

**Tuesday
March 20, 2018
Gautier, Mississippi**

BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi, was held March 20, 2018 at 6:30 P.M. in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members Mary Martin, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Joshua Danos, City Attorney and other concerned citizens. Absent was Councilman Cameron George.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
March 20, 2018 @ 6:30 PM**

- I. Call to Order**
 - 1. Prayer**
 - 2. Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
 - 1. Office closed March 30, 2018 in observance of Good Friday.**
 - 2. Jackson County Household Hazardous Waste Collection Day is Saturday, April 21, 2018 from 8 A.M. – 12 Noon at Singing River Mall Parking Lot.**
 - 3. Earth Day Celebration is Saturday, April 21, 2018 at George Martin City Park at from 10 A.M. - 1 P.M.**
 - 4. 2nd Annual Paint the Town Plein Air Art Competition is May 5, 2018 at Gautier City Hall from 9 A.M. - 4 P.M.**
- IV. Presentation Agenda**
 - 1. Congenital Diaphragmatic Hernia Awareness Proclamation.**
 - 2. Intellectual and Developmental Disabilities Awareness Proclamation.**
 - 3. Recognition of the 2017 Firefighter of the Year Maurice McClure.**
 - 4. Recognition of the 2017 Police Officer of the Year Mellisa McQuagge.**
- V. Business Agenda**

1. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Approval of minutes from Regular Council Meeting held March 6, 2018.
2. Receive February 2018 Privilege License Report.
3. Approval of Amended Compensatory Time Policy.
4. Approval of water and sewer adjustments dated March 2018 in the amount of \$4,328.83.
5. Approval of Municipal Compliance Questionnaire for FY 2016 – 2017.

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until April 3, 2018 at 6:30 P.M.

www.gautier-ms.gov

Councilman Vaughan made the motion to approve the agenda with the following revisions:

1. Add Consent Agenda Item #6- Approval of Order to terminate contract with Dancel Multimedia and authorize final payment of \$250.00.
2. Add Announcement regarding the 7th Annual East Egg Hunt & Outdoor Movie Night on Saturday, March 24, 2018 at 5 pm.

Councilwoman Martin seconded the motion and the vote carried unanimously.

Announcements:

1. Office closed Friday, March 30, 2018 in observance of Good Friday.
 2. Jackson County Household Hazardous Waste Collection Day is Saturday, April 21, 2018 from 8 A.M. – 12 Noon at Singing River Mall Parking Lot.
 3. Earth Day Celebration is Saturday, April 21, 2018 at George Martin City Park from 10 A.M. – 1 P.M.
 4. 2nd Annual Paint the Town Plein Air Art Competition is May 5, 2018 at Gautier City Hall from 9 A.M. – 4 P.M.
 5. 7th Annual East Egg Hunt & Movie Night is Saturday, March 24, 2018 at Singing River Mall at 5 pm.
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Presentation Agenda:

1. Congenital Diaphragmatic Hernia Awareness Proclamation.
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JACKSON COUNTY HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

ACCEPTABLE ITEMS

Aerosols, All Purpose Cleaners, Ammonia, Anti-Freeze, Automobile Cleaners, Batteries, Brake Fluid, Charcoal Lighter Fluid, Chlorine Bleach, Detergents, Disinfectants, Drain Opener, Furniture Polish, Gasoline, Glass Cleaner, Herbicides, Insecticides, Mothballs, Motor Oil, Oven Cleaner, Paint, Paint Thinner, Pesticides, Pool Chemicals, Rodent Poisons, Rubber Cement, Rug & Upholstery Cleaner, Scouring Powder, Silver Polish, Snail & Slug Killers, Toilet Bowl Cleaner, Transmission Fluid, Tub & Tile Cleaner, Turpentine, Varnish, Water Seal, Wood Finish



A One Day FREE

Proper Disposal Turn-in Event

SATURDAY

APRIL 21, 2018

8 A.M. - 12 NOON

SINGING RIVER MALL

PARKING LOT

HWY 90, GAUTIER

DO NOT BRING

Explosive Materials,
Radioactive Materials,
PCB's, Medical Waste,
Syringes, Compressed
Cylinders, Electronic Waste
****NO CONTRACTORS**
NO WASTE FROM
BUSINESSES**

Limit
of 5 Tires

Take over 5 to
Seaman Road
Landfill

Put Toxic Waste In Its Place

Household Hazardous Waste

Unused or leftover portions of products containing toxic chemicals. Any product which is labeled

CAUTION, POISONOUS, TOXIC, FLAMMABLE or CORROSIVE
is considered a household hazardous waste.

A Safe Substitute

A safe alternative to a toxic product. Fact sheets are available to help you reduce the use of toxics and minimize health risks.

Legal Transportation

Leaving products in the original containers and making sure that the containers are sealed so that they will not leak. Transport containers in the trunk or in the back of the vehicle away from passengers.

**DO NOT TRANSPORT OVER 5 GALLONS
OR 50 POUNDS AT ONE TIME.**

Proper Disposal

Extremely Important

It is dangerous and illegal to discard hazardous household materials in the trash or down the drain. Instead; use up the product as intended or take to a household hazardous waste event.

The collection event is a community service funded by the MS Department of Environmental Quality in cooperation with the Jackson County Board of Supervisors, Municipalities and the Jackson County Solid Waste Department.



For More Information Call 228-872-8340 or visit
<http://www.co.jackson.ms.us/departments/solid-waste/>

City of Gautier

EARTH DAY

CELEBRATION!



City of Gautier
Recreation & Community
Events

Sponsored By



*Art Work
Created By
Ralph Bryant
Martin Bluff
Elementary*



Saturday, April 21, 2018

George Martin City Park

10:00 am - 1:00 pm

FARMERS MARKET . ECO TOURS . VENDORS . CHILDREN ACTIVITIES



REGISTRATION:

9:00 A.M.—10: 00 A.M.

LOCATION:

GAUTIER CITY HALL

**\$250.00 CASH PRIZE
ADULT DIVISION**

**\$100.00 CASH PRIZE
YOUTH DIVISION**

REGISTRATION FEE:

\$25.00

ART WILL BE JURIED

Suggested Painting Locations

- **George Martin City Park**
902 De La Pointe
- **Shepard State Park**
1034 Graveline Rd
- **Indian Pointe Birding Trail**
1600 Indian Point Pkwy
- **Sandhill Crane Refuge**
7200 Crane Lane
- **Any Location within the
City of Gautier**



City of Gautier 2nd Annual

PAINT theTOWN

Plein Air Art Competition



May 5, 2018

9:00 a.m. - 4:00 p.m.

May 4th

Plein Air Work Shop By:

Artist Craig Reynolds (limited spaces available)

9 am - 4 pm (Gautier Senior Center)

Nature Photography Work Shop By:

Robert Smith WILDLIFE MISSISSIPPI

8 am - 4 pm (Indian Point Resort)



Plein Air Art Competition

Capture the beauty of the City of Gautier!

For official rules and guidelines, visit: www.gautier-ms.gov or

Facebook: City of Gautier Recreation & Community Events or The City of Gautier

Proclamation

A Proclamation of the Mayor and City Council

of

The City of Gautier, Mississippi

WHEREAS, one in every 2,500 pregnancies are diagnosed with a congenital diaphragmatic hernia (CDH); and

WHEREAS, since 2000, it is estimated that over 500,000 babies have been born with CDH; however, only 50 percent of those babies survived; and

WHEREAS, 1,600 babies are born with CDH every year in the United States; although CDH is as common as spina bifida and cystic fibrosis, very few people are aware of it; and

WHEREAS, there are many people living in Mississippi who have been diagnosed with and have survived CDH; their families have endured horrible pain and grief associated with the suffering and loss of loved ones with CDH; and

WHEREAS, there are over 10 families affected by CDH living in the state of Mississippi who are members of the charity, CDH International; and

WHEREAS, CDH International is a 501c3 organization that was created to help families affected by CDH; and

WHEREAS, those with CDH often endure multiple surgeries and possible medical complication beyond their diagnosis that include heart defects, pulmonary complications, gastric and intestinal problems, developmental delays, and may require respiratory and medicinal support for years; and

WHEREAS, raising awareness of this congenital defect will help bring about acceptance and support for those suffering with it and will help advocate for urgently needed medical research and advancement.

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, hereby proclaim April 19, 2018 as

Congenital Diaphragmatic Hernia Awareness Day

in Gautier, Mississippi and encourage all residents to join in this observance.

