lease obligation or term by which Tenant is bound. After written notice of such default is provided by Landlord to Tenant, Landlord may elect to cure such default and the cost of such action shall be added to Tenant's financial obligations under this Lease or

additional work duties may be assigned. In the event of Tenant's default, Landlord may, in the alternative, elect to terminate the lease as provide herein.

TERMINATION CLAUSE. Landlord or Tenant may, upon 45 days written notice to the other party, terminate this lease. Termination will be effective as of the last day of the calendar month following the end of the 45 day notice period.

MILITARY TERMINATION CLAUSE. In the event, the Tenant is, or hereafter becomes, a member of the United States Armed Forces on extended active duty and hereafter the Tenant receives permanent change of station orders to depart from the area where the Premises are located, or is relieved from active duty, retires or separates from the military, or is ordered into military housing, then in any of these events, the Tenant may terminate this lease upon giving thirty (30) days written notice to the Landlord. The Tenant shall also provide to the Landlord a copy of the official orders or a letter signed by the tenant's commanding officer, reflecting the change, which warrants termination under this clause.

CUMULATIVE RIGHTS. The rights of the parties under this Lease are cumulative, and shall not be construed as exclusive unless otherwise required by law.

INDEMNITY REGARDING USE OF PREMISES. To the extent permitted by law, Tenant agrees to indemnify, hold harmless, and defend Landlord from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, which Landlord may suffer or incur in connection with Tenant's possession, use or misuse of the Premises, except Landlord's act or negligence. Tenant hereby expressly releases Landlord and/or Agent from any and all liability for loss or damage to Tenant's property or effects whether in the Premises, storerooms or any other location in or about the Premises, arising out of any cause whatsoever, including but not limited to rain, plumbing leakage, fire or theft, except in the case that such damage has been adjudged to be the result of the gross negligence of Landlord, Landlord's employees, and/or Agents.

ACCOMMODATION. Landlord agrees to and is committed to complying with all applicable laws providing equal housing opportunities. To ensure compliance, Landlord will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or a tenant, unless undue hardship would result. It is the applicant or Tenant's responsibility to make Landlord aware of any required accommodation. In writing, the individual with the disability should specify the nature and effect of the disability and any accommodation he or she needs. If after thoughtful consideration and evaluation, the accommodation is reasonable and will not impose an undue hardship, Landlord will make the accommodation. Landlord reserves the right to require appropriate medical verification of the disability.

DANGEROUS MATERIALS. Tenant shall not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a

responsible insurance company, unless the prior written consent of Landlord is obtained and proof of adequate insurance protection is provided by Tenant to Landlord.

COMPLIANCE WITH REGULATIONS. Tenant shall promptly comply with all laws, ordinances, requirements and regulations of the federal, state, county, municipal and other authorities, and the fire insurance underwriters. However, Tenant shall not by this provision be required to make alterations to the exterior of the building or alterations of a structural nature.

MECHANICS LIENS. Neither Tenant nor anyone claiming through the Tenant shall have the right to file mechanics liens or any other kind of lien on the Premises and the filing of this Lease constitutes notice that such liens are invalid. Further, Tenant agrees to (1) give actual advance notice to any contractors, subcontractors or suppliers of goods, labor, or services that such liens will not be valid, and (2) take whatever additional steps that are necessary in order to keep the premises free of all liens resulting from construction done by or for the Tenant.

ASSIGNABILITY/SUBLETTING. Tenant may not assign or sublease any interest in the Premises, nor assign, mortgage or pledge this Lease. This is a blanket prohibition, meaning no replacement tenant(s) will be permitted and no additional tenant or occupant will be allowed in the Premises even if a Tenant leaves the Premises. This prohibition applies to each and every term of this Lease in regard to space leased to Tenant. Any waiver of this prohibition must be secured from the Landlord in writing. In the event the prohibition is invalidated or lifted, Tenant, Landlord and any subtenant or assignee agrees to be bound by each and every provision contained in this Lease.

NOTICE. Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed to the party at the appropriate address set forth below. Such addresses may be changed from time to time by either party by providing notice as set forth below. Notices mailed in accordance with these provisions shall be deemed received on the third day after posting.

LANDLORD:

City of Gautier
3330 Highway 90
Gautier, MS 39553

TENANT:

1034 Graveline Rd,
Gautier, Mississippi 39553

Such addresses may be changed from time to time by either party by providing notice as set forth above.

GOVERNING LAW. The laws of the State of Mississippi shall govern the interpretation, validity, performance and enforcement of this lease. If any provision of this lease should be held invalid or unenforceable, the validity and enforceability of the remaining provisions of this Lease shall not be affected thereby.

ENTIRE AGREEMENT/AMENDMENT. This Lease contains the entire agreement of the parties and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

SEVERABILITY. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

WAIVER. The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

BINDING EFFECT. The provisions of this Lease shall be binding upon and inure to the benefit of parties and their respective legal representatives, successors and assigns.

LESSOR (LANDLORD):

City of Gautier
Paula S. Yancey, City Manager

Dated: _____

LESSEE (TENANT):

Dated: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 261-2017

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held November 21, 2017 and Regular Council Meeting held December 5, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of December 19, 2017.

Councilman Colledge made a motion to go into closed session to discuss whether to go into executive session. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Colledge made a motion to go into executive session to discuss JCUA litigation. **Councilman Jackson** seconded the motion and the vote carried unanimously.

The City Attorney announced to the public that executive session was entered for the purpose of discussing JCUA litigations.

No action was taken during executive session.

Councilman Vaughan made the motion to go into open session. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Vaughan made the motion to adjourn until January 2, 2018 at 6:30PM. Motion seconded by **Councilwoman Martin** and unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**Tuesday
January 2, 2018
Gautier, Mississippi**

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held January 2, 2018 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members, Mary Martin, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens. Absent was Cameron George.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 2, 2018 @ 6:30 PM**

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Office closed Monday, January 15, 2018 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.

IV. Presentation Agenda

1. Janice "Jan" McQuillen Special Appreciation Proclamation.

V. Business Agenda

1. Resolution regarding publication and lack of objection to Resolution Number

048-2017, as adopted on November 21, 2017.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Resolution regarding publication and lack of objection to Resolution Number 049-2017, as adopted on November 21, 2017.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 3. Approval of Docket of Claims.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 4. Approval of Paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Receive October 2017 Finance Report.**
- 2. Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties.**
- 3. Approval of minutes from Regular Council Meeting held December 5, 2017.**

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**

4. Discuss City Clerk Comments

5. Discuss City Attorney Comments

Recess until January 16, 2018 at 6:30 PM

www.gautier-ms.gov

Councilman Colledge made the motion to approve the agenda with the following revisions:

1. Add updated Docket of Claims to Business Item #3
2. Add Business Agenda Item #5 – Approval of Amendment #1 to the Watershed Protection Program grant agreement.

Councilwoman Martin seconded the motion and the vote carried unanimously. Absent was Councilman George.

Announcements

1. Office closed Monday, January 15, 2018 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.

Presentation

1. Janice "Jan" McQuillen Special Appreciation Proclamation.
-

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of January as the day for the observance of the birthdays of ROBERT E. LEE and DR. MARTIN LUTHER KING, JR., and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, JANUARY 15, 2018

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 4th day of December, 2017.



C. Delbert Hosemann, Jr.

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

**CITY OF GAUTIER
PROCLAMATION OF APPRECIATION**

WHEREAS, Janice “Jan” Alane McQuillen has rendered outstanding service to the City of Gautier, Mississippi, and is deserving of special appreciation as a resident who displays honor, sense of community, dedication to her community, and spirit of selfless volunteerism and sacrifice, and;

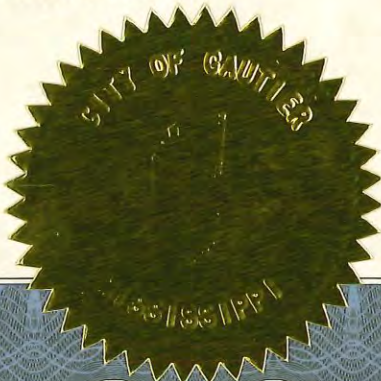
WHEREAS, Jan moved to Gautier, Mississippi in 1999 but later relocated to Maine to care for her ailing father. She loved Gautier so much that she returned in 2010; and

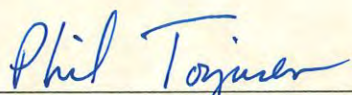
WHEREAS, Jan is very active in many non-profit organizations in the City of Gautier. Jan was instrumental in reopening the Gautier Senior Center after Hurricane Katrina in 2010. She has faithfully served as the Volunteer Coordinator since then. She was a member and served as Treasurer of Gautier Civitan Club, Gautier Pride, and Gautier Mullet and Music Festival. Jan most currently served as Chairperson of the 2017 Gautier Mullet and Music Festival. She has spent countless hours both coordinating volunteer efforts and raising financial support for these organizations; and

WHEREAS, Jan’s dedication and enthusiasm in the work of these organizations has won for her the respect and affection of her fellow citizens;

NOW, THEREFORE, on behalf of Council and all our citizens of Gautier, Mississippi, I am pleased to present this Proclamation of Appreciation to Janice “Jan” Alane McQuillen with our sincere thanks for her dedicated service to the City of Gautier, Mississippi.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 28th, day of December, 2017.





