

AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 15, 2018 @ 6:30 PM

I. Call to Order

1. Prayer

2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

**1. Memorial Day Avenue of Flags Ceremony May 28, 2018
11:00 A.M. Veterans Tribute Tower**

**2. Farmers Market May-October (2nd Saturday Monthly) 8:00 AM until 12:00 PM
at George Martin City Park**

IV. Presentation Agenda

1. National Safe Boating Week Proclamation

V. Business Agenda

1. William E Morgan on behalf of Studio 613 requests a SPECIAL EXCEPTION PERMIT for a Body Art Studio and Collectibles Boutique at Baywood Commons 3880 Gautier Vancleave Rd Suite 2 PID# 82435010.050 located in a C-2, Community Commercial, Zoning District (GPC CASE #18-05-SE)

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Approval of FY 2018 Budget Amendments

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Approval of Docket of Claims

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda **(All items approved in one motion)**

1. Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties for the month of April 2018.
2. Approval to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$100.00) Gautier Senior Center for the “End of the Year Celebration for Gautier Elementary Faculty and Staff
3. Authorization to accept a materials donation from Sherwin Williams for the Historic Black Schoolhouse
4. Authorization for the Gautier Historic Preservation Commission to perform work on the Historic Black Schoolhouse project
5. Request approval for the City Manager and Planning Director to travel and attend ICSC convention
6. Approval of minutes from Regular Council Meeting held May 1, 2018.
7. Receive April 2018 Privilege License Report

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Adjourn until June 5, 2018 at 6:30 P.M.
www.gautier-ms.gov

**CITY OF GAUTIER, MISSISSIPPI
ANNOUNCEMENT AGENDA
May 15, 2018**

ITEM DESCRIPTION:

ANNOUNCEMENTS

1. Memorial Day Avenue of Flags Ceremony May 28, 2018 11:00A.M. Veterans Tribute Tower
2. Farmers Market May-October (2nd Saturday Monthly) 8:00 AM until 12:00 PM at George Martin City Park.

NOTES:

You're Invited!

A black metal tower with gold-colored trim. It features a clock face near the top and a large bell at the bottom. The words "VETERANS TRIBUTE TOWER" are inscribed on a plaque in the middle. The background is a large, stylized American flag.

VETERANS
TRIBUTE TOWER

Memorial Day
Avenue of Flags Ceremony
Hosted by
American Legion Post 1992 Family
&
The City of Gautier
May 28, 2018
11:00 A.M.
Veterans Tribute Tower
3330 Hwy 90 Gautier, Mississippi
For More Information Contact
American Legion Post 1992
228-497-6422



Nature's Playground

2nd Saturday



Farmers MARKET



MAY — OCTOBER
2ND SATURDAY MONTHLY
8:00 A.M. UNTIL 12:00 P.M.
GEORGE MARTIN CITY PARK
902 DE LA POINTE DR.

FOR MORE INFORMATION OR TO BECOME A
VENDOR CONTACT RACHEL HONEA AT 228-219-3259



**CITY OF GAUTIER, MISSISSIPPI
PRESENTATION AGENDA
May 15, 2018**

ITEM DESCRIPTION:

PRESENTATION AGENDA - None

- 1. National Safe Boating Week Proclamation**

NOTES:

**CITY OF GAUTIER
NATIONAL SAFE BOATING WEEK
PROCLAMATION**

The City of Gautier is blessed with beautiful waterways that offer year-round opportunities to enjoy boating. National Safe Boating Week in May focuses on life-saving tips for recreational boaters.

Every boater should wear a U.S. Coast Guard approved life jacket at all times while boating. Drowning remains the number one cause of death for recreational boaters each year, and the majority of drowning victims in boating accidents are not wearing a life jacket. Safe and responsible boating includes never operating a boat while under the influence of drugs or alcohol and knowing basic navigation rules.

WHEREAS, the Coast Guard Auxiliary is the voluntary civilian component of the United States Coast Guard chartered by Congress in 1939 and dedicated to boating safety; and

WHEREAS, Flotilla 3-08, as the local unit of the United States Coast Guard Auxiliary, Division 3 of the Eighth Coast Guard District, Coastal Region, is committed to promoting safe boating by teaching safe boating courses, assisting with Coast Guard missions in our area, and performing vessel safety exams; and

WHEREAS, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment, or environmental factors; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

NOW, THEREFORE, I, Mayor Phil Torjusen, do hereby support the goals of the North American Safe Boating Campaign and proclaim May 19 – 25, 2018 as National Safe Boating Week. Our safety watchwords when referring to life jackets are “Wear It!”

IN WITNESS THEREOF, I urge all those who boat to “Wear It!” and practice safe boating habits.

Given under my signature and the seal of the City of Gautier this 15th, day of May, 2018.



Phil Torjusen, Mayor

**CITY OF GAUTIER
Business Agenda Item #1
Fact Sheet**

Council Meeting:
Title:

May 15, 2018
**Consideration of a Special Exception Permit for
3880 Gautier Vancleave Road for a Tattoo Parlor
by William E Morgan (GPC Case No. 18-05-SE).**

Introduced by:
Contact Person/Telephone

Scott Ankerson 497-8000 ext. 312

Summary Explanation: Consideration of a request from William E Morgan for a Special Exception Permit that would allow a Tattoo Parlor in a C-2, Community Commercial District, at 3880 Gautier Vancleave Road, PID #82435010.050. The application fee of \$250 was paid on March 20, 2018. All public notice requirements have been met.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Second Made by:													
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐	Anderson	☐	Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 18-05-SE
3880 GAUTIER VANCLEAVE ROAD – USE AS A TATTOO PARLOR
REGARDING PARCEL ID NO: 85298072.050**

WHEREAS, an application for a Special Exception Permit for a Tattoo Parlor in a C-2 Community Commercial District was submitted by William E Morgan; and

WHEREAS, the parcel subject to this Permit is located at 3880 Gautier Vancleave Road in Gautier, Mississippi; and

WHEREAS, after due public notice, Planning Commission, at its May 3, 2018 meeting, held a public hearing on this matter; and

WHEREAS, the Planning Commission considered testimony and exhibits presented by the applicant, the report of the City Staff and all relevant evidence, and recommended approval of such a permit; and

WHEREAS, the City Council has considered testimony and exhibits presented by the applicant, the report of the City Staff, and all relevant evidence, in addition to the favorable recommendation from Planning Commission; and

WHEREAS, the City Council hereby finds that the proposed Special Exception will be in harmony with the purpose and intent of the Unified Development Ordinance; and will not be injurious to the neighborhood or the general welfare; and

WHEREAS, the City Council hereby finds that the proposed Special Exception is consistent with the character of the immediate vicinity of the proposed use; and

WHEREAS, the City Council hereby finds that all relevant criteria in the Unified Development Ordinance have been met to approve a Special Exception Permit; and

WHEREAS, the City Council hereby finds that the proposed use, classified as a Tattoo Parlor, requires a Special Exception Permit in the C-2 Community Commercial Zoning District.

IT IS THEREFORE ORDERED that the City Council accepts the recommendation of the Planning Commission and approves the application submitted by William E Morgan on March 20, 2018 for a Special Exception Permit.

IT IS FURTHER ORDERED that no specific conditions are required for the permit to be issued.

IT IS FURTHER ORDERED that the Planning Department shall have this permit on file and provide the applicant a copy of the permit.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

CITY OF GAUTIER MEMORANDUM

To: Paula Yancey, City Manager

From: Scott Ankerson, Planning Director

Date: May 15, 2018

Subject: Special Exception Permit for a Body Art Studio and Collectibles Boutique at PID#82435010.050 3880 Gautier Vancleave RD Suite 2 (GPC Case No. 18-05-SE)

REQUEST:

The Planning Department has received a request from William E. Morgan of Studio 613 for a Special Exception Permit that would allow a Tattoo Parlor in a C-2, Community Commercial Zoning District, at 3880 Gautier Vancleave Rd Suite 2 PID#82435010.050. The application fee of \$250 was paid on March 20, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3880 Gautier Vancleave RD Suite 2 (See Exhibit A)
2. General features of the proposed project:
Total Building Area: 1000square feet
Site Size: 1.87 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial.
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial, TC Town Center, and R-1 Low Density Single Family.
6. Current Surrounding Existing Land Use (See Exhibit C): Low Density Residential, Town Center, and Community Commercial.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant: The Unified Development Ordinance defines business locations by Zone. The property in question is located in a strip mall at 3880 Gautier Vancleave Road. This property is Zoned C-2, Community Commercial. Literal interpretation of the Ordinance would prohibit establishment of an upscale body art and collectibles boutique, as offered by Studio 613 Artisans.

Staff Finding: The City of Gautier UDO does not list an upscale body art studio as an allowable use in a C-2 District. The UDO defines this use as a "Tattoo Parlor". A Tattoo Parlor is allowed with a Conditional Use in all other Commercially Zoned Districts. Planning Staff feels that a C-1 district is a more stringent commercial district than a C-2 district as it pertains to uses, density, and intensity. Planning Staff finds that the proposed use is comparable to other uses allowed in the C-2 Commercial District, therefore, denying the proposed use may deprive the applicant of the rights commonly enjoyed by others in all other Commercial Districts.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: The Special Exception will be in harmony with the purpose and intent of the ordinance by offering a location within the immediate Gautier community offering one-of-a-kind artwork and collectibles, as well as elegant body art, either temporary or permanent in nature. All permanent art is limited to adults 18 and older. Studio 613 artists promote awareness of health considerations in safe body art and piercings, as well as providing counseling in selecting appropriate artwork and body locations to not hinder future employment opportunities. The salon work ethic includes refusal to perform questionable or unsavory body art. Henna art in sepia tones are offered as temporary body art, with all natural ingredients.

Staff Finding: This specific proposed use is allowed by right in all other commercially zoned districts. Staff finds that it will be compatible with other businesses in this district due to the fact that it is comparable in size, density, and intensity with other existing businesses in this area.

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The special circumstances are not results of any action of the applicant. The studio has not previously sought to establish itself in the Gautier community, nor previously been denied this opportunity. The special circumstances directly result from the optimum site on Gautier Vancleave Road. The site is a prime location to draw customers from local businesses (to include Ingalls Shipbuilding), local homeowners, and MGCCC students with the intent to spend more money locally than in Ocean Springs or nearby cities.

Staff Finding: There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant. Staff finds that the Special Exception will not negatively affect the surrounding businesses, or cause a detriment to the surrounding properties. Staff believes that since Tattoo Parlors are permitted with a Major Conditional Use in a C-1, C-3, and Town Center district, the omission of them in a C-2 Zoning District could have been an oversight.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue **hardship**. (See UDO Article II “Definitions “for the definition of “Hardship”). Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. “Special Exceptions” are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)

5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

RECOMMENDATIONS:

Staff finds that if City Council establishes that an unnecessary hardship exists, we recommend approval of the proposed Special Exception.

Planning Commissions recommends approval of the proposed Special Exception with no conditions.

CONCLUSION:

The City Council may:

1. Approve the Special Exception; or
2. Deny the Special Exception.

ATTACHMENTS:

1. Draft Special Exception Permit
2. GPC Minutes Excerpt
3. GPC Staff Report with Back-up

**CITY OF GAUTIER
SPECIAL EXCEPTION PERMIT
GPC CASE NO. 18-05-SE**

3880 GAUTIER VANCELEAVE ROAD – TATTOO PARLOR

REGARDING PARCEL ID NO: 82435010.050

The City of Gautier City Council, at its regular meeting held on May 3, 2018, considered the application for a Special Exception Permit for a Tattoo Parlor as submitted by William E Morgan dba Studio 613. The parcel subject to this Permit is located at 3880 Gautier Vancleave Road in Gautier, Mississippi. After due public notice, the City Council, having considered the favorable recommendation by the Planning Commission, application, testimony and exhibits presented by the applicant, the report of the City Staff and all other relevant testimony, exhibits and other evidence, pursuant to applicable provisions of the City's Unified Development Ordinance, hereby approves the Special Exception Permit as follows:

1. A literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and that interpretation of this ordinance would work unnecessary hardship upon the applicant.
2. This proposed Special Exception is in harmony with the purpose and intent of this ordinance and will not be injurious to the neighborhood or the general welfare.
3. That the special circumstances are not the result of actions of the applicant.
4. Therefore, the City Council accepts the recommendation of the Planning Commission and approves the application submitted on March 20, 2018 for a Special Exception Permit.
5. No specific Conditions were required.
6. The Gautier Planning Commission recommended approval of this Special Exception Permit on May 3, 2018.
7. The City Council adopted this Special Use Permit on a recorded vote of _____ ayes to _____ nays to approve the application William E. Morgan dba Studio 613, located at 3880 Gautier Vancleave Road, in Gautier, Mississippi, and identified as Jackson County Parcel No. 82435010.050.

May 15, 2018
Date of Issuance

Phil Torjusen, Mayor
City of Gautier, Mississippi

Attest:

3330 Highway 90
Gautier, MS 39553

Cindy Russell
City Clerk

Excerpt from May 3, 2018 Gautier Planning Commission Meeting:

William E. Morgan dba Studio 613 request for a Special Exception Permit for a Tattoo Parlor at 3880 Gautier Vancleave Road PID#82435010.050 in an C2, Community Commercial (GPC Case #18-05-SE)

Scott Ankerson, Planning Director/Building Official, gave a brief overview of the case.

REQUEST:

The Planning Department has received a request from William E. Morgan of Studio 613 for a Special Exception Permit that would allow a Tattoo Parlor in a C-2, Community Commercial Zoning District, at 3880 Gautier Vancleave Rd Suite 2 PID#82435010.050. The application fee of \$250 was paid on March 20, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3880 Gautier Vancleave RD Suite 2 (See Exhibit A)
2. General features of the proposed project:
Total Building Area: 1000square feet
Site Size: 1.87 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial.
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial, TC Town Center, and R-1 Low Density Single Family.
6. Current Surrounding Existing Land Use (See Exhibit C): Low Density Residential, Town Center, and Community Commercial.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant: The Unified Development Ordinance defines business locations by Zone. The property in question is located in a strip mall at 3880 Gautier Vancleave Road. This property is Zoned C-2, Community Commercial. Literal interpretation of the Ordinance would prohibit establishment of an upscale body art and collectibles boutique, as offered by Studio 613 Artisans.

Staff Finding: The City of Gautier UDO does not list an upscale body art studio as an allowable use in a C-2 District. The UDO defines this use as a "Tattoo Parlor". A Tattoo Parlor is allowed with a Conditional Use in all other Commercially Zoned Districts. Planning Staff feels that a C-1 district is a more stringent commercial district than a C-2 district as it pertains to uses, density, and intensity. Planning Staff finds that the proposed use is comparable to other uses allowed in the C-2 Commercial District, therefore, denying the proposed use would deprive the applicant of the rights commonly enjoyed by others in all other Commercial Districts.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: The Special Exception will be in harmony with the purpose and intent of the ordinance by offering a location within the immediate Gautier community offering one-of-a-kind artwork and collectibles, as well as elegant body art, either temporary or permanent in nature. All permanent art is limited to adults 18 and older. Studio 613 artists promote awareness of health considerations in safe body art and piercings, as well as providing counseling in selecting appropriate artwork and body locations to not hinder future employment opportunities. The salon work ethic includes refusal to perform questionable or unsavory body art. Henna art in sepia tones are offered as temporary body art, with all natural ingredients.

Staff Finding: This specific proposed use is allowed by right in all other commercially zoned districts. Staff finds that it will be compatible with other businesses in this district due to the fact that it is comparable in size, density, and intensity with other existing businesses in this area..

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The special circumstances are not results of any action of the applicant. The studio has not previously sought to establish itself in the Gautier community, nor previously been denied this opportunity. The special circumstances directly result from the optimum site on Gautier Vancleave Road. The site is a prime location to draw customers from local businesses (to include Ingalls Shipbuilding), local homeowners, and MGCCC students with the intent to spend more money locally than in Ocean Springs or nearby cities.

Staff Finding: There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant. Staff finds that the Special Exception will not negatively affect the surrounding businesses, or cause a detriment to the surrounding properties. Staff believes that since Tattoo Parlors are permitted with a Major Conditional Use in a C-1, C-3, and Town Center district, the omission of them in a C-2 Zoning District could have been an oversight.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department, the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.
4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted

when certain criteria are established. (4.16.4)

5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

RECOMMENDATION AND CONCLUSION:

Staff finds that the Special Exception proposed use will be compatible and harmonious with the C-2 District and recommends approval with no specific proposed conditions.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception with the Conditions listed;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception

ACTION TAKEN:

Commissioner Jamison made the motion to recommend City Council approve the Special Exception with no Conditions. **Commissioner Gainer** seconded the motion and the following vote was recorded:

AYES: **Kay C Jamison**
 Paul Gainer
 James Lee
 John Hunter

NAYS: **Jimmy Green**

ABSENT: **Larry Dailey**
 Christopher Scruggs

Motion passed.

Gautier Planning Commission

Regular Meeting Agenda

May 3, 2018

GPC #18-05-SE

3880 Gautier Vancleave Rd

Body Art Studio and Collectibles Boutique

VII. NEW BUSINESS

1. William E Morgan on behalf of Studio 613 requests a SPECIAL EXCEPTION PERMIT for a Body Art Studio and Collectibles Boutique at Baywood Commons 3880 Gautier Vancleave Rd Suite 2 PID# 82435010.050 located in a C-2, Community Commercial, Zoning District (GPC CASE #18-05-SE)

GAUTIER PUBLIC HEARING PROCESS (PLANNING COMMISSION)

Planning Commission Chairman to follow procedure below. All questions/comments to be directed to the Council and not to applicant, staff, or other attendees of the meeting.

1. Chairman announces the case.
2. Chairman makes statement, "This is a Public Hearing and all statements to be made need to be true and accurate for the record."
3. Staff gives brief overview of case.
4. Applicant presents their case.
5. Anyone to speak in support of the Request? Please state your name and address for the record.
6. Anyone to speak in opposition of the Request? Please state your name and address for the record.
7. Any final comments from the applicant?
8. Questions from Commission?
9. Chairman closes public hearing – "This closes the Public Hearing portion of this case" bang of gavel
10. Motion/Deliberation/Vote

CITY OF GAUTIER STAFF REPORT

To: Chairman and Members, Planning Commission

From: Scott Ankerson, Planning Director

Date: May 3, 2018

Subject: Special Exception Permit for a Body Art Studio and Collectibles Boutique at PID#82435010.050 3880 Gautier Vancleave RD Suite 2 (GPC Case No. 18-05-SE)

REQUEST:

The Planning Department has received a request from William E. Morgan of Studio 613 for a Special Exception Permit that would allow a Tattoo Parlor in a C-2, Community Commercial Zoning District, at 3880 Gautier Vancleave Rd Suite 2 PID#82435010.050. The application fee of \$250 was paid on March 20, 2018. All public notice requirements have been met.

BACKGROUND:

The request property is zoned C-2 Community Commercial.

1. Location: 3880 Gautier Vancleave RD Suite 2 (See Exhibit A)
2. General features of the proposed project:
Total Building Area: 1000square feet
Site Size: 1.87 Acres
3. Potable Water and Wastewater Services: Existing from City
4. Current Zoning (See Exhibit B): C-2 Community Commercial.
5. Current Surrounding Zoning (See Exhibit B): C-2 Community Commercial, TC Town Center, and R-1 Low Density Single Family.
6. Current Surrounding Existing Land Use (See Exhibit C): Low Density Residential, Town Center, and Community Commercial.
7. Comprehensive Plan Future Land Use Designation (See Exhibit D): Low Impact Commercial

DISCUSSION:

The following addresses the review criteria for a Special Exception outlined in Section 4.16.4 of the UDO.

1. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?

Applicant: The Unified Development Ordinance defines business locations by Zone. The property in question is located in a strip mall at 3880 Gautier Vancleave Road. This property is Zoned C-2, Community Commercial. Literal interpretation of the Ordinance would prohibit establishment of an upscale body art and collectibles boutique, as offered by Studio 613 Artisans.

Staff Finding: The City of Gautier UDO does not list an upscale body art studio as an allowable use in a C-2 District. The UDO defines this use as a "Tattoo Parlor". A Tattoo Parlor is allowed with a Conditional Use in all other Commercially Zoned Districts. Planning Staff feels that a C-1 district is a more stringent commercial district than a C-2 district as it pertains to uses, density, and intensity. Planning Staff finds that the proposed use is comparable to other uses allowed in the C-2 Commercial District, therefore, denying the proposed use would deprive the applicant of the rights commonly enjoyed by others in all other Commercial Districts.

2. Explain how the requested Special Exception will be in harmony with the purpose of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

Applicant Response: The Special Exception will be in harmony with the purpose and intent of the ordinance by offering a location within the immediate Gautier community offering one-of-a-kind artwork and collectibles, as well as elegant body art, either temporary or permanent in nature. All permanent art is limited to adults 18 and older. Studio 613 artists promote awareness of health considerations in safe body art and piercings, as well as providing counseling in selecting appropriate artwork and body locations to not hinder future employment opportunities. The salon work ethic includes refusal to perform questionable or unsavory body art. Henna art in sepia tones are offered as temporary body art, with all natural ingredients.

Staff Finding: This specific proposed use is allowed by right in all other commercially zoned districts. Staff finds that it will be compatible with other businesses in this district due to the fact that it is comparable in size, density, and intensity with other existing businesses in this area..

3. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant.

Applicant Response: The special circumstances are not results of any action of the applicant. The studio has not previously sought to establish itself in the Gautier community, nor previously been denied this opportunity. The special circumstances directly result from the optimum site on Gautier Vancleave Road. The site is a prime location to draw customers from local businesses (to include Ingalls Shipbuilding), local homeowners, and MGCCC students with the intent to spend more money locally than in Ocean Springs or nearby cities.

Staff Finding: There is no evidence to indicate that special circumstances requiring the Special Exception were results of the action of the applicant. Staff finds that the Special Exception will not negatively affect the surrounding businesses, or cause a detriment to the surrounding properties. Staff believes that since Tattoo Parlors are permitted with a Major Conditional Use in a C-1, C-3, and Town Center district, the omission of them in a C-2 Zoning District could have been an oversight.

DETERMINATION OF APPLICABLE LAW:

1. The UDO defines a Special Exception as a relaxation of the terms of the Unified Development Ordinance where such an exception will not be contrary to the public interest, and where, owing to conditions peculiar to the property, a literal enforcement of the ordinance would result in undue hardship. Special Exceptions are necessary when an applicant seeks to establish or expand a use not ordinarily permitted in a specific zoning district. "Special Exceptions" are not transferable from one (1) owner of land to another.
2. Special Exception requires a public hearing before the Planning Commission and approval by the City Council (Section 4.14 of the UDO).
3. Once an application for a Special Exception is submitted to the Planning Department,

the procedures outlined in UDO Section 4.14.1 will be followed. At the appropriate time, The Planning Commission will conduct a public hearing to determine whether the applicant meets all relevant criteria, and make a recommendation to City Council pursuant to UDO Section 4.14.4. City Council, pursuant to UDO Section 4.14.4(C), will then consider the matter at its next regularly scheduled meeting and approve or deny the Special Exception.

4. A Special Exception is required for uses not ordinarily permitted in a specific zoning district. Special Exceptions are not permitted by right, and may only be granted when certain criteria are established. (4.16.4)
5. Special Exceptions do not run with the land, and may be revoked by the Planning Department if any of the following circumstances are discovered:
 - A. The property changes ownership
 - B. The property is being utilized in a manner not permitted under the zoning regulations or the special exception; or
 - C. The property ceases to be used for the purpose allowed in the Special Exception for a period of one hundred eighty (180) days during the existence of the Special Exception.

RECOMMENDATION & CONCLUSION:

Staff finds that the Special Exception proposed use will be compatible and harmonious with the C-2 District and recommends approval with no specific proposed conditions.

The Planning Commission may:

1. Recommend that City Council approve the Special Exception with the Conditions listed;
2. Recommend that City Council approve the Special Exception with changes; or
3. Recommend that City Council deny the Special Exception.

ATTACHMENTS:

1. Applicant's Exhibit 1 – Application
2. City's Exhibit A – Location Map
3. City's Exhibit B – Existing Zoning Map
4. City's Exhibit C – Existing Land Use Map
5. City's Exhibit D – Future Land Use Map

PLANNING DEPARTMENT
GAUTIER, MISSISSIPPI

SPECIAL EXCEPTION HEARING APPLICATION

Hearing Number

18-05-SE

TYPE OF REQUEST:

Special Exception

FEE:

\$250.00

Special Exception- These uses are not allowed by right, and **require** a recommendation by the Planning Commission and approval of the City Council.

Name of Applicant: William E Morgan

Name of Business: Studio 613 3880 GAUTIER VANCELOVE SUITE 2

Address: 104 SALTMEADOW CIR Ocean Springs MS 39564

Mailing Address (if different): 104 Salt Meadow Cir Ocean Springs MS 39564

Email Address: coolish12001@gmail.com

Phone: 228-282-9902 Cell Phone: 282-9902

Reason for request, location and intended use of Property: _____

ATTACHMENTS REQUIRED AS APPLICABLE:

- ☒ 1. Diagram of intended use, showing dimensions and distances of property, building with setbacks, parking spaces, entrances and exits.
- ☒ 2. Legal descriptions and street address.
- ☒ 3. A detailed project narrative that also addresses the questions on the "Criteria for Approval" page of this application.
- ☒ 4. Copy of protective covenants or deed restrictions, if any.
- ☒ 5. Copies of approvals, or requests for approval, from other agencies, such as, but not limited to, the Mississippi State Department of Health, U.S. Army Corp of Engineers, Mississippi Department of Environmental Quality and Department of Marine Resources.
- ☐ 6. Any other information requested by the Planning Director and/or members of the Technical Review Committee.
- ☐ 7. Owner's Consent form, if anyone other than 100% sole owner makes application (see attached).

Signature of Applicant: _____

FOR OFFICE USE ONLY

Date Received 3-20-18 Verify as Complete KM

Fee Amount Received 250.00

Initials of Employee Receiving Application (KM)

SPECIAL EXCEPTION

Criteria for Approval Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant?
- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?
- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

Criteria for Approval

Special Exception

- A. Explain how a literal interpretation of the City of Gautier's Unified Development Ordinance would deprive the applicant of rights commonly enjoyed by others of the district in which the property is located, and would work unnecessary hardship upon the applicant.

The Unified Development Ordinance defines business locations by Zone. The property in question is located in the strip mall, 3880 Gautier-Vancleave Road. This property is Zoned C-2, Community Commercial District. Literal interpretation of the Ordinance would prohibit establishment of an upscale body art and collectibles boutique, as offered by Studio 613 artisans.

- B. Explain how the requested Special Exception will be in harmony with the purpose and intent of the City of Gautier's Unified Development Ordinance and will not be injurious to the neighborhood or the general welfare?

The Special Exception will be in harmony with the purpose and intent of the ordinance by offering a location within the immediate Gautier Community offering one-of-a-kind artwork and collectibles, as well as elegant body art, either temporary or permanent in nature. All permanent art is limited to adults 18 and older. Studio 613 artists promote awareness of health considerations in safe body art and piercings, as well as providing guidance and counseling in selecting appropriate artwork and body locations to not hinder future employment opportunities. The salon work ethic includes refusal to perform questionable or unsavory body art. Henna art in sepia tones are offered as temporary body art, with all natural ingredients.

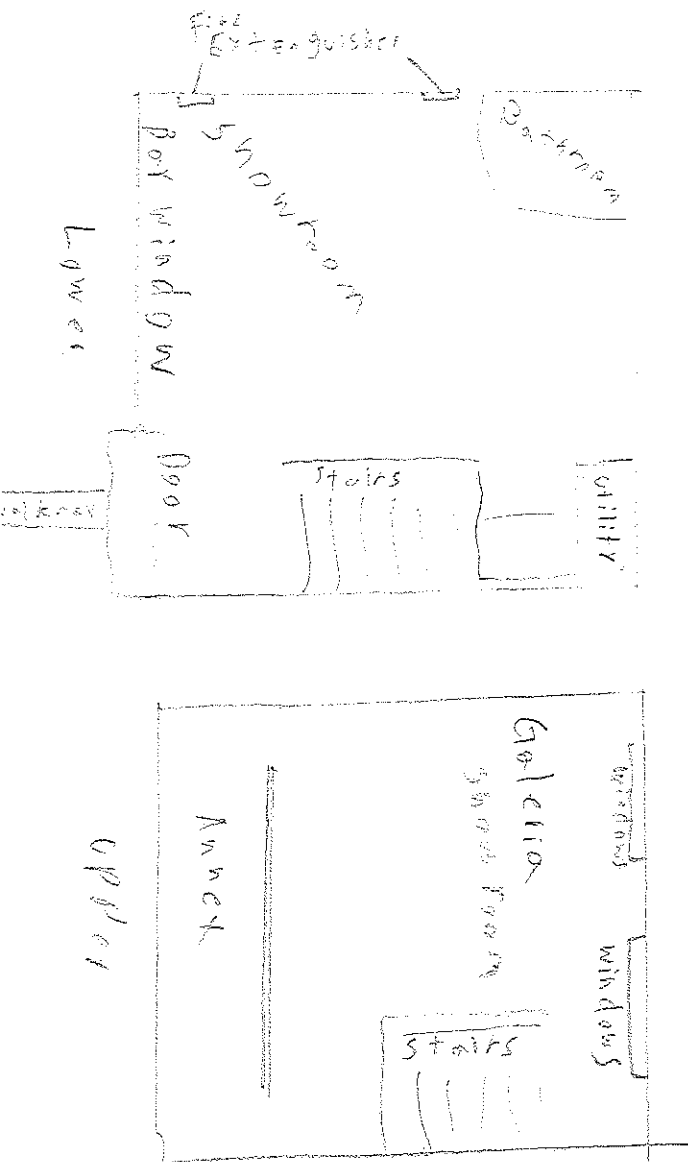
Location of Studio 613 in the 3880 Gautier-Vancleave Road location will not adversely affect adjacent properties, as the business premise does not conflict with the existing shops. It is anticipated that additional business brought in through Studio 613 could increase traffic to the existing nail salon, barber shop, massage parlor, etc.

This studio has the potential to keep body art enthusiasts shopping local rather than travelling out of Gautier, as well as drawing business from other communities.

- C. Explain how the special circumstances requiring the proposed Special Exception are not results of actions of the applicant?

The special circumstances are not results of any action of the applicant. The studio has not previously sought to establish itself in the Gautier community, nor previously been denied this opportunity. The special circumstances directly result from the optimum site on Gautier-Vancleave Road. The site is a prime location to draw customers from local businesses (to include Ingalls Shipbuilding), local

homeowners and MGCCC students with the intent to spend more money locally than in Ocean Springs or nearby cities..



Studio 613's Mission Statement: To promote public education and awareness in understanding the history of body art, and to provide guidance and counseling prior to design application through the assistance of experienced Artisans in the selection of appropriate temporary or permanent artwork as well as body locations to not hinder current employment or future opportunities.

Date of Application: 3/19/18

I, Connie West of Merit Mgmt LLC, the fee simple owner of the following
Joe West Realty Inc, Agent for owner
described property (give legal description):

3880 GAUTIER Vandave Rd, Ste 2, GAUTIER Ms 39553
P# 82435010.050, Section 35, T7S, R7W

hereby petition to the City of Gautier to Grant a Special Exception of
 in

and affirm that Connie West, Merit Management LLC - See is hereby
AHacheb
designated to act as agent on my behalf to accomplish the above.

I certify that I have examined the application and that all statements and diagrams
submitted are true and accurate to the best of my knowledge. Further, I understand
this application; attachments and fees become part of the official records of the City of
Gautier, MS, and are not returnable.

Connie West, Agent for Owner
(Owner's Signature)

The foregoing instrument was acknowledged before me this 19th day of March, 2018 by Connie West
, who is personally known to me or has produced

Marsha Myers as identification and who did take an oath.
(Printed Name of Notary Public) (Signature of Notary Public)

Commission # 9009 My commission expires

(Notary's Seal)



MERIT MANAGEMENT LLC

PROPERTY MANAGEMENT CONTRACT

Constance J. West, Broker
Long Term Rentals

Equal Housing
Opportunity

In consideration of the covenants herein contained, WJB Properties LLC and mla (hereinafter called "Landlord") and Merit Management LLC (hereinafter called "Agent"), agree as follows:

Exclusive Agency 1. The Landlord hereby employs the Agent exclusively to rent, lease, operate and manage the property or properties described as:
Baywood Commons Commercial Center
3880 Gantier Vanleave Rd, Hunter Mo 39553
Renewal Termination (hereinafter referred to as the "Property") upon the terms hereinafter set forth for the period beginning on 8/1/15 and ending on 7/31/16 and thereafter for annual periods unless notice is provided as follows. Landlord may terminate this agreement upon thirty (30) days written notice prior to the expiration of the original term stated above or upon termination of any lease or rental contract originated by the Agent, whichever date is later. Agent shall have the right to terminate the agreement at any time by giving Landlord thirty (30) days prior written notification.

This agreement may be canceled by Landlord before the termination date specified in Paragraph 1 with not less than thirty (30) days prior written notice to the Agent, provided that such notice is accompanied by payment to the Agent of a cancellation fee in an amount equal to 40% of the management fee that would accrue over the remainder of the stated term of the Agreement. For this purpose the monthly management fee for the remainder of the stated term shall be presumed to be the same as the most recent full month's management fee collected prior to service of the notice of cancellation.

2. The Agent accepts the employment and agrees:

Renting of Premise a. To manage the premises for the period and upon the terms herein provided, and agrees to furnish the services of its organization for the renting, leasing, operating and managing of the above described premises.

Periodic Statements/ Initial Deposit Reserve Amount b. To provide monthly quarterly, semiannually or annual income statements of receipts and disbursement and to include copies of all bills paid on behalf of Landlord (other than fees paid to Agent per the terms of this Agreement). In the event disbursements are ever in excess of receipts the Landlord agrees to reimburse such amounts promptly upon demand by the Agent. Landlord agrees to deposit \$ 100 as an initial amount and thereafter leave an amount equal to the current month's rent with Agent as a reserve from which Agent may pay Landlord's obligations.

Landlord further agrees this amount may be adjusted upward to cover anticipated costs of tenant move-out during the final thirty (30) days of any tenancy. Agent agrees to remit to Landlord monthly all amounts over this reserve after bills have been paid, adjusted for any hold backs requested by Landlord for the payment of homeowners Association fees, insurance and or any other special expenditures.

3. Merit Management LLC shall be an agent of the Landlord and will represent only Landlord.

a. Agent shall promote the interest of the Landlord with the utmost good faith, loyalty and fidelity including, but not limited to:

Page 1, Initials _____

Jackson County Mississippi


 Powered by:
Delta Computer Systems, Inc.

