

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
February 6, 2018 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. Office closed Monday, February 19th in observance of George Washington's birthday.

IV. Presentation Agenda

1. Proclamation for Mr. Frederick A. (Fred) Tucei.

2. Proclamation for Arbor Day.

3. Gautier Mayor's Youth Council Semi-Annual Update.

V. Business Agenda

1. Approval of an agreement with Cogent Strategies to assist the City of Gautier in efforts to secure federal dollars for the City of Gautier infrastructure projects.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

- 1. Receive November 2017 and December 2017 Finance Reports.**
- 2. Authorization of submission of FY 2017 AFG Firefighters Assistance Grant application.**
- 3. Approval of minutes from Regular Council Meeting held January 2, 2018 and Recessed Council Meeting held January 16, 2018.**
- 4. Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2017.**
- 5. Resolution to re-establish and appoint members to the Gautier Senior Steer Committee.**
- 6. Creation of Four (4) Full-time Temporary Grounds and Maintenance Operators.**
- 7. Martin Bluff Road Widening Project - Approval and authorization to pay moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.**
- 8. Designation of an Applicant Agent for Hurricane Nate Projects.**
- 9. Approval of a Limited Use Agreement between the City of Gautier and Jackson County, Mississippi.**

VII. STUDY AGENDA

- 1. Discuss Citizen Comments**
- 2. Discuss Council Comments**
- 3. Discuss City Manager Comments**

4. Discuss City Clerk Comments

5. Discuss City Attorney Comments

Recess until February 20, 2018 at 6:30 PM
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
February 6, 2018**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Office closed Monday, February 19th in observance of George Washington's birthday.

NOTES:

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of February as the day for the observance of the birthday of GEORGE WASHINGTON, and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, FEBRUARY 19, 2018

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 8th day of January 2018.



C. Delbert Hosemann, Jr.

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
February 6, 2018**

ITEM DESCRIPTION:

PRESENTATION AGENDA

1. Proclamation for Mr. Frederick A. (Fred) Tucei.
2. Proclamation for Arbor Day.
3. Gautier Mayor's Youth Council Semi-Annual Update.

NOTES:

Proclamation
A Proclamation of the Mayor and City Council
of
The City of Gautier, Mississippi

WHEREAS, Frederick A. (Fred) Tucei, a centenarian and citizen of the City of Gautier, has resided in the community since 1945; and

WHEREAS, a native Biloxian who chose the community of Gautier to be his home, as the area was uninhabitable by today's standards, became a vital contributor to the community. He and his wife, Hazel, would burn coal oil lamps at night for light in their small two room house that they built from scrap lumber. It would be two years later before electricity was available. They also would fetch potable water from a natural artesian well near Oak Street; and

WHEREAS, he, along with his wife and two daughters (Sandra and Linda), built and ran a viable fishing camp business, which they operated on the Mary Walker Bayou for 28 years; and

WHEREAS, his camp, called Tucei's Fishing Camp, provided services to sportsman and boaters, far beyond the perimeter of Gautier and throughout the southeast, of having access to the natural resources on the Pascagoula River and the Mississippi Sound; and

WHEREAS, the business was economically accommodating for those individuals who could not yet afford a boat, but provided for those who desired to enjoy the pleasures of **Gautier's "Natures Playground."** Services included the rental of cabins, boats/motors, fuel, live shrimp and a friendly, knowledgeable staff; and

WHEREAS, jobs were provided in the effort to maintain the business as he, Fred Tucei, was the entrepreneur, but also an excellent mentor and teacher of skills as many who worked at Tucei's Fishing Camp acquired knowledge for a lifetime; and

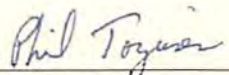
WHEREAS, he built his business back to being just as lucrative after the destruction of every natural disaster since the hurricane of 1947 and including Hurricane Camille in 1969; and

WHEREAS, most importantly, Fred Tucei served in the armed services of our United States, while in the U.S. Army as a paratrooper during World War II; and

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, am honored to present this Proclamation to Mr. Tucei with our sincere thanks for his dedicated service to the United States of American and the residents of the City of Gautier, Mississippi.

IN TESTIMONY WHEREOF, I have given under my hand and affix the seal of the City of Gautier, Mississippi this the 6th day of February, 2018.





Phil Torjusen, Mayor
City of Gautier, Mississippi

City of Gautier Proclamation For Arbor Day

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE BE IT ENACTED by the City of Gautier, Mississippi, do hereby proclaim February 19, 2018 as “**ARBOR DAY**” and urge all Citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being for this and other generations.

IN TESTIMONY WHEREOF, I have given under my hand and the seal of the City of Gautier, Mississippi this the 6th of February 2018.



Phil Torjusen

Phil Torjusen, Mayor

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

February 6, 2018
Authorization to enter into an agreement with
Cogent Strategies

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 305

Summary Explanation: Authorization to enter into an agreement with Cogent Strategies to assist the City of Gautier in efforts to secure federal dollars for the City of Gautier infrastructure projects.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Cogent Strategies is a team of top-ranked government relations and strategic communications professionals; and

WHEREAS, the city hereby finds that entering into the attached agreement with Cogent Strategies for assistance in securing federal dollars for the City's infrastructure projects specially sewer repair and water treatment plant requirements is in the best interest of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement with Cogent Strategies, is hereby authorized and approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary to carry out this Order.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: 01/31/2018
Subject: Approval of an agreement with Cogent Strategies to assist the City of Gautier in efforts to secure federal dollars for the City of Gautier infrastructure projects.

REQUEST:

The City Manager requests the approval of the Cogent Strategies agreement.

BACKGROUND:

With the current temperature in Washington, the proposed infrastructure program and the efforts to bring back earmarks coupled with the infrastructure needs of the City of Gautier, it is recommended that we put our "best foot forward". I believe we need a constant presence in Washington to promote the City's efforts. Cogent Strategies is a team of top-ranked government relations and strategic communications professionals led by a former Mississippian and veteran public affairs. Cogent Strategies will assist the City of Gautier's efforts to secure federal dollars for the City's infrastructure projects- specifically sewer repair and water treatment plant requirements.

DISCUSSION:

The City of Gautier would have a team that consists of three senior strategists with deep ties and experiences with Mississippi. Cogent Strategies would work on a retainer basis and has proposed a monthly retainer of \$7,500. Out of pocket expenses such as local and long distant travel, accommodations, wire fees, and the like will be billed at the cost as incurred. The term of the agreement will run one year. During this one-year agreement, either the City of Gautier or Cogent Strategies can terminate this agreement within 30 days prior written notice.

RECOMMENDATION:

The City Manager recommends that the City Council approves the agreement between the City of Gautier and Cogent Strategies.

The Council may:

1. Approve the agreement between the City of Gautier and Cogent Strategies; or
2. Not approve the agreement between the City of Gautier and Cogent Strategies.

ATTACHMENTS:

1. Business Item #1 - Cogent Strategies Agreement
2. Business Item #1 - Cogent Strategies Agreement
3. Cogent Strategies

TO: PAULA YANCEY, THE CITY OF GAUTIER
FROM: SHELLIE PURVIS, COGENT STRATEGIES

JANUARY 10, 2018

COMPANY BACKGROUND

Cogent Strategies is a team of top-ranked government relations and strategic communications professionals led by former Mississippian and veteran public affairs President and CEO Kimberley Fritts. The Cogent team has decades of experience running winning public policy campaigns for clients large and small that include:

- Best-in-class policy and political smarts;
- Game-changing technology that can drive high level government and private decision-making;
- Experience in and around the highest levels of regional and national media; and
- Knowledge of how the government, private and not-for-profit sectors intersect to produce positive outcomes.

From coast to coast, Cogent understands there is a new playbook for advancing agendas in Washington, DC. We have assembled the next generation of strategists who know how to engage those who matter, on the platforms they care about, and with the messages and messengers that will move them. Clear. Compelling. Convincing. This is Cogent.

One of the hallmarks of Cogent client service will always be engaging the most senior team members and arming them with the newest tools to do what they do best – deliver results for clients. Team members have worked together for years, and each one brings his or her own specialty to the table. Unlike the culture at many other government relations firms, Cogent's senior professionals are all deeply steeped in client work and are not restricted by silos from participating in the firm's wide array of client projects. We relish any opportunity to bring new, fresh perspectives to our clients' issues.

The Cogent team members' knowledge of what moves the needle on any issue campaign has been greatly complemented by the growing use of digital analytic tools. These tools, which Cogent has adapted to suit individual client needs, have allowed assessments of the quantity of information available about an issue or key influencer as well as the quality of any communication designed to make an impact on them. Cogent uses these tools not just as eye candy for clients; valuable insights are gleaned from research results that form the basis for our overall advocacy strategy.

Cogent was founded in 2017 in Washington, DC. It has 20 employees and a few of its current clients include: the National Photonics Initiative, Moore Capital Management, EdChoice, the National Association for the Education of Young Children, RELX, T-Mobile, Embassy of Japan, Sotheby's, South Carolina Ports, SolarReserve and Enterprise Holdings.

SCOPE OF WORK

Cogent Strategies will assist the City of Gautier's efforts to secure federal dollars for the city's infrastructure projects – specifically sewer repair and water treatment plant requirements.

COGENT TEAM

We will ensure that our partnership is both effective and efficient, and that the city of Gautier receives the consistent, high-level, hands-on expertise and attention it deserves. Our company structure is different than most Washington government relations firms; our unique teaming approach to address client needs ensures that we are providing services that none of our competitors can. We take pride in our client service, ensuring regular client communications and mutually developed plans and availability whenever you need us.

Our competitive edge is our people, and the kind of ingenuity and political insight and intelligence that can only come from collaboration and smart teamwork. The city of Gautier would have a team that consists of three senior strategists with deep ties and experience in Mississippi issues. Below you will find highlights of our team who would provide strategic counsel. Full bios can be found on our website: www.cogent-strategies.com.



Kimberley Fritts

Kimberley Fritts, Chairman and CEO, oversees the day-to-day affairs of Cogent Strategies. She is known for her intuitive approaches and has a sixth sense for policy, politics and personalities. She recognizes what it takes to stay ahead of the trend lines in Washington and has assembled one of the most dynamic and diverse teams in town. For Kimberley, success is about the right blend of people, creativity and talent integration. It's a winning combination that has served her well from the campaign trail to corporate America. A veteran political operative with more than two decades of experience successfully shaping political and public policy narratives, Kimberley has long been a fixture in Republican politics. Her campaign experience includes

having served in senior positions for former Governor Jeb Bush (R-FL) and Senator Connie Mack (R-FL). She is also the former Southern Political Director for the Republican National Committee and the firm's point person on politics in the Southeastern US. A true southerner at heart, with those to-die-for cooking skills to boot, Kimberley hails from Mississippi and maintains close ties to her home-state delegation. Whether she is heading up federal government relations campaigns, building and managing coalitions or developing local political strategies, she brings her formidable experience and Washington savvy to bear on behalf of clients.



Elizabeth Morra

With her communications and policy savoir-faire and the relationships to get things done, Elizabeth Morra leads Cogent Strategies' appropriations practice. Elizabeth has enjoyed a long and distinguished record working with the US Senate and House appropriations committees and is a federal funding all-star. She previously served as the first communications director for the House Appropriations Committee under former Chairmen, the Honorable Bob Livingston (R-LA) and the Honorable C.W. Bill Young (R-FL). She also served as spokeswoman for ranking member of the Senate Appropriations Committee, Thad Cochran (R-MS), during his term as chairman of the Senate Republican Conference. While working on Capitol Hill, she was

named one of Roll Call's "Fabulous Fifty Staffers."

**Shellie Purvis**

A life-long Mississippian with over 15 years of experience in government relations – specifically within the areas of international diplomacy, political campaign strategy, business development, and media consulting – Shellie Purvis brings a wide range of skills and far-reaching government and business contacts to Cogent Strategies clients. Shellie spent more than five years with the United States Mission to the United Nations and Other International Organizations in Geneva, acting as a member of the ambassador's executive team as the chief protocol officer. Her Mississippi ties extend to serving as a senior political advisor to Governor Haley Barbour during the 2003 and 2007 gubernatorial campaigns and former 3rd congressional district

Representative Chip Pickering. Throughout her career overseas and recently back on US soil serving as program manager for the First Ladies Initiative at the George W. Bush Presidential Center and director of development at Baptist Health Foundation in Jackson, Shellie has maintained strong relationships with Mississippi political strategists and governmental policymakers.

CONCLUSION AND BUDGET

Cogent Strategies would be thrilled and honored to work with the city of Gautier. We work on a retainer basis and would propose a monthly retainer of \$7,500. This retainer would cover the scope of work outlined above. Out-of-pocket expenses such as local and long-distance travel, accommodations, wire fees, and the like will be billed at cost as incurred.

The term of this agreement will run one year. During the term of this agreement, either party may terminate this agreement with 30 days' prior written notice.

Thank you again for the opportunity to present our qualifications and proposed scope of work. We look forward to the opportunity to work with you. If you have any questions, please contact Shellie Purvis at spurvis@cogent-strategies.com.

**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:
Title:

**February 6, 2018
Approval of Docket of Claims**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DPS CRIME LAB	180857	02/06/2018	01/16/2018			60.00	
	Account Number 001-100-699	Description ANALYTICAL FEES		Invoice # 90065662	Date 01/02/2018	P.O.	Amount	60.00
001	CABLE ONE INC	180859	02/06/2018	01/16/2018			98.56	
	Account Number 001-100-699	Description JAN 2018 SUB STN: #107718827		Invoice # 01012018	Date 01/08/2018	P.O.	Amount	98.56
001	CABLE ONE INC	180861	02/06/2018	01/16/2018			65.19	
	Account Number 001-100-699	Description JAN CABLE BOX PD: #118476316		Invoice # 01012018	Date 01/08/2018	P.O.	Amount	65.19
001	CABLE ONE INC	180862	02/06/2018	01/16/2018			213.05	
	Account Number 001-100-699	Description JAN 2018: #107718371		Invoice # 01012018	Date 01/08/2018	P.O.	Amount	213.05
001	AT&T GLOBAL NETWORK SERVS LLC	180871	02/06/2018	01/18/2018			290.92	
	Account Number 001-100-699	Description NCIC EQUIPMENT CHARGES		Invoice # GD16225	Date 01/01/2018	P.O.	Amount	290.92
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	180872	02/06/2018	01/19/2018			205.91	
	Account Number 001-100-699	Description NCIC CHG - DISPATCH		Invoice # 3100520593	Date 01/01/2018	P.O.	Amount	205.91
001	GLOBALSTAR	180873	02/06/2018	01/22/2018			83.11	
	Account Number 001-092-605	Description MONTHLY SERVICE		Invoice # 9046671	Date 01/16/2018	P.O.	Amount	83.11
001	DELTA COMPUTER SYSTEMS INC	180874	02/06/2018	01/22/2018			455.00	
	Account Number 001-092-698	Description ACCTG SOFTWARE MAINT		Invoice # MN127381	Date 01/15/2018	P.O.	Amount	315.00
	Account Number 001-092-698	Description VOTER REG SOFTWARE MAINT		Invoice # MN127381	Date 01/15/2018	P.O.	Amount	20.00
	Account Number 001-092-698	Description PRIV LIC SOFTWARE MAINT		Invoice # MN127382	Date 01/15/2018	P.O.	Amount	120.00
001	C SPIRE WIRELESS	180875	02/06/2018	01/22/2018			555.51	
	Account Number 001-100-605	Description POLICE CELLS		Invoice # 0032680896	Date 01/11/2018	P.O.	Amount	555.51
001	BENJAMIN N MCQUAGGE	180898	02/06/2018	01/25/2018			41.00	
	Account Number 001-100-681	Description PER DIEM: USPCA CERT		Invoice # 02222018	Date 01/16/2018	P.O.	Amount	41.00
001	DAVID T BEVER	180899	02/06/2018	01/25/2018			123.00	
	Account Number 001-100-681	Description PER DIEM: USPCA CERT		Invoice # 02222018	Date 01/16/2018	P.O.	Amount	123.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	180900	02/06/2018	01/25/2018			833.33	
	Account Number 001-170-642	Description DEC 2017 CLUB SUPPORT		Invoice # 12312017	Date 01/17/2018	P.O.	Amount	833.33

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	IBM CORPORATION	180901	02/06/2018	01/25/2018			1,410.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CY18 ANNUAL MAINTENANCE		1801876	01/08/2018			1,410.96
001	MAGNOLIA AD STUDIO LLC	180902	02/06/2018	01/25/2018			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-615	JAN 2018: ADVERTISING PKG		838	01/05/2018			750.00
	001-021-615	FEB 2018: ADVERTISING PKG		839	01/30/2018			750.00
001	REDD PEST CONTROL OF GULFPORT INC	180903	02/06/2018	01/25/2018			115.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	SR BLDG: TERMITE WARRANTY		12245	01/15/2018			115.00
001	WORKIN.COM INC	180905	02/06/2018	01/25/2018			189.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-615	JOB POSTING: ASST COMPTROLLER		BGCJ-4276	11/03/2017			189.15
001	MSC 7511	180910	02/06/2018	01/25/2018			2,776.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FFO200-01 RENTAL FEE		INV2273473	01/11/2018			470.88
	001-092-698	MPC8003SP USAGE: B/W		INV2273473	01/11/2018			239.71
	001-092-698	MPC8003SP USAGE: COLOR		INV2273473	01/11/2018			2,040.68
	001-090-698	C4502 USAGE: B/W		INV2273473	01/11/2018			10.34
	001-090-698	C4502 USAGE: COLOR		INV2273473	01/11/2018			14.41
001	FUELMAN	180911	02/06/2018	01/25/2018			2,545.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-525	UNL FUEL		NP52324119	01/15/2018			58.58
	001-100-525	UNL FUEL		NP52324119	01/15/2018			2,105.30
	001-161-525	DSL FUEL		NP52324119	01/15/2018			331.24
	001-205-525	UNL FUEL		NP52324119	01/15/2018			49.90
001	FUELMAN	180912	02/06/2018	01/25/2018			2,750.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP52367972	01/22/2018			80.80
	001-100-525	UNL FUEL		NP52367972	01/22/2018			2,158.08
	001-161-525	UNL & DSL FUEL		NP52367972	01/22/2018			325.87
	001-170-525	UNL & DSL FUEL		NP52367972	01/22/2018			157.82
	001-205-525	UNL FUEL		NP52367972	01/22/2018			27.85
001	AT&T	180913	02/06/2018	01/25/2018			175.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	01/14/2018			175.26
001	AT&T	180914	02/06/2018	01/25/2018			99.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	01/14/2018			99.73

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	180915	02/06/2018	01/25/2018			3,400.88	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-605	MONTHLY SERVICE	2284978000	01/14/2018			3,400.88	
001	AT&T	180916	02/06/2018	01/25/2018			31.16	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	NCIC TELECOM SERVS	2284970262	01/25/2018			31.16	
001	SINGING RIVER ELECTRIC COOPERATIVE	180927	02/06/2018	01/30/2018			733.21	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	BROWN FD 95237002	01142018	01/23/2018			411.01	
	001-161-631	MARTIN BLUFF FD 58380001	01152018	01/24/2018			179.87	
	001-201-629	SIGNAL LIGHTS 17546	01152018	01/24/2018			33.17	
	001-092-631	CITY LIMIT SIGN 17546	01152018	01/24/2018			28.69	
	001-100-631	MBLUFF SUB STN 58521002	01152018	01/24/2018			80.47	
001	SINGING RIVER ELECTRIC COOPERATIVE	180928	02/06/2018	01/30/2018			8,908.86	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	STREET LIGHTING 10054	01172018	01/25/2018			5,247.82	
	001-092-631	CITY HALL 10054	01172018	01/25/2018			1,461.53	
	001-170-631	FRAISER PARK 10054	01172018	01/25/2018			47.90	
	001-170-631	SENIOR BLDG 10054	01172018	01/25/2018			452.42	
	001-170-631	CITY PARK 10054	01172018	01/25/2018			99.67	
	001-161-631	CENTRAL FD 10054	01172018	01/25/2018			324.30	
	001-092-631	PUBLIC WORKS 10054	01172018	01/25/2018			273.42	
	001-092-631	HWY 90 SIGN 10054	01172018	01/25/2018			29.29	
	001-201-629	TRAFFIC SIGNALS 10054	01172018	01/25/2018			972.51	
001	SINGING RIVER ELECTRIC COOPERATIVE	180929	02/06/2018	01/30/2018			1,050.04	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-633	DOLPHIN ST 94987002	01172018	01/25/2018			113.71	
	001-201-633	DOLPHIN ST 94988002	01172018	01/25/2018			136.42	
	001-201-633	DOLPHIN ST 94989002	01172018	01/25/2018			158.26	
	001-201-633	DOLPHIN ST 94990002	01172018	01/25/2018			325.54	
	001-201-633	WM PAYNE 100244001	01172018	01/25/2018			147.48	
	001-201-633	WM PAYNE 100245001	01172018	01/25/2018			168.63	
001	SINGING RIVER ELECTRIC COOPERATIVE	180930	02/06/2018	01/30/2018			2,149.14	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-631	POLICE STATION 66298004	01172018	01/25/2018			1,165.90	
	001-201-629	TRAFFIC SIGNALS 89113001	01172018	01/25/2018			59.49	
	001-170-631	CITY PARK RESTRMS 89912001	01172018	01/25/2018			493.14	
	001-201-633	STREET LIGHTING 90345002	01172018	01/25/2018			231.12	
	001-092-631	RECORDS BLDG 90790001	01172018	01/25/2018			153.86	
	001-170-631	FRAZIER RESTRMS 98546001	01172018	01/25/2018			45.63	
001	SINGING RIVER ELECTRIC COOPERATIVE	180933	02/06/2018	01/30/2018			1,221.06	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	SOUTH FD 76008001	01192018	01/26/2018			237.08	
	001-170-631	BACOT PARK 10137	01192018	01/26/2018			858.80	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	180933	02/06/2018	01/30/2018			1,221.06	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-629	SIGNALS LIGHTS 10138	01192018	01/26/2018			101.68	
	001-170-631	BACOT SPLASHPAD 103751001	01192018	01/26/2018			23.50	
001	MSC 7511	180937	02/06/2018	01/30/2018			145.10	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-699	FNK100-01 RENTAL FEE	INV2287999	01/22/2018			145.10	
001	FUELMAN	180940	02/06/2018	01/30/2018			3,202.35	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP52400337	01/29/2018			51.62	
	001-100-525	UNL FUEL	NP52400337	01/29/2018			2,388.84	
	001-161-525	UNL & DSL FUEL	NP52400337	01/29/2018			444.66	
	001-170-525	UNL & DSL FUEL	NP52400337	01/29/2018			273.48	
	001-205-525	UNL FUEL	NP52400337	01/29/2018			43.75	
001	PASCAGOULA UTILITIES	180952	02/06/2018	01/30/2018			331.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-630	CENTRAL FIRE STN	26163	01/25/2018			124.22	
	001-161-630	SOUTH FIRE STN	26348	01/25/2018			207.33	
001	REYNOLDS WHOLESALE CO	180953	02/06/2018	01/31/2018			296.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	TRIGGER SPRAY BOTTLES (6)	57883	01/24/2018	180403		8.94	
	001-170-559	BOWL BRUSH (4)	57883	01/24/2018	180403		11.96	
	001-170-559	BOX/100 PF LATEX GLOVES (4)	57883	01/24/2018	180403		27.80	
	001-170-559	CS/100 38X58 CAN LINERS (4)	57883	01/24/2018	180403		111.80	
	001-170-559	CS BROWN MF TOWELS (3)	57883	01/24/2018	180403		59.85	
	001-170-559	CS JUMBO JR TISSUE (3)	57883	01/24/2018	180403		76.50	
001	ACTION PRINTING CENTER INC	180955	02/06/2018	01/31/2018			102.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-620	BUSINESS CARDS (250):ANKERSON	93430	01/22/2018	180311		51.00	
	001-090-620	BUSINESS CARDS (250):ALEXANDER	93430	01/22/2018	180311		51.00	
001	MID SOUTH UNIFORM & SUPPLY INC	180956	02/06/2018	01/31/2018			5,465.16	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	SS NAVY SHIRT (43)	571786	01/19/2018	180205		1,860.18	
	001-100-535	ARMORSKIN BASE SHIRT (3)	571786	01/19/2018	180205		138.75	
	001-100-535	LS NAVY SHIRT (10)	571786	01/19/2018	180205		460.60	
	001-100-535	NAVY PANTS W/BLUE STRIPE (42)	571786	01/19/2018	180205		1,772.82	
	001-100-535	NAVY PANTS W/GOLD STRIPE (6)	571786	01/19/2018	180205		253.26	
	001-100-535	HD MERIDIAN JACKET NAVY (2)	571786	01/19/2018	180205		289.84	
	001-100-535	SS NAVY SHIRT (2)	571786	01/19/2018	180205		131.51	
	001-100-535	SEW ON PATCHES (120)	571786	01/19/2018	180205		120.00	
	001-100-535	BRAID OLD GOLD (6)	571786	01/19/2018	180205		25.50	
	001-100-535	NAVY BRAID (48)	571786	01/19/2018	180205		204.00	
	001-100-535	LT BLUE BRAID (42)	571786	01/19/2018	180205		178.50	
	001-100-535	ID PANELS (2)	571786	01/19/2018	180205		30.20	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS FIRE ACADEMY	180957	02/06/2018	01/31/2018			450.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	CPAT EXAM: GRAHAM	25941	01/09/2018	171244		40.00	
	001-161-681	CPAT EXAM: NORTHINGTON	25941	01/09/2018	180068		40.00	
	001-161-681	FIRE INSPECTOR 1031-11: BROWN	25960	01/11/2018			370.00	
001	GULF COAST BUSINESS SUPPLY CO	180958	02/06/2018	01/31/2018			205.26	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	DUST MOP 36X5 REFILL (6)	162139	01/05/2018	180379		49.02	
	001-161-500	PACKAGING TAPE ROLL (2)	162139	01/05/2018	180379		3.98	
	001-161-500	LETTER FILE FOLDERS 12/PK (2)	162139	01/05/2018	180379		15.10	
	001-161-500	GEL INK PEN REFILLS 2/PK (6)	162139	01/05/2018	180379		15.12	
	001-092-510	CS MF PAPER TOWELS (2)	162776	01/25/2018	180411		43.14	
	001-092-510	160/CT DISINFECTANT WIPE (6)	162776	01/25/2018	180411		66.72	
	001-161-559	41OZ BAG CANDY MINTS	162776	01/25/2018	180411		12.18	
001	JACKSON COUNTY CHAMBER OF COMMERCE	180959	02/06/2018	01/31/2018			1,250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	LEADERSHIP JC TUITION:FINN, K	28087	01/10/2018	180378		1,250.00	
001	CUSTOM PRODUCTS CORPORATION	180961	02/06/2018	01/31/2018			1,832.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-565	STREET NAME SIGNS (63)	299098	01/11/2018	180318		1,756.44	
	001-201-565	FREIGHT	299098	01/11/2018	180318		76.37	
001	COOPER FAMILY MED CENTER	180962	02/06/2018	01/31/2018			160.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-604	PHYS EXAM W/EKG: LONGSTREET	37500	01/15/2018	180280		100.00	
	001-100-604	ELECTROCARDIOGRAM: LONGSTREET	37500	01/15/2018	180280		60.00	
001	MS TROPHY LLC	180963	02/06/2018	01/31/2018			59.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	NAME/SERVING BAR: LONGSTREET	9694	01/11/2018	180330		28.20	
	001-100-559	POSTAGE	9694	01/11/2018	180330		1.75	
	001-100-535	NAME/SERVING BAR: FORREST	9695	01/11/2018	180369		28.20	
	001-100-535	POSTAGE	9695	01/11/2018	180369		1.75	
001	GIBSON ELECTRIC MOTOR SALES &	180964	02/06/2018	01/31/2018			51.34	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-205-559	40 MFD, 370V, CAPACITOR	42455	01/16/2018	180385		20.12	
	001-205-559	216-259 MFD,250V,CAPACITOR (2)	42455	01/16/2018	180385		31.22	
001	FERRARA FIRE APPARATUS INC	180965	02/06/2018	01/31/2018			1,360.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	DS WINDSHIELD REPLACED: E5	0000W87979	01/09/2018	180313		1,360.40	
001	FASTENAL COMPANY	180966	02/06/2018	01/31/2018			974.61	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	50LB BAG ASPHALT PATCH (63)	MSPAS72097	01/05/2018	180365		974.61	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ALLISTON'S SCREEN PRINTING	180967	02/06/2018	01/31/2018			136.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	T-SHIRTS (8)	5172	12/12/2017	180283		34.00	
	001-100-535	GYM SHORTS (3)	5172	12/12/2017	180283		24.75	
	001-100-535	FLEECE SET (3): LONGSTREET	5172	12/12/2017	180283		78.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180968	02/06/2018	01/31/2018			1,229.01	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-500	36X48 STD CHAIR MAT	3361907264	12/08/2017	180263		21.75	
	001-170-500	COPY PAPER 8.5X11 CS (10)	3361907264	12/08/2017	180263		308.70	
	001-170-500	2018 MONTHLY PLANNER 8X11 (5)	3361907264	12/08/2017	180263		55.55	
	001-170-500	RETRACTABLE BALLPOINT PENS DZ	3361907264	12/08/2017	180263		7.66	
	001-170-500	MECHANICAL PENCIL 0.7 24CT	3361907264	12/08/2017	180263		8.99	
	001-170-500	PERFORATED LEGAL PAD JR 12/PK	3361907264	12/08/2017	180263		2.99	
	001-170-500	OFM ESSENTIALS LEATHER CHAIR	3362508790	12/15/2017	180263		111.99	
	001-170-500	8X10 1 SUBJECT NOTEBOOK (2)	3364635288	01/05/2018	180263		3.68	
	001-161-500	LTR SIZE POCKET FILES	3364635286	01/05/2019	180360		59.29	
	001-100-500	SCOTCH TAPE 12 ROLLS (2)	3364635287	01/05/2018	180363		51.98	
	001-100-500	2018 DESK PAD CALENDARS (5)	3364635287	01/05/2018	180363		24.45	
	001-100-500	DZ PRECISE EXTRA FINE PENS	3364635287	01/05/2018	180363		13.99	
	001-100-500	FINE POINT MARKERS 5/PK (2)	3364635287	01/05/2018	180363		11.98	
	001-100-500	PRONG FASTENERS COMPRESS (2)	3364635287	01/05/2018	180363		3.92	
	001-100-500	WITE-OUT CORRECT TAPE (2)	3364635287	01/05/2018	180363		10.20	
	001-100-500	ACCO STEEL FASTENERS (2)	3364635287	01/05/2018	180363		8.56	
	001-100-500	BANKER BOX LETTER 12/CT (3)	3364635287	01/05/2018	180363		169.47	
	001-040-500	RUBBER BANDS #33/1 LB	3364551600	01/04/2018	180356		1.73	
	001-040-500	STANDARD STAPLES 25000CT	3364551600	01/04/2018	180356		2.99	
	001-040-500	PUSH PINS CLEAR 500CT	3364551600	01/04/2018	180356		1.66	
	001-040-500	LAMINATING POUCH 100/PK	3364551600	01/04/2018	180356		22.18	
	001-045-559	PAPER MATE PLASTIC ERASER 3/CT	3364551600	01/04/2018	180356		1.53	
	001-045-559	PENTEL ERASER REFILLS 2/PK	3364551600	01/04/2018	180356		1.36	
	001-045-559	2018 MONTHLY DESK PAD	3364551600	01/04/2018	180356		4.89	
	001-045-559	POST-IT FLAGS 280/PK	3364551600	01/04/2018	180356		10.34	
	001-045-559	RUBBER BANDS 1LB BAG	3364551600	01/04/2018	180356		6.49	
	001-045-559	PILOT V RAZOR LIQUID INK 8/PK	3364551600	01/04/2018	180356		10.71	
	001-045-559	12/PK GREEN HIGHLIGHTER LINER	3364551600	01/04/2018	180356		3.79	
	001-045-559	12/PK BLUE HIGHLIGHTER LINER	3364551600	01/04/2018	180356		3.79	
	001-040-500	DZ SHARPIE FINE POINT	3364551600	01/04/2018	180356		5.48	
	001-040-500	LEXMARK 501H TONER CARTRIDGE	3364551600	01/04/2018	180356		142.49	
	001-045-559	WIREBOUND NOTEBOOK 8.5X11	3364551501	01/04/2018	180356		11.89	
	001-022-500	EXPANDING FILE (2)	3365662626	01/17/2018	180384		23.46	
	001-022-500	POST IT NOTES CUBE 3/PK	3365662626	01/17/2018	180384		7.10	
	001-170-500	POST-IT NOTES 3X3	3365100287	01/11/2018	180371		10.11	
	001-170-500	2018 WALL CALENDAR 48X32	3365100287	01/11/2018	180371		29.75	
	001-170-500	AVERY LABELS 5160	3365100287	01/11/2018	180371		21.74	
	001-170-500	AVERY 9X12 LAMINATE SHEET (2)	3365952236	01/20/2018	180388		30.38	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	U.S. POLICE CANINE ASSOCIATION	180969	02/06/2018	01/31/2018			250.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	USPCA MEMBER FEE:MCQUAGGE, BEN	2/22-2/25	01/16/2018	180374		50.00	
	001-100-681	USPCA REG FEE: MCQUAGGE, BEN	2/22-2/25	01/16/2018	180374		75.00	
	001-100-681	USPCA MEMBER FEE BEVER, DAVID	2/22-2/25	01/16/2018			50.00	
	001-100-681	USPCA REG FEE: BEVER, DAVID	2/22-2/25	01/16/2018			75.00	
001	MS GULF COAST COMMUNITY COLLEGE	180970	02/06/2018	01/31/2018			3,600.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-681	BLE ACADEMY TUITION:LONGSTREET	18-005	01/18/2018	180277		3,600.00	
001	OCEAN SPRINGS SIGN AND GRAPHICS LLC	180973	02/06/2018	01/31/2018			98.36	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-561	24.00 X 2.00 GRAPHIC (3)	1318	01/08/2018	180324		36.15	
	001-090-561	29.00 X 2.00 GRAPHIC (3)	1318	01/08/2018	180324		36.57	
	001-090-561	29.00 X 2.00 GRAPHIC (3)	1318	01/08/2018	180324		36.57	
	001-090-561	10% DISCOUNT	1318	01/08/2018	180324		-10.93	
001	MEDTECH FORENSICS INC	180975	02/06/2018	01/31/2018			168.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-559	MS GSR EVIDENCE COLL KIT (2)	28444	01/11/2018	180332		152.00	
	001-100-559	SHIPPING	28444	01/11/2018	180332		16.00	
001	UNMANNED SYSTEMS GROUP LLC	180976	02/06/2018	01/31/2018			495.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-681	REMOTE PILOT TRNG CRS: MCCOY	1/29-2/1	01/29/2018	180404		495.00	
001	ECONOMY BOOTS SALES & SERVICE	180977	02/06/2018	01/31/2018			1,100.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	SZ DUTY BOOTS: BOND	40203	11/09/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: LANGFIT	40199	11/08/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: HYTER	40202	11/08/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: WILSON	40170	11/02/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: BAXTER	40168	11/02/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: RODRIGUEZ	40165	11/02/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: SELOVER	40171	11/02/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: MONTGOMERY	40164	11/01/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: ALLMAND	40201	11/08/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: PARKER	40186	11/04/2017	180114		100.00	
	001-100-535	SZ DUTY BOOTS: BURKES	10898	01/31/2018	180114		100.00	
FUND TOTAL	1 Claims	to	Checks	51 Total	55,044.94 Manual	Held	Total	55,044.94