Phil Torjusen, Mayor
City of Gautier, Mississippi

There came on for consideration the matter of providing financing for various capital improvements to the combined utility system for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilwoman Martin offered and moved the adoption of the following resolution, and the motion was seconded by Councilman Colledge;

RESOLUTION NUMBER 001-2018

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED "RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES" AS ADOPTED ON NOVEMBER 21, 2017, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF UTILITY SYSTEM REVENUE BONDS OF THE CITY, OR THE ISSUANCE OF A QUALIFIED OBLIGATION BOND OF THE CITY FOR PURCHASE BY THE MISSISSIPPI DEVELOPMENT BANK, OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the "Governing Body" of the "City"), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on November 21, 2017, the Governing Body did adopt a certain resolution entitled:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO

EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES (THE "INTENT RESOLUTION").

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to January 2, 2018, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on December 6, 13 and 20, 2017, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. That on or prior to the hour of 6:30 o'clock p.m. on January 2, 2018, no written protest objecting to and protesting against the issuance of revenue bonds of the City pursuant to the City Act (defined below) of the City (the "Bonds"), the issuance of a revenue bond of the City for purchase by the Mississippi Development Bank (the "City Bond") pursuant to the Bank Act (defined below), or the City entering into a loan with the Mississippi Development Bank to borrow funds (the "Loan") pursuant to the Bank Act nor any other objection of any kind or character against the issuance of the Bonds, the City Bond, or the Loan in a total aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000) described in the Intent Resolution had been filed or presented by the qualified voters of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the Governing Body of the City, is now authorized and empowered by the provisions of Sections 21-27-11 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Act") and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act," and together with the City Act, the "Act"), to issue the Bonds, the City Bond, and the Loan, without the necessity of calling and holding an election on the question of the issuance thereof. That the Bonds, the City Bond, and the Loan, shall be and are hereby authorized in the maximum principal amount not to

exceed Ten Million Dollars (\$10,000,000) to raise money to provide funds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project").

SECTION 2. The Bonds, the City Bond, and the Loan may be issued, or entered into, as applicable, in one or more series will be payable solely from revenues derived and to be derived from operation of the System, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of issuance of the Bonds, the City Bond, and the Loan, and the parity lien of the City's outstanding \$9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding \$3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). the Bonds, the City Bond, and the Loan shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of the Bonds, City Bond or Loan, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 3. That the Bonds, the City Bond, and the Loan shall be issued and offered for sale or entered in to, as the case may be, in accordance with further orders and directions of this Governing Body.

Councilman Martin made the motion to adopt the foregoing resolution, and **Councilman Colledge** seconded the motion, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: AYE
Councilwoman Mary Martin	Voted: AYE
Councilman Cameron B. George	Voted: ABSENT
Councilman Richard "DJ" Jackson	Voted: AYE
Councilman Casey Vaughan	Voted: AYE
Councilman Charles "Rusty" Anderson	Voted: AYE
Councilman Adam Colledge	Voted: AYE____

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 2nd day of January, 2018.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

EXHIBIT A
PROOF OF PUBLICATION

State of Mississippi,) ss

County of Jackson)

Larry Leibengood being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that The Mississippi Press is a public newspaper published in the city of Pascagoula, with general circulation in Jackson County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Mississippi Press 12/06, 12/13, 12/20/2017

Larry A Leibengood
Principal Clerk of the Publisher

Sworn to and subscribed before me this 20th day of December 2017

Terry M Hancock
Notary Public



NOTICE

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Colledge offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 048-2017
RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT") AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized under the provisions of Sections 21-27-23 and 21-27-41 through 21-27-69, Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bond Act") and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended from time to time (the "Bank Act") and together with the Bond Act, the "Act"), to issue utility system revenue bonds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project") and
WHEREAS, the Governing Body, acting for and on behalf of the City is authorized under the Bond Act and Sections 31-25-1 et seq.,

Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bank Act"), and other applicable laws of the State, to (a) issue a utility system revenue bond of the City to be sold to the Bank to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and
WHEREAS, the Project is in accordance with and in furtherance of the provisions of the Bond Act and the Bank Act; and
WHEREAS, the Governing Body is authorized pursuant to the Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) utility system revenue bonds of the City pursuant to the Bond Act in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "Bonds"), (b) a utility system revenue bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Ten Million Dollars (\$10,000,000) (the "Loan"); and
WHEREAS, the Governing Body finds and determines that it is necessary and proper to improve, repair and extend the System which improvements, repairs and extensions are to be done substantially in accordance with plans and specifications prepared by engineers employed by the City and approved by the Mayor and City Council; and
WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and
WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and
WHEREAS, the Governing Body is authorized and empowered by the Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for

and on behalf of the City, hereby declares its intention to (a) issue and sell the Bonds pursuant to the Bond Act in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Ten Million Dollars (\$10,000,000).
SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the Bond Act and the Bank Act.
SECTION 3. The principal and interest on the said Loan and Note shall be payable solely from revenues derived and to be derived from operation of the combined utility system of the City, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of entering into the Loan and the issuance of the Note, from the State of Mississippi to the City, and the parity lien of the City's outstanding \$9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding \$3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). Said Loan and Note shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of said Loan and Note, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 4. Unless a protest in writing signed by not less than twenty percent (20%) of the qualified electors of the City, objecting to and protesting against the Loan and the Note is filed with the City Clerk on or before 5:00 o'clock p.m. on January 2, 2018, the Mayor and City Council of the City, will authorize the Loan and the issuance of the Note at a meeting of the Mayor and City Council set for 6:30 o'clock p.m. on January 2, 2018, which date shall be more than ten

(10) days after the date of the last publication of this resolution. If such sufficient protest and objection is filed on or before the date and hour hereinabove set forth, the question of entering into said Loan and the issuance of the Note shall be submitted to an election to be held as provided in Mississippi Code 1972 Annotated, Section 21-27-43, as amended.

SECTION 5. This resolution shall be (i) published once a week for at least three consecutive weeks in The Mississippi Press, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended; and the last publication of this resolution shall be more than ten (10) days prior to the date hereinabove set forth as the deadline for the filing of objection or protest and shall be more than ten (10) days prior to the date hereinabove set forth for the meeting of the Mayor and City Council to authorize entering into said Loan and the issuance of the Note; and (ii) be posted for at least twenty-one (21) days next preceding the date fixed therein at three (3) public places in the City.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of publication of this resolution and have the same before the Mayor and City Council on the day and hour hereinabove specified.

Councilman Jackson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: Aye
Councilwoman Mary Martin	Voted: Absent
Councilman-	
Cameron B. George	Voted: Aye
Councilman-	
Richard "DJ" Jackson	Voted: Aye
Councilman Casey Vaughan	Voted: Aye
Councilman-	
Charles "Rusty" Anderson	Voted: Aye
Councilman Adam Colledge	Voted: Aye

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.

/s/ Mayor Phil Torjusen

Mayor of the City of Gautier, Mississippi

ATTEST:

/s/ Cynthia Russell

City Clerk

MISSISSIPPI PRESS

December 6, 13 and 20, 2017

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Anderson offered and moved the adoption of the following resolution, and the motion was seconded by Councilwoman Martin:

RESOLUTION NUMBER 002-2018

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED "RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES" AS ADOPTED ON NOVEMBER 21, 2017, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY, OR THE ISSUANCE OF A QUALIFIED OBLIGATION BOND OF THE CITY FOR PURCHASE BY THE MISSISSIPPI DEVELOPMENT BANK OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the "Governing Body" of the "City"), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on November 21, 2017, the Governing Body did adopt a certain resolution entitled:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES (THE "INTENT RESOLUTION").