Property Link

JACKSON COUNTY, MS

Current Date 3/19/2018

 Tax Year 2017
 Records Last Updated 3/16/2018

OWNER RANDLE WALTER C SR
 BAYWOOD COMMONS
 1212 COTITA DR
 GAUTIER MS 39553

ACRES : 1.87
LAND VALUE : 120750
IMPROVEMENTS : 468490
TOTAL VALUE: 589240
ASSESSED : 88387

PARCEL 82435010.050
ADDRESS 3880 GAUTIER VANCLEAVE RD

TAX INFORMATION			
YEAR 2017	TAX DUE	PAID	BALANCE
COUNTY	4540.35	2270.19	2315.56
CITY	3623.87	1811.93	1848.18
SCHOOL	4055.20	2027.59	2068.16

TOTAL 12219.42 6109.71 6231.90 **2% Penalty**

Pay Tax

LAST PAYMENT DATE 1 / 23 / 2018

MISCELLANEOUS INFORMATION	
EXEMPT CODE	LEGAL BEG SWC LOT 90 NORTHWOOD HILLS
HOMESTEAD CODE None	S/D S 71 DEG E 194.25' S 23 DE
TAX DISTRICT 3840	G
PPIN 065605	E 114.01' S70 DEG E 123.47' S
SECTION 35	252.67' TO N/M STINE RD N 55 D
TOWNSHIP 7S	EG
RANGE 7W	W 335.6' TO GAUTIER-VANCLEAVE RD
Book	Page

[PURCHASE COUNTY TAX SALE FILES](#)

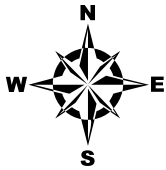
TAX SALES HISTORY, FOR UNPAID TAXES

Year	Sold To	Redeemed Date/By
2009	RANDOLPH F & JOEDNA R FAGAN JTWB	4/28/2011 GOVERNMENT STREET LAND & TITLE
2008	RANDOLPH F & JOEDNA R FAGAN JTWB	12/13/2010 MAGNOLIA GROUP LLC

Back

Exhibit A Location Map

City Of Gautier
Planning Department

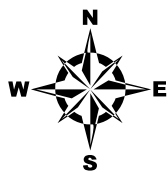


Prepared by the
City of Gautier
Planning Department



Exhibit B
Existing Zoning Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

<all other values>

ZONECODE

- AG
- C-1
- C-2
- C-3
- I-2
- MURC-1
- MURC-2
- MURC-MW
- PL
- PUD
- R-1
- R-2
- R-3
- RE
- TC

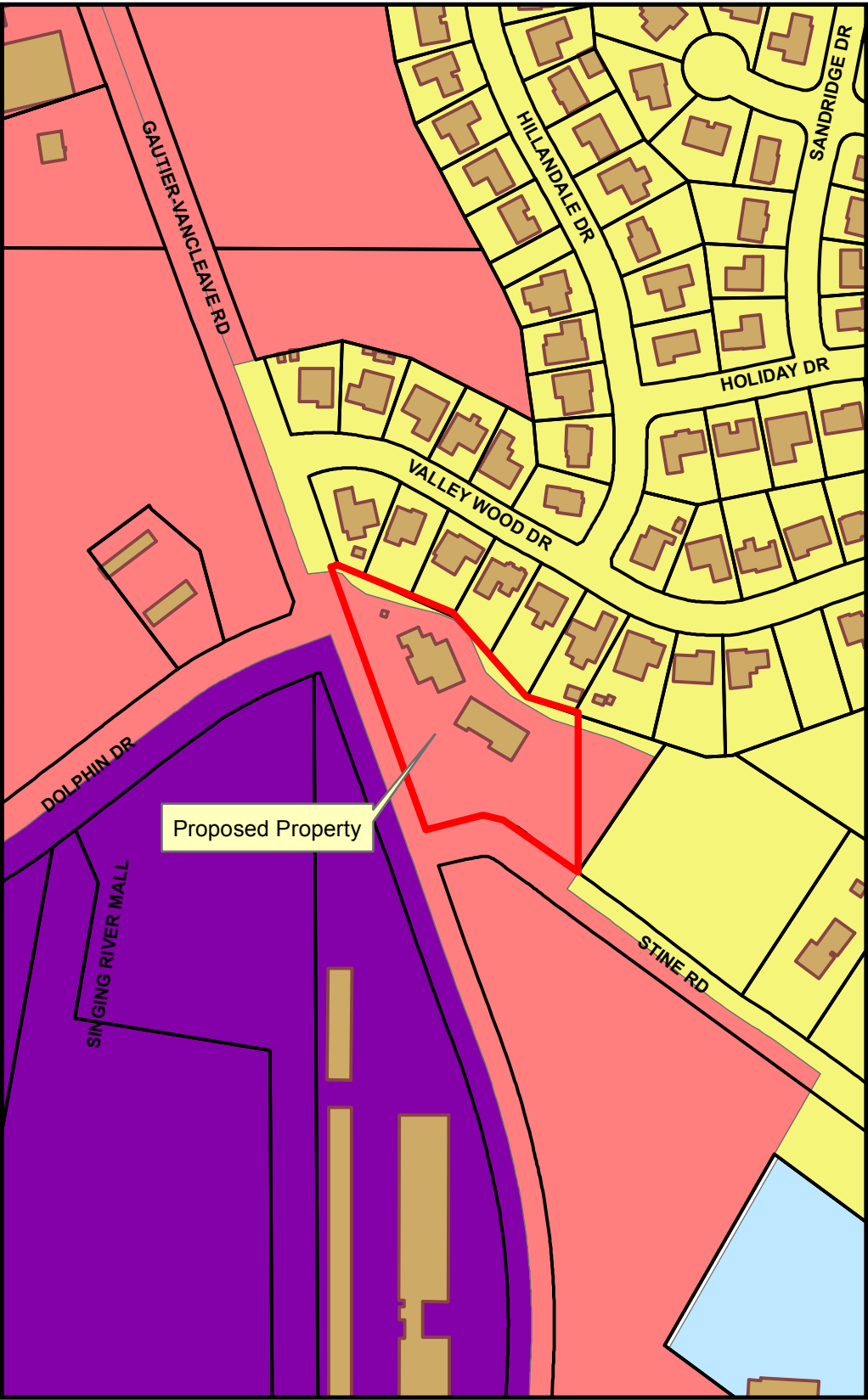


Exhibit C

Existing Land Use Map

City Of Gautier
Planning Department



Prepared by the
City of Gautier
Planning Department

Legend

- Gautier_Parcels_Trimmed_0617
- City_Limits
- CorOverlay

EXISTING LAND USE

- Commercial-Retail
- Conservation
- Civic
- Industrial
- Marina/Fish Camps
- High Density Residential
- Mobile Home
- Mobile Home Park
- Medium Density Residential
- Office
- Recreation
- Very Low to Low Density Residential
- Utility
- Vacant

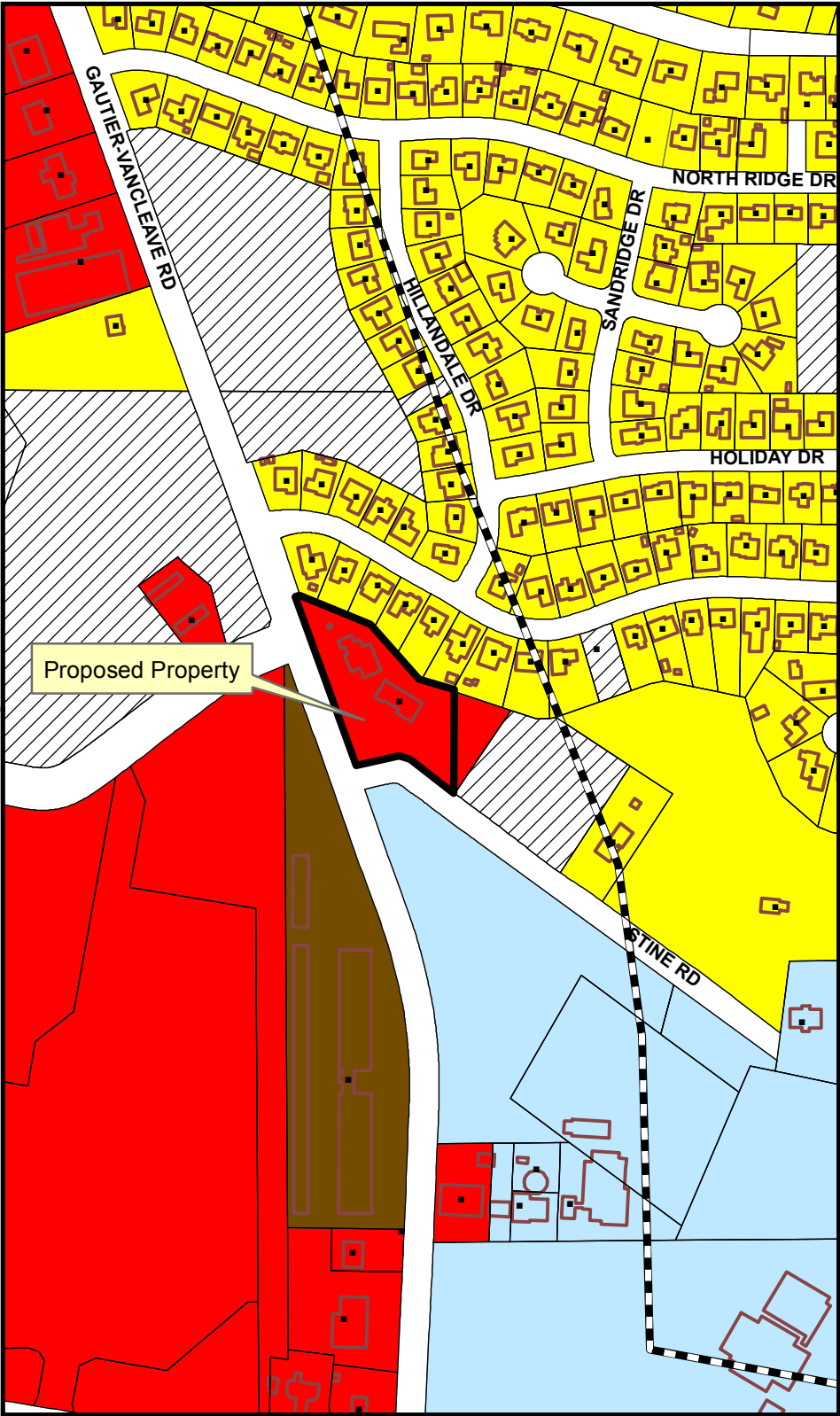
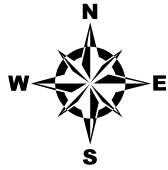


Exhibit D Future Land Use Map

City Of Gautier
Planning Department



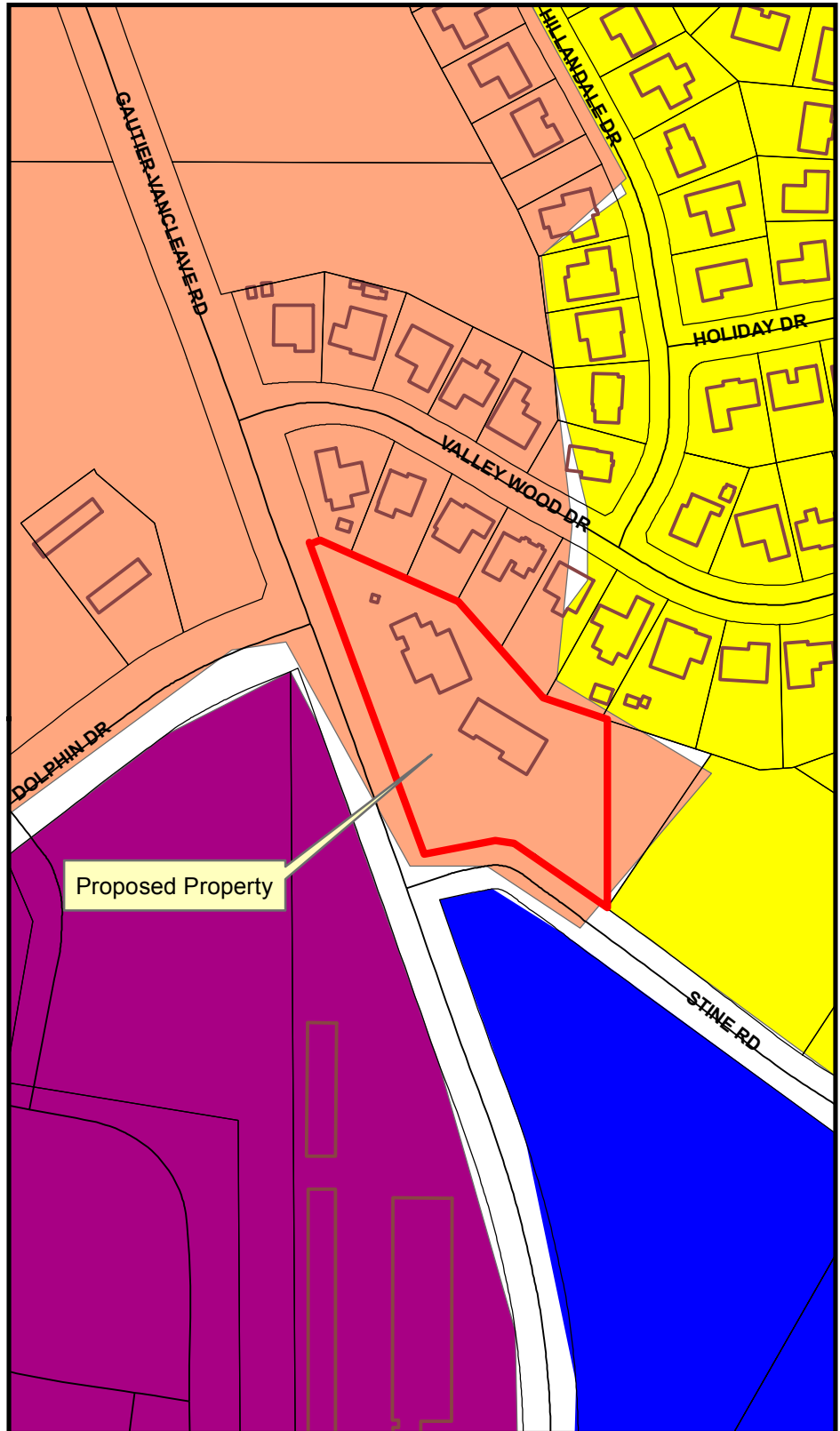
Prepared by the
City of Gautier
Planning Department

Legend

FUTURE LAND USE

FLU_Class

-  Civic
-  high impact commercial
-  Conservation
-  High Density Residential
-  Industrial
-  Low Density Residential
-  Medium Density Residential
-  Mobile Home Residential
-  low impact Commercial
-  Recreational
-  recreational commercial
-  Regional Scale Commercial
-  mixed use residential
-  Town Center
-  Very Low Density Residential



**CITY OF GAUTIER
Business Agenda Item #2
Fact Sheet**

Council Meeting:

May 15, 2018

Title:

Approval of FY 2018 Budget Amendments

Introduced by:

Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Resolution approving Budget Amendments for FY 2018.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		AYES	NAYS	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2018

WHEREAS, pursuant to Miss. Code Ann. 21-35-25, the City is authorized to revise its budget from time to time as it deems necessary to meet the requirements of Mississippi law; and

WHEREAS, the Mayor and Members of the City Council hereby find that amendment of the current budget as presented is in the best interests of the City;

BE IT RESOLVED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the attached Budget Amendments for FY 2018 are hereby approved.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

This resolution shall take effect and be in full force on May 15, 2018.

Motion made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

ABSENT:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

**FY 2018
BUDGET AMENDMENTS**

GENERAL FUND: FUND 001	Budget	Amendment	New Budget
REVENUES			
Grants	29,000.00	14,629.00	43,629.00
Motor Fuel Tax	115,560.00	(100,000.00)	15,560.00
FEMA/MEMA Reimbursement	0.00	107,698.00	107,698.00
Miscellaneous	110,255.00	41,002.00	151,257.00
Transfer from Solid Waste	300,000.00	(150,000.00)	150,000.00
		(86,671.00)	
EXPENDITURES			
CITY COURT			
Personnel Services	174,520.00	(16,740.00)	157,780.00
Supplies	3,000.00	(800.00)	2,200.00
Other Services & Charges	141,650.00	21,736.00	163,386.00
CITY MANAGER			
Supplies	5,500.00	17,092.00	22,592.00
Capital Outlay	0.00	1,200.00	1,200.00
HUMAN RESOURCES			
Supplies	3,700.00	(1,500.00)	2,200.00
Other Services & Charges	10,250.00	(500.00)	9,750.00
CITY CLERK			
Other Services & Charges	28,400.00	(3,500.00)	24,900.00
Capital Outlay	1,600.00	(1,600.00)	0.00
FINANCE			
Personnel Services	180,775.00	1,786.00	182,561.00
PLANNING			
Personnel Services	294,077.00	(22,200.00)	271,877.00
Capital Outlay	3,000.00	(1,464.00)	1,536.00
BUILDINGS & FACILITIES			
Other Services & Charges	540,200.00	(42,000.00)	498,200.00
GRANT & PROJECT ADMIN			
Personnel Services	134,948.00	(4,641.00)	130,307.00
POLICE			
Personnel Services	2,762,195.00	(72,000.00)	2,690,195.00
Capital Outlay	13,792.00	29,034.00	42,826.00
FIRE			
Personnel Services	2,232,040.00	(23,000.00)	2,209,040.00

**FY 2018
BUDGET AMENDMENTS**

RECREATION

Supplies	44,500.00	15,922.00	60,422.00
Other Services & Charges	97,250.00	2,000.00	99,250.00
Capital Outlay	0.00	17,504.00	17,504.00

STREETS

Other Services & Charges	163,000.00	(8,000.00)	155,000.00
Capital Outlay	45,000.00	(5,000.00)	40,000.00

INTERFUND TRANSFERS

To Other Funds	795,982.00	<u>10,000.00</u>	805,982.00
		(86,671.00)	

Adjust for Revenue Shortfalls; Budget Misc Grants, Donations & Hurricane Ivan reimbursement

Adjust Departmental Budgets to correct overages and shortfalls

FUND 176: SHEPARD STATE PARK	Budget	Amendment	New Budget
REVENUES			
Transfer from General Fund	0.00	<u>10,000.00</u>	10,000.00
		10,000.00	
EXPENDITURES			
Personnel Services	36,723.00	(5,356.00)	31,367.00
Supplies	16,000.00	(1,960.00)	14,040.00
Other Services & Charges	54,700.00	(3,514.00)	51,186.00
Capital Outlay	17,200.00	(6,274.00)	10,926.00
Hurricane Nate: Personnel Services	0.00	<u>27,104.00</u>	27,104.00
		10,000.00	

Budget Hurricane Nate Expenses & Adjust for overages

FUND 400: WATER & SEWER	Budget	Amendment	New Budget
REVENUES			
Water Sales	3,713,534.00	75,000.00	3,788,534.00
Wastewater Treatment Collections	2,094,280.00	50,000.00	2,144,280.00
Miscellaneous	561,000.00	<u>(109,500.00)</u>	451,500.00
		15,500.00	
EXPENDITURES			
ADMIN: Personnel Services	249,133.00	(28,000.00)	221,133.00
ADMIN: Other Services & Charges	2,537,643.00	78,500.00	2,616,143.00
OP-MAINT: Capital Outlay	150,000.00	<u>(35,000.00)</u>	115,000.00
		15,500.00	

Reallocate Revenue based on YTD collections and Adjust for departmental overages

**FY 2018
BUDGET AMENDMENTS**

FUND 404: SOLID WASTE	Budget	Amendment	New Budget
REVENUES			
Garbage Collection Fees	1,284,000.00	(63,395.00)	1,220,605.00
EXPENDITURES			
Other Services & Charges	1,005,000.00	(26,000.00)	979,000.00
Transfer to General Fund	300,000.00	(150,000.00)	150,000.00
Hurricane Nate: Personnel Services	0.00	6,050.00	6,050.00
Hurricane Nate: Other Services & Charges	0.00	106,555.00	106,555.00
		<u>(63,395.00)</u>	

Budget Hurricane Nate Expenses & Adjust for revenue shortfall

FUND 409: BROWNFIELDS	Budget	Amendment	New Budget
REVENUES			
Grant	7,693.90	(7,693.90)	0.00
EXPENDITURES			
Other Services & Charges	7,693.90	(7,693.90)	0.00

Grant closed at end of prior year - FY 2017.

**CITY OF GAUTIER
Business Agenda Item #3
Fact Sheet**

Council Meeting:
Title:

May 15, 2018
Approval of Docket of Claims

Introduced by:
Contact Person/Telephone

Teresa Montgomery 497-8000

Summary Explanation: Approval of the Docket of Claims.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	181793	05/15/2018	04/27/2018			2,430.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	JUN 2018 NETWORK SERVICES		3396	04/14/2018			2,280.00
	001-092-698	JUN 2018 SYNCRONIZED EMAIL		3396	04/14/2018			150.00
001	STEINER SAW & MOWER	181794	05/15/2018	04/27/2018			41.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	CHOKE SHAFT KIT,SEALS: EXMARK		42406	04/19/2018			41.00
001	SINGING RIVER ELECTRIC COOPERATIVE	181795	05/15/2018	04/27/2018			8,003.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	STREET LIGHTING 10054		04182018	04/25/2018			5,209.42
	001-201-629	SIGNAL LIGHTS 10054		04182018	04/25/2018			782.84
	001-092-631	CITY HALL 10054		04182018	04/25/2018			815.19
	001-170-631	FRAZIER PARK 10054		04182018	04/25/2018			48.09
	001-170-631	SENIOR BLDG 10054		04182018	04/25/2018			387.38
	001-161-631	CENTRAL FD 10054		04182018	04/25/2018			360.87
	001-170-631	CITY PARK 10054		04182018	04/25/2018			103.48
	001-092-631	PUBLIC WORKS 10054		04182018	04/25/2018			266.92
	001-092-631	HWY 90 SIGN 10054		04182018	04/25/2018			29.09
001	SINGING RIVER ELECTRIC COOPERATIVE	181797	05/15/2018	04/27/2018			2,087.55	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-631	POLICE STATION 6298004		04182018	04/25/2018			1,245.74
	001-201-629	SIGNAL LIGHT 89113001		04182018	04/25/2018			55.92
	001-170-631	CITY PARK RESTRMS 89912001		04182018	04/25/2018			437.78
	001-201-633	STREET LIGHTS 90345002		04182018	04/25/2018			186.59
	001-092-631	RECORDS BLDG 90790001		04182018	04/25/2018			122.26
	001-170-631	FRAZIER RESTRMS 98546001		04182018	04/25/2018			39.26
001	SINGING RIVER ELECTRIC COOPERATIVE	181798	05/15/2018	04/27/2018			1,113.15	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-633	DOLPHIN ST 94987002		04182018	04/25/2018			119.57
	001-201-633	DOLPHIN ST 94988002		04182018	04/25/2018			112.88
	001-201-633	DOLPHIN ST 94989002		04182018	04/25/2018			121.65
	001-201-633	DOLPHIN ST 94990002		04182018	04/25/2018			501.65
	001-201-633	WM PAYNE 100244001		04182018	04/25/2018			118.97
	001-201-633	WM PAYNE 100245001		04182018	04/25/2018			138.43
001	SINGING RIVER ELECTRIC COOPERATIVE	181800	05/15/2018	04/27/2018			1,249.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-631	SOUTH FD 76008001		04202018	04/26/2018			193.87
	001-170-631	BACOT PARK 10137		04202018	04/26/2018			931.48
	001-201-629	SIGNAL LIGHTS 10138		04202018	04/26/2018			100.23
	001-170-631	BACOT SPLASHPAD 103751001		04202018	04/26/2018			23.50
001	PASCAGOULA UTILITIES	181806	05/15/2018	04/30/2018			29.96	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-630	CENTRAL FIRE STN		57755	04/25/2018			14.08
	001-161-630	SOUTH FIRE STN		57937	04/25/2018			15.88

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	BELL AUTO PARTS INC	181819	05/15/2018	04/30/2018			865.70	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-639	SEAT: SCAG MOWER	42526	04/11/2018			125.00	
	001-100-570	POWER STOP BRAKE PAD (2)	42528	04/12/2018			135.70	
	001-100-570	LH ROTOR, OIL: EXPEDITION PD	42529	04/09/2018			103.00	
	001-100-570	RH ROTOR, OIL: EXPEDITION PD	42530	04/11/2018			103.00	
	001-170-639	J DEERE SEAT: GATOR	42552	04/18/2018			125.00	
	001-170-639	J DEERE SEAT: GATOR	42554	04/16/2018			125.00	
	001-170-639	SPROCKETS (2): DIESEL GATOR	42556	04/20/2018			149.00	
001	O'REILLY AUTO PARTS	181822	05/15/2018	05/01/2018			4,218.33	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-638	AD ACTUATOR: #39	1978491190	04/05/2018			63.02	
	001-100-570	LONG BLK ENGINE:CHARGER U#9	1978491633	04/10/2018			3,904.40	
	001-170-639	ENGINE PAINT, 1OZ PENETRNT(2)	1978491758	04/11/2018			22.97	
	001-100-570	QT STABILIZER (2)	1978491807	04/11/2018			25.98	
	001-100-570	1QT MOTOR OIL: U #54	1978492184	04/14/2018			4.49	
	001-100-570	HEADLIGHT BULB: U #66	1978492185	04/14/2018			6.45	
	001-100-570	1QT MOTOR OIL: U #54	1978492249	04/15/2018			4.49	
	001-100-570	1QT MOTOR OIL: U #54	1978492247	04/15/2018			4.49	
	001-100-570	CAM SENSOR: U #9	1978492454	04/17/2018			29.73	
	001-100-570	COOL TMP SNS: U #9	1978492466	04/17/2018			19.09	
	001-100-570	EXH MAN STUD (2): U #9	1978492517	04/18/2018			76.38	
	001-100-570	ENGINE MOUNT (2): U #9	1978492519	04/18/2018			95.48	
	001-100-570	BATT, CORE CHG & EXC: U#9	1978492661	04/19/2018			119.39	
	001-100-570	CR RTN: BATT,CORE CHG & EXC	1978492665	04/19/2018			-119.39	
	001-100-570	EXPAN VALVE, ORNG/GSKT KT:U#9	1978493073	04/23/2018			52.37	
	001-100-570	CR RTN: ENGINE CORE U#9	1978493074	04/23/2018			-660.00	
	001-100-570	SPARK PLUG (8): U #54	1978493104	04/23/2018			16.72	
	001-100-570	AT FILTER KIT : U #9	1978493193	04/24/2018			15.80	
	001-100-570	OIL SEAL, TRANS CONNECT: U #19	1978493234	04/24/2018			19.04	
	001-100-570	FILTER DRIER: U #9	1978493296	04/25/2018			29.82	
	001-100-638	AC CPRSR, CORE CHG & EXC: U#9	1978493329	04/25/2018			277.49	
	001-170-639	2.5GAL BLUE DEF(2),1QT OIL(12)	1978493492	04/27/2018			78.88	
	001-100-570	VEHICLE REPAIR (16): U #9	1978493517	04/27/2018			131.24	
001	ALLENS TIRE AND WHEEL	181829	05/15/2018	05/01/2018			125.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-638	PATCH TIRE: U #60	180670	04/11/2018			25.00	
	001-100-638	PATCH TIRE: U #58	180670	04/19/2018			25.00	
	001-100-638	PATCH TIRE: SPARE	180670	04/20/2018			25.00	
	001-170-639	PATCH TIRE (2): GATOR ATV	180684	04/18/2018			50.00	
001	LOWES HOME CENTERS INC	181836	05/15/2018	05/02/2018			544.72	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-559	12-OZ SPRAY PAINT,HOSE NOZZLE	910501	03/26/2018			7.28	
	001-170-559	BRASS PIC HANGER	901939	03/26/2018			4.74	
	001-161-559	BATT: 60CT AAA & 60CT AA	910460	03/26/2018			37.95	
	001-170-559	CAULK, SOCKET ADAPT, SOCKET SET	902938	03/28/2018			36.04	
	001-161-559	32CT NIAGARA WATER (30)	915212	03/28/2018			113.40	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	LOWES HOME CENTERS INC	181836	05/15/2018	05/02/2018			544.72	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-559	3PK 3M FILTRETE FILTER		902785	04/03/2018		9.48	
	001-205-559	PILOT BIT		901972	04/09/2018		3.60	
	001-205-559	ENERGIZER 2032 BATTERY 2PK		902601	04/09/2018		5.68	
	001-092-635	EXT DOOR CLOSER		903005	04/10/2018		52.24	
	001-205-559	DURACELL AAA BATTERY 16PK		902729	04/10/2018		14.25	
	001-100-635	121OZ OUTDOOR BLEACH (4)		912863	04/11/2018		18.92	
	001-170-634	1X4X16 PINE BOARD (2)		901162	04/16/2018		16.26	
	001-170-513	FLOWER (48),B/SEED: EARTH DAY		920337	04/17/2018		59.84	
	001-170-559	PAINT ROLLER COVER		909873	04/17/2018		3.79	
	001-161-559	COIL HOSE (2), SPRAY NOZZLE		902193	04/20/2018		106.35	
	001-100-635	REPR BACK DOOR: POLICE DEPT		902770	04/24/2018		16.96	
	001-205-560	PLANT FOOD,WEED PREV,ANT KILL		920516	04/24/2018		37.94	
001	DELTA SANITATION OF MS LLC	181839	05/15/2018	05/03/2018			35.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	FRAZIER PORT O LET		0000919771	04/30/2018		35.00	
001	MALLETTE BROTHERS CONSTRUCTION INC	181840	05/15/2018	05/03/2018			1,922.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	12.13 SACTUAN A-BASE TN		19700	04/30/2018		363.90	
	001-201-576	3.11 RIP-RAP TN		19700	04/30/2018		171.05	
	001-201-576	46.26 RAP TN		19700	04/30/2018		1,387.80	
001	AUTO TRUCK AND TRAILER PARTS INC	181842	05/15/2018	05/04/2018			988.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-570	WASHER FLUID (24), WIPERS (6)		267777	04/03/2018		83.40	
	001-170-639	FUEL FILTER (2): BUCKET TRUCK		267812	04/03/2018		112.84	
	001-170-639	DEGREASER, SWITCH: SPRAYER		267882	04/09/2018		12.50	
	001-100-570	BATTERY: U #55		267931	04/10/2018		105.00	
	001-170-639	DEF (8),AIR HOSE (8),F/HOSE(8)		267982	04/13/2018		42.40	
	001-100-570	1GAL ANTIFREEZE (4)		268018	04/16/2018		109.64	
	001-170-639	WELDING ROD		268039	04/17/2018		11.59	
	001-100-570	NOZZLE (5)		268052	04/19/2018		136.65	
	001-100-570	SLEEVE		268086	04/23/2018		23.36	
	001-100-570	GAL ANTIFREEZE (4)		268156	04/24/2018		44.00	
	001-100-570	INTAKE: U #54		268160	04/24/2018		199.50	
	001-170-639	1GAL ROTELLA (6), FITTING		268245	04/27/2018		107.55	
001	TEC	181843	05/15/2018	05/04/2018			99.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY LONG DISTANCE		930162	05/01/2018		99.54	
001	SYSCON INC	181845	05/15/2018	05/04/2018			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	MAY 2018 COURT SUPPORT		1-43986	05/01/2018		1,475.00	
001	SBM REPORTING LLC	181846	05/15/2018	05/04/2018			175.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	5/3/18 PLANNING MTG		LM 50318	05/04/2018		175.00	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T INTERSTATE DED PRIVATE LINE SERVS	181847	05/15/2018	05/07/2018			204.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	ACCUNET T1.5 DIGITAL SERV		3102417594	05/01/2018			204.02
001	CABLE ONE INC	181848	05/15/2018	05/07/2018			130.07	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	MAY 2018: #107571481		04242018	05/01/2018			130.07
001	AIRGAS USA LLC	181849	05/15/2018	05/07/2018			199.43	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-588	CYLINDER RENTAL		9953153390	04/30/2018			199.43
001	CINTAS CORPORATION NO 2	181850	05/15/2018	05/07/2018			251.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-535	MAINTENANCE		240521722	04/04/2018			62.92
	001-205-535	MAINTENANCE		240522668	04/11/2018			62.92
	001-205-535	MAINTENANCE		240523637	04/18/2018			62.92
	001-205-535	MAINTENANCE		240524598	04/24/2018			62.92
001	CABLE ONE INC	181852	05/15/2018	05/07/2018			84.62	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-698	MAY 2018: SR BLDG #120793682		04242018	05/01/2018			84.62
001	BOYS & GIRLS CLUBS OF JACKSON COUNTY INC	181855	05/15/2018	05/07/2018			833.33	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-642	APRIL 2018 CLUB SUPPORT		04302018	05/04/2018			833.33
001	MS DEPT OF FINANCE & ADMIN	181856	05/15/2018	05/07/2018			33,783.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	APRIL 2018 COURT ASSESSMENTS		04302018	05/01/2018			33,783.25
001	MS DEPT OF PUBLIC SAFETY	181857	05/15/2018	05/07/2018			2,217.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	APRIL 2018 SPECIAL ASSESSMENTS		04302018	05/01/2018			2,217.00
001	MS DEPT OF PUBLIC SAFETY	181858	05/15/2018	05/07/2018			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-000-300	APRIL 2018 INTERLOCK FEES		04302018	05/01/2018			300.00
001	CABLE ONE INC	181860	05/15/2018	05/07/2018			145.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	INSTALL: SFD #122025091		04132018	04/20/2018			49.95
	001-092-698	MAY 2018: SFD #122025091		04132018	04/20/2018			95.15
001	C SPIRE WIRELESS	181861	05/15/2018	05/07/2018			967.08	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-605	CITY MGR CELL PHONES		0030759348	04/30/2018			50.28
	001-022-605	HR CELL PHONES		0030759348	04/30/2018			50.28
	001-040-605	ADMIN CELL PHONES		0030759348	04/30/2018			134.75
	001-090-605	BLDG-PLNG CELL PHONES		0030759348	04/30/2018			201.12

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	C SPIRE WIRELESS	181861	05/15/2018	05/07/2018			967.08	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-698	IPAD SERVICE (3)		0030759348	04/30/2018			102.57
	001-094-605	GRANT-PROJ CELL PHONES		0030759348	04/30/2018			100.56
	001-161-605	FIRE DEPT CELL PHONES		0030759348	04/30/2018			156.83
	001-170-605	RECREATION CELL PHONES		0030759348	04/30/2018			120.41
	001-205-605	MAINT CELL PHONES		0030759348	04/30/2018			50.28
001	BORDIS & DANOS PLLC	181864	05/15/2018	05/07/2018			8,039.95	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-060-602	MAY 2018 RETAINER		54	05/04/2018			7,916.67
	001-060-602	PROCESS FEES: GAUTIER ASSOCS		1	04/30/2018			123.28
001	CABLE ONE INC	181865	05/15/2018	05/07/2018			145.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	INSTALL: NFD #122024383		04132018	04/20/2018			49.95
	001-092-698	MAY 2018: NFD #122024383		04132018	04/20/2018			95.15
001	CABLE ONE INC	181866	05/15/2018	05/07/2018			150.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	INSTALL: CFD #122024086		04132018	04/20/2018			49.95
	001-092-698	MAY 2018: CFD #122024086		04132018	04/20/2018			100.71
001	U S POSTAL SERVICE	181867	05/15/2018	05/08/2018			92.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	BOX 670 SERVICE FEE		670	05/07/2018			92.00
001	ACE DATA STORAGE INC	181868	05/15/2018	05/08/2018			105.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	APR 2018 SHREDDING SERVICE		0058888	05/01/2018			105.00
001	SAMANTHA GUTHRIE	181869	05/15/2018	05/08/2018			72.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: ROPE RESCUE II		05212018	01/16/2018			72.00
001	DIRECTV LLC	181870	05/15/2018	05/08/2018			144.42	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-698	WEST STN: 022727663 (JUN)		05132018	05/14/2018			144.42
001	SHELL LANDING	181871	05/15/2018	05/08/2018			985.20	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-021-643	CATER: PLEIN AIR RECEPTION		05032018	05/02/2018			985.20
001	VERNON W DOSTER MD	181875	05/15/2018	05/08/2018			95.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-604	PRE-EMP PHYSICAL: WALKER, C		24592	04/11/2018			50.00
	001-100-604	PRE-EMP DRUG SCREEN: WALKER, C		24592	04/11/2018			45.00
001	INTERNATIONAL PERSONNEL MANAGEMENT ASSOC	181877	05/15/2018	05/08/2018			397.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-022-682	AGENCY MEMBERSHIP (3)		3 6859M6Z1J9	04/30/2018			397.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	FUELMAN	181878	05/15/2018	05/08/2018			3,273.82	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-092-525	UNL FUEL	NP53119307	04/30/2018			88.69	
	001-100-525	UNL FUEL	NP53119307	04/30/2018			2,523.09	
	001-161-525	DSL FUEL	NP53119307	04/30/2018			464.81	
	001-170-525	UNL FUEL	NP53119307	04/30/2018			94.40	
	001-205-525	UNL & DSL FUEL	NP53119307	04/30/2018			102.83	
001	FUELMAN	181879	05/15/2018	05/08/2018			3,582.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-525	UNL FUEL	NP53230031	05/07/2018			104.74	
	001-100-525	UNL FUEL	NP53230031	05/07/2018			2,654.05	
	001-161-525	UNL & DSL FUEL	NP53230031	05/07/2018			678.27	
	001-170-525	UNL FUEL	NP53230051	05/07/2018			95.81	
	001-205-525	UNL FUEL	NP53230051	05/07/2018			49.98	
001	CREDIT CARD CENTER	181885	05/15/2018	05/08/2018			4,819.05	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-001-615	KEY TO CITY-CUSTOM (10)	03262018	03/28/2018			559.00	
	001-040-681	HOTEL-CLERK TRNG: THIGPEN	03282018	03/30/2018			279.00	
	001-161-681	EMR 1ST ON SCENE TEXTBK (20)	04052018	04/05/2018			2,382.24	
	001-170-639	2" VALVE ASSELY: SPLASHPAD	04122018	04/13/2018			243.00	
	001-170-513	EARTH DAY SUPPLIES	04172018	04/18/2018			22.97	
	001-100-681	HOTEL-RADAR INST: ALLMAND	04192018	04/20/2018			104.16	
	001-001-615	KEY DISPLAY BOX (25)	04232018	04/24/2018			30.83	
	001-090-561	UNIFORM SHIRTS-CEO (8)	04262018	04/27/2018			71.92	
	001-090-689	UNIFORM SHIRTS-ACO (8)	04262018	04/27/2018			71.92	
	001-170-596	GOLD MEDAL POPCORN MACHINE	04252018	04/26/2018			529.00	
	001-170-596	8QT SS CHAFER DISH (4)	04262018	04/27/2018			199.96	
	001-170-596	60" ROUND FOLDING TABLE (3)	04262018	04/27/2018			325.05	
001	ALABAMA MEDIA GROUP	181902	05/15/2018	05/08/2018			776.58	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-615	PUBLIC NOTICE: GPC 18-05-SE	0008596035	04/15/2018	180701		16.92	
	001-040-615	NOTICE OF BOND SALE	0008593812	04/25/2018	180719		759.66	
001	CAN'T MISS EMBROIDERY	181903	05/15/2018	05/08/2018			127.50	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-561	SHIRTS (15): COG LOGO ONLY	20558	05/08/2018	180749		97.50	
	001-090-561	CAPS (3): COG LOGO ONLY	20558	05/08/2018	180749		30.00	
001	ACTION PRINTING CENTER INC	181904	05/15/2018	05/08/2018			90.81	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-090-500	REG ENVELOPE (1000): PLANNING	94110	05/08/2018	180729		90.81	
001	LAWRENCE PRINTING COMPANY INC	181905	05/15/2018	05/08/2018			435.55	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-040-500	2000 LASER CHECKS: DEPOSITORY	26994	04/23/2018	180695		425.00	
	001-040-500	SHIPPING	26994	04/23/2018	180695		10.55	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	WHITEHEAD CONSTRUCTION CO INC	181906	05/15/2018	05/08/2018			907.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-576	7.72 TN COLD MIX ASPHALT		5914	04/12/2018	180704		907.10
001	ANIMAL CARE EQUIPMENT &	181907	05/15/2018	05/08/2018			87.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-689	TYPE P 3/4 W/GEL COLLAR 5PK		61274	04/24/2018	180728		72.25
	001-090-689	SHIPPING (5)		61274	04/24/2018	180728		15.43
001	SOUTHERN PIPE & SUPPLY	181908	05/15/2018	05/08/2018			38.88	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	SCH80 UNION W/VITON SEAL (2)		1816500-01	04/18/2018	180722		28.50
	001-170-639	4OZ PVC PURPLE PRIMER		1816500-01	04/18/2018	180722		5.03
	001-170-639	4OZ CLEAR REG PVC CEMENT		1816500-01	04/18/2018	180722		5.35
001	HAYGOODS INDUSTRIAL ENGRAVERS INC	181909	05/15/2018	05/08/2018			15.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-502	ENGR NAME PLATE(3):FTBL TROPHY		25885	12/12/2017	180292		15.00
001	NAFECO INC	181910	05/15/2018	05/08/2018			1,354.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	#F525250236 COYOTE PANT (3)		926442	04/26/2018	180633		96.81
	001-161-535	#6630-1-BRN LEATHER BELT (16)		925365	04/20/2018	180633		321.76
	001-161-535	#6630-1-BLK LEATHER BELT (9)		925365	04/20/2018	180633		180.99
	001-161-535	#F52821H250 KHAKI PANT (5)		925365	04/20/2018	180633		194.30
	001-161-535	#E314RN-36 NAVY PANT (9)		925365	04/20/2018	180633		428.85
	001-161-535	16X32 LS NAVY SHIRT (2)		925365	04/20/2018	180633		101.80
	001-161-535	SHIPPING		925365	04/20/2018	180633		30.00
001	GOODYEAR AUTO CENTER	181911	05/15/2018	05/08/2018			155.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	245/55R18 EAGLE TIRE: U#56		200476	04/24/2018	180734		155.10
001	SOUTHERN BARKS INC	181912	05/15/2018	05/08/2018			1,475.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-634	100YDS WOOD FIBER MULCH		1342	03/08/2018	180563		1,400.00
	001-170-634	FUEL CHARGE		1342	03/08/2018	180563		75.00
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	181914	05/15/2018	05/08/2018			185.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-500	DURACELL AAA 36PK		3375991284	04/25/2018	180730		19.29
	001-090-500	DURACELL AA 36PK		3375991284	04/25/2018	180730		18.19
	001-090-500	BIC ATLANTIS BLACK PENS DZ (2)		3375991284	04/25/2018	180730		15.92
	001-090-500	BIC ATLANTIS BLUE PENS DZ		3375991284	04/25/2018	180730		7.96
	001-090-500	SELF-INK RECEIVE W/DATE STAMP		3375991284	04/25/2018	180730		6.66
	001-090-500	12FT BLACK COIL CORD		3375991284	04/25/2018	180730		7.49
	001-090-500	SCOTCH TAPE 6PK		3375991284	04/25/2018	180730		17.99
	001-040-500	LETTER OPENER 2PK (2)		3375530775	04/20/2018	180727		2.44
	001-040-500	5162 INKJET LASER LABELS 400BX		3375530775	04/20/2018	180727		16.29
	001-040-500	5160 ADDRESS LABELS 3000PK		3375530775	04/20/2018	180727		21.74