IN WITNESS WHEREOF, I have given under my hand and affix the seal of the City of Gautier, Mississippi this the 20th day of March, 2018.



Phil Torjusen, Mayor
City of Gautier, Mississippi

PROCLAMATION
A Proclamation of the Mayor and City Council
Of
The City of Gautier, Mississippi

WHEREAS, more than 47,000 children and adults in the state of Mississippi have an intellectual or developmental disability; and

WHEREAS, people with intellectual or developmental disabilities share the same desires as other Mississippians including goals in education, meaningful work, and an independent community life; and

WHEREAS, Mississippians with intellectual or developmental disabilities have the ability, and the right to work, worship, learn, and enjoy life wherever they choose; and

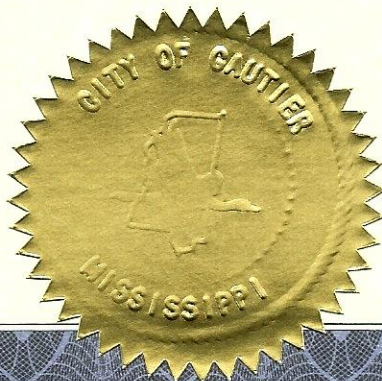
WHEREAS, Mississippians with intellectual or developmental disabilities contribute significantly to their schools, families, relationships, neighborhoods, faith communities, and the workforce; and

WHEREAS, people with intellectual or developmental disabilities deserve the total support, respect, and acceptance of all citizens of our state; and

WHEREAS, all citizens are encouraged to recognize the unique strengths and contributions of people with intellectual or developmental disabilities and that they enrich the state of Mississippi and make it a better place to live for everyone.

NOW, THEREFORE, I, Phil Torjusen, Mayor of the City of Gautier, Mississippi, do hereby proclaim the month of March 2018 as **INTELLECTUAL AND DEVELOPMENTAL DISABILITIES AWARENESS MONTH** in the City of Gautier, Mississippi.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the Seal of the City of Gautier, Mississippi, to be affixed on this the 20th, day of March, 2018.



Phil Torjusen, Mayor
City of Gautier, Mississippi

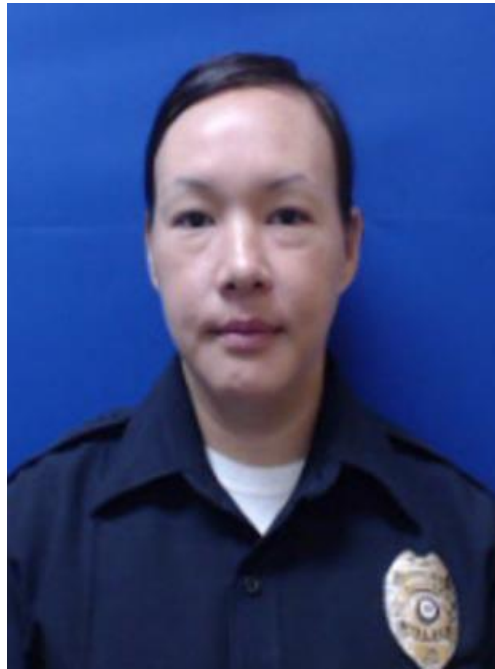
PRESS RELEASE



2017 Firefighter of the Year Firefighter Maurice McClure

Firefighter McClure began his career in the fire service with the City of Gautier on May, 6, 2014. During this time Firefighter McClure has obtained numerous certifications in emergency response and hazard mitigation and currently serves as our department chaplain. The Firefighter of the Year award is voted on by all members of the department and as such must submit a brief explanation for their nomination. These brief explanations regarding Firefighter McClure described a Firefighter that is dedicated to his career, department, and his will to serve others. He is a prime example of what any department seeks as for their firefighters and we as a department is fortunate to call Firefighter McClure our own.

Police Officer of the Year



GAUTIER, MS- The Gautier Police Department would like to honor, Officer Mellisa McQuagge, as their 2017 Officer of the Year. Officer McQuagge is a 2 year veteran with the City of Gautier. She moved to Jackson County in 1999, while serving in the United States Air Force. She was assigned to Keesler Air Force Base as a military Combat Medic/EMT and completed her college degree in Science. During her service with the Air Force, Officer McQuagge was deployed in support of Operation Iraqi Freedom and Operation Enduring Freedom conducting Joint Base Detainee Operations in Afghanistan. Officer McQuagge retired from the United States Air Force in August 2014.

Officer McQuagge began her service with the Gautier Police Department in 2015. After graduating from the Harrison County Law Enforcement Training Academy, Officer McQuagge, was assigned to Patrol and is now assigned as a Detective to the Criminal Investigations Division. During her tenure of these positions, her ability to recognize criminal behavior has resulted in many arrests while on patrol. Officer McQuagge has investigated and assisted with felony cases involving crimes against children, aggravated assault, motor vehicle theft, burglary, firearm related incidents, homicide, and kidnapping. In August 2017, Officer McQuagge obtained a confession from a suspect that had committed a drive-by-shooting only minutes before. She has also worked narcotic related cases with agents assigned to the South Mississippi Metropolitan Enforcement Team and the Drug Enforcement Administration. Officer McQuagge is also a Crisis Negotiator, a certified EMT, and a certified diver on the Police Department Dive Team.

When Officer McQuagge is off duty she enjoys photography, fishing, and mostly spending time with her husband Ben and their two young children.

Councilwoman Martin made the motion to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman Jackson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 056-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BORDIS & DANOS PLLC	180856	03/20/2018	03/13/2018			9,655.67	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	MAR 2018 RETAINER		51	03/13/2018			7,916.67
	001-060-602	LITIGATION: BRANDYWINE		52	03/13/2018			1,739.00
001	SECURE NETWORKS LLC	181236	03/20/2018	03/01/2018			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	APR 2018 NETWORK SERVICES		3338	02/14/2018			2,280.00
	001-092-698	APR 2018 SYNCHRONIZED EMAIL		3338	02/14/2018			150.00
001	BELL AUTO PARTS INC	181249	03/20/2018	03/02/2018			900.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BATT,TANK BUSH(8),5GAL HY FLD		42405	02/05/2018			131.28
	001-100-570	CROWN VIC PAD (3)		42409	02/06/2018			83.25
	001-170-639	STARTER: DIESEL GATOR		42407	02/08/2018			126.85
	001-170-639	STARTER SWITCH, EXTREME HY FLD		42408	02/09/2018			119.10
	001-170-639	BELT: KUBOTA		42444	02/19/2018			88.60
	001-170-639	BOOT KIT: GREEN GATOR		42446	02/23/2018			69.00
	001-170-639	CABLE KIT: WOOD CHIPPER		42447	02/26/2018			68.85
	001-170-639	BLADE HOLE ADAPTER (15)		42436	02/14/2018			81.75
	001-170-639	BELT (2): SCAG MOWER		42441	02/15/2018			63.20
	001-170-639	BOOT KIT: JD GATOR		42445	02/21/2018			69.00
001	PASCAGOULA UTILITIES	181251	03/20/2018	03/02/2018			51.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN		36077	02/26/2018			23.76
	001-161-630	SOUTH FIRE STN		36261	02/26/2018			27.99
001	ALLENS TIRE AND WHEEL	181253	03/20/2018	03/02/2018			236.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	TIRE, RIM, DISPOSAL: TRAILER		180433	02/12/2018			133.00
	001-100-638	MOUNT, BALANCE: CRN VIC		180495	02/20/2018			20.00
	001-170-639	TIRE, DISPOSAL: TRAILER		180433	02/28/2018			83.00
001	TEC	181254	03/20/2018	03/05/2018			129.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		924485	03/01/2018			129.59
001	STEINER SAW & MOWER	181255	03/20/2018	03/05/2018			54.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	CARB KIT,CAN FLUID,LIGHT,LUBE		650495	02/28/2017			54.00
001	O'REILLY AUTO PARTS	181256	03/20/2018	03/05/2018			1,454.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-638	SPARK PLUG (8), OIL FILTER		1978483779	01/29/2018			29.01
	001-170-638	WIPER BLADE (4)		1978483780	01/29/2018			35.32
	001-090-638	AIR FILTER		1978483802	01/29/2018			13.94
	001-100-570	SWAY LINK KIT (2), BOOT KIT		1978483965	01/31/2018			95.11
	001-170-638	SEAL,SEMI MET PAD,BRK CALIPER		1978484417	02/05/2018			122.98
	001-170-638	BRAKE ROTOR,QT OIL (7),GREASE		1978484418	02/05/2018			128.74

