Tuesday
February 6, 2018
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held February 6, 2018 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Joshua Danos, City Attorney and other concerned citizens.

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
February 6, 2018 @ 6:30 PM

I. Call to Order

1. **Prayer**
2. **Pledge of Allegiance**

II. Agenda Order Approval

III. Announcements

1. **Office closed Monday, February 19th in observance of George Washington's birthday.**

IV. Presentation Agenda

1. **Proclamation for Mr. Frederick A. (Fred) Tucei.**
2. **Proclamation for Arbor Day.**
3. **Gautier Mayor's Youth Council Semi-Annual Update.**

V. Business Agenda

1. **Approval of an agreement with Cogent Strategies to assist the City of Gautier in efforts to secure federal dollars for the City of Gautier infrastructure projects.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

2. **Approval of Docket of Claims.**

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE

VI. Consent Agenda (All items approved in one motion)

1. **Receive November 2017 and December 2017 Finance Reports.**
2. **Authorization of submission of FY 2017 AFG Firefighters Assistance Grant application.**
3. **Approval of minutes from Regular Council Meeting held January 2, 2018 and Recessed Council Meeting held January 16, 2018.**
4. **Authorization to enter into a Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2017.**
5. **Resolution to re-establish and appoint members to the Gautier Senior Steer Committee.**
6. **Creation of Four (4) Full-time Temporary Grounds and Maintenance Operators.**
7. **Martin Bluff Road Widening Project - Approval and authorization to pay moving expenses totaling $780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.**
8. **Designation of an Applicant Agent for Hurricane Nate Projects.**
9. **Approval of a Limited Use Agreement between the City of Gautier and Jackson County, Mississippi.**

VII. STUDY AGENDA

1. **Discuss Citizen Comments**
2. **Discuss Council Comments**
3. **Discuss City Manager Comments**
4. **Discuss City Clerk Comments**
5. **Discuss City Attorney Comments**

Recess until February 20, 2018 at 6:30 PM
www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda order with the following revisions:

1. Add Consent Agenda Item #10 – Authorization for City Manager to terminate contract with Brown, Mitchell & Alexander, Inc.

Councilman Anderson seconded the motion and the vote carried unanimously.

Announcements:

1. Office closed Monday, February 19th in observance of George Washington's Birthday.

Presentations:

1. Proclamation for Mr. Frederick A. (Fred) Tucei.
2. Proclamation for Arbor Day.
3. Gautier Mayor's Youth Council Semi-Annual Update.

TO THE OFFICERS AND EMPLOYEES OF THE STATE OF MISSISSIPPI:

WHEREAS, the Legislature has designated the third Monday of February as the day for the observance of the birthday of GEORGE WASHINGTON, and under the provisions of Section 3-3-7, Mississippi Code of 1972, is a legal holiday in the State of Mississippi;

THEREFORE, all officers and employees of the State of Mississippi are authorized and empowered, at the discretion of the executive head of the department or agency, to close their respective offices in observance of the holiday on

MONDAY, FEBRUARY 19, 2018

GIVEN under my hand and seal of office at Jackson, Mississippi, this the 8th day of January 2018.

C. DELBERT HOSEMANN, JR.
SECRETARY OF STATE
STATE OF MISSISSIPPI

Proclamation

A Proclamation of the Mayor and City Council
of
The City of Gautier, Mississippi

WHEREAS, Frederick A. (Fred) Tucei, a centenarian and citizen of the City of Gautier, has resided in the community since 1945; and

WHEREAS, a native Biloxian who chose the community of Gautier to be his home, as the area was uninhabitable by today's standards, became a vital contributor to the community. He and his wife, Hazel, would burn coal oil lamps at night for light in their small two room house that they built from scrap lumber. It would be two years later before electricity was available. They also would fetch potable water from a natural artesian well near Oak Street; and

WHEREAS, he, along with his wife and two daughters (Sandra and Linda), built and ran a viable fishing camp business, which they operated on the Mary Walker Bayou for 28 years; and

WHEREAS, his camp, called Tucei's Fishing Camp, provided services to sportsman and boaters, far beyond the perimeter of Gautier and throughout the southeast, of having access to the natural resources on the Pascagoula River and the Mississippi Sound; and

WHEREAS, the business was economically accommodating for those individuals who could not yet afford a boat, but provided for those who desired to enjoy the pleasures of **Gautier's "Natures Playground."** Services included the rental of cabins, boats/motors, fuel, live shrimp and a friendly, knowledgeable staff; and

WHEREAS, jobs were provided in the effort to maintain the business as he, Fred Tucei, was the entrepreneur, but also an excellent mentor and teacher of skills as many who worked at Tucei's Fishing Camp acquired knowledge for a lifetime; and

WHEREAS, he built his business back to being just as lucrative after the destruction of every natural disaster since the hurricane of 1947 and including Hurricane Camille in 1969; and

WHEREAS, most importantly, Fred Tucei served in the armed services of our United States, while in the U.S. Army as a paratrooper during World War II; and

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, am honored to present this Proclamation to Mr. Tucei with our sincere thanks for his dedicated service to the United States of American and the residents of the City of Gautier, Mississippi.

IN TESTIMONY WHEREOF, I have given under my hand and affix the seal of the City of Gautier, Mississippi this the 6th day of February, 2018.

Phil Torjusen, Mayor
City of Gautier, Mississippi

City of Gautier Proclamation
For
Arbor Day

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be sent aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE BE IT ENACTED by the City of Gautier, Mississippi, do hereby proclaim February 19, 2018 as **"ARBOR DAY"** and urge all Citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well –being for this and other generations.

IN TESTIMONY WHEREOF, I have given under my hand and the seal of the City of Gautier, Mississippi this the **6th** of **February 2018.**

CITY OF GAUTIER MISSISSIPPI

Phil Torjusen

Phil Torjusen, Mayor

Councilwoman Martin made the motion to authorize and approve the agreement with Cogent Strategies, as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 020-2018

WHEREAS, Cogent Strategies is a team of top-ranked government relations and strategic communications professionals; and

WHEREAS, the city hereby finds that entering into the attached agreement with Cogent Strategies for assistance in securing federal dollars for the City's infrastructure projects especially sewer repair and water treatment plant requirements is in the best interest of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the agreement with Cogent Strategies, is hereby authorized and approved; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary to carry out this Order.

Motion was made by **Councilwoman Martin**, seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

CITY OF GAUTIER
MEMORANDUM

To: City Council
From: Paula Yancey, City Manager
Date: 01/31/2018
Subject: Approval of a contract with Cogent Strategies to assist the City of Gautier in efforts to secure federal dollars for the City of Gautier infrastructure projects.

REQUEST:
The City Manager requests the approval of the Cogent Strategies agreement.

BACKGROUND:
With the current temperature in Washington, the proposed infrastructure program and the efforts to bring back earmarks coupled with the infrastructure needs of the City of Gautier, it is recommended that we put our "best foot forward". I believe we need a constant presence in Washington to promote the City's efforts. Cogent Strategies is a team of top-ranked government relations and strategic communications professionals led by a former Mississippian and veteran public affairs. Cogent Strategies will assist the City of Gautier's efforts to secure federal dollars for the City's infrastructure projects- specifically sewer repair and water treatment plant requirements.

DISCUSSION:
The City of Gautier would have a team that consists of three senior strategists with deep ties and experiences with Mississippi. Cogent Strategies would work on a retainer basis and has proposed a monthly retainer of $7,500. Out of pocket expenses such as local and long distant travel, accommodations, wire fees, and the like will be billed at the cost as incurred. The term of the agreement will run one year. During this one-year agreement, either the City of Gautier or Cogent Strategies can terminate this agreement within 30 days prior written notice.

RECOMMENDATION:
The City Manager recommends that the City Council approves the agreement between the City of Gautier and Cogent Strategies.

The Council may:
1.Approve the agreement between the City of Gautier and Cogent Strategies; or 2.Not approve the agreement between the City of Gautier and Cogent Strategies.

ATTACHMENTS:
1. Cogent Strategies

TO: PAULA YANCEY, THE CITY OF GAUTIER
FROM: SHELLIE PURVIS, COGENT STRATEGIES

JANUARY 10, 2018

COMPANY BACKGROUND
Cogent Strategies is a team of top-ranked government relations and strategic communications professionals led by former Mississippian and veteran public affairs President and CEO Kimberley Fritts. The Cogent team has decades of experience running winning public policy campaigns for clients large and small that include:

- Best-in-class policy and political smarts;
- Game-changing technology that can drive high level government and private decision-making;
- Experience in and around the highest levels of regional and national media; and
- Knowledge of how the government, private and not-for-profit sectors intersect to produce positive outcomes.

From coast to coast, Cogent understands there is a new playbook for advancing agendas in Washington, DC. We have assembled the next generation of strategists who know how to engage those who matter, on the platforms they care about, and with the messages and messengers that will move them. Clear. Compelling. Convincing. This is Cogent.

One of the hallmarks of Cogent client service will always be engaging the most senior team members and arming them with the newest tools to do what they do best – deliver results for clients. Team members have worked together for years, and each one brings his or her own specialty to the table. Unlike the culture at many other government relations firms, Cogent's senior professionals are all deeply steeped in client work and are not restricted by silos from participating in the firm's wide array of client projects. We relish any opportunity to bring new, fresh perspectives to our clients' issues.

The Cogent team members' knowledge of what moves the needle on any issue campaign has been greatly complemented by the growing use of digital analytic tools. These tools, which Cogent has adapted to suit individual client needs, have allowed assessments of the quantity of information available about an issue or key influencer as well as the quality of any communication designed to make an impact on them. Cogent uses these tools not just as eye candy for clients; valuable insights are gleaned from research results that form the basis for our overall advocacy strategy.

Cogent was founded in 2017 in Washington, DC. It has 20 employees and a few of its current clients include: the National Photonics Initiative, Moore Capital Management, EdChoice, the National Association for the Education of Young Children, RELX, T-Mobile, Embassy of Japan, Sotheby's, South Carolina Ports, SolarReserve and Enterprise Holdings.

SCOPE OF WORK
Cogent Strategies will assist the City of Gautier's efforts to secure federal dollars for the city's infrastructure projects – specifically sewer repair and water treatment plant requirements.

COGENT TEAM

We will ensure that our partnership is both effective and efficient, and that the city of Gautier receives the consistent, high-level, hands-on expertise and attention it deserves. Our company structure is different than most Washington government relations firms; our unique teaming approach to address client needs ensures that we are providing services that none of our competitors can. We take pride in our client service, ensuring regular client communications and mutually developed plans and availability whenever you need us.

Our competitive edge is our people, and the kind of ingenuity and political insight and intelligence that can only come from collaboration and smart teamwork. The city of Gautier would have a team that consists of three senior strategists with deep ties and experience in Mississippi issues. Below you will find highlights of our team who would provide strategic counsel. Full bios can be found on our website: www.cogent-strategies.com.

Kimberley Fritts

Kimberley Fritts, Chairman and CEO, oversees the day-to-day affairs of Cogent Strategies. She is known for her intuitive approaches and has a sixth sense for policy, politics and personalities. She recognizes what it takes to stay ahead of the trend lines in Washington and has assembled one of the most dynamic and diverse teams in town. For Kimberley, success is about the right blend of people, creativity and talent integration. It's a winning combination that has served her well from the campaign trail to corporate America. A veteran political operative with more than two decades of experience successfully shaping political and public policy narratives, Kimberley has long been a fixture in Republican politics. Her campaign experience includes having served in senior positions for former Governor Jeb Bush (R-FL) and Senator Connie Mack (R-FL). She is also the former Southern Political Director for the Republican National Committee and the firm's point person on politics in the Southeastern US. A true southerner at heart, with those to-die-for cooking skills to boot, Kimberley hails from Mississippi and maintains close ties to her home-state delegation. Whether she is heading up federal government relations campaigns, building and managing coalitions or developing local political strategies, she brings her formidable experience and Washington savvy to bear on behalf of clients.

Elizabeth Morra

With her communications and policy savoir-faire and the relationships to get things done, Elizabeth Morra leads Cogent Strategies' appropriations practice. Elizabeth has enjoyed a long and distinguished record working with the US Senate and House appropriations committees and is a federal funding all-star. She previously served as the first communications director for the House Appropriations Committee under former Chairmen, the Honorable Bob Livingston (R-LA) and the Honorable C.W. Bill Young (R-FL). She also served as spokeswoman for ranking member of the Senate Appropriations Committee, Thad Cochran (R-MS), during his term as chairman of the Senate Republican Conference. While working on Capitol Hill, she was named one of Roll Call's "Fabulous Fifty Staffers."

Shellie Purvis
A life-long Mississippian with over 15 years of experience in government relations – specifically within the areas of international diplomacy, political campaign strategy, business development, and media consulting – Shellie Purvis brings a wide range of skills and far-reaching government and business contacts to Cogent Strategies clients. Shellie spent more than five years with the United States Mission to the United Nations and Other International Organizations in Geneva, acting as a member of the ambassador's executive team as the chief protocol officer. Her Mississippi ties extend to serving as a senior political advisor to Governor Haley Barbour during the 2003 and 2007 gubernatorial campaigns and former 3rd congressional district Representative Chip Pickering. Throughout her career overseas and recently back on US soil serving as program manager for the First Ladies Initiative at the George W. Bush Presidential Center and director of development at Baptist Health Foundation in Jackson, Shellie has maintained strong relationships with Mississippi political strategists and governmental policymakers.

CONCLUSION AND BUDGET
Cogent Strategies would be thrilled and honored to work with the city of Gautier. We work on a retainer basis and would propose a monthly retainer of $7,500. This retainer would cover the scope of work outlined above. Out-of-pocket expenses such as local and long-distance travel, accommodations, wire fees, and the like will be billed at cost as incurred.

The term of this agreement will run one year. During the term of this agreement, either party may terminate this agreement with 30 days' prior written notice.

Thank you again for the opportunity to present our qualifications and proposed scope of work. We look forward to the opportunity to work with you. If you have any questions, please contact Shellie Purvis at spurvis@cogent-strategies.com.