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	181914	05/15/2018	05/08/2018			185.45	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-500	POST-IT FLAGS 4PK		3375530775	04/20/2018	180727		3.74
	001-040-500	SELF-INK W/DATE STAMP (2)		3375530775	04/20/2018	180727		13.32
	001-040-500	ECONOMY CHAIRMAT 42X53		3375530775	04/20/2018	180727		23.18
	001-040-500	AA BATTERY 20PK		3375530775	04/20/2018	180727		11.24
001	BARNEYS POLICE AND HUNTING SUPPLIES	181915	05/15/2018	05/08/2018			404.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	TOOL BIG EASY CAR OPENER (6)		00119173-0	04/27/2018	180723		359.94
	001-100-559	SHIPPING		00119173-0	04/27/2018	180723		45.00
001	SYSCON INC	181916	05/15/2018	05/08/2018			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-698	GENERATE COLLECTIONS REPORT		86627	04/23/2018	180656		300.00
001	MS ASSN CHIEFS OF POLICE	181917	05/15/2018	05/08/2018			325.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	SUMMER EDU CONFERENCE:ELBIN,D		626/629-18	04/27/2018	180744		325.00
001	ANDAX INDUSTRIES LLC	181920	05/15/2018	05/08/2018			221.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-559	PELICAN LED FLASHLIGHT (3)		132137	04/19/2018	180724		221.49
001	BIS OFFICE SYSTEMS LLC	181922	05/15/2018	05/08/2018			228.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-639	CPU PCB ASSEMBLY		INV42490	04/24/2018	180725		93.74
	001-161-639	TECH CHARGE		INV42490	04/24/2018	180725		135.00
001	TARGETSOLUTIONS LEARNING LLC	181923	05/15/2018	05/08/2018			2,447.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	ALL COURSE CATALOGS (38)		TSINV25801	04/26/2018	180465		1,140.00
	001-161-681	ONLINE TRAINING PLATFORM (38)		TSINV25801	04/26/2018	180465		912.00
	001-161-681	MAINTENANCE FEE		TSINV25801	04/26/2018	180465		395.00
001	APOSTC LAW ENFORCEMENT ACADEMY	181924	05/15/2018	05/08/2018			160.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	PATROL SUPV CRS: FOWLER, T		1281	02/28/2018	180545		80.00
	001-100-681	PATROL SUPV CRS: HOLTER, C		1281	02/28/2018	180545		80.00
001	APCO INTERNATIONAL INC	181925	05/15/2018	05/08/2018			658.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	BASIC COMM CRS: WEBB, T		525556	03/21/2018	180641		329.00
	001-100-681	BASIC COMM CRS: JOHNSTON, C		525554	03/21/2018	180641		329.00
001	UNMANNED SYSTEMS GROUP LLC	181927	05/15/2018	05/08/2018			1,690.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PA REMOTE PILOT CRS:JONES,R		180738	04/27/2018	180738		695.00
	001-161-681	PA REMOTE PILOT CRS: FINN,K		180738	04/27/2018	180738		695.00
	001-161-681	FAA TEST FACILITY CHARGE (2)		180738	04/27/2018			300.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	PERKINS TIRE & POLARIS	181929	05/15/2018	05/08/2018			94.86	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-639	BUSHING-A-ARM (24): POLARIS		22201	04/13/2018	180711		54.96
	001-170-639	MOUNT & BALANCE (2): POLARIS		36450	04/17/2018	180711		39.90
001	JACKSON COUNTY ADULT DETENTION CENTER	181931	05/15/2018	05/08/2018			7,980.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-010-696	APR 2018 ADC CHGS		04302018	05/08/2018			7,980.00
001	AT&T GLOBAL NETWORK SERVS LLC	181933	05/15/2018	05/09/2018			229.64	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-699	NCIC EQUIPMENT CHARGES		GD92419	05/01/2018			229.64
001	CRAIG REYNOLDS DECORATIVE ARTS STUDIO	181934	05/15/2018	05/09/2018			500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-170-513	TEACH WORKSHOP: PLEIN AIR		407801	05/04/2018			500.00
FUND TOTAL	1 Claims	to	Checks	66 Total	107,309.95 Manual	Held	Total	107,309.95

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	PT ARMOR INC	181928	05/15/2018	05/08/2018			7,635.00	
	Account Number		Description	Invoice #	Date	P.O.	Amount	
	157-100-799		UNIFORM SHIRT CARRIER (30)	24596	04/25/2018	180612		6,900.00
	157-100-799		MOD SYS FOR TASER HOLSTER (30)	24596	04/25/2018	180612		450.00
	157-100-799		NAME ID (30)	24596	04/25/2018			210.00
	157-100-799		SHIPPING (3)	24596	04/25/2018			75.00
FUND TOTAL 157 Claims	to	Checks	1 Total	7,635.00	Manual	Held	Total	7,635.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
171	LOWES HOME CENTERS INC	181833	05/15/2018	05/02/2018			111.25	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-170-778	ROOF SCREWS:CITY PARK COTTAGE		910683	03/27/2018			32.95
	171-176-779	DRIP EDGE (18): SSP RESTROOM		993353	04/24/2018			78.30
171	SEYMOUR ENGINEERING PLLC	181883	05/15/2018	05/08/2018			15,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-170-778	SEDIMENT TEST: CHEMICAL		6610	05/03/2018			15,000.00
171	HOME TOWN LUMBER & SUPPLY INC	181918	05/15/2018	05/08/2018			5,216.17	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-021-779	SCREW DECK PRM 10X3 1350CT (4)		89836	04/27/2018	180733		635.96
	171-021-779	FREUD D0724A-7-1/4' 24T BLADE		89836	04/27/2018	180733		13.49
	171-021-779	SCREWS DECK PREM 9X3 100CT		89836	04/27/2018	180733		10.80
	171-021-779	2X8X16 TREAT GRD CONTACT (106)		89836	04/27/2018	180733		1,959.94
	171-021-779	2X8X12 TREAT GRD CONTACT (3)		89836	04/27/2018	180733		37.77
	171-021-779	2X6X16 TREAT GRD CONTACT (22)		89836	04/27/2018	180733		290.18
	171-021-779	2X2X8 #1 EASED EDGE TREAT (10)		89836	04/27/2018	180733		31.00
	171-021-779	2X8X16 TREAT GRD CONTACT (24)		89902	04/30/2018	180733		443.76
	171-176-779	2X6X12 #1 PINE T&G V-JOINT		89580	04/20/2018	180716		460.40
	171-176-779	10'WHT ALUM DRIP EDGE 187 (18)		89581	04/20/2018	180716		70.02
	171-176-779	L/F 1X6 #2 PINE S4S 14' (112)		89581	04/20/2018	180716		50.40
	171-176-779	2X4X12 #2 SYP (8)		89581	04/20/2018	180716		49.52
	171-176-779	2X10X16 #2 SYP (6)		89581	04/20/2018	180716		74.34
	171-176-779	30# FELT 2 SQ PER ROLL (6)		89581	04/20/2018	180716		86.34
	171-176-779	GAF/RYL SOV WEATHER GRAY (42)		89581	04/20/2018	180716		924.00
	171-176-779	4X6X10 PAN FLASHING		89581	04/20/2018	180716		16.75
	171-176-779	S-12-D COMMON NAIL BOSTICH (2)		89581	04/20/2018	180716		76.98
	171-176-779	S-8-D COMMON NAIL BOSTICH		89581	04/20/2018	180716		24.79
	171-176-779	1-1/4 ELECTRO GALV ROOF (30)		89581	04/20/2018	180716		46.50
	171-176-779	CR RTN:10' WHT ALUM DRIP (18)		89709	04/24/2018	180716		-70.02
	171-176-779	CR RTN: 4X6X10 PAN FLASHING		89709	04/24/2018	180716		-16.75
171	ENGEL ELECTRIC LLC	181921	05/15/2018	05/08/2018			4,126.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	171-176-779	INSTL ROOF:SHEP MEN'S RESTROOM		S1853070	05/03/2018	180715		4,126.50
FUND TOTAL 171 Claims	to	Checks	4 Total	24,453.92 Manual		Held	Total	24,453.92

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	STEINER SAW & MOWER	181799	05/15/2018	04/27/2018			77.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	SUPER BATT, GASKETS (6)		98550	04/18/2018			77.00
176	SINGING RIVER ELECTRIC COOPERATIVE	181804	05/15/2018	04/30/2018			1,636.93	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-631	PARK FACILITIES 76854002		04202018	04/26/2018			1,588.69
	176-170-631	HOUSE 76855002		04202018	04/26/2018			48.24
176	BELL AUTO PARTS INC	181820	05/15/2018	04/30/2018			703.03	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	COIL, SEAL,BUSHING (2): EXMARK		42525	04/12/2018			85.25
	176-170-639	COIL, SEAL,BUSHING (4): EXMARK		42524	04/10/2018			93.78
	176-170-639	MOWER SEAT		42527	04/12/2018			125.00
	176-170-639	JD GATOR SEAT		42553	04/17/2018			125.00
	176-170-639	SPROCKET (2): DIESEL GATOR		42557	04/19/2018			149.00
	176-170-639	JD GATOR SEAT		42555	04/19/2018			125.00
176	O'REILLY AUTO PARTS	181823	05/15/2018	05/01/2018			131.40	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-638	MAINT VEH, CORE EXCHANGE		1978492521	04/18/2018			77.04
	176-170-638	MICRO-V BELT, PULLEY		1978492556	04/18/2018			54.36
176	LOWES HOME CENTERS INC	181834	05/15/2018	05/02/2018			37.04	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-639	2-TON POWER PULLEY		902729	04/17/2018			37.04
176	C SPIRE WIRELESS	181863	05/15/2018	05/07/2018			50.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-605	CELL PHONE		0030759348	04/30/2018			50.28
176	FUELMAN	181880	05/15/2018	05/08/2018			113.12	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	176-170-525	UNL FUEL		NP53230031	05/07/2018			113.12
FUND TOTAL 176 Claims to		Checks	7 Total	2,748.80	Manual	Held	Total	2,748.80

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
300	SEYMOUR ENGINEERING PLLC	181881	05/15/2018	05/08/2018			5,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	300-600-603	SERVICES: BIDDING PHASE		6615	05/08/2018			5,000.00
FUND TOTAL 300 Claims	to	Checks	1 Total	5,000.00	Manual	Held	Total	5,000.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
350	SEYMOUR ENGINEERING PLLC	181882	05/15/2018	05/08/2018			14,500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	350-721-603	ENGINEERING SERVICES 10%		6616	05/08/2018			13,000.00
	350-721-603	GEOTECHNICAL TESTING 10%		6616	05/08/2018			1,500.00
FUND TOTAL 350 Claims	to	Checks	1 Total	14,500.00	Manual	Held	Total	14,500.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	181802	05/15/2018	04/30/2018			7,254.09	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	IONIZATION PLANT	99216002	04182018	04/25/2018			275.51
	400-651-631	LIFT STATIONS	17882	04182018	04/25/2018			2,915.32
	400-651-631	WATER WELLS	17882	04182018	04/25/2018			3,179.11
	400-651-631	CITY HALL SOUTH	17882	04182018	04/25/2018			884.15
400	SINGING RIVER ELECTRIC COOPERATIVE	181803	05/15/2018	04/30/2018			3,961.65	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS	17875	04202018	04/26/2018			212.73
	400-651-631	LIFT STNS	17883	04202018	04/26/2018			2,294.56
	400-651-631	LIFT STNS	17884	04202018	04/26/2018			1,454.36
400	CABLE ONE INC	181805	05/15/2018	04/30/2018			54.36	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	APR 2018: #107663106		04162018	04/23/2018			54.36
400	LOWES HOME CENTERS INC	181835	05/15/2018	05/02/2018			56.54	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-582	PART (8): WATER TRMT PLANT		909360	04/24/2018			56.54
400	CLEARWATER SOLUTIONS LLC	181838	05/15/2018	05/02/2018			180,357.75	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-672	APR 2018 OPERATION FEE		GAUTIER065	05/01/2018			180,357.75
400	MALLETTE BROTHERS CONSTRUCTION INC	181841	05/15/2018	05/03/2018			200.70	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-585	6.69 RAP TN		19700	04/30/2018			200.70
400	WASTE MANAGEMENT OF MS-GLF COAST INC	181851	05/15/2018	05/07/2018			571.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-698	ROLL - OFF TIMBERLANE		6706032134	05/01/2018			571.74
400	MISSION COMMUNICATIONS LLC	181859	05/15/2018	05/07/2018			705.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	TRANSDUCER: LS-3		1020186	05/01/2018			695.00
	400-651-584	FREIGHT		1020186	05/01/2018			10.00
400	SECURE NETWORKS LLC	181872	05/15/2018	05/08/2018			500.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FIREWALL MAINT RENEWAL		3422	04/30/2018			500.00
400	WAGGONER ENGINEERING INC	181873	05/15/2018	05/08/2018			2,000.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	RATE STUDY: OCT SERVS		34194	11/10/2017			1,035.00
	400-650-698	RATE STUDY: NOV SERVS		34291	12/07/2017			965.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	181874	05/15/2018	05/08/2018			98,330.22	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-000-104	APR 2018 GARBAGE PMTS		04302018	04/30/2018			98,330.22
400	COGENT STRATEGIES LLC	181884	05/15/2018	05/08/2018			7,531.68	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-601	PROFESSIONAL FEES		1181	05/08/2018			7,500.00
	400-650-601	TAXI CABS/UBERS-LOCAL		1181	05/08/2018			31.68
400	C & M ELECTRIC MOTOR SERVICE INC	181913	05/15/2018	05/08/2018			1,531.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	3HP SUB PUMP:LSWW-1 DUPLEX STN		12015	05/01/2018	180785		1,398.60
	400-651-584	CAPACITOR (14): SPARES		12016	05/01/2018	180786		133.00
400	OUT ON A LIMB TREE SERVICE	181919	05/15/2018	05/08/2018			2,600.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-683	CLEAR EASEMENT: SAN JACINTO		180426	05/01/2018	180532		2,600.00
400	CORE & MAIN LP	181926	05/15/2018	05/08/2018			1,056.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-583	12PK 3 MIN SMOKE BOMB (12)		1743875	04/27/2001	180710		1,056.00
400	J H WRIGHT & ASSOCIATES INC	181930	05/15/2018	05/08/2018			3,320.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	PRIMEX PC2000 (2)		406007	03/23/2018	180649		1,300.00
	400-651-584	PMPU PHASE MONITOR (4)		406007	03/23/2018	180649		480.00
	400-651-584	PRIMEX PC2000 (2)		406438	04/16/2018	180649		1,300.00
	400-651-584	PMPU PHASE MONITOR (4)		406439	04/16/2018	180649		240.00
400	JACKSON COUNTY UTILITY AUTHORITY	181932	05/15/2018	05/09/2018			174,032.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-668	MAY 2018 TREATMENT CHGS		5	05/01/2018			168,061.00
	400-651-668	FY 2018 ACTUAL FLOW ADJ		5	05/01/2018			5,971.00
FUND TOTAL 400 Claims	to	Checks	17 Total	484,063.33	Manual	Held	Total	484,063.33

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	DELTA SANITATION OF MS LLC Account Number 404-677-693	181837	05/15/2018	05/02/2018			80,555.75	
	Description			Invoice #	Date	P.O.	Amount	
	APR 2018 RES GARBAGE SERV			0000919632	04/30/2018			80,555.75
404	APPLEWHITE INDUSTRIES INC Account Number 404-677-695	181844	05/15/2018	05/04/2018			120.00	
	Description			Invoice #	Date	P.O.	Amount	
	APR 2018 40 @ 3			3345	04/30/2018			120.00
404	JACKSON CO BOARD OF SUPERVISORS Account Number 404-677-695	181876	05/15/2018	05/08/2018			2,130.10	
	Description			Invoice #	Date	P.O.	Amount	
	HAZARDOUS WASTE COLL DAY			HHW2018-3	04/25/2018			2,130.10
404	APPLEWHITE INDUSTRIES INC Account Number 404-324-695 404-677-695 404-324-695	181935	05/15/2018	05/09/2018			22,967.68	
	Description			Invoice #	Date	P.O.	Amount	
	DEBRIS: 2145.75 CU YDS			3190	10/31/2017			7,292.59
	SEP 2017 90 @ \$3			3190	10/31/2017			270.00
	DEBRIS: 4895.38 CU YDS			3215	11/30/2017			15,405.09
FUND TOTAL 404 Claims	to	Checks	4 Total	105,773.53	Manual	Held	Total	105,773.53

Docket of Claims
Release date from 05/15/2018 thru 05/15/2018

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	66 Total	107,309.95 Manual	Held	Total	107,309.95
FUND 157 Claims	to	Checks	1 Total	7,635.00 Manual	Held	Total	7,635.00
FUND 171 Claims	to	Checks	4 Total	24,453.92 Manual	Held	Total	24,453.92
FUND 176 Claims	to	Checks	7 Total	2,748.80 Manual	Held	Total	2,748.80
FUND 300 Claims	to	Checks	1 Total	5,000.00 Manual	Held	Total	5,000.00
FUND 350 Claims	to	Checks	1 Total	14,500.00 Manual	Held	Total	14,500.00
FUND 400 Claims	to	Checks	17 Total	484,063.33 Manual	Held	Total	484,063.33
FUND 404 Claims	to	Checks	4 Total	105,773.53 Manual	Held	Total	105,773.53
Total for all Funds			Checks 101 Total	751,484.53 Manual	Held	Total	751,484.53

CITY OF GAUTIER
Consent Agenda Item #1
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Resolution authorizing Mileage Reimbursement for
Mayor Torjusen while on official travel for the month
of April 2018

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 ext. 302

Summary Explanation: Resolution authorizing Mileage Reimbursement for Mayor Torjusen at the mileage reimbursement rate allowable to federal employees for the use of a privately owned vehicle while on official travel for the month of April 2018.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came on for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2018

**RESOLUTION OF THE CITY COUNCIL OF GAUTIER, MISSISSIPPI, AUTHORIZING
MILEAGE REIMBURSEMENT FOR MAYOR PHIL TORJUSEN RELATING TO
PERFORMANCE OF HIS OFFICIAL DUTIES**

WHEREAS, pursuant to Miss. Code Ann. 25-3-41(2) council members are authorized to receive reimbursement for travel expenses and mileage when travelling in personal vehicles in performance of their official duties; and

WHEREAS, the City Council has budgeted travel expenses and mileage reimbursement for council members to travel in performance of their official duties, up to one hundred dollars (\$100.00) per month; and

WHEREAS, in the month of April 2018 Mayor Phil Torjusen travelled along the Gulf Coast of MS for the purpose of meetings with local governmental leaders, media outlets, and economic development officials in performance of his official duties as the Mayor of Gautier; and

WHEREAS, the personal vehicle of the mayor was used for the above travel;

WHEREAS, the distance of travel was 332 miles; and

WHEREAS, the Mayor and Members of Council previously approved the monthly mileage, up to one hundred dollars (\$100) per month with the mileage expense at the federal approved rate of reimbursement; and

WHEREAS, the Mayor and Members of Council hereby find this travel to be in the performance of the requesting Council Member's official duties;

BE IT, THEREFORE, RESOLVED that the mileage reimbursement of \$100 is hereby approved.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Sherry Farabee, Purchasing Agent
Date: 05/07/2018
Subject: Resolution authorizing Mileage Reimbursement for Mayor Phil Torjusen relating to performance of his official duties for the month of April 2018.

REQUEST:

Authorization to reimburse for mileage to Mayor Phil Torjusen for the purpose of traveling along the Gulf Coast for meetings.

BACKGROUND:

In the month of April, Mayor Phil Torjusen traveled along the Gulf Coast, MS for the purpose of meetings with Tom Reeves, Jackson County Incubator, Clearwater, JCEDF, Coast Mayors, and Gulf Coast Business Council, dinners for Senator Wicker and Senator Hyde-Smith and other performances of his official duties using his personal vehicle and traveling 332 miles.

DISCUSSION:

The City Council has budgeted travel expenses and mileage reimbursement for the mayor and council members to travel in performance of their official duties, up to one hundred dollars (\$100) per month.

RECOMMENDATION:

City Clerk recommends reimbursement to Mayor Phil Torjusen for mileage expense in the amount of one hundred dollars (\$100).

ATTACHMENTS:

1. Consent Agenda Item 1 - Council Members Mileage Reimbursement Resolution (Mayor Torjusen April)

CITY OF GAUTIER
Consent Agenda Item #2
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Authorization to waive the deposit (\$100) and rental fee (\$100) at Gautier Senior Center for the End of the Year Celebration for Gautier Elementary Faculty and Staff

Introduced by:
Contact Person/Telephone

Chassity Bilbo 497-8000 ext. 317

Summary Explanation: Authorization is requested by the Gautier Elementary Faculty and Staff to waive the deposit (\$100) and rental fee (\$100) at the Gautier Senior Center for the End of the Year Celebration on May 23, 2018.

EXHIBITS FOR REVIEW

Resolution	☒
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☐
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 000-2018

WHEREAS, Gautier Elementary has made a request that the City waive the deposit fee in the amount of \$100 and rental fee in the amount of \$100 for use of the Gautier Senior Center for the End of the Year Celebration; and

WHEREAS, the City has authority to donate funds, equipment, or in kind services to any school district within the bounds of the city limits; and

WHEREAS, the Mayor and Members of the Council of the City of Gautier, Mississippi, have determined that this event assists the voluntary character development of the school district;

BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request by the Gautier Elementary Faculty and Staff to waive the deposit fee in the amount of \$100 and rental fee in the amount of \$100 at Gautier Senior Center for the End of the Year Celebration for the Gautier Elementary Faculty and Staff is hereby authorized.

BE IT FURTHER RESOLVED, that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 05/07/2018
Subject: Approval to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$100.00) Gautier Senior Center for the “End of the Year Celebration for Gautier Elementary Faculty and Staff

REQUEST:

The Recreation Department has received a request from Gautier Elementary to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$100.00) for the use of the Gautier Senior Center for the “End of the Year Celebration for Gautier Elementary Faculty and Staff” on May 23, 2018.

BACKGROUND:

Gautier Elementary PTO President Janine Peyton is in the process of planning the Faculty and Staffs end of the year celebration to express appreciation for all of the educators and faculty members who worked extremely hard during the school year.

DISCUSSION:

To make this celebration a success, Gautier Elementary is in need of a location to host this worthwhile event. Gautier Elementary is in the Pascagoula-Gautier District (PGSD) that has campuses that serve the cities of Gautier and Pascagoula, MS.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$100.00) Gautier Senior Center for the “End of the Year Celebration for Gautier Elementary Faculty and Staff.

The City Council may:

1. Approve to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$100.00) Gautier Senior Center for the “End of the Year Celebration for Gautier Elementary Faculty and Staff; or
2. Not approve to waive the deposit in the amount of (\$100.00) and rental fee in the amount of (\$100.00) Gautier Senior Center for the “End of the Year Celebration for Gautier Elementary Faculty and Staff.

ATTACHMENTS:

1. Gautier Ele. Request



GAUTIER ELEMENTARY SCHOOL

505 Magnolia Tree Drive
Gautier, Mississippi 39553
Office 228-522-8824
Fax 228-522-8825
Website <http://pgsd.ms>



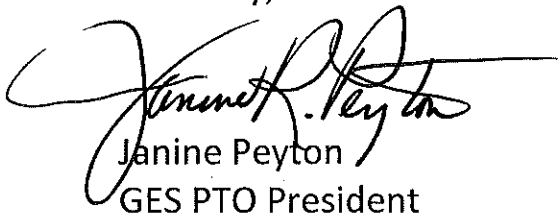
April 18, 2018

Dear Councilman Vaughan,

My name is Janine Peyton. I am the PTO President at Gautier Elementary School. We have been busy planning the "End of the Year Celebration" for Gautier Elementary's Faculty and Staff. They have worked extremely hard and we would like to express our appreciation, which is well deserved. Rarely, are they afforded the opportunity to come together as colleagues and enjoy the camaraderie of themselves and others. We would like the pleasure to oblige them.

We are in our final stages of planning; however, we have been faced with inevitable, locating a venue. I am writing this letter hoping that you would be able to help us in this endeavor. We would like to host this event at the Gautier Senior Center if possible. We have tried other locations, however, they were unavailable. Your help on this matter is truly appreciated. The event is scheduled for May 23, 2018. If we are able to acquire the building, we will need to get in at 12:00 noon in order to decorate. Thank you in advance for your help and immediate attention to this matter.

Sincerely,


Janine Peyton
GES PTO President

CITY OF GAUTIER
Consent Agenda Item #3
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Authorization to accept a materials donation from Sherwin Williams to support the Historic Black Schoolhouse and Cultural Museum project

Introduced by:
Contact Person/Telephone

April Havens 497-8000 Ext. 315

Summary Explanation: Authorization to accept a materials donation from Sherwin Williams to support the Historic Black Schoolhouse and Cultural Museum project

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
☐		☐		☐		☐		☐	

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the Gautier Historic Preservation Commission has recognized the Gautier Historic Black Schoolhouse for its architectural significance and identified it as an important historic site for rehabilitation and preservation; and

WHEREAS, Sherwin Williams has donated 10 gallons of white exterior paint for use on the Historic Black Schoolhouse and Cultural Museum project; and

WHEREAS, the Mayor and Members of the Council find that acceptance of the donation is in the best interests of the City of Gautier and the Historic Schoolhouse and Cultural Museum Project.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the acceptance of a materials donation from Sherwin Williams for the Historic Black Schoolhouse is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 05/08/2018
Subject: Materials Donation from Sherwin Williams for the Historic Black Schoolhouse and Cultural Museum Project

REQUEST:

The Grants and Projects Department requests City Council authorization to accept a materials donation from Sherwin Williams to support the Historic Black Schoolhouse and Cultural Museum project.

BACKGROUND:

The Gautier Historic Preservation Commission has recognized the Historic Black Schoolhouse for its architectural significance and identified it as an important historic site for rehabilitation and preservation. Ultimately, this structure will be used as a Welcome Center/Visitors' Center and will include an exhibit honoring the former one-room schoolhouse for African-American children.

DISCUSSION:

Through solicitation by members of the Gautier Historic Preservation Commission, Sherwin Williams has donated paint materials for use on the Historic Black Schoolhouse and Cultural Museum project. The company donated 10 gallons of white exterior paint.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council accept a materials donation from Sherwin Williams to support the Historic Black Schoolhouse and Cultural Museum project.

City Council may:

- 1) Authorize acceptance of the materials donation as presented; or
- 2) Not approve acceptance of the materials donation.

ATTACHMENTS:

1. Consent Agenda Item 4-Historic Black Schoolhouse Donation
2. Consent Item #4 - Historic Black Schoolhouse donation form Sherwin Williams Memo

CITY OF GAUTIER
Consent Agenda Item #4
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Authorization for the Gautier Historic Preservation Commission to perform work on the Historic Black Schoolhouse and Cultural Museum project.

Introduced by:
Contact Person/Telephone

April Havens 497-8000 ext. 315

Summary Explanation: Authorization for the Gautier Historic Preservation Commission, through the organization and oversight of volunteer community labor, to perform work on the Historic Black Schoolhouse and Cultural Museum project.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Second Made by:

Torjusen ☐ **Martin** ☐ **George** ☐ **Jackson** ☐ **Vaughan** ☐ **Anderson** ☐ **Colledge** ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, the Gautier Historic Preservation Commission has recognized the Gautier Historic Black Schoolhouse and Cultural Museum for its architectural significance and identified it as an important historic site for rehabilitation and preservation; and

WHEREAS, the Historic Black Schoolhouse and Cultural Museum will be used as a Welcome Center/Visitors' Center and will include an exhibit honoring the former one-room schoolhouse for African-American children; and

WHEREAS, this project includes skilled painters serving as volunteers, with the Gautier Historic Preservation Commission preparing the exterior surface (via hand scraping and hand sanding) and repainting the exterior surface of the school; and

WHEREAS, this project has been approved through the Mississippi Department of Archives and History; and

WHEREAS, it is in the best interest of the City of Gautier; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the request for volunteer community labor on the Historic Black Schoolhouse and Cultural Museum is hereby approved;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 05/08/2018
Subject: Gautier Historic Preservation Commission Work on the Historic Black Schoolhouse

REQUEST:

The Grants and Projects Department requests City Council authorization for the Gautier Historic Preservation Commission, through the organization and oversight of volunteer community labor, to perform work on the Historic Black Schoolhouse Cultural Museum project.

BACKGROUND:

The Gautier Historic Preservation Commission has recognized the Gautier Historic Black Schoolhouse for its architectural significance and identified it as an important historic site for rehabilitation and preservation. Ultimately, this structure will be used as a Welcome Center/Visitors' Center and will include an exhibit honoring the former one-room schoolhouse for African-American children.

DISCUSSION:

Through the organization and oversight of volunteer community labor, members of the Gautier Historic Preservation Commission, would like to perform work on the City-owned Historic Black Schoolhouse. With skilled painters serving as volunteers, the HPC would like to prepare the exterior surface (via hand scraping and hand sanding) and repaint the exterior surface of the school. The work has been approved through the Mississippi Department of Archives and History.

RECOMMENDATION:

The Grants and Projects Department recommends that City Council authorize the Gautier Historic Preservation Commission, through the organization and oversight of volunteer community labor, to perform work on the Historic Black Schoolhouse and Cultural Museum project.

City Council may:

- 1) Authorize the Gautier Historic Preservation Commission to perform work on the Historic Black Schoolhouse as presented; or
- 2) Not authorize the Gautier Historic Preservation Commission to perform work on the Historic Black Schoolhouse.

ATTACHMENTS:

CITY OF GAUTIER
Consent Agenda Item #5
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Request approval for the City Manager and
Planning Director to travel to and attend ICSC
convention

Introduced by:
Contact Person/Telephone

City Manager 497-8000 ext. 306

Summary Explanation: Request approval for the City Manager and Planning Director to travel to and attend ICSC convention

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
								Anderson	☐
								Colledge	☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

AN ORDER AUTHORIZING TRAVEL FOR THE CITY MANAGER AND PLANNING DIRECTOR TO TRAVEL TO LAS VEGAS, NEVADA TO ATTEND THE ICSC CONVENTION.

WHEREAS, the City Council finds it is in the best interests of the City for the City Manager and Planning Director to attend the ICSC Convention;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the City Manager and Planning Director shall be authorized to travel to Las Vegas, Nevada to attend the ICSC Convention.

IT IS FURTHER ORDERED that all necessary travel costs known prior to the trip, including but not limited to accommodations and flights, will be paid for by the City.

IT IS FURTHER ORDERED that all necessary travel costs incurred by these individuals, as outlined in Miss. Code Ann. 25-3-41, which are actually incurred during this trip will be reimbursed by the City upon submission of receipts for such expenses.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

CITY OF GAUTIER
Consent Agenda Item #6
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Approval of minutes from Regular Council Meeting
held May 1, 2018

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 Ext. 302

Summary Explanation: Approval of minutes from Regular Council Meeting held May 1, 2018.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract/Agreement	☐
Minutes	☒
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:

Approval

Motion Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Second Made by:									
Torjusen	☐	Martin	☐	George	☐	Jackson	☐	Vaughan	☐
Anderson	☐	Colledge	☐						

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Regular Council Meeting held May 1, 2018 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK** seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

Tuesday
May 1, 2017
Gautier, Mississippi

BE IT REMEMBERED THAT A REGULAR MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held May 1, 2018 at 6:30 PM in the City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.

Those present were Mayor Phil Torjusen, Council Members, Mary Martin, Cameron George, Richard Jackson, Casey Vaughan, Rusty Anderson and Adam Colledge. Also present were Paula Yancey, City Manager; Cynthia Russell, City Clerk; Josh Danos, City Attorney and other concerned citizens.

**AGENDA
CITY OF GAUTIER, MISSISSIPPI
CITY HALL COUNCIL CHAMBERS
May 1, 2018 @ 6:30 PM**

I. Call to Order

1. Prayer
2. Pledge of Allegiance

II. Agenda Order Approval

III. Announcements

1. National Day of Prayer Thursday, May 3rd, 12:00 P.M. at the City Hall Veterans Tribute Tower.
2. 2nd Annual Paint the Town Plein Air Art Competition is May 5, 2018 at Gautier City Hall from 9:00 A.M. to 4:00 P.M.
3. Photography Work Shop is May 5, 2018 at Indian Point Resort from 8:00 A.M. to 4:00 P.M.
4. Farmers Market May-October (2nd Saturday Monthly) 8:00 AM until 12:00 PM at George Martin City Park.

IV. Presentation Agenda - None

V. Business Agenda

1. Resolution directing the Sale and Award of Combined Utility System Revenue Bonds.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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2. Resolution approving Policies and Procedures for Continuing Disclosure/SEC

Rule 15C2-12 Compliance.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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3. Resolution approving and adopting a Tax Compliance Policy for the City of Gautier.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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4. Approval of Engineering Services Agreement with Seymour Engineering for the relocation of the City's water lines on Hwy 57 due to the MDOT expansion of Hwy 57.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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5. Approval of Engineering Services Agreement with Seymour Engineering for the relocation of the City's sewer lines on Hwy 57 due to the MDOT expansion of Hwy 57.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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6. Approval of Docket of Claims.

☐	STAFF PRESENTATION	☐	PUBLIC QUESTIONS/COMMENTS (3 MINUTES PER PERSON)	☐	MOTION COUNCIL DISCUSSION/QUESTIONS	☐	VOTE
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VI. Consent Agenda (All items approved in one motion)

1. Receive March 2018 Finance Report.
2. Approval of minutes from Recessed Council Meeting held April 17, 2018.
3. Approval of water and sewer adjustments dated April 2018 in the amount of \$12,209.59.
4. Approval to waive the deposit in the amount of (\$30.00) and rental fee in the amount of (\$100.00) associated with the use of the pavilions at George Martin City Park for the Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers Effort.
5. Resolution authorizing the City of Gautier to file an application to the State of Mississippi for a grant under its Fiscal Year 2018 CDBG Program and execution of a Grant Agreement with the State of Mississippi should the application be funded.

6. Resolution stating the City of Gautier will provide local matching funds towards the completion of the City's proposed Fiscal Year 2018 Community Development Block Grant Public Facilities Project.
7. Resolution authorizing a maintenance commitment in support of the City of Gautier application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements.
8. Order authorizing the hiring of Sample, Hicks & Associates, Inc. for submission of the City of Gautier's application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements.
9. Order accepting and approving an amended Organizational Chart.

VII. STUDY AGENDA

1. Discuss Citizen Comments
2. Discuss Council Comments
3. Discuss City Manager Comments
4. Discuss City Clerk Comments
5. Discuss City Attorney Comments

Recess until May 15, 2018 at 6:30 P.M.
www.gautier-ms.gov

Councilman George made the motion to approve the agenda order.

Councilwoman Martin seconded the motion and the vote carried unanimously.

ANNOUNCEMENTS

1. National Day of Prayer Thursday, May 3rd, 12:00 P.M. at the City Hall Veterans Tribute Tower.
2. 2nd Annual Paint the Town Plein Air Art Competition is May 5, 2018 at Gautier City Hall from 9:00 A.M. to 4:00 P.M.
3. Photography Work Shop is May 5, 2018 at Indian Point Resort from 8:00 A.M. to 4:00 P.M.
4. Farmers Market May-October (2nd Saturday Monthly) 8:00 AM until 12:00 PM at George Martin City Park.

PRESENTATION

None



REGISTRATION:

9:00 A.M.—10:00 A.M.

LOCATION:

GAUTIER CITY HALL

**\$250.00 CASH PRIZE
ADULT DIVISION**

**\$100.00 CASH PRIZE
YOUTH DIVISION**

REGISTRATION FEE:

\$25.00

ART WILL BE JURIED

Suggested Painting Locations

- **George Martin City Park**
902 De La Pointe
- **Shepard State Park**
1034 Graveline Rd
- **Indian Pointe Birding Trail**
1600 Indian Point Pkwy
- **Sandhill Crane Refuge**
7200 Crane Lane
- **Any Location within the
City of Gautier**



City of Gautier 2nd Annual

PAINT theTOWN

Plein Air Art Competition



May 5, 2018

9:00 a.m. - 4:00 p.m.

May 4th

Plein Air Work Shop By:

Artist Craig Reynolds (limited spaces available)

9 am - 4 pm (*Gautier Senior Center*)

Nature Photography Work Shop By:

Robert Smith WILDLIFE MISSISSIPPI

8 am - 4 pm (*Indian Point Resort*)



Plein Air Art Competition

Capture the beauty of the City of Gautier!

For official rules and guidelines, visit: www.gautier-ms.gov or

Facebook: City of Gautier Recreation & Community Events or The City of Gautier



Nature's Playground

2nd Saturday



Farmers MARKET



MAY — OCTOBER
2ND SATURDAY MONTHLY
8:00 A.M. UNTIL 12:00 P.M.
GEORGE MARTIN CITY PARK
902 DE LA POINTE DR.

FOR MORE INFORMATION OR TO BECOME A
VENDOR CONTACT RACHEL HONEA AT 228-219-3259



Councilwoman Martin made the motion to approve the resolution directing the sale and award of Combined Utility System Revenue Bonds, Series 2018 as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 018 -2018

RESOLUTION DIRECTING THE SALE AND AWARD OF COMBINED UTILITY SYSTEM REVENUE BONDS, SERIES 2018, OF THE CITY OF GAUTIER, MISSISSIPPI (THE “CITY”), IN THE PRINCIPAL AMOUNT OF FOUR MILLION DOLLARS (\$4,000,000) (THE “BONDS”); AND FOR RELATED PURPOSES.

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the “**Governing Body**”), acting for and on behalf of the City of Gautier, Mississippi (the “**City**”), hereby find, determine, adjudicate and declare as follows:

1. The Governing Body on April 3, 2018, did adopt a resolution directing that Combined Utility System Revenue Bonds, Series 2018 (the “Bonds”), of the City in the principal amount of Four Million Dollars (\$4,000,000) be offered for sale on sealed bids to be received up to and until the hour of 4:30 o’clock p.m. on May 1, 2018, by, and at the office of, the City Clerk located in the City Hall of the City, for subsequent presentation to the Governing Body of the City at 6:30 o’clock p.m. on May 1, 2018, in its meeting place in the City Hall located at 3330 Hwy 90, Gautier, Mississippi 39553.

2. As directed by the aforesaid resolution, notice of sale of the Bonds was duly published in the *Mississippi Press*, a newspaper published in the City of Pascagoula, Mississippi, and having a circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, said notice having been published in said newspaper on April 18 and 25, 2018, the first publication having been made at least ten (10) days preceding the date fixed herein for the receipt of bids, all as shown by the proof of publication of said notice filed in the office of the City Clerk and attached hereto as **EXHIBIT A**.

3. The Governing Body did meet at their meeting place in the City Hall, located at 3330 Hwy 90, Gautier, Mississippi 39553, at 6:30 o’clock p.m. on the May 1, 2018.

4. At said time and place, two (2) sealed proposals for the purchase of the Bonds were presented by the City Clerk and examined and considered by the Governing Body, said bids having heretofore been presented to and being on file with the City Clerk and attached hereto as **EXHIBIT B**.

5. The Governing Body does now find, determine and adjudicate that the highest and best bid made and offered for the Bonds on the basis of the lowest net interest cost over the life of the issue was made by Duncan-Williams, Inc., Memphis, TN, and said bid was accompanied by a cashier’s check, certified check or exchange payable to the City of Gautier, Mississippi, in the amount of Eighty Thousand Dollars (\$80,000.00), issued or certified by a bank located in the State

of Mississippi, as a guarantee that said bidder would carry out its contract and purchase the Bonds if its bid be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY AS FOLLOWS:

SECTION 1. The Bonds are hereby awarded and sold to Duncan-Williams, Inc., Memphis, TN, in accordance with the offer submitted to Governing Body in words and figures as follows:

[The remainder of this page is intentionally left blank.]

INSERT COPY OF WINNING BID

OFFICIAL BID FORM**\$4,000,000****CITY OF GAUTIER, MISSISSIPPI
COMBINED UTILITY SYSTEM REVENUE BONDS, SERIES 2018****May 1, 2018**

Mayor and City Council
City of Gautier
160 S. Memphis Street
Gautier, Mississippi 38635

Ladies and Gentlemen:

For Four Million Dollars (\$4,000,000) aggregate principal amount Combined Water and Sewer System Revenue Bonds, Series 2018 (the "Bonds") of the City of Gautier, Mississippi (the "City"), bearing interest at the rate or rates specified below, we will pay you the aggregate par value of \$4,000,000.00 plus a premium of \$ 0. The Bonds will be dated and bear interest from the date of delivery thereof and will mature on May 1 in the years set forth in the Notice of Bond Sale, dated April 3, 2018, in connection with the Bonds (the "Notice of Bond Sale").

The Bonds maturing on May 1 in the years indicated shall bear interest at the rates set opposite each, as follows:

Year	Principal Amount	Interest Rate/ Coupon	Year	Principal Amount	Interest Rate/ Coupon
2019	\$135,000	4.375 %	2029	\$200,000	3.125 %
2020	140,000	4.375	2030	205,000	↓
2021	145,000	4.25	2031	215,000	3.25
2022	150,000	↓	2032	225,000	3.25
2023	160,000	↓	2033	235,000	3.50
2024	165,000	↓	2034	240,000	3.75
2025	170,000	4.00	2035	250,000	↓
2026	175,000	↓	2036	260,000	↓
2027	185,000	↓	2037	270,000	4.00
2028	190,000	↓	2038	285,000	4.00

The following is a computation of the net interest cost and average annual net interest rate (calculated in accordance with the provisions of the Notice of Bond Sale), respectively, in the above bid and is submitted for information purposes only and is not a part of this bid unless it is in conformity with the above enumerated interest rates and premium, if any.

Gross Interest Cost.....	\$ 1,745,982.29
Less Premium	0
Net Interest Cost	1,745,982.29
Average Annual Net Interest Rate	3.731396 % ¹

This bid is subject to all of the terms and conditions of the Notice of Bond Sale, which Notice of Bond Sale by this reference thereto is hereby made a part hereof.

We hereby acknowledge that we have received and reviewed the Preliminary Official Statement of the City, dated April 3, 2018, prepared in connection with the Bonds.