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	O'REILLY AUTO PARTS	181256	03/20/2018	03/05/2018			1,454.70	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-638	BRAKE CALIPER	1978484468	02/05/2018			55.08	
	001-161-638	WATER PUMP, SHORT FAN WNCH:R39	1978484548	02/06/2018			134.85	
	001-161-638	IGAL ANTIFREZ, THERMOSTAT:R39	1978484560	02/06/2018			47.87	
	001-161-638	BATTERY CHARGER	1978484565	02/06/2018			129.99	
	001-161-638	ALTERNATOR: R39	1978484775	02/08/2018			147.79	
	001-161-638	IGAL ANTIFREZ (2): R39	1978485154	02/12/2018			21.98	
	001-205-638	FILTER(2), OIL: 5QT & 1QT (2)	1978485238	02/13/2018			45.56	
	001-100-570	SPARK PLUG (8): U #15808	1978485326	02/14/2018			39.92	
	001-170-639	PARTS (5): MOWER	1978485365	02/15/2018			27.73	
	001-100-570	INT MANIFOLD: U #105	1978485377	02/15/2018			213.69	
	001-100-570	HD LIGHT TOOL	1978486005	02/20/2018			19.99	
	001-170-638	HUB ASSEMBLY: REC GOLD VAN	1978486209	02/22/2018			145.15	
001	SYSCON INC	181258	03/20/2018	03/05/2018			1,475.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-010-698	MAR 2018 COURT SUPPORT	1-43844	03/01/2018			1,475.00	
001	AUTO TRUCK AND TRAILER PARTS INC	181260	03/20/2018	03/05/2018			1,854.10	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-638	50W BULB (4)	266528	02/01/2018			24.44	
	001-161-638	BRAKE PADS, ROTORS (2): E2	266533	02/01/2018			1,142.00	
	001-161-638	GASKET, GEAR OIL: E2	266547	02/03/2018			6.00	
	001-161-638	100W BULB (6)	266630	02/08/2018			53.76	
	001-100-639	JACK: PD BOAT TRAILER	266645	02/08/2018			55.00	
	001-100-570	BATTERY: U #14435	266688	02/14/2018			105.00	
	001-170-639	BATTERY: MOWER	266741	02/14/2018			54.00	
	001-170-638	FIX-A-FLAT (2), WASHER FLUID	266802	02/16/2018			14.39	
	001-100-570	BATTERY: U #44	266866	02/20/2018			105.00	
	001-100-639	TILT OIL (3): PD BOAT	266923	02/23/2018			89.85	
	001-100-570	SPARK PLUG (8): U #125	266996	02/27/2018			11.60	
	001-170-639	PARTS (17): JD MOWER	267007	02/28/2018			162.84	
	001-170-639	WIRE, DCA, ADAPTER	267012	02/28/2018			30.22	
001	MALLETTE BROTHERS CONSTRUCTION INC	181263	03/20/2018	03/06/2018			3,459.40	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-634	49.00 FILL SAND CY	19602	02/28/2018			710.50	
	001-201-576	39.23 SACTUN A-BASE TN	19600	02/28/2018			1,176.90	
	001-201-576	15.72 RAP TN	19600	02/28/2018			471.60	
	001-170-634	36.68 WASH GRAVEL TN	19600	02/28/2018			1,100.40	
001	LOWES HOME CENTERS INC	181269	03/20/2018	03/06/2018			924.23	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-559	10FT LADDER	901723	01/26/2018			188.10	
	001-092-639	DK BROWN SPRAY PAINT (2)	901154	01/29/2018			7.56	
	001-170-577	TREATED #2 PINE (2), TAPE	901164	01/29/2018			30.71	
	001-161-559	DEER PARK WATER (20), NOZZLE	901189	01/29/2018			84.92	
	001-170-513	SAFETY FENCE (4)	901365	01/30/2018			119.57	
	001-205-559	1250CT STAPLES	901416	01/30/2018			3.06	
	001-205-559	50FT OUTDOOR EXT CORD	902480	01/31/2018			66.48	
	001-001-615	CRT RTN: MGRAS SUPPLIES	916251	01/31/2018			-14.63	
	001-001-615	MARDI GRAS SUPPLIES	909513	01/31/2018			15.40	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	181269	03/20/2018	03/06/2018			924.23	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-001-615	MARDI GRAS SUPPLIES		902545	01/31/2018		20.44	
	001-205-560	125V OUTLET (3): COMM STAGE		901608	02/01/2018		45.54	
	001-161-635	FLUSH LEVER		910668	02/03/2018		7.36	
	001-161-559	NOZZLE		902713	02/16/2018		14.24	
	001-170-559	EZ REACH TOOL, SIGN NO TRESSP		910987	02/20/2018		10.01	
	001-170-634	REPR DRAINAGE: CITY PARK		909918	02/21/2018		247.71	
	001-170-634	REPR DRAINAGE: CITY PARK		915185	02/22/2018		37.96	
	001-170-559	SPRAY PAINT (2), SHOVEL (3)		909195	02/22/2018		39.80	
001	DELTA SANITATION OF MS LLC	181271	03/20/2018	03/07/2018			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0000901466	02/28/2018		35.00	
001	CABLE ONE INC	181281	03/20/2018	03/08/2018			130.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAR 2018: #107571481		0222018	03/01/2018		130.07	
001	CABLE ONE INC	181282	03/20/2018	03/08/2018			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	MAR 2018: SR BLDG #120793682		02222018	03/01/2018		84.62	
001	AIRGAS USA LLC	181283	03/20/2018	03/08/2018			187.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9951623217	02/28/2018		187.95	
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	181308	03/20/2018	03/09/2018			205.91	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC CHG - DISPATCH		3101457575	03/01/2018		205.91	
001	AT&T GLOBAL NETWORK SERVS LLC	181309	03/20/2018	03/12/2018			168.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GD525598	03/01/2018		168.36	
001	DPS CRIME LAB	181310	03/20/2018	03/12/2018			180.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ANALYTICAL FEES		90066730	03/31/2018		180.00	
001	M & E FEED & SEED	181311	03/20/2018	03/13/2018			41.99	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	DOG FOOD		5173	02/06/2018		41.99	
001	CABLE ONE INC	181312	03/20/2018	03/13/2018			89.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2018 SUB STN: #107718827		03012018	03/08/2018		89.55	
001	CABLE ONE INC	181313	03/20/2018	03/13/2018			56.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR CABLE BOX: #118476316		03012018	03/08/2018		56.20	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	181314	03/20/2018	03/13/2018			204.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	MAR 2018: #107718371		03012018	03/08/2018			204.06
001	CINTAS CORPORATION NO 2	181315	03/20/2018	03/13/2018			261.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		240513966	02/07/2018			63.52
	001-205-535	MAINTENANCE		240514937	02/14/2018			65.99
	001-205-535	MAINTENANCE		240515920	02/21/2018			65.99
	001-205-535	MAINTENANCE		240516890	02/28/2018			65.99
001	C SPIRE WIRELESS	181321	03/20/2018	03/13/2018			958.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONES		0030759348	02/28/2018			50.29
	001-022-605	HR CELL PHONES		0030759348	02/28/2018			50.29
	001-040-605	ADMIN CELL PHONES		0030759348	02/28/2018			125.77
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	02/28/2018			201.16
	001-090-698	IPAD SERVICE (3)		0030759348	02/28/2018			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	02/28/2018			100.58
	001-161-605	FIRE DEPT CELL PHONES		0030759348	02/28/2018			156.86
	001-170-605	RECREATION CELL PHONES		0030759348	02/28/2018			120.44
	001-205-605	MAINT CELL PHONES		0030759348	02/28/2018			50.29
001	MSC 7511	181323	03/20/2018	03/13/2018			470.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FFO200-01 RENTAL FEE		INV2364662	03/05/2018			470.88
001	MS DEPT OF FINANCE & ADMIN	181325	03/20/2018	03/13/2018			36,149.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2018 COURT ASSESSMENTS		02282018	03/01/2018			36,149.25
001	MS DEPT OF PUBLIC SAFETY	181326	03/20/2018	03/13/2018			2,103.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2018 SPECIAL ASSESSMENTS		02282018	03/01/2018			2,103.00
001	MS DEPT OF PUBLIC SAFETY	181327	03/20/2018	03/13/2018			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	FEB 2018 INTERLOCK FEES		02282018	03/01/2018			75.00
001	JOSHUA HILL	181328	03/20/2018	03/13/2018			108.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: S WATER RESCUE 1&2		03252018	01/04/2018			108.00
001	DEREK C MCCOY	181329	03/20/2018	03/13/2018			138.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: MFIA SPRING SEMINAR		04112018	01/29/2018			138.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BENJAMIN N MCQUAGGE	181330	03/20/2018	03/13/2018			3.18	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-514	TRAINING REIMB: WATER-CAESAR		02222018	02/28/2018			3.18
001	TRICIA THIGPEN	181331	03/20/2018	03/13/2018			143.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-681	PER DIEM: CLERK TRAINING		03262018	03/12/2018			143.00
001	ACE DATA STORAGE INC	181332	03/20/2018	03/13/2018			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	FEB 2018 SHREDDING SERVICES		0057950	03/01/2018			105.00
001	DIRECTV LLC	181334	03/20/2018	03/13/2018			153.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (APR)		03132018	03/14/2018			153.36
001	MAGNOLIA AD STUDIO LLC	181335	03/20/2018	03/13/2018			750.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-615	MAR 2018: ADVERTISING PKG		868	03/06/2018			750.00
001	OLDE MILL IMPRESSIONS	181336	03/20/2018	03/13/2018			54.06	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-714	4X8 ENGRAVED PAVER (2)		8614	03/05/2018			39.00
	001-092-714	SHIPPING		8614	03/05/2018			15.06
001	SECURE NETWORKS LLC	181337	03/20/2018	03/13/2018			1,740.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	SONICWALL RENEW: WEST FD		3365	03/05/2018			275.00
	001-100-699	SONICWALL NSA 2600 RENEW: GPD		3367	03/05/2018			1,465.00
001	PITNEY BOWES GLOBAL FINANCIAL SERVS	181338	03/20/2018	03/13/2018			422.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	LEASE PMT: POSTAGE MACHINE		3305633813	03/06/2018			422.97
001	NEXTSITE LLC	181341	03/20/2018	03/14/2018			25,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-688	RETAIL CONSULTING SERVICES		72	03/09/2018			25,000.00
001	FUELMAN	181342	03/20/2018	03/14/2018			3,174.46	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP52749841	03/05/2018			50.13
	001-092-525	UNL FUEL		NP52749841	03/05/2018			49.35
	001-100-525	UNL FUEL		NP52749841	03/05/2018			2,374.33
	001-161-525	UNL & DSL FUEL		NP52749841	03/05/2018			505.45
	001-170-525	UNL & DSL FUEL		NP52749841	03/05/2018			125.09
	001-205-525	UNL FUEL		NP52749841	03/05/2018			70.11