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct properly entered and not fraudulent. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 021-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

Docket of Claims
Release date from 02/06/2018 thru 02/06/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DPS CRIME LAB	180857	02/06/2018	01/16/2018			60.00	
	Account Number: 001-100-699	Description: ANALYTICAL FEES		Invoice #: 90065662	Date: 01/02/2018	P.O.	Amount	60.00
001	CABLE ONE INC	180859	02/06/2018	01/16/2018			98.56	
	Account Number: 001-100-699	Description: JAN 2018 SUB STN: #107718827		Invoice #: 01012018	Date: 01/08/2018	P.O.	Amount	98.56
001	CABLE ONE INC	180861	02/06/2018	01/16/2018			65.19	
	Account Number: 001-100-699	Description: JAN CABLE BOX PD: #118476316		Invoice #: 01012018	Date: 01/08/2018	P.O.	Amount	65.19
001	CABLE ONE INC	180862	02/06/2018	01/16/2018			213.05	
	Account Number: 001-100-699	Description: JAN 2018: #107718371		Invoice #: 01012018	Date: 01/08/2018	P.O.	Amount	213.05
001	AT&T GLOBAL NETWORK SERVS LLC	180871	02/06/2018	01/18/2018			290.92	
	Account Number: 001-100-699	Description: NCIC EQUIPMENT CHARGES		Invoice #: GD16225	Date: 01/01/2018	P.O.	Amount	290.92
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	180872	02/06/2018	01/19/2018			205.91	
	Account Number: 001-100-699	Description: NCIC CHG - DISPATCH		Invoice #: 3100520593	Date: 01/01/2018	P.O.	Amount	205.91
001	GLOBALSTAR	180873	02/06/2018	01/22/2018			83.11	
	Account Number: 001-092-605	Description: MONTHLY SERVICE		Invoice #: 9046671	Date: 01/16/2018	P.O.	Amount	83.11
001	DELTA COMPUTER SYSTEMS INC	180874	02/06/2018	01/22/2018			455.00	
	Account Number: 001-092-698	Description: ACCTG SOFTWARE MAINT		Invoice #: MN127381	Date: 01/15/2018	P.O.	Amount	315.00
	001-092-698	VOTER REG SOFTWARE MAINT		MN127381	01/15/2018			20.00
	001-092-698	PRIV LIC SOFTWARE MAINT		MN127382	01/15/2018			120.00
001	C SPIRE WIRELESS	180875	02/06/2018	01/22/2018			555.51	
	Account Number: 001-100-605	Description: POLICE CELLS		Invoice #: 0032680896	Date: 01/11/2018	P.O.	Amount	555.51
001	BENJAMIN N MCQUAGGE	180898	02/06/2018	01/25/2018			41.00	
	Account Number: 001-100-681	Description: PER DIEM: USPCA CERT		Invoice #: 02222018	Date: 01/16/2018	P.O.	Amount	41.00
001	DAVID T BEVER	180899	02/06/2018	01/25/2018			123.00	
	Account Number: 001-100-681	Description: PER DIEM: USPCA CERT		Invoice #: 02222018	Date: 01/16/2018	P.O.	Amount	123.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	180900	02/06/2018	01/25/2018			833.33	
	Account Number: 001-170-642	Description: DEC 2017 CLUB SUPPORT		Invoice #: 12312017	Date: 01/17/2018	P.O.	Amount	833.33

Docket of Claims
Release date from 02/06/2018 thru 02/06/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	IBM CORPORATION	180901	02/06/2018	01/25/2018			1,410.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	CY18 ANNUAL MAINTENANCE		1801876	01/08/2018			1,410.96
001	MAGNOLIA AD STUDIO LLC	180902	02/06/2018	01/25/2018			1,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-615	JAN 2018: ADVERTISING PKG		838	01/05/2018			750.00
	001-021-615	FEB 2018: ADVERTISING PKG		839	01/30/2018			750.00
001	REDD PEST CONTROL OF GULFPORT INC	180903	02/06/2018	01/25/2018			115.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	SR BLDG: TERMITE WARRANTY		12245	01/15/2018			115.00
001	WORKIN.COM INC	180905	02/06/2018	01/25/2018			189.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-615	JOB POSTING: ASST COMPTROLLER		BGCJ-4276	11/03/2017			189.15
001	MSC 7511	180910	02/06/2018	01/25/2018			2,776.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FF0200-01 RENTAL FEE		INV2273473	01/11/2018			470.88
	001-092-698	MPC8003SP USAGE: B/W		INV2273473	01/11/2018			239.71
	001-092-698	MPC8003SP USAGE: COLOR		INV2273473	01/11/2018			2,040.68
	001-090-698	C4502 USAGE: B/W		INV2273473	01/11/2018			10.34
	001-090-698	C4502 USAGE: COLOR		INV2273473	01/11/2018			14.41
001	FUELMAN	180911	02/06/2018	01/25/2018			2,545.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-525	UNL FUEL		NP52324119	01/15/2018			58.58
	001-100-525	UNL FUEL		NP52324119	01/15/2018			2,105.30
	001-161-525	DSL FUEL		NP52324119	01/15/2018			331.24
	001-205-525	UNL FUEL		NP52324119	01/15/2018			49.90
001	FUELMAN	180912	02/06/2018	01/25/2018			2,750.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP52367972	01/22/2018			80.80
	001-100-525	UNL FUEL		NP52367972	01/22/2018			2,158.08
	001-161-525	UNL & DSL FUEL		NP52367972	01/22/2018			325.87
	001-170-525	UNL & DSL FUEL		NP52367972	01/22/2018			157.82
	001-205-525	UNL FUEL		NP52367972	01/22/2018			27.85
001	AT&T	180913	02/06/2018	01/25/2018			175.26	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	01/14/2018			175.26
001	AT&T	180914	02/06/2018	01/25/2018			99.73	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284977070	01/14/2018			99.73

Docket of Claims
Release date from 02/06/2018 thru 02/06/2018

Fund	Name of Claimant	Description	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T		180915	02/06/2018	01/25/2018			3,400.88	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE			2284978000	01/14/2018			3,400.88
001	AT&T		180916	02/06/2018	01/25/2018			31.16	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC TELECOM SERVS			2284970262	01/25/2018			31.16
001	SINGING RIVER ELECTRIC COOPERATIVE		180927	02/06/2018	01/30/2018			733.21	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-161-631	BROWN FD 95237002			01142018	01/23/2018			411.01
	001-161-631	MARTIN BLUFF FD 58380001			01152018	01/24/2018			179.87
	001-201-629	SIGNAL LIGHTS 17546			01152018	01/24/2018			33.17
	001-092-631	CITY LIMIT SIGN 17546			01152018	01/24/2018			28.69
	001-100-631	MBLUFF SUB STN 58521002			01152018	01/24/2018			80.47
001	SINGING RIVER ELECTRIC COOPERATIVE		180928	02/06/2018	01/30/2018			8,908.86	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054			01172018	01/25/2018			5,247.82
	001-092-631	CITY HALL 10054			01172018	01/25/2018			1,461.53
	001-170-631	FRAISER PARK 10054			01172018	01/25/2018			47.90
	001-170-631	SENIOR BLDG 10054			01172018	01/25/2018			452.42
	001-170-631	CITY PARK 10054			01172018	01/25/2018			99.67
	001-161-631	CENTRAL FD 10054			01172018	01/25/2018			324.30
	001-092-631	PUBLIC WORKS 10054			01172018	01/25/2018			273.42
	001-092-631	HWY 90 SIGN 10054			01172018	01/25/2018			29.29
	001-201-629	TRAFFIC SIGNALS 10054			01172018	01/25/2018			972.51
001	SINGING RIVER ELECTRIC COOPERATIVE		180929	02/06/2018	01/30/2018			1,050.04	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002			01172018	01/25/2018			113.71
	001-201-633	DOLPHIN ST 94988002			01172018	01/25/2018			136.42
	001-201-633	DOLPHIN ST 94989002			01172018	01/25/2018			158.26
	001-201-633	DOLPHIN ST 94990002			01172018	01/25/2018			325.54
	001-201-633	WM PAYNE 100244001			01172018	01/25/2018			147.48
	001-201-633	WM PAYNE 100245001			01172018	01/25/2018			168.63
001	SINGING RIVER ELECTRIC COOPERATIVE		180930	02/06/2018	01/30/2018			2,149.14	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 66298004			01172018	01/25/2018			1,165.90
	001-201-629	TRAFFIC SIGNALS 89113001			01172018	01/25/2018			59.49
	001-170-631	CITY PARK RESTRMS 89912001			01172018	01/25/2018			493.14
	001-201-633	STREET LIGHTING 90345002			01172018	01/25/2018			231.12
	001-092-631	RECORDS BLDG 90790001			01172018	01/25/2018			153.86
	001-170-631	FRAZIER RESTRMS 98546001			01172018	01/25/2018			45.63
001	SINGING RIVER ELECTRIC COOPERATIVE		180933	02/06/2018	01/30/2018			1,221.06	
	Account Number	Description			Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001			01192018	01/26/2018			237.08
	001-170-631	BACOT PARK 10137			01192018	01/26/2018			858.80

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SINGING RIVER ELECTRIC COOPERATIVE	180933	02/06/2018	01/30/2018			1,221.06	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-629	SIGNALS LIGHTS 10138		01192018	01/26/2018			101.68
	001-170-631	BACOT SPLASHPAD 103751001		01192018	01/26/2018			23.50
001	MSC 7511	180937	02/06/2018	01/30/2018			145.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FNK100-01 RENTAL FEE		INV2287999	01/22/2018			145.10
001	FUELMAN	180940	02/06/2018	01/30/2018			3,202.35	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP52400337	01/29/2018			51.62
	001-100-525	UNL FUEL		NP52400337	01/29/2018			2,388.84
	001-161-525	UNL & DSL FUEL		NP52400337	01/29/2018			444.66
	001-170-525	UNL & DSL FUEL		NP52400337	01/29/2018			273.48
	001-205-525	UNL FUEL		NP52400337	01/29/2018			43.75
001	PASCAGOULA UTILITIES	180952	02/06/2018	01/30/2018			331.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN		26163	01/25/2018			124.22
	001-161-630	SOUTH FIRE STN		26348	01/25/2018			207.33
001	REYNOLDS WHOLESALE CO	180953	02/06/2018	01/31/2018			296.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-559	TRIGGER SPRAY BOTTLES (6)		57883	01/24/2018	180403		8.94
	001-170-559	BOWL BRUSH (4)		57883	01/24/2018	180403		11.96
	001-170-559	BOX/100 PF LATEX GLOVES (4)		57883	01/24/2018	180403		27.80
	001-170-559	CS/100 38X58 CAN LINERS (4)		57883	01/24/2018	180403		111.80
	001-170-559	CS BROWN MF TOWELS (3)		57883	01/24/2018	180403		59.85
	001-170-559	CS JUMBO JR TISSUE (3)		57883	01/24/2018	180403		76.50
001	ACTION PRINTING CENTER INC	180955	02/06/2018	01/31/2018			102.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-620	BUSINESS CARDS (250):ANKERSON		93430	01/22/2018	180311		51.00
	001-090-620	BUSINESS CARDS (250):ALEXANDER		93430	01/22/2018	180311		51.00
001	MID SOUTH UNIFORM & SUPPLY INC	180956	02/06/2018	01/31/2018			5,465.16	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SS NAVY SHIRT (43)		571786	01/19/2018	180205		1,860.18
	001-100-535	ARMORSKIN BASE SHIRT (3)		571786	01/19/2018	180205		138.75
	001-100-535	LS NAVY SHIRT (10)		571786	01/19/2018	180205		460.60
	001-100-535	NAVY PANTS W/BLUE STRIPE (42)		571786	01/19/2018	180205		1,772.82
	001-100-535	NAVY PANTS W/GOLD STRIPE (6)		571786	01/19/2018	180205		253.26
	001-100-535	HD MERIDIAN JACKET NAVY (2)		571786	01/19/2018	180205		289.84
	001-100-535	SS NAVY SHIRT (2)		571786	01/19/2018	180205		131.51
	001-100-535	SEW ON PATCHES (120)		571786	01/19/2018	180205		120.00
	001-100-535	BRAID OLD GOLD (6)		571786	01/19/2018	180205		25.50
	001-100-535	NAVY BRAID (48)		571786	01/19/2018	180205		204.00
	001-100-535	LT BLUE BRAID (42)		571786	01/19/2018	180205		178.50
	001-100-535	ID PANELS (2)		571786	01/19/2018	180205		30.20

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS FIRE ACADEMY	180957	02/06/2018	01/31/2018			450.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-681	CPAT EXAM: GRAHAM	25941	01/09/2018	171244	40.00
001-161-681	CPAT EXAM: NORTHINGTON	25941	01/09/2018	180068	40.00
001-161-681	FIRE INSPECTOR 1031-11: BROWN	25960	01/11/2018		370.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GULF COAST BUSINESS SUPPLY CO	180958	02/06/2018	01/31/2018			205.26	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-092-510	DUST MOP 36X5 REFILL (6)	162139	01/05/2018	180379	49.02
001-161-500	PACKAGING TAPE ROLL (2)	162139	01/05/2018	180379	3.98
001-161-500	LETTER FILE FOLDERS 12/PK (2)	162139	01/05/2018	180379	15.10
001-161-500	GEL INK PEN REFILLS 2/PK (6)	162139	01/05/2018	180379	15.12
001-092-510	CS MF PAPER TOWELS (2)	162776	01/25/2018	180411	43.14
001-092-510	160/CT DISINFECTANT WIPE (6)	162776	01/25/2018	180411	66.72
001-161-559	41OZ BAG CANDY MINTS	162776	01/25/2018	180411	12.18

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	JACKSON COUNTY CHAMBER OF COMMERCE	180959	02/06/2018	01/31/2018			1,250.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-681	LEADERSHIP JC TUITION:FINN, K	28087	01/10/2018	180378	1,250.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CUSTOM PRODUCTS CORPORATION	180961	02/06/2018	01/31/2018			1,832.81	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-565	STREET NAME SIGNS (63)	299098	01/11/2018	180318	1,756.44
001-201-565	FREIGHT	299098	01/11/2018	180318	76.37