A CERTIFIED OR CASHIER'S CHECK, DRAWN UPON A BANK LOCATED WITHIN THE STATE OF MISSISSIPPI, PAYABLE TO THE ORDER OF THE CITY OF GAUTIER, IN THE AMOUNT OF EIGHTY THOUSAND AND NO/100THS DOLLARS (\$80,000.00) accompanies this bid as evidence of good faith and said good faith deposit shall be returned to the undersigned if this bid is not accepted, or if the City should fail to deliver said Bonds to the undersigned in accordance with the terms of the Notice of Bond Sale; otherwise said good faith deposit shall be held by the City and shall be applied as and when the Bonds are delivered and paid for under the terms of this bid, as part payment therefor, or be applied as and for liquidated damages in the event that the undersigned fails to take up and pay for the Bonds. Pending the application of the good faith deposit of the successful bidder as aforesaid, such deposit may be invested in direct obligations of, or obligations guaranteed by, the United States of America or in repurchase agreements with banks fully secured by such obligations, and the City shall be entitled to any income from any such investment.

This bid is for immediate acceptance.

Bidder¹ Duncan-Williams, Inc.
 By Angela Timelright
 (Print Name)
Angela Timelright
 (Signature)
 Address 6750 Poplar Ave., Suite 301
Mpls, TN 38117
 Telephone Number 901-260-6819

¹ For the purposes of bidding, please use June 1, 2018, as the expected delivery date of the Bonds.

SECTION 2. The Mayor and City Clerk are hereby authorized and directed to endorse upon a copy or duplicate of the aforesaid offer a suitable notation as evidence of the acceptance thereof, for and on behalf of the City.

SECTION 3. The good faith checks filed by all unsuccessful bidders shall forthwith be returned to them upon their respective receipts therefor, and the good faith check filed by the successful bidder shall be retained by the Governing Body as a guarantee that said bidder shall carry out its contract and purchase the Bonds. If said successful bidder fails to purchase the Bonds pursuant to its bid and contract, the amount of such good faith check shall be retained by the City as liquidated damages for such failure.

SECTION 4. The Bonds will be issued in fully registered form; will be dated the date of delivery thereof; shall be of the denomination of Five Thousand Dollars (\$5,000) each, or integral multiples thereof up to the amount of a single maturity; will be numbered from one upward; will be payable, both as to principal and interest, in lawful money of the United States of America to a bank to be chosen pursuant to Section 5 of the bond resolution adopted by the City April 3, 2018, that will act as paying agent, registrar and transfer agent for said Bonds; will bear interest from the date thereof at the rate or rates hereinafter set forth, payable on May 1 and November 1 in each year (each an “***Interest Payment Date***”), commencing May 1, 2019; and will mature and become due and payable serially, on May 1 in the years and principal amounts as follows:

<u>YEAR</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>
2019	\$135,000	4.375%
2020	140,000	4.375
2021	145,000	4.25
2022	150,000	4.25
2023	160,000	4.25
2024	165,000	4.25
2025	170,000	4.00
2026	175,000	4.00
2027	185,000	4.00
2028	190,000	4.00
2029	200,000	3.125
2030	205,000	3.125
2031	215,000	3.25
2032	225,000	3.25
2033	235,000	3.50
2034	240,000	3.75
2035	250,000	3.75
2036	260,000	3.75
2037	270,000	4.00
2038	285,000	4.00

Bonds maturing on May 1, 2029, and thereafter, are subject to redemption prior to their stated dates of maturity at par, plus accrued interest to the date of redemption, either in whole or in part, on any date on or after May 1, 2028.

SECTION 5. All orders, resolutions, or proceedings of the Governing Body in conflict with the provisions of this resolution shall be and are hereby repealed, rescinded and set aside, but only to the extent of such conflict.

SECTION 6. For cause, this resolution shall become effective immediately upon the adoption thereof.

Councilwoman Martin moved and **Councilman George** seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	voted: Aye
Councilwoman Mary Martin	voted: Aye
Councilman Cameron George	voted: Aye
Councilman Richard Jackson	voted: Aye
Councilman Casey Vaughan	voted: Aye
Councilman Charles Anderson	voted: Aye
Councilman Adam Colledge	voted: Aye

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 1st day of May, 2018.

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

(SEAL)

EXHIBIT A
PROOF OF PUBLICATION OF NOTICE OF BOND SALE

Alabama Media Group
P O Box 2488
Mobile, AL 36652-2488



The Mississippi Press

INVOICE

INV#: 0008593812

CITY OF GAUTIER
PO BOX 670
GAUTIER, MS 39553

Sales Rep: Cristy Boyington
Account Number: 2031527
INV#: 0008593812

Remit Payment to:
Alabama Media Group
Dept 77571
P.O. Box 77000
Detroit, MI 48277-0571

Page 1 of 4

Date	Position	Description	P.O. Number	Ad Size	Costs
04/25/2018	Legals AL	NOTICE OF BOND SALE \$4,000,000 COMBINED UTILITY SYSTEM	Req. No. 180798	1 x 464 L	
Basic Ad Charge - 04/18/2018					\$414.36
Basic Ad Charge - 04/25/2018					\$345.30
Total					\$759.66

FOR QUESTIONS CONCERNING THIS AFFIDAVIT, PLEASE CALL CRISTY BOYINGTON AT 251-219-5301 OR EMAIL LEGALS@PRESS-REGISTER.COM

State of Mississippi,) ss
County of Jackson)

Catherine Copas being duly sworn, deposes that he/she is principal clerk of Alabama Media Group; that The Mississippi Press is a public newspaper published in the city of Pascagoula, with general circulation in Jackson County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Mississippi Press 04/18, 04/25/2018

Catherine Copas

Principal Clerk of the Publisher

Sworn to and subscribed before me this 25th day of April 2018

[Signature]

Notary Public



NOTICE OF BOND SALE
\$4,000,000
COMBINED UTILITY SYSTEM
REVENUE BONDS, SERIES 2018
OF THE

CITY OF GAUTIER, MISSISSIPPI
NOTICE IS HEREBY GIVEN that the City Clerk of the City of Gautier, Mississippi (the "City") will receive sealed bids in the City Clerk's office until the hour of 4:30 o'clock p.m. on May 1, 2018, for subsequent presentation to the Mayor and City Council (the "Governing Body") of the City at its regular scheduled meeting in the City Hall of the City at 6:30 o'clock p.m. on May 1, 2018, at which time said bids will be publicly opened and read for the purchase in its entirety, at not less than par and accrued interest to the date of delivery thereof, of an issue of Four Million Dollars (\$4,000,000) Combined Utility System Revenue Bonds, Series 2018, of the City (the "Bonds").

THE BONDS: The Bonds will be dated and bear interest from the date of delivery thereof, will be delivered in definitive form as registered Bonds, will be in the denomination of \$5,000 each, or integral multiples thereof up to the amount of a single maturity, will be numbered from one upward in the order of issuance, will be payable as to principal at a bank or trust company to be named by the Governing Body in the manner hereinafter provided; and will bear interest, payable semiannually on May 1 and November 1 of each year, commencing May 1, 2019, at the rate or rates offered by the successful bidder in its bid in accordance with this Notice of Bond Sale.

MATURITIES: The Bonds will mature serially, with option of prior payment, on May 1 in each of the years and amounts as follows

YEAR	AMOUNT
2019	\$135,000
2020	140,000
2021	145,000
2022	150,000
2023	160,000
2024	165,000
2025	170,000
2026	175,000
2027	185,000
2028	190,000
2029	\$200,000
2030	205,000
2031	215,000
2032	225,000
2033	235,000
2034	240,000
2035	250,000

2036	260,000
2037	270,000
2038	285,000

REDEMPTION: The Bonds maturing on May 1, 2029 and thereafter, are subject to redemption prior to their stated dates of maturity at par, plus accrued interest to the date of redemption, either in whole, or in part, on any date on or after May 1, 2028.

AUTHORITY AND SECURITY: The Bonds will be issued pursuant to the provisions of Mississippi Code 1972 Annotated, Section 21-27-23 and Sections 21-27-41 through 21-27-69, as amended and supplemented from time to time (the "Act"). The Bonds are to be secured by Net Revenues of the combined utility system (the "System") of the City and are ratably payable from Net Revenues and other security pledged for the Bonds. The Bonds will be payable solely from the Net Revenues derived from the operation of the System of the City subject to the parity lien of the City's \$9,185,000 Combined Utility System Revenue Refunding Bonds, Series 2012, dated May 31, 2012, and the City's \$3,500,000 Promissory Note (Gautier, Mississippi Combined Utility System Revenue Project), dated August 13, 2013, securing the \$3,500,000 Mississippi Development Bank Special Obligation Bonds, Series 2013 (Gautier, Mississippi Combined Utility System Revenue Project), dated August 13, 2013.

PURPOSE: The Bonds are being issued to provide funds for the purpose of improving, repairing and extending the System of the City and paying the costs of issuance of the Bonds.

FORM OF BIDS: Bids should be addressed to the Mayor and City Council and should be plainly marked "Bid for Combined Utility System Revenue Bonds, Series 2018, of the City of Gautier, Mississippi," and should be filed with the Clerk of the City on or prior to the date and hour hereinabove named. All bids should be submitted substantially in the form prepared by the City, copies of which may be obtained from the Clerk of the City at the address shown below.

INTEREST RATE AND BID RESTRICTIONS: The Bonds shall not bear a greater overall maximum interest rate to maturity than thirteen percent (13%) per annum, nor shall the interest rate for any one maturity exceed thirteen percent (13%) per annum. No Bond shall bear more than one (1) rate of interest, each Bond shall bear interest from its date to its stated maturity date at the interest rate specified in the bid; all Bonds of the same maturity shall bear the same rate of

interest from date to maturity; and the lowest interest rate specified shall not be less than seventy percent (70%) of the highest interest rate specified. Each interest rate specified in any bid must be a multiple of one-eighth of one percent (1/8 of 1%) or one-tenth of one percent (1/10 of 1%) and a zero rate of interest cannot be named.

GOOD FAITH DEPOSIT: Each bid must be accompanied by a cashier's check, certified check, or exchange, issued or certified by a bank located in the State of Mississippi, payable to the City of Gautier, Mississippi, in the amount of Eighty Thousand Dollars (\$80,000) as a guaranty that the bidder will carry out its contract and purchase the Bonds if its bid be accepted. All checks of unsuccessful bidders will be returned immediately on award of the Bonds. If the successful bidder fails to purchase the Bonds pursuant to its bid and contract, then the amount of such good faith check shall be retained by the City as liquidated damages for such failure. No interest will be allowed on the amount of the good faith deposit.

AWARD OF BONDS: The award, if any, will be made to the bidder complying with the terms of sale and offering to purchase the Bonds at the lowest net interest cost to the City, which shall be determined by computing the aggregate interest on the Bonds over the life of the issue at the rate or rates of interest specified by the bidder, less premium offered, if any. It is requested that each bid be accompanied by a statement of the net interest cost (computed to six decimal places), but such statement will not be considered a part of the bid. All bids shall remain firm for three (3) hours after the time specified for the opening of bids, and an award of the Bonds, or rejection of bids, will be made by the Governing Body within said period of time.

RIGHT OF REJECTION, CANCELLATION: The Governing Body reserves the right to reject any or all bids submitted, as well as to waive any irregularity or informality in any bid. The successful bidder shall have the right, at its option, to cancel its agreement to purchase the Bonds if the Bonds are not tendered for delivery within sixty (60) days from the date of sale thereof, and in such event the Governing Body shall return to said bidder its good faith deposit. The Governing Body shall have the right, at its option, to cancel its agreement to sell the Bonds if within five (5) days after the tender of the Bonds for delivery the successful bidder shall not have accepted delivery of and paid for the Bonds.

and in such event the Governing Body shall retain the successful bidder's good faith deposit as liquidated damages as hereinabove provided.

PAYING AGENT, TRANSFER AGENT, AND REGISTRAR: The successful bidder may designate a bank or trust company with a main office or branch located in the State of Mississippi to serve as paying agent (the "Paying Agent") for the Bonds within forty-eight (48) hours of the date of sale of the Bonds, subject to the approval of the Governing Body. The Governing Body's approval of the Paying Agent shall be contingent on a determination as to the willingness and ability of the Paying Agent to perform the duties of registrar and transfer agent and on the satisfactory negotiation of service fees. The Paying Agent shall be subject to change by order of the Governing Body under the conditions and in the manner provided in the Bond Resolution under which the Bonds are issued. Both principal of and interest on the Bonds will be payable by check or draft mailed to registered owners of the Bonds as of the 15th day of the month preceding the maturity date for such principal or interest payment at the addresses appearing in the registration records of the City maintained by the Paying Agent. The Bonds will be transferable only upon the records of the Paying Agent, and the payment of principal at maturity shall be conditioned on the proper presentation and surrender of the Bonds to the Paying Agent.

DELIVERY: The successful bidder must designate within fifteen (15) days of the date of sale, or at such other later date as may be designated by the Governing Body, the names and addresses of the Registered Owners of the Bonds and the denominations in which the Bonds of each maturity are to be issued. If the successful bidder fails to submit such information within the required time, one Bond may be issued for each maturity in the full amount maturing on that date registered in the name of the successful bidder. The Bonds will be delivered at a place to be designated by the purchaser and without cost to the purchaser, and payment therefor shall be made in immediately available funds.

CUSIP NUMBER: It is anticipated that CUSIP identification numbers will be printed on the Bonds unless specifically declined by the purchaser, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the Bonds in accordance with the terms of the purchase contract. All expenses in relation to the printing of CUSIP numbers on the Bonds shall be paid by the City; the CUSIP Service Bureau charge for the assignment of said numbers shall be the responsibility of and shall be paid for by the purchaser.

SECTION 265(b)(3) DESIGNATION: The City will designate the Bonds as qualified tax-exempt obligations within the meaning and for the purposes of Section 265(b)(3) of the Code.

LEGAL OPINION, CLOSING DOCUMENTS: The Bonds are offered subject to the unqualified approval of the legality thereof by Butler Snow LLP, Ridgeland, Mississippi, Bond Counsel. In the opinion of Butler Snow LLP, interest on the Bonds is exempt from federal and Mississippi income taxes under existing laws, regulations, rulings, and judicial decisions with such exceptions as shall be required by the Internal Revenue Code of 1986. The City will pay for all legal fees and will pay for the printing and validation of the Bonds. The City will not be responsible for the payment of the winning bidder's legal or administrative fees with respect to the Bonds. A copy of the City's Preliminary Official Statement may be obtained by contacting the office of the Clerk, City Hall, 3330 Hwy 90, Gautier, Mississippi 39553. The Preliminary Official Statement has been "deemed final" by the City for purpose of SEC Rule 15c2-12(b)(1) but is subject to revision, amendment, and completion in a final Official Statement.

Official Statement:

CONTINUING DISCLOSURE: The City has covenanted in its Bond Resolution that under Rule 15c2-12, as amended, of the Securities and Exchange Commission (the "Rule"), the City will deliver or cause to be delivered (i) annually, within twelve months after the end of each fiscal year of the City ending on or after September 30, 2018, to the Municipal Securities Rulemaking Board updated quantitative financial information and operating data with respect to the City as set forth in the Continuing Disclosure Certificate, the form of which is included in the Official Statement, and (ii) notice of certain events, if any, relating to the Bonds and the City, as set forth in Rule, and as set forth in the Continuing Disclosure Certificate. Any one requesting information under the continuing disclosure requirements of the Rule should contact the City Clerk, City Hall City Hall, 3330 Hwy 90, Gautier, Mississippi 39553 Telephone Number: (228) 497-8000 CUSIPs. It is anticipated that CUSIP identification numbers will be secured and printed on the Bonds, but neither the failure to secure or print such numbers on any Bond nor any error with respect thereto shall constitute cause for failure or refusal by the successful bidder to accept delivery of and pay for the Bonds in accordance with its agreement to purchase the Bonds. All expenses in relation to the printing of CUSIP numbers on the Bonds shall be paid for by the City; provided, however, that the CUSIP Global Services charge for the assignment of said numbers shall be paid for by the successful bidder.

ISSUE PRICE: The successful bidder shall assist the City in establishing the issue price of the Bonds and shall execute and deliver to the City at the closing for the Bonds an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, in a form reasonably required by the City and Bond Counsel.

The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- (a) the City shall disseminate this Notice of Bond Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (b) all bidders shall have an equal opportunity to bid;
- (c) the City may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (d) the City anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Bond Sale.

Any bid submitted pursuant to this Notice of Bond Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid.

In the event that the competitive sale requirements are not satisfied, the City shall so advise the winning bidder. The City shall treat the first price at which 10% of a maturity of the Bonds (the "10% test") is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The winning bidder shall advise the City if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. The City will not require bidders to comply with the "hold-the-offering-price rule" and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Bid-

ders should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% test in order to establish the issue price of the Bonds. If the competitive sale requirements are not satisfied, then until the 10% test has been satisfied as to each maturity of the Bonds, the winning bidder agrees to promptly report to the City the prices at which the unsold Bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing of the Bonds has occurred, until the 10% test has been satisfied as to the Bonds of that maturity or until all Bonds of that maturity have been sold.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the winning bidder that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the winning bidder or such underwriter that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any Bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Bond Sale. Further, for purposes of this Notice of Bond Sale:

- (a) "public" means any person other than an underwriter or a related party;
- (b) "underwriter" means (A) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public);
- (c) a purchaser of any of the Bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other); and
- (d) "sale data" means the data that the

(b) "Sale date" means the date that the Bonds are awarded by the City to the winning bidder.

The successful bidder will be given at least seven (7) business days advanced notice of the proposed date of delivery of the Bonds when that date has been tentatively determined. It is expected that the Bonds will be delivered in New York, New York and payment therefor shall be made in federal or other immediately available funds.

The successful bidder shall have the right, at its option, to cancel its agreement to purchase the Bonds if the Bonds to be delivered by the City in accordance with the preceding paragraph are not tendered for delivery within sixty (60) days from the date of sale thereof, and in such event the City shall return to said bidder its good faith deposit without interest. The City shall have the right, at its option, to cancel its agreement to sell the Bonds if within five (5) days after the tender of the Bonds for delivery the successful bidder shall not have accepted delivery of and paid for the Bonds, and in such event the City shall retain the successful bidder's good faith deposit as liquidated damages.

FURTHER INFORMATION: Further information with respect to the Bonds may be obtained from Butler Snow LLP, Bond Counsel. By order of the Mayor and City Council of the City of Gautier, Mississippi, on April 3, 2018
/s/ Cindy Russell

Clerk
MISSISSIPPI PRESS
April 18, 25, 2018

EXHIBIT B
PROPOSAL

OFFICIAL BID FORM

\$4,000,000
CITY OF GAUTIER, MISSISSIPPI
COMBINED UTILITY SYSTEM REVENUE BONDS, SERIES 2018

May 1, 2018

Mayor and City Council
City of Gautier
160 S. Memphis Street
Gautier, Mississippi 38635

Ladies and Gentlemen:

For Four Million Dollars (\$4,000,000) aggregate principal amount Combined Water and Sewer System Revenue Bonds, Series 2018 (the "Bonds") of the City of Gautier, Mississippi (the "City"), bearing interest at the rate or rates specified below, we will pay you the aggregate par value of \$4,000,000.00 plus a premium of \$ 24,589.35. The Bonds will be dated and bear interest from the date of delivery thereof and will mature on May 1 in the years set forth in the Notice of Bond Sale, dated April 3, 2018, in connection with the Bonds (the "Notice of Bond Sale").

The Bonds maturing on May 1 in the years indicated shall bear interest at the rates set opposite each, as follows:

Year	Principal Amount	Interest Rate/ Coupon	Year	Principal Amount	Interest Rate/ Coupon
2019	\$135,000	<u>4.00</u> %	2029	\$200,000	<u>4.00</u> %
2020	140,000	<u>4.00</u>	2030	205,000	<u>4.00</u>
2021	145,000	<u>4.00</u>	2031	215,000	<u>4.00</u>
2022	150,000	<u>4.00</u>	2032	225,000	<u>4.00</u>
2023	160,000	<u>4.00</u>	2033	235,000	<u>4.00</u>
2024	165,000	<u>4.00</u>	2034	240,000	<u>3.75</u>
2025	170,000	<u>4.00</u>	2035	250,000	<u>3.75</u>
2026	175,000	<u>4.00</u>	2036	260,000	<u>4.00</u>
2027	185,000	<u>4.00</u>	2037	270,000	<u>4.00</u>
2028	190,000	<u>4.00</u>	2038	285,000	<u>4.00</u>

The following is a computation of the net interest cost and average annual net interest rate (calculated in accordance with the provisions of the Notice of Bond Sale), respectively, in the above bid and is submitted for information purposes only and is not a part of this bid unless it is in conformity with the above enumerated interest rates and premium, if any.

Gross Interest Cost..... \$ 1,851,543.75
Less Premium 24,589.35
Net Interest Cost..... 1,826,954.40
Average Annual Net Interest Rate..... 3.90444 %¹

This bid is subject to all of the terms and conditions of the Notice of Bond Sale, which Notice of Bond Sale by this reference thereto is hereby made a part hereof.

We hereby acknowledge that we have received and reviewed the Preliminary Official Statement of the City, dated April 3, 2018, prepared in connection with the Bonds.

A CERTIFIED OR CASHIER'S CHECK, DRAWN UPON A BANK LOCATED WITHIN THE STATE OF MISSISSIPPI, PAYABLE TO THE ORDER OF THE CITY OF GAUTIER, IN THE AMOUNT OF EIGHTY THOUSAND AND NO/100THS DOLLARS (\$80,000.00) accompanies this bid as evidence of good faith and said good faith deposit shall be returned to the undersigned if this bid is not accepted, or if the City should fail to deliver said Bonds to the undersigned in accordance with the terms of the Notice of Bond Sale; otherwise said good faith deposit shall be held by the City and shall be applied as and when the Bonds are delivered and paid for under the terms of this bid, as part payment therefor, or be applied as and for liquidated damages in the event that the undersigned fails to take up and pay for the Bonds. Pending the application of the good faith deposit of the successful bidder as aforesaid, such deposit may be invested in direct obligations of, or obligations guaranteed by, the United States of America or in repurchase agreements with banks fully secured by such obligations, and the City shall be entitled to any income from any such investment.

This bid is for immediate acceptance.

Bidder' Crews & Associates, Inc.

By Brent Whisnant

B29 (Print Name)

(Signature)
Address 521 President Clinton Ave, #800
Little Rock, AR 72201

Telephone Number 501-978-8666

¹ For the purposes of bidding, please use June 1, 2018, as the expected delivery date of the Bonds.

(Note: No addition to or alteration in this bid is to be made, and any erasure may cause a rejection of this bid. Bids must be filed with the Mayor and City Council of the City of Gautier, Mississippi in the Office of the City Clerk in the City Hall located at 3330 Hwy 90, Gautier, Mississippi 39553 attention: Cindy Russell, City Clerk, sealed and worded on the outside, in substance, "Bid for Combined Utility System Revenue Bonds, Series 2018, of the City of Gautier, Mississippi", before 4:30 o'clock p.m., Mississippi time, on May 1, 2018. No interest will be allowed the bidder on the good faith deposit which accompanies this bid.)

ACCEPTANCE

The above bid accepted by the Mayor and City Council of the City of Gautier, Mississippi, this 1st day of May, 2018, and receipt of the within mentioned check is hereby acknowledged.

CITY OF GAUTIER, MISSISSIPPI

By _____
Mayor

Attest:

City Clerk

Return of the good faith check is hereby acknowledged.

By _____

Title _____

[†] Please list on an exhibit all members, if any, of your syndicate.

Bond Report**\$4,000,000.00****Gautler, MS****Combined Utility System Revenue Bonds, Series 2018****S&P: / Moody: / Fitch: / Kroll:****Description: GAUTIER MS****Sale Date: 05/01/2018 16:30:00 PM CDST****Crews & Associates****Delivery Date: 06/01/2018****Dated Date: 06/01/2018****First Int Date: 05/01/2019****Int Accrue Date: 06/01/2018****Submitted via Parity:**

No. of Bonds	Maturity Date	Coupon	Price or Basis	Computed Price Yield	Conc.	Takedown	Price To Date
135	05/01/2019	4.0000	2.4500	101.3940		0.5000	
140	05/01/2020	4.0000	2.6000	102.5990		0.5000	
145	05/01/2021	4.0000	2.7200	103.5630		0.5000	
150	05/01/2022	4.0000	2.8500	104.2310		0.5000	
160	05/01/2023	4.0000	2.9500	104.7700		0.5000	
165	05/01/2024	4.0000	3.0000	105.3820		0.7500	
170	05/01/2025	4.0000	3.1000	105.5620		0.7500	
175	05/01/2026	4.0000	3.2000	105.5530		0.5000	
185	05/01/2027	4.0000	3.3000	105.3660		0.5000	
190	05/01/2028	4.0000	3.3500	105.4430		0.5000	
200	05/01/2029	4.0000	3.5000	104.1560		1.0000	05/01/2028
205	05/01/2030	4.0000	3.5500	103.7310		1.0000	05/01/2028
215	05/01/2031	4.0000	3.6500	102.8870		1.2500	05/01/2028
225	05/01/2032	4.0000	3.7100	102.3850		0.7500	05/01/2028
235	05/01/2033	4.0000	3.7700	101.8850		0.7500	05/01/2028
240	05/01/2034	3.7500	3.9000	98.2310		1.7500	05/01/2034
250	05/01/2035	3.7500	3.9500	97.5460		1.7500	05/01/2035
260	05/01/2036	4.0000	4.0000	100.0000		1.7500	05/01/2036
270	05/01/2037	4.0000	4.0500	99.3400		1.7500	05/01/2037
285	05/01/2038	4.0000	4.1000	98.6450		1.7500	05/01/2038

Bond Report**\$4,000,000.00****Gautier, MS****Combined Utility System Revenue Bonds, Series 2018****S&P: / Moody: / Fitch: / Kroll:****Description: GAUTIER MS****Sale Date: 05/01/2018 16:30:00 PM CDST****Crews & Associates****Delivery Date: 06/01/2018****Dated Date: 06/01/2018****First Int Date: 05/01/2019****Int Accrue Date: 06/01/2018****Submitted via Parity:****Summary**

	Total	Per \$100			
Par Amount:	4,000,000.00	100.000000			
Gross Prod:	4,088,926.85	102.223171			
Spread:	64,337.50	1.608438			
Bid:	4,024,589.35	100.614734			
Accrued Int:	0.00	0.000000			
Bond Yrs:	46,791.67				
Avg Life:	11.6979	11 Years	8 Months	11 Days	
Gross Int Cost:	1,851,543.75				
- Net Premium:	24,589.35	(+Prod:88,926.85 -Spread:64,337.50)			
Net Int Cost:	1,826,954.40				
NIC*:	3.904444				
TIC -- Del Date:	3.886579				
Avg Takedown:	10.484375				

Call Schedule

Bonds due 05/01/2029 to 05/01/2038 callable 05/01/2028 at par.

OFFICIAL BID FORM

**\$4,000,000
CITY OF GAUTIER, MISSISSIPPI
COMBINED UTILITY SYSTEM REVENUE BONDS, SERIES 2018**

May 1, 2018

Mayor and City Council
City of Gautier
160 S. Memphis Street
Gautier, Mississippi 38635

Ladies and Gentlemen:

For Four Million Dollars (\$4,000,000) aggregate principal amount Combined Water and Sewer System Revenue Bonds, Series 2018 (the "Bonds") of the City of Gautier, Mississippi (the "City"), bearing interest at the rate or rates specified below, we will pay you the aggregate par value of \$4,000,000.00 plus a premium of \$ 0. The Bonds will be dated and bear interest from the date of delivery thereof and will mature on May 1 in the years set forth in the Notice of Bond Sale, dated April 3, 2018, in connection with the Bonds (the "Notice of Bond Sale").

The Bonds maturing on May 1 in the years indicated shall bear interest at the rates set opposite each, as follows:

Year	Principal Amount	Interest Rate/ Coupon	Year	Principal Amount	Interest Rate/ Coupon
2019	\$135,000	4.375 %	2029	\$200,000	3.125 %
2020	140,000	4.375	2030	205,000	↓
2021	145,000	4.25	2031	215,000	3.25
2022	150,000	↓	2032	225,000	3.25
2023	160,000	↓	2033	235,000	3.50
2024	165,000	↓	2034	240,000	3.75
2025	170,000	4.00	2035	250,000	↓
2026	175,000	↓	2036	260,000	↓
2027	185,000	↓	2037	270,000	4.00
2028	190,000	↓	2038	285,000	4.00

The following is a computation of the net interest cost and average annual net interest rate (calculated in accordance with the provisions of the Notice of Bond Sale), respectively, in the above bid and is submitted for information purposes only and is not a part of this bid unless it is in conformity with the above enumerated interest rates and premium, if any.

Gross Interest Cost..... \$ 1,745,982.29
 Less Premium 0
 Net Interest Cost..... 1,745,982.29
 Average Annual Net Interest Rate..... 3.731396 %¹

This bid is subject to all of the terms and conditions of the Notice of Bond Sale, which Notice of Bond Sale by this reference thereto is hereby made a part hereof.

We hereby acknowledge that we have received and reviewed the Preliminary Official Statement of the City, dated April 3, 2018, prepared in connection with the Bonds.

A CERTIFIED OR CASHIER'S CHECK, DRAWN UPON A BANK LOCATED WITHIN THE STATE OF MISSISSIPPI, PAYABLE TO THE ORDER OF THE CITY OF GAUTIER, IN THE AMOUNT OF EIGHTY THOUSAND AND NO/100THS DOLLARS (\$80,000.00) accompanies this bid as evidence of good faith and said good faith deposit shall be returned to the undersigned if this bid is not accepted, or if the City should fail to deliver said Bonds to the undersigned in accordance with the terms of the Notice of Bond Sale; otherwise said good faith deposit shall be held by the City and shall be applied as and when the Bonds are delivered and paid for under the terms of this bid, as part payment therefor, or be applied as and for liquidated damages in the event that the undersigned fails to take up and pay for the Bonds. Pending the application of the good faith deposit of the successful bidder as aforesaid, such deposit may be invested in direct obligations of, or obligations guaranteed by, the United States of America or in repurchase agreements with banks fully secured by such obligations, and the City shall be entitled to any income from any such investment.

This bid is for immediate acceptance.

Bidder¹ Duncan-Williams, Inc.
 By Angela Himebright
 (Print Name)
Angela Himebright
 (Signature)
 Address 6750 Poplar Ave., Suite 301
Memphis, TN 38117
 Telephone Number 901-260-6819

¹ For the purposes of bidding, please use June 1, 2018, as the expected delivery date of the Bonds.

Councilwoman Martin made the motion to adopt a resolution authorizing and approving Policies and Procedures for Continuing Disclosure/SEC Rule 15C2-12 Compliance as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 019-2018

RESOLUTION OF THE CITY OF GAUTIER, MISSISSIPPI AUTHORIZING AND APPROVING THE FORM OF AND ADOPTION OF POLICIES AND PROCEDURES FOR CONTINUING DISCLOSURE/SEC RULE 15C2-12 COMPLIANCE; AND FOR RELATED PURPOSES.

WHEREAS, pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the “**Rule**”), the City of Gautier, Mississippi (the “**City**”) is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the “**MSRB**”) through the MSRB’s Electronic Municipal Market Access system at <http://www.emma.msrb.org> (“**EMMA**”), in the electronic format then prescribed by the Securities and Exchange Commission (the “**SEC**”) (the “**Required Electronic Format**”) pursuant to the Rule (the “**Annual Filing**”);

WHEREAS the Mayor and City Council of the City of Gautier, Mississippi (the “**Governing Body**”), acting for and on behalf of the City, finds that it is in the best interest of the City to monitor post issuance compliance in connection with the City’s outstanding bond obligations and pursuant to the City’s continuing disclosure agreements/certificates executed in connection with the City’s outstanding bond obligations and to approve the form of and execution of the Policies and Procedures For Continuing Disclosure/SEC Rule 15c2-12 Compliance (the “**Policy**”), to be dated as of the date of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body, acting for and on behalf of the City, as follows:

SECTION 1. The form of the Policy is hereby approved, and the Mayor and the City Clerk are hereby authorized and directed to execute said Policy on behalf of the City. All provisions of the Policy, when executed as authorized herein, shall be incorporated herein, and shall be deemed to be a part of this resolution fully and to the same extent as if separately set out verbatim herein, which said Policy shall be in substantially the form attached hereto as **EXHIBIT A**, with such completions, changes, insertions and modifications as shall be approved by the officers executing and delivering the same.

SECTION 2. The Mayor, the City Clerk, and any other authorized officer of the Governing Body are hereby authorized and directed to take any and all such actions on behalf of the City as may be required by the City to carry out and to give effect to the aforesaid documents authorized pursuant to this resolution and to execute all papers, documents, certificates and other instruments that may be

required for the carrying out of the authority conferred by this resolution in order to evidence said authority.

SECTION 3. All orders, resolutions or proceedings of the Governing Body in conflict with any provision hereof shall be, and the same are hereby repealed, rescinded and set aside, but only to the extent of such conflict. For cause, this resolution shall become effective upon the adoption hereof.

Councilwoman Martin moved and **Councilman George** seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	voted: Aye
Councilwoman Mary Martin	voted: Aye
Councilman Cameron George	voted: Aye
Councilman Richard Jackson	voted: Aye
Councilman Casey Vaughan	voted: Aye
Councilman Charles Anderson	voted: Aye
Councilman Adam Colledge	voted: Aye

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 1st day of May, 2018.

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

(SEAL)

EXHIBIT A

POLICY

GAUTIER, MISSISSIPPI
POLICIES AND PROCEDURES
FOR CONTINUING DISCLOSURE/SEC RULE 15c2-12 COMPLIANCE

DATED: May 1, 2018

I. Statement of Purpose

This Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (this “**Policy**”) designates specific policies of the City of Gautier, Mississippi (the “**Issuer**”) to monitor and ensure post issuance compliance under and pursuant to its continuing disclosure agreements/certificates (the “**CDA**”) in connection with certain bond obligations (the “**Obligations**”) issued by the Issuer with applicable provisions of the Securities and Exchange Commission’s (“**SEC**”) Rule 15c2-12 (the “**Rule**”).

This Policy describes various procedures and systems designed to identify on a timely basis facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations in order that the Obligations be, or continue to be, in compliance with the CDA and the Rule. The Issuer recognizes that compliance with the Rule is an on-going process, necessary, during the entire term of the Obligations, and is an integral component of the Issuer’s overall debt management policies. Accordingly, the analysis of those facts and implementation of this Policy will require on-going monitoring and may require consultation with Butler Snow LLP (“Bond Counsel”) or other professionals beyond the scope of their initial engagement with respect to the issuance of particular Obligations.

II. Responsible Parties

- A. The City Manager shall identify an appropriate officer (currently the City Clerk) to be responsible for monitoring the Issuer’s post-issuance compliance issues (the “**Staff Designee**”). The City Manager’s designee shall be responsible for ensuring an adequate succession plan for transferring post-issuance compliance responsibility when changes in officers and staff occur.
- B. The Staff Designee will coordinate procedures for record retention and review of such records.
- C. The Staff Designee will review post-issuance compliance procedures and systems on a periodic basis, but not less than annually, will keep a log to document such reviews, and will consult as necessary with the Issuer’s financial advisor and Bond Counsel.
- D. The Staff Designee shall maintain originals and copies of all documents and other records relating to the Obligations.
- E. The Staff Designee will review each issue of Obligations for compliance with this Policy on a periodic basis, but not less than annually, and will keep a log to document such reviews.

III. **General Recordkeeping**

The Staff Designee will maintain and store a copy of the following documents on file at all times for the life of the Obligations plus three (3) years:

- Financing transcript (may be in CD form);
- Copy of the CDA for each Obligation;
- Copy of the Official Statement for each Obligation;
- Copy of any rating reports or analysis;
- Copy of any defeasance, refunding or redemption notices;
- Copy of any Material Event Notice (as defined below);
- Copy of any Notice of Failure to File Annual Report (as defined below);
- Copy of any Annual Filing (as defined below);
- Copy of Financial Statements of the Issuer; and
- Copy of Current Budget information of the Issuer.

IV. **Annual Filing**

The following relate to compliance with the Rule regarding Annual Filings of Obligations.

The Staff Designee will:

- A. Appoint or engage Bond Counsel or a dissemination agent (the “**Agent**”) to assist in carrying out its obligations under this Policy, each CDA and the Rule. If the Issuer does not engage an Agent to file its Annual Filing, the Staff Designee shall be responsible for submitting the information required in this Policy directly to the MSRB (as defined below) through EMMA (as defined below) pursuant to each CDA.
- B. Confirm that the Agent has filed with the Municipal Securities Rulemaking Board (the “**MSRB**”) through the EMMA Dataport (“**EMMA**”) at <http://www.emma.msrb.org>; information which is consistent with the requirements under its CDA (the “**Annual Filing**”) no later than the date required for the reporting of each Annual Filing as determined by each CDA (the “**Report Date**”). The Annual Filing may be submitted as a single document or as separate documents comprising a package, and may be submitted separately from the balance of the Annual Filing.
- C. If the Issuer is unable to provide the Annual Filing or portions of the Annual Filing by the Report Date, confirm that the Agent has filed on the Report Date a notice to the MSRB (the “**Notice of Failure to File**”) in substantially the form attached hereto as **EXHIBIT A**.
- D. Confirm that the Agent has filed audited financial statements by the Report Date. If audited financial statements are unavailable by the Report Date, confirm that the Agent has filed a Notice of Failure to File on the Report Date.
- E. Confirm that the Agent has filed the budget for the next fiscal year by the Report Date.
- F. Confirm that the Annual Report contains the appropriate information as required by its CDA. Examples of the following information typically required in an Annual Report are as follows:

1. Audited Financial Statements;
 2. Budget for next fiscal year;
 3. Accounting principles pursuant to which the Audited Financial Statements were prepared;
and
 4. Operating and financial information contained in the official statement in connection with the Obligation.
- G. Confirm that no listed event as required by the Issuer's CDA has occurred. If the Issuer determines that a listed event has occurred, confirm that the Agent causes a notice of such occurrence (the "**Material Event Notice**") to be filed with the MSRB on or before the time period prescribed by the Rule, through EMMA, together with a cover sheet in substantially the form attached hereto as **EXHIBIT B**.

V. Material Event Notice

The following policies relate to compliance with regulations regarding the filing of a Material Event Notice.

The Staff Designee will:

- A. Notify Bond Counsel and the Agent of any Listed Event (defined below) within ten (10) days after the occurrence of the event.
- B. Confirm that the Material Event Notice of such Listed Event was provided to the MSRB, through EMMA, within ten (10) days after the occurrence of an event.

Listed Events include:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves, if any, reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Obligations, or other material events affecting the tax status of the Obligations;
- (7) Modifications to rights of Bondholders, if material;

- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property, if any, securing repayment of the Obligations, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership, or similar event of the City;
- (13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

VI. Rating Changes

The following policies relate to compliance with regulations regarding any rating changes. Rating changes may include, without limitation, any change in rating on the Obligations

The Staff Designee will:

- A. Notify Bond Counsel and the Agent of any rating change within ten (10) days after the occurrence of the event.
- B. Confirm that the rating change was provided to the MSRB, through EMMA, within ten (10) days after the rating change in the form of the Material Event Notice.

VII. Defeasance of Obligations

The following policies relate to compliance with regulations regarding any defeasance of any Obligations.

The Staff Designee will:

- A. Confirm Bond Counsel and the Agent has filed notice of the defeasance in the form of a Material Event Notice and that the Material Event Notice provides explicit disclosure as to whether the Obligations have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

VIII. Training

The following policies relate to compliance with regulations regarding training of staff in connection with the Policy.

The Staff Designee will consult with Bond Counsel and the Agent on appropriate training of responsible employees and staff in connection with this Policy.

[The remainder of this page is intentionally left blank.]