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	181344	03/20/2018	03/14/2018			2,709.71	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-090-525	UNL FUEL	NP52783072	03/12/2018				54.83
	001-100-525	UNL FUEL	NP52783072	03/12/2018				2,162.03
	001-161-525	UNL & DSL FUEL	NP52783072	03/12/2018				328.54
	001-170-525	UNL FUEL	NP52783072	03/12/2018				164.31
001	MDH / BOILER SAFETY BRANCH	181347	03/20/2018	03/14/2018			420.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-635	INSPECTIONS: CITY HALL	18-120115	03/02/2018				120.00
	001-100-635	INSPECTIONS: POLICE STN	18-120115	03/02/2018				150.00
	001-161-635	INSPECTIONS: FIRE STNS	18-120115	03/02/2018				60.00
	001-170-635	INSPECTIONS: REC BLDGS	18-120115	03/02/2018				90.00
001	BAYVIEW PET MEDICAL AND DENTAL CENTER	181349	03/20/2018	03/14/2018			139.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-514	WELLNESS EXAM-TESTS: JUSTICE	210927	02/28/2018				139.00
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	181350	03/20/2018	03/14/2018			833.33	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-642	FEB 2018 CLUB SUPPORT	02282018	03/07/2018				833.33
001	CREDIT CARD CENTER	181351	03/20/2018	03/14/2018			2,400.20	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-001-615	RIBBON CUTTING SUPPLIES	01292018	01/30/2018				17.31
	001-001-615	RIBBON CUTTING REFRESHMENTS	01302018	01/31/2018				16.05
	001-001-615	MARDI GRAS PARADE THROWS	01292018	01/31/2018				476.05
	001-001-615	MARDI GRAS FLOAT SUPPLIES	02012018	02/02/2018				35.64
	001-021-682	ICSC GULF SOUTH CONF: YANCEY	02062018	02/07/2018				95.00
	001-161-681	HOTEL-MFIA CONF: MCCOY	02062018	02/07/2018				238.00
	001-161-681	HOTEL-MFIA CONF: MCCOY	02092018	02/12/2018				119.00
	001-170-596	MOVIE RENTAL: HOP	02122018	02/13/2018				350.00
	001-001-509	MML YOUTH LEADERSHIP SUMMIT	02142018	02/15/2018				125.00
	001-045-559	DUPLEXER FOR CHECK PRINTER	02202018	02/21/2018				94.51
	001-100-681	HOMICIDE INV-CS MGT TRNG (3)	02212018	02/22/2018				620.00
	001-100-681	HOTEL-USPCA CERT: MCQUAGGE	02232018	02/26/2018				53.41
	001-100-681	HOTEL-USPCA CERT: BEVER	02252018	02/27/2018				160.23
001	ALABAMA MEDIA GROUP	181356	03/20/2018	03/14/2018			130.68	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-040-615	BID NOTICE: NAT RESOURCE GRANT	008507713	02/28/2018	180396			130.68
001	MS FIRE ACADEMY	181359	03/20/2018	03/14/2018			502.12	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-681	DRV/OPER 1002: FOUNTAIN, K	25996	02/28/2018	180302			115.53
	001-161-681	DRV/OPER 1002: FOUNTAIN, S	25996	02/28/2018	180302			115.53
	001-161-681	DRV/OPER 1002: HERMES, T	25996	02/28/2018	180302			115.53
	001-161-681	DRV/OPER 1002: HILL, M	25996	02/28/2018	180302			115.53
	001-161-681	MSFA CPAT: GILLESPIE, JAYDEN	26025	03/09/2018	180067			40.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	TOWN & COUNTRY VETERINARY HOSPITAL	181360	03/20/2018	03/14/2018			79.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-689	TRANQUIVED LA 100MG/ML 50 ML		172309	02/01/2018	180456		79.75
001	GULF COAST BUSINESS SUPPLY CO	181361	03/20/2018	03/14/2018			306.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-510	CS BROWN MF TOWELS		163648	02/08/2018	180466		21.57
	001-092-510	12/CT 409 CLEANER		163648	02/08/2018	180466		36.99
	001-092-510	CS TISSUE		163648	02/08/2018	180466		26.40
	001-092-510	24/CT COMET CLEANSER (2)		163648	02/08/2018	180466		37.10
	001-161-500	CS 8.5X11 COPY PAPER		163648	02/08/2018	180466		60.50
	001-161-500	DZ YEL HIGHLIGHTERS		163648	02/08/2018	180466		2.87
	001-161-500	PK SCOTCH TAPE		163648	02/08/2018	180466		7.25
	001-161-500	DZ BLUE GEL PENS		163648	02/08/2018	180466		13.10
	001-092-510	13OZ LYSOL DISINFECTANT (6)		163648.1	02/09/2018	180466		14.04
	001-092-510	100/CS CAN LINER 43X47 (2)		164843	03/06/2018	180560		43.90
	001-092-510	4/CS BROWN MF TOWEL (2)		164843	03/06/2018	180560		43.14
001	THE CLARION LEDGER	181362	03/20/2018	03/14/2018			192.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-615	BID NOTICE: NAT RESOURCE GRANT		0006307295	01/26/2018	180418		192.24
001	GULF COAST ARMY NAVY STORE	181363	03/20/2018	03/14/2018			195.80	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	BDU TAC PANTS (5):LONGSTREET		527406	12/12/2017	180282		195.80
001	VERNON W DOSTER MD	181364	03/20/2018	03/14/2018			515.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PHYSICAL: WEBB, T		24393	02/28/2018	180538		50.00
	001-100-604	PRE-EMP DRUG SCREEN: WEBB, T		24393	02/28/2018	180538		25.00
	001-022-604	PRE-EMP DRUG SCREEN: HANEY, J		24334	02/15/2018	180502		25.00
	001-022-604	PRE-EMP PHYSICAL: HANEY, J		24334	02/15/2018	180502		50.00
	001-022-604	PRE-EMP DRUG SCREEN:BATISTE,C		24329	02/14/2018	180500		25.00
	001-022-604	PRE-EMP PHYSICAL:BATISTE,C		24329	02/14/2018	180500		50.00
	001-022-604	PRE-EMP DRUG SCREEN: ELLIS, L		24335	02/15/2018	180500		25.00
	001-022-604	PRE-EMP PHYSICAL: ELLIS, L		24335	02/15/2018	180500		50.00
	001-022-604	PRE-EMP DRUG SCREEN:GAUTIER,C		24333	02/15/2008	180500		25.00
	001-022-604	PRE-EMP PHYSICAL: GAUTIER, C		24333	02/15/2008	180500		50.00
	001-161-604	PRE-EMP PHYSICAL: HOLLAND, J		24359	02/21/2018	180507		50.00
	001-161-604	PRE-EMP DRUG SCREEN:HOLLAND,J		24359	02/21/2018	180507		45.00
	001-161-604	PFT: HOLLAND, J		24359	02/21/2018	180507		45.00
001	GREGGS AFFORDABLE AUTO GLASS	181365	03/20/2018	03/14/2018			50.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	REPAIR CHIP: U #19685		38672	03/12/2018	180590		50.00
001	FASTENAL COMPANY	181367	03/20/2018	03/14/2018			939.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	50LB BAG ASPHALT PATCH (63)		MSPAS73099	02/28/2018	180537		939.75