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK/WHITNEY BANK CORP TRUST SERVS	180908	02/06/2018	01/25/2018			268,713.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	007-680-805	BOND PRN GAUTIER210		03012018	01/03/2018			255,000.00
	007-680-807	BOND INT GAUTIER210		03012018	01/03/2018			13,713.75
FUND TOTAL	7 Claims	to	Checks	1 Total	268,713.75	Manual	Held	Total 268,713.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	CITY OF GAUTIER	180884	02/06/2018	01/24/2018			25,667.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-900-969	TR USFWS MATCH (050):REQ 6		01242018	01/24/2018			24,215.44
	171-021-779	TR SIDEWALK BAL #3:M&D CONST		01242018	01/24/2018			1,451.59
FUND TOTAL 171 Claims	to	Checks	1 Total	25,667.03	Manual	Held	Total	25,667.03

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	180877	02/06/2018	01/23/2018			38,986.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		JAN 2018	12/31/2017			38,986.97
FUND TOTAL 172 Claims	to	Checks	1 Total	38,986.97	Manual		Held	Total 38,986.97

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	180858	02/06/2018	01/16/2018			163.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	RENEWAL 2/13/18 - 2/12/19	3201	01/15/2018			11.95	
	176-170-699	HOSTING FEE FEB 2018	3201	01/15/2018			36.50	
	176-170-699	SHOPPING CART FEE FEB 2018	3201	01/15/2018			115.00	
176	AT&T	180917	02/06/2018	01/25/2018			292.95	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	JAN 2018 DSL	2284970676	01/14/2018			111.64	
	176-170-605	MONTHLY SERVICE	2284970676	01/14/2018			181.31	
176	AT&T	180919	02/06/2018	01/25/2018			153.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	01/14/2018			153.99	
176	SINGING RIVER ELECTRIC COOPERATIVE	180934	02/06/2018	01/30/2018			2,654.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-631	SHEPARD PARK 76854002	01192018	01/26/2018			2,606.11	
	176-170-631	HOUSE 76855002	01192018	01/26/2018			48.22	
176	REYNOLDS WHOLESALE CO	180954	02/06/2018	01/31/2018			105.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-559	CS BROWN MF TOWELS	57885	01/24/2018	180402		19.95	
	176-170-559	CS JUMBO JR TISSUE	57885	01/24/2018	180402		25.50	
	176-170-559	CS JUMBO TISSUE	57885	01/24/2018	180402		29.50	
	176-170-559	CS/12 8" BROWN TOWELS	57885	01/24/2018	180402		23.95	
	176-170-559	CS/100 PF LATEX GLOVES, LRG	57885	01/24/2018	180402		6.95	
FUND TOTAL 176 Claims		to	Checks	5 Total	3,370.57 Manual	Held	Total	3,370.57

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	180860	02/06/2018	01/16/2018			61.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	01/06/2018			61.52
400	DEPARTMENT OF REVENUE	180864	02/06/2018	01/18/2018			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		01092018	01/09/2018			7,877.45
	400-680-822	ST LNS #4 90/57 WTR		01092018	01/09/2018			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		01092018	01/09/2018			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		01092018	01/09/2018			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		01092018	01/09/2018			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		01092018	01/09/2018			9,665.99
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180876	02/06/2018	01/22/2018			616.58	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		6647782134	01/16/2018			616.58
400	2012 GUD BONDS DEBT SERVICE	180904	02/06/2018	01/25/2018			116,362.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	FEB 2018 PRN PMT		02012018	01/31/2018			112,916.67
	400-680-817	FEB 2018 INT PMT		02012018	01/31/2018			3,445.83
400	MSC 7511	180907	02/06/2018	01/25/2018			166.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJ00-01 RENTAL FEE		INV2270339	01/10/2018			166.49
400	ARISTA INFORMATION SYSTEMS INC	180909	02/06/2018	01/25/2018			3,721.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2017 STATEMENTS		24655	01/12/2018			1,121.30
	400-650-698	DEC 2017 POSTAGE		1425201801	01/12/2018			2,600.00
400	AT&T	180918	02/06/2018	01/25/2018			142.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	01/17/2018			142.03
400	CABLE ONE INC	180921	02/06/2018	01/29/2018			51.01	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	JAN 2018: #107663106		01152018	01/23/2018			51.01
400	AT&T	180922	02/06/2018	01/29/2018			156.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	01/14/2018			156.16
400	SINGING RIVER ELECTRIC COOPERATIVE	180935	02/06/2018	01/30/2018			1,863.57	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATION 20649		01142018	01/23/2018			934.68
	400-651-631	LIFT STATION 28779		01142018	01/23/2018			86.57
	400-651-631	SCHOONER WELL 20688		01102018	01/19/2018			646.08
	400-651-631	LIFT STATION 20688		01102108	01/19/2018			196.24

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	180936	02/06/2018	01/30/2018			5,071.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		01142018	01/24/2018			68.99
	400-651-631	LIFT STNS 89702001		01152018	01/24/2018			49.12
	400-651-631	LIFT STNS 17881		01152108	01/24/2018			2,307.12
	400-651-631	WATER WELLS 17881		01152108	01/24/2018			2,646.73
400	SINGING RIVER ELECTRIC COOPERATIVE	180938	02/06/2018	01/30/2018			8,220.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT 99216002		01172018	01/25/2018			267.93
	400-651-631	WATER WELLS 17882		01172018	01/25/2018			2,834.63
	400-651-631	CITY HALL SOUTH		01172018	01/25/2018			2,382.00
	400-651-631	LIFT STATIONS 17882		01172018	01/25/2018			2,735.76
400	SINGING RIVER ELECTRIC COOPERATIVE	180939	02/06/2018	01/30/2018			4,284.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		01192018	01/26/2018			217.12
	400-651-631	LIFT STNS 17883		01192018	01/26/2018			2,353.07
	400-651-631	LIFT STNS 17884		01192018	01/26/2018			1,714.56
400	FUELMAN	180941	02/06/2018	01/30/2018			43.52	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP52400337	01/29/2018			43.52
400	MS COAST SUPPLY	180960	02/06/2018	01/31/2018			210.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	MAYBROOK UNIVERSAL URINAL		S127472901	01/23/2018	180395		113.17
	400-650-635	FLUSH VALUE		S127472901	01/23/2018	180395		86.40
	400-650-635	CHROME P TRAP		S127472901	01/23/2018	180395		11.40
400	ENGEL ELECTRIC LLC	180971	02/06/2018	01/31/2018			3,865.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	DEMO & REPR: PW BLDG RESTROOM		S18122009	01/22/2018	180370		3,865.00
400	ALL TIMBER TREE SERVICE	180972	02/06/2018	01/31/2018			800.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	REMOVE TREE: ROSEMONT LS		180381	01/29/2018	180381		800.00
400	AVERETT FLOOR CARE LLC	180974	02/06/2018	01/31/2018			500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	CLEAN CARPET		000006	01/30/2018	180155		493.00
	400-650-635	SERVICE FEE: PW OFFICES		000006	01/30/2018	180155		7.00
400	J H WRIGHT & ASSOCIATES INC	180978	02/06/2018	01/31/2018			1,085.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	GRINDER PUMP 2HP/20'CORD		404475	01/02/2018	180382		1,025.00
	400-651-583	CONTROL FLOAT: SHEP TRAILER		404475	01/02/2018	180382		60.00
FUND TOTAL 400 Claims	to	Checks	19 Total	190,649.79	Manual		Held	Total 190,649.79

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
602	FIRST NATIONAL BANK TRUST DEPT	180906	02/06/2018	01/25/2018			1,382,450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	602-000-133	MAR 2018 PRINCIPAL PMT		03012018	01/15/2018		1,355,000.00	
	602-000-133	MAR 2018 INTEREST PMT		03012018	01/15/2018		27,450.00	
FUND TOTAL 602 Claims	to	Checks	1 Total	1,382,450.00	Manual	Held	Total	1,382,450.00

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	51 Total	55,044.94 Manual	Held	Total	55,044.94
FUND 7 Claims	to	Checks	1 Total	268,713.75 Manual	Held	Total	268,713.75
FUND 171 Claims	to	Checks	1 Total	25,667.03 Manual	Held	Total	25,667.03
FUND 172 Claims	to	Checks	1 Total	38,986.97 Manual	Held	Total	38,986.97
FUND 176 Claims	to	Checks	5 Total	3,370.57 Manual	Held	Total	3,370.57
FUND 400 Claims	to	Checks	19 Total	190,649.79 Manual	Held	Total	190,649.79
FUND 602 Claims	to	Checks	1 Total	1,382,450.00 Manual	Held	Total	1,382,450.00
Total for all Funds		Checks	79 Total	1,964,883.05 Manual	Held	Total	1,964,883.05

**CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

**February 6, 2018
Receive November 2017 and December 2017
Finance Reports**

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Receive November 2017 and December 2017 Finance Reports.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Second Made by:

Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐
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Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-3513 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Reports for November 2017 and December 2017 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting February 6, 2018.

NOV 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$1,468,792.61
MS Development Loan Katrina	Depository Account	007-000-001	\$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$13,631.67
Allen Road Widening	Depository Account	020-000-001	\$31,890.62
MDOT Safe Routes to School	Depository Account	029-000-001	(\$27,915.12)
MDAH School House Grant	Depository Account	030-000-001	\$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	(\$98,313.36)
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$494,529.84
Fire Protection Fund	Depository Account	160-000-001	\$276,869.23
Tidelands Grant	Depository Account	171-000-001	(\$89,837.37)
Library Support Fund	Depository Account	172-000-001	\$1,700.28
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$57,303.44
USDA NRCS EWP Program	Depository Account	300-000-001	\$178,387.00
Solid Waste Fund	Depository Account	404-000-001	(\$143,503.00)
EPA: Brownfields Assessment	Depository Account	409-000-001	

General Ledger Cash Balance	\$2,267,332.11
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General Depository Reconciled Cash Balance	\$2,257,521.65
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ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	\$2,167,845.62
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$60,139.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	

General Ledger Cash Balance	\$2,227,985.36
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Enterprise Reconciled Cash Balance	\$2,224,724.18
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**NOVEMBER 2017
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2018	NOV 2017	Balance	16.66% % to date
General Fund Revenues	9,592,488.00	919,046.54	8,673,441.46	9.5%
Expenditures:				
001 Legislative	129,212.00	23,574.84	105,637.16	18.2%
010 City Court	319,170.00	51,622.77	267,547.23	16.1%
021 City Manager	243,564.00	51,824.52	191,739.48	21.2%
022 Human Resources	143,050.00	27,795.08	115,254.92	19.4%
040 City Clerk	277,455.00	45,201.83	232,253.17	16.2%
045 Finance	183,825.00	30,014.88	153,810.12	16.3%
060 City Attorney	105,000.00	15,833.34	89,166.66	15.0%
090 Economic Dev - Planning	337,137.00	60,801.44	276,335.56	18.0%
092 Building & General Expenses	566,700.00	262,663.49	304,036.51	46.3%
094 Grants & Project Admin	141,768.00	19,532.11	122,235.89	13.7%
100 Police	3,204,363.00	553,813.01	2,650,549.99	17.2%
161 Fire	2,405,157.00	464,547.26	1,940,609.74	19.3%
170 Recreation	452,934.00	74,514.15	378,419.85	16.4%
201 PW: Streets	278,000.00	20,668.72	257,331.28	7.4%
205 PW: Maintenance	234,530.00	45,945.91	188,584.09	19.5%
900 Interfund Transfers	1,045,982.00	0.00	1,045,982.00	
General Fund Expenditures	10,067,847.00	1,748,353.35	8,319,493.65	17.3%
<i>Total Operating Expenditures</i>	<i>8,873,297.00</i>	<i>1,746,988.73</i>	<i>7,126,308.27</i>	
<i>Total Capital Outlay Expenditures</i>	<i>84,592.00</i>	<i>1,364.62</i>	<i>83,227.38</i>	
<i>Total Debt Service</i>	<i>63,976.00</i>	<i>0.00</i>	<i>63,976.00</i>	
<i>Total Transfers Out</i>	<i>1,045,982.00</i>	<i>0.00</i>	<i>1,045,982.00</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,067,847.00</i>	<i>1,748,353.35</i>	<i>8,319,493.65</i>	
<i>Personnel</i>	<i>6,914,250.00</i>	<i>1,309,253.60</i>	<i>5,604,996.40</i>	
<i>Supplies</i>	<i>456,517.00</i>	<i>52,566.27</i>	<i>403,950.73</i>	
<i>Other Services</i>	<i>1,502,530.00</i>	<i>385,168.86</i>	<i>1,117,361.14</i>	
<i>Capital Outlay</i>	<i>84,592.00</i>	<i>1,364.62</i>	<i>83,227.38</i>	
<i>Debt Service</i>	<i>63,976.00</i>	<i>0.00</i>	<i>63,976.00</i>	
<i>Interfund Transfers for DS</i>	<i>1,045,982.00</i>	<i>0.00</i>	<i>1,045,982.00</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,067,847.00</i>	<i>1,748,353.35</i>	<i>8,319,493.65</i>	

**NOVEMBER 2017
YEAR TO DATE TOTALS**

<i>General Depository Special Funds</i>	BUDGET FY 2018	As of NOV 2017	Balance	16.66% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	0.00	279,229.00	
Expenditures	279,229.00	0.00	279,229.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	0.00	14,434.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	1.1%
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	90,836.53	178,291.47	33.7%
Expenditures	178,291.47	98,313.36	79,978.11	55.1%
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	219.82	4,114,342.39	
Expenditures	4,401,062.21	27,759.10	4,373,303.11	0.6%
157 US Justice Equitable Sharing				
Revenues	0.00	95,092.92	(95,092.92)	
Expenditures	50,000.00	20,102.92	29,897.08	40.2%
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	704.05	194,931.80	0.3%
171 Combined Tidelands Grant				
Revenues	713,797.29	22,709.13	691,088.16	3.1%
Expenditures	632,264.74	63,103.21	569,161.53	9.9%
172 Library Support Fund				
Revenues	109,578.00	3,405.35	106,172.65	3.1%
Expenditures	109,578.00	1,705.07	107,872.93	1.5%

**NOVEMBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2017	As of NOV 2017	Balance	16.66% % to date
176 Shepard State Park				
Revenues	89,500.00	15,610.50	73,889.50	17.4%
Expenditures	124,623.00	10,352.98	114,270.02	8.3%
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	0.00	664,840.00	
350 Elevated Water Tank				
Revenues	1,122,500.00	0.00	1,122,500.00	
Expenditures	1,122,500.00	0.00	1,122,500.00	
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	0.00	1,284,000.00	
Expenditures	1,305,000.00	168,440.85	1,136,559.15	12.9%
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

**NOVEMBER 2017
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2018	NOV 2017	Balance	16.66% % to date
Utility Fund Revenues	8,943,818.00	1,513,694.15	7,430,123.85	16.9%
Administration	2,805,776.00	491,481.61	2,314,294.39	17.5%
Water & Sewer O & M	2,955,884.00	439,768.38	2,516,115.62	14.8%
Debt Service	2,476,684.00	463,304.09	2,013,379.91	18.7%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	1,394,554.08	7,579,789.92	15.5%
<i>Total Operating Expenditures</i>	<i>5,607,660.00</i>	<i>921,534.99</i>	<i>4,686,125.01</i>	
<i>Total Capital Outlay Expenditures</i>	<i>154,000.00</i>	<i>9,715.00</i>	<i>144,285.00</i>	
<i>Total Debt Service</i>	<i>2,476,684.00</i>	<i>463,304.09</i>	<i>2,013,379.91</i>	
<i>Total Interfund Transfers</i>	<i>536,000.00</i>	<i>0.00</i>	<i>536,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>8,974,344.00</i>	<i>1,394,554.08</i>	<i>7,579,789.92</i>	
<i>Personnel</i>	<i>249,133.00</i>	<i>28,235.25</i>	<i>220,897.75</i>	
<i>Supplies</i>	<i>330,000.00</i>	<i>40,645.83</i>	<i>289,354.17</i>	
<i>Other Services</i>	<i>5,028,527.00</i>	<i>852,653.91</i>	<i>4,175,873.09</i>	
<i>Capital Outlay</i>	<i>154,000.00</i>	<i>9,715.00</i>	<i>144,285.00</i>	
<i>Debt Service</i>	<i>2,476,684.00</i>	<i>463,304.09</i>	<i>2,013,379.91</i>	
<i>Interfund Transfers</i>	<i>536,000.00</i>	<i>0.00</i>	<i>536,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>8,974,344.00</i>	<i>1,394,554.08</i>	<i>7,579,789.92</i>	

Enterprise Special Funds

	BUDGET FY 2018	NOV 2017	Balance	16.66%
421 MSB - Water Ionization Project				
Capital Outlay	55,131.74	692.00	54,439.74	

	BUDGET FY 2018	NOV 2017	Balance	16.66%
602 DS FUND: 2012 GUD BOND				
Revenue	1,397,350.00	233,459.56	1,163,890.44	16.7%
Bonds Payable	1,396,350.00		1,396,350.00	

DEC 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$867,630.30
MS Development Loan Katrina	Depository Account	007-000-001	\$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$13,631.67
Allen Road Widening	Depository Account	020-000-001	\$31,890.62
MDOT Safe Routes to School	Depository Account	029-000-001	(\$27,915.12)
MDAH School House Grant	Depository Account	030-000-001	\$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	(\$98,313.36)
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$494,322.84
Fire Protection Fund	Depository Account	160-000-001	\$276,283.35
Tidelands Grant	Depository Account	171-000-001	(\$99,831.37)
Library Support Fund	Depository Account	172-000-001	\$1,743.89
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$59,021.09
USDA NRCS EWP Program	Depository Account	300-000-001	\$178,387.00
Solid Waste Fund	Depository Account	404-000-001	(\$18,388.90)
EPA: Brownfields Assessment	Depository Account	409-000-001	

General Ledger Cash Balance	\$1,782,258.28
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General Depository Reconciled Cash Balance	\$1,781,447.82
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ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	\$2,158,032.25
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$60,139.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	

General Ledger Cash Balance	\$2,218,171.99
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Enterprise Reconciled Cash Balance	\$2,214,150.43
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**DECEMBER 2017
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2018	DEC 2017	Balance	25.00% % to date
General Fund Revenues	9,592,488.00	1,238,001.06	8,354,486.94	12.9%
Expenditures:				
001 Legislative	129,212.00	33,414.49	95,797.51	25.8%
010 City Court	319,170.00	64,792.47	254,377.53	20.3%
021 City Manager	243,564.00	67,584.12	175,979.88	27.7%
022 Human Resources	143,050.00	38,403.90	104,646.10	26.8%
040 City Clerk	277,455.00	65,381.62	212,073.38	23.5%
045 Finance	183,825.00	41,802.38	142,022.62	22.7%
060 City Attorney	105,000.00	23,750.01	81,249.99	22.6%
090 Economic Dev - Planning	337,137.00	76,556.14	260,580.86	22.7%
092 Building & General Expenses	566,700.00	281,381.30	285,318.70	49.6%
094 Grants & Project Admin	141,768.00	30,943.10	110,824.90	21.8%
100 Police	3,204,363.00	766,186.23	2,438,176.77	23.9%
161 Fire	2,405,157.00	627,661.33	1,777,495.67	26.0%
170 Recreation	452,934.00	103,482.40	349,451.60	22.8%
201 PW: Streets	278,000.00	33,913.41	244,086.59	12.1%
205 PW: Maintenance	234,530.00	61,670.38	172,859.62	26.2%
900 Interfund Transfers	1,045,982.00	0.00	1,045,982.00	
General Fund Expenditures	10,067,847.00	2,316,923.28	7,750,923.72	23.0%
<i>Total Operating Expenditures</i>	<i>8,873,297.00</i>	<i>2,308,970.61</i>	<i>6,564,326.39</i>	
<i>Total Capital Outlay Expenditures</i>	<i>84,592.00</i>	<i>7,952.67</i>	<i>76,639.33</i>	
<i>Total Debt Service</i>	<i>63,976.00</i>	<i>0.00</i>	<i>63,976.00</i>	
<i>Total Transfers Out</i>	<i>1,045,982.00</i>	<i>0.00</i>	<i>1,045,982.00</i>	
<i>Total Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,067,847.00</i>	<i>2,316,923.28</i>	<i>7,750,923.72</i>	
 <i>Personnel</i>	 <i>6,914,250.00</i>	 <i>1,776,980.49</i>	 <i>5,137,269.51</i>	
<i>Supplies</i>	<i>456,517.00</i>	<i>83,431.97</i>	<i>373,085.03</i>	
<i>Other Services</i>	<i>1,502,530.00</i>	<i>448,558.15</i>	<i>1,053,971.85</i>	
<i>Capital Outlay</i>	<i>84,592.00</i>	<i>7,952.67</i>	<i>76,639.33</i>	
<i>Debt Service</i>	<i>63,976.00</i>	<i>0.00</i>	<i>63,976.00</i>	
<i>Interfund Transfers for DS</i>	<i>1,045,982.00</i>	<i>0.00</i>	<i>1,045,982.00</i>	
<i>Unappropriated</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	
<i>Check Total</i>	<i>10,067,847.00</i>	<i>2,316,923.28</i>	<i>7,750,923.72</i>	

**DECEMBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2018	As of DEC 2017	Balance	25.00% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	0.00	279,229.00	
Expenditures	279,229.00	0.00	279,229.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	0.00	14,434.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	1.1%
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	90,836.53	178,291.47	33.7%
Expenditures	178,291.47	98,313.36	79,978.11	55.1%
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	351,967.44	3,762,594.77	8.5%
Expenditures	4,401,062.21	80,389.10	4,320,673.11	1.8%
157 US Justice Equitable Sharing				
Revenues	0.00	95,092.92	(95,092.92)	
Expenditures	50,000.00	20,309.92	29,690.08	40.6%
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	1,289.93	194,345.92	0.6%
171 Combined Tidelands Grant				
Revenues	713,797.29	22,709.13	691,088.16	3.1%
Expenditures	632,264.74	73,097.21	559,167.53	11.5%
172 Library Support Fund				
Revenues	109,578.00	5,149.24	104,428.76	4.6%
Expenditures	109,578.00	3,405.35	106,172.65	3.1%

**DECEMBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2017	As of DEC 2017	Balance	25.00% % to date
176 Shepard State Park				
Revenues	89,500.00	22,316.00	67,184.00	24.9%
Expenditures	124,623.00	15,340.83	109,282.17	12.3%
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	0.00	664,840.00	
350 Elevated Water Tank				
Revenues	1,122,500.00	0.00	1,122,500.00	
Expenditures	1,122,500.00	0.00	1,122,500.00	
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	208,349.29	1,075,650.71	16.2%
Expenditures	1,305,000.00	251,676.04	1,053,323.96	19.2%
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

**DECEMBER 2017
YEAR TO DATE TOTALS**

ENTERPRISE (400)

	BUDGET FY 2018	DEC 2017	Balance	25.00% % to date
Utility Fund Revenues	8,943,818.00	2,250,658.33	6,693,159.67	25.1%
Administration	2,805,776.00	721,249.77	2,084,526.23	25.7%
Water & Sewer O & M	2,955,884.00	645,986.14	2,309,897.86	21.8%
Debt Service	2,476,684.00	686,156.52	1,790,527.48	27.7%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	2,053,392.43	6,920,951.57	22.8%

Total Operating Expenditures	5,607,660.00	1,357,359.93	4,250,300.07	
Total Capital Outlay Expenditures	154,000.00	9,875.98	144,124.02	
Total Debt Service	2,476,684.00	686,156.52	1,790,527.48	
Total Interfund Transfers	536,000.00	0.00	536,000.00	
Total Contingency Expenditures	200,000.00	0.00	200,000.00	
Check Total	8,974,344.00	2,053,392.43	6,920,951.57	

Personnel	249,133.00	45,989.47	203,143.53	
Supplies	330,000.00	54,932.68	275,067.32	
Other Services	5,028,527.00	1,256,437.78	3,772,089.22	
Capital Outlay	154,000.00	9,875.98	144,124.02	
Debt Service	2,476,684.00	686,156.52	1,790,527.48	
Interfund Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Check Total	8,974,344.00	2,053,392.43	6,920,951.57	

Enterprise Special Funds

	BUDGET FY 2018	DEC 2017	Balance	25.00%
421 MSB - Water Ionization Project				
Capital Outlay	55,131.74	692.00	54,439.74	

	BUDGET FY 2018	DEC 2017	Balance	25.00%
602 DS FUND: 2012 GUD BOND				
Revenue	1,397,350.00	350,264.22	1,047,085.78	25.0%
Bonds Payable	1,396,350.00		1,396,350.00	

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

February 6, 2018
Authorization of FY 2017 Assistance to Firefighters Grant
Application Submission

Introduced by:
Contact Person/Telephone

Chief Robert Jones 497-1656

Summary Explanation: Authorization to submit an application to the U.S. Department of Homeland Security – Federal Emergency Management Agency (FEMA) for FY 2017 Assistance to Firefighters Grant (AFG) funding.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the purpose of the AFG Program is to enhance the ability of first responders to protect the health and safety of the public from fire and related hazards; and

WHEREAS, there are three eligible categories for grant funding under this program: Operations and Safety, Vehicle Acquisition, and Regional programs; and

WHEREAS, the Gautier Fire Department proposes to apply for funding under the Operations and Safety category to purchase 4 thermal imaging cameras as well as 5 multi-gas detectors which will require a match of \$1,646.00 which is 5% of the total funding request of \$34,570.00; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the U.S. Department of Homeland Security – Federal Emergency Management Agency (FEMA) for the FY 2017 Assistance to Firefighters Grant (AFG) funding is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.



GAUTIER FIRE DEPARTMENT

"Proudly Protecting Nature's Playground"

2502 College Circle Gautier, MS 39553

Phone: (228) 497-1656

Fax: (228) 497-0100

MEMORANDUM

To: Paula Yancey, City Manager
From: Derek McCoy, Deputy Fire Chief
Through: Robert Jones, Fire Chief
Date: 1/23/2018
Subject: FY 2017 Assistance to Firefighters Grant Application Submission

REQUEST:

The Gautier Fire Department requests City Council authorization to submit an application to the U.S. Department of Homeland Security – Federal Emergency Management Agency (FEMA) for FY 2017 Assistance to Firefighters Grant (AFG) funding.

BACKGROUND:

The purpose of the AFG Program is to enhance the ability of first responders to protect the health and safety of the public from fire and related hazards. The three eligible categories for grant funding under this program are: Operations and Safety, Vehicle Acquisition, and Regional programs.

DISCUSSION:

The Gautier Fire Department proposes to apply for funding under the Operations and Safety category to purchase 4 thermal imaging cameras as well as 5 multi-gas detectors which will require a match of \$1,646.00 which is 5% of the total funding request of \$34,570.00

RECOMMENDATION:

The Fire Department recommends that the City Council authorize the submission of application for FY 2017 AFG Grant Funding as outlined above with a submission deadline of February 2, 2018.

The City Council may:

1. Approve submission of application for FY 2017 AFG funding as described above; or
2. Not approve submission of the application for FY 2017 AFG funding.

ATTACHMENT(S):

N/A

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

February 6, 2018
Approval of minutes from Regular Council Meeting
held January 2, 2018 and Recessed Council Meeting
held January 16, 2018

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from Regular Council Meeting held January 2, 2018 and Recessed Council Meeting held January 16, 2018.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held January 2, 2018 and Recessed Council Meeting held January 16, 2018 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

Tuesday
January 2, 2018
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held January 2, 2018 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Joshua Danos, City Attorney and other concerned citizens. Absent was Councilman Cameron George.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 2, 2018 @ 6:30 PM**

- I. Call to Order
 - 1. Prayer
 - 2. Pledge of Allegiance
- II. Agenda Order Approval
- III. Announcements
 - 1. Office closed Monday, January 15, 2018 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.
- IV. Presentation Agenda
 - 1. Janice "Jan" McQuillen Special Appreciation Proclamation.
- V. Business Agenda
 - 1. Resolution regarding publication and lack of objection to Resolution Number 048-2017, as adopted on November 21, 2017.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Resolution regarding publication and lack of objection to Resolution Number 049-2017, as adopted on November 21, 2017.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 3. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Approval of Paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Receive October 2017 Finance Report.
2. Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties.
3. Approval of minutes from Regular Council Meeting held December 5, 2017.

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until January 16, 2018 at 6:30 PM

www.gautier-ms.gov

Councilman Colledge made the motion to approve the agenda order with the following revisions:

1. Add revised Docket of Claims.
2. Add Business Item #5 – Approval of Amendment #1 to the Watershed Protection Program Grant Agreement.

Councilwoman Martin seconded the motion and the vote carried unanimously.

ANNOUNCEMENTS:

1. Office closed Monday, January 15, 2018 in observance of the birthdays of Robert E. Lee and Dr. Martin Luther King, Jr.

PRESENTATION:

1. Janice “Jan” McQuillen Special Appreciation Proclamation.

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of January as the day for the observance of the birthdays of ROBERT E. LEE and DR. MARTIN LUTHER KING, JR., and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, JANUARY 15, 2018

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 4th day of December, 2017.



C. Delbert Hosemann, Jr.

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

**CITY OF GAUTIER
PROCLAMATION OF APPRECIATION**

WHEREAS, Janice “Jan” Alane McQuillen has rendered outstanding service to the City of Gautier, Mississippi, and is deserving of special appreciation as a resident who displays honor, sense of community, dedication to her community, and spirit of selfless volunteerism and sacrifice, and;

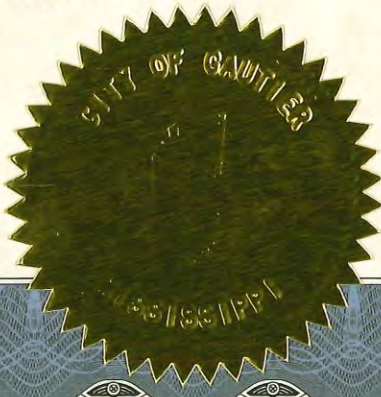
WHEREAS, Jan moved to Gautier, Mississippi in 1999 but later relocated to Maine to care for her ailing father. She loved Gautier so much that she returned in 2010; and

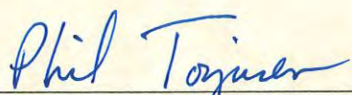
WHEREAS, Jan is very active in many non-profit organizations in the City of Gautier. Jan was instrumental in reopening the Gautier Senior Center after Hurricane Katrina in 2010. She has faithfully served as the Volunteer Coordinator since then. She was a member and served as Treasurer of Gautier Civitan Club, Gautier Pride, and Gautier Mullet and Music Festival. Jan most currently served as Chairperson of the 2017 Gautier Mullet and Music Festival. She has spent countless hours both coordinating volunteer efforts and raising financial support for these organizations; and

WHEREAS, Jan’s dedication and enthusiasm in the work of these organizations has won for her the respect and affection of her fellow citizens;

NOW, THEREFORE, on behalf of Council and all our citizens of Gautier, Mississippi, I am pleased to present this Proclamation of Appreciation to Janice “Jan” Alane McQuillen with our sincere thanks for her dedicated service to the City of Gautier, Mississippi.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 28th, day of December, 2017.





Phil Torjusen, Mayor
City of Gautier, Mississippi

There came on for consideration the matter of providing financing for various capital improvements to the combined utility system for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilwoman Martin offered and moved the adoption of the following resolution, and the motion was seconded by Councilman Colledge:

RESOLUTION NUMBER 001-2018

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED “RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE “CITY”), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE “BOND ACT”) AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE “BANK ACT” AND TOGETHER WITH THE BOND ACT, THE “ACT”); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES” AS ADOPTED ON NOVEMBER 21, 2017, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF UTILITY SYSTEM REVENUE BONDS OF THE CITY, OR THE ISSUANCE OF A QUALIFIED OBLIGATION BOND OF THE CITY FOR PURCHASE BY THE MISSISSIPPI DEVELOPMENT BANK, OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the “Governing Body” of the “City”), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on November 21, 2017, the Governing Body did adopt a certain resolution entitled:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE “CITY”), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED

PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT" AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES (THE "INTENT RESOLUTION").

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to January 2, 2018, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on December 6, 13 and 20, 2017, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. That on or prior to the hour of 6:30 o'clock p.m. on January 2, 2018, no written protest objecting to and protesting against the issuance of revenue bonds of the City pursuant to the City Act (defined below) of the City (the "Bonds"), the issuance of a revenue bond of the City for purchase by the Mississippi Development Bank (the "City Bond") pursuant to the Bank Act (defined below), or the City entering into a loan with the Mississippi Development Bank to borrow funds (the "Loan") pursuant to the Bank Act nor any other objection of any kind or character against the issuance of the Bonds, the City Bond, or the Loan in a total aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000) described in the Intent Resolution had been filed or presented by the qualified voters of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the Governing Body of the City, is now authorized and empowered by the provisions of Sections 21-27-11 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "City Act") and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act," and together with the City Act, the "Act"), to issue the Bonds, the City Bond, and the Loan, without the necessity of calling and holding an election on the question of the issuance thereof. That the Bonds, the City Bond, and the Loan, shall be and are hereby authorized in the maximum principal amount not to exceed Ten Million Dollars (\$10,000,000) to raise money to provide funds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project").

SECTION 2. The Bonds, the City Bond, and the Loan may be issued, or entered into, as applicable, in one or more series will be payable solely from revenues derived and to be derived from operation of the System, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of issuance of the Bonds, the City Bond, and the Loan, and the parity lien of the City's outstanding \$9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding \$3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). the Bonds, the City Bond, and the Loan shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the

payment of the Bonds, City Bond or Loan, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 3. That the Bonds, the City Bond, and the Loan shall be issued and offered for sale or entered in to, as the case may be, in accordance with further orders and directions of this Governing Body.