EXHIBIT A

NOTICE OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer: City of Gautier, Mississippi

Date of Issuance: _____, 20____

CUSIP Numbers: _____, _____, _____

NOTICE IS HEREBY GIVEN that the City has not provided an Annual Report as required by its continuing disclosure undertakings. The City anticipates that the Annual Report will be filed by

_____.

Dated: _____

CITY OF GAUTIER, MISSISSIPPI

By: _____

Authorized Officer

EXHIBIT B

MATERIAL EVENT NOTICE COVER SHEET

Name of Issuer: City of Gautier, Mississippi

Date of Issuance: _____, 20__

CUSIP Numbers: _____, _____, _____

Description of the attached Material Event Notice (Check One):

1. _____ Principal and interest payment delinquencies
2. _____ Non-Payment related defaults, if material
3. _____ Unscheduled draws on debt service reserves, if any, reflecting financial difficulties
4. _____ Unscheduled draws on credit enhancements reflecting financial difficulties
5. _____ Substitution of credit or liquidity providers, or their failure to perform
6. _____ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (ITS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds
7. _____ Modifications to rights of Bondholders, if material
8. _____ Bond calls, if material, and tender offers
9. _____ Defeasances
10. _____ Release, substitution, or sale of property, if any, securing repayment of the securities
11. _____ Rating changes
12. _____ Bankruptcy, insolvency, receivership or other similar event of the State
13. _____ The consummation of a merger, consolidation or acquisition involving the State or the sale of all or substantially all of the assets of the State, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material

14. _____ Appointment of a successor or additional trustee or the change of name of a trustee, if material
15. _____ Failure to provide annual financial information as required by the Rule
16. _____ Other material event notice (specify) _____

I hereby represent that I am authorized by the City/Other Obligated Person or its agent to distribute this information publicly:

Signature: _____

Name: _____ Title: _____

Employer: _____

Address: _____

Issuer, State, Zip Code: _____

Voice Telephone Number: _____

Councilwoman Martin made a motion to adopt a resolution approving and adopting a tax compliance policy for the City of Gautier as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION NUMBER 020-2018

RESOLUTION APPROVING AND ADOPTING A TAX COMPLIANCE POLICY FOR THE CITY OF GAUTIER, MISSISSIPPI; AUTHORIZING THE IMPLEMENTATION OF SUCH TAX COMPLIANCE POLICY; AND FOR RELATED PURPOSES

WHEREAS, the Mayor and City Council of the City of Gautier, Mississippi (the “**Governing Body**”), acting for and on behalf of the City of Gautier, Mississippi (the “**Municipality**”), is authorized by various laws of the State of Mississippi, as the same may be amended and supplemented from time to time, to issue bonds, notes and other evidences of indebtedness (the “**Debt**”) of the Municipality; and

WHEREAS, the Governing Body may issue such Debt as taxable or tax-exempt for federal income tax purposes; and

WHEREAS, if such Debt is issued as tax-exempt for federal income tax purposes, the Municipality must ensure that the Debt complies with the provisions of the Internal Revenue Code of 1986, as amended and supplemented from time to time (the “**Code**”) throughout its term; and

WHEREAS, in order to ensure compliance with the Code, the Governing Body has determined that it is necessary and advisable to adopt a policy for tax compliance in connection with all tax-exempt Debt issued or to be issued by the Municipality and

WHEREAS, there has been prepared and submitted to the Governing Body the form of a Tax-Exempt Financing Compliance Procedure (the “**Tax Policy**”) setting forth the Municipality’s tax compliance procedures in connection with its outstanding and future tax-exempt Debt; and

WHEREAS, it appears that such Tax Policy which is now before the Governing Body, is in appropriate form and is an appropriate document for the purposes identified; and

WHEREAS, it is proposed that the Governing Body should now take such actions as necessary to adopt the Tax Policy and authorize its implementation.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE MUNICIPALITY, ACTING FOR AND ON BEHALF OF THE MUNICIPALITY, AS FOLLOWS:

SECTION 1. This resolution is adopted pursuant to the applicable laws of the State of Mississippi.

SECTION 2. The Tax Policy, in the form submitted to this meeting and attached hereto as **EXHIBIT A**, is hereby approved and adopted. The Governing Body hereby authorizes and directs the appropriate officers of the Municipality to implement the Tax Policy and, in connection with any outstanding or future Debt of the Municipality, to take such actions and file such documents as may be required by the Tax Policy, the Code, the Internal Revenue Service, the Municipal Securities Rulemaking Board and the Securities and Exchange Commission.

SECTION 3. All acts and doings of the officers of the Municipality which are in conformity with the purposes and intents of this resolution and in furtherance of the Tax Policy shall be, and the same hereby are, in all respects approved and confirmed.

SECTION 4. This resolution shall become effective immediately and all orders, resolutions or proceedings of the Governing Body in conflict with the provisions of this resolution shall be and are hereby repealed, rescinded and set aside, but only to the extent of such conflict.

Councilwoman Martin moved and **Councilman George** seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Mayor Phil Torjusen	voted: Aye
Councilwoman Mary Martin	voted: Aye
Councilman Cameron George	voted: Aye
Councilman Richard Jackson	voted: Aye
Councilman Casey Vaughan	voted: Aye
Councilman Charles Anderson	voted: Aye
Councilman Adam Colledge	voted: Aye

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 1st day of May, 2018.

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

(SEAL)

EXHIBIT A

POLICY

GAUTIER, MISSISSIPPI
Post-Issuance Compliance Policies and Procedures

Adopted on May 1, 2018

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ATTACHMENT 1 – FORM OF ANNUAL COMPLIANCE CHECKLIST

Section 1. Purpose

It is the policy of Gautier, Mississippi, a political subdivision duly organized and existing under the laws of the State of Mississippi (the “Borrower”) to comply with federal tax law applicable to its tax-exempt debt borrowings (“Tax-Exempt Debt”) to ensure that interest paid on such Tax-Exempt Debt remains exempt from federal income tax. The federal tax law requires compliance with numerous rules and regulations, including but not limited to, filing requirements, yield restriction limitations, arbitrage rebate requirements, use of proceeds and financed projects limitations and recordkeeping requirements. Given the increasing complexity of the federal tax law, the Borrower hereby formally adopts the following policies and procedures concerning its Tax-Exempt Debt (the “TE Policies and Procedures”). These TE Policies and Procedures are intended to serve as a guide for the Borrower to facilitate compliance with federal tax law applicable to its Tax-Exempt Debt.

As background, a qualified issuer of state and local government bonds (the “Issuer”) actually “issues” the tax-exempt obligations and the Borrower “borrows” the proceeds of such tax-exempt obligations from the Issuer. For purposes of these procedures, the reference to Issuer will mean the respective Issuer for the Borrower’s Tax-Exempt Debt. In the event these policies and procedures conflict, in whole or in part, with the federal tax agreement or federal tax certificate prepared on behalf of the Borrower in connection with its borrowing of Tax-Exempt Debt (the “Tax Certificate”), the terms of the applicable Tax Certificate will control.

Section 2. Compliance Officer Designation

The City Manager of the Borrower is hereby designated as the Borrower’s Compliance Officer. Except as otherwise described herein, the Borrower’s designated Compliance Officer (the “Compliance Officer”) will have primary responsibility for ensuring that the Borrower’s outstanding Tax-Exempt Debt is, and remains, in compliance with federal tax law. The Borrower may appoint a new Compliance Officer from time to time as needed. Also, the Compliance Officer may delegate duties herein as deemed necessary.

The Compliance Officer will at all times be aware of the Borrower’s obligations set forth in these TE Policies and Procedures, including the Borrower’s ongoing recordkeeping and compliance responsibilities associated with its Tax-Exempt Debt. The Compliance Officer will at all times be familiar with these TE Policies and Procedures and will be authorized to consult with the Issuer and third-party professionals (e.g., legal counsel, bond counsel and arbitrage calculating agents), as necessary, to ensure compliance with these TE Policies and Procedures. In addition, the Compliance Officer will be familiar with the Internal Revenue Service’s (“IRS”) Publication 4077 “Tax-Exempt Bonds for 501(c)(3) Charitable Organizations,” and IRS Publication 4078 “Tax-Exempt Private Activity Bonds Compliance Guide”. The Compliance Officer will be familiar with the IRS’s website at www.irs.gov/Tax-Exempt-Bonds and aware that such website contains information, forms and publications pertaining to tax-exempt bonds.

Section 3. Tax-Exempt Debt Borrowings

I. Tax Certificates. The Tax Certificate (which is generally prepared by bond counsel and signed by both the Issuer and Borrower) will serve as the operative document for purposes of establishing reasonable expectations of the Borrower as of the date of the borrowing. Each Tax Certificate provides a summary of the federal tax rules applicable to each Tax-Exempt Debt borrowing. Prior to each borrowing, the Compliance Officer will review each Tax Certificate to confirm that the expectations set forth in the Tax Certificate are reasonable and accurate and to become familiar with the requirements set forth therein.

II. Internal Revenue Service Form 8038 – Tax-Exempt Bonds. IRS Form 8038, Information Return for Tax-Exempt Private Activity Bond (“Form 8038”) is generally prepared by bond counsel as of the date of issuance of the Tax-Exempt Debt. The Borrower understands that each Form 8038 must be filed by the Issuer with the IRS no later than the 15th day of the 2nd calendar month after the close of the calendar quarter in which the Tax-Exempt Debt is issued. The Compliance Officer will cooperate with the Issuer to ensure that the proper information is documented in the Form 8038.

III. Public Approval Requirement. Generally, prior to issuance, qualified private activity bonds (including qualified 501(c)(3) bonds) must be approved by an applicable elected representative for the governmental entity issuing the qualified private activity bonds and, in some cases, for each governmental entity having jurisdiction over the area in which the financed facility is to be located. Unless otherwise agreed, the Borrower will rely on the Issuer to ensure that the public approval requirements applicable to the Tax-Exempt Debt are satisfied. The Compliance Officer will cooperate with the Issuer to ensure that the Issuer has the proper information for this process.

IV. Reimbursement Declarations of Official Intent. Under Section 1.150-2 of the Treasury Regulations, the Borrower is permitted to use proceeds of Tax-Exempt Debt to reimburse certain expenditures paid before the date of issuance of the Tax-Exempt Debt (subject to certain requirements). One requirement is that the Borrower (or Issuer) must adopt a declaration of official intent to reimburse expenditures not later than 60 days after the reimbursed expenditure is paid. If proceeds of the Tax-Exempt Debt will be used for reimbursement purposes, the Compliance Officer will coordinate with the Issuer to ensure the timely adoption of such declaration of official intent.

V. Qualified Hedge. If the Borrower enters into a qualified hedge (i.e. swap transaction) pursuant to Section 1.148-4(h) of the Treasury Regulations in connection with its Tax-Exempt Debt, the Compliance Officer will immediately inform the Issuer and cooperate with the Issuer to ensure compliance with the Treasury Regulations required for integration (to the extent integration is desired by the Borrower).

Section 4. Use of Debt Proceeds – Tax-Exempt Bonds

I. Private Business Use. The Borrower will not knowingly take or permit to be taken any action that would cause any of its outstanding Tax-Exempt Debt to become taxable “private activity bonds,” as described below. Generally, an issue of qualified 501(c)(3) tax-exempt bonds

under Section 145 of the Code will be considered taxable “private activity bonds” if more than 5% of the proceeds are used directly or indirectly in any trade or business carried on by a private business user and more than 5% of the debt service is directly or indirectly (1) secured by any interest in property used or to be used in any trade or business carried on by a private business user, or (2) derived from payments made in respect of property used or to be used in any trade or business carried on by a private business user.

The Compliance Officer will annually review the “use” of its facilities financed with its outstanding Tax-Exempt Debt for compliance with the applicable use restrictions imposed on tax-exempt financed facilities, as set forth in the Tax Certificate. Prior to entering into certain arrangements that could give rise to an impermissible amount of private business use, the Compliance Officer will consult with its counsel before entering into such arrangements that include, but are not limited to, management contracts, operating agreements, licenses, leases, subleases, naming rights agreements, research agreements, cellular tower or solar panel placement agreements, clinical trial agreements, and joint venture or partnership arrangements.

In the event the Compliance Officer determines the Borrower has entered into an arrangement involving any of its facilities financed with Tax-Exempt Debt which may give rise to an impermissible amount of private business use, the Borrower will consult its counsel to determine whether such arrangement impacts the tax-exempt status of the Borrower’s Tax-Exempt Debt. The Compliance Officer will provide the Issuer with written notice of any such actions by the Borrower that would adversely impact the tax-exempt status of the Tax-Exempt Debt.

II. Sale of Debt-Financed Property. Prior to selling or otherwise disposing of any facilities financed with outstanding Tax-Exempt Debt, the Compliance Officer will obtain approval from the Issuer and will consult with its counsel to determine what impact, if any, such arrangement would have on the tax-exempt status of the Borrower’s outstanding Tax-Exempt Debt.

III. Remedial Actions. The Compliance Officer will be aware of the remedial action rules contained in Treasury Regulations Section 1.141-12, providing, in certain circumstances, a mechanism to voluntarily remediate violations of the private business tests or private loan financing test. Although the Borrower intends that none of its Tax-Exempt Debt will require the application of the remedial action rules, prior to taking any action that would cause its outstanding Tax-Exempt Debt to, absent a remedial action, violate the private business use tests or private loan financing test, the Compliance Officer will consult with its counsel regarding the applicability of the remedial action rules to such action and the ability to remediate the impacted Tax-Exempt Debt. The Compliance Officer will provide the Issuer with written notice of any remedial action by the Borrower that would adversely impact the tax-exempt status of the Tax-Exempt Debt.

IV. Private Loans. The Borrower’s Tax-Exempt Debt will be considered taxable “private loan bonds” if more than 5% of the proceeds of the Tax-Exempt Debt is used, directly or indirectly, to make or finance loans to private persons. The Borrower will not take or permit to be taken any action that would cause any of its Tax-Exempt Debt to be considered taxable “private loan bonds.” The Borrower will not loan the proceeds of its Tax-Exempt Debt to any

third party without first consulting with its counsel. The Compliance Officer will consult with its counsel prior to any such loans being made by the Borrower.

Section 5. Arbitrage Rebate and Arbitrage Limitations Imposed on Tax-Exempt Debt

I. Hiring an Arbitrage Calculating Agent. With regard to each of the Borrower's outstanding Tax-Exempt Debt borrowings, the Borrower will retain an arbitrage calculating agent to (a) determine whether the Tax-Exempt Debt in question qualifies for an exception to the arbitrage rebate rules and (b) perform calculations to ascertain whether an arbitrage rebate payment or yield reduction payment is owed to the IRS, unless, in the judgment of the Borrower and in compliance with these TE Policies and Procedures and the Tax Certificate, there is no reasonable prospect of any arbitrage rebate or yield reduction payment liability. The Compliance Officer will coordinate the timely hiring of an arbitrage calculating agent as required by these TE Policies and Procedures.

II. Payment of Arbitrage Rebate and Yield Reduction Liability. The arbitrage calculating agent retained by the Borrower (discussed above) will determine whether an arbitrage rebate payment or yield reduction payment is owed to the IRS. If payment is owed to the IRS, the Borrower will instruct the arbitrage calculating agent to prepare IRS Form, 8038-T, Arbitrage Rebate Yield Reduction and Penalty Payment in Lieu of Arbitrage Rebate ("Form 8038-T"). The Compliance Officer or arbitrage calculating agent will obtain the Issuer's signature and remit the Form 8038-T, with the required payment, to the IRS on behalf of the Issuer.

The Compliance Officer will consult with its arbitrage calculating agent within thirty (30) days of the issue date of its Tax-Exempt Debt as to the required "installment computation dates" for purposes of calculating arbitrage rebate and yield reduction liability. As background, for these purposes, within 60 days after each installment computation date, the Issuer must cause to be paid to the Internal Revenue Service at least 90% of the amount of arbitrage rebate and yield reduction payment liability owed. In addition, within 60 days after the final installment computation date, the Issuer must cause to be paid to the Internal Revenue Service 100% of the amount of arbitrage rebate and yield reduction payment liability owed. Each completed Internal Revenue Service Form 8038-T, Arbitrage Rebate Yield Reduction and Penalty in Lieu of Arbitrage Rebate, together with full payment in the amount equal to the arbitrage rebate or yield reduction payment liability calculated by the arbitrage calculating agent, must be filed with the Internal Revenue Service at the applicable address which is currently, Internal Revenue Service Center, Ogden, UT 84201.

III. Yield Restriction Limitations. For each Tax-Exempt Debt borrowing, the Borrower will comply with the applicable yield restriction investment limitations and temporary periods with regard to its outstanding Tax-Exempt Debt, as described in the respective Tax Certificate. The Compliance Officer will monitor the Borrower's compliance with these applicable yield restriction limitations.

IV. Timely Expenditure of Tax-Exempt Debt Proceeds. The IRS generally requires that conduit borrowers of Tax-Exempt Debt reasonably expect to spend eighty-five percent of the proceeds of such borrowings within three years of the issue date of such Tax-Exempt Debt. Accordingly, it is the Borrower's policy to utilize tax-exempt financing for projects that it

reasonably expects will be substantially completed within three years, unless otherwise approved by its counsel. Upon receipt of proceeds from Tax-Exempt Debt borrowings, the Compliance Officer will regularly monitor the expenditure of such proceeds. If the majority of such proceeds will not be fully expended within three years of the issue date of the Tax-Exempt Debt, the Compliance Officer will determine how quickly such amounts can be spent, and if needed, contact its counsel to determine whether remedial action as described above (or some other form of action) will be needed.

Section 6. Recordkeeping

I. Means of Maintaining Records. The Borrower may maintain all records required to be held as described in this Section 6 in paper and/or electronic (e.g., CD, disks, tapes) form. It is the policy of the Borrower to maintain as much of its records electronically as feasible. The Compliance Officer will be responsible for verifying the Borrower's continued compliance with the recordkeeping requirements set forth in this Section 6 with regard to the Borrower's Tax-Exempt Debt.

II. Retention Period. The Borrower will maintain, or cause to be maintained, all records relating to the tax-exempt status of its Tax-Exempt Debt and the representations, certifications and covenants set forth in its respective Tax Certificates until the later of the date set forth in any such Tax Certificate or the date four (4) years after the last outstanding obligation of the issue to which such records and Tax Certificate relate has been retired.

If the Borrower borrows Tax-Exempt Debt to refund prior debt, the Borrower will maintain all of the records described in this Section 6 with respect to the refunded debt as well (whether taxable or tax-exempt) until the later of the date set forth in any Tax Certificate executed in connection with such the Tax-Exempt Debt or the date that is four (4) years after the Tax-Exempt Debt, the proceeds of which were used to refund the prior debt, has been retired. For example, if the Borrower borrows Tax-Exempt Debt in 2013 (2013 Bonds) to refund Tax-Exempt Debt borrowed in 2009 (2009 Bonds), the Borrower will maintain the records described herein with respect to the 2009 Bonds until the later of the date set forth in any Tax Certificate executed in connection with the 2009 Bonds or the date four (4) years after the date the last outstanding 2013 Bond has been retired. If the 2009 Bonds themselves refunded prior debt, the Borrower will also maintain records related to such prior debt for the same period of time.

III. Required Records.

The Borrower will maintain detailed records with respect to the following:

- A. Transcript of Proceedings for the Borrower's Tax-Exempt Debt.
- B. Documentation evidencing the expenditure of proceeds of the Borrower's Tax-Exempt Debt.
- C. Documentation evidencing any private business use of facilities financed with proceeds of the Borrower's Tax-Exempt Debt.

- D. Documentation evidencing all sources of payment or security for the Borrower's Tax-Exempt Debt.
- E. Documentation pertaining to any investment of proceeds of the Borrower's Tax-Exempt Debt, including documentation pertaining to broker's fees paid (if at all) or other administrative costs with respect to such investments.
- F. Documentation pertaining to the public approval/TEFRA process.
- G. Records of arbitrage rebate payment and yield reduction payment calculations performed by the arbitrage calculating agent (irrespective of whether any amount was determined to be owed to the Internal Revenue Service), as well as records related to any arbitrage rebate payments or yield reduction payments made to the Internal Revenue Service, including the calculations performed by the arbitrage calculating agent substantiating such payments, together with the Internal Revenue Service Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate, that accompanied all such payments.
- H. Documentation authorizing the reimbursement of expenditures using proceeds of the Tax-Exempt Debt.
- I. Appraisals, demand surveys and feasibility studies related to projects financed or refinanced with the Borrower's Tax-Exempt Debt.
- J. Documentation relating to any third-party funding for the Borrower's projects to which proceeds of the Borrower's Tax-Exempt Debt will be applied (including government grants).
- K. Records of any Internal Revenue Service audits or compliance checks, or any other Internal Revenue Service inquiry related to the Borrower's Tax-Exempt Debt.

Section 7. Voluntary Closing Agreement Program

The Compliance Officer will be aware of the IRS's TEB Voluntary Closing Agreement Program ("VCAP") and its ability, pursuant to IRS Notice 2008-31, 2008-11 I.R.B. 592 (or a successor notice as the case may be), to request a voluntary closing agreement with the IRS to resolve compliance violations on the part of the Borrower with the applicable federal tax rules to its outstanding Tax-Exempt Debt. A copy of Internal Revenue Service Notice 2008-31 is available on the Internal Revenue Service's website at www.irs.gov.

Section 8. Annual Compliance and Continuing Education

I. Annual Compliance. The Compliance Officer will complete the Annual Compliance Checklist within 60 days of the end of each "bond year," as defined in the Tax Certificate. A copy of the Annual Compliance Checklist is attached hereto as Attachment 1. The

Compliance Officer will deliver a copy of the Annual Compliance Checklist to the Issuer annually, upon request of the Issuer.

II. Continuing Education. The Compliance Officer will consult with its counsel regarding the federal tax rules applicable to the Borrower's outstanding Tax-Exempt Debt and any changes to the federal tax law. The Borrower will update these policies and procedures as needed to reflect any such changes. The Borrower will encourage its Compliance Officer to attend continuing education events and conferences, as needed, pertaining to tax-exempt municipal bonds.

Section 9. Miscellaneous

The Borrower reserves the right to amend or withdraw these TE Policies and Procedures at any time and from time to time to reflect changes in federal tax laws or other applicable laws concerning its outstanding Tax-Exempt Debt. The Compliance Officer will consult with its counsel as it deems necessary to ensure the applicable federal tax law requirements are satisfied. These TE Policies and Procedures do not, and are not intended to, limit the actions of the Borrower solely to those federal tax matters listed above, but are intended to provide the Borrower with broad discretion and general guidelines in addressing any and all federal tax matters that may affect its outstanding Tax-Exempt Debt.

Section 10. Consultation with Counsel

Should the Borrower, including the Compliance Officer, have further questions regarding these Post-Issuance Compliance Policies and Procedures or any other questions concerning the Borrower's Tax-Exempt Debt borrowings, please contact Butler Snow LLP attorney, Troy Johnston at (601) 985-4419.

ATTACHMENT 1 – FORM OF ANNUAL COMPLIANCE CHECKLIST

[Attached]

FORM ANNUAL COMPLIANCE REPORT & CHECKLIST

[BOND CAPTION]

The Compliance Officer shall complete this Form Annual Compliance Report and Checklist (the “Annual Checklist”) for each of the Borrower’s outstanding tax-exempt bonds on an annual basis, within 60 days of the close of the applicable bond year, which should be set forth in the Tax Certificate. The tax-exempt bonds identified below shall hereinafter be referred to as the “Bonds.” The project(s) financed or refinanced with proceeds of the Bonds shall hereinafter be referred to as the “Project.” The Bond Year covered by this Annual Checklist shall hereinafter be referred to as the “Annual Period.”

If the Compliance Officer identifies any compliance deficiencies in this Annual Checklist, the Compliance Officer should immediately contact Bond Counsel, as identified in the Borrower’s TE Policies and Procedures and take the actions required in the Tax Certificate or TE Policies and Procedures.

If the Compliance Officer has any questions pertaining to completion of this Annual Checklist, please contact Butler Snow LLP attorney, Troy Johnston at (601) 985-4419 (“Tax Counsel”).

1. GENERAL QUESTIONS

Bond Caption: _____
Date of Issuance of Bonds: _____
Applicable Annual Period: _____
Date of Annual Checklist: _____
Name of Compliance Officer: _____
Description of Project: _____

2. PROJECT OWNERSHIP

Has the Project been continuously owned by the Borrower during the Annual Period: _____

If ownership of the Project has changed during the Annual Period, contact Tax Counsel: _____

3. PROJECT COMPLETION & EXPENDITURE OF PROCEEDS OF BONDS (FOR NEW MONEY PROJECTS)

Amount of proceeds of Bonds originally allocated to construct the Project: _____

Have all such proceeds
(including interest earned
thereon) been spent:

If not, does the Borrower
expect such amounts will be
expended in accordance with
its expectations set forth in the
Tax Certificate:

If all such proceeds have not
been spent, has more
than three years elapsed since
the Date of Issuance of Bonds:

Has the Project been completed
and placed in service:

If Project has been completed
and placed in service, has the
Borrower completed a “final
allocation” of Bond proceeds:

If Project has been completed, if
any proceeds of the Bonds allocated
to construct the Project remain
unspent, contact Tax Counsel:

If Project has been completed
during the Annual Period, has
written notice been sent to the
Issuer:

4. USE OF PROJECT

During the Annual Period, has
any portion of the Project been
managed by another entity:

If so, has the arrangement been
determined to be compliant with
Revenue Procedure 2017-13 (if not,
contact Tax Counsel):

During the Annual Period, has
any portion of the Project been

leased to another entity: _____

If so, has the arrangement been determined to be compliant with Revenue Procedure 2017-13 (if not, contact Tax Counsel): _____

During the Annual Period, has any portion of the Project been used for research by another entity: _____

If so, has the arrangement been determined to be compliant with Revenue Procedure 2007-47 (if not, contact Tax Counsel): _____

During the Annual Period, has the Borrower entered into any agreements with respect to the Project that could result in private business use (such as naming rights agreements, cell tower or wind generation agreements, or other types of arrangements) (if yes, contact Tax Counsel): _____

If the Borrower intends to use the Project in a manner that may jeopardize the tax-exempt status of the Bonds, contact Tax Counsel: _____

5. REFUNDINGS

If the Bonds were issued for current refunding purposes, were such proceeds of the Bonds spent within 90 days of the issue date of the Bonds (if no, contact Tax Counsel): _____

If the Bonds were issued for advance refunding purposes, are the refunded Bonds being redeemed by the

escrow agent in accordance with the requirements in the Escrow Agreement (if no, contact Tax Counsel):

6. ARBITRAGE AND REBATE

Have all rebate and yield reduction calculations mandated in the Tax Certificate been prepared:

If a rebate and yield calculation was prepared during the Annual Period, has the Borrower retained a copy and filed an 8038-T with the IRS if required (if no, contact Tax Counsel):

7. RECORD KEEPING

Has the Borrower maintained all records as required by the Tax Certificate and the TE Policies and Procedures (if no, contact Tax Counsel):

8. CORRESPONDENCE WITH INTERNAL REVENUE SERVICE

During the Annual Period, has the Borrower received any correspondence from the IRS pertaining to the Bonds:

If yes, please describe:

If yes, has the Borrower contacted Tax Counsel:

9. QUALIFIED HEDGE CONTRACTS

During the Annual Period, has the Borrower entered into a new hedge contract:

If the Borrower previously integrated a hedge contract with the Bonds, has the Borrower taken action to terminate the hedge contract during the Annual Period (if yes, contact Tax Counsel):

10. MODIFICATIONS TO BOND DOCUMENTS

During the Annual Period, has the Borrower entered into an arrangement that modified the terms of the bond documents:

If yes, please describe and contact Tax Counsel:

11. CONTINUING EDUCATION

During the Annual Period, describe any continuing education events and/or conferences attended by the Compliance Officer:

During the Annual Period, has the Compliance Officer consulted with Tax Counsel regarding federal tax rules pertaining to the Bonds as needed:

12. REMEDIAL ACTION

During the Annual Period, has the Compliance Officer identified a violation that may necessitate the need for the Issuer to take remedial action with regard to the Bonds (if yes, contact Tax Counsel):

13. VCAP

During the Annual Period, has the Compliance Officer identified a violation that may

necessitate utilization of the IRS's
Voluntary Closing Agreement
Program (if yes, contact Tax
Counsel): _____

A COPY OF THIS ANNUAL CHECKLIST SHOULD BE FILED WITH THE BORROWER'S
RECORDS PERTAINING TO THE ISSUANCE OF THE BONDS.

IF COMPLETION OF THIS CHECKLIST REQUIRES CONSULTATION WITH TAX
COUNSEL, CONTACT ONE OF THE FOLLOWING ATTORNEYS WITH
BUTLER SNOW LLP:

TROY JOHNSTON at (601) 985-4419

Councilwoman Martin made a motion to adopt an order to approve engineering services relating to relocation of the City's water line on Hwy 57 due to the MDOT expansion on Hwy 57 as presented. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 081-2018

WHEREAS, the City requires engineering services relating to relocation of the City's water line on Hwy 57 due to the MDOT expansion on Hwy 57, designated as project STP-0066-01(007); 103060-201500; and

WHEREAS, the Mississippi Department of Transportation has prepared plans and will submit for highway construction, a section of the SR known as Highway No. 57 in Jackson County and to be designated as STP-0066-01(007); 103060-201500; and

WHEREAS, Seymour Engineering is capable of providing all necessary Engineering and Surveying services for relocation and/or abandoning existing utilities (Water) and their appurtenances; and

WHEREAS, the City Council finds this work is necessary, and that it is in the best interests of the City to engage Seymour Engineering to perform these services;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the professional services agreement with Seymour Engineering is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

Instructions for ROW-044 Engineering Agreement Form

Please fill in the below text boxes with the required information (if not previously filled in). The document below will automatically insert the information in the correct place when the document is printed (If you click File Tab>Print for a print preview and then go back to the Home Tab the information will update). You will only be able to change the information in these boxes on this page. Then print the document, sign accordingly, and return to the MDOT Utility Coordinator managing your relocation. If there are any questions, please contact your MDOT Utility Coordinator.

Project Number: STP-0066-01(007); 103060-201500 State of: Mississippi
Project County: Jackson Route Designation: US Route Number: 57
Route Description: SR
Termini: SR 57 from I-10 to Humphrey Road

Engineering Agreement Date: _____

Utility Owner: City of Gautier
Owner Street Address: 3330 Highway 90
City, State, ZIP: Gautier, MS 39533
Owner Authorized Representative: Paula Yancey
Title: City Manager

Engineering Company: Seymour Engineering
Engineering Company Address: 925 Tommy Drive; Suite G
City, State, ZIP: Biloxi, MS 39532
Engineering Company Authorized Representative: Mark M. Seymour Jr., P.E.
Title: President

Compensation (Item III):

(Figures for Total Cost derived from Attachment A of this document. Please make sure the amounts below match the amounts in the ROW-044 Attachment A spreadsheet.)

Phase A, Preliminary & Design Engineering: (Covers all preliminary and design costs associated with the relocation project prior to the construction phase as outlined in Item III-Phase A of the ROW-044. For further explanation, please consult the ROW-044 document text.)

Phase A, Total Cost: \$59,908.72

Phase B, Construction Engineering: (Covers all Construction Engineering items once the construction phase of the relocation project begins, separated into the according subparts as outlined in Item III Phase B of the ROW-044. For further explanation, please consult the ROW-044 document text.)

Phase B, Subparts 1, 2, 5, 6, 7, 8, &9 Total Cost: \$60,449.94

Phase B, Subpart 3

Survey Crew Hourly Rate: \$101.44

Number of Party Members: 2

Maximum amount for construction stakeout: \$4,783.52

Phase B, Subpart 4

Resident Inspection Hourly Rate: \$84.66

Maximum amount for resident inspection:
\$27,581.60

*****Please print pages 8, 9, and 10 from the ROW-044 Attachment A Spreadsheet and attach them to this document in place of the corresponding pages.**

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES**

THIS AGREEMENT made the ____ day of ____, 20____ by and between City of Gautier (hereinafter called the OWNER) and Seymour Engineering (hereinafter designated as the ENGINEER).

W I T N E S S E T H :

WHEREAS, the Mississippi Department of Transportation (hereinafter designated as the DEPARTMENT) has prepared plans and will submit for highway construction, a section of the SR known as Highway No. 57 in Jackson County/Countries and to be designated as STP-0066-01(007); 103060-201500; and

WHEREAS, pursuant to a separate and distinct agreement to be entered into by and between the OWNER and the DEPARTMENT relating to the aforesaid highway project, the OWNER proposes to relocate and/or abandon their existing utilities which traverse on, under, or across property within the limits of the highway project; and

WHEREAS, the OWNER desires to engage the services of the ENGINEER to make surveys and investigations, to design and prepare preliminary and final construction plans, construction cost estimates, and permit applications as required in connection with the proposed relocation and/or abandonment of the utilities, hereinafter referred to as the "PROJECT"; and,

WHEREAS, the ENGINEER is agreeable to performing the Engineering and Survey in services under the conditions and for the fees satisfactory to the owner.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

I. THE OWNER hereby employs and retains the ENGINEER who agrees to proceed with all Engineering and Surveying services necessary to the performance in proper sequence of the items of work for the project as hereinafter set forth.

II. DESCRIPTION OF THE PROJECT. The project as covered by this agreement shall consist of providing all necessary Engineering and Surveying services for relocation and/or abandoning existing utilities (Waterworks) and their appurtenances which are owned by the OWNER that will conflict with the proposed construction of Mississippi Department of Transportation project STP-0066-01(007); 103060-201500, Jackson County/Countries, Mississippi.

III. SCOPE OF WORK. The services to be performed under this agreement are divided into two (2) main phases of work:

PHASE A: PRELIMINARY & DESIGN ENGINEERING

Phase A shall include all Engineering and Surveying work involved from the initiation of the project to the beginning of actual construction and shall include the following:

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

- (1) Detailed surveys and underground investigations necessary for the preparation of plans;
- (2) Development of detailed plans, specifications and designs acceptable to the OWNER and the DEPARTMENT;
- (3) Preparation of detailed cost estimates;
- (4) Preparation of permit applications for utilities crossing the Mississippi Department of Transportation's facility;
- (5) Prepare advertisement for/or solicitation of bids from legitimate contractors and rendering of assistance to OWNER in award of contract and assembling of contract documents.

PHASE B. CONSTRUCTION ENGINEERING:

Construction Engineering shall be all Engineering work involved in the actual construction of the project. The work shall include:

- (1) Furnishing of plans and specifications for construction purposes.
- (2) The general administration of the project and making of periodic visits to the construction site to observe the progress and quality of the construction work and to determine, in general, if the results of the construction work are in accordance with the plans and specifications.
- (3) Setting all stakes, including centerline stakes, right-of-way stakes, grade stakes, stakes for structures (location and grade), and any other stakes necessary to control the work.
- (4) Making the technical observations of construction as required or as directed by the OWNER and the DEPARTMENT, by a qualified inspector during the performance by the Contractor of any work of consequence to assure that the Contractor's work is performed in accordance with the plans and specifications.
- (5) Maintaining a project diary as the official project record for each project, showing the Contractor's daily Construction Operations; also the Engineering Personnel's Daily Activities by names, functions performed and hours worked.
- (6) Checking and verifying the quantities of all materials incorporated in the project.
- (7) Promptly verifying and recommending payment of all Contractor's monthly estimates.
- (8) Providing consultation and advice during construction.
- (9) Making final inspection of project, preparing "Record Plans, verifying and promptly submitting final estimate and supporting documents to the OWNER for approval and payment. [Such records shall be available at all reasonable times during the contract period and for three (3) years from the date of payment of the final estimate. These records, documents, and data shall be available for inspection by the OWNER and the DEPARTMENT and copies thereof shall be furnished if requested.]

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AGREEMENT FOR ENGINEERING SERVICES

IV. MDOT APPROVED OVERHEAD. The ENGINEER employed and retained by OWNER should have a current accepted overhead rate on file with the MDOT. The ENGINEER shall use the current accepted overhead rate to determine a schedule of rates included in an attached Appendix "A." The current overhead rate shall be submitted by the ENGINEER and approved by the DEPARTMENT within nine (9) months of the end of the ENGINEER's fiscal period. The current overhead rate shall be the ENGINEER's overhead rate for the ENGINEER's most recent previous fiscal period. All overhead rates submitted to the DEPARTMENT for approval shall comply with the AASHTO Audit Guide, 2010, as amended. In addition, the ENGINEER shall submit written certification in accordance with FHWA Order 4470.1A, as amended, that the indirect cost rate submitted does not include any costs which are expressly unallowable and the indirect cost rate was established only with allowable costs in accordance with the applicable cost principles contained in the Federal Acquisition Regulations (FAR) of 48 CFR part 31.

Direct Costs: The DEPARTMENT will reimburse the ENGINEER's actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement (e.g. no meal reimbursement when there is no overnight stay). All Direct costs shall be substantiated with supporting documentation in accordance with MDOT State Travel Handbook. All direct costs (except meals) must be substantiated by supporting data, i.e. mileage, log books, receipts, etc.

All other expenses will be reimbursed upon receipt of acceptable paid invoices.

Actual Hourly Pay Rate: The hourly pay rate shall not exceed the pay rate actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under Item III in this AGREEMENT.

V. COMPENSATION. For work covering Item III - PHASE A, Preliminary & Design Engineering, The OWNER agrees to pay the ENGINEER based upon a schedule of rates included in an attached Appendix "A". The maximum amount for preliminary engineering is FIFTY-NINE THOUSAND NINE HUNDRED EIGHT DOLLARS AND SEVENTY-TWO CENTS (\$59,908.72). Payment will be due upon approval by the OWNER and the DEPARTMENT of the plans and specifications and rendering of a proper billing by the ENGINEER.

For work covering Item III, PHASE B, Construction Engineering Subparts 1, 2, 5, 6, 7, 8 and 9. The OWNER agrees to pay the ENGINEER based upon a schedule of rates included in an attached Appendix "A". The maximum amount for engineering supervision is SIXTY THOUSAND FOUR HUNDRED FORTY NINE DOLLARS AND NINETY-FOUR CENTS (\$60,449.94).

For work covering Item III, Phase B, Construction Engineering Subpart 3, the OWNER agrees to pay the ENGINEER the sum of ONE HUNDRED ONE DOLLARS AND FORTY FOUR CENTS (\$101.44) per hour for a (2) member field party for a onetime construction stakeout. The maximum amount for construction stakeout is FOUR THOUSAND SEVEN HUNDRED EIGHTY THREE DOLLARS AND FIFTY-TWO CENTS (\$4,783.52).

For work covering Item III, Phase B, Construction Engineering Subpart 4, the OWNER agrees to pay the ENGINEER the sum of EIGHTY FOUR DOLLARS AND SIXTY-SIX CENTS (\$84.66) per hour for resident inspection. The maximum amount payable under this agreement for resident inspection is TWENTY SEVEN THOUSAND FIVE HUNDRED EIGHT-ONE DOLLARS AND SIXTY CENTS (\$27,581.60).

Payment for Construction Engineering will be payable monthly when a proper billing is rendered by the ENGINEER.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

VI. COVENANT AGAINST CONTINGENT FEES. The ENGINEER warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of the making of this contract, price, or consideration, or otherwise, recover, the full amount of such fee, commission, percentage, brokerage fee, gift or other contingent fee.

VII. OWNERSHIP OF DOCUMENTS. All project document, including tracings, drawings, estimates, specifications, field notes, investigation, studies, etc., as instruments of service shall be the property of the ENGINEER. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in his possession, and shall provide the OWNER with one set of reproducible drawings.

VIII. CHANGES IN WORK. A Supplemental Agreement may be entered into between the OWNER and the ENGINEER to increase the maximum amount payable under this contract for additional labor costs, provided there is a change in scope, character or complexity of the work to be performed. This Supplemental Agreement must be approved by the DEPARTMENT prior to the performance of additional work by the ENGINEER for which additional reimbursement will be requested.

IX. SCHEDULE AND EXTENSIONS. Engineering services shall be performed on a reasonable schedule for both the construction contract and the preparation of reports and estimates and final documents. Any delay for submission will be requested by letter to the DEPARTMENT giving reasons for the request and the approximate date proposed for submission of that data.