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LEWIS TRAILER SALES	181368	03/20/2018	03/14/2018			2,725.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-799	6X12 ENCLOSED CARGO TRAILER		108443	03/05/2018	180564		2,700.00
	001-161-799	ADMIN FEES		108443	03/05/2018	180564		25.00
001	PROFESSIONAL DISPATCH MANAGEMENT	181369	03/20/2018	03/14/2018			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	LEGAL LIAB COURSE: WORTH, B		2018-313-5	03/13/2018	180552		150.00
001	BARNEYS POLICE AND HUNTING SUPPLIES	181372	03/20/2018	03/14/2018			492.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	SF CASE CUFF HIDDEN SNAPS (4)		00117859-0	01/11/2018	180373		113.84
	001-100-559	SHIPPING		00117859-0	01/11/2018	180373		28.00
	001-100-559	SF INNER BELT REVERSIBLE		00117859-1	01/01/2018	180373		33.08
	001-100-559	SF 4PK BELTKEEPERS (2)		00117859-1	01/01/2018	180373		38.46
	001-100-559	MK STREAM MACE SPRAY (4)		00117859-1	01/01/2018	180373		41.36
	001-100-559	SF HOLSTER 6360 GLK23 (2)		0017859-2	02/06/2018	180373		237.80
001	ANDAX INDUSTRIES LLC	181374	03/20/2018	03/14/2018			310.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	PELICAN BATT PACK/LED (10)		129724	03/07/2018	180509		310.70
001	BIS OFFICE SYSTEMS LLC	181377	03/20/2018	03/14/2018			205.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	GPR-36K BLACK TONER		INV41551	03/05/2018	180562		63.75
	001-161-500	GPR-36M MAGENTA TONER		INV41551	03/05/2018	180562		129.96
	001-161-500	SHIPPING		INV41551	03/05/2018	180562		11.99
001	MPH INDUSTRIES INC	181378	03/20/2018	03/14/2018			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BASIC RADAR INSTR CRS:ALLMAND		4/17-4/18	03/13/2018	180587		300.00
001	MISSISSIPPI PRISON INDUSTRIES CORP	181381	03/20/2018	03/14/2018			196.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-559	3X5 BUS CARDS (350):CITY MGR		111049	02/28/2018	180521		196.66
001	OCCUPATIONAL HEALTH CENTER INC	181382	03/20/2018	03/14/2018			95.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-604	PRE-EMP PHYSICAL: LOURY, M		138867	03/02/2018	180526		65.00
	001-022-604	PRE-EMP DRUG SCREEN: LOURY, M		138867	03/02/2018	180526		30.00
001	PERKINS TIRE & POLARIS	181383	03/20/2018	03/14/2018			178.98	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-638	KEY SWITCH: POLARIS		21334	03/05/2018	180578		178.98
001	STEINER SAW & MOWER	181384	03/20/2018	03/14/2018			2,872.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-799	HUSTLER 42" RAPTOR MOWER		650439	03/02/2018	180565		2,609.00
	001-161-799	STIHL EDGER		650439	03/02/2018	180565		263.96
FUND TOTAL	1 Claims	to	Checks	65 Total	112,760.91 Manual	Held	Total	112,760.91

Docket of Claims
Release date from 03/20/2018 thru 03/20/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
007	HANCOCK BANK	181339	03/20/2018	03/14/2018			600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	007-680-803	AGENT/ADMIN FEES:KATRINA BOND		29055	02/22/2018			600.00
FUND TOTAL	7 Claims	to	Checks	1 Total	600.00 Manual	Held	Total	600.00

Docket of Claims
Release date from 03/20/2018 thru 03/20/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
050	COMPTON ENGINEERING INC Account Number 050-300-763	181340	03/20/2018	03/14/2018			1,600.00	
		Description		Invoice #	Date	P.O.	Amount	
		FISHING PIER CONST ADMIN		216-055-11	02/28/2018			1,600.00
FUND TOTAL	50 Claims	to	Checks	1 Total	1,600.00 Manual	Held	Total	1,600.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
130	MICHAEL BAKER INTERNATIONAL Account Number 130-130-770	181385	03/20/2018	03/14/2018			1,703.50	
		Description		Invoice #	Date	P.O.	Amount	
		ENGINEERING: MARTIN BLUFF		1007258	03/08/2018			1,703.50
FUND TOTAL 130 Claims	to	Checks	1 Total	1,703.50	Manual		Held	Total 1,703.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	TEAM ONE COMMUNICATIONS INC	181357	03/20/2018	03/14/2018			3,242.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	VISOR INTERIOR LIGHTBAR (2)		119000177	03/13/2018	180544		1,236.48
	157-100-799	N FORCE SGL BLUE LED (6)		119000177	03/13/2018	180544		643.20
	157-100-799	EXT 400 SERIES HD SIREN (2)		119000177	03/13/2018	180544		660.00
	157-100-799	100N SERIES SPEAKER (2)		119000177	03/13/2018	180544		330.00
	157-100-799	SPEAKER BRK FORD SUV (2)		119000177	03/13/2018	180544		52.40
	157-100-799	3 INCH MPOWER BLUE (4)		119000177	03/13/2018	180544		320.00
157	GRAFIX SHOPPE	181375	03/20/2018	03/14/2018			1,786.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	ULT 2004 REFL GRAPHICS: U #10		119738	03/06/2018	180539		439.00
	157-100-799	ULT 2004 REFL GRAPHICS: U #30		119738	03/06/2018	180539		439.00
	157-100-799	ULT 2004 REFL GRAPHICS: U #33		119738	03/06/2018			439.00
	157-100-799	ULT 2004 REFL GRAPHICS: U #34		119738	03/06/2018			439.00
	157-100-799	SHIPPING		119738	03/06/2018			30.93
157	144TH MARKETING GROUP LLC	181376	03/20/2018	03/14/2018			4,018.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	RAPTOR KA-BAND ANTENNA (2)		19530	03/06/2018	180475		3,950.00
	157-100-799	SHIPPING (2): RADAR SYSTEM		19530	03/06/2018	180475		68.00
157	INTAPOL INDUSTRIES INC	181379	03/20/2018	03/14/2018			508.97	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	157-100-799	POLICE MOTORCYCLE HELMET		11167	12/20/2017	180268		189.99
	157-100-799	MOTOX HELMET EAR PIECE KIT		11167	12/20/2017	180268		297.99
	157-100-799	SHIPPING		11167	12/20/2017	180268		20.99
FUND TOTAL 157 Claims	to	Checks	4 Total	9,555.98	Manual	Held	Total	9,555.98

Docket of Claims
Release date from 03/20/2018 thru 03/20/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	CREDIT CARD CENTER	181353	03/20/2018	03/14/2018			984.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	160-090-681	2018 CODE INSP COLLECTION		02032018	02/05/2018			984.88
FUND TOTAL 160 Claims	to	Checks	1 Total	984.88 Manual		Held	Total	984.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	BELL AUTO PARTS INC	181250	03/20/2018	03/02/2018			1,322.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	1GAL SHELL OIL(3), OIL FILTER		42406	02/02/2018		85.85	
	176-170-639	BELT: EXMARK		42410	02/06/2018		97.85	
	176-170-639	PTO YOKE & SHAFT: BUSH HOG		42411	02/07/2018		110.86	
	176-170-639	HONDA OVERHAUL KIT		42412	02/07/2018		126.75	
	176-170-639	HONDA CARB: BILLY GOAT		42413	02/12/2018		149.70	
	176-170-639	AIR FILTER, DIPSTICK, GASKET		42414	02/12/2018		41.65	
	176-170-639	VERMEER BELT: WOOD CHIPPER		42435	02/13/2018		130.43	
	176-170-639	HY DIPSTICK (2), BALL JOINT(3)		42437	02/14/2018		84.00	
	176-170-639	FUEL FILTER (6), BLADE (4)		42438	02/16/2018		95.40	
	176-170-639	HONDA CARB: BILLY GOAT MOWER		42439	02/20/2018		169.90	
	176-170-639	MASTER SWITCH, SCAG BELT		42440	02/23/2018		111.54	
	176-170-639	EXMARK BELT		42442	02/28/2018		118.30	
176	O'REILLY AUTO PARTS	181257	03/20/2018	03/05/2018			31.14	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	WIPER BLADE(2), PENETRANT (4)		1978486280	02/23/2018		31.14	
176	AUTO TRUCK AND TRAILER PARTS INC	181261	03/20/2018	03/05/2018			68.27	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	DEGREASER, FIX-A-FLAT		266659	02/09/2018		14.27	
	176-170-639	BATTERY: EXMARK		266740	02/14/2018		54.00	
176	MALLETTE BROTHERS CONSTRUCTION INC	181262	03/20/2018	03/06/2018			510.34	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-586	15.01 LIMESTONE TN		19601	02/28/2018		510.34	
176	LOWES HOME CENTERS INC	181268	03/20/2018	03/06/2018			442.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-635	REPR SHEP TRAILER: SUPPLIES		925700	01/30/2018		17.04	
	176-170-586	CAMPSITE REPR: LOT #15		901829	02/05/2018		11.23	
	176-170-635	REPR SHEP TRAILER: SUPPLIES		903225	02/12/2018		10.44	
	176-170-635	REPR SHEP TRAILER: SUPPLIES		902385	02/14/2018		295.77	
	176-170-559	HASP,S/PIN,PADLOCK,KEY BLANK		910182	02/15/2018		73.01	
	176-170-586	CAMPSITE REPR: LOT 5, 13, 24		901170	02/20/2018		22.46	
	176-170-635	REPR SHEP TRAILER: SUPPLIES		901399	02/22/2018		12.34	
176	C SPIRE WIRELESS	181322	03/20/2018	03/13/2018			50.29	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	02/28/2018		50.29	
176	FUELMAN	181343	03/20/2018	03/14/2018			40.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL & DSL FUEL		NP52749841	03/05/2018		40.60	
176	FUELMAN	181345	03/20/2018	03/14/2018			44.13	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	DSL FUEL		NP52783072	03/12/2018		44.13	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	CREDIT CARD CENTER	181352	03/20/2018	03/14/2018			25.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-559	SAFETY EQUIP: NATE TEMPS		02202018	02/21/2018			25.59
176	CENTRAL BUSINESS FORMS	181373	03/20/2018	03/14/2018			157.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-500	CAMPING PASS HANGERS (1000)		19049	02/27/2018	180542		143.00
	176-170-500	SHIPPING		19049	02/27/2018	180542		14.00
FUND TOTAL 176 Claims	to	Checks	10 Total	2,691.88	Manual	Held	Total	2,691.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CLEARWATER SOLUTIONS LLC	181252	03/20/2018	03/02/2018			180,357.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	FEB 2018 OPERATION FEE		GAUTIER063	03/01/2018			180,357.75
400	JACKSON COUNTY UTILITY AUTHORITY	181259	03/20/2018	03/05/2018			174,032.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAR 2018 TREATMENT CHGS		133662	03/01/2018			168,061.00
	400-651-668	FY 2018 ACTUAL FLOW ADJ		133662	03/01/2018			5,971.00
400	MALLETTE BROTHERS CONSTRUCTION INC	181264	03/20/2018	03/06/2018			415.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	13.84 SACTUN A-BASE TN		19600	02/28/2018			415.20
400	WASTE MANAGEMENT OF MS-GLF COAST INC	181267	03/20/2018	03/06/2018			1,596.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		6670872134	02/16/2018			1,596.70
400	LOWES HOME CENTERS INC	181270	03/20/2018	03/06/2018			2,293.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	SUPPLIES: PW BATHROOM		987532	01/23/2018			1,041.04
	400-650-635	3/8-4-8 DRYWALL: PW BATHROOM		901564	01/25/2018			129.22
	400-650-635	SUPPLIES:PW WAREHOUSE BATHROOM		901618	02/01/2018			761.93
	400-651-581	TREATED LUMBER:MALL WATER LINE		901924	02/06/2018			182.32
	400-650-635	CRT RTN: LED SHOP LIGHT (2)		901070	02/08/2018			-80.80
	400-650-635	SUPPLIES:PW WAREHOUSE BATHROOM		901432	02/13/2018			259.84
400	BANCORPSOUTH EQUIPMENT FINANCE	181324	03/20/2018	03/13/2018			143,724.87	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-831	ENERGY SERVICES/WATER METERS		04042014	03/13/2018			143,724.87
400	COGENT STRATEGIES LLC	181333	03/20/2018	03/13/2018			7,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		1142	03/08/2018			7,500.00
400	FUELMAN	181346	03/20/2018	03/14/2018			44.37	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP52783072	03/12/2018			44.37
400	MDH / BOILER SAFETY BRANCH	181348	03/20/2018	03/14/2018			60.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	INSPECTIONS: PUBLIC WORKS		18-120115	03/02/2018			60.00
400	ACTION PRINTING CENTER INC	181358	03/20/2018	03/14/2018			171.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	WATER/SEWER APPLICATIONS (750)		93702	03/05/2018	180511		171.54
400	C & M ELECTRIC MOTOR SERVICE INC	181366	03/20/2018	03/14/2018			1,298.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	2HP SUBPUMP MOTOR:HM OF GRACE		11994	02/28/2018	180531		1,298.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SOUTHERN WATERWORKS SUPPLY INC	181370	03/20/2018	03/14/2018			340.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	30" MAR-MAC COUPLING (2)		73463	01/26/2018	180383		340.00
400	CITY ELECTRIC SUPPLY CO	181371	03/20/2018	03/14/2018			460.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-635	30W LED KNUCKLE MNTD FLD (2)		PAS/048776	02/28/2018	180525		138.00
	400-650-635	120V SPST 1/2" CONDUIT (2)		PAS/048776	02/28/2018	180525		27.90
	400-650-635	20W LED CYCLOPS WALLPACK (3)		PAS/048776	02/28/2018	180525		284.85
	400-650-635	WI 1G 2" DEEP BOX 3X1/2" (2)		PAS/048776	02/28/2018	180525		7.54
	400-650-635	WI 1G BLANK STEEL COVER (2)		PAS/048776	02/28/2018	180525		2.20
400	MUSCO-GULFPORT 1227	181380	03/20/2018	03/14/2018			144.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	3M DBR/Y-6 BURY SLICER (66)		0593256	02/26/2018	180523		132.00
	400-651-581	3M UY CONNECTORS		0593256	02/26/2018	180523		12.00
FUND TOTAL 400 Claims to		Checks	14 Total	512,438.47	Manual	Held	Total	512,438.47

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	181265	03/20/2018	03/06/2018			80,326.79	
		Description		Invoice #	Date	P.O.	Amount	
		FEB 2018 RES GARBAGE SERV		0000901704	02/28/2018		80,326.79	
FUND TOTAL 404 Claims	to	Checks	1 Total	80,326.79	Manual		Held	Total 80,326.79

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	65 Total	112,760.91 Manual	Held	Total	112,760.91
FUND 7 Claims	to	Checks	1 Total	600.00 Manual	Held	Total	600.00
FUND 50 Claims	to	Checks	1 Total	1,600.00 Manual	Held	Total	1,600.00
FUND 130 Claims	to	Checks	1 Total	1,703.50 Manual	Held	Total	1,703.50
FUND 157 Claims	to	Checks	4 Total	9,555.98 Manual	Held	Total	9,555.98
FUND 160 Claims	to	Checks	1 Total	984.88 Manual	Held	Total	984.88
FUND 176 Claims	to	Checks	10 Total	2,691.88 Manual	Held	Total	2,691.88
FUND 400 Claims	to	Checks	14 Total	512,438.47 Manual	Held	Total	512,438.47
FUND 404 Claims	to	Checks	1 Total	80,326.79 Manual	Held	Total	80,326.79
Total for all Funds			98 Total	722,662.41 Manual	Held	Total	722,662.41

Councilwoman Martin made the motion to approve Consent Agenda Items 1-6, as presented. Councilman Colledge seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 057-2018

WHEREAS, all items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion:

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1- 6 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2016.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 058-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held March 6, 2018 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 059-2018

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for February 2018 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

		City of Gautier		
		Business Registry		
		February 2018		
<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
272	2019-02-0005759	Gulf Breeze Landscaping, LLC	\$150.00	Current
247	2019-01-0005760	Vaughn Lauban	\$30.00	Delinquent
250	2019-01-0005761	Vaughn Lauban Designs, Inc.	\$20.00	Delinquent
1198	2019-01-0005762	Sea 2 Swamp	\$20.00	Delinquent
239	2019-01-0005763	Sherwin Williams	\$40.00	Delinquent
1200	2019-01-0005764	Family Dental Care of Gautier	\$30.00	Delinquent
286	2019-02-0005765	Navigator Credit Union	\$30.00	Current
292	2019-02-0005766	Schwan's Home Service, Inc	\$20.00	Current
1289	Closed	Anderson Mechanical Company	\$0.00	Closed
1255	2019-02-0005767	Universal Imports LLC	\$20.00	Current
294	2019-02-0005768	Simmon's Mobile Home Park	\$20.00	Current
295	2019-02-0005769	Simmon's Warehouse	\$20.00	Current
260	2019-02-0005770	Gulf Coast Canteen of MS	\$120.00	Current
283	2019-02-0005771	Mattress City, Inc	\$20.00	Current
1464	2019-02-0005772	Gautier Auto Sales	\$20.00	New
1249	Closed	Custom Training Affiliates, LLC	\$0.00	Closed
300	2019-02-0005773	Subway #5896	\$30.00	Current
302	2019-02-0005774	TSM Management Group, Inc	\$20.00	Current
296	2019-02-0005775	Sim's Landscaping & Painting	\$20.00	Current
1251	2019-02-0005776	Pilger Title Co	\$20.00	Current
287	2019-02-0005777	Pitalo's Marina	\$20.00	Current
1406	2019-02-0005778	Barbara Pierce Jackson Hewitt	\$20.00	Current
1465	2019-02-0005779	Harbor Freight Tools #790	\$60.00	New
1404	2019-02-0005780	MK Industries	\$33.00	Delinquent
1207	2019-02-0005781	Hickory Hill Wine & Liquor	\$20.00	Current
284	2019-02-0005782	McGee's Connectin	\$20.00	Current

271	2019-02-0005783	Gautier Realty	\$20.00	Current
580	2019-080005784	Preferred Painters	\$23.00	Delinquent
309	2019-02-0005785	United Protective Agency	\$20.00	Current
1292	2019-02-0005786	B&G's Cleaning Service	\$20.00	Current
611	2019-06-0005787	Crown of Glory Beauty Salon	\$23.40	Delinquent
1297	2019-02-0005788	Dollar Tree #5890	\$114.00	Current
370	2019-03-0005789	Ron Hall Music	\$20.00	Current
1296	2019-02-0005790	Professional Probation Service	\$20.00	Current
216	2019-01-0005791	K.R. Borries Construction Co.	\$22.00	Delinquent
1355	2019-02-0005792	BodyQuest Gym	\$20.00	Current
282	2019-02-0005793	Mark Mitchell, Inc.	\$20.00	Current
345	2019-03-0005794	Formal Affair	\$62.50	Current
823	2019-03-0005795	Keith's Superstore #112	\$40.00	Current
1409	2019-02-0005796	Just 1 More	\$45.00	Current
1294	2019-02-0005797	Jada M. Edwards	\$20.00	Current
1352	2019-02-0005798	Sioux Bayou	\$35.00	Current
256	2019-02-0005799	Attentive Services	\$20.00	Current
1203	2019-02-0005800	Little Starters University	\$20.00	Current
1412	2019-03-0005801	Unique Kutz and Styles	\$20.00	Current
		Total	\$1,407.90	
		New Business	2	
		Slot Amusement	0	
		Due Refund	0	
		Transient Vendor	0	
		Closed Business	2	
		Delinquent Renewals Issued	9	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 060-2018

WHEREAS, on November 1, 2016 by Order Number 233-2016, the City Council approved a compensatory time policy for non-public safety personnel; and

WHEREAS, the current policy allows employees to earn up to a maximum of 40 hours. City events and festivals are normally manned by city personnel working outside the scope of their normal jobs duties in exchange for compensatory time; and

WHEREAS, with the increase in the amount of city festivals and events in the past year, the city manager has determined that a 40 hour cap is not sufficient to allow city employees to assist with city events before reaching their maximum hours earned. The amended policy will raise that cap to 80 hours;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the amended Compensatory Time Policy is hereby approved and be implemented effective immediately.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Jason Pugh, Human Resources Director
Date: 03/13/2018
Subject: Approval of Amended Compensatory Time Policy.

REQUEST:

Approval of amended compensatory time policy.

BACKGROUND:

The Gautier City Council approved a compensatory time policy for non-public safety personnel on 11/01/16. The current policy allows employees to earn up to a maximum of 40 hours. City events and festivals are normally manned by city personnel working outside the scope of their normal job duties in exchange for compensatory time. With the increase in the amount of city festivals and events in the past year, the city manager has determined that a 40 hour cap is not sufficient to allow city employees to assist with city events before reaching their maximum hours earned. The amended policy has raised the cap to 80 hours. All other facets of the policy remain unchanged.

DISCUSSION:

The city's compensatory time policy currently has a maximum cap of 40 hours earned. The amended policy before council is raising that cap to 80 hours. No other changes to the compensatory time policy have been made or are requested.

RECOMMENDATION:

The city manager recommends that the compensatory time policy be amended to raise the maximum hours earned from 40 hours to 80 hours. No other changes to the policy are requested.

ATTACHMENTS:

1. Compensatory Time amended 03-20-18

Compensatory Time

Approved ~~11/01/16~~ Amended 03/20/18

Non-Exempt Employees

Compensatory time, commonly referred to as “comp” time, is defined as time off granted in lieu of pay for hours worked in excess of the regularly scheduled workweek. All overtime which may result in compensatory time must be pre-approved by the department head before being worked by the employee.

Compensatory time will accrue at a rate of 1.5 hours for every hour worked in excess of the normal workweek. Employees will not be allowed to accumulate compensatory time in excess of **40 80** hours. Overtime will be paid for any hours worked in excess of the normal workweek once the employee has accrued **40 80** hours of compensatory time. Compensatory time must be used before any annual or sick leave can be used by the employee. City management will make every effort to allow the use of compensatory time earned by the employee provided that the employee’s absence will not affect the efficient operation of city business.

Upon separation of employment, all compensatory hours earned by an employee while in a non-exempt status will be paid to the employee up to the **40 80** hour maximum.

Exempt Employees

Exempt employees are not eligible to accrue compensatory time unless they are performing duties outside the normal scope of their employment.

Public Safety Employees

Public safety employees (sworn police officers, firefighters, and dispatchers) will not be eligible for compensatory time and will be paid overtime for any hours worked in excess of a normal pay period.

Emergencies

In the event of an emergency proclamation issued by the city council, this policy will not apply and overtime will be compensated in accordance with the city pay policy during emergency events.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 061-2018

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated March 2018 in the amount of \$4,328.83 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

MARCH 2018 UTILITY ADJUSTMENTS							
THESE FOLLOW POLICY/ RECOMMEND APPROVAL							
ACCOUNT#	WATER	SEWER	LATECHARGE	GARBAGE	TAX	TOTAL ADJ	REASON FOR ADJ
001-09501-000		(63.55)				(63.55)	busted pipe
005-05701-000		(1,045.54)				(1,045.54)	busted pipe
015-24601-000		(28.58)				(28.58)	busted pipe
023-03001-002		(56.77)	(70.00)			(126.77)	busted pipe
025-16501-001		(247.81)	(140.00)			(387.81)	water leak
044-02401-000		(61.32)	(35.00)			(96.32)	water leak
056-20901-000		(216.27)	(140.00)			(356.27)	busted pipe
065-12701-000		(598.94)	(35.00)			(633.94)	busted pipe
090-04951-000		(203.32)	(105.00)			(308.32)	busted pipe
090-10801-000		(56.25)				(56.25)	water leak
090-14051-003		(119.90)				(119.90)	busted pipe
103-19401-000		(361.77)	(105.00)			(466.77)	water leak
113-05101-002		(457.59)	(140.00)			(597.59)	busted pipe
113-21201-000		(41.22)				(41.22)	water leak
TOTAL	0.00	(3,558.83)	(770.00)			(4,328.83)	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 062-2018

WHEREAS, as part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Municipal Compliance Questionnaire for FY 2016 - 2017 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Cindy Russell, City Clerk
Date: March 16, 2018
Subject: Municipal Compliance Questionnaire FY 2016 & 2017.

REQUEST:

City Clerk Department requests approval of the Municipal Compliance Questionnaire for FY 2016 & 2017.

BACKGROUND:

As part of the municipality's audit, the governing of the municipality must make certain assertions with regards to legal compliance. The municipal compliance questionnaire was developed for this purpose. The questionnaire must be completed at the end of the municipality's fiscal year and entered into the official minutes.

RECOMMENDATION:

The City Clerk Department recommends the approval of the Municipal Compliance Questionnaire for FY 2016 & 2017.

ATTACHMENT(S):

FY ending 2017 Municipal Compliance Questionnaire.

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:
CITY OF GAUTIER 3330 HWY 90 GAUTIER, MS 39553

2. List the date and population of the latest official U.S. Census or most recent official census:
2016 - 18,471

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).
ATTACHED

4. Period of time covered by this questionnaire:
From: OCTOBER 2016 To: SEPTEMBER 2017

5. Expiration date of current elected officials' term: 2021

MUNICIPAL COMPLIANCE QUESTIONNAIRE

Year Ended September 30, 20__

Answer All Questions: **Y** - YES, **N** - NO, **N/A** - NOT APPLICABLE

PART I - General

- | | |
|---|--------------|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | Y
_____ |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | Y
_____ |
| 3. Are municipal records open to the public? (Section 25-61-5) | Y
_____ |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | Y
_____ |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | Y
_____ |
| 5. Are all required personnel covered by appropriate surety bonds? | |
| · Board or council members (Sec. 21-17-5) | Y
_____ |
| · Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | Y
_____ |
| · Municipal clerk (Section 21-15-38) | Y
_____ |
| · Deputy clerk (Section 21-15-23) | Y
_____ |
| · Chief of police (Section 21-21-1) | Y
_____ |
| · Deputy police (Section 45-5-9) (if hired under this law) | N/A
_____ |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | Y
_____ |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?
(Section 21-15-33) | Y
_____ |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | Y
_____ |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | Y
_____ |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | Y
_____ |

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance? (Section 21-35-31 or 21-17-19)	Y _____
---	------------

PART II - Cash and Related Records

1. Where required, is a claims docket maintained? (Section 21-39-7)	Y _____
--	------------

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)	Y _____
--	------------

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued? (Section 21-39-7)	Y _____
---	------------

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)	Y _____
---	------------

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn? (Section 21-39-13)	N _____
---	------------

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)	Y _____
--	------------

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)	Y _____
---	------------

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)	Y _____
--	------------

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)	Y _____
--	------------

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)	Y _____
---	------------

- | | |
|--|------------|
| 11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) | N
<hr/> |
| 12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) | Y
<hr/> |
| 13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) | Y
<hr/> |
| 14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) | Y
<hr/> |
| 15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) | Y
<hr/> |
| 16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] | Y
<hr/> |
| 17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) | Y
<hr/> |
| 18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? | Y
<hr/> |
| 19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) | Y
<hr/> |

PART III - Purchasing and Receiving

- | | |
|---|------------|
| 1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] | Y
<hr/> |
| 2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] | Y
<hr/> |
| 3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] | Y
<hr/> |
| 4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) | Y
<hr/> |

PART IV - Bonds and Other Debt

- | | | |
|----|--|----------|
| 1. | Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303) | <u>Y</u> |
| 2. | Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87) | <u>Y</u> |
| 3. | Have the required trust funds been established for utility revenue bonds? (Section 21-27-65) | <u>Y</u> |
| 4. | Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317) | <u>Y</u> |
| 5. | Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5) | <u>Y</u> |

PART V - Taxes and Other Receipts

- | | | |
|----|--|---------------|
| 1. | Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167) | <u>N</u> |
| 2. | Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53) | <u>Y</u> |
| 3. | Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63) | <u>COUNTY</u> |
| 4. | Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53) | <u>Y</u> |
| 5. | Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321) | <u>Y</u> |
| 6. | Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5) | <u>Y</u> |
| 7. | Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1) | <u>Y</u> |
| 8. | Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37) | <u>Y</u> |

- | | | |
|-----|--|------------|
| 9. | Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) | Y
_____ |
| 10. | Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) | Y
_____ |
| 11. | Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) | Y
_____ |
| 12. | Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) | Y
_____ |
| 13. | Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) | Y
_____ |
| 14. | Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) | Y
_____ |
| 15. | Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) | Y
_____ |

CITY OF GAUTIER
Certification to Municipal Compliance Questionnaire
Year Ended September 30, 2017

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of GAUTIER, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)

(Mayor's Signature)

(Date)

(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

CITY OF GAUTIER

3330 Highway 90

Gautier, Mississippi 39553

Phone: (228) 497-8000 • Fax: (228) 497-8028

Email: gautier@gautier-ms.gov or Visit Us at: www.gautier-ms.gov

MAYOR

Mr. Phil Torjusen

319 Pierre Cove

Gautier, MS 39553

Cell: (228) 990-4141

ptorjusen@gautier-ms.gov

COUNCILMAN WARD 2

Mr. Richard “DJ” Jackson

1920 C W Webb Road

Gautier, MS 39553

Cell: (228) 424-5615

rjackson@gautier-ms.gov

COUNCILWOMAN AT-LARGE

Mrs. Mary F. Martin

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Gautier, MS 39553

Cell: (228) 217-2792

mmartin@gautier-ms.gov

COUNCILMAN WARD 3

Mr. Casey C. Vaughan

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COUNCILMAN WARD 1

Mr. Cameron George

3220 Grouper Road

Gautier, MS 39553

Cell: (228) 219-4137

cgeorge@gautier-ms.gov

COUNCILMAN WARD 4

Mr. Charles “Rusty” Anderson

2021 Robertsdale Drive

Gautier, MS 39553

Cell: (228) 218-9483

randerson@gautier-ms.gov

COUNCILMAN WARD 5

Mr. Adam D. Colledge

8124 Meadowdale Drive

Gautier, MS 39553

Cell: (228) 861-8158

acolledge@gautier-ms.gov

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 063-2018

WHEREAS, the City entered into a contract with Dancel Multimedia in June of 2013 for web hosting services; and

WHEREAS, the City has determined that these services are no longer required from Dancel Multimedia, and as such, termination of that agreement is in the best interest of the City; and

WHEREAS, Dancel Multimedia has submitted a final payment invoice in the amount of \$250.00 for the last month such services were utilized;

THEREFORE, IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that termination of the Dancel Multimedia contract is hereby authorized; and

IT IS FURTHER ORDERED that payment of the final invoice in the amount of \$250.00 is hereby authorized; and

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Colledge** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of March 20, 2018.

Councilman Vaughan made the motion that the City Manager write a letter to Rick Ailiff and owner Steve Cawood with ClearWater Solutions, LLC. requesting the following within thirty (30) days:

1. A plan to quickly resolve the 700 outstanding work orders from the last year and a half, including recommendations for those that should be closed, duplicates and resolution of all that are outstanding.
2. All reports from the 600,000 linear feet of smoke testing that is referenced in the contract, including any and all actions taken in response to those reports.
3. A plan for the City to have in its possession the GIS that is stated to be provided in the contract.
4. A plan for increasing the manpower to resolve the outstanding work orders.
5. A plan for manpower to have the City's lift stations, pump stations checked weekly and a checklist for checking for potential issues and maintenance.
6. For the fallen trees to be immediately removed from the ditches and right of ways.
7. Provide a copy of all required submittals to DEQ and other agencies in the last six (6) months.
8. Provide the City Manager with a grass cutting schedule.

Councilman Colledge seconded the motion and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

ABSENT: **Cameron George**

Motion passed.

Councilwoman Martin made the motion to adjourn the meeting until April 3, 2018 at 6:30 P.M.
Councilman Vaughan seconded the motion and the vote carried unanimously.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of April 3, 2018.