Councilwoman Martin made the motion to adopt the foregoing resolution, **Councilman Colledge** seconded the motion and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: <u>AYE</u>
Councilwoman Mary Martin	Voted: <u>AYE</u>
Councilman Cameron B. George	Voted: <u>ABSENT</u>
Councilman Richard "DJ" Jackson	Voted: <u>AYE</u>
Councilman Casey Vaughan	Voted: <u>AYE</u>
Councilman Charles "Rusty" Anderson	Voted: <u>AYE</u>
Councilman Adam Colledge	Voted: <u>AYE</u>

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 2nd day of January, 2018.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

EXHIBIT A
PROOF OF PUBLICATION

State of Mississippi,) ss

County of Jackson)

Larry Leibengood being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that The Mississippi Press is a public newspaper published in the city of Pascagoula, with general circulation in Jackson County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Mississippi Press 12/06, 12/13, 12/20/2017

Larry A Leibengood
Principal Clerk of the Publisher

Sworn to and subscribed before me this 20th day of December 2017

Terry M Hancock
Notary Public



NOTICE

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Colledge offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 048-2017
RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE COMBINED UTILITY SYSTEM REVENUE BONDS OF THE CITY, ISSUE A COMBINED UTILITY SYSTEM REVENUE BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF IMPROVING, REPAIRING, AND EXTENDING THE COMBINED UTILITY SYSTEM OF THE CITY AND OTHER AUTHORIZED PURPOSES PURSUANT TO MISSISSIPPI CODE 1972 ANNOTATED, SECTIONS 21-27-23 AND 21-27-41 THROUGH 21-27-69, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BOND ACT") AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME (THE "BANK ACT") AND TOGETHER WITH THE BOND ACT, THE "ACT"); INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized under the provisions of Sections 21-27-23 and 21-27-41 through 21-27-69, Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bond Act") and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended from time to time (the "Bank Act") and together with the Bond Act, the "Act"), to issue utility system revenue bonds for the purposes set forth therein, including, but not limited to the improvement, repair and extension of the combined utility system of the City (the "System") and other authorized purposes under the Bond Act (together, the "Project") and
WHEREAS, the Governing Body, acting for and on behalf of the City is authorized under the Bond Act and Sections 31-25-1 et seq.,

Mississippi Code of 1972, as amended and/or supplemented from time to time (the "Bank Act"), and other applicable laws of the State, to (a) issue a utility system revenue bond of the City to be sold to the Bank to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and
WHEREAS, the Project is in accordance with and in furtherance of the provisions of the Bond Act and the Bank Act; and
WHEREAS, the Governing Body is authorized pursuant to the Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) utility system revenue bonds of the City pursuant to the Bond Act in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "Bonds"), (b) a utility system revenue bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Ten Million Dollars (\$10,000,000) (the "Loan"); and
WHEREAS, the Governing Body finds and determines that it is necessary and proper to improve, repair and extend the System which improvements, repairs and extensions are to be done substantially in accordance with plans and specifications prepared by engineers employed by the City and approved by the Mayor and City Council; and
WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and
WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and
WHEREAS, the Governing Body is authorized and empowered by the Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for

and on behalf of the City, hereby declares its intention to (a) issue and sell the Bonds pursuant to the Bond Act in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Ten Million Dollars (\$10,000,000).
SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the Bond Act and the Bank Act.
SECTION 3. The principal and interest on the said Loan and Note shall be payable solely from revenues derived and to be derived from operation of the combined utility system of the City, subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and subject to the prior lien of debt service on certain State Revolving Fund Loans (the "SRF Loans"), existing on the date of entering into the Loan and the issuance of the Note, from the State of Mississippi to the City, and the parity lien of the City's outstanding \$9,995,000 Combined Utility System Revenue Refunding Bonds, Series 2012 (the "2012 Bonds") and the City's outstanding \$3,500,000 Combined Utility System Revenue Project, Series 2013 (the "2013 Bonds"). Said Loan and Note shall not constitute an indebtedness of the City within the meaning of any statutory or charter restriction, limitation, or provision, and the taxing power of the City will not be pledged to the payment of said Loan and Note, but the same, together with the interest thereon, shall be payable solely from revenues of the System subject to the prior payment of the reasonable and necessary expense of operating and maintaining the System and the prior lien of debt service on the SRF Loans and the parity lien of the 2012 Bonds and the 2013 Bonds.

SECTION 4. Unless a protest in writing signed by not less than twenty percent (20%) of the qualified electors of the City, objecting to and protesting against the Loan and the Note is filed with the City Clerk on or before 5:00 o'clock p.m. on January 2, 2018, the Mayor and City Council of the City, will authorize the Loan and the issuance of the Note at a meeting of the Mayor and City Council set for 6:30 o'clock p.m. on January 2, 2018, which date shall be more than ten

(10) days after the date of the last publication of this resolution. If such sufficient protest and objection is filed on or before the date and hour hereinabove set forth, the question of entering into said Loan and the issuance of the Note shall be submitted to an election to be held as provided in Mississippi Code 1972 Annotated, Section 21-27-43, as amended.

SECTION 5. This resolution shall be (i) published once a week for at least three consecutive weeks in The Mississippi Press, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended; and the last publication of this resolution shall be more than ten (10) days prior to the date hereinabove set forth as the deadline for the filing of objection or protest and shall be more than ten (10) days prior to the date hereinabove set forth for the meeting of the Mayor and City Council to authorize entering into said Loan and the issuance of the Note; and (ii) be posted for at least twenty-one (21) days next preceding the date fixed therein at three (3) public places in the City.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of publication of this resolution and have the same before the Mayor and City Council on the day and hour hereinabove specified.

Councilman Jackson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: Aye
Councilwoman Mary Martin	Voted: Absent
Councilman-	
Cameron B. George	Voted: Aye
Councilman-	
Richard "DJ" Jackson	Voted: Aye
Councilman Casey Vaughan	Voted: Aye
Councilman-	
Charles "Rusty" Anderson	Voted: Aye
Councilman Adam Colledge	Voted: Aye

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.

/s/ Mayor Phil Torjusen

Mayor of the City of Gautier, Mississippi

ATTEST:

/s/ Cynthia Russell

City Clerk

MISSISSIPPI PRESS

December 6, 13 and 20, 2017

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Anderson offered and moved the adoption of the following resolution, and Councilwoman Martin seconded the motion:

RESOLUTION NUMBER 002-2018

RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED “RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE “CITY”), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES” AS ADOPTED ON NOVEMBER 21, 2017, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY, OR THE ISSUANCE OF A QUALIFIED OBLIGATION BOND OF THE CITY FOR PURCHASE BY THE MISSISSIPPI DEVELOPMENT BANK OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the “Governing Body” of the “City”), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on November 21, 2017, the Governing Body did adopt a certain resolution entitled:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE “CITY”), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING

STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES (THE "INTENT RESOLUTION").

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was published once a week for at least three (3) consecutive weeks in *The Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to January 2, 2018, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on December 6, 13, 20, and 27, 2017, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**.

3. That on or prior to the hour of 6:30 o'clock p.m. on January 2, 2018, no written protest objecting to and protesting against the issuance of in a total aggregate principal amount not to exceed Five Million Dollars (\$5,000,000) of the City (the "Bonds"), the issuance of a not to exceed Five Million Dollars (\$5,000,000) bond of the City (the "City Bond") for purchase by the Mississippi Development Bank, or the City entering into a loan with the Mississippi Development Bank to borrow not to exceed Five Million Dollars (\$5,000,000) (the "Loan") nor any other objection of any kind or character against the issuance of the Bonds, the City Bond or the Loan described in the Intent Resolution had been filed or presented by the qualified voters of said City.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, AS FOLLOWS:

SECTION 1. That the Mayor and City Council of the City of Gautier, Mississippi, is now authorized and empowered by the provisions of Sections 21-33-301 *et seq.*, as amended (the "GO Act"), and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended (the "Bank Act," and together with the GO Act the "Act"), to issue the Bonds, the City Bond and the Loan, without the necessity of calling and holding an election on the question of the issuance thereof. That the Bonds, the City Bond and the Loan, shall be and are hereby authorized in the maximum principal amount not to exceed Five Million Dollars (\$5,000,000) to raise money to provide funds for the (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii) repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under GO Act, including paying for the cost of such borrowing (the "Project"). the Bonds, the City Bond and the Loan may be issued, or entered into, as applicable, in one or more series will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to

September 1 of that year has transferred money to the debt service fund for the debt issued, or has made other provisions for funds to be applied toward the payment of the principal of and interest on the Bonds, the City Bond and the Loan due during the ensuing fiscal year of the City, in accordance with the provisions of the documents securing the Bonds, the City Bond and the Loan.

SECTION 2. That the Bonds, the City Bond, and the Loan shall be issued and offered for sale or entered in to, as the case may be, in accordance with further orders and directions of this Governing Body.

Councilman Anderson made the motion to adopt the foregoing resolution, **Councilwoman Martin** seconded the motion and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	Voted: <u>AYE</u>
Councilwoman Mary Martin	Voted: <u>AYE</u>
Councilman Cameron B. George	Voted: <u>ABSENT</u>
Councilman Richard "DJ" Jackson	Voted: <u>AYE</u>
Councilman Casey Vaughan	Voted: <u>AYE</u>
Councilman Charles "Rusty" Anderson	Voted: <u>AYE</u>
Councilman Adam Colledge	Voted: <u>AYE</u>

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 2nd day of January, 2018.

Mayor of the City of Gautier, Mississippi

ATTEST:

City Clerk

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

EXHIBIT A
PROOF OF PUBLICATION

State of Mississippi,) ss
County of Jackson)

Catherine Copas being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that The Mississippi Press is a public newspaper published in the city of Pascagoula, with general circulation in Jackson County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Mississippi Press 12/06, 12/13, 12/20, 12/27/2017

Catherine Copas

Principal Clerk of the Publisher

Sworn to and subscribed before me this 27th day of December 2017

Terry M. Hancock
Notary Public



NOTICE

There came on for consideration the matter of providing financing for various capital improvements for the City of Gautier, Mississippi, and after a discussion of the subject matter, Councilman Vaughan offered and moved the adoption of the following resolution:

RESOLUTION NUMBER 049-2017
RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI (THE "CITY"), TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED FIVE MILLION DOLLARS (\$5,000,000) TO RAISE MONEY FOR THE PURPOSE OF (I) CONSTRUCTING, IMPROVING, EQUIPPING OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, PUBLIC PLAY GROUNDS, WALKWAYS OR PUBLIC PARKING FACILITIES, BRIDGES, CULVERTS AND PURCHASING LAND THEREFOR IF NECESSARY; (II) ERECTING, REPAIRING, IMPROVING, ADORNING, EQUIPPING AND FURNISHING MUNICIPAL BUILDINGS; (III) REPAIRING, IMPROVING, AND EXTENDING PUBLIC UTILITY PLANTS OR DISTRIBUTION SYSTEMS; (IV) REPAIRING, IMPROVING AND EXTENDING SANITARY, STORM, DRAINAGE OR SEWERAGE SYSTEMS; AND (V) FOR OTHER RELATED PURPOSES AS AUTHORIZED UNDER MISSISSIPPI CODE ANN. SECTIONS 21-33-301 ET SEQ., AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME, INCLUDING PAYING FOR THE COST OF SUCH BORROWING, DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council (the "Governing Body") of the City of Gautier, Mississippi (the "City"), acting for and on behalf of the City, is authorized by Sections 21-33-301 et seq., Mississippi Code of 1972, as amended and supplemented from time to time (the "City Bond Act"), to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (i) constructing, improving, equipping or paving streets, sidewalks, driveways, parkways, public play grounds, walkways or public parking facilities, bridges, culverts and purchasing land therefor if necessary; (ii) erecting, repairing, improving, adorning, equipping and furnishing municipal buildings; (iii)

repairing, improving, and extending public utility plants or distribution systems; (iv) repairing, improving and extending sanitary, storm, drainage or sewerage systems; and (v) for other related purposes as authorized under Mississippi Code Ann. Sections 21-33-301 et seq., as amended and/or supplemented from time to time, including paying for the cost of such borrowing (collectively, the "Project"); and WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the City Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended (the "Bank Act"), and other applicable laws of the State, to (a) issue a general obligation bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project, or (b) enter into a loan or loans with the Bank to borrow money to finance the costs of the Project; and WHEREAS, the Project is in accordance with and in furtherance of the provisions of the City Bond Act and the Bank Act; and WHEREAS, the Governing Body is authorized pursuant to the City Bond Act and/or the Bank Act to provide funding for the costs of the Project either through the issuance of (a) general obligation bonds of the City pursuant to the City Bond Act in a total aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "Bonds"), (b) a general obligation bond of the City to be sold to the Bank in a total aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000) (the "City Bond"), or (c) by entering into a loan or loans with the Bank to borrow money from the Bank in a total principal amount not to exceed Five Million Dollars (\$5,000,000) (the "Loan"); and WHEREAS, as of November 1, 2017, the assessed value of all taxable property within the City, according to the last completed assessment for taxation, was One Hundred Twenty Million Five Hundred Seventy One Thousand Three Hundred Thirty Nine Dollars (\$120,571,339), and the City had outstanding bonded and floating indebtedness as subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303 of the City Bond Act, as amended, in the amount of Eighteen Million Eighty Five Thousand Seven Hundred Dollars (\$18,085,700), and outstanding bonded and floating indebtedness as subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in the amount of Twenty Four Million One Hundred Fourteen Thousand Two Hundred Sixty Seven Dollars (\$24,114,267);

and WHEREAS, the Bonds, the City Bond or the Loan, when added to the outstanding bonded indebtedness of the City, will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of all taxable property within the City, will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in excess of twenty percent (20%) of the assessed value of all taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City; and WHEREAS, there has been no increase in said bonded and floating general obligation indebtedness of the City since November 1, 2017; and WHEREAS, it would be in the best interest of the City for the Governing Body to provide funding for the costs of the Project by borrowing money through the issuance of the Bonds or the City Bond or by entering into the Loan; and WHEREAS, the City reasonably expects that it will incur expenditures in connection with the Project for which the City intends to reimburse itself with the proceeds of the Bonds, the City Bond or the Loan; and WHEREAS, the Governing Body is authorized and empowered by the City Bond Act and/or the Bank Act to issue the Bonds or the City Bond or to enter into the Loan for the purposes herein set forth and there are no other available funds on hand or available from regular sources of income for such purposes. NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:
SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to either (a) issue and sell the Bonds pursuant to the City Bond Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), (b) issue and sell the City Bond to the Bank pursuant to the City Bond Act and the Bank Act in an aggregate principal amount not to exceed Five Million Dollars (\$5,000,000), or (c) enter into the Loan with the Bank pursuant to the City Bond Act and the Bank Act in a principal amount not to exceed Five Million Dollars (\$5,000,000).

SECTION 2. The Bonds or the City Bond will be issued or the Loan will be entered into for the purpose of financing the Project, as authorized by the City Bond Act and the Bank Act.

SECTION 3. The Bonds or the City Bond may be issued in one or more series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate or amount upon all the taxable property within the geographical limits of the City. The Loan will be payable from available revenues of the City and will not constitute an indebtedness of the City within the meaning of any constitutional or statutory restrictions, limitations, or provisions, and the taxing power of the City will not be pledged to the payment of the Loan.

SECTION 4. The Governing Body proposes to direct the issuance of all or any portion of the Bonds or the City Bond or to authorize the Loan in the amount and for the purposes and secured as aforesaid at a meeting of the Governing Body to be held at its usual meeting place located at the City Hall in the City, located at 3330 Hwy 90, Gautier, Mississippi, at the hour of 6:30 o'clock p.m. on January 2, 2018, or at some meeting or meetings subsequent thereto; provided, however, that if ten percent (10%) or Fifteen Hundred (1500), whichever is less, of the qualified electors of the City shall file a written protest with the City Clerk against the issuance of the Bonds or the City Bond or the authorization of the Loan on or before the aforesaid date and hour, then the Bonds or the City Bond shall not be issued or the Loan shall not be entered into unless approved at an election on the question thereof called and held as is provided by law; provided, further that if no protest is filed, then the Bonds or the City Bond may be issued and sold in one or more series or the City may enter into the Loan without an election on the question of the issuance thereof at any time within a period of two (2) years after January 2, 2018.

SECTION 5. In full compliance with the City Bond Act, the City Clerk is hereby directed to publish a copy of this resolution once a week for at least three (3) consecutive weeks in The Mississippi Press, a newspaper published in the City of Pascagoula, Mississippi, and having a general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, with the first publication being not less than twenty-one (21) days prior to the date set forth in Section 4 of this resolution, and the last publication being made not more than seven (7) days prior to such date.

SECTION 6. The City Clerk is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and the required notice and have the same before the Governing Body on the date and hour specified in Section 4 hereof.

SECTION 7. The City hereby declares its official intent to reimburse itself from the proceeds of the Bonds, the City Bond or the Loan for expenses incurred with respect to the Project subsequent to the date of this resolution. This resolution is intended as a declaration of official intent under Treasury Regulation 1.150-2. The Bonds, the City Bond or the Loan will not exceed the aggregate principal amount of Five Million Dollars (\$5,000,000).

SECTION 8. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Councilman Anderson seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen Voted: Aye
Councilwoman Mary Martin Voted: Absent
Councilman-

Councilman
Cameron B. George Voted: Aye
Councilman-
Richard "D.J." Jackson Voted: Aye
Councilman-
Casey Vaughan Voted: Aye
Councilman-
Charles "Rusty" Anderson Voted: Aye
Councilman Adam Colledge Voted: Aye
The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 21st day of November, 2017.
/s/ Mayor Phil Torjusen
Mayor of the City of Gautier, Mississippi
ATTEST:
/s/ Cynthia Russell
City Clerk
MISSISSIPPI PRESS
December 6, 13, 20 and 27, 2017

Councilwoman Martin made the motion to approve the revised Docket of Claims provided that the entries thereon are true, correct, properly entered and not fraudulent, as presented. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 001-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that revised Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SBM REPORTING LLC Account Number 001-090-698	180633	01/02/2018	12/18/2017	Description 12/7/17 PLANNING MTG	Invoice # MB848 Date 12/13/2017 P.O.	175.00 Amount	175.00
001	CABLE ONE INC Account Number 001-100-699	180634	01/02/2018	12/18/2017	Description DEC 2017 SUB STN: #107718827	Invoice # 12012017 Date 12/08/2017 P.O.	89.57 Amount	89.57
001	CABLE ONE INC Account Number 001-100-699	180638	01/02/2018	12/18/2017	Description DEC 2017: #107718371	Invoice # 12012017 Date 12/08/2017 P.O.	204.06 Amount	204.06
001	CABLE ONE INC Account Number 001-100-699	180639	01/02/2018	12/18/2017	Description DEC CABLE BOX PD: #118476316	Invoice # 12012017 Date 12/08/2017 P.O.	56.20 Amount	56.20
001	M & E FEED & SEED Account Number 001-100-514	180640	01/02/2018	12/18/2017	Description DOG FOOD	Invoice # 5197 Date 11/14/2017 P.O.	41.99 Amount	41.99
001	AIRGAS USA LLC Account Number 001-205-588	180644	01/02/2018	12/19/2017	Description CYLINDER RENTAL	Invoice # 9949510586 Date 11/30/2017 P.O.	199.43 Amount	199.43
001	C SPIRE WIRELESS Account Number 001-100-605	180647	01/02/2018	12/19/2017	Description POLICE CELLS	Invoice # 0032680896 Date 12/11/2017 P.O.	555.51 Amount	555.51
001	DPS CRIME LAB Account Number 001-100-699	180651	01/02/2018	12/19/2017	Description ANALYTICAL FEES	Invoice # 90065123 Date 12/01/2017 P.O.	120.00 Amount	120.00
001	MS GULF COAST COUNCIL OF GARDEN CLUBS Account Number 001-170-645	180661	01/02/2018	12/21/2017	Description 2018 SPRING PILGRIMAGE	Invoice # 04042018 Date 11/28/2017 P.O.	500.00 Amount	500.00
001	JACKSON COUNTY ADULT DETENTION CENTER Account Number 001-010-696 001-010-696	180665	01/02/2018	12/21/2017	Description NOV 2017 ADC CHGS PHARMACY CHARGES	Invoice # 11302017 Date 12/12/2017 P.O.	14,689.12 Amount	14,665.00 24.12
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC Account Number 001-170-642	180666	01/02/2018	12/21/2017	Description NOV 2017 CLUB SUPPORT	Invoice # 11302017 Date 12/13/2017 P.O.	833.33 Amount	833.33
001	CLYDE C SCOTT INSURANCE AGENCY INC Account Number 001-092-625	180667	01/02/2018	12/21/2017	Description BOND UTILITY BILLING DIV	Invoice # 27039 Date 12/15/2017 P.O.	318.00 Amount	318.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TINA HANSEN	180668	01/02/2018	12/21/2017			82.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	PER DIEM:NEW REPORTING SYS		01162018	10/05/2017			82.00
001	W CASEY BAXTER	180671	01/02/2018	12/21/2017			82.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	PER DIEM:NEW REPORTING SYS		01162018	10/05/2017			82.00
001	FUELMAN OF MS	180677	01/02/2018	12/21/2017			2,675.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP52100744	12/18/2017			2,086.87
	001-161-525	UNL & DSL FUEL		NP52100744	12/18/2017			350.49
	001-170-525	UNL & DSL FUEL		NP52100744	12/18/2017			160.68
	001-205-525	UNL & DSL FUEL		NP52100744	12/18/2017			77.29
001	GLOBALSTAR	180687	01/02/2018	12/27/2017			82.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		0008970934	12/16/2017			82.91
001	AT&T	180688	01/02/2018	12/27/2017			153.32	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	12/14/2017			153.32
001	DELTA COMPUTER SYSTEMS INC	180690	01/02/2018	12/27/2017			455.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN126879	12/15/2017			315.00
	001-092-698	VOTER REG SOFTWARE MAINT		MN126879	12/15/2017			20.00
	001-092-698	PRIV LIC SOFTWARE MAINT		MN126880	12/15/2017			120.00
001	AT&T	180691	01/02/2018	12/27/2017			31.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM SERVS		2284970262	12/14/2017			31.22
001	AT&T	180692	01/02/2018	12/27/2017			86.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	12/14/2017			86.59
001	AT&T	180693	01/02/2018	12/27/2017			3,414.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284978000	12/14/2017			3,414.00
001	FUELMAN OF MS	180701	01/02/2018	12/27/2017			2,767.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP52142256	12/25/2017			44.70
	001-100-525	UNL FUEL		NP52142256	12/25/2017			2,249.63
	001-161-525	DSL FUEL		NP52142256	12/25/2017			406.07
	001-170-525	UNL FUEL		NP52142256	12/25/2017			31.20
	001-205-525	UNL FUEL		NP52142256	12/25/2017			35.89

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	180703	01/02/2018	12/27/2017			422.97	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-698	LEASE PMT: POSTAGE MACHINE	3304997714	12/07/2017			422.97	
001	SINGING RIVER ELECTRIC COOPERATIVE	180705	01/02/2018	12/28/2017			621.37	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-631	BROWN FD 95237002	12142017	12/21/2017			367.11	
	001-161-631	MARTIN BLUFF FD 58380001	12152017	12/22/2017			95.86	
	001-201-629	SIGNAL LIGHTS 17546	12152017	12/22/2017			32.40	
	001-092-631	CITY LIMIT SIGN 17546	12152017	12/22/2017			28.54	
	001-100-631	MBLUFF SUB STN 58521002	12152017	12/22/2017			97.46	
001	ESTABROOK MOTOR CO INC	180708	01/02/2018	12/28/2017			229.90	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-638	DIAGNOSTIC TEST: REC TRUCK	431882	12/11/2017	180260		229.90	
001	CAN'T MISS EMBROIDERY	180709	01/02/2018	12/28/2017			1,630.48	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-535	POLO SHIRT (2): GPD LOGO	19977	12/20/2017	180290		98.94	
	001-100-535	POLO SHIRT (2): GPD LOGO	19977	12/20/2017	180290		65.96	
	001-100-535	POLO SHIRT (4): GPD LOGO	19977	12/20/2017	180290		131.92	
	001-100-535	JACKET (5): EMBROID BADGE	19978	12/20/2017	180221		224.90	
	001-100-535	JACKET (2): EMBROID BADGE	19978	12/20/2017	180221		94.96	
	001-100-535	JACKET (2): EMBROID BADGE	19978	12/20/2017	180221		96.96	
	001-100-535	JACKET (1): EMBROID BADGE	19978	12/20/2017	180221		49.48	
	001-100-535	POLO SHIRT (8): EMBROID POLICE	19979	12/20/2017	180212		207.84	
	001-100-535	POLO SHIRT (4): EMBROID POLICE	19979	12/20/2017	180212		103.92	
	001-100-535	POLO SHIRT (5): EMBROID POLICE	19979	12/20/2017	180212		129.90	
	001-100-535	POLO SHIRT (2): EMBROID POLICE	19979	12/20/2017	180212		56.96	
	001-100-535	POLO SHIRT (1): EMBROID POLICE	19979	12/20/2017	180212		28.48	
	001-100-535	POLO SHIRT (6): EMBROID POLICE	19979	12/20/2017	180212		170.88	
	001-100-535	POLO SHIRT (3): EMBROID POLICE	19979	12/20/2017	180212		88.44	
	001-100-535	LADIES POLO (3): REC CLERK	19979	12/20/2017	180212		80.94	
001	TEAM ONE COMMUNICATIONS INC	180710	01/02/2018	12/28/2017			106.45	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-639	REPR RADIO: XTS2500	9080112701	12/14/2017	180295		106.45	
001	REYNOLDS WHOLESALE CO	180711	01/02/2018	12/28/2017			38.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-510	CS HS TISSUE ROLLS	57591	12/21/2017	180309		38.50	
001	MS FIRE CHIEF'S ASSOCIATION	180712	01/02/2018	12/28/2017			90.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-682	ANNUAL DUES: JONES, R	17353-01	12/19/2017	180303		45.00	
	001-161-682	ANNUAL DUES: MCCOY, D	17353-01	12/19/2017	180303		45.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FASTENAL COMPANY	180713	01/02/2018	12/28/2017			974.75	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-576	50LB BAG ASPHALT PATCH (63)	MSPAS71648	12/06/2017	180262		974.75	
001	SECURE NETWORKS LLC	180714	01/02/2018	12/28/2017			271.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-559	10PK HP LTO-5 DATA CARTRIDGE	3289	12/27/2017	180224		236.00	
	001-040-559	HP LTO-5 DATA CARTRIDGE	3289	12/27/2017	180224		25.00	
	001-040-559	SHIPPING	3289	12/27/2017	180224		10.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180715	01/02/2018	12/28/2017			3,009.40	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-094-500	DZ STENO WHITE PAPER 6X9	3361907262	12/08/2017	180270		9.93	
	001-094-500	EXPO DRY ERASER	3361907262	12/08/2017	180270		1.41	
	001-094-500	EXPO DRY ERASE CLEANER	3361907262	12/08/2017	180270		1.74	
	001-094-500	DZ PAPER MATE RETRACTABLE PEN	3361907262	12/08/2017	180270		10.14	
	001-094-500	144/CT MINI METAL BINDER	3361907262	12/08/2017	180270		1.42	
	001-094-500	2018 STAPLES MONTHLY PLANNER	3361907262	12/08/2017	180270		11.11	
	001-094-500	5TAB HANG FOLDERS ASST 25/PK	3361907262	12/08/2017	180270		11.50	
	001-094-500	STICKY NOTES 3X3	3361907262	12/08/2017	180270		1.99	
	001-094-559	EXPAND WALL POCKET LTR (9)	3361907262	12/08/2017	180270		88.11	
	001-100-500	BROTHER DR 630 DRUM UNIT	3359816230	11/18/2017	180198		78.99	
	001-100-500	MANILA FILE FOLDERS 250/BOX	3359816230	11/18/2017	180198		15.75	
	001-100-500	DESK ORGANIZER WIRE MESH	3359816230	11/18/2017	180198		24.99	
	001-100-500	DESKPAD CALENDARS 2018 (12)	3359816230	11/18/2017	180198		58.68	
	001-100-500	POST-IT NOTES 3X3 (3)	3359816230	11/18/2017	180198		71.49	
	001-100-500	FLASH DRIVE 32GB (2)	3359816230	11/18/2017	180198		63.16	
	001-100-500	DESKTOP 12 DIGIT CALCULATOR	3359816230	11/18/2017	180198		6.15	
	001-100-500	CROSS PEN REFILLS 2/PK (2)	3359816230	11/18/2017	180198		14.58	
	001-100-500	CANON TRI-COLOR INK 4/PK (2)	3359816230	11/18/2017	180198		127.98	
	001-100-500	AQUA BALL MOISTENER	3359816230	11/18/2017	180198		15.29	
	001-100-500	MOISTENER FNGRTIP 3/PK	3359816230	11/18/2017	180198		4.59	
	001-100-500	HIGHLIGHTERS ASST-DZ (3)	3359816230	11/18/2017	180198		17.76	
	001-100-500	DRY ERASE BOARD 11.5X11.5	3359816230	11/18/2017	180198		11.99	
	001-100-799	WASHBURN CHAIR	3359816230	11/18/2017	180198		169.99	
	001-100-799	2 SHELF BOOKCASE HC	3359816230	11/18/2017	180198		36.79	
	001-100-500	EPSON INK CARTRIDGE 4/PK (2)	3359816230	11/18/2017	180198		147.98	
	001-100-500	BROTHER TN360 HY 2/PK (2)	3359816230	11/18/2017	180198		252.30	
	001-100-500	BROTHER TN630	3359816230	11/18/2017	180198		62.68	
	001-100-500	BROTHER TN660 HY (4)	3359816230	11/18/2017	180198		203.96	
	001-100-500	HP 80A TONER (2)	3359816230	11/18/2017	180198		171.10	
	001-100-799	DRAWER CABINET ITEM 1500475	3361907263	12/08/2017	180198		444.89	
	001-094-703	GLENVAR B&T CHAIR	3361907261	12/08/2017	180269		166.74	
	001-040-500	CS COPY PAPER 8.5X11 (10)	3362044003	12/09/2017	180274		362.00	
	001-045-559	GIGASTONE 16GB USB 4/PK	3362044003	12/09/2017	180274		39.99	
	001-040-500	YEL LEGAL FILE FOLDERS 100/CT	3362327051	12/13/2017	180291		14.54	
	001-040-500	ASST FOLDER LTR BOX	3362327051	12/13/2017	180291		14.33	
	001-040-500	GRN HANG LEGAL FOLDER 50CT/BX	3362327051	12/13/2017	180291		11.31	
	001-040-500	BX-BOTTOM HANG FILE FOLDER(2)	3362327051	12/13/2017	180291		32.46	
	001-100-500	CROSS PEN REFILL 2/PK (3)	3362886058	12/17/2017	180305		21.57	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180715	01/02/2018	12/28/2017			3,009.40	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-500	RECEIPT BOOK 3-PART (4)		3362886058	12/17/2017	180305		22.80
	001-100-500	CS COPY PAPER 8.5X11 (6)		3362886058	12/17/2017	180305		185.22
001	AFFORDABLE PAINT & BODY	180719	01/02/2018	12/28/2017			475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	REPR REAR BUMPER: U #16223		420	12/13/2017	180222		250.00
	001-100-638	INSTALL DECALS: U #12416		420	12/13/2017	180222		225.00
001	144TH MARKETING GROUP LLC	180720	01/02/2018	12/28/2017			2,009.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-799	RAPTOR KA-BAND ANTENNA		19236	12/21/2017	180193		1,975.00
	001-100-799	SHIPPING: RADAR SYSTEM		19236	12/21/2017	180193		34.00
001	FOREMOST PROMOTIONS	180721	01/02/2018	12/28/2017			861.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	JR OFCR BADGE STICKER (4000)		418981	12/12/2017	180191		800.00
	001-100-559	SHIPPING		418981	12/12/2017	180191		31.04
	001-100-559	PERFORATION		418981	12/12/2017			30.00
001	DONNA W FOX	180722	01/02/2018	12/28/2017			395.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	IAED BASIC COMM CRS: WORTH, B		17-245	12/11/2017	180220		395.00
001	AXON ENTERPRISE INC	180723	01/02/2018	12/28/2017			364.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	TASER CARTRIDGE 25' HYBRID		SI1513282	12/07/2017	180265		351.60
	001-100-559	SHIPPING (12)		SI1513282	12/07/2017	180265		12.96
001	AUDIOWAVE INC	180725	01/02/2018	12/28/2017			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	REMOVE TINT: U #12416		A48608	12/21/2017	180312		100.00
001	SINGING RIVER ELECTRIC COOPERATIVE	180726	01/02/2018	12/28/2017			8,427.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING	10554	12172017	12/27/2017			5,216.07
	001-201-629	SIGNAL LIGHTS	10554	12172017	12/27/2017			947.20
	001-092-631	CITY HALL	10554	12172017	12/27/2017			1,072.05
	001-170-631	FRAZIER PARK	10554	12172017	12/27/2017			50.45
	001-170-631	SENIOR BLDG	10554	12172017	12/27/2017			433.01
	001-161-631	CENTRAL PD	10554	12172017	12/27/2017			310.13
	001-170-631	CITY PARK	10554	12172017	12/27/2017			108.42
	001-092-631	PUBLIC WORKS	10554	12172017	12/27/2017			261.49
	001-092-631	HWY 90 SIGN	10554	12172017	12/27/2017			29.12
001	SINGING RIVER ELECTRIC COOPERATIVE	180728	01/02/2018	12/28/2017			1,321.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST	94987002	12172017	12/27/2017			146.56
	001-201-633	DOLPHIN ST	94988002	12172017	12/27/2017			137.18
	001-201-633	DOLPHIN ST	94989002	12172017	12/27/2017			152.50
	001-201-633	DOLPHIN ST	94990002	12172017	12/27/2017			572.51
	001-201-633	WM PAYNE	100244001	12172017	12/27/2017			140.05

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	180728	01/02/2018	12/28/2017			1,321.54	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	WM PAYNE	100245001	12172017	12/27/2017			172.74
001	SINGING RIVER ELECTRIC COOPERATIVE	180729	01/02/2018	12/28/2017			1,977.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION	66298004	12172017	12/27/2017			1,080.06
	001-201-629	SIGNAL LIGHT	89113001	12172017	12/27/2017			57.66
	001-170-631	CITY PARK RESTRMS	89912001	12172017	12/27/2017			452.26
	001-201-633	STREET LIGHTS	90345002	12172017	12/27/2017			207.91
	001-092-631	RECORDS BLDG	90790001	12172017	12/27/2017			133.83
	001-170-631	FRAZIER RESTRMS	98546001	12172017	12/27/2017			45.82
FUND TOTAL	1 Claims	to	Checks	41 Total	50,938.51	Manual	Held	Total 50,938.51

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
050	COMPTON ENGINEERING INC	180678	01/02/2018	12/21/2017			3,350.00	
	Account Number 050-300-763	Description		Invoice #	Date	P.O.	Amount	
		CONTRACT MOD: PIER INSPECTION		216-055-9	11/30/2017			3,350.00
050	M&D CONSTRUCTION COMPANY INC	180679	01/02/2018	12/21/2017			58,977.38	
	Account Number 050-300-778	Description		Invoice #	Date	P.O.	Amount	
		CONSTRUCTION 97%		M&D-1847	11/27/2017			58,977.38
FUND TOTAL	50 Claims	to	Checks	2 Total	62,327.38	Manual	Held	Total 62,327.38

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-770	180680	01/02/2018	12/21/2017			6,211.35	
		Description		Invoice #	Date	P.O.	Amount	
		ENGINEERING: MARTIN BLUFF		996838	11/17/2017			6,211.35
FUND TOTAL 130 Claims	to	Checks	1 Total	6,211.35	Manual	Held	Total	6,211.35

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	BARNEYS POLICE AND HUNTING SUPPLIES	180718	01/02/2018	12/28/2017			1,647.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	157-100-799	SEAT ORGANIZER (45)	00117172-0	11/17/2017	180175		1,061.10	
	157-100-799	SHIPPING	00117172-0	11/17/2017	180175		58.00	
	157-100-799	PANTS TACLITE BROWN	00117172-1	11/27/2017	180175		41.16	
	157-100-799	PANTS TACLITE CHARCOAL	00117172-1	11/27/2017	180175		41.16	
	157-100-799	PANTS TACLITE GREEN	00117172-1	11/27/2017	180175		41.16	
	157-100-799	PANTS TACLITE STORM (2)	00117172-1	11/27/2017	180175		82.32	
	157-100-799	PANTS TACLITE KHAKI	00117172-1	11/27/2017	180175		41.16	
	157-100-799	STYLUS NYLON HOLSTER (6)	00117172-2	12/12/2017	180175		281.64	
FUND TOTAL 157 Claims	to	Checks	1 Total	1,647.70 Manual	Held	Total	1,647.70	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	180659	01/02/2018	12/21/2017			1,743.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		DEC 2017	12/21/2017			1,743.89
FUND TOTAL 172 Claims	to	Checks	1 Total	1,743.89	Manual	Held	Total	1,743.89

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	180635	01/02/2018	12/18/2017			151.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-699	HOSTING FEE DEC 2017	3188	12/15/2017			36.50	
	176-170-699	SHOPPING CART FEE DEC 2017	3188	12/15/2017			115.00	
176	AT&T	180689	01/02/2018	12/27/2017			271.01	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	DEC 2017 DSL	2284970676	12/14/2017			111.64	
	176-170-605	MONTHLY SERVICE	2284970676	12/14/2017			159.37	
176	AT&T	180694	01/02/2018	12/27/2017			365.29	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-605	MONTHLY SERVICE	2284972244	12/14/2017			365.29	
176	STAPLES BUSINESS ADVANTAGE DEPT ATL	180716	01/02/2018	12/28/2017			156.79	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	176-170-500	CANON 120 TONER CARTRIDGE	3361907265	12/08/2017	180264		156.79	
FUND TOTAL 176 Claims	to	Checks	4 Total	944.59 Manual		Held	Total	944.59