X. TERMINATION OR SUSPENSION. The terms of this contract shall be binding upon the parties hereto until the work has been completed and accepted by the OWNER and all payments required to be made to the ENGINEER have been made; but this contract may be terminated under any or all of the following conditions:

- A. By mutual agreement and consent of the parties hereto.
- B. By the OWNER as a consequence of the failure of the ENGINEER to comply with the terms, progress or quality of work in a satisfactory manner, proper allowance being made for circumstances beyond the control of the ENGINEER.
- C. By either party upon failure of the other party to fulfill its obligations as set forth in this contract.
- D. By the OWNER due to the departure for whatever reasons of any principal member or members of the ENGINEERING FIRM.
- E. By satisfactory completion of all services and obligations described herein.
- F. By the OWNER by thirty (30) days' notice to the ENGINEER in writing and paying fees which both parties agree are due for completed work.

If termination is made by the OWNER under Condition F after work has started, the ENGINEER will be paid for actual services rendered on the basis of their certified and itemized direct payroll cost plus the applicable percentage rates to cover payroll and overhead costs plus direct cost; however, the fixed fee will be adjusted to allow the same percentage of the original agreed upon fixed fee that the amount earned is of the original estimated cost of the work. Upon termination, the ENGINEER shall deliver to the OWNER all documents specified in Section VI and the OWNER shall pay in full for all work accomplished up to the date of termination, including any retained percentage earned to date. Should the OWNER desire to suspend the work, but not definitely terminate the contract, this may be done by thirty (30) days' notice given by the OWNER in writing to that effect, and the work may be reinstated and resumed in full force and effect upon receipt from the OWNER of thirty (30) days' notice in writing to that effect.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

XI. DISPUTES. Any construction disputes will be mediated by the OWNER and the ENGINEER and concurred in by the DEPARTMENT.

XII. CLAIMS AND LIABILITY. The ENGINEER shall save harmless the owner from all claims and liability due to his negligent acts, errors or commissions, or the negligent acts, errors or commissions of his sub-contractors, agents, or employees.

XIII. GENERAL COMPLIANCE WITH LAWS. The ENGINEER hereby agrees to comply with all Federal, State and Local Laws and Ordinances applicable to the work.

XIV. SUBLETTING, ASSIGNMENT OR TRANSFER OF WORK. The Subletting, Assignment or Transfer of any part of these engineering services, other than the testing of materials, to any other person, firm or engineering, consultant is expressly prohibited.

XV. EQUAL OPPORTUNITY PROVISIONS. During the performance of this contract, the ENGINEER, for itself, its assignees and successors in interest (hereinafter referred to as the CONTRACTOR) agrees as follows:

A. **Selection of Labor:** During the performance of this contract, the contractor shall not discriminate against labor from any other State, possession or territory of the United States.

B. **Employment Practices:** If the maximum amount of this contract stipulated in Section IV or any subcontract as a result of this contract is in excess of \$10,000, the contractors and/or subcontractor shall comply with the provisions of Executive Order 11246, entitled "Equal Employment Opportunity" as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR 60).

C. **Civil Rights:** The contractor or any of his subcontractors shall comply with Title VI of the Civil Rights Act of 1964, as amended, and with the provisions of 49 CFR 21 through Appendix H and 23 CFR 710.405 (b).

XVI. MINORITY BUSINESS ENTERPRISES:

A. **Policy.** It is the policy of the (United States) Department of Transportation (DOT) that minority business enterprises as defined in 49 CFR, Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal Funds under this agreement. Consequently, the MBE requirements of 49 CFR, Part 23 apply to this agreement.

B. **MBE Obligation.** The OWNER and the ENGINEER agree to ensure that minority business enterprises as defined in 49 CFR, Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard the OWNER and ENGINEER shall take all necessary and reasonable steps in accordance with 49 CFR, part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. The OWNER and ENGINEER shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

C. The OWNER shall advise each... ENGINEER ... that failure to carry out the requirements set forth in Section 23.43 (a) shall constitute a breach of contract and, after the notification of the (DOT), may result in termination of the ... Contract by the OWNER or such remedy as the OWNER deems appropriate.

XVII. RE-NEGOTIATION. If a work order to commence construction has not been issued to the construction contractor within 12 months from the date of this contract, the fees specified in Item IV, Compensation, are subject to revision.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

I, Mark M. Seymour Jr., P.E., hereby certify that I am the President and duly authorized representative of the firm of Seymour Engineering, whose address is 925 Tommy Drive, Suite G, Biloxi, MS 39532, and:

That, except as expressly stated and described herein, neither I nor the firm of Seymour Engineering has, in connection with its contract with City of Gautier, entered in pursuant to provisions of an agreement between the aforementioned utility and the State of Mississippi, as a part of Federal-Aid project STP-0066-01(007); 103060-201500,

(a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm, company, or person, other than a bona fide employee working solely for me of the aforementioned firm, to solicit or secure the contract, or

(b) agreed, as an express or implied condition for obtaining the award of the contract, to employ or retain the services of any firm, or person in connection with the carrying out of the contract, or

(c) paid, or agreed to pay, to any firm, company, organization, or person, other than a bona fide employee working solely for me or the aforementioned firm, any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract.

(Statement and explanation of exceptions, if any):

I acknowledge that this certificate is to be furnished to the Mississippi Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the aforementioned project involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Date

Signature

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

The OWNER and the ENGINEER each binds himself, his partners, successors, executors, administrators and assigns to the other party to this AGREEMENT, and to the partners, successors, executors, administrators and assigns of each party in respect of all covenants of this AGREEMENT.

OWNER

ENGINEER

City of Gautier

Seymour Engineering

3330 Highway 90

925 Tommy Drive; Suite G

Gautier, MS 39533

Biloxi, MS 39532

BY: _____

Paula Yancey, City Manager

BY: _____

Mark M. Seymour Jr., P.E., President

DATE: _____

DATE: _____

This agreement between the OWNER and the ENGINEER shall become effective and binding as of the date it is approved by the Director of the Mississippi Department of Transportation.

APPROVED:

EXECUTIVE DIRECTOR
MISSISSIPPI DEPARTMENT OF TRANSPORTATION

BOOK _____ PAGES _____ & _____

ATTEST:

SECRETARY

(SEAL)

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

APPENDIX "A"
ESTIMATED COST

Project No.: STP-0066-01(007); 103060-201500

Estimated time and labor costs for the various classifications of personnel (Please do not enter information in gray cells):

Personnel	# Basic Hourly Rate	* Other Payroll Costs	Overhead	Net Fee	xx Total Hourly Rate	Estimated Number of Hours	Estimated Costs
ITEM III PHASE A: PRELIMINARY ENGINEERING							
Principal Engineer	\$80.00	\$47.72	\$80.81	\$25.02	\$233.55	36	\$8,407.80
Project Manager	\$43.27	\$25.81	\$43.71	\$13.53	\$126.32	75	\$9,474.00
Project Engineer I	\$36.06	\$21.51	\$36.42	\$11.28	\$105.27	200	\$21,054.00
Project Engineer II	\$48.08	\$28.68	\$48.57	\$15.04	\$140.37	8	\$1,122.96
Party Chief	\$24.23	\$14.45	\$24.47	\$7.58	\$70.73	8	\$565.84
Instrument Man	\$19.00	\$11.33	\$19.19	\$5.94	\$55.46	24	\$1,331.04
Rodman	\$15.75	\$9.39	\$15.91	\$4.93	\$45.98	24	\$1,103.52
Autocad Technician I	\$25.00	\$14.91	\$25.25	\$7.82	\$72.98	184	\$13,428.32
Autocad Technician II	\$22.00	\$13.12	\$22.22	\$6.88	\$64.22	46	\$2,954.12
Secretary	\$20.00	\$11.93	\$20.20	\$6.26	\$58.39	8	\$467.12
SUBTOTAL ESTIMATED PHASE A							\$59,908.72

ITEM III PHASE B: CONSTRUCTION ENGINEERING, SUBPARTS 1, 2, 5, 6, 7, 8, & 9

Principal Engineer	\$80.00	\$47.72	\$80.81	\$25.02	\$233.55	40	\$9,342.00
Project Manager	\$43.27	\$25.81	\$43.71	\$13.53	\$126.32	120	\$15,158.40
Project Engineer	\$36.06	\$21.51	\$36.42	\$11.28	\$105.27	160	\$16,843.20
Engineer Intern		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Party Chief	\$24.23	\$14.45	\$24.47	\$7.58	\$70.73	0	\$0.00
Instrument Man	\$19.00	\$11.33	\$19.19	\$5.94	\$55.46	30	\$1,663.80
Rodman	\$15.75	\$9.39	\$15.91	\$4.93	\$45.98	30	\$1,379.40
Autocad Technician I	\$25.00	\$14.91	\$25.25	\$7.82	\$72.98	40	\$2,919.20
Autocad Technician II	\$22.00	\$13.12	\$22.22	\$6.88	\$64.22	10	\$642.20
Inspector I	\$29.00	\$17.30	\$29.29	\$9.07	\$84.66	80	\$6,772.80
Inspector II	\$24.04	\$14.34	\$24.28	\$7.52	\$70.18	60	\$4,210.80
Secretary	\$20.00	\$11.93	\$20.20	\$6.26	\$58.39	26	\$1,518.14
SUBTOTAL ESTIMATED PHASE B, SUBPARTS 1,2,5,6,7,8 & 9							\$60,449.94

NOTES:

Basic hourly salary rate for productive work

* See attached schedule of percentages added for "Other Payroll Costs" and "Overhead"

xx Transportation included in Overhead Costs. Construction Engineering hourly rates based on anticipated salary increase for 20

Hourly rate fixed. See item XVI Re-Negotiation

Project No.: STP-0066-01(007); 103060-201500

Personnel	# Basic Hourly Rate	* Other Payroll Costs	Overhead	Net Fee	xx Total Hourly Rate	Estimated Number of Hours	Estimated Costs
ITEM III PHASE B: CONSTRUCTION ENGINEERING, SUBPART 3							
Principal Engineer		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Project Engineer		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Engineer Intern		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Party Chief	\$24.23	\$14.45	\$24.47	\$7.58	\$70.73	16	\$1,131.68
Instrument Man	\$19.00	\$11.33	\$19.19	\$5.94	\$55.46	36	\$1,996.56
Rodman	\$15.75	\$9.39	\$15.91	\$4.93	\$45.98	36	\$1,655.28
Autocad Technician		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
SUBTOTAL ESTIMATED PHASE B, SUBPART 3							\$4,783.52

NOTES:

#	Basic hourly salary rate for productive work
*	See attached schedule of percentages added for "Other Payroll Costs" and "Overhead"
xx	Transportation included in Overhead Costs. Construction Engineering hourly rates based on hourly rate fixed. See item XVI Re-Negotiation

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

SUMMARY OF OPERATING COSTS
OF

Direct Payroll 100.00 %

I. Direct Salary Additives to Direct Payroll

Vacation, Sick, Holidays, Incentive	31.88	
F I C A	12.11	
Hospitalization & Life Insurance	10.19	
Workman's Compensation	0.76	
Unemployment Comp. Insurance	0.46	
Retirement	4.25	
Total Direct Salary Additives to Payroll	<u>59.65</u>	%

II. Indirect of Overhead Costs

Administrative, Secretarial	57.68	
Office Expense	7.44	
Supplies	1.17	
Reproduction	1.84	
Transportation	3.84	
Postage & Express	0.01	
Dues & Subscriptions	2.19	
Insurance	5.08	
Equipment Depreciation	4.22	
Building Depreciation	0.00	
Utilities	1.68	
Telephone	1.41	
Equipment Repair and Maintenance	1.50	
Cont. Education and Prof. Conf.	0.08	
Legal and Accounting	0.42	
Miscellaneous Expense	11.26	
Janitorial Salary	0.74	
Taxes	0.45	
Total Percent of Payroll Burden to be added to the Basic Hourly Rate	<u>101.01</u>	%

GRAND TOTAL (Combined Rate)(accepted overhead rate) 160.66 %

CERTIFICATE:

The above percentage has been computed from my records or costs and expenses for doing business.

SIGNED: _____

DATE: _____

Councilwoman Martin made the motion to adopt an order to approve engineering services relating to relocation of the City's sewer lines on Hwy 57 due to the MDOT expansion on Hwy 57 as presented. Councilman Anderson seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 082-2018

WHEREAS, the City requires engineering services relating to relocation of the City's sewer lines on Hwy 57 due to the MDOT expansion on Hwy 57, designated as project STP-0066-01(007); 103060-201500; and

WHEREAS, the Mississippi Department of Transportation has prepared plans and will submit for highway construction, a section of the SR known as Highway No. 57 in Jackson County and to be designated as STP-0066-01(007); 103060-201500; and

WHEREAS, Seymour Engineering is capable of providing all necessary Engineering and Surveying services for relocation and/or abandoning existing utilities (sewer) and their appurtenances; and

WHEREAS, the City Council finds this work is necessary, and that it is in the best interests of the City to engage Seymour Engineering to perform these services;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the professional services agreement with Seymour Engineering is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman Anderson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

Instructions for ROW-044 Engineering Agreement Form

Please fill in the below text boxes with the required information (if not previously filled in). The document below will automatically insert the information in the correct place when the document is printed (If you click File Tab>Print for a print preview and then go back to the Home Tab the information will update). You will only be able to change the information in these boxes on this page. Then print the document, sign accordingly, and return to the MDOT Utility Coordinator managing your relocation. If there are any questions, please contact your MDOT Utility Coordinator.

Project Number: STP-0066-01(007); 103060-201500 State of: Mississippi
Project County: Jackson Route Designation: US Route Number: 57
Route Description: SR
Termini: SR 57 from I-10 to Humphrey Road

Engineering Agreement Date: _____

Utility Owner: City of Gautier
Owner Street Address: 3330 Highway 90
City, State, ZIP: Gautier, MS 39533
Owner Authorized Representative: Paula Yancey
Title: City Manager

Engineering Company: Seymour Engineering
Engineering Company Address: 925 Tommy Drive, Suite G
City, State, ZIP: Biloxi, MS 39532
Engineering Company Authorized Representative: Mark M. Seymour Jr., P.E.
Title: President

Compensation (Item III):

(Figures for Total Cost derived from Attachment A of this document. Please make sure the amounts below match the amounts in the ROW-044 Attachment A spreadsheet.)

Phase A, Preliminary & Design Engineering: (Covers all preliminary and design costs associated with the relocation project prior to the construction phase as outlined in Item III-Phase A of the ROW-044. For further explanation, please consult the ROW-044 document text.)

Phase A, Total Cost: \$87,544.86

Phase B, Construction Engineering: (Covers all Construction Engineering items once the construction phase of the relocation project begins, separated into the according subparts as outlined in Item III Phase B of the ROW-044. For further explanation, please consult the ROW-044 document text.)

Phase B, Subparts 1, 2, 5, 6, 7, 8, &9 Total Cost: \$100,537.50

Phase B, Subpart 3

Survey Crew Hourly Rate: \$101.44

Number of Party Members: 2

Maximum amount for construction stakeout: \$10,944.40

Phase B, Subpart 4

Resident Inspection Hourly Rate: \$84.66

Maximum amount for resident inspection:
\$29,564.40

*****Please print pages 8, 9, and 10 from the ROW-044 Attachment A Spreadsheet and attach them to this document in place of the corresponding pages.**

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES**

THIS AGREEMENT made the ____ day of ____, 20____ by and between City of Gautier (hereinafter called the OWNER) and Seymour Engineering (hereinafter designated as the ENGINEER).

W I T N E S S E T H :

WHEREAS, the Mississippi Department of Transportation (hereinafter designated as the DEPARTMENT) has prepared plans and will submit for highway construction, a section of the SR known as Highway No. 57 in Jackson County/Countries and to be designated as STP-0066-01(007); 103060-201500; and

WHEREAS, pursuant to a separate and distinct agreement to be entered into by and between the OWNER and the DEPARTMENT relating to the aforesaid highway project, the OWNER proposes to relocate and/or abandon their existing utilities which traverse on, under, or across property within the limits of the highway project; and

WHEREAS, the OWNER desires to engage the services of the ENGINEER to make surveys and investigations, to design and prepare preliminary and final construction plans, construction cost estimates, and permit applications as required in connection with the proposed relocation and/or abandonment of the utilities, hereinafter referred to as the "PROJECT"; and,

WHEREAS, the ENGINEER is agreeable to performing the Engineering and Survey in services under the conditions and for the fees satisfactory to the owner.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

I. THE OWNER hereby employs and retains the ENGINEER who agrees to proceed with all Engineering and Surveying services necessary to the performance in proper sequence of the items of work for the project as hereinafter set forth.

II. DESCRIPTION OF THE PROJECT. The project as covered by this agreement shall consist of providing all necessary Engineering and Surveying services for relocation and/or abandoning existing utilities (Wastewater) and their appurtenances which are owned by the OWNER that will conflict with the proposed construction of Mississippi Department of Transportation project STP-0066-01(007); 103060-201500, Jackson County/Countries, Mississippi.

III. SCOPE OF WORK. The services to be performed under this agreement are divided into two (2) main phases of work:

PHASE A: PRELIMINARY & DESIGN ENGINEERING

Phase A shall include all Engineering and Surveying work involved from the initiation of the project to the beginning of actual construction and shall include the following:

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

- (1) Detailed surveys and underground investigations necessary for the preparation of plans;
- (2) Development of detailed plans, specifications and designs acceptable to the OWNER and the DEPARTMENT;
- (3) Preparation of detailed cost estimates;
- (4) Preparation of permit applications for utilities crossing the Mississippi Department of Transportation's facility;
- (5) Prepare advertisement for/or solicitation of bids from legitimate contractors and rendering of assistance to OWNER in award of contract and assembling of contract documents.

PHASE B. CONSTRUCTION ENGINEERING:

Construction Engineering shall be all Engineering work involved in the actual construction of the project. The work shall include:

- (1) Furnishing of plans and specifications for construction purposes.
- (2) The general administration of the project and making of periodic visits to the construction site to observe the progress and quality of the construction work and to determine, in general, if the results of the construction work are in accordance with the plans and specifications.
- (3) Setting all stakes, including centerline stakes, right-of-way stakes, grade stakes, stakes for structures (location and grade), and any other stakes necessary to control the work.
- (4) Making the technical observations of construction as required or as directed by the OWNER and the DEPARTMENT, by a qualified inspector during the performance by the Contractor of any work of consequence to assure that the Contractor's work is performed in accordance with the plans and specifications.
- (5) Maintaining a project diary as the official project record for each project, showing the Contractor's daily Construction Operations; also the Engineering Personnel's Daily Activities by names, functions performed and hours worked.
- (6) Checking and verifying the quantities of all materials incorporated in the project.
- (7) Promptly verifying and recommending payment of all Contractor's monthly estimates.
- (8) Providing consultation and advice during construction.
- (9) Making final inspection of project, preparing "Record Plans, verifying and promptly submitting final estimate and supporting documents to the OWNER for approval and payment. [Such records shall be available at all reasonable times during the contract period and for three (3) years from the date of payment of the final estimate. These records, documents, and data shall be available for inspection by the OWNER and the DEPARTMENT and copies thereof shall be furnished if requested.]

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
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IV. MDOT APPROVED OVERHEAD. The ENGINEER employed and retained by OWNER should have a current accepted overhead rate on file with the MDOT. The ENGINEER shall use the current accepted overhead rate to determine a schedule of rates included in an attached Appendix "A." The current overhead rate shall be submitted by the ENGINEER and approved by the DEPARTMENT within nine (9) months of the end of the ENGINEER's fiscal period. The current overhead rate shall be the ENGINEER's overhead rate for the ENGINEER's most recent previous fiscal period. All overhead rates submitted to the DEPARTMENT for approval shall comply with the AASHTO Audit Guide, 2010, as amended. In addition, the ENGINEER shall submit written certification in accordance with FHWA Order 4470.1A, as amended, that the indirect cost rate submitted does not include any costs which are expressly unallowable and the indirect cost rate was established only with allowable costs in accordance with the applicable cost principles contained in the Federal Acquisition Regulations (FAR) of 48 CFR part 31.

Direct Costs: The DEPARTMENT will reimburse the ENGINEER's actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement (e.g. no meal reimbursement when there is no overnight stay). All Direct costs shall be substantiated with supporting documentation in accordance with MDOT State Travel Handbook. All direct costs (except meals) must be substantiated by supporting data, i.e. mileage, log books, receipts, etc.

All other expenses will be reimbursed upon receipt of acceptable paid invoices.

Actual Hourly Pay Rate: The hourly pay rate shall not exceed the pay rate actually paid to an employee performing services reasonably necessary for the completion of the Scope of Work set forth under Item III in this AGREEMENT.

V. COMPENSATION. For work covering Item III - PHASE A, Preliminary & Design Engineering, The OWNER agrees to pay the ENGINEER based upon a schedule of rates included in an attached Appendix "A". The maximum amount for preliminary engineering is EIGHTY SEVEN THOUSAND FIVE HUNDRED FORTY FOUR DOLLARS AND EIGHTY-SIX CENTS (\$87,544.86). Payment will be due upon approval by the OWNER and the DEPARTMENT of the plans and specifications and rendering of a proper billing by the ENGINEER.

For work covering Item III, PHASE B, Construction Engineering Subparts 1, 2, 5, 6, 7, 8 and 9. The OWNER agrees to pay the ENGINEER based upon a schedule of rates included in an attached Appendix "A". The maximum amount for engineering supervision is ONE HUNDRED THOUSAND FIVE HUNDRED THIRTY SEVEN DOLLARS AND FIFTY CENTS (\$100,537.50).

For work covering Item III, Phase B, Construction Engineering Subpart 3, the OWNER agrees to pay the ENGINEER the sum of ONE HUNDRED ONE DOLLARS AND FORTY FOUR CENTS (\$101.44) per hour for a (2) member field party for a onetime construction stakeout. The maximum amount for construction stakeout is TEN THOUSAND NINE HUNDRED FORTY FOUR DOLLARS AND FORTY CENTS (\$10,944.40).

For work covering Item III, Phase B, Construction Engineering Subpart 4, the OWNER agrees to pay the ENGINEER the sum of EIGHTY FOUR DOLLARS AND SIXTY-SIX CENTS (\$84.66) per hour for resident inspection. The maximum amount payable under this agreement for resident inspection is TWENTY NINE THOUSAND FIVE HUNDRED SIXTY FOUR DOLLARS AND FORTY CENTS (\$29,564.40).

Payment for Construction Engineering will be payable monthly when a proper billing is rendered by the ENGINEER.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

VI. COVENANT AGAINST CONTINGENT FEES. The ENGINEER warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award of the making of this contract, price, or consideration, or otherwise, recover, the full amount of such fee, commission, percentage, brokerage fee, gift or other contingent fee.

VII. OWNERSHIP OF DOCUMENTS. All project document, including tracings, drawings, estimates, specifications, field notes, investigation, studies, etc., as instruments of service shall be the property of the ENGINEER. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in his possession, and shall provide the OWNER with one set of reproducible drawings.

VIII. CHANGES IN WORK. A Supplemental Agreement may be entered into between the OWNER and the ENGINEER to increase the maximum amount payable under this contract for additional labor costs, provided there is a change in scope, character or complexity of the work to be performed. This Supplemental Agreement must be approved by the DEPARTMENT prior to the performance of additional work by the ENGINEER for which additional reimbursement will be requested.

IX. SCHEDULE AND EXTENSIONS. Engineering services shall be performed on a reasonable schedule for both the construction contract and the preparation of reports and estimates and final documents. Any delay for submission will be requested by letter to the DEPARTMENT giving reasons for the request and the approximate date proposed for submission of that data.

X. TERMINATION OR SUSPENSION. The terms of this contract shall be binding upon the parties hereto until the work has been completed and accepted by the OWNER and all payments required to be made to the ENGINEER have been made; but this contract may be terminated under any or all of the following conditions:

- A. By mutual agreement and consent of the parties hereto.
- B. By the OWNER as a consequence of the failure of the ENGINEER to comply with the terms, progress or quality of work in a satisfactory manner, proper allowance being made for circumstances beyond the control of the ENGINEER.
- C. By either party upon failure of the other party to fulfill its obligations as set forth in this contract.
- D. By the OWNER due to the departure for whatever reasons of any principal member or members of the ENGINEERING FIRM.
- E. By satisfactory completion of all services and obligations described herein.
- F. By the OWNER by thirty (30) days' notice to the ENGINEER in writing and paying fees which both parties agree are due for completed work.

If termination is made by the OWNER under Condition F after work has started, the ENGINEER will be paid for actual services rendered on the basis of their certified and itemized direct payroll cost plus the applicable percentage rates to cover payroll and overhead costs plus direct cost; however, the fixed fee will be adjusted to allow the same percentage of the original agreed upon fixed fee that the amount earned is of the original estimated cost of the work. Upon termination, the ENGINEER shall deliver to the OWNER all documents specified in Section VI and the OWNER shall pay in full for all work accomplished up to the date of termination, including any retained percentage earned to date. Should the OWNER desire to suspend the work, but not definitely terminate the contract, this may be done by thirty (30) days' notice given by the OWNER in writing to that effect, and the work may be reinstated and resumed in full force and effect upon receipt from the OWNER of thirty (30) days' notice in writing to that effect.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

XI. DISPUTES. Any construction disputes will be mediated by the OWNER and the ENGINEER and concurred in by the DEPARTMENT.

XII. CLAIMS AND LIABILITY. The ENGINEER shall save harmless the owner from all claims and liability due to his negligent acts, errors or commissions, or the negligent acts, errors or commissions of his sub-contractors, agents, or employees.

XIII. GENERAL COMPLIANCE WITH LAWS. The ENGINEER hereby agrees to comply with all Federal, State and Local Laws and Ordinances applicable to the work.

XIV. SUBLETTING, ASSIGNMENT OR TRANSFER OF WORK. The Subletting, Assignment or Transfer of any part of these engineering services, other than the testing of materials, to any other person, firm or engineering, consultant is expressly prohibited.

XV. EQUAL OPPORTUNITY PROVISIONS. During the performance of this contract, the ENGINEER, for itself, its assignees and successors in interest (hereinafter referred to as the CONTRACTOR) agrees as follows:

A. **Selection of Labor.** During the performance of this contract, the contractor shall not discriminate against labor from any other State, possession or territory of the United States.

B. **Employment Practices.** If the maximum amount of this contract stipulated in Section IV or any subcontract as a result of this contract is in excess of \$10,000, the contractors and/or subcontractor shall comply with the provisions of Executive Order 11246, entitled "Equal Employment Opportunity" as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR 60).

C. **Civil Rights.** The contractor or any of his subcontractors shall comply with Title VI of the Civil Rights Act of 1964, as amended, and with the provisions of 49 CFR 21 through Appendix H and 23 CFR 710.405 (b).

XVI. MINORITY BUSINESS ENTERPRISES:

A. **Policy.** It is the policy of the (United States) Department of Transportation (DOT) that minority business enterprises as defined in 49 CFR, Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal Funds under this agreement. Consequently, the MBE requirements of 49 CFR, Part 23 apply to this agreement.

B. **MBE Obligation.** The OWNER and the ENGINEER agree to ensure that minority business enterprises as defined in 49 CFR, Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard the OWNER and ENGINEER shall take all necessary and reasonable steps in accordance with 49 CFR, part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. The OWNER and ENGINEER shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

C. The OWNER shall advise each... ENGINEER ... that failure to carry out the requirements set forth in Section 23.43 (a) shall constitute a breach of contract and, after the notification of the (DOT), may result in termination of the ... Contract by the OWNER or such remedy as the OWNER deems appropriate.

XVII. RE-NEGOTIATION. If a work order to commence construction has not been issued to the construction contractor within 12 months from the date of this contract, the fees specified in Item IV, Compensation, are subject to revision.

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

I, Mark M. Seymour Jr., P.E., hereby certify that I am the President and duly authorized representative of the firm of Seymour Engineering, whose address is 925 Tommy Drive, Suite G, Biloxi, MS 39532, and:

That, except as expressly stated and described herein, neither I nor the firm of Seymour Engineering has, in connection with its contract with City of Gautier, entered in pursuant to provisions of an agreement between the aforementioned utility and the State of Mississippi, as a part of Federal-Aid project STP-0066-01(007); 103060-201500,

(a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm, company, or person, other than a bona fide employee working solely for me of the aforementioned firm, to solicit or secure the contract, or

(b) agreed, as an express or implied condition for obtaining the award of the contract, to employ or retain the services of any firm, or person in connection with the carrying out of the contract, or

(c) paid, or agreed to pay, to any firm, company, organization, or person, other than a bona fide employee working solely for me or the aforementioned firm, any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract.

(Statement and explanation of exceptions, if any):

I acknowledge that this certificate is to be furnished to the Mississippi Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the aforementioned project involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

Date

Signature

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

The OWNER and the ENGINEER each binds himself, his partners, successors, executors, administrators and assigns to the other party to this AGREEMENT, and to the partners, successors, executors, administrators and assigns of each party in respect of all covenants of this AGREEMENT.

OWNER

ENGINEER

City of Gautier

Seymour Engineering

3330 Highway 90

925 Tommy Drive; Suite G

Gautier, MS 39533

Biloxi, MS 39532

BY: _____

Paula Yancey, City Manager

BY: _____

Mark M. Seymour Jr., P.E., President

DATE: _____

DATE: _____

This agreement between the OWNER and the ENGINEER shall become effective and binding as of the date it is approved by the Director of the Mississippi Department of Transportation.

APPROVED:

EXECUTIVE DIRECTOR
MISSISSIPPI DEPARTMENT OF TRANSPORTATION

BOOK _____ PAGES _____ & _____

ATTEST:

SECRETARY

(SEAL)

MISSISSIPPI DEPARTMENT OF TRANSPORTATION
 REV. 11/15
 AGREEMENT FOR ENGINEERING SERVICES

ROW-044

APPENDIX "A"
 ESTIMATED COST

Project No.: STP-0066-01(007); 103060-201500

Estimated time and labor costs for the various classifications of personnel (Please do not enter information in gray cells):

Personnel	# Basic Hourly Rate	* Other Payroll Costs	Overhead	Net Fee	xx Total Hourly Rate	Estimated Number of Hours	Estimated Costs
ITEM III PHASE A: PRELIMINARY ENGINEERING							
Principal Engineer	\$80.00	\$47.72	\$80.81	\$25.02	\$233.55	56	\$13,078.80
Project Manager	\$43.27	\$25.81	\$43.71	\$13.53	\$126.32	125	\$15,790.00
Project Engineer I	\$36.06	\$21.51	\$36.42	\$11.28	\$105.27	290	\$30,528.30
Project Engineer II	\$48.08	\$28.68	\$48.57	\$15.04	\$140.37	8	\$1,122.96
Party Chief	\$24.23	\$14.45	\$24.47	\$7.58	\$70.73	16	\$1,131.68
Instrument Man	\$19.00	\$11.33	\$19.19	\$5.94	\$35.46	40	\$2,218.40
Rodman	\$15.75	\$9.39	\$15.91	\$4.93	\$35.98	40	\$1,839.20
Autocad Technician I	\$25.00	\$14.91	\$25.25	\$7.82	\$72.98	240	\$17,515.20
Autocad Technician II	\$22.00	\$13.12	\$22.22	\$6.88	\$64.22	60	\$3,853.20
Secretary	\$20.00	\$11.93	\$20.20	\$6.26	\$38.39	8	\$467.12
SUBTOTAL ESTIMATED PHASE A							\$87,544.86

ITEM III PHASE B: CONSTRUCTION ENGINEERING, SUBPARTS 1, 2, 5, 6, 7, 8, & 9

Principal Engineer	\$80.00	\$47.72	\$80.81	\$25.02	\$233.55	60	\$14,013.00
Project Manager	\$43.27	\$25.81	\$43.71	\$13.53	\$126.32	250	\$31,580.00
Project Engineer	\$36.06	\$21.51	\$36.42	\$11.28	\$105.27	300	\$31,581.00
Engineer Intern		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Party Chief	\$24.23	\$14.45	\$24.47	\$7.58	\$70.73	0	\$0.00
Instrument Man	\$19.00	\$11.33	\$19.19	\$5.94	\$35.46	40	\$2,218.40
Rodman	\$15.75	\$9.39	\$15.91	\$4.93	\$35.98	40	\$1,839.20
Autocad Technician I	\$25.00	\$14.91	\$25.25	\$7.82	\$72.98	42	\$3,065.16
Autocad Technician II	\$22.00	\$13.12	\$22.22	\$6.88	\$64.22	10	\$642.20
Inspector I	\$29.00	\$17.30	\$29.29	\$9.07	\$84.66	100	\$8,466.00
Inspector II	\$24.04	\$14.34	\$24.28	\$7.52	\$70.18	80	\$5,614.40
Secretary	\$20.00	\$11.93	\$20.20	\$6.26	\$38.39	26	\$1,518.14
SUBTOTAL ESTIMATED PHASE B, SUBPARTS 1, 2, 5, 6, 7, 8 & 9							\$100,537.50

- NOTES:
- # Basic hourly salary rate for productive work
 - * See attached schedule of percentages added for "Other Payroll Costs" and "Overhead"
 - xx Transportation included in Overhead Costs. Construction Engineering hourly rates based on anticipated salary increase for 20 ____
 Hourly rate fixed. See item XVI Re-Negotiation

Project No.: STP-0066-01(007); 103060-201500

Personnel	# Basic Hourly Rate	* Other Payroll Costs	Overhead	Net Fee	xx Total Hourly Rate	Estimated Number of Hours	Estimated Costs
ITEM III PHASE B: CONSTRUCTION ENGINEERING, SUBPART 3							
Principal Engineer		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Project Engineer		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Engineer Intern		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Party Chief	\$24.23	\$14.45	\$24.47	\$7.58	\$70.73	40	\$2,829.20
Instrument Man	\$19.00	\$11.33	\$19.19	\$5.94	\$55.46	80	\$4,436.80
Rodman	\$15.75	\$9.39	\$15.91	\$4.93	\$45.98	80	\$3,678.40
Autocad Technician		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
SUBTOTAL ESTIMATED PHASE B, SUBPART 3							\$10,944.40

ITEM III PHASE B: CONSTRUCTION ENGINEERING, SUBPART 4				
Principal Engineer	\$0.00	\$0.00	\$0.00	\$0.00
Project Manager	\$0.00	\$0.00	\$0.00	\$0.00
Project Engineer	\$0.00	\$0.00	\$0.00	\$0.00
Engineer Intern	\$0.00	\$0.00	\$0.00	\$0.00
Party Chief	\$0.00	\$0.00	\$0.00	\$0.00
Instrument Man	\$0.00	\$0.00	\$0.00	\$0.00
Rodman	\$0.00	\$0.00	\$0.00	\$0.00
Autocad Technician	\$0.00	\$0.00	\$0.00	\$0.00
Inspector I	\$29.00	\$29.29	\$9.07	\$84.66
Inspector II	\$24.04	\$24.28	\$7.52	\$70.18
SUBTOTAL ESTIMATED PHASE B, SUBPART 4				\$16,932.00
				\$12,632.40
				\$29,564.40

Basic hourly salary rate for productive work

* See attached schedule of percentages added for "Other Payroll Costs" and "Overhead"

Transportation included in Overhead Costs. Construction Engineering hourly rates based on anticipated salary increase for 20

xxx Hourly rate fixed. See item XVI Re-Negotiation

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MISSISSIPPI DEPARTMENT OF TRANSPORTATION
AGREEMENT FOR ENGINEERING SERVICES

SUMMARY OF OPERATING COSTS
OF

Direct Payroll 100.00 %

I. Direct Salary Additives to Direct Payroll

Vacation, Sick, Holidays, Incentive	31.88	
F I C A	12.11	
Hospitalization & Life Insurance	10.19	
Workman's Compensation	0.76	
Unemployment Comp. Insurance	0.46	
Retirement	4.25	
Total Direct Salary Additives to Payroll	<u>59.65</u>	%

II. Indirect of Overhead Costs

Administrative, Secretarial	57.68	
Office Expense	7.44	
Supplies	1.17	
Reproduction	1.84	
Transportation	3.84	
Postage & Express	0.01	
Dues & Subscriptions	2.19	
Insurance	5.08	
Equipment Depreciation	4.22	
Building Depreciation	0.00	
Utilities	1.68	
Telephone	1.41	
Equipment Repair and Maintenance	1.50	
Cont. Education and Prof. Conf.	0.08	
Legal and Accounting	0.42	
Miscellaneous Expense	11.26	
Janitorial Salary	0.74	
Taxes	0.45	
Total Percent of Payroll Burden to be added to the Basic Hourly Rate	<u>101.01</u>	%

GRAND TOTAL (Combined Rate)(accepted overhead rate) 160.66 %

CERTIFICATE:

The above percentage has been computed from my records or costs and expenses for doing business.