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	COOPER FAMILY MED CENTER	180962	02/06/2018	01/31/2018			160.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-604	PHYS EXAM W/EKG: LONGSTREET	37500	01/15/2018	180280	100.00
001-100-604	ELECTROCARDIOGRAM: LONGSTREET	37500	01/15/2018	180280	60.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MS TROPHY LLC	180963	02/06/2018	01/31/2018			59.90	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-559	NAME/SERVING BAR: LONGSTREET	9694	01/11/2018	180330	28.20
001-100-559	POSTAGE	9694	01/11/2018	180330	1.75
001-100-535	NAME/SERVING BAR: FORREST	9695	01/11/2018	180369	28.20
001-100-535	POSTAGE	9695	01/11/2018	180369	1.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	GIBSON ELECTRIC MOTOR SALES &	180964	02/06/2018	01/31/2018			51.34	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-205-559	40 MFD, 370V, CAPACITOR	42455	01/16/2018	180385	20.12
001-205-559	216-259 MFD,250V,CAPACITOR (2)	42455	01/16/2018	180385	31.22

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FERRARA FIRE APPARATUS INC	180965	02/06/2018	01/31/2018			1,360.40	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-161-638	DS WINDSHIELD REPLACED: E5	0000W87979	01/09/2018	180313	1,360.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FASTENAL COMPANY	180966	02/06/2018	01/31/2018			974.61	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-201-576	50LB BAG ASPHALT PATCH (63)	MSPAS72097	01/05/2018	180365	974.61

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ALLISTON'S SCREEN PRINTING	180967	02/06/2018	01/31/2018			136.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-100-535	T-SHIRTS (8)	5172	12/12/2017	180283	34.00
001-100-535	GYM SHORTS (3)	5172	12/12/2017	180283	24.75
001-100-535	FLEECE SET (3): LONGSTREET	5172	12/12/2017	180283	78.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	180968	02/06/2018	01/31/2018			1,229.01	

Account Number	Description	Invoice #	Date	P.O.	Amount
001-170-500	36X48 STD CHAIR MAT	3361907264	12/08/2017	180263	21.75
001-170-500	COPY PAPER 8.5X11 CS (10)	3361907264	12/08/2017	180263	308.70
001-170-500	2018 MONTHLY PLANNER 8X11 (5)	3361907264	12/08/2017	180263	55.55
001-170-500	RETRACTABLE BALLPOINT PENS DZ	3361907264	12/08/2017	180263	7.66
001-170-500	MECHANICAL PENCIL 0.7 24CT	3361907264	12/08/2017	180263	8.99
001-170-500	PERFORATED LEGAL PAD JR 12/PK	3361907264	12/08/2017	180263	2.99
001-170-500	OFM ESSENTIALS LEATHER CHAIR	3362508790	12/15/2017	180263	111.99
001-170-500	8X10 1 SUBJECT NOTEBOOK (2)	3364635288	01/05/2018	180263	3.68
001-161-500	LTR SIZE POCKET FILES	3364635286	01/05/2019	180360	59.29
001-100-500	SCOTCH TAPE 12 ROLLS (2)	3364635287	01/05/2018	180363	51.98
001-100-500	2018 DESK PAD CALENDARS (5)	3364635287	01/05/2018	180363	24.45
001-100-500	DZ PRECISE EXTRA FINE PENS	3364635287	01/05/2018	180363	13.99
001-100-500	FINE POINT MARKERS 5/PK (2)	3364635287	01/05/2018	180363	11.98
001-100-500	PRONG FASTENERS COMPRESS (2)	3364635287	01/05/2018	180363	3.92
001-100-500	WITE-OUT CORRECT TAPE (2)	3364635287	01/05/2018	180363	10.20
001-100-500	ACCO STEEL FASTENERS (2)	3364635287	01/05/2018	180363	8.56
001-100-500	BANKER BOX LETTER 12/CT (3)	3364635287	01/05/2018	180363	169.47
001-040-500	RUBBER BANDS #33/1 LB	3364551600	01/04/2018	180356	1.73
001-040-500	STANDARD STAPLES 25000CT	3364551600	01/04/2018	180356	2.99
001-040-500	PUSH PINS CLEAR 500CT	3364551600	01/04/2018	180356	1.66
001-040-500	LAMINATING POUCH 100/PK	3364551600	01/04/2018	180356	22.18
001-045-559	PAPER MATE PLASTIC ERASER 3/CT	3364551600	01/04/2018	180356	1.53
001-045-559	PENTEL ERASER REFILLS 2/PK	3364551600	01/04/2018	180356	1.36
001-045-559	2018 MONTHLY DESK PAD	3364551600	01/04/2018	180356	4.89
001-045-559	POST-IT FLAGS 280/PK	3364551600	01/04/2018	180356	10.34
001-045-559	RUBBER BANDS 1LB BAG	3364551600	01/04/2018	180356	6.49
001-045-559	PILOT V RAZOR LIQUID INK 8/PK	3364551600	01/04/2018	180356	10.71
001-045-559	12/PK GREEN HIGHLIGHTER LINER	3364551600	01/04/2018	180356	3.79
001-045-559	12/PK BLUE HIGHLIGHTER LINER	3364551600	01/04/2018	180356	3.79
001-040-500	DZ SHARPIE FINE POINT	3364551600	01/04/2018	180356	5.48
001-040-500	LEXMARK 501H TONER CARTRIDGE	3364551600	01/04/2018	180356	142.49
001-045-559	WIREBOUND NOTEBOOK 8.5X11	3364551501	01/04/2018	180356	11.89
001-022-500	EXPANDING FILE (2)	3365662626	01/17/2018	180384	23.46
001-022-500	POST IT NOTES CUBE 3/PK	3365662626	01/17/2018	180384	7.10
001-170-500	POST-IT NOTES 3X3	3365100287	01/11/2018	180371	10.11
001-170-500	2018 WALL CALENDAR 48X32	3365100287	01/11/2018	180371	29.75
001-170-500	AVERY LABELS 5160	3365100287	01/11/2018	180371	21.74
001-170-500	AVERY 9X12 LAMINATE SHEET (2)	3365952236	01/20/2018	180388	30.38

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	U.S. POLICE CANINE ASSOCIATION	180969	02/06/2018	01/31/2018			250.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	USPCA MEMBER FEE:MCQUAGGE,BEN		2/22-2/25	01/16/2018	180374		50.00
	001-100-681	USPCA REG FEE: MCQUAGGE, BEN		2/22-2/25	01/16/2018	180374		75.00
	001-100-681	USPCA MEMBER FEE BEVER, DAVID		2/22-2/25	01/16/2018			50.00
	001-100-681	USPCA REG FEE: BEVER, DAVID		2/22-2/25	01/16/2018			75.00
001	MS GULF COAST COMMUNITY COLLEGE	180970	02/06/2018	01/31/2018			3,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BLE ACADEMY TUITION:LONGSTREET		18-005	01/18/2018	180277		3,600.00
001	OCEAN SPRINGS SIGN AND GRAPHICS LLC	180973	02/06/2018	01/31/2018			98.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-561	24.00 X 2.00 GRAPHIC (3)		1318	01/08/2018	180324		36.15
	001-090-561	29.00 X 2.00 GRAPHIC (3)		1318	01/08/2018	180324		36.57
	001-090-561	29.00 X 2.00 GRAPHIC (3)		1318	01/08/2018	180324		36.57
	001-090-561	10% DISCOUNT		1318	01/08/2018	180324		-10.93
001	MEDTECH FORENSICS INC	180975	02/06/2018	01/31/2018			168.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	MS GSR EVIDENCE COLL KIT (2)		28444	01/11/2018	180332		152.00
	001-100-559	SHIPPING		28444	01/11/2018	180332		16.00
001	UNMANNED SYSTEMS GROUP LLC	180976	02/06/2018	01/31/2018			495.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	REMOTE PILOT TRNG CRS: MCCOY		1/29-2/1	01/29/2018	180404		495.00
001	ECONOMY BOOTS SALES & SERVICE	180977	02/06/2018	01/31/2018			1,100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SZ DUTY BOOTS: BOND		40203	11/09/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: LANGFIT		40199	11/08/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: HYTER		40202	11/08/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: WILSON		40170	11/02/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: BAXTER		40168	11/02/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: RODRIGUEZ		40165	11/02/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: SELOVER		40171	11/02/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: MONTGOMERY		40164	11/01/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: ALLMAND		40201	11/08/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: PARKER		40186	11/04/2017	180114		100.00
	001-100-535	SZ DUTY BOOTS: BURKES		10898	01/31/2018	180114		100.00

FUND TOTAL 1 Claims to Checks 51 Total 55,044.94 Manual Held Total 55,044.94

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK/WHITNEY BANK CORP TRUST SERVS	180908	02/06/2018	01/25/2018			268,713.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
007-680-805	BOND PRN GAUTIER210	03012018	01/03/2018		255,000.00
007-680-807	BOND INT GAUTIER210	03012018	01/03/2018		13,713.75

FUND TOTAL 7 Claims to Checks 1 Total 268,713.75 Manual Held Total 268,713.75

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	CITY OF GAUTIER	180884	02/06/2018	01/24/2018			25,667.03	

Account Number	Description	Invoice #	Date	P.O.	Amount
171-900-969	TR USFWS MATCH (050):REQ 6	01242018	01/24/2018		24,215.44
171-021-779	TR SIDEWALK BAL #3:M&D CONST	01242018	01/24/2018		1,451.59

FUND TOTAL 171 Claims to Checks 1 Total 25,667.03 Manual Held Total 25,667.03

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	180877	02/06/2018	01/23/2018			38,986.97	________

Account Number	Description	Invoice #	Date	P.O.	Amount
172-350-650	LIBRARY SUPPORT	JAN 2018	12/31/2017		38,986.97

FUND TOTAL 172 Claims to Checks 1 Total 38,986.97 Manual Held Total 38,986.97

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Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	180858	02/06/2018	01/16/2018			163.45	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-699	RENEWAL 2/13/18 - 2/12/19	3201	01/15/2018		11.95
176-170-699	HOSTING FEE FEB 2018	3201	01/15/2018		36.50
176-170-699	SHOPPING CART FEE FEB 2018	3201	01/15/2018		115.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	180917	02/06/2018	01/25/2018			292.95	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-605	JAN 2018 DSL	2284970676	01/14/2018		111.64
176-170-605	MONTHLY SERVICE	2284970676	01/14/2018		181.31

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AT&T	180919	02/06/2018	01/25/2018			153.99	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-605	MONTHLY SERVICE	2284972244	01/14/2018		153.99

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	SINGING RIVER ELECTRIC COOPERATIVE	180934	02/06/2018	01/30/2018			2,654.33	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-631	SHEPARD PARK 76854002	01192018	01/26/2018		2,606.11
176-170-631	HOUSE 76855002	01192018	01/26/2018		48.22

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	REYNOLDS WHOLESALE CO	180954	02/06/2018	01/31/2018			105.85	

Account Number	Description	Invoice #	Date	P.O.	Amount
176-170-559	CS BROWN MF TOWELS	57885	01/24/2018	180402	19.95
176-170-559	CS JUMBO JR TISSUE	57885	01/24/2018	180402	25.50
176-170-559	CS JUMBO TISSUE	57885	01/24/2018	180402	29.50
176-170-559	CS/12 8" BROWN TOWELS	57885	01/24/2018	180402	23.95
176-170-559	CS/100 PF LATEX GLOVES, LRG	57885	01/24/2018	180402	6.95

FUND TOTAL 176 Claims to Checks 5 Total 3,370.57 Manual Held Total 3,370.57

Docket of Claims
Release date from 02/06/2018 thru 02/06/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AT&T	180860	02/06/2018	01/16/2018			61.52	
	Account Number: 400-650-605	Description: MONTHLY SERVICE		Invoice #: 2284972276	Date: 01/06/2018	P.O.	Amount	61.52
400	DEPARTMENT OF REVENUE	180864	02/06/2018	01/18/2018			43,427.11	
	Account Number: 400-680-821	Description: ST LNS #3 90/57 SWR		Invoice #: 01092018	Date: 01/09/2018	P.O.	Amount	7,877.45
	400-680-822	ST LNS #4 90/57 WTR		01092018	01/09/2018			10,948.67
	400-680-822	ST LNS #4 90/57 SWR		01092018	01/09/2018			9,019.22
	400-680-823	ST LNS #5 ALLEN RD		01092018	01/09/2018			2,149.95
	400-680-824	ST LNS #6 OLD SPAN TR		01092018	01/09/2018			3,765.83
	400-680-825	ST LNS #7 OLD SPAN TR		01092018	01/09/2018			9,665.99
400	WASTE MANAGEMENT OF MS-GLF COAST INC	180876	02/06/2018	01/22/2018			616.58	
	Account Number: 400-651-698	Description: ROLL - OFF TIMBERLANE		Invoice #: 6647782134	Date: 01/16/2018	P.O.	Amount	616.58
400	2012 GUD BONDS DEBT SERVICE	180904	02/06/2018	01/25/2018			116,362.50	
	Account Number: 400-680-816	Description: FEB 2018 PRN PMT		Invoice #: 02012018	Date: 01/31/2018	P.O.	Amount	112,916.67
	400-680-817	FEB 2018 INT PMT		02012018	01/31/2018			3,445.83
400	MSC 7511	180907	02/06/2018	01/25/2018			166.49	
	Account Number: 400-650-698	Description: FGYJ00-01 RENTAL FEE		Invoice #: INV2270339	Date: 01/10/2018	P.O.	Amount	166.49
400	ARISTA INFORMATION SYSTEMS INC	180909	02/06/2018	01/25/2018			3,721.30	
	Account Number: 400-650-698	Description: DEC 2017 STATEMENTS		Invoice #: 24655	Date: 01/12/2018	P.O.	Amount	1,121.30
	400-650-698	DEC 2017 POSTAGE		1425201801	01/12/2018			2,600.00
400	AT&T	180918	02/06/2018	01/25/2018			142.03	
	Account Number: 400-650-605	Description: MONTHLY SERVICE		Invoice #: 2284974594	Date: 01/17/2018	P.O.	Amount	142.03
400	CABLE ONE INC	180921	02/06/2018	01/29/2018			51.01	
	Account Number: 400-650-698	Description: JAN 2018: #107663106		Invoice #: 01152018	Date: 01/23/2018	P.O.	Amount	51.01
400	AT&T	180922	02/06/2018	01/29/2018			156.16	
	Account Number: 400-650-605	Description: MONTHLY SERVICE		Invoice #: 2284975234	Date: 01/14/2018	P.O.	Amount	156.16
400	SINGING RIVER ELECTRIC COOPERATIVE	180935	02/06/2018	01/30/2018			1,863.57	
	Account Number: 400-651-631	Description: LIFT STATION 20649		Invoice #: 01142018	Date: 01/23/2018	P.O.	Amount	934.68
	400-651-631	LIFT STATION 28779		01142018	01/23/2018			86.57
	400-651-631	SCHOONER WELL 20688		01102018	01/19/2018			646.08
	400-651-631	LIFT STATION 20688		01102108	01/19/2018			196.24

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	180936	02/06/2018	01/30/2018			5,071.96	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	LIFT STNS 89627001	01142018	01/24/2018		68.99
400-651-631	LIFT STNS 89702001	01152018	01/24/2018		49.12
400-651-631	LIFT STNS 17881	01152108	01/24/2018		2,307.12
400-651-631	WATER WELLS 17881	01152108	01/24/2018		2,646.73

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	180938	02/06/2018	01/30/2018			8,220.32	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	IONIZATION PLANT 99216002	01172018	01/25/2018		267.93
400-651-631	WATER WELLS 17882	01172018	01/25/2018		2,834.63
400-651-631	CITY HALL SOUTH	01172018	01/25/2018		2,382.00
400-651-631	LIFT STATIONS 17882	01172018	01/25/2018		2,735.76

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	180939	02/06/2018	01/30/2018			4,284.75	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-631	LIFT STNS 17875	01192018	01/26/2018		217.12
400-651-631	LIFT STNS 17883	01192018	01/26/2018		2,353.07
400-651-631	LIFT STNS 17884	01192018	01/26/2018		1,714.56

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	FUELMAN	180941	02/06/2018	01/30/2018			43.52	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-525	UNL FUEL	NP52400337	01/29/2018		43.52

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	MS COAST SUPPLY	180960	02/06/2018	01/31/2018			210.97	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-635	MAYBROOK UNIVERSAL URINAL	S127472901	01/23/2018	180395	113.17
400-650-635	FLUSH VALUE	S127472901	01/23/2018	180395	86.40
400-650-635	CHROME P TRAP	S127472901	01/23/2018	180395	11.40

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ENGEL ELECTRIC LLC	180971	02/06/2018	01/31/2018			3,865.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-635	DEMO & REPR: PW BLDG RESTROOM	S18122009	01/22/2018	180370	3,865.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	ALL TIMBER TREE SERVICE	180972	02/06/2018	01/31/2018			800.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-698	REMOVE TREE: ROSEMONT LS	180381	01/29/2018	180381	800.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	AVERETT FLOOR CARE LLC	180974	02/06/2018	01/31/2018			500.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-650-635	CLEAN CARPET	000006	01/30/2018	180155	493.00
400-650-635	SERVICE FEE: PW OFFICES	000006	01/30/2018	180155	7.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC	180978	02/06/2018	01/31/2018			1,085.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
400-651-583	GRINDER PUMP 2HP/20'CORD	404475	01/02/2018	180382	1,025.00
400-651-583	CONTROL FLOAT: SHEP TRAILER	404475	01/02/2018	180382	60.00

FUND TOTAL 400 Claims to Checks 19 Total 190,649.79 Manual Held Total 190,649.79

Docket of Claims
Release date from 02/06/2018 thru 02/06/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
602	FIRST NATIONAL BANK TRUST DEPT	180906	02/06/2018	01/25/2018			1,382,450.00	

Account Number	Description	Invoice #	Date	P.O.	Amount
602-000-133	MAR 2018 PRINCIPAL PMT	03012018	01/15/2018		1,355,000.00
602-000-133	MAR 2018 INTEREST PMT	03012018	01/15/2018		27,450.00

FUND TOTAL 602 Claims to Checks 1 Total 1,382,450.00 Manual Held Total 1,382,450.00

SUMMARY OF ALL FUNDS

FUND 1	Claims	to	Checks	51	Total	55,044.94	Manual	Held	Total	55,044.94
FUND 7	Claims	to	Checks	1	Total	268,713.75	Manual	Held	Total	268,713.75
FUND 171	Claims	to	Checks	1	Total	25,667.03	Manual	Held	Total	25,667.03
FUND 172	Claims	to	Checks	1	Total	38,986.97	Manual	Held	Total	38,986.97
FUND 176	Claims	to	Checks	5	Total	3,370.57	Manual	Held	Total	3,370.57
FUND 400	Claims	to	Checks	19	Total	190,649.79	Manual	Held	Total	190,649.79
FUND 602	Claims	to	Checks	1	Total	1,382,450.00	Manual	Held	Total	1,382,450.00
Total for all Funds			Checks	79	Total	1,964,883.05	Manual	Held	Total	1,964,883.05

Councilwoman Martin made the motion to approve Consent Agenda Items 1-10, as presented. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 022-2018

WHEREAS, all items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion:

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-10 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 023-2018

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Reports for November 2017 and December 2017 are hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting February 6, 2018.

NOV 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$1,468,792.61
MS Development Loan Katrina	Depository Account	007-000-001	$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	$13,631.67
Allen Road Widening	Depository Account	020-000-001	$31,890.62
MDOT Safe Routes to School	Depository Account	029-000-001	($27,915.12)
MDAH School House Grant	Depository Account	030-000-001	$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	($98,313.36)
Martin Bluff Road Improvements	Depository Account	128-000-001	$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$494,529.84
Fire Protection Fund	Depository Account	160-000-001	$276,869.23
Tidelands Grant	Depository Account	171-000-001	($89,837.37)
Library Support Fund	Depository Account	172-000-001	$1,700.28
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	$57,303.44
USDA NRCS EWP Program	Depository Account	300-000-001	$178,387.00
Solid Waste Fund	Depository Account	404-000-001	($143,503.00)
EPA: Brownfields Assessment	Depository Account	409-000-001	

General Ledger Cash Balance **$2,267,332.11**

General Depository Reconciled Cash Balance **$2,257,521.65**

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	$2,167,845.62
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	$60,139.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	

General Ledger Cash Balance **$2,227,985.36**

Enterprise Reconciled Cash Balance **$2,224,724.18**

NOVEMBER 2017
YEAR TO DATE TOTALS

General Fund Totals

		BUDGET FY 2018	NOV 2017	Balance	16.66% % to date
	General Fund Revenues	9,592,488.00	919,046.54	8,673,441.46	9.5%
	Expenditures:				
001	Legislative	129,212.00	23,574.84	105,637.16	18.2%
010	City Court	319,170.00	51,622.77	267,547.23	16.1%
021	City Manager	243,564.00	51,824.52	191,739.48	21.2%
022	Human Resources	143,050.00	27,795.08	115,254.92	19.4%
040	City Clerk	277,455.00	45,201.83	232,253.17	16.2%
045	Finance	183,825.00	30,014.88	153,810.12	16.3%
060	City Attorney	105,000.00	15,833.34	89,166.66	15.0%
090	Economic Dev - Planning	337,137.00	60,801.44	276,335.56	18.0%
092	Building & General Expenses	566,700.00	262,663.49	304,036.51	46.3%
094	Grants & Project Admin	141,768.00	19,532.11	122,235.89	13.7%
100	Police	3,204,363.00	553,813.01	2,650,549.99	17.2%
161	Fire	2,405,157.00	464,547.26	1,940,609.74	19.3%
170	Recreation	452,934.00	74,514.15	378,419.85	16.4%
201	PW: Streets	278,000.00	20,668.72	257,331.28	7.4%
205	PW: Maintenance	234,530.00	45,945.91	188,584.09	19.5%
900	Interfund Transfers	1,045,982.00	0.00	1,045,982.00	
	General Fund Expenditures	10,067,847.00	1,748,353.35	8,319,493.65	17.3%
	Total Operating Expenditures	8,873,297.00	1,746,988.73	7,126,308.27	
	Total Capital Outlay Expenditures	84,592.00	1,364.62	83,227.38	
	Total Debt Service	63,976.00	0.00	63,976.00	
	Total Transfers Out	1,045,982.00	0.00	1,045,982.00	
	Total Unappropriated	0.00	0.00	0.00	
	Check Total	10,067,847.00	1,748,353.35	8,319,493.65	
	Personnel	6,914,250.00	1,309,253.60	5,604,996.40	
	Supplies	456,517.00	52,566.27	403,950.73	
	Other Services	1,502,530.00	385,168.86	1,117,361.14	
	Capital Outlay	84,592.00	1,364.62	83,227.38	
	Debt Service	63,976.00	0.00	63,976.00	
	Interfund Transfers for DS	1,045,982.00	0.00	1,045,982.00	
	Unappropriated	0.00	0.00	0.00	
	Check Total	10,067,847.00	1,748,353.35	8,319,493.65	

NOVEMBER 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2018	As of NOV 2017	Balance	*16.66%* *% to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	0.00	279,229.00	
Expenditures	279,229.00	0.00	279,229.00	
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	0.00	14,434.00	
Expenditures	46,324.00	0.00	46,324.00	
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	*1.1%*
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	90,836.53	178,291.47	*33.7%*
Expenditures	178,291.47	98,313.36	79,978.11	*55.1%*
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 $7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	219.82	4,114,342.39	
Expenditures	4,401,062.21	27,759.10	4,373,303.11	*0.6%*
157 US Justice Equitable Sharing				
Revenues	0.00	95,092.92	(95,092.92)	
Expenditures	50,000.00	20,102.92	29,897.08	*40.2%*
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	704.05	194,931.80	*0.3%*
171 Combined Tidelands Grant				
Revenues	713,797.29	22,709.13	691,088.16	*3.1%*
Expenditures	632,264.74	63,103.21	569,161.53	*9.9%*
172 Library Support Fund				
Revenues	109,578.00	3,405.35	106,172.65	*3.1%*
Expenditures	109,578.00	1,705.07	107,872.93	*1.5%*

NOVEMBER 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of NOV 2017	Balance	16.66% *% to date*
176 Shepard State Park				
Revenues	89,500.00	15,610.50	73,889.50	*17.4%*
Expenditures	124,623.00	10,352.98	114,270.02	*8.3%*
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	0.00	664,840.00	
350 Elevated Water Tank				
Revenues	1,122,500.00	0.00	1,122,500.00	
Expenditures	1,122,500.00	0.00	1,122,500.00	
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	0.00	1,284,000.00	
Expenditures	1,305,000.00	168,440.85	1,136,559.15	*12.9%*
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

NOVEMBER 2017
YEAR TO DATE TOTALS

ENTERPRISE FUND (400)

	BUDGET FY 2018	NOV 2017	Balance	16.66% % to date
Utility Fund Revenues	8,943,818.00	1,513,694.15	7,430,123.85	16.9%
Administration	2,805,776.00	491,481.61	2,314,294.39	17.5%
Water & Sewer O & M	2,955,884.00	439,768.38	2,516,115.62	14.8%
Debt Service	2,476,684.00	463,304.09	2,013,379.91	18.7%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	1,394,554.08	7,579,789.92	15.5%

Total Operating Expenditures	*5,607,660.00*	*921,534.99*	*4,686,125.01*
Total Capital Outlay Expenditures	*154,000.00*	*9,715.00*	*144,285.00*
Total Debt Service	*2,476,684.00*	*463,304.09*	*2,013,379.91*
Total Interfund Transfers	*536,000.00*	*0.00*	*536,000.00*
Total Contingency Expenditures	*200,000.00*	*0.00*	*200,000.00*
Check Total	*8,974,344.00*	*1,394,554.08*	*7,579,789.92*
Personnel	*249,133.00*	*28,235.25*	*220,897.75*
Supplies	*330,000.00*	*40,645.83*	*289,354.17*
Other Services	*5,028,527.00*	*852,653.91*	*4,175,873.09*
Capital Outlay	*154,000.00*	*9,715.00*	*144,285.00*
Debt Service	*2,476,684.00*	*463,304.09*	*2,013,379.91*
Interfund Transfers	*536,000.00*	*0.00*	*536,000.00*
Contingencies	*200,000.00*	*0.00*	*200,000.00*
Check Total	*8,974,344.00*	*1,394,554.08*	*7,579,789.92*

Enterprise Special Funds

421 MSB - Water Ionization Project	BUDGET FY 2018	NOV 2017	Balance	16.66%
Capital Outlay	55,131.74	692.00	54,439.74	

602 DS FUND: 2012 GUD BOND	BUDGET FY 2018	NOV 2017	Balance	16.66%
Revenue	1,397,350.00	233,459.56	1,163,890.44	16.7%
Bonds Payable	1,396,350.00		1,396,350.00	

DEC 2017 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	$867,630.30
MS Development Loan Katrina	Depository Account	007-000-001	$275.20
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	$13,631.67
Allen Road Widening	Depository Account	020-000-001	$31,890.62
MDOT Safe Routes to School	Depository Account	029-000-001	($27,915.12)
MDAH School House Grant	Depository Account	030-000-001	$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	($98,313.36)
Martin Bluff Road Improvements	Depository Account	128-000-001	$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	$494,322.84
Fire Protection Fund	Depository Account	160-000-001	$276,283.35
Tidelands Grant	Depository Account	171-000-001	($99,831.37)
Library Support Fund	Depository Account	172-000-001	$1,743.89
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	$59,021.09
USDA NRCS EWP Program	Depository Account	300-000-001	$178,387.00
Solid Waste Fund	Depository Account	404-000-001	($18,388.90)
EPA: Brownfields Assessment	Depository Account	409-000-001	
	General Ledger Cash Balance		**$1,782,258.28**
	General Depository Reconciled Cash Balance		**$1,781,447.82**

ENTERPRISE FUND

Fund Name		Account #	Balance
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	$2,158,032.25
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	$60,139.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
	General Ledger Cash Balance		**$2,218,171.99**
	Enterprise Reconciled Cash Balance		**$2,214,150.43**

DECEMBER 2017
YEAR TO DATE TOTALS

General Fund Totals

		BUDGET FY 2018	DEC 2017	Balance	25.00% % to date
	General Fund Revenues	9,592,488.00	1,238,001.06	8,354,486.94	12.9%
	Expenditures:				
001	Legislative	129,212.00	33,414.49	95,797.51	25.8%
010	City Court	319,170.00	64,792.47	254,377.53	20.3%
021	City Manager	243,564.00	67,584.12	175,979.88	27.7%
022	Human Resources	143,050.00	38,403.90	104,646.10	26.8%
040	City Clerk	277,455.00	65,381.62	212,073.38	23.5%
045	Finance	183,825.00	41,802.38	142,022.62	22.7%
060	City Attorney	105,000.00	23,750.01	81,249.99	22.6%
090	Economic Dev - Planning	337,137.00	76,556.14	260,580.86	22.7%
092	Building & General Expenses	566,700.00	281,381.30	285,318.70	49.6%
094	Grants & Project Admin	141,768.00	30,943.10	110,824.90	21.8%
100	Police	3,204,363.00	766,186.23	2,438,176.77	23.9%
161	Fire	2,405,157.00	627,661.33	1,777,495.67	26.0%
170	Recreation	452,934.00	103,482.40	349,451.60	22.8%
201	PW: Streets	278,000.00	33,913.41	244,086.59	12.1%
205	PW: Maintenance	234,530.00	61,670.38	172,859.62	26.2%
900	Interfund Transfers	1,045,982.00	0.00	1,045,982.00	
	General Fund Expenditures	10,067,847.00	2,316,923.28	7,750,923.72	23.0%

Total Operating Expenditures	8,873,297.00	2,308,970.61	6,564,326.39
Total Capital Outlay Expenditures	84,592.00	7,952.67	76,639.33
Total Debt Service	63,976.00	0.00	63,976.00
Total Transfers Out	1,045,982.00	0.00	1,045,982.00
Total Unappropriated	0.00	0.00	0.00
Check Total	10,067,847.00	2,316,923.28	7,750,923.72

Personnel	6,914,250.00	1,776,980.49	5,137,269.51
Supplies	456,517.00	83,431.97	373,085.03
Other Services	1,502,530.00	448,558.15	1,053,971.85
Capital Outlay	84,592.00	7,952.67	76,639.33
Debt Service	63,976.00	0.00	63,976.00
Interfund Transfers for DS	1,045,982.00	0.00	1,045,982.00
Unappropriated	0.00	0.00	0.00
Check Total	10,067,847.00	2,316,923.28	7,750,923.72

DECEMBER 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2018	As of DEC 2017	Balance	*25.00% % to date*
007 MS Dev 2.36M Katrina Bonds				
Revenues	**279,229.00**	**0.00**	**279,229.00**	
Expenditures	**279,229.00**	**0.00**	**279,229.00**	
013 TE-Downtown Revitalization				
Revenues	**40,971.45**	**0.00**	**40,971.45**	
Expenditures	**54,603.12**	**0.00**	**54,603.12**	
020 Allen Road Widening				
Revenues	**14,434.00**	**0.00**	**14,434.00**	
Expenditures	**46,324.00**	**0.00**	**46,324.00**	
029 MDOT Safe Routes to School				
Revenues	**59,938.88**	**0.00**	**59,938.88**	
Expenditures	**23,380.33**	**268.09**	**23,112.24**	*1.1%*
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	**269,128.00**	**90,836.53**	**178,291.47**	*33.7%*
Expenditures	**178,291.47**	**98,313.36**	**79,978.11**	*55.1%*
128 Martin Bluff Road Project				
Expenditures	**102,012.64**	**0.00**	**102,012.64**	
130 $7M GO Bond - Capital Improvements				
Revenues	**4,114,562.21**	**351,967.44**	**3,762,594.77**	*8.5%*
Expenditures	**4,401,062.21**	**80,389.10**	**4,320,673.11**	*1.8%*
157 US Justice Equitable Sharing				
Revenues	**0.00**	**95,092.92**	**(95,092.92)**	
Expenditures	**50,000.00**	**20,309.92**	**29,690.08**	*40.6%*
160 Fire Protection Fund				
Revenues	**103,000.00**	**0.00**	**103,000.00**	
Expenditures	**195,635.85**	**1,289.93**	**194,345.92**	*0.6%*
171 Combined Tidelands Grant				
Revenues	**713,797.29**	**22,709.13**	**691,088.16**	*3.1%*
Expenditures	**632,264.74**	**73,097.21**	**559,167.53**	*11.5%*
172 Library Support Fund				
Revenues	**109,578.00**	**5,149.24**	**104,428.76**	*4.6%*
Expenditures	**109,578.00**	**3,405.35**	**106,172.65**	*3.1%*

DECEMBER 2017
YEAR TO DATE TOTALS

General Depository Special Funds	BUDGET FY 2017	As of DEC 2017	Balance	*25.00%* *% to date*
176 Shepard State Park				
Revenues	89,500.00	22,316.00	67,184.00	*24.9%*
Expenditures	124,623.00	15,340.83	109,282.17	*12.3%*
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	0.00	664,840.00	
350 Elevated Water Tank				
Revenues	1,122,500.00	0.00	1,122,500.00	
Expenditures	1,122,500.00	0.00	1,122,500.00	
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	208,349.29	1,075,650.71	*16.2%*
Expenditures	1,305,000.00	251,676.04	1,053,323.96	*19.2%*
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

DECEMBER 2017
YEAR TO DATE TOTALS

ENTERPRISE (400)

	BUDGET FY 2018	DEC 2017	Balance	25.00% % to date
Utility Fund Revenues	8,943,818.00	2,250,658.33	6,693,159.67	25.1%
Administration	2,805,776.00	721,249.77	2,084,526.23	25.7%
Water & Sewer O & M	2,955,884.00	645,986.14	2,309,897.86	21.8%
Debt Service	2,476,684.00	686,156.52	1,790,527.48	27.7%
Transfers	536,000.00	0.00	536,000.00	
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	2,053,392.43	6,920,951.57	22.8%

Total Operating Expenditures	*5,607,660.00*	*1,357,359.93*	*4,250,300.07*
Total Capital Outlay Expenditures	*154,000.00*	*9,875.98*	*144,124.02*
Total Debt Service	*2,476,684.00*	*686,156.52*	*1,790,527.48*
Total Interfund Transfers	*536,000.00*	*0.00*	*536,000.00*
Total Contingency Expenditures	*200,000.00*	*0.00*	*200,000.00*
Check Total	*8,974,344.00*	*2,053,392.43*	*6,920,951.57*

Personnel	*249,133.00*	*45,989.47*	*203,143.53*
Supplies	*330,000.00*	*54,932.68*	*275,067.32*
Other Services	*5,028,527.00*	*1,256,437.78*	*3,772,089.22*
Capital Outlay	*154,000.00*	*9,875.98*	*144,124.02*
Debt Service	*2,476,684.00*	*686,156.52*	*1,790,527.48*
Interfund Transfers	*536,000.00*	*0.00*	*536,000.00*
Contingencies	*200,000.00*	*0.00*	*200,000.00*
Check Total	*8,974,344.00*	*2,053,392.43*	*6,920,951.57*

Enterprise Special Funds

421 MSB - Water Ionization Project	BUDGET FY 2018	DEC 2017	Balance	25.00%
Capital Outlay	55,131.74	692.00	54,439.74	

602 DS FUND: 2012 GUD BOND	BUDGET FY 2018	DEC 2017	Balance	25.00%
Revenue	1,397,350.00	350,264.22	1,047,085.78	25.0%
Bonds Payable	1,396,350.00		1,396,350.00	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 024-2018

WHEREAS, the purpose of the AFG Program is to enhance the ability of first responders to protect the health and safety of the public from fire and related hazards; and

WHEREAS, there are three eligible categories for grant funding under this program: Operations and Safety, Vehicle Acquisition, and Regional programs; and

WHEREAS, the Gautier Fire Department proposes to apply for funding under the Operations and Safety category to purchase 4 thermal imaging cameras as well as 5 multi-gas detectors which will require a match of $1,646.00 which is 5% of the total funding request of $34,570.00; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the submission of an application to the U.S. Department of Homeland Security – Federal Emergency Management Agency (FEMA) for the FY 2017 Assistance to Firefighters Grant (AFG) funding is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

GAUTIER FIRE DEPARTMENT

"Proudly Protecting Nature's Playground"
2502 College Circle Gautier, MS 39553
Phone: (228) 497-1656
Fax: (228) 497-0100

MEMORANDUM

To: Paula Yancey, City Manager

From: Derek McCoy, Deputy Fire Chief

Through: Robert Jones, Fire Chief

Date: 1/23/2018

Subject: FY 2017 Assistance to Firefighters Grant Application Submission

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REQUEST:

The Gautier Fire Department requests City Council authorization to submit an application to the U.S. Department of Homeland Security – Federal Emergency Management Agency (FEMA) for FY 2017 Assistance to Firefighters Grant (AFG) funding.

BACKGROUND:

The purpose of the AFG Program is to enhance the ability of first responders to protect the health and safety of the public from fire and related hazards. The three eligible categories for grant funding under this program are: Operations and Safety, Vehicle Acquisition, and Regional programs.

DISCUSSION:

The Gautier Fire Department proposes to apply for funding under the Operations and Safety category to purchase 4 thermal imaging cameras as well as 5 multi-gas detectors which will require a match of $1,646.00 which is 5% of the total funding request of $34,570.00

RECOMMENDATION:

The Fire Department recommends that the City Council authorize the submission of application for FY 2017 AFG Grant Funding as outlined above with a submission deadline of February 2, 2018.

The City Council may:

1. Approve submission of application for FY 2017 AFG funding as described above; or
2. Not approve submission of the application for FY 2017 AFG funding.

ATTACHMENT(S):

N/A

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 025-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held January 2, 2018 and Recessed Council Meeting held January 16, 2018 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 026-2018

WHEREAS, the governing authorities of every municipality in the state shall have their books audited annually, prior to the close of the net succeeding fiscal year, either by a competent accountant approved by the State Auditor or by a certified public accountant in accordance with Miss Code Ann. § 21-35-31;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Professional Services Agreement with Wright, Ward, Hatten & Guel to audit the financial statements of the City of Gautier for the year ended September 30, 2017 is hereby authorized.

IT IS FURTHER ORDERED that the fee estimate for these services will be $28,000.00 and is expected to begin on approximately March 15, 2018.

IT IS FURTHER ORDERED that the proposed audit will include the audit of all funds in accordance with government auditing standards prescribed by the United States General Accounting Office (GAO) and the corresponding Yellow Book standards and requirements and the Office of the State Auditor (OSA) guidelines, including Mississippi State Law and Regulations, and the Single Audit Act, as delineated in OMB Circular A-133.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

WRIGHT, WARD, HATTEN & GUEL
PROFESSIONAL LIMITED LIABILITY COMPANY
(SUCCESSORS TO A. L. EVANS & COMPANY ESTABLISHED 1929)
Certified Public Accountants
HANCOCK BANK BUILDING
2510 - 14TH STREET
P.O. BOX 129
GULFPORT, MISSISSIPPI 39502

MICHAEL E. GUEL, CPA, CVA, PFS, CFP®, CFE
SANDE W. HENTGES, CPA, CFE

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MISSISSIPPI SOCIETY OF CPAS

TELEPHONE (228) 863-6501
FAX NUMBER (228) 863-6544
EMAIL: OFFICE@WWHGCPA.COM

January 30, 2018

To City Council and City Management
City of Gautier, Mississippi

We are pleased to confirm our understanding of the services we are to provide the City of Gautier, Mississippi for the year ended September 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City of Gautier, Mississippi as of and for the year ended September 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Gautier, Mississippi's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Gautier, Mississippi's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Gautier, Mississippi's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1) Schedule of expenditures of federal awards.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform*

Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the mayor and city council of the City of Gautier, Mississippi. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Gautier, Mississippi's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Gautier, Mississippi's major programs. The purpose of these procedures will be to express an opinion on the City of Gautier, Mississippi's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Gautier, Mississippi in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards.* We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to city council; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wright, Ward, Hatten & Guel and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the City's oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wright, Ward, Hatten & Guel personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oversight Agency for Audit. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately March 15, 2018 and to issue our reports no later than June 30, 2018. Sande Hentges, CPA, CFE is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee estimate for these services will be $28,000. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Gautier, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Wright, Ward, Hatten & Guel

RESPONSE:

This letter correctly sets forth the understanding of the City of Gautier, Mississippi.

Management signature: ______________________________
Title: ______________________________
Date: ______________________________

Governance signature: ______________________________
Title: ______________________________
Date: ______________________________

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI TO RE-ESTABLISH THE GAUTIER SENIOR CENTER STEERING COMMITTEE

RESOLUTION NUMBER 007-2018

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to re-establish and appoint a steering committee for the purpose of advising the City Manager and Parks and Recreation Director on the development of recommendations for policy governing the use of the Gautier Senior Center buildings, equipment, and grounds, and for the purpose of recommending, advising and assisting the city with programs and activities aimed at providing senior recreation and leisure time activities for the elderly community of the City of Gautier;

NOW THEREFORE BE IT, RESOLVED by the Mayor and Council of the City of Gautier, Mississippi, as follows:

1. That a Senior Citizens Steering Committee is hereby re-established which is advisory only to the City Manager and Parks and Recreation Director.
2. That the term of membership shall run concurrent with the term of Council.
3. That the appointments shall be nominated and voted on by the Council at a subsequent meeting.
4. That the members of the Committee shall serve at the will and pleasure of the Mayor and Council, and members are subject to removal from the Committee by recommendation of the Committee, or upon a motion and approval by the Council.
5. This resolution shall take effect in accordance with Mississippi state statute.
6. The members shall annually elect a chairman from their membership and a secretary for the purpose of taking minutes and related duties.
7. All meeting of the Gautier Senior Center Steering Committee shall be open to the public. Meetings will be held monthly or at least once quarterly.
8. Gautier Senior Steering Committee members may invite representatives of subject matter experts to meetings as appropriate.
9. Minutes shall be kept of all meeting with a copy filed with the City Clerk. Minutes shall be submitted to the Council for their review on the Consent Agenda of the Council. An annual report of the Gautier Senior Steer Committee’s activities shall be submitted to the City Council in January of each year.
10. This resolution shall take effect in accordance with Mississippi State.

BE IT, FURTHER RESOLVED, that Council desires to appoint the following Gautier residents to the Senior Steer Committee:

Mayor Phil Torjusen
1. Donnis Torgerson - Ward 4
2. Jenny Downs - Ward 3

Councilwoman Mary Martin
1. Pat Johnson - Ward 3
2. Pat Walters - Ward 1

Councilman Cameron George
1. Bill Bray - Ward 1

Councilman Richard Jackson
1. Abe Sherrod - Ward 2
2. Theresa Jackson - Ward 2

Councilman Casey Vaughan
1. Shirley Paul - Ward 3
2. Dick Paul - Ward 3

Councilman Rusty Anderson
1. Rico Borrazzo - Ward 4
2. Sherry Stanford - Ward 4

Councilman Adam Colledge
1. Susan Parol - Ward 5
2. Jacqueline Cumbest - Ward 5

BE IT, FURTHER RESOLVED, that the Council authorizes the City Manager and City Clerk to execute all documents necessary for these purposes.

The motion to approve the forgoing Resolution was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

Mayor Phil Torjusen	**AYE**
Councilwoman Mary Martin	**AYE**
Councilman Cameron George	**AYE**
Councilman Richard Jackson	**AYE**
Councilman Casey Vaughan	**AYE**
Councilman Rusty Anderson	**AYE**
Councilman Adam Colledge	**AYE**

WHEREUPON, the Mayor and Members of the Council of the City of Gautier, Mississippi, declared the motion carried and the Resolution adopted this the **6th** day of **February**, 2018.

____
MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 01/31/2018
Subject: Resolution to re-establish and appoint members to the Gautier Senior Steer Committee.

REQUEST:

The Recreation Department requests City Council approval to re-establish and appoint members to the Gautier Senior Steer Committee.

BACKGROUND:

The goal/ duties of the Senior Steer committee is to assist in the development of recommendations for policy governing the use of the Gautier Senior Center buildings, equipment, and grounds, and for the purpose of assisting programs and activities aimed at providing senior recreation and leisure time activities for the elderly community of the City of Gautier. Our ultimate goal for the Senior Center is to provide more programming and to grow our senior participation.

DISCUSSION:

Mayor and Council would like to appoint Gautier citizens listed below:

Mayor Phil Torjusen

1. Donnis Torgerson- Ward 4
2. Jenny Downs- Ward 3

Councilwoman at Large Mary Martin

1. Pat Johnson- Ward 3
2. Pat Walters- Ward 1

Councilman Richard Jackson

1. Abe Sherrod- Ward2
2. Theresa Jackson- Ward 2

Councilman Casey Vaughan

1. Shirley Paul- Ward 3
2. Dick Paul- Ward 3

Councilman Rusty Anderson

1. Rico Borrazzo- Ward 4
2. Sherry Stanford- Ward 4

Councilman Adam Colledge

1. Susan Parol- Ward 5 2. Jacqeline Cumbest - Ward 5

RECOMMENDATION:

The Recreation Department recommends that City Council approve the resolution to reestablish and appoint members to the Gautier Senior Steer Committee.

City Council May:

1) Approve the resolution to reestablish and appoint members to the Gautier Senior Steer Committee.
2) Not approve the resolution to reestablish and appoint members to the Gautier Senior Steer Committee.

~~ATTACHMENTS:~~

none

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDINANCE NUMBER 243-2018

ORDINANCE APPROVING CREATION OF SPECIFIED POSITIONS, AND A REVISED SCHEDULE OF AUTHORIZED POSITIONS

AN ORDINANCE OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, PROVIDING AUTHORITY & INTENT; PURSUANT TO MISSISSIPPI ANNOTATED CODE 21-9-45, AUTHORIZING THE CITY COUNCIL TO CREATE FOUR (4) FULL-TIME TEMPORARY GROUNDS AND MAINTENANCE OPERATORS AND TO APPROVE THE REVISED SCHEDULE OF AUTHORIZED POSITIONS.

WHEREAS, the City Manager has recommended creation of the following new positions pursuant to Miss. Code Ann. 21-9-45:

1. Temporary Grounds and Maintenance Operators (4)

WHEREAS, the City Manager recommends the approval of the attached Revised Schedule of Authorized Positions including the necessary funding to reflect these changes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GAUTIER, MISSISSIPPI, THAT THE CODE OF ORDINANCES OF THE CITY OF GAUTIER IS AMENDED AS FOLLOWS:

SECTION 1. Authority & Intent

A. The Gautier City Council held a public meeting on February 6, 2018 to consider creation and funding of specified positions and the Revised Schedule of Authorized Positions.

SECTION 2.

A. The Gautier City Council creates the following positions:

1. Temporary Grounds and Maintenance Operators (4)

B. The Official Schedule of Authorized Positions Shall be amended as Attached.

SECTION 3. This Article shall be effective upon advertisement and adoption, pursuant to Mississippi Annotated Code.

Thereupon, motion duly made by **Councilwoman Martin**, seconded by **Councilman Colledge** to adopt the foregoing ordinance and received the following votes:

Mayor Phil Torjusen	**AYE**
Councilwoman Mary Martin	**AYE**
Councilman Cameron George	**AYE**
Councilman Richard Jackson	**AYE**
Councilman Casey Vaughan	**AYE**
Councilman Rusty Anderson	**AYE**
Councilman Adam Colledge	**AYE**

Thereupon, the Mayor declared said Ordinance approved, passed and adopted on this the **6th** day of **February**, 2018.

____

Phil Torjusen, Mayor

ATTEST:

____

Cynthia Russell
City Clerk

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

The Ordinance and Schedule of Authorized Positions will be available for viewing at Gautier City Hall, Gautier Public Library and Gautier Utilities Department.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Chassity Bilbo, Parks and Recreation Director

Date: January 30, 2018

Subject: Approval to amend the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators

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REQUEST:

The Parks and Recreation Director request approval to amend the Schedule of Authorized Positions by adding four (4) fulltime temporary grounds and maintenance operators not to exceed 4.5 months to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department. The four (4) fulltime temporary grounds and maintenance operator's positions will be deleted from the Schedule of Authorized Positions after 4.5 months.

BACKGROUND:

On January 18th City Staff met with representatives from FEMA in reference to storm damage from Hurricane Nate. The City of Gautier's Parks and Recreation Dept. qualifies for hardship reimbursements from FEMA due to limited staffing and the amount of damages at its parks. FEMA will reimburse the City 75% of the cleanup cost from Hurricane Nate. MEMA will reimburse the City 12.5% of the cleanup cost from Hurricane Nate upon successful closeout. Shepard State Park has approximate 11 miles of trails that need to be cleared due to fallen trees and debris from Hurricane Nate. All work must be completed by May 22nd to qualify for reimbursement from FEMA and MEMA.

DISCUSSION:

The Parks and Recreation Director is requesting to hire four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup at its parks. The projected cost is based on 504 total hours worked per person based on a start date of FEB 20th and no work performed on MAR 30th (Good Friday). No weekend hours or OT, straight 8 hour days M-F only. Hourly rate: $12.00 and no benefits. Cost per worker: $6,812 (includes F/M & W. Comp) Total cost- 4 workers: $27,248 Estimated reimbursement from Fema at 75% = $20,436. The estimated reimbursement from MEMA upon successful closeout at 12.5% would be $3,406. The City's portion $3,406. This is an unbudgeted expense and may require a budget amendment. The four (4) fulltime temporary grounds and maintenance operator's positions are not to exceed 4.5 months and the positions will be deleted from the schedule of authorized positions after the 4.5 months.

RECOMMENDATION:

The Parks and Recreation Director recommends that City Council amend the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department.

The City Council May:

1. Approve the amendment to the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department.
2. Not approve the amendment to the Schedule of Authorized Positions to add four (4) fulltime temporary grounds and maintenance operators to assist with the cleanup of Hurricane Nate in the Parks & Recreation Department.

ATTACHMENT:

Schedule of Authorized Positions
City of Gautier Organization Chart

Approved by Council 02/06/18	Pay Scale	Pay Grade	Number of Full-Time Authorized Positions	Number of Part-Time Authorized Positions	Number of Reserve Authorized Positions (Not Paid)
JUDICIAL DEPARTMENT					
City Judge	N/A	N/A		1	
Public Defender	N/A	N/A		1	
Total Funded				**2**	
Total Non-Funded					
EXECUTIVE DEPARTMENT					
City Manager	N/A	N/A	1		
Administrative Assistant I	2080	9	1		
Economic Developer			Unfunded (1)		
Total Funded			**2**		
Total Non-Funded			**1**		
GRANTS AND PROJECTS DEPT.					
Director	2080	19	1		
Contract and Project Administrator	2080	17	1		
Total Funded			**2**		
Total Non-Funded					
RECREATION DEPT.					
Director	2080	19	1		
Recreation Coordinator	2080	10	1		
Parks Supervisor	2080	12	1		
Grounds and Maintenance Oper.	2080	7	3		
Grounds and Maintenance Oper.	2080	N/A	4	Temporary Full Time	Not to exceed 4.5 mos
Student Laborer	N/A	N/A		1	
Park Attendant	N/A	N/A		3	

Total Funded			**10**	**4**
Total Non-Funded				
FINANCE DEPARTMENT				
Comptroller	2080	21	1	
Assistant Comptroller	2080	17	1	
Accounting Generalist	2080	11	1	
Court Division				
Court Clerk	2080	13	1	
Deputy Court Clerk	2080	9	1	
Total Funded			**5**	
Total Non-Funded				
HUMAN RESOURCES DEPARTMENT				
Director	2080	21	1	
HR Generalist	2080	10	1	
Maintenance Division				
Mechanic	2080	14	2	
Multi-Craft Maintenance Worker	2080	12	1	
Custodian	2080	7	1	
Total Funded			**6**	
Total Non-Funded				
CITY CLERK DEPARTMENT				
City Clerk	2080	21	1	
Deputy City Clerk	2080	15	1	
Purchasing Agent	2080	12	1	
Administrative Clerk	2080	8	1	
Utility Services Division				

Utility Services Manager	2080	15	1
Utility Billing Supervisor	2080	13	1
Utility Billing Clerk	2080	12	1
Customer Service Representative	2080	8	2
Total Funded			**9**
Total Non-Funded			
PLANNING DEPARTMENT			
Director/Building Official	2080	21	1
Planning Technician	2080	11	1
Administrative Clerk	2080	8	1
Building and Code Inspector	2080	13	1
Code Enforcement Officer	2080	10	1
Animal Control Officer	2080	9	1
Total Funded			**6**
Total Non-Funded			
POLICE DEPARTMENT			
Police Chief	2080	22	1
Administrative Assistant IV	2080	12	1
Captain	2080	15	3
CID			
Detective Lieutenant	2080	14	1
Detective Sergeant	2080	13	1
Detective	2080	12	2
Detective	2080	12	Unfunded (1)
FBI Task Force Officer	2080	12	1
Narcotics Officer	2080	12	1
Crime Prevention Officer	2080	12	Unfunded (1)
Records Clerk	2080	8	1