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	180632	01/02/2018	12/15/2017			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		12112017	12/11/2017		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR		12112017	12/11/2017		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR		12112017	12/11/2017		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD		12112017	12/11/2017		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR		12112017	12/11/2017		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR		12112017	12/11/2017		9,665.99	
400	AT&T	180636	01/02/2018	12/18/2017			56.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284972276	12/06/2017		56.96	
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180646	01/02/2018	12/19/2017			596.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		6339221344	12/01/2017		596.66	
400	FOSTERS A/C & HEATING INC	180662	01/02/2018	12/21/2017			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	THERMOSTAT REPAIR		W1024437	12/13/2017		105.00	
400	MSC 7511	180663	01/02/2018	12/21/2017			306.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJ00-01 RENTAL FEE		INV2220405	12/09/2017		166.49	
	400-650-698	MPC4504 USAGE: B/W		INV2220405	12/09/2017		35.76	
	400-650-698	MPC4504 USAGE: COLOR		INV2220405	12/09/2017		104.74	
400	2012 GUD BONDS DEBT SERVICE	180664	01/02/2018	12/21/2017			116,362.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	JAN 2018 PRN PMT		01012018	12/31/2017		112,916.67	
	400-680-817	JAN 2018 INT PMT		01012018	12/31/2017		3,445.83	
400	AT&T	180695	01/02/2018	12/27/2017			98.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	12/14/2017		98.22	
400	FUELMAN OF MS	180702	01/02/2018	12/27/2017			43.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP52142256	12/25/2017		43.34	
400	ARISTA INFORMATION SYSTEMS INC	180704	01/02/2018	12/27/2017			5,338.90	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	NOV 2017 STATEMENTS		24482	12/20/2017		1,118.90	
	400-650-698	NOV 2017 POSTAGE		1425201712	12/20/2017		4,220.00	
400	SINGING RIVER ELECTRIC COOPERATIVE	180706	01/02/2018	12/28/2017			1,648.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		12142017	12/21/2017		717.68	
	400-651-631	LIFT STATIONS 28779		12142017	12/21/2017		85.93	
	400-651-631	SCHOONER WELL 20688		12102017	12/19/2017		658.31	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	180706	01/02/2018	12/28/2017			1,648.15	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS	20688	12102017	12/19/2017			186.23
400	SINGING RIVER ELECTRIC COOPERATIVE	180707	01/02/2018	12/28/2017			4,541.31	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS	89627001	12142017	12/22/2017			63.26
	400-651-631	LIFT STNS	89702001	12152017	12/22/2017			48.20
	400-651-631	LIFT STNS	17881	12152017	12/22/2017			1,936.87
	400-651-631	WATER WELLS	17881	12152017	12/22/2017			2,492.98
400	STAPLES BUSINESS ADVANTAGE DEPT ATL	180717	01/02/2018	12/28/2017			1,540.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-703	OTG RECTANGULAR DESK SHELL		3362886057	12/17/2017	180223		151.99
	400-650-703	OTG SL4824R-R RETURN SHELL		3362886057	12/17/2017	180223		111.87
	400-650-703	OTF HANG BOXFILE PEDASTAL (2)		3362886057	12/17/2017	180223		258.52
	400-650-703	SL3622LF 2 DWR LATERAL FILE		3362886057	12/17/2017	180223		291.05
	400-650-703	OTG SL71BC 4 SHELF BOOKCASE		3362886057	12/17/2017	180223		201.46
	400-650-703	HAYDN FABRIC CHAIR BLACK		3362886057	12/17/2017	180223		58.68
	400-650-559	SHUTTER SCAN STAMPER		3362886059	12/17/2017	180306		9.21
	400-650-559	4IN STAN VIEW BINDER (2)		3362886059	12/17/2017	180306		30.98
	400-650-559	DAB'N SEAL 4/PK		3362886059	12/17/2017	180306		5.97
	400-650-559	SHARPIE FINE POINT DZ		3362886059	12/17/2017	180306		5.22
	400-650-559	STD ACCO STAPLES 2/PK (2)		3362886059	12/17/2017	180306		15.58
	400-650-559	4/PK MAPTACK BLACK 100/BX		3362045726	12/14/2017	180285		29.79
	400-650-500	FLOOR CHAIR MAT #567296 (4)		3362044007	12/09/2017	180285		128.24
	400-650-559	EPSON 252 HY INK		3362044007	12/09/2017	180285		24.32
	400-650-559	CS COPY PAPER 8.5X11 (6)		3362044007	12/09/2017	180285		217.20
400	CORE & MAIN LP	180724	01/02/2018	12/28/2017			821.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	BLUE MARK PAINT (72)		I216658	12/12/2017	180219		195.12
	400-651-581	GREEN MARK PAINT (72)		I216658	12/12/2017	180219		195.12
	400-651-581	5/8X3/4 METER VAL PJCTSX (12)		I216658	12/12/2017	180219		430.80
400	SINGING RIVER ELECTRIC COOPERATIVE	180730	01/02/2018	12/28/2017			7,572.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT	99216002	12172017	12/27/2017			233.64
	400-651-631	LIFT STATIONS	17882	12172017	12/27/2017			2,054.57
	400-651-631	WATER WELLS	17882	12172017	12/27/2017			3,328.88
	400-651-631	CITY HALL SOUTH	17882	12172017	12/27/2017			1,955.80
400	ENGEL ELECTRIC LLC	180740	01/02/2018	01/02/2018			4,610.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	DEMO ROOM 5 ALL EXISTING		S171119220	11/19/2017	180272		4,610.00
FUND TOTAL 400 Claims	to	Checks	15 Total	187,069.15	Manual	Held	Total	187,069.15

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	41 Total	50,938.51 Manual	Held	Total	50,938.51
FUND 50 Claims	to	Checks	2 Total	62,327.38 Manual	Held	Total	62,327.38
FUND 130 Claims	to	Checks	1 Total	6,211.35 Manual	Held	Total	6,211.35
FUND 157 Claims	to	Checks	1 Total	1,647.70 Manual	Held	Total	1,647.70
FUND 172 Claims	to	Checks	1 Total	1,743.89 Manual	Held	Total	1,743.89
FUND 176 Claims	to	Checks	4 Total	944.59 Manual	Held	Total	944.59
FUND 400 Claims	to	Checks	15 Total	187,069.15 Manual	Held	Total	187,069.15
Total for all Funds			Checks	65 Total	310,882.57 Manual	Held	Total 310,882.57

Councilwoman Martin made the motion to approve the Paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013 in the amount of \$63,062.82, as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 002-2018

WHEREAS, the Mayor and Members of the Council of Gautier authorized the sale of MDB Special Obligation Bond Series 2013 for the Combined Utility System Revenue Project on June 18, 2013, Resolution 019-2013, and agreed to repayment of said debt service per the amortization schedule issued upon execution;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the paid Docket of Claims for Mississippi Development Bank Bond Interest Payment S2013 in the amount of \$63,062.82 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	REGIONS BANK	180727	12/28/2017	12/28/2017			63,062.82	APPROVED
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-819	INT PMT: MDB BOND S2013		5703	11/03/2017		63,062.82	
FUND TOTAL 400 Claims	to	Checks	1 Total	63,062.82	Manual		Held	Total 63,062.82

SUMMARY OF ALL FUNDS

FUND 400 Claims	to	Checks	1 Total	63,062.82 Manual	Held	Total	63,062.82
Total for all Funds		Checks	1 Total	63,062.82 Manual	Held	Total	63,062.82

Councilwoman Martin made the motion to authorize Amendment #1 to the Emergency Watershed Protection Program grant agreement, as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 003-2018

WHEREAS, the City was awarded approximately \$589,640.00 in Emergency Watershed Protection Program grant funds for drainage work in various locations across the City; and

WHEREAS, the City requires a time extension under the grant to complete all designated projects;

WHEREAS, Amendment #1 to the Emergency Watershed Protection Program grant agreement extends the project completion date to March 12, 2018.

WHEREAS, Amendment #1 does not change the scope of the work or the amount awarded under the grant;

WHEREAS, the Mayor and Council Members find that Amendment #1 is necessary and in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Amendment #1 to the Emergency Watershed Protection Program grant agreement is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants and Projects Director
Date: December 29, 2017
Subject: NRCS Emergency Watershed Protection Program Grant Agreement Amendment #1

REQUEST:

The Grants and Projects Department requests City Council approval of Amendment #1 for a time extension to the Emergency Watershed Protection Program grant agreement with the U.S. Department of Agriculture's Natural Resources Conservation Service.

BACKGROUND:

The Emergency Watershed Protection Program (EWP) was established by Congress to respond to emergencies created by natural disasters. The EWP Program is designed to help people and conserve natural resources by relieving imminent hazards to life and property caused by floods, fires, drought, windstorms, and other natural occurrences. The U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) administers the EWP Program.

The City was notified via email on May 5, 2017 that it had received an estimated \$589,640 in Emergency Watershed Protection Program grant funds for drainage work in various locations across the City. New EWP guidelines have implemented strict policies on timelines for completion. The City was given less than 220 days to complete all projects.

Areas approved for drainage work include:

- South of White Wood Drive, from Pine Dale Lane to Rockvale Drive.
- Along the conveyance just east of Shell Landing Boulevard, from Highway 90 south to the railroad tracks.
- Along the conveyance just east of Highway 57, from Highway 90 south to Old Spanish Trail.
- South of Old Shell Landing Road, from near house number 2116 to the end of the road.
- Along the west side of Oxford Drive.
- Along the conveyance just southeast of the intersection of Ladnier Road and Service Road, south to the railroad tracks.
- Along the conveyance east of Johnston Road (behind Thomas Transmission), south to Highway 90.

DISCUSSION:

This is a time-only amendment, with no funds involved. This amendment extends the project period to March 12, 2018.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council approve Amendment #1 for a time extension to the Emergency Watershed Protection Program grant agreement with the U.S. Department of Agriculture's Natural Resources Conservation Service.

The City Council may:

1. Approve Amendment #1 for a time extension as presented; or
2. Not approve Amendment #1 for a time extension as presented.

ATTACHMENT(S):

1. Grant Agreement Amendment #1

NOTICE OF GRANT AND AGREEMENT AWARD

1. Award Identifying Number 68-4423-17-222	2. Amendment No. 01	3. Award/Project Period 09/01/2017 through 03/12/2018	4. Type of Award Instrument Cooperative																												
5. Agency: Natural Resources Conservation Service (NRCS) (Name and Address) USDA/NRCS - Mississippi State Office 100 W Capitol Street, Suite 3121 Jackson, MS 39269		6. Recipient Organization: (Name and Address) City of Gautier 3330 HWY 90 Gautier, MS 39553-5124 <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">DUNS: 964447817</td> <td style="width:50%;">EIN: 64-0732369</td> </tr> </table>		DUNS: 964447817	EIN: 64-0732369																										
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7. NRCS Program Contact: Norman Patterson, 601-296-1173 norman.patterson@ms.usda.gov	8. NRCS Administrative Contact: Lori Baker, 859-224-7360 lori.baker@wdc.usda.gov	9. Recipient Program Contact: April Havens, 228-497-1878 ahavens@gautier-ms.gov	10. Recipient Admin Contact: April Havens, 228-497-1878 ahavens@gautier-ms.gov																												
11. CFDA Number 10.923	12. Authority Emergency Watershed Protection 7 CFR Part 624	13. Type of Action ii. Amendment/Revision	14. Project Director Paula Yancey, 228-497-8000 pyancey@gautier-ms.gov																												
15. Project Title/Description: Emergency Watershed Protection - Jackson County, MS. DSR 280591601. Amendment includes this NRCS-ADS-093 (NOA) and attachments listed on page 2.																															
16. Entity Type: ☐ Profit ☐ Nonprofit ☐ Higher Education ☐ Federal ☒ State/Local ☐ Indian/Native American ☐ Other																															
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%;">17. Select Funding Type:</td> <td style="width:40%; text-align: center;">☒ Federal</td> <td style="width:40%; text-align: center;">☒ Non-Federal</td> </tr> <tr> <td>Original Funds Total:</td> <td style="text-align: right;">\$ 486,453.00</td> <td style="text-align: right;">\$ 103,187.00</td> </tr> <tr> <td>Additional Funds Total:</td> <td style="text-align: right;">\$ 0.00</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>Grand Total:</td> <td style="text-align: right;">\$ 486,453.00</td> <td style="text-align: right;">\$ 103,187.00</td> </tr> </table>		17. Select Funding Type:	☒ Federal	☒ Non-Federal	Original Funds Total:	\$ 486,453.00	\$ 103,187.00	Additional Funds Total:	\$ 0.00	\$ 0.00	Grand Total:	\$ 486,453.00	\$ 103,187.00	18. Accounting and Appropriation Data <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Financial Code</th> <th style="width:20%;">Amount</th> <th style="width:15%;">Fiscal Year</th> <th style="width:35%;">Treasury Symbol</th> </tr> </thead> <tbody> <tr> <td>NR.AI.EG08.28.5269.17X XF (4115)</td> <td style="text-align: right;">\$ 390,146.49</td> <td style="text-align: center;">2017</td> <td>12X1072</td> </tr> <tr> <td>NR.AI.EK05.28.5269.10 XXF (4115)</td> <td style="text-align: right;">\$ 52,083.51</td> <td style="text-align: center;">2017</td> <td>12X1072</td> </tr> <tr> <td>NR.AI.EG08.28.5269.17X XT (2559)</td> <td style="text-align: right;">\$ 44,223.00</td> <td style="text-align: center;">2017</td> <td>12X1072</td> </tr> </tbody> </table> NO CHANGE IN COST		Financial Code	Amount	Fiscal Year	Treasury Symbol	NR.AI.EG08.28.5269.17X XF (4115)	\$ 390,146.49	2017	12X1072	NR.AI.EK05.28.5269.10 XXF (4115)	\$ 52,083.51	2017	12X1072	NR.AI.EG08.28.5269.17X XT (2559)	\$ 44,223.00	2017	12X1072
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19. APPROVED BUDGET																															
Personnel	\$	Fringe Benefits	\$																												
Travel	\$	Equipment	\$																												
Supplies	\$	Contractual	\$																												
Construction	\$ 545,417.00	Other	\$ 44,223.00																												
Total Direct Cost	\$ 589,640.00	Total Indirect Cost	\$																												
		Total Non-Federal Funds	\$ 103,187.00																												
		Total Federal Funds Awarded	\$ 486,453.00																												
		Total Approved Budget	\$ 589,640.00																												
This agreement is subject to applicable USDA NRCS statutory provisions and Financial Assistance Regulations. In accepting this award or amendment and any payments made pursuant thereto, the undersigned represents that he or she is duly authorized to act on behalf of the awardee organization, agrees that the award is subject to the applicable provisions of this agreement (and all attachments), and agrees that acceptance of any payments constitutes an agreement by the payee that the amounts, if any found by NRCS to have been overpaid, will be refunded or credited in full to NRCS.																															

(Continuation)

NOTICE OF GRANT AND AGREEMENT AWARD

Award Identifying Number	Amendment No.	Award/Project Period	Type of Award Instrument
68-4423-17-222	01	09/01/2017 through 03/12/2018	Cooperative

List of Attachments:

Attachment A to the Statement of Work

Name and Title of Authorized Government Representative KURT READUS, State Conservationist	Signature	Date
Name and Title of Authorized Recipient Representative PAULA YANCEY, City Manager	Signature	Date

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

PRIVACY ACT STATEMENT

The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. Section 522a).

Sponsor

This action authorized at an official meeting of

_____ on the
_____ day of _____, 20____
at _____, State
of _____.

(Signature)

(Title)

**AMENDMENT NO. 01
TO AGREEMENT NUMBER 68-4423-17-222
with
CITY OF GAUTIER**

PURPOSE:

The purpose of this amendment is to extend the period of performance.

REVISIONS TO THE NOTICE OF AWARD (FORM NRCS-ADS-093):

Period of Performance End Date is revised as shown in Block 3

The List of Attachments on page 2 has been appended to include this attachment

Except as provided herein, all other terms and conditions of the original agreement and any previous amendments remain unchanged and in full force and effect.

Councilwoman Martin made the motion to approve Consent Agenda Items 1-3, as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 004-2018

WHEREAS, all item listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-3 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 005-2018

WHEREAS, Miss. Code Ann. 21-3513 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for October 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting January 2, 2018.

OCT 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$1,899,669.04
MS Development Loan Katrina	Depository Account	007-000-001	\$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$13,631.67
Allen Road Widening	Depository Account	020-000-001	\$31,890.62
MDOT Safe Routes to School	Depository Account	029-000-001	(\$27,915.12)
MDAH School House Grant	Depository Account	030-000-001	\$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	(\$61,910.50)
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$445,780.92
Fire Protection Fund	Depository Account	160-000-001	\$277,573.28
Tidelands Grant	Depository Account	171-000-001	(\$26,734.16)
Library Support Fund	Depository Account	172-000-001	\$1,705.07
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$51,645.65
USDA NRCS EWP Program	Depository Account	300-000-001	\$178,387.00
Solid Waste Fund	Depository Account	404-000-001	(\$59,575.48)
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$2,827,944.26
General Depository Reconciled Cash Balance			\$2,827,221.80

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	\$1,965,628.55
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$60,831.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
General Ledger Cash Balance			\$2,026,460.29
Enterprise Reconciled Cash Balance			\$2,023,317.77

**OCTOBER 2017
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2018	OCT 2017	Balance	% to date
General Fund Revenues	9,592,488.00	543,421.47	9,049,066.53	5.6%
Expenditures:				
001 Legislative	129,212.00	14,420.37	114,791.63	11.1%
010 City Court	319,170.00	24,494.44	294,675.56	7.6%
021 City Manager	243,564.00	32,639.65	210,924.35	13.4%
022 Human Resources	143,050.00	9,812.66	133,237.34	6.8%
040 City Clerk	277,455.00	15,155.00	262,300.00	5.4%
045 Finance	183,825.00	10,649.56	173,175.44	5.7%
060 City Attorney	105,000.00	7,916.67	97,083.33	7.5%
090 Economic Dev - Planning	337,137.00	31,068.05	306,068.95	9.2%
092 Building & General Expenses	566,700.00	11,918.73	554,781.27	2.1%
094 Grants & Project Admin	141,768.00	5,707.36	136,060.64	4.0%
100 Police	3,204,363.00	205,718.78	2,998,644.22	6.4%
161 Fire	2,405,157.00	166,585.95	2,238,571.05	6.9%
170 Recreation	452,934.00	29,272.01	423,661.99	6.4%
201 PW: Streets	278,000.00	8,776.57	269,223.43	3.1%
205 PW: Maintenance	234,530.00	16,169.48	218,360.52	6.8%
900 Interfund Transfers	1,045,982.00	0.00	1,045,982.00	
General Fund Expenditures	10,067,847.00	590,305.28	9,477,541.72	5.8%
<i>Total Operating Expenditures</i>	8,873,297.00	590,305.28	8,282,991.72	
<i>Total Capital Outlay Expenditures</i>	84,592.00	0.00	84,592.00	
<i>Total Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Total Transfers Out</i>	1,045,982.00	0.00	1,045,982.00	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,067,847.00	590,305.28	9,477,541.72	
<i>Personnel</i>	6,914,250.00	485,940.86	6,428,309.14	
<i>Supplies</i>	456,517.00	16,830.99	439,686.01	
<i>Other Services</i>	1,502,530.00	87,533.43	1,414,996.57	
<i>Capital Outlay</i>	84,592.00	0.00	84,592.00	
<i>Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Interfund Transfers for DS</i>	1,045,982.00	0.00	1,045,982.00	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,067,847.00	590,305.28	9,477,541.72	

**OCTOBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2018	As of OCT 2017	Balance	8.33% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	0.00	279,229.00	
Expenditures	279,229.00	0.00	279,229.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	0.00	14,434.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	1.1%
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	68,127.40	201,000.60	25.3%
Expenditures	178,291.47	39,201.37	139,090.10	21.9%
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	114.11	4,114,448.10	
Expenditures	4,401,062.21	2,670.00	4,398,392.21	
157 US Justice Equitable Sharing				
Revenues	0.00	29,719.00	(29,719.00)	
Expenditures	50,000.00	3,477.92	46,522.08	6.9%
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	0.00	195,635.85	
171 Combined Tidelands Grant				
Revenues	713,797.29	22,709.13	691,088.16	3.1%
Expenditures	632,264.74	0.00	632,264.74	
172 Library Support Fund				
Revenues	109,578.00	1,705.07	107,872.93	1.5%
Expenditures	109,578.00	0.00	109,578.00	

**OCTOBER 2017
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2017	As of OCT 2017	Balance	8.33% % to date
176 Shepard State Park				
Revenues	89,500.00	4,550.50	84,949.50	5.0%
Expenditures	124,623.00	4,950.77	119,672.23	3.9%
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	0.00	664,840.00	
350 Elevated Water Tank				
Revenues	1,122,500.00	0.00	1,122,500.00	
Expenditures	1,122,500.00	0.00	1,122,500.00	
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	0.00	1,284,000.00	
Expenditures	1,305,000.00	84,513.33	1,220,486.67	6.4%
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

**OCTOBER 2017
YEAR TO DATE TOTALS**

ENTERPRISE FUND (400)

	BUDGET FY 2018	OCT 2017	Balance	8.33% % to date
Utility Fund Revenues	8,943,818.00	780,101.30	8,163,716.70	8.7%
Administration	2,805,776.00	250,507.35	2,555,268.65	8.9%
Water & Sewer O & M	2,955,884.00	199,974.23	2,755,909.77	6.7%
Debt Service	2,476,684.00	303,514.48	2,173,169.52	12.2%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	753,996.06	8,220,347.94	8.4%

<i>Total Operating Expenditures</i>	<i>5,607,660.00</i>	<i>450,481.58</i>	<i>5,157,178.42</i>	
<i>Total Capital Outlay Expenditures</i>	<i>154,000.00</i>	<i>0.00</i>	<i>154,000.00</i>	
<i>Total Debt Service</i>	<i>2,476,684.00</i>	<i>303,514.48</i>	<i>2,173,169.52</i>	
<i>Total Interfund Transfers</i>	<i>536,000.00</i>	<i>0.00</i>	<i>536,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>8,974,344.00</i>	<i>753,996.06</i>	<i>8,220,347.94</i>	

<i>Personnel</i>	<i>249,133.00</i>	<i>4,565.00</i>	<i>244,568.00</i>	
<i>Supplies</i>	<i>330,000.00</i>	<i>5,038.23</i>	<i>324,961.77</i>	
<i>Other Services</i>	<i>5,028,527.00</i>	<i>440,878.35</i>	<i>4,587,648.65</i>	
<i>Capital Outlay</i>	<i>154,000.00</i>	<i>0.00</i>	<i>154,000.00</i>	
<i>Debt Service</i>	<i>2,476,684.00</i>	<i>303,514.48</i>	<i>2,173,169.52</i>	
<i>Interfund Transfers</i>	<i>536,000.00</i>	<i>0.00</i>	<i>536,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>8,974,344.00</i>	<i>753,996.06</i>	<i>8,220,347.94</i>	

Enterprise Special Funds

	BUDGET FY 2018	OCT 2017	Balance	8.33%
421 MSB - Water Ionization Plant				
Capital Outlay	55,131.74	0.00	55,131.74	

	BUDGET FY 2018	OCT 2017	Balance	8.33%
602 DEBT SERVICE: 2012 GUD BOND				
Revenue	1,397,350.00	116,716.87	1,280,633.13	8.3%
Bonds Payable	1,396,350.00	0.00	1,396,350.00	

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 003-2018

RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING MILEAGE REIMBURSEMENT FOR MAYOR PHIL TORJUSEN RELATING TO PERFORMANCE OF HIS OFFICIAL DUTIES

WHEREAS, pursuant to Miss. Code Ann. 25-3-41(2) council members are authorized to receive reimbursement for travel expenses and mileage when travelling in personal vehicles in performance of their official duties; and

WHEREAS, the City Council has budgeted travel expenses and mileage reimbursement for council members to travel in performance of their official duties, up to one hundred dollars (\$100.00) per month; and

WHEREAS, in the month of October, Mayor Phil Torjusen travelled to Oxford, MS for the purpose of the 2017 MML Small Town Conference in performance of his official duties as a council member; and

WHEREAS, the personal vehicle of the council member was used for the above travel;

WHEREAS, the distance of travel was 730 miles; and

WHEREAS, the Mayor and Members of Council previously approved the monthly mileage, up to one hundred dollars (\$100) per month with the mileage expense at the federal approved rate of reimbursement; and

WHEREAS, the Mayor and Members of Council hereby find this travel to be in the performance of the requesting Council Member's official duties;

BE IT, THEREFORE, RESOLVED that the mileage reimbursement of \$100 is hereby approved.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 12/21/2017
Subject: Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties

REQUEST:

Authorization to reimburse for mileage to Mayor Phil Torjusen for the purpose of the 2017 MML Small Town Conference in Oxford, MS.

DISCUSSION:

The City Council has budgeted travel expenses and mileage reimbursement for the mayor and council members to travel in performance of their official duties, up to one hundred dollars (\$100) per month; and in the month of October, Mayor Phil Torjusen traveled to Oxford, MS, for the purpose of the 2017 MML Small Town Conference. His personal vehicle was used for the trip.

RECOMMENDATION:

City Clerk recommends reimbursement to Mayor Phil Torjusen for mileage expense in the amount of one hundred dollars (\$100).

ATTACHMENTS:

None

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 006-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held December 5, 2017 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 2, 2018.

Councilwoman Martin made the motion to recess the meeting until January 16, 2018 at 6:30 PM. **Councilman Colledge** seconded the motion and the vote carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

Tuesday
January 16, 2018
Gautier, Mississippi

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held January 16, 2018 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Josh Danos, City Attorney; Cynthia Russell, City Clerk and other concerned citizens. Absent was City Manager Paula Yancey.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
January 16, 2018 @ 6:30 PM**

- I. Call to Order
 - 1. Prayer
 - 2. Pledge of Allegiance
- II. Agenda Order Approval
- III. Announcements
 - 1. Gautier Men's Club Mardi Gras Parade and Block Party Saturday, February 3rd at 7:00 PM.
- IV. Presentation Agenda - None
- V. Business Agenda
 - 1. Authorization of property acquisition for DIP Grant Water Storage Tank Project.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- 2. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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- VI. Consent Agenda **(All items approved in one motion)**
 - 1. Resolution approving sponsorship of Gautier Men's Club Parade to be held on February 3, 2018.

2. Resolution approving closure of roads and traffic control measures as described in the application for special permit submitted by the Gautier Men's Club on December 19, 2017.
3. Receive December 2017 Privilege License Report.
4. Approval of water and sewer adjustments dated January 2018 in the amount of \$16,198.49.
5. Approval of a Business Service Agreement with ACE DATA STORAGE, Inc.
6. Authorization for termination of contract with Professional Probation Services, Inc.
7. Authorization to Terminate Agreement for Collection Services with Southern Financial Systems, Inc.
8. Authorization to Enter into Agreement for Collections Services with Alliance Collection Service, Inc. for collection of old court fines and delinquent utility charges.
9. Authorization to submit an application to the MS Dept. of Wildlife, Fisheries and Parks for a Mississippi Recreational Trails Program grant.
10. Authorization to submit an application to MDOT for a Transportation Alternatives Grant.
11. Authorization to accept a Monetary Donation from Jerry Lee's Grocery for the Gautier Mayor's Youth Council.
12. Approval of minutes from Recessed Council Meeting held December 19, 2017 and Regular Council Meeting held January 2, 2018.
13. Approval of Revised Tri-Party Agreement for Commercial Redevelopment Incentive Grant.

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until February 6, 2018 at 6:30 PM

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Councilman Vaughan made the motion to approve the agenda order with the following revisions:

1. Pull January 2, 2018 Minutes for consideration at the February 6, 2018 meeting.
2. Move Consent Item #12 – Approval of minutes from Recessed Council Meeting held December 19, 2017, to the Business Agenda Item #3.

Councilwoman Martin seconded the motion and the vote carried unanimously.

ANNOUNCEMENTS:

1. Gautier Men's Club Mardi Gras Parade and Block Party Saturday, February 3rd at 7:00 PM.

PRESENTATION AGENDA: None

Councilwoman Martin made the motion to approve the acquisition of 2.62 acres of parcel No. 82300040.000 for \$25,000.00, previously established as just compensation, as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 007-2018

WHEREAS, the water storage project, totaling \$1,115,000, will construct a water storage tank to support expansions at B & D Plastics and development in the surround area; and

WHEREAS, funding for the construction and professional service will come from a combination of a \$350,000 DIP grant from the Mississippi Development Authority, a \$750,000 CAP loan from MDA, a \$15,000 pledge from the City's enterprise utility revenues, and/or other sources; and

WHEREAS, the Gautier City Council previously established Just Compensation in the amount of \$25,000.00 for the purchase of 2.62 acres of parcel no. 82300040.000; and

WHEREAS, the Gautier City Council previously authorized the City Manager to move forward with negotiating for acquisition of the parcel at the December 19, 2017 meeting; and

WHEREAS, the City Manager successfully negotiated acquisition of the subject property for \$25,000.00 from the owner; and

WHEREAS, the Gautier City Council finds that the purchase of this property for \$25,000.00 is in the best interests of the City; and

WHEREAS, acquisition of this property will acquire title work, preparation of a deed, purchase of title insurance, and other related services; and

WHEREAS, Bordis & Danos, PLLC is capable of providing these services as indicated on the attached Fee Schedule;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the acquisition of 2.62 acres of parcel no. 82300040.000 for \$25,000.00, previously established as just compensation, is hereby approved;

IT IS FURTHER ORDERED that Bordis and Danos, PLLC is hereby directed to perform related title work, prepare a deed, and acquire title insurance as indicated on the attached fee schedule, in addition to other identified services;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/09/2018
Subject: Authorization of DIP Grant Water Storage Tank Project-Acquisition Title and Deed

REQUEST:

The Grants and Projects Department requests City Council authorization for Bordis and Danos to run title and prepare deed for a property acquisition associated with the construction of a new water storage tank near I-10 and Miss. 57.

BACKGROUND:

The water storage project, totaling \$1,115,000, will construct a water storage tank to support expansions at B & D Plastics and development in the surrounding area. Funding for the construction and professional services will come from a combination of a \$350,000 DIP grant from the Mississippi Development Authority, a \$750,000 CAP loan from MDA, a \$15,000 pledge from the City's enterprise utility revenues, and/or other sources.

DISCUSSION:

Council established Just Compensation in the amount of \$25,000.00 for 2.62 acres of parcel no. 82300040.000 and authorized the City Manager to move forward with acquiring the parcel at the Dec. 19, 2017 meeting. This title and deed work is necessary before the city can move forward with the acquisition.

RECOMMENDATION:

Staff recommends that City Council authorize Bordis and Danos to run title and prepare deed for a property acquisition associated with the construction of a new water storage tank near I-10 and Miss. 57.

City Council may:

- 1) Authorize the title and deed work as described above; or
- 2) Not approve the title and deed work as described above.

ATTACHMENTS:

Councilwoman Martin made the motion to approve the Docket of Claims, provided that all entries thereon are true, correct, properly entered and not fraudulent, as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 008-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	180731	01/16/2018	12/29/2017			1,218.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD	76008001	12192017	12/28/2017			205.09
	001-170-631	BACOT PARK	10137	12192017	12/28/2017			884.72
	001-201-629	SIGNAL LIGHTS	10138	12192017	12/28/2017			105.37
	001-170-631	BACOT SPLASHPAD	103751001	12192017	12/28/2017			23.50
001	SECURE NETWORKS LLC	180737	01/16/2018	12/29/2017			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FEB 2018 NETWORK SERVICES		3274	12/13/2017			2,280.00
	001-092-698	SYNCRONIZED EMAIL		3274	12/13/2017			150.00
001	BELL AUTO PARTS INC	180751	01/16/2018	01/02/2018			670.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	HOSE, SEAL, THERMO,OIL FILTER		42351	12/01/2017			93.44
	001-100-570	FRONT ROTOR (2) & PAD		42355	12/05/2017			97.75
	001-161-639	BELT,RECOIL ASSY,FILTER KIT(2)		42352	12/08/2017			138.19
	001-100-570	FRONT ROTOR (2) & PAD		42356	12/08/2017			97.75
	001-170-639	GAL ANTIFRZ (4),AIR FILTER (2)		42353	12/13/2017			92.13
	001-100-570	REAR BRAKE ROTOR(2)&BRAKE PAD		42357	12/14/2017			97.75
	001-170-639	AIR FILTER, FUEL FILTER		42354	12/15/2017			26.15
	001-100-570	REAR BRAKE PAD SET		42358	12/15/2017			27.75
001	STEINER SAW & MOWER	180752	01/16/2018	01/02/2018			114.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	CARB KIT, CARBURETOR: SCAG		305350	12/14/2017			114.00
001	BLOSSMAN GAS INC	180753	01/16/2018	01/02/2018			254.89	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	PROPANE: NORTH STN		2432769	12/07/2017			254.89
001	LOWES HOME CENTERS INC	180757	01/16/2018	00/03/2018			1,793.56	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	KEY BLANK PADLOCK (2)		909957	11/27/2017			3.76
	001-161-559	PRE-LIT HOLIDAY TREE 7.5FT		910147	11/27/2017			75.05
	001-161-559	C-CLAMP, DOOR STOPPER		902943	11/28/2017			12.69
	001-205-560	EXT CORD (2):CHRISTMAS DECOR		909164	11/28/2017			37.94
	001-205-560	EXT CORD(2),GALV SPIKE (6)		909179	11/28/2017			41.72
	001-161-639	18-CU REFRIGERATOR, ICEMAKER		984471	11/29/2017			425.87
	001-001-615	SUPPLIES (16):CHRISTMAS FLOAT		901010	11/29/2017			82.08
	001-205-559	ELECTRIC TESTER		903861	11/30/2017			18.99
	001-205-559	3-WIRE GROUND,PLUG,EXT CORD(2)		902185	11/30/2017			33.89
	001-205-560	STAR,LIGHT SET:CHRISTMAS DECOR		909657	11/30/2017			24.67
	001-092-635	REPR ROOF CITY HALL:HRCN NATE		902217	11/30/2017			22.75
	001-170-559	200FT VINYL CABLE, DRILL BIT		902116	11/30/2017			159.11
	001-205-560	EXT CORD (5), ADAPTER (4)		903873	12/01/2017			51.98
	001-205-560	85W LED BULB: CHRISTMAS DECOR		910788	12/01/2017			18.96
	001-205-559	SPIKE LIGHT PLUG INS (6)		901173	12/01/2017			48.90
	001-161-635	REPR ROOF: CENTRAL FIRE STN		902855	12/04/2017			18.48
	001-161-635	REPR ROOF: CENTRAL FIRE STN		901463	12/04/2017			12.32

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	180757	01/16/2018	00/03/2018			1,793.56	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-635	CEILING PANEL, TOGGLE BOLT	901512	12/04/2017				37.87
	001-161-559	SS HL TREE, GARLAND, BLADE	909800	12/05/2017				18.00
	001-170-559	SUPPLIES: FRAZIER PARK	902067	12/05/2017				54.88
	001-161-559	PINE GARLAND (2)	909931	12/06/2017				11.36
	001-170-559	OUTLET, TOGGLE SWITCH	902182	12/06/2017				17.08
	001-170-559	MILKHOUSE UTILITY FAN/HEATER	902315	12/07/2017				18.96
	001-170-559	KOBALT 93PC SKT TOOL SET	902315	12/07/2017				47.41
	001-170-559	10PC 20V COMPACT BRSLSS DRILL	902315	12/07/2017				151.24
	001-170-559	KOBALT BOW/HACK SAW COMBO	902315	12/07/2017				11.38
	001-170-559	IO DW 62PC SCREWDRIVER SET	902315	12/07/2017				9.48
	001-170-559	KOBALT 4LB ENGINEERS HAMMER	902315	12/07/2017				20.88
	001-170-559	LENOX 6CT 12" HACKSAW	902315	12/07/2017				9.48
	001-170-559	KB 6IN1 ALUM SCREWDRIVER	902315	12/07/2017				7.58
	001-170-559	10" TONGUE GROOVE PLIER	902315	12/07/2017				14.22
	001-170-559	KOBALT 8" LINESMAN PLIER	902315	12/07/2017				9.29
	001-170-559	FM 10" STRIKING ADJ WRENCH	902315	12/07/2017				17.08
	001-170-559	LOCKING PLIER 2PC FAST RELSE	902315	12/07/2017				14.23
	001-170-559	KB 18" CAST IRON PIPE WRENCH	902315	12/07/2017				18.04
	001-170-559	KOBALT 18" LONG NOSE PLIER	902315	12/07/2017				9.48
	001-170-559	DW TOUGH CASE	902315	12/07/2017				5.68
	001-170-559	DW IR 1/4"-1/4" SKT ADAP	902315	12/07/2017				3.78
	001-170-559	DW IR 1/4"-3/8" SKT ADAP	902315	12/07/2017				3.78
	001-170-559	KB 21PC TITANIUM DRILL/DRIVE	902315	12/07/2017				14.24
	001-170-559	WD 40 EZ REACH (2)	902315	12/07/2017				15.16
	001-040-559	SURGE PROTECTOR	902750	12/11/2017				14.23
	001-045-559	OSC HEATER	902750	12/11/2017				28.49
	001-161-559	RAYOVAC D BATTERY 8CT	909041	12/14/2017				9.48
	001-161-559	CR RTN: RAYOVAC D BATTERY	918714	12/14/2017				-9.48
	001-161-559	RAYOVAC C BATTERY 8CT	909051	12/14/2017				9.48
	001-201-559	REPR FENCE: 2116 TEMPLE	901135	12/20/2017				102.22
	001-040-559	KEY BLANK (4)	901305	12/21/2017				9.40
001	TEC	180764	01/16/2018	01/04/2018			101.96	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-605	MONTHLY LONG DISTANCE	918736	01/01/2018				101.96
001	DPS CRIME LAB	180765	01/16/2018	01/04/2018			120.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-559	ANALYTICAL FEES	90059810	04/03/2017				120.00
001	O'REILLY AUTO PARTS	180766	01/16/2018	01/05/2018			1,375.16	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-570	HOSE CLAMP: U #11762	1978478238	11/29/2017				4.52
	001-100-570	FILTER (3): U #21	1978478332	11/30/2017				11.20
	001-100-570	OIL PRESS SW: U #21	1978478345	11/30/2017				8.85
	001-100-570	COP BOOT KIT, STR WHL CVR	1978478395	11/30/2017				46.27
	001-100-570	FILTER, BRK PAD (2): U #4435	1978478770	12/04/2017				117.00
	001-170-639	FUSE (2): TRAILER LIGHT	1978478827	12/05/2017				9.98
	001-100-570	THERMOSTAT, SEAL, IDLER ARM	1978479085	12/08/2017				44.43
	001-100-570	BATTERY	1978479095	12/08/2017				92.24
	001-100-570	WIPER BLADE	1978479157	12/12/2017				17.66

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	180766	01/16/2018	01/05/2018			1,375.16	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-570	CIRCUIT(2), CAPSULE, WIRE, T-BIT	1978479403	12/12/2017			48.05	
	001-170-638	16OZ SEALER, MINI FUSE	1978479496	12/13/2017			16.27	
	001-100-570	F/P ASSEMBLY: U #11762	1978479503	12/13/2017			136.83	
	001-100-570	REPR PARTS (4): U #13408	1978479709	12/15/2017			71.79	
	001-100-570	CERAMIC PAD: U #13408	1978479966	12/18/2017			45.83	
	001-100-638	HUB ASSEMBLY: U #13408	1978479976	12/18/2017			254.02	
	001-100-570	FILTER: K9 EXPEDITION	1978480034	12/18/2017			6.01	
	001-170-639	GAL CLEAN, CONDUIT, WIRE, D/BIT	1978480082	12/19/2017			42.96	
	001-170-639	BRAKE CLN (12): EQUIPMENT	1978480135	12/19/2017			23.88	
	001-100-570	R1348 30LB FREON	1978480182	12/20/2017			119.99	
	001-170-638	R1348 30LB FREON	1978480338	12/21/2017			119.99	
	001-100-570	BATTERY, CORE CHG	1978480681	12/26/2017			137.39	
001	SYS CON INC	180768	01/16/2018	01/09/2018			1,475.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-698	JAN 2018 COURT SUPPORT	1-43716	01/03/2018			1,475.00	
001	AUTO TRUCK AND TRAILER PARTS INC	180769	01/16/2018	01/05/2018			417.11	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-639	WIRE (2), ANTIFREEZE (4)	265794	12/08/2017			78.00	
	001-170-638	LIGHT (2), SWITCH	265792	12/08/2017			184.99	
	001-100-570	HEAD LIGHT (2)	265751	12/20/2017			65.28	
	001-100-570	WHL COVER SET	265810	12/20/2017			65.44	
	001-100-570	FILTER (12)	265883	12/20/2017			23.40	
001	DELTA SANITATION OF MS LLC	180771	01/16/2018	01/08/2017			35.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-698	FRAZIER PORT O LET	0000883794	12/31/2017			35.00	
001	CABLE ONE INC	180773	01/16/2018	01/08/2018			130.07	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	JAN 2018: #107571481	12252017	01/01/2018			130.07	
001	PASCAGOULA UTILITIES	180775	01/16/2018	01/08/2018			82.20	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-630	CENTRAL FIRE STN	16303	12/27/2017			39.43	
	001-161-630	SOUTH FIRE STN	16489	12/27/2017			42.77	
001	CINTAS CORPORATION NO. 2	180776	01/16/2018	01/08/2018			273.68	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-205-535	MAINTENANCE	26K104332	12/04/2017			68.42	
	001-205-535	MAINTENANCE	26K105686	12/11/2017			68.42	
	001-205-535	MAINTENANCE	211251188	12/18/2017			68.42	
	001-205-535	MAINTENANCE	211254021	12/25/2017			68.42	
001	CABLE ONE INC	180778	01/16/2018	01/08/2018			84.62	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-698	JAN 2018: SR BLDG #120793682	12252017	01/01/2018			84.62	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	M & E FEED & SEED	180779	01/16/2018	01/08/2018			83.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5159	12/11/2017			41.99
	001-100-514	DOG FOOD		5162	01/02/2018			41.99
001	AIRGAS USA LLC	180780	01/16/2018	01/08/2018			205.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9950221335	12/31/2017			205.17
001	OCCUPATIONAL HEALTH CENTER INC	180781	01/16/2018	01/09/2018			115.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	PHY EXAM: MCGARVEY, RICHARD		133269	01/03/2018			115.00
001	FUELMAN OF MS	180794	01/16/2018	01/09/2018			2,170.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-525	UNL FUEL		NP52169420	01/01/2018			1,855.19
	001-161-525	DSL FUEL		NP52169420	01/01/2018			261.54
	001-170-525	UNL FUEL		NP52169420	01/01/2018			53.64
001	FUELMAN OF MS	180795	01/16/2018	01/09/2018			2,677.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-525	UNL FUEL		NP52296060	01/08/2018			46.86
	001-100-525	UNL FUEL		NP52296060	01/08/2018			1,960.93
	001-161-525	UNL & DSL FUEL		NP52296060	01/08/2018			364.48
	001-170-525	UNL & DSL FUEL		NP52296060	01/08/2018			207.69
	001-205-525	UNL & DSL FUEL		NP52296060	01/08/2018			97.98
001	JACKSON COUNTY ADULT DETENTION CENTER	180796	01/16/2018	01/09/2018			10,885.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	DEC 2017 ADC CHGS		12312017	01/04/2018			10,885.00
001	MATT LACHAUSSEE	180797	01/16/2018	01/09/2018			435.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-602	JUDGE PRO TEM: .75 HR		09082017	01/02/2018			75.00
	001-010-602	JUDGE PRO TEM: 4 HRS		10092017	01/02/2018			360.00
001	JUSTIN M FREMIN	180798	01/16/2018	01/09/2018			144.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: HAZMAT I		01292018	01/04/2018			144.00
001	JOSHUA HILL	180799	01/16/2018	01/09/2018			144.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM ADV: HAZMAT I		01292018	01/04/2018			144.00
001	SECURE NETWORKS LLC	180800	01/16/2018	01/09/2018			664.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	DELL ON SITE SUPPORT: SERVER		3294	01/07/2018			664.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MSC 7511	180801	01/16/2018	01/09/2018			146.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV2237624	12/19/2017			145.10
	001-100-699	MPC2504EX USAGE: B/W		INV2237624	12/19/2017			1.60
001	DIRECTV LLC	180802	01/16/2018	01/09/2018			136.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (FEB)		01132018	01/14/2018			136.93
001	CHASSITY BILBO, CUSTODIAN	180803	01/16/2018	01/09/2018			58.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	HOT GLUE GUN & GLUE STICKS		10032017	01/04/2018			12.50
	001-170-525	UNL FUEL: BUCKET TRUCK		10252017	01/04/2018			30.30
	001-170-502	FEBREEZE: EQUIP ROOM		12042017	01/04/2018			5.62
	001-001-559	CAR WASH: CROWN VIC		01042018	01/04/2018			10.00
001	C SPIRE WIRELESS	180804	01/16/2018	01/09/2018			886.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONES		0030759348	12/31/2017			50.28
	001-022-605	HR CELL PHONES		0030759348	12/31/2017			50.28
	001-040-605	ADMIN CELL PHONES		0030759348	12/31/2017			134.75
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	12/31/2017			150.84
	001-090-698	IPAD SERVICE (3)		0030759348	12/31/2017			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	12/31/2017			100.56
	001-161-605	FIRE DEPT CELL PHONES		0030759348	12/31/2017			156.83
	001-170-605	RECREATION CELL PHONES		0030759348	12/31/2017			120.41
	001-205-605	MAINT CELL PHONES		0030759348	12/31/2017			19.85
001	BRASS HANGER CLEANERS INC	180806	01/16/2018	01/09/2018			45.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-559	CLEAN SANTA SUIT		34040	12/04/2017			45.00
001	LAMEY ELECTRIC INC	180807	01/16/2018	01/09/2018			1,775.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-698	CONFLICT MONITOR:GHS ENTR G/V		562A	12/27/2017			975.00
	001-201-698	RED LED (2): GHS ENTR-G/V RD		562A	12/27/2017			152.00
	001-201-698	LOAD SWITCH: GHS ENTR-G/V RD		562A	12/27/2017			48.00
	001-201-698	LABOR: TS @ GHS ENTR-G/V RD		562A	12/27/2017			600.00
001	MALLETTE BROTHERS CONSTRUCTION INC	180812	01/16/2018	01/09/2018			1,658.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	5.96 SACTUN A-BASE TN		19531	01/04/2018			178.80
	001-201-576	5.12 GABION LIMESTONE TN		19531	01/04/2018			281.60
	001-201-576	99.83 FILL SAND CY		19531	01/04/2018			1,197.96
001	ALABAMA MEDIA GROUP	180814	01/16/2018	01/09/2018			1,413.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	PUBLIC NOTICE: ORD #240-2017		008458539	12/13/2017	180276		36.84
	001-040-615	PUBLISH: GEN OBLIGATION BONDS		0008450152	12/27/2017	180249		821.94
	001-040-615	PUBLISH:UTILITY SYS REV BONDS		7008450138	12/20/2017	180249		514.24

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ALABAMA MEDIA GROUP	180814	01/16/2018	01/09/2018			1,413.10	(CONTINUED)
	Account Number 001-040-615	Description FLOOD DMG PREV ORD #241-2017		Invoice # 0008473354	Date 12/24/2017	P.O. 180319	Amount	40.08
001	ACTION PRINTING CENTER INC	180815	01/16/2018	01/09/2018			58.50	
	Account Number 001-001-559	Description BUSINESS CARD (250): MAYOR		Invoice # 931281	Date 12/20/2017	P.O. 180201	Amount	58.50
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	180816	01/16/2018	01/09/2018			127.79	
	Account Number 001-022-660	Description FF-EL102 FIREFIGHTER TEST (3)		Invoice # 3078VOF9H4	Date 12/21/2017	P.O. 180296	Amount	35.64
	001-022-660	ADMIN FEE		3078VOF9H4	12/21/2017	180296		92.15
001	MS FIRE ACADEMY	180817	01/16/2018	01/09/2018			598.59	
	Account Number 001-161-681	Description DRV/OPER FIRE APPARTUS 2E (7)		Invoice # 25899	Date 01/08/2018	P.O. 180314	Amount	585.55
	001-161-681	SHIPPING		25899	01/08/2018	180314		13.04
001	GULF COAST BUSINESS SUPPLY CO	180818	01/16/2018	01/09/2018			164.75	
	Account Number 001-092-510	Description 12/CT ANTIBACT HAND SOAP		Invoice # 161550	Date 01/04/2018	P.O. 180359	Amount	39.95
	001-092-510	CS/4 BMF TOWEL (2)		161550	01/04/2018	180359		43.14
	001-092-510	8/CT DISH DETERGENT 38OZ		161550	01/04/2018	180359		35.39
	001-092-510	1GAL BLEACH (6)		161550	01/04/2018	180359		12.54
	001-092-510	100/CS CAN LINER 43X47		161550	01/04/2018	180359		21.95
	001-161-500	ASSRT FILE FOLDERS SMD11641		161550	01/04/2018	180359		7.55
	001-161-500	4/CT PERMN MARKER AVE07905		161550	01/04/2018	180359		4.23
001	GULF HYDRAULICS & PNEUMATICS INC	180819	01/16/2018	01/09/2018			312.65	
	Account Number 001-170-639	Description HYD CYL REPR KIT: BACKHOE		Invoice # 161921	Date 12/21/2017	P.O. 180316	Amount	87.65
	001-170-639	3-LBS SHOP LABOR (2)		161921	12/21/2017	180316		150.00
	001-170-639	9-LBS SHOP LABOR		161921	12/21/2017	180316		75.00
001	VERNON W DOSTER MD	180820	01/16/2018	01/09/2018			150.00	
	Account Number 001-022-604	Description PRE EMP DRUG SCREEN: FRANKLIN		Invoice # 23977	Date 12/19/2017	P.O. 180308	Amount	25.00
	001-022-604	PRE EMP PHYSICAL: FRANKLIN		23977	12/19/2017	180308		50.00
	001-022-604	PRE-EMP PHYSICAL: TERRELL		23993	12/20/2017	180315		50.00
	001-022-604	PRE-EMP DRUG SCREEN: TERRELL		23993	12/20/2017	180315		25.00
001	SOUTHERN WATERWORKS SUPPLY INC	180821	01/16/2018	01/09/2018			70.00	
	Account Number 001-201-559	Description SS STRAW MAT 8X112.5 (2)		Invoice # 73161	Date 01/08/2018	P.O. 180297	Amount	70.00
001	DIGITAL ALLY INC	180823	01/16/2018	01/09/2018			160.00	
	Account Number 001-100-559	Description RMT BATTERY PACK (5)		Invoice # 1098348	Date 12/18/2017	P.O. 180293	Amount	150.00
	001-100-559	FREIGHT		1098348	12/18/2017	180293		10.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS ASSN CHIEFS OF POLICE	180824	01/16/2018	01/09/2018			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-682	MEMBERSHIP DUES #89: ELBIN, D		2371220	12/19/2017	180331		100.00
001	THE GULF COMPANIES INC	180825	01/16/2018	01/09/2018			425.30	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-559	100/CT KING CAN LINER (10)		0911517-IN	01/02/2018	180208		425.30
001	DONNA W FOX	180826	01/16/2018	01/09/2018			225.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BETST RECERT CRS: THIGPEN, C		17-248	12/04/2017	180248		225.00
001	AUDIOWAVE INC	180829	01/16/2018	01/09/2018			2,450.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-639	REMOV/INSTALL EQUIP:U #8 & #45		A48499	12/28/2017	180231		2,450.00
001	CITY OF GAUTIER 7M BOND ACCT	180832	01/16/2018	01/10/2018			88,160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-900-969	TR INT PMT: GO BOND		02012018	01/16/2018			88,160.00
001	CREDIT CARD CENTER	180835	01/16/2018	01/10/2018			7,333.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	CANDY CANES (L&L)		11292017	11/30/2017			42.00
	001-001-615	CHRISTMAS PARADE SUPPLIES		11292017	11/30/2017			63.00
	001-170-513	LIGHTS/LAGNIAPPE SUPPLIES		11292017	11/30/2017			106.03
	001-001-615	CHRISTMAS PARADE THROWS		11292017	11/30/2017			130.60
	001-001-681	MML MID WNTR CONF: VAUGHAN		11292017	11/30/2017			135.00
	001-170-513	LIGHTS/LAGNIAPPE SUPPLIES		11292017	11/30/2017			202.89
	001-001-615	FRISBEEES 1000		11292017	11/30/2017			713.03
	001-021-681	MML MID WNTR CONF: YANCEY		11292017	11/30/2017			135.00
	001-001-681	MML MID WNTR CONF: TORJUSEN		11292017	11/30/2017			135.00
	001-001-681	MML MID WNTR CONF: ANDERSON		11292017	11/30/2017			135.00
	001-001-681	MML MID WNTR CONF: COLLEDGE		11292017	11/30/2017			135.00
	001-001-681	MML MID WNTR CONF: MARTIN		11292017	11/30/2017			135.00
	001-001-681	MML MID WNTR CONF: JACKSON		11292017	11/30/2017			135.00
	001-170-513	LIGHTS/LAGNIAPPE SUPPLIES		11302017	12/01/2017			54.29
	001-170-513	RTN REFUND: COLOR BULB		12012017	12/04/2017			-9.98
	001-170-513	CHRISTMAS DECORATIONS		12012017	12/04/2017			279.84
	001-040-682	MAGPPA DUES: FARABEE		12012017	12/04/2017			35.00
	001-021-513	4X8 PERFORMANCE STAGE		12042017	12/05/2017			4,204.00
	001-170-513	EVENT LABOR: LIGHTS/LAGNIAPPE		12042017	12/05/2017			150.00
	001-170-559	TITLE: SWEEPER TRUCK		12042017	12/06/2017			12.95
	001-161-559	2018 FERRARA CALENDAR (7)		12072017	12/08/2017			67.24
	001-170-513	LIGHTS/LAGNIAPPE SUPPLIES		12022017	12/11/2017			17.66
	001-090-682	ASFFM DUES: ANKERSON,S		12152017	12/18/2017			160.00
	001-090-682	ASFFM DUES: MORGAN,R		12152017	12/18/2017			160.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	JACKSON COUNTY CHAMBER OF COMMERCE	180848	01/16/2018	01/10/2018			1,250.00	
	Account Number 001-094-681	Description LEADERSHIP JC TUITION: HAVENS		Invoice # 28086	Date 01/10/2018	P.O.	Amount	1,250.00
001	MS DEPT OF FINANCE & ADMIN	180851	01/16/2018	01/11/2018			22,722.50	
	Account Number 001-000-300	Description DEC 2017 COURT ASSESSMENTS		Invoice # 12312017	Date 01/10/2018	P.O.	Amount	22,722.50
001	MS DEPT OF PUBLIC SAFETY	180852	01/16/2018	01/11/2018			1,428.00	
	Account Number 001-000-300	Description DEC 2017 SPECIAL ASSESSMENTS		Invoice # 12312017	Date 01/10/2018	P.O.	Amount	1,428.00
001	MS DEPT OF PUBLIC SAFETY	180853	01/16/2018	01/11/2018			105.00	
	Account Number 001-000-300	Description DEC 2017 INTERLOCK FEES		Invoice # 12312017	Date 01/10/2018	P.O.	Amount	105.00
001	BORDIS & DANOS PLLC	180854	01/16/2018	01/11/2018			7,916.67	
	Account Number 001-060-602	Description JAN 2018 RETAINER		Invoice # 49	Date 01/12/2018	P.O.	Amount	7,916.67
FUND TOTAL	1 Claims to	Checks 53 Total	167,979.48	Manual		Held	Total	167,979.48

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
020	MS DEVELOPMENT AUTHORITY	180808	01/16/2018	01/09/2018			46,323.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	020-201-830	ANNUAL PMT: 12-192-CP-01		GMS: 50758	02/01/2018			46,323.96
FUND TOTAL	20 Claims	to	Checks	1 Total	46,323.96	Manual	Held	Total 46,323.96

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
050	COMPTON ENGINEERING INC	180838	01/16/2018	01/10/2018			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	050-300-763	BAL DUE: PIER INSPECTION		216-055-9	11/30/2017			150.00
FUND TOTAL	50 Claims	to	Checks	1 Total	150.00 Manual		Held	Total 150.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	PEOPLES BANK CORPORATE TRUST SERVS	180810	01/16/2018	01/09/2018			88,159.38	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	130-680-813	GAUTIER GO BNDS 2010		3194	11/20/2017			88,159.38
FUND TOTAL 130 Claims	to	Checks	1 Total	88,159.38 Manual		Held	Total	88,159.38

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	SEYMOUR ENGINEERING PLLC	180839	01/16/2018	01/10/2018			4,550.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-170-778	SECRETARY OF STATE FEE		6431	12/27/2017			1,500.00
	171-170-778	PROJECT BUDGET		6431	12/27/2017			3,050.00
FUND TOTAL 171 Claims	to	Checks	1 Total	4,550.00	Manual	Held	Total	4,550.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	180732	01/16/2018	12/29/2017			1,946.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES	76854002	12192017	12/28/2017			1,898.82
	176-170-631	HOUSE	76855002	12192017	12/28/2017			48.16
176	LOWES HOME CENTERS INC	180761	01/16/2018	01/03/2018			39.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	KEY BLANK (4)		909949	12/06/2017			7.07
	176-170-559	SCREW,KEY RING,KEY BLANK (4)		902255	12/07/2017			16.96
	176-170-559	KEY BLANK (3): SHEP TRAILER		901851	12/18/2017			7.05
	176-170-559	CAMPSITE REPR: LOT #16		902809	12/21/2017			8.54
176	O'REILLY AUTO PARTS	180767	01/16/2018	01/05/2018			7.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-638	WIPER BLADE (2): SHEP VAN		1978480797	12/27/2017			7.64
176	AUTO TRUCK AND TRAILER PARTS INC	180770	01/16/2018	01/05/2018			184.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-638	LIGHT (2), SWITCH		265793	12/08/2017			184.99
176	C SPIRE WIRELESS	180805	01/16/2018	01/09/2018			50.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	12/31/2017			50.28
176	CREDIT CARD CENTER	180836	01/16/2018	01/10/2018			378.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	BEHRINGER PWRD MONITOR (2)		12042017	12/05/2017			378.00
FUND TOTAL 176 Claims	to	Checks	6 Total	2,607.51 Manual		Held	Total	2,607.51

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
300	SEYMOUR ENGINEERING PLLC	180844	01/16/2018	01/10/2018			13,100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	300-600-603	ENGINEERING DESIGN 20%		6433	12/27/2017			3,800.00
	300-600-603	TOPOGRAPHIC SURVEY 100%		6433	12/27/2017			9,300.00
FUND TOTAL 300 Claims	to	Checks	1 Total	13,100.00	Manual	Held	Total	13,100.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CABLE ONE INC	180733	01/16/2018	12/29/2017			42.61	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	DEC 2017: #107663106		12162017	12/23/2017			42.61
400	JACKSON COUNTY UTILITY AUTHORITY	180734	01/16/2018	12/29/2017			174,032.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	JAN 2018 TREATMENT CHGS		126933	01/01/2018			168,061.00
	400-651-668	FY 2018 ACTUAL FLOW ADJ		126933	01/01/2018			5,971.00
400	SINGING RIVER ELECTRIC COOPERATIVE	180735	01/16/2018	12/29/2017			3,954.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 17875		12192017	12/28/2017			253.58
	400-651-631	LIFT STNS 17883		12192017	12/28/2017			2,130.73
	400-651-631	LIFT STNS 17884		12192017	12/28/2017			1,569.79
400	CLEARWATER SOLUTIONS LLC	180741	01/16/2018	01/02/2018			180,357.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	DEC 2017 OPERATION FEE		GAUTIER061	01/01/2018			180,357.75
400	IRBY'S ANSWERING SERVICE	180742	01/16/2018	01/02/2018			399.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	HOLIDAY CHARGES		277-122717	12/27/2017			12.00
	400-650-698	49 CALL OUTS: 11/29-12/26/17		277-122717	12/27/2017			23.03
	400-650-698	544 AGENT MTS: 11/29-12/26/17		277-122717	12/27/2017			112.52
	400-650-698	BASE RATE: 12/27-01/23/18		277-122717	12/27/2017			252.00
400	LOWES HOME CENTERS INC	180762	01/16/2018	01/04/2018			496.79	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	SUPPLIES (13): LIFT STN		909251	11/28/2017			43.15
	400-650-635	VINYL TILE (45): PW OFFICE		901588	12/05/2017			35.55
	400-650-635	KEYED DOOR KNOB: PW OFFICE		902039	12/05/2017			9.48
	400-651-581	SUPPLIES (14): WATER WELL		909161	12/07/2017			122.46
	400-651-581	SUPPLIES (8): WATER WELL		910948	12/08/2017			53.41
	400-650-635	LATEX INT PAINT(2):PW OFFICE		901333	12/13/2017			68.37
	400-651-582	SUPPLIES(22):WATER PLANT LINE		909206	12/19/2017			164.37
400	AT&T	180763	01/16/2018	01/04/2018			136.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	12/14/2017			136.22
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180774	01/16/2018	01/08/2018			596.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		6646632134	12/16/2017			596.66
400	COAST CHLORINATOR & PUMP CO INC	180777	01/16/2018	01/08/2018			1,445.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	NEW BOOSTER PUMP:LARK WELL #6		67277	01/03/2018			1,445.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FIRST NATIONAL BANK TRUST DEPT	180809	01/16/2018	01/09/2018				
	Account Number	Description		Invoice #	Date	P.O.	1,940.00	
	400-680-803	BOND FEES CY 2017		12312017	12/31/2017		Amount	1,940.00
400	MALLETTE BROTHERS CONSTRUCTION INC	180813	01/16/2018	01/09/2018				
	Account Number	Description		Invoice #	Date	P.O.	226.80	
	400-651-585	7.56 RAP TN		19531	01/04/2018		Amount	226.80
400	SOUTHERN WATERWORKS SUPPLY INC	180822	01/16/2018	01/09/2018				
	Account Number	Description		Invoice #	Date	P.O.	1,012.79	
	400-651-581	#4 METER LOCKS W/CAP (100)		73160	01/09/2018	180298	Amount	473.00
	400-651-581	METER LID ONLY (50)		73162	01/08/2018	180327		449.79
	400-651-581	1"X1/8" METER WASHER (300)		73162	01/08/2018	180327		90.00
400	CORE & MAIN LP	180827	01/16/2018	01/09/2018				
	Account Number	Description		Invoice #	Date	P.O.	10,217.30	
	400-651-584	3" PVC S80 MALE ADPT (10)		I212199	12/18/2017	180279	Amount	102.00
	400-651-584	4" PVC S80 MALE ADPT (10)		I212199	12/18/2017	180279		181.40
	400-651-584	3" SCH80 PVC PIPE PE 20' (20)		I212199	12/18/2017	180279		68.80
	400-651-581	1" SCH80 PVC PIPE PE 20' (20)		I212199	12/18/2017	180279		96.40
	400-651-584	3" PVC CL200 REPR CPLG (10)		I212199	12/18/2017	180279		168.00
	400-651-584	4" PVC CL200 REPR CPLG (10)		I212199	12/18/2017	180279		302.20
	400-651-584	4" PVC S80 FEM ADPT (10)		I250831	12/19/2017	180279		323.50
	400-651-581	ECLIPSE HYDRANT FLUSHER (5)		I256514	12/22/2017	180301		8,625.00
	400-651-581	LOCKING DEVICE (5)		I256514	12/22/2017	180301		350.00
400	POULOS HEBERT AND ASSOCIATES	180828	01/16/2018	01/09/2018				
	Account Number	Description		Invoice #	Date	P.O.	1,000.00	
	400-650-698	APPRAISAL: 2.62 AC CARTER RD		C-17-23	11/16/2017	171223	Amount	1,000.00
400	J H WRIGHT & ASSOCIATES INC	180830	01/16/2018	01/09/2018				
	Account Number	Description		Invoice #	Date	P.O.	9,955.00	
	400-651-584	SINGLE PHASE VOTAGE RELAY (3)		403250	11/07/2017	180126	Amount	240.00
	400-651-767	M112 WIRELESS ALARM SYSTEM (5)		404393	01/08/2018	180300		7,000.00
	400-651-767	M651 WET WELL MODULE (5)		404393	01/08/2018	180300		875.00
	400-651-767	1 YEAR SERVICE PACKAGE (5)		404393	01/08/2018	180300		1,740.00
	400-651-767	FREIGHT		404393	01/08/2018	180300		100.00
400	CITY OF GAUTIER	180831	01/16/2018	01/10/2018				
	Account Number	Description		Invoice #	Date	P.O.	205,847.42	
	400-000-104	NOV 2017 GARBAGE PMTS		11302017	11/30/2017		Amount	101,816.17
	400-000-104	DEC 2017 GARBAGE PMTS		12312017	12/31/2017			104,031.25
400	CREDIT CARD CENTER	180837	01/16/2018	01/10/2018				
	Account Number	Description		Invoice #	Date	P.O.	129.99	
	400-650-500	LANIER TONER CART BK		12072017	12/08/2017		Amount	129.99
FUND TOTAL 400 Claims	to	Checks	17 Total	591,789.98	Manual	Held	Total	591,789.98

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC	180772	01/16/2018	01/08/2017			82,611.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-693	DEC 2017 RES GARBAGE SERV		0000883698	12/31/2017			80,097.83
	404-677-693	DEC 2017 CART RENTAL		0000883698	12/31/2017			2,262.92
	404-677-693	DEC 2017 COM CART RENTAL		0000883698	12/31/2017			251.20
404	APPLEWHITE INDUSTRIES INC	180811	01/16/2018	01/09/2018			264.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-677-695	DEC 2017 88 @ 3.00		3243	12/31/2017			264.00
FUND TOTAL 404 Claims	to	Checks	2 Total	82,875.95 Manual			Held	Total 82,875.95

Release date from 01/16/2018 thru 01/16/2018

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	53 Total	167,979.48 Manual	Held	Total	167,979.48
FUND 20 Claims	to	Checks	1 Total	46,323.96 Manual	Held	Total	46,323.96
FUND 50 Claims	to	Checks	1 Total	150.00 Manual	Held	Total	150.00
FUND 130 Claims	to	Checks	1 Total	88,159.38 Manual	Held	Total	88,159.38
FUND 171 Claims	to	Checks	1 Total	4,550.00 Manual	Held	Total	4,550.00
FUND 176 Claims	to	Checks	6 Total	2,607.51 Manual	Held	Total	2,607.51
FUND 300 Claims	to	Checks	1 Total	13,100.00 Manual	Held	Total	13,100.00
FUND 400 Claims	to	Checks	17 Total	591,789.98 Manual	Held	Total	591,789.98
FUND 404 Claims	to	Checks	2 Total	82,875.95 Manual	Held	Total	82,875.95
Total for all Funds		Checks	83 Total	997,536.26 Manual	Held	Total	997,536.26

City Attorney Josh Danos presented revisions to the December 19, 2017 Minutes:

1. Page 5 – Councilwoman Martin seconded the motion (correct spelling of Martin).
2. Page 9 – Councilwoman Martin seconded the motion (correct spelling of Martin).
3. Page 43 – Council Vaughan made the motion to approve the UDO Amendments as presented. Councilwoman Martin seconded the motion.

Councilman Vaughan amended the motion (add amended motion).

4. Page 113 – Councilman Anderson seconded the motion.

Councilman Colledge made the motion to approve the December 19, 2018 Minutes with corrections proposed by Staff, including any grammatical errors that maybe encountered thereafter. Councilwoman Martin seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 009-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the December 19, 2017 Recessed Meeting Minutes with corrections proposed by Staff, including any grammatical errors that maybe encountered thereafter are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

Councilwoman Martin made the motion to approve Consent Agenda Items 1-11 and 13, as presented. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 010-2018

WHEREAS, all item listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-11 and 13 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron Colledge
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

**RESOLUTION APPROVING SPONSORSHIP OF GAUTIER MEN'S CLUB
PARADE TO BE HELD ON FEBRUARY 3, 2018**

RESOLUTION NUMBER 004-2018

WHEREAS, the Gautier Men's Club has requested that the City sponsor its annual Mardi Gras Parade to be held on February 3, 2018; and

WHEREAS, the sponsorship costs \$900.00, in addition to provision of certain city services; and

WHEREAS, the sponsorship includes advertisement of City resources and allows the Gautier Police Department to lead the parade; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier find that this sponsorship brings into favorable notice the opportunities, possibilities and resources of the City of Gautier; and

WHEREAS, the Mayor and Members of the Council have determined that sponsorship of this event is helpful toward advancing the moral, financial and other interests of the City of Gautier; and

IT IS THEREFORE ORDERED that the sponsorship of the Gautier Men's Club Mardi Gras Parade in the amount of \$900.00 is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: January 9, 2017
Subject: 2018 Gautier Mardi Gras Parade Request

REQUEST:

The Recreation Department requests City Council approval of a sponsorship request from the Gautier Men's Club in the amount of \$900.00 for the 28th Annual Gautier Mardi Gras Parade.

BACKGROUND:

The Gautier Men's Club's 28th Annual Mardi Gras Parade will be held on Saturday, February 3rd at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

DISCUSSION:

The Mardi Gras Parade organizers have submitted a request for sponsorship of the 28th Annual Gautier Men's club Mardi Gras parade. Municipalities may set aside, appropriate and expend moneys, not to exceed one mill of their respective valuation and assessment for the purpose of advertising and bringing into favorable notice the opportunities, possibilities and resources of such municipality. This year the Gautier Men's Club has made positive changes and now includes a block party in an effort to grow the Mardi Gras Parade and bring a revitalized spirit to the City of Gautier.

RECOMMENDATION:

The Recreation Department recommends that City Council authorize the sponsorship request from the Gautier Men's Club in the amount of \$900.00 for the 28th Annual Gautier Mardi Gras Parade as the City has determined that this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve the sponsorship request from the Gautier Men's Club in the amount of \$900.
- 2) Not approve the sponsorship request from the Gautier Men's Club in the amount of \$900.

ATTACHMENT(S):

Special Event Application
Certificate of Insurance



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event February 3, 2018 Day or Week Saturday Starting Time 7:00 AM/PM

Ending Time: 11:30/12:00 AM/PM Proposed Location of the Event: William Payne Adams Blvd. W to Dolphin to Gautier-Vancleave to Hwy. 90 W to Dolphin to William Payne Adams Blvd.

Describe the type of event to be conducted: Mardi Gras Parade & Block Party

Reason for Event, Demonstration or March:

To attract both locals and visitors to the City of Gautier. The City of Gautier has historically provided logistical support as well as traffic control and security for this event. In addition, purchased a sponsorship for the Gautier Men's Club Mardi Gras Parade.

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. William Payne Adams Blvd.	left	Dolphin Dr. (North);
2. Turn right on Gautier-Vancleave Rd. (South);	right	Highway 90 W;
3. Turn right on Dolphin Dr. (North)	left	William Payne Adams Blvd.
4.		
5. Block Party Location: William Payne Adams Blvd. & Dolphin Dr. (roundabout area) The Band Float will park North of roundabout.		

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Gautier Men's Club Phone: (228) 217-9464

Address: 3501 Shamrock Ct. Gautier, MS 39553

City State Zip

Type of Organization: Civic Profit: Non-Profit Federal ID#
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Kelly Novak Phone (Home): (228) 357 - 0298

Address: 3501 Shamrock Ct. Phone (Work): () -

City: Gautier State: MS Zip Code: 39553

Position with Organization: Parade Chairman

Individual(s) Responsible for keeping order and maintenance:

Name: Kelly Novak Phone (H): (228) 357 - 0298 (W) () -

Name: Phone (W): () - (W) () -

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☒ Security ☐ Clean up During Event ☐ Staging
☒ Traffic Direction ☒ Clean up After Event ☐ Fencing
☒ Barricades ☒ Trash Receptacles/Bag ☐ Other
☒ Set Up Barricades

In applying for this permit, I the undersigned, as the responsible individual of the above named organization, AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

Kelly Novak, Parade Chairman

Date: 12/19/2017

FOR OFFICE USE ONLY

Date Rec'd: 12/29/17 Received By: [Signature]

Event has been: _____

Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____

Date: _____

11/28/2017



RE: Gautier Men's Club Mardi Gras Night Parade

From: Gautier Men's Club
To: City Of Gautier

I wanted to thank the City of Gautier and City Council for the support you have shown the Gautier Men's Club, and the Gautier Mardi Gras Night Parade over the years.

This year we have made some positive changes to the Mardi Gras Parade in effort to grow our parade and bring a revitalized spirit to Mardi Gras to the City of Gautier.

The Gautier Night Parade is scheduled for Feb 3rd 2018. We are providing the following request for services for this years parade:

Requested City Support

- Purchase of a sponsorship in the amount of \$900
- Organization Budget:
 - Insurance Binder _____ (est. \$1200)
 - Judges Stands \$200
 - Trophies \$250 (3 for Floats, 3 for H.S. Marching Bands)
 - Float Numbers & Site Layout Materials \$150
 - Featured Entertainment \$2000
 - Advertising \$1000
 - High School Marching Band assistance \$1400 (\$200 per)
- Ensure the parade route is verified and all agencies are notified the roadways will be closed
- Ensure Law Enforcement support is available to lead the parade, traffic control, crowd control along the parade route and roundabout area until 11:30pm
- Provide an area designated for Senior Citizens and Disabled Persons
- Provide portable toilets along the parade route and in the roundabout area
- Clean Up after the parade
- Assistance in promoting the parade

Thank you again, and in advance, for your continued support of the Gautier Night Parade!

Sincerely,

Kelly Novak
2018 Parade Chairman
228.357.0298
GautierNightParade@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

Fax: (228) 497-1038

DATE (MM/DD/YYYY)

01/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beacon Insurance Services, Inc. 1009 Howard Avenue Biloxi, MS 39530 License #: 205172	CONTACT NAME: Karleen Morgan	FAX (A/C, No): (228)374-0068	
	PHONE (A/C, No, Ext): (228)374-0067	E-MAIL ADDRESS: karleen@beaconins.biz	
INSURED David Wooten DBA: Gautier Men's Club PO Box 185 Gautier, MS 39553	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Fireman's Fund Insurance Co		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 00000000-110461**REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		TBA	02/03/2018	02/04/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 50,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ OTHER \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PARADE SPECTATOR LIABILITY ONLY (DOES NOT INCLUDE THROW LIABILITY)

Certificate Holder is also Additional Insured in Regard to GL

CERTIFICATE HOLDER**CANCELLATION**City of Gautier
3330 Hwy 90
P O BOX 670
Gautier, MS 39553-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(KBM)

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION APPROVING CLOSURE OF ROADS AND TRAFFIC
CONTROL MEASURES AS DESCRIBED IN THE APPLICATION FOR SPECIAL
EVENT PERMIT SUBMITTED BY THE GAUTIER MEN'S CLUB ON
DECEMBER 19, 2017**

RESOLUTION NUMBER 005-2018

WHEREAS, the Gautier Men's Club has made a request for road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vancleave Rd., and Highway 90 as more fully described in an application for special permit submitted on December 19, 2017; and

WHEREAS, the purpose of the road closure is to conduct a Mardi Gras parade and block party; and

WHEREAS, pursuant to Miss. Code Ann. 21-27-3, municipalities have full jurisdiction over city streets; and

WHEREAS, pursuant to that jurisdiction, cities may close public streets temporarily for public purposes, e.g., parades, festivals, regulation of traffic or other valid purposes under the police power; and

WHEREAS, this authority would include the ability to temporarily close streets to prevent injury to, destruction of, or interference with public or private property, based upon a finding of necessity; and

WHEREAS, based on the application submitted by the Gautier Men's Club, the Mayor and Members of Council hereby find that closure of the relevant public streets for the time period requested is necessary to prevent injury to, destruction of, or interference with public or private property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gautier, Mississippi that the request for road closure of portions of William Payne Adams Blvd., Dolphin Ave., Gautier-Vancleave Rd., and Highway 90 as more fully described in an application for special permit dated December 19, 2017 is hereby approved.

BE IT, FURTHER RESOLVED that associated traffic and crowd control is hereby approved, subject to the discretion and judgment of the Police Chief;

BE IT, FURTHER RESOLVED that the Council authorizes the City Manager or Clerk to execute all documents necessary.

The motion to approve the foregoing resolution was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 16th day of January, 2018.

PHIL TORJUSEN, MAYOR

ATTEST:

CITY CLERK

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: January 9, 2017
Subject: 2018 Gautier Mardi Gras Parade & Block Party Request

REQUEST:

The Recreation Department requests City Council approval of a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vanceleave Rd., and Highway 90 as more fully described in the attached application for special permit submitted on December 19, 2017.

BACKGROUND:

The Gautier Men's Club's 28th Annual Mardi Gras Parade will be held on Saturday, February 3rd at 7:00 p.m. The City has historically provided logistical services and financial support as well as traffic control and security for this event.

DISCUSSION:

The Mardi Gras Parade organizers have submitted an application for special event permit for the Annual Gautier Men's club Mardi Gras parade and Block Party. This year the Gautier Men's Club has made positive changes and now includes a block party in an effort to grow the Mardi Gras Parade and bring a revitalized spirit to the City of Gautier.

RECOMMENDATION:

The Recreation Department recommends that City Council approve a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vanceleave Rd., and Highway 90 as more fully described in an application for special permit submitted on December 19, 2017. The City has determined that this event is an economic tool that brings into favorable notices the opportunities, possibilities, and resources of the City of Gautier.

City Council may:

- 1) Approve a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vanceleave Rd., and Highway 90.
- 2) Not approve a request by the Gautier Men's Club for a road closure of portions of William Payne Adams Blvd., Dolphin Dr., Gautier-Vanceleave Rd., and Highway 90.

ATTACHMENT(S):

Special Event Application
Certificate of Insurance



CITY OF GAUTIER APPLICATION FOR SPECIAL EVENT PERMIT

Submit This Form to the City Clerk Office at least thirty (30) days prior to requested event.

(Please print or type all information below)

Event Information:

Date of Event February 3, 2018 Day or Week Saturday Starting Time 7:00 AM/PM

Ending Time: 11:30/12:00 AM/PM Proposed Location of the Event: William Payne Adams Blvd. W to Dolphin to Gautier-Vancleave to Hwy. 90 W to Dolphin to William Payne Adams Blvd.

Describe the type of event to be conducted: Mardi Gras Parade & Block Party

Reason for Event, Demonstration or March:

To attract both locals and visitors to the City of Gautier. The City of Gautier has historically provided logistical support as well as traffic control and security for this event. In addition, purchased a sponsorship for the Gautier Men's Club Mardi Gras Parade.

If Event includes a city property or streets, give proposed route:

(Street)	(Direction Turn)	(Street)
1. William Payne Adams Blvd.	left	Dolphin Dr. (North);
2. Turn right on Gautier-Vancleave Rd. (South);	right	Highway 90 W;
3. Turn right on Dolphin Dr. (North)	left	William Payne Adams Blvd.
4.		
5. Block Party Location: William Payne Adams Blvd. & Dolphin Dr. (roundabout area) The Band Float will park North of roundabout.		

ATTACH A DETAILED MAP OF THE PROPOSED ROUTE IF REQUESTING A STREET CLOSURE FOR THE EVENT. ATTACH A LIST OF THE ADJACENT BUSINESS OWNERS

Applicant Information:

Organization:

Name: Gautier Men's Club Phone: (228) 217-9464

Address: 3501 Shamrock Ct. Gautier, MS 39553
City State Zip

Type of Organization: Civic Profit: Non-Profit Federal ID#
(Religious, Civic, Social, Etc.)

Individual Making Application for Organization:

Name: Kelly Novak Phone (Home): (228) 357 - 0298

Address: 3501 Shamrock Ct. Phone (Work): () -

City: Gautier State: MS Zip Code: 39553

Position with Organization: Parade Chairman

Individual(s) Responsible for keeping order and maintenance:

Name: Kelly Novak Phone (H): (228) 357 - 0298 (W) () -

Name: Phone (W): () - (W) () -

Public Demonstrations and Parades are covered under city of Gautier Code of Ordinances

Requirements of Applicant:

☒ Security ☐ Clean up During Event ☐ Staging
☒ Traffic Direction ☒ Clean up After Event ☐ Fencing
☒ Barricades ☒ Trash Receptacles/Bag ☐ Other
☒ Set Up Barricades

In applying for this permit, I the undersigned, as the responsible individual of the above named organization, AGREE TO HOLD THE CITY OF GAUTIER FREE AND HARMLESS OF ANY LIABILITY WHICH MAY RESULT FROM SAID EVENT, AND ACCEPT FULL RESPONSIBILITY FOR ANY SUCH LIABILITY.

Applicant's Signature: _____

Kelly Novak, Parade Chairman

Date: 12/19/2017

FOR OFFICE USE ONLY

Date Rec'd: 12/29/17 Received By: [Signature]

Event has been: _____

Approved: _____ Disapproved: _____

Approval/Disapproval Authority _____

Date: _____

11/28/2017



RE: Gautier Men's Club Mardi Gras Night Parade

From: Gautier Men's Club
To: City Of Gautier

I wanted to thank the City of Gautier and City Council for the support you have shown the Gautier Men's Club, and the Gautier Mardi Gras Night Parade over the years.

This year we have made some positive changes to the Mardi Gras Parade in effort to grow our parade and bring a revitalized spirit to Mardi Gras to the City of Gautier.

The Gautier Night Parade is scheduled for Feb 3rd 2018. We are providing the following request for services for this years parade:

Requested City Support

- Purchase of a sponsorship in the amount of \$900
- Organization Budget:
 - Insurance Binder _____ (est. \$1200)
 - Judges Stands \$200
 - Trophies \$250 (3 for Floats, 3 for H.S. Marching Bands)
 - Float Numbers & Site Layout Materials \$150
 - Featured Entertainment \$2000
 - Advertising \$1000
 - High School Marching Band assistance \$1400 (\$200 per)
- Ensure the parade route is verified and all agencies are notified the roadways will be closed
- Ensure Law Enforcement support is available to lead the parade, traffic control, crowd control along the parade route and roundabout area until 11:30pm
- Provide an area designated for Senior Citizens and Disabled Persons
- Provide portable toilets along the parade route and in the roundabout area
- Clean Up after the parade
- Assistance in promoting the parade

Thank you again, and in advance, for your continued support of the Gautier Night Parade!

Sincerely,

Kelly Novak
2018 Parade Chairman
228.357.0298
GautierNightParade@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

Fax: (228) 497-1038

DATE (MM/DD/YYYY)

01/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beacon Insurance Services, Inc. 1009 Howard Avenue Biloxi, MS 39530 License #: 205172	CONTACT NAME: Karleen Morgan	FAX (A/C, No): (228)374-0068	
	PHONE (A/C, No, Ext): (228)374-0067	E-MAIL ADDRESS: karleen@beaconins.biz	
INSURED David Wooten DBA: Gautier Men's Club PO Box 185 Gautier, MS 39553	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Fireman's Fund Insurance Co		
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 00000000-110461**REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		TBA	02/03/2018	02/04/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 50,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ OTHER \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PARADE SPECTATOR LIABILITY ONLY (DOES NOT INCLUDE THROW LIABILITY)

Certificate Holder is also Additional Insured in Regard to GL

CERTIFICATE HOLDER**CANCELLATION**City of Gautier
3330 Hwy 90
P O BOX 670
Gautier, MS 39553-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(KBM)

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There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 011-2018

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for December 2017 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

City of Gautier

Business Registry

December 2017

<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>
139	2018-12-0005688	Blue Jay Trailer Park	\$20.00
149	2018-12-0005689	Jack C. Goe	\$20.00
*****802	2018-11-0005690	Dallas Flint Consulting	\$22.00
*****126	2018-11-0005691	Sweet Tooth Bakery	\$20.00
*****1244	2018-11-0005692	McNarb Gaming	\$20.00
*****1243	2018-11-0005693	Bargain Furniture	\$20.00
*****134	2018-11-0005694	United Parcel Service	\$87.00
*****1105	2018-11-0005695	Crystal Visions Media	\$22.00
158	2018-18-0005696	Mallette Bros. Constrution	\$150.00
*1455	2018-12-0005697	Blair's Diner	\$30.00
*****84	2018-11-00005698	DJ's Automotive	\$22.00
166	2018-12-0005699	Southern Hideaway Estates	\$20.00
438	2018-12-0005700	Vision Painting & Construction	\$20.00
179	2018-12-0005701	Vulcan Construction Materials	\$300.00
*****998	2018-07-0005702	Hanger Prosthetic & Orthodontics Inc	\$22.80
*****917	2018-05-0005703	H&R Cabinets	\$23.20
*1456	2018-12-0005704	BarnLight Property Solutions LLC	\$20.00
*****1379	2018-08-0005705	Bienville Orthopedic Specialists LLC	\$166.50
*****152	Closed	Cash for Titles, Inc.	Closed
*****128	2018-11-0005706	Samantha Taylor- Taylor & Co.	\$22.50
809	2018-12-0005707	Cash, Inc.	\$20.00
*****1359	2018-03-0005708	S&S Mechanical LLC	\$23.60
*****1288	2018-11-0005709	munity Services for Vision Rehabilita	\$22.00
754	2018-12-0005710	Digital Enterprises	\$20.00
*1457	2018-122-0005711	Mississippi Mosquito Control LLC	\$30.00
150	2018-12-0005712	Flowers by Evelyn/ T&E Apparel	\$20.00

*1458	2018-12-0005713	Champion Towing Inc.	\$20.00
*****1387	2018-10-0005714	Spanish Trail Lanes	\$56.61
1393	2018-12-0005715	Rita's Wholesale	\$20.00
1392	2018-12-0005716	Tolbert's Genie Bottle	\$15.00
1398	2018-12-0005717	Harwell's A/C Installation & Repair	\$20.00
892	2018-12-0005718	ield Means Jr./ DBA AME Enterptises	\$20.00
Total			\$1,315.21

*	New Business	4
**	Slot Amusement	0
***	Due Refund	0
****	Transient Vendor	0
*****	Closed Business	1
*****	Delinquent Renewals Issued	14

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 012-2018

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated January 2018 in the amount of \$16,198.49 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

JANUARY 2018 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

			LATE			TOTAL	REASON FOR
ACCT #	WATER	SEWER	CHARGE	GARB.	TAX	ADJUSTMENT	ADJUSTMENT
001-00101-000		3,200.85				3,200.85	WATER LEAK
001-07351-000		604.13	210.00			814.13	WATER LEAK
004-20041-000		148.23				148.23	WATER LEAK
005-12101-003		57.16	175.00			232.16	WATER LEAK
011-22701-000		302.67	105.00			407.67	WATER LEAK
015-22701-000		111.06	210.00			321.06	WATER LEAK
016-09001-010		84.51	70.00			154.51	WATER LEAK
020-56401-003		620.82	70.00			690.82	WATER LEAK
021-09901-000		457.36	140.00			597.36	WATER LEAK
025-10351-000		37.76				37.76	WATER LEAK
031-11501-000	144.67	153.18	175.00			472.85	POLICE REPORT
033-05801-000		753.03				753.03	WATER LEAK
035-15301-001		585.89	175.00			760.89	WATER LEAK
046-09301-002	66.05	69.93				135.98	POLICE REPORT
047-16501-000		76.77				76.77	WATER LEAK
047-37101-001		238.33	35.00			273.33	WATER LEAK
050-00501-001		711.73	175.00			886.73	WATER LEAK
053-23551-000		1,070.37	175.00		12.25	1,257.62	WATER LEAK
056-19101-000	85.86	90.90	35.00		2.45	214.21	POLICE REPORT
074-03901-000		47.73				47.43	WATER LEAK
089-01001-001		157.32				157.32	WATER LEAK
092-12301-000		849.98	140.00			989.98	WATER LEAK
095-12301-003		222.85	245.00			467.85	WATER LEAK
113-25701-000		109.62	140.00			249.62	WATER LEAK
116-04801-000		168.84				168.84	WATER LEAK
116-32001-000		451.26	245.00			696.26	WATER LEAK
125-13201-001		1,508.13	105.00			1,613.13	WATER LEAK
130-09301-002		55.98				55.98	WATER LEAK
139-26201-001		155.52	175.00			330.52	WATER LEAK
TOTAL	296.58	13,101.91	2,800.00			16,198.49	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 013-2018

WHEREAS, the Police Department has a large volume of private and confidential paperwork which must be shredded every month; and

WHEREAS, the Police Department does not have the ability to efficiently dispose of this information; and

WHEREAS, ACE DATA STORAGE, Inc. offers performs these and other services as further outlined in the attached business service agreement; and

WHEREAS, the Mayor and Members of the Council find that entering this business service agreement is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the business services agreement with ACE DATA STORAGE, Inc., containing a monthly fee of \$65.00 for document shredding and other services is hereby approved and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 01/09/2018
Subject: Approval of a Business Service Agreement with ACE DATA STORAGE, Inc.

REQUEST:

City Council approval is requested for a business service agreement with ACE DATA STORAGE, Inc for document shredding to include 3 containers and monthly pickup for the Police Department. The service agreement fee will be \$65.00 per month.

BACKGROUND:

The Police Department has small manual shredders at this time and a large volume of paperwork to be shredded each month.

DISCUSSION:

The large volume of paperwork that needs to be shredded is more then the manual shredders can handle. The paperwork needs to be shredded to keep information private and confidential. There was a second quote obtained from Shred-it and the cost was \$75.60 per month.

RECOMMENDATION:

The Police Department recommends the City Council approve the shredding agreement with ACE DATA STORAGE, Inc for \$65.00 per month.

ATTACHMENTS:

1. ACE DATA STORAGE, Inc Quote
2. Shred-it quote



ACE DATA STORAGE

SHREDDING & STORAGE

ACE DATA STORAGE, Inc. has been trusted for over 25 years
in the records management and document shredding industry.
We maintain our reputation for excellence by exceeding
customers' expectations with every service performed.

City of Gautier

- Recurring service to ensure compliance is always being met (weekly, monthly, etc.)
- Secure containers with lock and key are provided to customers free of charge (optional)
- On-Site and Off-Site options are both available.
- Screened personnel retrieve material from location
- ACE Data Storage provides a Certificate of Destruction following each service

Scheduled Shred:

<i>Per location</i> <i>Bimonthly</i>	1 st Console	\$35.00 per pickup Monthly
	1 st Console	\$50.00 per pickup Bimonthly
	1 st Console	\$65.00 per pickup Quarterly
	Each Additional Console	\$15.00 per pickup



Katie M. Ellis

Director of Marketing & Business Development
Ace Data Storage, Inc.

11/21/17

Date

PLEASE SIGN BELOW

Printed Name

Date

Signature

ACE'S SUPERIOR SERVICES

RECORDS MANAGEMENT

Hard Copy storage- climate/non-climate controlled

Media storage - climate controlled

Microfilm storage - climate controlled

Computer indexing and management

Bar-coded tracking system

Reports sent to customer via e-mail

Retrieval/Refiling service - box or document

Interfiling service

Packing and file conversion service

Daily pickup/delivery service

Rush delivery

Emergency 24-hour access

Box indexing

File indexing

Requests taken via phone, e-mail or fax



DOCUMENT DESTRUCTION & RECYCLED

Confidential and secure document destruction

On-site and off-site document shredding

Scheduled or on-call pickup/delivery service

Lockable collection containers

Certificate of destruction

Yearly purging of outdated or inactive file

Hard Drive Destruction



CONTACT INFORMATION

NAME	POSITION	NUMBER	EMAIL
Katie Ellis	Marketing & Sales	228.223.9963	Katie@acedatastorage.com
Josh Fulton	Operations Manager	228.864.6223	josh@acedatastorage.com
Jessica Fulton	Billing Analyst	228.864.6223	jessica@acedatastorage.com



CUSTOMER SERVICE AGREEMENT REGULAR SERVICE

Branch Address:

Mobile, 4476 Laughlin Dr South, Mobile, AL, 36693, USA

Client Information

Sold To Location:

Company Name: City of Gautier Police Department
Address: 3329 US-90

Tel: 228-497-8000**Fax:****City:** Gautier**State/Province:** MS**Zip:** 39553

Regular Service

Minimum Type	Minimum Product	Includes	Unit Price
Additive (and)	OFF-SITE REGULAR SERVICE - Container - Std	2	\$63.00

Service Type: Off-Site**Service Frequency:** Every 4 Weeks**Collection Type:** Floor**Fuel/Env. Surcharge:** Yes**Notes:**

Service commences at installation.

Pricing Per Unit

Description	Container Type	Quantity	Unit Price
Containers	Container - Std		\$12.60

Payment Details

Payment Method: Check**(do not collect credit card information, branch will follow up)****PO# Required:** No**PO#:****Blanket:** No**Liable for Tax:** Yes**(check and attach certificate)**

Shred-it guarantees to deliver the highest quality shredding service at all times. Any complaints about the quality of service which have not been resolved in the normal course of business must be sent by registered letter to the local Shred-it District Operations Manager. If Shred-it then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this Agreement provided all containers are paid for at the then current replacement values or returned to Shred-it in good and usable condition.

I have read and agree to the Terms and Conditions on the following page:

Shred-it USA LLC. ("Shred-it")**Company:** City of Gautier Police Department**DocuSigned by:****Signed:**

BF4E4C70C6144D9...

Signed**Print Name:** Courtney Setterstrom**Print Name:****Position:** Sales Executive**Position:****Date:** 11/22/2017**Date:**

V2 08/ /

Terms & Conditions of Shred-it Customer Service Agreement

Shred-it USA LLC ("Shred-it"), its successors and assigns, and Customer, and its successors and assigns, hereby agree to the following:

- 1. Sole Terms.** All services provided by Shred-it to Customer are subject solely to the terms contained herein and any addenda agreed to by the parties in writing and attached hereto, and the then-current Schedule of Ancillary Charges at www.shredit.com ("Schedule"). No term or condition on Customer's purchase order or any other instrument, agreement or understanding shall be binding upon Shred-it unless agreed to by the parties in writing; provided, however, that if a federal, state or local government and agency thereof, or its representative is a party to this Agreement, then any proposed modification, amendment or supplement must be in a writing signed by the President or Executive Vice President of Shred-it. All typographical and clerical errors are subject to correction.
- 2. Shred-it Services.** Shred-it will be the exclusive provider of the following services to Customer at all of its locations:
 - (a) Shred-it will provide all containers and other related equipment on Customer's premises for the collection and storage of all of Customer's paper and other agreed upon materials ("Customer Confidential Materials" or "CCM"). The number of containers will be determined by Shred-it in its discretion after discussions with Customer. Subject to the Schedule, additional containers may be added to this Agreement and shall automatically become a part of and subject to the terms hereof.
 - (b) Shred-it will: (i) collect the CCM on a regularly scheduled and mutually agreed basis and (ii) destroy the CCM using a mechanical device (the "Destruction Process").
 - (c) Within a reasonable time following completion of the Destruction Process, Shred-it will provide Customer with a Certificate of Destruction.
 - (d) An authorized representative of Customer may, at any time, inspect the Destruction Process.
 - (e) Shred-it will recycle or otherwise dispose of the CCM.
- 3. Mass Destruction Services.** At any time during the term of this Agreement and during any Renewal Term, Customer may request that Shred-it perform mass destruction services ("Purge") on a single transaction basis. Both Parties shall execute a Statement of Work setting forth the fees for the Purge and the particulars of the service. Unless otherwise specified in the Statement of Work, the Purge shall be provided in accordance with the terms and conditions set forth in this Agreement. The Statement of Work will be an Addendum to this Agreement and will constitute a part of it.
- 4. Consoles & Equipment.** Containers and any other equipment ("Equipment") provided to Customer by Shred-it are the property of Shred-it. Customer will not file any lien, nor allow to be filed any lien, against any such Equipment. Customer will keep all Equipment in good working order, normal wear and tear excepted. For any Equipment which is moved, damaged, stolen or lost while at Customer's location, Customer shall pay a replacement charge pursuant to the Schedule.
- 5. Service Fee.** Customer will pay the "Service Fee" to Shred-it set forth on the cover page. Notwithstanding anything to the contrary, Customer shall pay the Minimum Charge if Customer declines or cancels a scheduled service or if the Customer's offices are closed during a scheduled service. The Service Fee is fixed for the first year of the Initial Term. In subsequent years of the Initial Term and upon subsequent automatic renewal terms, in its sole discretion, Shred-it reserves the right to increase the amount of each Service Fee from time to time. Shred-it will provide notice of any change in the Service Fee to Customer, which notice may be in the form of an invoice. Customer may reject any changes to the Service Fee within 30 days of receiving notice from Shred-it, provided, however, that upon such rejection by Customer, Shred-it may, at its sole option, immediately terminate this Agreement without penalty to Shred-it or Customer. Any rejection by Customer to such changes to the Service Fee after 30 days of receiving notice from Shred-it may, at Shred-it's option, be considered a termination without cause under Paragraph 10.
- 6. Payment Terms.** Customer agrees to pay the Service Fee and all other amounts due within 30 days of the date of the invoice. Any payments not received by Shred-it on the due date will be subject to an interest charge on the unpaid balance of 1.0% per month (or the maximum amount allowed by law). All payments must be in immediately available U.S. funds. The amount of any and all applicable taxes shall be added to the price and paid by Customer unless Customer has provided Shred-it with exemption certificates acceptable to the taxing authorities.
- 7. Ancillary Charges.** Customer agrees to pay ancillary charges according to the Schedule for services performed by Shred-it. The Schedule is incorporated by reference as if fully set forth herein and is subject to change from time to time in Shred-it's discretion.
- 8. Fuel, Environmental and/or Other Surcharge.** Customer agrees and acknowledges that
 - (a) Shred-it may, upon notice, at any time and from time to time, impose and adjust a fuel, environmental and/or other surcharge of any amount for any duration, all in its sole discretion;
 - (b) notice of any surcharge may be in the form of an invoice; and
 - (c) any surcharge may, from time to time, result in additional profit for Shred-it.
- 9. Term of the Agreement.** This Agreement will remain in force for 60 Months ("Initial Term"). Unless a new agreement is signed by both parties, this Agreement will automatically renew (each a "Renewal Term") for additional terms of the same duration unless terminated by either party, by written notice, at least 60 days prior to the expiration of either the Initial Term or any Renewal Term. On termination by either party, Customer will immediately pay Shred-it all outstanding balances for services performed by Shred-it prior to termination of the Agreement (along with all other money due to Shred-it); and upon the termination date, Shred-it shall have the right to retrieve its Equipment from Customer, wherever located.
- 10. Early Termination.** In the event Customer terminates this agreement without cause prior to the completion of the Initial Term or any Renewal Term, Customer must immediately pay Shred-it (a) all unpaid invoices and interest thereon as provided in Paragraph 6; (b) an amount equal to 50% of the Service Fees due for the remaining term of the Agreement; and (c) a removal fee per Equipment pursuant to the Schedule. Such Service Fees for early termination shall be calculated based on the average Service Fee charged to Customer for all prior months of the Agreement multiplied by the months remaining in the Initial Term or Renewal Term (as applicable).
- 11. Default & Early Termination for Cause.** Either party may immediately terminate this Agreement if the other party fails to cure its breach of this Agreement within 30 days following receipt of written notice of such breach. Notwithstanding anything to the contrary, in the event that Customer fails to pay any amounts owing under this Agreement when due, including by reason of bankruptcy or insolvency, Shred-it may immediately cancel this Agreement in its entirety, retrieve its Equipment from Customer, wherever located, and Customer shall be immediately liable for all amounts identified in Paragraph 10 for Early Termination, all without any liability to Shred-it and without Customer asserting any setoffs or offsets.
- 12. Excused Performance.** In the event either party is prevented, hindered or delayed from the performance of any act required hereunder by reason of strike, lock-out, acts of God, legal process, failure of power or any other similar reason not directly the fault of such party, or by reason of the other party or its agents, then performance of such act shall be excused for the period of delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.
- 13. Prohibited Acts/Compliance With Law.** Customer shall: (a) not store in any Equipment any CCM considered to be highly flammable, explosive, toxic, biohazards, medical waste, or radioactive, or any other materials which are otherwise illegal, dangerous and/or unsafe, and (b) comply with all laws, rules and regulations, including but not limited to, all environmental laws and laws governing the confidentiality, retention and disposition of any CCM.
- 14. Limitation of Liability.** Shred-it is not liable for any loss or damage to or for the repair, replacement or restoration of any CCM or other property of Customer. Shred-it's aggregate liability, if any, arising under this Agreement or the provision of services to Customer is limited to the amount of the Service Fees received by Shred-it from Customer under the Agreement during the twelve month period prior to the alleged liability or breach by Shred-it. In the case of a Purge, Shred-it's liability, if any, arising from the provision of a Purge is limited to the amount of the fees received by Shred-it for the Purge. Notwithstanding the foregoing, in no event will Shred-it be liable for any special, indirect, incidental, consequential, exemplary, or punitive damages, loss of profits or revenue, or loss of use even if informed of the possibility of such damages. To the extent permitted by applicable law, these exclusions and limitations will apply regardless of whether liability arises from breach of contract, warranty, tort (including but not limited to negligence), by operation of law, or otherwise.
- 15. Indemnification, Attorney Fees & Collection Costs.** Customer shall indemnify Shred-it and its parents, subsidiaries, affiliates, successors and assigns, and each of their respective shareholders, members, officers, and directors, from all losses, liabilities, damages, claims, penalties, fees, expenses, judgments and costs (including reasonable attorney's fees and costs) (collectively, "Damages"), as a result of Customer's actual or threatened breach of this Agreement (including, without limitation, any Damages relating to the Equipment, any Damages relating to the CCM, and any Damages relating to the destruction, removal or disclosure of such CCM). In addition to all other legal and equitable remedies, in the event it becomes necessary for Shred-it to enforce the terms of this Agreement, including but not limited to any action to collect sums due hereunder, Shred-it shall be entitled to an award of its reasonable attorney's fees, litigation expenses and costs of collection.
- 16. Miscellaneous.** This Agreement, any addenda attached hereto and agreed to by the parties in writing and the Schedule constitute the entire agreement between the parties, and supersedes any and all prior agreements and arrangements, whether oral or written, between the parties. Any dispute or matter arising in connection with or relating to this Agreement shall be resolved by binding and final arbitration before the American Arbitration Association ("AAA"). The arbitration shall be conducted pursuant to applicable state or federal arbitration law. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie in the state where the Customer is located at the closest AAA office. The failure of either party to insist upon the performance of any provision of this Agreement, or to exercise any right or privilege granted to that party under this Agreement, will not be construed as waiving that provision or any other provision, and the provision will continue in full force and effect. If any provision is found to be illegal, invalid, or otherwise unenforceable by any judicial or administrative body, the other provisions will not be affected and will remain in full force and effect. Provisions herein which by their very nature are intended to survive termination or cancellation of this Agreement will survive such termination or cancellation, including without limitation Paragraphs 6, 9-11 and 14-16. Any notices to be given by one party to the other hereunder shall be sent by "Certified Mail, Return Receipt Requested," to the Customer at its Head Office identified on the cover page, and if to Shred-it, to the respective Shred-it branch with whom the original contract was signed unless notice of a new address is given and received in accordance with this Section. Customer represents that Shred-it is in no way infringing upon any existing contract between Customer and another service provider.

Certificate Of Completion

Envelope Id: C1A3E1A689E24D5BBAA96EEA2426603F

Status: Sent

Subject: Shredit Agreement For City of Gautier Police Department

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Courtney Setterstrom

AutoNav: Enabled

courtney.setterstrom@stericycle.com

Envelopeld Stamping: Disabled

IP Address: 13.108.254.8

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

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Status: Original

Holder: Courtney Setterstrom

Location: DocuSign

11/22/2017 10:56:03 AM

courtney.setterstrom@stericycle.com

Signer Events

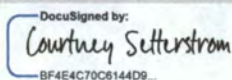
Courtney Setterstrom

courtney.setterstrom@stericycle.com

Stericycle Inc. - Shred it

Security Level: Email, Account Authentication
(None)

Signature

DocuSigned by:

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Signed: 11/22/2017 10:57:13 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Sherry Farabee

sfarabee@gautier-ms.gov

Security Level: Email, Account Authentication
(None)

Sent: 11/22/2017 10:57:14 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

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Intermediary Delivery Events

Status

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Certified Delivery Events

Status

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Carbon Copy Events

Status

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Notary Events

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Envelope Summary Events

Status

Timestamps

Envelope Sent

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11/22/2017 10:57:14 AM

Payment Events

Status

Timestamps

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 014-2018

WHEREAS, the City entered into a contract with Professional Probationary Services, Inc. in August of 2014 for provision of various services, including fine collection and probationary services; and

WHEREAS, the City has determined that these services are no longer required from Professional Probationary Services, Inc., and as such, termination of that agreement is in the best interest of the City; and

WHEREAS, pursuant to the terms of that contract, the City may terminate the agreement with or without cause upon sixty (60) days notice to Professional Probationary Services, Inc.;

THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that termination of the Professional Probationary Services, Inc. contract is hereby authorized; and

IT IS FURTHER ORDERED that written notice of such termination be provided to Professional Probationary Services, Inc. immediately; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 015-2018

WHEREAS, the City entered into a contract with Southern Financial Systems, Inc. in August of 2010 for collection services on certain specified accounts; and

WHEREAS, the City has determined that these services are no longer required from Southern Financial Systems, Inc., and as such, termination of that agreement is in the best interest of the City; and

WHEREAS, pursuant to the terms of that contract, the City may terminate the agreement with or without cause upon thirty (30) days notice to Southern Financial Systems, Inc.;

THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that termination of the Southern Financial Systems, Inc. contract is hereby authorized; and

IT IS FURTHER ORDERED that written notice of such termination be provided to Southern Financial Systems, Inc. immediately; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 016-2018

WHEREAS, the City is owed delinquent utility charges and Court fines; and

WHEREAS, the City requires assistance to collect these outstanding amounts;

WHEREAS, the City hereby finds that entering the attached contract with Alliance Collection Service, Inc. for such collection services is in the best interests of the City;

THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached contract for collection services with Alliance Collection Service, Inc. is hereby authorized and approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary to carry out this Order.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

AGREEMENT FOR COLLECTION SERVICES

Between

**Alliance Collection Service, Inc.
P.O. Box 49 / 600 West Main Ste A
Tupelo, MS 38802**

&

**City of Gautier
3330 Highway 90
Gautier, MS 39553**

THIS AGREEMENT (hereinafter, "Agreement") is made by and between Alliance Collection Service, Inc., a Mississippi corporation (hereinafter, "Agency" and/or "ACSI"), and the City of Gautier, MS (hereinafter, "Client"), on this ____th day of January, 2018.

Agency and Client are hereinafter each referred to as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, Agency provides third party debt collection services; and

WHEREAS, Client desires to retain Agency for those collection services pertaining to delinquent utility bills and delinquent municipal court fines.

NOW THEREFORE, the Parties agree to the following:

1. Authorization

During the term of this Agreement, Agency covenants and agrees to use reasonable efforts to collect the accounts referred by Client. Agency further covenants and agrees to remit all proceeds to Client in accordance with the terms and conditions set forth in this Agreement. Client hereby authorizes Agency to act as Attorney in fact relative to checks, drafts, money orders, etc., received during the collection of accounts referred to Agency by Client.

In collecting on accounts referred by Client, Agency will not discriminate on the basis of race, color, religion, national origin, sex, marital status, age, source of income, or any other basis on which discrimination is prohibited by the Equal Credit Opportunity Act or other law or regulation. Client will retain ownership of all accounts to be collected pursuant to this Agreement. Without limiting the foregoing, Client will retain the exclusive and complete authority to write-off, in whole or in part, any unpaid accounts and to recall any account for which Agency has been engaged in accordance with paragraph 8 below. Agency will not sell or pledge any of the Client's accounts nor represent to any third party that it has the authority to do so.

Client authorizes Agency, at its option, to forward accounts to licensed agencies as necessary to collect in states outside Agency's primary service areas. If Agency elects to forward accounts to another licensed agency, Agency shall provide Client with the name and contact information for such other licensed agencies upon request, and Agency shall be solely responsible for: (i) any errors, omissions or violations of applicable laws by such other licensed agencies, and (ii) all costs, expenses and fees of such other licensed agencies.

2. Account Delinquency Terms

It is agreed that as provided for under Section 623 of the amended Fair Credit Reporting Act (FCRA), "Date of delinquency" will be established as the month and year of delinquency and defined for credit reporting purposes as non-payment of scheduled payments in excess of ninety (90) days. Client certifies that accounts placed for regular collections are in default status, true and accurate and will verify the date of delinquency by providing Agency with a copy of the consumer/patient financial agreement or contractual agreement with the consumer prior to placement of the initial accounts.

3. Term and Termination

The primary term for this agreement shall be for a period of two (2) years commencing on the signature date of this agreement by client and shall automatically renew each year on the anniversary date of this Agreement for successive terms of twelve (12) months each. Either party may terminate this agreement at any time without cause on sixty (60) days' written notice. Additionally, either Party may terminate this Agreement at any time for cause, provided the non-breaching Party has given thirty (30) days' prior written notice to the breaching Party and the breach has not been cured by breaching Party by the end of such thirty (30) day period. "Cause" shall be defined as the material breach of any term of this Agreement or material default in the Party's performance. Termination of this Agreement by either Party shall not affect the collection, enforcement or validity of any amounts owed to Agency by Client hereunder, including post-termination collection fees due to Agency by Client. This contract and any subsequent automatic renewal is subject to ratification by each newly elected City Council.

4. Collection/ Additional Fees

Client understands that Agency does not accept accounts with collection fees added and will not add additional fees to any debtor account that do not meet state and federal requirements. Client will notify Agency of any fees added to each account placed.

If Client adds fees of any kind to any collection account, those added fees must be in accordance with the laws of the state in which the client resides including state usury laws. Any added fees will be broken out into separate fields upon placement with Agency. This includes any collection fees, interest, late fees, and any other fee that must be itemized by Agency for the debtor by FTC, FDCPA and State law and/or rules and a copy of the agreement allowing said fees will be provided to Agency by Client upon request or at the time of placement of account.

5. Calculation of Agency Contingency Fees Earned:

Agency agrees to accept all collection accounts submitted by Client, and Client agrees to pay to Agency a contingency fee equal to 25% of the amount collected by Agency and/or Client with respect to accounts assigned for collection pursuant to the terms of this Agreement. Such fees will be added to the outstanding amount by the Client prior to submission to the Agency, and will be paid by the debtor. Pursuant to State law, under no circumstances shall the amount owed to the Client be reduced or diminished.

Agency will monitor Client's account activity and will perform a periodic performance review of Client's account activity.

No additional collection fees will be added by Agency to accounts placed for collection.

Agency acknowledges that its sole compensation for performing the collection services is set forth in this Section of this Agreement. Agency shall be solely responsible for all costs and expenses Agency incurs in performing the services described in this Agreement.

6. Account Handling

- a. Accounts with a balance of less than \$300.00 will be sent one letter and will then be pooled with other accounts under the same debtor or will be closed if not paid within the first thirty days. On accounts with a balance of more than \$300.00, the Agency will make the following collection efforts:
 - i. Scrub accounts for bankruptcy/death
 - ii. Send validation notice
 - iii. Attempt telephone contact
 - iv. Send necessary follow up letters
 - v. Affect consumer credit on accounts with balances over \$300.
 - vi. Determine consumer ability to pay
 - vii. Prep account for closure or forwarding to Client attorney when necessary
- b. Accounts will be placed electronically via password protected spreadsheet in email, or via spreadsheet uploaded to Agency provided FTP site..
- c. Client agrees to place and Agency agrees to accept accounts in a secure manner as to comply with all HIPAA and Privacy Rules and regulations.
- d. To the extent possible, Client will provide captured debtor/responsible party social security numbers.
- e. To the extent possible, Client will provide captured employment and/or pertinent contact information on debtors to Agency so as to allow Agency the means to contact debtors and to obtain information which will assist Agency in its collection efforts.
- f. If and when the Agency has exhausted all reasonable efforts to collect on an account as described in section 6(b), the Agency will close its file on the account, and indicate same to the Client. The Client will be provided with the file for each closed account, and at the Client's option, collection litigation may be pursued on such accounts per separate agreement with Client's attorney. Upon the closing of said files the Agency's right to any fees or expenses relating to the closed accounts will be terminated.

7. Contract Rate/Contingency

Agency agrees to provide services on a contingency basis. Client will not be obligated to pay any amount other than commissions on actual money collected unless otherwise stated in this Agreement.

8. Trust Statement/Payment Obligations

The Client will submit monthly correspondence indicating any payments made directly to the City on accounts placed by the Client. Agency agrees to forward to Client a Trust Statement within ten days after the last day of each month, which will indicate any payments or adjustments made on accounts placed by Client, and whether such payments are made to the Agency or the Client. Each account will be listed separately, indicating the account number, name of account, amount paid or adjusted, amount paid to Client, amount paid to Agency, amount due to Client and amount due to Agency. All amounts will be totaled at the end of the Trust Statement and if money is due to Client, a check will be attached. If an amount is due to Agency, the amount due will be shown under the "Please Remit" column.

Client agrees that once an account is placed with Agency, and Agency enters said account into its collection system, Agency is due full contingency fee on collected amounts, unless the files have been closed by the Agency under the provisions of section 6(g).

Client agrees to pay to Agency any amount due to the Agency on monthly trust statements within sixty (60) days of statement.

9. Client Notification of Payments

Client will notify Agency within five (5) working days of all payments received by Client on accounts placed for collection. Failure to report such payments may result in wrongful reporting to credit reporting agencies.

10. Indemnification

Agency shall indemnify and hold harmless Client for any claims, loss, damage, or expenses, including Attorney fees and court costs arising out of or due to Agency's negligence. To the extent permissible under Mississippi law, the Client agrees to indemnify and hold harmless Agency for any claims, loss, damage, or expenses arising out of or due to Agency's negligence.

Client affirms that accounts placed for collection are due in full and not usurious and that all information provided to Agency is true and accurate in all material respects.

Agency shall not be held responsible for any account placed for collection that is not valid and is not in compliance with state usury laws or federal law.

11. Confidentiality and Compliance

Each Party acknowledges that as part of its performance under the Agreement, it may be required to disclose to the other party certain information pertaining to the Client's consumers and may be required to disclose certain business or financial information ("confidential information"). For any confidential information that is defined under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") as protected health information ("PHI"), Agency agrees to execute and to comply with the terms of Client's HIPAA Business Associate's Agreement which is attached to this Agreement as Exhibit "A" and incorporated herein by reference.

Agency agrees to maintain compliance with and may be subject to the requirements of 42 U.S.C. 1320d *et seq.*, the criminal enforcement provisions of the Administrative Simplification subtitle of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Health Information Technology for Economic and Clinical

Health Act ("HITECH") provisions of the American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5) ("ARRA") and the implementing regulations set forth in 45 CFR Parts 160, 162 and 164 ("HIPAA Regulations"), The Dodd Frank Act, ("UDAAP"), Gramm-Leach Bliley Act ("GLBA"), Fair Credit Reporting Act ("FCRA") and is ultimately governed by the rules of the Fair Debt Collections and Practices Act ("FDCPA"), as they apply to the collection of debt by a third party.

12. Assignment

This Agreement shall not be assignable in whole or in part by either Party without the written consent of the other Party.

13. Entire Agreement

All agreements between Agency and Client are incorporated herein and no statement made by either party shall vary the terms herein expressed.

14. Effect of Termination

Following the termination of this Agreement, Agency will transition the performance of the collection of all placement accounts to Client or Client's designee. Agency will also continue to remit any payments it receives for the placement accounts to Client pursuant to the terms of this Agreement.

15. Agency Representations and Warranties

Agency represents and warrants to Client that Agency will perform all services under this Agreement in a professional manner in accordance with general industry practices and in compliance with applicable laws and regulations.

To the extent applicable, Agency warrants that it is duly licensed under the relevant laws of the State and possesses all required licenses, certifications or other authorizations required to conduct its business under all applicable law (collectively referred to herein as "Licenses"), and further agrees to abide by all applicable state and/or federal laws and regulations governing the Licenses. Agency further agrees to give the Client in the vent of institution of proceedings for suspensions or revocation within twenty-four (24) hours of its occurrence. This Agreement will immediately terminate upon the revocation or suspension of such Licenses of the Agency.

16. Independent Contractors

Each party shall be considered to be an independent party and shall not be construed to be an agent or representative of the other party, and therefore, shall have no liability for the acts or omissions of the other party. In addition, neither party, nor any of its employees, agents, or subcontractors, shall be deemed to be employees or agents of the other party. Therefore, neither party nor any of its employees, agents or subcontractors, shall be entitled to compensation, workers compensation, or employee benefits of the other party by virtue of this Agreement.

17. Governing Law

This Agreement shall for all purposes be governed by and interpreted in accordance with the laws of the State of Mississippi, without regard to principles of conflicts of law. The Parties hereby (a) consent to the jurisdiction of all state and federal courts

sitting in County, Mississippi (b) agree that venue for any such action shall lie exclusively in such courts, and (c) agree that such courts shall be the exclusive forum for any legal actions brought in connection with this Agreement.

ALLIANCE COLLECTION SERVICE, INC.

CITY OF GAUTIER

BY: _____

BY: _____

NAME: Jeff Chambers

NAME: Paula Yancey

TITLE: President

TITLE: City Manager

DATE: _____

DATE: _____

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 017-2018

WHEREAS the Recreational Trails Program (RTP) is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA); and

WHEREAS the RTP provides funds to states to develop and maintain recreational trails and trail-related facilities motorized and non-motorized recreational trail uses.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the Mississippi Department of Wildlife, Fisheries and Parks for a Mississippi Recreational Trails Program grant for a new fitness trail at City Park is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/09/2018
Subject: Authorization to submit an application to the MS Dept. of Wildlife, Fisheries and Parks for a Mississippi Recreational Trails Program grant

REQUEST:

The Grants and Projects Department requests City Council authorization for the submission of a grant application to the Mississippi Department of Wildlife, Fisheries and Parks for a Mississippi Recreational Trails Program grant for a new fitness trail at City Park.

BACKGROUND:

The U.S. Congress first authorized the Recreational Trails Program in 1991. For 2013 and 2014, the Federal funds have been reauthorized as a set-aside from the new Transportation Alternatives Program.

The Recreational Trails Program (RTP) is an assistance program of the U.S. Department of Transportation's Federal Highway Administration (FHWA). The RTP provides funds to states to develop and maintain recreational trails and trail-related facilities for motorized and non-motorized recreational trail uses.

DISCUSSION:

A grant application is proposed for up to \$100,000 for improvements to City Park for a non-motorized trail to the east of the park's current amenities. The project would include a half-mile, 8-foot-wide asphalt trail with exercise/fitness modules, benches, trail signage and a stretching area. The RTP is a reimbursement program that requires grant recipients to pay 100% of the cost of an item before submitting a request for payment for 80% of eligible costs. The 20% match can be from cash, donation of materials or services at fair market value. Tidelands may also count toward the local match, if approved through the Department of Marine Resources. The total project cost would equal no more than \$125,000 (\$100,000 grant, plus \$25,000 match).

RECOMMENDATION:

Staff recommends that City Council authorize submission of a grant application for the Mississippi RTP grant for up to \$100,000 in grant funding with a 20% cash/in-kind match up to \$25,000.

City Council may:

- 1) Authorize submission of an application for up to \$100,000 in grant funding as described above; or
- 2) Authorize submission of a grant application with changes; or
- 3) Not approve submission of a grant application.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 018-2018

WHEREAS the Transportation Alternatives (TA) projects are eligible for funding under the Surface Transportation Block Grant (STBG) program; and

WHEREAS the FAST Act eliminates the MAP-21 Transportation Alternative Program (TAP) and replaces it with a set-aside of STBG program funding for TA projects.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the Mississippi Department of Transportation for a Transportation Alternatives Grant is hereby authorized.

IT IS FURTHER ORDERED that the City will be responsible for all Preliminary Engineering and Right of Way costs and at least 20% of the total project costs. This project will constrict sidewalks along Martin Bluff Road from the elementary school, north to Little Bend subdivision. This will tie into the Martin Bluff Road widening project.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/09/2018
Subject: Authorization to submit an application to MDOT for a Transportation Alternatives Grant

REQUEST:

The Grants and Projects Department requests City Council authorization for the submission of a grant application to the Mississippi Department of Transportation for a Transportation Alternatives Grant.

BACKGROUND:

Transportation Alternatives (TA) projects are eligible for funding under the Surface Transportation Block Grant (STBG) program. The FAST Act eliminates the MAP-21 Transportation Alternative Program (TAP) and replaces it with a set-aside of STBG program funding for TA projects. These set aside funds include all projects and activities that were previously eligible under TAP, encompassing a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management and environmental mitigation related to stormwater and habitat connectivity.

DISCUSSION:

This is an 80/20 grant. The City would be responsible for all Preliminary Engineering and Right of Way costs and at least 20% of the total project cost. This project would construct sidewalks along Martin Bluff Road from the elementary school, north to Little Bend subdivision. This would tie into the Martin Bluff Road widening project.

RECOMMENDATION:

Staff recommends that City Council authorize submission of a grant application to the Mississippi Department of Transportation for a Transportation Alternatives Grant.

City Council may:

- 1) Authorize submission of an application as described above; or
- 2) Authorize submission of a grant application with changes; or
- 3) Not approve submission of a grant application.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 019-2018

WHEREAS, the Gautier Mayor's Youth Council provides youth with opportunities for personal growth and leadership development by encouraging an active role in community-sponsored activities and volunteer work. Members organize and participate in events that improve our city and unite all age groups; and

WHEREAS, the members of the Gautier Mayor's Youth Council personally solicited local businesses for support of the Youth Council; and

WHEREAS, Jerry Lee's Grocery has offered to donate \$100.00 to the City for the sue and support of the Gautier Mayor's Youth Council; and

WHEREAS, the Mayor and City Council Members find that this donation is in the best interests of the Gautier Mayor's Youth Council and the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the monetary donation in the amount of \$100.00 from Jerry Lee's Grocery to support the Gautier Mayor's Youth Council is hereby accepted and authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/09/2018
Subject: Authorization to accept a Monetary Donation from Jerry Lee's Grocery for the Gautier Mayor's Youth Council

REQUEST:

The Grants and Projects Department requests City Council authorization to accept a monetary donation from Jerry Lee's Grocery to support the Gautier Mayor's Youth Council.

BACKGROUND:

The City of Gautier created its first Gautier Mayor's Youth Council in October 2017. The GMYC provides youth with opportunities for personal growth and leadership development by encouraging an active role in community-sponsored activities and volunteer work. GMYC members organize and participate in events that improve our city and unite all age groups.

DISCUSSION:

Members of the GMYC personally solicited local businesses for their support. Jerry Lee's Grocery responded to that solicitation with a \$100 sponsorship. This monetary donation is in the best interest of the Gautier Mayor's Youth Council and the City of Gautier.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council accept a monetary donation from Jerry Lee's Grocery in the amount of \$100 to support the Gautier Mayor's Youth Council.

City Council may:

- 1) Authorize acceptance of the monetary donation of \$100 as presented; or
- 2) Not approve acceptance of the monetary donation.

ATTACHMENTS:

1. Donation

JERRY LEE'S GROCERY

STORE	INVOICE	DATE	TYPE	GROSS AMOUNT	NET AMOUNT
4 JERRY LEE #4	112720174 GMYC Sponsorship	11/27/17	I	100.00	100.00
VENDOR INFO	CHECK NO.	CHECK DATE	INVOICE AMOUNTS		NET AMOUNT
CITYO7	108343	12/04/17	Gross: 100.00 Discount: .00		100.00

JERRY LEE'S GROCERY NO.1

Home of Prime Meats

1417 Highway 90

Gautier, Mississippi 39553

M&M Bank

85-136763

CHECK DATE	CHECK NO.
12/04/17	108343

PAY 100 DOLLARS AND 00 CENTS

TO THE
ORDER OF

CITY OF GAUTIER
3330 HWY 90
GAUTIER, MS 395535124

CHECK AMOUNT

\$ *****100.00

Susan Lee Harris
Maui Lee

AUTHORIZED SIGNATURE

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 006-2018

WHEREAS, the City has authority to appropriate and provide to SMPDD such sums as it deems necessary and desirable pursuant to Miss. Code Ann. § 17-19-1; and

WHEREAS, the City may also place reasonable conditions on the use of the funds allocated to SMPDD, and otherwise earmark such funds for a specific purpose; and

WHEREAS, SMPDD is a 501(c)(3) private non-profit corporation which engages in activities which include, but are not limited to, administration of a Commercial Redevelopment Incentive Grant Program (the “Grant Program”), which allows private developers to apply for redevelopment grants to incentivize the reuse/redevelopment of existing commercial properties; and

WHEREAS, it is the desire of the City to allocate to SMPDD certain sums described below for the specific purpose of funding the Grant Program to be used as described below for redevelopment of commercial property located at 2029 Highway 90, Gautier, Mississippi 39553 (the “Redevelopment Project”), which shall be developed for the purpose of opening and operating a retail chain establishment, and specifically, Harbor Freight; and

WHEREAS, it is understood by all parties that the incentive for ERM’s participation in the Grant Program is based upon the Verified Tax Increase, as defined herein, and as further described in the Program Agreement to be entered into by and between SMPDD and ERM contemporaneously herewith; and

WHEREAS, ERM has approached the City and requested participation in the Grant Program administered by SMPDD in order to incentivize the reuse/redevelopment of existing commercial property within the City, as described above; and

WHEREAS, Michael Sawyer, on behalf of ERM, and the City entered into a Memorandum of Intent (hereinafter “MOI”) on or about May 9, 2017, and ERM relied upon said MOI in moving forward with the Redevelopment Project; and

WHEREAS, ERM, the City and SMPDD wish to proceed with memorializing these agreements; and

WHEREAS, after the City Council’s approval of the original Tri-Party Agreement, revisions were deemed necessary by all parties;

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Gautier, Mississippi that the Revised Tri-Party Agreement Commercial Redevelopment Incentive Grant and Related Services is hereby approved.

NOW THEREFORE, BE IT FURTHER RESOLVED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of January 16, 2018.

TRI-PARTY AGREEMENT
FOR COMMERCIAL REDEVELOPMENT INCENTIVE GRANT
AND RELATED SERVICES

This Tri-Party Agreement for Commercial Redevelopment Incentive Grant and Related Services (herein the “Tri-Party Agreement”) is entered into as of the ____ day of _____, 2018, by and among the City of Gautier (hereinafter, “City”), ERM Properties, LLC (hereinafter, “ERM”) and Southern Mississippi Planning and Development District, Inc. (hereinafter, “SMPDD”). Each above entity is a “Party” and collectively they shall be referred to as the “Parties”.

WHEREAS, the City has authority to appropriate and provide to SMPDD such sums as it deems necessary and desirable pursuant to Miss. Code Ann. § 17-19-1; and

WHEREAS, the City may also place reasonable conditions on the use of the funds allocated to SMPDD, and otherwise earmark such funds for a specific purpose; and

WHEREAS, SMPDD is a 501(c)(3) private non-profit corporation which engages in activities which include, but are not limited to, administration of a Commercial Redevelopment Incentive Grant Program (the “Grant Program”), which allows private developers to apply for redevelopment grants to incentivize the reuse/redevelopment of existing commercial properties; and

WHEREAS, it is the desire of the City to allocate to SMPDD certain sums described below for the specific purpose of funding the Grant Program to be used as described below for redevelopment of commercial property located at 2029 Highway 90, Gautier, Mississippi 39553 (the “Redevelopment Project”), which shall be developed for the purpose of opening and operating a retail chain establishment, and specifically, Harbor Freight; and

WHEREAS, it is understood by all parties that the incentive for ERM’s participation in the Grant Program is based upon the Verified Tax Increase, as defined herein, and as further described in the Program Agreement to be entered into by and between SMPDD and ERM contemporaneously herewith; and

WHEREAS, ERM has approached the City and requested participation in the Grant Program administered by SMPDD in order to incentivize the reuse/redevelopment of existing commercial property within the City, as described above; and

WHEREAS, Michael Sawyer, on behalf of ERM, and the City entered into a Memorandum of Intent (hereinafter “MOI”) on or about May 9, 2017, and ERM relied upon said MOI in moving forward with the Redevelopment Project; and

WHEREAS, ERM, the City and SMPDD wish to proceed with memorializing these agreements;

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. ERM REPRESENTATIONS AND RESPONSIBILITIES

1. ERM represents that it owns or will purchase the Redevelopment Project, and that it has or will secure a lease of the Redevelopment Project with Harbor Freight Tools USA, Inc., as lessee (“Harbor Freight Tools”), for the purpose of operating a Harbor Freight retail chain establishment (“Harbor Freight”) upon the Redevelopment Project.
2. Upon the execution of this Tri-Party Agreement, ERM will immediately complete a grant application with SMPDD which shall include, but is not limited to, estimated costs, projected tax increase, and development time frame, in order to take part in the Grant Program.
3. Upon approval of the grant application, ERM will enter into a Program Agreement with SMPDD governing the distribution of funds under the Grant Program.
4. ERM will redevelop the Redevelopment Project and will document all costs incurred by it in said redevelopment for the purpose of leasing the property to Harbor Freight Tools for the further purpose of opening and operating Harbor Freight.
5. ERM acknowledges and agrees that within 90 days of the grant of a certificate of occupancy for the Redevelopment Project, documentation of project costs will be provided to the City and SMPDD, to the City’s and SMPDD’s satisfaction. “Project Costs” shall be defined as any expenditure related to the reuse and redevelopment of the Redevelopment Project, including the purchase price of the real property related to the Redevelopment Project (but excluding associated acquisition costs, including, but not limited to, attorney’s fees, title abstract fees, title insurance, hazard insurance, attorney’s fees, prorated taxes, appraisal costs, and financing-related costs), and cost of materials directly related to the reuse and redevelopment (but excluding expenditures for furniture, fixtures and equipment, inventory of merchandise to be sold by Harbor Freight, general maintenance, and work that does not improve the appearance or functionality of the Redevelopment Project).
6. ERM acknowledges that it is eligible to participate in the Grant Program administered by SMPDD. Under the Grant Program, commencing twelve (12) months after the certificate of occupancy is issued, and once per year for a period of up to fifteen (15) consecutive years (the “Program Years”), ERM is eligible to receive an amount equal to 35% of the City’s portion of the verified increase in sales tax collected by the City and directly attributable to sales made by Harbor Freight (the “Verified Tax Increase”). The 35% of the Verified Tax Increase attributable to sales by Harbor Freight shall be referred to herein as the “Grant Award.” Under no circumstances will the total Grant Award exceed the lesser of one-third (1/3) of ERM’s total substantiated Project Costs, or Three Hundred Thirty Three Thousand Three Hundred Thirty Three and 33/100 Dollars (\$333,333.33), (the “Grant Cap”).
7. ERM acknowledges that SMPDD shall be entitled to an administration fee of Five Percent (5%) of every Grant Award (the “Administrative Fee”), as more fully detailed in the Program Agreement, which will be deducted from all Grant Awards prior to SMPDD paying the balance thereof to ERM.

8. ERM acknowledges that upon acceptance of its completed Grant Program application, and execution of this Tri-Party Agreement and the Program Agreement, Grant Awards will not begin until twelve (12) months after the certificate of occupancy is issued to ERM for the Redevelopment Project, and the Verified Tax Increase is reviewed and accepted by both the City and SMPDD. It shall be ERM's responsibility to provide documented proof of the Verified Tax Increase to the City and SMPDD to the satisfaction of each entity.
9. ERM acknowledges that its lease agreement with Harbor Freight Tools requires Harbor Freight Tools, as lessee, to provide the Verified Tax Increase information and supporting documentation to ERM, the City and SMPDD on an annual basis. This shall include, but is not limited to, the total Mississippi sales taxes paid by Harbor Freight Tools, d/b/a Harbor Freight. The parties acknowledge that this information provided by Harbor Freight Tools is third party proprietary information and will not be further released by any Party to this Tri-Party Agreement, unless required by law.
10. ERM represents to the City and SMPDD that its proposed Redevelopment Project would not be a commercially prudent and financially feasible project for ERM's private investment without the Grant Award and that "but for" the incentive of the Grant Award, ERM would not undertake the Redevelopment Project.

II. CITY REPRESENTATIONS AND RESPONSIBILITIES:

1. City agrees that upon ERM's compliance with the above obligations, and as consideration therefore, it will provide to SMPDD, as administrator of the Grant Program and on ERM's behalf, the Grant Award. SMPDD shall be compensated by way of the Administrative Fee. The Administrative Fee shall be deducted from the Grant Award prior to submission of payment to ERM.
2. For ERM's successful participation in the Grant Program, the City agrees to provide the Grant Award to SMPDD during the Program Years, or until the Grant Cap is reached, whichever occurs first, unless sooner terminated in accordance with Paragraphs 4 or 5 of this Section II.
3. The City will execute and deliver to SMPDD any other documentation consistent with this Tri-Party Agreement necessary to carry out the terms hereof.
4. Should the Redevelopment Project as defined herein cease to exist, or in the event Harbor Freight Tools terminates its lease and/or its operations at 2029 Highway 90, Gautier, Mississippi 39553, this Tri-Party Agreement will automatically terminate and the responsibilities of the City and SMPDD, as identified herein, shall terminate effective immediately as of the date of termination of operations of Harbor Freight or cessation of the Redevelopment Project, whichever date first occurs.
5. The City is agreeing to contribute the Grant Award as calculated by the Verified Tax Increase in sales tax resulting from only this Redevelopment Project, and specifically excludes an increase in sales tax resulting from any further expansion, or additional redevelopment in the future. If at any time during the Program Years the real property constituting the

Redevelopment Project is conveyed, transferred or assigned to any other entity by ERM, whether by specific act or operation of law, the obligations of SMPDD and the City under this Tri-Party Agreement, and the obligations of SMPDD under the Program Agreement, shall automatically terminate, unless the City and SMPDD have granted their prior written consent to the conveyance, transfer or assignment, which consent shall not be unreasonably withheld. In the event the City and SMPDD authorize such conveyance, transfer or assignment, the rights, duties and obligations of ERM must be assigned to and assumed by the party to which the Redevelopment Project is conveyed, transferred or assigned. Notwithstanding the foregoing, in the event the Redevelopment Project is leased by any entity other than Harbor Freight Tools, the City's obligations under this Tri-Party Agreement shall automatically terminate.

III. SMPDD REPRESENTATIONS AND RESPONSIBILITIES

1. Upon execution of this Tri-Party Agreement, SMPDD will provide an application to ERM for participation in SMPDD's Grant Program.
2. Upon reaching terms satisfactory to SMPDD and ERM, SMPDD will enter a Program Agreement with ERM governing the distribution of funds under the Grant Program.
3. The Grant Program and Program Agreement will allow for and detail the mechanism for distribution of the Grant Award to ERM pertaining to the Redevelopment Project.
4. The Program Agreement between SMPDD and ERM will define the Administrative Fee to be charged by SMPDD and paid from the Grant Award provided by the City; however, no additional funds from the City shall be obligated beyond those identified above.
5. SMPDD will administer the Grant Program to ensure that ERM meets all requirements and obligations identified herein and in the Program Agreement prior to distribution of any Grant Award.
6. SMPDD's administration of the Grant Program includes receipt of the Grant Award from the City, determining (in conjunction with the City) the appropriate amount of funds due to ERM, if any, and disbursing the Grant Award, less the Administrative Fee, to ERM in accordance with this Tri-Party Agreement and the Program Agreement.
7. Upon SMPDD's annual receipt of the Grant Award, SMPDD shall prepare a report to ERM and the City (the "Annual Report") which will include, but is not limited to: (a) the Verified Tax Increase for the year; (b) the amount of the Grant Award for the year; (c) the amount of the Administrative Fee to be deducted from that year's Grant Award and retained by SMPDD; and (d) the amount of eligible awards remaining on the Grant Cap after each annual Grant Award.

IV. GENERAL TERMS

1. All notices, requests, demands, and other communications which may or are required to be delivered hereunder will be in writing and will be delivered by messenger, by a

nationally-recognized overnight mail delivery service or by certified mail, return receipt requested, to the following:

Paula Yancey, City Manager
City of Gautier
3330 HWY 90
Gautier, MS 39553

ERM Properties, LLC
Ryan Markle

Southern Mississippi Planning and Development District, Inc.
Attn: Leonard Bentz, Executive Director
9229 Highway 49
Gulfport, MS 39503

With a copy to:

Hugh D. Keating, Esq.
Dukes, Dukes, Keating & Faneca, P.A.
2909 13th Street, Sixth Floor
Gulfport, MS 39501

2. The modification or amendment of this Tri-Party Agreement, or any of the provisions herein, will not become effective unless executed in writing by all Parties.

3. Except for disclosure to legal counsel, accountant or financial advisors, no Party to this Tri-Party Agreement shall disclose the terms hereof to any person who is not a Party or signatory hereto, unless disclosure thereof is required by law or otherwise authorized by this Tri-Party Agreement or consented to by all Parties in writing. The parties understand that this agreement is a public record and must be adopted by the City Council on the minutes of an open meeting. Unauthorized disclosure of the terms of this Tri-Party Agreement shall be a material breach hereof.

4. Nothing contained in this Agreement shall be construed as constituting any Parties as principal and agent, partners or joint venturers.

5. If any provision of this Tri-Party Agreement is held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision herein is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

6. This Tri-Party Agreement shall be construed in accordance with the laws of the State of Mississippi. Any and all disputes arising hereunder shall be tried in a court of competent

jurisdiction in Jackson County, Mississippi. By execution hereof, each Party consents to jurisdiction in Jackson County, Mississippi, and waives any and all defenses or objections to jurisdiction or venue in Jackson County, Mississippi.

7. This Tri-Party Agreement may be executed in separate counterparts, each of which so executed and delivered shall constitute an original, but all such counterparts shall together constitute one and the same instrument. The Parties stipulate that a photocopy of an executed original shall be admissible in evidence for all purposes in any proceeding as between the Parties.

8. This Tri-Party Agreement has been jointly drafted by all Parties, and in the event of any ambiguity, such ambiguity shall not be construed against any drafting Party.

AGREED:

City of Gautier:

DATE: _____

By: _____

ERM Properties, LLC:

DATE: _____

By: _____

Southern Mississippi Planning and Development District, Inc.

DATE: _____

By: _____

Councilman Colledge made the motion to go into Closed Session to determine whether to go into Executive Session. **Councilman Vaughan** seconded the motion and the vote carried unanimously.

Councilman Colledge made the motion to go into Executive Session to discuss ongoing Litigation with Jackson County Utility Authority and personnel issues. **Councilman George** seconded the motion and the vote carried unanimously.

During executive session **Councilman Colledge** made the motion to appoint Councilman Anderson and Mayor Torjusen to attend a meeting with representatives from Pascagoula, Moss Point and Ocean Springs regarding the Jackson County Utility Authority litigation. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Vaughan also requested the City Attorney and City Manager attend the meeting.

Councilman Colledge made the motion to return to Open Session. **Councilman Vaughan** seconded the motion and the vote carried unanimously.

City Attorney announced action taken in Executive Session.

Councilman Vaughan made the motion to adjourn until February 6, 2018 at 6:30 PM. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval by the Mayor and Council of the City of Gautier, Mississippi at the meeting of February 6, 2018.

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

February 6, 2018
Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2017. The fee estimate for these services will be \$28,000.00 and is expected to begin on approximately March 15, 2018.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the governing authorities of every municipality in the state shall have their books audited annually, prior to the close of the net succeeding fiscal year, either by a competent accountant approved by the State Auditor or by a certified public accountant in accordance with Miss Code Ann. § 21-35-31;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2017 is hereby authorized.

IT IS FURTHER ORDERED that the fee estimate for these services will be \$28,000.00 and is expected to begin on approximately March 15, 2018.

IT IS FURTHER ORDERED that the proposed audit will include the audit of all funds in accordance with government auditing standards prescribed by the United States General Accounting Office (GAO) and the corresponding Yellow Book standards and requirements and the Office of the State Auditor (OSA) guidelines, including Mississippi State Law and Regulations, and the Single Audit Act, as delineated in OMB Circular A-133.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

WRIGHT, WARD, HATTEN & GUEL

PROFESSIONAL LIMITED LIABILITY COMPANY

(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)

Certified Public Accountants

HANCOCK BANK BUILDING

2510 - 14TH STREET

P.O. BOX 129

GULFPORT, MISSISSIPPI 39502

MICHAEL E. GUEL, CPA, CVA, PFS, CFP®, CFE
SANDE W. HENTGES, CPA, CFE

CHRIS TAYLOR, CPA
CHARLENE KERKOW, CPA

MEMBERS

AMERICAN INSTITUTE OF CPAS
MISSISSIPPI SOCIETY OF CPAS

TELEPHONE (228) 863-6501
FAX NUMBER (228) 863-6544
EMAIL: OFFICE@WWHGCPA.COM

January 30, 2018

To City Council and City Management
City of Gautier, Mississippi

We are pleased to confirm our understanding of the services we are to provide the City of Gautier, Mississippi for the year ended September 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Gautier, Mississippi as of and for the year ended September 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Gautier, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Gautier, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gautier, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1) Schedule of expenditures of federal awards.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform*

Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the mayor and city council of the City of Gautier, Mississippi. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Gautier, Mississippi's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Gautier, Mississippi's major programs. The purpose of these procedures will be to express an opinion on the City of Gautier, Mississippi's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Gautier, Mississippi in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements,

performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to city council; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten & Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the City's oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten & Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oversight Agency for Audit. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately March 15, 2018 and to issue our reports no later than June 30, 2018. Sande Hentges, CPA, CFE is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee estimate for these services will be \$28,000. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Gautier, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Wright, Ward, Hatten & Guel
RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier, Mississippi.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

February 6, 2018
Resolution to re-establish the Gautier Senior Center Steering Committee, and to appoint members.

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Resolution to re-establish the Gautier Senior Center Steering Committee, and to appoint members.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

**RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI TO RE-ESTABLISH THE
GAUTIER SENIOR CENTER STEERING COMMITTEE**

RESOLUTION NUMBER 000-2018

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to re-establish and appoint a steering committee for the purpose of advising the City Manager and Parks and Recreation Director on the development of recommendations for policy governing the use of the Gautier Senior Center buildings, equipment, and grounds, and for the purpose of recommending, advising and assisting the city with programs and activities aimed at providing senior recreation and leisure time activities for the elderly community of the City of Gautier;

NOW THEREFORE BE IT, RESOLVED by the Mayor and Council of the City of Gautier, Mississippi, as follows:

1. That a Senior Citizens Steering Committee is hereby re-established which is advisory only to the City Manager and Parks and Recreation Director.
2. That the term of membership shall run concurrent with the term of Council.
3. That the appointments shall be nominated and voted on by the Council at a subsequent meeting.
4. That the members of the Committee shall serve at the will and pleasure of the Mayor and Council, and members are subject to removal from the Committee by recommendation of the Committee, or upon a motion and approval by the Council.
5. This resolution shall take effect in accordance with Mississippi state statute.
6. The members shall annually elect a chairman from their membership and a secretary for the purpose of taking minutes and related duties.
7. All meeting pf the Gautier Senior Center Steering Committee shall be open to the public. Meetings will be held monthly or at least once quarterly.
8. Gautier Senior Steering Committee members may invite representatives of subject matter experts to meetings as appropriate.
9. Minutes shall be kept of all meeting with a copy filed with the City Clerk. Minutes shall be submitted to the Council for their review on the Consent Agenda of the Council. An annual report pf the Gautier Senior Steer Committee's activities shall be submitted to the City Council in January of each year.
10. This resolution shall take effect in accordance with Mississippi State.

BE IT, FURTHER RESOLVED, that Council desires to appoint the following Gautier residents to the Senior Steer Committee:

Mayor Phil Torjusen

1. Donnis Torgerson- Ward 4
2. Jenny Downs- Ward 3

Councilwoman at Large Mary Martin

1. Pat Johnson- Ward 3
2. Pat Walters- Ward 1

Councilman Cameron George

1. Bill Bray - Ward 1

Councilman Richard Jackson

1. Abe Sherrod - Ward 2
2. Theresa Jackson- Ward 2

Councilman Casey Vaughan

1. Shirley Paul- Ward 3
2. Dick Paul- Ward 3

Councilman Rusty Anderson

1. Rico Borrazzo- Ward 4
2. Sherry Stanford- Ward 4

Councilman Adam Colledge

1. Susan Parol- Ward 5
2. Jacqueline Cumbest- Ward 5

BE IT, FURTHER RESOLVED that the Council authorizes the City Clerk and City Manager to execute all documents necessary for these purposes.

The motion to approve the foregoing resolution was made by **BLANK**, seconded by **BLANK**, and the following vote was recorded:

Mayor Phil Torjusen

Councilwoman At Large Mary Martin _____

Councilman Cameron George _____

Councilman Richard Jackson _____

Councilman Casey Vaughan _____

Councilman Rusty Anderson _____

Councilman Adam Colledge _____

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the 6th day of **February**, 2018.

Phil Torjusen, MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/31/2018
Subject: Resolution to re-establish and appoint members to the Gautier Senior Steer Committee.

REQUEST:

The Recreation Department requests City Council approval to re-establish and appoint members to the Gautier Senior Steer Committee.

BACKGROUND:

The goal/ duties of the Senior Steer committee is to assist in the development of recommendations for policy governing the use of the Gautier Senior Center buildings, equipment, and grounds, and for the purpose of assisting programs and activities aimed at providing senior recreation and leisure time activities for the elderly community of the City of Gautier. Our ultimate goal for the Senior Center is to provide more programming and to grow our senior participation.

DISCUSSION:

Mayor and Council would like to appoint Gautier citizens listed below:

Mayor Phil Torjusen

1. Donnis Torgerson- Ward 4
2. Jenny Downs- Ward 3

Councilwoman at Large Mary Martin

1. Pat Johnson- Ward 3
2. Pat Walters- Ward 1

Councilman Richard Jackson

1. Abe Sherrod- Ward2
2. Theresa Jackson- Ward 2

Councilman Casey Vaughan

1. Shirley Paul- Ward 3
2. Dick Paul- Ward 3

Councilman Rusty Anderson

1. Rico Borrazzo- Ward 4
2. Sherry Stanford- Ward 4

Councilman Adam Colledge

1. Susan Parol- Ward 5
2. Jacqueline Cumbest - Ward 5

RECOMMENDATION:

The Recreation Department recommends that City Council approve the resolution to reestablish and appoint members to the Gautier Senior Steer Committee.

City Council May:

- 1) Approve the resolution to reestablish and appoint members to the Gautier Senior Steer Committee.
- 2) Not approve the resolution to reestablish and appoint members to the Gautier Senior Steer Committee.

ATTACHMENTS:

none

**CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet**

Council Meeting:
Title:

**February 6, 2018
Creation of four (4) full-time temporary grounds and
maintenance operator positions**

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Authorization to create four (4) full-time temporary grounds and maintenance operator positions in the Parks & Recreation Department to assist with the cleanup of Hurricane Nate.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☒
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 000-2018

**ORDINANCE APPROVING CREATION OF SPECIFIED POSITIONS, AND A
REVISED SCHEDULE OF AUTHORIZED POSITIONS**

**AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI,
PROVIDING AUTHORITY & INTENT; PURSUANT TO MISSISSIPPI
ANNOTATED CODE 21-9-45, AUTHORIZING THE CITY COUNCIL TO
CREATE FOUR (4) FULL-TIME TEMPORARY GROUNDS AND
MAINTENANCE OPERATORS AND TO APPROVE THE REVISED
SCHEDULE OF AUTHORIZED POSITIONS.**

WHEREAS, the City Manager has recommended creation of the following new positions pursuant to Miss. Code Ann. 21-9-45:

1. Temporary Grounds and Maintenance Operators (4)

WHEREAS, the City Manager recommends the approval of the attached Revised Schedule of Authorized Positions including the necessary funding to reflect these changes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

SECTION 1. Authority & Intent

- A. The Gautier City Council held a public meeting on February 6, 2018 to consider creation and funding of specified positions and the Revised Schedule of Authorized Positions.

SECTION 2.

- A. The Gautier City Council creates the following positions:
 1. Temporary Grounds and Maintenance Operators (4)
- B. The Official Schedule of Authorized Positions Shall be amended as Attached.

SECTION 3. This Article shall be effective upon advertisement and adoption, pursuant to Mississippi Annotated Code.

Thereupon, motion duly made by _____, seconded by _____ to adopt the foregoing ordinance and received the following votes:

AYES:

NAYS:

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the 6th day of February, 2018.

Phil Torjusen, Mayor

Attest: _____
Cynthia Russell
City Clerk

The Ordinance and Schedule of Authorized Positions will be available for viewing at Gautier City Hall, Gautier Public Library and Gautier Utilities Department.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Parks and Recreation Director
Date: January 30, 2018
Subject: Approval to amend the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators

REQUEST:

The Parks and Recreation Director request approval to amend the Schedule of Authorized Positions by adding four (4) fulltime temporary grounds and maintenance operators not to exceed 4.5 months to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department. The four (4) fulltime temporary grounds and maintenance operator's positions will be deleted from the Schedule of Authorized Positions after 4.5 months.

BACKGROUND:

On January 18th City Staff met with representatives from FEMA in reference to storm damage from Hurricane Nate. The City of Gautier's Parks and Recreation Dept. qualifies for hardship reimbursements from FEMA due to limited staffing and the amount of damages at its parks. FEMA will reimburse the City 75% of the cleanup cost from Hurricane Nate. MEMA will reimburse the City 12.5% of the cleanup cost from Hurricane Nate upon successful closeout. Shepard State Park has approximate 11 miles of trails that need to be cleared due to fallen trees and debris from Hurricane Nate. All work must be completed by May 22nd to qualify for reimbursement from FEMA and MEMA.

DISCUSSION:

The Parks and Recreation Director is requesting to hire four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup at its parks. The projected cost is based on 504 total hours worked per person based on a start date of FEB 20th and no work performed on MAR 30th (Good Friday). No weekend hours or OT, straight 8 hour days M-F only. Hourly rate: \$12.00 and no benefits. Cost per worker: \$6,812 (includes F/M & W. Comp) Total cost- 4 workers: \$27,248 Estimated reimbursement from Fema at 75% = \$20,436. The estimated reimbursement from MEMA upon successful closeout at 12.5% would be \$3,406. The City's portion \$3,406. This is an unbudgeted expense and may require a budget amendment. The four (4) fulltime temporary grounds and maintenance operator's positions are not to exceed 4.5 months and the positions will be deleted from the schedule of authorized positions after the 4.5 months.

RECOMMENDATION:

The Parks and Recreation Director recommends that City Council amend the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department.

The City Council May:

1. Approve the amendment to the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department.
2. Not approve the amendment to the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department.

ATTACHMENT:

Schedule of Authorized Positions
City of Gautier Organization Chart

Approved by Council 02/06/18

	Pay Scale	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Reserve Authorized Positions (Not Paid)
JUDICIAL DEPARTMENT					
City Judge	N/A	N/A		1	
Public Defender	N/A	N/A		1	
Total Funded				2	
Total Non-Funded					
EXECUTIVE DEPARTMENT					
City Manager	N/A	N/A	1		
Administrative Assistant I	2080	9	1		
Economic Developer			Unfunded (1)		
Total Funded			2		
Total Non-Funded			1		
GRANTS AND PROJECTS DEPT.					
Director	2080	19	1		
Contract and Project Administrator	2080	17	1		
Total Funded			2		
Total Non-Funded					
RECREATION DEPT.					
Director	2080	19	1		
Recreation Coordinator	2080	10	1		
Parks Supervisor	2080	12	1		
Grounds and Maintenance Oper.	2080	7	3		
<u>Grounds and Maintenance Oper.</u>	2080	N/A	<u>4</u>	Temporary Full Time	Not to exceed 4.5 mos
Student Laborer	N/A	N/A		1	
Park Attendant	N/A	N/A		3	

Total Funded			<u>10</u>	4
Total Non-Funded				

FINANCE DEPARTMENT

Comptroller	2080	21	1
Assistant Comptroller	2080	17	1
Accounting Generalist	2080	11	1

Court Division

Court Clerk	2080	13	1
Deputy Court Clerk	2080	9	1

Total Funded			5
Total Non-Funded			

HUMAN RESOURCES DEPARTMENT

Director	2080	21	1
HR Generalist	2080	10	1

Maintenance Division

Mechanic	2080	14	2
Multi-Craft Maintenance Worker	2080	12	1
Custodian	2080	7	1

Total Funded			6
Total Non-Funded			

CITY CLERK DEPARTMENT

City Clerk	2080	21	1
Deputy City Clerk	2080	15	1
Purchasing Agent	2080	12	1
Administrative Clerk	2080	8	1

Utility Services Division

Utility Services Manager	2080	15	1
Utility Billing Supervisor	2080	13	1
Utility Billing Clerk	2080	12	1
Customer Service Representative	2080	8	2

Total Funded			9
Total Non-Funded			

PLANNING DEPARTMENT

Director/Building Official	2080	21	1
Planning Technician	2080	11	1
Administrative Clerk	2080	8	1
Building and Code Inspector	2080	13	1
<u>Code Enforcement Officer</u>	<u>2080</u>	<u>10</u>	<u>1</u>
Animal Control Officer	2080	9	1

Total Funded			6
Total Non-Funded			

POLICE DEPARTMENT

Police Chief	2080	22	1
Administrative Assistant IV	2080	12	1
Captain	2080	15	3

CID

Detective Lieutenant	2080	14	1
Detective Sergeant	2080	13	1
Detective	2080	12	2
Detective	2080	12	Unfunded (1)
FBI Task Force Officer	2080	12	1
Narcotics Officer	2080	12	1
Crime Prevention Officer	2080	12	Unfunded (1)
Records Clerk	2080	8	1

Patrol

Patrol Lieutenant	2184	11	4
Patrol Sergeant	2184	10S	4
Patrol Officer	2184	9 or 10*	15
Dispatcher/TAC Officer	2080	11	1
Dispatcher	2184	7 or 8	8

Traffic

Traffic Sergeant	2184	10S	Unfunded (1)
K9 Officer	2184	10	1
Traffic Officer	2184	10	3
Traffic Officer	2184	10	Unfunded (1)
School Crossing Guard	N/A	N/A	4
Reserve Officer	N/A	N/A	21
Total Funded			48
Total Non-Funded			4

* Probationary Officer/Grade 9
 Certified Officer/Grade 10

FIRE DEPARTMENT

Fire Chief	2080	22	1
Deputy Fire Chief/Fire Marshall	2080	20	1
Administrative Assistant I	2080	9	1
Fire Captain	2496	12	3
Fire Lieutenant	2496	11	9
Firefighter	2496	9 or 10*	24
Part Time Firefighter	N/A	N/A	3
Total Funded			39
Total Non-Funded			3

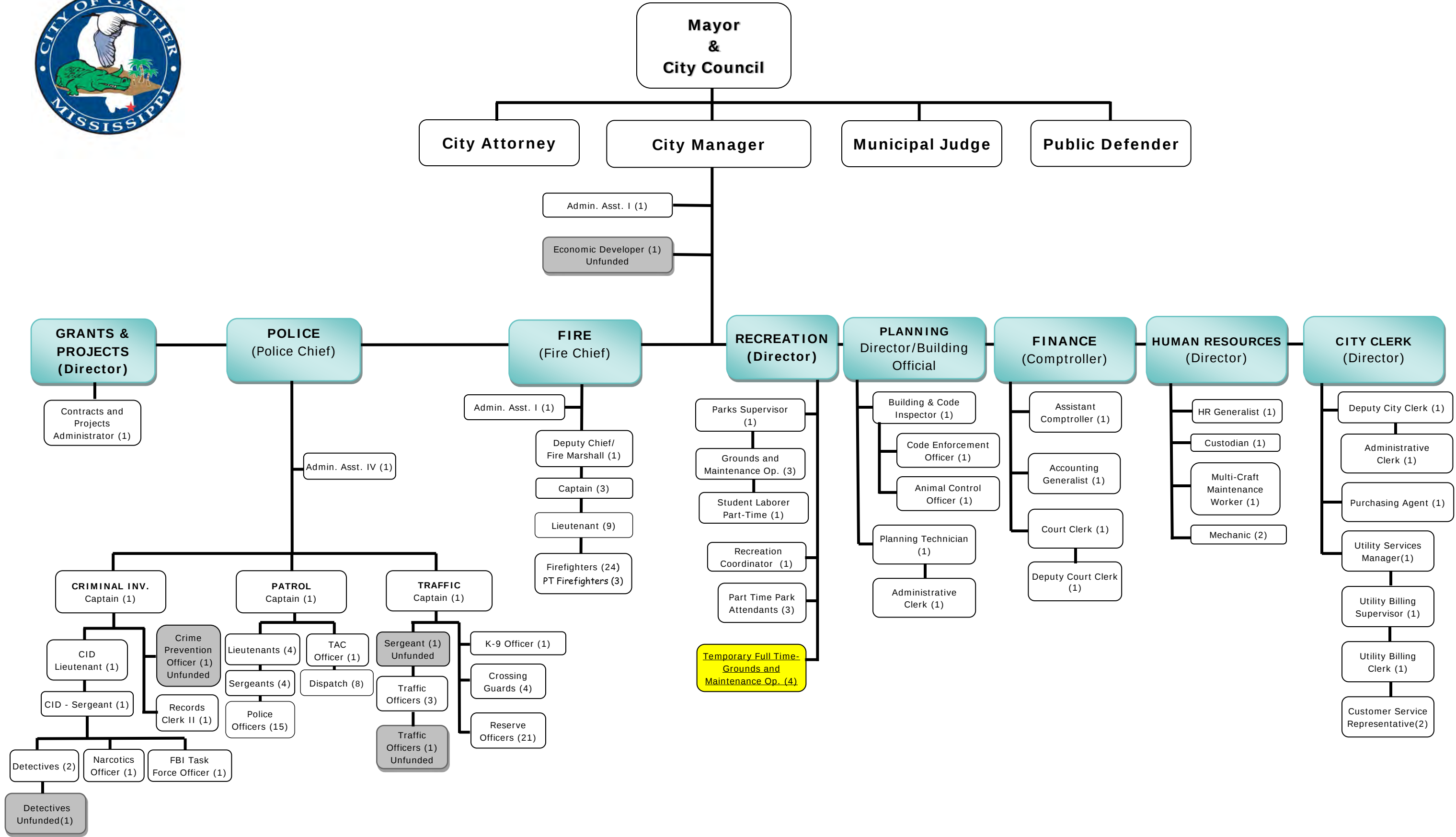
* Probationary Firefighter/Grade 9
 Certified Firefighter/Grade 10

<u>Summary of Authorized Positions</u>	<u>Full Time</u>	<u>Part Time</u>	<u>Reserve Positions</u>
Judicial: Funded		2	
Executive Dept: Funded	2		
Executive Dept: Unfunded	1		
Grants and Projects Dept.	2		
Recreation Dept.	10	4	
Finance Dept: Funded	5		
Human Resources Dept: Funded	6		
City Clerk Dept: Funded	9		
Planning Dept: Funded	6	0	
Police Department: Funded	48	4	21
Police Department: Unfunded	4		
Fire Dept: Funded	39	3	
TOTAL	127	13	21
TOTAL UNFUNDED	5		

CITY OF GAUTIER ORGANIZATION CHART

FY 2018

Effective Feb. 6, 2018



CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

February 6, 2018
Approval and authorization to pay moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

Introduced by:
Contact Person/Telephone

April Havens 497-8000 Ext. 315

Summary Explanation: Approval and authorization to pay moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the Martin Bluff Widening Project requires payment of moving expenses to Cecil and Debora Connor; and

WHEREAS, it is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the payment of moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000 is hereby authorized and approved for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/31/2018
Subject: Martin Bluff Road Widening Project - Approval and authorization to pay moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

REQUEST:

The Grants & Projects Department requests that City Council approve and authorize payment for moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

BACKGROUND:

This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:

This cost includes \$780.00 for actual cost moving expenses. Mr. and Mrs. Conner have completed moving their miscellaneous personal property from the proposed right of way.

RECOMMENDATION:

The Grants & Projects Department recommends that City Council approve and authorize payment for moving expenses totaling \$780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

The City Council may:

- 1) Approve the moving expenses totaling \$780.00 for the Martin Bluff Road Widening Project; or
- 2) Not approve the moving expenses totaling \$780.00 for the Martin Bluff Road Widening Project.

ATTACHMENTS:

invoice

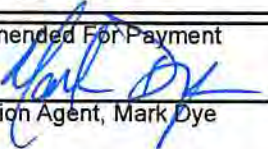
Date January 30, 2018**INVOICE - RIGHT OF WAY**

P.O. Number 941/

State _____		Acquired By:	Nature of Title
Vendor No. <u>V99941ROWY0</u>	Customer Acct. No. _____	Agreement _____	Fee Simple _____
Payee <u>Cecil J. Conner and Debora A. Conner</u>		Settlement _____	Perm. Ease _____
_____		Condemnation _____	Temp. Ease _____
_____		Special _____	D.E. _____
_____		Circuit _____	84-01 RELOCATION
_____		Supreme _____	
Mortgagee <u>N/A</u>	TIN NO. <u>419-90-1575</u>		
Address <u>1645 Victoria Drive</u>			
<u>Gautier, MS 39553</u>			

Project No. <u>STP 9194-00-(001)</u>	County <u>Jackson</u>	File No. <u>047-0-00-W</u>
<u>LPA/105069-801000</u>		<u>Conner</u>

Description	Amount
MISCELLANEOUS PERSONAL PROPERTY Moving Expenses - Actual Cost IRS W-9 FORM SIGNED 11-08-17 HOLD CHECK FOR RELOCATION AGENT MARTIN BLUFF ROAD	\$ 780.00
TOTAL INVOICE	\$ 780.00

Recommended For Payment  Relocation Agent, Mark Dye	Approved _____ City of Gautier, Mississippi	Paid By Warrant No. _____
Relocation Reviewer, Bruce Fogg	By _____ Signature and Title	Req. No. _____
		Date _____

OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

**CITY OF GAUTIER
Consent Agenda Item #8
Fact Sheet**

Council Meeting:
Title:

February 6, 2018
Authorization to designate the Applicant Agent for Hurricane Nate.

Introduced by:
Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization to designate April Havens, Grants & Project Manager, as the City's Applicant Agent for Hurricane Nate (4350).

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the Mississippi Emergency Management Agency (MEMA) notified the City that an applicant agent form must be submitted for each disaster; and

WHEREAS, the agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that April Havens, Grants & Projects Manager, is hereby designated as the Applicant Agent for the City's Hurricane Nate (4350) projects.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/31/2018
Subject: Designation of Applicant's Agent for Hurricane Nate Projects.

REQUEST:

The Grants & Projects Department requests that the City of Gautier designate the Applicant's Agent for the City's Hurricane Nate (4350) projects to April Havens.

BACKGROUND:

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities. When the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the city with federal and state agencies managing these public assistance programs. The Agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached. The designation must be made by the action of the full City Council and must be recorded in the official record.

DISCUSSION:

The Mississippi Emergency Management Agency (MEMA) notified the City that an applicant agent form must be submitted for each disaster. April Havens is serving as applicant agent on all other disaster projects.

RECOMMENDATION:

City staff recommend that the Grants & Projects Director, April Havens, be designated as the Applicant's Agent for the City of Gautier for Hurricane Nate projects as of the date of this meeting.

City Council may:

- 1) Designate Grants & Projects Director April Havens as the Applicant's Agent for the City of Gautier for Hurricane Nate projects; or
- 2) Not designate Grants & Projects Director April Havens as the Applicant's Agent for the City of Gautier for Hurricane Nate projects; or

ATTACHMENTS:

1. 1. Designation of Applicant Agent Form and Local Applicant's Agent Job Description
2. 2. State-Local Disaster Assistance Agreement

DESIGNATION OF APPLICANT AGENT

BE IT RESOLVED BY: _____ OF: _____
Governing Body City, County, Other Entity

THAT _____,
Name of Designated Agent Official Position

ADDRESS: _____, TELEPHONE (W) _____ (H) _____

_____ is hereby authorized to execute for and in behalf of _____
City, County, Other Entity

a public entity established under the laws of the State of Mississippi, applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

PASSED AND APPROVED THIS _____ DAY OF _____, 20____.

Name and Title

Name and Title

Name and Title

Name and Title

Name and Title

Name and Title

CERTIFICATION

I, _____, duly appointed _____
Title

of, _____, do hereby certify that the above is a true and

correct copy of a resolution passed and approved by the _____

of _____ on the _____ day of _____, 20____,
Governing Body

DATE

SIGNATURE

LOCAL APPLICANT'S AGENT

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities (such as debris removal, evacuation, sand bagging, etc.). When this happens, the local government must designate an Applicant's Agent who will be authorized by the City Council/Board of Supervisors to represent the city or county with federal and state agencies managing these public assistance programs.

Much of the work of an Applicant's Agent will start as soon as the disaster occurs. To save time in the first few days following a disaster, MEMA recommends that the Applicant's Agent be designated BEFOREHAND. By doing this, the city or county will give the person selected a chance to become familiar with these programs and to establish local procedures and systems before the disaster occurs.

The City Council/County Board should be particularly selective in naming an Applicant Agent. The designation must be made by the action of the full body and should be recorded in the official record as any other ordinance or resolution would be. The City Council/County Board should carefully select a person who is able to perform the duties that will be assigned.

The person selected must also be able to spend the major amount of time required to do the job. Once the Applicant's Agent is selected the City Council or County Board must give their support and help.

In simplest terms, the Applicant's Agent will represent the local government in managing the city or county applications for federal disaster assistance funds. The agent will be the contact person for Federal and State agencies dealing with the disaster programs. This person will be responsible for managing federal funds provided for the community, for following state and local bid and contract procedures, for maintaining auditable records and for seeing that all work is accomplished before the completion dates are reached.

The position of Applicant's Agent is highly responsible and requires a good deal of time and strong managerial skills. The person selected must have the full confidence of the City Council/County Board and must be given sufficient authority to take the steps required under Federal regulations.

Some counties have appointed the Chancery Clerk, County Administrator, County Engineer, or Emergency Management Director, City Manager or others. The choice is entirely up to the governing body.



STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: DR 4350

APPLICANT ID NO#: 059-26860-00

APPLICANT NAME: City of Gautier

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.
2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.
3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.
4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.
5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.
6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.
7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB SuperCirculars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.
8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.
9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – SuperCircular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.
10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.

11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.
12. The Applicant acknowledges that it is the Applicant's responsibility to ensure all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.
13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.
14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.
15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.
16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.
17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.
18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.
19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.
20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.
21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.
22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.
23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.
24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.
25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

Signed for the Applicant (Certifying Representative):

NAME (Print)	SIGNATURE	DATE
Signed for the State (Governor's Authorized Representative): (Do Not Continue Below This Line, MEMA Only)		

Lee W. Smithson, Executive Director		
NAME	SIGNATURE	DATE

CITY OF GAUTIER
Consent Agenda Item #9
Fact Sheet

Council Meeting:
Title:

February 6, 2018
Approval of a Limited Use Agreement between the
City of Gautier and Jackson County, Mississippi
for the Singing River Mall Site for the 2018
Jackson County Household Hazardous Waste
Collection Day.

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Approval of a Limited Use Agreement between the City of Gautier and Jackson County, Mississippi for the Singing River Mall Site for the 2018 Jackson County Household Hazardous Waste Collection Day.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☒
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Jackson County, Mississippi has requested use of the Singing River Mall Site, currently being leased by the City, for the 2018 Jackson County Household Hazardous Waste Collection Day; and

WHEREAS, the Jackson County Household Hazardous Waste Collection Day is held annually, and provides a benefit to the citizens of the City of Gautier; and

WHEREAS, House Bill 35, 2002, is a Local and Private law authorizing Jackson County and its incorporated municipalities to share governmental equipment, manpower, services and resources as mutually agreed upon; and

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to permit use of the leased portion of the Singing River Mall Site as more fully described in the Limited Use Agreement; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Limited Use Agreement between the City of Gautier and Jackson County Mississippi for the 2018 Jackson County Household Hazardous Waste Collection Day is hereby approved; and

IT IS FURTHER ORDERED that the Singing River Mall Site will be made available as the location for the 2018 Jackson County Household Hazardous Waste Collection site pursuant to the attached Limited Use Agreement; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi,
at the meeting of February 6, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: January 31, 2018
Subject: Limited Use Agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall Site for the Jackson County Household Hazardous Waste Collection Day

REQUEST:

The Recreation Department is requesting approval of a limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day.

BACKGROUND:

The City of Gautier is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall). The City of Gautier received a request from Jackson County Solid Waste Department to use the Singing River Mall Site for its annual Household Hazardous Waste Collection Day.

DICUSSION:

The Jackson County Household Hazardous Waste Collection Day is held annually countywide. Singing River, LLC granted permission to the Jackson County Solid Waste Department to use the parking area located at Gautier Town Center (formerly Singing River Mall). The dates of use are April 20- 22, 2018.

RECOMMENDATION:

The Recreation Department recommends that City Council approve a limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day.

City Council May:

1. Approve the limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day; or
2. Not approve the limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day.

ATTACHMENT(S):

Limited Use Agreement
Morrison Letter
Certificate of Liability Insurance
Map

**LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI
AND JACKSON COUNTY, MISSISSIPPI**

This Limited Use Agreement of Real Property (“Agreement”) is executed to be effective the ____ day of _____, 2018, between the City of Gautier, Mississippi (“City”) and Jackson County, Mississippi (“County”).

WHEREAS, the City is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall); and

WHEREAS, the County desires to host Jackson County’s Annual “Amnesty Day” Household Hazardous Waste Collection Event on Saturday, April 21, 2018, at the parking area located at Gautier Town Center (formerly Singing River Mall) (“Parking Area”); and

WHEREAS, the County has previously obtained written authorization from the property owner for such use of the premises; and

WHEREAS, the City desires to allow the County to utilize this Parking Area for the purpose of hosting its annual “Amnesty Day” Household Hazardous Waste Collection Event held on Saturday, April 21, 2018.

THEREFORE, in consideration of the following mutual covenants and conditions it is hereby agreed as follows:

1. PARKING AREA

The Parking Area is graphically depicted on attached Exhibit A.

2. REPRESENTATIONS

The Parties represent and warrant that (i) each, and its authorized signatory, has full right, power and authority to execute this Agreement; and (ii) execution and performance of this Agreement will not violate any laws, ordinances, covenants, mortgages, licenses or other agreements

binding on either Party.

3. TIME FRAME

The Parking Area may be utilized by the County on April 21, 2018.

4. LIMITED USE

A. The use of the Parking Area by the County shall be solely for the purpose of hosting its annual "Amnesty Day" Household Hazardous Waste Collection Event.

B. The County, in consideration for the use of the property during the above time frame, agrees to perform any necessary limited preparation for use of the property for the Event but agrees not to damage the property or make any permanent alterations to said property.

C. The County, in consideration for the use of the property during the above time frame, agrees to leave the property in the same condition as it existed before the Event.

5. COMPENSATION

The Parties agree that due to the benefit provided to their citizens, the City grants the County the use of the Parking Area without monetary compensation.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

JACKSON COUNTY, MISSISSIPPI

By: _____
RANDY BOSARGE, PRESIDENT
BOARD OF SUPERVISORS

CITY OF GAUTIER, MISSISSIPPI

By: _____
PHIL TORJUSEN, MAYOR



Singing River, LLC
c/o Morrison Companies
16851 Jefferson Hwy, Ste 9A
Baton Rouge, LA 70817

(P) 225.275.7577
(F) 225.757.9769
www.morrison-usa.com

VIA ELECTRONIC MAIL

January 03, 2018

Ronda Powell, Solid Waste Director
Julia Britt, Office Coordinator
Jackson County Board of Supervisors
P.O. Box 998
Pascagoula MS, 39568

RE: Household Hazardous Waste Day 2018
Gautier Town Center (formerly Singing River Mall)
2800 US-90, Gautier, MS 3955

Dear Ronda,

Singing River, LLC hereby grants permission to the Jackson County Solid Waste Department to use the parking area located at Gautier Town Center (formerly Singing River Mall).

The dates of use are April 20th to April 22nd 2018 for the annual Household Hazardous Waste Day

If you have any questions or need any additional information, please do not hesitate to call Amanda Redding at (225) 275-7577.

Sincerely,

A handwritten signature in blue ink that reads "Amanda Redding".

Amanda Redding
Director of Property Management

/awr



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/3/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BancorpSouth Insurance Services, Inc. Stewart Sneed Hewes - Pascagoula 633 Delmas Avenue Pascagoula MS 39567		CONTACT NAME: Charles Persons PHONE (A/C, No, Ext): 228-696-8634 E-MAIL ADDRESS: joyce.howard@bxsi.com FAX (A/C, No): 228-863-1957	
INSURED JACKCOU-01 Jackson County Board of Supervisors P. O. Box 998 Pascagoula MS 39568-0998		INSURER(S) AFFORDING COVERAGE INSURER A : Mississippi Association of Supervis INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 582330112

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ 250,000 ☐ retention GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			JAC2017	4/1/2017	4/1/2018	EACH OCCURRENCE \$500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$500,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$500,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☒ 250,000 ☒ retention			JAC2017	4/1/2017	4/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Household Hazardous Waste Collection Day - April 22, 2017

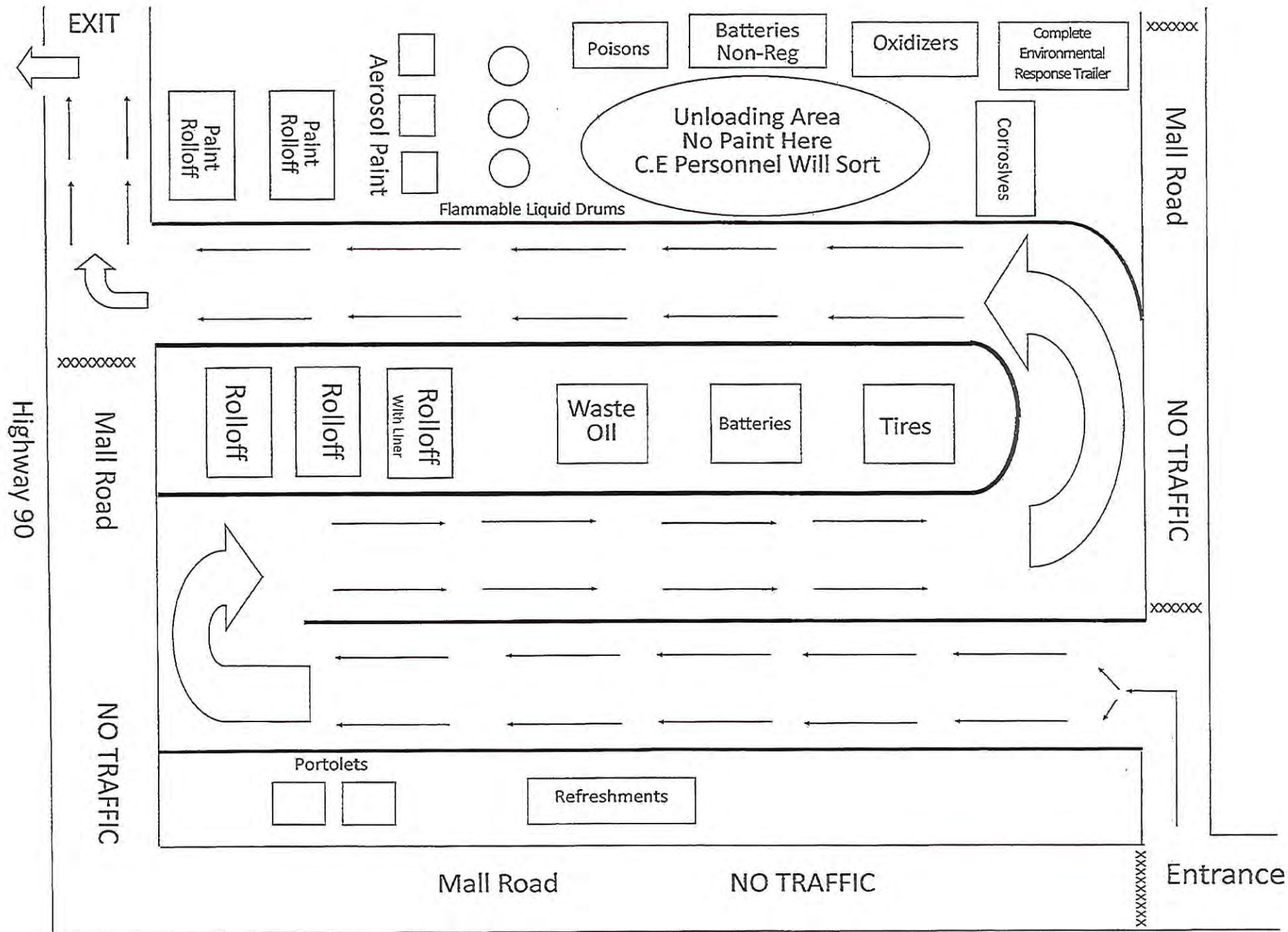
CERTIFICATE HOLDER

CANCELLATION

Singing River, LLC
c/o Morrison Companies
Attn: Amanda Redding
16851 Jefferson Hwy, Ste 9A
Baton Rouge LA 70817

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
February 6, 2018**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