SIGNED: _____

DATE: _____

Councilwoman Martin made the motion to adopt an order to approve the Docket of Claims, as presented, provided that all entries thereon are true, correct, properly entered and not fraudulent. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 083-2018

WHEREAS, Miss. Code Ann. 21-39-9 requires governing authority to review all unpaid claims and determine if there is an obligation. An obligation exists if the related materials and supplies were properly contracted for and received by the municipality; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Docket of Claims is hereby approved, provided that all entries thereon are true, correct, properly entered and not fraudulent.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	CABLE ONE INC	181666	05/01/2018	04/12/2018			89.57	
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	Amount	
		APR 2018 SUBSTN: #107718827		04012018	04/08/2018			89.57
001	CABLE ONE INC	181667	05/01/2018	04/12/2018			56.20	
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	Amount	
		APR CABLE BOX: #118476316		04072018	04/08/2018			56.20
001	CABLE ONE INC	181668	05/01/2018	04/12/2018			204.06	
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	Amount	
		APR 2018: #107718371		04012018	04/08/2018			204.06
001	ADVANCE AUTO PARTS	181669	05/01/2018	04/12/2018			41.56	
	Account Number 001-100-639	Description		Invoice #	Date	P.O.	Amount	
	001-161-638	FLUID OIL PUMP		6820	03/08/2018			9.19
		AC SWITCH, TURTLEWAX (4)		2579	03/12/2018			32.37
001	DPS CRIME LAB	181681	05/01/2018	04/16/2018			300.00	
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	Amount	
		ANALYTICAL FEES		90067228	04/02/2018			300.00
001	GLOBALSTAR	181706	05/01/2018	04/19/2018			82.80	
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	Amount	
		MONTHLY SERVICE		0009266081	04/16/2018			82.80
001	DELTA COMPUTER SYSTEMS INC	181717	05/01/2018	04/23/2018			455.00	
	Account Number 001-092-698	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACCTG SOFTWARE MAINT		MN128943	04/15/2018			315.00
	001-092-698	VOTER REG SOFTWARE MAINT		MN128943	04/15/2018			20.00
		PRIV LICENSE SOFTWARE MAINT		MN128944	04/15/2018			120.00
001	AT&T	181718	05/01/2018	04/23/2018			96.68	
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	Amount	
		MONTHLY SERVICE		2284977070	04/14/2018			96.68
001	AT&T	181719	05/01/2018	04/23/2018			3,429.97	
	Account Number 001-092-605	Description		Invoice #	Date	P.O.	Amount	
		MONTHLY SERVICE		2284978000	04/14/2018			3,429.97
001	AT&T	181720	05/01/2018	04/23/2018			31.24	
	Account Number 001-100-699	Description		Invoice #	Date	P.O.	Amount	
		NCIC TELECOM SERVS		2284970262	04/14/2018			31.24
001	SBM REPORTING LLC	181723	05/01/2018	04/23/2018			175.00	
	Account Number 001-090-698	Description		Invoice #	Date	P.O.	Amount	
		5/5/18 PLANNING MTG		MB878	04/23/2018			175.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	AT&T	181724	05/01/2018	04/23/2018			170.05	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-605	MONTHLY SERVICE		2284972172	04/14/2018			170.05
001	C SPIRE WIRELESS	181729	05/01/2018	04/24/2018			555.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-605	POLICE CELLS		0032680896	03/12/2018			555.50
001	MARK ROS	181730	05/01/2018	04/24/2018			144.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-681	PER DIEM: FIRE INSP 1031-1		05072018	01/04/2018			144.00
001	CAMERON THIGPEN	181731	05/01/2018	04/24/2018			246.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-681	PER DIEM: TAC SCHOOL		05062018	04/13/2018			246.00
001	BXS INSURANCE	181732	05/01/2018	04/24/2018			150.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-625	PUBLIC OFFICIAL BOND:ELBIN,D		238476	04/18/2018			150.00
001	FUELMAN	181736	05/01/2018	04/24/2018			3,335.51	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP53046612	04/16/2018			60.58
	001-100-525	UNL FUEL		NP53046612	04/16/2018			2,602.05
	001-161-525	UNL & DSL FUEL		NP53046612	04/16/2018			514.57
	001-170-525	UNL FUEL		NP53046612	04/16/2018			99.41
	001-205-525	UNL FUEL		NP53046612	04/16/2018			58.90
001	FUELMAN	181739	05/01/2018	04/24/2018			2,867.74	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-090-525	UNL FUEL		NP53081915	04/23/2018			87.02
	001-100-525	UNL FUEL		NP53081915	04/23/2018			2,116.99
	001-161-525	UNL & DSL FUEL		NP53081915	04/23/2018			492.42
	001-170-525	UNL FUEL		NP53081915	04/23/2018			140.73
	001-205-525	UNL FUEL		NP53081915	04/23/2018			30.58
001	WASTE OIL COLLECTORS INC	181741	05/01/2018	04/24/2018			210.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-205-698	STOP CHARGE: PUMP USED OIL		0021961	04/20/2018			80.00
	001-205-698	DRUM PICKUP: OIL FILTERS		0021961	04/20/2018			80.00
	001-205-698	DISPOSE: OIL FILTERS		0021961	04/20/2018			50.00
001	COMM-TECH SOLUTIONS INC	181742	05/01/2018	04/24/2018			75.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	REPR LINE:497-1878 PLANNING		16023	04/23/2018			75.00
001	MSC 7511	181744	05/01/2018	04/24/2018			3,216.78	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	FFO200-01 RENTAL FEE		INV2419042	04/05/2018			470.88
	001-092-698	MPC80003SP USAGE:B/W		INV2419042	04/05/2018			114.42

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	MSC 7511	181744	05/01/2018	04/24/2018			3,216.78	(CONTINUED)
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-092-698	MPC80003SP USAGE:COLOR	INV2419042	04/05/2018				2,606.73
	001-090-698	C4502 USAGE:B/W	INV2419042	04/05/2018				10.34
	001-090-698	C4502 USAGE:COLOR	INV2419042	04/05/2018				14.41
001	MSC 7511	181745	05/01/2018	04/24/2018			159.55	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-699	FNK100-01 RENTAL FEE	INV2439444	04/19/2018				145.10
	001-100-699	MPC2504EX USAGE:B/W	INV2439444	04/19/2018				14.45
001	SINGING RIVER ELECTRIC COOPERATIVE	181749	05/01/2018	04/25/2018			645.44	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-631	BROWN FD 95237002	04152018	04/23/2018				284.15
	001-161-631	MARTIN BLUFF FD 58380001	04162018	04/24/2018				173.92
	001-201-629	SIGNAL LIGHTS 17546	04162018	04/24/2018				32.88
	001-092-631	CITY LIMIT SIGN 17546	04162018	04/24/2018				28.49
	001-100-631	MBLUFF SUB STN 58521002	04162018	04/24/2018				126.00
001	GALLS LLC	181753	05/01/2018	04/25/2018			830.99	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-559	PATROL LATENT PRINT KIT (30)	BC0584428	04/09/2018	180699			792.00
	001-100-559	SHIPPING	BC0584428	04/09/2018	180699			38.99
001	CAN'T MISS EMBROIDERY	181754	05/01/2018	04/25/2018			7,691.63	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-161-535	POLO SHIRT ASST (130): GFD	20412	04/08/2018	180632			3,770.00
	001-161-535	POLO SHIRT ASST (24): GFD	20412	04/08/2018	180632			720.00
	001-161-535	POLO SHIRT ASST (20): GFD	20412	04/08/2018	180632			620.00
	001-161-535	T-SHIRT ASST (6): GFD LOGO	20412	04/08/2018	180632			140.94
	001-161-535	T-SHIRT ASST (6): GFD LOGO	20412	04/08/2018	180632			149.94
	001-161-535	T-SHIRT ASST (10): GFD R/C	20412	04/08/2018	180632			72.50
	001-161-535	T-SHIRT ASST (11): GFD R/C	20412	04/08/2018	180632			110.00
	001-161-535	T-SHIRT ASST (117): GFD R/C	20412	04/08/2018	180632			994.50
	001-161-535	T-SHIRT ASST (3): GFD R/C	20412	04/08/2018	180632			24.00
	001-161-535	T-SHIRT ASST (9): GFD R/C	20412	04/08/2018	180632			81.00
	001-161-535	T-SHIRT ASST (6): GFD R/C	20412	04/08/2018	180632			60.00
	001-161-535	NAVY SHORT (111): GFD R/L	20412	04/08/2018	180632			832.50
	001-161-535	NAVY SHORT (9): GFD R/L	20412	04/08/2018	180632			78.75
	001-161-535	NAVY SHORT (3): GFD R/L	20412	04/08/2018	180632			37.50
001	TEAM ONE COMMUNICATIONS INC	181755	05/01/2018	04/25/2018			571.20	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-100-639	FACTORY REPAIR: XTS2500 RADIO	9080115631	04/13/2018	180481			412.00
	001-100-639	GUN RACK PG PARTS (4)	173000007	04/10/2018	180673			84.00
	001-100-639	RACK ADAPTERS PG PARTS (4)	173000007	04/10/2018	180673			75.20
001	REYNOLDS WHOLESALE CO	181757	05/01/2018	04/25/2018			49.50	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	001-170-559	CS/1000 STYROFOAM CUP:SR BLDG	58902	04/12/2018	180713			49.50

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	DELTA COMPUTER SYSTEMS INC	181759	05/01/2018	04/25/2018			300.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-092-698	ACA FILE SUBMITTAL		XT128299	03/08/2018	180453		300.00
001	GULF COAST BUSINESS SUPPLY CO	181760	05/01/2018	04/25/2018			174.19	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-500	SMEAD DESK FILE/SORTERS		167503	04/20/2018	180726		18.76
	001-092-510	1GAL BLEACH (6)		167503	04/20/2018	180726		12.54
	001-092-510	CS/4 BROWN MF TOWEL (2)		167503	04/20/2018	180726		43.14
	001-092-510	CTN/24 CLEANSER POWDER		167503	04/20/2018	180726		37.10
	001-092-510	CTN/8 DISH DETERGENT		167503	04/20/2018	180726		36.25
	001-092-510	CTN/96 TISSUE ROLL		167503	04/20/2018	180726		26.40
001	LAWRENCE PRINTING COMPANY INC	181761	05/01/2018	04/25/2018			211.81	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-040-559	MINUTE BOOKS 42 & 43 COUNCIL		26825	04/17/2018	180619		196.00
	001-040-559	SHIPPING		26825	04/17/2018	180619		15.81
001	CUSTOM PRODUCTS CORPORATION	181762	05/01/2018	04/25/2018			3,364.23	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-201-565	ASSRT STREET SIGNS (3)		303379	04/23/2018	180718		90.84
	001-201-565	18X48 METRO SIGNS (18)		303379	04/23/2018	180718		1,706.04
	001-201-565	18X54 METRO SIGNS (6)		303379	04/23/2018	180718		639.78
	001-201-565	18X96 METRO SIGNS (4)		303379	04/23/2018	180718		757.84
	001-201-565	FREIGHT		303379	04/23/2018	180718		89.73
	001-201-565	SKID CHARGE		303379	04/23/2018	180718		80.00
001	NAFECO INC	181764	05/01/2018	04/25/2018			4,106.66	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-535	16X36 LS WHITE SHIRT		924067	04/11/2018	180633		50.90
	001-161-535	16X32 LS NAVY SHIRT (7)		924067	04/11/2018	180633		356.30
	001-161-535	SHIPPING		924067	04/11/2018	180633		12.81
	001-161-535	#F525250236 COYOTE PANT (96)		924241	04/12/2018	180633		3,097.92
	001-161-535	#F52771G250 KHAKI PANT (5)		924241	04/12/2018	180633		194.30
	001-161-535	SHIPPING		924241	04/12/2018	180633		104.00
	001-161-535	#F525250236 COYOTE PANT (9)		924963	04/17/2018	180633		290.43
001	GOODYEAR AUTO CENTER	181765	05/01/2018	04/25/2018			579.92	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	P225/60R18 EAG RS-A: U #16223		200181	04/10/2018	180611		579.92
001	VERNON W DOSTER MD	181767	05/01/2018	04/25/2018			235.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-161-604	PRE-EMPLOYEE PHYS: PEARSON		24480	03/15/2018	180608		50.00
	001-161-604	PRE-EMPL DRUG SCREEN: PEARSON		24480	03/15/2018	180608		45.00
	001-161-604	PFT: PEARSON		24480	03/15/2018	180608		45.00
	001-100-604	PRE-EMPLOYEE PHYS:THOMPSON		24497	03/20/2018	180622		50.00
	001-100-604	PRE-EMPL DRUG SCREEN:THOMPSON		24497	03/20/2018	180622		45.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	SECURE NETWORKS LLC	181770	05/01/2018	04/25/2018			5,305.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-799	BARRACUDA BACKUP 390S APPL	3417	04/20/2018	180655		2,779.00	
	001-100-799	SHIPPING: POLICE DEPT	3417	04/20/2018	180655		25.00	
	001-100-699	1YR BACKUP UNLIMIT CL STORAGE	3417	04/20/2018	180655		1,390.00	
	001-100-699	1YR BACKUP APPL MAINT/HARDWARE	3417	04/20/2018	180655		1,111.00	
001	STAPLES BUSINESS ADVANTAGE DEPT ATL	181771	05/01/2018	04/25/2018			1,144.78	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-100-500	3-PART 8.4X11 RECEIPT BOOK (4)	3373970060	04/05/2018	180674		29.96	
	001-100-500	LEXMARK MAGENTA CART TONER	3373970060	04/05/2018	180674		129.19	
	001-040-500	CS COPY PAPER 8.5X11 (10)	3372580461	03/23/2018	180642		377.60	
	001-040-500	HP950XL HYBLK/951 CMY 4/PK (2)	3372580461	03/23/2018	180642		203.48	
	001-040-559	50/PK FOLDER CLEAR TAB (2)	3372580461	03/23/2018	180642		3.98	
	001-040-559	ESS GRY CHAIR MESH	3372895309	03/25/2018	180642		160.43	
	001-040-559	CARDER CHAIR MESH #136815 (2)	3373037126	03/28/2018	180642		199.98	
	001-040-559	SELF INKING STAMP (2)	3374773542	04/11/2018	180642		40.16	
001	CITY ELECTRIC SUPPLY CO	181772	05/01/2018	04/25/2018			1,485.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-201-637	LED FLOOD HUBBELL (3): PIER	PAS/049584	04/18/2018	180645		1,485.00	
001	THE FIRE STORE	181774	05/01/2018	04/25/2018			71.99	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-161-535	FIREFIGHTER CUSTOM BADGE #367	1843084	04/09/2018	180516		62.00	
	001-161-535	SHIPPING	1843084	04/09/2018	180516		9.99	
001	ALL AMERICAN SPORTS CORP	181775	05/01/2018	04/25/2018			5,649.52	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-502	HELMET RECONDITION (126)	950580407	04/18/2019	180372		1,984.50	
	001-170-502	HELMET PAINTED (126)	950580407	04/18/2019	180372		1,575.00	
	001-170-502	INSTALL NEW SNAP HW (126)	950580407	04/18/2019	180372		124.74	
	001-170-502	INSTALL NEW FACE PRO HW (126)	650580407	04/18/2019	180372		502.74	
	001-170-502	INSTALL NEW GROMMET (126)	950580407	04/18/2019	180372		126.00	
	001-170-502	INSTALL NEW INTERIOR PART (26)	950580407	04/18/2019	180372		714.48	
	001-170-502	INSTALL NEW S-PAD/Z-PAD (26)	950580407	04/18/2019	180372		221.00	
	001-170-502	SURCHARGE:NOCSAE LICENSE (126)	950580407	04/18/2019	180372		25.20	
	001-170-502	CREDIT: AGREED PRICE	950580407	04/18/2019	180372		-11.98	
	001-170-502	FREIGHT	950580407	04/18/2019	180372		387.84	
001	SAFEGUARD BUSINESS SYSTEMS INC	181777	05/01/2018	04/25/2018			1,354.85	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-010-620	UNIFORM ARREST TICKET (10000)	032795429	04/12/2018	180536		1,042.00	
	001-010-620	DUI TICKET (250)	032795429	04/12/2018	180536		254.10	
	001-010-620	FREIGHT	032795429	04/12/2018	180536		58.75	
001	CHEMPRO SERVICES INC	181781	05/01/2018	04/25/2018			4,950.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	001-170-698	HERBICIDE PREP: SR MALL	7882	04/23/2018	180592		4,950.00	

Release date from 05/01/2018 thru 05/01/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
001	ECONOMY BOOTS SALES & SERVICE	181782	05/01/2018	04/25/2018			100.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-535	SZ DUTY BOOTS: BELL, J		41488	04/13/2018	180703		100.00
001	AUDIOWAVE INC	181783	05/01/2018	04/25/2018			975.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	001-100-638	REMV/INSTALL EQUIP: U #11762		A48757	04/20/2018	180700		850.00
	001-100-638	FULL DETAIL		A48757	04/20/2018	180700		100.00
	001-100-638	SHOP SUPPLIES		A48757	04/20/2018	180700		25.00
FUND TOTAL	1 Claims	to	Checks	43 Total	55,888.92 Manual	Held	Total	55,888.92

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
157	TEAM ONE COMMUNICATIONS INC	181756	05/01/2018	04/25/2018			13,289.10	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	157-100-799	SMC PB400 ALUM PB 2015 CHGR (4)	119000175	04/17/2018	180586			1,121.20
	157-100-799	GJ DODGE CHARGER CONSOLE (3)	119000175	04/17/2018	180586			720.30
	157-100-799	4 INCH M POWER BLUE (16)	119000175	04/17/2018	180586			704.00
	157-100-799	SPK BRACK 2015 CHARGER (4)	119000175	04/17/2018	180586			108.00
	157-100-799	SMC 8RP PARTITION 2011 CHGR (3)	119000175	04/17/2018	180586			1,635.00
	157-100-799	100N SERIES SPEAKER 100W (4)	119000175	04/17/2018	180586			661.20
	157-100-799	400 SER 100W SIREN BUTTON (4)	119000175	04/17/2018	180586			1,280.00
	157-100-799	STEEL WINDOW BARS (3)	119000175	04/17/2018	180586			627.00
	157-100-799	NFORCE LED LIGHTBAR (4)	119000175	04/17/2018	180586			4,716.40
	157-100-799	LICENSE PLATE BRACKET (4)	119000175	04/17/2018	180586			100.00
	157-100-799	4 INCH M POWER BLUE (16)	119000175	04/17/2018	180586			704.00
	157-100-799	SMC 2-PC LOW EXT PANEL (3)	119000175	04/17/2018	180586			237.00
	157-100-799	GJ ARM REST (3)	119000175	04/17/2018	180586			300.00
	157-100-799	GJ CUP HOLDER (3)	119000175	04/17/2018	180586			105.00
	157-100-799	FREIGHT	119000175	04/17/2018	180586			270.00
157	BARNEYS POLICE AND HUNTING SUPPLIES	181773	05/01/2018	04/25/2018			8,843.35	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	157-100-799	PANT HIDDEN CARGO POCKET (4)	00118157-1	03/15/2018	180425			176.40
	157-100-799	ALT HEMMING (105)	00118157-1	03/15/2018	180425			12.00
	157-100-799	SS SHIRT PROP-OPS BASE LAYER	00118157-0	03/02/2018	180425			3,220.35
	157-100-799	PANT HIDDEN CARGO POCKET (101)	00118157-0	03/02/2018	180425			4,454.10
	157-100-799	ALT PATCH (210)	00118157-0	03/02/2018	180425			577.50
	157-100-799	ALT HEMMING (105)	00118157-0	03/02/2018	180425			303.00
	157-100-799	SHIPPING	00118157-0	03/02/2018	180425			100.00
157	WATCHGUARD VIDEO	181776	05/01/2018	04/25/2018			15,060.00	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	157-100-799	4RE HD DVR CAMERA SYSTEM (3)	4ELXIN4743	04/04/2018	180528			14,385.00
	157-100-799	FNT CAMER 4RE HD PANORAMIC (3)	4ELXIN4743	04/04/2018	180528			600.00
	157-100-799	SHIPPING	4ELXIN4743	04/04/2018	180528			75.00
FUND TOTAL 157 Claims	to	Checks	3 Total	37,192.45	Manual	Held	Total	37,192.45

Docket of Claims
Release date from 05/01/2018 thru 05/01/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
160	HANCOCK BANK LEASING DEPT Account Number 160-161-811	181748	05/01/2018	04/25/2018			102,753.70	
		Description PMT 1: FERRARA PUMPER		Invoice # 05162018	Date 04/25/2018	P.O.	Amount 102,753.70	
FUND TOTAL 160 Claims	to	Checks	1 Total	102,753.70	Manual	Held	Total	102,753.70

Docket of Claims
Release date from 05/01/2018 thru 05/01/2018

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
172	JACKSON-GEORGE REGIONAL LIBRARY	181689	05/01/2018	04/17/2018			4,206.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	172-350-650	LIBRARY SUPPORT		APR 2018	04/17/2018			4,206.39
FUND TOTAL 172 Claims	to	Checks	1 Total	4,206.39	Manual	Held	Total	4,206.39

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
176	AD2 INC	181683	05/01/2018	04/16/2018			151.50	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-699	HOSTING FEE MAY 2018	3252	04/15/2018				36.50
	176-170-699	SHOPPING CART FEE MAY 2018	3242	04/15/2018				115.00
176	AT&T	181725	05/01/2018	04/23/2018			287.98	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-605	APR 2018 DSL	2284970676	04/14/2018				111.89
	176-170-605	MONTHLY SERVICE	2284970676	04/14/2018				176.09
176	FUELMAN	181737	05/01/2018	04/24/2018			34.11	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	DSL FUEL	NP53046612	04/16/2018				34.11
176	FUELMAN	181740	05/01/2018	04/24/2018			60.18	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-525	UNL FUEL	NP53081915	04/23/2018				60.18
176	AT&T	181747	05/01/2018	04/24/2018			178.86	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-605	MONTHLY SERVICE	2284972244	04/14/2018				178.86
176	OCEAN SPRINGS SIGN AND GRAPHICS LLC	181779	05/01/2018	04/25/2018			149.98	
	Account Number	Description	Invoice #	Date	P.O.		Amount	
	176-170-559	12X24 MAGNET PAIR(2):SHEP PARK	1442	04/12/2018	180712			149.98
FUND TOTAL 176 Claims		to	Checks	6 Total	862.61 Manual	Held	Total	862.61

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
300	SEYMOUR ENGINEERING PLLC	181734	05/01/2018	04/24/2018			17,050.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	300-600-603	ENGINEERING DESIGN 100%		6549	04/13/2018		7,600.00	
	300-600-603	ENVIRO PERMITTING 100%		6549	04/13/2018		9,450.00	
FUND TOTAL 300 Claims	to	Checks	1 Total	17,050.00	Manual	Held	Total	17,050.00

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	CITY OF GAUTIER	181676	05/01/2018	04/13/2018			43,427.11	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-821	ST LNS #3 90/57 SWR		04092018	04/09/2018		7,877.45	
	400-680-822	ST LNS #4 90/57 WTR		04092018	04/09/2018		10,948.67	
	400-680-822	ST LNS #4 90/57 SWR		04092018	04/09/2018		9,019.22	
	400-680-823	ST LNS #5 ALLEN RD		04092018	04/09/2018		2,149.95	
	400-680-824	ST LNS #6 OLD SPAN TR		04092018	04/09/2018		3,765.83	
	400-680-825	ST LNS #7 OLD SPAN TR		04092018	04/09/2018		9,665.99	
400	AT&T	181688	05/01/2018	04/16/2018			61.02	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY LONG DISTANCE		2284972276	04/06/2018		61.02	
400	AT&T	181721	05/01/2018	04/23/2018			112.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284974594	04/14/2018		112.24	
400	IRBY'S ANSWERING SERVICE	181722	05/01/2018	04/23/2018			460.59	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	57 CALL OUTS: 3/21-4/17/18		277-041818	04/18/2018		26.79	
	400-650-698	595 AGENTS MTS: 3/21-4/17/18		277-041818	04/18/2018		156.80	
	400-650-698	BASE RATE: 4/18-5/15/18		277-041818	04/18/2018		277.00	
400	2012 GUD BONDS DEBT SERVICE	181728	05/01/2018	04/24/2018			116,362.50	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-680-816	MAY 2018 PRN PMT		05012018	04/30/2018		112,916.67	
	400-680-817	MAY 2018 INT PMT		05012018	04/30/2018		3,445.83	
400	ARISTA INFORMATION SYSTEMS INC	181733	05/01/2018	04/24/2018			2,859.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	MAR 2018 STATEMENTS		25195	04/12/2018		1,459.85	
	400-650-698	MAR 2018 POSTAGE		1425201804	04/12/2018		1,400.00	
400	AT&T	181735	05/01/2018	04/24/2018			151.24	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-605	MONTHLY SERVICE		2284975234	04/14/2018		151.24	
400	FUELMAN	181738	05/01/2018	04/24/2018			49.39	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-525	UNL FUEL		NP53046612	04/16/2018		49.39	
400	MSC 7511	181746	05/01/2018	04/24/2018			166.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-698	FGYJ00-01 RENTAL FEE		INV2421576	04/09/2018		166.49	
400	SINGING RIVER ELECTRIC COOPERATIVE	181750	05/01/2018	04/25/2018			2,370.28	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20649		04152018	04/23/2018		1,112.55	
	400-651-631	LIFT STATIONS 28779		04152018	04/23/2018		86.96	
	400-651-631	SCHOONER WELL 20688		04112018	04/19/2018		983.28	

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	SINGING RIVER ELECTRIC COOPERATIVE	181750	05/01/2018	04/25/2018			2,370.28	(CONTINUED)
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STATIONS 20688		04112018	04/19/2018			187.49
400	SINGING RIVER ELECTRIC COOPERATIVE	181751	05/01/2018	04/25/2018			5,395.94	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-631	LIFT STNS 89627001		04162018	04/24/2018			69.80
	400-651-631	LIFT STNS 89702001		04162018	04/24/2018			41.26
	400-651-631	LIFT STNS 17881		04162018	04/24/2018			2,440.48
	400-651-631	WATER WELLS 17881		04162018	04/24/2018			2,844.40
400	REYNOLDS WHOLESALE CO	181758	05/01/2018	04/25/2018			364.60	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	CS HS TISSUE (4)		58958	04/18/2018	180720		162.00
	400-650-559	CS VB PAPER TOWELS (3)		58958	04/18/2018	180720		77.70
	400-650-559	CS BROWN MF TOWELS (2)		58958	04/18/2018	180720		39.90
	400-650-559	CS 6CT/1GAL VB BLEACH		58958	04/18/2018	180720		10.50
	400-650-559	3X5 VINYL LOOPER MAT		58958	04/18/2018	180720		47.50
	400-650-559	TIME MIST SPRAY (6)		58958	04/18/2018	180720		27.00
400	GIBSON ELECTRIC MOTOR SALES &	181763	05/01/2018	04/25/2018			3,467.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	100HP MOTOR REPR: OFFICE WELL		42660	04/16/2018	180707		3,467.00
400	OFFICE DEPOT 1104	181766	05/01/2018	04/25/2018			90.53	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-650-559	10/PK DARK BLUE REPORT BINDER		1238522351	04/09/2018	180696		19.19
	400-650-559	3/PK WALL MOUNT POCKET (6)		1238503571	04/07/2018	180696		71.34
400	C & M ELECTRIC MOTOR SERVICE INC	181768	05/01/2018	04/25/2018			2,386.45	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-584	3HP SUB PUMP MOTOR: LS #25		12007	04/09/2018	180706		1,398.60
	400-651-584	3HP SUB PUMP MOTOR: LS WW-1		12007	04/09/2018	180706		987.85
400	SOUTHERN WATERWORKS SUPPLY INC	181769	05/01/2018	04/25/2018			2,114.85	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	12X20 ASTM DW CORR PIPE (10)		74629	04/09/2018	180497		1,242.00
	400-651-581	15X20 ASTM DW CORR PIPE (5)		74629	04/09/2018	180497		872.85
400	TRI STATE CHLORINATION	181778	05/01/2018	04/25/2018			3,580.00	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-581	RM401 HYDRO REM METER 100PPD		1643	04/10/2018	180681		325.00
	400-651-581	EJ1000 EJECTOR W/#2 NOZZLE (3)		1643	04/10/2018	180681		975.00
	400-651-581	HYDRO S/O MODULE 100PPD (6)		1643	04/10/2018	180681		2,280.00
400	INSTRUMENT AND SUPPLY SOUTHEAST INC	181780	05/01/2018	04/25/2018			5,163.10	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	400-651-582	FLOWROX LPP D3/4 HOSE PUMP		0001069-IN	04/11/2018	180529		4,995.00
	400-651-582	FREIGHT: TRMT PLANT		0001069-IN	04/11/2018	180529		168.10

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
400	J H WRIGHT & ASSOCIATES INC	181784	05/01/2018	04/25/2018			11,615.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-651-767	M112 WIRELESS ALARM SYSTEM (5)	406327	04/10/2018	180637		7,000.00	
	400-651-767	M651 WET WELL ALARM MODULE (5)	406327	04/10/2018	180637		875.00	
	400-651-767	M110 1 YEAR SERVICE PKG (5)	406327	04/10/2018	180637		1,740.00	
	400-651-767	FREIGHT	406327	04/10/2018	180637		100.00	
	400-651-584	FLOAT LG 40FT CORD (10)	406440	04/16/2018	180638		650.00	
	400-651-584	FLOAT LG 40FT CORD WEIGHT (10)	406440	04/16/2018	180638		600.00	
	400-651-584	FLOAT WEIGHTED 30FT (10)	406440	04/16/2018	180638		350.00	
	400-651-584	FLOAT MOUNT 30FT (10)	406440	04/16/2018	180638		300.00	
400	WAGGONER ENGINEERING INC	181785	05/01/2018	04/25/2018			48,400.00	
	Account Number	Description	Invoice #	Date	P.O.	Amount		
	400-650-603	W&S CAPITAL IMP PLAN 20%	34584	04/09/2018			48,400.00	
FUND TOTAL 400 Claims	to	Checks	20 Total	248,598.18	Manual	Held	Total	248,598.18

Fund	Name of Claimant	Trans #	Release Date	Claim Date	Claim Number	Check Number	Claim Amount	Approved/Disapproved
404	JACKSON COUNTY ROAD DEPARTMENT	181786	05/01/2018	04/25/2018			85,428.49	
	Account Number	Description		Invoice #	Date	P.O.	Amount	
	404-324-693	H NATE DEBRIS RMVL: LABOR		01042018	01/04/2018		20,534.02	
	404-324-693	H NATE DEBRIS RMVL: FRINGE		01042018	01/04/2018		12,248.54	
	404-324-693	H NATE DEBRIS RMVL: EQUIPMENT		01042018	01/04/2018		52,645.93	
FUND TOTAL 404	Claims	to	Checks	1 Total	85,428.49	Manual	Held	Total 85,428.49

SUMMARY OF ALL FUNDS

FUND 1 Claims	to	Checks	43 Total	55,888.92 Manual	Held	Total	55,888.92
FUND 157 Claims	to	Checks	3 Total	37,192.45 Manual	Held	Total	37,192.45
FUND 160 Claims	to	Checks	1 Total	102,753.70 Manual	Held	Total	102,753.70
FUND 172 Claims	to	Checks	1 Total	4,206.39 Manual	Held	Total	4,206.39
FUND 176 Claims	to	Checks	6 Total	862.61 Manual	Held	Total	862.61
FUND 300 Claims	to	Checks	1 Total	17,050.00 Manual	Held	Total	17,050.00
FUND 400 Claims	to	Checks	20 Total	248,598.18 Manual	Held	Total	248,598.18
FUND 404 Claims	to	Checks	1 Total	85,428.49 Manual	Held	Total	85,428.49
Total for all Funds			Checks	76 Total	551,980.74 Manual	Held	Total 551,980.74

Councilwoman Martin made the motion to approve Consent Agenda Items 1-9, as regular and routine items and no addition discussion is required. Councilman George seconded the motion.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 084-2018

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that Consent Agenda Items 1-9 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 085-2018

WHEREAS, Miss. Code Ann. 21-35-13 requires a budget report to be presented to the governing authority at the regular meeting each month.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Finance Report for March 2018 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting May 1, 2018.

MAR 2018 Ending Cash Balances

GENERAL DEPOSITORY

Fund Name		Account #	Balance
General Fund	Depository Account	001-000-001	\$2,867,975.03
MS Development Loan Katrina	Depository Account	007-000-001	(\$324.80)
CDBG-Downtown Revitalization	Depository Account	012-000-001	
Transportation Enhancement	Depository Account	013-000-001	\$13,631.67
Allen Road Widening	Depository Account	020-000-001	
MDOT Safe Routes to School	Depository Account	029-000-001	(\$27,915.12)
MDAH School House Grant	Depository Account	030-000-001	\$1,508.43
MDMR City Pk Boat Launch Imp	Depository Account	050-000-001	(\$65,147.38)
Martin Bluff Road Improvements	Depository Account	128-000-001	\$102,012.64
U S Justice Equitable Sharing	Depository Account	157-000-001	\$554,232.59
Fire Protection Fund	Depository Account	160-000-001	\$275,298.47
Tidelands Grant	Depository Account	171-000-001	(\$18,803.50)
Library Support Fund	Depository Account	172-000-001	\$8,466.98
MSWFP Recreation Trails Grant	Depository Account	175-000-001	
Shepard State Park Fund	Depository Account	176-000-001	\$61,751.18
USDA NRCS EWP Program	Depository Account	300-000-001	\$153,887.00
Solid Waste Fund	Depository Account	404-000-001	\$49,261.27
EPA: Brownfields Assessment	Depository Account	409-000-001	
General Ledger Cash Balance			\$3,975,834.46
General Depository Reconciled Cash Balance			\$3,975,230.00

ENTERPRISE FUND

Fund Name		Account #	Balance
Elevated Water Tank	Enterprise Account-Hancock	350-000-002	
Bemis Sewer Project	Enterprise Account-Hancock	351-000-002	\$11,000.00
Water & Sewer Utility	Enterprise Account-Hancock	400-000-002	\$2,564,864.29
MDB Loan: Water Ion-X Project	Enterprise Account-Hancock	421-000-002	\$60,139.74
Water Meter Project	Enterprise Account-Hancock	422-000-002	
Hurricane Katrina (PW Bldg)	Enterprise Account-Hancock	449-000-002	
General Ledger Cash Balance			\$2,636,004.03
Enterprise Reconciled Cash Balance			\$2,631,923.56

**MARCH 2018
YEAR TO DATE TOTALS**

General Fund Totals

	BUDGET FY 2018	MAR 2018	Balance	50.00% % to date
General Fund Revenues	9,592,488.00	5,560,448.64	4,032,039.36	57.9%
Expenditures:				
001 Legislative	129,212.00	63,933.30	65,278.70	49.4%
010 City Court	319,170.00	137,396.50	181,773.50	43.0%
021 City Manager	243,564.00	137,189.56	106,374.44	56.3%
022 Human Resources	143,050.00	69,194.61	73,855.39	48.3%
040 City Clerk	277,455.00	121,640.57	155,814.43	43.8%
045 Finance	183,825.00	83,728.22	100,096.78	45.5%
060 City Attorney	105,000.00	49,704.02	55,295.98	47.3%
090 Economic Dev - Planning	337,137.00	145,353.88	191,783.12	43.1%
092 Building & General Expenses	566,700.00	344,868.48	221,831.52	60.8%
094 Grants & Project Admin	141,768.00	64,699.95	77,068.05	45.6%
100 Police	3,204,363.00	1,473,175.55	1,731,187.45	45.9%
161 Fire	2,405,157.00	1,187,376.16	1,217,780.84	49.3%
170 Recreation	452,934.00	201,617.92	251,316.08	44.5%
201 PW: Streets	278,000.00	73,645.76	204,354.24	26.4%
205 PW: Maintenance	234,530.00	111,944.07	122,585.93	47.7%
900 Interfund Transfers	1,045,982.00	373,557.09	672,424.91	35.7%
General Fund Expenditures	10,067,847.00	4,639,025.64	5,428,821.36	46.0%
<i>Total Operating Expenditures</i>	8,873,297.00	4,245,776.45	4,627,520.55	
<i>Total Capital Outlay Expenditures</i>	84,592.00	19,692.10	64,899.90	
<i>Total Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Total Transfers Out</i>	1,045,982.00	373,557.09	672,424.91	
<i>Total Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,067,847.00	4,639,025.64	5,428,821.36	
<i>Personnel</i>	6,914,250.00	3,357,410.59	3,556,839.41	
<i>Supplies</i>	456,517.00	176,290.81	280,226.19	
<i>Other Services</i>	1,502,530.00	712,075.05	790,454.95	
<i>Capital Outlay</i>	84,592.00	19,692.10	64,899.90	
<i>Debt Service</i>	63,976.00	0.00	63,976.00	
<i>Interfund Transfers for DS</i>	1,045,982.00	373,557.09	672,424.91	
<i>Unappropriated</i>	0.00	0.00	0.00	
<i>Check Total</i>	10,067,847.00	4,639,025.64	5,428,821.36	

**MARCH 2018
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2018	As of MAR 2018	Balance	50.00% % to date
007 MS Dev 2.36M Katrina Bonds				
Revenues	279,229.00	268,713.75	10,515.25	96.2%
Expenditures	279,229.00	269,313.75	9,915.25	96.4%
013 TE-Downtown Revitalization				
Revenues	40,971.45	0.00	40,971.45	
Expenditures	54,603.12	0.00	54,603.12	
020 Allen Road Widening				
Revenues	14,434.00	14,433.34	0.66	99.9%
Expenditures	46,324.00	46,323.96	0.04	99.9%
029 MDOT Safe Routes to School				
Revenues	59,938.88	0.00	59,938.88	
Expenditures	23,380.33	268.09	23,112.24	1.1%
030 MDAH 2014 Community Heritage				
Revenues				
050 MDMR City Park Boat Launch Imps				
Revenues	269,128.00	189,149.89	79,978.11	70.2%
Expenditures	178,291.47	163,460.74	14,830.73	91.6%
128 Martin Bluff Road Project				
Expenditures	102,012.64	0.00	102,012.64	
130 \$7M GO Bond - Capital Improvements				
Revenues	4,114,562.21	443,011.77	3,671,550.44	10.7%
Expenditures	4,401,062.21	195,243.33	4,205,818.88	4.4%
157 US Justice Equitable Sharing				
Revenues	0.00	232,418.20	(232,418.20)	
Expenditures	50,000.00	97,725.45	(47,725.45)	195.4%
160 Fire Protection Fund				
Revenues	103,000.00	0.00	103,000.00	
Expenditures	195,635.85	2,274.81	193,361.04	1.1%
171 Combined Tidelands Grant				
Revenues	713,797.29	136,229.03	577,568.26	19.0%
Expenditures	632,264.74	105,589.24	526,675.50	16.7%
172 Library Support Fund				
Revenues	109,578.00	89,399.31	20,178.69	81.5%
Expenditures	109,578.00	80,932.33	28,645.67	73.8%

**MARCH 2018
YEAR TO DATE TOTALS**

General Depository Special Funds	BUDGET FY 2017	As of MAR 2018	Balance	50.00% % to date
176 Shepard State Park				
Revenues	89,500.00	55,472.50	34,027.50	61.9%
Expenditures	124,623.00	45,767.24	78,855.76	36.7%
300 USDA-NRCS EWP				
Revenues	486,453.00	0.00	486,453.00	
Expenditures	664,840.00	24,500.00	640,340.00	3.6%
350 Elevated Water Tank				
Revenues	1,122,500.00	36,000.00	1,086,500.00	3.2%
Expenditures	1,122,500.00	25,000.00	1,097,500.00	2.2%
351 Bemis Sewer Project				
Revenues	1,200,000.00	0.00	1,200,000.00	
Expenditures	1,200,000.00	0.00	1,200,000.00	
404 Solid Waste Fund				
Revenues	1,284,000.00	518,575.68	765,424.32	40.3%
Expenditures	1,305,000.00	494,252.26	810,747.74	37.8%
409 EPA: Brownfields Assessment				
Revenues	7,693.90	0.00	7,693.90	
Expenditures	7,693.90	0.00	7,693.90	

**MARCH 2018
YEAR TO DATE TOTALS**

ENTERPRISE (400)

	BUDGET FY 2018	MAR 2018	Balance	50.00% % to date
Utility Fund Revenues	8,943,818.00	4,592,581.64	4,351,236.36	51.3%
Administration	2,805,776.00	1,391,819.88	1,413,956.12	49.6%
Water & Sewer O & M	2,955,884.00	1,292,271.40	1,663,612.60	43.7%
Debt Service	2,476,684.00	1,311,190.22	1,165,493.78	52.9%
Transfers	536,000.00	36,000.00	500,000.00	6.7%
Contingencies	200,000.00	0.00	200,000.00	
Utility Fund Expenditures	8,974,344.00	4,031,281.50	4,943,062.50	44.9%
<i>Total Operating Expenditures</i>	<i>5,607,660.00</i>	<i>2,663,397.81</i>	<i>2,944,262.19</i>	
<i>Total Capital Outlay Expenditures</i>	<i>154,000.00</i>	<i>20,693.47</i>	<i>133,306.53</i>	
<i>Total Debt Service</i>	<i>2,476,684.00</i>	<i>1,311,190.22</i>	<i>1,165,493.78</i>	
<i>Total Interfund Transfers</i>	<i>536,000.00</i>	<i>36,000.00</i>	<i>500,000.00</i>	
<i>Total Contingency Expenditures</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>8,974,344.00</i>	<i>4,031,281.50</i>	<i>4,943,062.50</i>	
 <i>Personnel</i>	 <i>249,133.00</i>	 <i>101,666.65</i>	 <i>147,466.35</i>	
<i>Supplies</i>	<i>330,000.00</i>	<i>96,808.00</i>	<i>233,192.00</i>	
<i>Other Services</i>	<i>5,028,527.00</i>	<i>2,464,923.16</i>	<i>2,563,603.84</i>	
<i>Capital Outlay</i>	<i>154,000.00</i>	<i>20,693.47</i>	<i>133,306.53</i>	
<i>Debt Service</i>	<i>2,476,684.00</i>	<i>1,311,190.22</i>	<i>1,165,493.78</i>	
<i>Interfund Transfers</i>	<i>536,000.00</i>	<i>36,000.00</i>	<i>500,000.00</i>	
<i>Contingencies</i>	<i>200,000.00</i>	<i>0.00</i>	<i>200,000.00</i>	
<i>Check Total</i>	<i>8,974,344.00</i>	<i>4,031,281.50</i>	<i>4,943,062.50</i>	

Enterprise Special Funds

	BUDGET FY 2018	MAR 2018	Balance	50.00%
421 MSB - Water Ionization Project				
Capital Outlay	55,131.74	692.00	54,439.74	

	BUDGET FY 2018	MAR 2018	Balance	50.00%
602 DEBT SERVICE: 2012 GUD BOND				
Revenue	1,397,350.00	700,074.33	697,275.67	50.1%
Bonds Payable	1,396,350.00	1,382,450.00	13,900.00	99.0%

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 086-2018

WHEREAS, Miss. Code Ann. 21-15-33 requires that the minutes be adopted and approved by a majority of the members of the governing body at the next regular meeting or within thirty (30) days of the meeting they represent, whichever occurs first. Upon such approval, the minutes are valid from and after the date of the meeting; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the minutes from Recessed Council Meeting held April 17, 2018 are hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

ORDER NUMBER 087-2018

WHEREAS, the City Council has authorized the City Manager to establish payment plans and fee adjustments contingent upon Council approval; and

WHEREAS, the City Council has adopted a Comprehensive Fee Schedule that establishes such fees for the equitable provision of services;

WHEREAS, based on the reasons included on the attached documentation, the Mayor and Council hereby find that, due to unforeseen events, the respective users did not receive the benefit of the relevant utility;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi that the attached list of water and sewer adjustments dated April 2018 in the amount of \$12,209.59 is hereby approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

APRIL 2018 UTILITY ADJUSTMENTS

THESE FOLLOW POLICY/ RECOMMEND APPROVAL

ACCT #	WATER	SEWER	L/C	GARB.	TAX	TOTAL ADJ	REASON FOR ADJUSTMENT
001-05551-000		3,159.39	140.00			3,299.39	BUSTED PIPE
003-29901-000		187.60				187.60	BUSTED PIPE
005-20001-000		73.21	70.00			143.21	BUSTED PIPE
011-23701-003		188.57	140.00			328.57	FROZEN PIPE
013-00501-002		204.62	70.00			274.62	FROZEN PIPE
013-02001-000		331.98				331.98	BUSTED PIPE
015-13501-000		165.27	70.00			235.27	LEAK
016-03301-006		126.72				126.72	BUSTED PIPE
016-10001-001		191.76	70.00			261.76	FROZEN PIPE
017-27501-001		68.37				68.37	BUSTED PIPE
019-02701-004		81.45				81.45	BUSTED PIPE
019-44001-002		64.30	70.00			134.30	BUSTED PIPE
020-02901-004		92.51	70.00			162.51	BUSTED PIPE
020-51601-004		105.00				105.00	BUSTED PIPE
020-51801-002		246.25	140.00			386.25	BUSTED PIPE
020-60101-002		72.63	70.00			142.63	FROZEN PIPE
021-04101-002		82.09				82.09	BUSTED PIPE
021-08401-002		257.94	105.00			362.94	LEAK
021-09701-000		545.75				545.75	LEAK
026-02001-002		78.19	70.00			148.19	LEAK
027-24701-000		259.93	105.00			364.93	BUSTED PIPE
029-08801-001		160.67				160.67	LEAK
029-09301-006		278.61	70.00			348.61	LEAK
035-00701-000		440.50	70.00			510.50	BUSTED PIPE
036-12201-001		201.58	70.00			271.58	BUSTED PIPE
039-01201-002		442.08	105.00			547.08	FROZEN PIPE
041-03401-003		231.52				231.52	BUSTED PIPE
041-04601-000		70.75				70.75	LEAK
056-06001-000		48.11				48.11	FROZEN PIPE
056-22501-001		1,475.10	175.00		12.25	1,662.35	BUSTED PIPE
067-02301-001		409.89	175.00			584.89	LEAK
TOTAL	0.00	10,342.34	1,855.00		12.25	12,209.59	

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

RESOLUTION APPROVING WAIVER OF PAVILION DEPOSIT AND USE FEE FOR MISSISSIPPI POWER AND SINGING RIVER ELECTRIC'S PASCAGOULA RIVER RENEW OUR RIVERS EFFORT TO BE HELD ON MAY 18, 2018

RESOLUTION NUMBER 021-2018

WHEREAS, Mississippi Power and Singing River Electric have partnered in the Pascagoula River Renew Our Rivers Effort; and

WHEREAS, these entities seek to stage this effort at Gautier City Park on May 18, 2018, which will include use of the relevant pavilion areas; and

WHEREAS, these entities have requested that the City waive the deposit (\$30.00) and rental fee (\$100.00) associated with use of the pavilions; and

WHEREAS, the Mayor and Members of the Council have determined that this effort is a qualified community service program; and

WHEREAS, the Mayor and Members of the Council have determined that the effort has received additional funds and resources from other sources which match and exceed the amounts herein waived; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Members of the Council of the City of Gautier, Mississippi, the deposit (\$30.00) and rental fee (\$100.00) associated with use of the pavilions is hereby waived for the Pascagoula River Renew Our Rivers Effort on May 18, 2018; and

BE IT FURTHER RESOLVED THAT, the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin**, seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1st, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: Chassity Bilbo, Recreation Director
Date: 04/24/2018
Subject: Approval to waive the deposit in the amount of (\$30.00) and rental fee in the amount of (\$100.00) associated with the use of the pavilions at George Martin City Park for the Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers Effort.