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to January 2, 2018, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on December 6, 13, 20, and 27, 2017, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. That on or prior to the hour of 6:30 o'clock p.m. on January 2, 2018, no written protest objecting to and protesting against the issuance of in a total aggregate principal amount not to exceed Five Million Dollars (\$5,000,000) of the City (the "Bonds"), the issuance of a not to exceed Five Million Dollars (\$5,000,000) bond of the City (the "City Bond") for purchase by the Mississippi Development Bank, or the City entering into a loan with the Mississippi Development Bank to borrow not to exceed Five Million Dollars (\$5,000,000) (the "Loan") nor any other objection of any kind or character against the issuance of the Bonds, the City Bond or the Loan described in the Intent Resolution had been filed or presented by the qualified voters of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the Mayor and City Council of the City of Gautier, Mississippi, is now authorized and empowered by the provisions of Sections 21-33-301 *et seq.*, as amended (the “GO Act”), and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended (the “Bank Act,” and together with the GO Act the “Act”), to issue the Bonds, the City Bond and the Loan, without the necessity of calling and holding an election on the question of the issuance thereof. That the Bonds, the City Bond and the Loan, shall be and are hereby authorized in the maximum principal amount not to exceed Five Million Dollars (\$5,000,000) to raise money to provide funds for the (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii) repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under GO Act, including paying for the cost of such borrowing (the “Project”). the Bonds, the City Bond and the Loan may be issued, or entered into, as applicable, in one or more series will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the debt service fund for the debt issued, or has made other provisions for funds to be applied toward the payment of the principal of and interest on the Bonds, the City Bond and the Loan due during the ensuing fiscal year of the City, in accordance with the provisions of the documents securing the Bonds, the City Bond and the Loan.

SECTION 2. That the Bonds, the City Bond, and the Loan shall be issued and offered for sale or entered in to, as the case may be, in accordance with further orders and directions of this Governing Body.

Councilman Anderson made the motion adopting the foregoing resolution, **Councilwoman Martin** seconded the motion, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: AYE
Councilwoman Mary Martin	Voted: AYE
Councilman Cameron B. George	Voted: ABSENT
Councilman Richard "DJ" Jackson	Voted: AYE
Councilman Casey Vaughan	Voted: AYE
Councilman Charles "Rusty" Anderson	Voted: AYE
Councilman Adam Colledge	Voted: AYE____

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 2nd day of January, 2018.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

EXHIBIT A
PROOF OF PUBLICATION

State of Mississippi,) ss
County of Jackson)

Catherine Copas being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that The Mississippi Press is a public newspaper published in the city of Pascagoula, with general circulation in Jackson County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Mississippi Press 12/06, 12/13, 12/20, 12/27/2017

Catherine Copas

Principal Clerk of the Publisher

Sworn to and subscribed before me this 27th day of December 2017

Terry M. Hancock
Notary Public



NOTICE

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Vaughan offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 049-2017
RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized by Sections 21-33-301 et seq., Mississippi Code of 1972, as amended and supplemented from time to time (the "City Bond Act"), to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii)

repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under Mississippi Code Ann. Sections 21-33-301 et seq., as amended and/or supplemented from time to time, including paying for the cost of such borrowing (collectively, the "Project"); and WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended (the "Bank Act"), and other applicable laws of the State, to (a) issue a general obligation bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and WHEREAS, the Project is in accordance with and in furtherance of the provisions of the City Bond Act and the Bank Act; and WHEREAS, the Governing Body is authorized pursuant to the City Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) general obligation bonds of the City pursuant to the City Bond Act in a total aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "Bonds"), (b) a general obligation bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Five Million Dollars (\$5,000,000) (the "Loan"); and WHEREAS, as of November 1, 2017, the assessed value of all taxable property within the City, according to the last completed assessment for taxation, was One Hundred Twenty Million Five Hundred Seventy One Thousand Three Hundred Thirty Nine Dollars (\$120,571,339), and the City had outstanding bonded and floating indebtedness as subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303 of the City Bond Act, as amended, in the amount of Eighteen Million Eighty Five Thousand Seven Hundred Dollars (\$18,085,700), and outstanding bonded and floating indebtedness as subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in the amount of Twenty Four Million One Hundred Fourteen Thousand Two Hundred Sixty Seven Dollars (\$24,114,267);

and WHEREAS, the Bonds, the City Bond or the Loan, when added to the outstanding bonded indebtedness of the City, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of all taxable property within the City, will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in excess of twenty percent (20%) of the assessed value of all taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City; and WHEREAS, there has been no increase in said bonded and floating general obligation indebtedness of the City since November 1, 2017; and WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and WHEREAS, the Governing Body is authorized and empowered by the City Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes. NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:
SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to either (a) issue and sell the Bonds pursuant to the City Bond Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Five Million Dollars (\$5,000,000).

SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the City Bond Act and the Bank Act.

SECTION 3. The Bonds or the City Bond may be issued in one or more series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate or amount upon all the taxable property within the geographical limits of the City. The Loan will be payable from available revenues of the City and will not constitute an indebtedness of the City within the meaning of any constitutional or statutory restrictions, limitations, or provisions, and the taxing power of the City will not be pledged to the payment of the Loan.

SECTION 4. The Governing Body proposes to direct the issuance of all or any portion of the Bonds or the City Bond or to authorize the Loan in the amount and for the purposes and secured as aforesaid at a meeting of the Governing Body to be held at its usual meeting place located at the City Hall in the City, located at 3330 Hwy 90, Gautier, Mississippi, at the hour of 6:30 o'clock p.m. on January 2, 2018, or at some meeting or meetings subsequent thereto; provided, however, that if ten percent (10%) or Fifteen Hundred (1500), whichever is less, of the qualified electors of the City shall file a written protest with the City Clerk against the issuance of the Bonds or the City Bond or the authorization of the Loan on or before the aforesaid date and hour, then the Bonds or the City Bond shall not be issued or the Loan shall not be entered into unless approved at an election on the question thereof called and held as is provided by law; provided, further that if no protest is filed, then the Bonds or the City Bond may be issued and sold in one or more series or the City may enter into the Loan without an election on the question of the issuance thereof at any time within a period of two (2) years after January 2, 2018.

SECTION 5. In full compliance with the City Bond Act, the City Clerk is hereby directed to publish a copy of this resolution once a week for at least three (3) consecutive weeks in The Mississippi Press, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, with the first publication being not less than twenty-one (21) days prior to the date set forth in Section 4 of this resolution, and the last publication being made not more than seven (7) days prior to such date.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and the required notice and have the same before the Governing Body on the date and hour specified in Section 4 hereof.

SECTION 7. The City hereby declares its official intent to reimburse itself from the proceeds of the Bonds, the City Bond or the Loan for expenses incurred with respect to the Project subsequent to the date of this resolution. This resolution is intended as a declaration of official intent under Treasury Regulation 1.150-2. The Bonds, the City Bond or the Loan will not exceed the aggregate principal amount of Five Million Dollars (\$5,000,000).

SECTION 8. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Councilman Anderson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen Voted: Aye
Councilwoman Mary Martin Voted: Absent
Councilman-

Councilman
Cameron B. George Voted: Aye
Councilman-
Richard "D.J." Jackson Voted: Aye
Councilman-
Casey Vaughan Voted: Aye
Councilman-
Charles "Rusty" Anderson Voted: Aye
Councilman Adam Colledge Voted: Aye
The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.
/s/ Mayor Phil Torjusen
Mayor of the City of Gautier, Mississippi
ATTEST:
/s/ Cynthia Russell
City Clerk
MISSISSIPPI PRESS
December 6, 13, 20 and 27, 2017

Councilwoman Martin made the motion to approve the Docket of Claims provided they are true and accurate. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 001-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	SBM REPORTING LLC Account Number 001-090-698	180633	01/02/2018	12/18/2017	P.O. 12/13/2017	175.00 Amount	175.00
		Description 12/7/17 PLANNING MTG		Invoice # MB848			
001	CABLE ONE INC Account Number 001-100-699	180634	01/02/2018	12/18/2017	P.O. 12/08/2017	89.57 Amount	89.57
		Description DEC 2017 SUB STN: #107718827		Invoice # 12012017			
001	CABLE ONE INC Account Number 001-100-699	180638	01/02/2018	12/18/2017	P.O. 12/08/2017	204.06 Amount	204.06
		Description DEC 2017: #107718371		Invoice # 12012017			
001	CABLE ONE INC Account Number 001-100-699	180639	01/02/2018	12/18/2017	P.O. 12/08/2017	56.20 Amount	56.20
		Description DEC CABLE BOX PD: #118476316		Invoice # 12012017			
001	M & E FEED & SEED Account Number 001-100-514	180640	01/02/2018	12/18/2017	P.O. 11/14/2017	41.99 Amount	41.99
		Description DOG FOOD		Invoice # 5197			
001	AIRGAS USA LLC Account Number 001-205-588	180644	01/02/2018	12/19/2017	P.O. 11/30/2017	199.43 Amount	199.43
		Description CYLINDER RENTAL		Invoice # 9949510586			
001	C SPIRE WIRELESS Account Number 001-100-605	180647	01/02/2018	12/19/2017	P.O. 12/11/2017	555.51 Amount	555.51
		Description POLICE CELLS		Invoice # 0032680896			
001	DPS CRIME LAB Account Number 001-100-699	180651	01/02/2018	12/19/2017	P.O. 12/01/2017	120.00 Amount	120.00
		Description ANALYTICAL FEES		Invoice # 90065123			
001	MS GULF COAST COUNCIL OF GARDEN Account Number 001-170-645	180661	01/02/2018	12/21/2017	P.O. 11/28/2017	500.00 Amount	500.00
		Description 2018 SPRING PILGRIMAGE		Invoice # 04042018			
001	JACKSON COUNTY ADULT DETENTION Account Number 001-010-696	180665	01/02/2018	12/21/2017	P.O. 12/12/2017	14,689.12 Amount	14,689.12
		Description NOV 2017 ADC CHGS		Invoice # 11302017			
		Description PHARMACY CHARGES		Invoice # 11302017			
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY Account Number 001-170-642	180666	01/02/2018	12/21/2017	P.O. 12/13/2017	833.33 Amount	833.33
		Description NOV 2017 CLUB SUPPORT		Invoice # 11302017			
001	CLYDE C SCOTT INSURANCE AGENCY INC Account Number 001-092-625	180667	01/02/2018	12/21/2017	P.O. 12/15/2017	318.00 Amount	318.00
		Description BOND/UTILITY BILLING DIV		Invoice # 27039			

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Check Number	Claim Amount	Approved/Disapproved
001	TINA HANSEN	Account Number 001-100-681	180668 01/02/2018	12/21/2017	Invoice # 01162018	Date 10/05/2017	P.O. 82.00
		Description PER DIEM:NEW REPORTING SYS					Amount 82.00
001	W CASEY BAXTER	Account Number 001-100-681	180671 01/02/2018	12/21/2017	Invoice # 01162018	Date 10/05/2017	P.O. 82.00
		Description PER DIEM:NEW REPORTING SYS					Amount 82.00
001	FUELMAN OF MS	Account Number 001-100-525 001-161-525 001-170-525 001-205-525	180677 01/02/2018	12/21/2017	Invoice # NP52100744 NP52100744 NP52100744 NP52100744	Date 12/18/2017 12/18/2017 12/18/2017 12/18/2017	P.O. 2,675.33 2,086.87 350.49 160.68 77.29
		Description UNL FUEL UNL & DSL FUEL UNL & DSL FUEL UNL & DSL FUEL					Amount 2,675.33
001	GLOBALSTAR	Account Number 001-092-605	180687 01/02/2018	12/27/2017	Invoice # 0008970934	Date 12/16/2017	P.O. 82.91
		Description MONTHLY SERVICE					Amount 82.91
001	AT&T	Account Number 001-092-605	180688 01/02/2018	12/27/2017	Invoice # 2284972172	Date 12/14/2017	P.O. 153.32
		Description MONTHLY SERVICE					Amount 153.32
001	DELTA COMPUTER SYSTEMS INC	Account Number 001-092-698 001-092-698 001-092-698	180690 01/02/2018	12/27/2017	Invoice # MN126879 MN126879 MN126880	Date 12/15/2017 12/15/2017 12/15/2017	P.O. 315.00 20.00 120.00
		Description ACCTG SOFTWARE MAINT VOTER REG SOFTWARE MAINT PRIV LIC SOFTWARE MAINT					Amount 455.00
001	AT&T	Account Number 001-100-699	180691 01/02/2018	12/27/2017	Invoice # 2284970262	Date 12/14/2017	P.O. 31.22
		Description NCIC TELECOM SERVS					Amount 31.22
001	AT&T	Account Number 001-092-605	180692 01/02/2018	12/27/2017	Invoice # 2284977070	Date 12/14/2017	P.O. 86.59
		Description MONTHLY SERVICE					Amount 86.59
001	AT&T	Account Number 001-092-605	180693 01/02/2018	12/27/2017	Invoice # 2284978000	Date 12/14/2017	P.O. 3,414.00
		Description MONTHLY SERVICE					Amount 3,414.00
001	FUELMAN OF MS	Account Number 001-090-525 001-100-525 001-161-525 001-170-525 001-205-525	180701 01/02/2018	12/27/2017	Invoice # NP52142256 NP52142256 NP52142256 NP52142256 NP52142256	Date 12/25/2017 12/25/2017 12/25/2017 12/25/2017 12/25/2017	P.O. 44.70 2,249.63 406.07 31.20 35.89
		Description UNL FUEL UNL FUEL UNL FUEL UNL FUEL UNL FUEL					Amount 2,767.49

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITNEY BOWES GLOBAL FINANCIAL SERVS Account Number 001-092-698	180703	01/02/2018	12/27/2017	Invoice # 3304997714	Date 12/07/2017	P.O. Amount 422.97	422.97
001	SINGING RIVER ELECTRIC COOPERATIVE Account Number 001-161-631	180705	01/02/2018	12/28/2017	Invoice # 12142017	Date 12/21/2017	P.O. Amount 621.37	621.37
	BROWN FD 95237002				12142017	12/21/2017		367.11
	MARTIN BLUFF FD 58380001				12152017	12/22/2017		95.86
	SIGNAL LIGHTS 17546				12152017	12/22/2017		32.40
	CITY LIMIT SIGN 17546				12152017	12/22/2017		28.54
	MBLUFF SUB STN 58521002				12152017	12/22/2017		97.46
001	ESTABROOK MOTOR CO INC Account Number 001-170-638	180708	01/02/2018	12/28/2017	Invoice # 431882	Date 12/11/2017	P.O. Amount 229.90	229.90
001	CAN'T MISS EMBROIDERY Account Number 001-100-535	180709	01/02/2018	12/28/2017	Invoice # 19977	Date 12/20/2017	P.O. Amount 1,630.48	1,630.48
	POLO SHIRT (2) : GPD LOGO				19977	12/20/2017		98.94
	POLO SHIRT (2) : GPD LOGO				19977	12/20/2017		65.96
	POLO SHIRT (4) : GPD LOGO				19977	12/20/2017		131.92
	JACKET (5) : EMBROID BADGE				19978	12/20/2017		224.90
	JACKET (2) : EMBROID BADGE				19978	12/20/2017		94.96
	JACKET (1) : EMBROID BADGE				19978	12/20/2017		96.96
	POLO SHIRT (8) : EMBROID POLICE				19979	12/20/2017		49.48
	POLO SHIRT (4) : EMBROID POLICE				19979	12/20/2017		207.84
	POLO SHIRT (5) : EMBROID POLICE				19979	12/20/2017		103.92
	POLO SHIRT (2) : EMBROID POLICE				19979	12/20/2017		129.90
	POLO SHIRT (1) : EMBROID POLICE				19979	12/20/2017		56.96
	POLO SHIRT (6) : EMBROID POLICE				19979	12/20/2017		28.48
	POLO SHIRT (3) : EMBROID POLICE				19979	12/20/2017		170.88
	LADIES POLO (3) : REC CLERK				19979	12/20/2017		88.44
								80.94
001	TEAM ONE COMMUNICATIONS INC Account Number 001-100-639	180710	01/02/2018	12/28/2017	Invoice # 9080112701	Date 12/14/2017	P.O. Amount 106.45	106.45
001	REYNOLDS WHOLESAL CO Account Number 001-092-510	180711	01/02/2018	12/28/2017	Invoice # 57591	Date 12/21/2017	P.O. Amount 38.50	38.50
001	MS FIRE CHIEF'S ASSOCIATION Account Number 001-161-682	180712	01/02/2018	12/28/2017	Invoice # 17353-01	Date 12/19/2017	P.O. Amount 90.00	90.00
	ANNUAL DUES: JONES, R				17353-01	12/19/2017		45.00
	ANNUAL DUES: MCCOY, D				17353-01	12/19/2017		45.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FASTENAL COMPANY	180713	01/02/2018	12/28/2017	Invoice #	Date	P.O.	Amount
	Account Number							
	001-201-576				50LB BAG ASPHALT PATCH (63)	MSPAS71648	12/06/2017	180262
								974.75
001	SECURE NETWORKS LLC	180714	01/02/2018	12/28/2017	Invoice #	Date	P.O.	Amount
	Account Number							
	001-040-559				10PK HP LTO-5 DATA CARTRIDGE	3289	12/27/2017	180224
	001-040-559				HP LTO-5 DATA CARTRIDGE	3289	12/27/2017	180224
	001-040-559				SHIPPING	3289	12/27/2017	180224
								271.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180715	01/02/2018	12/28/2017	Invoice #	Date	P.O.	Amount
	Account Number							
	001-094-500				DZ STENO WHITE PAPER 6X9	3361907262	12/08/2017	180270
	001-094-500				EXPO DRY ERASER	3361907262	12/08/2017	180270
	001-094-500				EXPO DRY ERASE CLEANER	3361907262	12/08/2017	180270
	001-094-500				DZ PAPER MATE RETRACTABLE PEN	3361907262	12/08/2017	180270
	001-094-500				144/CT MINI METAL BINDER	3361907262	12/08/2017	180270
	001-094-500				2018 STAPLES MONTHLY PLANNER	3361907262	12/08/2017	180270
	001-094-500				5TAB HANG FOLDERS ASST 25/PK	3361907262	12/08/2017	180270
	001-094-500				STICKY NOTES 3X3	3361907262	12/08/2017	180270
	001-094-559				EXPAND WALL POCKET LTR (9)	3361907262	12/08/2017	180270
	001-100-500				BROTHER DR 630 DRUM UNIT	3359816230	11/18/2017	180198
	001-100-500				MANILA FILE FOLDERS 250/BOX	3359816230	11/18/2017	180198
	001-100-500				DESK ORGANIZER WIRE MESH	3359816230	11/18/2017	180198
	001-100-500				DESKPAD CALENDARS 2018 (12)	3359816230	11/18/2017	180198
	001-100-500				POST-IT NOTES 3X3 (3)	3359816230	11/18/2017	180198
	001-100-500				FLASH DRIVE 32GB (2)	3359816230	11/18/2017	180198
	001-100-500				DESKTOP 12 DIGIT CALCULATOR	3359816230	11/18/2017	180198
	001-100-500				CROSS PEN REFILLS 2/PK (2)	3359816230	11/18/2017	180198
	001-100-500				CANON TRI-COLOR INK 4/PK (2)	3359816230	11/18/2017	180198
	001-100-500				AQUA BALL MOISTENER	3359816230	11/18/2017	180198
	001-100-500				MOISTENER FNGRTIP 3/PK	3359816230	11/18/2017	180198
	001-100-500				HIGHLIGHTERS ASST-DZ (3)	3359816230	11/18/2017	180198
	001-100-500				DRY ERASE BOARD 11.5X11.5	3359816230	11/18/2017	180198
	001-100-799				WASHBURN CHAIR	3359816230	11/18/2017	180198
	001-100-799				2 SHELF BOOKCASE HC	3359816230	11/18/2017	180198
	001-100-500				EPSON INK CARTRIDGE 4/PK (2)	3359816230	11/18/2017	180198
	001-100-500				BROTHER TN360 HY 2/PK (2)	3359816230	11/18/2017	180198
	001-100-500				BROTHER TN630	3359816230	11/18/2017	180198
	001-100-500				BROTHER TN660 HY (4)	3359816230	11/18/2017	180198
	001-100-500				HP 80A TONER (2)	3359816230	11/18/2017	180198
	001-100-799				DRAWER CABINET ITEM 1500475	3361907261	12/08/2017	180269
	001-094-703				GLENVAR B&T CHAIR	3361907261	12/08/2017	180269
	001-040-500				CS COPY PAPER 8.5X11 (10)	3362044003	12/09/2017	180274
	001-045-559				GIGASTONE 16GB USB 4/PK	3362044003	12/09/2017	180274
	001-040-500				YEL LEGAL FILE FOLDERS 100/CT	3362327051	12/13/2017	180291
	001-040-500				ASST FOLDER LTR BOX	3362327051	12/13/2017	180291
	001-040-500				GRN HANG LEGAL FOLDER 50CT/BX	3362327051	12/13/2017	180291
	001-040-500				BX-BOTTOM HANG FILE FOLDER (2)	3362327051	12/13/2017	180291
	001-100-500				CROSS PEN REFILL 2/PK (3)	3362886058	12/17/2017	180305

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180715	01/02/2018	12/28/2017			3,009.40	(CONTINUED)
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-500	RECEIPT BOOK 3-PART (4)	3362886058	12/17/2017	180305		22.80	
	001-100-500	CS COPY PAPER 8.5X11 (6)	3362886058	12/17/2017	180305		185.22	
001	AFFORDABLE PAINT & BODY	180719	01/02/2018	12/28/2017			475.00	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-638	REPR REAR BUMPER: U #15223	420	12/13/2017	180222		250.00	
	001-100-638	INSTALL DECALS: U #12416	420	12/13/2017	180222		225.00	
001	144TH MARKETING GROUP LLC	180720	01/02/2018	12/28/2017			2,009.00	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-799	RACTOR KA-BAND ANTENNA	19236	12/21/2017	180193		1,975.00	
	001-100-799	SHIPPING: RADAR SYSTEM	19236	12/21/2017	180193		34.00	
001	FOREMOST PROMOTIONS	180721	01/02/2018	12/28/2017			861.04	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-559	JR OFCR BADGE STICKER (4000)	418981	12/12/2017	180191		800.00	
	001-100-559	SHIPPING	418981	12/12/2017	180191		31.04	
	001-100-559	PERFORATION	418981	12/12/2017	180191		30.00	
001	DONNA W FOX	180722	01/02/2018	12/28/2017			395.00	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-681	IAED BASIC COMM CRS: WORTH, B	17-245	12/11/2017	180220		395.00	
001	AXON ENTERPRISE INC	180723	01/02/2018	12/28/2017			364.56	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-559	TASER CARTRIDGE 25' HYBRID	SI1513282	12/07/2017	180265		351.60	
	001-100-559	SHIPPING (12)	SI1513282	12/07/2017	180265		12.96	
001	AUDIOWAVE INC	180725	01/02/2018	12/28/2017			100.00	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-100-638	REMOVE TINT: U #12416	A48608	12/21/2017	180312		100.00	
001	SINGING RIVER ELECTRIC COOPERATIVE	180726	01/02/2018	12/28/2017			8,427.94	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-201-633	STREET LIGHTING	10554	12/27/2017			5,216.07	
	001-201-629	SIGNAL LIGHTS	10554	12/27/2017			1,947.20	
	001-092-631	CITY HALL	10554	12/27/2017			1,072.05	
	001-170-631	FRAZIER PARK	10554	12/27/2017			50.45	
	001-170-631	SENIOR BLDG	10554	12/27/2017			433.01	
	001-161-631	CENTRAL FD	10554	12/27/2017			310.13	
	001-170-631	CITY PARK	10554	12/27/2017			108.42	
	001-092-631	PUBLIC WORKS	10554	12/27/2017			261.49	
	001-092-631	HWY 90 SIGN	10554	12/27/2017			29.12	
001	SINGING RIVER ELECTRIC COOPERATIVE	180728	01/02/2018	12/28/2017			1,321.54	
	Account Number	Description	Invoice #	Invoice #		P.O.	Amount	
	001-201-633	DOLPHIN ST	94987002	12/27/2017			146.56	
	001-201-633	DOLPHIN ST	94988002	12/27/2017			137.18	
	001-201-633	DOLPHIN ST	94989002	12/27/2017			152.50	
	001-201-633	DOLPHIN ST	94990002	12/27/2017			572.51	
	001-201-633	WM PAYNE	100244001	12/27/2017			140.05	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	180728	01/02/2018	12/28/2017			1,321.54	(CONTINUED)
	Account Number 001-201-633	WM PAYNE	100245001	12172017	12/27/2017	P.O.	Amount	172.74
001	SINGING RIVER ELECTRIC COOPERATIVE	180729	01/02/2018	12/28/2017			1,977.54	
	Account Number 001-100-631	Description		Invoice #	Date	P.O.	Amount	
	001-201-629	POLICE STATION	66298004	12172017	12/27/2017		1,080.06	
	001-170-631	SIGNAL LIGHT	89113001	12172017	12/27/2017		57.66	
	001-201-633	CITY PARK RESTRMS	89912001	12172017	12/27/2017		452.26	
	001-092-631	STREET LIGHTS	90345002	12172017	12/27/2017		207.91	
	001-170-631	RECORDS BLDG	90790001	12172017	12/27/2017		133.83	
		FRAZIER RESTRMS	98546001	12172017	12/27/2017		45.82	
FUND TOTAL	1 Claims	to	41 Total	50,938.51	Manual	Held	Total	50,938.51

Release date from 01/02/2018 thru 01/02/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
050	COMPTON ENGINEERING INC Account Number 050-300-763	180678	01/02/2018	12/21/2017			3,350.00 Amount	
		Description		Invoice #	Date	P.O.		
		CONTRACT MOD: PIER INSPECTION		216-055-9	11/30/2017		3,350.00	
050	M&D CONSTRUCTION COMPANY INC Account Number 050-300-778	180679	01/02/2018	12/21/2017			58,977.38 Amount	
		Description		Invoice #	Date	P.O.		
		CONSTRUCTION 97%		M&D-1847	11/27/2017		58,977.38	
FUND TOTAL	50 Claims	2	Total	62,327.38	Manual	Held	Total	62,327.38

Docket of Claims
Release date from 01/02/2018 thru 01/02/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-770	180680	01/02/2018	12/21/2017	Invoice # 998838	Date 11/17/2017	6,211.35 Amount	
FUND TOTAL 130 Claims		Checks	1 Total	6,211.35 Manual	Held	Total	6,211.35	

Release date from 01/02/2018 thru 01/02/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	BARNEYS POLICE AND HUNTING SUPPLIES	180718	01/02/2018	12/28/2017	Invoice #	Date	P.O.	1,647.70
	Account Number	Description						Amount
	157-100-799	SEAT ORGANIZER (45)			00117172-0	11/17/2017	180175	1,061.10
	157-100-799	SHIPPING			00117172-0	11/17/2017	180175	58.00
	157-100-799	PANTS TACLITE BROWN			00117172-1	11/27/2017	180175	41.16
	157-100-799	PANTS TACLITE CHARCOAL			00117172-1	11/27/2017	180175	41.16
	157-100-799	PANTS TACLITE GREEN			00117172-1	11/27/2017	180175	41.16
	157-100-799	PANTS TACLITE STORM (2)			00117172-1	11/27/2017	180175	82.32
	157-100-799	PANTS TACLITE KHAKI			00117172-1	11/27/2017	180175	41.16
	157-100-799	STYLUS NYLON HOLSTER (6)			00117172-2	12/12/2017	180175	281.64
FUND TOTAL 157 Claims		Checks	1 Total	1,647.70	Manual		Held	Total 1,647.70

Release date from 01/02/2018 thru 01/02/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	180659	01/02/2018	12/21/2017			1,743.89	
	Account Number	Description	Invoice #	Date		P.O.	Amount	
	172-350-650	LIBRARY SUPPORT	DEC 2017	12/21/2017				
FUND TOTAL	172 Claims	to	1 Total	1,743.89	Manual	Held	Total	1,743.89

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	180635	01/02/2018	12/18/2017	Invoice # 3188	Date 12/15/2017 P.O.	151.50 Amount	36.50 115.00
		Description						
		HOSTING FEE DEC 2017						
		SHOPPING CART FEE DEC 2017						
176	AT&T	180689	01/02/2018	12/27/2017	Invoice # 2284970676	Date 12/14/2017 P.O.	271.01 Amount	111.64 159.37
		Description						
		DEC 2017 DSL						
		MONTHLY SERVICE						
176	AT&T	180694	01/02/2018	12/27/2017	Invoice # 2284972244	Date 12/14/2017 P.O.	365.29 Amount	365.29
		Description						
		MONTHLY SERVICE						
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	180716	01/02/2018	12/28/2017	Invoice # 3361907265	Date 12/08/2017 P.O.	156.79 Amount	156.79
		Description						
		CANON 120 TONER CARTRIDGE						
FUND TOTAL 176 Claims	to	Checks	4 Total	944.59 Manual	Held			Total 944.59

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	180632	01/02/2018	12/15/2017			43,427.11	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-680-821	ST LNS #3 90/57 SWR	12112017	12/11/2017			7,877.45	
	400-680-822	ST LNS #4 90/57 WTR	12112017	12/11/2017			10,948.67	
	400-680-822	ST LNS #4 90/57 SWR	12112017	12/11/2017			9,019.22	
	400-680-823	ST LNS #5 ALLEN RD	12112017	12/11/2017			2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR	12112017	12/11/2017			3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR	12112017	12/11/2017			9,665.99	
400	AT&T	180636	01/02/2018	12/18/2017			56.96	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-605	MONTHLY SERVICE	2284972276	12/06/2017			56.96	
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180646	01/02/2018	12/19/2017			596.66	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-698	ROLL - OFF TIMBERLANE	6339221344	12/01/2017			596.66	
400	FOSTERS A/C & HEATING INC	180662	01/02/2018	12/21/2017			105.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-635	THERMOSTAT REPAIR	W1024437	12/13/2017			105.00	
400	MSC 7511	180663	01/02/2018	12/21/2017			306.99	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-698	FGYJ00-01 RENTAL FEE	INV2220405	12/09/2017			166.49	
	400-650-698	MPC4504 USAGE: B/W	INV2220405	12/09/2017			35.76	
	400-650-698	MPC4504 USAGE: COLOR	INV2220405	12/09/2017			104.74	
400	2012 GUD BONDS DEBT SERVICE	180664	01/02/2018	12/21/2017			116,362.50	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-680-816	JAN 2018 PRN PMT	01012018	12/31/2017			112,916.67	
	400-680-817	JAN 2018 INT PMT	01012018	12/31/2017			3,445.83	
400	AT&T	180695	01/02/2018	12/27/2017			98.22	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-605	MONTHLY SERVICE	2284974594	12/14/2017			98.22	
400	FUELMAN OF MS	180702	01/02/2018	12/27/2017			43.34	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-525	UNL FUEL	NPS2142256	12/25/2017			43.34	
400	ARISTA INFORMATION SYSTEMS INC	180704	01/02/2018	12/27/2017			5,338.90	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-650-698	NOV 2017 STATEMENTS	24482	12/20/2017			1,118.90	
	400-650-698	NOV 2017 POSTAGE	1425201712	12/20/2017			4,220.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	180706	01/02/2018	12/28/2017			1,648.15	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	400-651-631	LIFT STATIONS	12142017	12/21/2017			717.68	
	400-651-631	LIFT STATIONS	12142017	12/21/2017			85.93	
	400-651-631	SCHOONER WELL	12102017	12/19/2017			658.31	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	180706	01/02/2018	12/28/2017	Invoice # 12102017	Date 12/19/2017	P.O.	1,648.15 (CONTINUED) Amount 186.23
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	180707	01/02/2018	12/28/2017	Invoice # 12102017	Date 12/22/2017	P.O.	4,541.31 Amount 63.26 48.20 1,936.87 2,492.98
400	STAPLES BUSINESS ADVANTAGE DEPT ATL Account Number 400-650-703	180717	01/02/2018	12/28/2017	Invoice # 3362886057	Date 12/17/2017	P.O.	1,540.08 Amount 151.99 111.87 258.52 291.05 201.46 58.68 9.21 30.98 5.97 5.22 15.58 29.79 128.24 24.32 217.20
400	CORE & MAIN LP Account Number 400-651-581	180724	01/02/2018	12/28/2017	Invoice # 1216658	Date 12/12/2017	P.O.	821.04 Amount 195.12 195.12 430.80
400	SINGING RIVER ELECTRIC COOPERATIVE Account Number 400-651-631	180730	01/02/2018	12/28/2017	Invoice # 12172017	Date 12/27/2017	P.O.	7,572.89 Amount 233.64 2,054.57 3,328.88 1,955.80
400	ENGEL ELECTRIC LLC Account Number 400-650-635	180740	01/02/2018	01/02/2018	Invoice # S17119220	Date 11/19/2017	P.O.	4,610.00 Amount 4,610.00
FUND TOTAL	400 Claims	Checks	15 Total	187,069.15	Manual	Held	Total	187,069.15

Release date from 01/02/2018 thru 01/02/2018

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	41 Total	50,938.51	Manual	Held	Total	50,938.51
FUND 50 Claims	to	Checks	2 Total	62,327.38	Manual	Held	Total	62,327.38
FUND 130 Claims	to	Checks	1 Total	6,211.35	Manual	Held	Total	6,211.35
FUND 157 Claims	to	Checks	1 Total	1,647.70	Manual	Held	Total	1,647.70
FUND 172 Claims	to	Checks	1 Total	1,743.89	Manual	Held	Total	1,743.89
FUND 176 Claims	to	Checks	4 Total	944.59	Manual	Held	Total	944.59
FUND 400 Claims	to	Checks	15 Total	187,069.15	Manual	Held	Total	187,069.15
Total for all Funds			65 Total	310,882.57	Manual	Held	Total	310,882.57

Councilwoman Martin made the motion to approve the Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013 provided it is true and accurate. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 002-2018

WHEREAS, the Mayor and Members of the Council of Gautier authorized the sale of MDB Special Obligation Bond Series 2013 for the Combined Utility System Revenue Project on June 18, 2013, Resolution 019-2013, and agreed to repayment of said debt service per the amortization schedule issued upon execution;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013 in the amount of \$63,062.82 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES:	Phil Torjusen Mary Martin Richard Jackson Casey Vaughan Rusty Anderson Adam Colledge
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NAYS:	None
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ABSENT:	Cameron George
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MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	REGIONS BANK	180727	12/28/2017	12/28/2017			63,062.82	APPROVED
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-819	INT PMT: MDB BOND S2013		5703	11/03/2017		63,062.82	
FUND TOTAL 400 Claims	to	Checks	1 Total	63,062.82	Manual		Held	Total 63,062.82

SUMMARY OF ALL FUNDS

FUND 400 Claims	to	Checks	1 Total	63,062.82 Manual	Held	Total	63,062.82
Total for all Funds		Checks	1 Total	63,062.82 Manual	Held	Total	63,062.82

Councilwoman Martin made the motion to approve Amendment #1 to the Watershed Protection Program grant agreement as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 003-2018

WHEREAS, City was awarded approximately \$589,640.00 in Emergency Watershed Protection Program grant funds for drainage work in various locations across the City; and

WHEREAS, the City requires a time extension under the grant to complete all designated projects;

WHEREAS, Amendment #1 to the Emergency Watershed Protection Program grant agreement extends the project completion date to March 12, 2018;

WHEREAS, Amendment #1 does not change the scope of the work or the amount awarded under the grant;

WHEREAS, the Mayor and Council Members find that Amendment #1 is necessary and in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment #1 to the Emergency Watershed Protection Program grant agreement is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants and Projects Director
Date: December 29, 2017
Subject: NRCS Emergency Watershed Protection Program Grant Agreement Amendment #1

REQUEST:

The Grants and Projects Department requests City Council approval of Amendment #1 for a time extension to the Emergency Watershed Protection Program grant agreement with the U.S. Department of Agriculture's Natural Resources Conservation Service.

BACKGROUND:

The Emergency Watershed Protection Program (EWP) was established by Congress to respond to emergencies created by natural disasters. The EWP Program is designed to help people and conserve natural resources by relieving imminent hazards to life and property caused by floods, fires, drought, windstorms, and other natural occurrences. The U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) administers the EWP Program.

The City was notified via email on May 5, 2017 that it had received an estimated \$589,640 in Emergency Watershed Protection Program grant funds for drainage work in various locations across the City. New EWP guidelines have implemented strict policies on timelines for completion. The City was given less than 220 days to complete all projects.

Areas approved for drainage work include:

- South of White Wood Drive, from Pine Dale Lane to Rockvale Drive.
- Along the conveyance just east of Shell Landing Boulevard, from Highway 90 south to the railroad tracks.
- Along the conveyance just east of Highway 57, from Highway 90 south to Old Spanish Trail.
- South of Old Shell Landing Road, from near house number 2116 to the end of the road.
- Along the west side of Oxford Drive.
- Along the conveyance just southeast of the intersection of Ladnier Road and Service Road, south to the railroad tracks.
- Along the conveyance east of Johnston Road (behind Thomas Transmission), south to Highway 90.

DISCUSSION:

This is a time-only amendment, with no funds involved. This amendment extends the project period to March 12, 2018.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Amendment #1 for a time extension to the Emergency Watershed Protection Program grant agreement with the U.S. Department of Agriculture's Natural Resources Conservation Service.

The City Council may:

1. Approve Amendment #1 for a time extension as presented; or
2. Not approve Amendment #1 for a time extension as presented.

ATTACHMENT(S):

1. Grant Agreement Amendment #1

NOTICE OF GRANT AND AGREEMENT AWARD

1. Award Identifying Number 68-4423-17-222		2. Amendment No. 01		3. Award/Project Period 09/01/2017 through 03/12/2018		4. Type of Award Instrument Cooperative																																	
5. Agency: Natural Resources Conservation Service (NRCS) (Name and Address) USDA/NRCS - Mississippi State Office 100 W Capitol Street, Suite 3121 Jackson, MS 39269				6. Recipient Organization: (Name and Address) City of Gautier 3330 HWY 90 Gautier, MS 39553-5124 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td style="width: 50%;">DUNS: 964447817</td> <td style="width: 50%;">EIN: 64-0732369</td> </tr> </table>				DUNS: 964447817	EIN: 64-0732369																														
DUNS: 964447817	EIN: 64-0732369																																						
7. NRCS Program Contact: Norman Patterson, 601-296-1173 norman.patterson@ms.usda.gov		8. NRCS Administrative Contact: Lori Baker, 859-224-7360 lori.baker@wde.usda.gov		9. Recipient Program Contact: April Havens, 228-497-1878 ahavens@gautier-ms.gov		10. Recipient Admin Contact: April Havens, 228-497-1878 ahavens@gautier-ms.gov																																	
11. CFDA Number 10.923	12. Authority Emergency Watershed Protection 7 CFR Part 624			13. Type of Action ii. Amendment/Revision		14. Project Director Paula Yancey, 228-497-8000 pyancey@gautier-ms.gov																																	
15. Project Title/Description: Emergency Watershed Protection - Jackson County, MS. DSR 280591601. Amendment includes this NRCS-ADS-093 (NOA) and attachments listed on page 2.																																							
16. Entity Type: ☐ Profit ☐ Nonprofit ☐ Higher Education ☐ Federal ☒ State/Local ☐ Indian/Native American Other																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">17. Select Funding Type:</td> <td style="width: 20%; text-align: center;">☒ Federal</td> <td style="width: 20%; text-align: center;">☒ Non-Federal</td> </tr> <tr> <td>Original Funds Total:</td> <td style="text-align: right;">\$ 486,453.00</td> <td style="text-align: right;">\$ 103,187.00</td> </tr> <tr> <td>Additional Funds Total:</td> <td style="text-align: right;">\$ 0.00</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>Grand Total:</td> <td style="text-align: right;">\$ 486,453.00</td> <td style="text-align: right;">\$ 103,187.00</td> </tr> </table>				17. Select Funding Type:	☒ Federal	☒ Non-Federal	Original Funds Total:	\$ 486,453.00	\$ 103,187.00	Additional Funds Total:	\$ 0.00	\$ 0.00	Grand Total:	\$ 486,453.00	\$ 103,187.00	18. Accounting and Appropriation Data <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Financial Code</th> <th style="width: 15%;">Amount</th> <th style="width: 15%;">Fiscal Year</th> <th style="width: 40%;">Treasury Symbol</th> </tr> </thead> <tbody> <tr> <td>NR.AI.EG08.28.5269.17X XF (4115)</td> <td style="text-align: right;">\$ 390,146.49</td> <td style="text-align: center;">2017</td> <td>12X1072</td> </tr> <tr> <td>NR.AI.EK05.28.5269.10 XXF (4115)</td> <td style="text-align: right;">\$ 52,083.51</td> <td style="text-align: center;">2017</td> <td>12X1072</td> </tr> <tr> <td>NR.AI.EG08.28.5269.17X XT (2559)</td> <td style="text-align: right;">\$ 44,223.00</td> <td style="text-align: center;">2017</td> <td>12X1072</td> </tr> </tbody> </table> NO CHANGE IN COST				Financial Code	Amount	Fiscal Year	Treasury Symbol	NR.AI.EG08.28.5269.17X XF (4115)	\$ 390,146.49	2017	12X1072	NR.AI.EK05.28.5269.10 XXF (4115)	\$ 52,083.51	2017	12X1072	NR.AI.EG08.28.5269.17X XT (2559)	\$ 44,223.00	2017	12X1072				
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This agreement is subject to applicable USDA NRCS statutory provisions and Financial Assistance Regulations. In accepting this award or amendment and any payments made pursuant thereto, the undersigned represents that he or she is duly authorized to act on behalf of the awardee organization, agrees that the award is subject to the applicable provisions of this agreement (and all attachments), and agrees that acceptance of any payments constitutes an agreement by the payee that the amounts, if any found by NRCS to have been overpaid, will be refunded or credited in full to NRCS.																																							

(Continuation)

NOTICE OF GRANT AND AGREEMENT AWARD

Award Identifying Number	Amendment No.	Award/Project Period	Type of Award Instrument
68-4423-17-222	01	09/01/2017 through 03/12/2018	Cooperative

List of Attachments:

Attachment A to the Statement of Work

Name and Title of Authorized Government Representative KURT READUS, State Conservationist	Signature	Date
Name and Title of Authorized Recipient Representative PAULA YANCEY, City Manager	Signature	Date

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

PRIVACY ACT STATEMENT

The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. Section 522a).

Sponsor

This action authorized at an official meeting of

_____ on the
_____ day of _____, 20____
at _____, State
of _____.

(Signature)

(Title)

**AMENDMENT NO. 01
TO AGREEMENT NUMBER 68-4423-17-222
with
CITY OF GAUTIER**

PURPOSE:

The purpose of this amendment is to extend the period of performance.

REVISIONS TO THE NOTICE OF AWARD (FORM NRCS-ADS-093):

Period of Performance End Date is revised as shown in Block 3

The List of Attachments on page 2 has been appended to include this attachment

Except as provided herein, all other terms and conditions of the original agreement and any previous amendments remain unchanged and in full force and effect.

Councilwoman Martin made the motion to approve consent agenda items 1-3 as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 004-2018

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1 - 3 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 005-2018

WHEREAS, Miss. Code Ann. 21-3513 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for October 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

OCT 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$1,899,669.04
MS Development Loan Katrina	Depository Account	007-000-001	\$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$13,631.67
Allen Road Widening	Depository Account	020-000-001	\$31,890.62
MDOT Safe Routes to School	Depository Account	029-000-001	(\$27,915.12)
MDAH School House Grant	Depository Account	030-000-001	\$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	(\$61,910.50)
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$445,780.92
Fire Protection Fund	Depository Account	160-000-001	\$277,573.28
Tidelands Grant	Depository Account	171-000-001	(\$26,734.16)
Library Support Fund	Depository Account	172-000-001	\$1,705.07
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$51,645.65
USDA NRCS EWP Program	Depository Account	300-000-001	\$178,387.00
Solid Waste Fund	Depository Account	404-000-001	(\$59,575.48)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$2,827,944.26
General Depository Reconciled Cash Balance			\$2,827,221.80

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	\$1,965,628.55
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$60,831.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
General Ledger Cash Balance			\$2,026,460.29
Enterprise Reconciled Cash Balance			\$2,023,317.77

**OCTOBER 2017
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2018	OCT 2017	Balance	% to date
General Fund Revenues	9,592,488.00	543,421.47	9,049,066.53	5.6%
Expenditures:				
001 Legislative	129,212.00	14,420.37	114,791.63	11.1%
010 City Court	319,170.00	24,494.44	294,675.56	7.6%
021 City Manager	243,564.00	32,639.65	210,924.35	13.4%
022 Human Resources	143,050.00	9,812.66	133,237.34	6.8%
040 City Clerk	277,455.00	15,155.00	262,300.00	5.4%
045 Finance	183,825.00	10,649.56	173,175.44	5.7%
060 City Attorney	105,000.00	7,916.67	97,083.33	7.5%
090 Economic Dev - Planning	337,137.00	31,068.05	306,068.95	9.2%
092 Building & General Expenses	566,700.00	11,918.73	554,781.27	2.1%
094 Grants & Project Admin	141,768.00	5,707.36	136,060.64	4.0%
100 Police	3,204,363.00	205,718.78	2,998,644.22	6.4%
161 Fire	2,405,157.00	166,585.95	2,238,571.05	6.9%
170 Recreation	452,934.00	29,272.01	423,661.99	6.4%
201 PW: Streets	278,000.00	8,776.57	269,223.43	3.1%
205 PW: Maintenance	234,530.00	16,169.48	218,360.52	6.8%
900 Interfund Transfers	1,045,982.00	0.00	1,045,982.00	
General Fund Expenditures	10,067,847.00	590,305.28	9,477,541.72	5.8%
<i>Total Operating Expenditures</i>	8,873,297.00	590,305.28	8,282,991.72	
<i>Total Capital Outlay Expenditures</i>	84,592.00	0.00	84,592.00	
<i>Total Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Total Transfers Out</i>	1,045,982.00	0.00	1,045,982.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,067,847.00	590,305.28	9,477,541.72	
<i>Personnel</i>	6,914,250.00	485,940.86	6,428,309.14	
<i>Supplies</i>	456,517.00	16,830.99	439,686.01	
<i>Other Services</i>	1,502,530.00	87,533.43	1,414,996.57	
<i>Capital Outlay</i>	84,592.00	0.00	84,592.00	
<i>Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Interfund Transfers for DS</i>	1,045,982.00	0.00	1,045,982.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,067,847.00	590,305.28	9,477,541.72	

**OCTOBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2018	As of OCT 2017	Balance	8.33% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	0.00	279,229.00	
Expenditures	279,229.00	0.00	279,229.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	0.00	14,434.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	1.1%
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	68,127.40	201,000.60	25.3%
Expenditures	178,291.47	39,201.37	139,090.10	21.9%
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	114.11	4,114,448.10	
Expenditures	4,401,062.21	2,670.00	4,398,392.21	
157 US Justice Equitable Sharing				
Revenues	0.00	29,719.00	(29,719.00)	
Expenditures	50,000.00	3,477.92	46,522.08	6.9%
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	0.00	195,635.85	
171 Combined Tidelands Grant				
Revenues	713,797.29	22,709.13	691,088.16	3.1%
Expenditures	632,264.74	0.00	632,264.74	
172 Library Support Fund				
Revenues	109,578.00	1,705.07	107,872.93	1.5%
Expenditures	109,578.00	0.00	109,578.00	

**OCTOBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2017	As of OCT 2017	Balance	8.33% % to date
176 Shepard State Park				
Revenues	89,500.00	4,550.50	84,949.50	5.0%
Expenditures	124,623.00	4,950.77	119,672.23	3.9%
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	0.00	664,840.00	
350 Elevated Water Tank				
Revenues	1,122,500.00	0.00	1,122,500.00	
Expenditures	1,122,500.00	0.00	1,122,500.00	
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	0.00	1,284,000.00	
Expenditures	1,305,000.00	84,513.33	1,220,486.67	6.4%
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

**OCTOBER 2017
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2018	OCT 2017	Balance	8.33% % to date
Utility Fund Revenues	8,943,818.00	780,101.30	8,163,716.70	8.7%
Administration	2,805,776.00	250,507.35	2,555,268.65	8.9%
Water & Sewer O & M	2,955,884.00	199,974.23	2,755,909.77	6.7%
Debt Service	2,476,684.00	303,514.48	2,173,169.52	12.2%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	753,996.06	8,220,347.94	8.4%

<i>Total Operating Expenditures</i>	5,607,660.00	450,481.58	5,157,178.42	
<i>Total Capital Outlay Expenditures</i>	154,000.00	0.00	154,000.00	
<i>Total Debt Service</i>	2,476,684.00	303,514.48	2,173,169.52	
<i>Total Interfund Transfers</i>	536,000.00	0.00	536,000.00	
<i>Total Contingency Expenditures</i>	200,000.00	0.00	200,000.00	
<i>Check Total</i>	8,974,344.00	753,996.06	8,220,347.94	

<i>Personnel</i>	249,133.00	4,565.00	244,568.00	
<i>Supplies</i>	330,000.00	5,038.23	324,961.77	
<i>Other Services</i>	5,028,527.00	440,878.35	4,587,648.65	
<i>Capital Outlay</i>	154,000.00	0.00	154,000.00	
<i>Debt Service</i>	2,476,684.00	303,514.48	2,173,169.52	
<i>Interfund Transfers</i>	536,000.00	0.00	536,000.00	
<i>Contingencies</i>	200,000.00	0.00	200,000.00	
<i>Check Total</i>	8,974,344.00	753,996.06	8,220,347.94	

Enterprise Special Funds

	BUDGET FY 2018	OCT 2017	Balance	8.33%
421 MSB - Water Ionization Plant				
Capital Outlay	55,131.74	0.00	55,131.74	

	BUDGET FY 2018	OCT 2017	Balance	8.33%
602 DEBT SERVICE: 2012 GUD BOND				
Revenue	1,397,350.00	116,716.87	1,280,633.13	8.3%
Bonds Payable	1,396,350.00	0.00	1,396,350.00	

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 003-2018

**RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING
MILEAGE REIMBURSEMENT FOR MAYOR PHIL TORJUSEN RELATING TO
PERFORMANCE OF HIS OFFICIAL DUTIES**

WHEREAS, pursuant to Miss. Code Ann. 25-3-41(2) council members are authorized to receive reimbursement for travel expenses and mileage when travelling in personal vehicles in performance of their official duties; and

WHEREAS, the City Council has budgeted travel expenses and mileage reimbursement for council members to travel in performance of their official duties, up to one hundred dollars (\$100.00) per month; and

WHEREAS, in the month of October, Mayor Phil Torjusen travelled to Oxford, MS for the purpose of the 2017 MML Small Town Conference in performance of his official duties as a council member; and

WHEREAS, the personal vehicle of the council member was used for the above travel;

WHEREAS, the distance of travel was 730 miles; and

WHEREAS, the Mayor and Members of Council previously approved the monthly mileage, up to one hundred dollars (\$100) per month with the mileage expense at the federal approved rate of reimbursement; and

WHEREAS, the Mayor and Members of Council hereby find this travel to be in the performance of the requesting Council Member's official duties;

BE IT, THEREFORE, RESOLVED that the mileage reimbursement of \$100 is hereby approved.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 12/21/2017
Subject: Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties

REQUEST:

Authorization to reimburse for mileage to Mayor Phil Torjusen for the purpose of the 2017 MML Small Town Conference in Oxford, MS.

DISCUSSION:

The City Council has budgeted travel expenses and mileage reimbursement for the mayor and council members to travel in performance of their official duties, up to one hundred dollars (\$100) per month; and in the month of October, Mayor Phil Torjusen traveled to Oxford, MS, for the purpose of the 2017 MML Small Town Conference. His personal vehicle was used for the trip.

RECOMMENDATION:

City Clerk recommends reimbursement to Mayor Phil Torjusen for mileage expense in the amount of one hundred dollars (\$100).

ATTACHMENTS:

None

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 006-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held December 5, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Councilwoman Martin made the motion to recess until January 16, 2018 at 6:30pm.

Councilman Colledge seconded the motion and the vote unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.