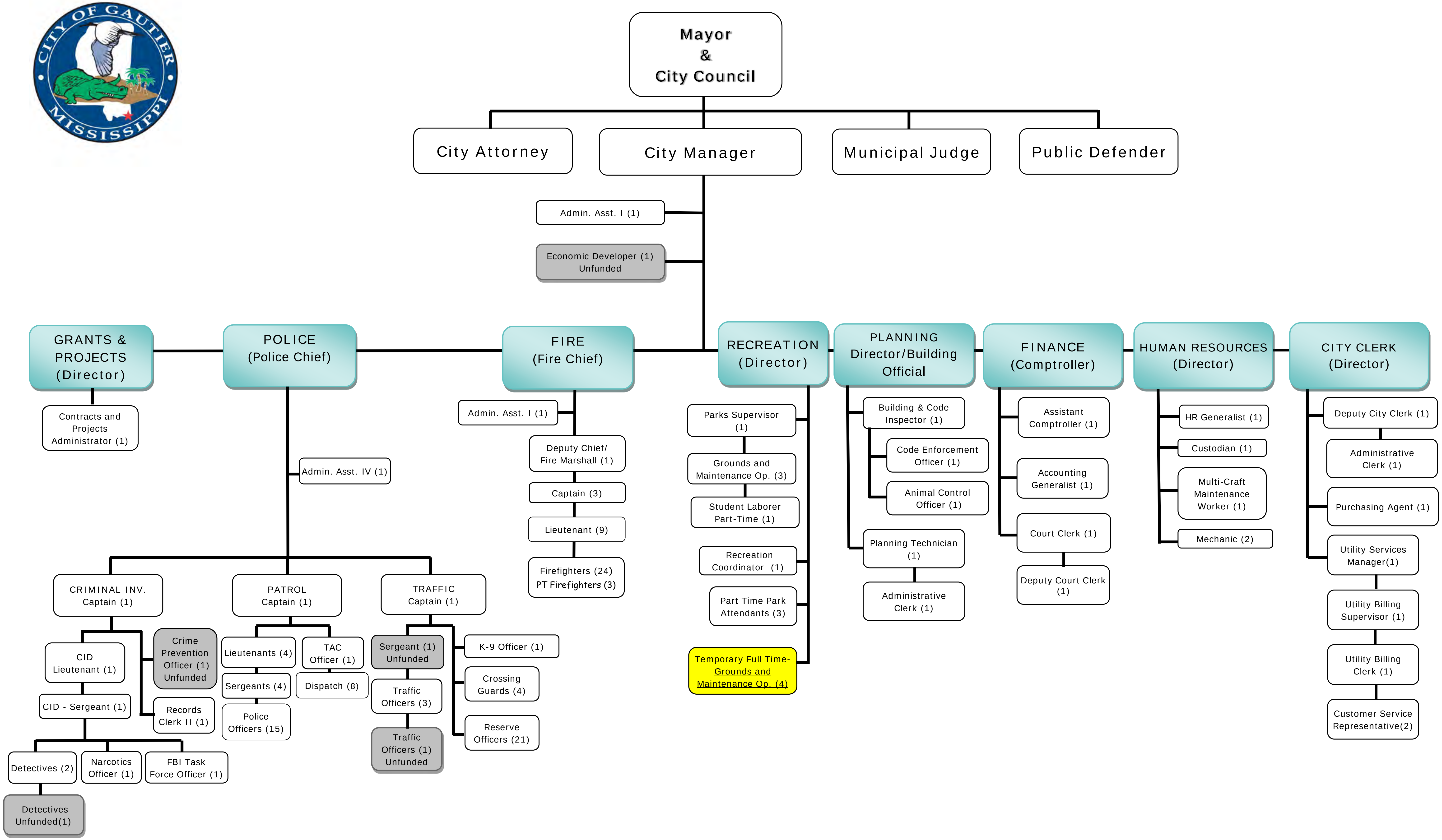
Patrol					
Patrol Lieutenant	2184	11	4		
Patrol Sergeant	2184	10S	4		
Patrol Officer	2184	9 or 10*	15		
Dispatcher/TAC Officer	2080	11	1		
Dispatcher	2184	7 or 8	8		
Traffic					
Traffic Sergeant	2184	10S	Unfunded (1)		
K9 Officer	2184	10	1		
Traffic Officer	2184	10	3		
Traffic Officer	2184	10	Unfunded (1)		
School Crossing Guard	N/A	N/A		4	
Reserve Officer	N/A	N/A			21
Total Funded			**48**	**4**	**21**
Total Non-Funded			**4**		
** Probationary Officer/Grade 9*					
Certified Officer/Grade 10					
FIRE DEPARTMENT					
Fire Chief	2080	22	1		
Deputy Fire Chief/Fire Marshall	2080	20	1		
Administrative Assistant I	2080	9	1		
Fire Captain	2496	12	3		
Fire Lieutenant	2496	11	9		
Firefighter	2496	9 or 10*	24		
Part Time Firefighter	N/A	N/A		3	
Total Funded			**39**	**3**	
Total Non-Funded					
**Probationary Firefighter/Grade 9*					
Certified Firefighter/Grade 10					

Summary of Authorized Positions	Full Time	Part Time	Reserve Positions
Judicial: Funded		2	
Executive Dept: Funded	2		
Executive Dept: Unfunded	1		
Grants and Projects Dept.	2		
Recreation Dept.	10	4	
Finance Dept: Funded	5		
Human Resources Dept: Funded	6		
City Clerk Dept: Funded	9		
Planning Dept: Funded	6	0	
Police Department: Funded	48	4	21
Police Department: Unfunded	4		
Fire Dept: Funded	39	3	
TOTAL	**127**	**13**	**21**
TOTAL UNFUNDED	**5**		

City of Gautier Organization Chart

FY 2018

Effective Feb. 6, 2018



There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 027-2018

WHEREAS, the Martin Bluff Widening Project requires payment of moving expenses to Cecil and Debora Connor; and

WHEREAS, it is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the payment of moving expenses totaling $780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000 is hereby authorized and approved for payment.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

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MAYOR

ATTEST:

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CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/31/2018
Subject: Martin Bluff Road Widening Project - Approval and authorization to pay moving expenses totaling $780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000

REQUEST:
The Grants & Projects Department requests that City Council approve and authorize payment for moving expenses totaling $780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

BACKGROUND:
This project is intended to provide improved traffic operations and safety on Martin Bluff Road. The project limits are between Gautier-Vancleave Road and the Service Road north of Interstate 10. This project is now in the right-of-way acquisition phase.

DISCUSSION:
This cost includes $780.00 for actual cost moving expenses. Mr. and Mrs. Conner have completed moving their miscellaneous personal property from the proposed right of way.

RECOMMENDATION:
The Grants & Projects Department recommends that City Council approve and authorize payment for moving expenses totaling $780.00 to Cecil and Debora Connor for the Martin Bluff Road Widening Project STP-9194-00(001) LPA/105069-801000.

The City Council may:
1) Approve the moving expenses totaling $780.00 for the Martin Bluff Road Widening Project; or
2) Not approve the moving expenses totaling $780.00 for the Martin Bluff Road Widening Project.

ATTACHMENTS:
invoice

City of Gautier, Mississippi

Date January 30, 2018 **INVOICE - RIGHT OF WAY** P.O. Number 941/

State Vendor No. V99941ROWY0 Customer Acct. No.	**Acquired By:**	**Nature of Title**
Payee Cecil J. Conner and Debora A. Conner	Agreement ____	Fee Simple ____
	Settlement ____	Perm. Ease ____
	Condemnation Special ____ Circuit ____ Supreme ____	Temp. Ease ____ D.E. ____
Mortgagee N/A		84-01 RELOCATION
Address 1645 Victoria Drive Gautier, MS 39553	TIN NO. 419-90-1575	
Project No. STP 9194-00-(001) LPA/105069-801000	County Jackson	File No. 047-0-00-W Conner

Description	Amount
MISCELLANEOUS PERSONAL PROPERTY Moving Expenses - Actual Cost	$ 780.00
IRS W-9 FORM SIGNED 11-08-17 **HOLD CHECK FOR RELOCATION AGENT** **MARTIN BLUFF ROAD**	
TOTAL INVOICE	**$ 780.00**

Recommended For Payment	Approved	Paid By
Mark Dye Relocation Agent, Mark Dye	City of Gautier, Mississippi	Warrant No. ____ Req. No. ____
Relocation Reviewer, Bruce Fogg	By ____ Signature and Title	Date ____

OCA	Object Level 3	User Code 1 (Function)	User Code 2 (Part. Code)	Project/Detail Property ID Maint. Sec.	Amount	Parcel No.	Acres

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 028-2018

WHEREAS, the Mississippi Emergency Management Agency (MEMA) notified the City that an applicant agent form must be submitted for each disaster; and

WHEREAS, the agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that April Havens, Grants & Projects Manager, is hereby designated as the Applicant Agent for the City's Hurricane Nate (4350) projects.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 01/31/2018
Subject: Designation of Applicant's Agent for Hurricane Nate Projects.

REQUEST:

The Grants & Projects Department requests that the City of Gautier designate the Applicant's Agent for the City's Hurricane Nate (4350) projects to April Havens.

BACKGROUND:

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities. When the disaster is declared, each local government must designate an Applicant's Agent who will be authorized by the City Council to represent the city with federal and state agencies managing these public assistance programs. The Agent will be the contact person for federal and state agencies dealing with the disaster programs and will be responsible for managing federal funds, for following state and local bid and contract procedures, for maintaining auditable records, and for ensuring that all work is accomplished before completion dates are reached. The designation must be made by the action of the full City Council and must be recorded in the official record.

DISCUSSION:

The Mississippi Emergency Management Agency (MEMA) notified the City that an applicant agent form must be submitted for each disaster. April Havens is serving as applicant agent on all other disaster projects.

RECOMMENDATION:

City staff recommend that the Grants & Projects Director, April Havens, be designated as the Applicant's Agent for the City of Gautier for Hurricane Nate projects as of the date of this meeting.

City Council may:
1) Designate Grants & Projects Director April Havens as the Applicant's Agent for the City of Gautier for Hurricane Nate projects; or
2) Not designate Grants & Projects Director April Havens as the Applicant's Agent for the City of Gautier for Hurricane Nate projects; or

ATTACHMENTS:

1. Designation of Applicant Agent Form and Local Applicant's Agent Job Description
2. State-Local Disaster Assistance Agreement

DESIGNATION OF APPLICANT AGENT

BE IT RESOLVED BY:________________________________OF:____________________________
Governing Body City, County, Other Entity

THAT____, ____________________________________
Name of Designated Agent Official Position

ADDRESS:______________________________, TELEPHONE (W)__________ (H)__________

____

is hereby authorized to execute for and in behalf of____
City, County, Other Entity

a public entity established under the laws of the State of Mississippi, applications for the purpose of obtaining and administering certain federal financial assistance under the Disaster Relief Act of 1974 (Public Law 93-228), amended by Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, (Public Law 100-707) and to file them with the Governor's Authorized Representative.

PASSED AND APPROVED THIS _______________ DAY OF _____________________ 20____.

__________________________	__________________________
Name and Title	**Name and Title**
__________________________	__________________________
Name and Title	**Name and Title**
__________________________	__________________________
Name and Title	**Name and Title**

CERTIFICATION

I, ____, duly appointed __________________________
Title

of,____, do hereby certify that the above is a true and

correct copy of a resolution passed and approved by the _________________________________
Governing Body

of __________________________________ on the ______ day of __________________, 20____.

__________________________	__________________________
DATE	SIGNATURE

MEMA PA-1 (REV 5/95)

LOCAL APPLICANT'S AGENT

Each city or county included in a Presidential disaster declaration under Public Law 93-228 and Public Law 100-707 may be eligible for federal assistance to repair or replace damaged public facilities (such as debris removal, evacuation, sand bagging, etc.). When this happens, the local government must designate an Applicant's Agent who will be authorized by the City Council/Board of Supervisors to represent the city or county with federal and state agencies managing these public assistance programs.

Much of the work of an Applicant's Agent will start as soon as the disaster occurs. To save time in the first few days following a disaster, MEMA recommends that the Applicant's Agent be designated BEFOREHAND. By doing this, the city or county will give the person selected a chance to become familiar with these programs and to establish local procedures and systems before the disaster occurs.

The City Council/County Board should be particularly selective in naming an Applicant Agent. The designation must be made by the action of the full body and should be recorded in the official record as any other ordinance or resolution would be. The City Council/County Board should carefully select a person who is able to perform the duties that will be assigned.

The person selected must also be able to spend the major amount of time required to do the job. Once the Applicant's Agent is selected the City Council or County Board must give their support and help.

In simplest terms, the Applicant's Agent will represent the local government in managing the city or county applications for federal disaster assistance funds. The agent will be the contact person for Federal and State agencies dealing with the disaster programs. This person will be responsible for managing federal funds provided for the community, for following state and local bid and contract procedures, for maintaining auditable records and for seeing that all work is accomplished before the completion dates are reached.

The position of Applicant's Agent is highly responsible and requires a good deal of time and strong managerial skills. The person selected must have the full confidence of the City Council/County Board and must be given sufficient authority to take the steps required under Federal regulations.

Some counties have appointed the Chancery Clerk, County Administrator, County Engineer, or Emergency Management Director, City Manager or others. The choice is entirely up to the governing body.

STATE-LOCAL DISASTER ASSISTANCE AGREEMENT

DISASTER: DR 4350

APPLICANT ID NO#: 059-268G0-00

APPLICANT NAME: City of Gautier

This Agreement is between the State of Mississippi, Mississippi Emergency Management Agency (MEMA) and the undersigned State Agency, political subdivision of the State, private nonprofit organizations, or authorized tribal organizations (Applicant). This Agreement shall be effective on the date signed by the State and Applicant. It shall apply to all assistance funds provided by or through the State to the Applicant as a result of the above-referenced disaster.

The designated representative of the Applicant certifies that:

1. The representative has legal authority to apply for assistance on behalf of the Applicant.

2. The Applicant will provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state disaster assistance.

3. The Applicant will use disaster assistance funds solely for the purpose for which these funds are provided and as approved by the Governor's Authorized Representative.

4. The Applicant is responsible for all costs determined to be ineligible or unreasonable by FEMA and/or MEMA. The Applicant is also responsible for the repayment of any de-obligations recommended by the DHS OIG and agreed upon by FEMA. Should the funds not be returned to the State in a reasonable time frame, then collection of such funds will be handed over to the State Auditor for action.

5. The Applicant is aware of and shall comply with cost-sharing requirements for Federal and State assistance. While the cost share is subject to change depending on the severity of a disaster, the minimum Federal cost share is 75 percent of the eligible costs. The normal cost share is 75% Federal and the non-federal share is split equally by the State and local. The exception is with PNPs who are responsible for the entire 25% non-federal share.

6. The Applicant is aware that limited funding, which requires cost sharing, may be made available for mitigation of future damages.

7. The Applicant will establish and maintain a proper accounting system to record revenues and expenditures of disaster assistance funds in accordance with generally accepted accounting standards and OMB SuperCirculars and A-133 as applicable and/or as directed by the Governor's Authorized Representative.

8. The Applicant shall provide Quarterly Reports to the State which indicates the anticipated completion date for each project, together with any other circumstances that may affect the completion date, the scope of work, the project costs, or any other factor that may affect compliance of this Agreement.

9. The Applicant shall comply with the Single Audit Amendments of 1996 under the Code of Federal Regulations Part 200 – SuperCircular: Subsection 200.501. The Applicant shall provide copies of every audit report issued on the entity at the time of its receipt by the entity to the Governor's Authorized Representative.

10. The Applicant will give state and federal agencies designated by the Governor's Authorized Representative, access to and the right to examine all records and documents related to use of disaster assistance funds.

11. The Applicant will return to the State, within thirty (30) days of such request by the Governor's Authorized Representative, any advance funds which are not supported by audit or other federal or state review of documentation maintained by the Applicant.

12. The Applicant acknowledges that it is the Applicant's responsibility to ensnre all Federal, State, and local laws, regulations, rules and guidelines applicable to any FEMA grant program are adhered to. If said laws, regulations, rules and guidelines are not adhered to, responsibility for noncompliance is the Applicants.

13. The Applicant will begin and complete all items of work within the time limits established by the Governor's Authorized Representative in agreement with all applicable Federal regulations.

14. The Applicant will comply with regulations implementing the Drug-Free Workplace Act of 1988 44 CFR Part 17, Subpart F.

15. The Applicant will comply with all federal and state statutes and regulations relating to nondiscrimination.

16. The Applicant will comply with provisions of the Hatch Act limiting the political activities of public employees and 44 CFR Part 18, New Restrictions of Lobbying.

17. The Applicant will comply, as applicable, with provisions of the Davis-Bacon Act relating to labor standards.

18. The Applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973 which may require purchase of flood insurance.

19. The Applicant will not enter into cost-plus-percentage-of-cost contracts for completion of disaster restoration or repair work.

20. The Applicant will not enter into contracts for which payment is contingent upon receipt of state or federal disaster funds.

21. The Applicant will not enter into any contract with any party which is debarred or suspended from participation in federal assistance programs.

22. The Applicant will return all unspent federal funds for uncompleted small projects prior to requesting additional funds for other projects.

23. The Applicant authorizes the Governor's Authorized Representative to recoup the unspent funds referenced in item 22 above, by subtracting that amount from other federal funds owed to it for other approved work when the amount owed is larger than the refund.

24. The Applicant will comply with all uniform administrative requirements which are set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended by Public Law 100-107, and implemented by 44 CFR Part 206.

25. The Applicant shall first endeavor to settle any controversy or claim arising from or relating to this Agreement, or the breach thereof, directly with the Executive Director of MEMA, or designated representative, before exhausting any other remedies or appeals to other governing authorities.

Signed for the Applicant (Certifying Representative):

NAME (Print)	SIGNATURE	DATE

Signed for the State (Governor's Authorized Representative): (Do Not Continue Below This Line, MEMA Only)

Lee W. Smithson, Executive Director		
NAME	SIGNATURE	DATE

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 029-2018

WHEREAS, Jackson County, Mississippi has requested use of the Singing River Mall Site, currently being leased by the City, for the 2018 Jackson County Household Hazardous Waste Collection Day; and

WHEREAS, the Jackson County Household Hazardous Waste Collection Day is held annually, and provides a benefit to the citizens of the City of Gautier; and

WHEREAS, House Bill 35, 2002, is a Local and Private law authorizing Jackson County and its incorporated municipalities to share governmental equipment, manpower, services and resources as mutually agreed upon; and

WHEREAS, it is the desire of the Mayor and Council of the City of Gautier, Mississippi to permit use of the leased portion of the Singing River Mall Site as more fully described in the Limited Use Agreement; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Limited Use Agreement between the City of Gautier and Jackson County Mississippi for the 2018 Jackson County Household Hazardous Waste Collection Day is hereby approved; and

IT IS FURTHER ORDERED that the Singing River Mall Site will be made available as the location for the 2018 Jackson County Household Hazardous Waste Collection site pursuant to the attached Limited Use Agreement; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

CITY OF GAUTIER
MEMORANDUM

To: Paula Yancey, City Manager

From: Chassity Bilbo, Recreation Director

Date: January 31, 2018

Subject: Limited Use Agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall Site for the Jackson County Household Hazardous Waste Collection Day

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REQUEST:
The Recreation Department is requesting approval of a limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day.

BACKGROUND:
The City of Gautier is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall). The City of Gautier received a request from Jackson County Solid Waste Department to use the Singing River Mall Site for its annual Household Hazardous Waste Collection Day.

DICUSSION:
The Jackson County Household Hazardous Waste Collection Day is held annually countywide. Singing River, LLC granted permission to the Jackson County Solid Waste Department to use the parking area located at Gautier Town Center (formerly Singing River Mall).The dates of use are April 20- 22, 2018.

RECOMMENDATION:

The Recreation Department recommends that City Council approve a limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day.

City Council May:

1. Approve the limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day; or

2. Not approve the limited use agreement between the City of Gautier and Jackson County Mississippi for the Singing River Mall site for the 2018 Jackson County Household Hazardous Waste Collection Day.

ATTACHMENT(S):
Limited Use Agreement
Morrison Letter
Certificate of Liability Insurance
Map

LIMITED USE AGREEMENT BETWEEN THE CITY OF GAUTIER, MISSISSIPPI AND JACKSON COUNTY, MISSISSIPPI

This Limited Use Agreement of Real Property ("Agreement") is executed to be effective the _____ day of _______________, 2018, between the City of Gautier, Mississippi ("City") and Jackson County, Mississippi ("County").

WHEREAS, the City is the lessee of certain real property located on the north side of Highway 90 known as the Gautier Town Center (formerly Singing River Mall); and

WHEREAS, the County desires to host Jackson County's Annual "Amnesty Day" Household Hazardous Waste Collection Event on Saturday, April 21, 2018, at the parking area located at Gautier Town Center (formerly Singing River Mall) ("Parking Area"); and

WHEREAS, the County has previously obtained written authorization from the property owner for such use of the premises; and

WHEREAS, the City desires to allow the County to utilize this Parking Area for the purpose of hosting its annual "Amnesty Day" Household Hazardous Waste Collection Event held on Saturday, April 21, 2018.

THEREFORE, in consideration of the following mutual covenants and conditions it is hereby agreed as follows:

1. PARKING AREA

The Parking Area is graphically depicted on attached Exhibit A.

2. REPRESENTATIONS

The Parties represent and warrant that (i) each, and its authorized signatory, has full right, power and authority to execute this Agreement; and (ii) execution and performance of this Agreement will not violate any laws, ordinances, covenants, mortgages, licenses or other agreements binding on either Party.

3. TIME FRAME

The Parking Area may be utilized by the County on April 21, 2018.

4. LIMITED USE

A. The use of the Parking Area by the County shall be solely for the purpose of hosting its annual “Amnesty Day” Household Hazardous Waste Collection Event.

B. The County, in consideration for the use of the property during the above time frame, agrees to perform any necessary limited preparation for use of the property for the Event but agrees not to damage the property or make any permanent alterations to said property.

C. The County, in consideration for the use of the property during the above time frame, agrees to leave the property in the same condition as it existed before the Event.

5. COMPENSATION

The Parties agree that due to the benefit provided to their citizens, the City grants the County the use of the Parking Area without monetary compensation.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates shown below.

JACKSON COUNTY, MISSISSIPPI

By:_________________________________
RANDY BOSARGE, PRESIDENT
BOARD OF SUPERVISORS

CITY OF GAUTIER, MISSISSIPPI

By:________________________________
PHIL TORJUSEN, MAYOR

VIA ELECTRONIC MAIL

January 03, 2018

Ronda Powell, Solid Waste Director
Julia Britt, Office Coordinator
Jackson County Board of Supervisors
P.O. Box 998
Pascagoula MS, 39568

RE: Household Hazardous Waste Day 2018
Gautier Town Center (formerly Singing River Mall)
2800 US-90, Gautier, MS 3955

Dear Ronda,

Singing River, LLC hereby grants permission to the Jackson County Solid Waste Department to use the parking area located at Gautier Town Center (formerly Singing River Mall).

The dates of use are April 20th to April 22nd 2018 for the annual Household Hazardous Waste Day

If you have any questions or need any additional information, please do not hesitate to call Amanda Redding at (225) 275-7577.

Sincerely,

Amanda Redding

Amanda Redding
Director of Property Management

/awr

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/3/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT
BancorpSouth Insurance Services, Inc. Stewart Sneed Hewes - Pascagoula 633 Delmas Avenue Pascagoula MS 39567	CONTACT NAME: Charles Persons PHONE (A/C, No, Ext): 228-696-8634 FAX (A/C, No): 228-863-1957 E-MAIL ADDRESS: joyce.howard@bxsi.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Mississippi Association of Supervis	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED JACKCOU-01
Jackson County Board of Supervisors
P. O. Box 998
Pascagoula MS 39568-0998

COVERAGES **CERTIFICATE NUMBER:** 582330112 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

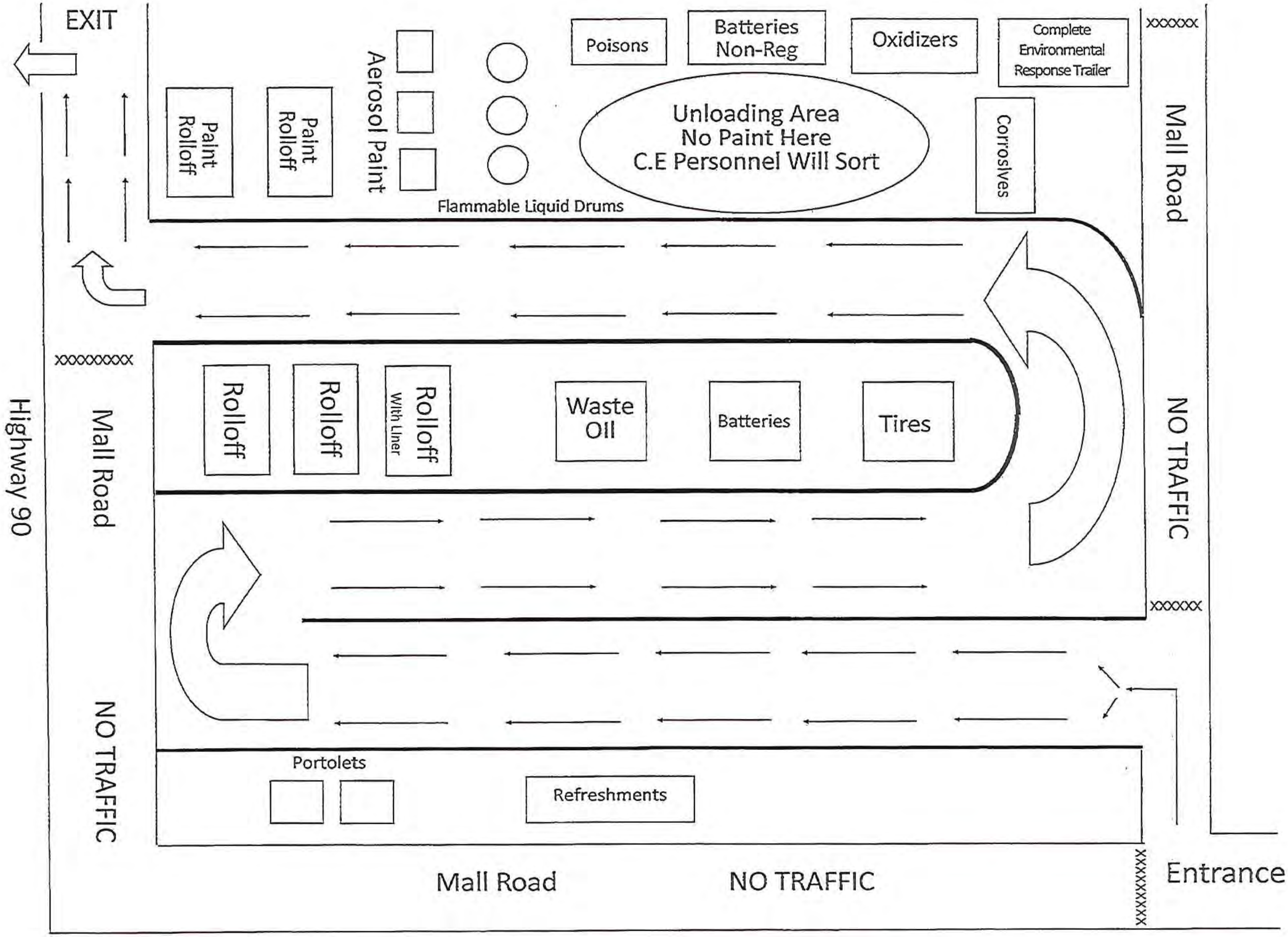
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X 250,000 retention GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC OTHER:			JAC2017	4/1/2017	4/1/2018	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$500,000 $500,000 $5,000 $500,000 $ $500,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY X 250,000 X retention			JAC2017	4/1/2017	4/1/2018	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$500,000 $ $ $ $
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Household Hazardous Waste Collection Day - April 22, 2017

CERTIFICATE HOLDER	CANCELLATION
Singing River, LLC c/o Morrison Companies Attn: Amanda Redding 16851 Jefferson Hwy, Ste 9A Baton Rouge LA 70817	**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.** AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)


EXIT
Paint Rolloff
Paint Rolloff
Aerosol Paint
Poisons
Batteries Non-Reg
Oxidizers
Complete Environmental Response Trailer
Unloading Area
No Paint Here
C.E Personnel Will Sort
Corrosives
Flammable Liquid Drums
Mall Road
xxxxxx
xxxxxxxxx
Rolloff
Rolloff
Rolloff With Liner
Waste Oil
Batteries
Tires
Highway 90
Mall Road
NO TRAFFIC
xxxxxx
NO TRAFFIC
Portolets
Refreshments
Mall Road
NO TRAFFIC
xxxxxxxxx
Entrance

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 029-2018

WHEREAS, the City Manager has recommended termination of the contract with Brown, Mitchell & Alexander, Inc. associated with the development of the City of Gautier's Town Commons Park entered on or about April 18, 2017; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager is hereby authorized to terminate the contract with Brown, Mitchell & Alexander, Inc. associated with the development of the City of Gautier's Town Commons Park; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin,** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
Mary Martin
Cameron George
Richard Jackson
Casey Vaughan
Rusty Anderson
Adam Colledge

NAYS: **None**

____
MAYOR

ATTEST:

____
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of February 6, 2018.

Councilman Vaughan made the motion to go into Closed Session to determine whether to go into Executive Session. **Councilman George** seconded the motion and the vote carried unanimously.

Councilman Vaughan made the motion to go into Executive Session to discuss Jackson County Utility Authority litigation. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Vaughan made the motion to instruct the City Attorney to proceed with prosecution of the litigation with Jackson County Utility Authority. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Vaughan made the motion to return to Open Session. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Vaughan made the motion to recess the meeting until Tuesday, February 20, 2018 at 6:30 PM. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

APPROVED BY:

____

MAYOR

ATTEST:

____

CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi at the meeting of February 20, 2018.