REQUEST:

The Recreation Department received a request from Singing River Electric to waive all associated pavilion fees for Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers Effort to be launched from George Martin City Park on May 18, 2018.

BACKGROUND:

Mississippi Power has been cleaning up local waterways through renew our Rivers for the last 12 years. They have collected over 50 tons of trash and debris. Cleaning the waterways help preserve natural resources for future generations to use and enjoy. Clean up efforts include the Pascagoula River, Gulfport Lake, Boley Creek, Okatoma River, Red Creek, Wolf River and Bay St. Louis. Pavilion B at George Martin City Park will be used as a staging area for the volunteers the day of the cleanup.

DISCUSSION:

Singing River Electric has partnered with Mississippi Power this year on the Pascagoula River cleanup. Singing River Electric is a stakeholder in the City of Gautier and these community partnerships are beneficial to the City and its residents. This effort is a qualified community service program.

RECOMMENDATION:

The Recreation Department recommends that City Council waive the deposit in the amount of (\$30.00) and rental fee in the amount of (\$100.00) associated with the use of the pavilions for the Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers Effort. The Recreation Department has determined that it is in the best interest of the City to waive all associated fees, as this event is an economic tool that brings favorable notice the opportunities, possibilities, and resources of the City of Gautier.

The City Council may:

1. Approve to waive the deposit in the amount of (\$30.00) and rental fee in the amount of (\$100.00) associated with use of the pavilions at George Martin City Park for Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers Effort; or
2. Not approve to the deposit in the amount of (\$30.00) and rental fee in the amount of (\$100.00) associated with the use of pavilions at George Martin City Park for Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers Effort.

ATTACHMENTS:

1. Donation request City of Gautier
2. Matching Funds Email



500 Highway 90
Gautier, MS 39553

April 18, 2018

Thank you for your interest in sponsoring Mississippi Power and Singing River Electric's Pascagoula River Renew Our Rivers effort.

Mississippi Power has been cleaning up local waterways through Renew Our Rivers for the last 12 years. They have collected over 50 tons of trash and debris. Cleaning our waterways helps preserve natural resources for future generations to use and enjoy. Cleanup efforts include the Pascagoula River, Gulfport Lake, Boley Creek, Okatoma River, Red Creek, Wolf River and Bay St Louis.

Singing River Electric has partnered with Mississippi Power this year on the Pascagoula River cleanup. As a stakeholder in the City of Gautier, you will be pleased to know that our cleanup efforts will be launched from Gautier City Park.

Our specific requests from the City of Gautier are:

1. Use of City Park and boat launch for staging area.
2. Waive reservation and associated fees for the use of pavilion.
3. Consideration of in-kind services, such as an employee and a backhoe for moving larger items collected from the river system.

We appreciate your support of this worthwhile initiative.

If you have any questions, please call Nick DeAngelo (Singing River Electric) at 228-497-1313; Courtney VanderSchaaf at 228-897-6402, or Charles Blount 228-897-6448 (Mississippi Power Renew Our Rivers Coordinators.)

Sincerely,

A handwritten signature in blue ink, appearing to be "ND", is written over a faint blue circular stamp.

Nick DeAngelo
Manager of Member Services and Facilities
Singing River Electric Cooperative

Cindy Russell

Subject: FW: Renew-Our-Rivers

From: Nick DeAngelo [<mailto:deangelo@singingriver.com>]

Sent: Thursday, April 26, 2018 12:23 PM

To: Chassity Bilbo

Subject: Fwd: Renew-Our-Rivers

Please see below.

Nick DeAngelo
Singing River Electric Cooperative

Begin forwarded message:

From: "VanderSchaaf, Courtney M." <cvander@SOUTHERNCO.COM>

Date: April 26, 2018 at 12:07:47 PM CDT

To: Nick DeAngelo <deangelo@singingriver.com>

Cc: "Blount, Charles B." <CBBLOUNT@southernco.com>

Subject: RE: Renew-Our-Rivers

Mississippi Power's Renew Our Rivers program contributes funding to the project through the donation of supplies and lunch. The proposed budget for these items is \$10/volunteer with 50 volunteers expected for a total spend of \$500.00.

Thank you,

Courtney M. VanderSchaaf
Renew Our Rivers Chairperson
Mississippi Power
Tel 228.897.6402
Mobile 228.236.6402
mississippipower.com

**RENEW OUR
RIVERS**

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 022-2018

**RESOLUTION AUTHORIZING THE CITY OF GAUTIER TO
FILE AN APPLICATION TO THE STATE OF MISSISSIPPI FOR A
GRANT UNDER ITS FISCAL YEAR 2018 CDBG PROGRAM AND
EXECUTION OF A GRANT AGREEMENT WITH THE STATE
OF MISSISSIPPI SHOULD THE APPLICATION BE FUNDED**

WHEREAS, the State of Mississippi has funds available for cities, towns, and counties under its FY 2018 Community Development Block Grant (CDBG) Program to provide assistance for public facilities and economic development needs; and

WHEREAS, the City of Gautier has identified a public facilities need which can be corrected or eliminated by using grant funds under the FY 2018 CDBG Program.

NOW, THEREFORE BE IT RESOLVED that the City of Gautier has the authority to submit an application to the Mississippi Development Authority for FY 2018 CDBG funds and that the Mayor hereby is authorized to execute the City's Community Development Block Grant Application for a Public Facilities grant; and

BE IT FURTHER RESOLVED that the Mayor, in his official capacity, be authorized and empowered to execute all documents relating to this grant, including the authority to enter into a Grant Agreement with the State of Mississippi should the CDBG Application be funded.

Thereupon, upon motion duly made by **Councilwoman Martin**, seconded by **Councilman George** to adopt the foregoing resolution and received the following votes:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

Thereupon, the Mayor declared said Order approved, passed and adopted on this the 1st day of May, 2018

Phil Torjusen, Mayor

Attest: _____
Cynthia Russell
City Clerk

Passed and Adopted by Mayor and Members of the City Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/24/2018
Subject: CDBG Public Facilities 2018 Grant Application - Bemis Sewer Project

REQUEST:

The Grants & Projects Department requests City Council approval to submit an application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements and to authorize the mayor to execute a grant agreement if awarded.

BACKGROUND:

The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

CDBG requires that at least 51% of the persons benefited must be persons of low and moderate income as determined by the U.S. Department of Housing and Urban Development. Municipalities and counties are awarded grants based on a competitive process.

RECOMMENDATION:

The Grants & Projects Director recommends that City Council approve the attached resolution to authorize the preparation and submittal of an application for CDBG funds.

The City Council may:

- 1) Approve the attached resolution;
- 2) Approve the proposed resolution with changes; or
- 3) Not approve the proposed resolution.

ATTACHMENTS:

1. Resolution.to.Apply

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 023-2018

**RESOLUTION STATING THE CITY OF GAUTIER WILL PROVIDE
LOCAL MATCHING FUNDS TOWARDS THE COMPLETION OF THE
CITY'S PROPOSED FISCAL YEAR 2018 COMMUNITY DEVELOPMENT
BLOCK GRANT PUBLIC FACILITIES PROJECT**

WHEREAS THE CITY OF GAUTIER is eligible to submit a Community Development Block Grant application to the Mississippi Development Authority, for Fiscal Year 2018 funding; and

WHEREAS THE CITY OF GAUTIER is in need of making sewer collection system improvements in connection with Bemis Avenue; and

THEREFORE BE IT RESOLVED that Phil Torjusen, in his official capacity, be authorized and empowered to execute the City's Community Development Block Grant application for a Public Facilities grant and that in the event the City of Gautier receives funding for this purpose, through this means, he be authorized and empowered to execute any and all documents relating to this grant; and

BE IT FURTHER RESOLVED that the City of Gautier pledges **\$712,014** in matching funds toward the completion of the project as outlined in City of Gautier's FY 2018 CDBG Public Facilities application.

Thereupon, upon motion duly made by **Councilwoman Martin**, seconded by **Councilman George** to adopt the foregoing resolution and received the following votes:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

Thereupon, the Mayor declared said Order approved, passed and adopted on this the 1st day of May, 2018

Phil Torjusen, Mayor

Attest: _____
Cynthia Russell
City Clerk

Passed and Adopted by Mayor and Members of the City Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/24/2018
Subject: CDBG Public Facilities 2018 Grant Application-Bemis Sewer Project Match Resolution

REQUEST:

The Grants & Projects Department requests City Council approval to provide local matching funds if awarded a Mississippi Development Authority Community Development Block Grant for public facilities improvements.

BACKGROUND:

The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

The City pledges \$712,014 in matching funds toward the completion of the project as outlined in the City of Gautier's FY 2018 CDBG Public Facilities application.

RECOMMENDATION:

The Grants & Projects Director recommends that City Council provide local matching funds in the amount of \$712,014 if awarded a Mississippi Development Authority Community Development Block Grant for public facilities improvements.

The City Council may:

- 1) Approve the attached resolution;
- 2) Approve the proposed resolution with changes; or
- 3) Not approve the proposed resolution.

ATTACHMENTS:

1. Matching Funds Resolution

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi the following:

RESOLUTION NUMBER 024-2018

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
MAINTENANCE PLAN RESOLUTION**

WHEREAS, the City of Gautier is requesting assistance from the Community Services Division of the Mississippi Development Authority under the Community Development Block Grant Program to assist in making sewer collection system improvements in connection with Bemis Avenue; and

WHEREAS, the Mississippi Development Authority requires that the City of Gautier submit a maintenance plan concerning the proposed sewer collection system improvements and adopt a resolution detailing the City’s responsibility in maintaining the proposed improvements; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Members of the Council of the City of Gautier commits to:

- 1) Maintain the proposed sewer collection system improvements for the life of the system.
- 2) Assign the City's contractual water/wastewater service provider, ClearWater Solutions, LLC, as the personnel to be responsible for the maintenance of the proposed sewer system improvements.
- 3) Use a portion of the water and sewer fees to establish a maintenance fund for the proposed improvements.
- 4) Set aside approximately \$5,000 annually from the water and sewer fees for the purpose of maintaining the proposed sewer collection system improvements.
- 5) Acknowledge that a failure to maintain the funded improvements will affect future Community Development Block Grant funding.

Thereupon, upon motion duly made by **Councilwoman Martin**, seconded by **Councilman George** to adopt the foregoing resolution and received the following votes:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

Thereupon, the Mayor declared said Order approved, passed and adopted on this the 1st day of May, 2018

Phil Torjusen, Mayor

Attest: _____
Cynthia Russell
City Clerk

Passed and Adopted by Mayor and Members of the City Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/24/2018
Subject: CDBG Public Facilities 2018 Grant Application-Bemis Sewer Project Maintenance Resolution

REQUEST:

The Grants & Projects Department requests that the City Council authorize a maintenance commitment in support of the City's application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements.

BACKGROUND:

The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

As part of the application process, MDA requires that the City submit a maintenance plan concerning the proposed sewer improvements and adopt a resolution detailing the City's responsibility in maintaining the proposed system.

RECOMMENDATION:

The Grants & Projects Director recommends that City Council authorize a maintenance commitment in support of the City's application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements.

The City Council may:

- 1) Approve the attached resolution;
- 2) Approve the proposed resolution with changes; or
- 3) Not approve the proposed resolution.

ATTACHMENTS:

1. Consent Agenda Item 7- CDBG Public Facilities 2018 Grant Application Bemis Sewer Project
2. Maintenance Resolution

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 088-2018

WHEREAS, the City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project; and

WHEREAS, the Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people; and

WHEREAS, the City seeks to employ the services of Sample, Hicks & Associates, Inc. for the submission of the grant. If awarded, the City will pay Sample, Hicks & Associates, Inc. a total of \$5,000.00, the amount authorized for grant services under the CDBG program. There is no fee if the grant is not awarded.

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the hiring of Sample, Hicks & Associates, Inc. for submission of the City's application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities Improvements is hereby authorized.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

**CITY OF GAUTIER
MEMORANDUM**

To: Paula Yancey, City Manager
From: April Havens, Grants Administrator
Date: 04/25/2018
Subject: CDBG Public Facilities 2018 Grant Application-Bemis Sewer Project Grant Services

REQUEST:

The Grants & Projects Department requests that the City Council authorize the hiring of Sample, Hicks & Associates, Inc. for submission of the City's application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements.

BACKGROUND:

The City of Gautier proposes to use CDBG Public Facilities funding to support the Bemis Avenue Sewer Project. The Community Development Block Grant Program provides for a maximum grant amount per project of \$600,000 for cities and counties with a population greater than 3,500 people.

DISCUSSION:

The City utilized the services of Sample, Hicks & Associates, Inc. for the submission of the grant. If awarded, the City will pay Sample, Hicks & Associates, Inc. a total of \$5,000, the amount authorized for grant services under the CDBG program. There is no fee if the grant is not awarded.

RECOMMENDATION:

The Grants & Projects Director recommends that City Council hire Sample, Hicks & Associates, Inc. for submission of the City's application to the Mississippi Development Authority for Community Development Block Grant funding for public facilities improvements.

The City Council may:

- 1) Hire Sample, Hicks & Associates, Inc. as outlined above; or
- 2) Not hire Sample, Hicks & Associates, Inc. as outlined above.

ATTACHMENTS:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 089-2018

WHEREAS, the City maintains an Organizational Chart indicating the employment structure within the City; and

WHEREAS, the City Council finds that acceptance and/or approval of the attached Organizational Chart, as amended, is in the best interests of the City;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the amendment to the Organizational Chart is accepted and/or approved.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **Councilwoman Martin** seconded by **Councilman George** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

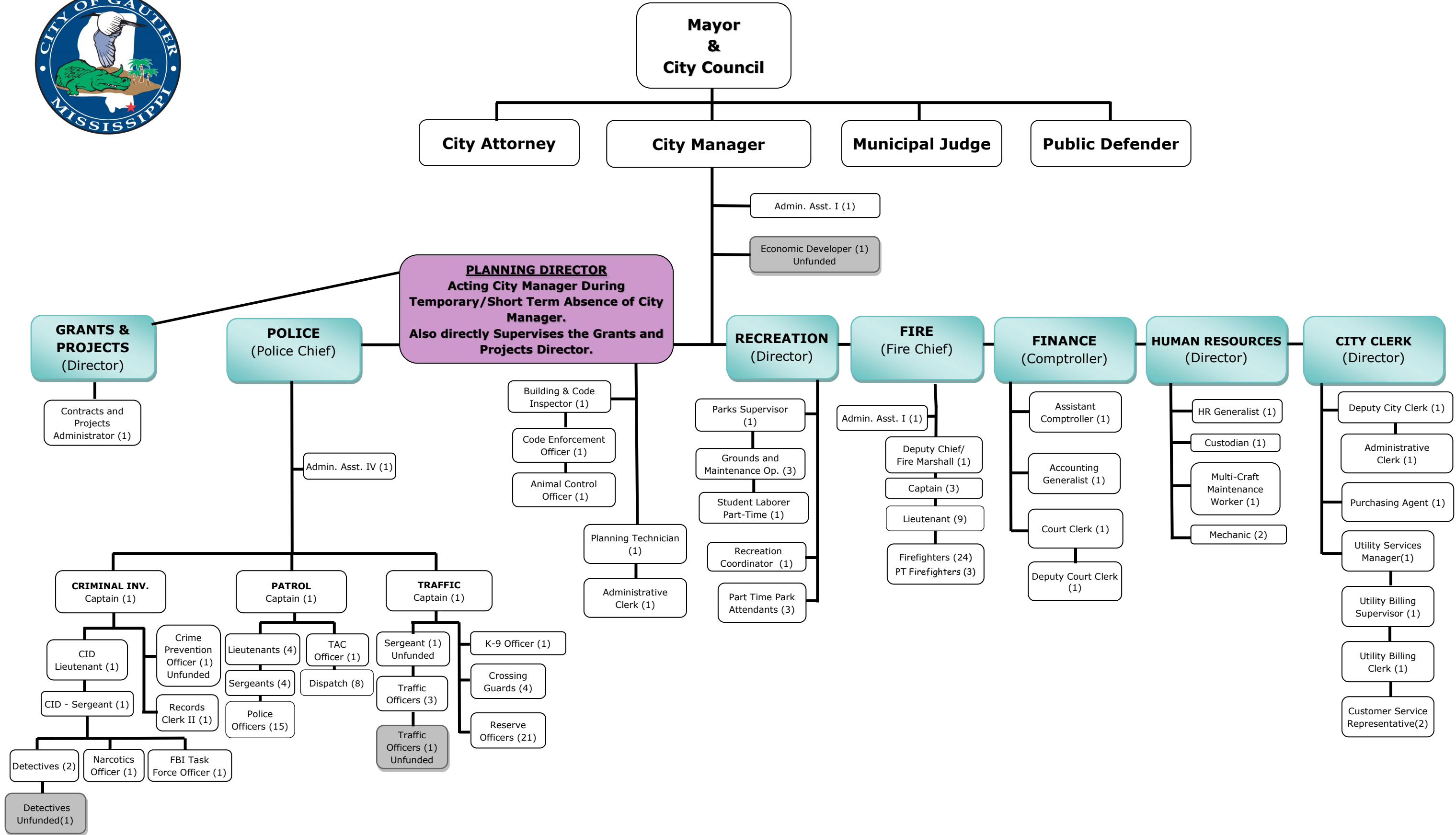
CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

CITY OF GAUTIER ORGANIZATION CHART

FY 2018

Effective May 1, 2018



Councilman Colledge made a motion to enter closed session to determine whether executive session was proper. **Councilman Anderson** seconded the motion and the vote carried unanimously.

Councilman Colledge made the motion to go into executive session to discuss potential litigation filed by Marie Burrell and possible property acquisition. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Colledge made the motion to authorize the City Attorney to investigate the lawsuit filed by Marie Burrell, proceed with litigation, and provide a recommendation to council. **Councilwoman Martin** seconded the motion and the vote carried unanimously.

Councilman Colledge made the motion to adopt an Order approving and authorizing the City to enter into an Option to Purchase Agreement with Singing River LLC.
Councilman Jackson seconded the motion and the vote carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 090-2018

WHEREAS, Singing River, LLC currently owns real property (approximately 55 acres) located within the city limits of Gautier, Mississippi (as further described in the Option to Purchase Real Estate Agreement, attached hereto); and

WHEREAS, Singing River, LLC has offered the City an option to purchase said property; and

WHEREAS, the Mayor and City Council hereby find that entering the option to purchase will promote economic development within the City; and

WHEREAS, there is no monetary consideration for the option; and

WHEREAS, the Mayor and City Council hereby find that other consideration outlined in the option is valuable and reasonable; and

WHEREAS, the Council finds it is in the best interests of the City to enter the option to purchase agreement;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Option to Purchase Real Estate Agreement is hereby approved;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for that purpose.

Motion was made by **Councilman Colledge** seconded by **Councilman Jackson** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: None

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

OPTION TO PURCHASE REAL ESTATE AGREEMENT

THIS OPTION TO PURCHASE REAL ESTATE AGREEMENT (hereinafter, "the Agreement") is made this 1st day of May, 2018 (hereinafter, "the Effective Date"), by and between the City of Gautier, Mississippi, whose address is 3330 HWY 90, Gautier, Mississippi (hereinafter, "the City"), and Singing River, LLC ("Optioner").

WHEREAS, the Optioner desires to sell and City desires an option to purchase, all right, title and interest of Optioner in and to real property located in the City of Gautier, County of Jackson, State of Mississippi, more particularly described on the attached deeds, marked as "Exhibit A" (hereinafter, "the Property"), less and except the property described in the attached survey, marked as "Exhibit B".

NOW THEREFORE, Optioner, for and in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, hereby grants unto the City the option to purchase the Property on the terms hereinafter set forth.

TERMS

1. Grant of Option

The Optioner does hereby convey and grant unto the City, and the City hereby accepts from Optioner, the exclusive and irrevocable right and option (hereinafter, "the Option") to purchase the Property upon the terms and conditions set forth herein.

2. Purchase Price

Should the City and/or its assignee exercise the Option, the purchase price shall be six million, five hundred thousand dollars (\$6,500,000.00).

3. Consideration for Option

In consideration for the Option granted herein, the City and/or its assignee agrees to actively market the Property to developers and/or tenants, which will likely increase the value of the Property in the event the Option is not exercised. Additionally, and in exchange for the Option, the City agrees to explore available incentives for the Property, and to develop a water and sewer infrastructure plan for the Property. The City will provide a copy of the plan to Optioner upon completion.

4. Term of Option

The City and/or its assignee shall have the right to exercise the Option at any time on or after

the Effective Date of this Agreement for a period of 180 days (hereinafter, "the Option Period"). It is hereby acknowledged and agreed that the Option hereby granted constitutes a present and absolute grant of the Option as of the date of this Agreement. The City and/or its assignee shall be granted an additional 30 days extension of the Option if such a request is made within the Option Period.

5. Exercise of Option

The City and/or its assignee shall exercise the Option by delivering written notice via certified mail to Lee Brumfield, a member of Singing River, LLC, c/o Scott Rankin at 3103 Pascagoula Street, Pascagoula, Mississippi 39567. The Option is considered exercised as of the date the written notice is postmarked. If the Option is exercised within the Option Period, closing shall occur within 3 months of the date the Option is exercised. Nothing in this agreement shall be interpreted to require or obligate the City and/or its assigns to exercise the Option or purchase the Property.

6. Closing Costs

If the Option is exercised, Optioner agrees to pay for its legal expenses, standard owner's title insurance, and one half of all closing costs.

7. Cooperation with Marketing Efforts

Optioner agrees to provide the City and/or its assignee with any and all information and/or documentation requested to properly market and explore possible development of the Property.

8. Additional Covenants and Representations of Optioner

Optioner is a Mississippi limited liability company, whose members have vested the undersigned with full authority to enter this Agreement. Consent of third parties is not required in connection with Optioner's execution of this Agreement, or with performance of the obligations contained herein. This Agreement constitutes the authorized, valid and legally binding obligations of Optioner enforceable in accordance with these terms.

The execution and delivery of this Agreement will not result in a breach of any of the terms or provisions of, or constitute a default under any agreement of Optioner or any instrument to which Optioner is a party or by which Optioner is bound.

Optioner has and shall at all times maintain good and marketable fee simple title to the Property. There are no actions, suits or proceedings pending, or to the knowledge of Optioner, threatened against or affecting Optioner or the Property before any court or governmental body or agency which has the potential to have a material adverse effect on Optioner's ability to perform its obligations herein.

9. Assignment

The City reserves the right to assign or transfer the Option to any third party, individual or entity at any time during the Option Period, with or without notice to the Optioner. Optioner specifically waives any objections it may have to such an assignment, and hereby agrees to any such potential future assignment. Upon any such assignment, the assignee shall have all the rights and obligations of the City, and the City shall thereupon, automatically and without execution of further instruments or documents, be relieved and released of and from all obligations hereunder. Any assignment or transfer of this Option by the City does not relieve the Optioner from any obligation or term herein.

10. Indemnity

Optioner shall indemnify, defend and hold harmless the City and drafting attorney from and against any and all suits, claims, causes of action, damages and costs (including attorneys fees and costs) arising out of any alleged breach of this Agreement by Optioner and/or any assignee, including, without limitation, any breach of any covenant, representation or warranty.

11. No Partnership or Joint Venture

Nothing in this Agreement, nor any act of either party pursuant hereto shall be deemed to constitute the parties as partners or joint venturers with regard to the Property, and neither party shall hold itself out as being the partner or joint venturer of or with the other party.

12. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi.

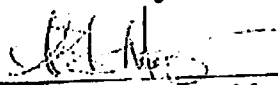
WITNESS THE EXECUTION of this instrument on the date first hereinabove recited for the effective date of _____, 2017.

SINGING RIVER, LLC

THE CITY OF GAUTIER

BY: 
LEE BRUMFIELD, Member

BY: _____
PAULA YANCEY, City Manager

BY: 
SHANE B. MORRISON, Member and Manager

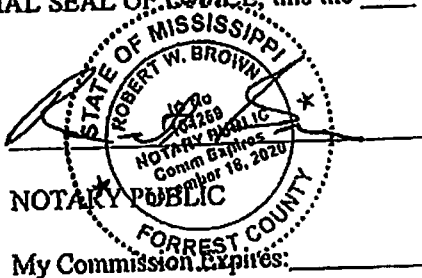
STATE OF Ms

COUNTY OF Jefferson

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Lec Brumfield, who acknowledged to me that he, as a duly authorized member of Singing River, LLC, has the authority to bind Singing River, LLC as owner of the above-described property, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of Singing River, LLC, after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 27 day of

April, A.D., 2018.



STATE OF LOUISIANA
COUNTY OF East Baton Rouge

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Shane Morrison, who acknowledged to me that he, as a duly authorized member and manager of Singing River, LLC, has the authority to bind Singing River, LLC as owner of the above-described property, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of Singing River, LLC, after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 21 day of

April, A.D., 2018.

Janelle Bagnell

NOTARY PUBLIC

My Commission Expires: 12/31/2018



STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Paula Yancey, who acknowledged to me that she is the City Manager of the City of Gautier, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of the City of Gautier, after first having been duly authorized by said municipality, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2018.

NOTARY PUBLIC

My Commission Expires: _____

Councilman Colledge made the motion to adopt an Order approving and authorizing the City to assign the Option to Purchase Agreement to Action Properties LLC.

Councilwoman Martin seconded the motion and the vote carried unanimously.

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 091-2018

WHEREAS, the City of Gautier has entered an Option to Purchase Real Estate Agreement (hereinafter, "the Option") with Singing River, LLC; and

WHEREAS, Action Properties, LLC has requested that all rights and obligations under the Option be assigned to Action Properties, LLC and

WHEREAS, the Mayor and City Council hereby find that assigning the Option to Action Properties, LLC will promote economic development within the City; and

WHEREAS, there is no monetary consideration for the option; and

WHEREAS, the Mayor and City Council hereby find that other consideration outlined in the assignment of option agreement is valuable and reasonable; and

WHEREAS, the Council finds it is in the best interests of the City to assign the option to purchase agreement to Action Properties, LLC;

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Assignment of Option Agreement is hereby approved;

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary for that purpose.

Motion was made by **Councilman Colledge** seconded by **Councilwoman Martin** and the following vote was recorded:

AYES: **Phil Torjusen**
 Mary Martin
 Cameron George
 Richard Jackson
 Casey Vaughan
 Rusty Anderson
 Adam Colledge

NAYS: **None**

MAYOR

ATTEST:

CITY CLERK

Passed and Adopted by Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 1, 2018.

ASSIGNMENT OF OPTION AGREEMENT

THIS ASSIGNMENT OF OPTION AGREEMENT (hereinafter, "the Agreement") is made this 1st day of May, 2018 (hereinafter, "the Effective Date"), by and between the City of Gautier, Mississippi, whose address is 3330 HWY 90, Gautier, Mississippi (hereinafter, "the City"), and Action Properties, LLC ("Assignee").

WHEREAS, the City owns an Option to Purchase Real Estate (attached hereto as "Exhibit A") pertaining to real property located in the City of Gautier, County of Jackson, State of Mississippi.

WHEREAS, the Assignee desires to obtain all rights, title and interest of the City under said Option by assignment (said assignment is attached hereto as "Exhibit B").

NOW THEREFORE, the City, for and in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby assigns, transfers, and conveys to Action Properties, LLC any and all rights, title, and interest in an Option to Purchase Real Estate Agreement.

TERMS

1. Assignment

The City does hereby convey and grant unto Assignee, and the Assignee hereby accepts from City, the assignment of any and all rights, obligations, title, and interest in the Option to Purchase Real Estate Agreement.

2. Consideration for Assignment

In consideration for the assignment, Assignee agrees to actively market the relevant Property to developers and/or tenants, which will likely increase the value of the Property in the event the Option is not exercised. Additionally, and in exchange for the assignment, the assignee will create a site plan for possible development of the relevant property, and provide monthly updates on marketing efforts and results to the City Manager.

3. Term of Assignment

The assignment of the Option is for the full term of the Option, unless mutually agreed upon by the parties.

4. Effect of Assignment

Assignee shall assume all rights and obligations under the Option. The City of Gautier shall

retain no rights or obligations under the Option, said rights and responsibilities being wholly and finally assigned, transferred, and conveyed to the Assignee. Neither the City of Gautier nor its counsel shall have any responsibility or liability to Assignee with regard to the drafting or enforceability of the Option. Assignee agrees to indemnify and hold the City harmless for any debts or obligations that may arise from the Contract and completely assumes the City's rights and duties under the Contract.

5. Indemnity

Assignee *jud*
~~Optioner~~ shall indemnify, defend and hold harmless the City and drafting attorney from and against any and all suits, claims, causes of action, damages and costs (including attorneys fees and costs) arising out of any alleged breach of the Option, including, without limitation, any breach of any covenant, representation or warranty.

6. No Partnership or Joint Venture

Nothing in this Agreement, nor any act of either party pursuant hereto shall be deemed to constitute the parties as partners or joint venturers with regard to the Property, and neither party shall hold itself out as being the partner or joint venturer of or with the other party.

7. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi.

WITNESS THE EXECUTION of this instrument on the date first hereinabove recited for the effective date of _____, 2018.

ACTION PROPERTIES, LLC

THE CITY OF GAUTIER

BY: _____
A.G. HELTON, CEO

BY: _____
PAULA YANCEY, City Manager

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named A.G. Helton, who acknowledged to me that he, as a duly authorized member and manager of Action Properties, LLC, has the authority to bind Action Properties, LLC as owner of the above-described property, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of Action Properties, LLC after first having been duly authorized by said entity, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2018.

NOTARY PUBLIC

My Commission Expires: _____

STATE OF _____

COUNTY OF _____

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Paula Yancey, who acknowledged to me that she is the City Manager of the City of Gautier, and in such capacity signed, sealed, delivered, and executed the above and foregoing instrument on the date therein as the act and deed of the City of Gautier, after first having been duly authorized by said municipality, so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the ____ day of _____, A.D., 2018.

NOTARY PUBLIC

My Commission Expires: _____

Councilwoman Martin made the motion to return to open session. **Councilman George** seconded the motion and the vote carried unanimously.

Councilwoman Martin made the motion to recess until May 15, 2018 at 6:30PM. Motion seconded by **Councilman Jackson** and unanimously carried.

APPROVED BY:

MAYOR

ATTEST:

CITY CLERK

Submitted for approval of the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

CITY OF GAUTIER
Consent Agenda Item #7
Fact Sheet

Council Meeting:
Title:

May 15, 2018
Receive April 2018 Privilege License Report

Introduced by:
Contact Person/Telephone

Cynthia Russell 497-8000 ext. 302

Summary Explanation: Receive April 2018 Privilege License Report.

EXHIBITS FOR REVIEW

Resolution	☐
Ordinance	☐
Contract	☐
Minutes	☐
Plan Maps	☐
Order	☒
Other	☐
Submittal Authorization	City Manager

Staff Recommendation:
Approval

Motion Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Second Made by:

Torjusen ☐ Martin ☐ George ☐ Jackson ☐ Vaughan ☐ Anderson ☐ Colledge ☐

Voted as follows:		Ayes	Nays	Abstained	Absent
Mayor	Torjusen	☐	☐	☐	☐
At Large	Martin	☐	☐	☐	☐
Ward 1	George	☐	☐	☐	☐
Ward 2	Jackson	☐	☐	☐	☐
Ward 3	Vaughan	☐	☐	☐	☐
Ward 4	Anderson	☐	☐	☐	☐
Ward 5	Colledge	☐	☐	☐	☐

Action Taken:

There came for consideration of the Mayor and Members of the Council of the City of Gautier, Mississippi, the following:

ORDER NUMBER 000-2018

WHEREAS, Miss. Code Ann. 27-17-501 requires the governing authority of municipalities to receive a report of the privilege licenses issued during the preceding month; and

IT IS HEREBY ORDERED by the Mayor and Members of the Council of the City of Gautier, Mississippi, that the Privilege License Report for April 2018 is hereby received.

IT IS FURTHER ORDERED that the City Manager or City Clerk is authorized to execute any and all documents necessary.

Motion was made by **BLANK**, seconded by **BLANK** and the following vote was recorded:

AYES:

NAYS:

MAYOR

ATTEST:

CITY CLERK

BLANK by the Mayor and Members of the Council of the City of Gautier, Mississippi, at the meeting of May 15, 2018.

City of Gautier

Business Registry

April 2018

<u>ACCOUNT#</u>	<u>LICENSE #</u>	<u>BUSINESS NAME/OWNER</u>	<u>AMOUNT</u>	<u>STATUS</u>
367	2019-03-0005845	Hickory Hills Gulf Coast	\$69.00	Delinquent
395	2019-04-0005846	Coastal Painting/Gen. Contracts	\$30.00	Current
1419	Closed	Galore Engagements Formal & More	\$0.00	Closed
435	2019-04-0005847	Waste Oil Collectors, Inc.	\$30.00	Current
432	2019-04-0005848	Thomas Trans & Auto Repair	\$20.00	Current
407	2019-04-0005849	Hallmark Wash-O-Rama	\$20.00	Current
906	Closed	Family Focus, PLLC	\$0.00	Closed
402	2019-04-0005850	F & H Trucking LLC	\$84.00	Current
1470	2019-04-0005851	Top Nails	\$20.00	New
1407	Closed	AT&T Authorized Retailer	\$0.00	Closed
1426	2019-04-0005852	Smokescreen	\$30.00	Current
1140	Closed	Ancient Tracker Productions	\$0.00	Closed
1471	2019-04-0005853	Padgett Brothers Janitorial	\$20.00	New
904	2019-04-0005854	Murphy Oil USA Inc	\$40.00	Current
1315	2019-04-0005855	Edward Jones	\$20.00	Current
403	2019-04-0005856	Foster's Heating and A/C	\$117.00	Current
392	2019-04-0005857	Brass Hanger Inc.	\$30.00	Current
1308	2019-04-0005858	Cooks Contracting	\$20.00	Current
1472	2019-04-0005859	La La's Luv	\$20.00	New
896	2019-02-0005860	A.L.L. Plumbing	\$20.00	Delinquent
1473	2019-04-0005861	Triplett's Office Pro Cleaning	\$20.00	New
1356	2019-03-0005862	Magically Fun Vacations	\$22.00	Delinquent
1420	2019-04-0005863	Charles Moyer	\$20.00	Current
1421	Closed	Charles Moyer: Duplicate Account	\$0.00	Closed
1474	2018-00-0005864	Estabrook Toyota	\$250.00	Transient Vendor
1475	2018-00-0005865	Estabrook Motor Co.	\$250.00	Transient Vendor
1476	2018-00-0005866	Crown Dodge Chrysler	\$250.00	Transient Vendor
409	2019-04-0005867	Hickory Resort Association	\$30.00	Current

411	2019-04-0005868	Magnolia Mini Warehouses	\$20.00	Current
1477	2019-04-0005869	Richard Houghton	\$20.00	New
602	2019-05-0005870	Advanced America #263	\$20.00	Current
1479	2018-00-0005871	Coast Chevrolet Coast Cadillac	\$250.00	Transient Vendor
1431	2019-05-0005872	Metro Beauty	\$20.00	Current
483	2019-05-0005873	Paul D. Mansfield	\$20.00	Current
1480	2019-04-0005874	Magic Touch Phlebotomy Services	\$20.00	New
1363	2019-04-0005875	Templet Towing & Transport LLC	\$20.00	Current
1433	2019-05-0005876	Cypress Point Outfitters	\$20.00	Current
352	2019-03-0005878	One Stop Pawn, Inc.	\$550.00	Delinquent
1430	2019-05-0005879	MAC Real Estate	\$20.00	Current
1417	2019-04-0005880	Redbox Automated Reatil LLC	\$45.00	Current
591	2019-05-0005881	Cochran Pools, Inc	\$20.00	Current
		Total:	\$2,457.00	
		New Business	6	
		Slot Amusement	0	
		Due Refund	0	
		Transient Vendor	4	
		Closed Business	5	
		Delinquent Renewals Issued	4	

**CITY OF GAUTIER, MISSISSIPPI
STUDY AGENDA
May 15, 2018**

ITEM DESCRIPTION:

Citizen Comments

City Council Comments

City Manager Comments

City Clerk Comments

City Attorney Comments

NOTES:
